

Newry, Mourne and Down District Council Policy Screening Form

Policy Information

Name of the policy	Draft Conditions of Hire for Use of Council Facilities
Is this an existing, revised or new policy?	Revised
What is it trying to achieve (aims/outcomes)	The draft conditions of hire for use of Council facilities sets out booking conditions which shall form part of the contract between Council and hirer.
Are there any Section 75 categories which might be expected to benefit from the intended policy? If so, explain how.	Yes. The draft Conditions of Hire includes positive actions such as reduced rates for people of different age (people under the age of 16, full-time students, senior citizens aged 60 and over), and people with disabilities.
Who initiated or wrote the policy?	Luke Gibbons, Enterprise, Regeneration and Tourism
Who owns and who implements the policy?	This is a corporate document for implementation by Council Directorates as relevant

Implementation factors

	Yes	No
Are there any factors which could contribute to/detract from the intended aim/outcome of the policy/decision?		X
If yes, are they Financial		
If yes, are they Legislative		
If yes, and they are Other please specify:		

Main stakeholders affected

Who are the internal and external stakeholders (actual or potential) that the policy will impact upon?

	Yes	No
Staff	X	
Service users	X	
Other public sector organisations	X	
Voluntary/community/trade unions	X	
Other, please specify:		

Other policies with a bearing on this policy

What are they? Who owns them?	NMDDC Safeguarding Policy NMDDC procedure for the safe use of inflatables in or on Council property
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Available evidence

What evidence/information (both qualitative and quantitative) have you gathered to inform this policy? Specify details for relevant Section 75 categories.

Section 75 Category	Details of needs/experiences/priorities																	
Religious belief	LGD	All usual residents	Catholic	Protestant and other Christian	Other religions	None												
	Northern Ireland	1,810,863	817,385 (45.14%)	875,717 (48.36%)	16,592 (0.92%)	101,169 (5.59%)												
	Newry, Mourne & Down	169,211	122,544 (72.42%)	40,273 (23.8%)	861 (0.5%)	5533 (3.3%)												
	(Source: Census Data 2011 - Religion or Religion Brought Up In: KS212NI).																	
Political opinion	<p>Elected political party representation is an approximate barometer of political opinion of people within the Council area.</p> <p>The party breakdown of the Council's elected members is as follows:</p> <table> <tr> <td>Sinn Féin</td> <td>16 seats</td> </tr> <tr> <td>SDLP</td> <td>11 seats</td> </tr> <tr> <td>Independents</td> <td>5 seats</td> </tr> <tr> <td>Ulster Unionist</td> <td>4 seats</td> </tr> <tr> <td>Democratic Unionist</td> <td>3 seats</td> </tr> <tr> <td>Alliance</td> <td>2 seats</td> </tr> </table>						Sinn Féin	16 seats	SDLP	11 seats	Independents	5 seats	Ulster Unionist	4 seats	Democratic Unionist	3 seats	Alliance	2 seats
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Racial group	<p>According to the 2011 Census, 1.8% (32,400) of the usually resident population of Northern Ireland belongs to minority ethnic groups; this is more than double the proportion in 2001 (0.8%).</p> <p>The minority ethnic language profile within the area serves as a possible indicator of the BME community profile.</p> <p>The composition of language groups in the Newry, Mourne and Down District Council area is noted by NISRA (2011) as follows:</p> <p>Minority Ethnic Language Profile of the Newry, Mourne and Down LGD Area</p> <table border="1"> <thead> <tr> <th>Main language of residents in</th> <th>Number</th> <th>Percentage %</th> </tr> </thead> </table>						Main language of residents in	Number	Percentage %									
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Newry, Mourne and Down District LGD		
English	156794	97.15
Polish	2100	1.18
Lithuanian	836	0.47
Irish	367	0.24
Portuguese	86	0.05
Slovak	134	0.08
Chinese	121	0.07
Tagalog/Filipino	55	0.03
Latvian	208	0.25
Russian	109	0.06
Malayalam	87	0.05
Hungarian	74	0.04
Other	755	0.46

