

December 20th, 2021

Notice Of Meeting


You are invited to attend the Neighbourhood Services Committee Meeting to be held on **Tuesday, 21st December 2021 at 6:00 pm** in **Mourne Room Downshire and Microsoft Teams.**

Committee Membership for 2021-2022

- Cllr. K Owen (Chair)
- Cllr. A Finnegan (Deputy Chair)
- Cllr. T Andrews
- Cllr. P Brown
- Cllr. C Casey
- Cllr. W Clarke
- Cllr. D Curran
- Cllr. O Magennis
- Cllr. G Malone
- Cllr. H McKee
- Cllr. K McKeivitt
- Cllr. D Murphy
- Cllr. M Ruane
- Cllr. G Stokes
- Cllr. D Taylor

Agenda


- 1.0 Apologies and Chairperson's remarks.
- 2.0 Declarations of “Conflict of Interest”.
- 3.0 Action Sheet of the Neighbourhood Services Committee Meeting held on 16 November 2021. (Attached)

 *NS Action Sheet - 16 November 2021.pdf*

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For Consideration and/or Decision

- 4.0 Neighbourhood Services Working Group – Terms of Reference. (Attached).

 *Report Revised Terms of Reference for Neighbourhood Services Working Group.pdf*

Page 9

 *Appendix 1 - NS Working Group TOR Ver 1.4.pdf*

Page 12

 *Appendix II - Committee External and Council Bodies List 2021-2022 (updated November 2021).pdf*

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Facilities Management and Maintenance

- 5.0 Council Municipal Cemeteries Capital Programme Update and related operational matters. (Attached).

 *Report Council Municipal Cemeteries Capital Programme Update.pdf*

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- 6.0 Maintenance of Newry Canal from Fearon’s Lock to Reilly’s Lock. (Attached).

 *Report - Maintenance of Newry Canal from Reillys to Fearon's Lock.pdf*

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 *Appendix 1 Maintenance of Newry Canal from Fearon's Lock to Reilly's Lock.pdf*

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Waste Management

- 7.0 Report on District Cleansing Workshop. (Attached)

 *NS Committee - Report on Elected Member District Cleansing Workshop 21.12.21 (002).pdf*

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 *NS Committee - Appendix 1 Report of Cleansing Workshop 24 November 2021*

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8.0 Fleet Replacement Programme Update. (Attached)

NS Committee - Fleet replacement programme update - 21 Dec 2021 (002).pdf

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Exempt Information Items

9.0 Arc21 Joint Committee Meeting In Committee Minutes Thursday 28 October 2021. (Attached).

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

ARC21 - JC064-7Dec21-Item8-JCInCommMins28Oct21.F.pdf

Not included

10.0 Arc21 Joint Committee Members' Monthly Bulletin held on 7 December 2021. (Attached).

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

ARC21 - JC064-7Dec21-JC MembersBulletin.F.pdf

Not included

11.0 Business Case for replacement of the air conditioning water chiller at the Downshire Civic Centre. (Attached).

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

Business Case for Air Conditioning Water Chiller Unit at Downshire Civic Centre.pdf

Not included

Appendix 1 Business Case (long) - Water Chiller at Downshire CC December 2021.pdf

Not included

Appendix A Chiller Unit and Room Heating Cooling Report.pdf

Not included

12.0 Business Case for medium-sized chassis cab and cleansing

sweeper vehicle replacements. (Attached).

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

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| 📄 NS Committee - Priority Medium-Size Cleansing Sweeper Vehicles Business Case - Cover Report 21 12 21.pdf | <i>Not included</i> |
| 📄 NS Committee - Appendix I - Priority Medium-Size Vehicles 21-12-21 signed JMCB..pdf | <i>Not included</i> |
| 📄 NS Committee - Appendix II - Full EA Sweeper Vehicles 21-12-21signed JMCB..pdf | <i>Not included</i> |

FOR NOTING Items deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) 2014

13.0 Business Case for Strangford Road Bin Canopy. (Attached)

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

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| 📄 Business Case for Strangford Road Bin Canopy Nov 2021.pdf docx.pdf | <i>Not included</i> |
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For Noting

14.0 Arc21 Joint Committee Meeting Minutes of Thursday 28 October 2021. (Attached).

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| 📄 Arc21 - JC064-7Dec21-Item3-JCMins28Oct21.F.pdf | <i>Page 77</i> |
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15.0 Arc21 Joint Committee AGM Meeting Minutes of Tuesday 9 November 2001. (Attached).

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| 📄 Arc21 - JC064-7Dec21-Item5-AGM DraftsMins9Nov21.F.pdf | <i>Page 82</i> |
|---|----------------|

16.0 Northern Ireland Local Authority Collected Municipal Waste Management Statistics.

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| 📄 lac-municipal-waste-2020-21-infographic.pdf | <i>Page 87</i> |
| 📄 lac-municipal-waste-2020-21-report.pdf | <i>Page 88</i> |

17.0 Report into Communications re. removal of Bamboo Planting

at Kilbroney Park. (Attached)

 *NS Committee - Removal of Bamboo Planting in Kilbroney Park - 21 12 21 (1).pdf*

Page 126

18.0 Update on issue of Fixed Penalty Notices. (Attached).

 *NS Committee - Update on FPN - 21-12-21.pdf*

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19.0 Historical Action Sheet. (Attached)

 *NS Historic Actions Tracker Sheet (updated Dec 2021).pdf*

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ACTION SHEET ARISING FROM NS MEETING HELD ON TUESDAY 16 NOVEMBER 2021

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
NS/163/2021	Declarations of Conflicts of Interest	Councillor Taylor declared an interest in item 12 – Business Case for the maintenance of Town Clocks – as a member of the Select Vestry of St. Patrick’s Parish Church.		Noted	Y
NS/164/2021	Monthly Action Sheet	<p>Action Sheet of the Neighbourhood Services Committee Meeting held on Wednesday 19 October 2021 be noted and actions removed as marked.</p> <p>Agreed that in light of representations made by Gargory constituents that they would like to have a cut Christmas tree provided this year, that officers meet on site with Gargory Community Group as soon as possible to try to come to some resolution that Gargory be provided with a Christmas tree</p>	K Scullion	Meeting offered for Friday 16 December in Gargory.	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>It was agreed Mr Scullion provide an update to Councillor Reilly regarding the Christmas tree in Annalong</p> <p>Mr Scullion said he would check with the Council squad to see if they would be carrying out further maintenance works on the Canal which was in Council ownership (the piece to WIN Industrial Estate) and advise Councillor Casey. He would also liaise with colleagues in Armagh, Banbridge and Craigavon Council regarding works. He confirmed he would also be taking a report back to the December Committee meeting regarding an update from Rivers Agency.</p>		<p>Completed</p> <p>Report to NS Committee December 2021</p>	<p>Y</p> <p>Y</p>
NS/166/2021	NS Directorate – 6 monthly review of the Directorate Business Plan (April 2021-September 2021)	Agreed to approve the Six Month Review of the Neighbourhood Services Directorate Business Plan (April 2021-September 2021).	J McBride	Completed	

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
FACILITIES MANAGEMENT AND MAINTENANCE					
NS/167/2021	Removal of bamboo at Kilbroney Forest	<p>Approve the report into works relating to the removal of Bamboo Planting in Kilbroney Park, Rostrevor: and</p> <p>Agree to the development and implementation of new procedural arrangements whereby the Neighbourhood Services Committee be notified in advance of any planned works, specifically in relation to the management of non-native invasive species, rewilding and the Council's tree strategy. Local DEAs to be consulted on any specific local issues.</p> <p>Agreed a report detailing all communications between officials and Councillors on the issue of the removal of bamboo in Kilbroney Forest tabled at the December Neighbourhood Services Committee Meeting for consideration.</p>	J McBride	<p>In Progress</p> <p>Report tabled at NS Committee (Dec-21)</p>	<p>N</p> <p>Y</p>

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
NS/168/2021	Public Convenience Strategy – Governance arrangements	<p>Note the contents of this report.</p> <p>Approve that governance arrangements for the delivery of the Public Toilet Strategy will be through the Neighbourhood Services Working Group.</p> <p>Officers to review the Terms of Reference of the Neighbourhood Services Working Group and report back for Committee consideration.</p>	K Scullion	<p>Complete</p> <p>Report proved to NS Committee December 2021</p>	<p>Y</p> <p>Y</p>
WASTE MANAGEMENT					
NS/169/2021	Household Recycling Review	Agreed to note and approve the contents of this report and note an update report on HRC review would be provided at a future meeting of the NS Committee.	S Murphy	Updates to be provided at future committee at agreed frequency	
NS/171/2021	Deep cleansing of paved surfaces	Agreed to approve the deep cleansing schedule as set out in section 2.2 of the report.	S Murphy	In progress	

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
NS/172/2021	Christmas and New Year arrangements	<p>Agreed to note the arrangements in 3.2 for Refuse Collection Services and 3.3 for Household Recycling Centres for the 2021 Christmas and New Year holiday period to be publicised as follows:</p> <p>Publicised on Council website</p> <p>Posted on social media outlets</p> <p>Details to be recorded on 'out of hours' messaging</p> <p>Holiday arrangements to be displayed prominently at HRC sites from 13 December 2021</p>	S Murphy	Complete	
IN CLOSED SESSION					
NS/173/2021	ARC 21 In Committee Minutes – 30 September 2021	Agreed to note the Arc21 'In Committee' Joint Committee Meeting Minutes held on Thursday 30 September 2021.		Noted	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
NS/174/2021	Business case for maintenance of town clocks	<p>Note the content of the report.</p> <p>Approve the findings of the business case that reviews options for maintenance of five town clocks. The preferred option (Option 3) would see a suitably qualified maintenance contractor appointed through tender to undertake routine maintenance of the six town clocks and provide breakdown cover for up to a maximum three-year period. The contract would include the option to remove existing clocks or add additional clocks from the service provision.</p> <p>Council consider undertaking a project which would lead to the restoration of the clock at Dan Rice Hall and if agreed to proceed then to approve the recommendations within section 2.3 of this report.</p>	K Scullion	In Progress	N
NS/175/2021	Mixed dry recyclables contract	Agreed to approve the contract for the Receipt and Processing of Mixed Dry	S Murphy	In progress	

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		Recyclables with the Council's current contractor be extended from 1 April 2022 for two years.			
NS/176/2021	Neighbourhood Services Directorate Procurement Action Plan	Agreed to approve an extension to the Neighbourhood Services Procurement Action Plan to the 30 June 2022	J McBride	Quarterly update to be presented at NS Committee (Jan-22)	Y
FOR NOTING					
NS/177/2021	Arc21 JC Minutes – 30 September 2021	It was agreed to mark this correspondence noted.		Noted	Y
NS/178/2021	Arc21 Joint Committee Members' Monthly Bulletin – 28 October 2021	It was agreed to mark this correspondence noted.		Noted	Y
NS/179/2021	NISRA NI Local Authority Collected Municipal Waste Management Statistics	Agreed to note this information		Noted	Y
NS/180/2021	Issue of Fixed Penalty Notices	Agreed to note this report		Noted	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
NS/181/2021	Historic Actions Tracking Sheet	Agreed the Historic Actions Tracking Sheet of the Neighbourhood Services Committee Meetings be noted and actions removed as marked.		Noted	Y
END					

Report to:	Neighbourhood Services Committee
Date of Meeting:	21 st December 2021
Subject:	Neighbourhood Services Working Group – Terms of Reference
Reporting Officer	Johnny McBride, Director of Neighbourhood Services (Acting)
Contact Officer	Kevin Scullion, Assistant Director of Facilities Management & Maintenance Department Sinead Murphy, Assistant Director of Waste Management Department (Acting)

Confirm how this Report should be treated by placing an x in either: -

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	The purpose of this report is to provide Councillors with an opportunity to review the revised Terms of Reference for the Neighbourhood Services Working Group and agree to them.
2.0	Key issues
2.1	<p>The Neighbourhood Services Working Group was originally established in October 2018 with updated Terms of Reference agreed at the Neighbourhood Services Committee Meeting on the 19 June 2019.</p> <p>The purpose of this Working Group was to provide political direction and support to the development and implementation of the Neighbourhood Services Transformation Project (NSTP).</p> <p>The Working Group has not met for some time and so it is proposed that it will be reconvened and become the mechanism for Councillor involvement in wider Neighbourhood Services projects, including the implementation of the Public Convenience Strategy, the Bus Shelter Policy, as well as Neighbourhood Services specific service reviews, such as District Cleansing and the Household Recycling Centres (HRCs).</p> <p>Current membership is comprised as following:</p> <p>2 Sinn Fein A Finnegan O Magennis</p> <p>2 SDLP G Stokes K McKeivitt</p> <p>1 UUP D Taylor</p> <p>1 DUP K Owen</p> <p>1 All/Indp G Malone</p>

	A copy of the revised proposed Terms of Reference for the Neighbourhood Services Working Group is provided at Appendix 1 for Committee consideration and approval.
3.0	Recommendations
3.1	<ul style="list-style-type: none"> • To note contents of this report. • To approve the updated Terms of Reference for the Neighbourhood Services Working Group. • Agree to the setting up of a Meeting of the Neighbourhood Services Working Group in January 2022 to agree an initial programme of work for the Working Group for 2022.
4.0	Resource implications
4.1	There are no additional resource implications attached to this report.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input checked="" type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>

6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input checked="" type="checkbox"/></p>
7.0	Appendices
7.1	<ul style="list-style-type: none"> • Appendix I - Updated Terms of Reference for Neighbourhood Services Working Group • Appendix II – Appointments List
8.0	Background Documents
8.1	<ul style="list-style-type: none"> • Neighbourhood Services Working Group Terms of Reference, Neighbourhood Services Committee, 19 June 2019

Neighbourhood Services Working Group - Terms of Reference



Neighbourhood Services Working Group

Document Reference

Version:	1.4 (DRAFT FOR AGREEMENT)
Report Status:	<ul style="list-style-type: none"> ▪ Agreed at RTS Committee, 20 September 2018 ▪ Updated for NS Committee, 19 June 2019 ▪ Draft for agreement at NS Committee, 22 December 2021
Date Issued:	To be determined
Date(s) of Review:	02 January 2023

Neighbourhood Services Working Group - Terms of Reference

Purpose

The purpose of the Neighbourhood Services Working Group ("the Working Group") is to provide political direction and support to the development and implementation of Neighbourhood Services transformation and service improvement projects.

The Working Group will be responsible to the Neighbourhood Services (NS) Committee for the successful development and implementation of the projects and their constituent activities. This Committee is accountable to Full Council.

Scope

The Working Group shall be authorised to and responsible for:

- Providing political direction and support to the implementation of in-scope transformation and service improvement projects;
- Ensuring the projects and their work packages are delivered, and subsequent benefits realised, in accordance with the desired outcomes and objectives of the projects;
- Resolving directional issues (i.e. competing aims, competing resources etc.) between activities;
- Escalating issues, where appropriate, to the Neighbourhood Services (NS) Committee for redress;
- Continually monitoring and reviewing the performance of the projects (i.e. Timetable, cost, quality etc.);
- Overseeing stakeholder communications and engagement; and
- Making recommendations to the Neighbourhood Services (NS) Committee in respect of all aspects to the development, implementation and closure of the projects (i.e. project stages, business case approvals, procurement, change requests etc.)

Membership Arrangements

Membership of the Working Group shall be comprised of the following appointed Councillors:

Sinn Fein x 2

SDLP x 2

DUP x 1

UUP x 1

Smaller Parties/Independents x 1

Appointments to this Working Group shall be made annually at the Neighbourhood Services Committee Meeting (NS) of the Council.

The Working Group shall be supported by the Director of Neighbourhood Services, as well as by other senior officials from the Neighbourhood Services Directorate and the wider Council.

Frequency of Meetings

A schedule of meetings shall be agreed by the Working Group.

Secretarial Support & Project Documentation

Secretarial support shall be provided to the Working Group by the Neighbourhood Services Directorate.

Working Group Reports

The Working Group shall be required to maintain an action sheet for all Meetings and submit them to the Neighbourhood Services (NS) Committee for adoption.



2021-2022 Appointments

Chairperson:

Councillor Cathy Mason

Deputy Chairperson:

Councillor Oonagh Magennis

Contents:

1. Committees
2. Statutory Positions of Responsibilities
3. Council Project Boards and Forums
4. Task and Finish Working Groups
5. Appointments to External Bodies / Organisations
6. Community Planning Thematic Groups

1. Committee List

Active and Healthy Communities 2021-22

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Audit 2021-22

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Plus Independent Chairperson – Ms Brona Slevin (2019-2023)

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Glyn Hanna	11 School Road Ballymartin Killeel BT34 4PQ glyn.hanna@nmandd.org
Valerie Harte	Sinn Fein Office, 1 Kilmorey Terrace, Patrick Street, Newry valerie.harte@nmandd.org
Mickey Larkin	Sinn Fein Office 1 Kilmorey Terrace Patrick Street Newry BT35 8DW micky.larkin@nmandd.org
Declan Murphy	19 Quarter Road, Camlough, Newry, BT35 7EY declan.murphy@nmandd.org
Leeanne McEvoy	61 Burrenreagh Road, Castlewellaan, BT319HH leeanne.mcevoy@nmandd.org
Harold McKee	57 Moor Road Killeel BT34 4NQ harold.mckee@nmandd.org
Gerry O'Hare	10 Mourne View, Hilltown, Newry, BT34 5UT gerry.o'hare@nmandd.org
John Trainor	41 Ardglass Road, Downpatrick, BT30 6JQ john.trainor@nmandd.org

Policing and Community Safety Partnership 2019 – 2023 (4 Year Term)

	Contact Details
Willie Clarke	37 King Street, Newcastle, BT33 0HD william.clarke@nmandd.org
Sean Doran	12 Springdale Crescent, Kilkeel, BT34 4XY sean.doran@nmandd.org
Hugh Gallagher	8 Dundrinne Gardens, Castlewellan, BT31 9UY hugh.gallagher@nmandd.org
Oonagh Hanlon	4 Malone Crescent, Downpatrick, BT30 6UJ oonagh.hanlon@nmandd.org
Alan Lewis	5 Claragh Court, Clough, BT30 8ND alan.lewis@nmandd.org
Declan Murphy	19 Quarter Road, Camlough, Newry, BT35 7EY declan.murphy@nmandd.org
Mickey Ruane	Sinn Féin Office, 14 Charlotte Street, Warrenpoint, BT34 3LF michael.ruane@nmandd.org
Michael Savage	10 Dunbrae, Cloughoge, Newry, BT35 8HG michael.savage@nmandd.org
John Trainor	41 Ardglass Road, Downpatrick, BT30 6JQ john.trainor@nmandd.org
William Walker	12 Grove Park, Killyleagh, BT30 9RR william.walker@nmandd.org

Plus Independent Members

2. Statutory Positions of Responsibility – Annual Meeting 1 June 2021

POSITION - Year 3		Councillor Name
Chair of Council Year 3	Sinn Féin	Councillor C Mason
Deputy Chair of Council Year 3	Sinn Féin	Councillor O Magennis
Chair - ENTERPRISE, REGENERATION & TOURISM Year 3	Sinn Féin	Councillor R Howell
Deputy Chair - ENTERPRISE, REGENERATION & TOURISM Year 3	SDLP	Councillor T Andrews
Chair - ACTIVE & HEALTHY COMMUNITIES Year 3	SDLP	Councillor K McKeivitt
Deputy Chair - ACTIVE & HEALTHY COMMUNITIES Year 3	Sinn Féin	Councillor C Casey
Chair - NEIGHBOURHOOD SERVICES Year 3	DUP	Councillor K Owen
Deputy Chair - NEIGHBOURHOOD SERVICES Year 3	Sinn Féin	Councillor A Finnegan
Chair - STRATEGY, POLICY & RESOURCES Year 3	Sinn Féin	Councillor O Hanlon
Deputy Chair - STRATEGY, POLICY & RESOURCES Year 3	Alliance	Councillor P Brown
Chair - Planning Year 3	SDLP	Councillor D McAteer
Deputy Chair - Planning Year 3	Ind	Councillor C Enright
Partnership Panel for NI: 4 Year Term	UUP	Councillor R Burgess
NI Housing Council: 4 Year Term	Sinn Féin	Councillor M Ruane
Reserve Forces & Cadets' Assoc for NI: 4 Year Term	DUP	Councillor K Owen
Arc21 - Position 1: 4 Year Term	DUP	Councillor K Owen
Arc21 - Position 2: 4 Year Term	UUP	Councillor R Burgess
Arc21 - Position 3: 4 Year Term	Sinn Féin	Councillor W Clarke
PCSP Position 1: 4 Year Term	Sinn Féin	Councillor W Clarke
PCSP Position 2: 4 Year Term	SDLP	Councillor H Gallagher
PCSP Position 3: 4 Year Term	Sinn Féin	Councillor O Hanlon
PCSP Position 4: 4 Year Term	SDLP	Councillor M Savage
PCSP Position 5: 4 Year Term	Sinn Féin	Councillor S Doran
PCSP Position 6: 4 Year Term	Sinn Féin	Councillor D Murphy
PCSP Position 7: 4 Year Term	UUP	Councillor A Lewis
PCSP Position 8: 4 Year Term	SDLP	Councillor J Trainor
PCSP Position 9: 4 Year Term	Sinn Féin	Councillor M Ruane
PCSP Position 10: 4 Year Term	DUP	Councillor W Walker

3. Council Project Boards and Forums

Brexit Forum

Membership	2019-2023
Sinn Fein	M Larkin C Mason
SDLP	G Stokes M Savage
UUP	D Taylor
DUP	G Hanna
Alliance/Independent	H Reilly

Chief Executive Appraisal Group

Membership	2019-2023
1 Sinn Fein	B Ó Muirí
1 SDLP	P Byrne
1 UUP	R Burgess
1 DUP	G Hanna
1 Alliance/Indp	C Enright

Christmas Illuminations / Celebrations Group

Membership	2019 - 2023
2 Sinn Fein	W Clarke O Magennis
2 SDLP	T Andrews K McKeivitt
1 UUP	A Lewis
1 DUP	W Walker
1 Alliance	P Brown
1 Smaller Party/Independent	J Tinnelly

Covid 19 Recovery Working Group

Membership	2021-2023
Sinn Fein	W Clarke O Hanlon
SDLP	G Stokes L Devlin
DUP	K Owen
UUP	D Taylor
Alliance/Independent	J Tinnelly

Economic Forum

Membership	2019-2023
2 Sinn Fein	O Hanlon D Murphy
2 SDLP	M Savage D Curran
1 UUP	R Burges
1 DUP	K Owen
1 Alliance/Independent	A McMurray

Elected Member Development Working Group

Membership 2019 - 2023	
Sinn Fein	M Ruane
Sinn Fein	B Ó Muirí
SDLP	T Andrews
SDLP	M Savage
UUP	A Lewis
DUP	K Owen
Alliance/Indp	P Brown

Equality and Good Relations Reference Group

Membership	
Sinn Féin (2)	W Clarke
	B Ó Muirí
SDLP (2)	P Byrne
	K McKeivitt
UUP	D Taylor
DUP	W Walker
Alliance	A McMurray
Independents (2)	H Reilly
	C Enright

Fair Trade Steering Group

Membership	
Sinn Fein	R Howell
SDLP	P Byrne

Health Working Groups

Membership 2019-2023	Southern Trust Area	SE Trust Area
3 Sinn Fein	C Casey D Murphy G O'Hare	W Clarke S Doran O Hanlon
3 SDLP	P Byrne D McAteer M Savage	T Andrews J Trainor D Curran
1 UUP	D Taylor	A Lewis
1 DUP	G Hanna	K Owen
1 Alliance	P Brown	P Brown
1 Independent	G Malone	C Enright

International Relations Forum

Membership	
Sinn Fein	M Ruane
Sinn Fein	O Magennis
SDLP	G Stokes
SDLP	K McKeivitt
UUP	R Burgess
DUP	W Walker
Alliance	P Brown
Independent	J Tinnelly

Irish Language Strategy Working Group

Membership	
Sinn Fein	B Ó Muirí
Sinn Fein	G O'Hare
SDLP	T Andrews
SDLP	D McAteer
1 UUP	No nomination
1 DUP	No nomination
2 Alliance / Independents	C Enright P Brown

**Local Development Plan Steering Group –
(All Planning Committee Members)**

Membership	
Sinn Fein	L McEvoy M Larkin G O'Hare V Harte D Murphy
SDLP	L Devlin D McAteer J Trainor
	G Hanna
UUP	R Burgess
2 Independents	C Enright H McKee

Neighbourhood Services Working Group

Membership	
2 Sinn Fein	A Finnegan O Magennis
2 SDLP	G Stokes K McKeivitt
1 UUP	D Taylor
1 DUP	K Owen
1 All/Indp	G Malone

Appointments should come from the Neighbourhood Services Committee.

Newry City Centre Regeneration Project

Membership	
Sinn Féin	C Casey R Mulgrew
SDLP	P Byrne G Stokes
UUP	D Taylor
DUP	W Walker
All/Ind	G Malone

Newry and Mourne Travellers Forum

Membership	2019 - 2023
3 Councillors appointed to Local Government Partnership for Travellers	C Casey G Stokes J Tinnelly
Plus 3 Councillors:	
1 Sinn Fein	D Murphy
1 SDLP	D McAteer
1 UUP/DUP	W Walker

Party Representatives Forum

Membership	
Sinn Fein (2 Members if not holding Chair of Council position)	B Ó Muirí O Hanlon
SDLP (Chair of Council plus Party Rep)	P Byrne L Devlin
1 UUP	D Taylor
1 DUP	W Walker
Chair of Council	C Mason

- **One Special Responsibility Allowance to Sinn Féin and SDLP for role as Party Representative.**
- **Position of Chairperson and Deputy Chairperson, if on forum, count towards allocation of two places for Sinn Fein and SDLP**

Peace IV Partnership

Membership	
3 Sinn Fein	D Murphy M Ruane S Doran
2 SDLP	T Andrews K McKeivitt
1 UUP	D Taylor
1 DUP	W Walker
1 Alliance	P Brown
1 Independent	H Reilly

Plus 9 social partners

Planning Call in Panel

Membership	December 2021 – May 2022
D McAteer	
M Larkin	
R Burgess	

***Membership to be rotated on 6 monthly basis**

Strategic Finance Working Group (replaced EWG)

Membership	
2 Sinn Féin	W Clarke O Hanlon
2 SDLP	P Byrne G Sharvin
1 DUP	K Owen
1 UUP	R Burgess
1 Alliance/Independent	C Enright

Sustainable Development and Climate Change Forum

Membership	
2 Sinn Féin	W Clarke C Mason
2 SDLP	T Andrews D Curran
1 DUP	G Hanna
1 UUP	D Taylor
1 Alliance	P Brown
1 Independent	C Enright

Agreed that the Sustainability and Climate Change Forum would be open to any additional Members who wished to attend.

