



Comhairle Ceantair  
**an Iúir, Mhúrn  
agus an Dúin**  
**Newry, Mourne  
and Down**  
District Council

26 May 2015

**Notice Of Meeting**

You are requested to attend the Council meeting to be held on **Monday, 5th October 2015** at **6:00 pm** in **Downshire Civic Centre**.

# Agenda

- 1 **Apologies and Chairperson's Remarks**
- 2 **Declarations of Interest**
- 3 **Action Sheet arising from Council Meeting held on 7 September 2015**

[Council-070915.pdf](#)

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[Letter to Liam Hannaway re Syrian Vulnerable Persons Relocation Programme.pdf](#)

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*Minutes for Consideration and Adoption*

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- 4 **Minutes of Council Meeting held 7 September 2015**

[Council Meeting 07-09-2015.pdf](#)

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*Committee Minutes for Consideration and Adoption*

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- 5 **Minutes of Enterprise, Regeneration and Tourism Committee Meeting held on 14 September 2015**

[ERT Minutes-14-09-15.pdf](#)

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- 6 **Minutes of Strategy, Policy and Resources Committee Meeting held on 17 September 2015**

SPR/146/2015 - Nominations required for Councillors' Website Reference Group

SPR/163/2015 - Nominations required for short-listing and selection interview panel for post of Director of Corporate Services

[Strategy Policy and Resources Committee Meeting 17-09-2015.pdf](#)

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7 **Minutes of Active and Healthy Communities Committee Meeting held on 21 September 2015**

[Active and Healthy Communities Committee Minutes 21 09 2015.pdf](#)

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8 **Minutes of Regulatory and Technical Services Committee Meeting held on 23 September 2015**

RTS/90/2015 - Nominations required for Anti-Litter Working Group

[RTS Minutes - 23-09-15.pdf](#)

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*Reports from Officers*

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9 **Suggested date changes for Committee Meetings - December 2015**

[December Meeting Schedule.pdf](#)

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[December Meetings.pdf](#)

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10 **Appointment of Members to the Board of the Carlingford Lough Commissioners**

[carlingford lough commissioners council.pdf](#)

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11 **Borough Status**

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*Conferences/Events*

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12 **Letter from Tourism Ireland re: save the date - Lord Mayor's Show in London - 14 November 2015 - SB/6/1**

[Tourism Ireland - Lord Mayor's Show.pdf](#)

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*For Noting*

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13 **NILGA - Partnership Panel Meeting - 23rd June 2015 - Key**

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### *Sealing Documents*

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#### **14 Documents for Sealing**

1. Meigh Community Centre - Wayleave Agreement for the installation of a broadband antenna, Newry, Mourne and Down DC and The Clanrye Group.
2. Disposal of Land Adjacent to 45 St Patrick's Avenue, Downpatrick - Newry, Mourne and Down District Council to Larne Chemists Limited L/P/27

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### *Notice of Motion*

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#### **15 Notice of Motion received from Councillor W Clarke**

"That this Council notes with concern the recent Marine Litter Survey which identified major failings in the cleanliness of local beaches; and calls upon the Council to establish an urgent Taskforce in partnership with relevant statutory agencies and community organisations to address this issue."

#### **16 Notice of Motion received from Councillor Enright**

"That Newry, Mourne and Down Council establish a dedicated Health Committee to counter long standing attempts to downgrade hospital services at the Downe and Daisy Hill sites. This committee will incorporate representation from the Down Community Health Committee and an equivalent fully representative organisation from the Newry area."



# Invitees

Cllr. Terry Andrews	<a href="mailto:terry.andrews@downdc.gov.uk">terry.andrews@downdc.gov.uk</a>
Cllr. Naomi Bailie	<a href="mailto:naomi.bailie@nmandd.org">naomi.bailie@nmandd.org</a>
Cllr. Patrick Brown	<a href="mailto:patrick.brown@nmandd.org">patrick.brown@nmandd.org</a>
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**ACTION SHEET- COUNCIL MEETING – MONDAY 7 SEPTEMBER 2015**

