

NEWRY MOURNE & DOWN DISTRICT COUNCIL

**Minutes of the Enterprise, Regeneration & Tourism Committee Meeting
held on Monday 14 September 2020 at 6.00pm via Skype.**

Chairperson: Councillor A McMurray

In attendance: **(Committee Members)**

Councillor R Burgess

Councillor W Clarke

Councillor D Curran

Councillor G Hanna

Councillor V Harte

Councillor R Howell

Councillor M Larkin

Councillor D McAteer

Councillor R Mulgrew

Councillor H Reilly

Councillor M Ruane

Councillor M Savage

Councillor G Stokes

Councillor J Tinnelly

Non Members: Councillor T Andrews
Councillor D Taylor
Councillor O Magennis
Councillor A Finnegan

Officials in attendance: Mr C Mallon Director Enterprise Regeneration & Tourism
Mr A Patterson Assistant Director Tourism Culture &
Events
Mr J McGilly Assistant Director Enterprise Employment &
Regeneration
Mr A McKay Chief Planning Officer
Mr C Jackson Assistant Director of Building Control &
Regulation
Ms L Dillon Democratic Services Officer
Ms C McAteer Democratic Services Officer
Ms L O Hare Democratic Services Officer

ERT/108/2020: APOLOGIES / CHAIRPERSON'S REMARKS

No apologies.

ERT/109/2020: DECLARATIONS OF INTEREST

Councillors Andrews, Burgess and Ruane declared an interest in Item 3 Action Sheet – Minute Number: ERT/089/2020 – Carlingford Lough Greenway, as they were members of the Board of the East Border Region.

**ERT/110/2020: ACTION SHEET
MINUTES OF ENTERPRISE, REGENERATION &
TOURISM COMMITTEE MEETING
- MONDAY 10 AUGUST 2020**

Read: Action Sheet arising out of the Minutes of the Enterprise, Regeneration & Tourism Committee Meeting held on Monday 10 August 2020. **(Copy circulated)**

AGREED: On the proposal of Councillor Savage seconded by Councillor McAteer it was agreed to note the Action Sheet arising from the Enterprise Regeneration & Tourism Committee Meeting held on Monday 10 August 2020.

NOTICE OF MOTIONS

**ERT/111/2020: NOTICE OF MOTION
RE: SHOP LOCAL CAMPAIGN**

The following Notice of Motion came forward for discussion in the name of Councillor D Taylor:

“That the Council supports, where possible, our local producers and businesses within the procurement processes of Newry, Mourne & Down District Council. This will complement the “SHOP LOCAL” initiative supported by various elected representatives and will provide much needed investment to the Council’s area. We would ask that a report on this matter is brought forward as quickly as possible with a view to supporting our local economy.”

Councillor Taylor formally proposed the Notice of Motion stating that given the issues facing businesses and producers due to the global pandemic the Council had a

responsibility and duty of care to ensure these businesses received support when purchasing products and undertaking projects across the District.

Councillor Burgess formally seconded the Motion.

Councillor Taylor highlighted the following points:

- Council assist in providing businesses with the necessary investment in turn protecting jobs.
- Expand the 'shop local' initiative as a corporate body.
- Council look at how procurement regulations can be adapted and how contracts are frameworked to support and encourage local producers and businesses to apply for contracts, provide procurement training and attend 'meet the buyer' events.
- Ensure full traceability on foods used on Council property/events to ensure it is locally sourced and take account of the environmental impact caused by food miles.
- Council take account of combatting climate change and buy local to reduce the amount of transport and energy used.

Mr McGilly referred to the Shop Local campaign which had been significantly ramped up to encourage people to shop local. He said the Council were working with local suppliers to assist with procurement and that the Council's Procurement team were actively attending seminars and events relating to procurement.

Record: Councillor Clarke asked it be recorded that the small businesses and frontline services guided us through this pandemic to deliver services, food and medicines and this showed how valuable these people were to society during a crisis.

Several Councillors gave their support for the Motion and raised the following points:

- Significant amount of Council spend is leaving the area. All efforts be made with regard to procurement to ensure our local businesses can benefit from contracts and tenders.
- Council to look at how businesses can access funding and help to improve their website profiles to compete with larger organisations in light of the increase in online shopping.

- Bars/restaurants will move towards serving customers outside and will require funding and assistance to do this.
- Council look at supporting local business through Rates.
- Introduce a local pricing system approach which will retain jobs and improve small businesses.
- Many local businesses are not benefiting under current Procurement rules and the Council should look at small scheme which can be carried out by local businesses and work towards local procurement
- Larger businesses should collaborate with small local business and establish a more trade local initiative.
- Development of a digital economy.

