

Newry, Mourne and Down District Council Policy Screening Form

Policy Information

Name of the policy	Policy on naming Council facilities
Is this an existing, revised or new policy?	Revised following review – Version 2
What is it trying to achieve (aims/outcomes)	The aim of this policy is to provide the framework for a consistent approach to decision-making in relation to naming of Council facilities. The policy also addresses requests regarding park benches and plaques.
Are there any Section 75 categories which might be expected to benefit from the intended policy?	None directly anticipated
If so, explain how.	
Who initiated or wrote the policy?	Colin Moffett, Head of Corporate Policy Suzanne Rice, Corporate Policy & Equality Officer
Who owns and who implements the policy?	Dorinnia Carville, Director of Corporate Services

Implementation factors

	Yes	No
Are there any factors which could contribute to/detract from the intended aim/outcome of the policy/decision?	X	
If yes, are they Financial	X	
If yes, are they Legislative	X	
If yes, and they are Other please specify:		

Main stakeholders affected

Who are the internal and external stakeholders (actual or potential) that the policy will impact upon?

	Yes	No
Staff	X	
Service users	X	
Other public sector organisations	X	
Voluntary/community/trade unions	X	
Other, please specify:	Members of the community	

Other policies with a bearing on this policy

What are they	<p>External policy context: There are a number of relevant policy frameworks in place in Northern Ireland which relate to, and inform, the issue of (re)naming facilities including:</p> <ul style="list-style-type: none"> • Together: Building a United Community strategy, key priority - Our Shared Community Shared Aim: to create a community where division does not restrict the life opportunities of individuals and where all areas are open and accessible to everyone • Section 75 of the NI Act 1998 • Equality Commission for Northern Ireland advice on Good Relations in Local Councils • Equality Commission for Northern Ireland Guidance on Promoting a good and harmonious working environment <p>Internal policy context: Within Council there are relevant policy strands which relate to or inform the issue of (re)naming facilities including:</p> <ul style="list-style-type: none"> • Equality Scheme re: Section 75 of the NI Act 1998 • Good Relations Action Plan (Section 75 (2)) • Naming, Postal numbering and Erection of Nameplates Policy and Procedures. This policy and associated procedures outline guidance on new development names, new names for existing roads and dual language street signage.
Who owns them	While these are corporate responsibilities specific responsibility for the internal policy context lies with the Director of Corporate Services, Director of Active and Healthy Communities and Director of Economic Regeneration and Tourism.

Available evidence

What evidence/information (both qualitative and quantitative) have you gathered to inform this policy? Specify details for relevant Section 75 categories.

