



February 21st, 2023

Notice Of Meeting

You are invited to attend the Sustainability and Environment Committee Meeting to be held on **Wednesday, 22nd February 2023 at 6:00 pm** in **Boardroom Monaghan Row Newry** and via **Microsoft Teams**.

Committee Membership 2022-2023:

- Councillor O Magennis (Chairperson)
- Councillor T Andrews (Deputy Chairperson)
- Councillor C Bowsie
- Councillor W Clarke
- Councillor D Curran
- Councillor A Finnegan
- Councillor C King
- Councillor G Malone
- Councillor K McKevitt
- Councillor A McMurray
- Councillor D Murphy
- Councillor G Stokes
- Councillor D Taylor
- Councillor M Ruane
- Councillor J Tinnelly

Agenda

1.0 Apologies and Chairperson's remarks.

2.0 Declarations of “Conflict of Interest”.

3.0 Action sheet of the Sustainability and Environment Committee Meeting held on 25 January 2023. (Attached).

[SE Action Sheet - 25 January 2023.pdf](#)

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For Consideration and/or Decision

4.0 Revision of Sustainability & Environment Directorate Charges for financial year 2023/2024.

[Report - Revision of Sustainability Environment Directorate Charges for financial year 20232024 \(002\).pdf](#)

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[Appendix 2 - Waste management scale of charges.pdf](#)

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Facilities Management and Maintenance

5.0 Control of Japanese Knotweed on land at Mourne Drive Warrenpoint. (Attached).

[Report Control of Japanese Knotweed on land at Mourne Drive Warrenpoint.pdf](#)

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[Appendix 1 RTS Minute 19.8.2015 - re Japanese Knotweed.pdf](#)

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Waste Management

6.0 Community Paint Reuse Project Funding. (Attached).

[SE Committee Report Paint Reuse Project and Funding 22.02.23 Draft.pdf](#)

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Start of Closed Session

For Decision - Exempt Information Items

7.0 Economic Appraisal for the appointment of a Metal Fabrication and Repair Contractor. (Attached).

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

 ***Report Economic Appraisal for the appointment of a Metal Fabrication and Repair Contractor.pdf*** ***Not included***

 ***Appendix 1 Full Economic Appraisal for the appointment of a Metal Fabrication and Repair Contractor.pdf*** ***Not included***

8.0 Business Cases for maintenance and monitoring of Council Public Space CCTV. (Attached).

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

 ***Report Business Cases for maintenance and monitoring of Council Public Space CCTV_.pdf*** ***Not included***


 ***Appendix 1 Business Case for Town Centre CCTV Analogue Fiberoptic lines to link Camera system to Monitoring Centre.pdf*** ***Not included***

 ***Appendix 2 Business Case for Town Centre CCTV Monitoring - Copy.pdf*** ***Not included***

9.0 Business Case for the appointment of a contractor to undertake Legionella Control Measures on behalf of the Council. (Attached).

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

 ***Business Case for the appointment of a contractor to undertake Legionella Control Measures on behalf of the Council.pdf*** ***Not included***


 ***Appendix 1 Business Case for provision of works under Councils Legionella Management Plan.pdf*** ***Not included***

10.0 Business Case for the appointment of a contractor to undertake Asbestos Control Measures on behalf of the Council. (Attached).

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this

item of business

 ***Business Case for the appointment of a contractor to undertake Asbestos Control Measures on behalf of the Council.pdf*** ***Not included***

 ***Appendix 1 Business Case for the appointment of a contractor to undertake Asbestos Control Measures on behalf of the Council.pdf*** ***Not included***

11.0 Waste Contract extensions. (Attached).

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

 ***SE Committee Report Waste contract extensions AC Final.pdf*** ***Not included***

12.0 Waste Management – Fleet Replacement Programme. (Attached)

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

 ***Fleet Replacement Programme Report 140223.pdf*** ***Not included***

 ***Fleet Replacement Programme Report Appendix 1.pdf*** ***Not included***

For Noting - Exempt Information Items

13.0 Arc21 Joint Committee Members' Monthly Bulletin held on 26 January 2023. (Attached).

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

 ***ARC21-26Jan23-JC MembersBulletin.pdf*** ***Not included***

14.0 Arc21 Joint Committee Meeting in Committee Minutes of Tuesday 6 December 2022. (Attached).

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

End of Closed Session

For Noting

15.0 Northern Ireland Local Authority Collected Municipal Waste Management Statistics – quarterly provisional estimates for July – September 2022. (Attached).

Provisional NI Local Authority Collected Municipal Waste Man Statistics July - Sept 2022.pdf

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16.0 Arc21 Joint Committee Meeting Minutes of Tuesday 6 December 2022. (Attached).

ARC21-26Jan23-Item3-JC Mins 6Dec22.F.pdf

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17.0 Historical Action Sheet.

SE Historic Actions Tracker Sheet (updated February 2023).pdf

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ACTION SHEET ARISING FROM SE MEETING HELD ON 25 JANUARY 2023

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SE/003/2023	Monthly Action Sheet	Action Sheet of the Sustainability and Environment Committee Meeting of 20 December 2022 be noted and actions removed as marked.	DSO		Y
FACILITIES MANAGEMENT AND MAINTENANCE					
SE/004/2023	Social Enterprise Partnership Offer for planting of trees on Council land	Agreed to note the contents of the report and accept the recommendation that existing Council policy and procedures for addressing requests to plant trees on Council property are adequate without the need to form a partnership with a not-for-profit organisation as per recommendation approved by Council in November 2021.	K Scullion	Complete	Y
WASTE MANAGEMENT					
SE/005/2023	Proposed Mobile Phone installation	Agreed to note the contents and agree to:-	S Murphy	In progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	at Downpatrick HRC site	<p>Cornerstone progressing with their proposal to install mobile phone infrastructure at Downpatrick HRC site to replace a nearby site to provide continuation of service in the immediate area for both 02 and Vodafone, subject to them obtaining all necessary statutory consents.</p> <p>That the matter of any lease, wayleave or other legal agreement be properly referred to the Strategy Policy and Resources Committee.</p>			
EXEMPT INFORMATION ITEMS					
SE/006/2023	Economic Appraisal for provision of Christmas Illuminations and ad hoc celebratory lighting	<p>Agreed to note the content of the report and approve the recommendation from the Economic Appraisal that Option 3 was the preferred option. Option 3 would see the Council enter into contract with a provider of Christmas and ad hoc illuminations for a five-year period. The contract would include both use of the Council's own illuminations and where appropriate and agreed by Council the hire of illuminations.</p>	K Scullion	In Progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SE/007/2023	Wood Waste Processing Contract – Contract Uplift	Agreed to note the content of the report.	S Murphy	Completed	Y
SE/008/2023	Options considered under outline business case for implementation of the Council's Public Toilet Strategy	Agreed to note the content of the report	K Scullion	Complete	Y
FOR NOTING					
NS/009/2023	Historic Actions Tracking Sheet	Agreed the Historic Actions Tracking Sheet of the Neighbourhood Services Committee Meetings be noted and actions removed as marked.	DSO	Noted	Y
END					

Report to:	Sustainability & Environment Committee
Date of Meeting:	22 nd February 2023
Subject:	Sustainability & Environment Directorate Charges for 2023/2024
Reporting Officer (Including Job Title):	Andrew Cassells, Director of Sustainability & Environment
Contact Officer (Including Job Title):	Kevin Scullion, Assistant Director Facility Management & Maintenance Sinead Murphy, Assistant Director Waste Management

Confirm how this Report should be treated by placing an x in either: -

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	The purpose of this report is to seek the approval of Members in relation to the charges levied by the Sustainability & Environment Directorate for various supplies and services.
2.0	Key Issues
2.1	Service charges covered include charges for the Council's burial service and Markets. See attached at Appendix 1, tables 1 and 2 of current charges and recommended revised charges. They also include charges for the Waste Management at Appendix 2. These charges were last amended at the beginning of financial year 2022/23.
2.2	The level of increase applied to all service charges is based on a minimum of 9% (rounded) which is in line with the agreed Revenue Estimates for 2023/24 as per Council Meeting of 6 February 20213. In relation to the prices for the supply of bins these are based on the actual costs of procurement with some adjustments to encourage recycling.
3.0	Recommendations
3.1	It is recommended to adopt the Sustainability & Environment Directorate Charges as set out in Appendix 1 and 2 for the financial year 2023/24
4.0	Resource implications
4.1	Increased fees have the potential to increase income for these services, however overall, the provision of these services by the Council is at a cost which is provided for under the Council's agreed Revenue budget.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)

5.1	<p>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p>Proposal initiating consultation</p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	<p>Due regard to Rural Needs (please tick all that apply)</p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	<p>Appendices</p>
7.1	<p>Appendix 1: Revised Charges for Facility Management & Maintenance Department Services for 2023/24</p> <p>Appendix 2: Revised Charges for the Waste Management Department Services for 2023/24</p>
8.0	<p>Background Documents</p>

	<p><i>This relates to meeting requirements outlined in Part 8 of the Local Government Act (NI) 2014, Access to Meetings and Documents, wherein for four years after a meeting the following must be available at the Council Offices and on the website:</i></p> <p><i>Background papers which are defined as those documents relating to the subject matter of a report which:</i></p> <ul style="list-style-type: none"> <i>a) Disclose any facts or matters which in the opinion of the Chief Executive, the report or an important part of the report is based upon; and</i> <i>b) Have, in the Chief Executive's opinion, been relied upon to a material extent in preparing the report.</i> <p><i>These are documents on which the report, or an important part of the report, is based upon and have been relied upon to a material extent in preparing the report.</i></p>
8.1	None.

Appendix 1 – Revised Charges for Facility Management & Maintenance Department Services

Table 1: Cemetery Services Charges

Type of Facility/Activity	Details	Charges (£)	Charges (£)
		2022/23	2023/24
Private Grave	Resident	£263	£290
	Non-Resident	£525	£575
First Opening	Resident	£220	£240
	Non-Resident	£630	£687
Second Opening	Resident	£220	£240
	Non-Resident	£630	£690
Burial of Cremated Remains/Burials	Resident	£53	£60
Under Headstones	Non-Resident	£105	£115
Transfer Burial Rights	Resident	£42	£45
	Non-Resident	£100	£110
Duplicate Grant Per Plot	Resident	£42	£45
	Non-Resident	£99	£110
Exhumations	Resident	£420	£460
	Non-Resident	£420	£460
Additional charge for burials after 3.00pm	Resident	£53	£60
week days	Non-Resident	£53	£60
Search fees (Deeds not produced)	Resident	£0	£0
	Non-Resident	£0	£0
Approval for Erection of Headstone	Resident	£53	£60
	Non-Resident	£53	£60
Burials of Under 18's		£0	£0

Table 2: Market Services

Type of Facility/Activity	Charges (£) or €	Charges £ or €
	2022/23	2023/24
Newry Market Stall	£24.00	£26.00
Newry Market outside Pitch	£20.90	£23.00
Crossmaglen Market Stall	£14.30	£16.00
Crossmaglen Market Stall	€20.40	€22.00
Kilkeel Market Stall	£18.40	£20.00

Appendix 2 – Waste Management Scale of Charges 2023/2024

1. Bin Purchases

BIN PRICES (Domestic & Trade)	BLACK RESIDUAL BINS	BLUE RECYCLING BINS	BROWN RECYCLING BINS
140 litre bin	£30.00	£22.00	£22.00
240 litre bin	£35.00	£25.00	£25.00
360 litre bin	£65.00	£50.00	N/A
660 litre bin	£115.00	£100.00	N/A
1100 litre bin	£145.00	£130.00	N/A
Delivery charge (per delivery)			£5.00

Note: If one of each 240 litre bin is purchased (Blue, Brown, Black) together the total cost is reduced by £10; i.e.; to £75 excluding delivery.

2. Replacement Bin Parts

REPLACEMENT PARTS	
Axles & Wheels collected from depot (140 litre & 240 litre)	£6.00
Replacement Lid collected (140 litre & 240 litre)	£15.50
Replacement parts delivered (currently only available Greenbank)	£5.00

3. *Bulky Household Waste

	2023/2024
Bulky Collection (maximum 5 items)	£12.00

4. *HRC Commercial Charges (Downpatrick, Camlough & Kilkeel Sites only)

Quantity of Waste	2023/2024
Car Boot	£7.50
Car Full	£35.00
Small van up to 1.5 GVW	£35.00
Small trailer up to 2 x 1.5 1.5 m	£35.00
Large van (assumed weight 0.84 tonne)	£110.00
Large trailer (twin axel)	£110.00
Commercial recyclable waste (max 6 x bags or equivalent)	FREE
Car Tyre (No commercial tyres accepted) per tyre (max x 4)	£2.00

*Note: Prices are V.A.T. inclusive

5. ****Trade Waste Kerbside Collection Charges**

	Residual Waste (Black bin)	Dry Recyclable Waste (Blue bin)	Organic Waste (Brown/Green bin)
140 litre bin	£5.00	£4.00	£4.00
240 litre bin	£6.00	£5.00	£5.00
360 litre bin	£8.50	£6.00	N/A
660 litre bin	£15.50	£10.50	N/A
1100 litre bin	£25.00	£16.00	N/A

** Note: Collection charges are V.A.T. exempt

6. **Charities**

Charities to pay for purchase of bin, but receive free collection service for 1x240L black, 1x240L blue & 1x240L brown per fortnight. Anything over this usage is subject to standard Trade Waste Charges.

