

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL**

Ref: AHC/2020

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**Minutes of Active and Healthy Communities Committee Meeting held on  
Monday 21 December 2020 at 6.00pm via Microsoft Teams**

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**Chairperson:** Councillor L McEvoy

**In attendance:** **(Councillors)**  
Councillor T Andrews                      Councillor C Casey  
Councillor M Gibbons                      Councillor G Malone  
Councillor K McKeivitt                      Councillor G O'Hare  
Councillor McMurray                      Councillor W Walker  
Councillor D Taylor

**Also in attendance:** Councillor D Curran  
Councillor O Hanlon  
Councillor G Sharvin

**Officials in attendance:** Mr E Devlin, Assistant Director Health & Wellbeing  
Mrs J Hillen, Assistant Director Community Engagement  
Mr P Tamati, Assistant Director Leisure and Sport  
Ms S Taggart, Democratic Services Manager  
Ms L Dillon, Democratic Services Officer

**AHC/151/2020:                      APOLOGIES & CHAIRPERSON'S REMARKS**

Apologies were received from the following Councillors:

Councillor Gallagher  
Councillor Mason  
Councillor Finnegan  
Councillor Ó'Muirí  
Councillor Trainor

**AHC/152/2020:                      DECLARATIONS OF INTEREST**

None.

**AHC/153/2020:                      ACTION SHEET  
ACTIVE & HEALTHY COMMUNITIES COMMITTEE MEETING HELD  
MONDAY 16 NOVEMBER 2020**

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Read: Action sheet of the Active & Healthy Communities Committee Meeting held on Monday 16 November 2020. **(Copy circulated)**

**AHC/206/2019: Adoption of Suicide Down to Zero**

Noted: Prior to setting up a Working Group with the Trust, a Connections course has been identified to provide advance training for Councillors and details of this training will be forwarded to Councillors at the earliest opportunity in 2021.

**NOTICE OF MOTION**

**AHC/154/2020: NOTICE OF MOTION  
RE: SUSTAINABILITY AND COMMUNITY GROWING INITIATIVES**

Read: Report dated 21 December 2020 from Mr E Devlin, Assistant Director, Health and Wellbeing regarding a Notice of Motion on Sustainability and Community Growing Initiatives.  
**(Copy circulated)**

The following Notice of Motion came forward for consideration in the name of Councillor A Lewis:

“We note that Newry, Mourne and Down District Council aims to embed the ethos of sustainability throughout its operations. Sustainable development is about meeting the needs of people today and providing them with a good quality of life without compromising the quality of life of future generations. With that in mind this Council commits to producing a report on how we could be making funding available which could be utilised by community groups for the benefit of creating community gardens, encouraging the planting of apple, peach and pear trees, along with other edible fruit and veg plants. Making use of vacant lands which are within our ownership. We also commit to helping community groups engage with other public agencies to identify land which could be used for any such project.”

**AGREED: It was unanimously agreed to defer the Notice of Motion regarding Sustainability and Community Growing Initiatives, for consideration at the Active & Health Communities Committee Meeting to be held on Monday 18 January 2021.**

**AHC/155/2020: NOTICE OF MOTION  
RE: DUNLEATH PARK**

Read: Report dated 21 December 2020 from Mr P Tamati, Assistant Director, Leisure and Sport, regarding a Notice of Motion on Dunleath Park. **(Copy circulated)**

The following Notice of Motion came forward for consideration in the names of Councillors Trainor, Sharvin and Curran:

“This Council recognises the importance of Dunleath Park to Downpatrick and the District, through sports, recreation, tourism and regeneration. With this importance and opportunity to develop Dunleath, this council will establish a working group of Downpatrick DEA Cllrs and council officers to establish a development plan for Dunleath that will include walking and cycling lanes, improvement to the MUGA and sports pitches, and gardens including sensory gardens.”

Councillor Sharvin formally proposed the Motion. He understood a report would be prepared for submission to the AHC Committee Meeting in January 2021, however he highlighted that the objective of the Motion was for Council to realise the potential and opportunity Dunleath Park provides not only to Downpatrick but to the wider District in terms of the importance of having outdoor space that meets the needs of everyone in the community and to set up a Working Group.

