

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

NMD/AGM/

Minutes of Annual Meeting of Council held on Monday 4th June 2018 at 6pm in the Mourne Room, Downshire Civic Centre, Downpatrick

In the Chair: Councillor R Mulgrew 6.00pm-6.20pm
Councillor M Murnin 6.20pm-6.35pm

In attendance: (Councillors)

Councillor T Andrews	Councillor N Bailie
Councillor P Brown	Councillor R Burgess
Councillor P Byrne	Councillor M Carr
Councillor C Casey	Councillor W Clarke
Councillor G Craig	Councillor D Curran
Councillor L Devlin	Councillor S Doran
Councillor C Enright	Councillor G Fitzpatrick
Councillor G Hanna	Councillor H Harvey
Councillor T Hearty	Councillor R Howell
Councillor D Hyland	Councillor L Kimmins
Councillor M Larkin	Councillor K Loughran
Councillor J Macauley	Councillor D McAteer
Councillor O McMahon	Councillor A McMurray
Councillor B Ó Muirí	Councillor B Quinn
Councillor J Rice	Councillor M Ruane
Councillor M Savage	Councillor G Sharvin
Councillor G Stokes	Councillor D Taylor
Councillor JJ Tinnelly	Councillor J Trainor
Councillor B Walker	

(Officials)

Mr L Hannaway, Chief Executive
Mr M Lipsett, Director of Active and Healthy Communities
Mr R Moore, Director of Neighbourhood Services (Acting)
Mrs M Ward, Director of Enterprise, Regeneration and Tourism
Mrs C McAteer, Democratic Services Officer
Mrs P McKeever, Democratic Services Officer
Miss S Taggart, Democratic Services Officer

AGM/1/2018

APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillors Harte and Reilly.

The Chairperson, Councillor Mulgrew, expressed her condolences to the family of Jim McCart who served on Newry and Mourne District Council and

was also father of Eileen McParland, Democratic Services Manager. She asked that a letter of condolence be sent to the family.

The Chairperson stated she was delighted to see Councillor Bailie back in the chamber.

The Chairperson stated her year in office had been hugely rewarding and sometimes challenging. She travelled 23000 land miles; visited and hosted scores of schools, community associations, voluntary groups and individuals and it had been an absolute privilege to see the work carried out across the District especially by the community and voluntary sector. She stated she had hosted a range of events to showcase the facilities and talents within the District while raising over £24,000 for her chosen charities, all of whom were chosen with the health and wellbeing theme in mind. The Chairperson thanked all Council staff, in particular Sheila Kieran and Bria Cunningham along with the rest of the Democratic Services team, the Chief Executive and his PA Aisling Murray along with Marie Ward Director of Enterprise, Regeneration and Tourism. She wished Councillors Murnin and McMahon the very best of luck as they took up their new roles.

The Deputy Chairperson, Councillor Clarke, stated it had been a privilege to serve the District during the year and he thanked the Chairperson for her hard work and the manner in which she carried out her duties. He thanked the Chief Executive for his help and support and the Democratic Services team along with Marie Ward Director of Enterprise, Regeneration and Tourism in the organisation of the 'Fun in the Forest' Event to raise funds for the charity MYMY. He wished Councillors Murnin and McMahon every good wish in their new roles.

The Chief Executive thanked the Chairperson and Deputy Chairperson for their efforts over the last 12 months. He said the Chairperson had adapted to the role and the words of appreciation she sent to staff she had worked with over the year were very much valued by the staff.

COUNCILLOR RICE ENTERED THE MEETING AT THIS STAGE – 6.13PM

Councillors Harvey, Taylor, Tinnelly, McMurray and Ruane paid tribute to the work undertaken by Councillors Mulgrew and Clarke during their tenure as Chairperson and Deputy Chairperson.

AGM/2/2018

DECLARATIONS OF INTEREST

There were no declarations of interest.

TO APPOINT MEMBERS TO STATUTORY POSITIONS OF RESPONSIBILITY

The Chief Executive called upon Councillor Stokes as nominating officer for SDLP to nominate a Councillor for the position of Chairperson of Council for 2018/19.

Councillor Stokes acknowledged the work of the Chair of Council Roisin Mulgrew in 2017/18 and proceeded to nominate Councillor Mark Murnin who subsequently confirmed his acceptance of the post.

The Chief Executive called upon Councillor Ruane, as nominating officer for SF, to nominate a Councillor for the position of Deputy-Chairperson of Council for 2018/19.

