



Comhairle Ceantair
**an Iúir, Mhúrn
agus an Dúin**
**Newry, Mourne
and Down**
District Council

January 9th, 2019

Notice Of Meeting

You are invited to attend the Enterprise, Regeneration and Tourism Committee meeting to be held on **Monday, 14th January 2019** at **3:00 pm** in the **Boardroom, Monaghan Row.**

Chair: Cllr. M Ruane

Deputy Chair: Cllr. P Byrne

Members: Cllr. R Burgess Cllr. M Carr

Cllr. C Casey Cllr. W Clarke

Cllr. D Curran Cllr. G Hanna

Cllr. H Harvey Cllr. R Mulgrew

Cllr. D McAteer Cllr. O McMahon

Cllr. B Quinn Cllr. G Stokes

Cllr. J Tinnelly

Agenda

1.0 Apologies and Chairperson's remarks

2.0 Declarations of Interest

3.0 ERT Action Sheet - 10 December 2018. (Attached)

 *Action Sheet for Jan 2019 ERT.docx*

Page 1

Presentations

4.0 Presentation by Eoin Magennis, Ulster University

Enterprise, Employment and Regeneration Items

5.0 Village Renewal Application to RDP. (Attached)

 *Village Renewal Update ERT Jan 2019.docx*

Page 10

6.0 Castlewellan Forest Park HLF & DAERA Application.
(Attached)

 *ERT Report Castlewellan 14.12.18.pdf*

Page 13

7.0 Ulster University Partnership Agreement. (Attached)

 *Ulster University Partnership Agreement.docx*

Page 17

Tourism, Culture and Events Items

8.0 Minor works at Tyrella Beach. (Attached)

 *Works improvements to Tyrella Beach.docx*

Page 19

9.0 Rostrevor Downhill Trails. (Attached)

 *Minor enhancement to Rostrevor Downhill Mountain Bike Trails.docx*

Page 21

For Noting

10.0 Scheme of Delegation. (Attached)

 *ERT SCHEME OF DELEGATION LIST.docx*

Page 22

11.0 Action Tracker Update Sheet. (Attached)

 *Action Tracker Update Sheet for Jan ERT 2019.docx*

Page 26

Exempt Information Items

12.0 Trading Pitch at Slieve Gullion Forest Park. (Attached)

This Item is deemed to be restricted by virtue of Paragraph 3 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 *EXEMPT ITEM - Tender for Ice cream provider at Slieve Gullion.docx*

Not included

13.0 Immersive Technology Fund - Narnia Project at Kilbroney Park. (Attached)

This Item is deemed to be restricted by virtue of Paragraph 3 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 *EXEMPT INFO - Immersive Technology Fund - Narnia Project at Kilbroney Park.docx*

Not included

Invitees

Cllr Terry Andrews	terry.andrews@nmandd.org
Cllr Naomi Bailie	naomi.bailie@nmandd.org
Cllr Robert Burgess	robert.burgess@nmandd.org
Cllr Pete Byrne	pete.byrne@nmandd.org
Cllr Michael Carr	michael.carr@nmandd.org
Mrs Dorinnia Carville	dorinnia.carville@nmandd.org
Cllr charlie casey	charlie.casey@nmandd.org
Cllr William Clarke	william.clarke@nmandd.org
Cllr Garth Craig	garth.craig@nmandd.org
Cllr Dermot Curran	dermot.curran@nmandd.org
Ms Alice Curran	alice.curran@nmandd.org
Cllr Laura Devlin	laura.devlin@nmandd.org
Cllr Sean Doran	sean.doran@nmandd.org
Cllr Cadogan Enright	cadogan.enright@nmandd.org
Cllr Gillian Fitzpatrick	gillian.fitzpatrick@nmandd.org
Cllr Glyn Hanna	glyn.hanna@nmandd.org
Mr Liam Hannaway	liam.hannaway@nmandd.org
Cllr Valerie Harte	valerie.harte@nmandd.org
Cllr Harry Harvey	harry.harvey@nmandd.org
Cllr Terry Hearty	terry.hearty@nmandd.org
Cllr Roisin Howell	roisin.howell@nmandd.org
Cllr David Hyland	david.hyland@nmandd.org
Mrs Sheila Kieran	sheila.kieran@nmandd.org
Cllr Liz Kimmins	liz.kimmins@nmandd.org
Cllr Mickey Larkin	micky.larkin@nmandd.org
Mr Michael Lipsett	michael.lipsett@nmandd.org
Cllr Kate Loughran	kate.loughran@nmandd.org
Cllr Jill Macauley	jill.macauley@nmandd.org
Colette McAteer	colette.mcateer@nmandd.org
Cllr Declan McAteer	declan.mcateer@nmandd.org
Jonathan McGilly	jonathan.mcgilly@nmandd.org
Patricia McKeever	patricia.mckeever@nmandd.org
Cllr Oksana McMahon	oksana.mcmahon@nmandd.org
Cllr Andrew McMurray	andrew.mcmurray@nmandd.org
Eileen McParland	eileen.mcparland@nmandd.org
Cllr Roisin Mulgrew	roisin.mulgrew@nmandd.org
Cllr Mark Murnin	mark.murnin@nmandd.org
Cllr Barra O Muiri	barra.omuiri@nmandd.org
Mr Andy Patterson	andrew.patterson@nmandd.org
Cllr Brian Quinn	brian.quinn@nmandd.org
Cllr Henry Reilly	henry.reilly@nmandd.org
Cllr John Rice	john.rice@nmandd.org

Cllr Michael Ruane	michael.ruane@nmandd.org
Cllr Michael Savage	michael.savage@nmandd.org
Cllr Gareth Sharvin	gareth.sharvin@nmandd.org
Donna Starkey	donna.starkey@nmandd.org
Cllr Gary Stokes	gary.stokes@nmandd.org
Sarah Taggart	sarah-louise.taggart@nmandd.org
Cllr David Taylor	david.taylor@nmandd.org
Cllr Jarlath Tinnelly	jarlath.tinnelly@nmandd.org
Cllr John Trainor	john.trainor@nmandd.org
Cllr William Walker	william.walker@nmandd.org
Mrs Marie Ward	marie.ward@nmandd.org

ACTION SHEET - ENTERPRISE REGENERATION & TOURISM COMMITTEE MEETINGMONDAY 10 DECEMBER 2018

1

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/200/2018	CASTLEWELLAN ON-STREET CAR PARKING	<ol style="list-style-type: none"> 1. Council supports the enforcement of parking restrictions in Castlewellan, subject to a permitting system being put in place for residents in affected areas and exploring if Bann Road Council facilities could be used for car parking by staff working in town centre businesses etc. 2. Council using existing car park in Square to understand that is the reason for all day parking at this location and consider similar restrictions as those to be imposed on street. 	J McGilly	Work in progress	N
ERT/201/2018	INTERNATIONAL RELATIONS FORUM	<ol style="list-style-type: none"> 1. Approve SLA between Council and Confucius Institute, Ulster University of £5K to provide staff time ie translation services etc. 2. Email video of China visit to Elaine McKeown SERC 3. Council to host a Russian student for 2019/20 subject to Council approval in January 	J McGilly	Work in Progress	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>2019. Council would meet the salary costs of the post holder only.</p> <p>4. Council officers to develop a programme of work for the Russian student by rotating departments in which the student would work in order to give a variety of experience across Council co-ordinated via HR.</p> <p>5. Council host along with St Pauls Bessbrook host Students and Teachers from Kirovsk in March 2019 as per the agreement with the Kirovsk with Council securing accommodation and working with the teachers in St Pauls to develop an itinerary for the group for the duration of the stay.</p> <p>6. Council submit an application with partners as invited to URBELAC Network, a programme co-funded by DG REGIO and the Inter-American Development Bank (IDB)</p>			

