

NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

Minutes of Neighbourhood Services Committee Meeting held on Wednesday 26 January 2022 at 6.00pm in the Mourne Room. Downshire Civic Estate, Downpatrick and via MS Teams.

Chair: Councillor K Owen (Teams)

Members: Councillor T Andrews (Chamber)
Councillor P Brown (Teams)
Councillor C Casey (Teams)
Councillor W Clarke (Teams)
Councillor D Curran (Chamber)
Councillor A Finnegan (Teams)
Councillor G Malone (Teams)
Councillor D Murphy (Teams)
Councillor O Magennis (Teams)
Councillor K McEvitt (Teams)
Councillor M Ruane (Teams)
Councillor H McKee (Teams)
Councillor M Ruane (Teams)
Councillor G Stokes (Teams)
Councillor D Taylor (Teams)

Officials in Attendance: Mr J McBride Director Neighbourhood Services (Acting)
Mr K Scullion, Assistant Director Facilities Management and Maintenance
Ms S Murphy, Acting Assistant Director Waste Management
Ms L Dillon, Democratic Services Officer
Ms C McAteer, Democratic Services Officer

Also in attendance: Mr A Cassells SIB Advisor to Neighbourhood Services

NS/001/2022: APOLOGIES AND CHAIRPERSON'S REMARKS

No apologies were received.

NS/002/2022: DECLARATIONS OF "CONFLICTS OF INTEREST"

No declarations of conflicts of interest were made.

NS/003/2022: ACTION SHEET OF THE NEIGHBOURHOOD SERVICES COMMITTEE MEETING HELD ON TUESDAY 21 DECEMBER 2021

Read: Action Sheet of the Neighbourhood Services Committee Meeting held on Tuesday 21 December 2021. **(Circulated).**

AGREED: **On the proposal of Councillor Magennis, seconded by Councillor Andrews, it was agreed the Action Sheet of the Neighbourhood Services Committee Meeting held on Tuesday 21 December 2021 be noted and actions removed as marked.**

Matters arising from Action Sheet

- In response to a query from Councillor Stokes, regarding progress on the Newry Canal item, Mr McBride said a scheduled meeting had to be re-arranged as representatives from Armagh, Banbridge and Craigavon were unable to attend. He said he would update the Committee as soon as the re-scheduled meeting took place.

WASTE MANAGEMENT

NS/004/2022: TRADE WASTE AND CARAVAN REFUSE COLLECTION SERVICES

Read: Report dated 26 January 2022 from Ms S Murphy Acting Assistant Director Waste Management regarding changes to the provision of the commercial refuse collection service for trade waste customers and caravan operators. **(Circulated).**

AGREED: **On the proposal of Councillor Murphy, seconded by Councillor Magennis, it was agreed to approve the report and recommendations:-**

1. Alternate Weekly Commercial Waste Collection Service

- **Commercial refuse customers (shops and businesses) to be contacted and advised of the proposed move to an alternate weekly collection cycle of residual and dry recyclable waste, where this is achievable.**
- **Commercial customers, (not including Caravan Operators) to be provided with appropriate bins to facilitate this change, so there is no cost burden to customers as a result of this change.**

2. Collection Arrangements and Charges at Caravan Sites

- **Integration and alignment of the waste collection service for Caravan site customers with the waste service provided for Trade Waste customers by offering an alternate weekly collection service as required throughout the year.**
- **Commercial refuse charges for caravan parks to be increased to align with and be equitable to charges applied to other businesses from April 2022.**

Councillor McKee and Councillor Taylor asked that their concerns regarding the proposed commercial refuse charges for caravan parks be noted as it was a significant increase and they hoped would not be passed on to caravan owners, particularly as the Council were trying to attract more visitors and holiday makers to the District.

Before going into closed session the Chair advised that item 6 – Business Case for the provision of additional grounds maintenance services, had been withdrawn from the agenda.

EXEMPT INFORMATION ITEMS

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

Items 5, 6, and 7 are deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

On the proposal of Councillor Murphy, seconded by Councillor Finnegan, it was agreed to exclude the public and press from the meeting during discussion on these items.

NS/005/2022: ESTATES MANAGEMENT AND SECURITY AUDIT FINDINGS

Read: Report dated 26 January 2022 from Mr K Scullion, regarding estates management and security audit findings. (*Circulated*).

NS/006/2022: WASTE MANAGEMENT PROCUREMENT UPDATE

Read: Report dated 26 January 2022 from Ms S Murphy Acting Assistant Director Waste Management regarding waste management procurement update. (*Circulated*).

NS/007/2022: FLEET OPERATOR'S LICENCE – FLEET MANAGEMENT ACTION PLAN UPDATE

Read: Report dated 26 January 2022 from Ms S Murphy Acting Assistant Director Waste Management regarding Fleet Operator's Licence – Fleet Management Action Plan update. (*Circulated*).

Councillor Andrews proposed, and Councillor McEvitt seconded, to come out of closed session.

When the Committee was out of closed session the Chairperson reported the following had been agreed:-

NS/005/2022 - Report on Estates Management and Security Audit Findings

AGREED: **On the proposal of Councillor Murphy, seconded by Councillor Finnegan, it agreed to approve the Estates Management and Security Action Plan and agree to quarterly updates being provided to the Committee on the implementation status of the Plan.**

NS/006/2022 - Waste Management Procurement Update

AGREED: **On the proposal of Councillor Andrews, seconded by Councillor McKee, it agreed to note the issue identified with license requirements to carry goods for hire and reward associated with the tenders identified in the report and the follow up action taken by the Department**

Noted: It was noted that whilst in closed session Councillor McKee had raised an issue regarding hook skips being full at Kilkeel Recycling Centre and Ms S Murphy advised she would investigate and report back to Councillor McKee.

NS/007/2022 – Fleet Management Action Plan Update

AGREED: **On the proposal of Councillor Andrews, seconded by Councillor Finnegan, it agreed to approve the Fleet Management Action Plan Update (dated 20 January 2022).**

FOR NOTING

NS/008/2022: HISTORIC ACTIONS TRACKING SHEET

Read: Historic Actions Tracking Sheet (*Circulated*).

AGREED: **On the proposal of Councillor Andrews, seconded by Councillor Magennis, it was agreed the Historic Actions**

**Tracking Sheet of the Neighbourhood Services Committee
Meetings be noted and actions removed as marked.**

There being no further business the meeting ended at 6.50 pm.

For adoption at the Council Meeting to be held on Monday 7 February 2022.

**Signed: Councillor K Owen
Chairperson of Neighbourhood Services Committee**

**Signed: Mr J McBride
Director of Neighbourhood Services (Acting)**