

**NEWRY MOURNE AND DOWN DISTRICT COUNCIL**

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**Minutes of Strategy Policy & Resources Committee Meeting held on Thursday 19  
December 2019 at 6.00pm in the Mourne Room, Downshire Civic Centre, Downpatrick**

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**In the Chair:** Councillor M Savage

**In Attendance:**

Councillor R Burgess	Councillor P Byrne
Councillor O Hanlon	Councillor R Howell
Councillor A Lewis	Councillor C Mason
Councillor A McMurray	Councillor B Ó Muirí
Councillor G Sharvin	Councillor J Tinnelly
Councillor W Walker	

**Officials in Attendance:** Mrs M Ward, Chief Executive  
Mrs D Carville, Director of Corporate Services  
Mr C Mallon, Director of Enterprise, Regeneration & Tourism  
Mrs R Mackin, Assistant Director of Corporate Planning & Policy  
Mr J McBride, Assistant Director of Community Planning and Performance  
Mrs C Miskelly, Assistant Director of Corporate Services (HR & Safeguarding)  
Mr K Montgomery, Assistant Director of Finance  
Mr P Tamati, Assistant Director of Leisure & Sport  
Mr G Scott, Safeguarding Co-Ordinator  
Mrs L Moore, Head of Legal Administration  
Mr G Ringland, IT Manager  
Miss S Taggart, Democratic Services Manager (Acting)  
Ms L O'Hare, Democratic Services Officer

**SPR/168/2019: APOLOGIES AND CHAIRPERSON'S REMARKS**

Apologies were received from Councillors Gallagher and Mulgrew and Mr Lipsett, Director of Active & Healthy Communities.

**SPR/169/2019: DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**SPR/170/2019: ACTION SHEET OF THE STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING HELD ON 14 NOVEMBER 2019**

**Read:** Action Sheet of the Strategy, Policy and Resources Committee Meeting held on 14 November 2019. **(Copy circulated)**

**Agreed:** **On the proposal of Councillor Howell, seconded by Councillor Ó Muirí, it was agreed that the Action Sheet of 14 November 2019, be noted, and actions removed as marked.**

## **COMMUNITY PLANNING AND PERFORMANCE**

### **SPR/171/2019      MID YEAR ASSESSMENT OF THE PERFORMANCE IMPROVEMENT PLAN 2019-20**

**Read:** Report dated 19 December 2019 from Mr J McBride, Assistant Director of Community Planning and Performance, regarding Mid Year Assessment of the Performance Improvement Plan 2019-20 **(Copy circulated)**

**Agreed:**                      **On the proposal of Councillor Byrne, seconded by Councillor Ó Muirí, the Mid Year Assessment of the Performance Improvement Plan 2019-20 was agreed.**

### **SPR/172/2019      IMPROVEMENT AUDIT AND ASSESSMENT REPORT 2019-20**

**Read:** Report dated 19 December 2019 from Mr J McBride, Assistant Director of Community Planning and Performance, regarding Improvement Audit and Assessment Report 2019-20 **(Copy circulated)**

**Agreed:**                      **On the proposal of Councillor Ó Muirí, seconded by Councillor Byrne, the Improvement Audit and Assessment Report and Action Plan 2019-20 were agreed.**

It was agreed to take Item 9 from the agenda at this point of the meeting.

### **SPR/173/2019      APPLICATION TO COMMUNITY FOUNDATION NI CIVIC INNOVATION PROGRAMME**

**Agreed:**                      **On the proposal of Councillor McMurray, seconded by Councillor Ó Muirí, it was agreed to authorise Officials to submit a joint application with the Community Planning Partners to the Community Foundation NI Civic Innovation Programme concerning the potential establishment of a Citizen's Panel for Newry, Mourne and Down.**

### **SPR/174/2019      STATUTORY DUTY COMPLIANCE**

**Read:** Report dated 19 December 2019 from Mrs R Mackin, Assistant Director of Corporate Planning & Policy, regarding Statutory Duty Compliance **(Copy circulated)**

**Agreed:**                      **On the proposal of Councillor Sharvin, seconded by Councillor Hanlon, the following was agreed:**

- a) draft Equality Action Plan 2020–2023;**
- b) draft Disability Action Plan 2020-2023;**
- c) to re-endorse the Equality & Diversity in Local Councils, Equality and Diversity Framework and for both draft action plans to proceed to public consultation.**

**SPR/175/2019      INTRODUCTION OF CAPITAL SCHEMES PROJECT BOARD**

Read:                    Report dated 19 December 2019 from Mr T McClean, Head of Service Capital Projects, regarding Introduction of Capital Schemes Project Board **(Copy circulated)**

Councillor Byrne asked that determination of the scale, scope and complexity for the setting up of a project board needed to be made extremely clear as they cannot be established on monetary value alone. He requested that recommendation four be amended to remove the word 'record' and insert 'minutes/actions' to ensure transparency on decisions taken at the project boards.

