

Grade A Office Accommodation Grant Scheme for Newry City

Application Form Guidance Notes



Contents

Applications are open from Friday 19 September 2025 at 12noon and close on Friday 28 November 2025 at 12noon.

The scheme may re-open subject to funding being available.

1.0	Overview and Timeline for Funding Applications Call	3
2.0	Funding Available and Grant Intervention Levels	5
3.0	Basic Eligibility - Criteria	7
4.0	Grade A Office Accommodation Grant Scheme - Criteria	8
5.0	Eligible Costs	10
6.0	Points to Consider Before Applying	11
7.0	Application Process	13
8.0	Application Form	15
9.0	Assessment Criteria, Project Appraisal and Scoring – Stage 2 Scoring	19
10.0	Appeals	23
11.0	Useful Contacts and Links	24
12.0	Map of Newry City Centre	25

1.0 Overview and Timeline for Funding Application Call

1.1 Overview

Newry City, with an enviable position at the centre of the Dublin Belfast Economic Corridor, is a place where people want to live, work, study and invest. Newry is within easy travelling distance of Dublin Airport, Belfast International Airport and Belfast City Airport; the road network also provides fast and reliable access to major ports at Belfast, Larne and Dublin, all enabling direct access into the UK, Ireland and European Union markets.

The Newry City Centre Regeneration programme aims to deliver a modern, vibrant and resilient city centre by creating a new civic and regional hub, theatre and conferencing facilities, public realm improvements, digital and innovation programmes and Grade A office space development. Key objectives include creating jobs, increasing visitor numbers, stimulating the economy through an 'all-day' economy, improving public spaces and attracting further investment to the region.

The Grade A Office Accommodation Grant Scheme will be a catalyst for new, private sector funded developments, by making available funding to the private sector to increase the provision of Grade A office space within the Newry City Centre area.

The construction of new Grade A office space will replace ageing infrastructure and address the identified need of an infrastructural gap in commercial provision. The grant scheme will aid the regeneration of Newry City, delivering the availability of a high-quality work environment, that will stimulate new investment into Newry City Centre, increasing business growth, employment and prosperity.

The purpose of providing grant support is to allow the Council to achieve its objectives in line with clearly identified local needs and within the parameters of the Council's powers. The Council will seek to ensure that any funding provided is:

- in line with the Council's Corporate Strategy and other key strategic and policy documents
- in line with the specific requirements of the programme being applied for
- able to meet a clearly identified need
- able to show tangible outcomes that can be measured
- used in an effective and efficient manner and to demonstrate value for money
- transparent and accountable
- fair and equitable.

1.2 Timeline for Funding Application Call

It is anticipated that there will be two funding call tranches. The first tranche will open for applications on **Friday 19 September 2025 at 12noon** and close on **Friday 28 November 2025 at 12noon**.

If there is sufficient funding remaining a second tranche of the scheme will open and applications that passed basic eligibility in the first tranche, but which did not have planning permission in place may be considered in the second tranche.

The opening and closing dates for a second tranche will be advised at a later date.

2.0 Funding Available and Grant Intervention Levels

2.1 Total Funding Available

The total funding available under the Grade A Office Accommodation Grant Scheme is £3 million.

2.2 Grant Intervention Levels

The purpose of the Grade A Office Accommodation Grant Scheme is to encourage private sector investment in the provision of new high quality Grade A office space in Newry City, addressing the gap in the current offering.

The grant will operate as a subsidy, bridging the gap between the capital cost of the development and the end market value, thereby addressing the market failure that is present in the development of Grade A Office Accommodation.

The eligible level of grant intervention available to applicants is therefore based on market failure.