He then raised the following points:

- Downpatrick currently did not have a town park for families to enjoy and which would regenerate the town.
- Dunleath Park is underutilised in terms of sport provision and for the people of Downpatrick.
- A Working Group including Downpatrick District Electoral Area Councillors with relevant Council Officers, needs to establish a development plan for Dunleath Park to improve health and wellbeing for citizens; improve the standard of existing sports pitches at the Park; introduce new sports to the area which will complement the Leisure Centre in Downpatrick; identify funding partnerships with relevant Government departments and Council funding; examine the floodplain areas and establish the areas within the Park that can be developed.

Councillor Curran seconded the Motion supporting the comments made by Councillor Sharvin.

Councillor Hanlon supported the Motion.

**AGREED:**                    **On the proposal of Councillor Andrews, seconded by Councillor O'Hare, it was agreed to note the Notice of Motion regarding Dunleath Park and officers to now consider the content of the Motion and table a report at the AHC Committee Meeting in January 2021 outlining the next steps.**

## **COMMUNITY ENGAGEMENT**

**AHC/156/2020**

### **NMD COMMUNITY COORDINATION HUB**

**Read:**                         Report dated 21 December 2020 from Mrs J Hillen, Assistant Director, Community Engagement, regarding the NMD Community Coordination Hub. **(Copy circulated)**

**Agreed:**                    **On the proposal of Councillor Andrews, seconded by Councillor O'Hare it was agreed as follows:**

- **To note Report dated 21 December 2020 from Ms J Hillen, Assistant Director, Community Engagement, regarding the NMD Community Coordination Hub;**
- **To note the Action Sheets arising from Community Coordination Hub (CHH) meetings;**
- **To approve the actions in the Action Sheets from November CCH meeting;**
- **To approve the amended Terms of Reference (ToR)**

**AHC/157/2020**

**DEPARTMENT FOR COMMUNITIES  
COVID 19 FUNDING**

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**Read:** Report dated 21 December 2020 from Mrs J Hillen, Assistant Director, Community Engagement, regarding DfC additional Covid 19 Funding:

- Food & Essential Supplies Fund - £191,638.83
- Warm, Well & Connected Fund - £49,728.77
- Volunteering Support Fund - £47,909.71 .

**(Copy circulated)**

**Agreed:** **On the proposal of Councillor Andrews, seconded by Councillor McKevitt it was agreed as follows:**

- **To note Report dated 21 December 2020 from Mrs J Hillen, Assistant Director, Community Engagement, regarding DfC additional Covid 19 Funding**
- **To grant approval to the Council's COVID-19 Community Coordination Hub (CCH) to distribute, allocate or award the following additional COVID-19 funding awarded by the Department for Communities (DfC) in keeping with the purposes of and conditions attached to each fund:**
  - **Food & Essential Supplies Fund - £191,638.83**
  - **Warm, Well & Connected Fund - £49,728.77**
  - **Volunteering Support Fund - £47,909.71**
- **To note DfC correspondence relating to potential additional support for vulnerable households/communities, in the event of a non-negotiated outcome and provide initial approval to initiate support mechanisms through Council's existing Community Support Plan & CCH in the event of a no deal Brexit.**

**AHC/158/2020**

**DEPARTMENT FOR COMMUNITIES  
COMMUNITY ARTS, CULTURE & HERITAGE PROJECTS  
(DOWNPATRICK NEIGHBOURHOOD RENEWAL AREA)**

**Read:** Report dated 21 December 2020 from Mrs J Hillen, Assistant Director, Community Engagement, regarding DfC Funding for Community Arts, Culture and Heritage projects in the Downpatrick Neighbourhood Renewal area. **(Copy circulated)**

**Agreed:** **On the proposal of Councillor Andrews, seconded by Councillor O'Hare it was agreed as follows:**

- **To note Report dated 21 December 2020 from Mrs J Hillen, Assistant Director, Community Engagement, regarding DfC**

**funding for Community Arts, Culture and Heritage projects in the Downpatrick Neighbourhood Renewal area.**

- **Council to be the lead organisation in applying for, managing and distributing the Department for Communities (DfC) investment of £11,486.84 funding for Community arts, Culture and Heritage projects to community groups within the Downpatrick Neighbourhood Renewal Area (Downpatrick NRA), as requested by the Chairperson of Downpatrick Neighbourhood Renewal Area Partnership (Downpatrick NRAP).**

