

March 14th, 2019

Notice Of Meeting

You are requested to attend the Policing and Community Safety Partnership meeting to be held on **Tuesday, 19th March 2019 at 7:00 pm in Mourne Room, Downshire**.

Agenda

1.0 Chairman's Remarks and Apologies

Minutes

2.0 Minutes of Previous Meeting dated 22 January 2019. (copy attached)

 *DRAFT PCSP Minutes 22 Jan 2019 (003).docx*

Page 1

3.0 Matters Arising - Action Sheet dated 22 January 2019. (copy attached)

 *Action Sheet PCSP Meeting March 2019 (003).doc*

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4.0 Declarations of Interest

For Discussion

5.0 Update from PSNI on implications of, and preparations for, Brexit in relation to Policing in Newry, Mourne & Down. (copy attached)

 *Report - PSNI Paper on the European Union Exit.pdf*

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6.0 Department of Justice Targeted Consultation. (copy attached)

 *Report - DoJ consultation on the Code of Practice for Independent Members of the PCSP.pdf*

Page 9

7.0 Updated Action Plan 2019/20. (copy attached)

 *Report - Revised Action Plan 19 20 (003).pdf*

Page 70

8.0 Update on Multi-Agency Support Hub. (copy attached)

 *Report - Multi-Agency Support Hub.pdf*

Page 81

9.0 ASB Sub Group Report. (copy attached)

 *Report - ASB Sub-Group Report.pdf*

Page 83

10.0 Review of bi-monthly PCSP Meetings. (copy attached)

 *Report - Review of PCSP bi-monthly meeting schedule.pdf*

Page 88

11.0 Proposal for PSNI Engagement Vehicle. (copy attached)

 *Report - Update on proposal for PSNI Engagement Vehicle.pdf*

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12.0 Officer's Report. (copy attached)

 *Report - Officers report.pdf*

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13.0 Peace IV PCSP. (copy attached)

 *Report - Peace IV PCSP.pdf*

Page 98

14.0 DEA Co-ordinator's Report. (copy attached)

 *Report - DEA Co-Ordinators Report.pdf*

Page 102

15.0 PCSP Members information. (copy attached)

 *Report - Members Information.pdf*

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For Noting

16.0 Date of Next Meeting - Tuesday 28 May 2019 - Monaghan Row, Newry

POLICING AND COMMUNITY SAFETY PARTNERSHIP

**Minutes of the Policing & Community Safety Partnership Meeting of
Newry, Mourne and Down District Council held in the Boardroom,
Council Offices, Monaghan Row, Newry on Tuesday 22 January 2019 at
7:00pm**

Present:

Ruth Allen, SH&SCT
Sergeant Sam Ballard, PSNI
Audrey Byrne, Independent Member
Cllr William Clarke, NMDDC
Inspector Lynne Corbette, PSNI
Inspector Darren Hardy, PSNI
Michael Heaney, Youth Justice Agency
District Commander Jane Humphries, PSNI
Una Kelly, Independent Member
Cllr Michael Larkin, NMDDC
Cllr Kate Loughran, NMDDC
Ewan Morgan, Independent Member
Kerri Morrow, DEA Coordinator
Jude McNeill, Independent Member
Grace McQuiston, Independent Member
Rod O'Hare, NI Fire & Rescue Service
Sergeant Des O'Sullivan, PSNI
Cllr Brian Quinn, NMDDC
Cllr Michael Ruane, NMDDC
Cllr Michael Savage, NMDDC
Fiona Stephens, Independent Member (Chair)
Inspector Russell Vogan, PSNI
Donna Weir, Education Authority, NI

Also in attendance: Damien Brannigan, Head of Engagement
Dan McEvoy, PCSP Manager (temp)
Martina Flynn, Safer Communities & Good Relations
Manager
Judith Thompson, PCSP Officer
Alexandra Hillis, PCSP Officer
Patricia McKeever, Democratic Services Officer

1 Apologies and Chairperson's Remarks

Apologies were received from Roisin Leckey, David Patterson and Declan Murphy.

In the absence of Councillor Burgess, Ms F Stephens as Vice Chair, chaired the Meeting. Ms Stephens welcomed all to the meeting, and welcomed Councillor Walker onto the PCSP and Policing Committees acknowledging he would be replacing Councillor Harvey.

2 Minutes of PCSP Committee Meeting held on 13 November 2018

Read: Minutes of PCSP Committee Meeting held on 13 November 2018 (copy circulated)

Agreed: On the proposal of Ms U Kelly, seconded by Councillor Savage it was agreed to approve the Minutes of the PCSP Committee Meeting as a true and accurate record.

3 Matters Arising - Action Sheet dated 13 November 2018

Ms Kelly referred to Item 13 of the Action Sheet - Investigation into moving CCTV camera outside St Patrick's Centre. She said June 2019 was a long time to wait for Council to produce a report and for there to be no progress on this issue. Mr McEvoy replied that Council was not in a position to move forward with this until the report had been produced and he assured Ms Kelly that whilst CCTV remained a top priority for Council, only maintenance and repair work to existing CCTVs would be carried out in the interim. Ms Kelly asked that her comments be noted.

4 Declarations of Interest

There were no declarations of interest.

5 Adoption of Standing Orders

Read: Report by Mr D McEvoy dated 22 January 2019 regarding Adoption of Standing Orders. (copy circulated).

Councillor Clarke asked that the word 'Chairman' be replaced by 'Chairperson' throughout the document.

Agreed: The word 'Chairman' to be replaced by 'Chairperson' in the Draft Standing Orders document.

6 Adoption of 2017/18 PCSP Annual Report

Read: Report by Mr D McEvoy dated 22 January 2019, regarding Adoption of Draft PCSP Annual Report 2017/18 (copy circulated).

Agreed: On the proposal of Councillor Andrews seconded by Ms A Byrne, it was agreed to approve the Draft PCSP Annual Report for the period 2017/18.

7 Proposal to Establish a Funding Sub Group

Read: Report by Mr D McEvoy, dated 22 January 2019 regarding the Proposal to Establish a Funding Sub Group (copy circulated).

Discussion took place regarding the function of the monitoring role within the proposed Funding Sub Group. Mr McEvoy advised this role would not infringe on how the Programmes Unit currently worked but would work alongside it and would look at how groups were spending the monies allocated to them. Mr McEvoy continued, saying the current maximum grant per group was £750. Councillor Clarke asked if the Funding Sub Group could identify other funding streams, Mr McEvoy said whilst the group could direct other groups to additional funding streams if it was aware of any, it would not be directly involved in other funding streams.

It was agreed the following Members would sit on the Funding Sub Group: Cllr B Quinn SDLP, Cllr W Walker DUP, Ms A Byrne Independent, Ms G McQuiston Independent and Ms U Kelly Independent.

Mr McEvoy said he would email remaining parties to get their nominations, he also invited nominations from members of the Statutory Bodies attending the meeting.

Agreed: To form a Funding Sub Group as per the Officer Report.

8 ASB Sub Group Report

Read: Report by Mr McEvoy, dated 22 January 2019, regarding ASB Sub Group (copy circulated).

Agreed: On the proposal of Councillor Andrews seconded by Ms A Byrne, it was agreed to approve the Draft Minutes of the ASB Sub Group Meeting held on 11 December 2018.

9 Bonfire Sub Group Report

Read: Report by Mr McEvoy, dated 22 January 2019, regarding Bonfire Sub Group (copy circulated).

Agreed: On the proposal of Councillor Andrews, seconded by Councillor Clarke it was agreed to approve the Draft Minutes of the Bonfire Sub Group meeting held on 19 November 2018.

10 Proposed dates for remaining meetings in 2019/20

Ms McQuiston asked that an item be put on the agenda for the next meeting to ascertain if all Members were content to continue with the bi monthly meetings. Mr McEvoy to look at the feasibility of changing the July meeting from 23rd to the 30th.

Agreed: On the proposal of Ms G McQuiston seconded by Inspector R Vogan it was agreed the agenda for next PCSP Meeting

should include an item regarding continuing the PCSP and Policing Committee Meetings on a bi monthly basis.

Mr McEvoy to look at the feasibility of changing the July 2019 meeting from 23rd July to the 30th July and update Members.

To proceed with the bi-monthly meeting schedule as per the Officer Report.

11 Officers Report

Read: Officers Report by Mr D McEvoy, dated 22 January 2019 (copy circulated).

Agreed: It was agreed to 'note' the Officers Report.

12 Home Secure and Good Morning Report: October 2018 - December 2018

Read: Report by Mr D McEvoy, dated 22 January 2019, regarding the Home Secure (Locks and Bolts) and Good Morning / Good Neighbour Report 1 October - 31 December 2018. (copy circulated)

Mr McEvoy advised the scheme had been advertised in a local paper by one of the Members and was proving to be very beneficial, he continued, saying the scheme would be widely promoted by all relevant parties including the Statutory Bodies.

Agreed: It was agreed to note the Home Secure and Good Morning Report: October 2018 - December 2018.

13 PEACE IV PCSP Update

Read: PEACE IV PCSP Update Report by Mr McEvoy, dated 22 January 2019 (copy circulated).

Agreed: It was agreed to 'note' the PEACE IV PCSP Update Report.

14 DEA Co-ordinator's Report

Read: DEA Co-ordinator's Report by Ms K Morrow dated 22 January 2019

Agreed: It was agreed to 'note' the DEA Co-ordinator's Report.

15 PCSP Members Information

Read: 1. Department of Justice Public Consultation exercise - Stalking - A Serious Concern

2. PCSP Winter 2018/19 Newsletter
3. ARCS Funding Success: Life changes Lives.

Mr McEvoy encouraged Members to make a response to the DoJ Public Consultation and said it was great to hear that a local group in Downpatrick had been awarded £144k ARCS funding over a three year period. He said this was a great boost for the group and said he hoped to get some media coverage for the group by arranging a photo call with the PCSP Chairperson.

16 AOB

Mr McEvoy reminded Members the closing date for the Gillen Review was 25 January and he urged all to participate either via the online survey or by phone.

17 Date of Next Meeting

The next PCSP Committee Meeting is scheduled for Tuesday 19 March 2019 at 7pm in the Mourne Room, Downshire.

There being no further business, the meeting concluded at 7.50 pm.

ACTION SHEET- POLICING AND COMMUNITY SAFETY PARTNERSHIP – 22nd JANUARY 2019

6

AGENDA ITEM	SUBJECT	DECISION	Lead officer	ACTIONS TAKEN/PROGRESS TO DATE	REMOVE FROM ACTION SHEET Y/N
5	Standing Orders	The word "chairman" to be replaced by "chairperson" in the draft Standing Orders document	Dan McEvoy	The word "chairman" has been replaced with the word "chairperson" in the Standing Orders document	Y
10	Remaining meeting dates for PCSP	<p>It was agreed that an agenda item be added to the March PCSP meeting regarding continuing with Bi-Monthly meetings</p> <p>It was agreed to look at the feasibility of changing the July 2019 meeting from the 23rd to the 30th July</p>	Dan McEvoy	<p>Additional agenda item added to the March 19 agenda regarding continuing with bi monthly meetings</p> <p>PCSP July 2019 meeting date changed from the 23rd July to the 30th July 2019</p>	Y Y

Report to:	Policing & Community Safety Partnership
Date of Meeting:	19 March 2019
Subject:	Update from the PSNI on the implications of, and preparations for, the European Union Exit [Brexit] in relation to Policing in Newry, Mourne & Down
Reporting Officer (Including Job Title):	Superintendent Jane Humphries, District Commander, Newry, Mourne & Down
Contact Officer (Including Job Title):	Superintendent Jane Humphries, District Commander, Newry, Mourne & Down

<input type="checkbox"/> For decision	<input type="checkbox"/> For noting only <input checked="" type="checkbox"/> X
1.0	Purpose and Background
1.1	<p>Newry, Mourne & Down Council's Working Group on Brexit has requested that the following item be a standing item on the Agenda for PCSP meetings - 'Update from PSNI on implications of, and preparations for, Brexit in relation to Policing in Newry, Mourne and Down</p> <p>The report provided by the PSNI for the PCSP meeting will then be provided to the Council Working Group for information purposes.</p>
2.0	Key issues
2.1	None
3.0	Recommendations
3.1	To note the PSNI Report on the European Union Exit.
4.0	Resource implications
4.1	None
5.0	Equality and good relations implications
5.1	None
6.0	Rural Proofing implications
6.1	None
7.0	Appendices
7.1	Appendix: PSNI Paper on the European Union Exit
8.0	Background Documents
8.1	

Policing & Community Safety Partnership

European Union Exit

As a Police Service we remain entirely apolitical on the issue of EU Exit and the ongoing negotiations and with the appropriate resources and clear, committed and collaborative coordination with our partners, we can continue delivering an effective service for our communities.

Planning and Preparation

As with all other Police Services and public services, the PSNI is preparing for the operational impact of both Deal and No Deal scenarios. Uncertainty inevitably makes planning and preparation difficult.

Deputy Chief Constable Stephen Martin has overall responsibility for preparing the organisation for EU Exit. He is assisted by ACC Mark Hamilton, who is leading on work to ensure the PSNI is operationally prepared and Assistant Chief Constable Tim Mairs is leading work on resourcing, policy and police powers including the impacts on the European Justice and Home Affairs Measures.

Mutual Aid

Precautionary planning around mutual aid is something that happens every year; despite having plans in place every year we only ever called on mutual aid for G8.

EU Exit Additional Resources

In December 2018, the PSNI received £16.5m in EU Exit funding from the Treasury following the submission of a business case. We welcome this additional funding which will allow us to recruit a total of 308 additional officers and staff by April 2020 and make some investment in our estate, IT and infrastructure.

European Justice and Home Affairs Measures

Many of the current collaborative powers and capabilities between the PSNI and AGS are facilitated by the European Justice and Home Affairs Measures. A new International Crime Coordination Centre (ICCC) is now fully operational and is working to ensure that UK law enforcement are prepared.

Hate Crime

There is no place in society for hatred and intolerance and PSNI take the issue of hate crime seriously. Northern Ireland did not see a rise in hate offences after the referendum that was experienced in other parts of the UK.

Report to:	Policing & Community Safety Partnership
Date of Meeting:	19 March 2019
Subject:	Department of Justice Targeted Consultation to review the Code of Practice for the Appointment of Independent Members to Policing and Community Safety Partnerships (PCSPs) and District Policing and Community Safety Partnerships (DPCSPs)
Reporting Officer (Including Job Title):	Martina Flynn, Safer Communities & Good Relations Manager
Contact Officer (Including Job Title):	Martina Flynn, Safer Communities & Good Relations Manager

For decision	<input checked="" type="checkbox"/> For noting only <input type="checkbox"/>
1.0	Purpose and Background
1.1	<p>The Department of Justice (DoJ) seeks comments on the current Code of Practice for the Appointment of Independent Members to PCSPs and DPCSPs in order to provide an assurance that this is fit for purpose.</p> <p>The appended consultation document sets out the background to this consultation. The decision to revise the Code follows a request from the Northern Ireland Policing Board to amend responsibility for carrying out security checks from the Chief Constable to Access NI.</p> <p>As there are no other areas for change the DoJ has decided that a targeted consultation is the most appropriate approach on this occasion to take account of the minor amendment outlined in Paragraph 1.8 of the attached background document.</p> <p>This targeted consultation will be open from Friday 8 February 2019 for 8 weeks. The closing date is Thursday 4 April 2019.</p> <p>The attached draft response has been prepared for the Members' consideration and approval.</p>
2.0	Key issues
2.1	None
3.0	Recommendations
3.1	<ul style="list-style-type: none"> - To approve this Report - To agree to approve the PCSP response to this consultation
4.0	Resource implications
4.1	As detailed in 1.1
5.0	Equality and good relations implications
5.1	The actions detailed have been developed to meet Council's statutory duty to promote Equality and Good Relations and therefore it is not anticipated that the actions will have an adverse impact on Equality of Opportunity or Good Relations.

6.0	Rural Proofing implications
6.1	The actions detailed have been developed to meet Council's statutory duty to have due regard to rural needs.
7.0	Appendices
7.1	Appendix I: PCSP Consultation Response Appendix II: Consultee Letter – Code of Practice for the appointment of Independent Members to PCSPs Appendix III: Targeted Consultation to review the Code of Practice for the Appointment of Independent Members to Policing and Community Safety Partnerships (PCSPs) and District Policing and Community Safety Partnerships (DPCSPs) Appendix IV: Appointment of Independent Members to Policing and Community Safety Partnerships and District Policing and Community Safety Partnerships – Code of Practice
8.0	Background Documents
8.1	

Annex A

**PROPOSED REVISION TO THE CODE OF PRACTICE
FOR THE APPOINTMENT OF PCSP INDEPENDENT MEMBERS**

Organisation / Council area: Newry, Mourne & Down PCSP

Response Questionnaire**Q1. What are your views on the current Code of Practice?****Response:**

Newry, Mourne & Down PCSP considers that the Code of Practice is fit for purpose in its current form and provides appropriate guidance on the appointment of independent members to Partnerships.

Q2. In addition to the suggested change from Chief Constable responsibility to Access NI for security checks, are there any specific paragraphs in the current Code of Practice that you feel need to be amended? Please provide a detailed explanation along with suggested amendments.**Response:**

Newry, Mourne & Down PCSP considers that no further amendments are required to the current Code of Practice.

Q3. Are there any areas which are not included in the current Code of Practice that you feel should be included? Please provide a detailed explanation along with suggested amendments.**Response:**

Newry, Mourne & Down PCSP considers that no further amendments are required to the current Code of Practice.