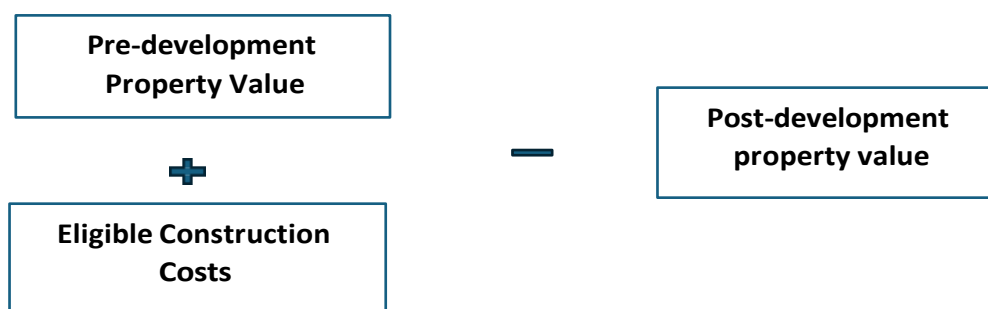
Property values will be independently verified by Land and Property Services.

2.3 Market Failure Calculation – Summary

A calculation will be required to confirm that market failure is present in the proposal and if so, to determine the market failure value. The value of market failure will determine the eligible level of grant intervention.

Market Failure is based on the eligible cost of the property before re-development, the eligible construction costs and the eligible value of the property post construction.

A summary of the calculation to determine market failure is:



For example – If the pre-development property value is £100,000, the eligible construction costs £250,000 and the post-development property value is £200,000. Market failure is present in this development example, and the market failure value would be £150,000.

3.0 Basic Eligibility – Criteria

All applicants must meet the following basic eligibility criteria before any bids can be considered. Refer to sections 6 and 7 for further details on basic eligibility criteria.

- The location of the proposed development is within Newry City Centre boundary, as defined on the [map of Newry City Centre](#) (refer to section 12 of this document).
- The applicant has been trading for at least 3 years and is able to provide annual accounts for the past 2 years (audited if applicable).
- The applicant is an established business with preferably limited company status.
- The proposal is for a Grade A office development, that has been developed to at least RIBA Stage 3 (see below definition).
- The applicant has in place a designated project team for delivery of the project.
- The applicant is able to provide evidence of ownership/intention to purchase/lease agreement for at least 25 years.
- The applicant has secured planning permission or has submitted a valid planning application prior to submitting their grant application. Preference will be given to those applications that have secured planning permission.
- The applicant has in place a completed business case, proportionate to the value of the project which supports the application for funding.
- Evidence to show that match funding is in place or is being processed.
- Evidence of an independent valuation of the land/property for redevelopment.
- Evidence of a timeframe plan and cashflow for implementation of the proposal.

3.2 Statutory Requirements

- All statutory permissions must be secured prior to commencement of any buildings works.
- *Please note this includes full planning permission which must be secured prior to the commencement of all building works.*

3.3 RIBA Stage 3 Requirements

- Design studies and Engineering analysis completed.
- Cost exercises to test the Architectural Concept.
- Producing a Spatially Coordinated design.
- Change Control Procedures in place.
- Preparing and submitting the Planning Application.

4.0 Grade A Office Accommodation Grant Scheme – Criteria

- Development: Grade A office development can include proposals that include new build, redevelopments or multi-use schemes.
 - Redevelopment: In light of reducing environmental impact and addressing sustainability goals, the scheme will prioritise proposals that aim to re-develop existing site and properties, including those that are currently derelict.
 - New Build: Proposals for the development of a new office space that meet Grade A standards.
 - Multi-use schemes: Support will only be available for the costs relating to the building of Grade A office space.
- Location: The location of the proposed development is within Newry City Centre boundary, as defined on [map of Newry City Centre](#) (refer to section 12 of this document).
- Minimum size: the minimum size for the proposed new build or redevelopment is 300sq metres.
- Sustainability Standards: Evidence must be provided to demonstrate how the proposal will address sustainable construction principles. (Please refer to [section 4.2](#))
- Objectives: The proposal will deliver against the key ambitions to drive regeneration and investment into Newry City:
 - regeneration of Newry City
 - contribution to City Centre vibrancy: footfall, greater night-time economy
 - attracting new employment / creating new employment opportunities within Newry City
 - attracting new investment and business growth to Newry City
 - delivering high-quality work environment
 - address ageing infrastructure / dereliction.
- Social Value: The proposal should demonstrate delivery against social value principles.