Section 75 Category	Details of needs/experiences/priorities																							
Religious belief	<table border="1" data-bbox="411 506 1386 779"> <thead> <tr> <th data-bbox="411 506 587 607">LGD</th> <th data-bbox="592 506 751 607">All usual residents</th> <th data-bbox="756 506 916 607">Catholic</th> <th data-bbox="920 506 1096 607">Protestant and other Christian</th> <th data-bbox="1101 506 1260 607">Other religions</th> <th data-bbox="1265 506 1386 607">None</th> </tr> </thead> <tbody> <tr> <td data-bbox="411 613 587 680">Northern Ireland</td> <td data-bbox="592 613 751 680">1,810,863</td> <td data-bbox="756 613 916 680">817,385 (45.14%)</td> <td data-bbox="920 613 1096 680">875,717 (48.36%)</td> <td data-bbox="1101 613 1260 680">16,592 (0.9%)</td> <td data-bbox="1265 613 1386 680">101,169 (5.59%)</td> </tr> <tr> <td data-bbox="411 687 587 779">Newry, Mourne & Down</td> <td data-bbox="592 687 751 779">171533</td> <td data-bbox="756 687 916 779">113200 (65.99%)</td> <td data-bbox="920 687 1096 779">34718 (20.24%)</td> <td data-bbox="1101 687 1260 779">752 (0.43%)</td> <td data-bbox="1265 687 1386 779">10229 (5.96%)</td> </tr> </tbody> </table> <p data-bbox="411 786 794 813">(Source: Census Data 2011).</p> <p data-bbox="411 853 1326 981">The naming / renaming of facilities (or any location) is complex and potentially emotionally evocative because assigning a name, and in particular the name of an individual, can be a powerful and permanent identity for a public space and facility.</p> <p data-bbox="411 1021 1378 1249">This has been demonstrated in particular with respect to the legacy Newry and Mourne District Council's decision to rename Patrick Street Play Park as Raymond McCreesh Park in 2001. This led to a complaint to Council alleging non-compliance with Council's equality scheme, conduct of an equality impact assessment, a Schedule 9 Paragraph 11 investigation by the Equality Commission for Northern Ireland, and subsequent further review of the decision.</p>						LGD	All usual residents	Catholic	Protestant and other Christian	Other religions	None	Northern Ireland	1,810,863	817,385 (45.14%)	875,717 (48.36%)	16,592 (0.9%)	101,169 (5.59%)	Newry, Mourne & Down	171533	113200 (65.99%)	34718 (20.24%)	752 (0.43%)	10229 (5.96%)
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Political opinion	<p data-bbox="384 1285 1398 1352">Elected political party representation is an approximate barometer of political opinion of people within the Council area.</p> <p data-bbox="384 1393 1294 1420">The party breakdown of the Council's elected members is as follows:</p> <table data-bbox="384 1460 979 1659"> <tbody> <tr> <td data-bbox="384 1460 858 1487">Sinn Féin</td> <td data-bbox="863 1460 979 1487">16seats</td> </tr> <tr> <td data-bbox="384 1494 858 1520">SDLP</td> <td data-bbox="863 1494 979 1520">11 seats</td> </tr> <tr> <td data-bbox="384 1527 858 1554">Ulster Unionist</td> <td data-bbox="863 1527 979 1554">4 seats</td> </tr> <tr> <td data-bbox="384 1561 858 1588">Democratic Unionist</td> <td data-bbox="863 1561 979 1588">3 seats</td> </tr> <tr> <td data-bbox="384 1594 858 1621">Alliance</td> <td data-bbox="863 1594 979 1621">2 seats</td> </tr> <tr> <td data-bbox="384 1628 858 1655">Independents</td> <td data-bbox="863 1628 979 1655">5 seats</td> </tr> </tbody> </table> <p data-bbox="384 1727 1310 1854">The naming / renaming of facilities (or any location) is complex and potentially emotionally evocative because assigning a name, and in particular the name of an individual, can be a powerful and permanent identity for a public space and facility.</p> <p data-bbox="384 1895 1398 2020">This has been demonstrated in particular with respect to the legacy Newry and Mourne District Council's decision to rename Patrick Street Play Park as Raymond McCreesh Park in 2001. This led to a complaint to Council alleging non-compliance with Council's equality scheme, conduct of an</p>						Sinn Féin	16seats	SDLP	11 seats	Ulster Unionist	4 seats	Democratic Unionist	3 seats	Alliance	2 seats	Independents	5 seats						
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Racial group	<p>According to the 2011 Census, 1.8% (32,400) of the usually resident population of Northern Ireland belongs to minority ethnic groups; this is more than double the proportion in 2001 (0.8%).</p> <p>The minority ethnic language profile within the area serves as a possible indicator of the BME community profile.</p> <p>The composition of language groups in the Newry, Mourne and Down District Council area is noted by NISRA (2011) as follows:</p> <p>Minority Ethnic Language Profile of the Newry, Mourne and Down LGD Area</p> <table border="1"> <thead> <tr> <th>Main language of residents in Newry, Mourne and Down District LGD</th> <th>Number</th> <th>Percentage %</th> </tr> </thead> <tbody> <tr> <td>English</td> <td>156794</td> <td>97.15</td> </tr> <tr> <td>Polish</td> <td>2100</td> <td>1.18</td> </tr> <tr> <td>Lithuanian</td> <td>836</td> <td>0.47</td> </tr> <tr> <td>Irish</td> <td>367</td> <td>0.24</td> </tr> <tr> <td>Portuguese</td> <td>86</td> <td>0.05</td> </tr> <tr> <td>Slovak</td> <td>134</td> <td>0.08</td> </tr> <tr> <td>Chinese</td> <td>121</td> <td>0.07</td> </tr> <tr> <td>Tagalog/Filipino</td> <td>55</td> <td>0.03</td> </tr> <tr> <td>Latvian</td> <td>208</td> <td>0.25</td> </tr> <tr> <td>Russian</td> <td>109</td> <td>0.06</td> </tr> <tr> <td>Malayalam</td> <td>87</td> <td>0.05</td> </tr> <tr> <td>Hungarian</td> <td>74</td> <td>0.04</td> </tr> <tr> <td>Other</td> <td>755</td> <td>0.46</td> </tr> </tbody> </table>	Main language of residents in Newry, Mourne and Down District LGD	Number	Percentage %	English	156794	97.15	Polish	2100	1.18	Lithuanian	836	0.47	Irish	367	0.24	Portuguese	86	0.05	Slovak	134	0.08	Chinese	121	0.07	Tagalog/Filipino	55	0.03	Latvian	208	0.25	Russian	109	0.06	Malayalam	87	0.05	Hungarian	74	0.04	Other	755	0.46									
