



November 18th, 2024

Notice Of Meeting

You are requested to attend the Sustainability & Environment Committee meeting to be held on Wednesday, 20th November 2024 at 6:15 pm in Council Chamber, O'Hagan House, Monaghan Row.

Committee Membership 2024-2025

Councillor G Kearns **Chairperson**

Councillor C Enright **Deputy Chairperson**

Councillor T Andrews

Councillor J Brennan

Councillor P Campbell

Councillor K Feehan

Councillor D Finn

Councillor V Harte

Councillor J Jackson

Councillor M Larkin

Councillor O Magennis

Councillor H Reilly

Councillor M Ruane

Councillor D Taylor

Councillor H Young

Agenda

1.0 Apologies and Chairperson's Remarks

2.0 Declarations of Interest

3.0 Action Sheet of the Sustainability and Environment Committee Meeting held on 23 October 2024.

For Information

📄 *Action Sheet - 23 October 2024 inc. historic actions updated.pdf*

Page 1

For Discussion/Decision

4.0 Mid Year Assessment of S&E Directorate Business Plan

For Decision

📄 *SE Committee - Cover Report Mid Year Assessment of Business Plans 2024-25 20.11.24.pdf*

Page 14

📄 *Appendix 1 - SE Mid Year Assessment of Business Plan 2024-25.pdf*

Page 16

Environment

5.0 Powers under Article 4 & 5 of the Waste and Contaminated Land Order (NI) 1997

For Decision

📄 *Committee Report - Powers under Article 4 & 5 of the Waste and Contaminated Land Order (NI) Order 1997.pdf*

Page 23

6.0 Update on the review of Caravan Site License Conditions

For Decision

📄 *Committee Report - Update on the review of Caravan Site License Conditions.pdf*

Page 26

📄 *Update on the review of Caravan Site License Conditions App 1.pdf*

Page 29


Items deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) 2014

7.0 Business case for the removal of Newcastle Sandbar

For Decision

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act

(Northern Ireland) 2014 - information relating Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 **SE Committee Report - Business Case for Removal of Newcastle Harbour Sand Bar.pdf** **Not included**


 **Appendix 1 - Business Case - Newcastle Harbour Sand Bar Removal.pdf** **Not included**

8.0 Repair of Corry's corner, Drumaness Bus Shelter and Adoption by Translink

For Decision

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 **SE Committee Report - Bus Shelter - Corrys Corner Drumaness.pdf** **Not included**

 **Appendix 1 - Corrys Corner Drumaness.pdf** **Not included**

9.0 Business Case for Deep Cleansing Services

For Decision

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 **Committee report Deep Cleansing of Paved Surfaces.pdf** **Not included**

 **Full Business Case-Deep Cleansing.pdf** **Not included**

10.0 Direct Award Contract Approvals and Extensions

For Decision

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 **Committee Report - Direct Award Contract Approvals and Extensions.pdf** **Not included**

11.0 PeacePlus funding call for Clean Air

For Decision

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Committee Report - PeacePlus funding call for Clean Air.pdf

Not included

FOR NOTING Items deemed to be exempt under Part 1 of Schedule 6 of the Local Government Act (NI) 2014

12.0 Arc21 Joint Committee Members Monthly Bulletin from 31 October and Arc21 Joint Committee Members In Committee Minutes of Meeting held on 26 September 2024

For Information

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Arc21 Members Bulletin.pdf

Not included

Arc21 In committee minutes.pdf

Not included

For Noting

13.0 Arc 21 Joint Committee Meeting Minutes of 26 September 2024

For Information

Arc 21 Minutes.pdf

Page 30

14.0 NI Local Authority Collected Municipal Waste Management Statistics - quarterly provision estimates for April to June 2024

For Information

NI Local Authority Collected Municipal Waste Management Statistics.pdf

Page 37

15.0 Christmas and New Year arrangements - Refuse Collections and HRC Arrangements


For Information

 *SE Committee Report - Christmas arrangements for refuse collection and HRC's.pdf* *Page 53*

 *Public Holidays 2024-25 - Alternative arrangements for refuse collection HRCs (1).pdf* *Page 55*

16.0 2024 Christmas Illuminations Update

For Information

 *SE Committee Report - Christmas Illuminations 2024.pdf* *Page 56*

Invitees

Cllr Terry Andrews

Cllr Callum Bowsie

Fionnuala Branagh

Cllr Jim Brennan

Lorraine/Emma Burns/McParland

Cllr Pete Byrne

Mr Gerard Byrne

Cllr Philip Campbell

Cllr William Clarke

Cllr Laura Devlin

Ms Louise Dillon

Cllr Cadogan Enright

Cllr Killian Feehan

Cllr Doire Finn

Cllr Aoife Finnegan

Ms Joanne Fleming

Cllr Conor Galbraith

Cllr Mark Gibbons

Cllr Oonagh Hanlon

Cllr Glyn Hanna

Cllr Valerie Harte

Cllr Roisin Howell

Cllr Tierna Howie

Ms Catherine Hughes

Cllr Jonathan Jackson

Cllr Geraldine Kearns

Miss Veronica Keegan

Mrs Josephine Kelly

Mrs Sheila Kieran

Cllr Cathal King

Cllr Mickey Larkin

Cllr David Lee-Surginor

Cllr Alan Lewis

Cllr Oonagh Magennis

Mr Conor Mallon

Cllr Aidan Mathers

Cllr Declan McAteer

Cllr Leeanne McEvoy

Cllr Andrew McMurray

Maureen/Joanne Morgan/Johnston

Cllr Declan Murphy

Sinead Murphy

Cllr Kate Murphy
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Cllr Selina Murphy
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Cllr Siobhan O'Hare
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Mr Andy Patterson
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Cllr Aine Quinn
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Cllr Henry Reilly
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Cllr Michael Rice
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Cllr Michael Ruane
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Mr Conor Sage
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Cllr Gareth Sharvin
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Donna Starkey
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Nicola Stranney
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Sarah Taggart
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Cllr David Taylor
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Cllr Jarlath Tinnelly
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Ms Sinead Trainor
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Cllr Jill Truesdale
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Mrs Marie Ward
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Cllr Helena Young
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SUSTAINABILITY AND ENVIRONMENT SERVICES COMMITTEE

HISTORIC ACTIONS TRACKING SHEET

NEIGHBOURHOOD SERVICES COMMITTEE MEETING 26 JANUARY 2022					
Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
NS/004/2022	Trade Waste and Caravan Refuse Collection Services	<p>Agreed to approve the report and recommendations:-</p> <p>1. Alternate Weekly Commercial Waste Collection Service</p> <p>Commercial refuse customers (shops and businesses) to be contacted and advised of the proposed move to an alternate weekly collection cycle of residual and dry recyclable waste, where this is achievable.</p> <p>Commercial customers, (not including Caravan Operators) to be provided with appropriate bins to facilitate this change, so there is no cost burden to customers as a result of this change.</p>	S Trainor	In progress	N

NEIGHBOURHOOD SERVICES COMMITTEE MEETING 21 APRIL 2022					
Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
NS/052/2022	Compost Week 2022	<p>Note and approve the additional activities in 2.2 to highlight and promote the importance of recycling food waste.</p> <p>Note and approve the launch of an application process, with set criteria, to establish demand for deploying brown bins to residents of high rise buildings who were not previously provided with these.</p>	S Trainor	In progress	N
NS/057/2022	Various issues concerning the Events Space Kilkeel	Approve the Officers recommendation that the legal position of the Council regarding its maintenance of the events space, Kilkeel, is reviewed with a separate report to be provided to the Council once this has been considered further.	C Sage	In progress	N

NEIGHBOURHOOD SERVICES COMMITTEE MEETING 22 JUNE 2022					
Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
NS/091/2022	Enforcement Improvement Plan Update	Agreed to note the content of this update report and to agree review of key actions from the Enforcement Improvement Plan to be incorporated into a timebound programme of work for 2022/23 and annually thereafter. Test case footpaths – small footpath leading to WIN – officers to examine this area for dog fouling.	S Trainor	In progress	N

SUSTAINABILITY AND ENVIRONMENT COMMITTEE MEETING 18 OCTOBER 2022					
Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SE/143/2022	Notice of Motion – revenue from EV Charging Infrastructure	Agreed to endorse the recommendation made at the Strategic Finance Working Group Meeting of 16 June 2022 as set out in Section 2.2 of the report and that officers consider the most appropriate way forward in relation to identifying appropriate spaces that may be suitable for the proposal as outlined in the Notice of Motion	C Sage	In progress	N

SUSTAINABILITY AND ENVIRONMENT COMMITTEE MEETING 17 OCTOBER 2023					
Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SE/105/2023	Notice of Motion – Clean Indoor Air	It was agreed to adopt the Notice of Motion subject to including that before proceeding with any works, that officers obtain costings for air filtration systems in Downshire Civic Centre and the new civic centre in Newry and report same back to the Sustainable and Environment Committee for consideration in due course.	C Sage	In Progress	N
SE/107/2023	Notice of Motion – Animal Welfare	It was agreed to remove the final sentence of the notice of motion. It was agreed to defer a decision on the Notice of Motion until the outcome of the legal process was known.	S Trainor	On hold pending legal process	N

SUSTAINABILITY AND ENVIRONMENT COMMITTEE MEETING 22 NOVEMBER 2023					
Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SE/125/2023	Report on Notice of Motion in relation to Livestock worrying	It was agreed that a meeting be organised with relevant partners to discuss a way forward to produce a publicity campaign highlighting the importance of ensuring dogs are kept under control in the Mourne Mountains.	S Trainor	In Progress	N
SE/128/2023	Upgrade to Town Centre CCTV and Council Facilities CCTV	It was agreed that members note the content of the report, and a business case be developed and brought to the committee with a number of options for a way forward for the proposed development of a new suite of digital CCTV systems for the Council's facilities.	C Sage	Update provided on Town Centre CCTV at September S&E Committee Work in progress	N
SE/141/2023	Sustainable Food Places Bridging the Gap Funding Application	It was agreed to note the recent support for the "Bridging the Gap" funding application. Committee would be advised on the outcome of the application at the earliest opportunity.	C Sage	In Progress	N

SUSTAINABILITY AND ENVIRONMENT COMMITTEE MEETING 24 JANUARY 2024					
Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SE/004/2024	Report on Notice of Motion – Flood Defences	The following was agreed: <ul style="list-style-type: none">- Further investigate the possibility of a Shared Island application to assist with flood defences- Write to DFI Rivers and request a river maintenance schedule.	S Murphy	In Progress	N
SE/005/2024	Report on Notice of Motion – Flood Preparedness	The following was agreed: <ul style="list-style-type: none">- Liaise with local DEA forums to discuss and plan the set-up of Community Resilience Groups- Investigate the facilitation of sandbag availability and management through these Community Resilience Groups- Look into sharing information the website from the Regional Community Resilience Group	S Murphy	Complete In Progress In Progress	N

SUSTAINABILITY AND ENVIRONMENT COMMITTEE MEETING 21 FEBRUARY 2024					
Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SE/018/2024	Report on Notice of Motion – Climate Change	<p>It was agreed that this Council acknowledges the work done to date to help address the climate emergency; reaffirms previous motions regarding the degenerating global situation; and again, reiterates that the crisis is the biggest threat posed to our constituents, our district, and our planet.</p> <p>Further acknowledges, however, that recent data collated by Climate Emergency UK ranks NMDDC 8th out of the 11 Councils within NI; and thus, pledges to include ambitious targets in the forthcoming Sustainability and Climate Strategies and Action Plans to expedite implementation.</p> <p>It was also agreed that a benchmark report would be brought back to Committee regarding Council actions and progress to mitigating climate change impact.</p>	C Sage	In progress	N

SUSTAINABILITY AND ENVIRONMENT COMMITTEE MEETING 20 MARCH 2024					
Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SE/036/2024	Former landfill site review – Aughnagun and Drumanakelly	It was agreed that officers develop a Business Case for the installation of Solar Panels at the former landfill site Aughnagun for further consideration.	S Murphy	In Progress	N
		It was agreed that Council further explore the benefits of installing reed beds at both sites in order to make the sites self-sustaining in terms of the management of the leachate generated on site.	S Murphy		

SUSTAINABILITY AND ENVIRONMENT COMMITTEE MEETING 23 APRIL 2024					
Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SE/046/2024	Notice of Motion – Newry Market	Officers continue their commitment to revitalise the market through engagement with traders, the business community and other potential stakeholders. It was also agreed that Officers reach out to other local councils with successful markets and explore additional uses to encourage footfall, including with arts and community groups It was further agreed that a report be brought back to committee in 6 months to provide detail of any progress made.	C Sage C Sage C Sage	A focussed social media campaign has been completed. Council Officers met with Belfast City Council colleagues to review St George's market.	N

SE/047/2024	Review of Caravan Site License Conditions	It was agreed to approve a review of Council's Caravan Site Licence conditions for Residential Caravan Sites and Holiday and Touring Caravan Sites.	S Trainor	Complete Paper being tabled at Committee 20/11/24	Y
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SUSTAINABILITY AND ENVIRONMENT COMMITTEE MEETING 22 MAY 2024					
Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SE/058/2024	Report on Treatment of Invasive Species on Council Estate	it was agreed to note the content of the report and approve the use of herbicides containing glyphosate for controlling invasive species at Albert Basin outside of the current allocation for normal weed control and the development of an Invasive Species Management Plan for the Council Estate.	C Sage	In Progress	N

SUSTAINABILITY AND ENVIRONMENT COMMITTEE MEETING 19 JUNE 2024					
Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SE/079/2024	Business case for EV Charging infrastructure	It was agreed to approve the business case recommendation for the installation of 2 double electric chargers at each site as detailed within the officer's report.	C Sage	Procurement exercise underway	N

SUSTAINABILITY AND ENVIRONMENT COMMITTEE MEETING 21 AUGUST 2024					
Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SE/091/2024	Notice of Motion – Dog Fouling	<p>it was agreed to note the report and approve the following: The development of an online reporting form for Residents and Elected Members to report dog fouling issues to the Council while exploring alternative digital options for reporting dog fouling and other complaints to the department; and</p> <p>A mapping exercise to be undertaken by Officers of identified hotspots or problem areas against litter bin provision data to determine if additional litter bins can be provided to assist with the disposal of dog fouling.</p>	S Trainor	In progress	N
SE/093/2024	Proposed Installation of Height Restricting Barriers at Council Car Parks	it was agreed to approve the proposal to reinstate height restricting barriers at the Square, Warrenpoint and installation of temporary height restricting barriers at Castle Park, Newcastle for the duration of the Amgen Irish Open.	C Sage	Installation of barriers completed at Newcastle. Design completed for barrier at Warrenpoint.	N