4.1 Grade A Office: Definition

For the purposes of this process: For an office to be deemed as Grade A standard it must provide high quality, creative office space which includes a range of high-quality facilities for its tenants, including onsite staff and visitors.

An example of the components aligned to Grade A office standards are:

- Building Quality –
 - modern architecture and construction
 - high-quality finishes
 - well-maintained exteriors and interiors
 - fully DDA compliant with modern lifts to upper floors
 - onsite staff and visitor amenities, including conference rooms
- Technical Specifications –
 - high-speed lift(s)
 - central HVAC systems
 - advanced security and building management systems
 - high floor-to-ceiling heights
 - suspended ceilings
 - efficient floor plates for flexible layout options
 - back-up power supply
- Sustainability –
 - address key principles of sustainable construction

4.2 Sustainability Principles: Definition

Proposals should evidence how it will address the key principles of sustainable construction.

- Sustainable design – How the design will circumvent or minimise adverse environmental impact.
- Durability – What construction techniques and materials will be used to ensure the need for frequent replacements and maintenance is minimised.
- Energy efficiency – What design techniques and strategies will be used to curb energy use during the planning, building and maintenance of the new hotel space. This can include the transportation of materials and personnel before reaching the site.
- Waste reduction – What strategies will be employed to curb waste during the full construction process to include; use of recycle materials, recycling and the re-purposing of an existing building.

- Indoor air quality – How the proposal will strive to improve indoor air quality through natural ventilation such as wind towers, ridge vents, solar chimneys, transoms etc.
- Water conservation – How the proposal will ensure a more sustainable use of water during the building process.
- Sustainable materials – How the proposal will make use of sustainable materials in the construction of the hotel rooms.

5.0 Eligible Costs

5.1 Eligible Costs

The following list of costs is not exhaustive:

- site clearance and preparation costs including demolition and site security
- construction costs
- professional fees associated with construction
- professional fees associated with letting/project disposal
- shell finish - fixed internal fixtures and fittings which are directly related to achieving Grade A standards.

5.2 Ineligible Costs

The following lists of costs is not exhaustive:

- statutory fees, legal fees, bank fees
- maintenance costs
- office equipment, unfixed furniture, fixtures and fittings
- staff costs – ongoing overheads
- purchase of land or property
- insurance costs.

As per the Council regulation, in most cases, the Council will not provide funding for any of the following elements:

- any costs which clearly fall within another statutory agency's remit
- projects which are delivered outside the Newry City area
- salaries and/or administration costs
- costs incurred prior to the funding application and letter of offer from the Council
- costs that can be recovered elsewhere, for instance recoverable VAT
- payments to any members of the applicant group, including employees, directors, board members, trustees or the immediate family of any of the above, for services provided in relation to the project i.e. self-invoicing. In the case of a Developer applying this regulation will be reviewed on a case-by-case basis with the applicant.

Organisations that are uncertain of their eligibility for funding are advised to discuss this with the relevant Council officers before submitting application forms to minimise unnecessary effort.

6.0 Points to Consider Before Applying

Applicants Should Note:

- Projects will be required to own the site for development or have a 25-year lease in place prior to commencing the project and will also be subject to a Deed of Charge (this is an additional cost not included in the project budget).
- Awards will be dependent on the amount of funding available at the time of assessment.
- Funding will be paid in stages based on agreed targets being met with the final payment being issued upon completion. Applicants must ensure they have sufficient cash-flow until the grant aid can be released.
- The Council will pay only the agreed sum up to the maximum amount of funding allocated against eligible expenditure as per Letter of Offer against each original eligible invoice whenever all relevant conditions have been met and bank statements evidencing expenditure have been submitted.
- The Council accepts no responsibility whatsoever for any expenditure or liabilities arising out of the applicant's project.
- The applicant must ensure that professional construction oversight is in place throughout all stages of project delivery (procurement, design and implementation, and project sign off). The construction professional must have the relevant experience and professional indemnity insurance in place e.g. Architect, Structural Engineer, Quantity Surveyor, Civil Engineer.
- The budget should include any associated professional fees, which must be publicly procured. Any fees incurred prior to project commencement will not be deemed eligible.
- A Payment Certificate / Final Practical Completion Certificate approved and signed off by the construction professional will be required to certify the value of works completed.
- Any changes to the property use from a hotel within 10 years of the final payment must be agreed in writing from Newry, Mourne and Down District Council. The Council will have the discretion to decide what percentage of the grant award shall be re-paid. Applicants will be expected to enter into a Retention and Disposal Agreement.

- Where applications are made for projects that are outside of the Council's legal power to provide funds (*ultra vires*), then such applications will not be considered.
- The Council will make the final decision on the provision of funding for all projects. Where an organisation has been allocated funding, payment will be subject to the organisation adhering to the conditions contained within their letter of offer.
- Applicants should be aware that all applications will be reviewed by Land and Property Services (LPS) and a Quantity Surveyor. These reviews will consider the current market value of property and its subsequent value following the completion of the building works. The checks will also involve a review of submitted costs to ensure that they are within acceptable market rates and meet the eligibility requirements.

7.0 Application Process

Applications will be operated through the online Electronic Grant Management System (EGMS); however, the Council may require additional specific information and therefore reserve the right to amend accordingly.

Applications must be completed in full and returned along with any documentary evidence required.

Incomplete applications will automatically be deemed ineligible.

Any applications returned without the necessary details, signatures or required attachments will also be rejected. It is the applicant's responsibility to ensure that all requirements are met at the initial application stage.

7.1 Business Case

Online applications need to be submitted along with a business case, which is commensurate with the overall size of the proposal.

All business cases should evidence the following:

- Strategic Case – How the investment contributes to the vision of scheme, overall objectives and strategic direction.
- Economic Case – The economic benefits of the project, including an increase in employment, footfall, visitors and benefit to the local economy. This should include a strategy for attracting new tenants.
- Financial Case – A detailed financial analysis, including cost estimates, revenue projections, the affordability of the investment and its ability to generate a return on investment.
- Commercial Case – How the proposal is commercially viable and that the organization can successfully deliver the proposed solution. Demonstrate how the post construction phase will contribute to an increase in employment.
- Management Case – The management approach to the project, including project governance, project organization, resource allocation and risk management.

7.2 Application Form

Applicants should assume that Council Officers have no prior knowledge of their organisation and should include all information necessary to adequately inform the assessment panel.

The amount of information provided should be proportionate to the scale of funding and the nature of the proposal. Where possible please provide information as concise bullet points. Please note that each question is assessed on a stand-alone basis on the information provided in the associated answer box.

7.3 Stage 1 Basic Eligibility

Applicants must provide the following information to pass Stage 1:

Submission of a completed and signed application which contains and is supported where required by the following information:

- Confirmation that the location of the proposed Hotel development is within the Newry City Centre boundary, as defined on the [map of Newry City Centre](#) (refer to section 12 of this document).
- Confirmation that the applicant has been trading for at least 3 years and submission of relevant accounts for the past two years (audited if applicable).
- Evidence of legal status as a Limited Company, including names / details of Company Directors.
- A copy of the approved design completed to RIBA Stage 3 is required, with a minimum size allocated to the Grade A office development of 300 sq meters.
- Evidence of an allocated designated project team for delivery of the project.
- Evidence of land ownership and/or legal title and/or lease to property confirmed and in place and the relevant folio maps. Lease must be no less than 25 years from completion of the project.
- Evidence that the statutory planning approvals and permissions are in place or evidence that a valid planning application has been submitted. Preference will be given to those applications that have secured planning permission.
- A copy of the completed business case – proportionate to the value of the project which supports the application for funding.
- Evidence to show that match funding is in place or is being processed e.g. confirmation of bank loan, bank statements or Letter of Offer or intent showing own/other funds available. If being processed full confirmation is required within 12 weeks of the Letter of Offer being issued. Failure to have this in place may lead to the Letter of Offer being withdrawn.

