

NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

Minutes of Neighbourhood Services Committee Meeting held on Wednesday 18 May 2022 at 6.00pm in the Boardroom, District Council Offices, Monaghan Row, Newry and via MS Teams.

Chair: Councillor K Owen (Teams)

Members: Councillor T Andrews (Chamber)
Councillor C Casey (Teams)
Councillor D Curran (Chamber)
Councillor G Malone (Teams)
Councillor K McKeivitt (Chamber)
Councillor A McMurray (Teams)
Councillor D Murphy (Teams)
Councillor M Ruane (Teams)
Councillor D Taylor (Teams)

Officials in Attendance: Mr J McBride Director Neighbourhood Services (Acting)
Mr K Scullion, Assistant Director Facilities Management and Maintenance
Ms S Murphy, Acting Assistant Director Waste Management
Ms L Dillon, Democratic Services Officer
Ms C McAteer, Democratic Services Officer

Also in attendance: Mr A Cassells SIB Advisor to Neighbourhood Services

NS/069/2022: APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillor Finnegan; Councillor Magennis and Councillor Stokes.

The Chairperson welcomed Councillor McMurray to the Neighbourhood Services Committee and congratulated former Councillor Patrick Brown on his election as a MLA.

Councillor Owen thanked Councillor Finnegan, Deputy Chair of the Neighbourhood Services Committee for her help in chairing meetings during the year and also thanked Committee Members and officers for supporting her in her role as Chairperson of the Committee.

Councillor Andrews and Councillor Murphy thanked the Chair for the excellent manner in which she had chaired Committee Meetings during the year and also expressed their appreciation to the Deputy Chair, Councillor Finnegan.

NS/070/2022: DECLARATIONS OF "CONFLICTS OF INTEREST"

No declarations of conflicts of interest were made.

NS/071/2022: ACTION SHEET OF THE NEIGHBOURHOOD SERVICES COMMITTEE MEETING HELD ON THURSDAY 21 APRIL 2022

Read: Action Sheet of the Neighbourhood Services Committee Meeting held on Thursday 21 April 2022. *(Circulated)*.

AGREED: On the proposal of Councillor Andrews, seconded by Councillor Curran, it was agreed the Action Sheet of the Neighbourhood Services Committee Meeting held on Thursday 21 April 2022 be noted and actions removed as marked.

NOTED: In response to a query raised by Councillor McKeivitt, Mr Scullion said it was anticipated that the proposed solar lights for 2 bus shelters near Attical would be installed by September, before the beginning of the new school term.

In response to a query regarding progress on the siting of bee hives on the former Council landfill site at Aughnagun and a request that officers consider allowing additional bee hives to be placed there, Ms Murphy said she would get an update and advise Councillor McKeivitt.

FACILITIES MANAGEMENT AND MAINTENANCE

NS/072/2022: CHRISTMAS ILLUMINATIONS AND CELEBRATIONS GROUP MEETING – 7 APRIL 2022

Read: Report dated 18 May 2022 from Mr K Scullion, Assistant Director of Facilities Management and Maintenance re: Christmas Illuminations and Celebrations Group Meeting held on 7 April 2022. *(Circulated)*.

AGREED: On the proposal of Councillor Curran, seconded by Councillor McMurray, it was agreed to note the contents of the report and the Action Sheet of the Christmas Illuminations Group Meeting held on 7 April 2022.

It was also agreed to approve the recommendation that Dundrum be included as part of the Council's programme for the provision of pole mounted Christmas illuminations and cross street features.

EXEMPT INFORMATION ITEMS

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

Items 5, 6, 7, 8, 9, 10, 11 and 12 are deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

On the proposal of Councillor Andrews, seconded by Councillor Curran, it was agreed to exclude the public and press from the meeting during discussion on these items.

NS/073/2022: BUSINESS CASE – SHIMNA RIVER WALL REPAIRS – DESIGN TEAM FEES

Read: Report dated 18 May 2022 from Mr K Scullion, regarding Business Case – Shimna River Wall Repairs – Design Team Fees. *(Circulated)*.

NS/074/2022: BUSINESS CASE – MAINTENANCE AND MONITORING OF COUNCIL PUBLIC SPACE CCTV

Read: Report dated 18 May 2022 from Mr K Scullion, regarding Business Case – Maintenance and Monitoring of Council Public Space CCTV. *(Circulated)*.

NS/075/2022: PUBLIC CONVENIENCE STRATEGY

Noted: This item was withdrawn from the agenda

NS/076/2022: CONTRACT FOR THE TRANSPORT OF MIXED DRY RECYCLABLE WASTE

Read: Report dated 18 May 2022 from Ms S Murphy, regarding contract for the transport of Mixed Dry Recyclable Waste. *(Circulated)*.

NS/077/2022: FLEET MANAGEMENT OPERATOR'S LICENCE UPDATE

Read: Report dated 18 May 2022 from Ms S Murphy, regarding Fleet Management Operator's Licence Update. *(Circulated)*.

NS/078/2022: ESTATES MANAGEMENT AND SECURITY UPDATE

Read: Report dated 18 May 2022 from Mr K Scullion, regarding Estates Management and Security Update. *(Circulated)*.