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/202/2018	CORRESPONDENCE FROM FERMANAGH AND OMAGH DISTRICT COUNCIL RE RURAL DEVELOPMENT	Council supports Fermanagh & Omagh District Council in their endeavours and this Council continues to lobby and make a case for a future programme via DAERA and all other relevant platforms.	J McGilly	Ongoing	Y
ERT/203/2018	YOUNG ENTERPRISE N.I.	Council not to support Young Enterprise Digital and Tourism Masterclass / Quick start Programme in this financial year.	M Ward	Report to be brought back if a suitable proposal can be developed.	Y
ERT/204/2018	RURAL DEVELOPMENT PROGRAMME - COOPERATION SCHEME NATIONAL GEOGRAPHIC YELLOW FRAMES	<ol style="list-style-type: none"> To approve the request for match funding of the project and give the relevant permissions to allow the project to proceed. Amend report to reflect the site for the yellow frame to be Slieve Gullion and not Giant's Lair. 	J McGilly	Project progressing to Planning in Co operation with the Council.	Y
ERT/205/2018	DAERA SMALL BUSINESS GRANTS SCHEME	<ol style="list-style-type: none"> To further engage with DAERA to secure the delivery of a Rural Business Small Grant scheme in the District In order to resource the administration and delivery of the grant scheme, to utilise the 	J McGilly	Officers to develop structure to deliver in Partnership with DAERA and report back to Committee.	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		allowance of 15% contribution (£7,500) towards administration costs which would be taken from each Council's £50,000 allocation			
ERT/206/2018	HILL STREET NEWRY PHASE III PUBLIC REALM SCHEME	<ol style="list-style-type: none"> 1. Council to make engage, BT (Openreach) and NIE in regards to the upgrading of their networks in advance of the proposed Newry Lower Hill Street Public Realm Scheme (Ph III). 2. Council to cover the cost from its Public Realm Budget of an advance Site Investigation Survey for the proposed Newry Lower Hill Street Public Realm Scheme (Ph III). 	J McGilly	Work in progress	Y
ERT/207/2018	CASTLEWELLAN FOREST PARK TASK AND FINISH BOARD	<ol style="list-style-type: none"> 1. Approve the attached Castlewellan Task and Finish Action Sheet dated 16.11.18 2. RFQ to be issued by NMDDC for Topographical Survey to assist with Planning Application. 3. RFQ to be issued for Horticultural Consultant to assist with DAERA works in 	M Ward	Work ongoing in relation to project to implementation.	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>Rhododendron Wood, Walled Garden and Bothy Yard.</p> <ol style="list-style-type: none"> 4. Tender documentation for works in Walled Garden/ Bothy Yard/ Rhododendron Wood to be prepared prior to the HLF decision date. 5. Funder timetables: In the case of successful applications to HLF and DAERA. There will be an ongoing process to ensure both funders are satisfied and projects are delivered within the required timescales. 6. Await outcome of decision on HLF funding application. Correspondence has been received from HLF acknowledging that the application process is very competitive. 7. In the event of an unsuccessful HLF application, the project will have to look at prioritising works to be undertaken and look into the potential of applying for smaller grants. This will be for 			

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>decision when the application outcome is decided.</p> <p>8. In order to submit the DAERA application in time (prior to 31st January 2019) a tender for works will have to be issued by mid-December to ensure the costs are returned in time for inclusion in the application as required.</p> <p>9. Economic Appraisal: The recommended option includes a Welcome Centre in the Walled Garden which will allow access via lift to the upper part of the Walled Garden. The draft EA has been circulated to Task and Finish Board for consideration.</p> <p>10. An Agreement to Lease needs to be in place before a Round 2 application is submitted. NMDDC to work with FS over coming months to have this agreement in place for August 2019.</p>			
ERT/208/2018	TOURISM EVENTS PROGRAMME 2019/20	<p>To approve proposals for:</p> <p>1. Provision of £60,000 budget within this 18/19 Financial Year to Newry Rainbow Community by way of a Service Level</p>	A Patterson	Ongoing	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>Agreement and contractual documents for any bookings made, in order to support the planning and delivery of the UK and Ireland Pride Festival in Newry in 2019.</p> <p>2. Commitment of Council Officer's time to be part of a multi-agency team of relevant stakeholders to support Newry Rainbow Community in the preparation for the UK and Ireland Pride festival.</p> <p>3. The provision an additional level of funding from the Tourism Events Programme budget in the 19/20 Financial Year, to be agreed, once the final cost breakdown and budget of the Festival has been set and agreed.</p> <p>4. All members to be invited to a meeting early in January 2019 with the event promoters to appraise the full details and cost breakdown of two event funding bids.</p>			

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>5. Approval of the draft Tourism Events Programme, with final budgets to be tabled with members in line with the rates setting process in January 2019.</p> <p>6. The Financial Assistance Call for Tourism Events to be open as possible in 2019.</p>			
ERT/209/2018	ASSESSMENT OF COLUMBANUS PROJECT & ST. PATRICKS WAY	<p>1. To make a contribution of £5000 to undertake a feasibility on pilgrimage/heritage routes with particular reference to Columban Way and Turas Columbanus projects and the St. Patricks Way.</p> <p>2. Explore other potential walking trails currently being undertaken by various groups.</p>	A Patterson	Ongoing	N
ERT/210/2018	ST. PATRICK'S CENTRE DEVELOPMENT PLAN	To approve proposals for the development of a new Five-Year Business Plan for the St Patrick's Centre, to be developed in partnership with the Council and Tourism NI.	A Patterson	Ongoing	N
ERT/211/2018	VISITOR SERVICING REVIEW	To approve proposals for the review of Visitor Information Services within the district, in line	A Patterson	Ongoing	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		with Tourism NI's Visitor Information Plan.			
ERT/212/2018	TENDER FOR REMOVAL OF SAND BAR AT NEWCASTLE HARBOUR	To tender for the provision of a contractor to remove the sandbar at Newcastle Harbour in compliance with the Marine Construction Licence. The contractor would be appointed for a 3 year term.	A Patterson	Ongoing	N
END					

Report to:	Enterprise Regeneration and Tourism
Date of Meeting:	14 th January 2019
Subject:	Update: Village Renewal Application to RDP
Reporting Officer (Including Job Title):	Jonathan McGilly Assistant Director
Contact Officer (Including Job Title):	Amanda Smyth Enterprise Development Officer

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
---------------------	-------------------------------------	------------------------	--------------------------

1.0	Purpose and Background
1.1	Mourne Gullion Lecale Rural Development Programme, through the Village Renewal Measure seeks to enhance and regenerate rural communities through the investments identified within the Village Plans, subject to programme eligibility criteria. Following the update and creation of village plans across the District, officials have been developing proposals to enable Council to submit an application for funding to the MGL Rural Development Programme - Village Renewal Measure.
2.0	Key issues
2.1	<p>The Village Renewal Measure has eligibility criteria that set out the parameters for the type of project that would be eligible for funding. As agreed through Council and DEA Structure, the projects that are being developed for application are: 7 environmental improvement schemes and 16 gateway projects.</p> <p>The rules of the Rural Development Programme issued by DAERA require that in order to make an application for funding, capital projects are required to have completed prior to submission of an application: full design and costing, all statutory approvals, and a full procurement process for the selection for a preferred consultant and / or contractor.</p> <p>On the basis of the above, Officers are now in a position to take the next steps:</p> <ul style="list-style-type: none"> • Using the Council's Framework for Integrated Consultancy Services to appoint an Integrated Consultancy Team to manage full design and statutory requirements for all schemes. The cost of this is anticipated to £200,000, up to RIBA Stage 4 and this is available within current budgets. • Council will also undertake procurement for the identification of a preferred contractor(s) for implementation of capital works of approximately £3.2 m. 75% of these costs will be applied for in an application to RDP. 25% balance is available within the Capital budget. Procurement of a contractor is a pre application eligibility requirement. No appointment will be made until a Letter of Offer is secured.

