

# Newry, Mourne and Down District Council Policy Screening Form

## Policy Information

Name of the policy	Newry, Mourne and Down District Council Non-Current Asset Procedure
Is this an existing, revised or new policy?	Revised
What is it trying to achieve (aims/outcomes)	<p>The aim of the Non-Current Asset Procedure is to clearly set out the Council's procedures in relation to the appropriate management, recording and monitoring and accounting of Non-Current Assets and to ensure that all members and officers are aware of their roles and responsibilities.</p> <p>The procedures apply to all officers with responsibility for Non-Current Assets and sets out how they are identified and to ensure Council officers are aware of the financial implications of acquiring and disposing of assets, and to provide guidance on how managers should ensure the maintenance and safeguarding of the assets within their area of responsibility.</p> <p>The procedures do not aim to be prescriptive with regard to providing monetary values and levels of management authorisation for aspects of asset management. These provide guidance on good practice. It is recognised that further policies and procedures may be required for 'Donated Assets', 'Inventory of Assets' and 'Disposal of Assets'</p>
Are there any Section 75 categories which might be expected to benefit from the intended policy?  If so, explain how.	No specific Section 75 category might be expected to benefit from the policy and procedure.
Who initiated or wrote the policy?	Mrs Maureen Morgan, Management Accountant, Capital and Budgets
Who owns and who implements the policy?	Assistant Director of Corporate Services (Finance)

## Implementation factors

	Yes	No
Are there any factors which could contribute to/detract from the intended aim/outcome of the policy/decision?		<b>X</b>
If yes, are they Financial		
If yes, are they Legislative		
If yes, and they are Other please specify:		

## Main stakeholders affected

Who are the internal and external stakeholders (actual or potential) that the policy will impact upon?

	Yes	No
Staff	X	
Service users	X	
Other public sector organisations		
Voluntary/community/trade unions		
Other, please specify:		

## Other policies with a bearing on this policy

What are they and who owns them	<ul style="list-style-type: none"> <li>• Financial Regulations</li> <li>• Revenue Expenditure Funded Under Statute (REFCUS)</li> <li>• Minimum Revenue Provision Statement (M.R.P.)</li> <li>• Code of Practice on Local Government Accounting</li> <li>• Capital Strategy Report</li> <li>• Economic Appraisals &amp; Business Cases Templates &amp; Procedures</li> <li>• Procurement Policy &amp; Procedures</li> <li>• Property Asset Strategy</li> <li>• Procedures for Acquisition and Disposal of Land Assets (December 2014)</li> <li>• Fraud Response Plan</li> </ul>
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## Available evidence

What evidence/information (both qualitative and quantitative) have you gathered to inform this policy? Specify details for relevant Section 75 categories.

