



March 11th, 2019

**Notice Of Meeting**

You are invited to attend the Strategy Policy and Resources Committee Meeting to be held on **Thursday, 14th March 2019 at 5:00 pm** in **Mourne Room, Downshire Civic Centre Downpatrick.**

The Members of the Strategy Policy and Resources Committee are:-

Chair: Councillor M Savage

Vice Chair: Councillor W Walker


Members: Councillor R Burgess Councillor P Byrne  
Councillor M Carr Councillor S Doran  
Councillor C Enright Councillor D Hyland  
Councillor O McMahon Councillor P Brown  
Councillor B Ó Muíri Councillor J Rice  
Councillor M Ruane Councillor G Sharvin  
Councillor J Trainor

# Agenda

## 1.0 Apologies & Chairperson's Remarks

## 2.0 Declarations of Interest

## 3.0 Action Sheet arising from SPR Committee Meeting held on

 [SPR-14022019.pdf](#)

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### *Community Planning and Performance*

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## 4.0 Committee Terms Of Reference

 [AHC and NS Terms of ref for 2019-2022.pdf](#)

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 [App. 1 ToR - revised - v1 to SPRC - March 2019.pdf](#)

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 [App. 2 tracked changes RTS ToR.pdf](#)

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## 5.0 Development Trust NI Public Social Partnership Project

 [Development Trust NI Public Social Partnership Project.pdf](#)

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### *Corporate Planning and Policy*

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## 6.0 Four-year review of Councillors' Equality and Good Relations Reference Group for period 2015-2019

 [Report on four-year review of Councillors' Equality & Good Relations Reference Group 2015-2019.pdf](#)

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### *Corporate Services - Democratic Services*

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## 7.0 NAC Payment 2019

 [National Association of Councillors - annual payment.pdf](#)

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*Items deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) 2014*

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## 8.0 Business Case for the Provision of Advertising Agency Services for the Council's Statutory Advertising Requirements

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local

Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the council holding that information).

 *Business Case for the Provision of Advertising Agency Services for the Councils Statutory Adverti.pdf* *Not included*

 *Appendix I Business Case for the Provision of Advertising Agency Services for the Councils Statutory Advertising Requiremen.pdf* *Not included*

## 9.0 Replacement Planning IT System

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the council holding that information).

 *Planning IT System report - SP&R Meeting 14.3.19.pdf* *Not included*

 *App. 1 Planning IT System - Memorandum of Understanding Feb 2019.pdf* *Not included*

## 10.0 NI Public Services Ombudsman complaint

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the council holding that information).

 *NI Public Services Ombudsman complaint.pdf* *Not included*

## 11.0 DFI Rivers Agreement

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the council holding that information).

 *Civic Centre Regeneration (CCR) Theatre Conference Project - DFI Rivers Agreement.pdf* *Not included*

## 12.0 ICT Appointment

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the council holding that information).

 *Report to SPR March 2019 - CCR ICT Appointments.pdf* *Not included*

## 13.0 Gerry Brown Park

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the council holding that information).

 *Report to SPRMarch 19 -Gerry Brown Park.pdf* *Not included*

 *NM177-G-1-00.pdf* *Not included*

## 14.0 DFC Correspondence

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the council holding that information).

 *DFC Report.pdf* *Not included*

 *Appendix - Letter to NMDDC re Revitalisation Improvement Scheme 2012-2015.pdf* *Not included*

## 15.0 Disposal of Surplus Assets

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the council holding that information).

 *Disposal of Assets.pdf* *Not included*

 *NM062.pdf* *Not included*

 *NM123.pdf* *Not included*

 *NM219-G-1-00.pdf* *Not included*

## 16.0 Industrial Relations Update

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the council holding that information).

 *IR Resources Extension Report 140319.pdf* *Not included*

## 17.0 Request for Annual Leave Carry Over - Liam Hannaway

Verbal

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the council holding that information).

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***FOR NOTING Items deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) 2014***

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## **18.0 Correspondence received from Department for Communities - Rates Support Grant (RSG)**

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the council holding that information).

 *Letter to Liam Hannaway.pdf*

*Not included*

## **19.0 Albert Basin Action Sheet 07.02.2019**

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the council holding that information).

 *Albert Basin Action Sheet 07022019.pdf*

*Not included*

## **20.0 EWG Action Sheet Dated 25.02.19 (Attached)**

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the council holding that information).

 *EWG Action Sheet.pdf*

*Not included*

## **21.0 SPWG Action Sheet Dated 07.03.19**

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the council holding that information).

