

You should be aware of any person behaving suspiciously

?

If you think it's odd...

...it probably is.

Tell any member of staff.

Where you have ANY safeguarding concerns you should immediately bring it to the attention of ANY member of staff at the facility you are using or as soon as possible thereafter.

Otherwise in an emergency contact the Police on 999

## Useful Contact Numbers

### Social Services

Children (9am-5pm)

Down Area: 030 0100 0300

Newry & Mourne Area: 080 0783 7745

Adult Safeguarding (9am-5pm)

Down Area: 028 9250 1227

Newry & Mourne Area: 028 3756 4423

Children and Adult Safeguarding

– Regional Out of Hours

Entire Council area: 028 9504 9999

### Police

For non-urgent safeguarding concerns call: 101

or

In an emergency call: 999

### NSPCC

Child Safeguarding Helpline (for parents and other professionals): 080 8800 5000

**Childline (for children):** 0800 1111

**Domestic Violence Helpline:** 080 8802 1414

**Forced Marriage Unit:** 020 7008 0151

**Human Trafficking:** 080 0012 1700

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Serving Down and South Armagh



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Comhairle Ceantair an Iúir, Mhúrn agus an Dúin  
Newry, Mourne and Down District Council

# Safeguarding

Advice for Customers Using  
Newry, Mourne and Down  
District Council Facilities

Safeguarding  
is everyone's  
business



Comhairle Ceantair  
an Iúir, Mhúrn agus an Dúin  
Newry, Mourne and Down  
District Council

## Advice for customers using Newry, Mourne and Down District Council Facilities

- A child is anyone aged under 18 years of age.
- An adult at risk is anyone aged 18 years or over who could be at risk of harm due to their personal or environmental circumstances.

Newry, Mourne and Down District Council is committed to providing a range of activities which children and adults can enjoy in a happy safe environment, and has developed a Safeguarding Policy to support this.

The Council's Safeguarding Policy aims to:

- **Prevent abuse of children/adults at risk by taking a zero tolerance approach**
- **Put all children and adults who may be at risk at the centre of what we do**
- **Encourage safe practices for those who work with children/adults at risk**
- **Set out the appropriate responses and procedures in the event of abuse taking place**
- **Provide robust recruitment and vetting of those working with children and adults at risk.**

The Council's Safeguarding Policy can be found on the internet at: <https://www.newrymournedown.org> and in the search tab type in 'safeguarding' or a copy will be available at any of our facilities.

## Use of Council facilities by outside groups and organisations

Where Council facilities are hired by a third party to host events, the responsibility for the safeguarding of children and adults attending is with the hirer **NOT** the Council.

It is the responsibility of the hirer to ensure the necessary safeguarding processes are in place.

### Photography

**ANY photography is forbidden in ALL changing rooms and toilet facilities.**

- Staff will challenge anyone suspected of unauthorised photography or video-recording.
- Those wishing to take photographs should contact a member of staff who will advise them of the relevant authorisation process.

### Leisurewatch

Council is a member of the National 'Leisurewatch' scheme designed to protect children and adults at risk through a customer-focused mindset with public safety a top priority, where there are concerns about the behaviour of any person.



### Activity Supervision

When managing activities, the Council will provide adequate adult to child supervision ratios as detailed in the Council's Safeguarding Operating Procedures.

## Dropping-off and Picking-up

- The child or adult at risk should **NOT** be dropped off outside a facility but should be accompanied to the facility.
- Children or adults at risk should **NOT** be left unsupervised in communal or reception areas of Council facilities.
- A child/adult at risk is the responsibility of their parent/guardian/or carer immediately the activity is over.
- Any child/adult at risk who is unable to go home by his/her self **MUST** be collected immediately at the end of the activity.
- Where a child/adult at risk does not want to remain on the council facility for the duration of the activity, staff will try to contact a parent/guardian or carer.

## Safe Place (Domestic Abuse)

Newry, Mourne and Down District Council proactively supports the Safe Place campaign and will provide anyone who finds themselves as a victim of Domestic Abuse with information on the support services available.