Report to:	Sustainability & Environment Committee
Date of Meeting:	22 nd February 2023
Subject:	Control of Japanese Knotweed at Carnmeen Park/Rossmara Park/Mourne Drive Warrenpoint.
Reporting Officer (Including Job Title):	Kevin Scullion, Assistant Director Facility Management & Maintenance
Contact Officer (Including Job Title):	Johnny Ellis, Grounds Maintenance Manager

Confirm how this Report should be treated by placing an x in either: -

For decision	<input type="checkbox"/>	X	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p>The purpose of this report is to provide the Committee with an update on an action agreed at the Neighbourhood Services Committee at its meeting on 23rd March 2022.</p> <p>The issue raised at this meeting was a historical matter concerning the presence of Japanese Knotweed on lands at Mourne Drive in Warrenpoint.</p> <p>The Committee had directed that Officers investigate the history of the removal and continued spraying of hogweed by the legacy Council at Carnmeen Park/Rossmara Park/Mourne Drive Warrenpoint and report back to the Committee on how this recurring problem would be dealt with going forward.</p>
2.0	Key Issues
2.1	<p>This matter was first raised with Council in 2015 and was reported on to the Regulatory and Technical Services Committee at its meeting of 19th August 2015. A copy of the Minute of this meeting is attached at Appendix 1 along with a File Note of a Crotlieve DEA Briefing Meeting held on the 22nd July 2015.</p> <p>After this meeting Council agreed, in the absence of a confirmed landowner, that it would undertake works to the site which included the building of a retaining wall and removal of Japanese Knotweed and Giant Hogweed. This work was complete.</p> <p>Over the subsequent years Japanese Knotweed has reoccurred on the land. Contact has been made both with NIHE and another private landowner to seek their agreement to take action to remove the Japanese Knotweed. NIHE have indicated that the land is not owned by them but that they continue to maintain the land adjacent to this site which is under their ownership.</p> <p>Officers through legal search have determined that part of the land affected is in private ownership. Officers have attempted to contact this landowner, through phone calls and written communication, but no response has been received.</p> <p>In the interim period, in the interest of public health the Council during the growing season of 2022 has treated the area to control the growth of Japanese Knotweed. If the growth of this invasive weed is to be halted this treatment will need to be repeated each year until it is certain that it has been eradicated from the site.</p>

2.2	<p>Council Officers have reported this matter to DAERA seeking their intervention to require relevant landowners to take action to eradicate the Japanese Knotweed. DAERA have replied advising that at present, there is no statutory mechanism (by any statutory body) to compel an owner or an occupier of premises or land to control Japanese knotweed or to permit others to carry out control measures without an owner or occupier's consent.</p> <p>DAERA advise that Japanese knotweed was not selected by the European Union as a Species of Union Concern. This means the Department has no authority, under current domestic legislation, to enforce its removal. They further advise that where Japanese knotweed is spreading from one property to another, it constitutes a civil matter between the two respective landowners.</p>
3.0	Recommendations
3.1	<p>In the interests of public health and whilst there is no agreement on the treatment of Japanese knotweed on this land that Council continue to spray for the control of this invasive species on an annual basis.</p> <p>Council advises adjacent landowners of the current position including advice from DAERA in relation to their own legal civil remedy.</p>
4.0	Resource implications
4.1	Officer time and cost of chemical spray deployed on site.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p>

	<p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
7.1	Appendix 1: RTS Minute, 19 th August 2015 and File Note of Crotlieve DEA Meeting
8.0	<p>Background Documents</p> <p><i>This relates to meeting requirements outlined in Part 8 of the Local Government Act (NI) 2014, Access to Meetings and Documents, wherein for four years after a meeting the following must be available at the Council Offices and on the website:</i></p> <p><i>Background papers which are defined as those documents relating to the subject matter of a report which:</i></p> <ul style="list-style-type: none"> <i>a) Disclose any facts or matters which in the opinion of the Chief Executive, the report or an important part of the report is based upon; and</i> <i>b) Have, in the Chief Executive's opinion, been relied upon to a material extent in preparing the report.</i> <p><i>These are documents on which the report, or an important part of the report, is based upon and have been relied upon to a material extent in preparing the report.</i></p>
8.1	None.

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

File note of Crotlieve DEA Briefing Meeting held on Wednesday 22 July 2015 at 9.00am at Rossmara Park, Warrenpoint to discuss Japanese knotweed and giant hogweed.

In attendance:

(Councillors)

Cllr G Fitzpatrick
Cllr M Ruane
Cllr M Carr
Cllr D McAteer
Cllr J Tinnelly

(Officials)

Mr John Farrell
Mr Eddie Newell
Mrs Joanne Donnan (minutes)

The purpose of the meeting was to discuss the following:

- Japanese knotweed and giant hogweed that is affecting an area of land that is located beside a row of houses in Rossmara Park, Warrenpoint
- a dangerous wall to the rear of the houses which needs replaced and in order to do this, the hogweed needs to be eradicated.

To date the following actions have been taken:

- Building Control served a notice on Housing Executive which resulted in them restricting access to the dangerous wall at the rear of the houses. The Housing Executive have now informed the Council that this wall and the land in question does not belong to them.
- Council have agreed to spray hogweed twice a year for next 4-5 years to eradicate hogweed.

Mr Farrell advised that that there is no registered owner for the land that the hogweed is on and although this is not council land, the council have been previously involved with this issue.

Mr Newell advised that in order for the wall to be built, the hogweed would need to be removed.

Mr Farrell advised that approximately £30k-£40k had been accrued from legacy Newry and Mourne Council budget which could potentially be used to build a new wall.

Discussion took place around this proposal and it was unanimously agreed to adopt this proposal.

Arising from the meeting the following actions were agreed:

1. Council to appoint external contractors to carry out works to rebuild the wall in line with Building Control and engineer reports.
2. To seek clarification from Council's solicitor with regards to expenditure of accrued money from legacy Newry and Mourne Council for maintenance of wall.
3. Convene a meeting with Housing Executive at highest level to ascertain maintenance of this area after Japanese knotweed and giant hogweed has been eradicated and works to wall complete.

Signed:  _____

Date: 29/7/15.

Forward copy to central files by emailing a copy to room post (newry and mourne address book)

NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

RTS/M

Minutes of the Regulatory and Technical Services Committee Meeting held on Wednesday 19 August 2015 at 5.45pm in the Boardroom, District Council Offices, Monaghan Row, Newry

Chairperson: Councillor T Andrews

In Attendance:

Councillor S Ennis	Councillor H Reilly
Councillor G Fitzpatrick	Councillor G Stokes
Councillor G Hanna	Councillor D Taylor
Councillor H McKee	
Councillor M Murnin	
Councillor Ó Gribin	

Non Committee Members

Councillor B Walker
Councillor J Tinnelly

Officials in Attendance

Mr L Hannaway, Chief Executive
Mr C O'Rourke, Director of Regulatory and Technical Services
Mr A McKay, Area Planning Manager
Mr K Scullion, Assistant Director of Facilities, Management and Maintenance
Mr C Jackson, Assistant Director of Building Control and Regulations
Mr L Dinsmore,
Mrs C Sweeney,
Mr J Farrell
Mrs E McParland, Democratic Services Manager
Mrs C McAteer, Democratic Services Officer

RTS/58/2015: APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillor Casey, Councillor Harte and Mr J Parkes, Assistant Director Waste Management.

Councillor Andrews expressed his deepest sympathy to the family of the late Mr Pat Branniff who had tragically been killed in an accident in Ballynahinch and also to the family of young Bradley Logan who had tragically died whilst visiting Newcastle.

It was agreed at the request of Councillor Walker that Officials investigate the current position regarding a request approved in the former Down District Council to provide a bus shelter at Frederick Street, Killyleagh and if all was in order that officials proceed to provide the bus shelter. If there were any difficulties, officials to report back to Councillor Walker.

RTS/71/2015: BUS SHELTER AT ROXBOROUGH ROAD, DORSEY

Read: Report dated 19 August 2015 from Mr K Scullion re: request to relocate a Council bus shelter at Roxborough Road, Dorsey. **(Circulated)**. The report recommended approval to relocate the bus shelter subject to agreement of SELB/Translink and local residents for the new bus shelter location and the landowner undertaking works at their own costs and works to be carried out in accordance with Council requirements.

Agreed: It was agreed on the proposal of Councillor Taylor, seconded by Councillor Stokes, to approve the above report and recommendations.

RTS/72/2015: REPORT RE: REPAIR/REPLACEMENT WORK TO EXTERNAL WINDOWS AND DOORS AT FORMER RETORT HOUSE, KILMOREY STREET, NEWRY

Read: Report dated 19 August 2015 from Mr K Scullion re: the repair/replacement work to external/windows and doors at former Retort House, Kilmorey Street, Newry. **(Circulated)**. The report recommended retrospective approval to award the tender for the repair/replacement work to external windows and doors at the Former Retort House, Kilmorey Street, Newry (it was noted that a capital budget of £18,000 had been agreed for this work but this will now be overspent by £6,759.90).

Agreed: It was agreed on the proposal of Councillor Stokes, seconded by Councillor O'Gribin to approve the retrospective approval to award the tender for the repair/replacement work to external windows and doors at the Former Retort House, Kilmorey Street, Newry

MISCELLANEOUS

RTS/73/2015: REPORT RE: CROTLIEVE DEA BRIEFING MEETING RE: JAPANESE KNOTWEED AND GIANT HOGWEED

Read: Report dated 22 July 2015 from Mr J Farrell re: Japanese Knotweed and giant hogweed that was affecting an area of land located beside a row of houses in Rossmara Park, Warrenpoint and a dangerous wall to the rear of the houses which needed to be replaced and in order to do this, the hogweed needed to be eradicated. **(Circulated)**. The report recommended the following actions:-

- a) The Council to appoint external contractors to carry out works to rebuild the wall in line with Building Control and engineer reports.
- b) To seek clarification from the Council's Solicitor with regards to the expenditure of accrued money from the legacy Newry and Mourne District Council for the maintenance of the wall.
- c) To convene a meeting with the Housing Executive at the highest level to ascertain maintenance of this area after Japanese knotweed and giant hogweed has been eradicated and works to the wall completed.

Agreed: **It was agreed on the proposal of Councillor Ennis, seconded by Councillor Stokes to approve the above report and recommendations.**

FOR NOTING

RTS/74/2015: **ARC21 JOINT COMMITTEE MEETING – MEMBERS' MONTHLY BULLETIN – 2 JULY 2015**

Read: Arc 21 Joint Committee Meeting – Members' Monthly Bulletin 2 July 2015. **(Circulated)**.

Agreed: **It was agreed to note the above correspondence.**

RTS/75/2015: **ARC21 JOINT COMMITTEE MEETING – 2 JUNE 2015**

Read: Arc21 Joint Committee Meeting – Minutes of Meeting held on 2 June 2015. **(Circulated)**.

Agreed: **It was agreed to note the above correspondence.**

RTS/76/2015: **ARC21 AUDIT COMMITTEE MEETING – 29 JANUARY 2015**

Read: Arc21 Audit Committee Meeting – Minutes of Meeting held on 29 January 2015. **(Circulated)**.

Agreed: **It was agreed to note the above correspondence.**

Report to:	Sustainability and Environment Services Committee
Date of Meeting:	22 February 2023
Subject:	Community Paint Reuse Project and Funding
Reporting Officer (Including Job Title):	Sinead Murphy, (Acting) Assistant Director Waste Management
Contact Officer (Including Job Title):	Grainne McKinley, Head of Waste Processing, Enforcement and Business Support

For decision	X	For noting only	
1.0			Purpose and Background
1.1			The purpose of this report is to seek approval of the Committee to submit an application to the Paint Reuse Capital Grant Scheme for Northern Ireland, funded by the Department of Agriculture, Environment and Rural Affairs through Community 'RePaint'.
1.2			<p>The Paint Reuse Capital Grant Scheme will support Councils, companies, organisations and community groups to purchase capital items, including appropriate and relevant signage to:</p> <ul style="list-style-type: none"> • Prevent usable paint going to waste • Support and promote the reuse of usable paint • Promote the appropriate collection of usable paint (which would otherwise go to waste) • Prevent liquid paint entering / leaking into the environment • Improve the quality of their local environment by changing behaviour through creative concepts to reduce usable paint waste and /or the promotion of paint reuse.
2.0			Key Issues
2.1			<p>An estimated 50 million litres of the 400 million litres of paint which are sold in the UK each year goes to waste. At Newry, Mourne and Down District Council, residents can dispose of left-over paint at *seven of the ten Household Recycling Centres (HRCs) across the District. Approximately 290 tonnes of leftover paint is collected for recycling and recovery at an annual estimated cost of £250,000. The cost of recycling paint has increased significantly in recent years.</p> <p>It is anticipated that through the establishment of a Paint Reuse Scheme that at least 50% of the paint disposed of at HRCs can be reused by individuals, families, community and sporting groups in the local area. This could enable people on low income to redecorate their homes at an affordable cost and help local groups and charities refresh shared spaces and create colourful murals for the community.</p> <p>*Downpatrick, Castlewellan, Ballynahinch, Camlough, Kilkeel, Newry and Warrenpoint HRCs.</p>
2.2			It is anticipated that through NMDDC's Paint Reuse Scheme, residents may donate left over paint at a Council RePaint drop off point at any of the ten HRC sites across the District. The paint would be sorted, labelled and available to collect from a Council RePaint point at the seven HRC sites.

