

**Newry, Mourne and Down District Council Section 75 Policy Screening Report
Quarterly Report January – March 2021**

Policy	Details of policy	Screening Outcome
Career Break Scheme	To ensure a consistent approach for Council employees wishing to take a career break. The scheme sets out the pre-requisites required to apply for a career break, the application process and how a career break would affect and employee's terms and conditions of employment.	No EQIA considered necessary
Newry, Mourne and Down District Council's draft Performance Improvement Objectives 2021-22	<p>The following five performance improvement objectives have been developed, all of which are clearly linked to the Community Plan and Corporate Plan 2021-23.</p> <ol style="list-style-type: none"> 1. We will encourage local people to lead healthy and active lives by improving the quality of our parks and open spaces 2. We will grow the economy by supporting local businesses and creating new jobs 3. We will improve the cleanliness of our District by addressing littering, fly tipping and dog fouling incidents 4. We will build the capacity of local communities through the Financial Assistance Scheme 5. We will improve the processing times of planning applications and enforcement cases by implementing the Planning Service Improvement Programme 	No EQIA considered necessary
Bus Shelter Policy	<p>This revised policy applies to the erection or removal of bus shelters by Newry, Mourne and Down District Council.</p> <p>The objective of this policy is to set out clearly the Council's role in providing bus shelters within its district and the standards it sets for the management of its bus shelters.</p>	No EQIA considered necessary

<p>NMDDC NI Centenary Fund Financial Assistance Programme</p>	<p>May 2021 marks the 100th anniversary since the establishment of Northern Ireland. A notice of motion was raised by an Elected Member which was then forwarded to the January 2021 meeting of the Equality and Good Relations Reference Group for consideration.</p> <p>Following extensive discussion, the following was agreed;</p> <p><i>“Next year 2021 is the 100th Anniversary of the creation of Northern Ireland. This holds great importance for many in our district Council area.</i></p> <p><i>This Council should recognise this, and in so doing provide financial support to mark this important Anniversary by establishing a Centenaries Funding Programme of £40,000 to be included in the first financial call for 2021/2022.”</i></p>	<p>No EQIA considered necessary</p>
<p>NMDDC Leisure and Sports Service Pricing Schedule and guidance notes</p>	<p>The aims of the pricing schedule is as follows:</p> <ul style="list-style-type: none"> a) Ensure a consistent approach to pricing and charges across all leisure and sports facilities/services within Newry, Mourne and Down District Council. b) Provide value for money fairly and equally to all and to assist with increasing public access to Council facilities. c) Increase the number of people utilising the leisure and other facilities and so contribute to the health and wellbeing of the population and quality of life. d) Ensure that prices are comparable with competitors in the Newry, Mourne and Down District Council area and on a regional basis. e) Demonstrate equality and transparency throughout the pricing schedule and the associated schedule of charges. f) Ensure the pricing schedule will be practicable in that the processes involved will take full account of the need to show respect and recognise issues of dignity. <p>The outcome is to provide value for money leisure and sport services to all its</p>	<p>No EQIA considered necessary</p>

	Stakeholders including customers, citizens, visitors, clubs, organisations and businesses.	
Professional Fees for Officers	To ensure a consistent approach for Council employees who are eligible to reclaim the cost of professional membership fees	No EQIA considered necessary
NMDDC Sustainability Policy	<p>Our economy and society depend on a healthy environment. To achieve this, the Council is committed to integrating sustainability throughout our operations.</p> <p>NMDDC will commit to protecting the environment through demonstrable and continuous improvement of our environmental performance, and full compliance with all relevant legal and other requirements.</p> <p>NMDDC will promote good governance throughout the organisation and wider services, whilst actively encouraging and monitoring responsible environmental, social and economic performance by our staff, suppliers and contractors.</p> <p>NMDDC will focus on the activities over which we have greatest influence and are the most cost effective, in particular:</p> <ol style="list-style-type: none"> 1. Embedding sustainability: we will include environmental considerations in decision making across council services and consider the sustainability impact and environmental risks of all new policies and activities. 2. Climate resilience: we will work with partners to build the resilience of our communities and estate to climate impacts. 3. Operations and estate efficiency: we will make our buildings, operations and services as resource efficient and low cost as practicably possible. 4. Procurement: we will work with suppliers to reduce the environmental impact of the goods and services they deliver for us and reduce our supply chains exposure to environmental risks. We will require contractors and 	No EQIA considered necessary

	<p>others operating on our behalf to uphold the same sustainability and environmental standards.</p> <p>5. Air quality: we will reduce emissions from transport and improve air quality across the District through sustainable transport options.</p>	
Complaints, Comment and Compliment Policy	<p>The aim of this revised Policy is to ensure a consistent approach by all Council employees and those working on behalf of Council, to the receipt and management of a complaint, comment or compliment.</p> <p>Council is committed to putting our customers first by improving the quality of our services and our customers' experience of them.</p> <p>Feedback allows Council to monitor regularly what our customers tell us, resolve issues promptly and use the recorded information within our planning processes to help improve services. This Policy also sets out how customers can make a complaint, comment or compliment about council services.</p>	No EQIA considered necessary
NMDDC Health and Safety Policy	<p>Newry, Mourne and Down District Council accepts its legal responsibilities to employees and other persons as set out in the Health & Safety at Work (NI) Order 1978 and associated relevant statutory provisions.</p> <p>The Council will ensure, so far as is reasonably practicable, the health, safety and welfare of all its employees during the course of their working activities. The Council also accepts responsibility for the health, safety and welfare of all persons contracted to carry out work on the Council premises, authorised visitors and members of the public using our services who may be affected by the Council's activities.</p>	No EQIA considered necessary
Volunteer Policy	<p>This policy has been developed to encourage and support volunteering with Newry Mourne and Down District Council (Council) and to provide guidance to ensure the interests of volunteers, staff and service users are met within</p>	No EQIA considered necessary

our volunteering activities. The aim is to develop and promote best practice in the involvement and support of volunteers in the work of the Council.

Specifically, the policy aims to:

- Encourage development of volunteering in all appropriate areas of the Council.
- Recognise and promote the importance of volunteering to the Council.
- To provide clear guidance to individuals, groups and corporate organisations considering volunteering opportunities with Council.
- Identify standards to which Council staff and volunteers are expected to adhere.