All Party Group on Sustainable Development

Membership	
Sinn Féin	W Clarke
SDLP	T Andrews

Women's Working Group

Membership	
Sinn Fein	C Mason A Finnegan
SDLP	L Devlin K McKeivitt
UUP	A Lewis
DUP	K Owen
All/Ind	M Gibbons

4. Task & Finish Working Groups**Camlough Lake Task & Finish Working Group**

Slieve Gullion Councillors	P Byrne
	A Finnegan
	M Larkin
	O Magennis
	D Murphy
	B Ó Muirí
	D Taylor

Castlewellan Forest Park Task and Finish Project Board

Membership	
2 Sinn Fein	W Clarke R Howell
2 SDLP	L Devlin H Gallagher
1 UUP	A Lewis
1 DUP	G Hanna
1 All/Indp	A McMurray

Newry Lower Hill Street Public Realm Scheme

Membership	
Newry DEA Councillors	C Casey V Harte R Mulgrew G Malone M Savage G Stokes

Plus representatives from Newry Chamber of Commerce

St Patrick's Day Cross Party Working Group

Membership	
1 Sinn Fein	O Hanlon
1 SDLP	J Trainor
1 UUP	D Taylor
1 DUP	G Hanna
1 Alliance/Independents	C Enright

Tourism/Arts Task and Finish Project Board

Membership	
2 Sinn Fein	W Clarke O Magennis
2 SDLP	D Curran D McAteer
1 UUP	R Burgess
1 DUP	G Hanna
1 Alliance/Independent	P Brown

Warrenpoint Front Shore Public Realm Working Group

Membership	
Crotlieve Cllrs	M Gibbons D McAteer K McKeivitt G O'Hare M Ruane J Tinnelly

Warrenpoint Municipal Park Task & Finish

Membership	
Crotlieve Cllrs	M Gibbons D McAteer K McKeivitt G O'Hare M Ruane J Tinnelly

YAFTA Short listing

Membership	
Sinn Fein	V Harte
SDLP	P Byrne
UUP	A Lewis
DUP	K Owen
All/Indp	P Brown

5. Appointments to External Bodies/Organisation**APSE NI Executive Board 2019-2023**

Membership	
1 Member	T Andrews

Carlingford Lough Commissioners Board 2019 – 2023

Sinn Fein	S Doran
SDLP	M Savage

Community Planning Partnership Board

Membership	
Sinn Féin 2 Members	W Clarke A Finnegan
SDLP 2 Members	T Andrews G Stokes
UUP 1 Member	D Taylor
DUP 1 Member	W Walker
Alliance/Indp 1 Member	P Brown
Chairperson of Council	C Mason

(Chairperson will change annually)

Diversity Champions 2019-2023

Councillors and Officer	
Sinn Féin 1 Member	A Finnegan
SDLP 1 Member	P Byrne
UUP/DUP 1 Member	W Walker
Council Officer	C Moffett

Dublin-Belfast Economic Corridor

Membership	P Byrne
	D Murphy
	D Taylor

East Border Region

Sinn Féin	C Mason
Sinn Féin	D Murphy
Sinn Féin	M Ruane
SDLP	T Andrews
SDLP	D McAteer
UUP	R Burgess

East Border Region Board Directors 2019-2023

Sinn Féin	M Ruane
SDLP	T Andrews
UUP	R Burgess

FLAG Board

1 Member	D Curran
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LAG Board

Sinn Féin	L McEvoy
Sinn Féin	R Howell
Sinn Féin	A Finnegan
Sinn Féin	R Mulgrew
SDLP	T Andrews
SDLP	P Byrne
SDLP	D McAteer
SDLP	M Savage
UUP	R Burgess
DUP	W Walker
Alliance / Indp	J Tinnelly
	H Reilly

Local Government Partnership on Travellers Issues 2019-2023

Sinn Féin	C Casey
SDLP	G Stokes
Alliance / Indp	J Tinnelly

Louth, Newry, Mourne and Down (LNMD) Joint Committee 2019-2023

Sinn Féin	W Clarke
Sinn Féin	M Larkin
Sinn Féin	R Mulgrew
Sinn Féin	D Murphy
SDLP	D Curran
SDLP	D McAteer
UUP	A Lewis
DUP	W Walker
Alliance / Indp	J Tinnelly

National Association of Councillors 2019-2023

3 Sinn Féin	C Casey
	V Harte
	M Ruane
3 SDLP	T Andrews
	D Curran
	H Gallagher
1 UUP	R Burgess
Alliance /Indp 1 Member	P Brown

NILGA 2019-2023

3 Sinn Féin	M Ruane
	C Casey
	V Harte
3 SDLP	T Andrews
	D Curran
	K McKeivitt
1 UUP	R Burgess
1 DUP	W Walker

NILGA Policy & Learning Networks

Economy & International Affairs	
Elected Member Development	T Andrews
Health, Social & Environmental Wellbeing	
Place Shaping & Infrastructure	
Reform, Devolution & Improvement	

**Ring of Gullion AONB Management Board/
Ring of Gullion Landscape Partnership Management Board**

Slieve Gullion Councillors	SDLP	P Byrne
	Sinn Féin	A Finnegan
	Sinn Féin	M Larkin
	Sinn Féin	O Magennis
	Sinn Féin	D Murphy
	Sinn Féin	B Ó Muirí
	UUP	D Taylor

Rural Community Network

SDLP	Pete Byrne
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SANDSA (South Armagh, Newry and Down Sports Association)

5 Councillors	Sinn Féin	O Magennis
	Sinn Féin	L McEvoy
	SDLP	D McAteer
	SDLP	G Sharvin
	UUP	A Lewis

Somme Advisory Council 2019 – 2023

Year 1 Walker / Andrews	Year 2 Burgess / Owen
Year 3 Lewis / Andrews	Year 4 Lewis / Hanna

**Strangford Lough and Lecale Partnership
Years 1 and 3 2019 / 2020 and 2021 / 2022**

2 Councillors	SDLP	G Sharvin
	Alliance/Indp	C Enright

Years 2 and 4 2020 / 2021 and 2022/2023

2 Councillors	SF	O Hanlon
	DUP	K Owen

Warrenpoint Harbour Authority 2020 – 2024

Sinn Féin	C Mason
SDLP	K McKeivitt
DUP	G Hanna

6. Community Planning Thematic Groups

Lifelong Health & Wellbeing	Elected Member
Sinn Féin	V Harte
SDLP	D McAteer
UUP	D Taylor
DUP	K Owen
Alliance/Independents	G Malone

Sustainable Environment (Environmental & Spatial)	Elected Member
Sinn Féin	W Clarke
SDLP	J Trainor
UUP	D Taylor
DUP	K Owen
Alliance/Independents	C Enright

Report to:	Neighbourhood Services Committee
Date of Meeting:	21 st December 2021
Subject:	Council Municipal Cemeteries Capital Programme update and related operational matters
Reporting Officer	Kevin Scullion, Assistant Director of Facilities Management & Maintenance Department
Contact Officer	Kevin Scullion, Assistant Director of Facilities Management & Maintenance Department

Confirm how this Report should be treated by placing an x in either: -

For decision	For noting only	X
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1.0	Purpose and Background
1.1	<p>The main purpose of this report is to provide Councillors with an update on Capital Projects leading to extensions of Council Municipal Cemeteries.</p> <p>The report also refers to related operational matters which display an inconsistent approach to operation of the Councils Cemetery provision.</p>
2.0	Key issues
2.1	<p>The Council operates five Municipal Cemeteries.</p> <ol style="list-style-type: none"> 1. Monkshill Municipal Cemetery, Newry 2. Warrenpoint Municipal Cemetery, Warrenpoint 3. Kilbroney Municipal Cemetery, Rostrevor 4. Lough Inch Municipal Cemetery, Ballinahinch 5. Struell Municipal Cemetery, Downpatrick <p>In sections 2.2 to 2.5 below, a summary is provided for each site in relation to its current development. In addition, this paper makes comment on certain operational matters which show a level of inconsistent approach across the service which Officers will be reviewing.</p>
2.2	<p><u>Struell and Lough Inch Municipal Cemeteries</u></p> <p>Extensions have been completed to both Lough Inch and Struell Municipal Cemeteries within the past five years and these extensions will provide sufficient burial capacity for the foreseeable future. There is no immediate need to consider further extension of these cemeteries.</p> <p>The pathways throughout the cemetery are in good condition with the same surfaces being deployed in the old and new sections to provide a uniformity.</p>

	<p>Vehicular access to the cemeteries is controlled by locked gates which require to be opened and closed manually each day by Council staff. This forms part of an employee's job description.</p>
2.3	<p><u>Monkshill Municipal Cemetery</u></p> <p>A small extension of 80 new plots was recently added to Monkshill Municipal Cemetery which should provide sufficient new burial space for next two years or more. A planning application has been submitted for a further extension to the cemetery which would provide an additional 600+ plots. Such a development would provide sufficient burial capacity for the foreseeable future.</p> <p>The pathways throughout the cemetery are in reasonable condition however in the older sections of the cemetery the pathway is provided with flagstones as opposed to concrete pathways in the newer sections.</p> <p>Vehicular access to this cemetery is controlled by a locked gate which requires to be opened and closed manually each day by Council staff. This forms part of an employee's job description.</p>
2.4	<p><u>Warrenpoint Municipal Cemetery</u></p> <p>An extension to this cemetery was recently completed to provide an additional 271 burial plots. At the current burial rate within this cemetery this will provide sufficient capacity for the foreseeable future. There is no immediate need to consider further extension of this cemetery.</p> <p>The pathways throughout the cemetery are in reasonable condition however in the older sections of the cemetery the pathway is provided with flagstones as opposed to bitmac pathways in the new section.</p> <p>Part of this redevelopment allowed for vehicular access to the site. Previously vehicular access was limited to users of the site who had been provided with a key to the gate. Because of the new extension to this cemetery vehicular access is now permitted. Access to the site is quite steep and providing unlimited access accommodates less abled visitors to access their family plots.</p> <p>The entrance gate is left open. It does not form part of any employee job description to open and close this cemetery.</p>
2.5	<p><u>Kilbroney Municipal Cemetery</u></p> <p>An extension of approximately 130 new burial plots (Phase 2) is proposed for this cemetery under existing planning approval. This has been reported to this Committee with a further report to be provided in January 2022 to agree the extent of this project. This extension, once provided, will provide sufficient burial capacity for the foreseeable future.</p> <p>In addition, officers are working on the submission of a new planning application to provide for further extension to this site.</p> <p>The pathways in the existing cemetery are comprised of flagstones and in parts are in poor condition. As part of the design for Phase 2 extension to this cemetery consideration</p>

	<p>is being given to replacing the flagstones to match the proposed new pathways which are to be either concrete or bitmac.</p> <p>Vehicular access is permitted always to the site. The entrance gate is not locked. It does not form part of any employee job description to open and close this cemetery.</p>
2.6	Officers propose to review these identified inconsistent approaches to operation of the Councils Cemetery provision.
3.0	Recommendations
3.1	Note the contents of the report.
4.0	Resource implications
4.1	<p>No immediate resource implications arising from this report.</p> <p>Capital expenditure for the extension of the Council's municipal cemeteries is agreed through the Council Capital Programme.</p> <p>Payroll and nonpayroll costs to maintain the existing cemeteries is through the Council Revenue budgets.</p>
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input checked="" type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>

5.3	<p>Proposal initiating consultation</p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	<p>Due regard to Rural Needs (please tick all that apply)</p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input checked="" type="checkbox"/></p>
7.0	<p>Appendices</p>
7.1	<p>None</p>
8.0	<p>Background Documents</p>
8.1	<p>None</p>

Report to:	Neighbourhood Services Committee
Date of Meeting:	21 st December 2021
Subject:	Maintenance of Newry Canal from Fearon's Lock – Reilly's Lock.
Reporting Officer	Kevin Scullion, Assistant Director of Facilities Management & Maintenance Department
Contact Officer	Johnny Ellis, Grounds Maintenance Manager

Confirm how this Report should be treated by placing an x in either: -

For decision	<input type="checkbox"/>	For noting only	<input checked="" type="checkbox"/>
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1.0	Purpose and Background
1.1	The purpose of this report is to fulfil an Action from previous Committee Meetings (October and November 2021) concerning the maintenance regime within a section of Newry Canal between Fearon's Lock (No. 3) and Reilly's Lock (no.2).
2.0	Key issues
2.1	<p>Reilly's Lock is the first lock encountered as you walk from WIN Business Park, Newry, along the Tow Path towards the rear of St Colman's College. It is referred to as Lock Number 2 and Fearon's Lock which is the next lock along the Tow Path at the rear of St Colman's College is referred to as Lock Number 3.</p> <p>See attached photographs at Appendix 1 which show both locks and a sample of the view along the Canal above Fearon's Lock and between Fearons' Lock and Reilly's Lock. The photographs show a progressive narrowing of the Canal Channel as Reilly's Lock is approached. Following Reilly's Lock as the Canal passes towards the town centre the Channel widens again and vegetation growth is reduced.</p> <p>In general, the stretch of the Canal between Fearons' Lock and Reilly's Lock is overgrown and shallow due to a build-up of silt over time. The vegetation grows in from either side leaving a narrow channel of water to flow along the Canal. The Council does have a boat with a cutting flail to assist in controlling the growth of vegetation along the Canal, but its use is restricted to areas where there is sufficient depth of water for the boat to move through. There is insufficient depth of water in the areas where vegetation is narrowing the channel between Fearon's Lock and Reilly's Lock for the boat to be used.</p> <p>Maintenance of this section of Newry Canal is undertaken by the Council's Maintenance Team. Rivers Agency will also have a role as described below.</p>
2.2	Due to the limited depth of water along this stretch of the Canal the Councils own maintenance team work is limited to removing visible litter from the watercourse. No work is undertaken to reduce the level of vegetation or to remove deposited silt.

2.3	<p>Rivers Agency confirmed that Newry Canal has been designated by the Drainage Council for Northern Ireland, from the point of Whitecoat, Portadown, to a point adjacent to Win Business Park, Newry. As a designated watercourse, Rivers Agency has discretionary powers under the Drainage (Northern Ireland) Order 1973, to undertake such works as it considers necessary to maintain the watercourse in a free-flowing condition to facilitate drainage outlets and reduce the risk to life and property from flooding.</p> <p>Rivers Agency advise that in line with the Department's current maintenance policy, both the urban and rural reaches of the Newry Canal are inspected and maintained annually. Works identified are programmed and undertaken subject to the availability of resources, competing priorities and environmental constraints. Routine maintenance would include the removal of silt and vegetation maintenance as necessary to enable the watercourse to remain in a free-flowing condition.</p> <p>Council Officers are not aware of any specific work undertaken by Rivers Agency between Reilly's Lock and Fearon's Lock.</p>
2.3	<p>Members of the Committee may be aware that the Council was recently contacted by the Newry & Portadown branch of the Inland Waterways Association of Ireland (IWAI). IWAI have the long-term ambition of restoring the Newry Canal and joining Carlingford Lough with Lough Neagh.</p> <p>A paper was presented to the ERT Committee at its November 2021 meeting with a recommendation that Officers liaise with Council Officials in Armagh City, Banbridge and Craigavon Borough Council with a view to investigating joint working for the future development of Newry Canal and revert to Council with proposals to progress this.</p> <p>Officers within the Neighbourhood Services Directorate will join this meeting of Council Officers to ensure that a maintenance perspective is brought to these discussions.</p>
3.0	Recommendations
3.1	For noting.
4.0	Resource implications
4.1	Council maintenance costs are contained within the Council's existing payroll and non-payroll Revenue Budget.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i>

	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input checked="" type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input checked="" type="checkbox"/></p>
7.0	Appendices
7.1	Appendix 1: Photographs of Newry Canal – Fearon’s Lock to Reilly’s Lock
8.0	Background Documents
8.1	None

Appendix 1: Maintenance of Newry Canal from Fearon's Lock to Reilly's Lock

Photographs of Newry Canal – Fearon's Lock to Reilly's Lock



Above Fearon's Lock (St Colman's College in the background)

Appendix 1: Maintenance of Newry Canal from Fearon's Lock to Reilly's Lock



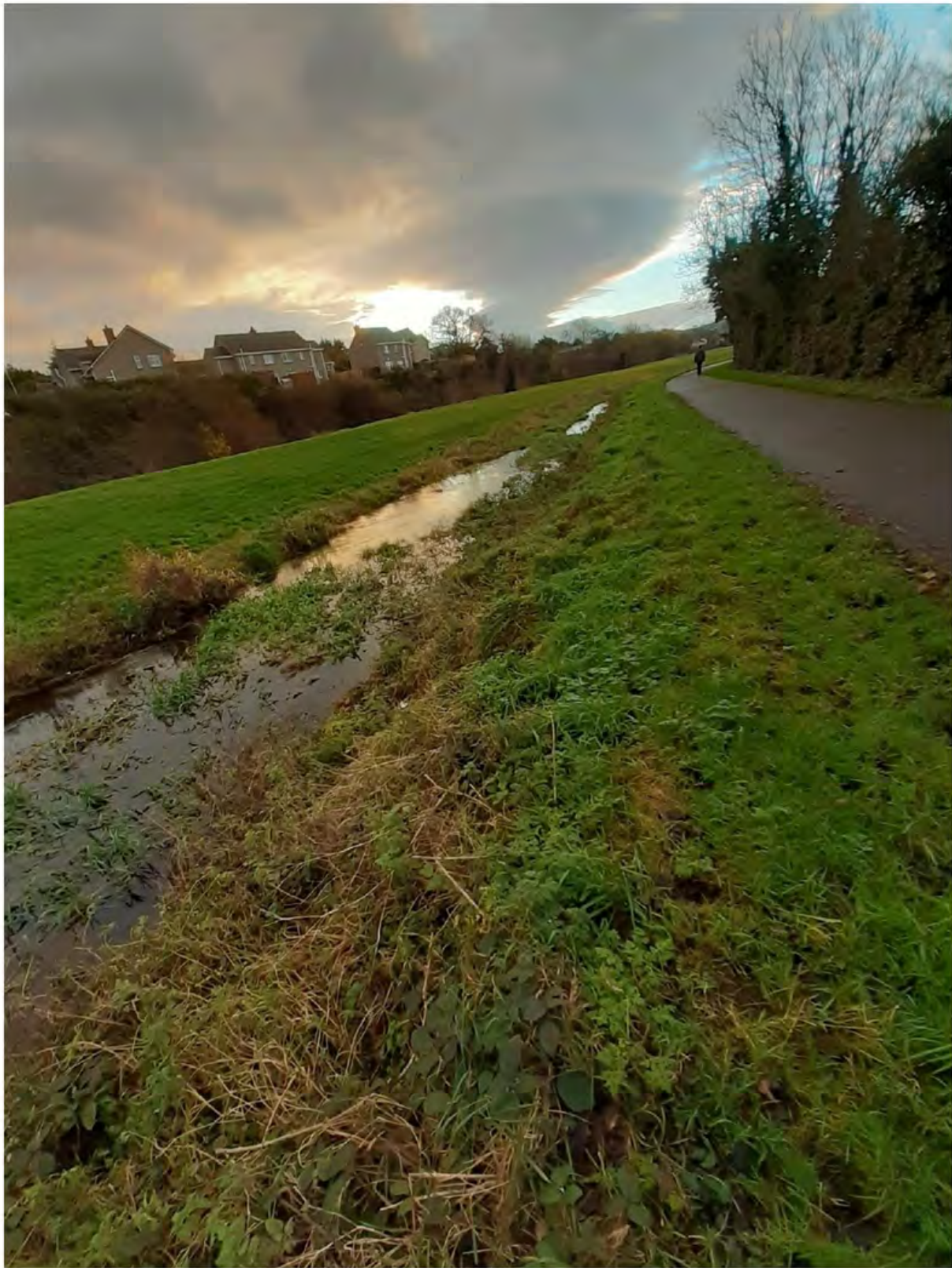
Fearon's Lock

Appendix 1: Maintenance of Newry Canal from Fearon's Lock to Reilly's Lock



Leading from Fearon's Lock to Reilly's Lock

Appendix 1: Maintenance of Newry Canal from Fearon's Lock to Reilly's Lock



Leading from Fearon's Lock to Reilly's Lock

Appendix 1: Maintenance of Newry Canal from Fearon's Lock to Reilly's Lock



Leading from Fearon's Lock to Reilly's Lock

Appendix 1: Maintenance of Newry Canal from Fearon's Lock to Reilly's Lock



Leading from Fearon's Lock to Reilly's Lock

Appendix 1: Maintenance of Newry Canal from Fearon's Lock to Reilly's Lock



Approaching Reilly's Lock

Appendix 1: Maintenance of Newry Canal from Fearon's Lock to Reilly's Lock



Reilly's Lock (Close to WIN Business Park)

Report to:	Neighbourhood Services Committee
Date of Meeting:	21 December 2021
Subject:	Report on Elected Member District Cleansing Workshop
Reporting Officer:	Sinead Murphy, Assistant Director: Waste Management (Acting)
Contact Officer:	Peter Whyte, Head of Refuse & Cleansing

For Decision	X	For Noting Only
1.0		Purpose & Background
1.1		The purpose of this report is to seek approval from the Committee on the report of the Elected Member District Cleansing Workshop, held on the 24 November 2021 to consider high level options operations for a review of the Council's District Cleansing operations.
2.0		Key Issues
		Elected Member Workshop
2.1		Members were presented with an overview of the Cleansing Services provided across the District with an outline on how services are delivered in the legacy council areas, current performance and the current and ongoing challenges the service faces. Concerns and suggestions were raised by members regarding the service.
2.2		Three options were presented to Members who discussed the various options and unanimously supported future delivery of services standardised and equitable across the district. Members favoured Option 3, Provide equitable Cleansing service across the District to higher service standards, with increased budget allocation , on the condition that sub options would be presented for consideration and decision at a future workshop.
2.3		The following next steps were agreed: <ul style="list-style-type: none"> i. A report of the workshop to be presented at the next meeting of the Neighbourhood Services Committee on the 21 December 2021 ii. A follow up workshop with various sub-options for Option 3 to be presented for consideration to Elected Members in February 2022. iii. A final report to be presented at a future meeting of the Neighbourhood Services Committee.
2.4		A copy of the full report of the workshop is provided at Appendix I .
2.5		A copy of the presentation used at the workshop is provided at Appendix II .
3.0		Recommendations
3.1		Members are asked to <ul style="list-style-type: none"> • Approve the report of the Elected Member District Cleansing Workshop
4.0		Resource Implications
4.1		There are no resource implications arising from this report, however any decision(s) arising from the finalisation of the review may have resource implications for the Members to

	consider. These cannot be quantified at this stage, however Members will be aware that these will require consideration in the draft capital and revenue budgets for 2022-23.	
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)	
5.1	General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes	
	<i>n/a</i>	<input checked="" type="checkbox"/>
5.2	Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision	
	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
	If yes, please complete the following:	
	The policy (strategy, policy initiative or practice and / or decision) has been equality screened	<input type="checkbox"/>
	The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation	<input type="checkbox"/>
5.3	Proposal initiating consultation	
	Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves	<input type="checkbox"/>
	Consultation period will be 12 weeks	<input type="checkbox"/>
	Consultation period will be less than 12 weeks (rationale to be provided)	<input type="checkbox"/>
	<i>Rationale:</i> <i>n/a</i>	
6.0	Due regard to Rural Needs (please tick all that apply)	
6.1	Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
	If yes, please complete the following:	
	Rural Needs Impact Assessment completed	<input type="checkbox"/>
7.0	Appendices	
7.1	<ul style="list-style-type: none"> ▪ Appendix I – report of Elected Members’ workshop, held on 7 January 2019; ▪ Appendix II – copy of presentation used at the workshop. 	
8.0	Background Documents	
8.1	None	

MEMBER WORKSHOP ON CLEANSING
WEDNESDAY 24 NOVEMBER AT 4.00 PM
VIRTUAL MEETING

In attendance:

Councillor Owens (Chair)	Councillor O Magennis
Councillor C Enright	Councillor J Tinnelly
Councillor D McAteer	Councillor P Byrne
Councillor L Devlin	Councillor D Taylor
Councillor O Hanlon	Councillor G Sharvin
Councillor H Mc Kee	Councillor M Ruane
Councillor A Mc Murry	

Mr J McBride, Director of Neighbourhood Services (Acting)
Mrs S Murphy, Assistant Director: Waste Management (Acting)
Mr K Scullion, Assistant Director of Facilities Management and Maintenance
Mr A Cassells, Consultant for Neighbourhood Services
Mrs L Burns, PA to Director of Neighbourhood Services
Ms Sarah-Louise Taggart, Democratic Services Manager

Aim of the Workshop

Mr McBride advised Elected Members the purpose of the workshop was to increase understanding of what the Neighbourhood Cleansing Services does, how we do it and the challenges faced and to review the service and agree options for future direction of the Neighbourhood Cleansing Service.

Overview of Cleansing Services and Current Situation

Mrs S Murphy presented an overview of the Cleansing Services provided across the District, outlining how services are delivered in the legacy council areas, current performance and the current and ongoing challenges the service faces.