2.3	<p>It is proposed that an application will be submitted to Community Repaint for 50% funding for the following:</p> <ul style="list-style-type: none"> • Shelving to display paint for reuse in re-purposed containers at the seven HRC sites. • Cages to collect donated paint prior to sorting at HRC sites • Associated signage
2.4	<p>The application is to be submitted to Community Repaint by 24 February 2023, with funding received to be spent by 24 March 2023. It is anticipated that following set up on site and training of staff, the scheme would commence on 1 June 2023.</p>
3.0	Recommendations
	<p>Members are asked to approve:</p> <ul style="list-style-type: none"> • Officers submitting an application to the Paint Reuse Capital Grant Scheme for Northern Ireland, funded by the Department of Agriculture, Environment and Rural Affairs through Community RePaint to set up a Council RePaint Scheme at HRC sites in the District.
4.0	Resource implications
4.1	<p>It is estimated that set up costs will be approximately £30,800. The application will require 50% match funding to set up the Council Repaint Scheme, total available funding for all 11 Councils is £20,000. It is anticipated at least 50% of the paint currently disposed of at HRC sites can be reused through the scheme, <u>saving an estimated £125,000</u> in year one of the scheme. The remaining costs will be offset against revenue savings. As the scheme becomes established, anticipated savings may increase.</p>
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p><i>n/a</i> <input type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>

5.3	<p>Proposal initiating consultation</p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p> <p>n/a</p>
6.0	<p>Due regard to Rural Needs (please tick all that apply)</p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	<p>Appendices</p>
	<p>None</p>
8.0	<p>Background Documents</p>
	<p>https://communityrepaint.org.uk/ https://www.newrymournedown.org/hrc</p>

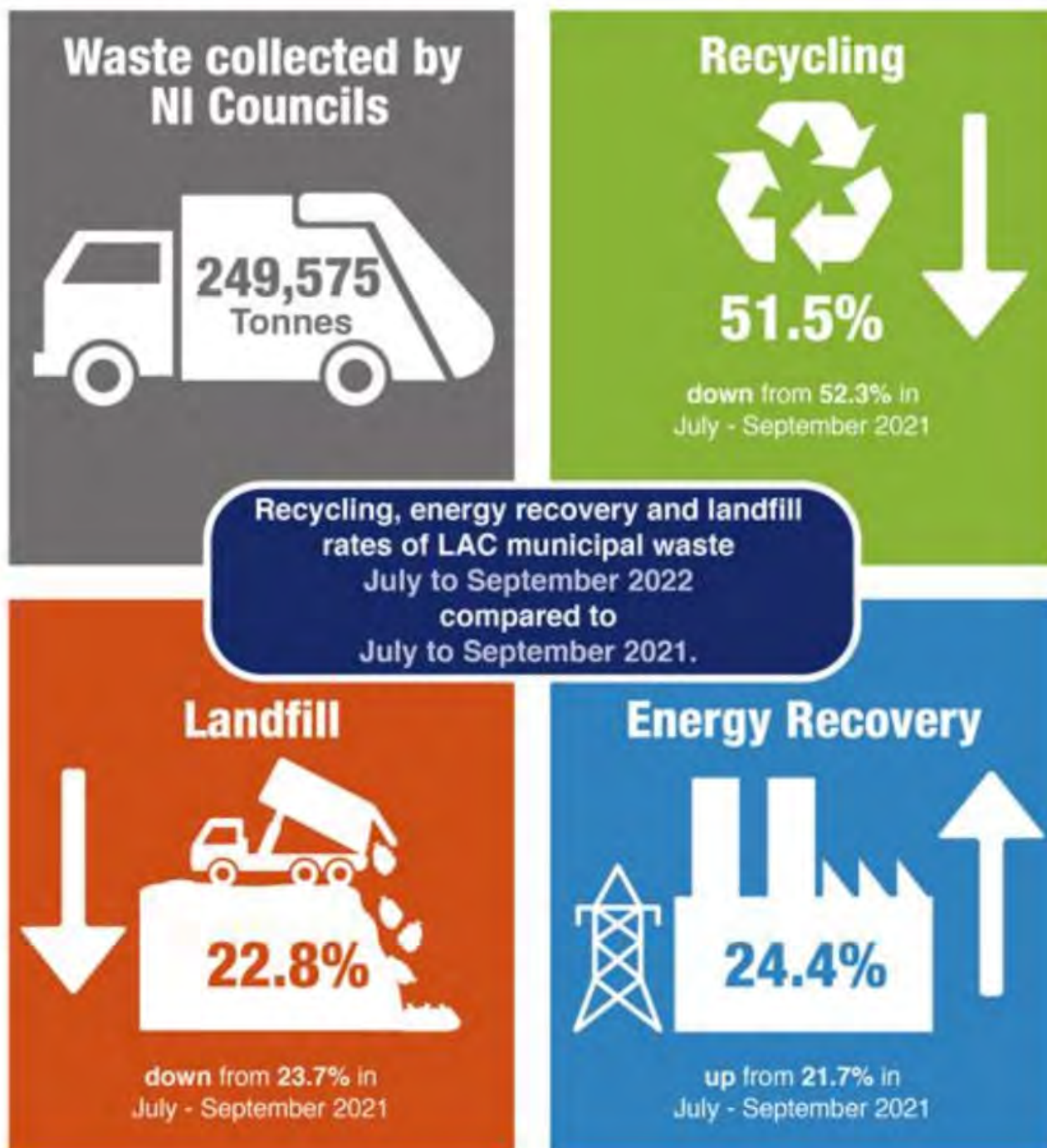
Northern Ireland Local Authority Collected Municipal Waste Management Statistics

Quarterly provisional estimates for July to September 2022



Sustainability at the heart of a living, working, active landscape valued by everyone.

Northern Ireland waste management statistics – July to September 2022



Key Points

- Northern Ireland's councils collected 249,575 tonnes of waste during July to September 2022, a 9.5 per cent decrease compared to July to September 2021.
- During July to September 2022, 51.5 per cent of waste collected by councils was sent for recycling, 0.8 percentage points lower than the recycling rate for July to September 2021.
- The landfill rate for waste collected by councils was 22.8 per cent in July to September 2022, a fall from both 71.8 per cent in July to September 2006 and 23.7 per cent recorded during July to September 2021.
- Almost a quarter (24.4 per cent) of waste arisings were sent for energy recovery in July to September 2022 which was higher than the 21.7 per cent reported in July to September 2021. In the longer term, energy recovery rates have increased from 0.1 per cent recorded during July to September 2009.
- Household waste accounted for 86.5 per cent of all Local Authority collected (LAC) waste during this period.
- The recycling rate for household waste was 52.9 per cent in July to September 2022, similar to the rate recorded during the same quarter of 2021. The landfill rate for household waste was 21.8 per cent, which was lower than the landfill rate of 23.5 per cent recorded in July to September 2021.

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Theme: Agriculture and Environment

Reporting Period:

1 July to 30 September 2022

URL: <https://www.daera-ni.gov.uk/articles/northern-ireland-local-authority-collected-municipal-waste-management-statistics>

Issued by:

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Reader Information

This document may be made available in alternative formats, please contact us to discuss your requirements. Definitions of key terms used in this publication are available in [Appendix 2 – Glossary](#) of the latest Annual Report.

Purpose

This is a quarterly publication which reports provisional statistics on the key measurements of local authority collected municipal waste for councils and waste management groups in Northern Ireland.

The data contained are used by local authorities, waste management groups, Devolved Administrations and UK Government to measure progress towards achieving targets from various waste strategies including:

- The revised Northern Ireland Waste Management Strategy
- The Waste Framework Directive

Data on household recycling was a population indicator for the previous Programme for Government (PfG) and has been proposed as an indicator in the forthcoming PfG.

The data are also used by media, the general public and special interest groups to inform policy and lifestyle choices related to the treatment of waste.

Further details are available in [Appendix 1 – Main Uses of Data](#) of the Annual Report.

Next Updates

- Provisional statistics for October to December 2022 are scheduled for publication in April 2023.
- Finalised data for 2022/23 are scheduled to be published in November 2023 and will supersede previously published data from the four quarterly returns for that financial year.
- The scheduled dates for all upcoming publications are available from the GOV.UK statistics release calendar: www.gov.uk/search/research-and-statistics

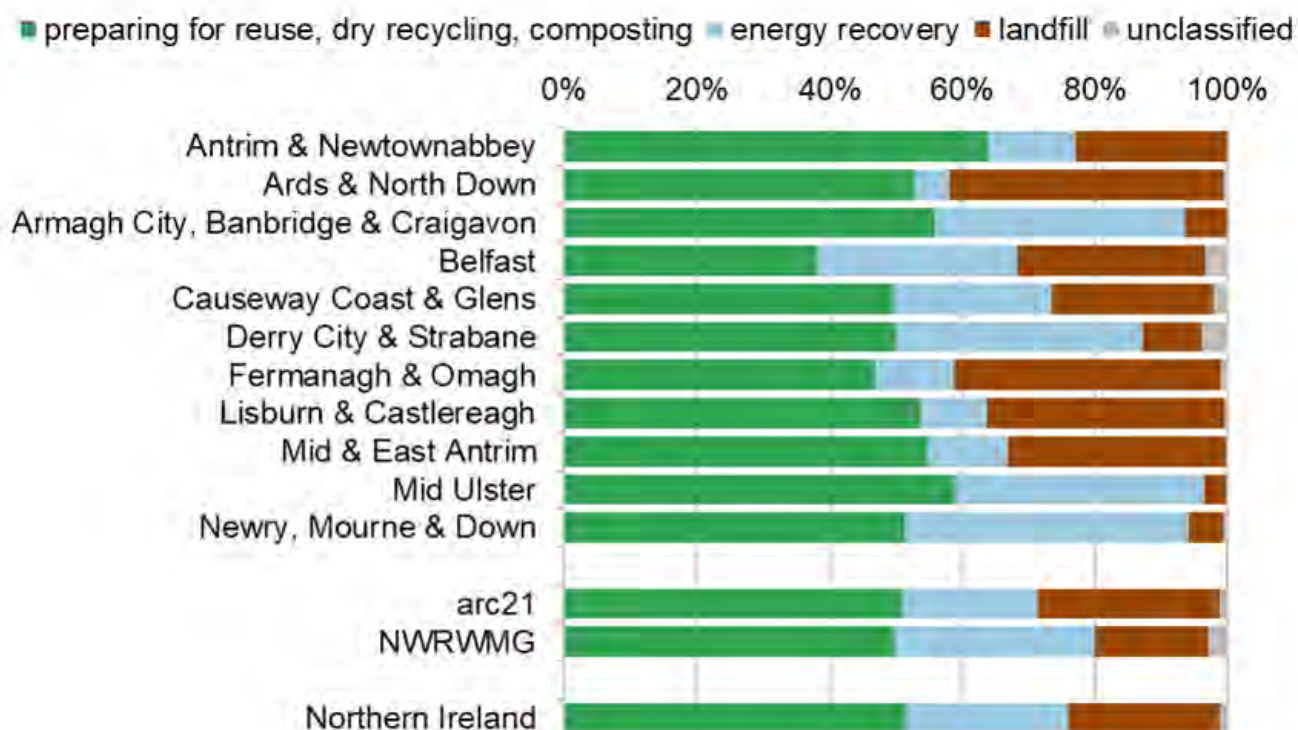
Overview

This report presents information on the quantities of Local Authority Collected (LAC) municipal waste managed in Northern Ireland between July and September 2022. The report is split into four sections, each of which cover local authority collected municipal waste and, where appropriate, household waste:

- waste arisings (pages 2-3),
- recycling (pages 4-5),
- energy recovery (pages 6-7),
- landfill (pages 8-10).

Figure 1: Waste preparing for reuse, dry recycling, composting, energy recovery and landfill rates by council and waste management group

Northern Ireland, July to September 2022



At the Northern Ireland level, 51.5 per cent of waste collected by councils was sent for preparing for reuse, dry recycling and composting between July and September 2022. Energy recovery accounted for 24.4 per cent and 22.8 per cent was landfilled. The remaining 1.3 per cent unaccounted for is likely to involve moisture and/or gaseous losses. Each of the rates are discussed in detail in the appropriate section of the report.

The rate of waste sent for preparing for reuse, dry recycling and composting was 0.8 per cent lower to that reported in July to September 2021. The landfill rate also decreased (0.9 percentage points) however, the energy recovery rate increased by 2.6 percentage points from July to September 2021. Household waste accounted for 86.5 per cent of total waste collected by councils. Household waste includes materials collected directly from households via kerbside collections, material taken to bring sites and civic amenity sites as well as several other smaller sources.

