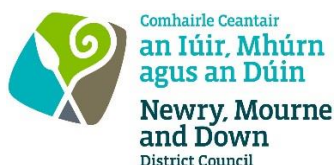


Policy title: Bus Shelter Policy



Policy Control

Policy reference:	NS 1
Title of Policy:	Bus Shelter Policy
Version:	2
Directorate / Departmental ownership:	Neighbourhood Services Directorate/Facility Management & Maintenance
Officer responsible:	Kevin Scullion, Assistant Director: Facilities Management and Maintenance
Date of ratification:	7 September 2015 (V1)
Review date:	June 2022
Equality screening and Rural Needs Impact Assessment completed by:	Colin Moffett, Head of Corporate Policy
Equality screening and Rural Needs Impact Assessment date:	17 th February 2021
Location where document is held and referenced:	Responsible Department <input checked="" type="checkbox"/> Corporate Policy repository <input checked="" type="checkbox"/>

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1. Title of policy

Bus Shelter Policy

2. Statement

Newry, Mourne and Down District Council is empowered under The Roads (Northern Ireland) Order 1993, with the consent of the Department for Infrastructure (Northern Ireland) to erect and maintain on any road within the district, shelters for the protection from the weather of persons waiting to enter public service vehicles.

This policy statement and associated management plan has been developed to manage the delivery of the Council's bus shelter service provision. Whilst the policy sets out the broad parameters of the Council's commitment to provide and maintain bus shelters, it is the associated Bus Shelter Management Plan which will determine how the policy is delivered.

Newry, Mourne and Down District Council will consider the erection of a bus shelter following local representations where there is shown to be a "need", providing the location does not present a safety or nuisance problem, has local community support and adequate funding is available.

Prior to considering any new applications the Council will first seek the view of Translink and whether the request for a new bus shelter will be met by Translink as part of their bus shelter provision programme.

Where Translink have not provided a response to the Council on such a request within three months of the Council lodging the request, or if Translink are unable to make a firm commitment to install a bus shelter, then the request will be referred to Council for further consideration.

Request for relocation or replacement or removal of a bus shelter will be considered by Council on a case by case basis.

3. Aim

The objective of this policy is to set out the Council's role in providing bus shelters within its district and the standards it sets for the management of its bus shelters.

4. Scope

This Policy applies to the erection or removal of bus shelters by Newry, Mourne and Down District Council.

The Policy applies to all those who are involved in the erection and removal of bus shelters by Newry, Mourne and Down District Council (including but not limited to employees, agency staff, elected members, other public representatives, contractors, agents, consultants, servants of the Council.) All parties referred to above are responsible for complying with the Council's Bus Shelter Policy and Management Plan. Non-compliance with the Council's policy and Management Plan may result in the Council breaching its legal obligations.

The Bus Shelter Management Plan details the requirements and standards that must be complied with in considering an application for a new or replacement bus shelter and their ongoing maintenance.

The Bus Shelter Management Plan provides a standardised approach for managing the Council's bus shelter service provision.

5. Related policies and legislation

This document should be read in conjunction with the following: -

- The Roads (Northern Ireland) Order 1993 (Article 66)

6. Definitions

"Need" will be defined as the usage being a minimum of 20 passengers over the period of a day in urban areas and 10 passengers over the period of a day in rural areas.

This information must be confirmed by Translink or other recognised service provider such as the relevant Education Authority.

7. Department and Officer responsible

Directorate / Department	Neighbourhood Services Directorate/Facility Management & Maintenance
Officer(s) responsible for developing the policy	Kevin Scullion, Assistant Director: Facilities Management and Maintenance

8. Policy approval process

Meeting	Date
Neighbourhood Services Committee	22 nd June 2022 (V2)
Monthly Council	4 th July 2022 (V2)

9. Review Date

The policy will be reviewed in line with the Council's agreed policy review cycle i.e. every 4 years (as per Council's Equality Scheme commitment 4.31), or sooner to ensure it remains reflective of legislative developments.

10. Procedures and arrangements for monitoring the implementation and impact of the policy

Implementation will be through an associated Bus Shelter Management Plan.

11. Equality Screening

The policy has been screened and the outcome is that it is not required to be subject to an EQIA (with no mitigating measures required)

12. Rural Needs Impact Assessment

Due regard to rural needs has been considered and a rural needs impact assessment has been completed.