

NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

Minutes of Neighbourhood Services Committee Meeting held on Thursday 21 April 2022 at 6.00pm in the Boardroom, District Council Offices, Monaghan Row, Newry and via MS Teams.

Chair: Councillor A Finnegan (Chamber)

Members: Councillor T Andrews (Chamber)
Councillor P Brown (Teams)
Councillor W Clarke (Teams)
Councillor D Murphy (Chamber)
Councillor G Stokes (Teams)

Non-Committee Members: Councillor J Tinnelly (Teams)

Officials in Attendance: Mr J McBride Director Neighbourhood Services (Acting)
Mr K Scullion, Assistant Director Facilities Management and Maintenance
Ms S Murphy, Acting Assistant Director Waste Management
Ms P McKeever, Democratic Services Officer
Ms C McAteer, Democratic Services Officer

Also in attendance: Mr A Cassells SIB Advisor to Neighbourhood Services

NS/044/2022: APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillors Curran, Casey, Magennis, McKeivitt, Owen and Ruane.

NS/045/2022: DECLARATIONS OF "CONFLICTS OF INTEREST"

No declarations of conflicts of interest were made.

NS/046/2022: ACTION SHEET OF THE NEIGHBOURHOOD SERVICES COMMITTEE MEETING HELD ON WEDNESDAY 23 MARCH 2022

Read: Action Sheet of the Neighbourhood Services Committee Meeting held on Wednesday 23 March 2022. *(Circulated)*.

AGREED: **On the proposal of Councillor Andrews, seconded by Councillor Murphy, it was agreed the Action Sheet of the Neighbourhood Services Committee Meeting held on**

Wednesday 23 March 2022 be noted and actions removed as marked.

FACILITIES MANAGEMENT AND MAINTENANCE

NS/047/2022: REVIEW OF TRANSLINK'S ULSTER IN BLOOM ENTRIES AND SUBMISSION OF ENTRIES FOR 2022

Read: Report dated 21 April 2022 from Mr K Scullion, Assistant Director of Facilities Management and Maintenance re: review of Translink's Ulster in Bloom entries and submission of entries for 2022. *(Circulated)*.

Noted: Mr Scullion advised that the list of entries presented in the report did not include Newry, Kilkeel and Rostrevor and confirmed they would be included in entry submissions to the Ulster in Bloom competition for 2022.

AGREED: On the proposal of Councillor Andrews, seconded by Councillor Murphy, it was agreed to note the contents of the report and approve the submission of an entry by the Council to Translink's Ulster in Bloom competition for 2022 as set out in Section 2.2 of the report, to also include Newry, Kilkeel and Rostrevor.

NS/048/2022: UPDATE ON THE DEVELOPMENT OF THE COUNCIL'S TREE STRATEGY

Read: Report dated 21 April 2022 from Mr K Scullion, Assistant Director of Facilities Management and Maintenance re: update on the Council's Tree Strategy. *(Circulated)*.

AGREED: On the proposal of Councillor Murphy, seconded by Councillor Brown, it was agreed to note the contents of the report and approve the presentation of the draft Tree Strategy to the Neighbourhood Services Working Group in May 2022 along with a review of progress in the Council achieving a cessation in the use of herbicides containing glyphosate.

NS/049/2022: APPLICATIONS FOR BUS SHELTERS IN CROSSGAR AND KILLYLEAGH

Read: Report dated 21 April 2022 from Mr K Scullion, Assistant Director of Facilities Management and Maintenance re: applications for bus shelters in Crossgar and Killyleagh. *(Circulated)*.

AGREED: On the proposal of Councillor Brown, seconded by Councillor Andrews, it was agreed:-

- To note the contents of the report.
- Agree to the recommendations in Appendix 1 for the erection of a bus shelter at Cross Street Killyleagh and the relocation of the shelter at Downpatrick Street Crossgar.
- In relation to the application for a bus shelter at Catherine Street, Killyleagh, a decision be deferred pending further consultation with the PSNI in light of the anti-social behaviour issues raised by Members
- Officers to consult further with Translink on the option for Council to enter into an agreement with Translink for the provision of bus shelters at official bus stops.

