

APPLICATION FORM		To:-	
LOCAL AUTHORITY PROPERTY CERTIFICATE		Newry, Mourne & Down District Council	
		O'Hagan House, Monaghan Row, Newry BT35 8DJ	
1. PROPERTY I/We hereby require a Property Certificate for:- <input type="checkbox"/> Dwelling <input type="checkbox"/> Other Residential – eg. Nursing Home, Hotel, Guest house, etc <input type="checkbox"/> Commercial – eg. Shop, Factory Unit, etc. <input type="checkbox"/> Land Only PERIOD REQUEST (see Information for Applications, note2) <input type="checkbox"/> 10-year search <input type="checkbox"/> 20-year search <input type="checkbox"/> 10-year search from to <input type="checkbox"/> Follow-on 10-year search from		<i>Office use only:</i> Date Received: Payment Received: Receipt No: Cash/cheque: Bank: BACS ref: Reference No: Case/File No:	
2. ADDRESS OF PROPERTY			
Address:			
		Postcode:	
If Commercial Property: Please specify current business name:			
NAME OF VENDOR		Telephone	
3. NAMES OF PREVIOUS OWNERS (during specified period of search)			
4. DETAILS OF PRESENT OCCUPIER (if not Vendor)			
Surname		Forenames	
Address:			
		Postcode:	
Tel:		Fax:	
		Email:	
5. DETAILS OF APPLICANT			
Name/ Company			
Address:			
		Postcode:	
Tel:		Fax:	
		Email:	
The relevant Fee is enclosed with this Application			
Date:		Applicant's signature:	

Standard Fees from 1st April 2020

Type of Certificate	Fee
Standard 10-year search	£70
20-year search	£85
Specified 10-year search	£70
Follow-on 10-year search	£30

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