Councillor Ruane nominated Councillor Oksana McMahon who subsequently accepted the post.

The Chairperson stated that Councillor Murnin and Councillor McMahon had been duly nominated as Chairperson and Deputy-Chairperson respectively of Newry, Mourne and Down District Council for the year 2018/19.

Councillor Murnin stated it was a great honour to be appointed as Chairperson of Newry, Mourne and Down District Council and thanked his parents, wife and family for their ongoing support. He stated his grandfather, Eddie Murnin, who had previously been election agent for Dan Rice, would have been very proud. He thanked his colleagues for having the faith in him to carry out the role of first citizen and particularly thanked Anne MAleenan and Patsy Toman who had assisted him in his election. He outlined his aspirations for the year to promote healthy lifestyles for children and would like to see walking city/towns developed; an Newry, Mourne and Down football tournament with the best teams from each DEA playing each other with a final in Newry; supporting organ donation with all invitations being sent out from the Chairperson with the organ donation logo included on them.

Councillor Murnin advised he would make himself available for as many local businesses as possible to offer support and promotion of their products and would like to see a business directory established.

Councillor McMahon congratulated Councillor Murnin on becoming the District's First Citizen and wished him all the best in his forthcoming year. She stated she was extremely honoured and humbled to be Vice-Chair and thanked her colleagues for putting their trust in her and providing encouragement and support. She stated she would use her role to make sure that society is inclusive and respectful of all minorities as well as highlighting important issues in health, educations, sports and social care. She looked forward to speaking on behalf of all people and raising concerns about Brexit going forward. She thanked all the Council staff in Democratic Services for their help and support in her first year since becoming Councillor and looked forward to working with them.

The Chief Executive and Party leaders took this opportunity to wish the new Chairperson and Deputy-Chairperson best wishes in their incoming year.

The Chairperson called upon the nominating officers of each of the parties to nominate to the following statutory positions of responsibility and the following nominations were made by the respective nominating officers and formally accepted by the nominees:

Chair of AHC	Councillor Sharvin
Deputy Chair of AHC	Councillor Andrews
Chair of ERT	Councillor Ruane
Deputy Chair of ERT	Councillor Byrne
Chair of RTS	Councillor Casey
Deputy Chair of RTS	Councillor Rice
Chair of SPR	Councillor Savage
Deputy Chair of SPR	Councillor Walker
Chair of Planning	Councillor Larkin
Deputy Chair of Planning	Councillor McAteer

Councillor Mulgrew vacated the Chair at this point in the meeting.

Councillors Murnin and McMahon assumed the Chairperson and Deputy-Chairperson roles at this point.

AGM/4/2018 REPORT OF MOCK ANNUAL MEETING HELD ON WEDNESDAY 16 MAY 2018

Read: Report of the Mock Annual Meeting held on Wednesday 16th May 2018 (copy circulated)

Councillor Quinn advised he had been in attendance at the meeting but was not recorded as attending.

Agreed: The report was agreed as an accurate record, subject to the above amendment, on the proposal of Councillor Ruane, seconded by Councillor Harvey.

AGM/5/2018 TO APPOINT MEMEBERS TO COMMITTEES – 2018/19 (LIST ATTACHED SHOWING PICKS CHOSEN AT MOCK ANNUAL MEETING ON 16 MAY 2018)

Read: Appointment to Committees Mock Run 2018 (copy circulated)

The Chief Executive advised the final two picks on the Committees list, which are vacant due to the nonexistence of a UKIP nominating officer should be allocated using the agreed d'Hondt mechanism in line with legal advice. SF and SDLP who

are the next 2 parties to nominate accepted the final 2 places on the Audit Committee.

Agreed: It was agreed on the proposal of Councillor McAteer, seconded by Councillor Ruane to approve the appointments to Committees using d'Hondt.

AGM/6/2018 **APPOINTMENT OF CHAIR OF PCSP – 2018/19**

The Chairperson called upon Councillor Taylor as nominating officer of UUP to nominate a Chairperson for the PCSP.

Councillor Taylor nominated Councillor Burgess as Chairperson of the PCSP.

Agreed: It was agreed that Councillor Burgess would become Chairperson of PCSP for the term commencing 25 June 2018.