 *7.3.19 Action Sheet from SPWG.pdf*

*Not included*

# Invitees

Cllr Terry Andrews	<a href="mailto:terry.andrews@nmandd.org">terry.andrews@nmandd.org</a>
Cllr Naomi Bailie	<a href="mailto:naomi.bailie@nmandd.org">naomi.bailie@nmandd.org</a>
Cllr Patrick Brown	<a href="mailto:patrick.brown@nmandd.org">patrick.brown@nmandd.org</a>
Cllr Robert Burgess	<a href="mailto:robert.burgess@nmandd.org">robert.burgess@nmandd.org</a>
Lorraine Burns	<a href="mailto:lorraine.burns@nmandd.org">lorraine.burns@nmandd.org</a>
Cllr Pete Byrne	<a href="mailto:pete.byrne@nmandd.org">pete.byrne@nmandd.org</a>
Mr Gerard Byrne	<a href="mailto:gerard.byrne@nmandd.org">gerard.byrne@nmandd.org</a>
Cllr Michael Carr	<a href="mailto:michael.carr@nmandd.org">michael.carr@nmandd.org</a>
Mrs Dorinnia Carville	<a href="mailto:dorinnia.carville@nmandd.org">dorinnia.carville@nmandd.org</a>
Cllr charlie casey	<a href="mailto:charlie.casey@nmandd.org">charlie.casey@nmandd.org</a>
Cllr William Clarke	<a href="mailto:william.clarke@nmandd.org">william.clarke@nmandd.org</a>
Cllr Garth Craig	<a href="mailto:garth.craig@nmandd.org">garth.craig@nmandd.org</a>
Cllr Dermot Curran	<a href="mailto:dermot.curran@nmandd.org">dermot.curran@nmandd.org</a>
Cllr Laura Devlin	<a href="mailto:laura.devlin@nmandd.org">laura.devlin@nmandd.org</a>
Cllr Sean Doran	<a href="mailto:sean.doran@nmandd.org">sean.doran@nmandd.org</a>
Cllr Cadogan Enright	<a href="mailto:cadogan.enright@nmandd.org">cadogan.enright@nmandd.org</a>
Cllr Gillian Fitzpatrick	<a href="mailto:gillian.fitzpatrick@nmandd.org">gillian.fitzpatrick@nmandd.org</a>
Cllr Glyn Hanna	<a href="mailto:glyn.hanna@nmandd.org">glyn.hanna@nmandd.org</a>
Mr Liam Hannaway	<a href="mailto:liam.hannaway@nmandd.org">liam.hannaway@nmandd.org</a>
Cllr Valerie Harte	<a href="mailto:valerie.harte@nmandd.org">valerie.harte@nmandd.org</a>
Cllr Harry Harvey	<a href="mailto:harry.harvey@nmandd.org">harry.harvey@nmandd.org</a>
Cllr Terry Hearty	<a href="mailto:terry.hearty@nmandd.org">terry.hearty@nmandd.org</a>
Cllr Roisin Howell	<a href="mailto:roisin.howell@nmandd.org">roisin.howell@nmandd.org</a>
Cllr David Hyland	<a href="mailto:david.hyland@nmandd.org">david.hyland@nmandd.org</a>
Mrs Sheila Kieran	<a href="mailto:sheila.kieran@nmandd.org">sheila.kieran@nmandd.org</a>
Cllr Liz Kimmins	<a href="mailto:liz.kimmins@nmandd.org">liz.kimmins@nmandd.org</a>
Cllr Mickey Larkin	<a href="mailto:micky.larkin@nmandd.org">micky.larkin@nmandd.org</a>
Mr Michael Lipsett	<a href="mailto:michael.lipsett@nmandd.org">michael.lipsett@nmandd.org</a>
Cllr Kate Loughran	<a href="mailto:kate.loughran@nmandd.org">kate.loughran@nmandd.org</a>
Cllr Jill Macauley	<a href="mailto:jill.macauley@nmandd.org">jill.macauley@nmandd.org</a>
Mr Johnny Mc Bride	<a href="mailto:johnny.mcbride@newryandmourne.gov.uk">johnny.mcbride@newryandmourne.gov.uk</a>
Colette McAteer	<a href="mailto:colette.mcateer@nmandd.org">colette.mcateer@nmandd.org</a>
Cllr Declan McAteer	<a href="mailto:declan.mcateer@nmandd.org">declan.mcateer@nmandd.org</a>
Patricia McKeever	<a href="mailto:patricia.mckeever@nmandd.org">patricia.mckeever@nmandd.org</a>
Cllr Oksana McMahon	<a href="mailto:oksana.mcmahon@nmandd.org">oksana.mcmahon@nmandd.org</a>
Cllr Andrew McMurray	<a href="mailto:andrew.mcmurray@nmandd.org">andrew.mcmurray@nmandd.org</a>
Catrina Miskelly	<a href="mailto:catrina.miskelly@downdc.gov.uk">catrina.miskelly@downdc.gov.uk</a>
Mr Colin Moffett	<a href="mailto:colin.moffett@nmandd.org">colin.moffett@nmandd.org</a>
Mr Roland Moore	<a href="mailto:roland.moore@nmandd.org">roland.moore@nmandd.org</a>
Cllr Roisin Mulgrew	<a href="mailto:roisin.mulgrew@nmandd.org">roisin.mulgrew@nmandd.org</a>
Cllr Mark Murnin	<a href="mailto:mark.murnin@nmandd.org">mark.murnin@nmandd.org</a>
Cllr Barra O Muiri	<a href="mailto:barra.omuiiri@nmandd.org">barra.omuiiri@nmandd.org</a>