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Sexual orientation	<p>Analysis of the Census 2011 indicates that between 2% and 10% of the population may be lesbian, gay or bisexual.</p> <p>There are no official statistics in relation to the number of gay, lesbian or bisexual people in Northern Ireland. However, research conducted by the HM Treasury shows that between 5% - 7% of the UK population identify themselves as gay, lesbian, bisexual or 'trans' (transsexual, transgendered and transvestite) (LGBT). This is a sizeable proportion of the population here in Northern Ireland.</p>																												
Men and women generally	<p>The gender profile for the Newry, Mourne and Down LGD is as follows:</p> <table border="1" data-bbox="408 1473 1265 1615"> <thead> <tr> <th data-bbox="408 1473 695 1503">LGD</th> <th data-bbox="699 1473 979 1503">Male</th> <th data-bbox="983 1473 1265 1503">Female</th> </tr> </thead> <tbody> <tr> <td data-bbox="408 1507 695 1536">Northern Ireland</td> <td data-bbox="699 1507 979 1536">887323</td> <td data-bbox="983 1507 1265 1536">923540</td> </tr> <tr> <td data-bbox="408 1541 695 1615">Newry, Mourne and Down LGD</td> <td data-bbox="699 1541 979 1570">83866</td> <td data-bbox="983 1541 1265 1570">85345</td> </tr> </tbody> </table>					LGD	Male	Female	Northern Ireland	887323	923540	Newry, Mourne and Down LGD	83866	85345															
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Disability	<p>According to the 2011 Census 19.62% of people in the Newry, Mourne and Down District Council area have a long-term health problem or disability that limits their day-to-day activities;</p> <table border="1" data-bbox="395 1816 1404 2022"> <thead> <tr> <th data-bbox="395 1816 596 2022">LGD</th> <th data-bbox="600 1816 801 2022">All usual residents</th> <th data-bbox="804 1816 1005 2022">Long-term health problem or disability: Day-to-day activities</th> <th data-bbox="1008 1816 1209 2022">Long-term health problem or disability: Day-to-day activities</th> <th data-bbox="1212 1816 1404 2022">Long-term health problem or disability: Day-to-day activities not</th> </tr> </thead> <tbody> <tr> <td data-bbox="395 2027 596 2022"></td> <td data-bbox="600 2027 801 2022"></td> <td data-bbox="804 2027 1005 2022"></td> <td data-bbox="1008 2027 1209 2022"></td> <td data-bbox="1212 2027 1404 2022"></td> </tr> </tbody> </table>					LGD	All usual residents	Long-term health problem or disability: Day-to-day activities	Long-term health problem or disability: Day-to-day activities	Long-term health problem or disability: Day-to-day activities not																			
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			limited a lot	limited a little	limited
	Northern Ireland	1810863	215232 (11.89%)	159414 (8.8%)	1436217 (79.31%)
	Newry, Mourne and Down	171533	19579 (11.4%)	14102 (8.22%)	135530 (79.01%)
	<p>In Northern Ireland the profile of people with a disability is cited as follows:</p> <ul style="list-style-type: none"> • More than 1 in 5 or 21% of the population in Northern Ireland has a disability The incidence of disability is higher in Northern Ireland than any other part of the UK • 1 in 7 people in Northern Ireland have some form of hearing loss • 5,000 sign language users who use British Sign Language (BSL) and/or Irish Sigh Language (ISL) • In Northern Ireland there are 57,000 blind people or people with significant visual impairment • 52,000 people with learning disabilities <p>(Source: Disability Action)</p>				
Dependants	<p>Persons with dependents may be people who have personal responsibility for the care of a child (or children), a person with a disability, and / or a dependent older person.</p> <p>There are 61,998 households in Newry, Mourne and Down, 37.5% of which have dependents. With regard to these figures, dependents are defined as those aged 0-15 years or those aged 16-18 years who are in full-time education and living with their parents or grandparents. Similar to the regional trend, the proportion of households with dependents in the District has declined from 50% in 1981 to 37.5% in 2011.</p> <p>There are 5,466 lone parent households with dependent children in Newry, Mourne and Down which equates to almost 9% of number of total households in the District and is the fourth highest in Northern Ireland, after Belfast (17,036), Derry and Strabane (6,337) and Armagh, Banbridge and Craigavon (6,337). Half of the parents in lone parent household in Newry, Mourne and Down are unemployed, almost a quarter are in full time employment and over a quarter are in part time employment. 89% of the parents in lone parent households are female compared to 11% who are male.</p> <p>In 2012, the teenage conception rate was 1.02 per 1,000 mothers, which is the third lowest in Northern Ireland before Lisburn and Castlereagh and Fermanagh and Omagh.</p>				