NS/050/2022: **TRIAL OF SOLAR LIGHTS AT COUNCIL BUS SHELTERS**

Read: Report dated 21 April 2022 from Mr K Scullion, Assistant Director of Facilities Management and Maintenance re: trial of solar lights at Council bus shelters. *(Circulated)*.

AGREED: On the proposal of Councillor Andrews, seconded by Councillor Murphy, it was agreed to recommend to proceed with the installation of solar lighting at 2 bus shelters near Attical with their effectiveness monitored and this information to be reported back to Committee.

NS/051/2022: **VEGETATION GROWTH WITHIN AUGHIRM RIVER AT THE EVENTS SPACE KILKEEL**

Read: Report dated 21 April 2022 from Mr K Scullion, Assistant Director of Facilities Management and Maintenance re: vegetation growth within Aughrim River at the Events Space, Kilkeel. *(Circulated)*.

AGREED: On the proposal of Councillor Murphy, seconded by Councillor Finnegan, it was agreed to note the contents of the report and approve the recommendation to appoint a suitably qualified consultant/s through the SCAPE Framework to provide consultancy support to identify the causes of the vegetation growth in the Aughrim River adjacent to the Events Space, Kilkeel, and the steps and possible costs to managing this part of the river to provide a more visually attractive aspect to this location.

WASTE MANAGEMENT

NS/052/2022: COMPOST WEEK 2022

Read: Report dated 21 April 2022 from Ms S Murphy, Assistant Director: Waste Management (Acting) re: Compost Week 2022. *(Circulated)*.

AGREED: On the proposal of Councillor Andrews, seconded by Councillor Murphy, it was agreed to:-

- **Note and approve the distribution of compost through Household recycling Centres during Compost Week 2022 with associated publicity.**
- **Note and approve the additional activities in 2.2 to highlight and promote the importance of recycling food waste.**

- 1. Publication of new collection calendars**
- 2. Issuing of 'No food waste' stickers for placement on black bins**
- 3. Distribution of 100 new/replacement food caddies through Elected Representatives**
- 4. Issue of 10 food waste caddies to primary schools on request. (Max distribution 1000 caddies), to further promote food waste recycling in the home, as per previous Council decision.**
 - **Note and approve the launch of an application process, with set criteria, to establish demand for deploying brown bins to residents of high rise buildings who were not previously provided with these.**

NS/053/2022: RESPONSE TO DAERA CONSULTATION: DIGITAL WASTE TRACKER

Read: Report dated 21 April 2022 from Ms S Murphy, Assistant Director: Waste Management (Acting) re: response to DAERA Consultation: Digital Waste Tracker. *(Circulated)*.

AGREED: On the proposal of Councillor Murphy, seconded by Councillor Finnegan, it was agreed to approve the consultation response to Mandatory Digital Waste Tracking Consultation.

NS/054/2022: CHEWING GUM CLEAN-UP FUND – EXPRESSION OF INTEREST

Read: Report dated 21 April 2022 from Ms S Murphy, Assistant Director: Waste Management (Acting) re: Chewing Gum Clean-Up Fund – expression of interest. *(Circulated)*.

AGREED: **On the proposal of Councillor Andrews, seconded by Councillor Murphy, it was agreed to approve Officers preparing an expression of interest application to the Keep Britain Tidy Chewing Gum Clean-Up Fund.**

EXEMPT INFORMATION ITEMS

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

Items 12, 13, 14, 15, 16, 17, 18, 19 and 20 are deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

On the proposal of Councillor Andrews, seconded by Councillor Murphy, it was agreed to exclude the public and press from the meeting during discussion on these items.

NS/055/2022: REPLACEMENT OF SAFETY TILES WITH WET POUR SURFACING IN VARIOUS COUNCIL PLAY AREAS

Read: Report dated 21 April 2022 from Mr K Scullion, regarding replacement of safety tiles with wet pour surfacing in various Council play areas *(Circulated)*.