Linda O'Hare	<a href="mailto:linda.ohare@nmandd.org">linda.ohare@nmandd.org</a>
Cllr Brian Quinn	<a href="mailto:brian.quinn@nmandd.org">brian.quinn@nmandd.org</a>
Cllr Henry Reilly	<a href="mailto:henry.reilly@nmandd.org">henry.reilly@nmandd.org</a>
Cllr John Rice	<a href="mailto:john.rice@nmandd.org">john.rice@nmandd.org</a>
Ms Alison Robb	<a href="mailto:Alison.Robb@downdc.gov.uk">Alison.Robb@downdc.gov.uk</a>
Cllr Michael Ruane	<a href="mailto:michael.ruane@nmandd.org">michael.ruane@nmandd.org</a>
Cllr Michael Savage	<a href="mailto:michael.savage@nmandd.org">michael.savage@nmandd.org</a>
Cllr Gareth Sharvin	<a href="mailto:gareth.sharvin@nmandd.org">gareth.sharvin@nmandd.org</a>
Donna Starkey	<a href="mailto:donna.starkey@nmandd.org">donna.starkey@nmandd.org</a>
Cllr Gary Stokes	<a href="mailto:gary.stokes@nmandd.org">gary.stokes@nmandd.org</a>
Sarah Taggart	<a href="mailto:sarah-louise.taggart@nmandd.org">sarah-louise.taggart@nmandd.org</a>
Cllr David Taylor	<a href="mailto:david.taylor@nmandd.org">david.taylor@nmandd.org</a>
Cllr Jarlath Tinnelly	<a href="mailto:jarlath.tinnelly@nmandd.org">jarlath.tinnelly@nmandd.org</a>
Cllr John Trainor	<a href="mailto:john.trainor@nmandd.org">john.trainor@nmandd.org</a>
Central Support Unit	<a href="mailto:central.support@nmandd.org">central.support@nmandd.org</a>
Cllr William Walker	<a href="mailto:william.walker@nmandd.org">william.walker@nmandd.org</a>
Mrs Marie Ward	<a href="mailto:marie.ward@nmandd.org">marie.ward@nmandd.org</a>

**ACTION SHEET – STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING (SPR) – THURSDAY 17 NOVEMBER 2016 – ITEMS STILL IN PROGRESS OR ON-GOING.**

SPR/282/2016	Correspondence from the Department for Communities Regeneration Bill	Council to write to the Minister for Communities asking him to reconsider the decision not to progress the Regeneration Bill.	L Hannaway	To be completed once a Minister for Communities is in place.	N
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**ACTION SHEET – STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING (SPR) – THURSDAY 15 NOVEMBER 2018 – ITEMS STILL IN PROGRESS OR ON-GOING.**

SPR/149/2018	Presentation from Department for Communities	It was agreed that officers would draw up a policy statement on submission of proposals to the Department and this to be brought back to a future Committee Meeting for Members' consideration.	F O'Connor	Following the meeting clarification was requested from DFI on any proposed changes to Departmental policy in this area. A response was received from DFI on 04/01/19 indicating that "The Department is currently considering the matter of the review of the disposal of council lands policy." This matter will be kept under review and the Committee updated when progress is indicated.	N
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**ACTION SHEET – STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING (SPR) – THURSDAY 14 FEBRUARY 2019**

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SPR/024/2019	Action Sheet of SPR Meeting held on 17 January 2019	It was agreed that the Action Sheet be noted and actions removed as marked	D Services	Noted	Y
SPR/025/2019	Conradh na Gaeilge & Committee on the Administration Justice 2018 Report on 'Local Councils, Obligations and The Irish Language: A Framework for Compliance'	It was agreed to note the findings of the Conradh na Gaeilge & Committee on the Administration Justice 2018 Report on 'Local Councils, Obligations and The Irish Language: A Framework for Compliance'	C Moffett	Noted	Y
SPR/026/2019	Minutes of the Local Development Plan Steering Group Meeting 12 October 2018	The Minutes of the Local Development Plan Steering Group meeting 12 October 2018 were agreed to be noted as an accurate record.	D Services	Noted	Y
SPR/027/2019	Local Development Plan – Timetable Revision	<p>It was agreed to note the contents of the report and agree to:</p> <ul style="list-style-type: none"> <li>• The draft revised Timetable as set out in Appendix 2;</li> <li>• That following Council approval, the Planning Department liaises with the Planning Appeals Commission (PAC) and other key stakeholders prior to submitting the revised Timetable to Department for Infrastructure for its agreement;</li> <li>• That following agreement of the revised Timetable by the Department for Infrastructure, that it be made available and published in accordance with Regulation 8 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015</li> </ul>	A Hay	Agreed	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SPR/028/2019	Review of Community Planning Structures	<p>It was agreed in principle to:</p> <ul style="list-style-type: none"> <li>• Approve amendment to elected Members representation on Thematic Groups to one member from each political party with the Chair to be rotated on an annual basis and a review to take place at the next AGM.</li> <li>• Approve the timetable of work with Community Planning partners to re-focus Thematic Groups on a smaller number of more strategic and shared priorities</li> </ul>	D Patterson	Agreed	Y
SPR/029/2019	Governance Arrangements 2019 - 2023	<p>It was agreed to accept the officer's recommendation, with the exception of point 5, as follows:</p> <ul style="list-style-type: none"> <li>• Council approve the Annual Meeting of Council will take place at 6pm on 20 May 2019 in Downshire Civic Centre, in accordance with the Local Government Act (NI) 2014, which states that in an election year the Annual Meeting of Council must take place within 21 days of the election.</li> <li>• Delegated authority be given to CEO to make essential urgent decisions as required during period from 24 April 2019 to the first Full Council Meeting (3 June 2019) after the Annual Meeting.</li> <li>• Council agree that Task and Finish groups will not meet during Purdah period and will be reviewed by respective Committees post AGM.</li> <li>• Council adopt the recommended changes to Standing Orders as detailed in the officer's report.</li> <li>• Council adopt the changes proposed to Committee Terms of Reference as detailed in the officer's report.</li> <li>• Council adopt the recommendations outlined in the officer's report in respect to Planning decision making process and that the changes were reflected in the relevant Committee Terms of Reference for term of new Council.</li> <li>• It was further agreed that the number of motions was not to be limited.</li> </ul>	J McGilly	Agreed	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SPR/030/2019	Party Representatives Forum Interim Terms of Reference 3 May – 20 May 2019	It was agreed to proceed with Option 1-Maintain the current membership and terms of reference as detailed in para 2.1 of the officer's report and to approve the following recommendations: <ul style="list-style-type: none"> <li>• Council agree to utilise the principle of Party Representatives Forum to make recommendations and assist Officers prepare for AGM, with a new structure being agreed after the AGM if the new Council so agrees;</li> <li>• Council agree representation on the Party Representatives Forum as the current membership for the interim period between elections on 2 May 2019 and AGM on 20 May 2019 (provisional Date subject to Full Council approval at March Council Meeting)</li> </ul>	J McGilly	Agreed	Y
SPR/031/2019	Proposed Changes to Registration Service (Births, Deaths and Marriages)	The following recommendations were agreed: <ul style="list-style-type: none"> <li>• From 1 May 2019 introduction of a fixed appointment system for members of the public seeking to access the Registration service in person (births, deaths and marriages), with flexibility that a member of the public calling in without an appointment will be attended to if a member of Registration staff is available.</li> <li>• From 1 May 2019 introduction of fixed times for officiating at weddings and civil partnerships across the District of 1.00 pm and 3.00 pm, with flexibility for special circumstances.</li> </ul>	A Robb	Agreed	Y
SPR/032/2019	Replacement Fencing at Windy Gap Pad	It was agreed that quotes for the work be obtained and the fencing be replaced	F O'Connor	Agreed	Y
SPR/033/2019	Key Outcomes Report: Central – Local Government Political Partnership Forum	Agreed to note NILGA Key Outcomes Report	D.Carville	Noted	Y
SPR/034/2019	The Local Government Staff Commission for Northern Ireland	It was agreed to note the correspondence received from Local Government Staff Commission NI – Postponement of Dissolution Date.	D.Carville	Noted	Y



**ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014**

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SPR/035/2019	Albert Basin Park	It was agreed to note the progress of the Working Group and the proposed Delivery Programme attached to the officer's report.	C Mallon	Noted	Y
SPR/036/2019	Management Accounts to 31 December 2018	It was agreed to note the contents of the officer's report showing budget expenditure for the first nine months of the 2018/19 financial year, comparing actual expenditure and revenue for the same period.	K Montgomery	Noted	Y
SPR/037/2019	Public Right of Way, Rathfriland Road, Newry	Agreed to note the contents of the officer's report and instruct Legal Services to apply for an injunction against the landowner and refer the matter to Newry DEA Councillors for further consideration	F O'Connor	Agreed	Y
SPR/038/2019	Recruitment: Atlantic CultureScapes	It was agreed to recruit two new posts within the Enterprise, Regeneration and Tourism Directorate to deliver the Atlantic CultureScape project as described in the application form from April 2019 to March 2022	D Rice	Agreed	Y
SPR/039/2019	Corry Square Carpark	Agreed to approve the request from Matt D'Arcy Company Limited to sub lease the area of Corry Square car park as marked on the officer's report from Europarks up to the 1 <sup>st</sup> November 2019	C Mallon	Agreed	Y
SPR/040/2019	NI Public Services Ombudsman Complaint	It was agreed to accept the recommendations contained within para 1.1 in the officer's report, including the £100 conciliatory payment to the Complainant.	A McKay	Agreed	Y
SPR/041/2019	D1 Process re: Raymond McCreesh Park	Agreed by way of vote, results of which were as follows: FOR: 6 AGAINST: 0 ABSTENTIONS: 5 to confirm categorically that further consultation will take place with the community, if any expressions of interest are received, under the D1 process, and before any further decision is made about whether to continue with disposal or not.	D Carville	Agreed	Y

<b>Report to:</b>	SPR
<b>Date of Meeting:</b>	14 March 2019
<b>Subject:</b>	Committee Terms Of Reference
<b>Reporting Officer (Including Job Title):</b>	Liam Hannaway - CEO
<b>Contact Officer (Including Job Title):</b>	Jonathan McGilly – Assistant Director Community Planning and Performance (Acting)

Confirm how this Report should be treated by placing an x in either:-

<b>For decision</b>	<input type="checkbox"/>	<b>*</b>	<input type="checkbox"/>	<b>For noting only</b>	<input type="checkbox"/>
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	To agree the recommendations as detailed in section 3 below.
<b>2.0</b>	<b>Key issues</b>
2.1	During the life of this Council as a result of restructuring and issues arising within specific Committees around the efficiency of decision making Terms of reference for Committees, have been revised and some adjustments have been proposed. Revised terms of reference with tracked changes have been attached as follows; App 1 Active and Healthy Communities App 2 Regulatory and Technical Services (to become Neighbourhood Services)
<b>3.0</b>	<b>Recommendations</b>
3.1	To adopted the proposed changes as detailed in the attachments to this report
<b>4.0</b>	<b>Resource implications</b>
4.1	none
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	none
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	<b>none</b>
<b>7.0</b>	<b>Appendices</b>
	App 1 Active and Healthy Communities App 2 Regulatory and Technical Services (to become Neighbourhood Services)
<b>8.0</b>	<b>Background Documents</b>
	NA



## ACTIVE AND HEALTHY COMMUNITIES COMMITTEE

### -TERMS OF REFERENCE-

#### Scope

The **Active and Healthy Communities Committee** ("the Committee") will be responsible for improving the health, wellbeing and social cohesiveness of the District's communities.