**AHC/159/2020**

**DEPARTMENT FOR COMMUNITIES  
COMMUNITY ARTS, CULTURE & HERITAGE PROJECTS  
(NEWRY NEIGHBOURHOOD RENEWAL AREA)**

**Read:** Report dated 21 December 2020 from Mrs J Hillen, Assistant Director, Community Engagement, regarding DfC Funding for Community Arts, Culture and Heritage projects in the Newry Neighbourhood Renewal area. **(Copy circulated)**

**Agreed:** **On the proposal of Councillor Andrews, seconded by Councillor O'Hare the following was agreed:**

- **To note Report dated 21 December 2020 from Mrs J Hillen, Assistant Director, Community Engagement, regarding DfC funding for Community Arts, Culture and Heritage projects in the Newry Neighbourhood Renewal area.**
- **Council to be the lead organisation in applying for, managing and distributing the Department for Communities (DfC) investment of £19,370.31 funding for Community arts, Culture and Heritage projects to community groups within the Newry Neighbourhood Renewal Area (Newry NRA), as requested by the Chairperson of Newry Neighbourhood Renewal Area Partnership (Newry NRAP).**

**AHC/160/2020**

**DISTRICT ELECTORAL AREA (DEA) FORUMS**

**Read:** Report dated 21 December 2020 from Mrs J Hillen, Assistant Director, Community Engagement, regarding an update on District Electoral Area Forums. **(Copy circulated)**

Councillor Walker expressed his congratulations to the Council's 7 No. DEA Coordinators and said they should be commended on their tireless work throughout the year to help people and he asked Ms Hillen to pass on the Council's gratitude to everyone involved.

Councillor Andrews concurred with Councillor Walker in expressing his thanks to everyone concerned and who had worked so hard and who had made many sacrifices

throughout the year.

**AGREED:** On the proposal of Councillor McKevitt, seconded by Councillor Andrews it was agreed as follows:

- To note Report dated 21 December 2020 from Mrs J Hillen, Assistant Director, Community Engagement, regarding an update regarding District Electoral Area Forums.
- To approve the actions in the Action Sheets attached for:
  - Mournes DEA Forum Private Meeting held on Friday 6 November 2020.
  - Slieve Gullion DEA Forum Private Meeting held on Friday 6 November 2020.
  - Newry DEA Forum Private Meeting held on Wednesday 2 December 2020.
  - Slieve Gullion DEA Forum Private Meeting held on Tuesday 8 December 2020.
  - Crotlieve DEA Forum Private Meeting held on Tuesday 8 December 2020.
- Ms J Hillen, Assistant Director, Community Engagement, to update Councillor Casey regarding a site at Sugar Island for the Willie Mailie statue.

## **LEISURE AND SPORTS**

**AHC/161/2020**

**EVERYBODY ACTIVE 2020**

Read: Report dated 21 December 2020 from Mr P Tamati, Assistant Director Leisure and Sport, regarding the discontinuation of Sport NI funding for Council's Everybody Active 2020 programme. **(Copy circulated)**

Members expressed their disappointment at the withdrawal of Sport NI funding for the Everybody Active 2020 Programme.

**Agreed:** On the proposal of Councillor McKevitt, seconded by Councillor Casey, it was agreed to note that the Sport NI Funding for Council's Everybody Active 2020 programme would be discontinued from 1<sup>st</sup> April 2021. It was also agreed that efficiencies and provisions be made within the rates estimates process to help absorb the impact of discounted EBA 2020 funding within the Council area. It was further agreed the Council write to the Chief Executive of Sport NI extending an invitation to meet with the Council to discuss matters regarding the discontinuation of Sport NI funding for the Everybody Active 2020 programme and to advise on any other funding avenues which may be available from Sport NI going forward.

**Agreed:** It was agreed that, on receipt of relevant details, Mr P Tamati, Assistant Director, Leisure & Sport, to update Councillor McKevitt regarding problems with online bookings and cancellation fees at Newry Leisure Centre.

## **HEALTH & WELLBEING**

**AHC/162/2020**      **CONSULTATION – FOOD STANDARDS AGENCY  
REVIEW OF FOOD LAW CODE OF PRACTICE AND  
IMPLEMENTATION OF COMPETENCY FRAMEWORK**

**Read:** Report dated 21 December 2020 from Mr E Devlin, Assistant Director Health & Wellbeing, regarding the Food Standards Agency consultation on the Review of Food Law Code of Practice and Implementation of Competency Framework. **(Copy circulated)**

**Agreed:** On the proposal of Councillor Andrews seconded by Councillor O Hare it was agreed to return the Consultation response, on behalf of Newry Mourne & Down District Council, to the Food Standards Agency regarding the Review of Food Law Code of Practice and Implementation of Competency Framework consultation.