NS/056/2022: VARIOUS ISSUES CONCERNING THE EVENTS SPACE, KILKEEL

Read: Report dated 21 April 2022 from Mr K Scullion, regarding various issues concerning the Events Space, Kilkeel. *(Circulated)*.

NS/057/2022: PROPOSED PHASE 2 EXTENSION TO KILBRONEY MUNICIPAL CEMETERY

Read: Report dated 21 April 2022 from Mr K Scullion, regarding proposed Phase 2 extension to Kilbroney Municipal Cemetery. *(Circulated)*.

NS/058/2022: BUSINESS CASE FOR CHRISTMAS ILLUMINATIONS REPLACEMENT PROGRAMME

Read: Report dated 21 April 2022 from Mr K Scullion, regarding business case for Christmas Illuminations replacement programme. *(Circulated)*.

NS/059/2022: BUSINESS CASE FOR REMOVAL OF LEACHATE FROM CLOSED LANDFILL SITES

Read: Report dated 21 April 2022 from Ms S Murphy, (Acting) Assistant Director of Waste Management, regarding business case for removal of leachate from closed landfill sites. *(Circulated)*.

NS/060/2022: BUSINESS CASE FOR REPLACEMENT HOOK-LIFT VEHICLES

Read: Report dated 21 April 2022 from Ms S Murphy, (Acting) Assistant Director of Waste Management, regarding business case for replacement hook-lift vehicles. *(Circulated)*.

NS/061/2022: COUNCIL CONTRACT FOR LEGIONELLA MONITORING IN COUNCIL PROPERTIES

Read: Report dated 21 April 2022 from Mr K Scullion, regarding Council contract for legionella monitoring in Council properties. *(Circulated)*.

NS/062/2022: ARC21 JOINT COMMITTEE MEMBERS' MONTHLY BULLETIN – 31 MARCH 2022

Read: Arc21 Joint Committee Members' Monthly Bulletin held on 31 March 2022. *(Circulated)*.

NS/063/2022: MINUTES OF ARC 21 'IN COMMITTEE' JOINT COMMITTEE MEETING – 24 FEBRUARY 2022

Read: Minutes of Arc 21 'In Committee' Joint Committee Meeting held on 24 February 2022. *(Circulated)*.

Councillor Andrews proposed, and Councillor Murphy seconded, to come out of closed session.

When the Committee was out of closed session the Chairperson reported the following had been agreed:-

NS/055/2022 - Replacement of safety tiles with wet pour surfacing in various Council Play Areas

AGREED: On the proposal of Councillor Andrews, seconded by Councillor Murphy, it agreed to approve the progress

update report on the replacement of safety tiles with wet-pour surfacing in various Council play areas.

NS/056/2022 - Various issues concerning the Events Space, Kilkeel

AGREED: On the proposal of Councillor Murphy, seconded by Councillor Andrews, it agreed to-

- **Note the contents of the report.**
- **Approve the Officers recommendation that the legal position of the Council regarding its maintenance of the events space, Kilkeel, is reviewed with a separate report to be provided to the Council once this has been considered further.**
- **Approve the recommendation to accommodate the request from a local community organisation to make a connection to the Council's electricity supply at the Events Space, Kilkeel to provide decorative lighting to a new statue. This will be subject to a suitable legal agreement being in-place between the relevant parties. The legal agreement will cover the installation of the electric supply and how ongoing electricity charges will be apportioned."**

NS/057/2022 - Proposed Phase 2 extension to Kilbroney Municipal Cemetery

AGREED: On the proposal of Councillor Andrews, seconded by Councillor Murphy, it agreed to-

- **Note the content of the report.**
- **Committee approve that the Council's Design Team complete the contract drawings and associated information for the proposed Phase 2 extension to Kilbroney Municipal Cemetery to include the new extension and the option of refurbishment of Phase 1 of the cemetery and provision of a works compound.**
- **Committee approve that once complete, the contract drawings and associated information will be provided to the Council's Civil Engineering and Minor Works Framework contractor for pricing. A further report will be made at that stage to Committee with recommendation on the extent of the project to be completed.**

NS/058/2022 - Business Case for Christmas Illuminations Replacement Programme

AGREED: On the proposal of Councillor Murphy, seconded by Councillor Finnegan, it agreed to-

- Note the content of the report and associated Business Case.
- Approve the recommendation that Option 3 as detailed within the Business Case is accepted as the preferred option. Option 3 will see the delivery of this project through a combined procurement of Christmas illuminations and a 10-year hire agreement for five artificial Christmas trees with ongoing annual maintenance costs.