FROM THE PERMANENT SECRETARY
Peter May

Rm B5.10, Castle Buildings
Stormont Estate
BELFAST BT4 3SG
Tel: 028 9052 2992
email: peter.may@justice-ni.x.gsi.gov.uk

7 February 2019

Dear Consultee,

**CODE OF PRACTICE FOR THE APPOINTMENT OF INDEPENDENT MEMBERS TO
POLICING AND COMMUNITY SAFETY PARTNERSHIPS AND DISTRICT POLICING
AND COMMUNITY SAFETY PARTNERSHIPS - REVIEW**

We are pleased to launch a targeted consultation exercise today with consultees, as outlined in the Justice Act (Northern Ireland) 2011 Schedules 1 and 2, to hear observations on the above code.

The consultation will seek comments on the current Code of Practice in order to provide an assurance that this is fit for purpose.

The attached consultation document sets out the background to this consultation.

Consultation

As part of the Department's targeted consultation we would welcome any comments you may have with regard to current Code of Practice.

In line with current consultation arrangements, we have set aside eight weeks for responses to be received. We would welcome any comments you may have and they should be with the Department by Thursday 4th April 2019. All comments received will be considered.

If you feel a meeting with the Department would be useful we are happy to meet with you before Thursday 4th April 2019 and you should contact the Department on DOJCSU_PDB.Mailbox@justice-ni.x.gsi.gov.uk to arrange a meeting.

The Code of Practice can be found by clicking on the following link:

<https://www.pcsp.org/sites/pcsp/files/media-files/doj-code-of-practice-on-appointment-of-independent-members.pdf>

Thank you and we look forward to hearing from you.

Yours sincerely



PETER MAY

APPENDIX A



**Targeted Consultation to review the Code of Practice for the
Appointment of Independent Members to
Policing and Community Safety Partnerships (PCSPs) and
District Policing and Community Safety Partnerships (DPCSPs)**

February 2019

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- B Freedom of Information**

About this consultation

1.1 Policing and Community Partnerships (PCSPs) and District Policing and Community Partnerships (DPCSPs) are due to begin a re-constitution process from May 2019. Prior to the formal re-constitution date of April 2020, a formal appointment process must be taken forward jointly by the Northern Ireland Policing Board (NIPB) and District Councils to appoint Independent members for each newly formed PCSP and DPCSP.

1.2 The Justice Act (Northern Ireland) 2011 states under Schedules 1 and 2, in relation to exercising functions to appoint an Independent member to the PCSP, that a council and the Policing Board shall have regard to any code of practice and places the responsibility for issue and revision of the Code of Practice onto the Department. The Code of Practice can be found by clicking on the following link: <https://www.pcsp.org/sites/pcsp/files/media-files/doj-code-of-practice-on-appointment-of-independent-members.pdf>

1.3 The above Code was last formally reviewed in 2014, after the conclusion of the 2012 round of appointments, and was revised in March 2015 following a public consultation exercise and in light of a report by the Impartial Assessor, as well as feedback received during the course of the previous competition in 2012.

1.4 The role of the Impartial Assessor is to assess the process for openness, transparency, probity and effectiveness, to ensure compliance with the Code, and to provide a report for the Policing Board at the conclusion of the process.

1.5 Following completion of the 2015 round of appointments, the 2015 Impartial Assessor report made a number of references to the Code of Practice, including recognising that the Code had been amended to include recommendations from the 2012 Impartial Assessor report. There is no specific recommendation from the 2015 Impartial Assessor report to review the Code of Practice as it currently stands.

1.6 The 2015 Impartial Assessor report states that:

- In line with paragraph 6 of Schedule 1 and paragraph 6 of Schedule 2 to the Justice Act, the Department of Justice (DoJ) has consulted Councils, the Policing

Board and the Equality commission on the code, prior to issue;

- The process was conducted according to the Code of Practice issued by the Department of Justice in March 2015. Codes of Practice issued in October 2014 and December 2014 were amended to reflect a significant change in the process to appoint Independent Members to the PCSPs and DPCSPs;
- The Code of Practice issued in March 2015 by the Department of Justice (DoJ) states at paragraph 3.5 that the process must involve independent scrutiny at every stage of the recruitment process.

1.7 The 2015 Impartial Assessor report states also that she is pleased to report that the recommendations in the 2012 report were successfully implemented in this (2015) recruitment process.

1.8 The decision to revise the Code follows a request from the Northern Ireland Policing Board to amend responsibility for carrying out security checks from the Chief Constable to Access NI.

1.9 As the Code is predominantly a document for councils and NI Policing Board to adhere to, and no issues or other areas for change were revealed by either internal review or via the 2015 Impartial Assessor report, it is felt that a targeted consultation would be the best approach on this occasion to take account of the minor amendment outlined in paragraph 1.8. A targeted consultation will ensure that we hear key stakeholders views before finalising the minor change in a revised Code.

1.10 The Code of Practice for the Appointment of Independent members currently states at paragraph 3.67 that the Policing Board will write to the Chief Constable for the confirmation of criminal records of applicants. It is understood that this was carried out previously because of time constraints associated with both AccessNI checks and the timeframe for the process to appoint. However, due to changes with GDPR, it is felt that asking for such information at the early stages of the process is now not acceptable.

1.11 The Board is now a registered body with AccessNI and therefore is able to use AccessNI for the security check. Being able to complete this check at the end of the process, only for those applicants being offered an appointment, is much more suitable. It also restricts the information the Board is requesting from applicants, as they will complete the online application themselves.

1.12 We are also taking the opportunity in this revision of the Code to mention the need for adherence to General Data Protection Regulation (GDPR) which came into effect in May 2018.

1.13 The Justice Act (Northern Ireland) 2011 states in Schedules 1 and 2 that the Department shall consult with the Policing Board; district councils and the Equality Commission for Northern Ireland before issuing or revising a Code of Practice.

Consultation

1.14 An Equality Impact Assessment and Rural Needs Assessment have been completed and were published on the DOJ Internet on 18 January 2019.

1.15 Under the revised public consultation arrangements, we plan to allow the standard eight weeks for responses to be received. There are no plans to hold public roadshows or to host meetings with any groups, although meetings can be arranged if requested.

1.16 When the consultation is formally underway responses will be accepted from Friday 8th February 2019 until Thursday 4th April 2019. Depending upon comments submitted and any feedback received, feedback can be requested from other groups in due course if this is deemed to be beneficial.

1.17 The result of the initial equality screening was that the policy was screened out. A copy of the full equality screening and rural needs assessment has been published on our consultation page and is also available on request.

How to respond

Duration and closing date

This targeted consultation will be open from Friday 8th February 2019 for 8 weeks. The closing date is Thursday 4th April 2019. (Please note that it is unlikely that we will be able to accept consultation responses after this date).

Questions

A short consultation questionnaire is provided at Annex A, to help in framing your response. As far as possible, it would be helpful for this to be used for analysis purposes.

Enquiries and Responses

Please address any enquiries you may have and responses to:

By phone: 028 9052 0425

By e-mail: DOJCSU_PDB.Mailbox@justice-ni.x.gsi.gov.uk

In writing: Community Safety Division
Room A4.03
Castle Buildings
Stormont Estate
BELFAST
BT4 3SG

The Department does not intend to publish responses to this consultation; however a summary document outlining responses can be made available to the targeted consultees. Any contact details or information that will identify a respondent as a private individual will be removed prior to publication. All information will be handled in accordance with the Data Protection Act 1998 (DPA).

Respondents should also be aware that the Department's obligations under the Freedom of Freedom of Information Act 2000 (FOIA) may require that any responses not subject to specific exemptions under the Act be communicated to third parties on request.

Alternative Formats

Electronic and hard copy versions, as well as copies in other formats (including Braille, large print etc.), can be made available on request. If it would assist you to access the document in an alternative format or language other than English, please let us know and we will do our best to assist you.

Complaints

If you have any concerns about the way this consultation process has been handled, you should send them to the following address:

Standards Unit
Department of Justice
Knockview Buildings
Stormont Estate
Belfast
BT4 3SL
Email: Standardsunit@justice-ni.x.gsi.gov.uk

Impact Assessments

The Department of Justice will conduct equality, rural needs, regulatory, human rights and privacy impact screening exercises on any proposed revised measures to ascertain if there is any potential adverse impact on any of the groups.

Next Steps

The Department of Justice will review any suggested amendments to the Code of Practice and assess reasonable suggestions that may be worthy of consideration.

If you wish to comment on the current position and would like to help with this review, we would welcome hearing from you. The Department will consider all responses received before the closing date before deciding what measures should be taken forward.

Freedom of Information

Please note that responses to this consultation will be subject to the Freedom of Information Act 2000, which gives the right of access to much of the information held by public authorities. Before you submit your response, please read the advice in Annex B about the effect of the Freedom of Information Act 2000 on the confidentiality of responses to public consultation exercises.

Annex A

**PROPOSED REVISION TO THE CODE OF PRACTICE
FOR THE APPOINTMENT OF PCSP INDEPENDENT MEMBERS**

Organisation / Council area: _____

Response Questionnaire**Q1. What are your views on the current Code of Practice?****Response:****Q2. In addition to the suggested change from Chief Constable responsibility to Access NI for security checks, are there any specific paragraphs in the current Code of Practice that you feel need to be amended? Please provide a detailed explanation along with suggested amendments.****Response:****Q3. Are there any areas which are not included in the current Code of Practice that you feel should be included? Please provide a detailed explanation along with suggested amendments.****Response:**

Annex B**FREEDOM OF INFORMATION ACT 2000 – CONFIDENTIALITY OF CONSULTATIONS**

The Department intends to publish a summary of responses following completion of the consultation process.

Your response, and all other responses to the consultation, may also be disclosed on request. The Department can only refuse to disclose information in exceptional circumstances. Before you submit your response, please read the paragraphs below on the confidentiality of consultations and they will give you guidance on the legal position about any information given by you in response to this public consultation.

Subject to certain limited provisos, the Freedom of Information Act gives members of the public a right of access to any information held by a public authority, in this case, the Department. This right of access to information includes information provided in response to a consultation.

The Department cannot automatically consider as confidential information supplied to it in response to a consultation. However, it does have the responsibility to decide whether any information provided by you in response to this consultation, including information about your identity should be made public or be treated as confidential.

This means that information provided by you in response to the consultation is unlikely to be treated as confidential, except in very particular circumstances. The Lord Chancellor's Code of Practice on the Freedom of Information Act provides that:

- ❖ the Department should only accept information from third parties "in confidence" if it is necessary to obtain that information in connection with the exercise of any of the Department's functions and it would not otherwise be provided;
- ❖ the Department should not agree to hold information received from third parties "in confidence" which is not confidential in nature;
- ❖ acceptance by the Department of confidentiality provisions must be for good reasons, capable of being justified to the Information Commissioner.

Further information about confidentiality of responses is available by contacting the Information Commissioner's Office (or at www.informationcommissioner.gov.uk).



Appointment of Independent Members to Policing and Community Safety Partnerships and District Policing and Community Safety Partnerships

Code of Practice

Made under Paragraph 6(2) of Schedule 1 and Paragraph 6(2) of Schedule 2
to the Justice Act (Northern Ireland) 2011.

Department of Justice

Issued March 2015

Appointment of Independent Members to Policing and Community Safety Partnerships and District Policing and Community Safety Partnerships

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Chapter 1: Introduction

Purpose of Code

1.1 This Code of Practice gives guidance to District Councils and the Northern Ireland Policing Board (“the Policing Board”) on their respective roles in the nomination and appointment of independent members to Policing and Community Safety Partnerships (PCSPs) and, for Belfast, to District Policing and Community Safety Partnerships (DPCSPs). It has been drawn up by the Department of Justice in line with the Code of Practice for Ministerial Public Appointments in Northern Ireland issued by the Commissioner for Public Appointments Northern Ireland.

1.2 The Department of Justice reviewed the application of this Code of Practice in 2014, following conclusion of the 2012 round of appointments and, in light of reports by the Impartial Assessor and feedback received during the course of the previous competition, issued this revised Code of Practice. The Department will keep the code under review and assess if any changes are required following completion of the process in 2015.

Provision in Legislation

1.3. This code is issued under the provisions of paragraph 6(2) of Schedule 1 and paragraph 6(2) of Schedule 2 to the Justice Act (Northern Ireland) 2011 (“the Justice Act”) which enable the Department of Justice to issue and, from time to time, revise a Code of Practice containing guidance on the exercise, by Councils and the Policing Board, of their functions in the nomination and appointment of independent PCSP and DPCSP members.

1.4 The provisions governing the operation and functions of PCSPs and DPCSPs are set out in Part 3 of, and Schedules 1 and 2 to, the Justice Act. These specify how PCSPs and DPCSPs are to be established; how appointments of political and independent members and designated organisations are to be made; the constitution of the PCSPs; arrangements for oversight by the Joint Committee; and how the positions of chairperson

and vice-chair are to be filled. They also provide a statutory basis for the production of this code.

1.5 Under paragraph 6(1) of Schedule 1 and paragraph 6(1) of Schedule 2 to the Justice Act, District Councils and the Policing Board must have regard, in carrying out their functions, to this code and to the relevant parts of the Justice Act. For ease of reference, the relevant legislative provisions are set out in Annex 2.

Consultation

1.6 In line with paragraph 6 of Schedule 1 and paragraph 6 of Schedule 2 to the Justice Act, the Department of Justice has consulted Councils, the Policing Board and the Equality Commission on this revised code.

1.7 Although the appointment of independent members to PCSPs and DPCSPs does not come within the remit of the Commissioner for Public Appointments, appointments are made using a process which follows the Commissioner's Code of Practice for Ministerial Appointments in Northern Ireland as best practice.

Availability of Code and Queries

1.8 This Code of Practice will be made available to District Councils, councillors, Council staff, the Policing Board and those involved in the nomination and appointment of independent members, including independent panel members and the impartial assessor who is appointed to oversee the appointment process. It will also be made available on request to anyone wishing to apply for appointment as an independent member of a Policing and Community Safety Partnership and/or a District Policing and Community Safety Partnership.

1.9 If you have queries about any of the issues covered in this code or if you would like further copies, please contact:

Partnership Development Branch
Community Safety Unit
Department of Justice
Millennium House
Great Victoria Street
Belfast
BT2 7AQ6

Tel: 028 9082 8588
Fax: 028 9082 8556
Email: communitysafety.admin@dojni.x.gsi.gov.uk

1.10 Further copies of the code are also available on the Department of Justice Website at www.dojni.gov.uk.

Chapter 2: Policing and Community Safety Partnerships and District Policing and Community Safety Partnerships

Establishment of PCSPs and DPCSPs

2.1 Section 20 of the Justice Act provides that each District Council shall establish for its district a Policing and Community Safety Partnership. It also provides that the District Council for Belfast shall establish, for each police district established under section 20 (2) of the Police (Northern Ireland) Act 2000, a body to be known as a District Policing and Community Safety Partnership. These have been established to reflect the four policing areas of North, South, East and West within Belfast City Policing District. The Act does not permit the establishment of DPCSPs outside Belfast.

2.2 There is no statutory timetable within which the process of establishing PCSPs/DPCSPs must be completed, although it is clearly good practice that all elements in the process are completed in as short a timescale as is compatible with good administration. The process should provide for high levels of fairness, equity and inclusivity, and should be open and transparent and once the appointment timetable has been agreed, it must not be varied other than in exceptional circumstances as agreed with the panel members. If the timetable must be varied all applicants must receive notice and an explanation of any variation which may affect them.

2.3 Paragraph 21 of Schedule 1 to the Justice Act states that the Department of Justice may, by order, provide that two or more Councils may by agreement establish a single PCSP for their districts. In light of the reduction to 11 Councils in 2015, following the reorganisation of Local Government, it is unlikely that the Department would make such an order and would need to be certain, before taking such a step, that such an arrangement was not to the detriment of local accountability arrangements. The Department must consult the Policing Board and any Council affected by the order before exercising this power.

Size and Composition

Political members

2.4 By virtue of paragraph 3 of Schedule 1 to the Justice Act, a PCSP shall consist of 8, 9 or 10 political members, as the Council may determine. In making this determination the Council is required to have regard to the number of councillors it has and the need to reflect, so far as practicable, the balance of parties on the District Council immediately after the local election.

2.5 By virtue of paragraph 2 of Schedule 2 to the Justice Act, a DPCSP shall consist of 6 political members. In appointing political members the Council shall ensure, so far as practicable, that the political members of all the DPCSPs, taken together, reflect the balance of parties on the Council immediately after the local election.

Independent members

2.6 By virtue of paragraph 4 of Schedule 1 to the Justice Act, the number of independent members on the PCSP shall be one less than the number of political members. Appointments shall be made by the Policing Board from among persons nominated by the Council and shall, so far as practicable, secure that political and independent members of the PCSP (taken together) are representative of the community in the district.

2.7 By virtue of paragraph 2 of Schedule 2 to the Justice Act, a DPCSP shall consist of 5 independent members. Appointments shall be made by the Policing Board from among persons nominated by the Council and shall, so far as practicable, secure that political and independent members of the DPCSP (taken together) are representative of the community in the area covered by the District Partnership.

Designated members

2.8 By virtue of paragraph 7 of Schedule 1 and paragraph 7 of Schedule 2 to the Justice Act, each PCSP and DPCSP must designate at least 4 organisations that will be required to provide representation on that PCSP and

DPCSP, and include any organisations compulsorily designated by the Department of Justice through order. Designated members will have the same status as political and independent members.

2.9 Members of DPCSPs need not be members of the principal Belfast PCSP but it would be beneficial for political and independent members to sit on both to ensure continuity. However, it is beyond the scope of this guidance to recommend this.