Section 75 Category	Details of evidence / information																													
Religious belief	<table border="1" data-bbox="411 461 1390 734"> <thead> <tr> <th data-bbox="411 461 587 562">LGD</th> <th data-bbox="592 461 751 562">All usual residents</th> <th data-bbox="756 461 916 562">Catholic</th> <th data-bbox="920 461 1080 562">Protestant and other Christian</th> <th data-bbox="1085 461 1244 562">Other religions</th> <th data-bbox="1249 461 1390 562">None</th> </tr> </thead> <tbody> <tr> <td data-bbox="411 568 587 636"><b>Northern Ireland</b></td> <td data-bbox="592 568 751 636">1,810,863</td> <td data-bbox="756 568 916 636">817,385 (45.14%)</td> <td data-bbox="920 568 1080 636">875,717 (48.36%)</td> <td data-bbox="1085 568 1244 636">16,592 (0.9%)</td> <td data-bbox="1249 568 1390 636">101,169 (5.59%)</td> </tr> <tr> <td data-bbox="411 642 587 734"><b>Newry, Mourne &amp; Down</b></td> <td data-bbox="592 642 751 734">171533</td> <td data-bbox="756 642 916 734">113200 (65.99%)</td> <td data-bbox="920 642 1080 734">34718 (20.34%)</td> <td data-bbox="1085 642 1244 734">752 (0.43%)</td> <td data-bbox="1249 642 1390 734">10229 (5.96%)</td> </tr> </tbody> </table> <p data-bbox="411 741 794 775">(Source: Census Data 2011).</p>						LGD	All usual residents	Catholic	Protestant and other Christian	Other religions	None	<b>Northern Ireland</b>	1,810,863	817,385 (45.14%)	875,717 (48.36%)	16,592 (0.9%)	101,169 (5.59%)	<b>Newry, Mourne &amp; Down</b>	171533	113200 (65.99%)	34718 (20.34%)	752 (0.43%)	10229 (5.96%)						
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Political opinion	<p data-bbox="384 822 1398 889">Elected political party representation is an approximate barometer of political opinion of people within the Council area.</p> <p data-bbox="384 922 1294 956">The party breakdown of the Council's elected members is as follows:</p> <table data-bbox="384 990 979 1189"> <tbody> <tr> <td data-bbox="384 990 858 1023">Sinn Féin</td> <td data-bbox="858 990 979 1023">16 seats</td> </tr> <tr> <td data-bbox="384 1023 858 1057">SDLP</td> <td data-bbox="858 1023 979 1057">11 seats</td> </tr> <tr> <td data-bbox="384 1057 858 1090">Democratic Unionist</td> <td data-bbox="858 1057 979 1090">3 seats</td> </tr> <tr> <td data-bbox="384 1090 858 1124">Independents</td> <td data-bbox="858 1090 979 1124">5 seats</td> </tr> <tr> <td data-bbox="384 1124 858 1158">Ulster Unionist</td> <td data-bbox="858 1124 979 1158">4 seats</td> </tr> <tr> <td data-bbox="384 1158 858 1189">Alliance</td> <td data-bbox="858 1158 979 1189">2 seat</td> </tr> </tbody> </table>						Sinn Féin	16 seats	SDLP	11 seats	Democratic Unionist	3 seats	Independents	5 seats	Ulster Unionist	4 seats	Alliance	2 seat												