#### Responsibilities

- Lead on the improvement of health outcomes and the facilitation of healthy lifestyles through leisure and sporting provision and through health promotion and prevention policies.
- Lead on the development and implementation of suitable strategies, policies and programmes for environmental protection and management; sustainability and climate change; energy management, biodiversity and environmental education ~~for biodiversity~~.
- Provision of environmental health services, including public health and safety.
- Tackle disadvantage and building active, engaged and responsible citizenship through the provision and support of community services, facilities and events.
- Implementation of the Council's Good Relations programmes.
- Improving social and community cohesion through effective community relations and development of the financial outcome programme.
- Managing and overseeing local structures for Policing and Community Safety (PCSP).
- Lead the development, implementation and ongoing management of the 7DEA Fora.
- Lead on the development and implementation of suitable strategies, policies and programmes for community health, wellbeing and social cohesiveness, youth and age friendly.
- Ensure the design and delivery of Council functions and services are accessible to all citizens.
- Responsible for sports development, including leisure and sporting programmes and facilities.
- Responsible for parks and open spaces, including playing fields and playgrounds.
- Leading on issues relating to outdoor recreation.

- Approved by Council on 7 November 2016; Revised 1 June 2017
- Terms of Reference shall be kept under review to ensure they remain appropriate annually. A full review of Council's Committee structures, and the corresponding Terms of Reference will be undertaken within the first 3 months of a new Council. Review of Terms of Reference shall be under by the Council.

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- Responsible for the management of Peace IV European Commission Project and other European Projects including linked to Social Inclusion, Social Investment Fund projects and implementation of same.
- The effective stewardship of delegated responsibilities for the District's resources and assets (financial, people and property based) for environmental protection and services, well-being, social cohesiveness and community engagement and leisure.

### **Membership**

The Committee is comprised of fifteen (15) Elected Members appointed to the Committee at the Council's Annual Meeting.

### **Quorum**

No business shall be transacted unless at least 4 Members are present.

### **Chairperson**

The Committee Chairperson and Deputy Chairperson shall be appointed at the Council's Annual Meeting in accordance with the Local Government Act (NI) 2014.

### **Meetings**

All meetings of the Committee shall be governed by the Council's Standing Orders and the Northern Ireland Code of Conduct for Councillors. A timetable of meetings shall be agreed annually by the Council.

### **Sub-Committee and Working Groups**

The Committee has the power to establish and appoint any number of Sub-Committees, Task and Finish Working Groups, Project Boards and Forums, as are necessary to consider in more detail the work of the Committee.

### **Communications and Reporting**

The Minutes of the Committee shall be tabled at each meeting of the Council, in accordance with the Council's Standing Orders.

### **Declarations of Interest**

A Declaration of Interests Register will be kept for all Committee Members. Each Member should take responsibility to declare proactively any potential conflict of interest arising out of business undertaken by the Council.

- Approved by Council on 7 November 2016; Revised 1 June 2017
- Terms of Reference shall be kept under review to ensure they remain appropriate annually. A full review of Council's Committee structures, and the corresponding Terms of Reference will be undertaken within the first 3 months of a new Council. Review of Terms of Reference shall be under by the Council.



## ~~REGULATORY AND TECHNICAL~~ NEIGHBOURHOOD SERVICES COMMITTEE

### - TERMS OF REFERENCE-

#### Scope

The **Regulatory and Technical Services Committee** ("the Committee") will be responsible for protecting both the natural and built environment of the District in accordance with the discharge of specified statutory functions and services, ~~including planning development management and control.~~

#### Responsibilities

Responsible for the provision of the waste management function, including waste management; waste disposal; recycling and environmental cleansing.

Responsible for facilities management and maintenance, including grounds maintenance; facilities and buildings maintenance; cemeteries and public conveniences.

Responsible for fleet management including garage and operators licences.

Responsible for the Council's domestic services function.

Lead on the development and implementation of the Circular Economy agenda for the Council, reviewing existing and establishing new links across the organisation, including sustainability.

~~Responsible for the provision of the building control function, including building regulations; safety in the built environment; licensing; postal numbering.~~

~~Responsible for corporate car parks.~~

The effective stewardship of delegated responsibilities for the District's resources and assets (physical, financial, people and property based) for waste management; ~~building control and regulation;~~ and facilities management and maintenance.

#### Membership

- Approved by Council on 7 November 2016
- Review arrangements: Terms of Reference shall be kept under review to ensure they remain appropriate annually. A full review of Council's Committee structures, and the corresponding Terms of Reference will be undertaken within the first 3 months of a new Council. Review of Terms of Reference shall be undertaken by the Council.

The Committee is comprised of the fifteen (15) Elected Members appointed to the Committee at the Council's Annual Meeting.

### **Quorum**

No business shall be transacted unless at least 4 Members are present.

### **Chairperson**

The Committee Chairperson and Deputy Chairperson shall be appointed at the Council's Annual Meeting in accordance with the Local Government Act (NI) 2014.

### **Meetings**

All meetings of the Committee shall be governed by the Council's Standing Orders and the NI Local Government Code of Conduct for Councillors.

A timetable of meetings shall be agreed annually by the Council.