	<ul style="list-style-type: none"> • To make applications to the Mourne Gullion Lecale Village Renewal measure for implementation of capital works • If a Letter of Offer is secured: <ul style="list-style-type: none"> o To sign and accept the Letter of Offer o To formally appoint the contractor(s) o To further engage the Integrate consultancy Team to manage the project through RIBA stages 5 and 6 at an estimated cost of £80,000. It would be expected that 75% of this cost will be included in the LoO to be secured through RDP and 25% of cost will be paid by Council from available budgets.
3.0	Recommendations
3.1	<ul style="list-style-type: none"> • Using the Council's Framework for Integrated Consultancy Services to appoint an Integrated Consultancy Team to manage full design and statutory requirements for all schemes. The cost of this is anticipated to £200,000, up to RIBA Stage 4 and this is available within current budgets. • Council will also undertake procurement for the identification of a preferred contractor(s) for implementation of capital works of approximately £3.2 m. 75% of these costs will be applied for in an application to RDP. 25% balance is available within the Capital budget. Procurement of a contractor is a pre application eligibility requirement. No appointment will be made until a Letter of Offer is secured. • To make applications to the Mourne Gullion Lecale Village Renewal measure for implementation of capital works • If a Letter of Offer is secured: <ul style="list-style-type: none"> o To sign and accept the Letter of Offer o To formally appoint the contractor(s) o To further engage the Integrate consultancy Team to manage the project through RIBA stages 5 and 6 at an estimated cost of £80,000. It would be expected that 75% of this cost will be included in the LoO to be secured through RDP and 25% of cost will be paid by Council from available budgets.
4.0	Resource implications
4.1	<p>Staff time to manage the project and application process</p> <p>Financial requirements from available budgets</p> <ul style="list-style-type: none"> • £200,000 - Integrate Consultancy team for RIBA stages 1 - 4 (pre application design works) • £20,000 - Integrate Consultancy team for RIBA stages 5 - 6 (approx. 25% of design fees costs if a Letter of Offer is received and project is implemented) • £800,000 - Capital costs (approx. 25% of capital costs if a Letter of Offer is received and project is implemented)
5.0	Equality and good relations implications
5.1	All necessary considerations has been taken care of
6.0	Rural Proofing implications
6.1	All necessary considerations has been taken care of

7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	14 th January 2019
Subject:	Castlewellan Forest Park
Reporting Officer (Including Job Title):	Jonathan McGilly– Assistant Director Enterprise Employment & Regeneration.
Contact Officer (Including Job Title):	Shane McGivern- Project Development Officer

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
---------------------	-------------------------------------	------------------------	--------------------------

1.0	Purpose and Background
1.1	The Castlewellan Forest Park Task and Finish Board met on 14 th December to discuss progress of the HLF and DAERA applications. A Round One HLF application was submitted by NMDDC on August 15th. The DAERA application is to be submitted by 31 st January 2019.
2.0	Key issues
2.1	<ul style="list-style-type: none"> • NMDDC have been successful in the Round One HLF application and have been awarded a grant of £247,000 for a Development Phase in Castlewellan Forest Park. • The Development phase is planned to run until 31 October 2019. This is to be concluded and submitted in time for a Round 2 decision in order to meet scheduling requirements of DAERA application. In the case of a successful DAERA application, capital works will have to begin in early 2020. • Approved purposes of the HLF application focus on Visitor Services, Arboretum and Walled Garden, Access improvements and Biodiversity. • Round one does not guarantee a successful second round success. • An additional grant condition of HLF is that NMDDC must review the access and traffic management proposals to ensure the most conservation led solution is found. • An ITT is to be issued w/c 17th December for contractor prices for works in the Walled Garden, Bothy Yard and Rhododendron Wood. • Economic appraisal has been completed to aid DAERA application. • An Agreement to Lease between FS and NMDDC will need to be in place in time for a Round Two application submission.
3.0	Recommendations
3.1	<ul style="list-style-type: none"> • Accept and sign off on Economic Appraisal • Accept Letter of Offer of Round One funding by HLF • Council to continue working towards submitting DAERA application before 31st January 2019. • Proceed with issuing ITT for Integrated Supply Team for Walled Garden,

	<p>Bothy Yard and Rhododendron Wood. The tendered prices to inform DAERA application.</p> <ul style="list-style-type: none"> • Explore the option of an additional DAERA application for Grange. • Proceed with finalising Job Description of Project Development Officer for Castlewellan Project • Begin preparing tender documentation for Integrated Design Team for Grange/ Traffic as part of HLF Development Phase • Begin preparing tender documentation for Horticulturalist works as part of HLF Development Phase • Issue Press Release and have a Photocall before Christmas Holiday with appropriate approval from HLF and NMDDC Marketing team. • Continue to keep both HLF and DAERA apprised of progress. Establish time-table for HLF Round 2 submission. • Council Inter-Departmental team to be established to inform HLF Development Phase. • NMDDC and FS to liaise on Agreement to Lease.
4.0	Resource implications
4.1	None arising from this meeting
5.0	Equality and good relations implications
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
6.0	Rural Proofing implications
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to a rural needs impact assessment.
7.0	Appendices
	Action sheet of Task & Finish Steering Committee Meeting 14.12.18
8.0	Background Documents
	<p>Four pieces of work were carried out in early 2018 examining Traffic, Biodiversity, the Arboretum/ Walled Garden and the built heritage in the Grange/ Gates/ Walled Garden. Four reports were produced which will guide the HLF and DAERA applications:</p> <ul style="list-style-type: none"> • Biodiversity Audit (Allen and Mellon Environmental Ltd) • Development of Visitor Facilities at Castlewellan Forest Park (Kriterion Conservation Architects) • Heritage Scoping Study (Lear Associates) • Traffic management and parking report (MRA Partnership) <p>The DAERA application required an Economic Appraisal to be carried out as part of the application process this was completed in December 2018:</p> <ul style="list-style-type: none"> • Economic appraisal on Walled Garden/ Bothy Yard/ Rhododendron Wood

Title of Working Group/Forum: Castlewellan Forest Park, Task and Finish Steering Committee

Date/time/venue: Friday 14th December 2018 at 2.00pm in The Grange, Castlewellan FP

Cllrs present: Cllr G Craig, Cllr A McMurray, Cllr W Clarke,

Chaired by: Ms S Montgomery Officers present: Mr S McGivern,

Apologies for non-attendance: Cllr M Murnin, Cllr R Howell, Cllr R Burgess, Cllr L Devlin, Mr J McGilly Mr S Crossey, Ms D Begley, Mr I Irwin, Mr M Carey, Mr J Watson(retired)

Agenda Item Number	Subject	Agreed way forward (if matter requires Committee/Council approval, a separate Report should be compiled and submitted to Committee)	Lead Officer	Actions taken/Progress to date	Remove from Action Sheet Y/N
4	HLF/ DAERA Timetabling	<ul style="list-style-type: none"> -Continue to keep both funding bodies appraised of progress. -Inform HLF of planning application in January 2019 re: DAERA works. -Establish dates from HLF for submission of Round 2 application in 2019. 	S McGivern	J McGilly and S McGivern met with HLF and DAERA to agree a way forward to satisfy both funders. Working on the assumption that NMDDC are successful in HLF Round 1 and DAERA applications respectively, NMDDC will need to complete HLF development phase between December 2018 and August 2019.	N
4	HLF Application	<ul style="list-style-type: none"> -Accept Letter of Offer of Round One funding by HLF. -Proceed with finalising Job Description of Project Development Officer for Castlewellan Project -Begin preparation of tender documentation for Integrated Design Team for Grange/ Traffic works as part 	S McGivern	HLF application has been submitted on August 15 th with a successful decision being awarded in December 2018.	N