Councillor McMurray proposed an Amendment to the Motion to include the Council developing a Shop Local App to provide an incentive to spend local.

Councillor McAteer seconded the Amendment.

Councillor Taylor said he accepted the Amendment to the Motion, and he asked Council Officials to look at all the points and suggestions raised by Members and bring forward a report to the Enterprise Regeneration & Tourism Committee in due course outlining how the Council can build upon these ideas to help local business and industries.

AGREED: On the proposal of Councillor Taylor, seconded by Councillor Burgess, it was agreed to adopt the Notice of Motion regarding the Shop Local Campaign, and the Motion also to include that the Council proceed with the development of a Shop Local App.

BUSINESS PLANS/GOVERNANCE

ERT/112/2020: ERT EMERGENCY BUSINESS PLAN

Read: Report dated 14 September 2020 from Mr C Mallon Director Enterprise Regeneration & Tourism regarding the ERT Emergency Business Plan April – September 2020.
(Copy circulated)

AGREED: On the proposal of Councillor Stokes seconded by Councillor Mulgrew, it was agreed to note the update on the 1st quarter performance of the ERT Department against the objectives set out in the Emergency Business Plan April-September 2020.

TOURISM CULTURE & EVENTS

ERT/113/2020: C21 THEATRE COMPANY - CARE HOME PROJECT

Read: Report dated 14 September 2020 from Mr A Patterson Assistant Director Tourism Culture and Events Enterprise regarding a financial allocation towards the Care Home Project by C21 Theatre Company. **(Copy circulated)**

AGREED: On the proposal of Councillor Stokes, seconded by Councillor Savage, it was agreed to approve the allocation of £1,000 towards the cost of project production for the C21 Theatre Company Care Home Project.

ERT/114/2020: ANNALONG HARBOUR - EI SCHEME

Read: Report dated 14 September 2020 from Mr J McGilly Assistant Director Enterprise Employment & Regeneration regarding the Public Health Enhancement Scheme. **(Copy circulated)**

The following issues were raised:

- Provision of ladders to boats
- Ensure consultation is carried out with local people
- Focus needed on regenerating arts and crafts

AGREED: On the proposal of Councillor Hanna, seconded by Councillor Reilly it was agreed to accept the Business Case for the Annalong Harbour Environmental Improvement project costing £95,613 with 80% funding of the total costs being sourced from the European Maritime & Fisheries Fund (EMFF), ie, £76,490, and match funding of 20% from Council, ie, £19,123. This budget is available within the Capital Programme.

EXEMPT INFORMATION

Agreed: On the proposal of Councillor Burgess, seconded by Councillor Ruane, it was agreed to exclude the public and press from the meeting during discussion on the following matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information).

ERT/115/2020: DOWN COUNTY MUSEUM

Read: Report dated 14 September 2020 from Mr A Patterson Assistant Director Tourism Culture & Events regarding the Down County Museum Forward Plan 2020-2023.
(Copy circulated)

ERT/116/2020: LEASE OF ALBERT BASIN CHRISTMAS STAFF CAR PARKING

Read: Report dated 14 September 2020 from Mr A Patterson Assistant Director Tourism Culture & Events, regarding the lease of lands at Albert Basin for temporary car parking.
(Copy circulated)

ERT/117/2020: LEASE AND LICENCE KILBRONEY CARAVAN PARK & FOREST DRIVE

Read: Report dated 14 September 2020 from Ms M Boyle Head of Product Development & Visitor Experience regarding renewed lease for Kilbroney Caravan Park and revised licence for Kilbroney Forest. **(Copy circulated)**

ERT/118/2020: MOUNTAIN BIKE TRAILS

Read: Report dated 14 September 2020 from Mr A Patterson Assistant Director Tourism Culture & Events, regarding Mountain Bike Trails.
(Copy circulated)

ERT/119/2020: HALLOWEEN EVENTS

Read: Report dated 14 September 2020 from Mr A Patterson Assistant Director Tourism Culture & Events, regarding Halloween Events. **(Copy circulated)**

AGREED: On the proposal of Councillor Mulgrew seconded by Councillor Savage it was agreed to come out of Closed Session.

When the Committee came out of closed session the Chairperson reported the following decisions:

ERT/115/2020: Down County Museum

AGREED: On the proposal of Councillor Burgess seconded by Councillor Stokes it was agreed to approve the Down County Museum Forward Plan 2020-2023, as included in Report dated 14 September 2020 from Mr A Patterson Assistant Director Tourism Culture & Events.