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Racial group	<p data-bbox="384 1263 1398 1364">According to the 2011 Census, 1.8% (32,400) of the usually resident population of Northern Ireland belongs to minority ethnic groups; this is more than double the proportion in 2001 (0.8%).</p> <p data-bbox="384 1397 1339 1464">The minority ethnic language profile within the area serves as a possible indicator of the BME community profile.</p> <p data-bbox="384 1498 1398 1565">The composition of language groups in the Newry, Mourne and Down District Council area is noted by NISRA (2011) as follows:</p> <p data-bbox="384 1599 1385 1666"><b>Minority Ethnic Language Profile of the Newry, Mourne and Down LGD Area</b></p> <table border="1" data-bbox="384 1666 1385 2007"> <thead> <tr> <th data-bbox="384 1666 858 1767">Main language of residents in Newry, Mourne and Down District LGD</th> <th data-bbox="858 1666 1086 1767">Number</th> <th data-bbox="1086 1666 1385 1767">Percentage %</th> </tr> </thead> <tbody> <tr> <td data-bbox="384 1767 858 1800">English</td> <td data-bbox="858 1767 1086 1800">156794</td> <td data-bbox="1086 1767 1385 1800">97.15</td> </tr> <tr> <td data-bbox="384 1800 858 1834">Polish</td> <td data-bbox="858 1800 1086 1834">2100</td> <td data-bbox="1086 1800 1385 1834">1.18</td> </tr> <tr> <td data-bbox="384 1834 858 1868">Lithuanian</td> <td data-bbox="858 1834 1086 1868">836</td> <td data-bbox="1086 1834 1385 1868">0.47</td> </tr> <tr> <td data-bbox="384 1868 858 1901">Irish</td> <td data-bbox="858 1868 1086 1901">367</td> <td data-bbox="1086 1868 1385 1901">0.24</td> </tr> <tr> <td data-bbox="384 1901 858 1935">Portuguese</td> <td data-bbox="858 1901 1086 1935">86</td> <td data-bbox="1086 1901 1385 1935">0.05</td> </tr> <tr> <td data-bbox="384 1935 858 1968">Slovak</td> <td data-bbox="858 1935 1086 1968">134</td> <td data-bbox="1086 1935 1385 1968">0.08</td> </tr> <tr> <td data-bbox="384 1968 858 2007">Chinese</td> <td data-bbox="858 1968 1086 2007">121</td> <td data-bbox="1086 1968 1385 2007">0.07</td> </tr> </tbody> </table>						Main language of residents in Newry, Mourne and Down District LGD	Number	Percentage %	English	156794	97.15	Polish	2100	1.18	Lithuanian	836	0.47	Irish	367	0.24	Portuguese	86	0.05	Slovak	134	0.08	Chinese	121	0.07
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	Tagalog/Filipino	55	0.03
	Latvian	208	0.25
	Russian	109	0.06
	Malayalam	87	0.05
	Hungarian	74	0.04
	Other	755	0.46
Age	The age profile of the Newry, Mourne and Down LGD area at Census Day 2011 is as follows:		
	<b>Age Profile</b>	<b>NI</b>	<b>Newry, Mourne &amp; Down</b>
	0-4	124382	12721
	5-7	67662	6876
	8-9	43625	4595
	10-14	119034	12287
	15	24620	2599
	16-17	51440	5260
	18-19	50181	4570
	20-24	126013	11570
	25-29	124099	11805
	30-34	373947	35122
	45-59	347850	32556
	60-64	94290	8624
	65-74	145600	12817
	75-84	86724	7453
	85-89	21165	1849
	90+	10231	829
Marital status	The table below illustrates the marital status profile of the Newry, Mourne and Down area:		
	<b>Marital Status</b>	<b>Newry, Mourne and Down LGD</b>	<b>NI</b>
	All usual residents: Aged 16+ years	132455	1431540
	Single (never married or never registered a same-sex civil partnership) Aged 16+ years	47722	517393 (35.14%)
	Married: Aged 16+ years	65255	680831 (47.56%)
	In a registered same-sex civil partnership: Aged 16+ years	102	1243 (0.09%)
	Separated (but still legally married or still legally in a same-sex civil partnership): Aged 16+ years	4697	56911 (3.98%)