Needs, experiences and priorities

Taking into account the information referred to above, what are the different needs, experiences and priorities of each of the following categories, in relation to the particular policy/decision? Specify details for each of the Section 75 categories

Section 75 Category	Details of needs/experiences/priorities
Religious belief	<p>Council must demonstrate strong civic leadership as a public authority when naming Council facilities.</p> <p>As stated, the naming / renaming of facilities (or any location) is complex and potentially emotionally evocative because assigning a name, and in particular the name of an individual, can be a powerful and permanent identity for a public space and facility.</p> <p>This has been demonstrated in particular with respect to the legacy Newry and Mourne District Council's decision in 2001 to rename Patrick Street Play Park as Raymond McCreesh Park. This led to a complaint to Council alleging non-compliance with Council's equality scheme, conduct of an equality impact assessment, a Schedule 9 Paragraph 11 investigation by the Equality Commission for Northern Ireland, and subsequent further review of the decision.</p> <p>In addition, a recommendation of the investigation by the Equality Commission was that Newry and Mourne District Council review its policy on naming facilities. Due to impending local government reform, and the amalgamation of Newry and Mourne and Down District Councils, it was agreed that this be deferred to Newry, Mourne and Down District Council to review and agree a policy on naming of Council facilities.</p> <p>A consistent approach to decision-making in relation to naming facilities is important, and key issues for consideration are authenticity, marketing and branding, addressing perceptions of Council, promoting, developing and maintaining shared space, and the potential impact of contentious decisions on territorialisation and cross community mobility.</p> <p>There must be a clearly defined scope to any proposed policy and associated procedures.</p>
Political opinion	<p>Council must demonstrate strong civic leadership as a public authority when naming Council facilities.</p> <p>As stated, the naming / renaming of facilities (or any location) is complex and potentially emotionally evocative because assigning a name, and in particular the name of an individual, can be a powerful and permanent identity for a public space and facility.</p> <p>This has been demonstrated in particular with respect to the legacy Newry and Mourne District Council's decision in 2001 to rename Patrick Street Play Park as Raymond McCreesh Park. This led to a complaint to Council alleging non-compliance with Council's equality scheme, conduct of an equality impact assessment, a Schedule 9 Paragraph 11 investigation by the Equality Commission for Northern Ireland, and subsequent further review of the decision.</p> <p>In addition, a recommendation of the investigation by the Equality Commission was that Newry and Mourne District Council review its</p>

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Racial group	<p>A consistent approach to decision-making in relation to naming facilities is important, and key issues for consideration are authenticity, marketing and branding, addressing perceptions of Council, promoting, developing and maintaining shared space, and the potential impact of contentious decisions on territorialisation and cross community mobility.</p> <p>There must be a clearly defined scope to any proposed policy and associated procedures.</p>
Age	<p>A consistent approach to decision-making in relation to naming facilities is important, and key issues for consideration are authenticity, marketing and branding, addressing perceptions of Council, promoting, developing and maintaining shared space, and the potential impact of contentious decisions on territorialisation and cross community mobility.</p> <p>There must be a clearly defined scope to any proposed policy and associated procedures.</p>
Marital status	<p>A consistent approach to decision-making in relation to naming facilities is important, and key issues for consideration are authenticity, marketing and branding, addressing perceptions of Council, promoting, developing and maintaining shared space, and the potential impact of contentious decisions on territorialisation and cross community mobility.</p> <p>There must be a clearly defined scope to any proposed policy and associated procedures.</p>
Sexual orientation	<p>A consistent approach to decision-making in relation to naming facilities is important, and key issues for consideration are authenticity, marketing and branding, addressing perceptions of Council, promoting, developing and maintaining shared space, and the potential impact of contentious decisions on territorialisation and cross community mobility.</p> <p>There must be a clearly defined scope to any proposed policy and associated procedures.</p>
Men and women generally	<p>A consistent approach to decision-making in relation to naming facilities is important, and key issues for consideration are authenticity, marketing and branding, addressing perceptions of Council, promoting, developing</p>