Age The age profile of the Newry, Mourne and Down LGD area at Census Day 2011 is as follows:

Age Profile	NI	Newry, Mourne & Down
0-4	124382	12721
5-7	67662	6876
8-9	43625	4595
10-14	119034	12287
15	24620	2599
16-17	51440	5260
18-19	50181	4570
20-24	126013	11570
25-29	124099	11805
30-34	373947	35122
45-59	347850	32556
60-64	94290	8624
65-74	145600	12817
75-84	86724	7453
85-89	21165	1849
90+	10231	829

Marital status The table below illustrates the marital status profile of the Newry, Mourne and Down area:

Marital Status	Newry, Mourne and Down LGD	NI
All usual residents:	132455	1431540
Aged 16+ years		
Single (never married or never registered a same-sex)	47722	517393 (35.14%)

	civil partnership) Aged 16+ years		
	Married: Aged 16+ years	65255	680831 (47.56%)
	In a registered same-sex civil partnership: Aged 16+ years	102	1243 (0.09%)
	Separated (but still legally married or still legally in a same-sex civil partnership): Aged 16+ years	4697	56911 (3.98%)
	Divorced or formerly in a same-sex civil partnership which is now legally dissolved	6271	78074 (5.45%)
	Widowed or surviving partner from a same-sex civil partnership: Aged 16+ years	8408	97088 (6.78%)
Sexual orientation	Analysis of the Census 2011 indicates that between 2% and 10% of the population may be lesbian, gay or bisexual. There are no official statistics in relation to the number of gay, lesbian or bisexual people in Northern Ireland. However, research conducted by the HM Treasury shows that between 5% - 7% of the UK population identify themselves as gay, lesbian, bisexual or 'trans' (transsexual, transgendered and transvestite) (LGBT). This is a sizeable proportion of the population here in Northern Ireland.		
Men and women	The gender profile for the Newry, Mourne and Down LGD is as follows:		

generally	LGD		Male	Female	
	Northern Ireland		887323	923540	
	Newry, Mourne and Down LGD		83866	85345	
Disability	According to the 2011 Census 19.62% of people in the Newry, Mourne and Down District Council area have a long-term health problem or disability that limits their day-to-day activities;				
	LGD	All usual residents	Long-term health problem or disability: Day-to-day activities limited a lot	Long-term health problem or disability: Day-to-day activities limited a little	Long-term health problem or disability: Day-to-day activities not limited
	Northern Ireland	1810863	215232 (11.89%)	159414 (8.8%)	1436217 (79.31%)
	Newry, Mourne and Down	171533	19579 (11.4%)	14102 (8.22%)	135530 (79.01%)
	<p>In Northern Ireland the profile of people with a disability is cited as follows:</p> <ul style="list-style-type: none"> • More than 1 in 5 or 21% of the population in Northern Ireland has a disability The incidence of disability is higher in Northern Ireland than any other part of the UK • 1 in 7 people in Northern Ireland have some form of hearing loss • 5,000 sign language users who use British Sign Language (BSL) and/or Irish Sign Language (ISL) • In Northern Ireland there are 57,000 blind people or people with significant visual impairment • 52,000 people with learning disabilities <p>(Source: Disability Action)</p>				
Dependants	Persons with dependants may be people who have personal responsibility for the care of a child (or children), a person with a disability, and / or a dependent older person.				
	<p>There are 61,998 households in Newry, Mourne and Down, 37.5% of which have dependants. With regard to these figures, dependants are defined as those aged 0-15 years or those aged 16-18 years who are in full-time education and living with their parents or grandparents. Similar to the regional trend, the proportion of households with dependants in the District has declined from 50% in 1981 to 37.5% in 2011.</p>				
	<p>There are 5,466 lone parent households with dependent children in Newry, Mourne and Down which equates to almost 9% of number of total households in the District and is the fourth highest in Northern Ireland, after Belfast (17,036), Derry and Strabane (6,337) and Armagh, Banbridge and Craigavon (6,337). Half of the parents in lone parent household in Newry, Mourne and Down are unemployed, almost a quarter are in full time employment and over a quarter are in part time employment. 89% of the</p>				