ERT/116/2020: Lease of Albert Basin: Christmas Staff Car Parking

Councillor Stokes proposed as an amendment to the recommendation that the Council proceed with the lease of lands at Albert Basin to the Quays Management Company Limited for the stated period at a 10% reduction on the rate previously agreed. Councillor Mulgrew seconded the Amendment.

A vote was taken on the Amendment by way of a Recorded Vote and voting was as follows: (Attached)

For:	10
Against:	3
Abstentions:	0

The Amendment was declared carried.

AGREED: On the proposal of Councillor Stokes, seconded by Councillor Mulgrew, it was agreed to approve the provision of lands at Albert Basin for temporary car parking for the Quays Management Company Limited for the period 02 November 2020 to 09 January 2021, at a 10% reduction on the rate previously agreed.

ERT/117/2020: Lease and Licence – Kilbroney Caravan Park and Forest Drive

AGREED: On the proposal of Councillor Stokes seconded by Councillor Ruane it was agreed as follows:

- (a) To enter into a 20 years lease with Forest Service for Kilbroney Caravan Park at current rent level reviewed five yearly thereafter. The lease to be extended to include Phase 2, as per attached map in Appendix 1.**
- (b) To enter into a 20 year licence with Forest Service for Rostrevor Forest to include MTB Trails, Walking Trails, Forest Drive and top carpark as per Appendix 2. The annual maintenance budget to include an annual provision for remedial maintenance tarmacing at both Rostrevor and Slieve Gullion Forest.**
- (c) To enter into a work licence with DAERA for the Fallows Walking Trail.**
- (d) The poor condition of the top Car Park be raised during discussion with Forestry Service,**

ERT/118/2020: Mountain Bike Trails

AGREED: On the proposal of Councillor Tinnelly seconded by Councillor McAteer it was agreed as follows:

- (a) Approve capital expenditure on the Downhill trails at Kilbroney to the required standard, to improve trail flow and encourage increased usage.**
- (b) Undertake the necessary tender exercise for the provision for trail head provision in Kilbroney Forest Park for a 3 year period with the option for renewal for a further 2 years annually.**
- (c) Mountain Bike Trail users to be provided with an opportunity to offer input/comments into the proposed improvements to the mountain bike trails at Kilbroney Forest Park once a contractor is appointed.**

ERT/119/2020: Halloween Events

AGREED: On the proposal of Councillor Savage seconded by Councillor Mulgrew it was agreed that due to the current restrictions on mass gatherings and the need to ensure the safety of residents and visitors, that events in Newry and Newcastle are cancelled this year, but that Community Groups be given an opportunity to submit proposals to Council by 25 September 2020, for Covid compliant creative Halloween events that will be of benefit to the local community.

It was also agreed Council officials to examine possibility of a Firework Display event for Newcastle where the public could view the fireworks from their cars.

FOR NOTING

ERT/120/2020: BUILDING CONTROL – 6 MONTHLY REPORT

Read: 6 Monthly Report from Building Control
(Copy circulated)

AGREED: It was agreed to note the 6 Monthly Report from Building Control.

ERT/121/2020: LICENSING – 6 MONTHLY REPORT

Read: 6 Monthly Report regarding Licensing from 01 March 2020 – 31 August 2020. **(Copy circulated)**

AGREED: It was agreed to note the 6 Monthly Report for Licensing from 01 March 2020 – 31 August 2020.

ERT/122/2020: INVEST NI REGIONAL BRIEFING

Read: Report dated 14 September 2020 from Mr J McGilly Assistant Director Enterprise Employment & Regeneration regarding Invest NI Regional Briefing. **(Copy circulated)**

Record: Councillor Savage asked it be recorded he believed more could

be done by Invest NI to address the issues regarding Brexit.

AGREED: To note the Invest NI Newry Mourne and Down District Council Regional Briefing which will form part of the evidence base when developing future strategies and programmes of work in efforts to grow the local economy.

AGREED: On the proposal of Councillor Savage seconded by Councillor McAteer it was agreed Council arrange to meet with Invest NI to discuss a strategy to look at business and entrepreneurial opportunities in light of Brexit.

ERT/123/2020: **CO-OPERATION NORTH SOUTH GRANT
LACE REPORT**

Read: Report dated 14 September 2020 from Mr J McGilly Assistant Director Enterprise Employment & Regeneration regarding Co-operation North South Grant Lace. **(Copy circulated)**

AGREED: To note that Council have successfully secured €10,000 from Department of Culture, Heritage and the Gaeltacht for a North South Lace Collective project. This project is in partnership with the South Armagh Lace Collective and Borris Lace in Carlow.