	<p>and maintaining shared space, and the potential impact of contentious decisions on territorialisation and cross community mobility.</p> <p>There must be a clearly defined scope to any proposed policy and associated procedures.</p>
Disability	<p>A consistent approach to decision-making in relation to naming facilities is important, and key issues for consideration are authenticity, marketing and branding, addressing perceptions of Council, promoting, developing and maintaining shared space, and the potential impact of contentious decisions on territorialisation and cross community mobility.</p> <p>There must be a clearly defined scope to any proposed policy and associated procedures.</p>
Dependants	<p>A consistent approach to decision-making in relation to naming facilities is important, and key issues for consideration are authenticity, marketing and branding, addressing perceptions of Council, promoting, developing and maintaining shared space, and the potential impact of contentious decisions on territorialisation and cross community mobility.</p> <p>There must be a clearly defined scope to any proposed policy and associated procedures.</p>

Screening Questions

1. What is the likely impact on equality of opportunity for those affected by this policy, for each of the Section 75 grounds?

Section 75 category	Details of policy impact	Level of impact? Major/minor/none
Religious belief	The aim of this policy is to provide the framework for a consistent approach to decision-making in relation to naming Council facilities. The policy also addresses requests regarding park benches and plaques.	None
Political opinion		
Racial group		
Age		
Marital status		
Sexual orientation		
Men and women generally		
Disability	Key issues such as authenticity, marketing and branding, addressing perceptions of Council, promoting, developing and maintaining shared space, and the potential impact of contentious decisions on territorialisation and cross community mobility have been considered in the development of the policy.	
Dependants		
	Council will only consider naming of facilities to recognise a specific unique geographic location. The scope of the	

	<p>policy will not extend to facilitating requests to memorialise a deceased person (or family).</p> <p>To implement the policy aim, the Council has developed a Guidelines and Associated Procedure.</p> <p>The policy and procedure defines specific criteria, organisational roles and responsibilities with regard to the assessment of applications.</p> <p>The following principles will apply to the process:</p> <ul style="list-style-type: none"> • Specific criteria • Application form • Assessment • Consultation (if required) • Decision-making • Review mechanism <p>Accordingly, no adverse impact is anticipated.</p>	
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2. Are there opportunities to better promote equality of opportunity for people within the Section 75 equality categories?

Section 75 category	If Yes, provide details	If No, provide details
Religious belief		<p>To implement the policy aim, the Council has developed a Guidelines and Associated Procedure.</p> <p>The policy and associated procedure defines specific criteria, organisational roles and responsibilities with regard to the assessment of applications.</p>
Political opinion		
Racial group		
Age		
Marital status		
Sexual orientation		
Men and women generally		
Disability		
Dependants		

3. To what extent is the policy likely to impact on good relations between people of different religious belief, political opinion or racial group?

Good relations category	Details of policy impact	Level of impact? Major/minor/none
Religious belief	<p>There is nothing to suggest that the policy and implementation Guidelines and Associated Procedure will adversely impact upon good relations.</p> <p>The aim of this policy is to provide the framework for a consistent</p>	None
Political opinion		
Racial group		

	<p>approach to decision-making in relation to naming Council facilities. The policy also addresses requests regarding park benches and plaques.</p> <p>Key issues such as authenticity, marketing and branding, addressing perceptions of Council, promoting, developing and maintaining shared space, and the potential impact of contentious decisions on territorialisation and cross community mobility have been considered in the development of the policy.</p> <p>Council will only consider naming of facilities to recognise a specific unique geographic location. The scope of the policy will not extend to facilitating requests to memorialise a deceased person (or family).</p> <p>To implement the policy aim, the Council has developed a Guidelines and Associated Procedure.</p> <p>The policy and procedure defines specific criteria, organisational roles and responsibilities with regard to the assessment of applications.</p> <p>The following principles will apply to the process:</p> <ul style="list-style-type: none"> • Specific criteria • Application form • Assessment • Consultation (if required) • Decision-making • Review mechanism 	
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4. Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?