Appointment of Members

2.10 Independent members of PCSPs and DPCSPs are appointed by the Policing Board, who have overall responsibility for the process, from nominations made by the Council (paragraphs 4 and 5 of Schedule 1 and paragraphs 4 and 5 of Schedule 2 to the Justice Act refer to independent members' appointments to PCSPs and DPCSPs respectively). Criteria for final selection and subsequent appointment by the Policing Board will take account of the need to include a balance of skills, qualities, experience and backgrounds, and will meet the statutory requirement to ensure that the overall membership is as representative as possible of the local community. Within Belfast, the Policing Board must seek, as far as practicable, to ensure that the membership of the PCSP is representative of the community of Belfast as a whole and that membership of each DPCSP is representative of the community within the area of that District Partnership.

2.11 Appointments to a PCSP or a DPCSP should not be viewed as employment. Members are holders of public office rather than employees.

Functions and Role of PCSPs and DPCSPs

2.12 The statutory functions of PCSPs, listed in section 21 of the Justice Act, are to:

- provide views to a relevant district commander and to the Policing Board on any matter concerning the policing of the district;

- monitor the performance of the police in carrying out –
 - the policing plan in relation to the district; and
 - the local policing plan applying to the district or any part of the district;
- make arrangements for obtaining the co-operation of the public with the police in preventing crime and enhancing community safety in the district;
- make arrangements for obtaining the views of the public on the policing of the district and enhancing community safety, and consider any views so obtained;
- act as a general forum for discussion and consultation on matters affecting the policing of the district and enhancing community safety in the district;
- prepare plans for reducing crime and enhancing community safety in the district;
- identify targets or other indicators by reference to which it can assess the extent to which those issues are addressed by action taken in accordance with any such plans;
- provide any such financial or other support as it considers appropriate to persons involved in ventures designed to reduce crime or enhance community safety in the district; and
- carry out such other functions as are conferred on it by any other statutory provision.

2.13 In summary, PCSPs must:

- **consult and engage** with the local community, the statutory and voluntary sectors and other relevant organisations in order to identify local issues of concern in relation to policing and community safety, and to improve co-operation with the police. The Policing Committee has a distinct responsibility to provide views on policing matters to the relevant district commander and the Policing Board;
- **identify and prioritise** the local issues of concern and prepare plans for how these can be tackled;
- **monitor** performance to ensure delivery against the PCSP Action Plan. The Policing Committee will monitor the performance of the police to ensure that local policing provision is delivering for local communities; and
- **deliver** a positive difference to communities, contributing to a reduction in crime and enhancing community safety in the district, directly through their own interventions, through the work of their delivery groups or through support for the work of others.

2.14 The functions of DPCSPs in Belfast, which are set out in section 22 of the Justice Act, are similar to those listed above.

2.15 The full range of PCSP and DPCSP functions are set out in more detail in sections 21 and 22 of the Justice Act.

Chapter 3: Selection, Nomination and Appointment of Independent Members

Confidentiality

3.1 The Policing Board, Councils, councillors, independent panel members, the impartial assessor, independent complaints monitor and anyone else involved in the process to nominate and appoint independent members to a PCSP or DPCSP should respect the confidentiality of personal information, unless a candidate has given permission for its release, and must sign a confidentiality document. This does not apply to the publication of appropriate particulars of successful appointees by the Policing Board and applicants should be made aware on the application form that, if they are appointed, some of the information they have provided will be placed in the public domain. However the Policing Board should not publish these details without the specific permission of the individual. All information provided on the application form will be treated in confidence and will only be disclosed to those who have a legal right to access this information or who can provide a legal right to do so.

Ensuring Best Practice

Merit

3.2 The process to nominate and appoint independent members to a PCSP or DPCSP consists of three stages. A flow chart of the process is included at Annex 3. The first stage is an eligibility sift by the Policing Board **to identify those who are disqualified** by virtue of paragraph 9(1) of Schedule 1 and paragraph 9(1) of Schedule 2 to the Justice Act.

3.3 The second stage, undertaken by the Council with support from their Human Resources Department or an outside source appointed by the Policing Board, is based solely on merit and is designed to **identify those candidates who are deemed suitable to be considered for appointment**. Applicants will be assessed to ensure that their skills, qualities and experience match the needs of the PCSPs and DPCSPs.

3.4 The third stage, governed by legislation and by this Code of Practice, requires the Policing Board, in appointing from among the persons nominated by the Council to, so far as practicable, secure that the membership of each PCSP and DPCSP (both political and independent members taken together) is **representative** of the community in the Council district or, in the case of DPCSPs, the area covered by that District Partnership.

Independent scrutiny

3.5 The process must involve **independent scrutiny** at every stage, and no appointment should be made to a PCSP or DPCSP unless the process has been scrutinised by an Impartial Assessor who should be appointed by the Policing Board at the start of the planning process. The role of the Impartial Assessor is to assess the process for openness, transparency, probity and effectiveness, to ensure compliance with this code, and to provide a report for the Policing Board at the conclusion of the process.

3.6 Where an Impartial Assessor has concerns about any aspect of the process, he/she should raise these with the Policing Board.

3.7 The Impartial Assessor should be paid reasonable expenses (travel, etc) and such other allowances as the Policing Board may determine.

3.8 The Policing Board should appoint a complaints monitor to provide fuller assurance on the appointments process and to investigate complaints.

Equality of opportunity and representativeness

3.9 The Policing Board and Councils are governed by statutory duties relating to equality of opportunity and representativeness. They are required by section 75 of the Northern Ireland Act 1998 to ensure that all candidates have equality of opportunity to apply and to be considered for appointment, irrespective of age, disability, gender, marital status, sexual orientation, racial group, community background, political opinion or because a person has, or has not, dependants.

3.10 The Policing Board is also required, under paragraph 4(3) of Schedule 1 and paragraph 4(2) of Schedule 2 to the Justice Act, to secure, so far as practicable, that the members of the PCSP or DPCSP, taken together, are representative of the community in that area.

3.11 Both of these duties make it important to ensure that the widest possible range of candidates is encouraged to apply, and that equality of opportunity is promoted between section 75 groups.

3.12 In light of this, the Department of Justice expects Councils and the Policing Board to ensure widespread communication regarding the appointments; focusing in particular on organisations representing groups within the section 75 categories. In other words, every reasonable step should be taken to widen the field of candidates.

3.13 The Policing Board should, therefore, in consultation with the Department of Justice, District Councils and the Equality Commission, compile a list of those organisations to be targeted in each PCSP and DPCSP area. Such organisations should include youth groups, trades unions, women's groups, religious organisations, the business community, leaders of voluntary groups and minority interest groups. In addition, the Policing Board should host information events, subject to resources being available, to raise awareness of the campaign to appoint independent members to the PCSPs and DPCSPs.

3.14 Those involved in the appointments process have a duty under Section 49A of the Disability Discrimination Act 1995 to promote positive attitudes towards disabled people and encourage their participation in public life. The Policing Board should ensure that application packs are, therefore, available, on request, in Braille, audio tape or in large print and that applicants may submit on-line or by post. Those making arrangements for interviews should also make every reasonable effort to consider the needs of disabled

candidates. In doing this, the Equality Commission's *Guide to Public Authorities* may prove helpful.

3.15 The selection, on merit, of candidates to be nominated as suitable for appointment will remain the responsibility of individual Councils with support from their Human Resources Department or an outside source appointed by the Policing Board. Nominations will be made in accordance with the requirements outlined in the role description and person specification that will be included in the information pack. Councils are required to forward to the Policing Board, an alphabetical list of those candidates considered suitable for appointment, together with their scores.

3.16 Criteria for final selection and subsequent appointment by the Policing Board will take account of the need to include a balance of skills, qualities, experience and backgrounds and will meet the statutory requirement to ensure that the overall membership is as representative as possible of the local community.

Probity

3.17 Adherence to high standards of probity and propriety in the appointments process will ensure public confidence in it. Those involved in making the appointments should endeavour to ensure that appointees are committed to, and capable of, carrying out their duties in line with the principles and values of public service, as defined by the first report of the House of Commons Committee on Standards in Public Life. These are: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

3.18 In line with guidance on appointments to public bodies, candidates should be asked, in their application form and at the interview, to declare conflicts of interest or information on connections they have which may give rise to a potential conflict. For example, applicants should list direct or indirect pecuniary interests which members of the public might reasonably think could influence their judgement as a PCSP or DPCSP member.

3.19 It will be the responsibility of the Policing Board, and not the District Council, to consider whether a conflict of interest exists. In doing so, the Policing Board panel(s) will assess whether or not the applicant would be restricted, if appointed, from carrying out the requirements of the post impartially. Councils should not be given information provided by candidates in relation to conflicts of interest.

Openness and Transparency

3.20 The appointments process must be open and transparent in order to encourage public confidence in the procedures that support the final selection. Information about the procedures followed should be easily accessible and should be available on the Policing Board's and Councils' websites.

3.21 The names of interview panel members should be given to candidates before interview and should be made available more generally, if requested.

3.22 Candidates who have been unsuccessful should be informed as soon as possible and provided with feedback should they request it. This should be by the Policing Board for those who were sifted out of the process because they were ineligible in line with paragraph 9(1) of Schedule 1 or paragraph 9(1) of Schedule 2 to the Justice Act (see paragraph 3.25 below); by the Council, with support from their Human Resources Department or an outside source appointed by the Policing Board, for those who were not shortlisted for interview, or who were interviewed but were not nominated as suitable for appointment; and by the Policing Board for those it did not appoint.

3.23 The names of, and appropriate details about, appointees should be publicised by the Policing Board. However, the Policing Board should obtain the specific permission of the individuals before publishing such details. The names of councillors appointed and the contact details for the PCSP/DPCSP should also be published by the Policing Board.

3.24 All stages of the process should be fully documented.

Disqualification

3.25 By virtue of paragraph 9(1) of Schedule 1 and paragraph 9(1) of Schedule 2 to the Justice Act, a person is disqualified from being an independent member of a PCSP or a DPCSP if he/she is:

- a police officer;
- a member of the police support staff;
- a member of the Policing Board;
- a local Government councillor; or
- an employee of the Council to which they are applying.

3.26 In addition, under paragraph 9(3) of those Schedules, individuals are disqualified if they have, within the past five years, served or been discharged from a sentence of imprisonment or detention (discharge for the purposes of this disqualification means either release on licence or release in pursuance of a grant of remission - suspended sentences do not count for the disqualification, unless they have been ordered to take effect). The effect of this is that former prisoners need to have been out of prison for five years before they can be considered for membership of a PCSP or a DPCSP.

The Selection, Nomination and Appointment Process

3.27 The Policing Board retain overall responsibility for the process and have an important role in ensuring consistency of approach across Councils. The process should be designed to attract as wide a pool of candidates and to be more community friendly. The Policing Board may therefore wish to ensure that the design of application forms does not discourage applicants who are not familiar with completing application forms from applying. The Policing Board and Councils, with support from their Human Resources Department or an outside source appointed by the Policing Board, should have regard to the process set out below.

Information Packs

3.28 The Policing Board will be responsible for compiling and finalising a recruitment/information pack for candidates. District Councils, the Local

Government Staff Commission, the Equality Commission, the Impartial Assessor and the Department of Justice should be consulted before the pack is published.

3.29 The pack should include:

- an information sheet detailing the appointment process and timetable;
- an application form including political activity monitoring form and declaration against terrorism (Annex 1);
- details of how to access an on-line application form;
- information about the requirements of the position and a role description;
- a person specification;
- a leaflet summarising this Code of Practice, including reference to the Code and to the Justice Act, the full text of which are available on the Department of Justice, Policing Board and PCSP websites. Hard copies can be provided on request (using the contact details given at Chapter 1 of this document);
- confirmation that interpreters will be made available during interviews, where required, and
- an equality monitoring form.

3.30 The pack should make clear that the onus is on the applicant to provide sufficient information on his or her application form to facilitate the decision as to whether he or she satisfies the eligibility criteria, and that failure to provide sufficient information will result in a decision that the applicant does not satisfy the criteria. The criteria, and questions at interviews, should be geared to encouraging the candidate to give of his/her best at interview, particularly for young people, whose participation is very important.

3.31 The application form should include a question asking candidates to declare any interests which may give the impression of, or be viewed as, a conflict of interest if they were appointed. Candidates should also be asked in the application form to disclose any criminal convictions, and should be

informed that these will be checked. This information will not be made available to the Council's interview panel.

3.32 The application form should also contain a section for political activity monitoring. This information will not be made available to shortlisting and interviewing panels, but will be made available to the Policing Board's appointments panel(s).

3.33 Candidates should be clearly informed that they will be appointed to only one PCSP, or to a DPCSP and/or the principal PCSP for Belfast. Multiple applications should not, therefore, be submitted. Should an application for more than one PCSP be received from a candidate, the Policing Board should contact the individual(s) concerned and ask them to state a preference. The application should thereafter be treated as an application for the preferred PCSP. In the case of Belfast, it will be possible for candidates to be appointed to both the Belfast PCSP and a DPCSP or, indeed, more than one DPCSP. The application form for Belfast should provide an opportunity for candidates to indicate which of these they are interested in, and may ask them to express a preference.

3.34 The information pack should state clearly the closing date for applications, and should make clear that it is the responsibility of applicants to ensure that their applications are posted in time, and with sufficient postage paid, to allow delivery by the specified closing date and time. Late applications, i.e. those received after the closing date/time, should not be accepted (they should be clearly recorded as being late and the applicant notified accordingly).

Publicity

3.35 The Policing Board should develop a communications strategy to ensure widespread awareness-raising and advertising of the upcoming appointment of independent membership of PCSPs and DPCSPs and should consider using all appropriate opportunities, including social media, to attract as wide an audience as possible, including from young people and those from

community groups and associations. Advertising the upcoming appointment of independent members should also reflect a more community friendly approach and the Policing Board may wish to engage with these constituents to explore how this may be done to best effect. Notices should also be placed on the websites of the Policing Board and the Councils in question, and there should be a facility for applicants to access further information on how to obtain application forms. It is important that these websites should be fully accessible to people with disabilities, as should the application form.

3.36 Care should be taken to ensure that the field of potential independent members is as wide and inclusive as possible, bearing in mind that the overall membership of the PCSP or DPCSP should, as far as practicable, be representative of the district. The needs of particular groups within each of the section 75 categories should be specifically considered when devising and developing the publicity strategy, and the Policing Board should seek to learn lessons from the outcome of previous publicity campaigns in order to ensure the information is targeted so as to reach the widest possible audience.

Selection - Eligibility Sift

3.37 The Policing Board is responsible for the sift of applicants to check their eligibility in line with the provisions of paragraph 9(1) of Schedule 1 and paragraph 9(1) of Schedule 2 to the Justice Act (Northern Ireland) 2011. That is, if the applicant is:

- a police officer;
- a member of the police support staff;
- a member of the Policing Board;
- a local Government councillor; or
- an employee of the Council to which they are applying.

3.38 The application forms of those candidates who satisfy the eligibility criteria should be forwarded by the Policing Board to the relevant Council to be shortlisted for interview with support from their Human Resources Department or an outside source appointed by the Policing Board. An Impartial Assessor should actively scrutinise the sift procedure to confirm that

the correct procedure was followed by the Policing Board in reaching its decisions.

3.39 Since the Policing Board will not necessarily know whether someone is disqualified under paragraph 9(3) – (9) of Schedule 1 or paragraph 9(3) – (9) of Schedule 2 to the Justice Act, no attempt should be made to sift out any applicant on those grounds at this stage of the process. That can only happen when the Policing Board refers applicants' details to the Chief Constable (see paragraphs 3.66 and 3.67).

Selection - Shortlisting and Interview

3.40 Councils, with support from their Human Resources Department or an outside source appointed by the Policing Board, are responsible for the second stage of the process which is to shortlist applications against the published criteria. The Impartial Assessor will oversee a sample of the shortlisting and interview process, and documentation, to confirm that the correct procedure was followed by Councils in reaching their decisions. An independent panel member will be present at every stage of the shortlisting and interviewing stages. Application forms should not be anonymised and candidates' names should be available to interview panels so that panel members can declare any conflict of interest at as early a stage as possible. A comprehensive record of the decisions and the reasons for them should be kept and should be made available to the Impartial Assessor. Providing feedback for candidates who are rejected at this stage of the process is the responsibility of the Council, with support from their Human Resources Department or an outside source appointed by the Policing Board in line with paragraph 3.22 above.

3.41 The shortlisting/interview stage of the appointment process should not be undertaken by the outgoing Council.

3.42 A shortlisting/interview panel comprising at least two, and up to four, councillors and an independent panel member (the latter will be provided

by the Policing Board) should consider those applicants who meet the criteria and shortlist them for interview.

3.43 Councils should, where possible, appoint those councillors who will be members of the PCSP as members of the shortlisting/interview panel and the panel should remain the same throughout the process, unless extraordinary circumstances require that a substitution is made.

3.44 In the case of Belfast, to ensure consistency, and because of the possibility of overlap in membership, it is recommended that the same panel should be involved in selecting independent members for the PCSP and all four DPCSPs.

3.45 An attending Council staff member, or an outside source appointed by the Policing Board, should seek to ensure that the shortlisting/interview panel is broadly representative in terms of gender and community background. Panellists should also be asked to declare any reason why they should not be involved, in order to avoid a conflict of interest or other situation that may call the probity of the process into doubt. This could arise, for example, if a member of the panel were to interview any family member or a close associate or business partner.

3.46 To ensure consistency across all Council areas, and adherence to equality codes of practice, the Policing Board should ensure that training is provided, by experienced trainers, to all those involved in shortlisting/interviewing. Councils should ensure that their panel members attend, and only members who have been trained should sit on panels. The training should cover the process of shortlisting, as well as interview techniques, note-taking and scoring. It should enable all those involved in the shortlisting and interviewing process to reach an agreed understanding of the criteria to be met. Specific training should be provided for Chairs of the shortlisting and interview panels.