AGM/7/2018 **TO APPOINT MEMBERS TO EXTERNAL BODIES AND ORGANISATIONS (EXCLUDING STATUTORY POSITIONS OF RESPONSIBILITY)**

Read: List of Positions on External Bodies and Organisations (copy circulated)

Agreed: It was unanimously agreed on the proposal of Councillor Ruane, seconded by Councillor Burgess, that Members be appointed to external Bodies and Organisations, as detailed in the appendix attached.

AGM/8/2018 **TO APPOINT MEMBERS TO COUNCIL FORUMS/WORKING GROUPS/PROJECT BOARDS/THEMATIC GROUPS**

Read: List of Council Forums/Working Groups/Project Boards/Thematic Groups (copy circulated)

Agreed: It was unanimously agreed on the proposal of Councillor Ruane, seconded by Councillor Burgess, that members be appointed to the Council Forums/Working Groups/Project Boards/Thematic Groups as detailed in the appendix attached.

AGM/9/2017 **TO AGREE SCHEME OF ALLOWANCES PAYABLE TO COUNCILLORS FROM JUNE 2017**

Read: **Draft Scheme of Allowances payable to Councillors from June 2018 (copy circulated)**

Agreed: **The draft Scheme of Allowances payable to Councillors from June 2018 as presented was agreed on the proposal of Councillor Harvey, seconded by Councillor Ruane.**

AGM/10/2017 **TIMETABLE OF MEETINGS**

Read: **Timetable of Meetings for the year 2018/19 (copy circulated)**

Agreed: **It was agreed on the proposal of Councillor Ruane, seconded by Councillor Burgess to approve the Timetable of Meetings for the year 2018/19.**

There being no further business, the Meeting concluded at **6.40pm**.

Signed: _____
Chairperson

Signed: _____
Chief Executive

NEWRY MOURNE AND DOWN DISTRICT COUNCIL

Mock run of Annual Meeting held on Wednesday 16 May 2018 at 3pm in the Mourne Room, Downshire Civic Centre, Downpatrick

In the Chair: Councillor Mulgrew

In Attendance:

Councillor Burgess	Councillor Casey
Councillor Craig	Councillor Curran
Councillor Enright	Councillor Harvey
Councillor Hyland	Councillor Loughran
Councillor Macauley	Councillor McAteer
Councillor McMurray	Councillor Murnin
Councillor Ruane	Councillor Savage
Councillor Tinnelly	

Officials in Attendance: Mr L Hannaway, Chief Executive
Mrs D Carville, Director Corporate Services
Mrs E McParland, Democratic Services Manager
Mrs P McKeever, Democratic Services Officer
Miss S Taggart, Democratic Services Officer

APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillor Stokes.

DECLARATIONS OF INTEREST

There were no declarations of interest.

Mr Hannaway explained the purpose of the Mock Run of the Annual Meeting was to take Members through the proposed running order so that a paper could be presented to the Annual Meeting of Council on Monday 4th June 2018.

Mr Hannaway advised that Councillor Reilly had submitted a query relating to the legality of him not being allocated Committee places. He said further legal advice had been taken which stated that the legal position remained unchanged from previous advices received. However he explained the two vacant committee places would be held for the purposes of today's allocation, but should there be a change in the position of UKIP on the Council, they would be allocated at positions 9 and 15 at the Annual Meeting or, if there was no change, at positions 18 and 19.

TO APPOINT MEMBERS TO STATUTORY POSITIONS OF RESPONSIBILITY

Noted: **Appointments to all Statutory Positions of Responsibility, including Chairs and Deputy Chairs of the Council's Standing Committees had been allocated at the inaugural**

Meeting of Council on 31 March 2015 in accordance with legislation, and nominating Officers would be required to put forward names for each of the positions at the Annual Meeting. Those nominated must be in attendance at the Annual Meeting to confirm their acceptance of positions.

APPOINTMENT OF CHAIRPERSON OF PCSP – FOR THE TERM 2018/19

Mr Hannaway advised the Chair of the PCSP for the incoming year commencing 25 June 2018, must be appointed in accordance with the Justice Act (NI) 2011 and for the incoming year this was a UUP position.