ERT/124/2020: **UPDATE RE: SEAFLAG 2**

Read: Report dated 14 September 2020 from Mr J McGilly Assistant Director Enterprise Employment & Regeneration regarding an update on SEAFLAG 2. **(Copy circulated)**

AGREED: To note Report dated 14 September 2020 from Mr J McGilly Assistant Director Enterprise Employment & Regeneration regarding an update on SEAFLAG 2.

ERT/125/2020: **PRIORITY 6 – RURAL DEVELOPMENT PROGRAMME**

Read: Report dated 14 September 2020 from Mr J McGilly Assistant Director Enterprise Employment & Regeneration regarding an update on Priority 6 Rural Development Programme. **(Copy circulated)**

AGREED: To note Report dated 14 September 2020 from Mr J McGilly Assistant Director Enterprise Employment & Regeneration regarding an update on Priority 6 Rural Development Programme.

ERT/126/2020: **BUSINESS DEVELOPMENT PROGRAMMES**

Read: Report dated 14 September 2020 from Mr J McGilly Assistant Director Enterprise Employment & Regeneration regarding an update on Business Development Programmes.
(Copy circulated)

AGREED: To note the update provided under the below business development initiatives between June 2020 and July 2020:

- (a) Go for It – producing 54 business plans, between April 2020 and July 2020.**
- (b) NMD Growth - supporting 111 individual businesses with a total of 550 mentoring hours delivered between June 2020 and July 2020. In addition to 24 ½ day workshops and 7 Thematic programmes launched / implemented from Programme commencement.**
- (c) Digital Growth – supported individual 17 businesses in June and July with 38 hours mentoring support, along with the delivery of 1 workshop and 2 masterclasses.**
- (d) Tender for Growth – new procurement and supply chain programme appointed, launched in June 2020, with recruitment presently ongoing to support 170 businesses up to December 2022.**
- (e) New Letter of Offer secured for continued business start support from April 2021 for a 2 year period.**
- (f) Development of an 11 Council digital transportation bid to ERDF.**
- (g) Update on Covid-19 Business Grant Support programmes.**

ERT/127/2020: ARTISAN MARKETS

Read: Report dated 14 September 2020 from Mr J McGilly Assistant Director Enterprise Employment & Regeneration regarding an update on Artisan Markets for Downpatrick, Newcastle and Warrenpoint. **(Copy circulated)**

AGREED: To note the update provided on the relaunch of artisan markets in Downpatrick, Newcastle and Warrenpoint following covid-19.

ERT/128/2020: PLANNING PERFORMANCE FIGURES – AUGUST 2020

Read: Report regarding Planning Performance Figures for August 2020. **(Copy circulated)**

AGREED: It was agreed to note the Planning Performance Figures for August 2020.

ERT/129/2020: HISTORIC ACTION TRACKER ENTERPRISE REGENERATION & TOURISM

Read: Action Tracker Report for Enterprise Regeneration & Tourism Committee. **(Copy circulated)**

The following issues were raised arising out of the Action Tracker Sheet:

ERT/065/2020: Newcastle Harbour

AGREED: On the proposal of Councillor Clarke seconded by Councillor Hanna it was agreed a paper be brought to a meeting of the Enterprise Regeneration & Tourism Committee Meeting outlining proposals to move forward with the regeneration of Newcastle Harbour.

AGREED: To note the Historic Action Tracker Report for Enterprise Regeneration & Tourism Committee.

ERT/044/2020: Artisan Markets

AGREED: On receipt of the details, Mr J McGilly Assistant Director, Enterprise Employment & Regeneration to update Councillor McAteer regarding booking of a stall on the Artisan Market.

There being no further business the meeting concluded at 8.25pm

For adoption at the Council Meeting to be held on Monday 05 October 2020.

Signed: Councillor A McMurray
Chairperson of Enterprise Regeneration & Tourism Committee

Signed: Mr C Mallon
Director of Enterprise Regeneration & Tourism Committee

NEWRY, MOURNE & DOWN DISTRICT COUNCIL
RECORDED VOTE

DATE: 14 September 2020 VENUE: _____Via Skype_____ MEETING: ERT

SUBJECT OF VOTE: Item 9 – Lease of Albert Basin

To approve provision of lands at Albert Basin for temporary parking for the Quays Management Company Limited for the period 2nd November 2020 to 9 January 2021 at a 10% reduction of the previously agreed rate.

COUNCILLOR	FOR	AGAINST	ABSTAIN	ABSENT
R Burgess		√		
W Clarke	√			
D Curran	√			
G Hanna		√		
V Harte	√			
R Howell	√			
M Larkin				
D McAteer		√		
A McMurray	√			
R Mulgrew	√			
H Reilly				
M Ruane	√			
M Savage	√			
G Stokes	√			
J Tinnelly	√			
TOTALS	10	3	0	