3.47 District Councils, with support from their Human Resources Department or an outside source appointed by the Policing Board, are responsible for the shortlisting and interviewing process. In shortlisting applicants for interview, the Council's panel should aim to select at least three times the number of candidates that will be required. This will give a sufficiently broad range of candidates from which to make nominations (for example, if nine individuals are needed, at least 27 should be interviewed). The Council, with support from their Human Resources Department or an outside source appointed by the Policing Board, should arrange the interviews for the panel and appoint a secretary for each panel. The Council, with support from their Human Resources Department or an outside source appointed by the Policing Board should also provide feedback on this stage of the process to candidates if requested.

3.48 The interview panel should interview candidates against the published criteria and should, on the basis of merit, place the candidates into one of two categories: "suitable" or "not suitable" for nomination. The suitability pass mark will be determined by the Policing Board in advance. An alphabetical list of those candidates considered suitable for nomination, together with their scores, should be submitted by the panel to the Council.

3.49 The Council should then provide the Policing Board with details of those deemed suitable for appointment

3.50 A record of the interview process and copies of any supplementary evaluation documentation completed by panel members should be given to, and held for at least two years by, the Policing Board. This retention period is in line with guidance contained in the Code of Practice for Ministerial Public Appointments in Northern Ireland, issued by the Commissioner for Public Appointments Northern Ireland.

Selection – Council Nominations, the Council’s Role

3.51 The Council will, in considering the names submitted to it by the interview panel, act in accordance with the relevant sections of the Code of Procedures on Recruitment and Selection issued by the Local Government Staff Commission for Northern Ireland. **In considering the names of suitable candidates submitted to it, the Council should note that these are “applications in confidence” and should not seek to place the names in the public domain.**

3.52 It is for the Council to formally nominate those found suitable by the interview panel. The Council, with support from their Human Resources Department or an outside source appointed by the Policing Board, should submit to the Policing Board an alphabetical list of those candidates considered suitable for nomination, together with their scores,

3.53 As required by paragraph 5(2) of Schedule 1 and paragraph 5(2) of Schedule 2 to the Justice Act, unless otherwise agreed with the Policing Board, the number of persons to be nominated shall be twice the number of appointments of independent members to be made. If the number of candidates considered by the interview panel to be suitable for nomination exceeds the required number, the Council with support from their Human Resources Department or an outside source appointed by the Policing Board will submit all the names, in alphabetical order, to the Policing Board.

3.54 It is not expected that the Policing Board would agree to receive a smaller number of candidates save in the most exceptional circumstances. However if less than twice the number are nominated the Board, in partnership with the relevant Council, may consider reviewing the local networks of community representatives and volunteers who may be interested in becoming involved in this area of work. Candidates generated in this way will be required to complete an application form and attend for interview, the same as other candidates.

3.55 No names should be submitted to the Policing Board of candidates who have failed to complete the application form or declaration against terrorism.

3.56 All applicants whose applications have been rejected by the Council's panel, whether through shortlisting or at interview, should be notified in writing. Reasons should be given. Feedback for candidates rejected at these stages of the process is the responsibility of the Council. Feedback will be provided by the Council with support from their Human Resources Department or an outside source appointed by the Policing Board.

3.57 When required by the Policing Board, the Council must supply the Board with a list of the names of its members who will be serving as political members on the PCSP or DPCSPs. Councillors should also be asked to supply their characteristics, in terms of the categories listed in section 75(1) of the Northern Ireland Act 1998, to the Council Chief Executive. A summary of the overall breakdown of characteristics should be provided to the Policing Board upon request. This will enable the Board better to fulfil its duty under paragraph 4(3) of Schedule 1 and paragraph 4(2) of Schedule 2 to the Justice Act to secure, as far as practicable, that the membership of the PCSP/DPCSP, taken together, is representative of the community in the district. The Impartial Assessor will also oversee this element of the process and its documentation.

3.58 Records of this stage of the process should be given to, and held for at least two years by, the Policing Board in line with the retention period set out at paragraph 3.50.

Appointments – the Policing Board's Role

3.59 The Policing Board's Chief Executive has responsibility for establishing an appointment panel(s) to consider the lists supplied to the Policing Board by the Council, under Paragraph 5 of Schedule 1 and Paragraph 5 of Schedule 2

to the Justice Act. The appointment panel(s) should remain the same throughout the appointment stage of the process, unless extraordinary circumstances require that a substitution is made.

3.60 The responsibility for making appointments rests with the Policing Board by virtue of paragraph 4 of Schedule 1 and paragraph 4 of Schedule 2 to the Justice Act.

3.61 The Policing Board's panel(s) should comprise at least two Policing Board members and an independent panel member appointed by the Policing Board. The Impartial Assessor appointed to oversee the appointment process should ensure that the Board's panel(s) is representative, so far as practicable, in terms of gender and community background.

3.62 It is not expected that the Board's panel(s) will conduct interviews. However, should the Board decide to do so, it will need to ensure that all candidates are treated in a consistent way. Interviews should be carried out in line with the guidance on public appointments issued by the Commissioner for Public Appointments. The Impartial Assessor should oversee the process.

3.63 Paragraph 4(3) of Schedule 1 and paragraph 4 (2) of Schedule 2 to the Justice Act require the Policing Board to secure, so far as practicable, that each PCSP/DPCSP as a whole is representative of the community in the district. The Board's panel(s), therefore, has a particular statutory duty to ensure that the candidates are appointable and that the full membership of the PCSP/DPCSP is, so far as practicable, representative of the community in the Council area or, in the case of a DPCSP, the area covered by the District Partnership. In doing so, the Board's panel(s) will wish to reflect on the composition of the Council members appointed to the PCSP or DPCSP. The Board's panel(s) will also wish to consider the balance of skills, qualities and experience of independent members in the context of securing community confidence in the Partnership. Where there are two or more candidates who are considered to be equally suitable for appointment on the basis of representativeness (for example, where candidates are from the same

community background, gender and age band), the Policing Board may make those candidates' scores available to the panel(s), so that they can use this additional information in coming to a view.

3.64 The Policing Board's panel(s) will also need to consider any potential conflicts of interest declared on an application form, and come to a view as to the extent to which these could cast doubt on the public's confidence in the applicant's ability to fulfil his/her duties as a member of the PCSP or DPCSP.

3.65 Councillors are excluded by law, from 1 April 2015, from being independent membership of PCSPs or DPCSPs.

Disqualification because of prior criminal convictions

3.66 The Policing Board's panel(s) will also need to consider if a candidate is disqualified, or otherwise unsuitable, because of prior criminal convictions. The Policing Board should treat conviction related information confidentially.

3.67 The Policing Board will, therefore, write to the Chief Constable asking for confirmation of the criminal records declared by applicants who have reached the appointment pool. If a candidate has a prison record and five years have not yet elapsed since he/she was released, either on remission or on license, he/she is automatically disqualified from membership of a PCSP or a DPCSP and the application should be immediately rejected. The applicant should be told that this is the reason for his/her disqualification.

3.68 Where a candidate has disclosed a record which does not automatically disqualify him/her, then the Policing Board will want to consider whether the record would cast doubt on the public's confidence in the candidate's ability to fulfil his/her duties. This will depend, for example, on the nature of the offence, its seriousness, when it was committed, and the applicant's age at the time of the offence. If an application is rejected on the grounds of a criminal record and the applicant requests feedback, the Policing Board will tell him or her the reason(s) for the rejection.

3.69 If an applicant has failed to disclose an offence which is not spent (see below) but which does not automatically disqualify them, the Policing Board's panel(s) should consider very carefully whether or not this failure to disclose rules them out of being appointed. Failure to disclose may cast doubt on an applicant's honesty and integrity but the Board should consider, for example, the nature and seriousness of the offence(s), when it was committed, and the applicant's age at the time. The Policing Board may want to ask a candidate to explain their failure to disclose before deciding on the issue.

3.70 The Rehabilitation of Offenders (Northern Ireland) Order 1978 [SI 1978/1908 (NI 27)] provides that, in certain circumstances, convictions may become "spent" and a convicted person may be considered rehabilitated (Article 3(1)). The Order applies to anyone convicted of a criminal offence in Northern Ireland or abroad. However, not every conviction may become spent and result in rehabilitation. Article 6(1) makes all sentences subject to rehabilitation except, *inter alia*, sentences of life imprisonment and imprisonment or corrective training for more than 30 months. Where a person becomes rehabilitated under the Order, he/she is treated, with certain exceptions, for all purposes in law as if he/she had never committed, been charged with, prosecuted for, convicted of, or sentenced for, the relevant offence or offences (Article 5(1)). By virtue of Article 5(2) of the Order a person shall not be subjected to any liability or prejudiced in law by the failure to acknowledge or disclose a spent conviction. Article 5(3) states that a spent conviction (as defined in the 1978 Order), or the failure to disclose it, shall not be a proper ground for dismissing or excluding a person from office.

The Policing Board's decision

3.71 The consideration of each candidate must be documented by a member of staff appointed by the Policing Board, so that information is available in the event of a complaint, and to enable candidates to be given feedback if they request it.

3.72 The Policing Board will notify all applicants of the outcome, asking those successful candidates if they are willing to serve on the PCSP/DPCSP. The Policing Board will subsequently notify the Councils and write to the successful applicants with their terms of appointment. Those being offered appointment should be asked to confirm, in writing, acceptance of the terms of appointment.

3.73 Candidates not being offered appointment should be notified without delay. Feedback at this stage is the responsibility of the Policing Board.

3.74 An Impartial Assessor, appointed by the Policing Board, will oversee the process and documentation at this stage. Should a difficulty arise, it should, in the first instance, be brought to the attention of the Chief Executive of the Policing Board.

Feedback

3.75 If candidates request feedback they should be given it. The stage at which the applicant left the process will determine who is best placed to provide the feedback (see paragraph 3.22 above).

Publicising the Appointments

3.76 The Policing Board must publicise the composition of each PCSP and DPCSP through a press release.

3.77 The following information may be considered for inclusion in the press release:

- a short description of the functions of PCSPs/DPCSPs;
- details of how to contact the PCSP/DPCSP;
- the names of the councillors and independent members appointed, identifying the Chairperson, providing the Policing Board has received the specific permission of each independent member to do so in line with paragraph 3.1 of this Code;
- a brief summary of each appointee's career/experience;

- details of each appointee's response to the political activity question;
- length of appointment and details of any available expenses; and
- a list of other appointments held.

Length of Appointment

3.78 By virtue of paragraph 4(7) of Schedule 1 and paragraph 4(6) of Schedule 2 to the Justice Act, independent members are appointed and will hold office until the day before the reconstitution date of the new PCSP after the Local Government election following their appointment. The terms of appointment for independent members should state that any change in a member's circumstances which might give rise to a conflict of interest must be declared to the Policing Board.

Complaints

3.79 Complaints made in relation to the appointment of independent members to PCSPs/DPCSPs should be dealt with promptly and with courtesy. The Policing Board should appoint a complaints monitor. Details of the complaints monitor should be provided in the information pack and the complainant should, in all cases, be asked to make the complaint in writing and to send it to the complaints monitor.

Chapter 4: Other related issues

Vacancies

4.1 It may be that an independent member resigns or is removed from office before the end of their term of appointment. Resignations must be made in writing to the Council (paragraph 4(9)(a) of Schedule 1 and paragraph 4(8)(a) of Schedule 2 to the Justice Act). In this event, the Council must notify the Policing Board. Removal is a matter for the Board, or the Council with the approval of the Board, and is provided for by paragraph 8 of Schedule 1 and paragraph 8 of Schedule 2 to the Justice Act.

4.2 Where a vacancy arises, the Policing Board may select a further person from the list of nominees submitted by the Council for the last appointments process. In this case, individuals should be given an opportunity to update their application form and equality monitoring form.

4.3 If this approach is not feasible the Policing Board may, with the approval of the Department of Justice, abbreviate the appointment process. For example, the following process could be followed:

- advertisements could be placed in the appropriate provincial (local) papers; or
- interest groups/organisations in the area could be asked to encourage candidates to apply.

4.4 Regardless of the process to be followed, all applicants must complete an application form. Application forms should be returned directly to the Policing Board.

Audit of the Process

4.5 The Department of Justice is responsible for issuing and revising this code and will seek feedback on it after the appointment process. It will

examine any comments made to the Policing Board by the Impartial Assessor and any complaints that have been received.

ANNEX 1

DECLARATION AGAINST TERRORISM

All applicants will be required to make this declaration as part of their application for membership of a PCSP/DPCSP. Failure to make this declaration will result in their application not being put forward by the Council to the Policing Board.

I declare that, if appointed, I will not by word or deed express support for or approval of –

- (a) any organisation that is for the time being a proscribed organisation specified in Schedule 2 to the Terrorism Act 2000; or**
- (b) acts of terrorism (that is to say, violence for political ends) connected with the affairs of Northern Ireland.**

ANNEX 2

RELEVANT EXTRACTS FROM THE JUSTICE ACT (NORTHERN IRELAND) 2011 C24**POLICING AND COMMUNITY SAFETY PARTNERSHIPS**
*Establishment of PCSPs and DPCSPs***Establishment of PCSPs and DPCSPs**

20.- (1) Each district council shall establish for its district a body to be known as a policing and community safety partnership (a "PCSP").

(2) The district council for Belfast shall establish for each police district established under section 20(2) of the Police (Northern Ireland) Act 2000 (c. 32) a body to be known as a district policing and community safety partnership (a "DPCSP").

(3) Schedule 1 has effect in relation to a PCSP.

(4) Schedule 2 has effect in relation to a DPCSP.

(5) In this Part, in relation to a PCSP-

"the council" means the council by which it is established;

"the district" means the district of the council by which it is established;

"relevant district commander" means the district commander of any police district which is, or is included in, the district.

(6) In this Part, in relation to a DPCSP-

"the council" means the district council for Belfast;

"the police district" means the police district for which it is established;

"the principal PCSP" means the PCSP for the district of Belfast;

"relevant district commander" means the district commander of the police district.

(7) In this Part

"DPCSP" has the meaning given by subsection (2);

"PCSP" has the meaning given by subsection (1);

"the joint committee" means a joint committee formed for the purposes of this Part by the Department and the Policing Board and consisting of representatives of the Department and of the Policing Board;

“local policing plan” has the meaning given by section 22(1) of the Police (Northern Ireland) Act 2000 (c. 32);

“police district” has the meaning given by section 20 of the Police (Northern Ireland) Act 2000;

“the Policing Board” means the Northern Ireland Policing Board;

“policing committee”-

(a) in relation to a PCSP, means the committee established under paragraph 12 of Schedule 1;

(b) in relation to a DPCSP, means the committee established under paragraph 12 of Schedule 2;

“the policing plan” has the meaning given by section 26(1) of the Police (Northern Ireland) Act 2000;

“restricted functions”-

(a) in relation to a PCSP, has the meaning given by section 21(2)(a);

(b) in relation to a DPCSP, has the meaning given by section 22(2)(a).

Functions of PCSPs and DPCSPs
Functions of PCSP

21.(1) The functions of a PCSP shall be-

(a) to provide views to a relevant district commander and to the Policing Board on any matter concerning the policing of the district;

(b) to monitor the performance of the police in carrying out-

(i) the policing plan in relation to the district; and

(ii) the local policing plan applying to the district or any part of the district;

(c) to make arrangements for obtaining the co-operation of the public with the police in preventing crime and enhancing community safety in the district;

(d) to make arrangements for obtaining the views of the public about matters concerning the policing of the district and enhancing community safety in the district and to consider fully any views so obtained;

(e) to act as a general forum for discussion and consultation on matters affecting the policing of the district and enhancing community safety in the district;

(f) to prepare plans for reducing crime and enhancing community safety in the district;

(g) to identify targets or other indicators by reference to which it can assess the extent to which those issues are addressed by action taken in accordance with any such plans;

(h) to provide any such financial or other support as it considers appropriate to persons involved in ventures designed to reduce crime or enhance community safety in the district; and
(i) such other functions as are conferred on it by any other statutory provision.

(2) The functions of a PCSP mentioned in subsection (1)(a), (b) and (c)-
(a) are referred to in this Part as its "restricted functions"; and
(b) must be exercised, on behalf of the PCSP, by the policing committee of the PCSP.

(3) References in this section to enhancing community safety in any district are to making the district one in which it is, and is perceived to be, safer to live and work, in particular by the reduction of actual and perceived levels of crime and other anti-social behaviour.

(4) In exercising its functions, a PCSP shall have regard to the code of practice under section 23.

Functions of DPCSP

22.-(1) The functions of a DPCSP shall be-

- (a) to provide views to the relevant district commander and to the principal PCSP on any matter concerning the policing of the police district;
- (b) to monitor the performance of the police in carrying out
 - (i) the policing plan in relation to the police district; and
 - (ii) the local policing plan applying to the police district;
- (c) to make arrangements for obtaining the co-operation of the public with the police in preventing crime and enhancing community safety in the police district;
- (d) to make arrangements for obtaining the views of the public about matters concerning the policing of the police district and enhancing community safety in the police district and to consider fully any views so obtained;
- (e) to act as a general forum for discussion and consultation on matters affecting the policing of the police district and enhancing community safety in the police district;
- (f) to prepare plans for reducing crime and enhancing community safety in the police district;
- (g) to identify targets or other indicators by reference to which it can assess the extent to which those issues are addressed by action taken in accordance with any such plans;
- (h) to provide any such financial or other support as it considers appropriate to persons involved in ventures designed to reduce crime or enhance community safety in the police district;

- (i) such other functions as are conferred on it by any other statutory provision.
- (2) The functions of a DPCSP mentioned in subsection (1)(a), (b) and (c)-
 - (a) are referred to in this Part as its "restricted functions"; and
 - (b) must be exercised, on behalf of the DPCSP, by the policing committee of the DPCSP.
- (3) References in this section to enhancing community safety in a police district are to making the police district one in which it is, and is perceived to be, safer to live and work, in particular by the reduction of actual and perceived levels of crime and other anti-social behaviour.
- (4) In exercising its functions, a DPCSP shall have regard to the code of practice under section 23.
- (5) If the principal PCSP is satisfied that a DPCSP is carrying out any of the DPCSP's functions in relation to a police district, the PCSP is not required to carry out any corresponding function it has in relation to the part of its district comprising the police district.
- (6) But subsection (5) does not prevent the principal PCSP exercising its functions in relation to the whole of the district where it appears to the principal PCSP to be necessary or appropriate to do so.