### **Sub Committees and Working Groups**

The Committee has the power to establish and appoint any number of Sub Committees; Task and Finish Working Groups; Project Boards and Forums, as are necessary, to consider in more detail the work of the Committee. (See appendix 1 attached)

### **Communication and Reporting**

The Minutes of the Committee shall be tabled at each meeting of the Council in accordance with the Council's Standing Orders.

### **Declarations of Interest**

A Declarations of Interest Register will be kept for all Committee Members. Each Member should take responsibility to declare proactively any potential conflict of interest arising out of business undertaken by the Council.

- Approved by Council on 7 November 2016
- Review arrangements: Terms of Reference shall be kept under review to ensure they remain appropriate annually. A full review of Council's Committee structures, and the corresponding Terms of Reference will be undertaken within the first 3 months of a new Council. Review of Terms of Reference shall be undertaken by the Council.

## Council Task and Finish Working Groups/Project Boards/Forums

### Reporting Arrangements

	Task & Finish	Committees			
		AHC	ERT	RTS	SPR
Anti-Litter Working Group				✓	
Camlough Lake Task and Finish Board	✓		✓		
Castlewellan Forest Park Task and Finish Project Board	✓		✓		
Chief Executive Appraisal Group					✓
Councillors Website Reference Group	✓				✓
DEA Fora		✓			
Decade of Centenaries Working Group					✓
Economic Forum			✓		
Efficiency Working Group					✓
Elected Member Development Working Group					✓
Equality and Good Relations Reference Group					
Health Forum	✓	✓			
Implementation of Irish Language Strategy Working Group	✓				✓
Marine Task Force				✓	
Newry and Mourne Travellers Forum		✓			
Strategic Waste Issues Working Group				✓	
St Patrick's Day Cross Party Working Group	✓				✓
Strategic Projects Forum					✓
Sustainability and Climate Change Task Force		✓			
Tourism Strategy Task and Finish Project Board	✓		✓		

Community Planning Thematic Partnerships – report to Community Planning Partnership Board

Community Planning Partnership Board – report to Council

- Approved by Council on 7 November 2016
- Review arrangements: Terms of Reference shall be kept under review to ensure they remain appropriate annually. A full review of Council's Committee structures, and the corresponding Terms of Reference will be undertaken within the first 3 months of a new Council. Review of Terms of Reference shall be undertaken by the Council.

<b>Report to:</b>	SP&R
<b>Date of Meeting:</b>	14 March 2019
<b>Subject:</b>	Development Trust NI Public Social Partnership Project
<b>Reporting Officer (Including Job Title):</b>	J McGilly Assistant Director Community Planning and Performance (Acting)
<b>Contact Officer (Including Job Title):</b>	J McGilly Assistant Director Community Planning and Performance (Acting)

Confirm how this Report should be treated by placing an x in either:-

<b>For decision</b>	<b>*</b>	<b>For noting only</b>	
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<b>1.0</b>	<b>Purpose and Background</b> Purpose of this report is to approve the recommendation detailed in section 3 of this report.
1.1	Development Trust NI (DTNI) is a community led organisation. They use self-help, trading for social purposes, and ownership of buildings and land to bring about long term social, economic and environmental benefits in their community. They operate in urban and rural settings in neighbourhoods that have experienced severe economic decline, and while independent forge linkages with public and private sector. A key aim is to find solutions to local problems and helping initiatives and community organisations to succeed.
<b>2.0</b>	<b>Key issues</b>
2.1	DTNI have secured funding to develop an initiative called "creating resilient local economies through public/social partnerships The project aims to devise a new method for social and economic development which includes local communities as equal partners. The project aims to devise an enhanced role for communities in building social capital, physical infrastructure and providing services that meet local needs DTNI purpose to develop this model in partnership with NILGA, Newry Mourne and Down District Council and Antrim and Newtownabbey District Councils. The project aims to develop a framework for a collaborative for public and social partnership working to utilise expertise of each partner and build sustainable community economic resilience. It will explore best practice using the development trusts network.
<b>3.0</b>	<b>Recommendations</b>
3.1	Council partner with DTNI to progress this initiative and Officers from Community Planning, Community Engagement and Economic Development engage with DTNI via steering group
<b>4.0</b>	<b>Resource implications</b>
4.1	none

<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	All implications have been considered
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	<b>All implications considered</b>
<b>7.0</b>	<b>Appendices</b>
	NA
<b>8.0</b>	<b>Background Documents</b>
	NA

<b>Report to:</b>	Strategy, Policy and Resources Committee
<b>Date of Meeting:</b>	14 March 2019
<b>Subject:</b>	Four-year review of Councillors' Equality and Good Relations Reference Group for period 2015-2019
<b>Reporting Officer (Including Job Title):</b>	Liam Hannaway, Chief Executive
<b>Contact Officer (Including Job Title):</b>	Colin Moffett, Head of Corporate Policy Suzanne Rice, Corporate Policy and Equality Officer

