

**Newry, Mourne and Down District Council Section 75 Policy Screening Report
Quarterly Report January – March 2020**

| Policy | Details of policy | Screening Outcome |
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| Asbestos Management Policy | <p>The Council recognises that exposure to asbestos fibres can present a serious risk to health and are committed to protecting the health and safety of their staff, contractors, clients and visitors who may be affected by their activities, along with ensuring compliance with all relevant health and safety legislation.</p> <p>The policy applies to all Council owned and leased premises constructed prior to 2000, to any extent, under the Council's control. The Policy and associated Asbestos Management Plan (AMP) sets down the framework by which the Council, all employees, contractors and visitors will be expected to meet their legal duties.</p> <p>The AMP details the requirements and standards that must be complied with in order to prevent uncontrolled disturbance of asbestos containing materials resulting in possible exposure of employees, visitors and external contractors; to prevent the spread of any asbestos contamination and to achieve and maintain compliance with all applicable health and safety legislation.</p> <p>The AMP provides a standardised approach for all persons who are responsible for managing workplaces, premises and facilities and work activities, thus ensuring consistency across the Council.</p> | No EQIA considered necessary |
| Fire Safety Management Policy | Newry, Mourne and Down District Council has a duty under the Health and Safety at Work (NI) Order 1978 to ensure, so far as is reasonably practicable, the health, safety and welfare at work of their employees and others who may be affected by activities on its premises. | No EQIA considered necessary |

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| | <p>The policy statement and associated Fire Safety Management Plan (Management Plan) has been developed to ensure that fire safety systems and procedures are in place to manage the risk associated with fire and to ensure compliance with relevant legislation and guidance.</p> <p>This policy applies to all premises including temporary structures such as marquees and activities falling, to any extent, under the Council's control. The Policy and associated Management Plan sets down the framework by which the Council, all employees, contractors and visitors will be expected to meet their legal duties.</p> <p>The Management Plan details the requirements and standards that must be complied with in order to reduce the risk of fire within Council premises, provide safe egress from Council property in the event of a fire and maintain compliance with all applicable health and safety legislation.</p> <p>The Management Plan provides a standardised approach for all persons who are responsible for managing workplaces, premises and facilities and work activities, thus ensuring consistency across the Council.</p> | |
| <p>Legionella Management Policy</p> | <p>The aim of the policy is to prevent, so as far as is reasonably practicable, the occurrence of legionella bacteria in breathable form that can be inhaled by employees and others who may be present in the workplace.</p> <p>The policy applies to all premises including temporary structures such as marquees and activities falling, to any extent, under the Council's control. The Policy and associated Control Scheme sets down the framework by which the Council, all employees, contractors and visitors will be expected to meet their legal duties.</p> <p>The Control Scheme details the requirements and standards that must be complied with in order to prevent the release of legionella bacteria in breathable form that can be inhaled by employees and others who may be</p> | <p>No EQIA considered necessary</p> |

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| | <p>present in the workplace and maintain compliance with all applicable health and safety legislation.</p> <p>The Control Scheme provides a standardised approach for all persons who are responsible for managing workplaces, premises and facilities and work activities, thus ensuring consistency across the Council.</p> | |
| <p>Portable Safety Appliance Policy</p> | <p>The Council recognises that use of portable electrical appliances can present a serious risk to health and are committed to protecting the health and safety of their staff, contractors, clients and visitors who may be affected by their activities, along with ensuring compliance with all relevant health and safety legislation.</p> <p>The objectives of this policy and associated Management Plan are to:</p> <ul style="list-style-type: none"> • Ensure so far as is reasonably practicable, that portable electrical appliances used within the Council estate do not present a risk to the health, safety and welfare of staff, contractors, clients and visitors to the Council estate. • Provide and maintain safe systems of work for the use of portable electrical appliances, that are safe and without risk to health; • Provide such information, instruction, training and supervision to ensure employees carry out their jobs safely. <p>The policy applies to all premises including temporary structures such as marquees and activities falling, to any extent, under the Council's control.</p> <p>The policy and associated Management Plan sets down the framework by which the Council, all employees, contractors and visitors will be expected to meet their legal duties regarding the use of portable electrical appliances.</p> | <p>No EQIA considered necessary</p> |

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| <p>Non-Current Asset Policy and Procedures</p> | <p>The aim of the Non-Current Asset Policy and Procedures is to clearly set out the Council's policy and procedures in relation to the appropriate management, recording and monitoring and accounting of Non-Current Assets and to ensure that all members and officers are aware of their roles and responsibilities.</p> <p>The policy applies to all officers with responsibility for Non-Current Assets and sets out how they are identified and to ensure Council officers are aware of the financial implications of acquiring and disposing of assets, and to provide guidance on how managers should ensure the maintenance and safeguarding of the assets within their area of responsibility.</p> <p>The policy and procedures does not aim to be prescriptive with regard to providing monetary values and levels of management authorisation for aspects of asset management. These provide guidance on good practice. It is recognised that further policies and procedures may be required for 'Donated Assets', 'Inventory of Assets' and 'Disposal of Assets'</p> | <p>No EQIA considered necessary</p> |
| <p>Public Toilet Strategy document</p> | <p>The strategy has been developed by Newry, Mourne and Down District Council providing guidance on a way forward for provision, control and management of its Public Toilet facilities within the district. The strategy provides recommendations and proposals on how the Council should provide a Public Convenience service which meets the needs for the future.</p> <p>As the strategy developed, Council has become considerably more aware of the economic and commercial values directly affected by toilet provision. Whilst Council's focus is always concentrated on our residents and local community groups, it has refocused attention to the large numbers of visitors and tourists that come through the district every day, week, month and year and that these persons bring economic opportunity and goodwill.</p> <p>The visitor experience can have a dramatic effect on our continuing drive to make Newry, Mourne and Down a cleaner/safer environment for everyone to</p> | <p>No EQIA considered necessary</p> |

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| | <p>work in, live in and visit. We need to make our town centres, shopping areas and visitor attractions considerably more accessible to visitors of all abilities and toilets play a significantly important role in making all our visitor attractions a warm and inviting experience.</p> | |
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