SUSTAINABILITY AND ENVIRONMENT COMMITTEE MEETING 23 OCTOBER 2024					
Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SE/124/2024	Public Convenience Project – Dundrum Toilets	<p>it was agreed to approve the following:</p> <ul style="list-style-type: none">• The Council proceeds with the refurbishment of the Dundrum Public Conveniences using the funding available through UKSPF• The contract variation to include the refurbishment of the Dundrum Public Conveniences• The procurement of the refurbishment of the Dundrum Public Conveniences in line with recommendations of the Business Case in Appendix 1• Any additional costs required beyond the allocated funding for the project should be sourced from the Newcastle Public Convenience Capital budget	C Sage	Contract variations completed and instructions issued for the new facility at Dundrum	N
SE/125/2024	Fleet Operator's Licence – Fleet Management Action Plan Update	<p>it was agreed to approve the revised fleet Operator Licence Action Plan update October 2024.</p>	C Sage	Complete	Y

SE/126/2024	Business Case for The Procurement of Litter Bins	<p>it was agreed to approve the following:</p> <ul style="list-style-type: none"> The business case to procure a suitable qualified contractor to provide street litter bins to the Council for a three-year period. The business case to procure a suitable qualified contractor for the provision of solar powered compactable litter bins for the district for a three-year period. 	S Trainor	Procurement exercise underway	Y
SE/127/2024	Action Sheet From the Sustainability and Environment Working Group – 18 September 2024	it was agreed to note the Action Sheet of the Sustainability and Environment working group held on 18 September 2024	S Murphy	Noted	Y
SE/128/2024	<p>Arc21 Joint Committee Meeting in Committee Minutes of 29 August 2024 and</p> <p>Arc21 Joint Committee Members' Monthly Bulletin Held on 26 September 2024</p>	<p>to note the arc21 Joint Committee "in committee" minutes of meeting held 29 August 2024 and</p> <p>to note the arc21 Joint Committee Members' bulletin held on 26 September 2024.</p>	S Murphy	Noted	Y
SE/129/2024	Arc21 Joint Committee Meeting Minutes of 29 August 2024	It was agreed the proposal of Councillor Young, seconded by Councillor Jackson, to note the minutes of the Arc21 Joint Committee meeting of 29 August 2024.	S Murphy	Noted	Y

SE/130/2024	Proposed Disposal and Abandonment of Land at 18 Church Street, Jonesborough	It was agreed to note the proposed abandonment.	S Murphy	Noted	Y
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Report to:	Sustainability and Environment Committee
Date of Meeting:	20 November 2024
Subject:	Mid-Year Assessment of Sustainability and Environment Directorate Business Plan 2024-25
Reporting Officer (Including Job Title):	Sinead Murphy, Director: Sustainability and Environment
Contact Officer (Including Job Title):	Sinead Murphy, Director: Sustainability and Environment

Confirm how this Report should be treated by placing an x in either:-			
For decision		X	For noting only
1.0	Purpose and Background		
1.1	Directorate Business Plans form an essential part of the Council's Business Planning and Performance Management Framework, which drives and provides assurance that corporate objectives are being delivered.		
1.2	Directorate Business Plans demonstrate how planned activity during 2024-25 will contribute to the achievement of strategic outcomes in relation to the Community Plan, Corporate Plan, Performance Improvement Plan and other key strategies.		
2.0	Key issues		
2.1	A Mid Year Assessment of each Directorate Business Plan has been undertaken in order to provide an overview of progress between April-September 2024. This exercise is an important part of the Council's statutory obligations to strengthen the way performance is monitored, reviewed and reported at all levels across the organisation.		
2.2	The Mid Year Assessment of the Sustainability and Environment Directorate Business Plan is outlined at Appendix 1.		
3.0	Recommendations		
3.1	To consider and approve: <ul style="list-style-type: none"> The Mid Year Assessment of the Sustainability and Environment Directorate Business Plan 2024-25 		
4.0	Resource implications		
4.1	There are no financial resource implications within this report.		
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)		
5.1	<i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i>		

	It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations	<input checked="" type="checkbox"/>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>	
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i> Consultation not required.</p>	
6.0	Due regard to Rural Needs (please tick all that apply)	
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input checked="" type="checkbox"/></p>	
7.0	Appendices	
	<ul style="list-style-type: none"> Appendix 1 – Mid Year Assessment of the Sustainability and Environment Directorate Business Plan 2024-25 	
8.0	Background Documents	
	Directorate Business Plan 2024-25	

Sustainability and Environment

Mid-Year Assessment Business Plan 2024-25

Introduction

This report provides an overview of progress in delivering the Sustainability and Environment Business Plan 2024-25, between April-September 2024, across the following service areas:

Environment

Resource Collection, Processing and Recycling

- **District Cleansing**
- **Resource processing -procurement, contract and data management**
- **Education and Enforcement (including dog control)**
- **Environmental Health**
- **Internal Health & Wellbeing**
- **Safety, Health and Emergency Planning**

Sustainability

- **Sustainability and climate action**
- **Grounds and Buildings Maintenance**
- **Facilities Management**
 - **Car parking facilities and Harbours**
 - **Cemeteries, Public Conveniences and Markets**
- **Fleet Management and Maintenance**

The delivery of the Sustainability and Environment Business Plan 2024-25 supports the achievement of the following corporate objectives, and performance has been tracked using the legend below.

Protect and enhance our environment to secure a sustainable future

Deliver sustainable services




Represent the voice of the District with our Partners

Develop and revitalise our District

Improve the health and wellbeing of everyone in the district

Empowering communities to play an active part in civic life

Legend

Status	
	Target or objective achieved / on track to be achieved
	Target or objective partially achieved / likely to be achieved / subject to delay
	Target or objective not achieved / unlikely to be achieved

Directorate objectives, supporting actions and measures of success

Directorate Objectives
Sustainability and Environment Transformation: <ul style="list-style-type: none">• Embed and align the new functions and services within the S&E Directorate structure and across Council. Review and transform current operational models to deliver efficient, effective and sustainable services that continue to meet our statutory obligations.
Sustainability: <ul style="list-style-type: none">• Develop and implement key sustainability strategies and action plans and advocate internally and externally to work towards net zero carbon to realise savings and additional revenues through energy transformation, waste reduction, circular economy and green transportation programmes
Environment: <ul style="list-style-type: none">• Deliver sustainable services that protect our natural and built environment, continue to meet our statutory obligations and further improve the health and wellbeing of everyone in the District.

Department : All

(Plans = 'Sustainability & Environment')

Thursday 31st of October 2024

Environment			
SE1 : Embed and align the new functions and services within the S&E Directorate structure and across Council. Review and transform current operational models to deliver efficient, effective and sustainable services that continue to meet our statutory obligations.			
Progress the structure review of S&E Directorate including planning for the future Q3	<div>Target</div> <div>Progress</div>		
Progress recruitment of vacant posts and increase permanent Council employed staff in order to reduce reliance on agency staff. (CWB)	<div>Target</div> <div>Progress</div>	Amber	
	Notes:	1 S&E structure review progressed, permissions granted, with new post recruitments required in Q4 of 2024/25	
Continue the implementation of the Procurement action plan (CWB)	<div>Target</div> <div>Progress</div>	Green	
	Notes:	1 Ongoing - recruitment of two contract and data managers has progressed this significantly in Q2 of 2024/25.	
Continue to improve compliance with all relevant statutory obligations	<div>Target</div> <div>Progress</div>	Green	
	Notes:	1 Work ongoing through S&E functions	
Managing the actions arising from the Directorate Risk Register.	<div>Target</div> <div>Progress</div>	Amber	
	Notes:	1 Progressing through both sections	
Conclude and implement review of Household Recycling Centre Services to ensure they meet Customer Demands into the future	<div>Target</div> <div>Progress</div>	Amber	
	Notes:	1 Some progress made - HRD Supervisor post now vacant	
Conclude and initiate the implementation of the new District Cleansing service model.	<div>Target</div> <div>Progress</div>	Amber	
	Notes:	1 Work ongoing and will progress further in Q4 of 24/25 with appointment of Performance and Operations Manager.	
Develop proposals for agreement for a new Refuse Collection service model	<div>Target</div> <div>Progress</div>	Amber	
	Notes:	1 Work ongoing - awaiting legislation and strategy direction	
Identify opportunities for digital transformation through review of service delivery	<div>Target</div> <div>Progress</div>	Amber	
	Notes:	1 Work ongoing across functions	
Review Stress Audit actions, complete an updated staff Health and Wellbeing survey and, in collaboration with Human Resources, develop an action plan	<div>Target</div> <div>Progress</div>	Amber	

	Notes:	1 Review ongoing - progress further in Q4 24/25 and Q1 of 25/26		
Provide adequate emergency planning and response.	Target			
	Progress	Green +1		—
	Notes:	1 SHEP plans in place and work ongoing		
Provide adequate health and safety and insurance provision	Target			
	Progress	Green +1		—
	Notes:	1 High level of work ongoing in this area		
Number of compliant contracts completed in line with procurement action plan	Target			
	Progress	Amber +1		—
	Notes:	1 Progress made with further progress in Q4 of 24/25		
Number of fully or partially implemented audit actions.	Target			
	Progress	Amber +1		—
	Notes:	1 Progress ongoing		
Number of statutory & funding returns completed on time.	Target			
	Progress	Green +1		—
	Notes:	1 Completed to date		
Establish baseline customer satisfaction of the Household Recycling Centre Service users.	Target			
	Progress	Amber +1		—
	Notes:	1 Background data being gathered - further progress to be made in Q4 2024/25		
Complete the Health and wellbeing survey for staff and develop an action plan – Link with HR	Target			1
	Progress	Amber +1		—
	Notes:	1 data being gathered - plan to be developed in Q4 of 24/25		
Sustainability & Environment				
SE2 : Develop and implement key sustainability strategies and action plans and advocate internally and externally to work towards net zero carbon through energy transformation, waste reduction, circular economy and green transportation programmes.				
Advocate Sustainability agenda internally and externally within Council.	Target			
	Progress	Green +1		—
	Notes:	1 Ongoing		
Develop and implement: (Q3) (SCC) • Climate Change and Sustainability Strategy • Climate Change Adaptation Plan • Biodiversity Strategy • Tree Strategy	Target			
	Progress	—		
Continued implementation of the current Fleet Replacement Programme	Target			
	Progress	Green +1		—
	Notes:	1 The Council continues to implement the Fleet Replacement Programme. Fleet modernisation is delivering a significant reduction in CO2 emissions.		
Commence decarbonisation of Council Fleet, including establishment of EV Infrastructure and fleet depot requirements and trials of alternative fuel vehicles (SCC)	Target			
	Progress	Amber +1		—

	Notes:	1 Approval has been granted for the replacement of a proportion of existing small and medium sized diesel vans with electric vehicles. Orders are now due to be placed for 10/16 small electric vans. The funding has been approved for charging infrastructure, procurement for this project is currently underway. 18 dual chargers are to be installed through the collaborative OPRCs (On-Street Residential Charge Point Scheme) project, which is currently being procured, with delivery expected by the end of Q4 2024-25.
Work with Stakeholders to implement Active Travel Masterplan (CPP)	Target: Progress: Green	
	Notes:	1 Work ongoing in particular with Df
Continue the implementation of the Sustainable Food Places Programme (CWB) (CPP)	Target: Progress: Green	
	Notes:	1 Programme ongoing and SFP Officer has just been made permanent
Develop and secure funding for a circular economy pilot project (CWB) (SCC)	Target: Progress: Amber	
Develop and agree a new Waste Management Strategy taking into consideration new legislative requirements and central government policy/guidance.	Target: Progress: Amber	
	Notes:	1 Awaiting legislation and direction to progress
Publication of strategies: • Climate Change and Sustainability Strategy • Climate Change Adaptation Plan • Biodiversity Strategy • Tree Strategy	Target: Progress: Amber	
	Notes:	1 Progress ongoing, plans and strategies to be brought to Committee for approval in Q4 2024-25
Carbon Baseline established	Target: Progress: Green	
	Notes:	1 The introduction of the Climate Change Act (Northern Ireland) 2022 has set a target of Net Zero greenhouse gas emissions by 2050. The Climate Change (Reporting Bodies) Regulations (Northern Ireland) 2024 came into effect on 3rd May 2024. These regulations require Council to provide the following reports: •Climate Mitigation – Report due by 31st October 2025 •Climate Adaptation – Report due by 31st March 2026 The requirement for carbon baseline reporting commences for financial year ending 31st of March 2026.
Progress decarbonisation of Council fleet	Target: Progress: Green	
	Notes:	1 Ongoing
SE3 : Deliver sustainable services that protect our natural and built environment, continue to meet our statutory obligations and further improve the health and wellbeing of everyone in the District.		
Continue to deliver the Statutory Services of the functions within the Directorate	Target: Progress: Green	
	Notes:	1 All statutory services continue to be provided
Develop an Education, Awareness and Enforcement Improvement plan to address dog fouling, litter and fly tipping incidents across the District.	Target: Progress: Amber	
	Notes:	1 Due to staffing this has not been progressed but should be in Q4 of 2025

Develop a strategy and action plan for the management and maintenance of Council facilities.	Target		
	Progress	—	—
Develop a strategy for CCTV across Council to include both public space CCTV and Council facilities CCTV systems	Target		
	Progress	—	—
Continue implementation of the Public Convenience Strategy	Target		
	Progress	—	—
Review and launch the Age Friendly Action Plan with partners (CPP)	Target		
	Progress	Green	—
Notes:	1 Progress ongoing		
Work with community planning partners to improve community resilience planning (CPP)	Target		
	Progress	Green	—
Notes:	1 Progress ongoing		
Support the development of Business continuity planning and emergency planning across Council	Target		
	Progress	Amber	—
Notes:	1 Progress slow due to resource but this will be further progressed in Q4 24/25		
Support the development of Health and Safety requirements across Council	Target		
	Progress	Green	—
Notes:	1 Ongoing - focus on risk assessment and staff training at present		
Level of street cleanliness across the district (LEAMS)	Target	85	
	Actual	—	
Develop and agree a new Waste Management Strategy taking into consideration new legislative requirements and central government policy/guidance.	Target		
	Progress	Amber	—
Notes:	1 Awaiting legislation and strategy to be produced		
Review and launch the Age Friendly Action Plan with partners	Target		
	Progress	Green	—
Notes:	1 Progress ongoing		

Report to:	Sustainability & Environment Committee
Date of Meeting:	20 November 2024
Subject:	Powers under Article 4 & 5 of the Waste and Contaminated Land Order (NI) Order 1997
Reporting Officer	Sinead Trainor, Assistant Director: Environment
Contact Officer	James Campbell, Head of Environmental Health (Residential)

<div> <div>For decision</div> <div>x</div> <div>For noting only</div> </div>	
1.0	Purpose and Background
1.1	The purpose of this report is to inform members on new enforcement powers to Council to deal with the illegal deposition of waste (fly tipping) under Article 4 and 5 of the Waste and Contaminated Land (Northern Ireland) Order 1997 and to set associated fixed penalty levels.
1.2	The Waste and Contaminated Land (Amendment) (2011 Act) (Commencement No.3) Order (Northern Ireland) 2022 which came into force in January 2023, gives Councils a joint responsibility with Northern Ireland Environment Agency (NIEA) to enforce two offences in relation to fly tipping.
1.3	No additional funding has been provided to Councils to support the implementation of the new powers. These powers are discretionary for Councils to use in circumstances where they choose to do so.
1.4	Due to a lack of clarity in demarcating these enforcement roles and a lack of agreed procedures, Council Officers have been liaising with other Northern Ireland Councils to agree a consistent and proportionate approach. Implementation of the provisions will primarily fall to Council's Enforcement and Environmental Health teams who currently deal with litter and fly tipping incidents.
1.5	Under Article 4 of the above Order a person shall not (a) deposit controlled waste, or knowingly cause or knowingly permit controlled waste to be deposited in or on any land unless a waste management licence authorising the deposit is in force and the deposit is in accordance with the licence; or (b) treat, keep or dispose of controlled waste, or knowingly cause or knowingly permit controlled waste to be treated, kept or disposed of (i) in or on any land, or (ii) by means of any mobile plant, except under and in accordance with a waste management licence; (c) treat, keep or dispose of controlled waste in a manner likely to cause pollution of the environment or harm to human health.
1.6	The offence under Article 4 is commonly referred to as fly-tipping. If a fly tipping offence, under Article 4, is detected by an Authorised Officer the Officer may issue a Notice offering the opportunity of discharging any liability to conviction for the offence by payment of a Fixed Penalty Notice. The amount of the Fixed Penalty Notice cannot be set at less than £100 and not more than £400 and Council may offer an early payment discount. Fixed Penalty Notices are available as a first option as an alternative to prosecution.