Members raised various concerns under the following areas:

- Delivery of fixed penalties
- Disparity of cleansing services across the District.
- Cleanliness of play parks and residential areas.
- Issue with dumping

Options for Future Service Delivery

Mrs S Murphy outlined three options for the future delivery of the Cleansing Service and gave an over view of other factors to consider when designing the future service.

Option 1 – Status Quo

Option 2 – Provide equitable service across the District to the same services standards within existing allocated budget.

Option 3 – Provide equitable service across the District to higher service standards, with increased budget allocation.

Strategic Implications

Members then discussed the various options and unanimously supported future delivery of services standardised and equitable across the district. They favoured Option 3 on the condition that sub options would be presented for consideration and decision at a future workshop.

Mr McBride outlined to proceed with Option 3, there would be:

- Additional resources to achieve higher standard consistently across the District
- Equitable cleansing services across the District
- Common service delivery methods across the District.
- Based on recognised cleansing standards.
- Increase in budget allocation, Payroll, Non-Payroll and Capital.
- Human Resource, Trade Union and legal considerations.

Next Steps

The following next steps were agreed:

- i. A report of the workshop to be presented at the next meeting of the Neighbourhood Services Committee on the 21 December 2021
- ii. A follow up workshop with various sub-options for Option 3 to be presented for consideration to Elected Members in February 2022.
- iii. A final report to be presented at a future meeting of the Neighbourhood Services Committee.

The slide pack was provided to Elected Members following the meeting.

Close

The workshop closed at 5.30pm

District Cleansing Workshop

Ag freastal ar an Dún agus Ard Mhacha Theas
Serving Down and South Armagh



Comhairle Ceantair
**an Iúir, Mhúrn
agus an Dúin**

**Newry, Mourne
and Down**

District Council

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Agenda

1. Welcome and workshop purpose
2. Current situation
3. Options for future delivery
4. Decisions and next steps

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Welcome and workshop purpose

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Aims of the Workshop

- To increase understanding of what the Neighbourhood Cleansing service does, how we do it and the challenges faced.
- To review the service and agree options for future direction of the Neighbourhood Cleansing service

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Current situation

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What we do...

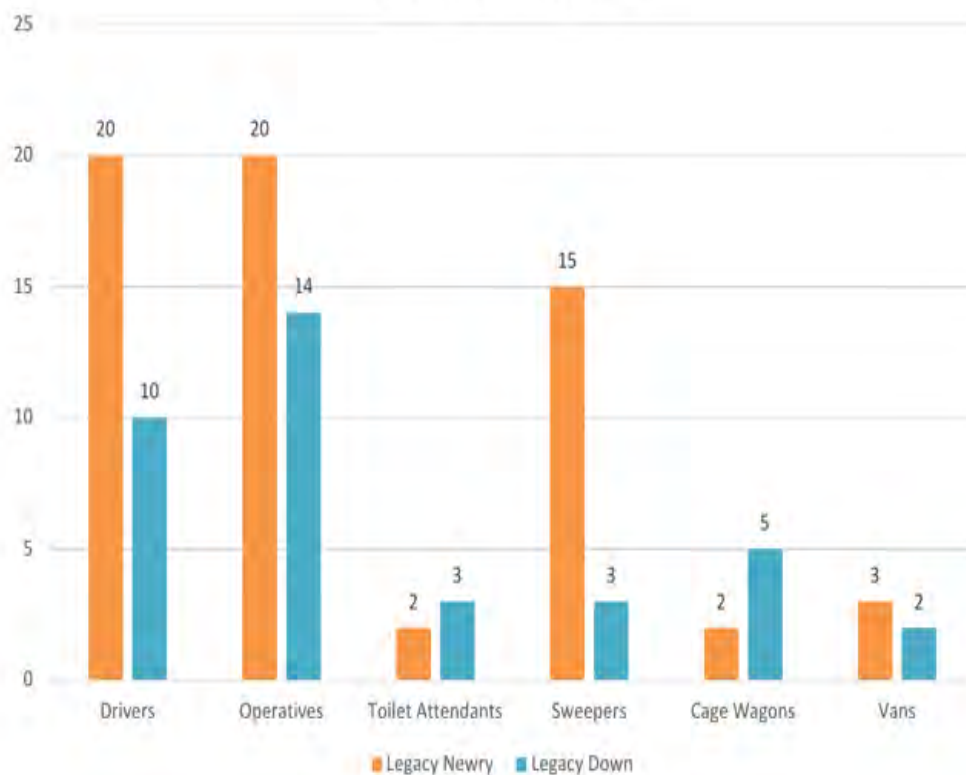
- General cleanse of streets and roads
- Deep cleanse of public realm areas
- Empty public litter bins
- Litter pick council property, roads and highways, beaches
- Clear illegal dumping from council property, roads and highways
- Assist community clean ups
- Support council/community events
- Litter enforcement





Current Resources

Cleansing Resources



Street Cleansing - Breakdown of Expenditure 2019-20



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Current Performance

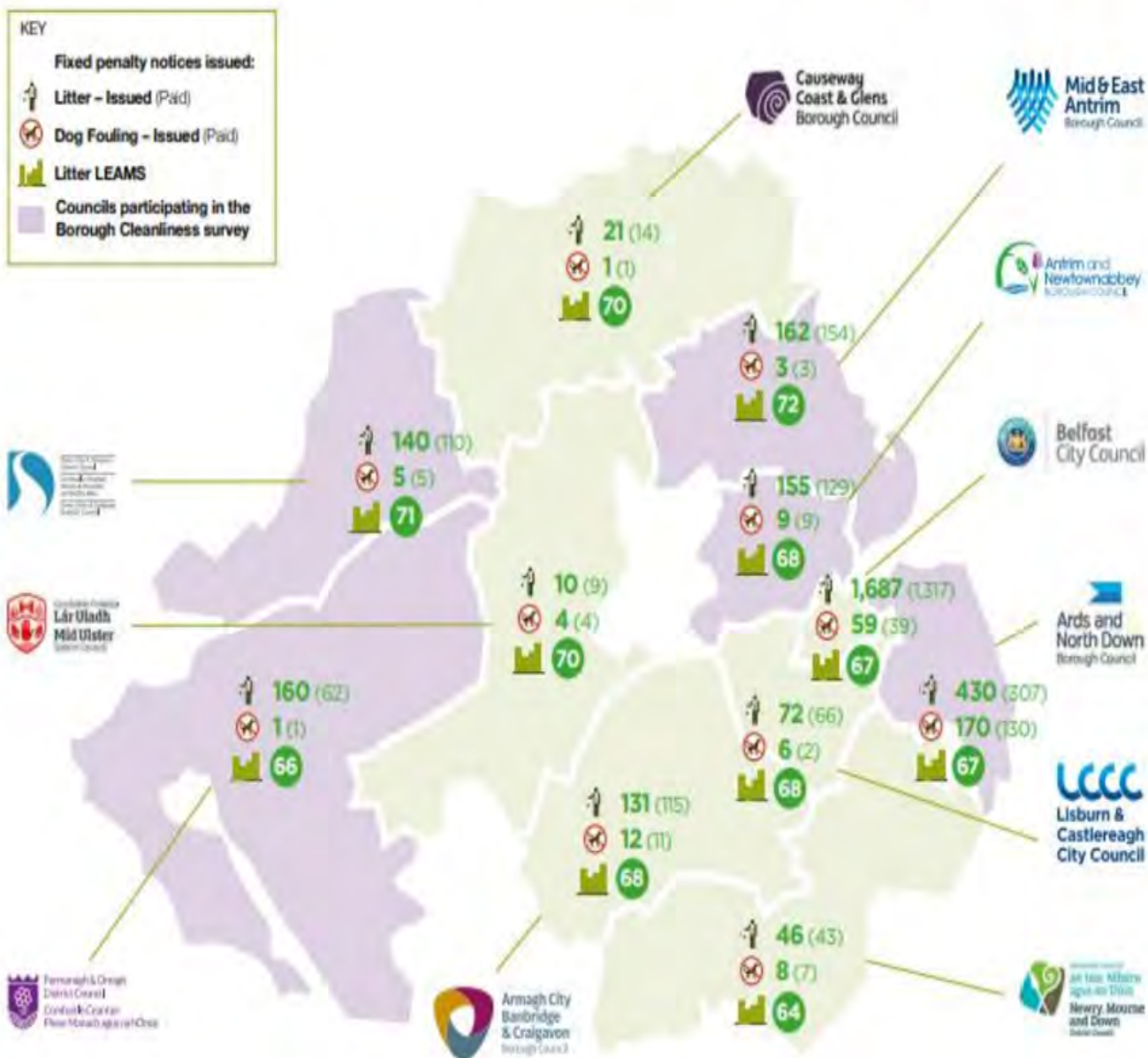
"We will improve the cleanliness of our District by addressing littering, fly tipping and dog fouling incidents"

Street Cleansing

Customer Insights	Performance 2019-20
	Reduction in 2019-20 LEAMS score (Keep NI Beautiful Cleanliness Index): 64
	817 fly tipping incidents reported to the Council
	322 incidents of littering and dog fouling reported to the Council
	52 fixed penalty notices issued and 21 paid (littering and dog fouling)
	33 community clean ups and 24 environmental projects supported
	2019-20 cost of street cleansing per household: £45.61

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Challenges

- Varying resource levels – staff and vehicles
- Varying scope of cleansing
- Differing terms and conditions
- Resource diverted to refuse – Covid-19 priorities
- Seasonal variations in service demand
- Night time economy
- Rural nature of the District

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Questions/Comments

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Options for future delivery



Options for Future Service Delivery

Option 1 – Status quo

Option 2 – Provide equitable service across the District to the same service standards, within existing allocated budget

Option 3 – Provide equitable service across the District to higher service standards, with increased budget allocation



Option 1

- No change to current service provision
- Maintain inequitable service provision across the District
- Does not address the issues



Option 2

- Rebalance of resource to achieve greater consistency across the District
- Equitable cleansing service across the District
- Common service delivery methods across the District
- Based on recognised cleansing standards
- Operate within existing budget provision



Option 3

- Additional resources to achieve higher standard consistently across the District
- Equitable cleansing service across the District
- Common service delivery methods across the District
- Based on recognised cleansing standards
- Increase in budget allocation – Payroll, Non-payroll and capital



Other factors affecting Cleansing Service Design

- Additional services in areas of high footfall
- Seasonal requirements, e.g. coastal areas
- Staycationing
- Tourism
- Events
- Types of surfaces
- Rural nature of the district
- Role of the Community
- Statutory requirements in line with litter order
- Education, awareness and enforcement
- Collaboration with other statutory bodies

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Member feedback on presented options

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Decisions & Next Steps



Next steps...

- Table report of Workshop at December Neighbourhood Services committee
- Identify strategic implications based on preferred options (i.e. financial and Human Resource and operational)
- Finalise implementation plan for Neighbourhood Services Committee Approval in March 2022
- Consultation with Trade Unions and affected staff

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Workshop Close

Report to:	Neighbourhood Services (NS) Committee
Date of Meeting:	21 December 2021
Subject:	Fleet Replacement Programme Update
Reporting Officer:	Sinead Murphy, Acting Assistant Director Waste Management
Contact Officers:	Tom Daly, Head of Fleet Brendan McClean, Garage/Workshop Officer

For Decision	For Noting Only	X
1.0	Purpose & Background	
1.1	<p>To provide an update on the Fleet Replacement programme outlining the progress made and plans in place to complete the procurement processes to deliver new vehicles to ensure the vehicles meet the Service's needs. Business case approval has been secured to replace a number of existing service vehicles identified as requiring priority replacement by 31st March 2023, with additional business cases being brought forward for Neighbourhood Services Committee approval at the December 2021 meeting.</p> <p>Following approval by SMT in September 2021, additional resources were released from the Garage at Strangford Road to enable progress of the Fleet Replacement programme in line with the Council's Procurement Policy and Corporate Governance.</p>	
2.0	Key Issues	
	<p>A number of key steps have been taken to progress the fleet replacement programme as follows:</p> <ol style="list-style-type: none"> 1. Vehicles identified for replacement have been prioritised. 2. Business cases have been approved for the first priority vehicles and further business cases are being presented for approval at the December meeting of the Neighbourhood Services Committee for vehicles identified as next priority. 3. Specifications for Refuse Collection Vehicles (RCVs) and medium sized chassis vehicles are being finalised and signed off in consultation with services. 4. The preferred supply framework, YPO, has been identified and agreement documentation for use of the framework has been signed off. 5. Priority vehicles have been broken down into five LOTS for procurement through mini competition and a timetable has been drawn up for the mini competitions. The first two mini competitions were published on week commencing 13 December 2021, with evaluations from week commencing 31 January 2022 and orders placed following standstill periods from week commencing 28 February 2022. The remaining competitions will be issued on a staggered basis from week commencing 10 January 2022. 	

3.0	Recommendations	
3.1	Members are asked to note the contents of the report.	
4.0	<u>Resource Implications</u>	
4.1	No additional resources are associated with this report.	
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)	
5.1	<i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i>	
	It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations	<input checked="" type="checkbox"/>
5.2	<i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i>	
	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
	If yes, please complete the following:	
	The policy (strategy, policy initiative or practice and / or decision) has been equality screened	<input type="checkbox"/>
	The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation	<input type="checkbox"/>
5.3	<i>Proposal initiating consultation</i>	
	Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves	<input type="checkbox"/>
	Consultation period will be 12 weeks	<input type="checkbox"/>
	Consultation period will be less than 12 weeks (rationale to be provided)	<input type="checkbox"/>
	<i>Rationale:</i>	
6.0	Due regard to Rural Needs (please tick all that apply)	
6.1	Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service	

	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please complete the following:	
	Rural Needs Impact Assessment completed	<input type="checkbox"/>
8.0	Appendices	
8.1	None	
9.0	Background Documents	
9.1	<ul style="list-style-type: none"> • August 2021 NS Committee Minutes, Ref. NS/126/2021 	

ITEM 3
ARC21 JOINT COMMITTEE
Virtual Meeting No 061
MINUTES
Thursday 28 October 2021

Members Present:

Councillor A Bennington	Antrim & Newtownabbey Borough Council
Councillor R Kinnear	Antrim & Newtownabbey Borough Council
Alderman A McDowell	Ards & North Down Borough Council
Councillor F Ferguson	Belfast City Council
Alderman D Drysdale (<i>Acting Chair</i>)	Lisburn & Castlereagh City Council
Councillor S Lee	Lisburn & Castlereagh City Council
Councillor H McKee	Newry, Mourne & Down District Council
Councillor K Owen	Newry, Mourne & Down District Council

Members' Apologies:

Councillor M Goodman	Antrim & Newtownabbey Borough Council
Alderman R Gibson (<i>Chair</i>)	Ards & North Down Borough Council
Alderman A Carson	Ards & North Down Borough Council
Councillor P McReynolds	Belfast City Council
Councillor JJ Magee	Belfast City Council
Councillor M Gregg	Lisburn & Castlereagh City Council
Alderman R Cherry	Mid & East Antrim Borough Council
Councillor I Friary	Mid & East Antrim Borough Council
Councillor D Reid	Mid & East Antrim Borough Council
Councillor W Clarke (<i>Deputy Chair</i>)	Newry, Mourne & Down District Council

Officers Present:

T Walker	arc21
G Craig (<i>Secretary</i>)	arc21
H Campbell	arc21
K Boal	arc21
J Green	arc21
M Laverty	Antrim & Newtownabbey Borough Council
N Martin	Ards & North Down Borough Council
J McConnell	Belfast City Council
H Moore	Lisburn & Castlereagh Borough Council
D Carey	Mid & East Antrim Borough Council
J McBride	Newry, Mourne & Down District Council

Officers' Apologies:

G Girvan	Antrim & Newtownabbey Borough Council
D Lindsay	Ards & North Down Borough Council
C Mathews	Belfast City Council
P Thompson	Mid & East Antrim Borough Council

Apologies were noted for the Chair Alderman Gibson and it was agreed that Alderman Drysdale would Chair the meeting. At this stage Alderman Drysdale had been delayed and Councillor McKee took the position of Chair until Alderman Drysdale was able to join the meeting.

Item 1 - Conflicts of Interest Statement

The Chair read out the Conflicts of Interest Statement. There were no conflicts noted.

Action: Noted

Item 2 - Apologies

Apologies were noted.

Action: Noted

Item 3 - Minutes of Joint Committee Meeting 060 held on 30 September 2021

Following discussion, the Joint Committee approved the minutes of Joint Committee meeting 060 held on 30 September 2021.

Action: Agreed

Alderman Drysdale joined the meeting and took the position of Chair.

Item 4 - Matters Arising

Mr Craig discussed the Declaration of Members Interests forms to be completed by Members and reported that at this time, there were only two forms outstanding and that he would be following this up with the Members concerned.

Action: Mr Craig

Mr Craig noted that plans had been made to hold a physical meeting for today's meeting but unfortunately this was not possible. The position would continue to be monitored on an ongoing basis in order to identify other opportunities to hold hybrid type meetings in the future at the earliest convenience.

Action: Noted

Item 5 - Contracts & Operations Briefing Report

Ms Boal provided the Joint Committee with an overview of issues pertaining to contracts and operations.

She reported that waste contract services continued to operate well, apart from the collection of fridges from Household Recycling Centres, where there have been issues due to capacity at the processing plant at Toomebridge.

Health & Safety audits have now been completed for three sites and only a few minor issues have emerged, which is encouraging despite everything going on with COVID-19. The audits of the NWP sites, including transfer facilities, have commenced with remote document reviews completed followed by site visits and it is anticipated that these audits will be completed by the end of October 2021.

Ms Boal noted that for the first time in a long time, that there were no rejected loads which is a positive outcome.

She reported that the tonnage statistics show a general decrease in September when compared with the corresponding month last year, in particular landfill tonnage, which will continue to be monitored closely.

She provided an update on information provided on the website of NWP, the contractor who processes the arc21 organic waste, related to environmental benefits of the composting process and end-product with some high-level information presented including a couple of links for some YouTube videos which Members may find of interest.

Ms Boal highlighted that lead times for many of the supplies such as bins and caddy liners had been growing, and price increases were also occurring. She advised that council officers had been advised to consider this supply issue when planning their orders in order to ensure that they maintained sufficient stock to meet their residents' demands.

Following discussion the Joint Committee noted the report.

Action: Noted

IN COMMITTEE

The Chair recommended that the meeting would now move "in committee" for items 6 to 9 of the Agenda which was agreed.

Matters of a confidential and commercially sensitive nature were discussed under these agenda items.

Following discussion on the commercially sensitive matters, the Chair recommended that the meeting would now return to the main agenda, which was approved, but whilst "in committee" there were four matters discussed as follows:

Item 6 - Minutes of Meeting 060 held on 30 September 2021 'in committee'

Action: Agreed

Item 7 - Matters Arising

Action: Noted

Item 8 - Residual Waste Treatment Project

Action: Agreed

Item 9 - Commercially Sensitive Contract & Procurement Issues

Action: Agreed

OUT OF COMMITTEE

Members agreed to return to the main Agenda.

Item 10 - Financial Report for the Year to March 2021

Mr Craig presented Members with a summary of the financial results of the Joint Committee for the year to March 2021, following the issuance of the Annual Report to those Charged with Governance from the Local Government Auditor.

He reported that once again, the Local Government Auditor has been able to certify the accounts of arc21 without qualification, providing ongoing assurance to the Joint Committee around the financial management and governance of the organisation.

Following discussion the Joint Committee noted the report.

Action: Noted

Item 11 - Waste Tonnage Trends

Ms Boal presented a series of graphs showing the tonnage trends for material processed through the larger arc21 contracts highlighting the trends in the landfill, mixed dry recycling, organic waste processing and street sweeping contracts.

In terms of the landfill and garden waste tonnages collected in August/September 2021, she reported that they followed a similar track as the same period last year.

She reported that the peak in the collection of food and garden waste occurred in June, while the materials delivered to Bryson Recycling have flat-lined over the last couple of months; materials delivered to ReGen had been rising but this has started to level off.

Street sweeping waste remained lower when compared to other years.

Ms Boal advised that she would be providing a report on the overall reconciliation of revenue shares in terms of the MRF shortly and highlighted that material prices had held up well and that more revenues had been generated than previously.

Following discussion the Joint Committee agreed to note the report.

Action: Noted

Item 12 - Schedule of Meetings 2022

Mr Craig presented a report with the proposed schedule of meetings to be held in 2022.

He reported that at this stage, it is hoped that the meetings next year will be able to get back to being held physically with Members present in person, subject of course to Public Health Agency guidance regarding the ongoing pandemic emergency, and the proposed dates and hosts were presented as follows:

Date:	Proposed host:
Thursday 27 January 2022	Antrim & Newtownabbey Borough Council
Thursday 24 February 2022	Ards & North Down Borough Council
Thursday 31 March 2022	Belfast City Council
Thursday 28 April 2022	Lisburn & Castlereagh City Council
Thursday 26 May 2022	Mid & East Antrim Borough Council
Thursday 30 June 2022	Newry, Mourne & Down District Council
Thursday 25 August 2022	Antrim & Newtownabbey Borough Council
Thursday 29 September 2022	Ards & North Down Borough Council
Thursday 27 October 2022	Belfast City Council
Tuesday 6 December 2022	Lisburn & Castlereagh City Council

Given the success of meetings being held remotely in a virtual format, Mr Craig advised that there would also be the opportunity to hold hybrid meetings in future, with some Members being present in person and others participating remotely.

He further reported that the current legislation enabling lawful decisions to be made in virtual meetings only extends to March 2022, and the impact on the ability of the Joint Committee to make lawful decisions, when a quorum is not present physically, will be considered at that time.

Mr Craig reported that from time to time, there has been a requirement to call special meetings of the Joint Committee and it is proposed that this ad-hoc arrangement be continued, and Members notified accordingly, should such events occur.

It was also recommended that the dates are forwarded to Members Services of the participant councils to help avoid meetings being scheduled in councils during these dates and times, and Members are asked to endorse this approach.

It was also recommended that the AGM is added to the schedule of meetings once this has been confirmed.

Following discussion, the Joint Committee agreed to approve the schedule of meetings proposed for 2022 and the recommendations noted above, and to note the rest of the report.

Action: Agreed

Item 13 - AOB

AGM - Alderman Drysdale discussed the holding of the AGM and referred to the Standing Orders which indicated that it would be held in April.

Mr Craig explained that the Joint Committee had agreed to change the AGM date to September in order to take into account any new Members being nominated to serve on the Joint Committee at the Council AGMs which, under statute, are held in June, and that the AGM had been deferred this year but was now scheduled for December.

Members wished to have the AGM held as soon as possible, rather than wait until December and it was agreed that it would be held on Tuesday 9 November 2021 at 10.30am.

Mr Craig reported that he had spoken to our legal advisor, Mr Colin Campbell (Belfast), who had advised that councils, under the legislation, must hold their AGMs in June but is checking to establish if this statutory requirement applies to the Joint Committee. He said he would report back to the next meeting following advice from Mr Campbell.

Action: Mr Craig

Mr Craig informed the meeting that he would send Members the details of the AGM, and asked that all nominations for both Chair and Deputy Chair are forwarded to him in advance of this meeting, if possible. He also stated that there would also be the opportunity to make nominations at the meeting itself.

Action: Mr Craig and Members

Members' Meeting - Alderman Drysdale advised that a follow up meeting to the meeting held by Members today would be held on Tuesday 2 November commencing at 10.30am and an invite would be issued shortly and he encouraged all to attend.

Action: Ms Campbell

Item 14 - Next Meeting

The Chair advised that the next Joint Committee meeting would be held as scheduled on Tuesday 7 December and would be held virtually.

Action: Noted

Date: _____

Chairman: _____

ITEM 5
ARC21 JOINT COMMITTEE AGM
Meeting No 062
MINUTES
Tuesday 9 November 2021

Members Present:

Councillor A Bennington	Antrim & Newtownabbey Borough Council
Councillor M Goodman (<i>Deputy Chair</i>)	Antrim & Newtownabbey Borough Council
Councillor R Kinnear	Antrim & Newtownabbey Borough Council
Alderman R Gibson	Ards & North Down Borough Council
Alderman A Carson	Ards & North Down Borough Council
Alderman A McDowell	Ards & North Down Borough Council
Alderman D Drysdale (<i>Chair</i>)	Lisburn & Castlereagh City Council
Councillor S Lee	Lisburn & Castlereagh City Council
Councillor K Owen	Newry, Mourne & Down District Council
Councillor H McKee	Newry, Mourne & Down District Council

Members' Apologies:

Councillor F Ferguson	Belfast City Council
Councillor P McReynolds	Belfast City Council
Councillor JJ Magee	Belfast City Council
Councillor M Gregg	Lisburn & Castlereagh City Council
Councillor D Reid	Mid & East Antrim Borough Council
Alderman R Cherry	Mid & East Antrim Borough Council
Councillor I Friary	Mid & East Antrim Borough Council
Councillor W Clarke	Newry, Mourne & Down District Council

Officers Present:

T Walker	arc21
G Craig (<i>Secretary</i>)	arc21
H Campbell	arc21
K Boal	arc21
M Laverty	Antrim & Newtownabbey Borough Council
D Lindsay	Ards & North Down Borough Council
C Mathews	Belfast City Council
J McConnell	Belfast City Council

Officers' Apologies:

G Girvan	Antrim & Newtownabbey Borough Council
H Moore	Lisburn & Castlereagh Borough Council
P Thompson	Mid & East Antrim Borough Council
J McBride	Newry, Mourne & Down District Council
J Green	arc21

The Chair welcomed all to the AGM. He informed the meeting that he was not seeking nomination for the position of Chair for the incoming year.

Alderman Gibson took the opportunity to thank the Members and Officers for all their help during his tenure as Chair and noted his appreciation for all the support during his time in office, especially from the Senior Management Team at arc21, with their total commitment to the organisation, especially during a difficult period.

He wished the organisation every success in the future along with his continuing commitment and support as a Joint Committee Member.