Waste arisings

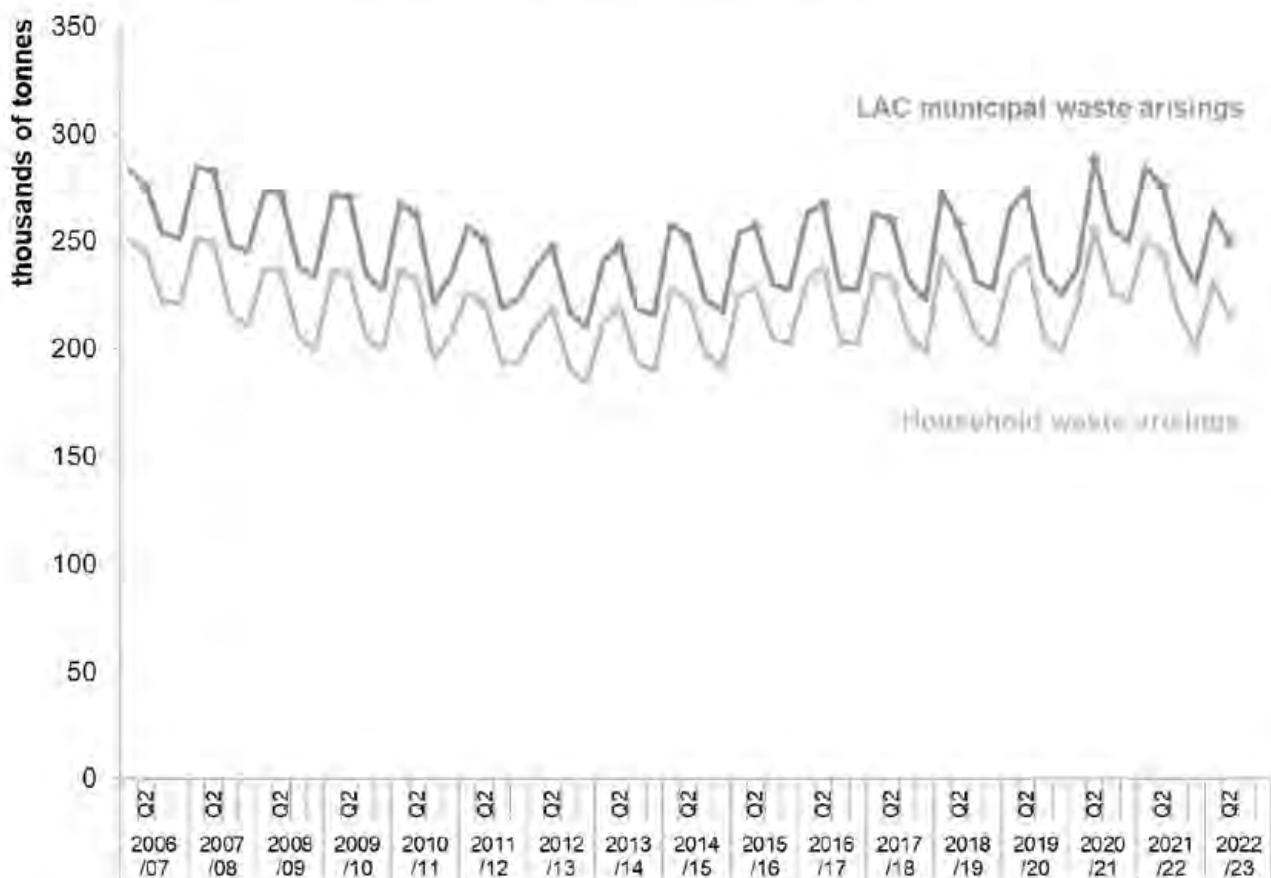
Northern Ireland's councils collected 249,575 tonnes of waste between July to September 2022. This was 9.5 per cent lower than the 275,759 tonnes collected during July to September 2021. Factors affecting LAC municipal waste arisings, the majority of which is household waste, include individual household behaviours, the advice and collection services provided by councils, the state of the economy and weather conditions during that particular quarter.

The total quantity of local authority collected (LAC) municipal waste arisings is a key performance indicator, KPI (j). This indicator is used to monitor performance under the Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015.

Since 2006/07 household waste has accounted for 86-90 per cent of total waste collected by councils each quarter, apart from April to June 2020 when Covid-19 restrictions resulted in a larger than normal proportion of household waste being collected. During July to September 2022 household waste accounted for 86.5 per cent. The remaining 13.5 per cent was non-household waste such as rubble/soil and commercial/industrial waste.

Figure 2: Waste arisings

Northern Ireland, quarterly from 2006/07 to 2022/23 KPI (j)

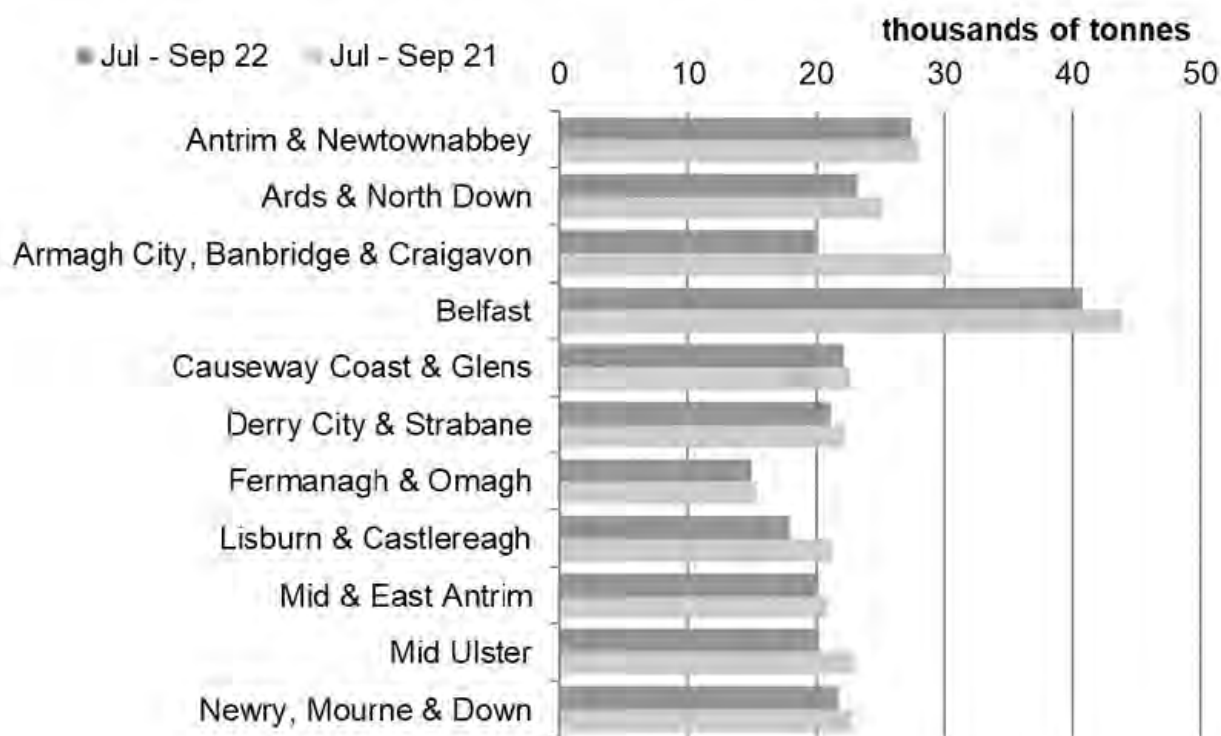


The longer term trend for July to September saw a gradual reduction in LAC municipal waste arisings of 10.1 per cent across six years, from 275,153 tonnes between July to September 2006 to a low of 247,487 tonnes between the same three months of 2012.

From July to September 2012 until a peak of 288,605 tonnes in July to September 2020, arisings have generally shown an increasing trend. Waste arisings in the July to September quarters since 2020 have decreased in each year.

Figure 3: Waste arisings by council

Northern Ireland, July to September 2021 and July to September 2022, KPI (j)



The proportion of waste collected by each council broadly reflects the population within the councils. Belfast collected the most waste at 40,860 tonnes, whilst Fermanagh and Omagh collected the least at 14,861 tonnes.

All councils reported a decrease in total arisings in July to September 2022 compared to the same period in 2021. The largest percentage decrease was recorded in Armagh City, Banbridge & Craigavon at 34.2 per cent.

The total quantity of waste collected at kerbside and civic amenity sites in Northern Ireland fell by 12.4 and 7.0 per cent respectively compared to July to September 2021.

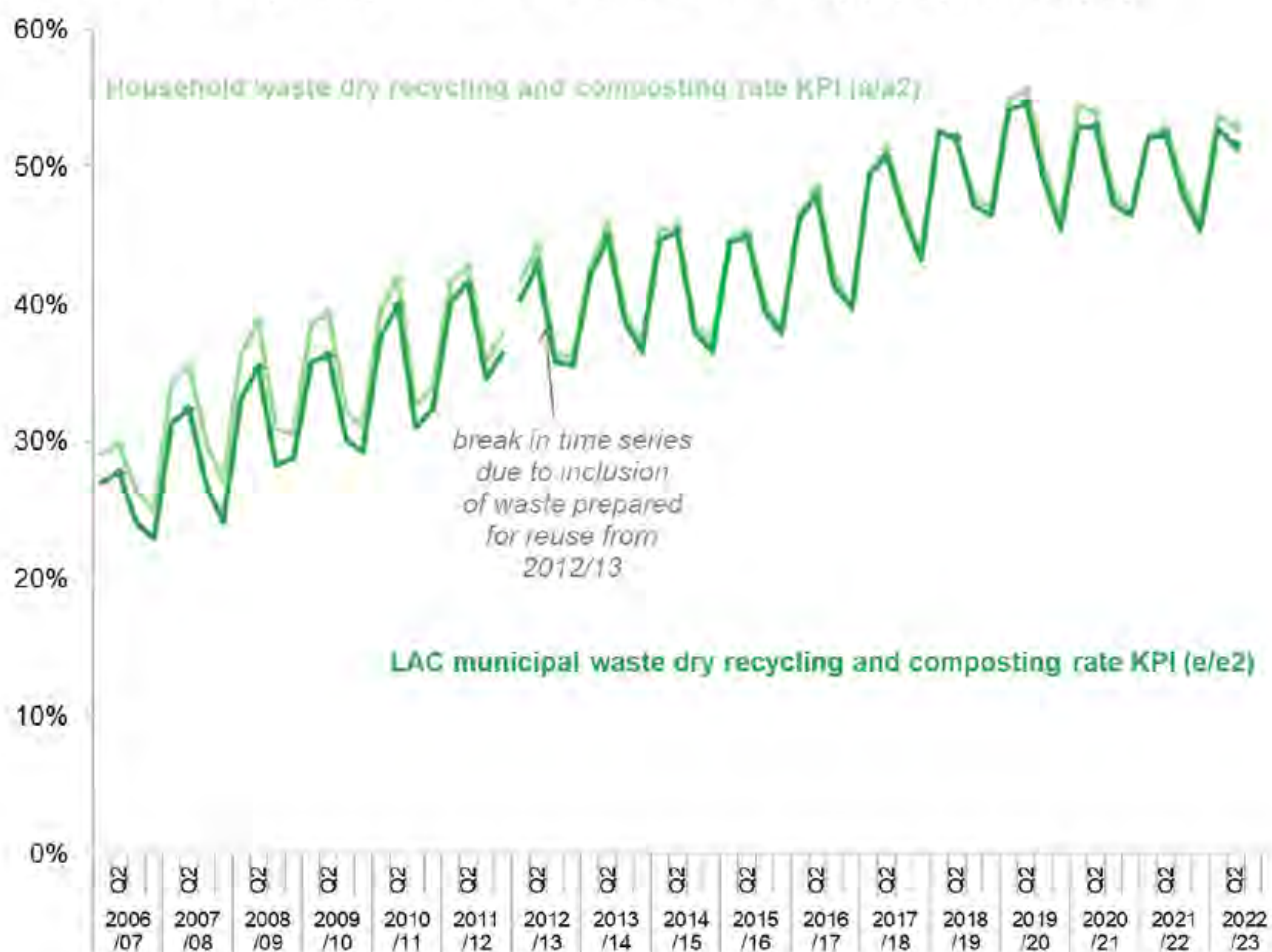
These statistics can be found in Table 1 accompanying data tables spreadsheet and in the [time series dataset](#).

Recycling

This section of the report looks at local authority collected (LAC) municipal waste and household waste recycling rates, both of which include waste sent for preparing for reuse, dry recycling and composting.

There were 128,624 tonnes of LAC municipal waste sent for preparing for reuse, dry recycling and composting (referred to as 'recycling' for the rest of this section) between July to September 2022. The waste recycling rate was 51.5 per cent. This was lower than the 52.3 per cent of waste sent for recycling between July to September 2021.

Figure 4: Waste sent for preparing for reuse, dry recycling and composting
Northern Ireland, quarterly from 2006/07 to 2022/23, KPIs (a), (a2), (e) and (e2)



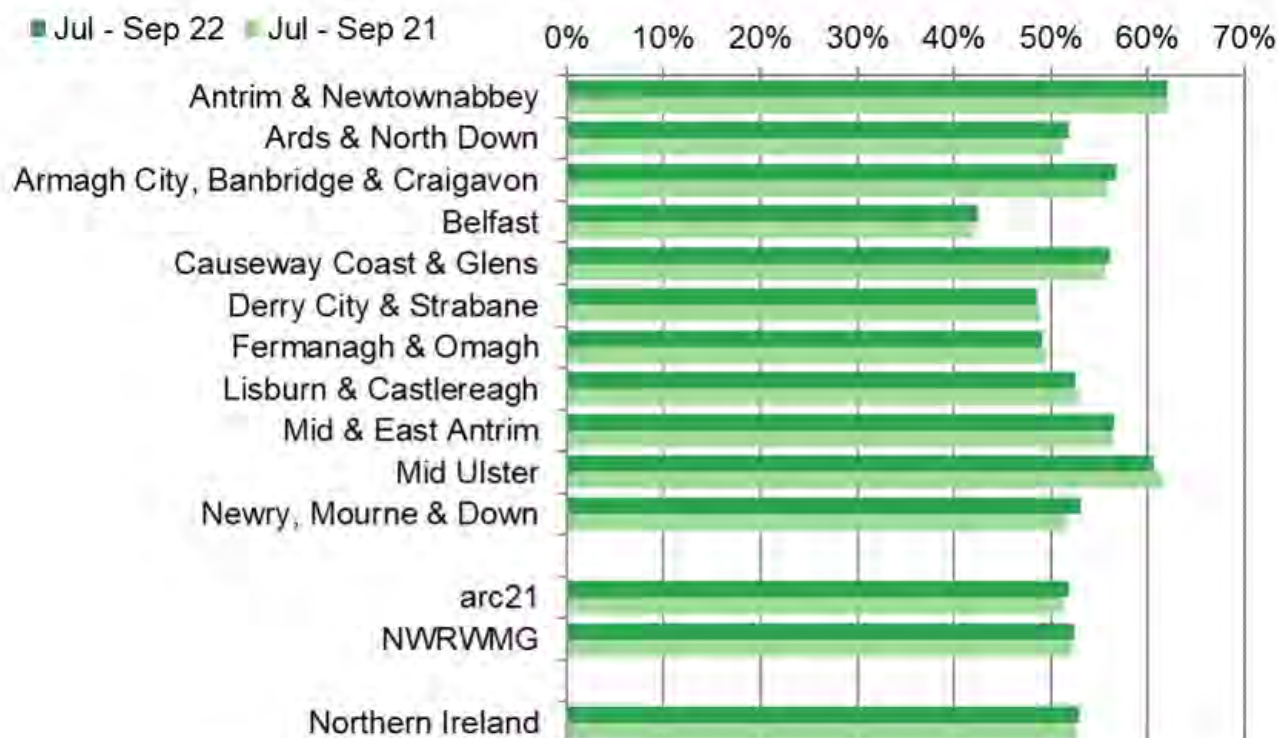
These statistics show seasonal variation which is driven by the quantities of garden waste sent for composting. Greater quantities of garden waste are collected and sent for composting during the spring and summer quarters, April to June and July to September.