**AHC/163/2020**      **PUBLIC HEALTH AGENCY  
LEADING THE WAY PROGRAMME PILOT**

**Read:** Report dated 21 December 2020 from Mr E Devlin, Assistant Director Leisure and Sport, regarding the development of a Service Level Agreement with the Public Health Agency NI to run a Pilot Active Travel Programme within the District – based on the ‘Leading the Way’ programme. **(Copy circulated)**

**Agreed:** On the proposal of Councillor McMurray, seconded by Councillor O Hare it was agreed to approve the development of a Service Level Agreement with the Public Health Agency to deliver a pilot Active Travel programme based on the ‘Leading The Way’ programme.

## **FOR NOTING - COMMUNITY ENGAGEMENT**

**AHC/164/2020**      **MINUTES  
POLICING AND COMMUNITY SAFETY PARTNERSHIP  
(PCSP) MEETINGS**

**Read:** Report dated 21 December 2020 from Ms J Hillen, Assistant Director Community Engagement, enclosing Minutes of Policing & Community Safety Partnership Meetings. **(Copy circulated)**

**Agreed:** It was agreed to note the Minutes of Policing & Community Partnership Meeting held on Tuesday 29 September 2020, which were approved at the PCSP & Policing Committee Meeting held on Thursday 26 November 2020.

**AHC/165/2020**      **REPORT**  
**NEWRY NEIGHBOURHOOD RENEWAL PARTNERSHIP (NRP)**

**Read:** Report dated 21 December 2020 from Ms J Hillen, Assistant Director Community Engagement, enclosing the Report of the Newry Neighbourhood Renewal Partnership Meeting. **(Copy circulated)**

**Agreed:** It was agreed to note Minutes of the Newry Neighbourhood Renewal Partnership (NRP) Meeting held on Thursday 1 October 2020, which was approved at the Newry Neighbourhood Renewal Partnership Meeting held on Wednesday 25 November 2020.

**CLOSED SESSION ITEMS**

**ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014**

**AHC/166/2020**      **LEASE OF LAND**  
**THE LINKS PLAYING FIELDS, STRANGFORD**

**Agreed:** On the proposal of Councillor Andrews, seconded by Councillor McEvoy, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

**Read:** Report dated 21 December 2020 from Mr P Tamati, Assistant Director Leisure & Sport, regarding the leasing of land at The Links Playing Fields Strangford. **(Copy circulated)**

**Agreed:** On the proposal of Councillor Andrews, seconded by Councillor McEvoy it was agreed the Committee come out of closed session.

**Agreed:** On the proposal of Councillor McEvoy, seconded by Councillor O'Hare it was agreed to adhere to the terms of the Lease between Council and Strangford and District Playgroup Association and After Schools Club regarding lands at The Links Playing Fields



**Strangford and the recommencement of ground rent payments at a cost of £140 per annum with effect from 1<sup>st</sup> January 2021**

**AHC/167/2020**

**LEISURE PUBLIC TENDERS**

**Agreed:** On the proposal of Councillor Andrews, seconded by Councillor McEvoy, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

**Read:** Report dated 21 December 2020 from Mr P Tamati, Assistant Director, Leisure and Sport, regarding Public Tenders for the following:

- Facility Alarms and CCTV
- Washroom Services
- Uniforms
- Pool Moving Floor Services

**(Copy circulated)**

**Agreed:** On the proposal of Councillor Andrews, seconded by Councillor McEvoy, it was agreed the Committee come out of closed session.

**Agreed:** On the proposal of Councillor O Hare seconded by Councillor McEvoy it was agreed to approve the following regarding Public Tenders for Leisure:

1. The Business Case as per appendix 1 for servicing, repairs and maintenance for facility alarms and CCTV and approve procurement via a public tender for these services and supplies.
2. The Business Case as per appendix 2 for Washroom Services and approve procurement via a public tender for these services and supplies.
3. The Business Case as per appendix 3 for Uniforms and approve procurement via a public tender for these services and supplies.
4. The Business Case as per appendix 4 for servicing, repairs and maintenance for pool moving floors and approve procurement via a public tender for these services and supplies.
5. That officers undertake the appropriate evaluation of the above public tenders in line with procurement guidelines and appoint

a preferred bidder and enter into a contract for up to 3 years to the value outlined on each business case.