	Divorced or formerly in a same-sex civil partnership which is now legally dissolved	6271	78074 (5.45%)															
	Widowed or surviving partner from a same-sex civil partnership: Aged 16+ years	8408	97088 (6.78%)															
Sexual orientation	<p>Analysis of the Census 2011 indicates that between 2% and 10% of the population may be lesbian, gay or bisexual.</p> <p>There are no official statistics in relation to the number of gay, lesbian or bisexual people in Northern Ireland. However, research conducted by the HM Treasury shows that between 5% - 7% of the UK population identify themselves as gay, lesbian, bisexual or 'trans' (transsexual, transgendered and transvestite) (LGBT). This is a sizeable proportion of the population here in Northern Ireland.</p>																	
Men and women generally	<p>The gender profile for the Newry, Mourne and Down LGD is as follows:</p> <table border="1"> <thead> <tr> <th>LGD</th> <th>Male</th> <th>Female</th> </tr> </thead> <tbody> <tr> <td>Northern Ireland</td> <td>887323</td> <td>923540</td> </tr> <tr> <td>Newry, Mourne and Down LGD</td> <td>83866</td> <td>85345</td> </tr> </tbody> </table>			LGD	Male	Female	Northern Ireland	887323	923540	Newry, Mourne and Down LGD	83866	85345						
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Disability	<p>According to the 2011 Census 19.62% of people in the Newry, Mourne and Down District Council area have a long-term health problem or disability that limits their day-to-day activities;</p> <table border="1"> <thead> <tr> <th>LGD</th> <th>All usual residents</th> <th>Long-term health problem or disability: Day-to-day activities limited a lot</th> <th>Long-term health problem or disability: Day-to-day activities limited a little</th> <th>Long-term health problem or disability: Day-to-day activities not limited</th> </tr> </thead> <tbody> <tr> <td>Northern Ireland</td> <td>1810863</td> <td>215232 (11.89%)</td> <td>159414 (8.8%)</td> <td>1436217 (79.31%)</td> </tr> <tr> <td>Newry, Mourne and Down</td> <td>171533</td> <td>19579 (11.4%)</td> <td>14102 (8.22%)</td> <td>135530 (79.01%)</td> </tr> </tbody> </table> <p>In Northern Ireland the profile of people with a disability is cited as follows:</p> <ul style="list-style-type: none"> <li>• More than 1 in 5 or 21% of the population in Northern Ireland has a disability The incidence of disability is higher in Northern Ireland than any other part of the UK</li> <li>• 1 in 7 people in Northern Ireland have some form of hearing loss</li> <li>• 5,000 sign language users who use British Sign Language (BSL) and/or Irish Sign Language (ISL)</li> <li>• In Northern Ireland there are 57,000 blind people or people with</li> </ul>			LGD	All usual residents	Long-term health problem or disability: Day-to-day activities limited a lot	Long-term health problem or disability: Day-to-day activities limited a little	Long-term health problem or disability: Day-to-day activities not limited	Northern Ireland	1810863	215232 (11.89%)	159414 (8.8%)	1436217 (79.31%)	Newry, Mourne and Down	171533	19579 (11.4%)	14102 (8.22%)	135530 (79.01%)
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	<p>significant visual impairment</p> <ul style="list-style-type: none"> <li>• 52,000 people with learning disabilities</li> </ul> <p>(Source: Disability Action)</p>
Dependants	<p>Persons with dependants may be people who have personal responsibility for the care of a child (or children), a person with a disability, and / or a dependent older person.</p> <p>There are 61,998 households in Newry, Mourne and Down, 37.5% of which have dependants. With regard to these figures, dependants are defined as those aged 0-15 years or those aged 16-18 years who are in full-time education and living with their parents or grandparents. Similar to the regional trend, the proportion of households with dependants in the District has declined from 50% in 1981 to 37.5% in 2011.</p> <p>There are 5,466 lone parent households with dependent children in Newry, Mourne and Down which equates to almost 9% of number of total households in the District and is the fourth highest in Northern Ireland, after Belfast (17,036), Derry and Strabane (6,337) and Armagh, Banbridge and Craigavon (6,337). Half of the parents in lone parent household in Newry, Mourne and Down are unemployed, almost a quarter are in full time employment and over a quarter are in part time employment. 89% of the parents in lone parent households are female compared to 11% who are male.</p> <p>In 2012, the teenage conception rate was 1.02 per 1,000 mothers, which is the third lowest in N.Ireland before Lisburn and Castlereagh and Fermanagh and Omagh.</p>