NS/059/2022- Business Case for the transport of leachate from the Council's Closed Landfill sites

AGREED: On the proposal of Councillor Finnegan,, seconded by Councillor Andrews, it agreed to approve the business case for the removal and transport of leachate from Drumanakelly, Aughnagun and Croreagh closed landfill sites to a licensed treatment plant.

NS/060/2022 - Business Case for replacement Hook-Lift Vehicles

AGREED: On the proposal of Councillor Andrews, seconded by Councillor Murphy, it agreed to approve the Business Case at Appendix I for the replacement of three 32T Hook Lift Vehicles the Waste Processing section to service Household Recycling Centres in the legacy Newry and Mourne District Council sites.

NS/061/2022 - Council contract for legionella monitoring in Council properties

AGREED: On the proposal of Councillor Murphy, seconded by Councillor Finnegan, it agreed to note the service increase charge for legionella monitoring as set out at section 2.1 of the report.

NS/062/2022 - Arc21 Joint Committee Members' Monthly Bulletin dated 31 March 2022

AGREED: On the proposal of Councillor Finnegan, seconded by Councillor Murphy, it agreed to note this bulletin.

AGREED: **On the proposal of Councillor Finnegan, seconded by Councillor Murphy, it agreed to note these Minutes**

(Councillor Brown left the meeting)

FOR NOTING

NS/064/2022: NEIGHBOURHOOD SERVICES DIRECTORATE SCHEME OF DELEGATION

Read: Report dated 21 April 2022 from Mr J McBride, Neighbourhood Services Director (Acting) regarding Neighbourhood Services Directorate Scheme of Delegation. *(Circulated)*.

AGREED: **On the proposal of Councillor Murphy, seconded by Councillor Andrews, it was agreed to note the decisions taken by the Neighbourhood Services Director (Acting) from 1 October 2021 to 31 March 2022 in accordance with the Scheme of Delegation for Officers.**

NS/065/2022: USE OF HERBICIDES ACROSS THE COUNCIL ESTATE

Read: Report dated 21 April 2022 from Mr K Scullion regarding use of herbicides across the Council Estate 2021 and 2022. *(Circulated)*.

AGREED: **On the proposal of Councillor Murphy, seconded by Councillor Andrews, it was agreed to note the content of the report.**

NS/066/2022: DEEP CLEANSING UPDATE

Read: Report dated 21 April 2022 from Ms S Murphy regarding deep cleansing update. *(Circulated)*.

AGREED: **On the proposal of Councillor Murphy, seconded by Councillor Andrews, it was agreed to note the content of the report.**

NS/067/2022: ARC21 SPECIAL JC MINUTES 24 FEBRUARY 2022

Read: Arc21 JC Meeting Minutes held on 24 February 2022 *(Circulated)*.

AGREED: On the proposal of Councillor Murphy, seconded by Councillor Andrews, it was agreed to mark these Minutes noted.

NS/068/2022: **HISTORIC ACTIONS TRACKING SHEET**

Read: Historic Actions Tracking Sheet (*Circulated*).

AGREED: On the proposal of Councillor Murphy, seconded by Councillor Andrews, it was agreed the Historic Actions Tracking Sheet of the Neighbourhood Services Committee Meetings be noted and actions removed as marked.

There being no further business the meeting ended at 7.15 pm.

For adoption at the Council Meeting to be held on Tuesday 3 May 2022.

Signed: **Councillor A Finnegan**
Deputy Chairperson of Neighbourhood Services Committee

Signed: **Mr J McBride**
Director of Neighbourhood Services (Acting)