Confirm how this Report should be treated by placing an x in either:-

For decision	For noting only	X
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p>A four-year review report was presented at the Councillors' Equality and Good Relations Reference Group meeting on 4 March 2019.</p> <p>The following provides an overview on the role and purpose of Newry, Mourne and Down District Council's Councillors' Equality and Good Relations Reference Group, along with a summary of the items that have been considered, discussed and recommended for consideration and action during the first term of this Council.</p>
<b>2.0</b>	<b>Key issues</b>
2.1	<p><b><u>Terms of Reference</u></b></p> <p>The Terms of Reference for the Councillors' Equality and Good Relations Reference Group, originally drafted in August 2015 and revised in May 2017, sets out that:</p> <ul style="list-style-type: none"> <li>• <i>"the Councillors' Equality and Good Relations Reference Group will primarily be a facilitated discussion space. It will serve as a barometer of opinion, playing a role in considering and discussing politically sensitive and contentious issues, including those relating to events, centenaries, policy and procedure, single issues requiring specific consideration for advice, and guidance on the establishment of the wider good relations fora etc with a view of reaching a common understanding, agreement and actions which will enhance and promote equality of opportunity and good relations."</i></li> </ul> <p>The Councillors' Equality and Good Relations Reference group does not have decision making powers.</p> <p>It makes recommendations only which are tabled at the Council's Strategy, Policy &amp; Resources committee for consideration and approval.</p>



2.2	<p><b><u>Meetings during the review period 2015 – 2019</u></b></p> <p>A total of 19 reference group meetings were held during the period September 2015 to December 2018:</p> <ul style="list-style-type: none"> <li>➤ 4 meetings in 2015,</li> <li>➤ 4 meetings in 2016,</li> <li>➤ 5 meetings in 2017,</li> <li>➤ 6 meetings in 2018.</li> </ul>
2.3	<p><b><u>Items of discussion</u></b></p> <p>During the first term of Newry, Mourne and Down District Council, the following items were discussed at the meetings of the Councillors' Equality and Good Relations Reference Group:</p> <ul style="list-style-type: none"> <li>○ <b>The use of council logo on workwear</b> Members of the reference group considered and discussed Equality Commission advice and guidance on corporate branding on Council uniforms and the policy development process generally, and it was agreed that the Council icon can be used on workwear.</li> <li>○ <b>Boundary signage</b> In 2015 the reference group initially discussed this issue and it was agreed that mock ups for boundary signage incorporating the corporate brand be tabled. Members agreed at the meeting to defer the decision on proposed signage and locations to allow time for discussion with party colleagues. At the December 2015 meeting of the Councillors' Equality and Good Relations Reference Group, it was agreed to proceed with the erection of boundary signage, and that town and village signage be considered at a later date.</li> <li>○ <b>2016 centenaries programme (Easter Rising / Battle of the Somme)</b> Members were updated on the Irish Government's programme of activity for the 2016 centenary of the Easter Rising. Following discussion it was agreed that Council should consider establishing a Decade of Centenaries Working Group, which led to Council agreeing an overall budget of up to £40,000 towards agreed civic initiatives to acknowledge / recognise the Centenaries of the Easter Rising and Battle of the Somme i.e. commemorative service to recognise the Battle of the Somme and Commemorative artwork to recognise Patrick Rankin. This also included a specific financial assistance programme, lecture series managed by the Council's museum officers, the hosting of the Centre for Contemporary Christianity play Halfway House which was supported by the Good Relations section within Council.</li> <li>○ <b>Schools Peace Pledges Project</b> Reverend David Latimer attended a meeting of the reference group and updated members on the Peace Pledges project. It was agreed that the Council should support this initiative through the Good Relations section of Council. Funding was allocated to local schools who participated in the Peace Pledges initiative.</li> <li>○ <b>Irish Language Strategy</b> Considered and discussed the draft Irish Language Strategy prior to it being considered at the Strategy, Policy and Resources Committee.</li> <li>○ <b>Naming of facilities</b> The Reference Group considered and developed the draft policy and guidelines on Naming of Council Facilities and agreed the following: <ul style="list-style-type: none"> <li>• The scope of the policy to include requests regarding memorials, planting of trees and plaques,</li> <li>• The scope of the policy will not extend to facilitate requests to memorialise a deceased person.</li> </ul> <p>The amended policy and guidelines were agreed at the Strategy, Policy and Resource</p> </li> </ul>

Committee.

- **Queens 90<sup>th</sup> Birthday Beacon initiative**

This item was discussed at a meeting of the reference group and following consideration it was agreed that the Council would not participate in the initiative as the regional NI beacon would be placed on top of Slieve Donard.

- **DOE's discussion document on options to develop the better management and control of bonfires. Bonfire Management Strategy**

The Reference Group agreed that Council prepare a response to the Bonfire Management strategy and an update was provided by the Council's PCSP manager on Council's Bonfire Management Strategy. Following detailed discussion it was agreed that future policy and direction should be based upon the success of the legacy council approaches which included effective partnership working, local community agreements, and transformative initiatives and diversionary activities including the use of beacons and encouraging and supporting the development of family orientated events.

- **PEACE IV partnership membership**

It was agreed that the members of the Councillors' Equality and Good Relations Reference Group would hold Elected Member positions on the interim PEACE IV partnership.

- **Dignity at work training**

It was agreed that the proposed Dignity at Work training for employees be made available for elected members.

- **Raymond McCreesh Park**

This item was first discussed at a meeting of the Councillors' Equality and Good Relations Reference Group and continues to be discussed to date. Updates were provided on the judicial review process, play park strategy.

The Reference Group also considered the analysis of consultation responses and met directly with the Equality Commission to discuss proposals.