## Needs, experiences and priorities

Taking into account the information referred to above, what are the different needs, experiences and priorities of each of the following categories, in relation to the particular policy/decision? Specify details for each of the Section 75 categories

<b>Section 75 Category</b>	<b>Details of needs/experiences/priorities</b>
Religious belief	No specific needs, experiences and priorities for the Section 75 categories have been identified in relation to the Non-Current Asset Policy and & Procedures.
Political opinion	
Racial group	
Age	
Marital status	
Sexual orientation	
Men and women generally	
Disability	
Dependants	

## Screening Questions

1. What is the likely impact on equality of opportunity for those affected by this policy, for each of the Section 75 grounds?

<b>Section 75 category</b>	<b>Details of policy impact</b>	<b>Level of impact? Major/minor/none</b>
Religious belief	No specific needs, experiences and priorities for the nine Section 75 categories have been identified in relation to the Non-Current Asset Policy and & Procedures.	None
Political opinion		
Racial group		
Age		
Marital status		
Sexual orientation		
Men and women generally		
Disability		
Dependants		

2. Are there opportunities to better promote equality of opportunity for people within the Section 75 equality categories?

<b>Section 75 category</b>	<b>If Yes, provide details</b>	<b>If No, provide details</b>
Religious belief		No
Political opinion		
Racial group		
Age		
Marital status		
Sexual orientation		
Men and women generally		
Disability		
Dependants		

3. To what extent is the policy likely to impact on good relations between people of different religious belief, political opinion or racial group?

<b>Good relations category</b>	<b>Details of policy impact</b>	<b>Level of impact? Major/minor/none</b>
Religious belief	No specific needs, experiences and priorities for the good relations categories have been identified in relation to the Non-Current Asset Policy and & Procedures.	None
Political opinion		
Racial group		

4. Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?

<b>Good relations category</b>	<b>If Yes, provide details</b>	<b>If No, provide details</b>
Religious belief		No
Political opinion		
Racial group		



## Additional considerations

### Multiple identity

Generally speaking, people can fall into more than one Section 75 category. Taking this into consideration, are there any potential impacts of the policy/decision on people with multiple identities? (For example; disabled minority ethnic people; disabled women; young Protestant men; and young lesbians, gay and bisexual people).

None

Provide details of data on the impact of the policy on people with multiple identities. Specify relevant Section 75 categories concerned.

### Screening Decision

In light of your answers to the previous questions, do you feel that the policy should (please underline one):

1. **Not be subject to an EQIA (with no mitigating measures required)**
2. Not be subject to an EQIA (with mitigating measures /alternative policies)
3. Not be subject to an EQIA at this time
4. Be subject to an EQIA

If 1. or 2. (i.e. not be subject to an EQIA), please provide details of the reasons why:

It is recommended the Non-Current Asset Policy & Procedures not be subject to an EQIA (with no mitigating measures required).

The reason for this decision is that no specific needs, experiences and priorities for the nine Section 75 categories have been identified in relation to the policy and procedures.

If 2. (i.e. not be subject to an EQIA), in what ways can identified adverse impacts attaching to the policy be mitigated or an alternative policy be introduced?

In light of these revisions, is there a need to re-screen the revised/alternative policy? Yes / No. If No, please explain why

If 3. or 4. (i.e. to conduct an EQIA), please provide details of the reasons:

## Timetabling and prioritising EQIA

If 3. or 4, is the policy affected by timetables established by other relevant public authorities? NO

If YES, please provide details:

Please answer the following questions to determine priority for timetabling the EQIA. On a scale of 1-3, with 1 being the lowest priority and 3 being the highest, assess the policy in terms of its priority for EQIA.

Priority criterion	Rating (1-3)
Effect on equality of opportunity and good relations	
Social need	
Effect on people's daily lives	
Relevance to a public authority's functions	

Note: The Total Rating Score should be used to prioritise the policy in rank order with other policies screened in for EQIA. This list of priorities will assist you in timetabling the EQIA. Details of your EQIA timetable should be included in the quarterly Section 75 report.

Proposed date for commencing EQIA: \_\_\_\_\_

## Monitoring

Effective monitoring will help identify any future adverse impacts arising from the policy which may lead you to conduct an EQIA, as well as help with future planning and policy development.

Please detail proposed monitoring arrangements below:

The policy should be reviewed on a yearly basis, or sooner as necessary, to ensure that it remains up-to-date with accounting legislation and organisational changes etc.

## Approval and Authorisation

<b>Screened by:</b>	<b>Position/Job Title</b>	<b>Date</b>
Maureen Morgan	Management Accountant, Capital and Budgets	7 March 2022
<b>Approved by:</b>		

Note: The completed policy screening template, signed off by the appropriate policy lead within the Council, and approved by the senior manager responsible for the policy, should be forwarded to the Head of Corporate Policy / Corporate Policy & Equality Officer who will arrange for it to be included in the Council's Quarterly Report on Screening and made available on the Council's website.