		<p>of HLF Development Phase</p> <p>-Begin preparation of tender documentation for Horticulturalist work as part of HLF Development Phase</p> <p>-Council Inter-Departmental team to be established to inform HLF Development Phase.</p> <p>-Issue Press Release and have a Photocall with appropriate approval from HLF and NMDDC Marketing team.</p>			
4	Costs and options for proposed works	For DAERA application, works are to be costed prior to application submission, the ITT docs for this are to be issued w/c 17 th December. HLF costs will be more clear as Development Phase proceeds.	S McGivern	Project costs have been discussed at Task and Finish meetings. Application has been developed on the basis of costs provided by consultants reports. HLF application now submitted.	N
4	DAERA Application	<p>-NMDDC to proceed with submitting DAERA application. Working towards 31st January 2019 deadline.</p> <p>-NMDDC proceeding with appointing a Multi-Disciplinary Team for Walled Garden and Bothy Yard. The ITT for these works will be issued via E-Hub w/c 17th December.</p> <p>-Explore the option of an additional DAERA application for Grange.</p> <p>-Accept and sign off on Economic Appraisal</p>	S McGivern/ S Crossey	Following the Expression of Interest submitted to DAERA, NMDDC have been invited to make an application for funding. Meetings held with DAERA and HLF to discuss timetabling issues to ensure both projects work together. NMDDC developing tender documentation. Economic appraisal is currently underway at Castlewellan to support application.	N
6	Lease between Forest Service and Council	An Agreement to Lease needs to be in place before a Round 2 application is submitted. NMDDC to work with FS over coming months to have this agreement in place.	S McGivern	MoU between FS and NMDDC has now been signed and sealed.	N

Signed: _____ Shane McGivern (Project Development Officer)

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	14 th January 2019
Subject:	Ulster University: Partnership Agreement
Reporting Officer (Including Job Title):	Jonathan McGilly Assistant Director
Contact Officer (Including Job Title):	Amanda Smyth Enterprise Development Officer

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
---------------------	-------------------------------------	------------------------	--------------------------

1.0	Purpose and Background
1.1	Council have held a Partnership Agreement with the Ulster University from 2016. The Agreement in place with the Ulster University from Nov 16 expired in Nov 18. A new Partnership Agreement proposal has been received from Ulster University for the period 1 st Feb 2019 to 31 st Jan 2021.
2.0	Key issues
2.1	<p>The Economic Policy Centre is an independent economic research centre whose aim is to produce evidence based research to inform policy development and implementation. The Policy Centre engages with organisations that have interest in enhancing the NI economy and its work is to relevant Government, businesses and the wider general public.</p> <p>The purpose of the Partnership Agreement is to support the Ulster University Economic Policy Centre in this role, to deliver policy relevant economic research. The Economic Policy Centre will produce for Council, research into the local economy performance and forecasts that is used for informing programme and strategy development.</p> <p>The cost of renewing the Partnership Agreement for a 2 year period is £25,390, which also includes the additional cost of research on the Eastern Economic Corridor. Council have previously reported to Council on this research undertaken to inform further opportunities for border Councils North and South, to collaborate on economic, infrastructure and tourism initiatives.</p>
3.0	Recommendations
3.1	To renew Council's Partnership Agreement with the Ulster University for a 2 year period between February 2019 and January 2021 at a cost of £25,390.
4.0	Resource implications
4.1	<p>Payment under the agreement is as follows:</p> <p>January 2019: £10,000 (This is available within current budget)</p> <p>March 2019: £5,390 (research on the Eastern Economic Corridor, available within current budget)</p>

	January 2020: £10,000
5.0	Equality and good relations implications
5.1	All necessary considerations has been taken care of
6.0	Rural Proofing implications
6.1	All necessary considerations has been taken care of
7.0	Appendices
	N/A
8.0	Background Documents

Report to:	Economic Regeneration and Tourism Committee
Date of Meeting:	14 January 2019
Subject:	Works improvements to Tyrella Beach
Reporting Officer	Andy Patterson - Assistant Director Enterprise, Regeneration and Tourism
Contact Officer	Michelle Boyle - Head of Tourism Product Development and Visitor Experience

For decision	X	For noting only	
1.0			Purpose and Background
1.1			Tyrella Beach is a key tourism facility and one of three Blue Flag Award Beaches in the District. The site attracts significant visitor numbers and requires improvements to a number of elements to ensure a high quality visitor experience is provided.
2.0			Key issues
2.1			Tyrella Beach is a Blue Flag Beach which attracts a significant number of people annually, particularly from Easter to September each year. The site facilities are currently in need of investment. The main aim is to improve the visitor experience at the site through a variety of elements including enhancement of the boardwalk between the carpark and beach, parking and traffic measures, enhancement of pedestrian access to the beach and aesthetic improvement to the site.
3.0			Recommendations
3.1			Approval to progress a works contract through the Council's CPD framework to implement capital improvement works at Tyrella Beach.
4.0			Resource implications
4.1			A capital budget of £30,000 has been profiled within the available ERT budget for this work.
5.0			Equality and good relations implications
5.1			It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
6.0			Rural Proofing implications
6.1			The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to rural needs impact assessment. All rural proofing implications will continue to be considered as this project is progressed, in line with council policy and legislative requirements.
7.0			Appendices
			N/A
8.0			Background Documents
			N/A

Report to:	Economic Regeneration and Tourism Committee
Date of Meeting:	14 January 2019
Subject:	Minor enhancement to Rostrevor Downhill Mountain Bike Trails
Reporting Officer	Andy Patterson - Assistant Director Enterprise, Regeneration and Tourism
Contact Officer	Michelle Boyle - Head of Tourism Product Development and Visitor Experience

For decision	X	For noting only	
1.0			Purpose and Background
1.1			To undertake minor trail enhancements to the Downhill Mountain Bike Trails at Kilbroney Park, Rostrevor.
2.0			Key issues
2.1			Minor works are required to improve the visitor experience on the Rostrevor Downhill Trails. The Council had received feedback from several parties as to how the visitor experience can be improved for both everyday use and for MTB events. The key issue identified related to the general trail flow on the Downhill trails.
3.0			Recommendations
3.1			Through the CPD Framework undertake a design and build contract to facilitate the trail enhancements which will improve the trail flow and encourage a greater number of visitors to the trails.
4.0			Resource implications
4.1			A budget of £55,000 has been profiled within the available ERT budget for this work.
5.0			Equality and good relations implications
5.1			It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
6.0			Rural Proofing implications
6.1			The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to rural needs impact assessment. All rural proofing implications will continue to be considered as this project is progressed, in line with council policy and legislative requirements.
7.0			Appendices
			N/A
8.0			Background Documents
			N/A

ERT SCHEME OF DELEGATION LIST
APRIL 2018 – MARCH 2019

Category 6

Any other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of.