	<p>parents in lone parent households are female compared to 11% who are male.</p> <p>In 2012, the teenage conception rate was 1.02 per 1,000 mothers, which is the third lowest in N.Ireland before Lisburn and Castlereagh and Fermanagh and Omagh.</p>
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Needs, experiences and priorities

Taking into account the information referred to above, what are the different needs, experiences and priorities of each of the following categories, in relation to the particular policy/decision? Specify details for each of the Section 75 categories

Section 75 Category	Details of needs/experiences/priorities
Religious belief	No specific needs, experiences or priorities in relation to the Section 75 categories have been identified.
Political opinion	Elected Members, and in particular independents and those with smaller numbers of party political representation on Council, may face challenges accessing suitable venues for Councillor clinics.
Racial group	No specific needs, experiences or priorities in relation to the Section 75 categories have been identified.
Age	<p>Rates, in particular individual rates, may be an access to hire issue for younger people.</p> <p>Having in place appropriate safeguarding measures is important.</p>
Marital status	No specific needs, experiences or priorities in relation to the Section 75 categories have been identified.
Sexual orientation	No specific needs, experiences or priorities in relation to the Section 75 categories have been identified.
Men and women generally	No specific needs, experiences or priorities in relation to the Section 75 categories have been identified.
Disability	<p>Rates, in particular individual rates, may be an access to hire issue for people with a disability.</p> <p>Having in place appropriate safeguarding measures is important.</p>
Dependants	No specific needs, experiences or priorities in relation to the Section 75 categories have been identified.

Screening Questions

1. What is the likely impact on equality of opportunity for those affected by this policy, for each of the Section 75 grounds?

Section 75 category	Details of policy impact	Level of impact? Major/minor/none
Religious belief	It is not envisaged the approach set out within the Conditions of Hire for Use of Council Facilities will have an adverse impact on equality of opportunity.	None
Political opinion	<p>The Conditions of Hire for Use of Council Facilities sets out matters regarding the hire of Council owned premises for political purposes as follows:</p> <ul style="list-style-type: none"> • Hire of Council owned premises for party political purposes or on behalf of a political representative, where such meetings are used to further the political aims and objectives of the party or individual concerned, must be restricted to premises that are available to the public generally and paid for at the full hire cost. • A Councillor may book Council owned premises for clinics on a casual basis free of charge, but the Councillor who makes the booking must be present throughout its duration. • Block bookings for political purposes will not be permitted. 	Minor
Racial group	It is not envisaged the approach set out within the Conditions of Hire for Use of Council Facilities will have an adverse impact on equality of opportunity.	None
Age	<p>For individuals, reduced rates will apply (subject to the presentation of appropriate evidence) to young people under the age of 16; full time students; Senior citizens aged 60 and over; people on low incomes who are in receipt of a mean's-tested benefit.</p> <p>Reduced rates will be subject to the presentation of appropriate evidence.</p> <p>The Conditions of Hire for Use of Council Facilities sets out matters regarding safeguarding to protect children and adults at risk.</p>	Minor

Marital status	It is not envisaged the approach set out within the Conditions of Hire for Use of Council Facilities will have an adverse impact on equality of opportunity.	None
Sexual orientation	It is not envisaged the approach set out within the Conditions of Hire for Use of Council Facilities will have an adverse impact on equality of opportunity.	None
Men and women generally	It is not envisaged the approach set out within the Conditions of Hire for Use of Council Facilities will have an adverse impact on equality of opportunity.	None
Disability	For individuals, reduced rates will also apply (subject to the presentation of appropriate evidence) to people with a disability who have successfully applied to the Council's People with Disabilities Scheme. Reduced rates will be subject to the presentation of appropriate evidence. The Conditions of Hire for Use of Council Facilities sets out matters regarding safeguarding to protect children and adults at risk.	Minor
Dependants	It is not envisaged the approach set out within the Conditions of Hire for Use of Council Facilities will have an adverse impact on equality of opportunity.	None

2. Are there opportunities to better promote equality of opportunity for people within the Section 75 equality categories?