He handed the meeting over to Mr Craig to brief Members on the procedures for the election of Chair and Deputy Chair.

Procedures

Mr Craig advised of the procedures for the position of electing a Chair and Deputy Chair for the forthcoming year.

In the absence of the Deputy Chair he asked Members to nominate a temporary Chair in order to conduct the business and nominate the Chair, and Councillor Owen was proposed and seconded.

(Councillor Owen in the Chair)

Election of Chair

Councillor Owen then sought nominations for the position of Chair to serve the Joint Committee for the forthcoming year.

Nominated: Alderman David Drysdale

Proposed by: Councillor Alison Bennington

Seconded by: Councillor Harold McKee

It was resolved that Alderman Drysdale be elected as Chair of the Joint Committee for the incoming year.

(Alderman Drysdale in the Chair)

Alderman Drysdale thanked Councillor Owen and advised that he was delighted to accept the position of Chair, thanked everyone for their support over the last few days and weeks and looked forward to working with everyone.

He thanked Alderman Gibson for all his dedication to the organisation and, in particular, his contribution to arc21 over the last few years as Chair and applauded him for his work during this difficult period and hoped that he would remain on arc21 to continue to provide his experience in meeting the challenges ahead.

Alderman Gibson thanked the Chair for the comments, confirmed his intention to remain on the Joint Committee and took the opportunity to wish the Acting Chief Executive every success in the future.

Alderman Drysdale supported this and extended his thanks the Council Officers and arc21 staff for their ongoing support and help during what had been a challenging year with the outbreak of Covid-19 and the challenges facing the waste sector.

He advised that his immediate focus would be to provide leadership to the Joint Committee focusing on the key strategic role to maintain, develop and implement the six councils' Waste Management Plan which would be a priority focus moving forward.

He also discussed the recent work undertaken by the Subcommittee which recognised the importance of ensuring that arc21 is managed effectively which was being done by working with the ACEO and senior management team to provide support at this time and ensure that appropriate governance arrangements are established and maintained between the Joint Committee, Subcommittee, Stakeholders and arc21 staff to help promote arc21 for the future.

He noted his thanks to Councillors Goodman and Bennington for meeting with Mr Walker and Mr Craig to discuss governance matters and advised that following that meeting Mr Craig had agreed to formally report directly to Mr Walker rather than to the Chair of the Joint Committee, as previously required by the Joint Committee. He also thanked everyone for their recent efforts and, in particular, Councillor Bennington who had deputised at recent meetings during his absence.

He informed the meeting that the Members had agreed to appoint a permanent Chief Executive to arc21 which, following the procurement of appropriate support, would be advertised shortly. Mr Drysdale also reported that he would be forwarding an update on recent developments to the Council Chief Executives for their information. He advised that in the meantime Mr Walker had agreed to take responsibility for all functions within arc21.

He further advised that Mr Walker would be reviewing the organisation to ensure that roles and responsibilities were clarified and that sufficient resources were available to deliver arc21's objectives.

Councillor Carson offered congratulations to Alderman Drysdale, wishing him every success in the role and noting the importance of the role and the responsibilities.

He asked for clarification regarding a Member of the Joint Committee who had recently stepped down from his Party and was in attendance at the meeting. The Chair advised that there had been no formal communication from the Council to suggest that this Member's position has changed and therefore we would be proceeding as normal. Mr Craig also advised that nothing official had been received from the Member's Council in question at this point in time and therefore the Member remains a Member of the Joint Committee at this time.

Mr Craig stated that the next item of business was the election of the position of Deputy Chair for the forthcoming year.

Election of Deputy Chair

Nominations were then invited for the position of Deputy Chair of the Joint Committee.

Nominated: Councillor Michael Goodman

Proposed by: Councillor Alison Bennington

Seconded by: Councillor Kathryn Owen

It was resolved that Councillor Goodman be elected Deputy Chair of the Joint Committee for the incoming year.

Councillor Goodman thanked Members for nominating him as Deputy Chair and looked forward to providing support to the Chair, Joint Committee and Senior Management Team moving forward. He advised that it had been a difficult 18 months for everyone and we need to focus on the future and consider how the six councils manage their waste, focus on solutions to the problems facing all and that he looked forward to working with everyone to achieve this.

The Chair thanked Councillor Goodman for all his support over the last few weeks.

Alderman Drysdale advised the Committee that he would be stepping down as Chair of the Audit Committee with his new role and nominated Councillor Bennington as Chair.

Nomination: Councillor Alison Bennington

Proposed: Alderman David Drysdale

Seconded: Councillor Michael Goodman

Councillor Bennington thanked the Committee for nominating her for the position of Chair of the Audit Committee and looked forward to working with everyone.

Mr Craig thanked the outgoing Chair for all his work and commitment to the Audit Committee and advised that the next meeting of the Audit Committee was to be a Workshop focussing on the role of Audit Committee members.

He added that the nomination of Councillor Bennington as Chair would be presented to the Audit Committee at that meeting. .

Mr Craig advised that the current members of the Audit Committee were Cllrs Bennington, Carson, Lee, Reid, McKee and an independent member John Balmer, Head of Finance at Antrim and Newtownabbey Borough Council. The Chair sought nominations to join the Audit Committee and Councillor Owen advised that she was happy to do so.

The Chair advised that the Joint Committee had approved that the Subcommittee should look at arc21's governance going forward, and that this was continuing.

He reported that he had sent out the Terms of Reference of the Joint Committee Chair to Members prior to the meeting for their information and asked that these be agreed in principal, which was granted, and he noted that this could be adjusted accordingly going forward if needed.

He reported that communication was key between Members, arc21 Staff and the constituent council Chief Executives going forward, and he hoped to maintain and enhance this.

Mr Walker thanked Alderman Gibson for all his help, commitment and support and in particular, for steering the organisation through the current difficult times. He wished him well and hoped that he would continue to provide his experience and wealth of knowledge as a long-standing Member of arc21 moving forward. He welcomed Alderman Drysdale and Councillor Goodman to their new roles and look forward to working with the Joint Committee in facing the huge challenges ahead.

Alderman Gibson thanked Mr Walker for his comments, offering his appreciation of the efforts of Officers and the commitment of the Committee, and wished arc21 every success moving forward.

Councillor McKee thanked Alderman Gibson for all his commitment and especially during this difficult time and wished Alderman Drysdale, Councillor Goodman and Councillor Bennington every success in their new roles.

Mr Craig confirmed that the next scheduled meeting of the Joint Committee would be held on Tuesday 7 December at 10.30am using MS Teams.

Alderman Drysdale closed the meeting and asked the subcommittee of Members to stay online for a brief meeting.

Date: _____

Chairman: _____

Waste Collections by NI Councils 2020/21

Waste collected by NI Councils



Recycling



50.0%
down from **51.1%**
in 2019/20



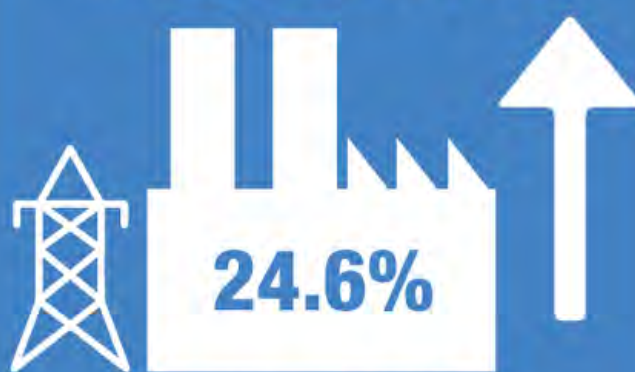
Recycling, energy recovery and landfill rates of LAC municipal waste **2020/21** compared to **2019/20**.

Landfill



down from **24.0%**
in 2019/20

Energy Recovery



up from **22.1%**
in 2019/20

Sustainability at the heart of a living, working, active landscape valued by everyone.



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Northern Ireland Local Authority Collected Municipal Waste Management Statistics

Annual Report 2020/21



Sustainability at the heart of a living, working, active landscape valued by everyone.



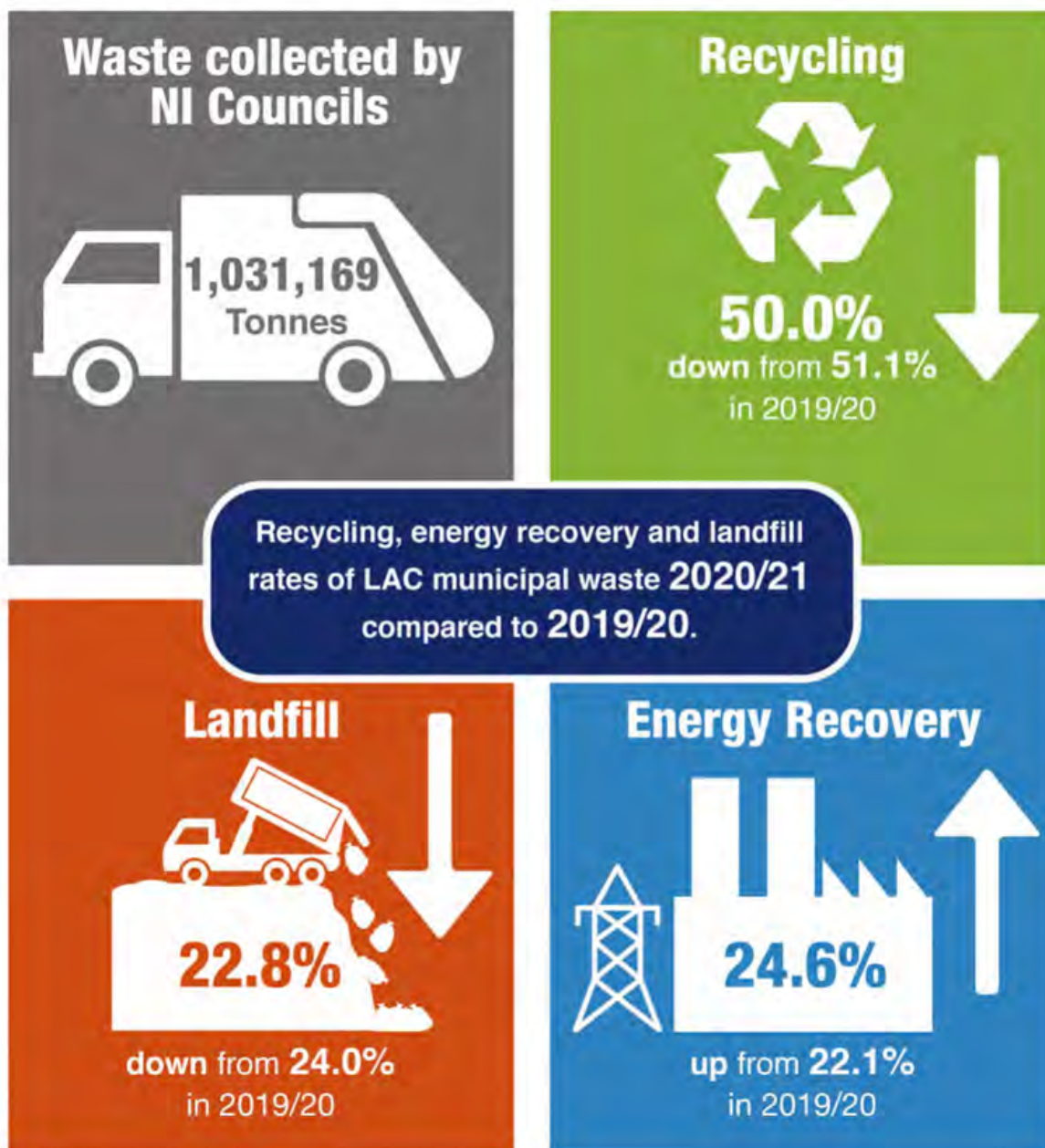
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IN PEOPLE**

Northern Ireland waste management statistics annual report 2020/21



Key Points for Northern Ireland

- This is the first annual waste report covering the period when measures were introduced in response to the Covid-19 pandemic.
- Northern Ireland's councils collected 1,031,169 tonnes of waste during 2020/21 which was 3.2 per cent higher than that collected in 2019/20. During 2020/21, 50.0 per cent of waste collected by councils was sent for recycling, 1.1 per cent lower than the recycling rate for 2019/20.
- The landfill rate for waste collected by councils recorded a new annual low of 22.8 per cent in 2020/21, a fall from 74.0 per cent in 2006/07 and 24.0 per cent in 2019/20.
- A quarter of waste arisings were sent for energy recovery in 2020/21, compared to 22.1 per cent in 2019/20, and 0.4 per cent 11 years ago.
- Household waste accounted for 89.6 per cent of all waste collected during 2020/21. The recycling rate for household waste was 50.9 per cent while the landfill rate for household waste was 22.4 per cent. Fermanagh & Omagh generated the smallest amount of household waste per capita at 438 kg whilst Antrim & Newtownabbey recorded the largest at 543 kg per capita.
- The household waste recycling rate of 50.9 per cent has once again met the Northern Ireland Waste Management Strategy target to recycle 50 per cent of household waste by 2020. This target was first met in 2018/19. The 2020/21 figure is a decrease of 1.0 percentage points compared to the previous year.
- There were 126,404 tonnes of biodegradable waste sent to landfill during 2020/21, similar to the quantity reported in 2019/20.

Issue No: 12

Date of Publication: 25 November 2021

Theme: Agriculture and Environment

Reporting Period:

1 April 2020 to 31 March 2021

URL: <https://www.daera-ni.gov.uk/articles/northern-ireland-local-authority-collected-municipal-waste-management-statistics>

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Reader Information

This document may be made available in alternative formats, please contact us to discuss your requirements. Definitions of key terms used in this publication are available in [Appendix 2 – Glossary](#).

The data are also used by media, the general public and special interest groups to inform policy and lifestyle choices related to the treatment of waste.

Further details are available in [Appendix 1 – Main Uses of Data](#)

Purpose

This is an annual publication which reports finalised figures on the key measurements of local authority collected municipal waste for councils and waste management groups in Northern Ireland.

The data contained are used by local authorities, waste management groups, Devolved Administrations, UK Government and the EU to measure progress towards achieving targets from various waste strategies including:

- The revised Northern Ireland Waste Management Strategy
- The Waste Framework Directive

Data on household recycling was a population indicator for the previous Programme for Government (PfG) and has been proposed as an indicator in the forthcoming PfG.

Next Updates

- Provisional figures for July to September 2021 will be available in January 2022.
- Finalised data for 2021/22 are scheduled to be published in November 2022 and will supersede previously published data from the four quarterly returns for that financial year.
- The scheduled dates for all upcoming publications are available from the GOV.UK statistics release calendar: <https://www.gov.uk/government/statistics>

Introduction

This report presents finalised and validated information on the quantities of local authority collected (LAC) municipal waste collected and managed in Northern Ireland over the 2020/21 financial year, as well as trend data over previous years. It provides information on the quantities of waste arising, sent for preparing for reuse, dry recycling, composting, energy recovery and sent to landfill. Some of these measurements are key performance indicators (KPIs). These are used to assess progress towards achieving waste strategy targets and where appropriate this is highlighted in the tables and charts.

Owing to the reform of local government, 26 council districts in Northern Ireland were reorganised into 11 new councils from 1 April 2015. During this period, 8 of the 11 new councils formed two Waste Management Groups (WMGs) with 3 councils unaffiliated to any group. WMGs produce, develop and implement Waste Management Plans for their areas of responsibility and are an important part of the data submission process. The group with the largest share of the population is arc21 with 59 per cent. The North West Regional Waste Management Group (NWRWMG) has 16 per cent of the population with the remaining 25 per cent residing in councils not belonging to a waste management group.

There are six councils in **arc21**: Antrim & Newtownabbey; Ards & North Down; Belfast; Lisburn & Castlereagh; Mid & East Antrim; and Newry, Mourne & Down. **NWRWMG** contains two councils: Causeway Coast & Glens; and Derry City & Strabane. The remaining three councils are not members of any WMG: Armagh City, Banbridge & Craigavon; Fermanagh & Omagh; and Mid Ulster.

Figure 1: Map of councils and waste management groups in Northern Ireland



Overview

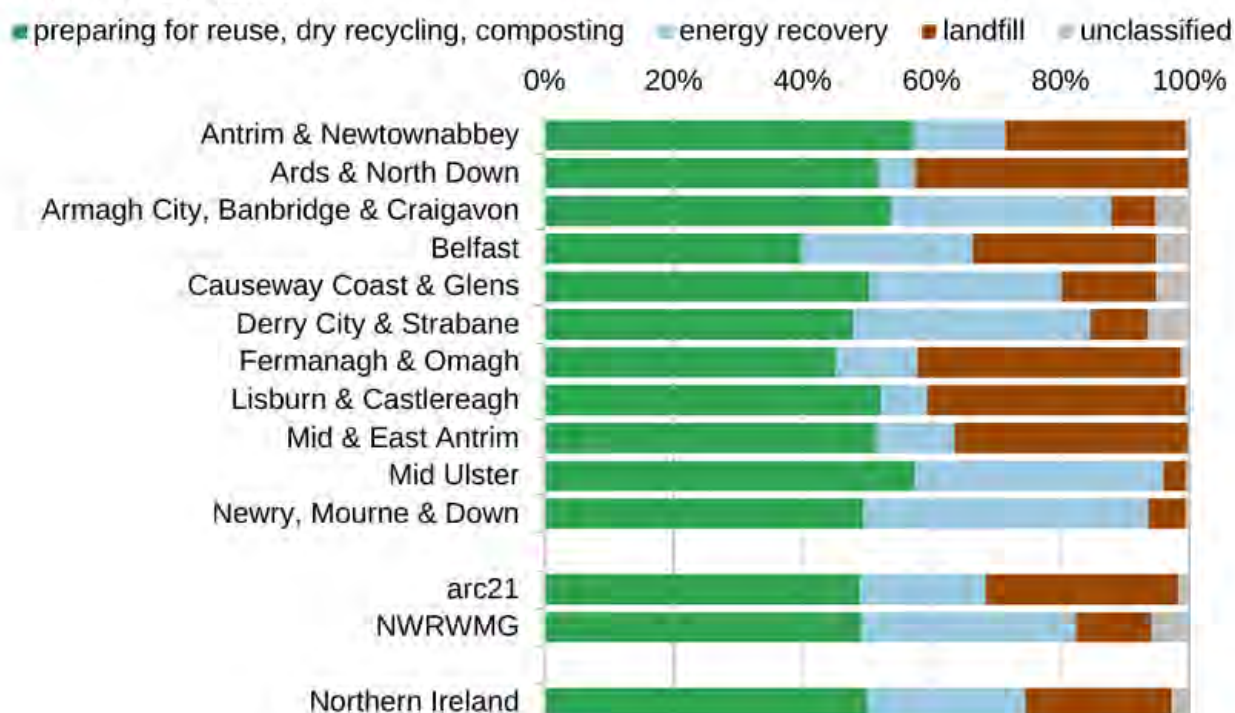
This report presents information on the quantities of local authority collected municipal waste managed in Northern Ireland during the 2020/21 financial year. It is the first annual report to cover the period when measures were introduced in response to the Covid-19 pandemic. It includes a period of lockdown which put council resources under pressure, initially resulting in the suspension of some bin collections and the closure of civic amenity sites, following on to restricted collection services with the gradual reopening of civic amenity sites for selected waste streams.

The report is split into four sections, each of which cover local authority collected (LAC) municipal waste and, where appropriate, household waste:

- waste arisings (pages 6-9),
- reuse, dry recycling and composting (pages 10-14),
- energy recovery (pages 15-17),
- landfill (pages 18-20).

Figure 2: Waste preparing for reuse, dry recycling, composting, energy recovery and landfill rates by council and waste management group

Northern Ireland, 2020/21



At the Northern Ireland level, 50.0 per cent of waste collected by councils was sent for preparing for reuse, dry recycling and composting during 2020/21. Energy recovery accounted for 24.6 per cent whilst 22.8 per cent was sent to landfill. This left 2.7 per cent unaccounted for which was likely to involve moisture and/or gaseous losses. Each of the rates is discussed in detail in the appropriate section of the report.

The rate of waste sent for preparing for reuse, dry recycling and composting decreased by 1.1 percentage points compared to 2019/20. The energy recovery rate increased by 2.4 percentage point and the landfill rate fell by 1.3 percentage points.

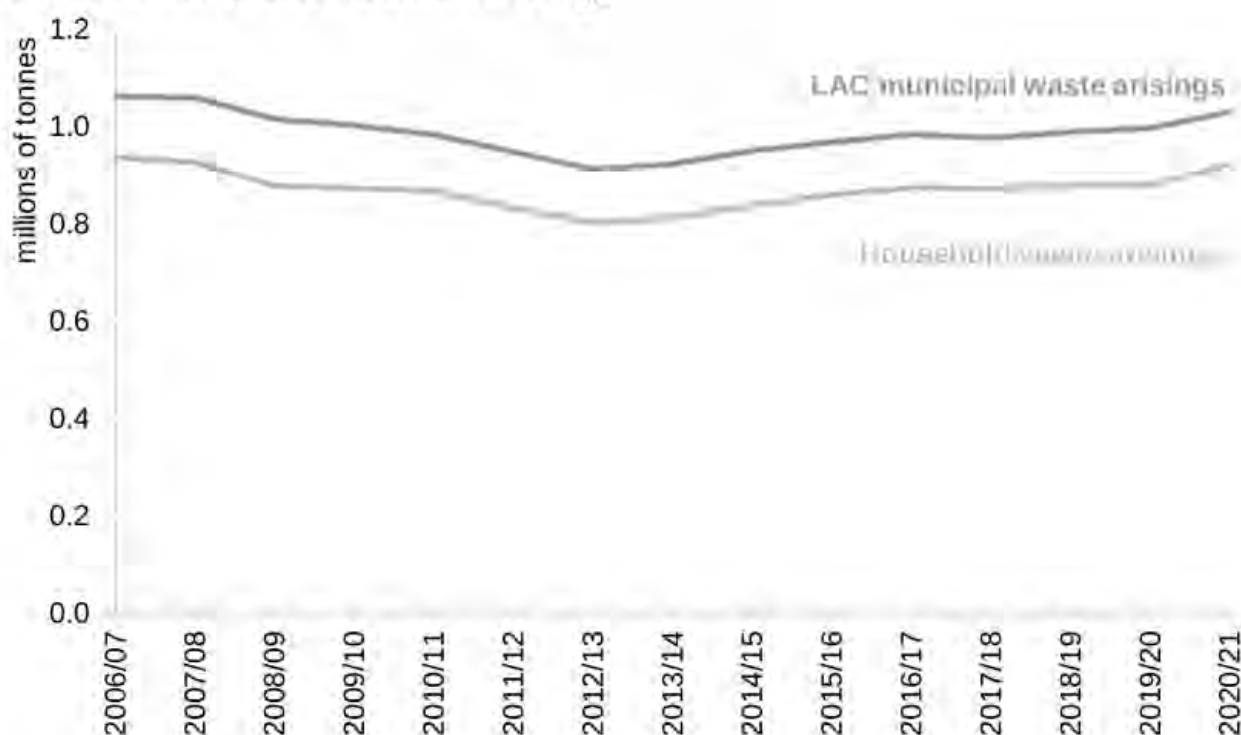
Household waste accounted for 89.6 per cent of total waste. Household waste includes materials collected directly from households via kerbside collections, material taken to bring sites and civic amenity sites as well as several other smaller sources.

Waste Arisings

The total quantity of local authority collected (LAC) municipal waste arisings is a key performance indicator, KPI (j). This indicator is also used to monitor performance under the Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015. In 2020/21, Northern Ireland’s councils collected 1,031,169 tonnes of waste. This was a 3.2 per cent increase on the 998,985 tonnes collected in 2019/20. Whilst the tonnage of waste collected at kerbside increased by 12.0 per cent during 2020/21 compared to the previous year, waste collected at civic amenity sites fell by 14.1 per cent. The extra waste collected at kerbside and bring sites is likely to be a consequence of people spending more time at home due to Covid-19 restrictions, for example, working from home, the closure of schools, bars and restaurants. Whilst civic amenity sites were closed many will have utilised their kerbside collection more fully.

Since 2006/07 household waste has accounted for 86-90 per cent of total waste collected by councils. In 2020/21 household waste accounted for 89.6 per cent. Household waste includes materials collected directly from households via kerbside collections, material taken to bring sites and civic amenity sites as well as several other smaller sources. The remaining 10.4 per cent was non-household waste such as rubble/soil and commercial/industrial waste.