SCHEDULE 1 **POLICING AND COMMUNITY SAFETY PARTNERSHIPS**

Interpretation

- 1.-(1) In this Schedule, in relation to a PCSP-

"independent member" means a member appointed under paragraph 4;

"political member" means a member appointed under paragraph 3.

- (2) In this Schedule "local general election" has the same meaning as in the Electoral Law Act (Northern Ireland) 1962 (c. 14).

- (3) In this Schedule a "declaration against terrorism" means a declaration in the form set out in Part 1 of Schedule 2 to the Elected Authorities (Northern Ireland) Act 1989 (c. 3), with the substitution of the words "if appointed" for the words "if elected".

- (4) In this Schedule, in relation to a PCSP and the holding of a local general Election-

"the transitional period" means the period-

- (a) beginning with the election day; and

(b) ending with the day before the reconstitution date;

“reconstitution date” means the date published by notice of the Policing Board under paragraph 4(4).

(5) For the purposes of this Schedule an independent member of a council shall be treated as a party.

Composition

2. A PCSP shall consist of-

(a) political members appointed under paragraph 3;

(b) independent members appointed under paragraph 4; and

(c) representatives nominated by organisations designated under paragraph 7.

Political members

3.-(1) There shall be 8, 9 or 10 political members, as the council may determine.

(2) In making a determination under sub-paragraph (1), the council shall have regard to-

(a) the number of members constituting the council; and

(b) the duty imposed by sub-paragraph (3).

(3) A council shall exercise its power to appoint political members so as to ensure that, so far as practicable, the political members reflect the balance of parties prevailing among the members of the council immediately after the last local general election.

(4) Subject to the following provisions of this paragraph, a person shall hold and vacate office as a political member in accordance with the terms of that person's appointment.

(5) A political member shall hold office until the day before the reconstitution date next following that member's appointment.

(6) A person appointed to fill a casual vacancy shall hold office for the remainder of the term of the political member in whose place that person is appointed.

(7) A political member (“P”) shall cease to hold office if-

(a) P resigns by notice in writing to the council;

(b) P becomes disqualified for membership of the PCSP; or

(c) P ceases to be a member of the council.

(8) A person whose term of office as a political member expires or who has resigned shall be eligible for re-appointment.

(9) Where a political member ceases to hold office at any time during the transitional period, no appointment shall be made to fill the casual vacancy; and sub-paragraphs (1) and (3) shall have effect subject to this sub-paragraph.

Independent members

4.-(1) The number of independent members shall be one less than the number of political members.

(2) Appointments of independent members shall be made by the Policing Board from among persons nominated by the council in accordance with paragraph 5.

(3) In appointing independent members the Policing Board shall so far as practicable secure that the members of the PCSP (taken together) are representative of the community in the district.

(4) Where following a local general election the Policing Board has completed the arrangements for the appointment of the independent members of the PCSP for a district, it shall publish notice of the date which is to be the reconstitution date in relation to the PCSP for that district.

(5) Notice under sub-paragraph (4) shall be published in such manner as appears to the Policing Board appropriate for bringing it to the attention of interested persons.

(6) Subject to the following provisions of this paragraph, a person shall hold and vacate office as an independent member in accordance with the terms of that person's appointment.

(7) An independent member shall hold office until the day before the reconstitution date next following the member's appointment.

(8) A person appointed to fill a casual vacancy shall hold office for the remainder of the term of the independent member in whose place that person is appointed.

(9) An independent member shall cease to hold office if that member-

- (a) resigns by notice in writing to the council; or
- (b) becomes disqualified for membership of the PCSP.

(10) A person whose term of office as an independent member expires or who has resigned shall be eligible for re-appointment.

(11) Where an independent member ceases to hold office at any time during the transitional period, no appointment shall be made to fill the casual vacancy; and sub-paragraphs (1) and (3) shall have effect subject to this sub-paragraph.

5.-(1) Where appointments are to be made of independent members, the council shall nominate persons willing to be candidates for appointment.

(2) Unless otherwise agreed with the Policing Board, the number of persons to be nominated under sub-paragraph (1) on any occasion shall be twice the number of appointments to be made of independent members.

(3) The council shall notify the Policing Board of-

- (a) the name of each person nominated by it under sub-paragraph (1); and

(b) such other information regarding those persons as it considers appropriate.

(4) A person shall not be nominated under sub-paragraph (1) if that person-

- (a) is disqualified for membership of the PCSP; or

- (b) has not made a declaration against terrorism.

(5) Where the number of persons nominated by the council is less than twice the number of appointments to be made, the Policing Board may itself nominate such number of candidates as, when added to the number nominated by the council, equals twice the number of appointments to be made.

(6) If the Policing Board does so, paragraph 4(2) shall have effect as if those persons had been nominated by the council.

6.-(1) In exercising functions under paragraphs 4 and 5, a council and the Policing Board shall have regard to any code of practice under this paragraph.

(2) The Department may issue, and from time to time revise, a code of practice containing guidance as to the exercise by councils and the Policing Board of their functions under paragraphs 4 and 5.

(3) Before issuing, or revising, a code of practice under this paragraph, the Department shall consult-

- (a) the Policing Board;

- (b) district councils; and

- (c) the Equality Commission for Northern Ireland.

(4) The Department shall arrange for any code of practice issued or revised under this paragraph to be published in such manner as appears to the Department to be appropriate.

Disqualification

9.(1) A person is disqualified for being a political or independent member if that person is-

- (a) a police officer;

- (b) a member of the police support staff;

- (c) a member of the Policing Board; or

- (d) an employee of the council.

(2) A person removed from office under paragraph 8(1) is disqualified for membership of a PCSP until the date of the next local general election following that person's removal.

(2A) A person is disqualified for being an independent member of a PCSP if that person is a councillor. (inserted by the Local Government Act 2014 and takes effect from 1 April 2015)

(3) A person is disqualified for being an independent member of a PCSP if-

- (a) that person has been convicted in Northern Ireland or elsewhere of any offence and a sentence of imprisonment or detention has been passed on that person, and
- (b) the relevant period has not ended.

(4) The relevant period is the period of 5 years beginning with the person's discharge in respect of the offence.

(5) For the purposes of sub-paragraph (4) the following are to be treated as the discharge of a person (whether or not the release of that person is subject to conditions)-

- (a) release on licence;
- (b) release in pursuance of a grant of remission.

(6) Sub-paragraph (5) does not apply in relation to the release of a person in respect of an offence if that person is required to return to prison or detention for a further period in respect of the offence.

(7) Subject to sub-paragraph (8), the reference in sub-paragraph (3) to a sentence of imprisonment or detention does not include a suspended sentence.

(8) Sub-paragraph (7) does not apply in relation to a suspended sentence that has been ordered to take effect.

(9) In this paragraph "suspended sentence" means a sentence of imprisonment or detention that is ordered not to take effect unless the conditions specified in the order are met.

SCHEDULE 2

DISTRICT POLICING AND COMMUNITY SAFETY PARTNERSHIPS

Interpretation

1.-(1) In this Schedule, in relation to a DPCSP-

- "independent member" means a member appointed under paragraph 4;
- "political member" means a member appointed under paragraph 3.

(2) In this Schedule "local general election" has the same meaning as in the Electoral Law Act (Northern Ireland) 1962 (c. 14).

(3) In this Schedule a "declaration against terrorism" means a declaration in the form set out in Part 1 of Schedule 2 to the Elected Authorities (Northern Ireland) Act 1989 (c. 3), with the substitution of the words "if appointed" for the words "if elected".

(4) In this Schedule, in relation to a DPCSP and the holding of a local general Election-

- "the transitional period" means the period-

- (a) beginning with the election day; and
- (b) ending with the day before the reconstitution date;

“reconstitution date” means the date published by notice of the Policing Board under paragraph 4(3).

- (5) For the purposes of this Schedule an independent member of a council shall be treated as a party.

Composition

- 2.-(1) A DPCSP shall consist of—
 - (a) 6 political members appointed under paragraph 3;
 - (b) 5 independent members appointed under paragraph 4; and
 - (c) representatives nominated by organisations designated under paragraph 7.
- (2) The members of a DPCSP need not be members of the principal PCSP.

Political members

- 3.-(1) The council shall exercise its power to appoint political members so as to ensure that, so far as practicable, the political members of all the DPCSPs, taken together, reflect the balance of parties prevailing among the members of the council immediately after the last local general election.
- (2) Subject to the following provisions of this paragraph, a person shall hold and vacate office as a political member in accordance with the terms of that person’s appointment.
- (3) A political member shall hold office until the day before the reconstitution date next following that member’s appointment.
- (4) A person appointed to fill a casual vacancy shall hold office for the remainder of the term of the political member in whose place that person is appointed.
- (5) A political member (“P”) shall cease to hold office if—
 - (a) P resigns by notice in writing to the council;
 - (b) P becomes disqualified for membership of the DPCSP; or
 - (c) P ceases to be a member of the council.
- (6) A person whose term of office as a political member expires or who has resigned shall be eligible for re-appointment.
- (7) Where a political member ceases to hold office at any time during the transitional period, no appointment shall be made to fill the casual vacancy; and paragraph 2(1) and sub-paragraph (1) of this paragraph shall have effect subject to this sub-paragraph.

Independent members

4.-(1) Appointments of independent members shall be made by the Policing Board from among persons nominated by the council in accordance with paragraph 5.

(2) In appointing independent members the Policing Board shall so far as practicable secure that the members of the DPCSP (taken together) are representative of the community in the DPCSP's police district.

(3) Where, following a local general election, the Policing Board has completed the arrangements for the appointment of the independent members of the DPCSP for a police district, it shall publish notice of the date which is to be the reconstitution date in relation to the DPCSP for that police district.

(4) Notice under sub-paragraph (3) shall be published in such manner as appears to the Policing Board appropriate for bringing it to the attention of interested persons.

(5) Subject to the following provisions of this paragraph, a person shall hold and vacate office as an independent member in accordance with the terms of that person's appointment.

(6) An independent member shall hold office until the day before the reconstitution date next following the member's appointment.

(7) A person appointed to fill a casual vacancy shall hold office for the remainder of the term of the independent member in whose place that person is appointed.

(8) An independent member shall cease to hold office if that member—
(a) resigns by notice in writing to the council; or
(b) becomes disqualified for membership of the DPCSP.

(9) A person whose term of office as an independent member expires or who has resigned shall be eligible for re-appointment.

(10) Where an independent member ceases to hold office at any time during the transitional period, no appointment shall be made to fill the casual vacancy; and paragraph 2(1) and sub-paragraphs (1) and (2) of this paragraph shall have effect subject to this sub-paragraph.

5.-(1) Where appointments are to be made of independent members of a DPCSP, the council shall nominate persons willing to be candidates for appointment.

(2) Unless otherwise agreed with the Policing Board, the number of persons to be nominated under sub-paragraph (1) on any occasion shall be twice the number of appointments to be made of independent members.

(3) The council shall notify the Policing Board of—
(a) the name of each person nominated by it under sub-paragraph (1); and

(b) such other information regarding those persons as it considers appropriate.

(4) In relation to each person nominated by it under sub-paragraph (1) the council shall also notify the Policing Board of—

(a) whether the person is also willing to be a candidate for appointment as an independent member of any other DPCSP;

(b) if the person is so willing, the DPCSP or DPCSPs concerned;

(c) whether the person is also willing to be a candidate for appointment as an independent member of the principal PCSP.

(5) A person shall not be nominated under sub-paragraph (1) if that person—

(a) is disqualified for membership of the DPCSP, or

(b) has not made a declaration against terrorism.

(6) Where the number of persons nominated by the council is less than twice the number of appointments to be made, the Policing Board may itself nominate such number of candidates as when added to the number nominated by the council equals twice the number of appointments to be made.

(7) If the Policing Board does so, paragraph 4(1) shall have effect as if those persons had been nominated by the council.

6.-(1) In exercising functions under paragraphs 4 and 5, the council and the Policing Board shall have regard to any code of practice under this paragraph.

(2) The Department may issue, and from time to time revise, a code of practice containing guidance as to the exercise by the council and the Policing Board of their functions under paragraphs 4 and 5.

(3) Before issuing or revising a code of practice under this paragraph, the Department shall consult—

(a) the Policing Board;

(b) the council; and

(c) the Equality Commission for Northern Ireland.

(4) The Department shall arrange for any code of practice issued or revised under this paragraph to be published in such manner as appears to the Department to be appropriate.

Disqualification

9.-(1) A person is disqualified for being a political or independent member of a DPCSP if that person is—

(a) a police officer;

(b) a member of the police support staff;

(c) a member of the Policing Board; or

(d) an employee of the council.

(2) A person removed from office under paragraph 8(1) is disqualified for membership of a DPCSP until the date of the next local general election following that person's removal.

(2A) A person is disqualified for being an independent member of a DPCSP if that person is a councillor. (inserted by the Local Government Act 2014 and takes effect from 1 April 2015)

(3) A person is disqualified for being an independent member of a DPCSP if-

(a) that person has been convicted in Northern Ireland or elsewhere of any offence and a sentence of imprisonment or detention has been passed on that person, and

(b) the relevant period has not ended.

(4) The relevant period is the period of 5 years beginning with the person's discharge in respect of the offence.

(5) For the purposes of sub-paragraph (4) the following are to be treated as the discharge of a person (whether or not the release of that person is subject to conditions)-

(a) release on licence;

(b) release in pursuance of a grant of remission.

(6) Sub-paragraph (5) does not apply in relation to the release of a person in respect of an offence if that person is required to return to prison or detention for a further period in respect of the offence.

(7) Subject to sub-paragraph (8), the reference in sub-paragraph (3) to a sentence of imprisonment or detention does not include a suspended sentence.

(8) Sub-paragraph (7) does not apply in relation to a suspended sentence that has been ordered to take effect.

(9) In this paragraph "suspended sentence" means a sentence of imprisonment or detention that is ordered not to take effect unless the conditions specified in the order are met.

ANNEX 3

Flowchart of the process to appoint independent members to PCSPs

Report to:	Policing & Community Safety Partnership
Date of Meeting:	19 March 2019
Subject:	Newry, Mourne & Down PSCP Action Plan 2019/20
Reporting Officer (Including Job Title):	Martina Flynn, Safer Communities & Good Relations Manager
Contact Officer (Including Job Title):	Martina Flynn, Safer Communities & Good Relations Manager

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
1.0	Purpose and Background		
1.1	<ul style="list-style-type: none"> - To update members on the status of the Newry, Mourne & Down PCSP Action Plan for 2019/20 and to approve the Action Plan as submitted to the Policing Board on 3 March 2019 - To approve the proposed increase in funding for the following – <ul style="list-style-type: none"> - Grant funding for community driven local safety projects (proposed revised allocation £53,060). Increased allocation of £15,000. - Provision of the Home Secure Scheme (proposed revised allocation £35,000). Increased allocation of £10,000. 		
2.0	Key issues		
2.1	None		
3.0	Recommendations		
3.1	<ul style="list-style-type: none"> - To approve this Report - To agree to approve the updated Action Plan 2019/20 as submitted to the Policing Board on 3 March 2019 - To approve the proposed increase in funding for the following – <ul style="list-style-type: none"> - Grant funding for community driven local safety projects (proposed revised allocation £53,060). Increased allocation of £15,000. - Provision of the Home Secure Scheme (proposed revised allocation £35,000). Increased allocation of £10,000. 		
4.0	Resource implications		
4.1	As detailed in 1.1		
5.0	Equality and good relations implications		
5.1	The actions detailed have been developed to meet Council's statutory duty to promote Equality and Good Relations and therefore it is not anticipated that the actions will have an adverse impact on Equality of Opportunity or Good Relations.		
6.0	Rural Proofing implications		
6.1	The actions detailed have been developed to meet Council's statutory duty to have		

	due regard to rural needs.
7.0	Appendices
7.1	Appendix: Updated PCSP Action Plan 2019 / 20
8.0	Background Documents
8.1	

Newry, Mourne and Down PCSP proposed Action Plan for 2019/2020

Total Joint Committee forecasted grant is £407,990.00 – salaries £72,529.00 = £335,461.00

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Strategic Priority 1:**To form & successfully deliver the functions of the Policing & Community Safety Partnership for the area**