NS/079/2022: ARC21 JOINT COMMITTEE MEMBERS' MONTHLY BULLETIN – 28 APRIL 2022

Read: Arc21 Joint Committee Members' Monthly Bulletin held on 28 April 2022. *(Circulated)*.

NS/080/2022: MINUTES OF ARC 21 'IN COMMITTEE' JOINT COMMITTEE MEETING – 31 MARCH 2022

Read: Minutes of Arc 21 'In Committee' Joint Committee Meeting held on 31 March 2022. *(Circulated)*.

Councillor Andrews proposed, and Councillor Murphy seconded, to come out of closed session.

When the Committee was out of closed session the Chairperson reported the following had been agreed:-

NS/073/2022 – Business Case – Shimna River Wall Repairs – Design Team fees

AGREED: On the proposal of Councillor Andrews, seconded by Councillor Murphy, it agreed to note the content of the report and associated Business Case; approve the recommendation within the Business Case for Shimna River Wall repairs- Design Team Fees, that option 2 is chosen (Option 2 will see the appointment of the Council's nominated contractor under Framework Agreement 29/2019 to provide consultancy support and associated investigatory work up to RIBA Stage 3 (Developed Design) for the project.

NS/074/2022 – Business Case for the maintenance and monitoring of Council Public Space CCTV

AGREED: On the proposal of Councillor Andrews, seconded by Councillor McKeivitt, it agreed to:-

- Note the content of the report.
- Approve the findings of the Business Cases presented.

Business Case for Town Centre CCTV Analogue Fibreoptic lines to link Camera system to Monitoring Centre – Approve Option 1 - Continue with analogue line rental with the current provider pending outcome of review of Public Space CCTV for 12-month period.

Business Case for Town Centre CCTV Monitoring – Approve Option 1 - Continue with annual monitoring contract with the current provider for 21 town centre Public Space CCTV cameras for 12-month period.

Committee to note that both contracts will be awarded via the use of a STA.

NS/075/2022 – Public Convenience Strategy

Noted: Noted this item was withdrawn from the agenda.

NS/076/2022 – Contract for the transport of Mixed Dry Recyclable Waste

AGREED: On the proposal of Councillor Murphy, seconded by Councillor Ruane, it agreed to approve that the contract for the receipt, storage, transfer and haulage of the Council’s Mixed Dry Recyclables (MDR) waste be extended with the Council’s current contractor from the 10 September 2022 for one year.

NS/077/2022 – Fleet Management Operator’s Licence Update

AGREED: On the proposal of Councillor Andrews, seconded by Councillor Murphy, it agreed to approve the Fleet Management Action Plan Update.

NS/078/2022- Estates Management and Security Update

AGREED: On the proposal of Councillor Andrews, seconded by Councillor Murphy, it agreed to note the content of the progress report on Estates Management and Security Audit Findings.

NS/079/2022 - Arc21 Joint Committee Members’ Monthly Bulletin dated 28 April 2022

AGREED: On the proposal of Councillor Curran, seconded by Councillor Ruane, it agreed to note this bulletin.

NS/080/2022 - Arc21 Joint Committee Meeting in Committee Minutes of 31 March 2022

AGREED: On the proposal of Councillor Curran, seconded by Councillor Ruane, it agreed to note these Minutes

FOR NOTING

NS/081/2022: FLEET REPLACEMENT UPDATE

Read: Report dated 18 May 2022 from Ms S Murphy regarding fleet replacement update. *(Circulated)*.

AGREED: **On the proposal of Councillor Curran, seconded by Councillor Andrews, it was agreed to note the contents of the above report.**

NOTED: In response to a query from Councillor Curran regarding potential delays between ordering vehicles and them being delivered, Ms Murphy said officers were aware of this and if delivery times were affected, an update report would be brought back to Committee.

**NS/082/2022: ARC21 JOINT COMMITTEE MINUTES
31 MARCH 2022**

Read: Arc21 JC Meeting Minutes held on 31 March 2022 *(Circulated)*.

AGREED: **On the proposal of Councillor Curran, seconded by Councillor Andrews, it was agreed to mark these Minutes noted.**

**NS/083/2022: NI LOCAL AUTHORITY COLLECTED MUNICIPAL WASTE
MANAGEMENT STATISTICS**

Read: Northern Ireland Local Authority Collected Municipal Waste Management Statistics, Quarterly Provisional Estimates October to December 2021. *(Circulated)*.

AGREED: **On the proposal of Councillor Curran, seconded by Councillor Andrews, it was agreed to note the above correspondence.**

NS/084/2022: HISTORIC ACTIONS TRACKING SHEET

Read: Historic Actions Tracking Sheet *(Circulated)*.

AGREED: **On the proposal of Councillor Curran, seconded by Councillor Andres, it was agreed the Historic Actions Tracking Sheet of the Neighbourhood Services Committee Meetings be noted and actions removed as marked.**

There being no further business the meeting ended at 6.45 pm.

For adoption at the Council Meeting to be held on Monday 6 June 2022.

**Signed: Councillor K Owen
Chairperson of Neighbourhood Services Committee**

Signed: Mr J McBride
Director of Neighbourhood Services (Acting)