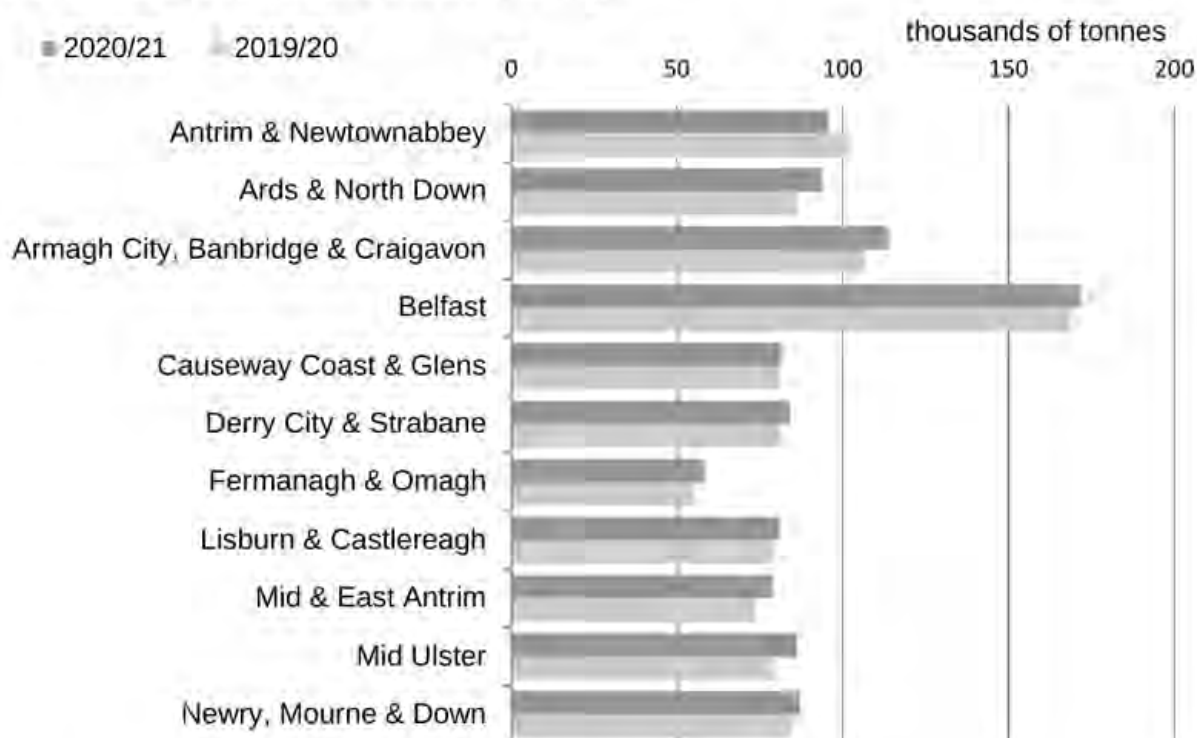
Figure 3: Waste arisings
Northern Ireland, 2006/07 to 2020/21, KPI (j)



Total waste arisings fell from 1,064,090 tonnes in 2006/07 to a low of 913,546 in 2012/13, a 14.1 per cent decrease. Since then total arisings have shown an increasing trend with a 12.9 per cent increase recorded over the eight years.

Factors affecting waste arisings, the majority of which is household waste, include individual household behaviours, the advice and collection services provided by councils and to some extent the state of the economy. In 2020, government restrictions introduced in response to the covid-19 pandemic affected waste arisings as detailed earlier.

Figure 4: Waste arisings by council
Northern Ireland, 2019/20 and 2020/21, KPI (j)



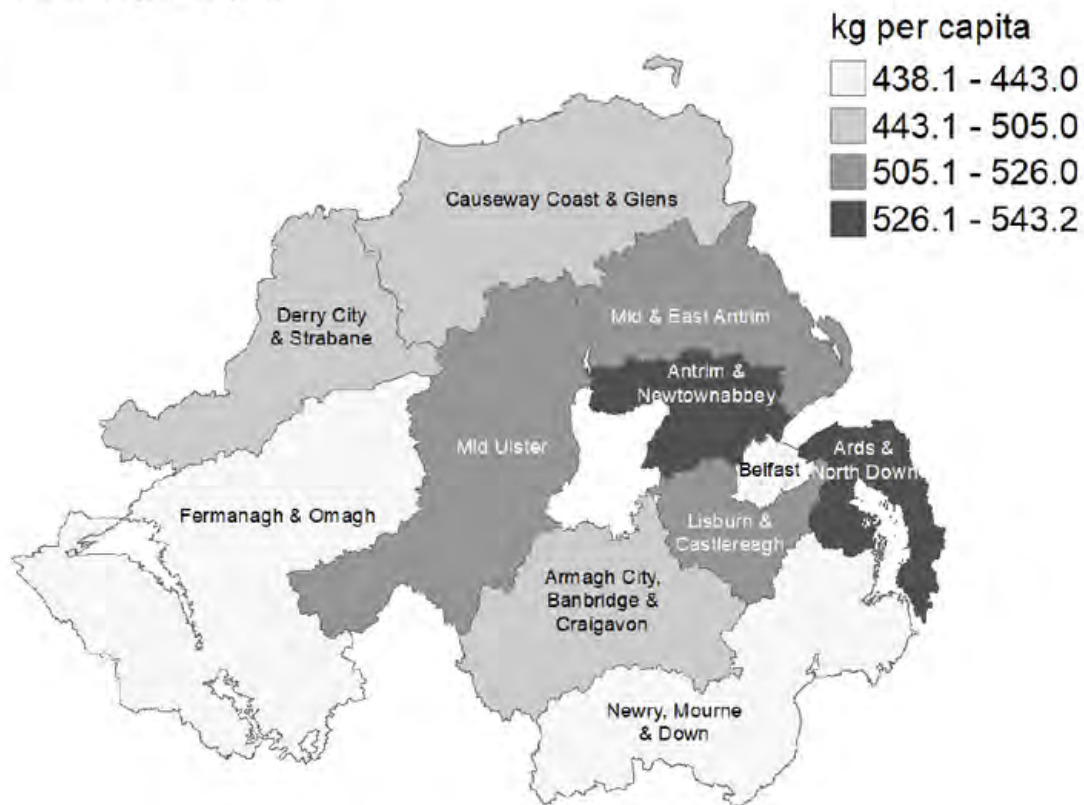
The proportion of waste collected by each council broadly reflects the population within the councils. Belfast City Council had the greatest waste arisings in 2020/21 with 171,795 tonnes. This was 17 per cent of total Northern Ireland waste arisings, with 18 per cent of the population living in this council area. Fermanagh & Omagh District Council had the lowest arisings in 2020/21 with 58,108 tonnes collected. This represented 6 per cent of total arisings during this period, the same as the proportion of the population living in this council area.

Ards & North Down reported the largest increase in their waste arisings compared with last year, increasing by 8.1 per cent. Mid Ulster reported increased waste arisings compared with last year by 8.0 per cent. The only decrease in waste arisings was recorded in Antrim & Newtownabbey, where they fell by 6.6 per cent. A 24.0 per cent fall in waste collected at civic amenity sites in the council area was the main reason for this decrease.

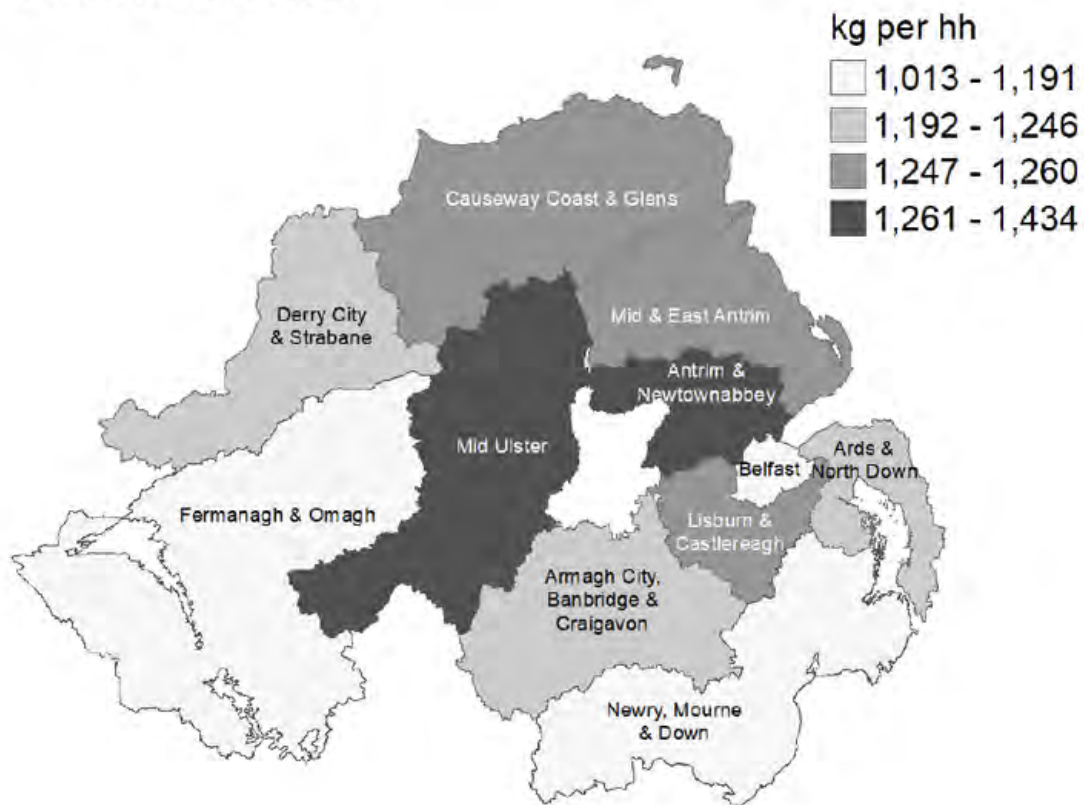
There are two key performance indicators which look at household waste arisings in more detail by considering household waste arisings per capita, KPI (p), and per household KPI (h). In Northern Ireland there were 488 kilogrammes (kg) of household waste collected per capita (per head of population) and 1,207 kg per household during 2020/21, compared to 465 kilogrammes (kg) of household waste collected per capita and 1,160 kg per household during 2019/20.

Figure 5: Household waste arisings per capita and per household by council
Northern Ireland, 2020/21, KPIs (p) and (h)

Household waste per capita



Household waste per household



Fermanagh & Omagh generated the smallest amount of household waste per capita at 438 kg in 2020/21, followed by Belfast and Newry, Mourne & Down. The largest quantity was recorded in Antrim & Newtownabbey at 543kg per capita. The greatest increase in household waste per capita compared to last year was recorded in Mid & East Antrim, increasing by 9.9 per cent. Household waste per capita fell by 7.5 per cent in Antrim & Newtownabbey, the only decrease recorded.

The household waste arisings per household show a similar distribution across Northern Ireland to household waste arisings per capita with some small differences. Belfast City Council generated the smallest quantity of household waste per household at 1,013 kg per household. The largest quantity per household was recorded in Mid Ulster at 1,434 kg per household.

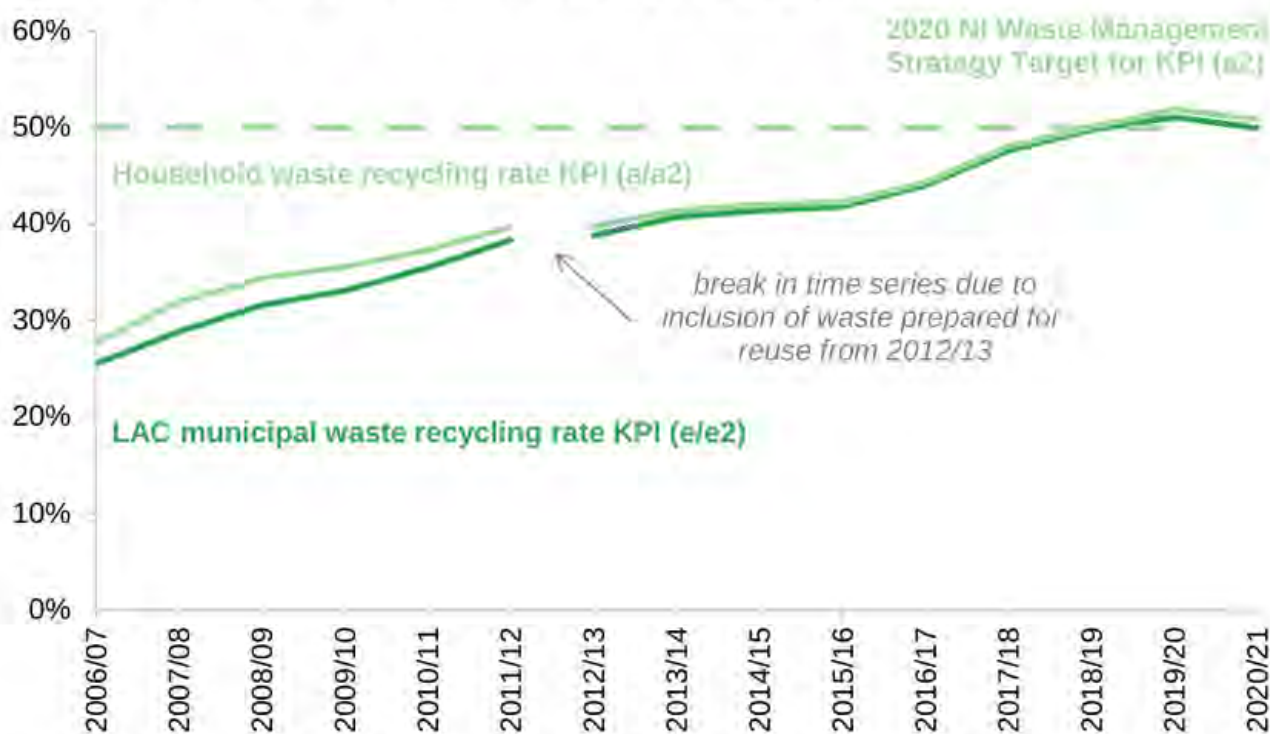
The arisings figures can be found in Tables 1 and 2 of the data tables appendix. The per capita and per household figures can be found in Table 18. All figures are also available from the [time series dataset](#).

Recycling (preparing for reuse, dry recycling and composting)

This section of the report looks at local authority collected (LAC) municipal and household waste recycling rates. Both are key performance indicators and now include waste sent for preparing for reuse, dry recycling and composting. Previously used key performance indicators KPI (a) and (e) have been modified, in line with the rest of the UK, to include waste sent for preparing for reuse, and relabelled as KPI (a2) and (e2). The impacts were small, adding 0.1-0.2 percentage points to the rates, and resulted in the break in the time series visible in Figure 6. The KPI (a2) indicator is also used to monitor performance under the Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015.

In 2020/21, the tonnage of waste sent for preparing for reuse, dry recycling and composting (referred to as 'recycling' for the rest of this section) increased by 0.9 per cent to reach a record high of 515,183 tonnes. The recycling rate was 50.0 per cent, 1.1 percentage points lower than the recycling rate recorded in 2019/20. The reuse and composting rates remained similar to those reported in 2019/20, however the dry recycling rate decreased by 0.9 percentage points.

Figure 6: Waste sent for preparing for reuse, dry recycling and composting
Northern Ireland, 2006/07 to 2020/21, KPIs (a), (a2), (e), (e2)



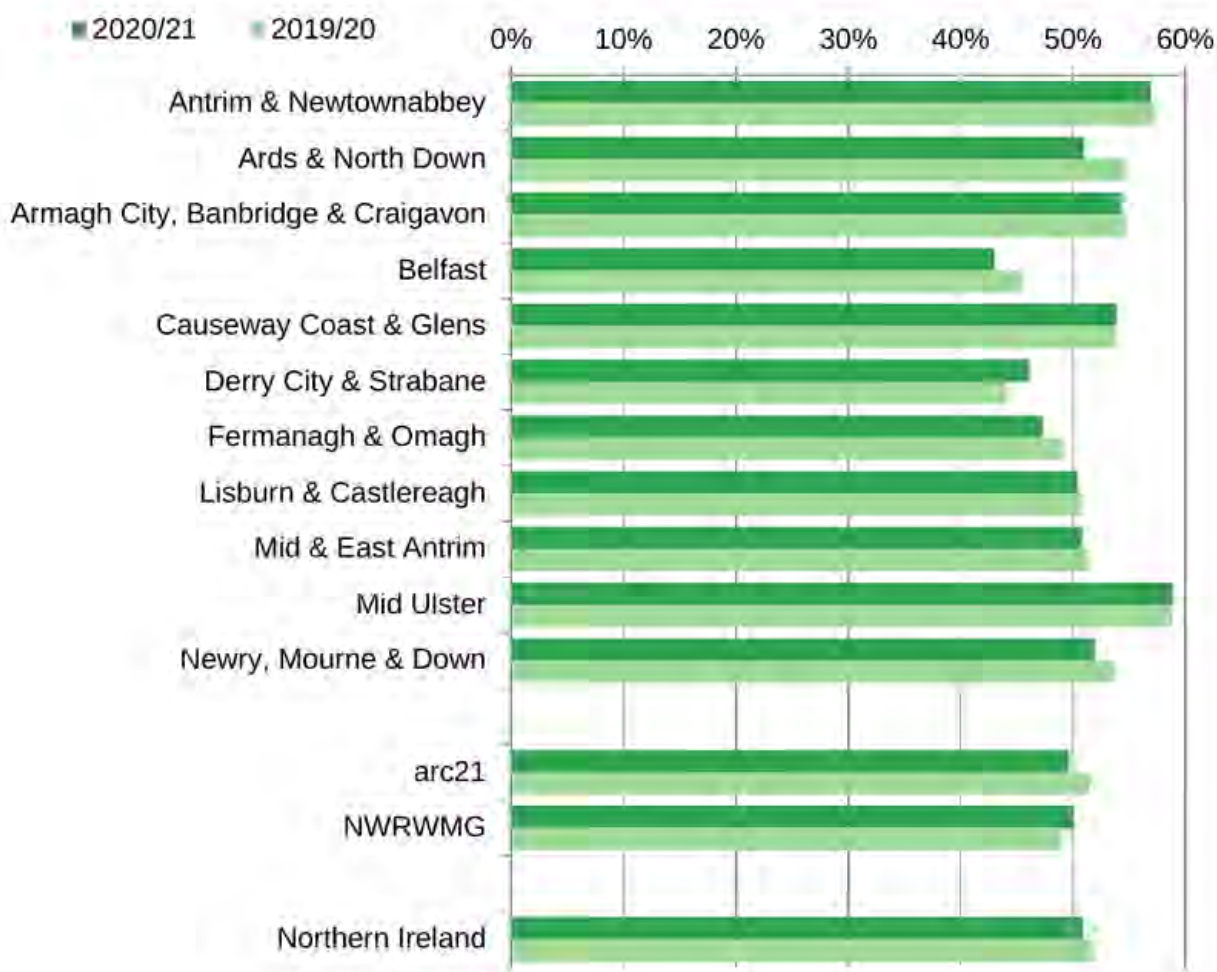
The household waste recycling rate was 50.9 per cent in 2020/21, 1.0 percentage points lower than the 2019/20 household waste recycling rate. The proportion of household waste sent for preparing for reuse was 0.2 per cent, dry recycling made up 23.7 per cent and composting was 26.9 per cent.

The household waste recycling rate met the Northern Ireland Waste Management Strategy target to recycle 50 per cent of household waste by 2020 for the third successive year. Additionally, the draft Programme for Government Framework 2016-2021 contained the percentage of household waste that is reused, recycled or composted as a measure for

indicator 36 under outcome 2: we live and work sustainably, protecting the environment. It is also proposed as a population indicator in the next Programme for Government Framework.

Figure 7a compares the household recycling rates for 2020/21 and 2019/20, whilst Figure 7b illustrates changes to the component parts of the household recycling rates for each council.

Figure 7a: Household waste preparing for reuse, dry recycling and composting rate by council and waste management group
Northern Ireland, 2019/20 and 2020/21, KPI (a2)



The lowest household waste recycling rates were recorded in Belfast at 43.0 per cent, and Derry City & Strabane at 46.1 per cent. The highest household waste recycling rates were recorded in Mid Ulster and Antrim & Newtownabbey at 58.9 per cent and 56.9 per cent respectively.

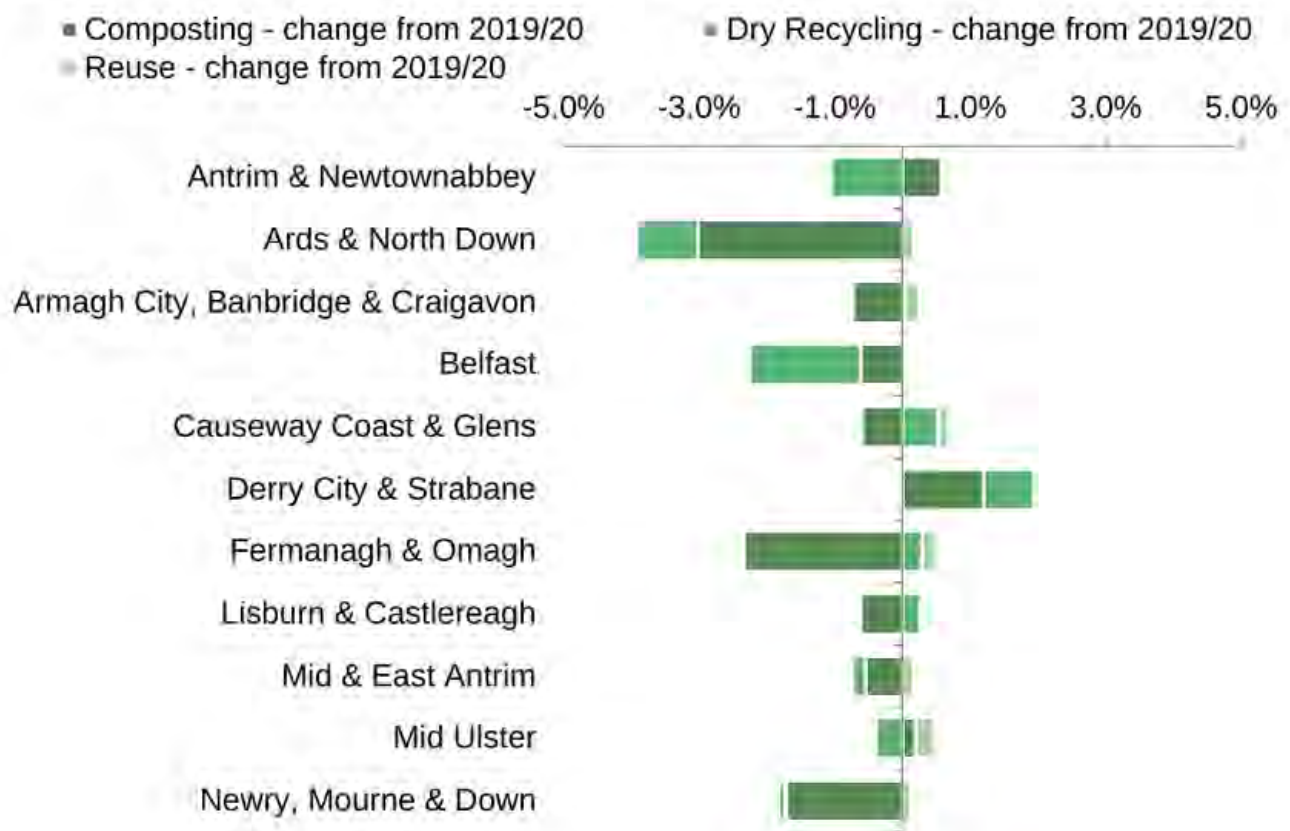
Five councils reported decreased household recycling rates compared to 2019/20, with Ards & North Down reporting the largest decrease at 3.8 percentage points. The decreased recycling rate for Ards & North Down can mostly be attributed to a fall in household waste composting which decreased by 3.0 percentage points. Belfast, Fermanagh & Omagh, Newry, Mourne & Down and Mid & East Antrim reported decreased household recycling rates of between 2.3 and 0.6 percentage points.

The household waste recycling rate increased by 2.0 percentage points in Derry City & Strabane compared to 2019/20, the only increase recorded. The remaining councils reported similar household waste recycling rates to last year.

Overall, there was considerable variation between household dry recycling and composting rates. Derry City & Strabane recorded the highest dry recycling rate at 28.8 per cent, whilst Lisburn & Castlereagh and Mid & East Antrim both recorded the lowest rate at 19.8 per cent. The highest composting rate was in Antrim & Newtownabbey at 35.0 per cent with Derry City & Strabane having the lowest rate at 17.1 per cent.

Dry recycling and composting rates remained relatively stable for most councils compared with the previous year. The largest decrease recorded was in Ards & North Down where the composting rate fell by 3.0 percentage points. The household composting rate increased by 1.2 percentage points in Derry City & Strabane compared to 2019/20, the largest increase reported. Differences in composting rates across the council areas can be affected by variations in the urban-rural characteristics of the council areas.

Figure 7b: Change reported for household waste preparing for reuse rate, dry recycling rate and composting rate by council
Northern Ireland, 2020/21 compared to 2019/20



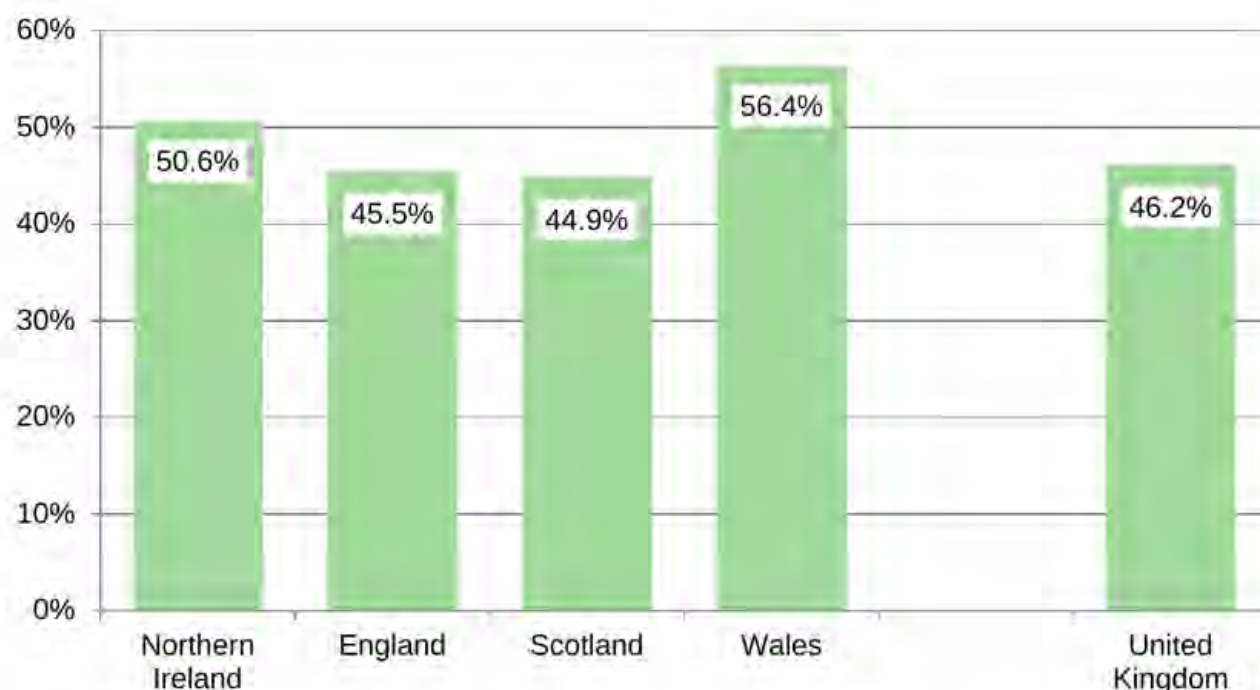
Waste from households recycling rate (including preparing for reuse and composting)

An additional recycling rate called the 'waste from households recycling rate', whilst not a key performance indicator, can be used to make comparisons between each of the four UK countries. The UK waste from households recycling rate is reported by calendar year and was 46.2% in 2019, an increase from 45.0% in 2018. The waste from household recycling rate increased in all UK countries compared to 2018. In 2019, the waste from household recycling rate for Northern Ireland was 50.6 per cent, compared with 45.5 per cent in England, 44.9 per cent in Scotland and 56.4 per cent in Wales.