Indicators		Regular meetings, Annual Report, up-skilled Members, deliverable actions on plan, numbers attending training and meetings, Omnibus & NMD PCSP consultation survey results					
Theme	Aims & description	Key Activities	Start Date	End Date	Resource or cost	Performance measures	Reporting Quarter
Partnership Structure and Development	To support the PCSP to function effectively and deliver on Action plan aligned with Community Plan	Continue to Support Sub Groups Deliver Training according to training needs analysis Bi monthly PCSP meetings Review, Prepare & Agree annual action plan, aligned to the Community Plan Produce and Circulate Annual Report Communicate Work of PCSP – Facebook, Newsletter, Twitter, Local Press & video Deliver the three PCSP Strategy aligned to NM&D Community Plan. Examine how to most effectively	April 19	March 20	£14,500	How much did we do? # meetings of PCSP # sub group meetings # training events # social media updates # annual reports produced How well did we do it? # and % members attending PCSP/Sub group # and % attendance at all meetings / training # likes/shares on social media # receiving annual report % of all reports submitted and agreed within specified or statutory timescales Is anyone better off?	1,2,3,4

		collaborate and reduce any opportunities for duplication among designated partners. Comply with all Partnership reporting requirements				# and % members with increased knowledge of their role # and % of members feeling supported to carry out their role	
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Strategic Priority 2 : To improve Community Safety by tackling crime and anti-social behaviour							
Indicators		Reduction in ASB & Crime, (PSNI Stats), increased reporting, # of programmes delivered, # of participants					
Theme	Aims & description	Key Activities	Start Date	End Date	Resource or cost	Performance measures	Reporting Quarter
ASB	Approve and Develop up to 3 evidence based community safety action plans to address recorded incidents of ASB	ASB Sub Group to consider evidence and identify 3 suitable locations for local action plans Meetings, workshops, Diversionary and seasonal intervention programmes which may include: Community Safety themed youth engagement programmes, intergenerational workshops and health and wellbeing programmes. The above activities may be planned/delivered in partnership with the DEA co-ordinators	April 19	March 20	£23,060	How much did we do? # meetings with affected groups # action plans developed # partners involved # participants in programmes How well did we do it? % action plans achieved % participants completing programme % partners working together to increase their capacity to deliver agreed outcomes Is anyone better off? # and % community reporting feeling safer	3 & 4

						# and % of participants with changed attitudes / beliefs / opinions	
	Diversionary youth & community engagement projects developed	Seasonal, and other diversionary initiatives which may include, cyber safety seminars and support for YAFTA 2019/20	April 19	Jan 20	£24,560	How much did we do? # programmes delivered # youth participants # partners involved How well did we do it? % participants completing programme Is anyone better off? # and % community reporting feeling safer # and % of participants with changed attitudes / beliefs / opinions	2, 3 & 4
	Provide grant funding for community driven local safety projects	Communities apply for grant funding for Programmes linked to PCSP action plan themes and measurable under OBA guidance	June 19	March 20	£53,060	How much did we do? # groups applied # money distributed How well did we do it? % applications awarded a grant % applications from hotspot areas or hard to reach communities # re-applications % applicants felt process clear and helpful	3,4

						Is anyone better off? # and % grants delivering the activities as funded # and % grant holders reporting grant increased their capacity to deliver priority outcomes into the future	
Drugs and Alcohol	To continue to support current awareness raising campaigns Support safety initiatives	Work in Partnership to develop cross generational programmes and workshops. Work in partnership with DACT and SEDACT to add value to existing provision Continue to Support Newry Purple Flag initiative As part of safer street initiatives to Procure, deliver and monitor a district wide Community Safety Warden Scheme	June 19	March 20	£26,060 £33,000	How much did we do? # awareness raising events # partnership meetings # street safe type schemes supported # Community Safety Warden patrols How well did we do it? # and % attending meetings / events # Number of Is anyone better off? # and % reduction ASB in know locations as well as Hotspot areas # and % of participants with changed attitudes / beliefs / opinions	2, 3, 4
Gender Based Crime	Raise awareness	Support delivery of SAFE Place initiative in conjunction with Council safeguarding policy	April 19	March 20	£16,060	How much did we do? # Safe Place introduced #participants in intervention programme # partnership meetings	1, 2, 3, 4

	Deliver programmes	Support and promote sexual and domestic violence, harm & prevention Procure & Deliver educational based intervention programmes and initiatives such as without consent			£10,000	How well did we do it? % Staff trained in Safe Place # schools participating in Without Consent & children & young people attending Is anyone better off? # and % victims accessing support # and % increase in numbers reporting feel safer # and % increase of numbers aware of gender based crimes # and % of participants with changed attitudes / beliefs / opinions # and % of participants with improved/awareness/understanding of gender based crime	
Hate Crime	Support initiatives to reduce incidents	Support and promote cultural diversity programmes and workshops Tailored Crime prevention advice to encourage reporting Engagement with Vulnerable groups such as those from LGBTQ and BME groups	April 19	March 20	£19,050	How much did we do? # awareness events # engagements with relevant groups How well did we do it? # attending events Is anyone better off? # and % reporting feeling safer	2, 3, 4

		Deliver workshops where appropriate on anti-sectarianism				# and % increase participant awareness of how to report # and % of participants with changed attitudes / beliefs / opinions # and % of participants with improved/awareness/understanding of hate crime	
Road Safety	Support and promote road safety initiatives	Support multi agency initiatives Target awareness raising Promote Hi-vis campaign Support VR campaign Dangers associated with school drop offs and pickups – education program	April 19	March 20	£18,060	How much did we do? # multi agency meetings # awareness raising events # high vis merchandise distributed How well did we do it? % attending meetings # agencies working together & joint events Is anyone better off? # and % of participants with increased knowledge of road safety # parent and child awareness of school traffic dangers	3, 4
Burglary and Fear of Crime	Raise awareness of and inform community how to reduce the risk of being burgled and address fear of crime	NHW Network Support Promote and expand the NHW Scheme within district. Record, monitor and manage all aspects of current NHW	April 19	March 20	£18,060	How much did we do? # NHW schemes # new NHW schemes # NHW network meetings # homes secure referrals	1, 2, 3, 4

		<p>schemes and process all new applications.</p> <p>Promote the support cold calling schemes</p> <p>Promote Text Alert</p> <p>Procure the following service provision schemes:</p> <ul style="list-style-type: none"> • Good Morning, Good Neighbour Scheme • Home Secure Scheme 			£50,000	<p># good morning calls made</p> <p># Retail Crime meetings</p> <p>How well did we do it?</p> <p>% increase in NHW schemes</p> <p># homes secured</p> <p>% increase in good morning clients</p> <p># properties marked</p> <p># devices fitted</p> <p># retail businesses participating</p> <p>Is anyone better off?</p> <p>%# reporting feeling safer in homes</p>	
Rural Crime	To address incidences of rural crime and develop a range of interventions	<p>Promote and assist initiatives around rural isolation and crime prevention</p> <p>Promote Farm Watch / NHW/Trailer and machinery marking</p> <p>Promote livestock freezebranding & other suitable schemes including Tracker</p>	Sept 19	March 20	£13,050	<p>How much did we do?</p> <p># promotion events / markets visited</p> <p># farmwatch & NHW schemes</p> <p>How well did we do it?</p> <p># trailers/farm machinery marked</p> <p>Is anyone better off?</p> <p># and % increase of members with increased knowledge and confidence to report incidents of rural crime</p> <p># and % of users reporting increased awareness of rural crime prevention measures</p>	2, 3, 4

						# and % of users feeling safer as a result of the trailer/farm machinery marking	
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Strategic Priority 3: To improve confidence in Policing							
Indicator		# attending public events, # reporting crime / incidents. Omnibus & NMD surveys					
Theme	Aims & description	Key Activities	Start Date	End Date	Resource or cost	Performance measures	Reporting Quarter
To improve community confidence in Police	Focus on building community confidence in relation to embedding a culture of lawfulness	Engagement activities to promote confidence	April 19	March 20	£16,941	How much did we do? # activities # policing committee meetings # community safety themed DEA meetings including police performance	1,2,3,4
	To ascertain and evaluate views of the public	Continue to undertake community safety and policing consultations				How well did we do it? % attending events % attendance at Policing Committee % compliance with Community Plan # performance reports to NIPB	
	To work in partnership to effectively monitor progress	Link with Council DEA structure and other relevant localised frameworks Hold at least 2 public meetings on specific policing issues including police performance				Is anyone better off? # and % public reporting crime # and % participants recording greater confidence in policing	

	of PCSP and Policing Plan	Maintain and support multi agency response to ongoing work				#% public more likely to report crime	
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Report to:	Policing & Community Safety Partnership
Date of Meeting:	19 March 2019
Subject:	Update on Multi-Agency Support Hub
Reporting Officer (Including Job Title):	Martina Flynn, Safer Communities & Good Relations Manager
Contact Officer (Including Job Title):	Martina Flynn, Safer Communities & Good Relations Manager

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
1.0	Purpose and Background		
1.1	<p>The purpose of this report is twofold as follows:</p> <ol style="list-style-type: none"> 1. To brief members on the proposal to establish a Multi-Agency Support Hub in the Newry, Mourne & Down District, and 2. To seek approval for PCSP involvement in the proposed Support Hub for the Newry, Mourne & Down District <p>In 2015, there were approximately 493,000 calls for service to the PSNI, of which only 19% were crime related – 36% of the calls for service involved a person who was vulnerable. In order to address this service demand, the PSNI is working in partnership with other agencies to pool expertise and work effectively on a collaborative basis. The proposed Support Hub will bring key professionals together to facilitate early and effective information sharing with the aim of improving outcomes for vulnerable individuals. Support Hubs are designed to help these individuals get access to the right support, at the right time, from the right organisation in their local area. It is anticipated that demand on acute services will reduce as a result of these early interventions.</p> <p>The Support Hubs can help people who may be experiencing a range of problems - this can include being a victim of ongoing antisocial behaviour or other crime. Other individuals may need support in order to avoid being drawn into behaviour which may lead to offending. Others may find themselves in difficult situations which can affect their personal safety, physical or mental health.</p> <p>The Support Hub concept is specifically anticipated to assist those individuals who have not reached the thresholds to be included in specialist interventions or specialist safeguarding measures, and who require some interventions to improve their wellbeing. Due regard and consideration will be given to individual consent and confidentiality at all times and by all partner agencies.</p> <p>Organisations involved in the work at the Concern Hub may include -</p> <ul style="list-style-type: none"> - PSNI - Health and Social Care Trust - Local Council - Northern Ireland Housing Executive - Youth Justice Agency - Probation Board for NI - Education Authority 		

	<ul style="list-style-type: none"> - Northern Ireland Ambulance Service - Northern Ireland Fire and Rescue Service <p>The aim is to have a Support Hub set up in each local Council area across Northern Ireland. At present there are three Hubs in operation in the following Council areas:</p> <ul style="list-style-type: none"> - Antrim and Newtownabbey - Derry City and Strabane - Mid and East Antrim <p>The PCSP is involved in these Support Hubs on an administrative and facilitative basis and it is proposed that this operational model will extend to other Support Hubs across Northern Ireland, including the Newry, Mourne & Down District.</p>
	Key issues
2.1	None
3.0	Recommendations
3.1	<ul style="list-style-type: none"> - To approve this Report - To approve PCSP involvement in the Multi-Agency Support Hub in the Newry, Mourne & Down District
4.0	Resource implications
4.1	Officer time.
5.0	Equality and good relations implications
5.1	The actions detailed have been developed to meet Council's statutory duty to promote Equality and Good Relations and therefore it is not anticipated that the actions will have an adverse impact on Equality of Opportunity or Good Relations.
6.0	Rural Proofing implications
6.1	The actions detailed have been developed to meet Council's statutory duty to have due regard to rural needs.
7.0	Appendices
7.1	None
8.0	Background Documents
8.1	

Report to:	Policing & Community Safety Partnership
Date of Meeting:	19 March 2019
Subject:	ASB Sub Group Report
Reporting Officer (Including Job Title):	Martina Flynn, Safer Communities & Good Relations Manager
Contact Officer (Including Job Title):	Dan McEvoy, PCSP Officer (Temp) Judith Thompson, PCSP Officer (Temp)

For decision X	For noting only <input type="checkbox"/>
1.0	Purpose and Background
1.1	To update members on the work of the ASB Sub Group and to note the Minutes of the ASB Sub Group meeting held on 13 February 2019.
2.0	Key issues
2.1	None
3.0	Recommendations
3.1	To note the Draft Minutes of the ASB Sub Group Meeting held on 13 February 2019 and to agree recommendations arising.
4.0	Resource implications
4.1	None
5.0	Equality and good relations implications
5.1	The actions detailed have been developed to meet Council's statutory duty to promote Equality and Good Relations and therefore it is not anticipated that the actions will have an adverse impact on Equality of Opportunity or Good Relations.
6.0	Rural Proofing implications
6.1	The actions detailed have been developed to meet Council's statutory duty to have due regard to rural needs.
7.0	Appendices
7.1	Appendix: Draft Minute of ASB Sub Group meeting held on 13 February 2019.
8.0	Background Documents
8.1	

Minutes of PCSP ASB Sub Group Meeting on Wednesday 13 February 2019 at 6.30pm
in Newcastle Centre

Present:

Cllr Terry Andrews (TA), NMD PCSP (Chair)
Cllr Robert Burgess (RB), NMD PCSP
Audrey Byrne (AB), PCSP Member
Cllr Willie Clarke (WC), NMD PCSP
Martina Flynn (MF), PCSP Manager
Glenn Hunter (GH), NIFRS
Owen McDonnell (OMcD), NIHE
Dan McEvoy (DMcE), PCSP Officer
Const Alan McGregor (AMcG), PSNI
Jude McNeill (JMcN), PCSP Member
Grace McQuiston (GMcQ), PCSP Member
Sgt Des O'Sullivan (DOS), PSNI
Cons. Warren Roberts (WR), PSNI
Judith Thompson (JT), PCSP Officer
Cllr William Walker (WW), NMD PCSP

Apologies:

Sgt Suzanne Cochrane, PSNI
Neil McGrath, NIFRS
Una Kelly, PCSP Member

In Attendance:
Fidelma Tweedy**Actions**

Welcome and Apologies	Cllr Andrews welcomed all to the meeting, with special mention for Martina Flynn, the new Safer Communities and Good Relations Manager and Cllr William Walker, the new DUP representative on NMD PCSP. Cllr Andrews also offered thanks to Dan McEvoy in his role as temporary PCSP Manager and to Cllr Harry Harvey, previous DUP representative on the PCSP.	
Minutes of previous meeting	The minutes of the previous meeting were proposed correct by Grace McQuiston and seconded by Audrey Byrne.	
Actions arising from previous meeting	TIDES – so far unable to get a response from them, Judith to try to make contact again (a key member of staff there has left) and check if money has been paid to them.	JT to contact TIDES JT to ascertain if money has been paid
Revised Terms of Reference	The revised Terms of Reference were tabled. The main change is that, if this Sub Group is in favour of taking a certain action, PCSP Chair and Vice Chair can authorise it in advance of a full Partnership meeting. It was proposed to adopt the new Terms of Reference by Cllr Clarke, seconded by Cllr Walker.	
Update – Ballymote and Downpatrick Town Centre	Levels of ASB have reduced in Ballymote area, however it has increased in the town centre. An elected official was attacked in January bringing more attention on what is being done. Currently PCSP is working with AEP who deal with children who are excluded from mainstream schooling. The YJA are putting money into a program targeting the 10-15 youths involved in the majority of the asb. Residents have been contacted and PSNI were involved following the attack. YJA is prepared to put £5,000 into tackling ASB in the town centre providing key stakeholders are involved. Majority of actions from the Ballymote Action plan have been	

	completed.	
Update - Castlewellan Road, Newcastle	<p>An Inter Agency forum meeting took place recently. Council have agreed to refurbish a playpark in the Burrendale Estate, a meeting took place last week in relation to this, the younger and older generations viewpoints are at odds. PCSP has provided some funding to YMCA to do a project to encourage the two age groups to engage with each other on this issue.</p> <p>Mural project to go ahead in Burrendale Estate with some funding from PCSP and NIHE. One aspect of this may be to take all age groups to Belfast to see what can be achieved.</p> <p>Traffic calming in the area: work on a puffin crossing will begin this financial year and should be complete by end of April. This will be upgraded to a toucan crossing (incorporating bike lane) in the future.</p> <p>Grace McQuiston asked if any programs reach older teens and early twenties age group involved in drugs activities. Cons McGregor confirmed that the printed material has arrived for Operation Silent Guardian and distribution of it in Burrendale Estate has begun. Owen McDonnell advised that NIHE have done a leaflet drop promoting 101 and there's a possibility CCTV could be used in some blocks or maybe an increased NIHE presence on estates. Cllr Clarke said that, in relation to the new play park, the residents near-by are very concerned about drugs and noise nuisance. It is hoped that the residents would be willing to take some ownership of the management of the park in terms of locking and opening the park, he added it was an exciting time for the area.</p>	DMcE and OMcD to link up to avoid double funding some elements
Update – Carnagat	ASB continues to be low in Carnagat area which is a positive outcome. Over Christmas, a few outings were funded for youths and older persons, feedback was very positive.	
Other Recorded ASB	<p>Kilkeel – Update from WR - reasonably quiet at the moment including Riverwalk and the Square, there has been no further criminal damage done there but youths still hanging around, people afraid to go down there any time of day. There are still issues in the Newry Street area, police cars are still being stoned/bricked, PSNI are making efforts to try to steer children away from this type of behaviour. JMcn said that there was little relation between content of CSW reports and what PSNI are reporting back. JT advised a lot of work has begun re the Peace IV reimaging and regeneration project. A new Peace IV action group for Kilkeel which includes business people, Councillors and community representatives has been set up and will be looking at Kilkeel as a whole and asb can be referred to that group for any hotspot issues arising. CSWs are still not visible in the area. Todd's Leap who have the youth engagement Peace IV contract are meeting with the youth on 2 March to try to make some</p>	

	<p>inroads in engaging with the youth in the area.</p> <p>Raymond McCreesh Park – Raymond McCreesh park – asb activity has levelled out in January. The youth project was halted in December and will restart late February/early March. Cllr Savage instigated environmental clean-up, funded by PCSP, in the area of scrub land which was the site of much anti-social behaviour.</p> <p>Killyleagh – There has been some trouble in the area, PCSP are providing a 7-week program delivered by ActiSport. Youths are well engaged with this programme which is due to end at the beginning of March. Cllr Walker commended the PCSP on their interventions in the town, asb is greatly reduced when programs are running and youths are off the street. Efforts are being made to establish a new committee</p> <p>Ardglass – small amount of low-level asb still occurring.</p> <p>Ballykinlar - Some low-level asb in the area. Council has agreed to provide a community centre. Concerns have been raised about the fear of antisocial behaviour at the site.</p>	
Presentation from Constable Roberts on Mobile youth initiative	<p>WR presented a proposal to the group in relation to the mobile police station in terms of refitting it for the purposes of engagement and as a diversionary tool. An application was made for ARCS funding but was ineligible due to the capital expenditure element. In summary, it would have 5 screens, 4 Playstations, it would enable them to do presentations and engage with the youth in an effort to reduce asb in the evening times with the reward of gaming time at the end of the presentation/engagement session. It could then also be used for presentations during the day to different community groups, allowing PSNI to reach people/groups they wouldn't normally be engaging with. It would be used across the district and at short notice could be redirected to hot spot areas. The projected cost of the conversion is £30,000 to include 3 years of Playstation and internet access.</p> <p>Following discussion, it was thought that:</p> <ul style="list-style-type: none"> • PCSP may be able to contribute some funding towards the project • clarification needed on PSNI NPT Officers availability to drive it at weekends • clarification needed on who would own/run/insure/maintain/repair the vehicle • clarification needed on locations and scheduling of the van • clarification needed on financial contribution from PSNI • this should be presented at full partnership – proposed by Grace McQuiston, seconded by Audrey Byrne 	MF to prepare paper for Partnership

AOB	<ul style="list-style-type: none">• Problems previously discussed at ASB meetings still ongoing with CSWs. Following further contact with them, there has been no evidence of any improvement in service, however, a proposal is going to next Council meeting to extend their contract with the purpose of allowing the new tender to be created and awarded. PCSP has to review how we manage the information we get from them.• The 3 areas for next year's ASB Action Plans are to be identified, awaiting some up-to-date statistics. MF added that it was important not just to use the statistical information but to overlay that information with knowledge from other agencies to make sure the ASB Sub Group can make a decision regarding the allocation of funds.• As the meeting of 10 April falls during Purdah, it was decided to cancel that meeting, and wait until June for the next meeting.	
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Meeting concluded at 7.45pm

Date of next meeting: Wednesday 12 June 2019 at 6.30pm in Newcastle Centre.