Info on event	Date of agreement/approval	Contact name	Decision made by Director	Costs/requirements
Request to use Canal Towpath for annual charity walk on Sunday 9 th September 2018	11.05.18	Thelma Thompson PIPS Hope and Support	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Kilbroney Park for Darkness Into Light night walk on 12.05.18	03.05.18	J Grant, Pieta House, DIL Rostrevor	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Newry Canal Coalyard stretch area for fishing club League Match on 15 th July	14.05.18	Paul Heaney	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Newry Canal for summer season angling events: 27/05, 17/06, 30/06, 01/07, 29/07, 12/08, 02/09, 09/09, 30/09, 12/10, 13/10, 14/10	15.05.18	Geoff Quinn, Newry Canal Match Group	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Greenway for a sponsored walk on Sun 2 nd Sept	18.05.18	Margaret McShane, Southern Area Hospice	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Marcus Square, Newry on 16 th June 2018 for Festival of Windows...artists painting on boards.	06.06.18	Gary McElherron, Newry 2020	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Castle Parks, Newcastle Promenade on 13 th July 2018 for starting/finishing point for Sea2Sky Events	23.05.18	Jane Rowe, Born2Run Events	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Newry Canal	23.05.18	Michelle Monaghan, St	Approved	Insurance, Risk Assessments, Health

Towpath for School Walk on 25 th May		Clare's Abbey Primary School		& Safety, Plan of Area to be used etc.
Request to use Greenway for sponsored walk on 17.06.18	23.05.18	Caroline Anderson, Rockfield Nursing Home	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Albert Basin for Car Boot Sale on 5 th August 2018	18.06.18	Marsha McGrath, McMillan Cancer		Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Warrenpoint Beach for International Currach Championships 10 th – 12 th August 2018	02.07.18	Tom McCann Carlingford Lough Currach Club	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request for filming at Newcastle Promenade 26.06.18 for Vox Pops	02.07.18	Oonagh Talbot BBC NI	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Upper Square Castlewellan for street entertainment as part of hosting the Newcastle Comhaltas on 27 th – 29 th July	08.07.18	Paddy Breen, Newcastle Comhaltas	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request for use of Albert Basin for Firmus Energy Newry City Triathlon 25 th & 26 th August	17.07.18	Rebecca Byrne, Newry BID	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request use of Albert Basin to facilitate community event as part of Iur Cinn Fleadh Festival to include community picnic, local musicians.	02.08.18	Neil Bradley Newry 2020	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Albert Basin for Newry Oktoberfest, Beer Festival 24 th - 30 th Sept & 5 th 6 th 7 th Oct	23.07.18	Graeme Finegan	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc. and Licence Agreement
Request to use Albert Basin for Car Boot Sale on Sun 23 rd Sept 10am – 3pm	22.08.18	Martha McGrath, MacMillan Cancer Support	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use	24.09.18	Cathal Austin	Approved	Signed Licence

Middlebank for Quays staff carparking for 6 x weeks during Christmas season				Agreement, Costs, Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Towpath for Sponsored Dog Walk and 10k fun run	09.10.18	S.Loughran USPCA	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Windmill Street Car Park, Ballynahinch for Halloween Event on 31 st Oct 2018	18.10.18	Richard Orme, Ballynahinch Community Collective	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Warrenpoint Breakwater for Halloween Event on Wednesday 31 st October 2018	29.10.18	Micky Ruane, Warrenpoint Safer Community Partnership	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Flagstaff Viewing Point for filming on		Grant Bobbitt, Wildfire Film Productions	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc
Request by UCD Boat Club to train on Newry Canal on Sunday 14 th October	04.10.18	Niall Farrell, UCD Boat Club	Approved	Subject to appropriate water levels being met and provision of relevant Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc
Use of Lower Square Strangford for Bells Funfair on circa 12 th July 2019	23.11.18	Mary Bell, Bell's Funfair	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc
Request to use Albert Basin for Circus from Fri 3 rd May – Mon 6 th May 2019	06.12.18	Padraig O'Keefe Fossett's Circus	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc
Request to use Albert Basin for Cullen's Funfair from Mon 4 th March – Tues 19 th March 2019 for	07.01.19	Joanne Cullen, Cullen's Funfair	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc
Request to use Newry Canal for training by Bann Rowing Club (Coleraine) on Sat 12 th Jan 2019	07.01.19	Geoff Bones, Bann Rowing Club	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc
Request to use Newry Canal Towpath on Sun 8 th	07.01.19	Padraig Harte, PIPS Hope & Support	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area

September 2019				to be used etc
----------------	--	--	--	----------------

ACTIONS TRACKING UPDATE**ENTERPRISE REGENERATION AND TOURISM COMMITTEE**

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		ERT - MONDAY 14 NOVEMBER 2016			
ERT/178/2016	Caravan and Campsite Management	(a) To agree a joint process between Council and Forest Service to appoint external expertise to prepare the Business Rationale and Specification to seek competent providers for the management of Tollymore, Castlewellan and Kilbroney Park Caravan/ Camping provision with the option to consider some additional tourism recreational services which would enhance the tourism offering. (b) To revert to Council with the completed Business Rationale and Specification prior to progressing to seek Expression of Interest.	Andy Patterson	Under consideration.	N
		12 JUNE 2017			
ERT/101/2017	Cranfield Beach	Councillor Quinn asked for Officials to look at replacing the turning bay with a roundabout as during warmer weather cars park in the turning bay resulting in residents being unable to get into their homes.	Andy Patterson	Currently with Planning	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/118/2017	<ul style="list-style-type: none"> Lease - Tennis Pavilion - Rostrevor Tennis Club 	It was agreed to agree to a proposed 20 year lease from 1 March 2017 of the pavilion building to Rostrevor Tennis Club at peppercorn rent, as per report dated 12 June 2017 from Ms B Magill, Administration Officer.	Andy Patterson	Improvement works completed to Tennis Courts. Discussions on lease ongoing.	N
		AUGUST 2017			
ERT/140/2017	Clanbrassil Barns and Tea Rooms Tollymore Forest Park	(a) It was agreed the Council enter into a legal agreement with DAERA for a 20 year Lease for Clanbrassil Barns & Tea Rooms at Tollymore Forest Park, subject to valuation by DAERA and condition assessment by Council, as per Report dated 14 August 2017 from Ms M Boyle, Tourism Development Officer.	Andy Patterson	Currently under review.	N
		ERT MONDAY 9 OCTOBER 2017			
ERT/171/2017	GREENWAY DEVELOPMENT PROPOSALS	<p>(a) Council approval to work up project bids and detailed designs for the Department of Infrastructure's Capital Grants Programme for Greenways should the Programme become available.</p> <p>(b) Council explores how the work relating to the negotiation with landowners can be progressed</p>	Jonathan McGilly	Departmental funding secured. Consultants appointed - work commenced with Councillor briefing planned Dec/Jan	Y
ERT/191/2017	CAMLOUGH LAKE - LAND RELATED	<p>Closed Session Item</p> <p>(a) To enter into negotiations with</p>	Andy Patterson	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
	MATTERS	Richardson Estate to settle any outstanding mortgage they hold pertaining to Camlough Lake To complete detail design and submit planning associated with multi purpose building at Camlough Lake to assist in informing land acquisition requirements			
		ERT MONDAY 11 DECEMBER 2017			
ERT/218/2017	ARDGLASS HARBOUR DEVELOPMENT	(a) To contribute £25k (25%) to Local Harbour Development Group to complete a business case for Harbour Development and wider regeneration projects. (b) That the Group contribute 10% overall costs. (c) That the Group secure remaining (65%) budget from external source i.e. FLAG. (d) That a Newry, Mourne and Down District Council Officer support the Group in their work.	Jonathan McGilly	Work in progress. Meeting has been held with Permanent Secretary. DAERA's proposed way forward has been communicated to Council via November 2018 ERT Committee. Chief Executive has communicated concerns to DAERA seeking an urgent meeting.	N
		February 2018			
ERT/029/2018	CASTLEWELLAN FOREST PARK	1. To submit an application to the DAERA Rural Tourism Scheme in	Jonathan McGilly	Phase I application submitted. Outcome	Y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
	REPORT	<p>respect of funding in the region of £500,000 in respect of Castlewellan Forest Park. Council will be required to commit match funding in the region of £167,000 (25%). The application is inclusive of a Technical Assistance Grant in the region of £50,000. (EOI submission February 2018.)</p> <ol style="list-style-type: none"> 2. To submit a formal project enquiry to Heritage Lottery Fund followed by a full application in Summer 2018 requesting funding of £1000,000. Council commit to match funding this request with £100,000. 3. To procure the necessary services and contracts - inclusive of Economic Appraisal, Business Plan, Multi-disciplinary Design Team and Contractors in accordance with the applicable funding guidance. Appointments in respect of construction contracts subject to successful award of funding. 4. To submit applications for Statutory Approvals ie Planning, Building Control and NIEA if required. 		<p>expected Dec 2018. Integrated design team appointed. Commenced work for the DAERA application.</p>	