The latest comparison for finalised annual figures (by calendar year) is shown in Figure 8, with further data available at <https://www.gov.uk/government/statistics/uk-waste-data>

Figure 8: Waste from households recycling rate (including preparing for reuse and composting)

Comparison of UK Countries, 2019

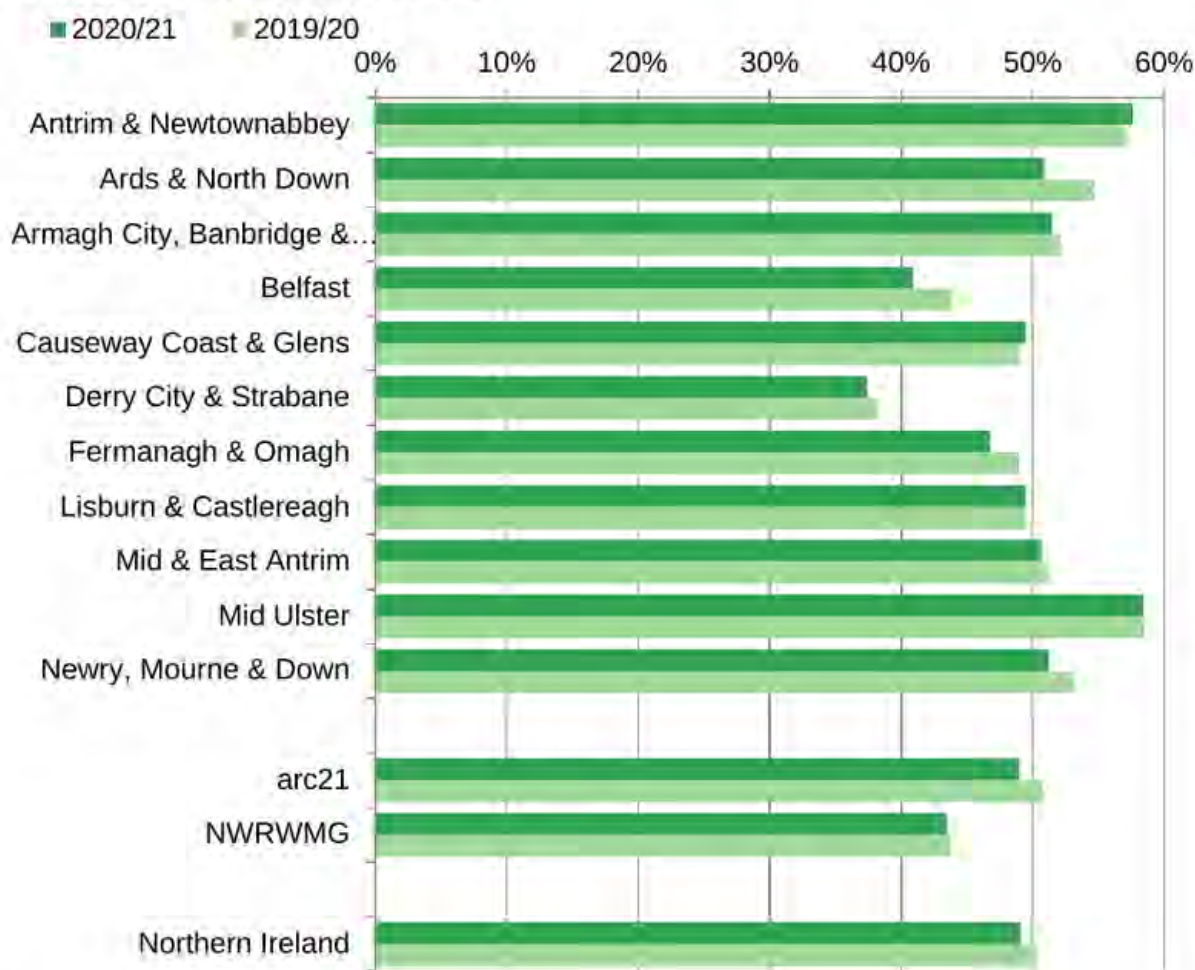


The latest statistics available for waste from household in Northern Ireland are provided below and relate to the 2020/21 financial year.

In 2020/21 there were 433,248 tonnes of waste from households sent for recycling (including preparing for reuse and composting). The waste from households recycling rate was 49.1 per cent. This was a decrease of 1.2 percentage points on the 50.3 per cent of waste from households sent for recycling in 2019/20.

Figure 9: Waste from households recycling rate (including preparing for reuse and composting)

Northern Ireland, 2019/20 and 2020/21



All figures for the recycling section can be found in the accompanying data tables spreadsheet and also in the [time series dataset](#).

- Tables 3 and 4 (Waste recycling)
- Tables 16 and 17 (Household waste recycling)
- Table 23 (Waste from household recycling)

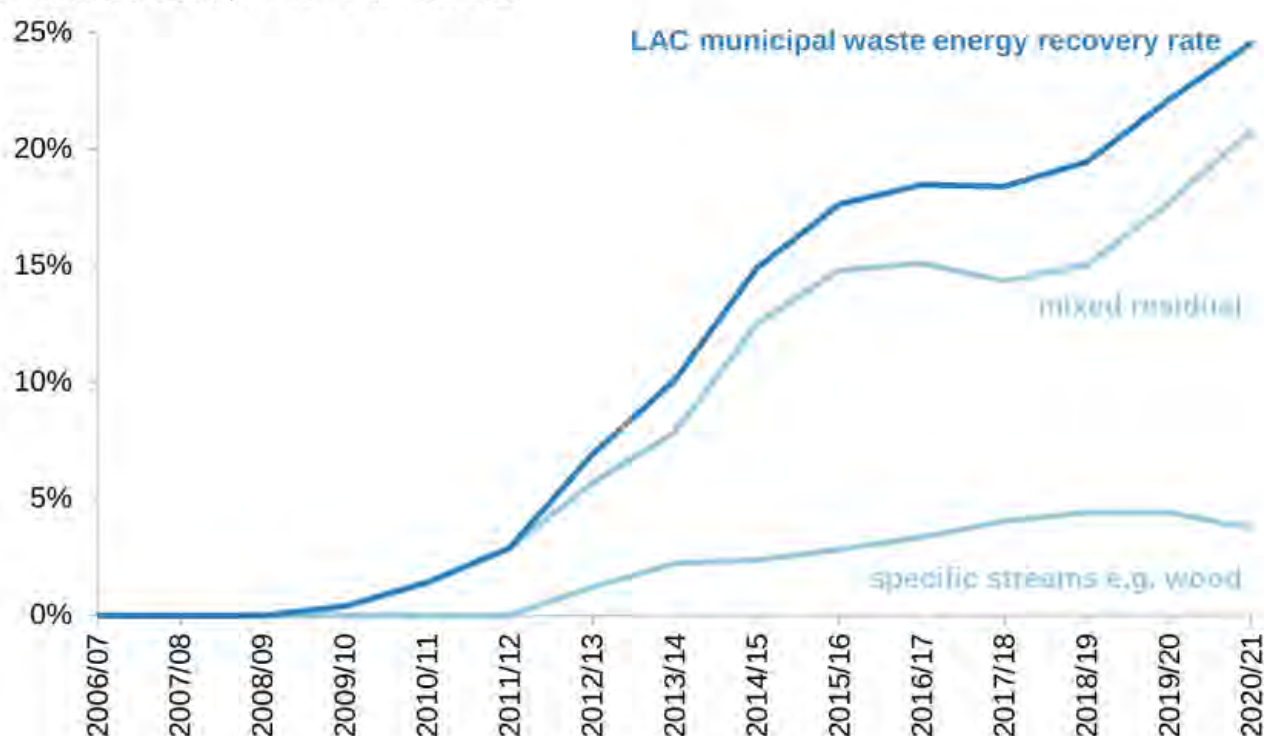
Energy recovery

This annual report includes figures on energy recovery, which is the term used when value is gained from waste products by converting them into energy. All energy recovery figures reported in this section are derived from material sent for energy recovery via incineration, although other technologies exist. Energy recovery via anaerobic digestion is discussed at the end of this section. For more information see *Energy Recovery Data* in the *Data Developments* section of the user guidance.

In 2020/21, 253,180 tonnes of waste arisings were sent for energy recovery. This gave an energy recovery rate of 24.6 per cent, higher than the 22.1 per cent recorded in 2019/20. In each year, the majority was mixed residual waste with a smaller proportion from specific streams, e.g. wood.

Figure 10: Waste sent for energy recovery via incineration

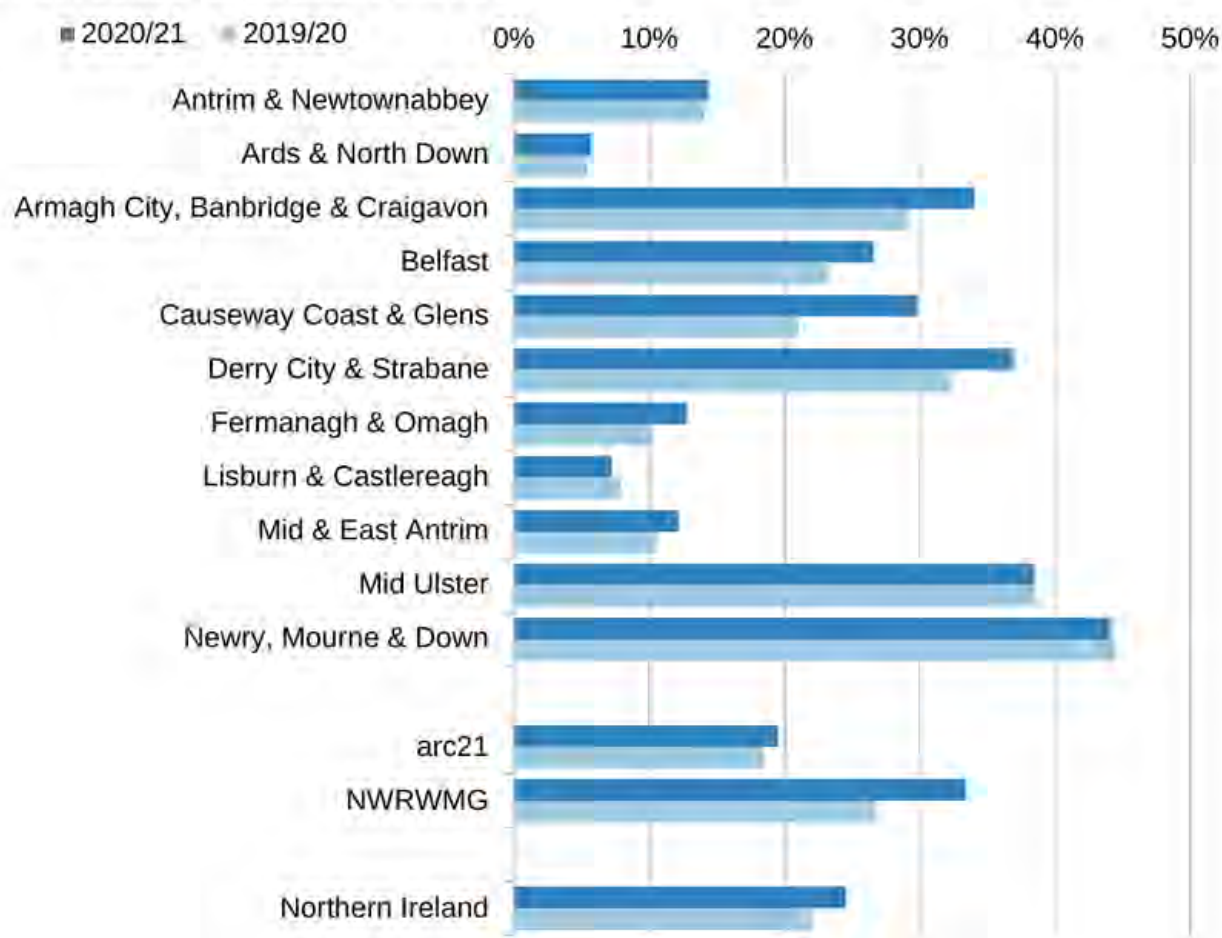
Northern Ireland, 2006/07 to 2020/21



There was zero, or very small quantities, of waste sent for energy recovery before 2009/10. Strong growth followed from 2010/11, with the energy recovery rate increasing from 0.4 per cent in 2009/10 to 24.6 per cent in 2020/21.

Mixed residual waste sent for energy recovery is combustible residual waste collected from the kerbside and from civic amenity sites and processed into refuse derived fuel at material recovery facilities. The specific streams element of energy recovery is mostly wood but also includes furniture, carpets and mattresses, mostly collected from civic amenity sites.

Figure 11: Waste energy recovery by council and waste management group
Northern Ireland, 2019/20 and 2020/21



Newry, Mourne & Down had the highest energy recovery rate in 2020/21 at 44.1 per cent, similar to that recorded in 2019/20. The lowest energy recovery rate was 5.7 for Ards & North Down, also similar to that recorded in 2019/20.

Six councils reported an increase in the energy recovery rate in 2020/21 compared to 2019/20, the largest of which was in Causeway Coast & Glens at 8.8 percentage points. The only decrease in energy recovery rate was reported in Lisburn & Castlereagh, falling by 0.7 percentage points.

For Ards & North Down and Lisburn & Castlereagh, energy recovery from specific streams accounted for a greater proportion of their total energy recovery than mixed residual waste. Antrim & Newtownabbey had the highest energy recovery rate for specific streams at 4.9 per cent, of a total 14.4 per cent energy recovery rate. Newry, Mourne & Down had the highest energy recovery rate for mixed residual waste at 40.9 per cent.

The NWRWGM had an energy recovery rate of 33.4 per cent, up from 26.7 per cent in 2019/20, and higher than that of arc21 at 19.5 per cent, which was also an increase from 18.5 per cent in 2019/20.

Generating energy from waste by incineration is preferable to landfill, although preparing for reuse, dry recycling and composting are preferable to both.

Energy Recovery via Anaerobic Digestion

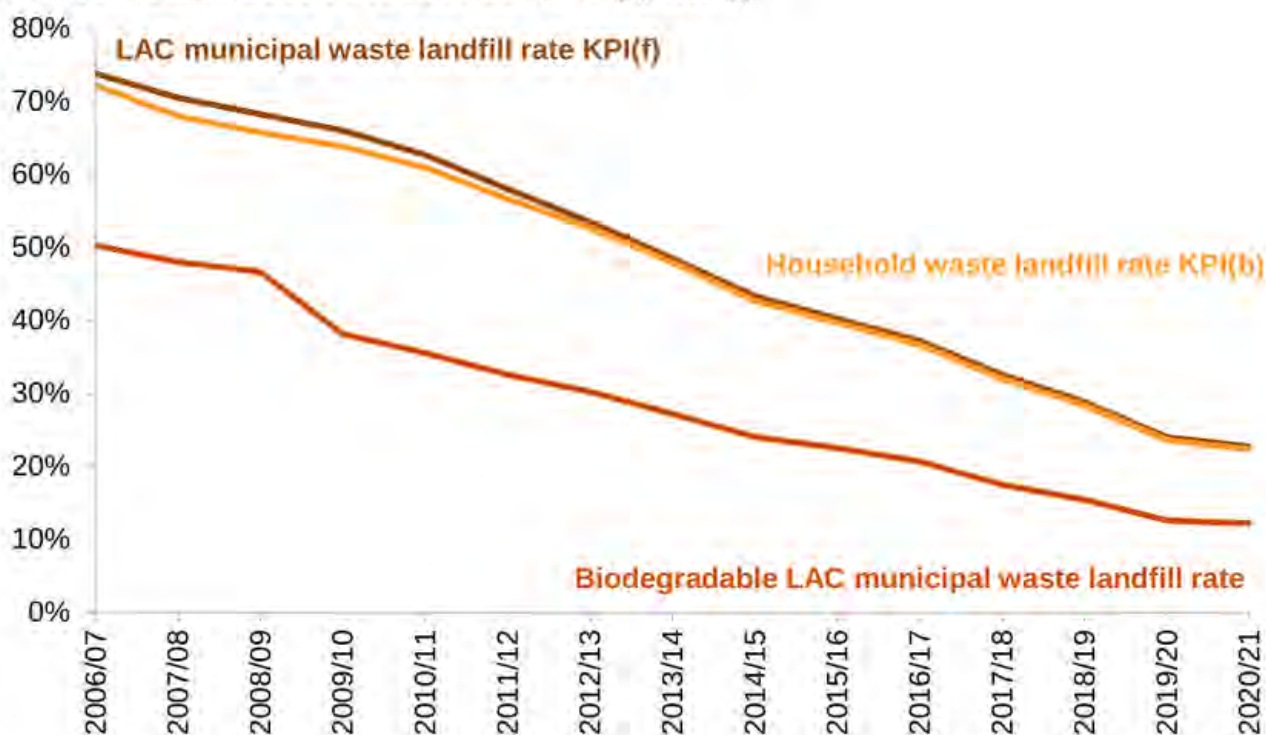
The tonnages relating to energy recovery from material undergoing anaerobic digestion are still accounted for under the recycling section since the vast majority of the tonnage of waste undergoing this process eventually ends up as a compost (once the methane generated from the anaerobic digestion process has been collected). Table 13 in the data tables appendix shows the amount of food waste anaerobically treated to recover energy before ending up as a compost.

These figures can be found in Tables 3, 4 and 13 of the data tables appendix and in the [time series dataset](#).

Landfill

The quantity of waste sent to landfill decreased by 2.2 per cent from 240,220 to 234,956 tonnes between 2019/20 and 2020/21. This gave a landfill rate of 22.8 per cent for 2020/21, 1.3 percentage points lower than the 24.0 per cent recorded in 2019/20 and the lowest ever recorded. Similarly, the landfill rate for household waste has recorded a new low of 22.4 per cent in 2020/21, a drop of 1.2 percentage points on the 2019/20 rate of 23.7 per cent and a fall from a high of 72.3 per cent in 2006/07.

Figure 12: Waste sent to landfill
Northern Ireland, 2006/07 to 2020/21, KPIs (b) and (f)

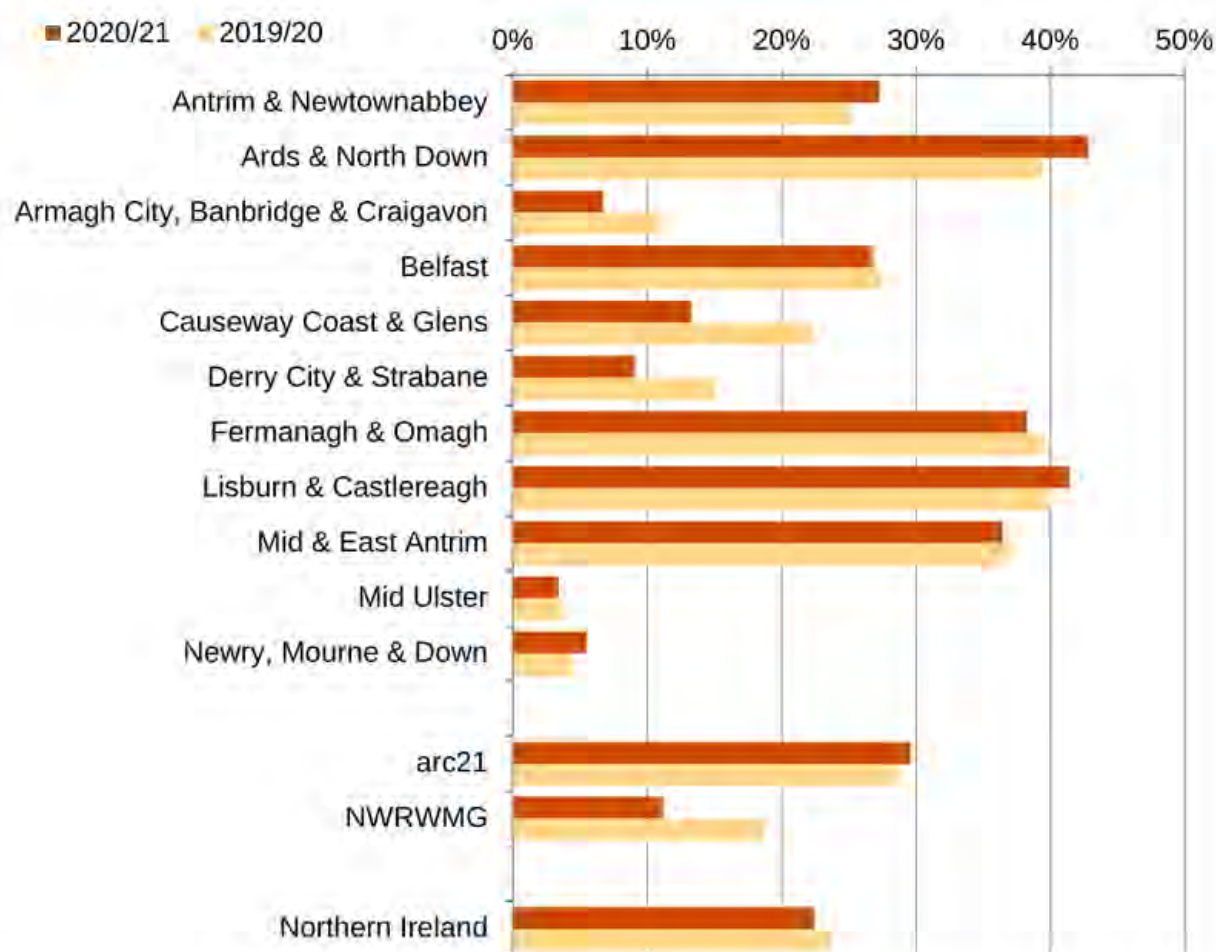


The NWRWMG had a landfill rate of 11.7 per cent, 11.1 percentage points lower than the Northern Ireland rate, and 7.9 percentage points lower than recorded in 2019/20. Arc21’s landfill rate was higher than the Northern Ireland rate at 29.8 per cent. This is an increase of 1.2 percentage points compared to 2019/20.

Six councils recorded a decrease in their household landfill rate compared to last year. Decreases ranged from 9.0 percentage points in Causeway Coast & Glens to 0.6 percentage points in Mid & East Antrim. The household landfill rate was similar in Mid Ulster to that recorded in 2019/20, however it increased in four council areas. The largest increase was by 3.5 percentage points in Ards & North Down.

Mid Ulster recorded the lowest household landfill rate at 3.4 per cent, one sixth of the Northern Ireland rate of 22.4 per cent. Ards & North Down recorded the highest household landfill rate at 42.9 per cent.

Figure 13: Household waste landfilled by council and waste management group
Northern Ireland, 2019/20 and 2020/21, KPI (b)



The statutory requirement for all councils in Northern Ireland to provide households with a container for food to enable its separate collection contributed to the drop in landfill rates, though increasing energy recovery rates for some councils also contributed. Material, mainly from residual waste treatment, can be sent for energy recovery in the form of refuse derived fuel (RDF) which diverts it from landfill. Landfill Tax for household waste continues to be the main driver for local authorities to reduce landfill. Other considerations include a limit on the amount of biodegradable Waste as measured by KPI (g). Generating energy from waste by incineration is preferable to landfill, although recycling and reuse are preferable to both.

This data and more information including collection method can be found in the data tables appendix. Tables 3 and 4 cover all waste collected and Tables 16 and 17 cover household waste. The data are also available from the [time series dataset](#).