Report to:	Policing & Community Safety Partnership
Date of Meeting:	19 March 2019
Subject:	Review of Policing Committee and PCSP Committee bi-monthly meeting schedule
Reporting Officer (Including Job Title):	Martina Flynn, Safer Communities & Good Relations Manager
Contact Officer (Including Job Title):	Martina Flynn, Safer Communities & Good Relations Manager

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
1.0	Purpose and Background		
1.1	<p>On 2 October 2018 the Partnership agreed that Policing Committee and PCSP Committee meetings would be held on a bi-monthly basis for a trial period of 6 months from November 2018.</p> <p>In line with current guidance from the NI Policing Board it was also agreed that the Policing Committee meeting would be convened immediately before the PCSP Committee meeting.</p> <p>Policing Committee and PCSP Committee meetings, and Sub Group meetings, have subsequently been held on the following dates -</p> <p><u>PCSP & Planning Committee meetings</u></p> <ul style="list-style-type: none"> - 13 November 2018 - 22 January 2019 <p><u>Sub-Group meetings</u></p> <ul style="list-style-type: none"> - ASB Sub-Group – 11 December 2018 & 13 February 2019 - Neighbourhood Watch Sub- Group – 14 January 2019 - Bonfire Sub-Group - 11 March 2019 <p>At the PCSP Committee meeting held on 22 January 2019 it was agreed that the bi-monthly meeting schedule would continue and the following meeting dates were proposed –</p> <ul style="list-style-type: none"> - 21 May 2019 (now rescheduled to 28 May 2019 due to Purdah) - 23 July 2019 (now rescheduled to 30 July 2019 as per members request) - 18 September 2019 - 19 November 2019 - 21 January 2020 - 10 March 2020 		
2.0	Key issues		
2.1	None		
3.0	Recommendations		

3.1	<p>As agreed at the PCSP meeting on Tuesday 22 January 2019, to continue the scheduling of Policing Committee and PCSP Committee meetings on a bi-monthly basis as per the revised 2019/2020 bi-monthly meeting dates below -</p> <ul style="list-style-type: none">- 28 May 2019- 30 July 2019- 18 September 2019- 19 November 2019- 21 January 2020- 10 March 2020
4.0	Resource implications
4.1	None
5.0	Equality and good relations implications
5.1	The actions detailed have been developed to meet Council's statutory duty to promote Equality and Good Relations and therefore it is not anticipated that the actions will have an adverse impact on Equality of Opportunity or Good Relations.
6.0	Rural Proofing implications
6.1	The actions detailed have been developed to meet Council's statutory duty to have due regard to rural needs.
7.0	Appendices
7.1	None
8.0	Background Documents
8.1	

Report to:	Policing & Community Safety Partnership
Date of Meeting:	19 March 2019
Subject:	Update on proposal for PSNI Engagement Vehicle
Reporting Officer (Including Job Title):	Martina Flynn, Safer Communities & Good Relations Manager
Contact Officer (Including Job Title):	Martina Flynn, Safer Communities & Good Relations Manager

For decision	<input type="checkbox"/>	For noting only	<input checked="" type="checkbox"/>
1.0	Purpose and Background		
1.1	<p>At the ASB Sub-Group meeting held on 13 February 2019 Constable Warren Roberts advised members of a proposal to refurbish a mobile PSNI police vehicle to enable it to be utilised as an engagement vehicle.</p> <p>It was noted at this Sub Group meeting that an application had been made to the Assets Recovery Community Scheme (ARCS) for this proposal but that it had not been successful on the basis that this funding did not extend to the support of capital projects.</p> <p>It was agreed at the Sub Group meeting that this item should be referred to a meeting of the PCSP committee.</p> <p>The Safer Communities & Good Relations Manager has sought clarification from the NI Policing Board in relation to the potential of PCSP financial support for this proposal. The Policing Board confirmed on 26 February 2019 that capital works such as this would not be considered eligible expenditure for the PCSP.</p>		
2.0	Key issues		
2.1	None.		
3.0	Recommendations		
3.1	To note the Officer Report in relation to the proposal for the PSNI Engagement Vehicle.		
4.0	Resource implications		
4.1	None.		
5.0	Equality and good relations implications		
5.1	The actions detailed have been developed to meet Council's statutory duty to promote Equality and Good Relations and therefore it is not anticipated that the actions will have an adverse impact on Equality of Opportunity or Good Relations.		
6.0	Rural Proofing implications		
6.1	The actions detailed have been developed to meet Council's statutory duty to have due regard to rural needs.		
7.0	Appendices		
7.1	None		

8.0	Background Documents
8.1	

Report to:	Policing & Community Safety Partnership
Date of Meeting:	19 March 2019
Subject:	Officer Report
Reporting Officer (Including Job Title):	Martina Flynn, Safer Communities & Good Relations Manager
Contact Officer (Including Job Title):	Dan McEvoy, PCSP Officer (Temp) Judith Thompson PCSP Officer (Temp)

For decision	For noting only	X
1.0	Purpose and Background	
1.1	To provide Members with an update on the progress of the PCSP Action Plan since the previous PCSP meeting on 22 January 2019.	
2.0	Key issues	
2.1	<p>Updates provided under the following sections of the Action Plan:</p> <ul style="list-style-type: none"> • ASB Action Plans and Initiatives – all areas • Road Safety • Rural Crime • Drugs and Alcohol • Domestic and Sexual Violence • Hate Crime • General, funding and Social Media <p>The Officer report continues to include a section to highlight the partnership working involved.</p>	
3.0	Recommendations	
3.1	To note this report.	
4.0	Resource implications	
4.1	None	
5.0	Equality and good relations implications	
5.1	The actions detailed have been developed to meet Council's statutory duty to promote Equality and Good Relations and therefore it is not anticipated that the actions will have an adverse impact on Equality of Opportunity or Good Relations.	
6.0	Rural Proofing implications	
6.1	The actions detailed have been developed to meet Council's statutory duty to have due regard to rural needs.	
7.0	Appendices	
7.1	Appendix I: Officers Report March 2019	
8.0	Background Documents	
8.1		

Strategic Objective 2: To improve community safety by tackling crime and anti-social behaviour**Anti-Social Behaviour Action Plans**

ASB Community Safety action plans are in place for Ballymote in Downpatrick, Castlewellan Rd in Newcastle and Carnagat. ASB Sub Group members continue to receive regular updates including trends and tensions that arise throughout the districts.

Carnagat

Overall the action plan for Carnagat focusing mainly on addressing ASB through youth diversionary initiatives has been successful following on from the Christmas trips and Halloween events this has created a more unified community which has impacted on decrease in ASB within the area. The community association has been very successful through engaging the community via different approaches to raise confidence and act as the link to address community tensions.

Following on from the previously successful trips the community group will have a final trip to Sheepbridge with lunch as a celebration event between the older and younger generations from the community. The intention is that this would strengthen understandings between the generations but may lead to future joint events.

Raymond McCreesh Park area, the programme of youth diversionary programmes is currently under review to identify further requirements around activities to build relations and identify the needs of the youth groups with the arts/youth worker. The next stage is to evaluate the success or gaps to address moving the youths forward to a more tangible outcome and achieve a creative project owned by the youths. PCSP funding has been agreed to assist with grounds work within Raymond McCreesh Park and this commenced on February 5th and was successful.

Ballymote - Downpatrick

The Ballymote community safety action plan (18/19) is now more or less completed with all actions having been delivered. ASB has now been displaced from the Ballymote area into the Downpatrick Town Centre and various meetings have been held over the past few months to try and tackle this ongoing issue. The final action to be delivered under the Ballymote plan is to support a new town centre youth diversionary initiative. Discussions on this started prior to Christmas with various partners who sit on the Ballymote forum and following a meeting on Tuesday 26th Feb Alternative Education Provision (AEP) are preparing a youth diversionary scheme in partnership with colleagues within the Youth Justice Agency. PCSP will assist in funding the project which will directly target the youth identified as being directly involved in the ongoing town centre ASB.

No further work has been completed regarding the town centre CCTV provision as we await the report to Council on the future of CCTV provision.

Castlewellan Road, Newcastle

The 18/19 Castlewellan Rd community safety action plan is nearing its completion with the majority of actions having been delivered. YouthBase (YMCA) have now confirmed a location for the new proposed Mural. This intergenerational project is jointly funded by NIHE and PCSP, it is

hoped this project will be started before the end of March 2019. The location is confirmed for a wall within the Burrendale Estate.

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To help address concerns raised during a recent meeting to discuss the proposed investment in new playpark equipment at the rear of the Burrendale Estate (during which there was debate between the older and younger residents of the area) the PCSP is considering the provision of an inter-generational project that will facilitate discussions between parties and also will address the ongoing ASB issues within the area. YouthBase are involved in the discussion along with other key stakeholders involved in the Newcastle Interagency Forum.

Another area recently coming to the attention of the PCSP relates to the laneway that runs adjacent to Newcastle bus station, PCSP are currently considering some form of intervention for this area in conjunction with other key stakeholders within Newcastle.

Other areas

Unfortunately reports of low level ASB have been received in the last few months from several locations within the District including Ballynahinch, Castlewellan, Crossgar, Ballykinlar, Ardglass and Saintfield.

Killyleagh

The Acti Sport youth diversionary scheme (funded by PCSP) has now ended in Killyleagh with the last night being Friday 1 March. Centred around sporting activities the project, and delivered in the Bridge Centre Killyleagh, this programme attracted up to a dozen participants on each of the 7 Friday nights it was running. PSNI have confirmed that ASB reports were minimal within the village during the period of this project. PCSP will continue to monitor ASB levels within the village.

Crossgar

PCSP has agreed to support a youth diversionary scheme in the town - this will be delivered through Crossgar Youth Club and will target young people in the village who do not currently engage with the club.

Castlewellan

Following recent successful drug seizures within the Castlewellan area, a meeting has been arranged with statutory bodies and community representatives for early April to look at possible intervention and awareness programs that may benefit the local community.

Kilkeel

Kilkeel has recently been identified through the PSNI and community/businesses as an area of concern regards youth persons and drugs mainly around the Riverwalk, the Square and Newry Street following a number of incidents. PCSP has been involved in creating an action group comprising of statutory, voluntary and business partners to implement a targeted action plan to address the issues and develop initiatives focusing on youth and environmental.

A consultation is currently taking place in relation to the PEACE IV reimaging and regeneration project identifying areas within Kilkeel (mainly around the Riverwalk and Square) on projects that could enhance the area. The intention is that the outcomes from the Kilkeel PEACE IV will link with the local action plan, with local partners progressing delivery.

Current initiatives that are scheduled for the forthcoming months are an environmental clean-up with youths and partners around the Riverwalk, an evening event to consult and liaise closely with youths that are not engaging with mainstream youth clubs (with the possibility of an outdoor screening of a film and a go-karting trip in partnership with the Fire Service and use of the virtual reality goggles around road safety), and drugs and awareness programmes within Newry St. unite community centre using Therese Burke and Start 360. PCSP will be supporting the Southern Area Men's Wellbeing event at the Kilmorey Arms on 30 March.

Strung Out – Spanner in the Works performance

PCSP were delighted to host the district's first performance of the play Strung Out. The Youth Justice Agency using ESI funding commissioned this play from local theatre company Spanner In the Works. The play is targeted at young people and the parents parents/guardians of young people who are already involved in or who are on the cusp of the youth justice system, with the primary aim of raising awareness around some of the issues facing young people involved in the criminal justice system.

The performance took place in the Community Cinema in Newcastle on Wednesday 6 February. Although attendance was on the low side those that did attend thought the play was great and enjoyed the event.

Partnership Working; PCSP, PSNI, KDA, Kilkeel Schools, NIHE, EA, YJA, YMCA, CDRCN

Road Safety

The PCSP continue to work along with the PSNI, DEA co-ordinators and the NI Road Safety Committee to deliver the road safety message.

Road Safety event at Bishoptscourt Racing Circuit – March 2019

As a follow on to the very successful event held at the Bishops Court Circuit in November another two events have been arranged for the 20th and 28th of March. Pupils from Downpatrick and Ballynahinch areas have been invited to take part. The events will involve recreating the scene of a car accident and rescue by NIFRS, where five volunteers are cut out of a car. Local driving instructors will also give a presentation about safe driving before the pupils are allowed to drive a car around the racing track accompanied by a driving instructor. There will be a car crash simulator where pupils will get the chance to experience what it would be like to be involved in an accident.

Road Safety concerns at Local Primary Schools within the legacy Down area - ongoing.

A major concern at many primary schools is the traffic chaos that is present during the drop off morning period and pick up period in the afternoons. Following requests from several schools for action to make drivers/parents more aware of the dangers to the children attending the schools PCSP funded the purchase of four dedicated Road Traffic Signs. The signs were ordered in January and following their production the local Neighbourhood Officers in Downpatrick have been coordinating the use of these signs allowing them to be present at primary schools for a period of two weeks from the beginning of February 2019.

Feedback has been very positive regarding this campaign and additional signs are being ordered to allow more schools to benefit from having the portable signs placed outside their respcticve school gates.

Partnership Working; PCSP, PSNI, NIFRS, Primary Schools, NI Road Safety Committee, DEA coordinators

Rural Crime

Neighbourhood Watch - the scheme continues to be popular and a further two new co-ordinators were recruited during December 2018. The most recent NHW Network event took place on Monday 14th January in Newry and was well attended.

PCSP will assume the full administrative responsibilities for the management of NHW schemes from the 1st April 2019 to include the reaccreditation of current schemes and approvals of new schemes.

Our next NHW network event is scheduled for June 2019.

Bike Marking events

PCSP recently received two new bicycle marking kits and as we move into Spring are working with our colleagues in the PSNI to identify suitable locations to host bike marking sessions – if members are involved or know of a local bike club that would like to avail of this free service please do let us know.

Partnership Working: PCSP, NMD Council & PSNI

Drugs and Alcohol

PCSP officers retain representation on the Drugs Alcohol Coordination Teams (DACT) in both the Southern Trust Area and South Eastern Trust Area. Through these forums PCSP are kept informed of latest drug and alcohol initiatives that could be considered for further roll out within the NM&D Council area.

The installation of Rapid Bins across the PCSP area remains a challenge. PCSP, PSNI, Start 360 and ASCERT are currently looking at identifying locations for RAPID bins in Newry, Downpatrick and Newcastle - approaches have been made to Translink, Tesco's in Newry and independent chemists but this has proved unsuccessful. Areas within our communities are also being considered via local community groups - this has recently been discussed within Newry to seek locations even for a triall period and to use the media to portray the positive image of the scheme.

The Rapid Bin installed in Kilkeel is proving to be very successful - the recent count highlighted over 900 prescription drugs (mainly diet tablets and general prescription tablets).

Theresa Burke recently delivered her drug awareness presentation within the schools across the PCSP area (a PCSP and DEA programme) and in Newry Rugby Club as part of 3week programme targeting youths within the area around a number of related issues.

Partnership Working: PCSP, PSNI, Start360, ASCERT, DEAs, DACT, SDACT, Newry BID

PCSP – Domestic Violence & Sexual Violence

PCSP has funded a project called 'speak out', a healthy relations project in partnership with the EA youth workers within South Armagh with the intention to empower young persons (both women and men) to recognise the impact of domestic violence on mental health and wellbeing, and have an understanding of support mechanisms for dealing with it and where to seek support.