The longer term trend for Local Authority Collected municipal waste recycling has been a steady increase from 27.7 per cent in July to September 2006 to 54.6 per cent in July to September 2019. Since 2019, the Local Authority Collected municipal waste recycling rate for July to September has fallen to 51.5 per cent in 2022. Waste sent for preparing for reuse (654 tonnes this quarter) has been included since 2012/13 and adds 0.3 percentage points to the overall LAC recycling rate in July to September 2022.

The recycling rate for household waste only was 52.9 per cent between July to September 2022, similar to 52.7 per cent recorded during the same three months of 2021. The proportion of household waste sent for dry recycling made up 21.8 per cent, composting 30.8 per cent and preparing for reuse 0.3 per cent. Last year the equivalent rate for preparing for reuse was 0.3 per cent, whilst the dry recycling and composting rates were 22.0 per cent and 30.4 per cent respectively.

Figure 5: Household waste preparing for reuse, dry recycling and composting rate by council and waste management group

Northern Ireland, July to September 2021 and July to September 2022, KPI (a2)



Newry, Mourne & Down reported the largest increase in their household recycling rate compared to July to September 2021 at 1.4 percentage points, with an increase in waste sent for dry recycling the largest contributing factor in this rise. Armagh City, Banbridge & Craigavon and Causeway Coast & Glens showed an increase in their household recycling rates, whilst the rate decreased in Mid Ulster district council area. The remaining seven district council areas reported similar rates to those in July to September 2021.

Waste sent for recycling is included in a number of key performance indicators, KPI (a), (a2), (e), and (e2). These indicators are used to monitor performance under the Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015. The household waste annual recycling rate was a population indicator for [Programme for Government \(PfG\) 2016-2021](#) and is being proposed as an indicator for the next PfG.

These statistics can be found in Tables 4 and 12 of the accompanying data tables spreadsheet and in the [time series dataset](#).

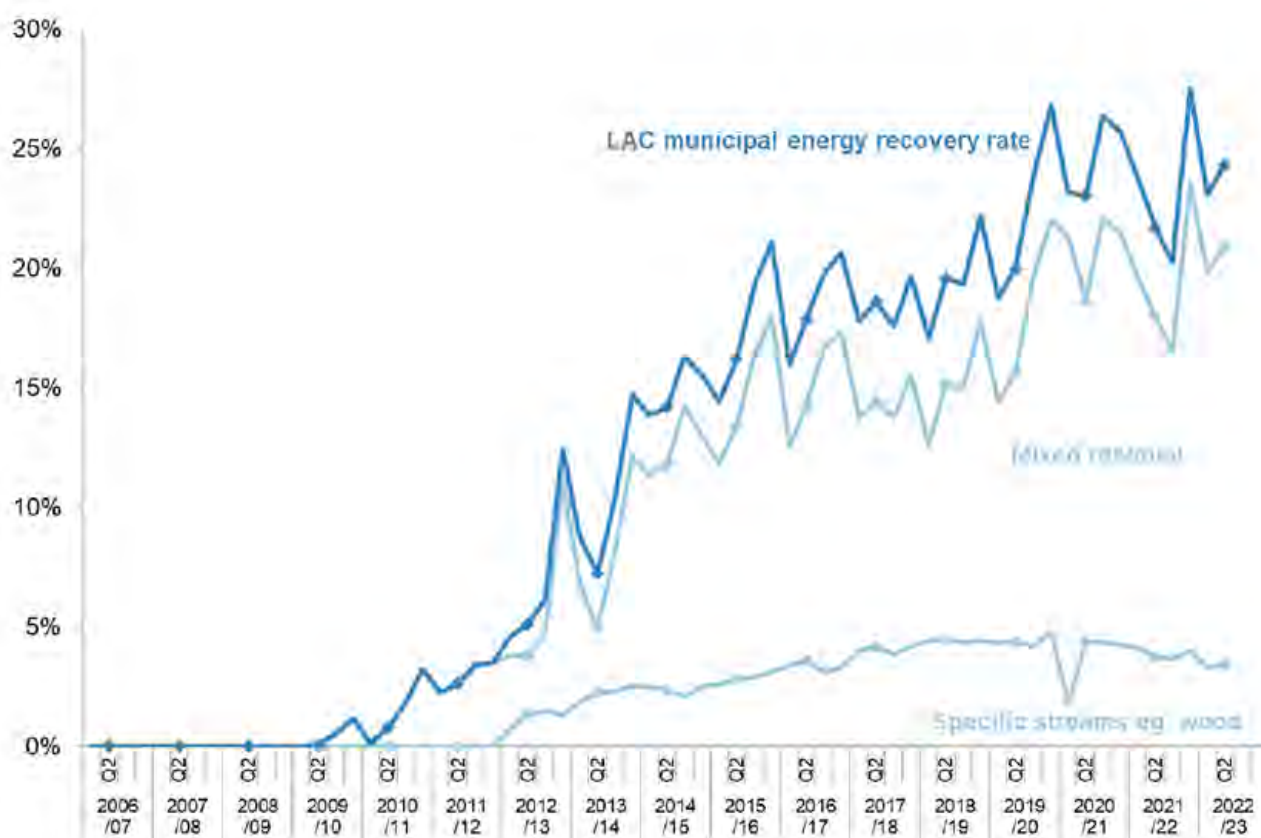
Energy recovery

This quarterly report includes statistics on energy recovery, which is the term used when value is gained from waste products by converting them into energy. All energy recovery statistics reported in this section are derived from material sent for energy recovery via incineration/gasification, although other technologies exist. Energy recovery via anaerobic digestion is not included in this section and is explained further in [Appendix 1 – Limitations of Data](#) of the latest Annual Report.

Between July to September 2022, 60,776 tonnes of waste arisings were sent for energy recovery. This produced a waste energy recovery rate of 24.4 per cent, higher than the 21.7 per cent recovery rate reported for the same period in 2021. For each period, the majority of energy recovery was from mixed residual waste, with a smaller proportion from specific streams, e.g. wood.

Figure 6: Waste sent for energy recovery via incineration

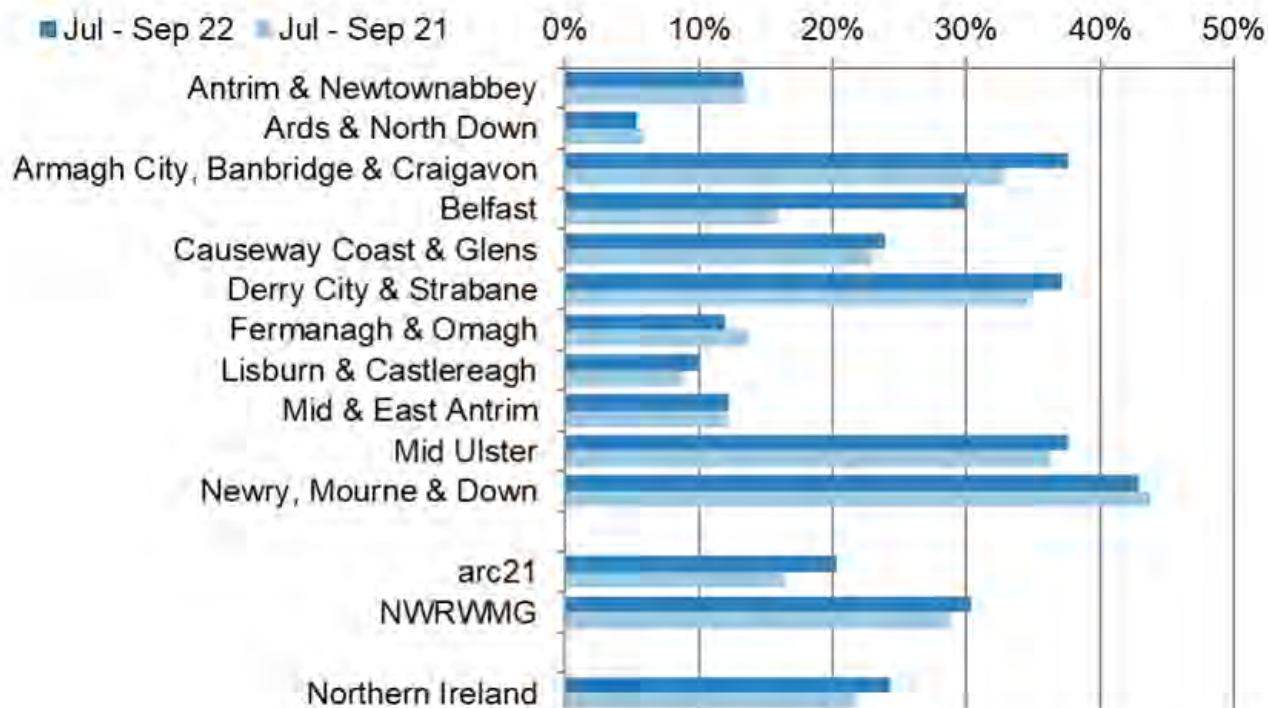
Northern Ireland, quarterly from 2006/07 to 2022/23



There was zero, or very small quantities, of waste sent for energy recovery before 2009/10. Strong growth began during 2009/10 with the energy recovery rate increasing from 0.1 per cent during July to September 2009 to 23.0 per cent for the same three months of 2020. With the exception of the July to September 2021 quarter the energy recovery rate has increased in every July to September quarter to reach 24.4 per cent in 2022. Most of the growth since 2010/11 has been driven by mixed residual waste sent for energy recovery (from 0.1 per cent during July to September 2009 to 20.9 per cent in July to September 2022). The specific stream proportion was 3.4 per cent in July to September 2022.

Mixed residual waste sent for energy recovery is combustible residual waste collected from the kerbside and from civic amenity sites which is processed into refuse derived fuel at material recovery facilities. The specific streams element of energy recovery is mostly wood but also includes furniture, carpets and mattresses, mostly collected from civic amenity sites.

Figure 7: Waste energy recovery rate by council and waste management group
Northern Ireland, July to September 2021 and July to September 2022



The highest waste energy recovery rate was recorded in Newry, Mourne & Down at 42.9 per cent, whilst the lowest was recorded in Ards & North Down at 5.3 per cent. Six councils recorded an increase in the waste energy recovery rate in July to September 2022 compared to the same quarter in 2021 with the largest increase of 14.3 percentage points recorded in Belfast with the rate almost doubling there. Three councils recorded a decrease in the energy recovery rate while there was little change recorded in the remaining two others.