Section 75 category	If Yes, provide details	If No, provide details
Religious belief		No As noted, it is not envisaged the approach set out within the Conditions of Hire for Use of Council Facilities will have an adverse impact on equality of opportunity.
Political opinion		No As detailed, the Conditions of Hire for Use of Council Facilities sets out matters regarding the

		<p>hire of Council owned premises for political purposes as follows:</p> <ul style="list-style-type: none"> • Hire of Council owned premises for party political purposes or on behalf of a political representative, where such meetings are used to further the political aims and objectives of the party or individual concerned, must be restricted to premises that are available to the public generally and paid for at the full hire cost. • A Councillor may book Council owned premises for clinics on a casual basis free of charge, but the Councillor who makes the booking must be present throughout its duration. • Block bookings for political purposes will not be permitted.
Racial group		<p>No</p> <p>As noted, it is not envisaged the approach set out within the Conditions of Hire for Use of Council Facilities will have an adverse impact on equality of opportunity.</p>
Age		<p>No</p> <p>As noted, for individuals, reduced rates will apply (subject to the presentation of appropriate evidence) to young people under the age of 16; full time students; Senior citizens aged 60 and over; people on low incomes who are in receipt of a mean's-tested benefit.</p> <p>Reduced rates will be subject to the presentation of appropriate evidence.</p> <p>The Conditions of Hire for Use of Council Facilities sets out matters regarding safeguarding to protect children and adults at risk.</p>
Marital status		<p>No</p> <p>As noted, it is not envisaged the approach set out within the Conditions of Hire for Use of Council Facilities will have an adverse impact on equality of opportunity.</p>
Sexual orientation		<p>No</p> <p>As noted, it is not envisaged the approach set out</p>

		within the Conditions of Hire for Use of Council Facilities will have an adverse impact on equality of opportunity.
Men and women generally		No As noted, it is not envisaged the approach set out within the Conditions of Hire for Use of Council Facilities will have an adverse impact on equality of opportunity.
Disability		No As noted, for individuals, reduced rates will also apply (subject to the presentation of appropriate evidence) to people with a disability who have successfully applied to the Council's People with Disabilities Scheme. Reduced rates will be subject to the presentation of appropriate evidence. The Conditions of Hire for Use of Council Facilities sets out matters regarding safeguarding to protect children and adults at risk.
Dependants		No As noted, it is not envisaged the approach set out within the Conditions of Hire for Use of Council Facilities will have an adverse impact on equality of opportunity.

3. To what extent is the policy likely to impact on good relations between people of different religious belief, political opinion or racial group?

Good relations category	Details of policy impact	Level of impact? Major/minor/none
Religious belief	It is not envisaged the approach set out within the Conditions of Hire for Use of Council Facilities will have an adverse impact on equality of opportunity.	None
Political opinion	The Conditions of Hire for Use of Council Facilities sets out matters regarding the hire of Council owned premises for political purposes as follows: <ul style="list-style-type: none"> Hire of Council owned premises for party political purposes or on behalf of a political representative, where such meetings are 	Minor

	<p>used to further the political aims and objectives of the party or individual concerned, must be restricted to premises that are available to the public generally and paid for at the full hire cost.</p> <ul style="list-style-type: none"> • A Councillor may book Council owned premises for clinics on a casual basis free of charge, but the Councillor who makes the booking must be present throughout its duration. • Block bookings for political purposes will not be permitted. 	
Racial group	It is not envisaged the approach set out within the Conditions of Hire for Use of Council Facilities will have an adverse impact on equality of opportunity.	None

4. Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?