PCSP will also be supporting (in partnership with the EA Youth Workers) a performance by Spanner in the Works in Meigh Community Centre with the young person youth club of "Cuss the

Word - this will take into consideration serious issues around young persons affected by drugs, health and wellbeing.

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Partnership Working: PCSP, PSNI, Women's Aid and SETD&SVP

Hate Crime

PCSP staff continue to attend Traveller inter-agency meetings where we are working together with other agencies to help reduce discrimination against members of the Traveller community. In conjunction with DEAs and communities there are events occurring within Carnagat and Bosco areas ranging from cooking and drumming to awareness raising. Further mutli-cultural events are scheduled within March 2019 to work with the Syrian and BME communities regards understanding and breaching the gaps within local communities.

Partnership working: Peace IV, EA, CRJ, CCG, Traveller Forum, PIPS, SHSCT, DEAs, NIHE

PCSP Small Grant Funding 2018-2019

PCSP will deliver an enhanced small grant scheme during 2019/20. The scheme will be delivered within the Financial Assistance program. It is hoped to include this funding stream within Call 2 of the 19/20 financial assistance program.

The first meeting of the new PCSP Funding Sub-Group has still to be agreed. All nominations for the group have been received.

PCSP General

PCSP team members continue to attend a range of private and public events at which PCSP branded items are distributed. These range from DEA co-ordinated events such as Road Safety events, Crime Prevention talks to older persons forums and representation at Neighbourhood Renewal groups.

All partner agencies and bodies

PCSP Social Media

The PCSP Facebook and Twitter account continue to be used to promote the work of the PCSP and a new PCSP Instagram Page has recently been created (December 18).

FB page is updated regularly and records PCSP activity – the management of some current safeguarding considerations has the potential to restrict the publication of some items and further advice has been sought on this issue.

The latest PCSP Newsletter (Winter 2018/19) has now been distributed and it is hoped to have our next edition ready for distribution in early April.

Report to:	Policing & Community Safety Partnership
Date of Meeting:	19 March 2019
Subject:	PEACE IV PCSP Update
Reporting Officer (Including Job Title):	Martina Flynn, Safer Communities & Good Relations Manager
Contact Officer (Including Job Title):	Martina Flynn, Safer Communities & Good Relations Manager Tanya Jackson – Peace IV Officer

For decision	For noting only	X
1.0	Purpose and Background	
1.1	<p>PCSP is a PEACE IV Statutory Partner for delivery under complimentary themes of the PEACE IV Action Plan.</p> <p>To update members on delivery under the following three themes:</p> <ol style="list-style-type: none"> 1. Youth Leadership Seasonal Project 2. Re-imaging & Regeneration Programme 3. Flags, Emblems and Bonfire Protocol Programme 	
2.0	Key issues	
2.1	None	
3.0	Recommendations	
3.1	To note the PEACE IV PCSP report	
4.0	Resource implications	
4.1	None, PEACE IV resourced.	
5.0	Equality and good relations implications	
5.1	The actions detailed have been developed to meet Council's statutory duty to promote Equality and Good Relations and therefore it is not anticipated that the actions will have an adverse impact on Equality of Opportunity or Good Relations.	
6.0	Rural Proofing implications	
6.1	The actions detailed have been developed to meet Council's statutory duty to have due regard to rural needs.	
7.0	Appendices	
7.1	Appendix: PEACE IV PCSP Report – March 2019	
8.0	Background Documents	
8.1		

PCSP

February 2019

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Theme: Children and Young People	Outputs/ Targets	Delivery to date
1.3 Youth Leadership Seasonal Projects – Engagement opportunities at times of high tension. Development of knowledge and understanding of own role in community. Aged 10-24	International exchange visits 5 training residential 1 day training session 140 participants	0 International exchange visits 0 training residential 0 day training session 0 participants
Theme: Shared Spaces & Services		
2.1 Re-imaging & Regeneration Programme – Fieldwork for initial engagement & creation of safe spaces for dialogue. Activities which will produce local physical change.	10 site projects Facilitated sessions Site visits Launch of final scheme	0 site projects 0 Facilitated sessions 0 Site visits 0 Launch of final scheme
2.3 Flags, emblems & Bonfires Protocol Programme – Build upon previously established protocols & create new sustainable protocols across district.	30 groups engaged Facilitated sessions	0 groups engaged 0 Facilitated sessions
2.8 Preparatory Programme for disengaged Communities & Leaders – Engage individuals & communities not normally engaged with PEACE or Good Relations on issues of contested space.	7 DEA based programmes 84 participants Facilitated sessions Site visits	0 DEA based programmes 0 participants 0 Facilitated sessions 0 Site visits

List & Describe Activities Undertaken over the reporting period as per actions (February 2019)	100
<p>1.3 Youth Leadership Seasonal Projects – Engagement opportunities at times of high tension. Development of knowledge and understanding of own role in community. Aged 10-24</p>	<p>Todd's Leap and Beam have been appointed to deliver the programme.</p> <p>Group A - Induction session and cross-community exchange visit completed with group A. 54 young people registered in Group A from Carnagat Community Association, Annalong FC and Bosco Youth Centre.</p> <p>Induction day held at Todds Leap which included Cultural Competence and Awareness Raising workshop, single identity workshop, team building activities and completion of pre-programme monitoring paperwork. 49 young people in attendance.</p> <p>Cross-Community exchange visit saw young people from Carnagat CA and Annalong FC hosted by Bosco YC for a morning session of good relations workshops, team building exercises and identity workshops. Cross-border activities in Carlingford Adventure which saw young people being separated into 4 cross-community teams to complete Crystal Maze challenges to win gems while competing against the other teams. 47 young people in attendance</p> <p>Engagement during workshops has been very positive and relationships have started to develop between young people from different groups. Next scheduled activity for Group A is a residential on 12/13th April. All groups are looking forward to this and have embraced the programme thus far.</p> <p>Programme snapshots shared through Todds Leap and LEAP department social media sites, e.g, Instagram.</p> <p>Additional 4 groups throughout the district have been identified and will start engagement on the programme in the coming weeks.</p>
<p>2.1 Re-imaging & Regeneration Programme – Fieldwork for initial engagement & creation of safe spaces for dialogue. Activities which will produce local physical change.</p>	<p>County Down Rural Community Network were awarded the contract for this project. 8 areas for re-imaging/regeneration have already been agreed and a Local Action Plan for each one will be drafted.</p> <p>The second part of this programme will involve the completion of the suggested capital works for each of the identified areas selected under the project.</p>
<p>2.3 Flags, emblems & Bonfires Protocol Programme – Build upon previously established protocols & create new sustainable protocols across district.</p>	<p>Copius Consulting have been appointed to complete this action.</p> <p>A Copius representative has now been integrated to the PCSP Bonfire Sub Group and has been attending these meetings.</p> <p>There are currently 67 participants engaged in this programme to date; 3 groups within Newry, Slieve Gullion and Crotlieve have been established and the next 3 groups in Downpatrick, Slieve Croob and Rowallane are currently being established.</p> <p>Copius continue to submit their reports within agreed timescales. They continue to engage with the PCSP</p>

	and attend Bonfire Sub Group meetings.
2.8 Preparatory Programme for disengaged Communities & Leaders – Engage individuals & communities not normally engaged with PEACE or Good Relations on issues of contested space.	PCSP and Peace IV have held discussions on this programme and have agreed that it may be more appropriate to deliver this project through the PCSP and or DEA coordinators as opposed to "going out" to public tender. A decision should be available by mid- February as to the agreed method of delivery.
List & Describe Planned Activities as per actions for next reporting period for approval	
1.3 Youth Leadership Seasonal Projects – Engagement opportunities at times of high tension. Development of knowledge and understanding of own role in community. Aged 10-24	Delegated authority requested to deliver the following: Estimated cost:
2.1 Re-imaging & Regeneration Programme – Fieldwork for initial engagement & creation of safe spaces for dialogue. Activities which will produce local physical change.	Delegated authority requested to deliver the following: Estimated cost:
2.3 Flags, emblems & Bonfires Protocol Programme – Build upon previously established protocols & create new sustainable protocols across district.	Delegated authority requested to deliver the following: Estimated cost:
2.8 Preparatory Programme for disengaged Communities & Leaders – Engage individuals & communities not normally engaged with PEACE or Good Relations on issues of contested space.	Delegated authority requested to deliver the following: Estimated cost:
Financial Summary: Overall Budget:	£536,100
Budget Committed to date:	£204,955.06
Budget Claimed to date:	£ 33,607.06
Signed	Martina Flynn (Safer Communities & Good Relations Manager)
	February 2019

Report to:	Policing & Community Safety Partnership
Date of Meeting:	19 March 2019
Subject:	DEA Co-Ordinators Report
Reporting Officer (Including Job Title):	Kerri Morrow, Newry DEA Co-ordinator
Contact Officer (Including Job Title):	Kerri Morrow, Newry DEA Co-ordinator

For decision	<input type="checkbox"/>	For noting only	<input checked="" type="checkbox"/> X
1.0	Purpose and Background		
1.1	To inform members of the ongoing work of the District Electoral Areas (DEAs) and connections with the work of the PCSP.		
2.0	Key issues		
2.1	None		
3.0	Recommendations		
3.1	To note the DEA Co-Ordinators report.		
4.0	Resource implications		
4.1	None		
5.0	Equality and good relations implications		
5.1	The actions detailed have been developed to meet Council's statutory duty to promote Equality and Good Relations and therefore it is not anticipated that the actions will have an adverse impact on Equality of Opportunity or Good Relations.		
6.0	Rural Proofing implications		
6.1	The actions detailed have been developed to meet Council's statutory duty to have due regard to rural needs.		
7.0	Appendices		
7.1	Appendix: DEA Co-ordinator's report March 2019		
8.0	Background Documents		
8.1			

ACTIVITIES/PROGRAMMES	DEA
Shared Schools Good Relations Programme January and March shared schools activities hosted 120 young people aged 12-14 in workshops addressing racism, hate crime and sectarianism whilst continuing relationship building activities. Events are coordinated in partnership with Education Authority, PSNI, PCSP and NMDDC.	Newry and Slieve Gullion
Crime Prevention Event DEA Coordinator in partnership with PCSP, PSNI worked together to host a crime prevention event in Hilltown in February 2019 which targeted older people and addressed fear of crime. Participants were given valuable information on personal safety, home security, scamming etc and were given signposting to services available such as home secure and home safety.	Crotlieve
Spanner in the Works Drama Company DEAs joined forces with 3 local youth clubs from Ballykinler, Downpatrick and Crossgar to develop and perform a short play dealing with the issues important to their young people. Working closely with Patricia Downey from Spanner In The Works the young people have been working very hard over the last 6 weeks, writing a play on issues important to them such as drug/alcohol abuse, internet safety, safe relationships and then undertaking rehearsals before their performance in the St. Patrick Centre.	Slieve Croob, Downpatrick, Rowallane
ASB Diversionary Activities Kick It Out programmes scheduled from March 2019 for 8 weeks across several hotspot areas in partnership with PCSP and PSNI. The programme addresses risk taking behaviours, ASB, and confidence building Areas include, Burrendale Meadows, Ballnacraig, Warrenpoint, Raymond McCreesh Park, Whitecross and Warrenpoint	Newry, Slieve Gullion, Crotlieve
Hate Crime Events Coordinator DEA Forum worked together with Bosco Youth Club, Carnagat Youth Club and Shamrocks Youth Club to organise and deliver cultural awareness activities and events which raise the profile of and celebrate our richly diverse community. It tackles stereotypes and encourages respect of other cultures. Events will be attended by 200+ young people and family members. Coordinator DEA worked with St Joseph's Boys High School to address Racism and hate through the Sticks and Stones Programme in response to emerging issues on language use. 100 pupils are scheduled to participate in the event on 29 March 2019.	Newry
YAFTAS 2019 NMDDC launch the Youth and Future Talent Awards 2019 and invited nominations for young people from across the District under several categories including Community Safety, Good Relations, Young Carer and Social Inclusion. 40 nominations have been received and assessed by an independent panel. The YAFTAs will be held in the Canal Court Hotel on 28 March 2019.	All DEAs

Report to:	Policing & Community Safety Partnership
Date of Meeting:	19 March 2019
Subject:	Members Information
Reporting Officer (Including Job Title):	Martina Flynn, Safer Communities & Good Relations Manager
Contact Officer (Including Job Title):	Martina Flynn, Safer Communities & Good Relations Manager

For decision	For noting only	X
1.0 Purpose and Background		
1.1	To update members on matters with which they as members will have a direct interest.	
2.0 Key issues		
2.1	None	
3.0 Recommendations		
3.1	To note the information in the attached Appendices.	
4.0 Resource implications		
4.1	None	
5.0 Equality and good relations implications		
5.1	The actions detailed have been developed to meet Council's statutory duty to promote Equality and Good Relations and therefore it is not anticipated that the actions will have an adverse impact on Equality of Opportunity or Good Relations.	
6.0 Rural Proofing implications		
6.1	The actions detailed have been developed to meet Council's statutory duty to have due regard to rural needs.	
7.0 Appendices		
7.1	Appendix I: PCSP Independent Member Recruitment Appendix II: PCSP Community Safety Awards 2019 criteria	
8.0 Background Documents		
8.1		

Appointment of INDEPENDENT MEMBERS

The Policing Board is seeking to appoint independent members to the 11 Policing and Community Safety Partnerships (PCSPs).

PCSPs are statutory bodies established under the Justice Act (Northern Ireland) 2011. There are 11 PCSPs – one for each of the council areas in Northern Ireland.

Who can apply?

We are looking for people who can represent their community and convey local opinion on the policing issues and concerns most affecting their area. To be considered you must:

- live in, or be able to show you have a close connection with the PCSP area;
- be able to demonstrate effective engagement and an active interest in your community; or local policing; or community safety issues;
- be able to work as part of a team to meet the PCSP objectives; and
- be able to communicate effectively.

A meeting expense payment of £60 per meeting is available to all Members of a PCSP. In addition Members will be able to claim travel.

How can I apply?

-  www.pcsp.org/recruitment
-  (028) 9040 8553
-  pcsp@nipolicingboard.org.uk

Write to:

PCSP Recruitment
Northern Ireland Policing Board
Waterside Tower
31 Clarendon Road
Clarendon Dock
Belfast
BT1 3BG

Please provide details of your name, postal address and a contact number.

Application forms can be provided in a range of accessible formats and candidates who require assistance will be facilitated on request.

Completed application forms must be returned no later than **12 noon** on Friday **12 April 2019**.



www.pcsp.org



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/pcsp

POLICING AND COMMUNITY SAFETY AWARDS 2019

AWARD CATEGORIES

Award for Innovation

Recognises outstanding innovation that has improved upon, or extended beyond, current expectations of best practice and can include:

- An innovative delivery model;
- An innovative product / service; and/or
- Innovative impacts / outcomes

Entrants should demonstrate the impact/outcome of their innovative work in no more than 250 words

Award for Excellence in Communication

Recognises best practice in communication which could include;

- Increasing the profile of the PCSP;
- Engaging communities using low cost/no cost strategies;
- Multi-platform communication strategies;
- Outstanding social media initiatives;
- Excellence in consultation practises.

Entrants should demonstrate the impact/outcome of the communication initiative in no more than 250 words

Confidence in Policing Award

This award recognises innovative, inspiring or ground breaking initiatives implemented by PCSPs to build confidence in policing and can include;

- Engagement activity between the PSNI and young people;
- Projects / initiatives implemented in hard to reach communities;
- PSNI led projects;
- Small Grants initiatives

Is there evidence that confidence in policing increased?

Entrants should demonstrate the impact/outcome of the nomination in no more than 250 words

Award for outstanding impact in tackling ASB

Recognises the delivery of solutions which have improved the lives of individuals or communities in relation to issues such as;

- Drugs and alcohol misuse;
- Graffiti;
- Road safety;
- Street safety

And can include;

- Educational / awareness initiatives;
- Diversionary Initiatives / Activities; or
- Direct Interventions

Entrants should demonstrate the impact/outcome of the nomination in no more than 250 words

Award for contribution to embedding a culture of lawfulness

Recognises innovative projects/initiatives that have contributed to embedding a culture of lawfulness or improving confidence in the rule of law through challenging the coercive control of paramilitaries or organised crime gangs and criminals. These can include:

- Engagement activities - raising awareness of criminality behind drug dealing or the sale of counterfeit goods;
- Diversionary work that could deflect young people away from the criminal justice system or crime gangs; and / or
- Direct interventions challenging paramilitary narratives or their abuse of legitimate expressions of cultural identity.

Entrants should demonstrate the impact/outcome of the initiative and how it contributes to embedding a culture of lawfulness in no more than 250 words

Award for excellence in community engagement

Recognises excellence in community engagement that contributes towards building a safer community and can include;

- Community participation in consultation and decision making (e.g. Participatory Budgeting or Action Plan development);
- Community engagement that delivers effective safety solutions (e.g. public meetings / events etc.);
- Community engagement to increase the capacity of groups / individuals (e.g. educational programmes – community leadership initiatives);
- Community engagement with a focus on changing attitudes / beliefs / perceptions (e.g. LGBTQ projects, ethnic minority initiatives etc.)

Entrants should demonstrate the impact/outcome of the community engagement initiative in no more than 250 words

Award for Excellence in Collaboration

Recognises innovative partnerships and collaborations that have delivered joined up solutions and which have delivered real impacts in the areas of community safety or confidence in policing. These can include;

- Effective PCSP collaboration (Members & Designated Bodies);
- Effective interagency collaboration (PCSP & Statutory bodies, e.g. Support Hubs)
- Effective inter-PCSP collaboration (Joint initiatives)

Entrants should demonstrate the impact/outcome of the collaboration initiative in no more than 250 words