1.7	An Article 5 offence imposes a "duty of care" on any person who imports, produces, collects, carries, treats, or disposes of controlled waste or, as a broker or dealer has control of such waste, shall take all such measures applicable to them in that capacity as are reasonable in the circumstances to prevent any contravention by any other person of Article 4 of the Order. Anyone who fails in this duty of care commits an offence.
1.8	Powers available under Article 5 are much broader and are more likely to involve illicit waste operations and other commercial and industrial entities. There is an extensive list of offences included in Article 5 of the Order, which would impact the volume of work and officer involvement and may require more consideration on resources needed. It is more likely, if Council were to exercise these discretionary powers, it would be done so in partnership with relevant bodies including NIEA.
1.9	It is proposed that Members would agree that the use of Article 5 powers in relation to illicit waste operations and other commercial and industrial entities should only be implemented when there is a significant possibility of significant harm to the environment or where conditions are prejudicial to health or when there are no other means of resolving an issue other than to use Article 5 powers. The legislation specifies that the level for a Fixed Penalty Notice for duty of care offences will be £300 and allows Council to offer an early payment discount.
2.0	Key issues
2.1	Article 4 and 5 powers will be an useful additional regulatory tool for small scale offending. The penalties for such offences are far greater than the current penalties under the Litter (NI) Order 1994.
2.2	The use of powers is discretionary and depending on the nature and scale of an incident, Council Officers may need to exercise discretion to determine whether an investigation by Council is appropriate.
2.3	When setting fixed penalty amounts and early payment discounts consideration should be given to the following: <ul style="list-style-type: none"> • Fixed Penalty amounts should be sufficient to act as a deterrent to potential offenders and provide revenue to Council which can be used to further tackle the ongoing issues of fly tipping. • Fixed penalty amounts should be proportionate to the offence and set at a level where payment is likely.
3.0	Recommendations
3.1	Members are asked to approve: <ul style="list-style-type: none"> • Fixed Penalty Notices for the offence of illegally depositing waste contrary to Article 4 of the Order is set at the maximum of £400, with an early payment option of £300 if paid within 14 days from receipt of the Notice. • An early payment option for the £300 Fixed Penalty Notice for the duty of care offence, contrary to Article 5 of the Order, is set at £200 if paid within 14 days from receipt of the Notice. • The Director of Sustainability and Environment and the Assistant Director: Environment be authorised to take decisions on behalf of Council as to when it is appropriate to use Council's discretionary powers under the Order.

4.0	Resource implications
4.1	In the absence of funding to support the new enforcement duties there will be a need to assess and monitor the impact on the Department's resources and budgets.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation – <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	https://www.legislation.gov.uk/nisi/1997/2778/contents https://www.legislation.gov.uk/nisr/2022/289/contents
8.0	Background Documents
	None

Report to:	Sustainability and Environment Committee
Date of Meeting:	20 November 2024
Subject:	Update on the review of Caravan Site License Conditions
Reporting Officer (Including Job Title):	Sinead Trainor, Assistant Director: Environment
Contact Officer (Including Job Title):	Sinead Trainor, Assistant Director: Environment

	For decision	x	For noting only	
1.0	Purpose and Background			
1.1	The purpose of this report is to update Elected Members on the Environmental Health Section's completed review of the Council's Caravan Site licence conditions for Residential Caravan sites and for Holiday and Touring Caravan sites, following the report to Committee on 23 rd April 2024.			
2.0	Key Issues			
2.1	<p>The Caravan site license conditions were reviewed with a focus on:</p> <ol style="list-style-type: none"> 1. The caravan site opening period, 2. The total number of caravans and motor caravans on site, and 3. The refuse and recycling arrangements. 			
2.2	<p>Environmental Health Officers visited and consulted with 25 licenced caravan site owners across the District. The following summarises the outcome of the visits.</p> <p>1. <u>Caravan Site Opening Period</u></p> <p>Five Static Holiday and Touring Caravan Sites have requested to amend condition 2 on their licence to permit them to open all year (Highlighted green in Appendix 1).</p> <p>Following an appeal against Caravan Licencing conditions in Northern Ireland the Department for Infrastructure (DFI) in 2019 directed a Local Authority to alter their opening times condition to state "The site can be used as a caravan site on a twelve-month basis, for holiday use only and not as a permanent place of residence."</p> <p>Therefore, it is recommended that Newry Mourne and Down District Council amend condition 2 of the Static Holiday and Touring Caravan Site License conditions for the five sites that have requested the amendment and should further amendments be requested they should be actioned accordingly.</p> <p>2. <u>The total number of caravans and motorcaravans on caravan sites</u></p> <p>See Appendix 1 for updated figures.</p> <p>3. <u>Refuse and recycling arrangements</u></p> <p>Most sites have reasonable recycling facilities available, with a small minority segregating mixed recyclables such as tins, glass and plastics. The main challenge is the segregation of food waste as most food wastage is being included within general waste bins.</p>			

	Therefore, it is recommended that the Council's recycling officers focus resource to educate and support the caravan site owners and caravan owners on the importance of waste segregation and recycling.
3.0	Recommendations
	Members are asked to approve: <ul style="list-style-type: none"> The amendment of condition 2 of the Static Holiday and Touring Caravan Site License conditions for the five sites that have requested the amendment and should further amendments be requested they should be actioned accordingly. That the Council's recycling officers focus resource to educate the caravan site owners and caravan owners on the importance of waste segregation and recycling.
4.0	Resource implications
4.1	There are no additional resource implications associated with this report.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i> n/a <input checked="" type="checkbox"/>
5.2	<i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please complete the following: The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/> The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input checked="" type="checkbox"/>
5.3	<i>Proposal initiating consultation</i> Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/> Consultation period will be 12 weeks <input type="checkbox"/> Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/> Rationale: n/a
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service

	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please complete the following: Rural Needs Impact Assessment completed <input type="checkbox"/>
7.0	Appendices
	Appendix 1 – The total number of caravans and motorcaravans on caravan sites
8.0	Background Documents
	S&E Report Ref: SE/047/2024, Dated 23 April 2024

Appendix 1 - The total number of caravans and motorcaravans on caravan sites

Name of Site	Number of Caravans	Opening Times
Annalong Holiday Park	170 Static, 11 Touring	Jan & Feb except weekends
Ardglass Marina	5 Motorhomes	Jan & Feb except weekends
Ballymartin Caravan Park	19 Static	Jan & Feb except weekends
Bignian View Caravan Park	38 Static	Jan & Feb except weekends
Bryansford Caravan Park	110 Static	Jan & Feb except weekends
Chesnutt Holiday Park	220 Static, 60 Touring	Jan & Feb except weekends
Coney Island Caravan Park	163 Static, 25 Touring	Jan & Feb except weekends
Cranfield Bay Holiday Park	75 Residential, 275 Static	Jan & Feb except weekends
Cranfield Caravan Park	207 Static, 39 Touring	Jan & Feb except weekends
Edgewater Holiday Park	166 Static	Jan & Feb except weekends
Lazy BJ Ranch	83 Static	Jan & Feb except weekends
Leestone Caravan Park	130	Jan & Feb except weekends
Loughside Holiday Park	150 Static	Jan & Feb except weekends
Mourneview Caravan Park	424 Static	Jan & Feb except weekends
Murlough Cottage	15 Residential, 227 Static	Jan & Feb except weekends
Sandilands Holiday Park	170 Static, 27 Touring	Jan & Feb except weekends
Shanlieve Caravan Park	375 Static	Jan & Feb except weekends
Silvercove/Pebble Beach	170 Static	Jan & Feb except weekends
Strangford Holiday Homes	72 Static, 13 Touring	Jan & Feb except weekends
Sunnyholme Caravan Park	328 Static	Jan & Feb except weekends
The Rock Amenity Area	12 Touring	Jan & Feb except weekends
Windsor Caravan Park	109 Static, 31 Touring	Jan & Feb except weekends
Woodcroft Caravan Park	104 Static, 37 Touring	Jan & Feb except weekends
Bonny's Caravan Park	75 Residential, 486 Static	Jan & Feb except weekends
Strangford Caravan Park	26 Touring, 6 Glamping	Jan & Feb except weekends

ITEM 3
ARC21 JOINT COMMITTEE
AGM and Meeting No 090
MINUTES
Thursday 26th September 2024
Hosted by Newry, Mourne and Down District Council
(Hybrid format)

Members Present:

Councillor M Goodman (<i>Chair</i>)	Antrim & Newtownabbey Borough Council
Councillor E Thompson	Ards & North Down Borough Council
Councillor J Cochrane	Ards & North Down Borough Council
Councillor A Givan	Lisburn & Castlereagh City Council
Councillor P Kennedy	Lisburn & Castlereagh City Council
Councillor G McKeen (<i>Deputy Chair</i>)	Mid & East Antrim Borough Council
Alderman M Morrow	Mid & East Antrim Borough Council
Councillor C Enright	Newry, Mourne & Down District Council

Members' Apologies:

Councillor H Cushinan	Antrim & Newtownabbey Borough Council
Councillor R Lynch	Antrim & Newtownabbey Borough Council
Councillor C Blaney	Ards & North Down Borough Council
Councillor E McDonough-Brown	Belfast City Council
Councillor B Smyth	Belfast City Council
Councillor M Collins	Belfast City Council
Alderman S Skillen	Lisburn & Castlereagh City Council
Councillor R Quigley	Mid & East Antrim Borough Council
Councillor T Andrews	Newry, Mourne & Down District Council
Councillor K Murphy	Newry, Mourne & Down District Council

Officers Present:

T Walker	arc21
H Campbell	arc21
J Green	arc21
K Boal	arc21
L Daly	Antrim & Newtownabbey Borough Council
J McConnell	Belfast City Council
R Harvey	Lisburn & Castlereagh City Council
W Muldrew	Lisburn & Castlereagh City Council
S Morley	Mid & East Antrim Borough Council
S Murphy	Newry, Mourne & Down District Council

Officers' Apologies:

M Lavery	Antrim & Newtownabbey Borough Council
D Lindsay	Ards & North Down Borough Council
S Leonard	Belfast City Council

Item 1 - AGM

Procedures

Mr Walker referred to the procedures for the election of a Chair and Deputy Chair for the forthcoming year.

Election of Chair

Nominations were sought for the position of Chair to serve the Joint Committee for the forthcoming year.

Nominated: Councillor Michael Goodman

Seconded by: Councillor Cadogan Enright

It was resolved that Councillor Goodman be re-elected as Chair of the Joint Committee for the incoming year [2024/25].

Election of Deputy Chair

Nominations were then invited for the position of Deputy Chair of the Joint Committee.

Nominated: Councillor Gregg McKeen

Seconded by: Councillor Alan Givan

It was resolved that Councillor McKeen be re-elected as Deputy Chair of the Joint Committee for the incoming year [2024/25].

(Councillor Goodman in the Chair)

Item 2 - Conflicts of Interest Statement

The Chair read out the Conflicts of Interest Statement, and none were noted.

Action: Noted

Item 3 - Apologies

Apologies were noted.

Action: Noted

Item 4 - Minutes of Joint Committee Meeting 089 held on 29 August 2024

The Joint Committee approved the minutes. Proposed by Councillor McKeen, seconded by Councillor Givan, and agreed by all.

Action: Agreed

Item 5 - Matters Arising

Any specific matters were discussed under the main agenda.

Action: Noted

IN COMMITTEE

The Chair recommended that the meeting would now move "*in committee*" which was agreed. Proposed by Councillor Enright and seconded by Councillor Kennedy.

Matters of a confidential and commercially sensitive nature were discussed under these agenda items.

Following discussion on the commercially sensitive matters, the Chair recommended that the meeting would now return to the main agenda, which was approved, but whilst "*In Committee*" during this section of the meeting, there were four matters discussed.

Item 6 - Minutes of Joint Committee Meeting 089 held on 29 August 2024 'in committee' - approved

Item 7 - Matters Arising - noted

Item 8 - Residual Waste Treatment Project - noted

Item 9 - Commercially Sensitive Contract & Procurement Issues - noted

OUT OF COMMITTEE

Proposed by Alderman Morrow and seconded by Councillor Enright.

Item 10 - Contracts & Operations Briefing Report

Ms Boal provided a report on the high-level performance statistics for August.

Service Status

She reported that all services were operational during the month of August and there were no requests from contractors to put any contingency arrangements in place.

Performance

The contractor performance for August was presented which included details on the number of loads in each of the contracts, site visits, overweight vehicles, use of contingency arrangements, turnaround, availability, maintenance of records and reporting.

She noted that turnaround times had been reviewed, and in most cases the contractors provided adequate reasons and therefore no service credits were applied to them. However, service credits were applied to Bryson during this month for failing to meet their contractual turnaround times.