- Evidence of an independent valuation of the land/property for redevelopment.
- Evidence of a timeframe plan and cashflow for implementation of the proposal.

8.0 Application Form

8.1 Contact Information

The applicant must ensure the contact details are correct as this will be the person we will contact regarding your application. If the contact person changes during the period of the application process, please provide alternative contact details.

8.2 Architect Details

Provide contact information for the appointed project architect.

8.3 Project

Application Type

- Confirm which scheme you are applying to – Grade A Office Accommodation Grant Scheme

Address for which grant is sought

- Provide the exact address for proposed site as this will be used to confirm that proposal is within Newry City boundaries as defined on the [map of Newry City Centre](#) (refer to section 12 of this document).

Are you the site owner?

- Confirm if you own the proposed site/have a lease agreement in place for at least 25 years/are planning to purchase the site.

Have you secured planning permission for your proposal?

- Yes – Please upload confirmation of your planning permission.
- No – Please provide confirmation that a valid planning application has been submitted. Please provide your planning application number.

How long has your company been trading?

- Confirm the length of time your company has been trading in financial years.

Is your company/organisation deemed to be linked to any others?

- Confirm if your company/organisation is linked to any other company or organisation. Follow the provided guidelines for determining this.

Companies may be deemed linked through their relationships with another company or companies.

The determining factors are:

- 1. The requirement to complete consolidated accounts.*
- 2. Relationships between companies.*
- 3. Relationship between individuals and companies.*

- Please provide information on the nature of this relationship in the dialogue box.

8.4 Strategic Case

Provide a description on how the project delivers against the strategic ambition for Grade A office accommodation in Newry City Centre as per the aims and objectives of this proposal and Belfast Region City Deal.

- Provide a description of your proposal, what you are seeking to deliver and how it fits with the Grade A office space ambitions.
- Include in your response, your project aims, objectives, outcomes and benefits.
- In addition to this narrative please provide the panel with the relevant reference points as cited in your business case. The points cited from the business case should further enhance the information provided in this response.

8.5 Economic Case

The economic benefits of the project, including any positive impacts on the local economy, including employment, attracting new investment and supporting the night-time economy. This should include a strategy for attracting tenants for the proposal and delivery against social value objectives.

- Demonstrate how the project will have a positive impact on the local economy.
- Outline your strategy for attracting new tenants to ensure deliverability against the ambitions and criteria of the proposal.
- Outline the social value objectives of your proposal and how it will promote and deliver economic, social and environmental well-being of the area. Please refer to the [link](#) provided in section 11.
- In addition to this narrative please provide the panel with the relevant reference points as cited in your business case. The points cited from the business case should further enhance the information provided in this response. (1,000 words)

8.6 Financial Case

A detailed financial analysis, including cost estimates, revenue projections, the affordability of the investment and its ability to generate a return on investment.

- Clearly detail the total cost of the proposal and revenue projections post completion. Cost estimates and revenue projections should be in line with market costs.
- Evidence that all funding has been or will be secured for full costs of the proposal to include information on the funding amount you are requesting, your own contribution and any other contributions you have received.
- Complete the budget table detailing the costs of the project and how they will be met.
- In addition to this narrative please provide the panel with the relevant reference points as cited in your business case. The points cited from the business case should further enhance the information provided in this response

(1,000 words)

8.7 Commercial Case

How the proposal is commercially viable and that the organization can successfully deliver against the proposal, including a detailed timeline for construction.

- Please demonstrate how the proposal is commercially viable.
- Please detail your approach to delivery of the construction to demonstrate that your organisation can deliver against the proposal.
- Please upload a copy of your proposed timeline for the progression to construction phase, construction and post construction phases.
- In addition to this narrative please provide the panel with the relevant reference points as cited in your business case. The points cited from the business case should further enhance the information provided in this response.