**AHC/168/2020**

**WARRENPOINT COMMUNITY CENTRE**

**Agreed:** On the proposal of Councillor Andrews, seconded by Councillor McEvoy, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

**Read:** Report dated 21 December 2020 from Mr M Lipsett, Director, Active & Healthy Communities regarding Warrenpoint Community Centre. **(Copy circulated)**

**Agreed:** On the proposal of Councillor Andrews, seconded by Councillor McEvoy, it was agreed the Committee come out of closed session.

**Agreed:** On the proposal of Councillor McKeivitt seconded by Councillor Gibbons it was agreed as follows regarding Warrenpoint Community Centre:

1. Accept the business case for professional fees attached to the officer's report and proceed to develop the scheme to planning application stage.
2. Approve the inclusion of an additional £100,000 in 21/22 rate estimates to cover any associated costs with getting the scheme to planning stage.
3. Approve the updating of the 2018 feasibility study to include virtual consultations in Jan 2021.

**AHC/169/2020**

**FINANCIAL ASSISTANCE**

**Agreed:** On the proposal of Councillor Andrews, seconded by Councillor McEvoy, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

**Read:** Report dated 21 December 2020 from Ms J Hillen, Assistant Director, Community Engagement regarding financial assistance

(Copy circulated)

**Agreed:** On the proposal of Councillor Andrews, seconded by Councillor McEvoy, it was agreed the Committee come out of closed session.

**Agreed:** On the proposal of Councillor Andrews, seconded by Councillor McKeivitt, the following was agreed:

- **To keep the Deed of Charge Arrangements For Capital Community/Sport Grants;**
- **To enter into a retention and disposal agreement for Minor Works for Community/Sport Grants;**
- **Adopt the sanctions process for Minor infringements;**
- **Call 1 2021/2022 timeframe for implementation.**

AHC/170/2020

**PREPARATIONS RE:  
NI PROTOCOLS EU EXIT**

**Agreed:** On the proposal of Councillor Andrews, seconded by Councillor McEvoy, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

**Read:** Report dated 21 December 2020 from Mr E Devlin, Assistant Director, Health & Wellbeing regarding preparations for NI Protocols for EU exit.

(Copy circulated)

**Agreed:** On the proposal of Councillor Andrews, seconded by Councillor McEvoy, it was agreed the Committee come out of closed session.

**Agreed:** On the proposal of Councillor Andrews seconded by Councillor O Hare it was agreed as follows regarding NI Protocols for EU exit:

1. **To delegate the power to the Director of Active and Healthy Communities and assistant Director Health and Wellbeing to authorise appropriately qualified staff to carry out duties under the provisions of The Food Safety (N.I.) Order 1991 (as amended), the Food Hygiene Rating Act (N.I.) and any orders or regulations made thereunder or relating to the foregoing or having effect by virtue of The European Communities Act 1972 and the European Union Withdrawal Act 2018 as amended.**
2. **To delegate the power to the Director of Active and Healthy Communities and assistant Director Health and Wellbeing to**

authorise other individuals to carry out duties as required regarding implementation of NI Protocol.

3. To allocate an amount of £20000 subject to Rates Estimates Process to procure required IT system to facilitate Import Checks

**FOR NOTING**

**AHC/171/2020**

**SHORT TERM HIRE  
UNITS AT SAINTFIELD COMMUNITY CENTRE**

**Agreed:** On the proposal of Councillor Andrews, seconded by Councillor McEvoy, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

**Read:** Report dated 21 December 2020 from Ms J Hillen, Assistant Director, Community Engagement regarding the short term hire of Unit B and part of Unit C, located at Saintfield Community Centre. **(Copy circulated)**

**Agreed:** On the proposal of Councillor Andrews, seconded by Councillor McEvoy, it was agreed the Committee come out of closed session.

**Agreed:** On the proposal of Councillor Andrews, seconded by Councillor Walker, it was agreed to note request from Flanagan Flooring Distributors for a short-term hire agreement until completion of the public Expression of Interest (EoI) exercise for the vacant units located at Saintfield Community Centre.

The Chairperson wished everyone a happy Christmas and a healthy and safe new year.

There being no further business the meeting ended at 7.20pm.

For consideration at the Council Meeting to be held on Monday 04 January 2021.

**Signed:** **Councillor L McEvoy**  
**Chairperson**

**Signed:** **Janine Hillen**  
**Assistant Director Community Engagement**