She also reported that the overweight vehicles continue to be monitored and since July, arc21 had noticed a small decrease from then until August, but the numbers were still quite high.

She noted that the majority of reports were submitted on time and there were only minor issues with Bryson and Heatricks reports that required revision due to incorrect data.

She advised that there were 20 x requests for bring site rectifications across all contracts. These were communicated to the contractors and, in the majority of cases, they confirmed that they had been emptied within the required 48 hours. She noted that arc21 was still waiting on information from McQuillans to determine if service credits should be applied to them in August.

Health & Safety

(i) Incidents

During August 2024, Ms Boal reported that there were three Health & Safety incidents reported to arc21 by contractors and these were presented in the report.

(ii) Audits

In terms of audits she reported that the external Health & Safety consultant continues to undertake health and safety audits and that arc21 continues to monitor the audit schedule.

She noted that in August there was an audit conducted with NWP at their Antrim Organics site and Transfer Station. Some minor recommendations and actions were identified, and these reports have been shared with NWP. She noted that arc21 is working with them to address these as soon as possible.

Vapes

Ms Boal reported that the containers to collect vapes had now been delivered to the councils' Household Recycling Centres and the first collection had been requested. From here on, arc21 will monitor the service.

Collection of Household WEEE

She reported that recently there have been some issues with backlogs regarding the collection of household WEEE and these have been in relation to refrigeration and display units (tv's and monitors). She noted that arc21 have received feedback from councils and have met with the respective contractors to discuss how the service can be delivered more effectively.

She advised that the issue in relation to the movement of refrigeration units relates to lack of capacity at the fridge plant, meaning that the contractor collecting the units from the sites is skimming the amount lifted and is therefore not clearing the site. It is understood that a new plant is in place, but arc21 has been advised that it will take one to two months to clear the backlog.

She noted that arc21 will continue to liaise with the contractors.

Rejected Loads

Ms Boal reported that there had been one rejected load delivered into the MRF facilities in August and that officers continue to monitor the procedures to make sure vehicles for mixed use are properly emptied to avoid contamination.

arc21 Contract Tonnages

A list of the contract tonnages for August 2024, compared to the same period last year, was presented and was summarised as follows:

- MRF Lot 1 - a decrease of -2.8%;
- MRF Lot 2 - an 11.4% decrease for MDR material delivered to ReGen;
- Organics Contract - a 12.2% decrease for Type 1 material and for Type 2 material, a decrease of 14.14%;
- Landfill Contract - a 6.5% decrease.

Supplies

The number of orders placed and delivered in August was presented and she noted that there were no non compliances.

NWP Odour Complaints

Ms Boal reported on the recent media reports in relation to a smell coming from the NWP Organics site on the Glenside Road.

She advised that arc21 had been in contact with NWP and they are working closely with the NIEA and have stated that there is no ongoing or pending action being taken by the NIEA.

She noted that NWP had advised that the NIEA have asked them to set up an email address to receive the complaints directly and that arc21 has requested that NWP send all the reports through to us. arc21 will continue to monitor the situation.

Odour Complaints – Warrenpoint Harbour

In terms of an action raised at the last Joint Committee, Ms Boal advised that the DAERA had confirmed that elected representatives had been issued with contact points for issuing complaints and these were presented in her report.

She noted that a multi-agency meeting had taken place and arc21 had the CAR report generated in relation to the site visit which did not highlight any issues.

She noted that arc21 continues to monitor these odour complaints.

Councillor Enright thanked Ms Boal for her efforts to rationalise the complaints procedure. He noted however that there was still three separate complaints procedures and a single point of contact would be a preferred option.

The Chair suggested that perhaps Newry, Mourne and Down District Council (NMDDC) was best placed to address this situation.

Discussion ensued and Ms Boal advised that arc21, as a contracting authority, could not step across a statutory process and agreed that a single point of contact would be more preferable, but that each agency had different responsibilities and acts differently in terms of the way they investigate and promulgate information.

Ms Murphy advised that there are different statutory responsibilities in terms of NIEA and councils, and that the current process is that residents can make their complaints to the appropriate body. If a complaint is made to Environmental Health however it is then referred to NIEA and she noted that she was happy to circulate the information locally from the table presented.

The Chair thanked her for this and noted that if a complaint is made to one it should automatically be a report to all and to facilitate this, a single point of contact would be easier.

Ms Boal highlighted that this concern could be raised directly with DAERA by enquiring if a one email address approach could be introduced which could automatically forward postings on to the other relevant bodies.

Following discussion, Members agreed to that a letter should be drafted and the Chair reported that he was happy a letter be sent from the Joint Committee to DAERA with this recommendation, and that he was happy to sign it.

The Joint Committee noted the report and adopted this recommendation. Proposed by Councillor Enright and seconded by Alderman Morrow.

Action: Ms Boal

Item 11 - Waste Tonnage Trends

Ms Boal presented a report showing the waste tonnage trends for materials delivered into the arc21 contracts for the first quarter of 24/25 and reported that it highlighted the trends, pictorially, over a four-year period and tracked the tonnages. She highlighted the following:

- Landfill – running lower in August than the last 4 years, but materials higher in July than previous year;
- Belfast City Council (BCC) residual now out for whole year so will be able to start looking at trend year-on-year;
- Organics – Type 1 – not same peak as last year and running slightly lower than the same period last year with the peak in July;
- Type 2 – peaked earlier in year (c May) and since then consistently below the line. She reported that there was an element of revenue share for this contract when arc21's constituent councils exceed 100k tonnes and that we will be doing the reconciliation shortly to see if there is any revenue share due to the councils. Following this, a report will be brought to Members;
- MRF lot 2 – peaked around July and then steadied off, and similar for Lot 1. In terms of combined organics, there was more of a trend;
- Textiles – contractor trying to manage amount of material coming in and does not have the processing capacity to place materials on the market at the input rate, trying to reduce the amount of material received. She noted that arc21's tonnages are increasing but that the contractor was committed to delivering the service for us and no indication that this would change going forward.

The other smaller contracts were also presented for information.

She reported that the second part of the report showed the trend for councils against the 10% for landfill and 70% recycling target which were aspirational figures.

She advised that both BCC and NMDDC were now well below the 10% and it was anticipated that the other councils would follow this trend as the residual waste contracts are awarded.

In terms of the household waste recycling, she noted that there is a deficit to reach 70% but as the constituent councils move to the respective residual waste contracts there should be some effect of removing a proportion of the recyclates from this waste stream.

The Joint Committee noted the report. Proposed by Councillor Givan and seconded by Councillor Kennedy.

Action: Noted

Item 12 - Annual Report 2023-2024

Mr Walker presented the arc21 Annual Report for the year to March 2024 which reflected the progress made in the final year of the Corporate Plan 2020-2024.

Members were asked to note the Annual Report 2023-2024, consider its contents, and provide relevant feedback by 18 October in order that a final version could be brought to the October meeting for ratification.

The Joint Committee agreed with this approach. Proposed by Councillor Enright and seconded by Councillor Givan.

Action: Agreed

Item 13 - Schedule of Meetings 2024/2025

Mr Walker presented Members with the proposed schedule of meetings to be held in 2024/25, which reflected the discussion at the previous meeting, and replicated as follows:

2024

Thursday 26 September (AGM) - hybrid, to be held in the Council Chamber, Downshire Civic Centre, Downpatrick

Thursday 31 October - online using MS Teams

Tuesday 3 December - hybrid, to be hosted by Antrim and Newtownabbey Borough Council

2025

Thursday 30 January - online using MS Teams

Thursday 27 February - online using MS Teams

Thursday 27 March - hybrid, to be hosted by Ards and North Down Borough Council

Thursday 24 April - online using MS Teams

Thursday 29 May - online using MS Teams

Thursday 26 June - hybrid, to be hosted by Belfast City Council

July - no meeting

Thursday 28 August - online using MS Teams

Thursday 25 September - hybrid, to be hosted by Lisburn & Castlereagh City Council

Thursday 30 October - online using MS Teams

Tuesday 2 December - in person to be hosted by Mid and East Antrim Borough Council

He noted that there may also be a need to hold occasional Special Meetings of the Joint Committee from time to time, especially if there was a need to advance contracts on behalf of the councils.

Following discussion, Members agreed to note the meeting dates so that arrangements could be confirmed with the relevant councils.

It was also agreed that the dates are forwarded to Members Services of the constituent councils to help avoid meetings being scheduled in the councils during these dates and times, and Members supported this approach.

The Joint Committee agreed with this approach. Proposed by Councillor Kennedy and seconded by Councillor Givan.

Action: Agreed

Item 14 - AOB

There were no further matters raised.

Item 15 - Next Meeting 31 October 2024 using MS Teams

Date: _____

Chairman: _____

Northern Ireland Local Authority Collected Municipal Waste Management Statistics

Quarterly provisional estimates for April to June 2024



Department of
**Agriculture, Environment
and Rural Affairs**

An Roinn

**Talmhaíochta, Comhshaoil
agus Gnóthaí Tuaithe**

Department of

**Fairmin, Environment
an' Kintra Matthers**

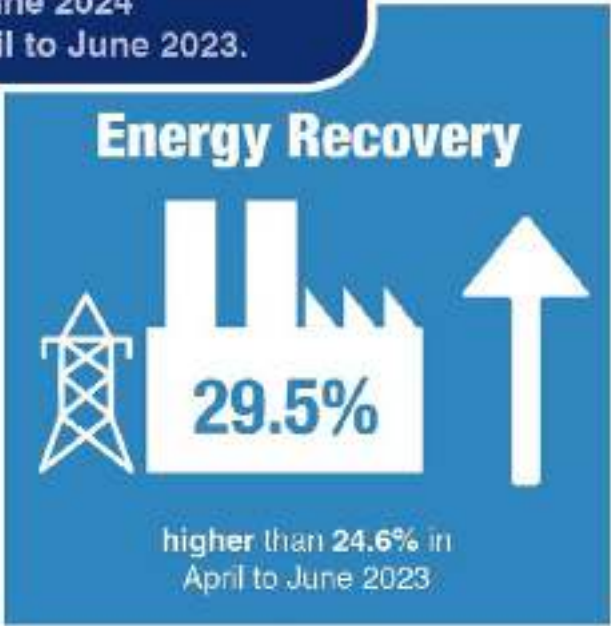
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Northern Ireland waste management statistics –
April to June 2024



Recycling, energy recovery and landfill
rates of LAC municipal waste
April to June 2024
compared to April to June 2023.



Key Points

- Northern Ireland's councils collected 271,501 tonnes of waste during April to June 2024, higher than the 267,107 tonnes collected during April to June 2023.
- During April to June 2024, 53.8 per cent of waste collected by councils was sent for recycling, similar to the recycling rate recorded for April to June 2023.
- The landfill rate for waste collected by councils was 15.8 per cent in April to June 2024, a fall from both 72.5 per cent in April to June 2007 and 20.2 per cent during April to June 2023.
- During April to June 2024, 29.5 per cent of waste arisings were sent for energy recovery which was higher than the 24.6 per cent reported in April to June 2023. In the longer term, energy recovery rates have increased from 0.1 per cent recorded during April to June 2010.
- Household waste accounted for 86.8 per cent of all Local Authority collected (LAC) waste during this period.
- The recycling rate for household waste only was 54.5 per cent during April to June 2024, an increase from 53.8 per cent recorded during April to June 2023. The landfill rate for household waste was 15.4 per cent, which was lower than the rate of 19.8 per cent recorded in April to June 2023.

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Contents

Overview	1
Waste arisings	2
Recycling	4
Energy recovery	6
Landfill	8
National Statistics	11

Reader Information

This document may be made available in alternative formats, please contact us to discuss your requirements. Definitions of key terms used in this publication are available in [Appendix 2 – Glossary](#) of the latest Annual Report.

Purpose

This is a quarterly publication which reports provisional statistics on the key measurements of local authority collected municipal waste for councils and waste management groups in Northern Ireland.

The data contained are used by local authorities, waste management groups, Devolved Administrations and UK Government to measure progress towards achieving targets from various waste strategies including:

- The revised Northern Ireland Waste Management Strategy
- The Waste Framework Directive

Data on household recycling was a population indicator for the previous Programme for Government (PfG) and has been proposed as an indicator in the forthcoming PfG.

The data are also used by media, the general public and special interest groups to inform policy and lifestyle choices related to the treatment of waste.

Further details are available in [Appendix 1 – Main Uses of Data](#) of the Annual Report.

Next Updates

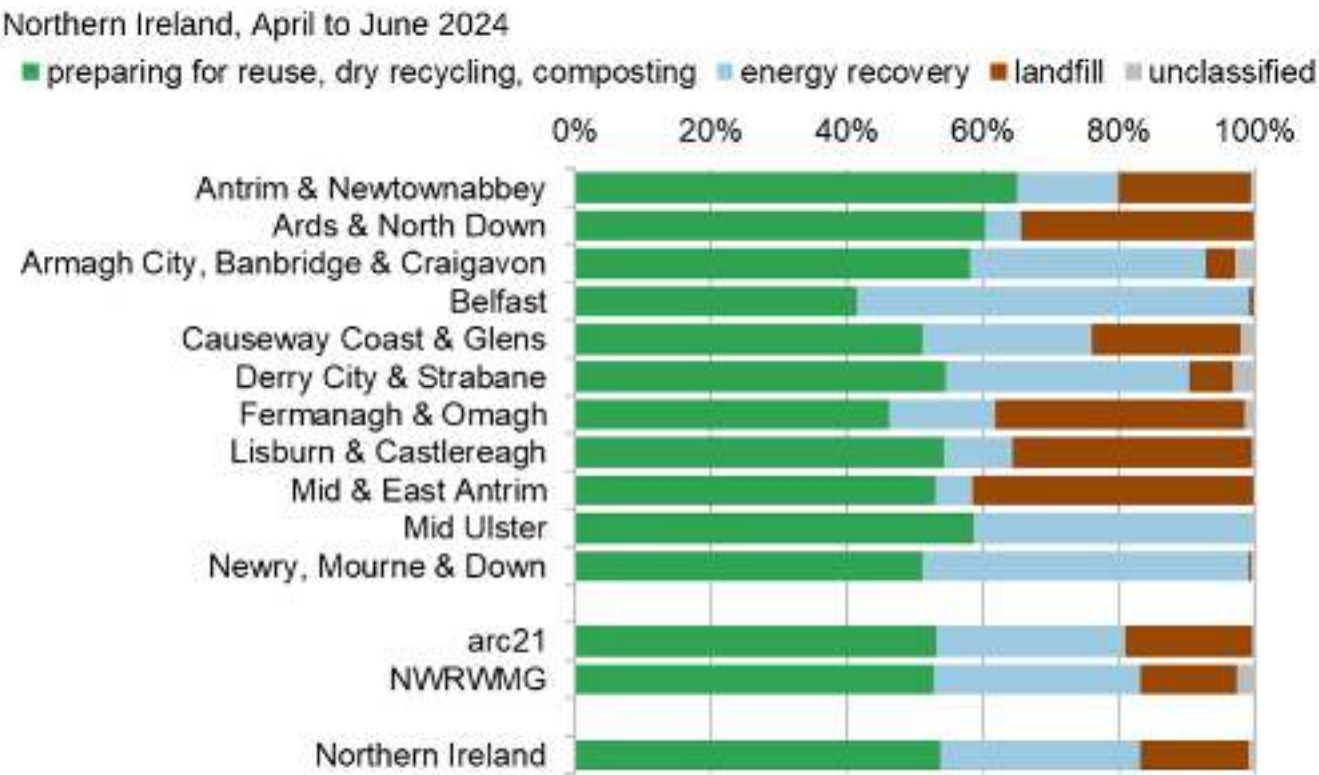
- Provisional statistics for July to September 2024 are scheduled for publication in January 2025.
- Finalised data for 2023/24 are scheduled to be published in November 2024 and will supersede previously published data from the four quarterly returns for that financial year.
- The scheduled dates for all upcoming publications are available from the GOV.UK statistics release calendar: www.gov.uk/search/research-and-statistics

Overview

This report presents information on the quantities of Local Authority Collected (LAC) municipal waste managed in Northern Ireland between April and June 2024. The report is split into four sections, each of which cover local authority collected municipal waste and, where appropriate, household waste:

- waste arisings (pages 2-3),
- recycling (pages 4-5),
- energy recovery (pages 6-7),
- landfill (pages 8-10).