(1,000 words)

8.8 Management Case

The management approach to the project, including project governance, project organization, resource allocation and risk management.

- Provide an outline of the governance structures within your company that will be involved in the management of the project including management roles, responsibilities for resource allocation and oversight, the appointed design team and internal reporting mechanisms.

- Please provide evidence of your company's experience in managing and implementing projects of a similar scope and scale. This can also include the experience of staff working directly on the delivery of your proposal.
- Please outline your approach to risk management for construction and post construction phases.
- Provide details of any grants from public or external funders that have been managed in the past to include, the amount of grant, the funder involved and what types of projects were supported.
- In addition to this narrative please provide the panel with the relevant reference points as cited in your business case. The points cited from the business case should further enhance the information provided in this response and include reference to your company's Health and Safety Policies and evidence of completed site surveys and associated capital build risk assessments.

(1,000 words)

8.9 Environmental Sustainability

How the project will ensure sustainable construction

- Provide detail of the practical steps the proposed development will take to reduce environmental impact. Evidence must be provided to demonstrate proposals are able to achieve the [Sustainable Principles Standards](#) as per Section 4.
- In addition to this narrative please provide the panel with the relevant reference points as cited in your business case. The points cited from the business case should further enhance the information provided in this response.

(1,000 words)

8.10 Checklist

It is important that all the requested information is uploaded with your application. Failure to provide this information may result in your application being ruled ineligible.

9.0 Assessment Criteria, Project Appraisal and Scoring – Stage 2 Scoring

All applications passing Stage 1 Basic Eligibility check, will proceed to a “Full Project Appraisal and Scoring” carried out using the following criteria, process and scoring system. The assessment panel then makes a recommendation to the Council for consideration/approval.

All eligible applications will be assessed against the pre-set criteria agreed by the Council. All applications will be scored out of 100 (weighted final score). An application must score a minimum of 50%. Projects under 50% will not be recommended for support.

Please note a score equivalent to 50% or above will not necessarily guarantee funding as applications will be scored and ranked with funding available awarded to the highest ranked projects and those with full planning permission. Thereafter a project may be reconsidered and allocated funding should it become available at a later date.

For consistency and to facilitate an efficient assessment the following approach has been adopted to scoring against the criteria outlined in table one. In addition, Table 2 outlines the scoring system which will be used to ascertain the score for the criteria in Table 1.

Table 1			
Question (as per application)	Max score	Weighting	Weighted Final Score
1. Strategic Case: How the project delivers against the strategic ambition for Grade A office accommodation in Newry City Centre as per aims and objectives of this proposal and the Belfast Region City Deal.	5	X 5	25
2. Economic Case: The economic benefits of the project, including any positive impacts on the local economy including social value.	5	X 4	20
3. Financial Case: A detailed financial analysis, including cost estimates, revenue projections, the affordability of the investment and its ability to generate a return on investment.	5	X 4	20
4. Commercial Case: How the proposal is commercially viable and how the organization can successfully deliver the proposal including a detailed timeline for construction.	5	X 3	15
5. Management Case: The management approach to the project, including project governance, project organisation, resource allocation and risk management.	5	X 2	10
6. Environmental Sustainability: How the project will ensure sustainable construction.	5	X2	10

Table 2			
Link at project level	Link to Criterion	How Evident	Score
The project does not demonstrate that it has the capacity to deliver basic project outcomes that would be expected in order to be awarded funding.	The application does not meet the basic standard under this criterion.	No evidence provided	0
The project proposal demonstrates some ability to deliver key outcomes in some areas but overall, it is below the standard expected in order to be awarded funding.	The application met some of the basic requirements of this criterion.	Not sufficient evidence	1
The project proposal demonstrates an ability to deliver project outcomes to an acceptable standard and it may be considered suitable for funding.	The application met the requirements of this criterion	Less evident	2
The project proposal is strong as the activities described will result in good outputs and the achievement of outcomes.	The application is evident in the requirements of this criterion.	Evident	3
The project proposal is strong as the activities described will result in good outputs and the achievement of outcomes.	The application was very evident with strong fit with the requirement of the criterion.	Strongly evident	4
The project proposal fully complies with the outputs and achievement of the outcomes.	The project is excellent and fully met the requirements of this criterion.	Highly evident	5

9.1 Assessment Process

Once your application is submitted it will enter the Council's assessment process.