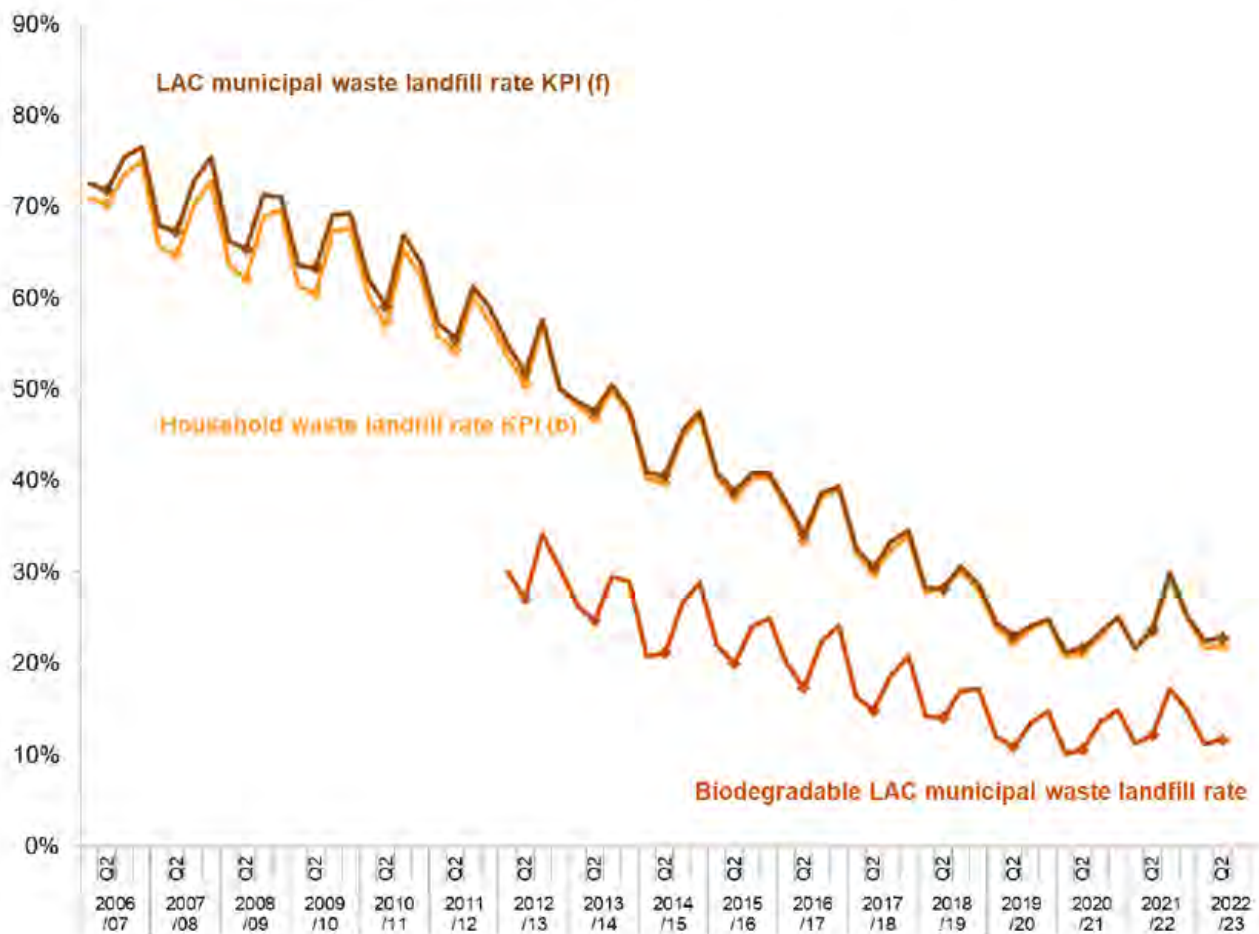
These statistics can be found in Tables 3 and 4 of the accompanying data tables spreadsheet and in the [time series dataset](#).

Landfill

The quantity of LAC municipal waste sent to landfill decreased by 13.0 per cent, from 65,423 tonnes during July to September 2021 to 56,890 tonnes between July to September 2022. This produced a quarterly landfill rate of 22.8 per cent, lower than the 23.7 per cent recorded during the same quarter of 2021. The latest quarterly landfill rate for household waste only is 21.8 per cent.

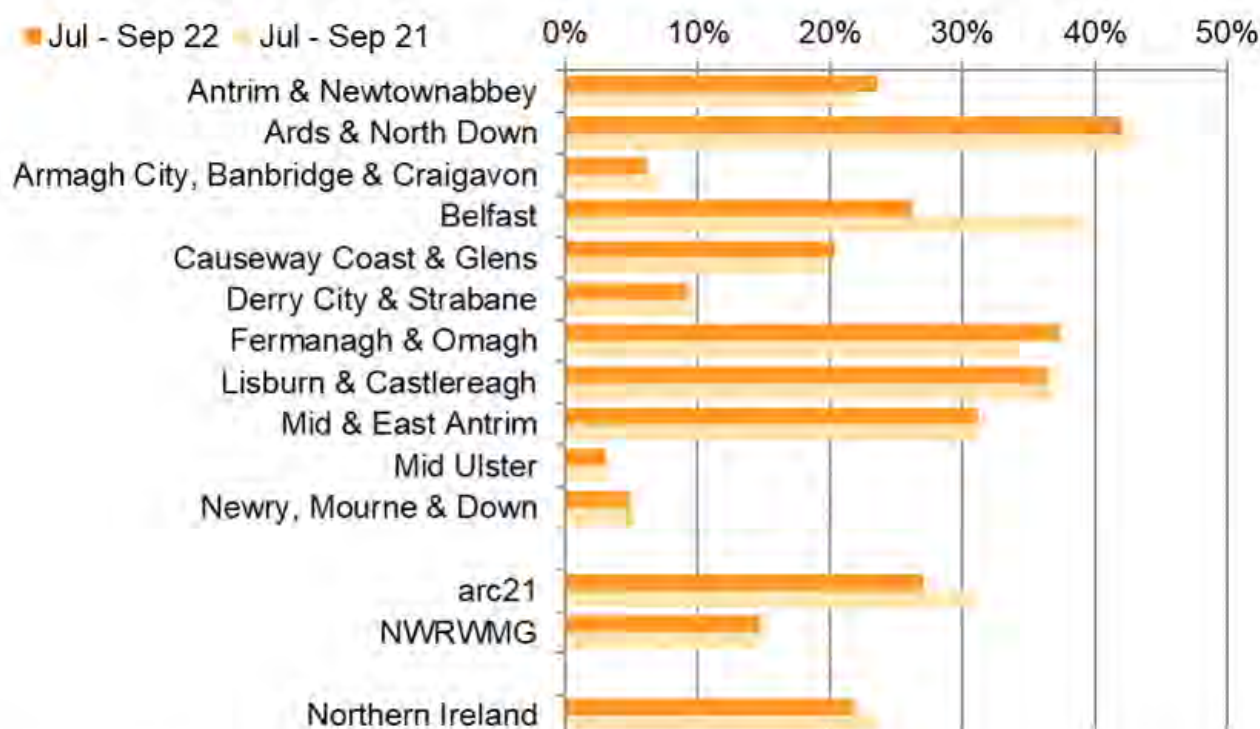
Figure 8: Waste sent to landfill

Northern Ireland, quarterly from 2006/07 to 2022/23, KPIs (b) and (f)



The longer term trend has seen the July to September household waste landfill rate fall from 70.3 per cent in 2006 to a low of 21.1 per cent in 2020. Since then, the landfill rate increased in the July to September 2021 quarter and then decreased a little to 21.8 per cent in the July to September 2022 quarter. Note that the landfill rate exhibits seasonality and the April to June and July to September quarters tend to have lower rates than October to December and January to March. The seasonality stems from the higher level of compostable garden waste arising during spring and summer.

Figure 9: Household waste landfilled by council and waste management group
Northern Ireland, July to September 2021 and July to September 2022, KPI (b)



The highest household waste landfill rate was recorded in Ards & North Down at 42.1 per cent, whilst the lowest was recorded in Mid Ulster at 3.1 per cent. The household waste landfill rate decreased in four district councils in July to September 2022 compared to the same three months in 2021, with the largest decrease recorded in Belfast of 12.7 percentage points. Three councils reported an increase in their household waste landfill rates with a further four recording similar household waste landfill rates to July to September 2021.

The statutory requirement for all councils in Northern Ireland to provide households with a container for food to enable its separate collection has contributed to a long-term drop in landfill rates, though increasing energy recovery rates for some councils have also contributed.

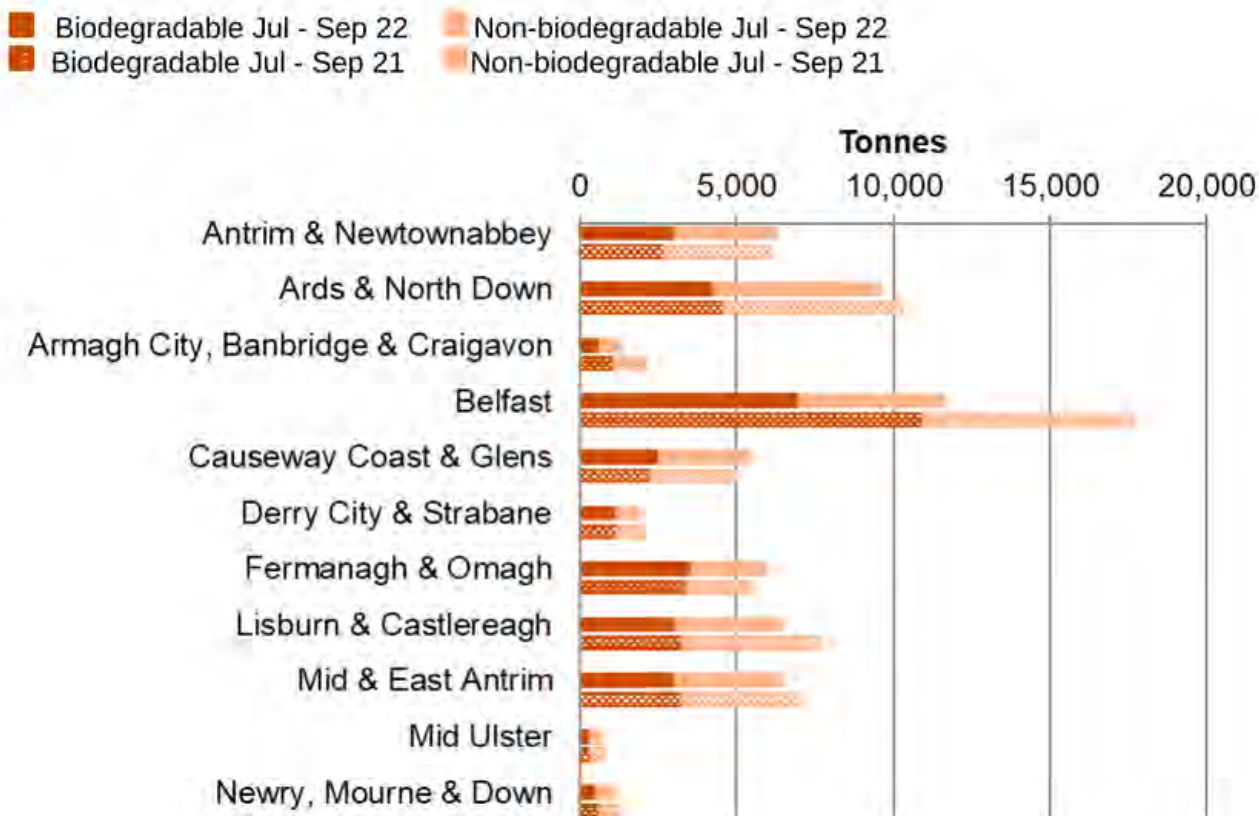
Biodegradable waste to landfill

The Landfill Allowance Scheme (NI) Regulations 2004 (as amended) placed a statutory responsibility on councils, in each scheme year, to landfill no more than the quantity of biodegradable waste for which they had allowances. The scheme concluded at the end of the 2019/20 financial year, however the continued monitoring of biodegradable waste is required for [existing target commitments](#) which specify that it must be reduced to 35 per cent of the total amount (by weight) of biodegradable municipal waste produced in 1995.

Northern Ireland's councils sent 29,055 tonnes of biodegradable waste to landfill between July to September 2022, which was 51.1 per cent of all waste sent to landfill. During the same quarter last year, 33,481 tonnes of biodegradable waste was sent to landfill which was 51.2 per cent of all waste sent to landfill.

Figure 10 displays the tonnages of LAC biodegradable and non-biodegradable waste sent to landfill by each council, comparing them with other councils and to the same quarter last year.

Figure 10: Biodegradable and non-biodegradable waste to landfill by council
Northern Ireland, July to September 2021 and July to September 2022



There is considerable variation between councils in the quantities of biodegradable waste sent to landfill, as well as the proportion of biodegradable waste in total landfill. In Derry City & Strabane, 61.7 per cent (1,165 tonnes) of all waste sent to landfill was biodegradable, whilst in Ards & North Down, 44.7 per cent (4,293 tonnes) of all waste sent to landfill was biodegradable.

National Statistics Status

National Statistics status means that our statistics meet the highest standards of trustworthiness, quality and public value, and it is our responsibility to maintain compliance with these standards.

These statistics were first designated as National Statistics, and underwent a full [assessment](#) against the Code of Practice, in January 2014 by the UK Statistics Authority.

A compliance check [assessment](#) was completed for the waste statistics produced by each of the UK regions in 2020 with the results of the finding published in October 2020.

The trustworthiness, quality and value of the statistics, including the coherence of the data source, methods and quality assurance (QA) arrangements, and the presentation of the statistics were reviewed with a final outcome that the statistics can continue to be designated as National Statistics.

The conclusion of the compliance check cited the following actions as strengths:

- Ongoing quality assurance of the data contained within the report by reviewing methods on a quarterly basis.
- Improved statistical output by creating a [time series](#) of Northern Ireland local authority collected municipal waste management statistics to accompany the report and tables. This [dataset](#) is also available on Open Data NI along with a [time series](#) of materials collected at Northern Ireland local authority waste management sites.
- Improved statistical output by creating [infographics](#) to accompany the report and tables.
- Improved statistical output by creating an [interactive dashboard](#) to accompany the report and tables.
- Hosted a workshop with users in February 2020 to review publications and statistical outputs.
- Sought and implemented recommendations from GSS good practice team to improve the publication.

Some areas for minor improvement were also suggested and these will be addressed as we continually improve the statistical output.