Figure 1: Waste preparing for reuse, dry recycling, composting, energy recovery and landfill rates by council and waste management group



At the Northern Ireland level, 53.8 per cent of waste collected by councils was sent for preparing for reuse, dry recycling and composting between April to June 2024. Energy recovery accounted for 29.5 per cent and 15.8 per cent was landfilled. The remaining 1.0 per cent unaccounted for is likely to involve moisture and/or gaseous losses. Each of the rates are discussed in detail in the appropriate section of the report.

The rate of waste sent for preparing for reuse, dry recycling and composting was similar to that reported in April to June 2023 (53.6 per cent). The landfill rate decreased by 4.4 percentage points whilst the energy recovery rate increased by 4.9 percentage points from April to June 2023. Household waste accounted for 86.8 per cent of total waste collected by councils. Household waste includes materials collected directly from households via kerbside collections, material taken to bring sites and civic amenity sites as well as several other smaller sources.

Waste arisings

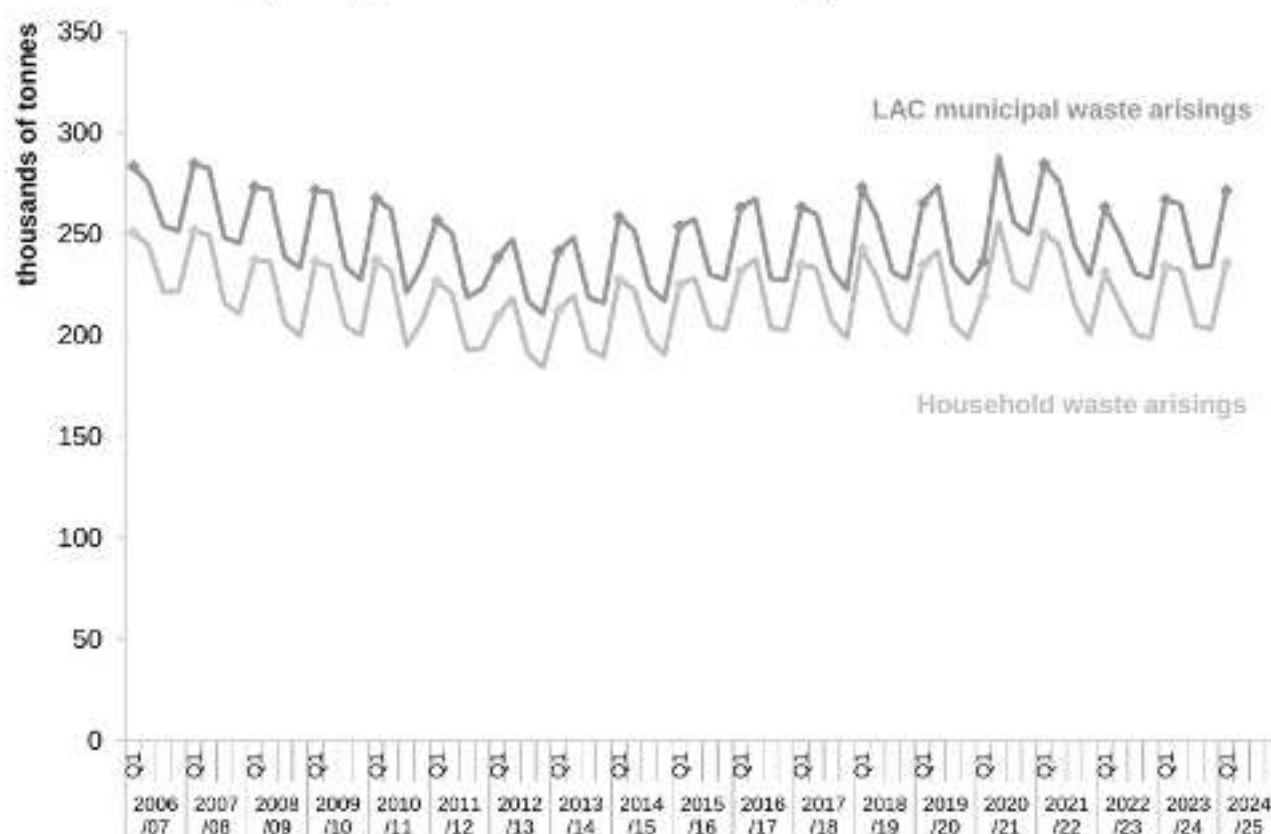
Northern Ireland's councils collected 271,501 tonnes of waste between April and June 2024. This was higher than the 267,107 tonnes collected during April to June 2023. Factors affecting LAC municipal waste arisings, the majority of which is household waste, include individual household behaviours, the advice and collection services provided by councils, the state of the economy and weather conditions during the specific quarter.

The total quantity of local authority collected (LAC) municipal waste arisings is a key performance indicator, KPI (j). This indicator is used to monitor performance under the Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015.

Since 2006/07 household waste has accounted for 86-90 per cent of total waste collected by councils each quarter, apart from April to June 2020 when Covid-19 restrictions resulted in a larger than normal proportion of household waste being collected. During April to June 2024 household waste accounted for 86.8 per cent. The remaining 13.2 per cent was non-household waste such as rubble/soil and commercial/industrial waste.

Figure 2: Waste arisings

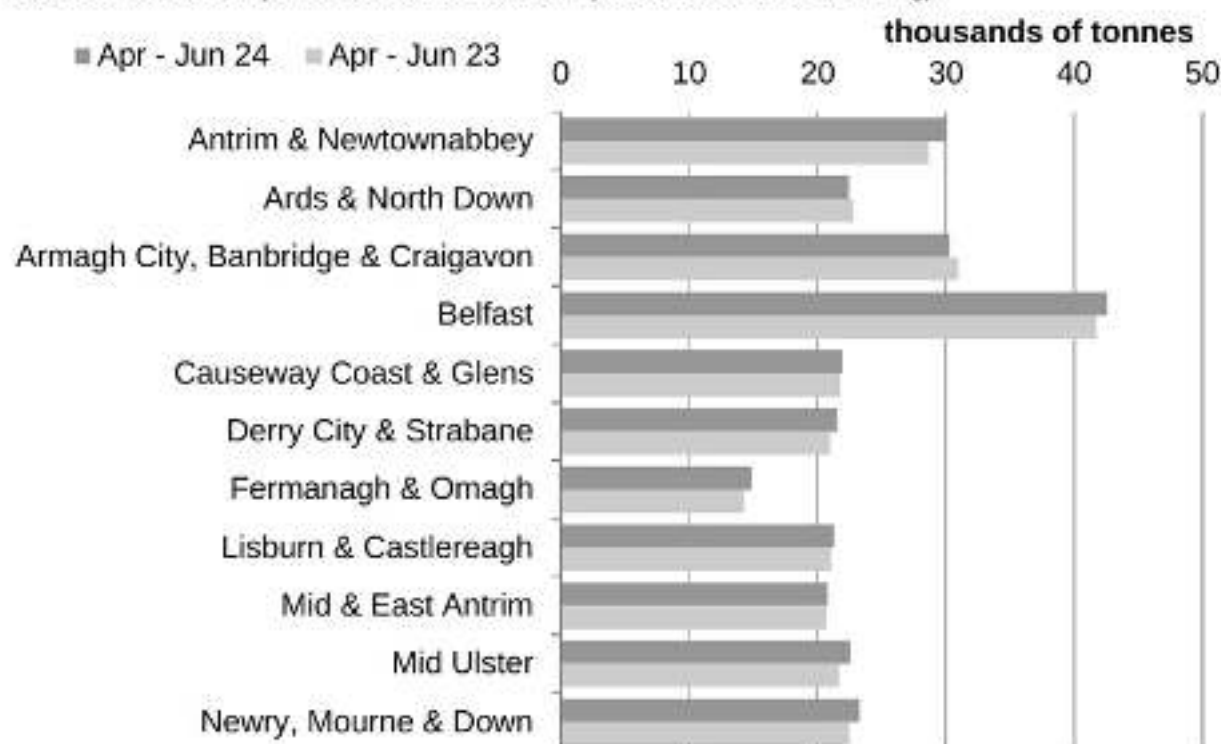
Northern Ireland, quarterly from 2006/07 to 2024/25 KPI (j)



The longer term trend for April to June saw a gradual reduction in LAC municipal waste arisings of 16.2 per cent across five years, from 284,813 tonnes between April to June 2007 to a low of 238,613 tonnes between the same three months of 2012. From April to June 2012 until a peak for the April to June quarter of 284,776 tonnes in 2021, arisings showed a generally increasing trend. From the April to June peak, arisings fell to 263,416 tonnes in April to June 2022 with 271,501 tonnes collected in the latest quarter.

Figure 3: Waste arisings by council

Northern Ireland, April to June 2023 and April to June 2024, KPI (j)



The proportion of waste collected by each council broadly reflects the population within the councils. Belfast collected the most waste at 42,566 tonnes, whilst Fermanagh and Omagh collected the least at 14,855 tonnes.

Nine councils reported an increase in total arisings in April to June 2024 compared to the same period in 2023 with two councils reporting a decrease in total arisings.

Antrim & Newtownabbey reported the largest increase in total arisings in April to June 2024 compared to the same period in 2023, rising by 4.9 per cent. Fermanagh & Omagh, Mid Ulster and Newry, Mourne & Down reported increases from April to June 2023 to April to June 2024 of 4.2, 3.9 and 3.5 per cent respectively.

The total quantity of waste collected at kerbside was 1.2 per cent lower than the amount collected in April to June 2023, while the quantity of waste collected at civic amenity sites increased by 6.0 per cent.

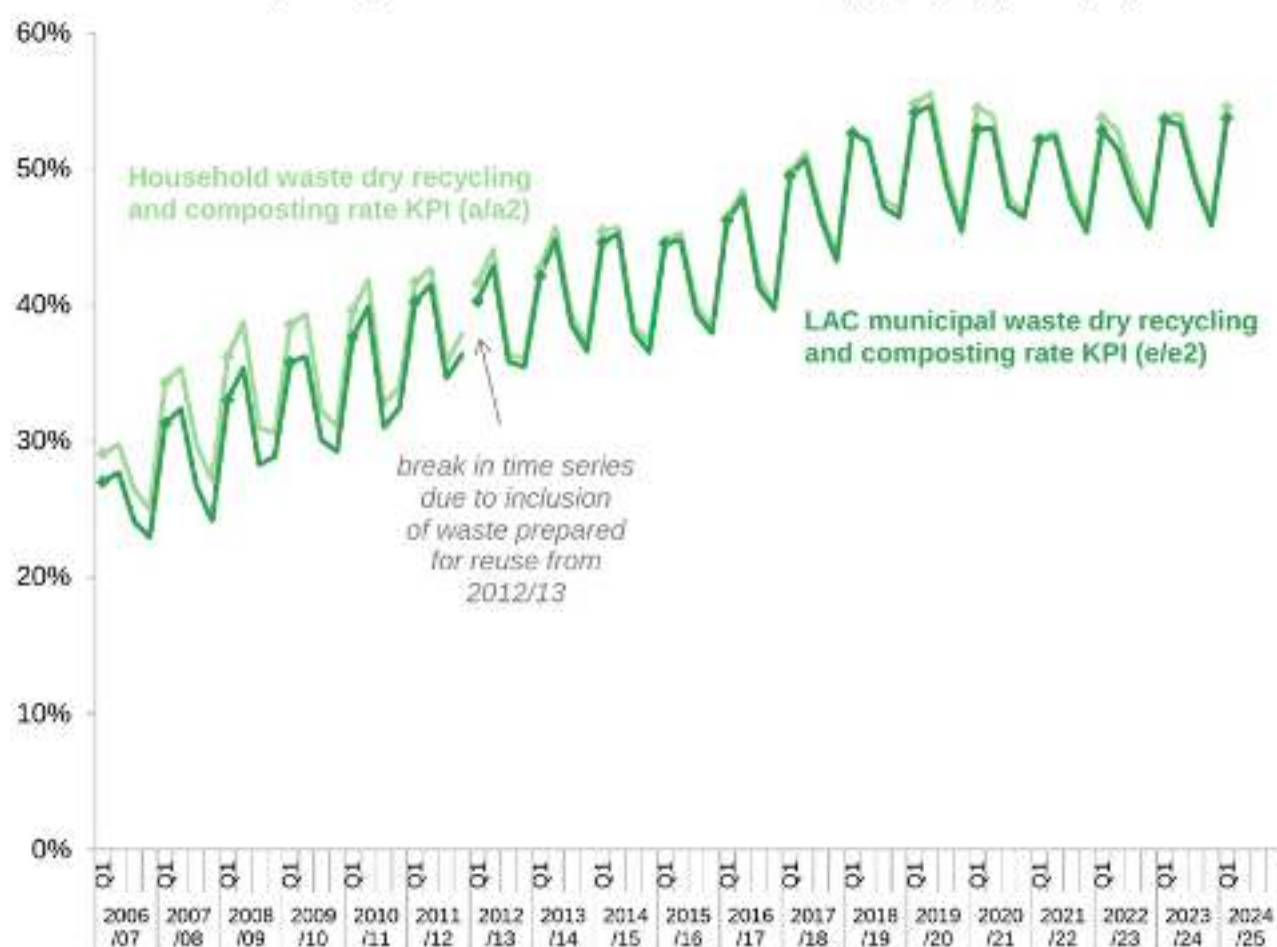
These statistics can be found in Table 1 and Table 2 of the accompanying data tables spreadsheet and in the [time series dataset](#).