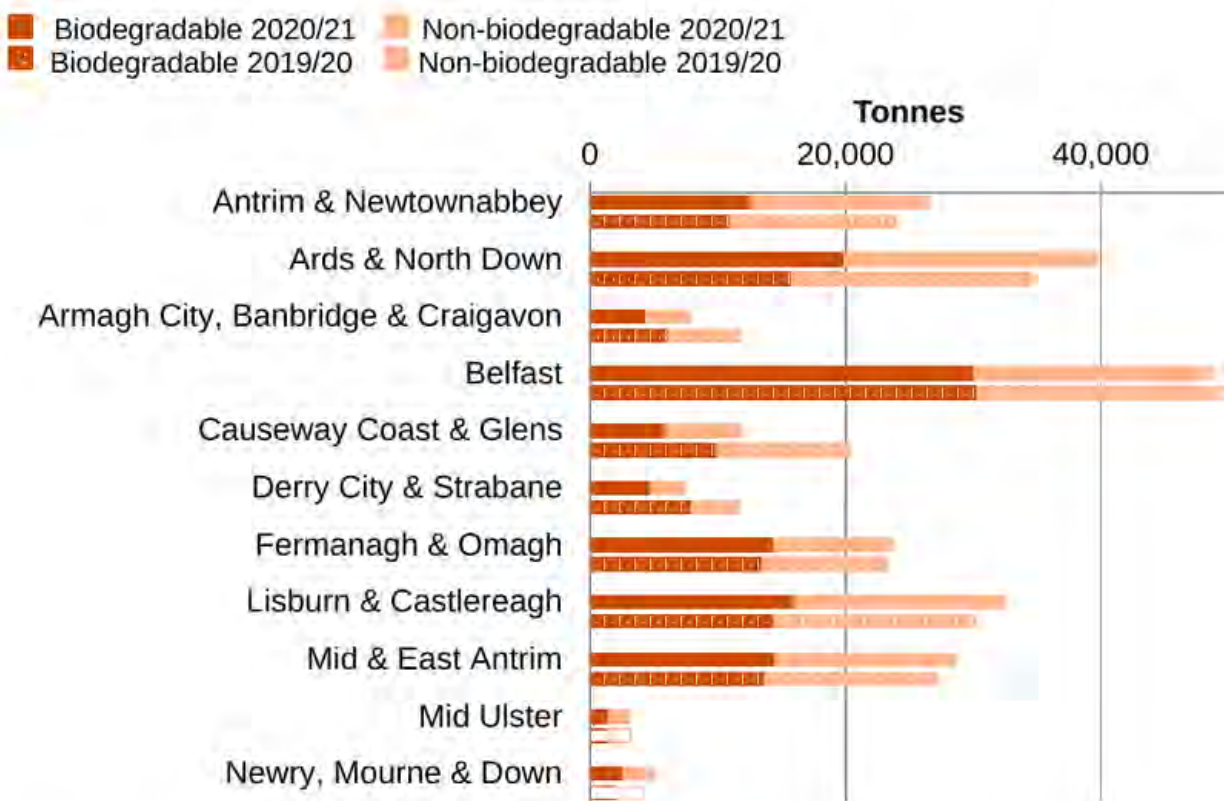
Biodegradable waste to landfill

The Landfill Allowance Scheme (NI) Regulations 2004 (as amended) placed a statutory responsibility on councils, in each scheme year, to landfill no more than the quantity of biodegradable waste for which they had allowances. The scheme concluded at the end of the 2019/20 financial year, however the continued monitoring of biodegradable waste is required for [existing target commitments](#) which specify that it must be reduced to 35 per cent of the total amount (by weight) of biodegradable municipal waste produced in 1995.

Northern Ireland's councils sent 126,404 tonnes of biodegradable waste to landfill during 2020/21, which was 53.8 per cent of all waste sent to landfill. During the previous year, 126,286 tonnes of biodegradable waste was sent to landfill which was 52.6 per cent of all waste sent to landfill.

Figure 14 displays the tonnages of biodegradable and non-biodegradable waste sent to landfill by each council, comparing them with other councils and to the same quarter last year.

Figure 14: Biodegradable and non-biodegradable waste to landfill by council
Northern Ireland, 2020/21,



There is considerable variation between councils in the quantities of biodegradable waste sent to landfill, as well as the proportion of biodegradable waste in total landfill. In Derry City & Strabane, 64.5 per cent of all waste sent to landfill was biodegradable, the highest figure reported.

This data can be found in Table 21 of the data tables appendix and in the [time series dataset](#).

Northern Ireland Key Performance Indicators 2020/21

Key Performance Indicators (KPIs) are a set of measures used to gauge performance in terms of meeting waste strategy targets. They were originally defined in the Environment and Heritage Service (now the Northern Ireland Environment Agency) municipal waste data monitoring and reporting: interim guidelines, published in March 2003.

The table below has been included to help users find a specific KPI value or location in the report or data tables. Previously used key performance indicators KPIs (a) and (e) have been modified, in line with the rest of the UK, to include waste sent for preparing for reuse, and relabelled as KPI (a2) and (e2).

KPI	Performance during 2020/21	Section in report and Appendix Table
a2	50.9 per cent of household waste sent for recycling (including composting and preparing for reuse)	Recycling (pages 10-14) Data table 17a
b	22.4 per cent of household waste landfilled	Landfill (pages 18-20) Data table 17b
e2	50.0 per cent of waste sent for recycling (including composting and preparing for reuse)	Recycling (pages 10-14) Data table 4a
f	22.8 per cent of waste landfilled	Landfill (pages 18-20) Data table 4b
g	126,404 tonnes of biodegradable waste landfilled	Landfill (pages 18-20) Data table 21a
h	1,207 kg of household waste generated per household	Waste arisings (pages 6-9) Data table 18
j	1,031,169 tonnes of waste generated	Waste arisings (pages 6-9) Data table 1
m	See Tables 22i and 22ii for capture rates by primary waste category	Data tables 22i and 22ii
n	3.2 per cent increase in waste generated	Waste arisings (pages 6-9) Data table 2
p	488 kilogrammes of household waste generated per capita	Waste arisings (pages 6-9) Data table 18

The fully validated figures that are published in the annual report have undergone checks by the Northern Ireland Environment Agency (NIEA) and further validation by Statistics and Analytical Services Branch (SASB) in the Department of Agriculture, Environment and Rural Affairs (DAERA). The annual validation acts as a check that all issues raised at the quarterly validation stage have been addressed. Additional validation checks incorporated later in the working year are then also applied backwards to all quarters in the reporting year via the annual validation.

The table below outlines the differences between finalised data in this annual report and the provisional twelve-month rolling figures and time series dataset for April 2020 to March 2021 presented in the data tables for the [January to March 2021 quarterly report](#).
(Data tables - Table 18)

Comparison of provisional and final figures for 2020/21 key performance indicators

KPI	Definition	2020/21 provisional	2020/21 finalised	difference
a2	Percentage of household waste sent for recycling (including composting and preparing for reuse)	50.7 per cent	50.9 per cent	0.12 percentage points
b	Percentage of household waste sent to landfill	22.6 per cent	22.4 per cent	-0.16 percentage points
e2	Percentage of waste sent for recycling (including composting and preparing for reuse)	50.0 per cent	50.0 per cent	-0.06 percentage points
f	Percentage of waste landfilled	22.8 per cent	22.8 per cent	0.01 percentage points
g	Reported biodegradable waste sent to landfill	125,502	126,404	901 tonnes (0.72 per cent)
h	Annual household waste collected per household	1,214	1,207	-6.52 kg (-0.54 per cent)
j	Waste arisings	1,031,206	1,031,169	-36.57 tonnes (0.00 per cent)
m	Capture rates	See Tables 22i and 22ii for capture rates by primary waste category		
n	Waste arisings growth rate	3.2 per cent	3.2 per cent	0.00 percentage points
p	Annual household waste collected per capita	490	488	-2.66 kg per capita (-0.54 per cent)

The differences between provisional and final figures are small but arise due to the additional validations carried out before the finalisation of this annual publication.

Progress against targets

Data contained in this release are published primarily to provide an indication of the progress towards achieving waste strategy targets. They allow for the assessment of the performance of the councils and waste management groups in Northern Ireland in managing waste arisings, recycling, composting and landfill.

Overview of progress against targets

Indicator	Source	Progress/ Outcome
To achieve a recycling rate of 45 per cent (including preparing for re-use) of household waste by 2015	Targets 1, 2 & 3 on p39 of the revised Northern Ireland Waste Management Strategy	KPI (a2) Target first met in 2017/18 – 48.1 per cent Target met in 2020/21 – 50.9 per cent
To achieve a recycling rate of 50 per cent (including preparing for re-use) of household waste by 2020	As above	KPI (a2) Target first met in 2018/19 – 50.0 per cent Target met in 2020/21 – 50.9 per cent
To achieve a recycling rate of 60 per cent (including preparing for re-use) of LACMW by 2020	As above	KPI (e2) Progress in 2020/21 – 50.0 per cent

Appendix 1: User Guidance

This statistical release is part of a regular data series presenting finalised information on local authority collected municipal waste managed in Northern Ireland.

Description of data

Local authority collected municipal waste (LACMW) data in Northern Ireland. This is municipal waste which is collected under arrangements made by a district council.

Main Uses of Data

Data contained in this release are published primarily to provide an indication of the progress towards achieving waste strategy targets. They allow for the assessment of the performance of the councils and waste management groups in Northern Ireland in managing waste arisings, recycling, composting and landfill. Targets are set for an annual period and performance against targets is considered in the Progress against targets section.

The revised Northern Ireland Waste Management Strategy sets out targets for the management of local authority collected municipal waste.

- To achieve a recycling rate of 45 per cent (including preparing for re-use) of household waste by 2015.
- To achieve a recycling rate of 50 per cent (including preparing for re-use) of household waste by 2020.
- Proposals to achieve a recycling rate of 60 per cent (including preparing for re-use) of LACMW by 2020.

<https://www.daera-ni.gov.uk/articles/waste-management-strategy>

The draft Programme for Government Framework 2016-2021 contained the percentage of household waste that is reused, recycled or composted as a measure for indicator 36 under outcome 2: we live and work sustainably,

protecting the environment. It is also proposed as a population indicator in the next Programme for Government Framework.

The Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015 came into operation on 28 September 2015. It contains three waste management indicators which correspond to KPIs (a2), (g) and (j) in this publication.

The Waste Framework Directive statutory target requires member states to recycle 50 per cent of waste from households by 2020.

The data are also used to assess performance against the Landfill Directive targets.

<http://www.ciwm.co.uk/ciwm/knowledge/landfill-directive.aspx>

This annual report provides final validated information on several key performance indicators (KPIs) used to assess progress towards achieving local authority collected municipal waste targets.

The waste data may help to inform particular lifestyle choices of the public, specifically decisions about how to treat their waste. This information feeds into Northern Ireland specific and UK wide research projects and articles carried out and published by Waste and Resource Action Programme (WRAP) – see the following web resources for more information:

<https://www.recyclenow.com/ni>

<http://www.wrap.org.uk/>

<http://laportal.wrap.org.uk/>

These projects are funded by each of the governments within the UK. The results of research by WRAP assist governments to devise strategies to deal with issues such as using resources sustainably, helping people to recycle more and to waste less

both at home and at work, offering economic as well as environmental benefits.

Additionally, waste management information is used to inform the media, special interest groups such as the Chartered Institute of Waste Management (CIWM) which is the professional body representing waste and resource professionals, academics, for example those who would have an interest and/or involvement in the WRAP research mentioned above, and by DAERA to respond to parliamentary / assembly questions and ad hoc queries from the public.

The Northern Ireland Neighbourhood Information Service (NINIS) provides access to waste information with the aim of making it available to as wide an audience as possible by providing interactive charts and mapping facilities that enable the statistics to be interpreted readily in a spatial context.

[http://www.ninis2.nisra.gov.uk/InteractiveMaps/Agriculture per cent20and per cent20Environment/Environment/Local per cent20Authority per cent20Collected per cent20Municipal per cent20Waste per cent20Recycling/atlas.html](http://www.ninis2.nisra.gov.uk/InteractiveMaps/Agriculture%20and%20Environment/Environment/Local%20Authority%20Collected%20Municipal%20Waste%20Recycling/atlas.html)

Local Government Reorganisation

The 26 councils covered by previous reports were reorganised into 11 new councils from 1 April 2015. Prior to this, we consulted with users of the report, the proposed changes and summary of responses are available on the Statistics and Analytical Services Branch (SASB) website <https://www.daera-ni.gov.uk/consultations/proposed-changes-northern-ireland-local-authority-collected-municipal-waste-management-statistics>

At that stage the opportunity was also taken to update the report using feedback from NISRA's peer review group.

Data Developments

Key Performance Indicators (a) and (e)
Prior to 2015/16, Northern Ireland recycling KPIs did not include waste sent for preparing for reuse, unlike the other UK devolved administrations. Waste sent for preparing for reuse has been added to the calculations of these KPIs and they have been renamed KPI (a2) and KPI (e2). This change has been backdated to include data from 2012/13 onwards and allows comparisons across time to be made for these KPIs.

The difference this makes to the quantity of waste recycled is small. During 2020/21 this change added on 1,962 tonnes of waste sent for preparing for reuse to the recycling total. This added 0.2 percentage points to the KPI (a) and KPI (e) rates.

These measures are now more consistent with the rest of the UK and more consistent with the definition of the targets in the Waste Management Strategy 2020 and the Local Government (Performance Indicators and Standards) Order (NI) 2015, which include waste sent for preparing for reuse.

Waste from households recycling rate

In Northern Ireland, the household recycling rate is based on 'household waste' as defined in the Waste and Contaminated Land (NI) Order 1997 (the 1997 Order) and Schedule to the Controlled Waste and Duty of Care Regulations (NI) 2013. The new 'waste from households' recycling rate has been introduced for statistical purposes to provide a harmonised UK indicator with a comparable calculation in each of the four UK countries.

This 'waste from households' measure has been added to the report and data tables to enable UK comparisons. However the main focus of this report is still the previous 'household waste' definition because it is the measure most directly related to current Northern Ireland

policy targets. There are targets in the revised Waste Management Strategy and the Local Government (Performance Indicators and Standards) Order (NI) 2015 that reference the prior 'household waste' definition.

There is a difference between 'household waste' and 'waste from households'. The latter has a generally narrower definition than the former. There are a number of sources of waste that were considered under 'household waste' that are not considered by 'waste from households', for example waste from street recycling bins and street cleaning. More information is available from the 'waste from households' calculation guidance on the WDF website.

http://www.wastedataflow.org/documents/guidancenotes/NorthernIreland/OtherGuidanceNotes/WfhrecyclingguidanceNI_v2.pdf

Analysis using 2020/21 data has shown that the 'waste from households' rate is 1.8 percentage points lower than the 'household waste' recycling rate at the Northern Ireland level. However, the difference between these rates vary across councils, with the waste from households being between 8.7 percentage points lower and 0.7 percentage points higher than the household waste recycling rate. The time series file allows the difference in these rates to be compared over quarters and across councils.

Data Sources

Waste Management Data

The information presented in this report is taken from WasteDataFlow (WDF), a web based system for local authority collected municipal waste reporting by UK local authorities to central government. The data are based on returns made to WDF (relating to approximately 40 questions on local authority collected municipal waste management) by councils, within two months of the end of each quarter.

It is increasingly rare that residual waste may still be disposed of directly to landfill. Waste is collected by the councils directly from the kerbside and some civic amenity sites; third parties under contract to the council also collect from the remaining civic amenity sites and almost all of the bring banks. Some larger councils use intermediate bulking up stations where the waste is weighed both coming into and leaving the transfer station. In all cases the waste is weighed on arrival at treatment sites for recovery e.g. Material Recovery Facilities (MRFs) and/or disposal e.g. landfill sites.

MRFs, which sort the co-mingled waste into different resource streams, almost always have more than one input source and so the weighed tonnages of each stream coming out of the plant are assigned pro-rata to each source i.e. based on their input tonnages as a percentage of all input tonnages for that period. Weighbridge dockets are generated which form the basis for statutory Waste Transfer Notes (WTNs) as the waste moves further down the treatment chain/onto reprocessors. These WTNs and/or internal reports (which also form the basis for invoices) are then sent to the council on a monthly basis. These are summarised on a quarterly basis and organised into the relevant WDF questions/categories and finally input by hand into the WDF web portal. Data providers (councils in Northern Ireland) are supplied with technical guidance documents outlining the methodologies that should be used in the collection, reporting and validation of the data returns. These documents can be accessed on the WDF website.

www.wastedataflow.org/htm/datasets.aspx#NorthernIrelandGuidance

Population Data

Population data used to calculate KPI (p), household waste arisings per capita, are taken from the 2020 mid-year estimates, produced by NISRA, and were the most

up to date available at the time of publication.

Household Data

Household data used to calculate KPI (h), household waste arisings per household, are based on the Land and Property Services (LPS) housing stock from April 2021. Note these household figures do not include caravans. An adjustment is made to account for the estimated number of vacant properties. A council-specific occupancy rate was calculated from 2011 Census data and is applied to the LPS data. The datasets can be accessed from the LPS website.

<https://www.finance-ni.gov.uk/topics/statistics-and-research/housing-stock-statistics>

<https://www.finance-ni.gov.uk/topics/statistics-and-research/new-dwelling-statistics>

Data Quality

The data are final and are based on, but supersede, previously published data from the four quarterly returns for the financial year. The data download from WDF were completed on 08 November 2021. At that time, all the district councils had made a return, giving a 100 per cent response rate.

Information contained in this report has been sourced from WasteDataFlow (WDF), which is the web based system for local authority collected municipal waste data reporting by UK local authorities to central government. The data in this report are based on returns made to WDF by district councils in Northern Ireland at the end of the 2020/21 financial year.

The fully validated figures that are published in this annual report have undergone audit by Northern Ireland Environment Agency (NIEA) and further validation by Statistics and Analytical Services Branch (SASB) beyond that which is done on a quarterly basis. The annual validation acts as a check

that all issues raised at the quarterly validation stages have been addressed. Additional validation checks incorporated later in the working year are then also applied backwards to all quarters in the reporting year via the annual validation.

Strengths of Data

Data are derived from WDF with full coverage for all councils to support statutory NILAS diversion targets. As the data are derived from an administrative system, they provide a complete picture of council controlled waste activity in NI.

Validation and audits

Various validation checks are carried out by both NIEA and SASB. Validations are conducted for each individual question, with additional global validations carried out to ensure that total tonnage of waste types is equal to the sum of the component parts. Any discrepancies are queried with the data provider. Variance checks are employed as an integral part of the production process.

In addition, NIEA carry out a year round programme of audits of WDF returns by individual councils. These audits are conducted under Regulation 10 (6)(a) of the NILAS Regulations. Councils are selected from each waste management group and contacted by telephone, letter and e-mail informing them of NIEA's intention to audit. The audit involves checking and confirming relevant data submitted as a NILAS return to the Monitoring Authority via WDF. One quarter of each council's municipal waste returns are selected, generally being the most recent submission. The areas being inspected relate to:

- i. landfilling of municipal waste,
- ii. collection, recycling, reuse and recovery of municipal waste,
- iii. the standard of reporting/evidence for end destinations of recycled materials.

Councils are asked to provide original documentation to support reported figures in the WDF system for the quarter in

question. Any anomalies or discrepancies are subsequently queried with the relevant council. As WDF data can usually only be amended at council level, it is then necessary to 'reject' or release the data back to the waste management group and subsequently back to the council so that it might be corrected as appropriate.

Limitations of Data

Waste Management Data

Despite the intensive validation carried out on the data prior to publication, any administrative system involving manual data compilation will always be open to a degree of clerical error.

Unclassified waste

Unclassified waste is calculated as a residual amount of municipal waste after municipal waste sent to landfill, sent for recycling (including composting), sent for energy recovery and preparing for reuse have been accounted for, instead of being extracted directly from the WasteDataFlow system. The majority of the total unclassified tonnage can be attributed to moisture and/or gaseous losses. Small negative tonnages can arise in the unclassified column if more waste is sent for treatment in the quarter than was actually collected as is more likely at councils operating transfer stations. Transfer stations move waste quickly but if a particular transfer occurs the day after arriving, which also happens to be the start of the next quarter, then a small inconsistency can arise.

Types of waste

There are many different forms of waste, including municipal solid waste, commercial and industrial waste, construction, demolition and excavation waste, hazardous waste, agricultural waste, and waste water and sludges. The latest report on construction, demolition and excavation waste arisings is for 2009/10:

<https://www.daera-ni.gov.uk/publications/construction->

[demolition-and-excavation-waste-arisings-use-and-disposal-northern-ireland](#)

Following on from the UK's agreement to revise its interpretation of 'municipal waste' to include much more commercial and industrial waste than previously; it should be noted that this report, as with all previous ones, reflects local authority collected municipal waste only.

Material Recovery Facilities

MRFs usually have more than one input source and the pro-rata assignment to each source based on their input tonnages can lead to a small over or under estimation of the actual tonnage being recovered from each individual source.

Capture Rates

Capture rates are no longer included in the body of the report but are still available in the data tables appendix. The calculations for capture rates are based on a Compositional Study undertaken in 2017 and may not accurately reflect the current situation. However, it is the best available estimation of the proportions of the primary waste categories contained within kerbside residual waste. Levels of uncertainty around the results of the Compositional Study are discussed in the full report.

The accuracy of these estimates is expected to decrease over time as household recycling habits continue to change.

Waste Crime

Waste crime is the unauthorised management of waste, including illegal dumping. It can be difficult to quantify the impact of such activity upon these official figures as it is not always possible to determine the source, date and tonnage of illegally deposited waste. Where possible the extent and any implications of such activity will be communicated to users.

Energy Recovery via Anaerobic Digestion

The tonnages relating to energy recovery from material undergoing anaerobic digestion are still accounted for under the recycling section since the vast majority of the tonnage of waste undergoing this process eventually ends up as a compost (once the methane generated from the anaerobic digestion process has been collected).

Rounding and Summing

It should be noted that in some instances totals may not add up due to rounding. If tonnages work out to be less than 0.5 tonnes, they will be rounded to zero.

On occasion percentages work out to be less than 0.1 per cent or more than 99.9 per cent. Users should be aware that in such cases, the percentage is rounded to zero or 100 per cent respectively.

Whilst tonnages may be summed over councils and/or Waste Management Groups to give totals for higher level geographies, such totals may suffer from rounding errors when compared with any given totals.

However where fractions or proportions, such as recycling rates, waste arisings per capita etc are stated for councils or waste management groups, these indicators cannot be simply added or averaged to produce a rate for a higher level geography. Such information is often available in the data tables appendix, or otherwise may be available upon request.

Data for Northern Ireland and Waste Management Groups are only added to charts with rates and percentages to avoid distorting the scale of the charts.

Notation and Terminology

Please see the glossary (appendix 2) for clarification of key terms.

Guidance on using data

All figures in the report and the accompanying Excel tables are annual figures and refer to the stated period. These annual figures are the final, validated figures for the year and supersede those figures published in the quarterly reports for the period. Please note that any comparisons with prior year use the final validated figures as published in the annual report for that period. Very small increases or decreases in figures (<0.5 per cent or <0.5 percentage points) are not highlighted in the commentary and should be interpreted with care.

Waste Management information elsewhere in the United Kingdom and Europe

While it is our intention to direct users to waste management information elsewhere in the UK and Europe, users should be aware that local authority collected municipal waste statistics in other administrations are not always measured in a comparable manner to those in Northern Ireland. Details of waste management data published elsewhere in the UK and Europe can be found at the following links.

England

<https://www.gov.uk/government/collection/waste-and-recycling-statistics>

Scotland

<http://www.sepa.org.uk/environment/waste/waste-data/waste-data-reporting/>

Wales

<https://gov.wales/local-authority-municipal-waste-management>

Ireland

<http://www.epa.ie/waste/municipal/>

European Union Member States

http://ec.europa.eu/eurostat/statistics-explained/index.php/Municipal_waste_statistics

The basis of the data collection across the UK using WDF is broadly consistent, however there are some minor definitional differences such as Northern Ireland recycling KPIs do include material used as 'backfill' (using suitable waste material to refill an excavation instead of non-waste material) which is not directly comparable with the revised Waste Framework Directive recycling measurements.

The meetings of the WasteDataFlow Operational Group ensure a conscious effort to share waste management developments on a UK-wide basis with Northern Ireland representation on this group.

A National Statistics Publication

National Statistics are produced to a high professional standard. They undergo regular quality assurance reviews to ensure that they meet customer needs. They are produced free from any political interference.

The UK Statistics Authority has designated these statistics as National Statistics, in accordance with the Statistics and Registration Service Act 2007 and signifying compliance with the Code of Practice for Official Statistics. Designation can be broadly interpreted to mean that the statistics:

- meet identified user needs;
- are well explained and readily accessible;
- are produced according to sound methods; and

- are managed impartially and objectively in the public interest. Once statistics have been designated as National Statistics it is a statutory requirement that the Code of Practice shall continue to be observed.

The Department demonstrates its commitment to the Code of Practice by publishing a series of supporting statements related to its use of administrative data, publication strategy, confidentiality arrangements, revisions policy, customer service and complaints procedure. For details see the statistics charter on the DAERA statistics website <https://www.daera-ni.gov.uk/publications/daeras-statistics-charter>

For further information

For more information relating to this publication, including additional analysis, breakdowns of the data or alternative formats please contact Statistics and Analytical Services Branch.

As we want to engage with users of our statistics, we invite you to feedback your comments on this publication at any time of the year. Contact details are available on the front cover of this report and in the data tables appendix.

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Appendix 2: Glossary

Term	Explanation
Biodegradable waste	Any waste that is capable of undergoing anaerobic decomposition, such as food and garden waste, and paper and paperboard.
Bring site	An unmanned site with a container or a collection of containers for depositing recyclable waste.
Capture rate for household kerbside collected waste	The amount of 'available' material that is actually being collected for recycling through household kerbside collection schemes.
Civic amenity site	A manned site for depositing waste.
Composting	An aerobic, biological process in which organic wastes, such as garden and kitchen waste, are converted into a stable granular material which can be applied to land to improve soil structure and enrich the nutrient content of the soil.
Composting rate	The percentage of waste sent for composting. It excludes waste collected for composting that was rejected at collection or at the gate of the reprocessor.
Dry recycling	The recycling of dry materials such as paper, card, cans, plastic bottles, mixed plastic, glass.
Dry recycling rate	The percentage of waste sent for recycling. It excludes waste collected for recycling that was rejected at collection, during sorting or at the gate of the recycling reprocessor. It includes residual waste which was diverted for recycling but excludes waste sent for preparation for reuse.
Energy recovery rate	The percentage of waste sent for energy recovery. It includes mixed residual and specific sources components.
Household waste	Includes materials (except soil, rubble and plasterboard) collected directly from households (e.g. kerbside collections) or indirectly (e.g. bring sites, civic amenity sites, collected by private and voluntary organisations not included elsewhere or street sweepings).
Kerbside	A regular collection of waste from premises.
Key Performance Indicators (KPIs)	A set of measures used to gauge performance in terms of meeting waste strategy targets.
LAC	Local Authority Collected, as in Waste.
Landfill sites	Any areas of land in which waste is deposited. Landfill sites are often located in disused mines or quarries. In areas where they are limited or no ready-made voids exist, the practice of landraising is sometimes carried out, where waste is deposited above ground and the landscape is contoured.
Local authority collected municipal waste	Waste which is collected under arrangements made by a district council.