One suggestion was to liaise with the other UK regions to produce a guide on how waste is defined as recycled and explain the main definitional differences in recycling rates between countries. The recycling explainer is now available at the following link: [Recycling Explainer](#)

Policy, Economics and Statistics Division
Department of Agriculture, Environment and Rural Affairs
Dundonald House
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Ballymiscaw
BELFAST
BT4 3SB



Department of
**Agriculture, Environment
and Rural Affairs**
www.daera-ni.gov.uk



**INVESTORS
IN PEOPLE**

ITEM 3
ARC21 JOINT COMMITTEE
Virtual Meeting No 75
MINUTES
Tuesday 6 December 2022

Members Present:

Councillor A Bennington	Antrim & Newtownabbey Borough Council
Councillor M Goodman (<i>Deputy Chair</i>)	Antrim & Newtownabbey Borough Council
Alderman R Gibson	Ards & North Down Borough Council
Alderman A McDowell	Ards & North Down Borough Council
Alderman D Drysdale (<i>Chair</i>)	Lisburn & Castlereagh City Council
Councillor S Lee	Lisburn & Castlereagh City Council
Councillor M Gregg	Lisburn & Castlereagh City Council
Councillor R Burgess	Newry, Mourne & Down District Council

Members' Apologies:

Councillor R Kinnear	Antrim & Newtownabbey Borough Council
Alderman A Carson	Ards & North Down Borough Council
Councillor R McMullan	Belfast City Council
Councillor F Ferguson	Belfast City Council
Councillor JJ Magee	Belfast City Council
Councillor D Reid	Mid & East Antrim Borough Council
Councillor I Friary	Mid & East Antrim Borough Council
Alderman R Cherry	Mid & East Antrim Borough Council
Councillor J Brennan	Newry, Mourne & Down District Council
Councillor K Owen	Newry, Mourne & Down District Council

Officers Present:

T Walker	arc21
H Campbell	arc21
J Green	arc21
K Boal	arc21
B McKeown	arc21
M Laverty	Antrim & Newtownabbey Borough Council
N Martin	Ards & North Down Borough Council
C Matthews	Belfast City Council
J McConnell	Belfast City Council
H Moore	Lisburn & Castlereagh Borough Council
D Carey	Mid & East Antrim Borough Council

Officers' Apologies:

G Craig	arc21
D Lindsay	Ards & North Down Borough Council
B Murray	Belfast City Council
P Thompson	Mid & East Antrim Borough Council
S Murphy	Newry, Mourne & Down District Council
A Cassells	Newry, Mourne & Down District Council

Item 1 - Conflicts of Interest Statement

The Chair read out the Conflicts of Interest Statement.

Action: Noted

Item 2 - Apologies

Apologies were noted.

Action: Noted

Item 3 - Minutes of Joint Committee Meeting 074 held on 27 October 2022

Following discussion, the Joint Committee approved the minutes of the Joint Committee meeting 074 held on 27 October 2022.

Action: Agreed

Item 4 - Matters Arising

There were no matters arising.

Action: Noted

Item 5 - Contracts & Operations Briefing Report

Service Status

Ms Boal reported that all services had been operational during the month of October, and no contractors required to put in place any of their contingency measures.

There were some issues noted in November associated with weighbridge failure and the details of these were noted at the meeting.

Performance – October 2022

Ms Boal reported that site visits had re-commenced and will be included in the report moving forward.

She noted that turnaround times had been reviewed and, in all cases the contractors provided adequate reasons for these and therefore service credits were not applied this month. She also noted that overweight vehicles relating to the Haulage contract continue to be monitored and arc21 were liaising with the Contractor in this regard.

She reported that in October, there were no reports of any banks not having the specified 20% capacity available and there were no Service Credits applied this month.

Reintroduction of Pre-Covid 19 Routines

She reported that regular site visits had resumed although the frequency of those visits has been scaled back from those carried out pre COVID-19. However, if issues emerge either during the visits or there are other factors, such as increased turnaround times or site complaints, then the frequency will be adjusted accordingly.

She noted that as we are now at the stage where COVID-19 protocols have significantly lessened, contractors have been requested to re-introduce systems to ensure that weighbridge tickets are signed and copies provided to drivers. This means that drivers will be asked to sign weighbridge tickets as they leave the sites and will be able to provide a hard copy to the respective Councils for verification.

Health & Safety

Ms Boal advised that during October, there was one Health & Safety matter reported to arc21 by contractors and councils which was noted in the report.

Rejected Loads

In terms of rejected loads she reported that there was one rejected load delivered into Organics delivery sites and one rejected load delivered into Bryson in October 2022.

arc21 Contract Tonnages

The contract tonnages for October 2022 were presented and Ms Boal highlighted the following:

- a decrease of 4% for MDR material delivered into Bryson in comparison to October 2021;
- a 6.3% decrease for MRF Lot 2 for material sent to ReGen in comparison to October 2021;
- a decrease of 14.2% for Type 1 organics;
- a decrease of 11.9% for Type 2 material;
- a 1.1% decrease for the Residual Landfill Waste Contracts; and
- in terms of the 60,000 capacity secured at Cottonmount landfill site, 5,841.88 tonnes were used in October 2022, the total used in February to October 2022 was 54,508.14 tonnes, meaning a monthly average of 6,056.46 tonnes.

Arrangements for Christmas and the New Year

In regards to Christmas and New Year arrangements, she noted that a list of the site opening arrangements had been provided to councils and a list of key contacts over the holiday period both on the arc21 and Council-side will be developed.

Supplies

A summary of the relevant aspects pertinent to the supplies contract was noted.

Following discussion the Joint Committee noted the report.

Action: Noted

Item 6 - Waste Tonnage Trends

Ms Boal presented an overview of the tonnages processed through the arc21 contracts over the last three years and an analysis of the current performance, using information from Waste Data Flow (unvalidated), against future landfill and recycling targets for information.

A brief overview was provided as follows:

- Landfill - 22/23 falling below in the main to the 21/22 year;
- Organics type 1 tonnages, garden waste - running consistently low from where we were in pre-covid days and quite a bit below September/October figures;
- Organics type 2 - same trajectory as the previous year but sitting slightly below and quite a bit below of where we were in 20/21;
- MRF combined annual tonnage - falling below most of the previous years and unclear of the reasons why;
- Street Sweepings - falling below as councils have prioritised other services;
- Bring Bank Contracts - seeing glass well below the levels seen in the pandemic years, but textiles have increased.

She noted that as we come out of the back end covid we will be looking at the trends to see if these are reversed back to pre-covid levels, or the impact, and we will be analysing each contract individually to provide a more detailed trend analysis next year.

Following discussion the Joint Committee noted the report.

Action: Noted

IN COMMITTEE

The Chair recommended that the meeting would now move "*in committee*" which was agreed.

Matters of a confidential and commercially sensitive nature were discussed under these agenda items.

Following discussion on the commercially sensitive matters, the Chair recommended that the meeting would now return to the main agenda, which was approved, but whilst "*in committee*" during this section of the meeting, there were nine matters discussed.

Item 7 - Minutes of Joint Committee Meeting 074 held on 27 October 2022 'in committee' - approved

Item 8 - Matters Arising - noted

Item 9 - Residual Waste Treatment Project - noted

Item 10 - Commercially Sensitive Contract & Procurement Issues - approved

Item 11 - Revenue Estimates - approved

Item 12 - Cost of Living Payments - approved

Item 13 - Update on Sub-Group & HR Support Items - noted

Item 14 - Procurement Timeline/Update on Internal Financial Controls - noted

Item 18 - SoLACE/SIB Paper - noted

OUT OF COMMITTEE

Item 15 - Benchmarking Report

Mr Walker provided the third benchmarking review undertaken by arc21.

He reported that as part of our Corporate Plan, arc21 has been comparing its costs and performance against other similar public sector [local government] waste management organisations in GB in order to continue to monitor our performance, year on year internally, and with other similar organisations.

The aim of the benchmarking review is to provide the Joint Committee with assurances in terms of arc21's performance, identify good practice and to take advantage of opportunities to improve its services to partner councils and others.

He advised that the benchmarking exercise covering the 2020/21 financial year, had just been concluded and a copy of the report was presented.

He noted that with this third benchmarking review, arc21 is beginning to build information and data that can be used for comparative purposes that provides additional assurances to its governing body and main stakeholders around its financial management and performance when compared with other waste groups. Of particular note is that arc21's financial and other performance year-on-year remains constant – at 3.6%. arc21's overhead costs compare satisfactorily against an average of 5.96%, and FTE staff remain at the lower end against others from within the benchmark group which, in the terms of resilience, was a risk should there be any alteration in staffing resources, arc21 continues to have the lowest costs per head of population at £29.22 as well as the lowest overhead costs at £1.00 per head of population.

He advised that the final report to the end of our corporate plan will look at identifying trends and opportunities for arc21 to improve subject to current trends in inflation.

Following discussion the Joint Committee noted the report.

Action: Noted

Item 16 - ISO re certification

Ms Boal reported that the re-certification of ISO had been successful and looking forward to next year there will be a more formal review with a couple of things coming back into the system including the education service, covid protocols and site visits and work is underway to prepare for this.

Following discussion the Joint Committee noted the report.

Action: Noted

Item 17 - QUB EPSRC Request for Support on Circular PET project

Mr Walker advised that he had received a request from Queens seeking our support with a cross disciplinary EPSRC application (15 academics across 4 Schools and 3 research centres) that is based around a circular approach to Polyethylene terephthalate (PET) that is currently non-recyclable. If the application is successful, arc21 would be included as part of an industrial advisory board that provides input around how these PET circular approaches could affect policy, markets, product design and a new Northern Ireland PET recycling infrastructure and would entail no more than attendance at a quarterly meeting. He recommended that this would be a useful thing to support in terms of being involved in the delivery of the local Circular Economy and giving arc21 an insight of where the market is moving.

Following discussion the Joint Committee agreed to support this request.

Action: Agreed

Item 18 - SoLACE/SIB Paper

This was discussed under the In-Committee section.

Action: Noted

Item 19 - AOB

There was no further business discussed.

Action: Noted

Item 20 - Next Meeting Thursday 26 January 2023

The Chair thanked everyone for attending and advised that the next Joint Committee meeting would be held virtually as scheduled on Thursday 26 January 2023 commencing at 10.30am and wished everyone a very merry Christmas and happy new year and thanked all for their help and support during the year.