Recycling

This section of the report looks at local authority collected (LAC) municipal waste and household waste recycling rates, both of which include waste sent for preparing for reuse, dry recycling and composting.

There were 145,978 tonnes of LAC municipal waste sent for preparing for reuse, dry recycling and composting (referred to as 'recycling' for the rest of this section) during April to June 2024. The waste recycling rate was 53.8 per cent similar to the waste sent for recycling during April to June 2023.

Figure 4: Waste sent for preparing for reuse, dry recycling and composting
Northern Ireland, quarterly from 2006/07 to 2024/25, KPIs (a), (a2), (e) and (e2)

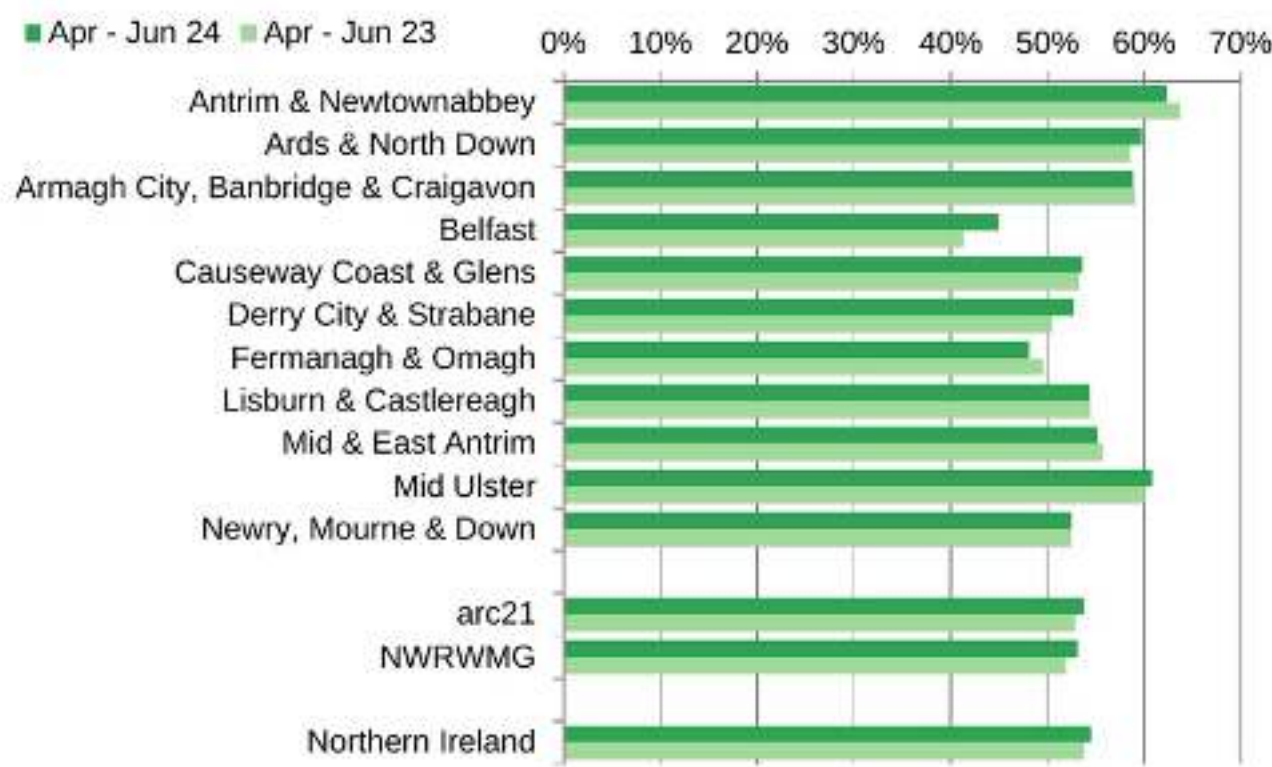


These statistics show seasonal variation which is driven by the quantities of garden waste sent for composting. Greater quantities of garden waste are collected and sent for composting during the spring and summer quarters, April to June and July to September.

The longer term trend for Local Authority Collected municipal waste recycling for the April to June quarter has been a steady increase from 27.0 per cent in April to June 2006 to 54.2 per cent in April to June 2019. Since then, the local authority collected municipal waste recycling rate has remained similar with a recycling rate of 53.8 per cent recorded in April to June 2024. Waste sent for preparing for reuse (713 tonnes this quarter) has been included since 2012/13 and adds 0.3 percentage points to the overall LAC recycling rate in April to June 2024.

The recycling rate for household waste only was 54.5 per cent during April to June 2024, an increase from 53.8 per cent recorded during April to June 2023. The proportion of household waste sent for dry recycling made up 21.8 per cent, composting 32.5 per cent and preparing for reuse 0.3 per cent.

Figure 5: Household waste preparing for reuse, dry recycling and composting rate by council and waste management group
Northern Ireland, April to June 2023 and April to June 2024, KPI (a2)



Belfast reported the largest increase in their household recycling rate compared to April to June 2023 at 3.6 percentage points, with an increase in waste sent for composting the largest contributory factor in this rise. Derry City & Strabane, Ards & North Down and Mid Ulster councils also recorded an increase in their household recycling rates in April to June 2024 compared to April to June 2023. The household recycling rate decreased in three councils with the largest decrease recorded in Fermanagh & Omagh council¹.

Waste sent for recycling is included in a number of key performance indicators, KPI (a), (a2), (e), and (e2). These indicators are used to monitor performance under the Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015. The household waste annual recycling rate was a population indicator for [Programme for Government \(PfG\) 2016-2021](#) and is being proposed as an indicator for the next PfG.

These statistics can be found in Tables 4 and 12 of the accompanying data tables spreadsheet and in the [time series dataset](#).

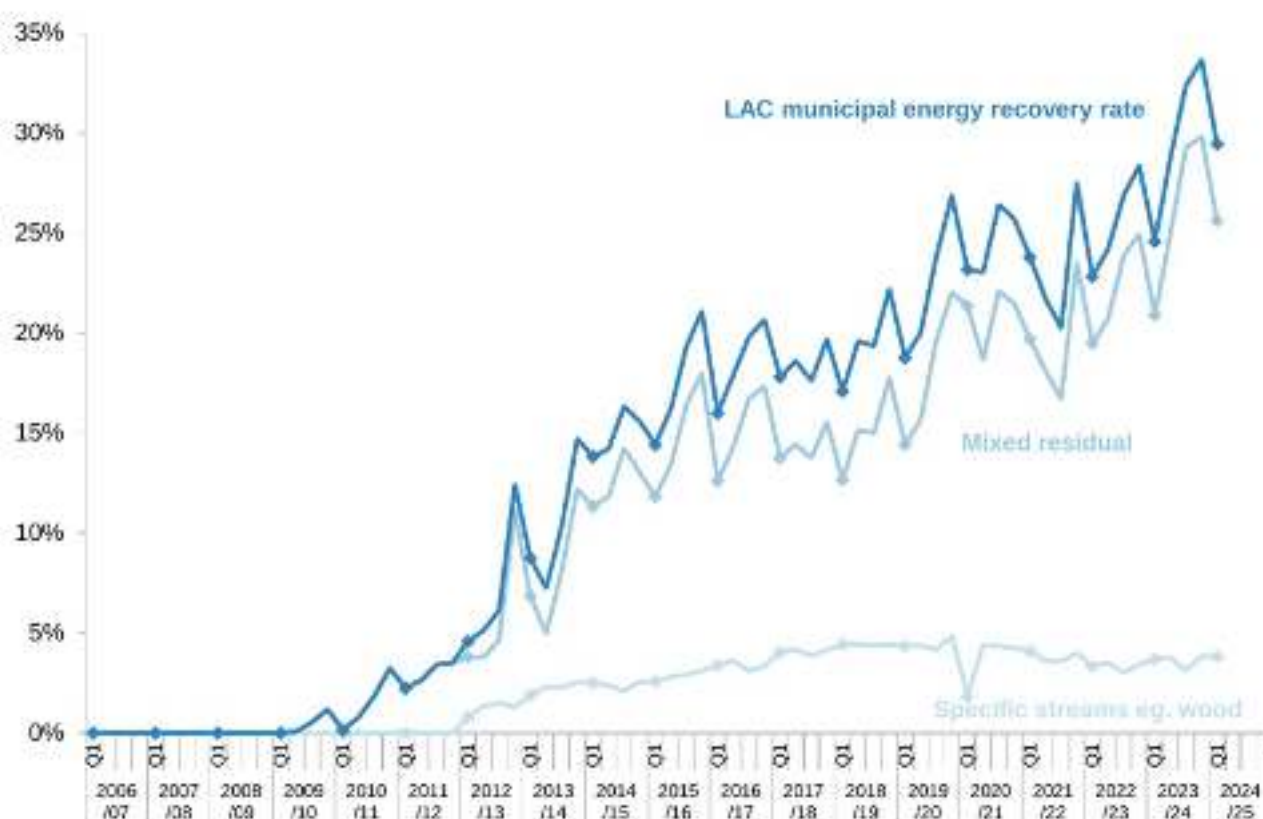
¹ Very small increases or decreases in figures (<0.5 per cent or <0.5 percentage points) are not highlighted in the commentary.

Energy recovery

This quarterly report includes statistics on energy recovery, which is the term used when value is gained from waste products by converting them into energy. All energy recovery statistics reported in this section are derived from material sent for energy recovery via incineration/gasification, although other technologies exist. Energy recovery via anaerobic digestion is not included in this section and is explained further in [Appendix 1 – Limitations of Data](#) of the latest Annual Report.

From April to June 2024, 79,957 tonnes of waste arisings were sent for energy recovery. This produced a waste energy recovery rate of 29.5 per cent, the highest April to June quarterly energy recovery rate ever recorded for Northern Ireland. The majority of energy recovery comes from mixed residual waste, with a smaller proportion from specific streams, e.g. wood.

Figure 6: Waste sent for energy recovery via incineration
Northern Ireland, quarterly from 2006/07 to 2024/25

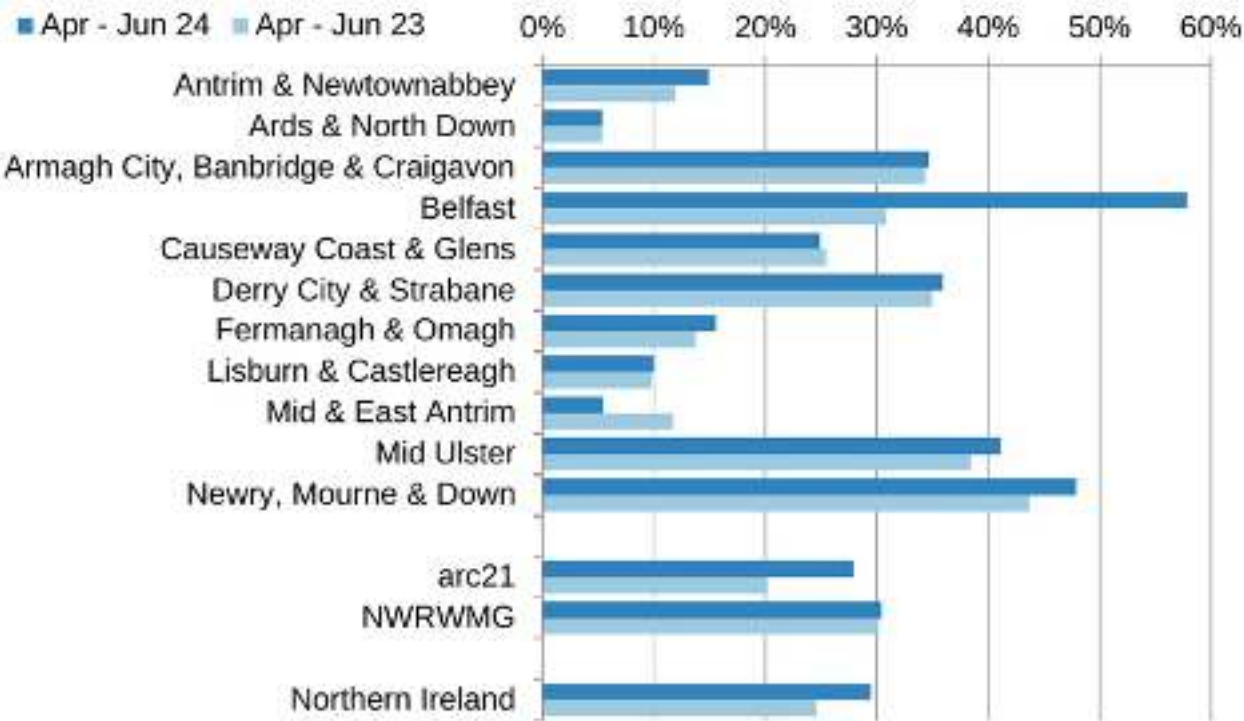


There was zero, or very small quantities, of waste sent for energy recovery before 2009/10. Strong growth began during 2010/11 with the energy recovery rate increasing from 0.1 per cent during April to June 2010 to 29.5 per cent for the same three months of 2024. Most of the growth since 2010/11 has been driven by mixed residual waste sent for energy recovery (from 0.1 per cent during April to June 2010 to 25.6 per cent in April to June 2024). The specific stream proportion was 3.8 per cent in April to June 2024.

Mixed residual waste sent for energy recovery is combustible residual waste collected from the kerbside and from civic amenity sites which is processed into refuse derived fuel at material recovery facilities. The specific streams element of energy recovery is mostly

wood but also includes furniture, carpets and mattresses, mostly collected from civic amenity sites.

Figure 7: Waste energy recovery rate by council and waste management group
Northern Ireland, April to June 2023 and April to June 2024



The highest waste energy recovery rate was recorded in Belfast at 57.8 per cent, an increase of 27.0 percentage points compared to April to June 2023. Smaller increases were observed in five other councils, with Newry Mourne & Down, Antrim & Newtownabbey and Mid Ulster reporting increases of 4.2, 2.9 and 2.7 percentage points respectively. Two councils recorded a decrease in the waste energy recovery rate in April to June 2024 compared to the same quarter in 2023 with the largest decrease of 6.3 percentage points recorded in Mid & East Antrim. The remaining councils reported similar energy recovery rates in April to June 2024 compared to the same quarter in 2023.