Good relations category	If Yes , provide details	If No , provide details
Religious belief		<p>To implement the policy aim, the Council has developed a Guidelines and Associated Procedure.</p> <p>The policy and associated procedure defines specific criteria, organisational roles and responsibilities with regard to</p>
Political opinion		
Racial group		

		<p>the assessment of applications.</p> <p>As per the guidelines and associated procedure names should not be considered which:</p> <ul style="list-style-type: none"> • Cause confusion duplication or names sound similar to existing named facilities / locations. • Unlawfully discriminate within the meaning and scope of the provisions of the Council's Equality Scheme and Good Relations policies and the Together Building a United Community strategy. • Are party-political in intention or use.
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Additional considerations

Multiple identity

Generally speaking, people can fall into more than one Section 75 category. Taking this into consideration, are there any potential impacts of the policy/decision on people with multiple identities? (For example; disabled minority ethnic people; disabled women; young Protestant men; and young lesbians, gay and bisexual people).

None

Provide details of data on the impact of the policy on people with multiple identities. Specify relevant Section 75 categories concerned.

Screening Decision

In light of your answers to the previous questions, do you feel that the policy should (please underline one):

1. **Not be subject to an EQIA (with no mitigating measures required)**
2. Not be subject to an EQIA (with mitigating measures /alternative policies)
3. Not be subject to an EQIA at this time
4. Be subject to an EQIA

If 1. or 2. (i.e. not be subject to an EQIA), please provide details of the reasons why:

Newry, Mourne and Down District Council's policy on naming facilities, and the guidelines and associated procedure, were developed through our Councillors' Equality and Good Relations Reference Group facilitated by John Kremer. All political parties within Council have representation on the Reference Group which considers sensitive and contentious issues.

The Council acknowledges it must demonstrate strong civic leadership as a public authority when naming Council facilities, and the aim of the policy is to provide the framework for a consistent approach to decision-making in relation to this.

The naming / renaming of facilities (or any location) is complex and potentially emotionally evocative because assigning a name, and in particular the name of an individual, can be a powerful and permanent identity for a public space and facility.

In developing the policy Council considered the key issues of authenticity, marketing and branding, addressing perceptions of Council, promoting, developing and maintaining shared space, and the potential impact of contentious decisions on territorialisation and cross community mobility.

The Council will consider naming of facilities to recognise a specific unique geographic location. The scope of the policy will not extend to facilitating requests to memorialise a deceased person (or family). In terms of agreeing the policy it is not proposed to undertake a review of current names of all facilities, buildings and rooms etc.

The agreed principles of the process are as follows:

- Specific criteria
- Application form
- Assessment
- Consultation (if required)
- Decision-making
- Review mechanism

If 2. (i.e. not be subject to an EQIA), in what ways can identified adverse impacts attaching to the policy be mitigated or an alternative policy be introduced?

In light of these revisions, is there a need to re-screen the revised/alternative policy? Yes / No. If No, please explain why

If 3. or 4. (i.e. to conduct an EQIA), please provide details of the reasons:

Timetabling and prioritising EQIA

If 3. or 4, is the policy affected by timetables established by other relevant public authorities? NO

If YES, please provide details:

Please answer the following questions to determine priority for timetabling the EQIA. On a scale of 1-3, with 1 being the lowest priority and 3 being the highest, assess the policy in terms of its priority for EQIA.

Priority criterion	Rating (1-3)
Effect on equality of opportunity and good relations	
Social need	
Effect on people's daily lives	
Relevance to a public authority's functions	

Note: The Total Rating Score should be used to prioritise the policy in rank order with other policies screened in for EQIA. This list of priorities will assist you in timetabling the EQIA. Details of your EQIA timetable should be included in the quarterly Section 75 report.

Proposed date for commencing EQIA: _____

Monitoring

Effective monitoring will help identify any future adverse impacts arising from the policy which may lead you to conduct an EQIA, as well as help with future planning and policy development.

Please detail proposed monitoring arrangements below:

The policy will be reviewed in line with the Council's agreed policy review cycle i.e. every four years (as per Council's Equality Scheme commitment 4.31).

Approval and Authorisation

Screened by:	Position/Job Title	Date
Suzanne Rice	Corporate Policy & Equality Officer	25 August 2020
Approved by:		
Colin Moffett	Head of Corporate Policy	25 August 2020

Note: A copy of the Screening Template, for each policy screened should be 'signed off' and approved by a senior manager responsible for the policy, made easily accessible on your website as soon as possible following completion and made available on request.