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>5. To procure a facilitator for the purposes of consultation required for the project development.</p> <p>6. Castlewellan Forest Park Task & Finish Project Board report dated 12 February 2018 to be amended to read £100,000 as opposed to £1,000,000.</p>			
		MARCH 2018			
ERT/044/2018	FORKHILL FORMER BARRACKS SITE	<p>1. Council Officials continue to work closely with DFC to ensure that Councils interest in the site is maintained and any follow up Business Cases are completed and submitted to the Department for Communities.</p> <p>2. Council Officials and DEA reps on the Forkhill Site Development Steering Group to liaise closely with DFC and any other registered government departments to ensure that a balanced mixed use development of the site takes place.</p>	J McGilly	<p>Ongoing/Work in Progress Planning application in for playarea. Playarea to be delivered March 2019. Working with NIHE re next steps.</p>	N
ERT/045/2018	DFC YEAR END UNDERSPEND	<p>1. Council Officials continue to work up a Call Off Capital List of</p>	J McGilly	Approved at Nov 2018 ERT	Y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		street cafes			
ERT/060/2018	CHAMBRE HOUSE	<ol style="list-style-type: none"> 1. Procure an Interpretation Consultant. 2. Meet all mandatory requirements for 'Northern Ireland Rural Development Programme 2014-2020 Rural Tourism Scheme' application. 3. Submit a full application to DAERA based on Option 3b. 4. If successful, deliver project as set out in the application and the Letter of Offer 	J McGilly	Ongoing. Application being reviewed and economic appraisal commissioned early 2019.	N
ERT/061/2018	SKILLS FORUM UPDATE AND NEXT STEPS	<ol style="list-style-type: none"> 1. Council adopt the report 2. Officials work with Social Research Centre to develop an online survey to capture the views of a wider cross section of industry and education and complete this exercise by end May 2018 3. Further meeting of the Forum be convened mid-June before school term ends to consider the combined response and agree next steps 4. Council include as part of the 	J McGilly	Research completed. Report compiled. Skills Forum meeting held in June. Further meeting scheduled for early 2019.	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>Innovation Event in September an engagement/skill fair whereby students from across the region can learn more of the job career opportunities that exist in the District through the range of employers across Sectors</p>			
ERT/062/2018	RDP VILLAGE PLANS	<ol style="list-style-type: none"> 1. In order to meet pre application eligibility, to appoint, within existing available budgets, the necessary disciplines, that are required to develop projects through design and costing stages and secure any required statutory approvals 2. In order to comply with pre application eligibility requirement, to undertake procurement for the identification of preferred bidders, for any Multi-Disciplinary consultancy services, and contractors for implementation of works 3. To make applications to the Mourne Gullion Lecale Village Renewal measure for implementation of suitable and eligible actions following an 	J McGilly	<p>Village plans complete. Applications to be submitted in early 2019. Design team appointed. Work commencing January 2019 with consultations etc.</p>	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		analysis across the Village Plans 4. To appoint Multi-Disciplinary consultancy services and contractors following acceptance of a Letter of Offer for implementation of the Village Renewal initiatives			
ERT/064/2018	DEVELOPING THE BELFAST - DUBLIN ECONOMIC CORRIDOR	Newry, Mourne and Down District Council approve the request by Translink for them to undertake a detailed Technical & Feasibility study of all proposed options for the development of the Dublin & Belfast Enterprise service.	M Ward	Work In Progress	N
ERT/065/2018	WOMEN IN BUSINESS	Council approve participation in 'The NI Woman in Enterprise Challenge 2018-2021' at a cost of £6,162 in Year 1. Following an assessment of Year 1 outputs and impact a decision to progress in subsequent years will be brought to this Committee for further consideration.	J McGilly	Work in Progress	Y
ERT/067/2018	RURAL BROADBAND UPDATE	1. Recommendation that Council approves the report which highlights potential solutions for rural broadband; 2. Work with local communities and engage suppliers to ensure	J McGilly	Study complete. Progressing through LFFN and City Deal	Y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>uptake of Gigabit Voucher Scheme regarding Community Owned Network models;</p> <p>3. Continue to signpost businesses and residents to future broadband initiatives and explore future funding such as Local Full Fibre Network Wave 3 (Summer 2018) to implement potential service models;</p>			
ERT/068/2018	GIGABIT VOUCHER SCHEME	<p>That the Gigabit Voucher Scheme is promoted in areas of poor connectivity across NMD Council area as identified by the RDP Feasibility and Needs Analysis Report. Officers should engage with suppliers and rural communities to encourage multiple voucher applications to pool the value, which can then help meet the installation cost charged by the supplier.</p> <p>2. The following marketing campaign is recommended in order to promote the Gigabit Voucher Scheme:</p> <ul style="list-style-type: none"> • Hosting a series of community information seminars to 	J McGilly	Ongoing	Y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>encourage uptake;</p> <ul style="list-style-type: none"> • District wide newspaper campaign consisting of advert and a press release inviting businesses & residents to explore and complete the application process; • Social Media campaign promoting scheme through NMDBusiness & NMDCouncil profiles aligning to hashtag: #GigabitVoucher; • Promotion through NMD Business e-zine; • Information to be placed on Council websites, : http://www.newrymournedown.org and DigitalNMD website: www.digitalnmd.org • Leaflet drop to local businesses and enterprise agencies, chambers, colleges, partner organisations etc; • Emails / Information packs sent to elected members regarding the scheme, that could be circulated to businesses. 			
ERT/069/2018	ARTS AND CULTURE MARKETING PLAN	Approval to tender for the services of a marketing agency to develop a	A Patterson	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		marketing plan, and to implement specific campaigns to drive the growth of the Council's Arts, Culture and Heritage venues and programmes, for a period of 1 year with the option of renewal for a further two years on an annual basis subject to satisfactory performance.			
		May 2018			
ERT/087/2018	ATLANTIC AREA PROGRAMME	<ol style="list-style-type: none"> 1. Submit application to Atlantic Area, NMDDC as Lead Partner. 2. Forward for consideration for rates estimate subject to satisfactory submission 	J McGilly	Application approved. Commence 2019.	N
ERT/088/2018	INTERNATIONAL RELATIONS	<ol style="list-style-type: none"> 1. Approve the facilitation through St Paul's High School of a host visit from School No 7 to Newry, Mourne and Down District and to develop a wider connection across the area. Any future visits should give consideration to the school calendar. 2. Approve further development of potential links with Post Primary Schools in relation to International Relations considered through the skills 	J McGilly	Ongoing.	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>forum and recognition of the opportunities that exist through music.</p> <ol style="list-style-type: none"> 3. Development of links with SERC and SRC in International Relations with consideration of participation in the upcoming Changchung visit. 4. To develop our Junior Competitions as part of the USA Kids Golf 5. To consider alternative accommodation exchanges to promote and encourage visits from both areas to visit from both areas to visit reciprocally. 6. To target golfing societies attached to our Golf Clubs to visit each other's areas as part of exchange (Ryder Cup approach). 7. To audit, inform and promote craft and niche products in each other's Council areas, Visit Centres etc. 8. To make Chamber connections and assist in encouraging ideas for collaboration. 9. To consider the possibility of an 			