Action: Noted

Date: _____

Chairman: _____

SUSTAINABILITY AND ENVIRONMENT SERVICES COMMITTEE**HISTORIC ACTIONS TRACKING SHEET**

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
NEIGHBOURHOOD SERVICES MEETING – 23 OCTOBER 2019					
NS/073/2019	Proposed Property Maintenance Policy and Strategy 2019 to 2023	Council's Facilities Management and Maintenance Department develop for agreement with the NS Committee a Property Maintenance Policy and Strategy for the Council to cover the term of this Council 2019 to 2023. If required to assist officers in the development of this Strategy, external support to be procured in accordance with Council Procurement Procedures.	K Scullion	Update provided to NS Committee May 2022 – work progressing on agreement of a Property Maintenance Policy and Strategy.	N
NEIGHBOURHOOD SERVICES COMMITTEE MEETING – 20 OCTOBER 2020					
NS/230/2020	Business Case – Provision of new public toilet in Killough	Agreed to note the content of the report and associated Business Case and to accept the conclusion of the business case that the Council proceed with the proposal to provide a new public toilet in Killough.	K Scullion	In progress - AECOM appointed for consultancy support for project. Feasibility study in draft – to be	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
				presented to future S&E Committee.	
NEIGHBOURHOOD SERVICES COMMITTEE MEETING 17 NOVEMBER 2020					
NS/243/2020	Notice of Motion – Green New Deal Strategy	Grant approval to Officers to further scope the issues contained within the Notice of Motion and to prepare a report which summarises the status of existing and planned activity in this area. A report to be tabled at a future Meeting of the Neighbourhood Services Committee and to also write to the Northern Ireland Executive clarifying what actions are currently being taken and what actions are being planned by the NI Executive in respect of climate change.	S Murphy	Response received from DAERA Minister and considered by NS Committee. Scoping of the issues delayed by on-going COVID-19 pandemic.	N
NEIGHBOURHOOD SERVICES COMMITTEE MEETING 21 APRIL 2021					
NS/062/2021	Feasibility study for EV infrastructure at	Agreed to note the content of the report and to approve the recommendation that a	K Scullion	In Progress - AECOM appointed	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	the Council's Depots	<p>Business Case be prepared which examined the investment and benefits of the EV charging system, together with costings.</p> <p>It was further agreed as part of the Business Case, that officials consider the need for a generator at the proposed sites, in the event of an interruption to electricity supply.</p> <p>It was also agreed officials investigate potential sources of funding for the provision of electric vehicle charging points from the East Border Region Committee.</p>		to help deliver Business Case.	
NEIGHBOURHOOD SERVICES COMMITTEE MEETING 19 MAY 2021					
NS/089/2021	Purchase of new industrial heavy grade tractor and side arm flail/cutting unit for grounds maintenance at	Agreed to note the content of the report and associated Business Cases and accept the conclusion of the Business Cases that Option 3 from each be chosen as the preferred	K Scullion	Tender was issued but preferred bidder was not established. Tender to be reissued.	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	various locations District wide	option. This would see the procurement of an industrial tractor and a side arm flail.			
NEIGHBOURHOOD SERVICES COMMITTEE MEETING WEDNESDAY 18 AUGUST 2021					
NS/125/2021	Distribution of compostable food bags and food waste caddy bins	Agreed to that Officers explore the feasibility of deploying brown bins to residents of high-rise buildings, who were not previously provided with these, and a report be brought back to the next Committee Meeting.	S Murphy	Report to be presented at future committee meeting	N
NS/127/2021	Enforcement Improvement Plan	Agreed to note the content of this report. Agreed that officers prepare a report for the next Committee Meeting on options for future staffing levels to improve the enforcement service, including the possibility of supplementing the service with a contractor on a short-term basis.	S Murphy	Report to be presented at future committee meeting	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
				Signage available, erected as required.	
NEIGHBOURHOOD SERVICES COMMITTEE MEETING TUESDAY 21 SEPTEMBER 2021					
NS/137/2021	Translink proposed programme – Bus Shelters in Council area	To approve Option 2 – to delay installation of a bus shelter in Burren pending outcome of Translink’s deliberations in October / November 2021 with the option to reconsider this position if Translink were deemed to be making limited progress in providing the bus shelter in Burren.	K Scullion	Noted	N
NEIGHBOURHOOD SERVICES COMMITTEE MEETING TUESDAY 19 OCTOBER 2021					
NS/150/2021	Report re: Social Enterprise Partnership Offer – Planting Trees on Council Land	a) Council seek through an expression of interest exercise, to form a partnership with a not for profit organisation who would link Council with individuals who wish to have a tree or trees, planted on Council designated land. The agreement to be for an initial two-year period and may be extended for a further two years subject to Council approval.	K Scullion	Complete	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>b) Officers to determine suitable sites and tree species for the scheme.</p> <p>c) Any agreement to be formalised through a Licence Agreement drawn up by Council Legal Advisors.</p>			
NEIGHBOURHOOD SERVICES COMMITTEE MEETING 26 JANUARY 2022					
NS/004/2022	Trade Waste and Caravan Refuse Collection Services	<p>Agreed to approve the report and recommendations:-</p> <p>1. Alternate Weekly Commercial Waste Collection Service</p> <p>Commercial refuse customers (shops and businesses) to be contacted and advised of the proposed move to an alternate weekly collection cycle of residual and dry recyclable waste, where this is achievable.</p> <p>Commercial customers, (not including Caravan Operators) to</p>	S Murphy	In progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		be provided with appropriate bins to facilitate this change, so there is no cost burden to customers as a result of this change.			
NS/005/2022	Estates Management and Security Audit Findings	Agreed to approve the Estates Management and Security Action Plan and agree to quarterly updates being provided to the Committee on the implementation status of the Plan	K Scullion	In Progress	N
NEIGHBOURHOOD SERVICES COMMITTEE MEETING 23 FEBRUARY 2022					
NS/015/2022	Revision of Facility Management and Maintenance Department charges for financial year 2022/2023	Agreed to recommend adoption of the Facility Management and Maintenance Department charges as set out in Appendix 1, circulated at the meeting, for the financial year 2022/23. Also agreed that officers consider the 3 scenarios referred to by Councillor Andrews i.e. if administration fees charged for	K Scullion	Complete	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		headstone erections could be waived for under-18 burials along with the administration fees for post 3.00 pm burial times and cremation charges and that a report be brought back to the Neighbourhood Services Committee for consideration.			
NEIGHBOURHOOD SERVICES COMMITTEE MEETING 23 MARCH 2022					
NS/031/2022	Grounds Maintenance – Six Month Review and six-month Programme	Agreed to approve the proposed actions within the report (Sections 2.1 to 2.3 and Appendix 1). Also agreed officials investigate the history of the removal and continued spraying of hogweed by the legacy Council at Carnmeen Park/Rossmara Park/Mourne Drive Warrenpoint and report back to the Committee on how this recurring problem would be dealt with going forward.	K Scullion	In progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
NS/039/2022	Business Case for replacement of mini excavator and dumper	Agreed to note the content of this report and associated Business Case and accept the conclusion of the Business Case to proceed to tender to procure a replacement mini excavator and dumper.	K Scullion	Tender with Council Procurement Section for issue.	N
NEIGHBOURHOOD SERVICES COMMITTEE MEETING 21 APRIL 2022					
NS/048/2022	Update on the development of the Council's Tree Strategy	Agreed to note the contents of the report and approve the presentation of the draft Tree Strategy to the Neighbourhood Services Working Group in May 2022 along with a review of progress in the Council achieving a cessation in the use of herbicides containing glyphosate.	K Scullion	In progress	N
NS/049/2022	Applications for bus shelters in Crossgar and Killyleagh	To note the contents of the report. Agree to the recommendations in Appendix 1 for the erection of a bus shelter at Cross Street Killyleagh and the relocation of	K Scullion	In progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>the shelter at Downpatrick Street Crossgar.</p> <p>In relation to the application for a bus shelter at Catherine Street, Killyleagh, a decision be deferred pending further consultation with the PSNI in light of the anti-social behaviour issues raised by Members</p> <p>Officers to consult further with Translink on the option for Council to enter into an agreement with Translink for the provision of bus shelters at official bus stops.</p>		<p>In progress</p> <p>In progress</p>	<p>N</p> <p>N</p>
NS/050/2022	Trial of solar lights at Council bus shelters	Agreed to recommend to proceed with the installation of solar lighting at 2 bus shelters near Attical with their effectiveness monitored and this information to be reported back to Committee.	K Scullion	Solar lights have been installed and are working. In period of review.	N
NS/052/2022	Compost Week 2022	Note and approve the additional activities in 2.2 to highlight and	S Murphy		N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>promote the importance of recycling food waste.</p> <ol style="list-style-type: none"> 1. Publication of new collection calendars 2. Issuing of 'No food waste' stickers for placement on black bins 3. Distribution of 100 new/replacement food caddies through Elected Representatives 4. Issue of 10 food waste caddies to primary schools on request. (Max distribution 1000 caddies), to further promote food waste recycling in the home, as per previous Council decision. <p>Note and approve the launch of an application process, with set criteria, to establish demand for deploying brown bins to residents of high rise buildings who were not previously provided with these.</p>		<p>Complete</p> <p>Complete</p> <p>Complete</p> <p>Complete</p> <p>In progress</p>	

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
NS/057/2022	Various issues concerning the Events Space Kilkeel	Note the contents of the report. Approve the Officers recommendation that the legal position of the Council regarding its maintenance of the events space, Kilkeel, is reviewed with a separate report to be provided to the Council once this has been considered further.	K Scullion	In progress	N
NS/059/2022	Business Case for the removal of leachate from closed landfill sites	Agreed to approve the business case for the removal and transport of leachate from Drumanakelly, Aughnagun and Croreagh closed landfill sites to a licensed treatment plant.	S Murphy	In progress	N
NEIGHBOURHOOD SERVICES COMMITTEE MEETING 18 MAY 2022					
NS/076/2022	Contract for the transport of Mixed Dry Recyclable Waste	Agreed to approve that the contract for the receipt, storage, transfer and haulage of the Council's Mixed Dry Recyclables (MDR) waste be extended with the Council's current contractor from the 10 September	S Murphy	In progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		2022 for one year.			
NEIGHBOURHOOD SERVICES COMMITTEE MEETING 22 JUNE 2022					
NS/090/2022	Portable toilet trial as part of Council public toilet provision	<p>Agreed that officials meet with representatives of Newcastle Yacht Club to discuss the potential of an SLA to enable the provision of shared public toilet facilities at their Club premises.</p> <p>Officials consider a request to investigate if there was adequate litter/dog fouling bins along the Greenway.</p>	K Scullion	In progress	N
NS/091/2022	Enforcement Improvement Plan Update	<p>Agreed to note the content of this update report and to agree review of key actions from the Enforcement Improvement Plan to be incorporated into a timebound programme of work for 2022/23 and annually thereafter.</p> <p>Test case footpaths – small footpath leading to WIN – officers</p>	S Murphy	In progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		to examine this area for dog fouling.			
NS/092/2022	Business Case – to support the implementation of the Public Toilet Strategy	<p>To note contents of this report.</p> <p>Approve the recommendation within the Business Case for the provision of consultancy support to deliver on the objectives of the Public Toilet Strategy. Option 2 will see the appointment of the Councils nominated contractor under the SCAPE Framework to provide identified consultancy support and associated investigatory work up to the delivery of an economic appraisal</p>	K Scullion	AECOM appointed to complete Economic Appraisal.	N
NS/093/2022	Business Case for the provision of maintenance services for the Council's Public Toilets	<p>Note the content of the report and associated Business Case.</p> <p>Approve the recommendation within the Business Case for provision of maintenance services for Council's Public Toilets – Option 3 is chosen. Option 3 will see the appointment of a suitably</p>	K Scullion	In progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		qualified contractor to provide routine maintenance and provide break down cover for the Council Public Toilet Service which cannot be addressed by its own in-house maintenance team.			
NS/094/2022	Business Case for Annual Fixed Electrical Wiring and Emergency Lighting Testing	Note the content of the report and associated Business Case. Accept the conclusion of the Business Case that Option 2 is chosen as the preferred option. Option 2 will see the appointment, through a tender process, of a competent electrical contractor who will undertake these annual tests and where required, agreed remedial works to supplement in-house provision.	K Scullion	In progress	N
NS/095/2022	Business Case – provision of Bi-annual service of oil fired boilers and emergency breakdown cover for Council properties	Note the content of the report and associated Business Case. Approve the recommendation within the Business Case for provision of maintenance services	K Scullion	In progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>for Council's oil-fired boilers – Option 3 is chosen.</p> <p>Option 3 will see the appointment of a suitably qualified contractor to provide biannual servicing of Council oil fired boilers, emergency breakdown cover and minor capital works.</p>			
NS/098/2022	Business Case for Marine Services covering Council harbours and navigational aids	<p>Note the content of the report and associated Business Case.</p> <p>Approve the recommendation within the Business Case for maintenance of the Council's LAtoNs and other marine services works – Option 3 is chosen.</p> <p>Option 3 will see the appointment of a suitably qualified marine services engineering contractor to undertake maintenance of the Council's LAtoNs, other marine services works and inspections.</p>	K Scullion	In progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
NS/101/2022	Waste Management Procurement Action Plan	<p>Approve the progress update report.</p> <p>Approve an extension to the Waste Management Procurement Action Plan to the 31st December 2022.</p> <p>Note that services will continue "out of contract" until new contracts are awarded and regularised.</p> <p>Note procurement update concluding issues previously highlighted.</p>	S Murphy	In progress	N
SUSTAINABILITY AND ENVIRONMENT COMMITTEE MEETING 17 AUGUST 2022					
SE/119/2022	Business Case – replacement of 4x4 vehicles for closed landfill sites	<p>Agreed to approve the Business Case as per Appendix 1, for the replacement of one Four Wheel Drive Vehicle for use by the Waste Processing section to access and service closed landfill sites across Newry Mourne and Down District Council area.</p>	S Murphy	In progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SUSTAINABILITY AND ENVIRONMENT COMMITTEE MEETING 20 SEPTEMBER 2022					
SE/131/2022	Business Case – Driver CPC Training and Assessments and Loader training	Agreed to approve the Business Case as per Appendix 1, for the procurement of driver training including Driver CPC, induction and refresher training and assessment	S Murphy	In progress	N
SUSTAINABILITY AND ENVIRONMENT COMMITTEE MEETING 18 OCTOBER 2022					
SE/140/2022	Vegetation growth with Aughrim (Little River) at the Events Space Kilkeel	Agree to Council organising a consultation with all relevant stakeholders on the findings of the report. Consultation to include Mourne DEA Councillors; Kilkeel Development Association; landowners adjacent to this section of the river; DFI Rivers Agency and Inland Fisheries. The purpose of the consultation would be to seek to agree a preferred option and agreement on a way forward.	K Scullion	In progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SE/142/2022	Update on Cleaving Workshop	Agreed to approve the report of the Elected Member District Cleaving Workshop held on 5 October 2022.	S Murphy	In progress	N
SE/143/2022	Notice of Motion – revenue from EU Charging Infrastructure	Agreed to endorse the recommendation made at the Strategic Finance Working Group Meeting of 16 June 2022 as set out in Section 2.2 of the report and that officers consider the most appropriate way forward in relation to identifying appropriate spaces that may be suitable for the proposal as outlined in the Notice of Motion.	A Cassells	In progress	N
SE/144/2022	Proposed Phase 2 extension to Kilbroney Municipal Cemetery	Agreed to note the content of the report and to proceed with Option 2 for the Phase 2 development of Kilbroney Municipal Cemetery. Option 2 would include refurbishment works to the existing cemetery site and an extension to the cemetery (circa 208 burial plots) in line with current planning approval.	K Scullion	Works commenced	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		It was also agreed to bring forward a proposal for lights for Phase 1 and 2 and the compound once planning had been approved.			
SUSTAINABILITY AND ENVIRONMENT COMMITTEE WEDNESDAY 23 NOVEMBER 2022					
	<i>SE/147/2022 – Clock at St. Mary's Parish Church, Newry</i>	In response to a request for an update from Councillor Taylor, Mr Scullion advised officers needed to consult with representatives from St. Mary's Church, Newry, to ascertain what input the Council previously had in terms of maintenance of this clock and a report would be brought back to Committee once these discussions had been held.	K Scullion	In Progress	N
SUSTAINABILITY AND ENVIRONMENT COMMITTEE WEDNESDAY 20 DECEMBER 2022					
SE/169/2022	Future Model for provision of Christmas illuminations and ad hoc Celebratory Lighting	Agreed to note the contents of the report.	K Scullion	Complete	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SE/170/2022	Update on request to sub lease the Bog Road Amenity Area Forkhill	Agreed to note the content of the report and agree to the recommendations contained within section 2.3 of the report.	K Scullion	In progress	N
SE/171/2022	Newry Market Revitalisation	Agreed to note the content of the report and agree to the recommendations contained within section 2.3 of the report.	K Scullion	In progress	N
SE/172/2022	Facilities Management and Maintenance Procurement Action Plan update December 2022	Agreed to:- Note the progress update report; Approve an extension to the Neighbourhood Services Procurement Action Plan to the 30th of June 2023. Note that services will continue "out of contract" until new contracts are awarded and regularised.	K Scullion	In progress	N
SE/173/2022	Waste Management Procurement Action Plan Update December 2022	Agreed to:- Note the progress update report in Appendix 1;	S Murphy	In Progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>Approve an extension to the Waste Management Procurement Action Plan to the 30th of June 2023.</p> <p>Note that services will continue "out of contract" until new contracts are awarded and regularised.</p> <p>Note procurement update concluding issues previously highlighted.</p>			
END					