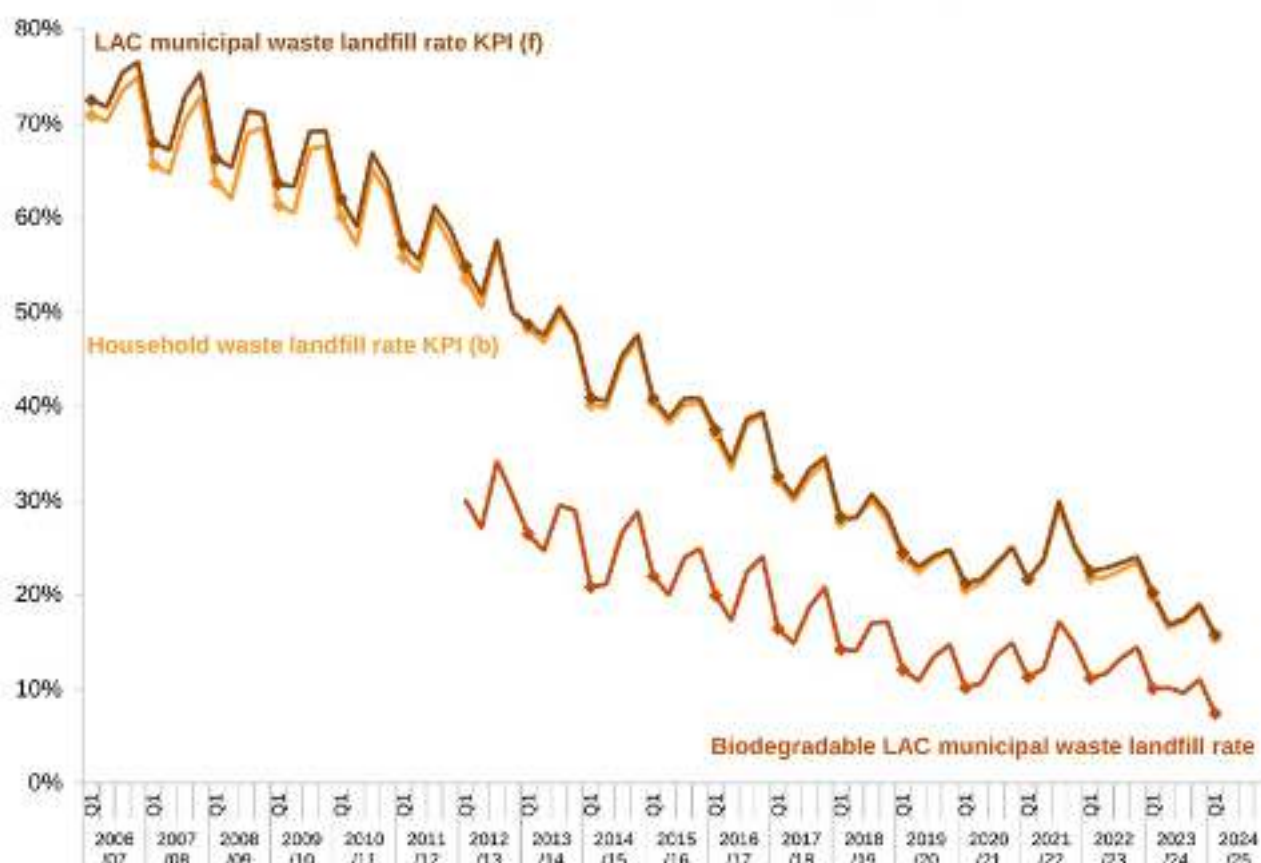
These statistics can be found in Tables 3 and 4 of the accompanying data tables spreadsheet and in the [time series dataset](#).

Landfill

The quantity of LAC municipal waste sent to landfill decreased by 20.6 per cent, from 53,949 tonnes during April to June 2023 to 42,837 tonnes during April to June 2024. The quarterly landfill rate for April to June 2024 is 15.8 per cent, the lowest quarterly landfill rate ever recorded. The latest quarterly landfill rate for household waste only is 15.4 per cent.

Figure 8: Waste sent to landfill

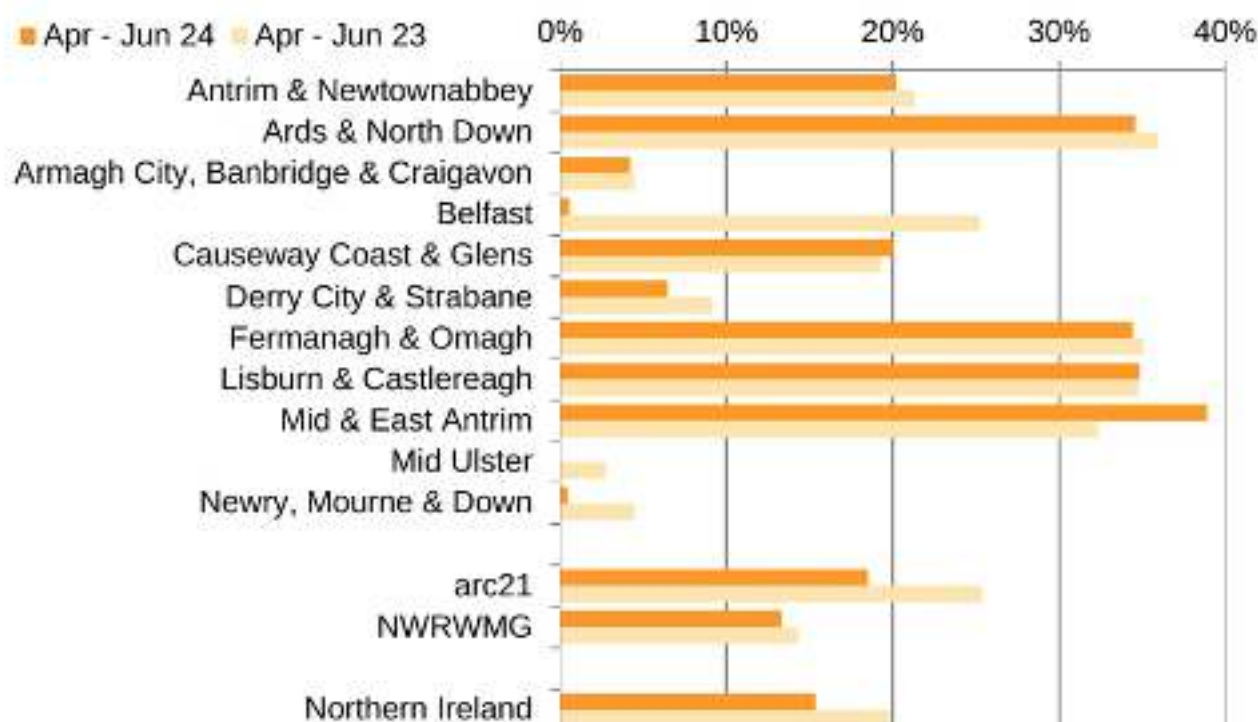
Northern Ireland, quarterly from 2006/07 to 2024/25, KPIs (b) and (f)



The longer term trend has seen the April to June household waste landfill rate fall from 70.9 per cent in 2006 to a low of 15.4 per cent in 2024. Note that the landfill rate exhibits seasonality and the April to June and July to September quarters tend to have lower rates than October to December and January to March. The seasonality stems from the higher level of compostable garden waste arising during spring and summer.

Increasing energy recovery rates, a tax on landfill and the statutory requirement for all councils in Northern Ireland to provide households with a container for food to enable its separate collection have all contributed to the long-term reduction in landfill rates.

Figure 9: Household waste landfilled by council and waste management group
Northern Ireland, April to June 2023 and April to June 2024, KPI (b)



The highest household waste landfill rate was recorded in Mid & East Antrim at 38.9 per cent, whilst Mid Ulster recorded an almost zero landfill rate in April to June 2024. The household waste landfill rate decreased in seven district councils in April to June 2024 compared to the same three months in 2023, with the largest decrease recorded in Belfast at 24.7 percentage points. Two councils recorded an increase in the waste landfill rate in April to June 2024 compared to the same quarter in 2023 with the largest increase of 6.6 percentage points recorded in Mid & East Antrim.

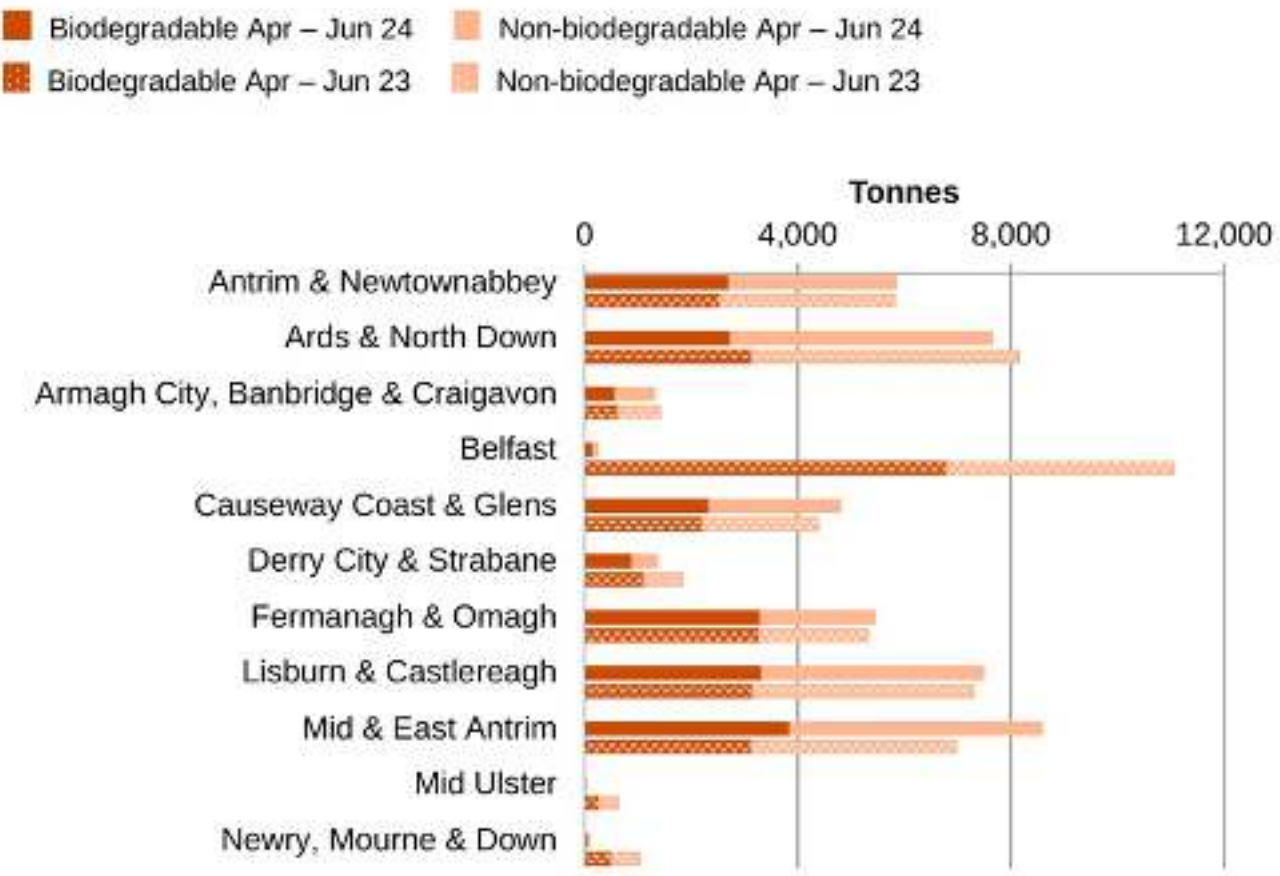
Biodegradable waste to landfill

The Landfill Allowance Scheme (NI) Regulations 2004 (as amended) placed a statutory responsibility on councils, in each scheme year, to landfill no more than the quantity of biodegradable waste for which they had allowances. The scheme concluded at the end of the 2019/20 financial year, however the continued monitoring of biodegradable waste is required for [existing target commitments](#) which specify that it must be reduced to 35 per cent of the total amount (by weight) of biodegradable municipal waste produced in 1995.

Northern Ireland's councils sent 19,979 tonnes of biodegradable waste to landfill during April to June 2024, which was 46.6 per cent of all LAC municipal waste sent to landfill. During the same quarter last year, 26,769 tonnes of biodegradable waste was sent to landfill which was 49.6 per cent of all LAC municipal waste sent to landfill.

Figure 10 displays the tonnages of LAC biodegradable and non-biodegradable waste sent to landfill by each council, comparing them with other councils and to the same quarter last year.

Figure 10: Biodegradable and non-biodegradable waste to landfill by council
Northern Ireland, April to June 2023 and April to June 2024



There is considerable variation between councils in the quantities of biodegradable waste sent to landfill, as well as the proportion of biodegradable waste in total landfill. In Derry & Strabane, 65.9 per cent (895 tonnes) of all LAC municipal waste sent to landfill was biodegradable, whilst in Ards & North Down, 35.8 per cent (2,742 tonnes) of LAC municipal waste sent to landfill was biodegradable.

National Statistics

National Statistics are accredited official statistics². This accreditation confirms that our statistics meet the highest standards of trustworthiness, quality and public value, and it is our responsibility to maintain compliance with these standards.

Further information on accredited official statistics can be found on the [Office for Statistics Regulation \(OSR\) website](#).

These accredited official statistics were independently reviewed by the Office for Statistics Regulation in [October 2020](#). They comply with the standards of trustworthiness, quality and value in the Code of Practice for Statistics and should be labelled 'accredited official statistics'.

Our statistical practice is regulated by the Office for Statistics Regulation (OSR).

OSR sets the standards of trustworthiness, quality and value in the [Code of Practice for Statistics](#) that all producers of official statistics should adhere to.

You are welcome to contact us directly with any comments about how we meet these standards.

Alternatively, you can contact OSR by emailing regulation@statistics.gov.uk or via the OSR website.

² Accredited Official Statistics are called National Statistics in the Statistics and Registration Service Act 2007

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This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) - and the public may, by resolution, be excluded during this item of business.