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		international link with Newry City Football Club			
ERT/090/2018	<u>NOTICE OF MOTION:</u> COUNCIL TO SUPPORT ST PATRICK'S DAY FESTIVAL	<ol style="list-style-type: none"> 1. Council lead, support and enhance the Saint Patrick's Day festivities in the home of Saint Patrick, and in order to encourage greater connectivity with businesses and local communities to establish an inter - community and business forum for local people to contribute to the festival planning jointly with the Council. 2. Terms of Reference of the Saint Patrick's Day Sub Committee to be circulated to ERT Committee Members. 3. The policy regarding the flying of flags at Saint Patrick's Day festivals to be circulated to ERT Committee Members. 4. Dates of the Saint Patrick's Day Sub Committee meetings to be circulated to ERT Committee 	A Patterson	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		Members in due course.			
		June 2018			
ERT/104/2018	ARTISAN MARKETS	<p>1. That the decision to enter into Service Level Agreements with Downpatrick Community Collective and Unit T to deliver the respective monthly Artisan markets in Downpatrick and Newcastle is confirmed.</p> <p>2. Conduct a scoping exercise with artisan producers to assess if it would be feasible to consider extending the monthly artisan market to include Warrenpoint.</p>	J McGilly	Markets ongoing. Will be held throughout the year.	Y
ERT/105/2018	ERDF FUTURE APPLICATIONS	<p>1. Submit funding applications to INI ERDF Investment for Growth and Jobs for future business development programmes, by current deadline of June 2018</p> <p>2. To allocate 20% match funding against eligible programme costs. (Estimate match funding</p>	J McGilly	3 applications Submitted 1 x application approved Nov 2018. Awaiting outcome of remainder March 2019.	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		requirement is £130,000 over 3 financial years (approx £45,000 per year). Estimate total grant drawdown is £520,000 over same period.)			
ERT/106/2018	CASTLEWELLAN FOREST PARK	<ol style="list-style-type: none"> 1. Approve and adopt contents of the attached Castlewellan Forest Park Task and Finish Action Sheet dated 18.05.18. 2. Proceed with HLF and DAERA applications based on the recommendations of consultant's reports. 3. Review costs and look into other potential sources of funding. 4. Review final application and consider a phased approach if other sources of funding are not available 	J McGilly	Covered in ERT Ref: ERT/120/2018	Y
ERT/110/2018	IRISH STREET PUBLIC REALM	Agreed to note that the Irish Street Public Realm Scheme will	J McGilly	Work commencing January 2019, to be	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		commence in Autumn 2018 and that Council will, upon receipt of the letter of offer from DFC, procure the granite.		completed by March 2019	
		August 2018			
ERT/120/2018	CASTLEWELLAN FOREST PARK	<ul style="list-style-type: none"> • Note the contents of the Castlewellan Forest Park Task and Finish Action Sheet dated 13.06.18 • To proceed with procurement of consultant to carry out an Economic Appraisal at Castlewellan Forest Park • To approve and adopt contents of the Castlewellan Forest Park Task and Finish Action Sheet dated 06.07.18 • Proceed with submission HLF and DAERA applications based on the costs that have been provided by Consultants reports. • NMDDC to proceed with procuring a Multi-Disciplinary Team for DAERA and HLF works in Walled Garden and Bothy Yard 	J McGilly	Ongoing - application Approved. Update Report at January 2019 ERT.	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>in Castlewellan.</p> <ul style="list-style-type: none"> NMDDC to identify and explore element of HLF Development works that can be undertaken prior to December 2018. 			
ERT/121/2018	SOCIAL ENTERPRISE NEWRY, MOURNE AND DOWN PROGRAMME UPDATE	Newry, Mourne and Down District Council approve the additional activity and outputs for the Social Enterprise Newry, Mourne and Down Programme	J McGilly	For Noting	Y
ERT/122/2018	DOWNPATRICK REGENERATION PROJECT	<ul style="list-style-type: none"> Council offices continue to progress land purchase to include the additional property at No.39 Irish Street which is adjacent to Former Police Station. Officers explore with relevant government departments any issues that may arise due to Heritage Merit of the site As the site was purchased on the basis that the link road not being included in the brief. DEA Cllrs request via DEA officers a meeting with Transport NI Officers bring back to council via 	J McGilly	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		ERT suitable governance structures for the project			
ERT/124/2018	DFI Letters Of Offer for further Greenway Project development work.	<ul style="list-style-type: none"> • Agreed that Council accept both DFI Letters of Offer for the Downpatrick to Newcastle and Downpatrick to Comber proposed Greenways. • Council proceed to appoint Consultants, via Scape Framework to assist in Project Bid/Detail Design stages. • Council work in Partnership with Ards & North Down Borough • Council to establish a steering committee to oversee this next stage of the projects to ensure that all interests particularly those of local landowners are being considered. • Councillor Burgess to be sent updated list on the Rights of Ways in the Down area. 	J McGilly	Work in progress - Consultants appointed.	N
ERT/125/2018	Changchun Region Friendship Agreement	<ul style="list-style-type: none"> • Agreed that the attendance of the Chair, Chief Executive and one other officer to attend the Leaders' Summit in Dalian and 	L Hannaway	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>agree future working relationships with Changchun City and Region.</p> <ul style="list-style-type: none"> To sign the Friendly Cooperation Cities Agreement. 			
ERT/126/2018	C8 Eastern Economic Corridor Conference	<p>1. Agreed that a Study on the Eastern Corridor to be completed by Ulster University and Dublin City University that will analysis the real economic opportunities along the corridor and potential projects of economic merit that can be delivered in collaboration</p> <ul style="list-style-type: none"> Completion of the study is 5 months (draft: Early October, Final Dec 18) The overall aim for the research is to profile the Eastern Economic Corridor on the island of Ireland and establish an evidence base for potential local government-led collaboration along the corridor. The specific objectives for the research project include: <ul style="list-style-type: none"> To provide an evidence 	M Ward	In progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>base for an economic corridor on the Eastern seaboard of the island of Ireland;</p> <ul style="list-style-type: none"> o To identify the basis for collaboration and potential interventions and actions that might assist in the development of an Eastern Economic Corridor. <p>(2) Early in 2019, a Conference will be held to look at the combined strengths of the 8 Council regions, and how the Dublin-Belfast economic corridor is the primary region on the island of Ireland with the potential to compete with the world's largest cities and metropolitan zones. The objective of this Conference is to highlight and explore in greater depth the significant economic potential and benefits of a cohesive Eastern Economic</p>			

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>Corridor achieved through greater connectivity</p> <ul style="list-style-type: none"> • The event will bring together an influential group of leaders, thinkers and investors from around the world, to show what the corridor can offer through investment in vastly improved connectivity and partnership growth. • It will also see key figures from the private, public and third sectors from both sides of the border discuss how best to pool the resources of the corridor to compete on a global basis and address the diverse opportunities from across the investment community. • It will explore how and where complementary skills can be combined along the Eastern Economic Corridor, where economies of scale can be found and where the joint 			