- **Minority languages / support for Ulster Scots culture and Funding for minority communities**

Discussions took place on funding for Ulster Scots events and flagship demonstrations and the need for logistical support for the events. Following this, an options paper outlining the potential of a funding programme for minority communities was presented. The options paper detailed an overarching purpose to work with the Minority Communities in the district to create a sense of belonging and affiliation to local life. It was recommended that £10,000 be designated for PUL community projects/initiatives and £2,500 for BME community projects/initiatives. The financial assistance scheme would be delivered through the Council's Programmes Unit and would have two specific themes:

- **Theme 1:** Cultural Expression – this theme will be an open call for projects/initiatives that positively promotes minority community culture, tradition and identity.
- **Theme 2:** Positively engaging minority communities – this theme will be an open call for community engagement projects/initiatives to build positive relations, raise awareness and understanding, address perceptions and promote respect for minority communities.

This recommendation was taken to the December 2018 meeting of the Council's SP&R committee for approval and ratified by full Council in January 2019.

- **2018 centenaries programme and initiatives**

Council supported a number of initiatives to commemorate the 100<sup>th</sup> anniversary of the events of 1918. This included seminars and lectures series as well as providing financial assistance to the 'Killyleagh remembers the Great War' group for a beacon which was part of a UK wide initiative entitled 'Beacon of Light'. This event on the 11 November 2018 acknowledged the end of World War One. Another initiative supported was a cross community schools event which commemorated the 100<sup>th</sup> anniversary of the Suffrage movement in Ireland.



	<ul style="list-style-type: none"> <li>○ <b>Councillor's stationery</b> Councillors were advised that the use of the Council's bilingual stationery is underpinned by the decision taken at the Special (shadow) Council meeting held on the 10 March 2015 where it was agreed, <i>"that any Councillor can choose to have the language of their preference on personal affects supplied by Council such as stationery, business cards, pens etc. it is stipulated that the Council logo and the wording Newry, Mourne and Down must be on all documentation."</i> An update was provided on the Council's Brand Identity Guidelines which outlined that permission be sought directly from the Council's Marketing Department. Following discussion it was agreed to maintain the decision of 10 March 2015, and that Councillors can use the icon only but at their own expense.</li> </ul>
<b>3.0</b>	<b>Recommendations</b>
3.1	Having considered the review report at a meeting of the Councillors' Equality and Good Relations Reference Group on 4 March 2019, it was agreed that the next meeting of the Councillors' Equality and Good Relations Reference Group be held in June 2019 to determine the role and remit of the Reference Group going forward during the new term of Council.
<b>4.0</b>	<b>Resource implications</b>
4.1	Resource implications are costs associated with the independent facilitator, staff time and relevant room hire and refreshments.
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	The Equality and Good Relations Reference Group is supported through the Council's Good Relations Action Plan. This plan is part funded by The Executive Office and meets the objectives of the 'Together Building a United Community' Strategy. The reference group is a positive action as it is a facilitated discussion space. It serves as a barometer of opinion, playing a role in considering and discussing politically sensitive and contentious issues with a view of reaching a common understanding, agreement and actions which will enhance and promote equality of opportunity and good relations.
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	The report is for noting and does not fall directly within the scope of the Rural Needs Act (NI) 2016.
<b>7.0</b>	<b>Appendices</b>
	None
<b>8.0</b>	<b>Background Documents</b>
	None

<b>Report to:</b>	Strategy, Policy and Resources Committee
<b>Date of Meeting:</b>	14 March 2019
<b>Subject:</b>	National Association of Councillors – annual payment
<b>Reporting Officer (Including Job Title):</b>	Liam Hannaway Chief Executive
<b>Contact Officer (Including Job Title):</b>	Sarah Taggart Democratic Services Manager (Acting)

Confirm how this Report should be treated by placing an x in either:-

<b>For decision</b>	<b>x</b>	<b>For noting only</b>	
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	To advise Committee of payment of Council's annual subscription to the National Association of Councillors.
<b>2.0</b>	<b>Key issues</b>
2.1	Council is a Member of the National Association of Members and has eight Members appointed to the Association.
<b>3.0</b>	<b>Recommendations</b>
3.1	n/a
<b>4.0</b>	<b>Resource implications</b>
4.1	£3,280 – membership fee 2019/2020
<b>5.0</b>	<b>Equality and good relations implications</b>
5.1	None
<b>6.0</b>	<b>Rural Proofing implications</b>
6.1	None
<b>7.0</b>	<b>Appendices</b>
	Letter dated 11 February 2019 seeking payment of fee
<b>8.0</b>	<b>Background Documents</b>

Mon 11/02/2019 15:40

Dear Sir or Madam

The annual membership for the National Association of Councillors, NI region, is due for renewal and to ensure that we adhere to your council's purchasing policy we would be grateful if you can provide the information listed below for invoicing purposes. If you do not have this information please forward this email to the appropriate person within your council, or reply to this email with their contact details.

The present subscription fee for 2019 to 2020 is £3,280 which has remained unchanged since 2015.

Invoicing Information required:

- Supplier Number (if applicable)
- Purchase Order Number (if required)
- Postal and email addresses for sending the Invoice to
- Other invoicing instructions (if any)

I would appreciate it if you can provide these details by return email to: [naoc@btconnect.com](mailto:naoc@btconnect.com)

If you require any further information, please do not hesitate to contact me.

Yours sincerely

Kate

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Kate E Wilson  
OFFICE MANAGER

**NATIONAL ASSOCIATION OF COUNCILLORS**

**Office:** 028 9181 9413

**Email:** [naoc@btconnect.com](mailto:naoc@btconnect.com)

**Web:** [www.nationalassociationofcouncillorsni.org.uk](http://www.nationalassociationofcouncillorsni.org.uk)

Sketrick House - Jubilee Road - Newtownards BT23 4YH