TO APPOINT MEMBERS TO COMMITTEES – FOR THE TERM 2018/19

Read: List showing remaining 19 positions on standing Committees to be filled using d'Hondt, after agreed method of QGR had been exhausted (copy circulated)

Mr Hannaway then ran d'Hondt, the results of which were as follows:

Pick 1	SF	Planning Committee
Pick 2	SDLP	ERT Committee
Pick 3	DUP	Planning Committee
Pick 4	UUP	Planning Committee
Pick 5	DUP	ERT
Pick 6	Alliance	SPR
Pick 7	UUP	RTS
Pick 8	DUP	RTS
Pick 9	UKIP	no UKIP nominating officer
Pick 10	Cllr Hyland	SPR
Pick 11	Cllr Enright	SPR
Pick 12	Cllr Tinnelly	ERT
Pick 13	Alliance	AHC
Pick 14	Alliance	RTS
Pick 15	UKIP	no UKIP nominating officer
Pick 16	Cllr Hyland	AHC
Pick 17	Cllr Enright	AHC
Pick 18	Cllr Tinnelly	Audit
Pick 19	Alliance	Audit

Noted: See attached list of picks for the 19 outstanding Committee places and those allocated by QGR.

TO APPOINT MEMBERS TO EXTERNAL BODIES AND ORGANISATIONS (EXCLUDING STATUTORY POSITIONS OF RESPONSIBILITY)

Read: List showing appointments to External Bodies/Organisations, which are not statutory positions of responsibility (copy circulated)

Mr Hannaway highlighted the following:

APSE NI Executive Board – Councillor Andrews was the representative for 2017/18. APSE had been asked whether they had a preferred term; however there was no reply to date.

NI Museums Council – Newry, Mourne and Down District Council would not be entitled to a representative on the Museums Council after September 2018 as the positions circulate among all member Councils.

Regional Elected Member Development Working Group – Councillor Harvey was representative as NILGA had advised that they preferred membership to be for the duration of a Council term.

Somme Advisory Council – the nominations for the Somme Advisory Council were shared among the 8 Unionist representatives.

RCN – the term was until October 2018 and in June 2018 RCN would be seeking nominations for the term October 2018 - October 2020 with the nominated person representing the statutory sector and not just one Council.

Noted: List circulated giving details of appointments.

TO APPOINT MEMBERS TO COUNCIL FORUMS/WORKING GROUPS/PROJECT BOARDS/THEMATIC GROUPS

Read: List circulated giving details of Council Project Boards/Working Groups 2017-2018 (copy circulated)

Mr Hannaway advised that any amendments to the parties/groupings' representation should be notified to Democratic Services staff so that the list could be updated for the Annual Meeting.

Mr Hannaway advised the Chair of Council would become Chair of the Community Planning Partnership.

Noted: List circulated giving details of appointments.

TO AGREE SCHEME OF ALLOWANCES PAYABLE TO COUNCILLORS

Read: Draft Scheme of Allowances Payable to Councillors (copy circulated)

Mr Hannaway advised the Department for Communities had advised they had received additional information from NILGA that would affect the maximum limits for basic and SRA allowances from 1 April 2018, and they would update Councils as soon as possible. A final scheme of allowances would need to be agreed at the Annual Meeting.

Noted: The Scheme of Allowances payable to Councillors would be tabled for formal approval at the Annual Meeting of Council to be held on Monday 4 June 2018.

TIMETABLE OF MEETINGS FOR 2018/2019

Read: Schedule of Meetings for May 2018 to May 2019 (copy circulated)

Noted: The timetable of meetings to be tabled at Annual Meeting.

OTHER BUSINESS

Mr Hannaway responded to queries advising:

- Chairing Skills Training was scheduled for 23rd May from 9.30am-11.30am in Newry office. Those taking up the positions of Chairs and Deputy Chairs should attend, if possible.
- Names for Committees should, where possible, be advised to Democratic Services as possible and names for the statutory positions of responsibility must be provided by the Nominating Officers at the Annual Meeting, and formally accepted by those taking up the positions.

The meeting concluded at 3.30pm.

For noting at the Annual Meeting of Council to be held on Monday 4 June 2018.

Signed: Mr L Hannaway
Chief Executive

Appointments to Committees 2018/19

Committee	Total Membership	Allocated by Quota of Greatest Remainder		Remaining positions to be allocated by d'Hondt	Totals
Enterprise, Regeneration & Tourism	15	SF	5	SDLP DUP Councillor Tinnelly	15
Active and Healthy Communities	15	SF	5	Alliance Councillor Hyland Councillor Enright	15
Regulatory and Technical Services	15	SF	5	UUP DUP Alliance	15
Strategy, Policy and Resources	15	SF	5	Alliance Councillor Hyland Councillor Enright	15
Planning	12	SF	4	SF DUP UUP	12
Audit	10	SF	3	Councillor Tinnelly Alliance Additional place to be allocated Additional place to be allocated	10