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>efforts of both cities can produce a global force which is even more powerful than the sum of its parts. Critical to success is connectivity along the corridor and between the cities, both physical and digital</p> <ul style="list-style-type: none"> • Workshops Themes might include: (opportunity to each Council to lead on a Theme) <ul style="list-style-type: none"> o Infrastructure and accessibility o Social innovation o Sectoral cluster growth o Employability, skills and talent o The developing position on Brexit o Global competitiveness o Attracting investment 			
ERT/130/2018	DELAMONT COUNTRY PARK MASTERPLAN	Approval be granted to begin a comprehensive engagement process on the development of this Masterplan with local residents, user groups, stakeholders, and businesses, etc on the	A Patterson	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		development of Delamont Country Park.			
ERT/131/2018	FINANCIAL ASSISTANCE - TOURISM EVENTS FUND SUMMARY	Mr Patterson to review the current guidelines for the Financial Assistance Programme.	A Patterson	In progress	N
		September 2018			
ERT/139/2018	AONBs UPDATE - RING OF GULLION, STRANGFORD LOUGH & LECALÉ	<ul style="list-style-type: none"> • Carry out an independent review of the management of the Ring of Gullion and Strangford Lough & Lecale AONBs, and the relationship between NMDDC and ANDBC in managing Strangford Lough & Lecale AONB. • Review the management of the relationship between NMDDC and Mourne Heritage Trust in managing the Mourne AONB. • Assess the relationship of the aspiring Geopark and the AONBs. Through the AONBs much of the Geopark requirements are being delivered. • Remove any references to 	J McGilly	Ongoing. consultants to be appointed January 2019. Work to be completed April 2019.	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		changes to staffing and major projects contained in the AONBs Update Report dated 10 September 2018.			
ERT/140/2018	NEWRY CHAMBER VISIT TO CONSTRUCTION AND DESIGN EVENT 3/4 DECEMBER 2018	<ul style="list-style-type: none"> • Newry, Mourne and Down District Council agree funding of £5,000 to Newry Chamber of Commerce and Trade towards the London Construction and Design event 3rd and 4th December 2018. This is subject to there being a suitable application process to ensure wide participation of companies from the local area. • Explore the potential benefit of sending a Council delegate to the Construction and Design Event on the 3/4 December 2018 with Newry Chamber. 	J McGilly	Complete	Y
ERT/142/2018	GREENWAY TRANSPORT	<ul style="list-style-type: none"> • Council Officers engage DfI/Translink Officials to progress the possibility of installing a bus stop at the Victoria Lock site, and in increasing the number of buses passing the site each day. • The provision of 'round the lough' 	A Patterson	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		public convenience services be included for discussion at future meetings with Translink.			
		October 2018			
ERT/157/2018	AUDIO TOUR GUIDES FOR NEWRY AND MOURNE MUSEUM	<ul style="list-style-type: none"> This project will contribute to enhancing Newry's product as a destination for tourists, with the audio guides enriching the visitor offer at the Museum. Recommendation - go out to Tender for a new audio tour system. 	A Patterson	Tender process expected to be complete March 2019.	N
ERT/160/2018	<u>NOTICE OF MOTION</u> COMMUNITY LED FESTIVALS	<ul style="list-style-type: none"> Council Officers continue to undertake the review of the Financial Assistance programme in relation to the funding support provided via the Tourism Events Fund - including the timing on the provision of potential funding, with the view that all festival and event organisers require as much lead-in time and assurity of funding support as possible. A workshop to be scheduled to 	M Ward	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>look at events generally in the district.</p> <ul style="list-style-type: none"> The definition of Council events and community led events to be circulated to all Councillors. 			
ERT/162/2018	<p><u>ACTION TRACKER UPDATE SHEET</u></p> <p>ERT/104/2018 - ARTISAN MARKETS</p>	An updated report on the performance of the artisan markets to be brought to a future ERT committee meeting.	J McGilly	Complete	Y
ERT/166/2018	NI BUSINESS START UP PROGRAMME	To agree that officers continue to engage via the NI NIBSUP Programme board to develop a proposal and subsequent funding for a new NI / regional Business Start Up Programme commencing in 2021.	J McGilly	For Noting	Y
ERT/169/2018	<u>EXEMPT INFO</u> TENDER FOR FLYING DISPLAY DIRECTOR	Agreed that procurement is undertaken to appoint a Flying display Director for the Festival of Flight in 2019, with the option of extending the appointment to cover the event to 2020, and in 2021 in order to be assured that the airshow is managed safely, in compliance with the necessary	A Patterson	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		regulations, and provides value for money.			
		November 2018			
ERT/174/2018	ATLANTIC CULTURE SCAPES	<ol style="list-style-type: none"> 1. Accept and sign Letter of Offer from Atlantic Area. 2. Forward for consideration for rates estimate. 	J McGilly	Project underway. Updates quarterly to Committee.	Y
ERT/175/2018	DFC SMALL SCALE CAPITAL SCHEMES UNDERSPEND	<ol style="list-style-type: none"> 1. Council submit the Attached List of small scale projects to DFC for consideration over the next 3-4 years. 2. Council approve the prioritising of the list into ranking bands: <ul style="list-style-type: none"> Priority 1 - Overarching Schemes Priority 2 - Ballynahinch / Kilkeel Priority 3 - Warrenpoint / Newcastle Priority 4 - Newry / Downpatrick 3. If DFC funds are received, progress is then made to carrying out the necessary procurement to have the agreed number of projects completed. 4. Officials bring back a report later 	J McGilly	Work in progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>in the financial year to confirm what monies have been provided and what projects were undertaken.</p> <p>5. DFC funding criteria to be brought to December ERT Committee Meeting.</p> <p>6. The cleaning of tourist signage in the area to be referred to the Neighbourhood Services Directorate</p> <p>7. Clarify with Neighbourhood Services if a second 'scrubber sweeper' has already been procured and advise Councillor McAteer.</p>			

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/176/2018	BREXIT FORUM	<ol style="list-style-type: none"> 1. Council compile a list of Brexit technical notice and issue Council website. 2. These notices to be tabled at future meetings of Brexit Forum. 3. Council signpost Businesses accordingly to relevant agencies that can support Businesses work through technical notice detail and implications for their business. 4. UU present at the next forum meeting on the various scenarios and implications. 5. Council continue to liaise with INI regulatory potential of lands at Carnbane. 	J McGilly	Ongoing.	N
ERT/178/2018	MASTERPLANS UPDATE	<ol style="list-style-type: none"> 1. With reference to the 4 Master plan updates, to note the comments provided in relation to progress to date and next steps 2. Over the coming months to engage with members at a DEA level to consider the Masterplans, existing priority action plans, and to reprioritise 	M Ward	Work in progress. Review to commence early 2019.	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		projects within the Action Plans as required.			
ERT/179/2018	WARRENPOINT MUNICIPAL PARK	<ol style="list-style-type: none"> 1. Approve the attached Warrenpoint Municipal Park Action Sheet dated 2.10.18 2. Obtain a total cost for cleaning and painting of perimeter railings as part of refurbishment works. If HLF are content with price, council proceed with carrying out these additional works as part of contract. 3. Establish cost for Wi-Fi hotspot in Warrenpoint Park and proceed with this on the basis of being within budget. 	J McGilly	Work in progress	N
ERT/181/2018	MIPIM 2019	Council contribution to partner as Belfast Region £10,000 plus £6000 for travel and accommodation for Council delegation of Chair and Chief Executive and one officer.	M Ward	Ongoing	
ERT/182/2018	TOURIST ACCOMMODATION FUNDING	<ol style="list-style-type: none"> 1. Approval for the Council to develop its own Financial Assistance Programme to support 	A Patterson	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>eligible capital costs for tourist accommodation developments that have received planning permission.</p> <p>2. More detail on the capital budget funding for the tourist accommodation developments to be brought to a future ERT Committee Meeting.</p>			
ERT/183/2018	MOURNES GATEWAY PROJECT	<p>Approval to appoint a suitably qualified Integrated Consultancy Team to: progress the Mourne Gateway Project in line with BRCD requirements; to develop a comprehensive outline business case; and to develop exemplar concept design to a point where Council can apply for all statutory approvals required with a project of this scale and size. This will also include the development of a detailed programme to achieve project delivery within timescales allocated.</p>	A Patterson	In progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/184/2018	NIEA ENGAGEMENT - NEWCASTLE & WARRENPOINT BEACHES	Council officials will bring a final report to January 2019 ERT, with representatives from NIEA invited to attend this meeting.	A Patterson	Engagement ongoing with NIEA with a view to hosting meeting in February 2019.	N
ERT/194/2018	EXEMPT INFO SLIEVE GULLION AND KILBRONEY PARK AR/VR VISITOR EXPERIENCE	Approval to submit an application to the Tourism NI Challenge Fund for the development of digitally focused AR/VR visitor experiences at Slieve Gullion and Kilbroney Forest Parks, and in allocating £150k match-funding to the project within this 18/19 Financial Year	A Patterson	Action complete. Updated paper to be included in January 2019 ERT Agenda	N
		December 2018			
END					