Good relations category	If Yes, provide details	If No, provide details
Religious belief		<p>No</p> <p>As noted, it is not envisaged the approach set out within the Conditions of Hire for Use of Council Facilities will have an adverse impact on equality of opportunity.</p>
Political opinion		<p>No</p> <p>As detailed, the Conditions of Hire for Use of Council Facilities sets out matters regarding the hire of Council owned premises for political purposes as follows:</p> <ul style="list-style-type: none"> • Hire of Council owned premises for party political purposes or on behalf of a political representative, where such meetings are used to further the political aims and objectives of the party or individual concerned, must be restricted to premises that are available to the public generally and paid for at the full hire cost. • A Councillor may book Council owned

		<p>premises for clinics on a casual basis free of charge, but the Councillor who makes the booking must be present throughout its duration.</p> <ul style="list-style-type: none"> • Block bookings for political purposes will not be permitted.
Racial group		<p>No</p> <p>As noted, it is not envisaged the approach set out within the Conditions of Hire for Use of Council Facilities will have an adverse impact on equality of opportunity.</p>

Additional considerations

Multiple identity

Generally speaking, people can fall into more than one Section 75 category. Taking this into consideration, are there any potential impacts of the policy/decision on people with multiple identities? (For example; disabled minority ethnic people; disabled women; young Protestant men; and young lesbians, gay and bisexual people).

None

Provide details of data on the impact of the policy on people with multiple identities. Specify relevant Section 75 categories concerned.

Screening Decision

In light of your answers to the previous questions, do you feel that the policy should (please underline one):

1. **Not be subject to an EQIA (with no mitigating measures required)**
2. Not be subject to an EQIA (with mitigating measures /alternative policies)
3. Not be subject to an EQIA at this time
4. Be subject to an EQIA

If 1. or 2. (i.e. not be subject to an EQIA), please provide details of the reasons why:

The outcome of screening is that the draft Conditions for Hire for Use of Council Facilities not be subject to an equality impact assessment (with no mitigating measures required).

The Conditions of Hire for Use of Council Facilities addresses the specific challenges faced by Elected Members, and in particular independents and those with smaller numbers of party political representation on Council, regarding

accessing suitable venues for Councillor clinics.

In addition, the Conditions of Hire for Use of Council Facilities addresses financial accessibility issue for younger people and people with a disability through reduced individual rates.

In relation to having in place appropriate safeguarding measures, the Conditions of Hire for Use of Council Facilities also sets out matters regarding safeguarding to protect children and adults at risk.

If 2. (i.e. not be subject to an EQIA), in what ways can identified adverse impacts attaching to the policy be mitigated or an alternative policy be introduced?

In light of these revisions, is there a need to re-screen the revised/alternative policy? Yes / No. If No, please explain why

If 3. or 4. (i.e. to conduct an EQIA), please provide details of the reasons:

Timetabling and prioritising EQIA

If 3. or 4, is the policy affected by timetables established by other relevant public authorities? NO

If YES, please provide details:

Please answer the following questions to determine priority for timetabling the EQIA. On a scale of 1-3, with 1 being the lowest priority and 3 being the highest, assess the policy in terms of its priority for EQIA.

Priority criterion	Rating (1-3)
Effect on equality of opportunity and good relations	
Social need	
Effect on people's daily lives	
Relevance to a public authority's functions	

Note: The Total Rating Score should be used to prioritise the policy in rank order with other policies screened in for EQIA. This list of priorities will assist you in timetabling the EQIA. Details of your EQIA timetable should be included in the quarterly Section 75 report.

Proposed date for commencing EQIA: _____

Monitoring

Effective monitoring will help identify any future adverse impacts arising from the policy which may lead you to conduct an EQIA, as well as help with future planning and policy development.

Please detail proposed monitoring arrangements below:

The Conditions of Hire for Use of Council Facilities will be reviewed in line with the Council's agreed policy review cycle i.e. every four years (as per Council's Equality Scheme commitment 4.31), or sooner as necessary, to ensure that it remains up-to-date with legislative advancements etc.

Approval and Authorisation

Screened by:	Position/Job Title	Date
Colin Moffett	Head of Corporate Policy	12 November 2019
Approved by:		
<i>A. Patterson</i>	<i>AD - Tourism Culture & Arts</i>	<i>3/12/19</i>

Note: The completed policy screening template, signed off by the appropriate policy lead within the Council, and approved by the senior manager responsible for the policy, should be forwarded to the Head of Corporate Policy who will arrange for it to be included in the Council's Quarterly Report on Screening and made available on the Council's website.