Report to:	Sustainability and Environment Committee
Date of Meeting:	20 November 2024
Subject:	Christmas Holiday Arrangements for Refuse collection and Household Recycling Centres.
Reporting Officer (Including Job Title):	Sinead Trainor, Assistant Director: Environment
Contact Officer (Including Job Title):	David Hanna, Head of Refuse and Cleansing

	For decision	For noting only	X
1.0	Purpose and Background		
1.1	<p>The purpose of this report is to provide the Sustainability and Environment Committee with details of the alternative refuse collections over the festive period along with the opening and closing dates of all HRC sites across both legacy areas, as outlined in Appendix 1.</p> <p>Marketing will publish the Public Notice to inform residents on Christmas and New Year Bin Collections and HRC Opening Hours. The Calendars have also been updated on the Council Website to advise residents of any alternative collections.</p>		
2.0	Key Issues		
2.1	The refuse collection service will not operate on Christmas Day, Boxing Day and New Year's Day. Alternative collection arrangements are outlined in Appendix 1.		
2.2	<p>HRC sites will close at 3pm on Christmas Eve.</p> <p>HRC sites are closed on Christmas Day, Boxing Day and New Year's Day.</p> <p>See detail within Appendix 1.</p>		
2.3	<p>Street Cleansing services will not operate on Christmas Day.</p> <p>All Public Conveniences will be closed on Christmas Day and will open as normal on Boxing and New Year's Day.</p>		
3.0	Recommendations		
	Members are asked to note the content of this report.		
4.0	Resource implications		
4.1	Costs associated with Refuse collection are factored within budgets and there are no perceived resource implications relating to staffing on the alternative collection days.		
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)		
5.1	<i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i>		

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) - and the public may, by resolution, be excluded during this item of business.

	<i>n/a</i> <input checked="" type="checkbox"/>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input checked="" type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale: n/a</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	Appendix 1 – Proposed 2024/25 Public Holiday Refuse Collection and Household Recycling Centres Arrangements.
8.0	Background Documents
	n/a

Proposed 2024/25 Public Holiday Refuse Collection and Household Recycling Centres Arrangements

Public Holiday	Date of Public Holiday	Alternative Refuse Collection Day	Household Recycling Centre arrangements
Easter Monday	Monday 01/04/2024	No collection in Down Normal collection in Newry	Open - 9:30-16:30
Easter Tuesday	Tuesday 02/04/2024	Normal collection	Open - 9:30-16:30
May Day	Monday 06/05/2024	No collection in Down Normal collection in Newry	Open - 9:30-16:30
Late May Bank Holiday	Monday 27/05/2024	No collection in Down Normal collection in Newry	Open - 9:30-16:30
12 th July	Friday 12/07/2024	Normal collection	Open - 9:30-16:30
13 th July	Monday 15/07/2024	No collection in Down Normal collection	Open - 9:30-16:30
August Bank Holiday	Monday 26/08/2024	No collection in Down Normal collection in Newry	Open - 9:30-16:30
Christmas Eve	Tuesday 24/12/2024	Normal collection	Open - 9:30-15:00
Christmas Day	Wednesday 25/12/2024	Alternative collection (all areas): Saturday 21 December 2024	CLOSED
St Stephens Day	Thursday 26/12/2024	Alternative collection: Downpatrick: Monday 23 December 2024 Newry: Saturday 28 December 2024	CLOSED
Statutory Day	Friday 27/12/2024	Normal collection	Open - 9:30-16:30 (Selected sites – to be confirmed)
New Year's Day	Wednesday 01/01/2025	Alternative collection: Downpatrick: Monday 30 December 2024 Newry: Saturday 4 January 2025	CLOSED
St Patrick's Day	Monday 17/03/2025	No collection in Down Normal collection in Newry	CLOSED

Report to:	Sustainability & Environment Committee
Date of Meeting:	20 th November 2024
Subject:	Christmas Illuminations 2024 Progress Report
Reporting Officer	Conor Sage, Assistant Director Sustainability
Contact Officer	Aidan Mallon, Head of Service, Maintenance Department

Confirm how this Report should be treated by placing an x in either: -

For decision		For noting only	X
---------------------	--	------------------------	----------

1.0	Purpose and Background
1.1	The purpose of this report is to update committee on Christmas Illuminations provided by the Council during the 2024 festive period.
2.0	Key issues
2.1	<p>Councils have no statutory responsibility to provide Christmas illumination displays or other celebratory lighting (e.g., St Patricks Day) but Councils do provide this service, to a lesser or greater extent.</p> <p>This Council holds a significant stock of Christmas illuminations, mainly illuminations which are mounted on lampposts within towns and villages. For Christmas 2024 the Council have erected over 640 pole mounted Christmas illuminations, over 65 lit pole wraps, 13 lit Cross Street features, over 200 street trees are to be lit, 13 cut Christmas Trees are to be installed (w/c 18th November) with lights, 7 outdoor artificial Christmas trees have been erected, over 20 sustainable Christmas trees will be lit across the district and numerous other smaller features. See Appendix 2.</p> <p>Newry Town Hall will be lit up with a Christmas theme and a new artificial tree will be provided on the pavement alongside the new Pat Jennings statue. Warrenpoint Park Bandstand will be lit up with Christmas decorations, pole wraps are placed on the lampposts within the park and a special lit cartoon feature located beside the playpark which gives a focus for a family photo. As part of the new EI scheme, new pole mounted features were erected along the foreshore in 2023.</p> <p>Annalong main street was a new addition to the Christmas features in 2023, with 14 new pole mounts and a new artificial tree at Majors Hill.</p> <p>There is considerable planning, preparation, and ongoing works to maintain the displays. This work begins with planning for Christmas in January and continues over the summer months with testing and repair of lights prior to their installation from September/October to ensure all is in place before Christmas Switch on Events. Over the Christmas period work is ongoing until January to ensure all lighting remains operational. Maintenance</p>

	<p>Department intends to have all lights turned off by 6th January and returned to Stores before the end of the third week in January 2025.</p> <p>Whilst Council Officers play a central role in these works, it is a team effort involving Council Officers and the Council appointed electrical contractor and other contractors to make for a successful delivery of the programme.</p> <p>The contract, under which the Council's Christmas illuminations contractor was appointed, was awarded in August 2024, for a three-year period.</p> <p>In addition to the above there is further expense to Christmas illumination in the form of electricity charges, cut trees, hire of trees, vandalism and weather damage.</p>																								
2.2	<p>Council expenditure on Christmas illuminations can be a combination of revenue spend and capital spend. Revenue spend is used for the costs to employ a contractor to test, repair, erect and remove Christmas illuminations. Revenue spend is also used for the hire of trees and payment of electricity charges arising from the Christmas displays.</p> <p>Table 1 below provides a summary of expenditure to date this year.</p> <p><u>Table 1 – Spend on Christmas illuminations and lighting 2024</u></p> <table><tr><th>Task</th><th>Revenue spend £</th><th>Capital spend £</th></tr><tr><td>Pre repairs</td><td>58,763.45</td><td>0</td></tr><tr><td>Install costs</td><td>53,338.74</td><td>0</td></tr><tr><td>New features</td><td>0</td><td>0</td></tr><tr><td>Hire of Artificial tree</td><td>30,400</td><td>0</td></tr><tr><td>Vandalism/Weather related</td><td>1,008.00</td><td>0</td></tr><tr><td>Electricity</td><td>0</td><td></td></tr><tr><td>Total £</td><td>143,510.19</td><td></td></tr></table>	Task	Revenue spend £	Capital spend £	Pre repairs	58,763.45	0	Install costs	53,338.74	0	New features	0	0	Hire of Artificial tree	30,400	0	Vandalism/Weather related	1,008.00	0	Electricity	0		Total £	143,510.19	
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2.3	<p>The start of the process to erect illuminations throughout the district was well planned and started in February 2024, however the contract award held up progress. This time delay was recovered by Officers and the contractor.</p> <p>Incidents of vandalism have caused some outages and increased maintenance costs, with street lights being tampered with in Newry pre switch on.</p> <p>As part of the review of Christmas illuminations, several area electrical connections needed upgraded for 2024 Christmas period (Hilltown, The Keys Newry, Crossmaglen and Camlough). This will be carried out by Council Maintenance Department and the Council appointed Electrical Contractor.</p>																								

	The Sustainable Christmas tree project has been reviewed, as there has been instances where cut trees have been needed to replace sustainable trees that have not survived. Ballymartin, Crossmaglen and Decomet. See Appendix 1.
3.0	Recommendations In summary, the Christmas 2024 Christmas Illumination project has been successful to date. We would ask Members to promote respect for the equipment and electrical installations, as these are dangerous if damaged and reduce the effect in the area when abused.
3.1	<ul style="list-style-type: none"> Note the content of the report.
4.0	Resource implications
4.1	As detailed in section 2.2.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p>

	<p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
7.1	<p>Appendix 1 – Sustainable Trees update</p> <p>Appendix B – Schedule of Illuminations</p>
8.0	Background Documents
8.1	None

	Location of Christmas trees	Status	Action / Details
1	Castlewelshian	Living and good	none
2	Annesborough	Living and good	none
3	Newcastle harbour	Dead - sea exposure.	removed
4	Crossgar	Living and good	none
5	Killyleagh	Living and good	none
6	Clough	Living and good	none
7	Dundrum	living previous nail damage	none
8	Drumaness	Living few dead branches at base	none
9	Ballyhoman	living slight wind scorch	to be monitored
10	Killough	living tip died back few dead branches at base	to be monitored
11	Ballykinler	Needs checked - sandy soil.	remove
12	Drummaroad	Replaced with Hornbeam original removed	None
13	Spa village	Living and good	none
14	Bright Gaa	living slight wind scorch within sports grounds	to be monitored
15	Burren	Ok needs to thicken up	None
16	Rostrevor	Living and OK - original smaller batch	None
17	Ballyholland	Living and OK	None
18	Glen	Living and acceptable filling out	to be monitored
19	Bessbrook	Now cut tree placed	to be monitored
20	Whitecross	Living leader broken	None
21	Belleeks	Replaced	None
22	Listea	Living and good	None
23	Crossmaglen	Living lower die back, regrowing	Gets cut tree
24	Cullyhanna	Replace limited rooting area.	None
25	Forkhill	Living and good	None
26	Meigh	Living - lower dieback - regrowing currently	Drought limited soil
27	Mayobridge	Living - some lower dieback - regrowing currently	None
28	Annalong	Replaced with Hornbeam - community artificial display	Not dressed by Council from 2022.
29	Ballymartin	New sustainable being planted next week.	Monitor Coastal
30	Attical	Wind & exposure shock, re growing	to be monitored
31	Newry Hospice	Living, filling out on location.	OK



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61

Appendix 2 Christmas Illumination 2024

Lot 1

Table 1		
Item	Requirement	
	<u>Christmas Illuminations on Street Light Columns</u>	
A1	Test and where required, and agreed with Council, repair, and then erect, connect and dismantle no. 486 features on Department for Infrastructure Street Lighting Columns located as indicated covering the areas.	
1	Newry City	
2	Warrenpoint	
3	Kilkeel	
4	Crossmaglen	
5	Bessbrook	
6	Hilltown	
7	Camlough	
8	Rostrevor	
9	Annalong	
	<u>Lights on Street Trees</u>	
B1	There are a number of locations throughout Lot 1 where the Council has connected lights to trees planted either in the street or on Council property	
	The contractor will be required to carry out inspection, test, repair where necessary and set Time Clocks as per agreement with Council's Lead Officer on existing LED lights on trees located in these locations which include the following:	
10	Newry – 61 Number	
11	Warrenpoint – 55 Number	

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12	Kilkeel – 23 Number including tree used for "Switch On" Event in Lower Square car park.	
13	Camlough – Main Street, Camlough (7) 1. Village of Bessbrook (5) 2. Village of Village of	
14	Bessbrook (5)	
	Hilltown (13)	
	Mayobridge (10)	
	Crossmaglen (38)	
C1	Placing lights on Christmas Trees The Council will erect a number of Christmas trees throughout Lot 1 and the Contractor will be required to test, repair, erect and disconnect Festoon Lighting on Christmas trees at following locations.	
15	Newry	
16	Warrenpoint	
17	Camlough	
18	Bessbrook	
19	Hilltown	
20	Rostrevor	
	Crossmaglen	
D1	Miscellaneous Items	
21	Erect, connect and dismantle 2 no, motifs on fascia of Newry Town Hall.	
22	Connect, carry out test and disconnect supply to 2rtificial tree located at Kildare Street, Newry. (Separate contractor to erect tree itself).	
23	Erect 4 Cross Street Illumination features in Newry City. Locations will be advised at contract award stage. Assume all connections in place including availability of power and access is possible via use of vehicle with aerial work platform (e.g. Cherry Picker).	
24	Erect and connect 1 no. 3D feature. Location to be confirmed at contract award stage. Assume that all power sources are available and that structure will be erected at ground level (either inside a building or in a secure external environment).	
25	Providing technical support for 8 no. "Switch On" events.	

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Lot 2

Table 2	
Item	Requirement
	<u>Christmas Illuminations on Street Light Columns</u>
A2	Test and where required, and agreed with Council, repair, and then erect, connect and dismantle 247 no. features on Department for Infrastructure Street Lighting Columns located as indicated in Appendix 1 covering the areas.
1	Downpatrick
2	Ballynahinch
3	Newcastle
4	Killyleagh
5	Saintfield
6	Crossgar
7	Supply and fit 230Volt 16 amp male commando socket to 134 of the above features
	<u>Lights on Street Trees</u>
B2	There are two locations in Lot 2 where the Council has connected lights to trees planted either in the street or on Council property The Contractor will be required to carry out inspection, test, repair where necessary and set Time Clocks as per agreement with Council's Lead Officer on existing LED lights on trees located in these locations which include the following:
8	Downpatrick (10)
9	Newcastle (2)
	<u>Placing lights on Christmas Trees</u>
C2	The Council will erect a number of Christmas trees throughout Lot 1 and the Contractor will be required to test, repair, erect and disconnect Festoon Lighting on Christmas trees at the following locations:
10	Ballinahinch
11	Castlewellan
12	Gargory
13	Finnis (Masford)
14	Crossgar * Note that tree in Crossgar is a planted tree.
	<u>Erection of Artificial Christmas Trees</u>
15	Newcastle
16	St Patrick's Square, Downpatrick
17	Council Civic Building, Downpatrick

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E2	<u>Miscellaneous Items</u>	
	As detailed below.	
18	Erect and connect 2 no. 3D feature. Location to be confirmed at contract award stage. Assume that all power sources are available and that structure will be erected at ground level (either inside a building or in a secure external environment)	
19	Erection of festoon lighting at Killyleagh Crossroads. Catherine Street, Cross Street, High Street and Shore Street, Killyleagh.	
20	Erection of festoon lighting at Newcastle Harbour. Festoon lighting for Newcastle Harbour should be re-lamped where necessary with similar LED lamps.	
21	Providing Technical support for 6 no "switch on" events.	
22	Check and re-lamp (where necessary), LV string lighting installed on lighting columns at The Mall, English Street, Downpatrick.	