This will involve the following steps:

- An assessment panel consisting of the Council Officers will be set-up to consider applications. The panel will be informed by Land and Property Services and a Quantity Surveyor.
- Applications will be assessed against the basic eligibility criteria. Those bids that do not meet the eligible criteria will be rejected as ineligible.
- If the application meets the basic eligibility criteria it will then be scored against the agreed scoring framework. If it does not meet the minimum requirements, it will be rejected.
- The Council will consider the scores of applications above the minimum threshold.
- Should the Council not allocate all the funding it will consider opening a second round for further information.
- Recommendations will be made to the ERT Committee who will be responsible for ratifying the overall assessment process.
- The committee will make recommendations to Full Council.
- Applicants will be informed of the outcome of the Council's decision.

You will receive one of four outcomes from the application and assessment process.

- **Ineligible:** Your application will automatically be ineligible if:
 - it is incomplete
 - it fails to provide the necessary detail
 - it has not been signed appropriately
 - it does not meet the eligibility criteria.
- **A Rejection:** If your application fails to meet the necessary threshold score for support you will be informed that your application has been rejected.
- **Score and Ranking:** A score above the required threshold will not necessarily guarantee funding as applications will be scored and ranked with funding available awarded to the highest ranked projects.
- **A Letter of Offer:** If your application is successful a pre-Letter of Offer meeting will take place after which, you will receive a Letter of Offer. This will set out the specific requirements associated with the Grade A Office Accommodation Grant Scheme and any special conditions. It will describe the information you will have to submit with a claim for funding. It will not constitute a formal funding agreement until these conditions have been agreed and the Letter of Offer accepted in full, in writing, by your organisation.

10.0 Appeals

Where an application has been rejected for reasons of incomplete information, failure to sign the application/complete the declaration, or ineligibility, there will be no right of appeal. However, where an application is unsuccessful after the full assessment process, appeals can be made to the Council on the following basis:

- The outcome was a decision that no reasonable person would have made on the basis of information provided to the Assessment Panel.
- That the Council's stated policy or procedures had not been followed and led to a materially different decision.

Should you wish to submit an appeal this must be done as follows:

- A request for a debrief must be lodged, in writing, within 15 working days of the date of the rejection letter. At the debrief an officer will talk you through the scores your application was awarded.
- After debriefing, if you wish to appeal the panel's decision an appeal must be lodged in writing within 10 working days of the date of the debrief session.
- The appeal should be submitted and proof of receipt obtained.
- The appeal request must state:
 - The application details including programme applied for, title of project and contact details for the applicant.
 - The grounds on which an appeal is being made.
 - Any evidence the applicant believes the review process should consider which supports the view that one of the two bases for an appeal is justified.

The appeal will be reviewed by a panel independent from the original scoring panel who will decide on the appeal. This could result in several possible outcomes including:

- Rescoring of the application.
- If the appeal is upheld, an appropriate Letter of Offer will be issued as for a successful application.
- If the appeal is not successful, the applicant will be informed and the reasons for the rejection provided in writing.

11.0 Useful Contacts and Links to Strategy Documents

- [The Council's Corporate Plan 2024-2027](#)
- [Belfast Region City Deal](#)
- [Government Guidance on Sustainability and Net Zero](#)
- [Social Value](#)

12.0 Map of Newry City Centre

Please click [HERE](#) to access the link to the interactive map.



For further information please contact:

Grants & Funding Team

Telephone: 0330 137 4348

Email: grantsandfunding@nmandd.org