Term	Explanation
Mixed dry recyclables	Waste streams intended for recycling found together with each other but separately from other waste.
Mixed residual waste sent for energy recovery	Combustible residual waste collected from the kerbside and civic amenity sites and processed into refuse derived fuel at material recovery facilities.
NILAS	Northern Ireland Landfill Allowance Scheme
Non household waste	Asbestos, beach cleansing, fly-tipped materials, gully emptyings, commercial and industrial, construction and demolition, grounds waste, highways waste, other collected waste and other.
Other household waste	Healthcare waste, bulky waste, street cleaning and other household.
Recycling	Any recovery operation by which waste materials are reprocessed into products, materials or substances whether for the original or other purposes. It does not include energy recovery and the reprocessing into materials that are used as fuels.
Refuse Derived Fuel (RDF)	Consists largely of organic components of municipal waste (such as plastics and biodegradable waste). This can then be used in a variety of ways to generate electricity, most commonly as an additional fuel used with coal in power stations or in cement kilns.
Regular residual household waste	Household regular kerbside collection.
Residual waste	Waste that is not sent for preparing for reuse, sent for recycling or composting.
Specific streams e.g. wood	Used in the context of Waste sent for energy recovery. It is mostly wood but also contains furniture, carpets and mattresses, mostly collected from civic amenity sites.
Waste arisings	The amount of waste collected in a given locality over a period of time.
Waste collected for disposal to landfill	Collected for disposal is residual waste that has not been sorted to separate out recyclable material from other waste before being presented to the Council for collection at various locations.
Waste from households	Not the same as 'household waste'. This is a narrower definition and includes material (except soil, rubble and plasterboard) collected only from households (e.g. kerbside collection, bring sites, civic amenity sites or community skips managed by councils).

Term	Explanation
Waste sent to landfill	The amount of waste sent to landfill. Excludes residual waste which was diverted for energy recovery, recycling or composting. Includes household waste collected for energy recovery, recycling or composting which was diverted to landfill.
Waste Transfer Note (WTN)	A note which must be created for any transfer of controlled waste. The exception to this is householders, who are not required to produce transfer notes.
WasteDataFlow	The web based system for local authority collected municipal waste data reporting by UK local authorities to government (www.wastedataflow.org).

Recycled material types

Compostable (excluding wood)	Green waste only, green garden waste only, mixed garden and food waste, waste food only, other compostable waste (excluding wood).
Construction, Demolition and Excavation	Plasterboard, rubble and soil.
Electrical Goods	Large and small domestic appliances, TVs and monitors, fluorescent tubes and other light bulbs, fridges and freezers, auto batteries and post consumer batteries.
Glass	Brown, clear, green and mixed glass.
Metal	Aluminium, mixed and steel cans, aluminium foil, bicycles, aerosols, gas bottles, fire extinguishers and other scrap metal.
Paper and Card	Books, card, mixed paper and card, paper, yellow pages and cardboard beverage packaging.
Plastics	PET(1), HDPE(2), PVC(3), LDPE(4), PP(5), PS(6), other plastics(7), mixed plastic bottles, and plastics.
Textiles	Textiles and footwear, footwear only, textiles only and carpets.
Unclassified	Derived category including all other recycled material collected not included in the main categories.
WEEE (Waste Electrical and Electronic Equipment)	As electrical goods above but excluding auto batteries and post consumer batteries.
Wood	Wood, chipboard and MDF, composite wood materials and wood for composting.

Appendix 3: List of Acronyms

This is a list of commonly used acronyms in this report.

arc21	Regional waste management group in Northern Ireland
BLACMW	Biodegradable Local Authority Collected Municipal Waste
CIWM	Chartered Institution of Wastes Management
DAERA	Department of Agriculture, Environment and Rural Affairs
EC	European Commission
EU	European Union
KPI	Key Performance Indicator
LAC	Local Authority Collected
LACMW	Local Authority Collected Municipal Waste
LPS	Land and Property Services
MDR	Mixed Dry Recyclables
MRF	Materials Recovery Facility
NI	Northern Ireland
NIEA	Northern Ireland Environment Agency
NILAS	Northern Ireland Landfill Allowance Scheme
NISRA	Northern Ireland Statistics and Research Agency
NWRWVG	North West Regional Waste Management Group
RDF	Refuse Derived Fuel
SASB	Statistics and Analytical Services Branch, DAERA
UK	United Kingdom
WDF	WasteDataFlow
WEEE	Waste Electrical and Electronic Equipment
WRAP	Waste and Resource Action Programme

Appendix 4: National Statistics Status

National Statistics status means that our statistics meet the highest standards of trustworthiness, quality and public value, and it is our responsibility to maintain compliance with these standards.

These statistics were first designated as National Statistics, and underwent a full [assessment](#) against the Code of Practice, in January 2014 by the UK Statistics Authority.

A compliance check [assessment](#) was completed for the waste statistics produced by each of the UK regions in 2020 with the results of the finding published in October 2020.

The trustworthiness, quality and value of the statistics, including the coherence of the data source, methods and quality assurance (QA) arrangements, and the presentation of the statistics were reviewed with a final outcome that the statistics can continue to be designated as National Statistics.

The conclusion of the compliance check cited the following actions as strengths:

- Ongoing quality assurance of the data contained within the report by reviewing methods on a quarterly basis.
- Improved statistical output by creating a [time series](#) of Northern Ireland local authority collected municipal waste management statistics to accompany the report and tables. This [dataset](#) is also available on Open Data NI along with a [time series](#) of materials collected at Northern Ireland local authority waste management sites.
- Improved statistical output by creating [infographics](#) to accompany the report and tables.
- Improved statistical output by creating an [interactive dashboard](#) to accompany the report and tables.
- Hosted a workshop with users in February 2020 to review publications and statistical outputs.
- Sought and implemented recommendations from GSS good practice team to improve the publication.

Some areas for minor improvement were also suggested and these will be addressed as we continually improve the statistical output.

One suggestion was to liaise with the other UK regions to produce a guide on how waste is defined as recycled and explain the main definitional differences in recycling rates between countries. The recycling explainer is now available at the following link:

[Recycling Explainer](#)

Policy, Economics and Statistics Division
Department of Agriculture, Environment and Rural Affairs
Dundonald House
Upper Newtownards Road
Ballymiscaw
BELFAST
BT4 3SB



Department of
**Agriculture, Environment
and Rural Affairs**

www.daera-ni.gov.uk



**INVESTORS
IN PEOPLE**

Report to:	Neighbourhood Services (NS) Committee
Date of Meeting:	21 December 2021
Subject:	Communications into works relating to the removal of Bamboo Planting in Kilbroney Park, Rostrevor
Reporting Officer:	Johnny McBride, Director: Neighbourhood Services (Acting)
Contact Officer:	Johnny McBride, Director: Neighbourhood Services (Acting)

For Decision	For Noting Only	X
1.0	Purpose & Background	
1.1	The purpose of this report is to present the Neighbourhood Service Committee with communications vis-à-vis the works relating to the removal of bamboo planting in Kilbroney Park, Rostrevor. This was an action arising from the Committee Meeting on the 16 November 2021 where it was agreed a report detailing all communications between Officials and Councillors on the issue of the removal of bamboo in Kilbroney Forest be tabled at the December Neighbourhood Services Committee Meeting for consideration.	
2.0	Key Issues	
	Communication	
2.1	The following communications pre and post works (from the 7 October 2021 to the 3 November 2021 inclusive) have been identified: <ol style="list-style-type: none"> 1. 7 October 2021 - Email correspondence between a Council Officer and a number of local Councillors on the 7 October 2021 advising of tree works commencing the next day in Kilbroney Park. 2. 21 October 2021 - Further email correspondence between the same Council Officer and local Councillors (both referenced at #1) on the 21 October 2021 advising of invasive growth and brash clearance in Kilbroney Park around the Narnia Trail and the Arboretum area. 3. 26 October 2021 – Log of a telephone call between the same Council Officer and a local Councillor (both previously referenced at #1 & #2). The content of the telephone call cannot be determined. 4. 31 October 2021 – Email correspondence between a local Councillor (referenced at #1 & #2) and another Council Officer (not previously referenced) raising concerns about the removal of the bamboo and the alleged disturbance of a badger sett. 5. 1 November 2021 – Logs of several telephone calls and emails between local Councillors and Council Officers in relation to the concerns raised, as well as a proposed Notice of Motion. The content of the telephone calls cannot be determined. 	

	<p>6. 2 November 2021 – Logs of several telephone calls and email correspondence between Council Officers and local Councillors in relation to a planned site meeting and the Council's press statement. The content of the telephone calls cannot be determined.</p> <p>7. 3 November 2021 – Further email correspondence between Council Officers and local Councillors in relation to the planned site meeting being postponed pending the completion of an Ecologist's report and the press release.</p>	
3.0	Recommendations	
3.1	Members are asked to: <ul style="list-style-type: none"> ▪ Note the contents of the report. 	
4.0	Resource Implications	
4.1	There are no resource implications attached to this specific report.	
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)	
5.1	<i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i>	
	It is not anticipated the report will have an adverse impact upon equality of opportunity or good relations	<input checked="" type="checkbox"/>
5.2	<i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i>	
	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
	If yes, please complete the following:	
	The policy (strategy, policy initiative or practice and / or decision) has been equality screened	<input type="checkbox"/>
	The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation	<input type="checkbox"/>
5.3	<i>Proposal initiating consultation</i>	
	Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves	<input type="checkbox"/>
	Consultation period will be 12 weeks	<input type="checkbox"/>
	Consultation period will be less than 12 weeks (rationale to be provided)	<input type="checkbox"/>
	<i>Rationale:</i>	

6.0	Due regard to Rural Needs (please tick all that apply)	
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p>	
	Rural Needs Impact Assessment completed	<input type="checkbox"/>
7.0	Appendices	
	<ul style="list-style-type: none"> ▪ None 	
8.0	Background Documents	
	<ul style="list-style-type: none"> ▪ Report into works relating to the removal of Bamboo Planting in Kilbroney Park, Rostrevor, NS Committee, 16 November 2021 	

Report to:	Neighbourhood Services Committee
Date of Meeting:	21 December 2021
Subject:	Update to Council: Issue of FPN
Reporting Officer (Including Job Title):	Sinead Murphy, (Acting) Assistant Director Waste Management
Contact Officer (Including Job Title):	Liam Dinsmore; Head of Waste Processing Laura Hughes; Waste Facilities & Enforcement Manager

Confirm how this Report should be treated by placing an x in either:-

	For decision	For noting only	x																																																																												
1.0	Purpose and Background																																																																														
1.1	<p>An Enforcement Improvement Plan was approved by Committee in March 2021. An update for the Plan was provided at November 2021 meeting of NS Committee.</p> <p>The purpose of this report to update Committee as agreed, with respect to Fixed Penalty Notices (FPN) issued and paid in the current financial year as agreed action from the Enforcement Improvement Plan.</p>																																																																														
1.2	<p>The current compliment of Enforcement Officers is 3 Full Time staff, working across the District seven days per week. A further recruitment exercise is underway to fulfil current vacant posts – 1 X Permanent Enforcement Officer (Down) and 2 X Seasonal Enforcement Officers (Down & Newry).</p>																																																																														
1.3	<p>FPN as issued in last 2 financial years as follows:</p> <ul style="list-style-type: none"> April 2020/March 2021 = 52 April 2021/March 2022 (to 30/11/2021) = 91 issued with 71 (78.02%) Paid <p>As of 30 November, FPNs issued by Enforcement has exceeded the set annual PIP target of 90 FPNs to be issued for dog fouling, illicit dumping and littering</p>																																																																														
Issue of FPN																																																																															
2.1	<p>A FPN, as issued must comply with a Procedure requiring Name and Address for person against notice is to be served. As such some notices may take several months to be processed pending response to information enquiries issued to external parties and other agencies.</p>																																																																														
2.2	<p>Fixed penalty notices served and enquiries in process in financial year 2021/2022 to date are as follows;</p> <table border="1"> <thead> <tr> <th rowspan="2">Month</th> <th colspan="2">FPN Issued</th> <th colspan="2">FPN Paid</th> <th colspan="2">Enquiries in Process</th> </tr> <tr> <th>Dog Foul</th> <th>Litter/FT</th> <th>Dog Foul</th> <th>Litter/FT</th> <th>Dog Foul</th> <th>Litter/FT</th> </tr> </thead> <tbody> <tr> <td>April</td> <td>9</td> <td>1</td> <td>2</td> <td>1</td> <td>0</td> <td>0</td> </tr> <tr> <td>May</td> <td>3</td> <td>10</td> <td>2</td> <td>7</td> <td>0</td> <td>1</td> </tr> <tr> <td>June</td> <td>9</td> <td>9</td> <td>9</td> <td>6</td> <td>0</td> <td>4</td> </tr> <tr> <td>July</td> <td>2</td> <td>16</td> <td>2</td> <td>15</td> <td>0</td> <td>2</td> </tr> <tr> <td>August</td> <td>0</td> <td>9</td> <td>0</td> <td>9</td> <td>0</td> <td>2</td> </tr> <tr> <td>September</td> <td>0</td> <td>6</td> <td>0</td> <td>6</td> <td>0</td> <td>2</td> </tr> <tr> <td>October</td> <td>1</td> <td>7</td> <td>0</td> <td>5</td> <td>0</td> <td>4</td> </tr> <tr> <td>November</td> <td>1</td> <td>4</td> <td>0</td> <td>3</td> <td>0</td> <td>5</td> </tr> <tr> <td>Totals</td> <td>25</td> <td>62</td> <td>15</td> <td>52</td> <td>0</td> <td>20</td> </tr> </tbody> </table>			Month	FPN Issued		FPN Paid		Enquiries in Process		Dog Foul	Litter/FT	Dog Foul	Litter/FT	Dog Foul	Litter/FT	April	9	1	2	1	0	0	May	3	10	2	7	0	1	June	9	9	9	6	0	4	July	2	16	2	15	0	2	August	0	9	0	9	0	2	September	0	6	0	6	0	2	October	1	7	0	5	0	4	November	1	4	0	3	0	5	Totals	25	62	15	52	0	20
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November	1	4	0	3	0	5																																																																									
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2.3	<p>A total of 87 FPNs have been issued by Council Enforcement Officers between April – November 2021, with an averaging trend of 11 FPNs issued per month. A further 20 enquiries are pending, which are all related to incidents of Flytipping/Littering</p> <p>Of the 87 FPNs issued to date, 29% (25) relate to incidents of Dog Fouling, with 71% (62) relating to incidents of Littering/Flytipping</p> <p>It is anticipated that the majority of pending enquiry notices will result in FPN issue.</p> <p>A consistent trend of FPN issue by the Enforcement Officers is being demonstrated.</p> <p>Enforcement officers are continuing to follow up on the remittance of overdue fines with 67/87 (77%) of fixed penalty notices paid</p>
4.0	<p>Resource implications</p>
4.1	<p>No financial resourcing issues arise from this Report.</p>
5.0	<p>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</p>
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p><i>n/a</i> <input type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p>

	<p><i>Rationale:</i></p> <p>n/a</p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	None
8.0	Background Documents
	Enforcement Improvement Plan: March 2021

NEIGHBOURHOOD SERVICES COMMITTEE**HISTORIC ACTIONS TRACKING SHEET**

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
NEIGHBOURHOOD SERVICES MEETING – 23 OCTOBER 2019					
NS/073/2019	Proposed Property Maintenance Policy and Strategy 2019 to 2023	Council's Facilities Management and Maintenance Department develop for agreement with the NS Committee a Property Maintenance Policy and Strategy for the Council to cover the term of this Council 2019 to 2023. If required to assist officers in the development of this Strategy, external support to be procured in accordance with Council Procurement Procedures.	K Scullion	On hold as part of Neighbourhood Services Review. Carrying out various tenders for Electrical, Plumbing and construction which will have a major effect on policy	N
NS/075/2019	Household Recycling Centres (HRC) Update	Investigation to be made through WRAP Capital Fund for grant-aid toward additional container capacity at selected sites.		Ongoing	N
NEIGHBOURHOOD SERVICES COMMITTEE MEETING – 20 OCTOBER 2020					
NS/230/2020	Business Case – Provision of new public toilet in Killough	Agreed to note the content of the report and associated Business Case and to accept the conclusion of the business case	K Scullion	In progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		that the Council proceed with the proposal to provide a new public toilet in Killough.			
NEIGHBOURHOOD SERVICES COMMITTEE MEETING 17 NOVEMBER 2020					
NS/243/2020	Notice of Motion – Green New Deal Strategy	Grant approval to Officers to further scope the issues contained within the Notice of Motion and to prepare a report which summarises the status of existing and planned activity in this area. A report to be tabled at a future Meeting of the Neighbourhood Services Committee and to also write to the Northern Ireland Executive clarifying what actions are currently being taken and what actions are being planned by the NI Executive in respect of climate change.	L Dinsmore	Response received from DAERA Minister and considered by NS Committee. Scoping of the issues delayed by on-going COVID-19 pandemic.	N
NEIGHBOURHOOD SERVICES COMMITTEE MEETING – TUESDAY 16 MARCH 2021					

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
NS/041/2021	Siting of bee hives on former Council landfill at Aughnagun	<p>Agreed to note the content of this report and recommend Council give permission to the Beekeeping organisation to place 6 hives on the former landfill site at Aughnagun, initially for 1 x year subject to:</p> <p>1.Successful engagement with local residents and on-site gas-extraction partner, to support the placing of beehives on the Aughnagun site.</p> <p>2.Meeting to be held with Beekeeping Organisation and to seek assurances regarding</p> <ul style="list-style-type: none"> - access arrangements to site and to hives - location for hives - communications with Local residents - ongoing review - renewal dates/periods - any potential insurance implications 	L Dinsmore	Ongoing	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		- Strict guidance with respect to attendance on site to be adhered to			
NEIGHBOURHOOD SERVICES COMMITTEE MEETING 21 APRIL 2021					
NS/062/2021	Feasibility study for EV infrastructure at the Council's Depots	<p>Agreed to note the content of the report and to approve the recommendation that a Business Case be prepared which examined the investment and benefits of the EV charging system, together with costings.</p> <p>It was further agreed as part of the Business Case, that officials consider the need for a generator at the proposed sites, in the event of an interruption to electricity supply.</p> <p>It was also agreed officials investigate potential sources of funding for the provision of electric vehicle charging points from the East Border Region Committee.</p>	K Scullion	In Progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
NEIGHBOURHOOD SERVICES COMMITTEE MEETING 19 MAY 2021					
NS/079/2021	Monthly Action Sheet Wind-blown litter at Damolly Retail Park	Mr Dinsmore said he had engaged with the owners and the restaurant franchise and would now formalise the request that a green fence be erected at this location and that he continue to update Cllr. Casey on progress	L Dinsmore	Ongoing	N
	Litter pickers for schools	The Sustainability Officer to advise Councillors on how litter pickers would be distributed to schools	L Dinsmore	Litter pickers currently being procured	N
NS/089/2021	Purchase of new industrial heavy grade tractor and side arm flail/cutting unit for grounds maintenance at various locations District wide	Agreed to note the content of the report and associated Business Cases and accept the conclusion of the Business Cases that Option 3 from each be chosen as the preferred option. This would see the procurement of an industrial tractor and a side arm flail.	K Scullion	In Progress	N
NEIGHBOURHOOD SERVICES COMMITTEE MEETING 23 JUNE 2021					
NS/099/2021	Proposed Memorial Gardens Landscape Scheme	Agreed to recommend approval of the choice of locations for	K Scullion	In Progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		both Memorial Gardens as outlined in the report and the implementation of the proposed design for each site.			
NS/100/2021	Applications for bus shelters in Crossgar and Saintfield	<p>Agreed to note contents of this report and to approve the recommendations in Appendix 1 circulated for the erection of a bus shelter at Comber Street Saintfield and the relocation of a shelter at Downpatrick Street, Crossgar.</p> <p>**At the Council Meeting held on Monday 5 July 2021, in relation to NS/100/2021: Applications for bus shelters in Crossgar and Saintfield, it was agreed on the proposal of Councillor Andrews, seconded by Councillor Curran, to defer the decision in relation to the bus shelter at Crossgar and that officials take on board the points raised by Councillor Andrews in relation to the consultation process and also the points raised by the redevelopment at this stage and for other options and locations to be taken into account now.**</p>	K Scullion	<p>Both recommendations on hold pending:</p> <p>1 Consultation with HED for type of bus for Saintfield as area is a Conservation Area.</p> <p>2. As per recommendation of Council Monthly Meeting noted in column.</p>	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
NEIGHBOURHOOD SERVICES COMMITTEE MEETING WEDNESDAY 18 AUGUST 2021					
NS/120/2021	Public Toilet Strategy Work Packages	<p>Agreed to</p> <p>Note contents of this report</p> <p>To agree the recommendations as set out in section 2.2</p> <p>Agreed that the governance arrangements for the delivery of the Public Toilet Strategy would be via a Project Board and that a report be brought back to the September Committee Meeting on the establishment of such a Board; Membership and draft terms of reference.</p>	K Scullion	In Progress	
NS/121/2021	Bus shelter requests	Agreed to Note the content of the report.	K Scullion	In Progress	N
NS/122/2021	Christmas Illuminations and Celebrations Group Meeting – 5 August 2021	Agreed to note the content of this report and the Action Sheet of the Christmas Illuminations Group Meeting held on 5 August 2021 and to approve the	K Scullion	In Progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>following recommendations set out in Section 2.3 and 2.5:-</p> <p>Subject to consultation with affected local community groups involved with this project, to replace the existing trees at Belleeks, Drumaroad, Newcastle & Ballykinelar with either Carpinus betulus 'Fastigiata' or Pinus nigra trees.</p> <p>Agree to the replacement of the cut tree previously provided in Gargory for a sustainable Christmas tree in Leitrim. Also agreed that officials look again at the possibility of providing some type of Christmas illuminations on English Street, Downpatrick for this year and that discussions be held with local businesses to see if any compromise agreement can be reached. Officers bring back an options paper for consideration at the September Committee Meeting.</p>			

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
NS/125/2021	Distribution of compostable food bags and food waste caddy bins	<p>Agreed approval of Option 1 for the distribution of compostable food waste bags and option 3 for the distribution of caddy bins</p> <p>Agreed to that Officers explore the feasibility of deploying brown bins to residents of high-rise buildings, who were not previously provided with these, and a report be brought back to the next Committee Meeting.</p>	S Murphy	<p>In Progress</p> <p>Report to be presented at future committee meeting</p>	<p>N</p> <p>N</p>
NS/127/2021	Enforcement Improvement Plan	<p>Agreed to note the content of this report.</p> <p>Agreed that officers prepare a report for the next Committee Meeting on options for future staffing levels to improve the enforcement service, including the possibility of supplementing the service with a contractor on a short-term basis.</p> <p>Also agreed officers replace the existing signage with updated</p>	S Murphy	<p>Report to be presented at future committee meeting</p> <p>In progress</p>	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		Newry, Mourne and Down signage, in relation to keeping dogs on a lead on Newry Towpath.			
NS/133/2021	Business Case for the replacement of safety tiles with wet-pour surfacing in various Council play areas	<p>Agreed to:-</p> <p>Note the content of the report.</p> <p>Approve the findings of the Business Case presented.</p> <p>Accept Option 3 – Replacement of defective safety tiles with a Wet Pour surface to safety standards required for each of the 24 Play Parks under consideration over the financial years 2021/22 to 2022/23.</p> <p>Project to proceed subject to budget availability.</p>	K Scullion	In Progress	N
NEIGHBOURHOOD SERVICES COMMITTEE MEETING TUESDAY 21 SEPTEMBER 2021					
NS/137/2021	Translink proposed programme – Bus Shelters in Council area	To approve Option 2 – to delay installation of a bus shelter in Burren pending outcome of Translink’s deliberations in October / November 2021 with	K Scullion	Noted	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>the option to reconsider this position if Translink were deemed to be making limited progress in providing the bus shelter in Burren.</p>			
NS/138/2021	Distribution of Compost for Community Groups	<ol style="list-style-type: none"> 1. Note and approve contents of this Report. 2. Note an update report on Compost week will be provided at a future meeting of the NS Committee. 3. Direct requests for the supply of compost from local community groups to recycling@nmandd.org 4. Note an update report on future delivery of compost will be provided at a future meeting of the NS Committee <p>It was also agreed that Ms Murphy contact Arc21 regarding the delivery charges for the compost to see if there</p>	S Murphy	Report to be provided regarding compost week, future delivery of compost and delivery charges at future Committee Meeting.	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		would be an option for community groups to collect the compost themselves, or if there could be a reduction in the £25 delivery charge. Ms Murphy to report back to Committee on this matter as part of a future options report.			
NEIGHBOURHOOD SERVICES COMMITTEE MEETING TUESDAY 19 OCTOBER 2021					
NS/149/2021	Report re Council Sites receiving Green Flag Awards	Investigate Tidy NI criteria for Green Flag awards with the view to possibly having Newcastle Harbour included for future consideration for a Green Flag award.	K Scullion	In progress	N
NS/150/2021	Report re: Social Enterprise Partnership Offer – Planting Trees on Council Land	a) Council seek through an expression of interest exercise, to form a partnership with a not for profit organisation who would link Council with individuals who wish to have a tree or trees, planted on Council designated land. The agreement to be for an initial	K Scullion	In Progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>two year period and may be extended for a further two years subject to Council approval.</p> <p>b) Officers to determine suitable sites and tree species for the scheme.</p> <p>c) Any agreement to be formalised through a Licence Agreement drawn up by Council Legal Advisors.</p>			
NS/152/2021	Arc21 In Committee Joint Committee Meeting Minutes – Thursday 26 August 2021	Representatives from both Arc21 and Regen be invited to make presentations to the Neighbourhood Services Committee.	J McBride	In progress	N
NS/153/2021	Biodiversity Pedestrian Collection Mower	To approve the recommendations contained in the Business Case for the purchase of a Ride-on Collection Biodiversity Mower, as per option 3, ie, Purchase high powered compact collection mower to enable	K Scullion	In Progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		biodiverse and re wilded grass cutting with aid of DAERA funding.			
END					