Mr Mallon agreed that the establishment of project boards could not be determined on scale alone and every project in its own right would be considered and any decision to establish a project board would be brought back to SPR Committee for agreement. He advised that the template circulated with the papers would be the sensible way to progress with regard to minutes for the project boards.

**Agreed:                                    On the proposal of Councillor Byrne, seconded by Councillor Ó Muirí, the following was agreed:**

- 1. To introduce the appointment of a Project Board made up from elected members to serve specific Capital Projects as decided by Council, via the SP&R Committee.**
- 2. Each Project Board to be made up of 7 Councillors: 2 Sinn Fein, 2 SDLP, 1 DUP, 1 UUP, 1 Independent Councillor.**
- 3. The Capital Projects attracting a Project Board would be determined by the scale, scope and complexity of the capital project. A Project Board would be established once a feasibility study has been completed and a preferred option agreed.**
- 4. The minutes/actions of such meetings to be presented at the SP&R committee for approval. The board to be administratively facilitated by the relevant department for the project.**

**SPR/176/2019      SAFEGUARDING POLICY**

Read:                    Report dated 19 December 2019 from Mr G Scott, Safeguarding Coordinator, regarding Safeguarding Policy **(Copy circulated)**

**Agreed:                                    On the proposal of Councillor Sharvin, seconded by Councillor Howell, it was agreed to adopt the updated policy.**

**LEISURE AND SPORTS**

**SPR/177/2019      15 ACRE PARK ALBERT BASIN – APPOINTMENT COSULTANTS**

Read:                    Report dated 19 December 2019 from Mr P Tamati, Assistant Director of Leisure, regarding 15 Acre Park Albert Basin – Appointment Consultants

(Copy circulated)

**Agreed:** On the proposal of Councillor Ó Muirí, seconded by Councillor Tinnelly, it was agreed to approve the procurement and appointment of consultants to carry out key stakeholder engagement and public consultation to inform concept designs for a 15-Acre Park at the Albert Basin in Newry.

**FOR NOTING**

**SPR/178/2019      AMENDMENT TO THE SCHEME OF DELEGATION FOR OFFICERS**

**Read:** Report dated 19 December 2019 from Mrs L Moore, Head of Legal Administration, regarding Amendment to the Scheme of Delegation for Officers **(Copy circulated)**

**Noted:** It was agreed to note the contents of the report.

**ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014**

**Agreed:** On the proposal of Councillor Burgess, seconded by Councillor Howell, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of a particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

**SPR/179/2019      McCREESH PARK**

**Agreed:** On the proposal of Councillor Burgess, seconded by Councillor Sharvin, it was agreed the Committee come out of closed session.

**Noted:** The verbal update provided regarding the D1 process in relation to McCreesh Park was noted.

**SPR/180/2019:      PLANNING ADVISORY CONSULTANT**

**Read:** Report dated 19 December 2019 from Mr C Mallon, Director of Enterprise, Regeneration and Tourism, regarding Planning Advisory Consultant **(Copy circulated)**

**Agreed:** On the proposal of Councillor Burgess, seconded by Councillor Sharvin, it was agreed the Committee come out of closed session.

**Agreed:** On the proposal of Councillor Burgess, seconded by Councillor Byrne, it was agreed to approve the appointment of the Planning Advisory Consultant for a period of 24 weeks.

**SPR/181/2019: DOWN LEISURE CENTRE UPDATE**

**Read:** Report dated 19 December 2019 from Mr C Mallon, Director of Enterprise, Regeneration and Tourism, regarding Down Leisure Centre Update **(Copy circulated)**

**Agreed:** On the proposal of Councillor Burgess, seconded by Councillor Sharvin, it was agreed the Committee come out of closed session.

**Agreed:** On the proposal of Councillor Sharvin, seconded by Councillor Hanlon, it was agreed to approve the revised Capital Budget for the scheme as detailed in the officer's report and proceed to Belfast Legal Services for the purposes outlined in the officer's report.

**SPR/182/2019: CASH COLLECTION SERVICE**

**Read:** Report dated 19 December 2019 from Mr K Montgomery, Assistant Director Finance, regarding Cash Collection Service **(Copy circulated)**

**Agreed:** On the proposal of Councillor Burgess, seconded by Councillor Sharvin, it was agreed the Committee come out of closed session.

**Agreed:** On the proposal of Councillor Tinnelly, seconded by Councillor Sharvin it was agreed to review the options in this area and report back to Committee in January 2020.

**FOR NOTING**

**SPR/183/2019 ACTION SHEET FROM ALBERT BASIN TASK AND FINISH GROUP 26 NOVEMBER 2019**

**Read:** Action Sheet from Albert Basin Task & Finish Group held on 26 November 2019. **(Copy circulated)**

**Agreed:** On the proposal of Councillor Burgess, seconded by Councillor Howell, it was agreed the Committee come out of closed session.

**Noted:** It was agreed to note the action sheet from Albert Basin Task & Finish Group held on 26 November 2019.

There being no further business, the Meeting concluded at 7.45pm

**Signed:** Councillor Michael Savage  
Chairperson

**Signed:** Dorinnia Carville  
Director of Corporate Services