1

<b>AGENDA ITEM</b>	<b>SUBJECT</b>	<b>DECISION</b>	<b>FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed</b>
<b>C/92/2015</b>	Apologies and Chairperson's Remarks	<p><b>It was agreed to send a letter of thanks to the organisers of the Milwaukee Irish Fest and to the Milwaukee Hurling Club for their hospitality during the Chairperson's recent visit.</b></p> <p><b>It was agreed that a letter of condolence be sent to the family of Danica Nugent who had been killed in a car accident in South Armagh.</b></p> <p><b>It was agreed that Cormac Sharvin's golfing success be recognised by Council.</b></p>	<p>Letters sent</p> <p>Letter sent</p>
<b>C/96/2015</b>	Minutes of Special Council Meeting held on 26 August 2015	<b>It was agreed that Council officials meet with the EU Commission to explore alternative sources of funding for the Southern Relief Road.</b>	Letter sent
<b>C/97/2015</b>	Minutes from Enterprise, Regeneration and Tourism Committee Meeting held on 20 August 2015	<p><b>ERT/72/2015 – Events Budget</b></p> <p><b>The Chief Executive to meet with Councillor Casey to discuss boxing event in Newry.</b></p>	
<b>C/98/2015</b>	Minutes from Strategy, Policy and Resources Committee Meeting held on 13 August 2015	<p><b>The Minutes were adopted and agreed as an accurate record on the subject to the extraction of minute ref, SPR/110/2015.</b></p> <p><b>It was agreed to send a delegation of the Chairperson, 2 Councillors and an officer to Southern Pines.</b></p> <p><b>It was also agreed that Mr McGrillen, CEO Tourism Northern Ireland be approached about the potential for development of golf tourism between Southern Pines and Royal County Down, Newcastle.</b></p>	Actioned

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
C/99/2015	Minutes of Active and Healthy Communities Committee Meeting held on 17 August 2015	<b>It was agreed that Swim Ireland be invited to make a presentation to Council.</b>	Ongoing
C/100/2015	Report from Public Meeting held on 19 August 2015 re: Slieve Roe House	<b>The following recommendations were agreed:</b> <ol style="list-style-type: none"> <li><b>1. Invite the Chairperson, Chief Executive and Director of Older Person's Services, Southern Health and Social Care Trust to Kilkeel to be presented with the Council/Community response to the consultation.</b></li> <li><b>2. A Steering Group consisting of Mourne Area Councillors and interested local individuals be set up to develop a campaign for the retention of Slieve Roe.</b></li> </ol>	
C/101/2015	Minutes of Regulatory and Technical Services Committee Meeting held on 19 August 2015	<b>The Chief Executive to instruct officers to respond to the queries regarding bus shelters and graveyards following the meeting.</b>	
C/102/2015	Correspondence received from Post Office re: Drumintee Post Office – Proposed Move to New Premises and Branch Modernisation	<b>The correspondence was noted.</b>	Letter sent

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
C/103/2015	Department of Culture, Arts & Leisure re: Conference – Shaping Place – Changing Lives – Thursday 22 October 2015 – Newtownabbey (M/53)	<b>It was agreed that Councillor Murnin attend the conference, as well as the Councillors previously appointed.</b>	Actioned
C/105/2015	Correspondence from TransportNI re: Parking Issues – Drumalane Road, Newry	<b>It was agreed to write to TransportNI to ask for a timeline on when they propose to carry out these works and what type of restriction would be put in place.</b>	Letter sent
C/106/2015	Report on Proposed Arrangements for Additional Council Meetings	<b>It was agreed to accept the officer's recommendation to hold an additional Council Meeting on the 4<sup>th</sup> Monday of each month to facilitate presentations.</b>	Actioned
C/107/2015	Consider Invitation from Derry City and Strabane Council to participate in Joint Council Delegation to Lobby against Reduction in Rate Support Grant	<b>It was agreed to send a delegation to lobby against the reduction in the rate support grant.</b>  <b>SDLP nominated Councillor Curran to attend as part of the delegation.</b> <b>DUP/UUP nominated Councillor Craig to attend as part of the delegation.</b> <b>Sinn Fein to advise officers of nomination as soon as possible.</b>	Letter sent – awaiting confirmation on dates from Derry and Strabane Council
C/108/2105	Sealing Documents	<b>It was agreed to sign and seal the following documents:</b>  <b>1. Valley Rangers GFC - Contribution Agreement</b>	Signed and sealed

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
		<p>2. Culloville Development Association - Contribution Agreement</p> <p>3. Lease of Portacabins at Shandon Park with Damolly FC</p> <p>4. Licence Agreement for Hire of Council Facility - "this item is deemed to be restricted by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the council holding that information), and the public may, by resolution, be excluded during this item of business."</p> <p>5. Elected Member Application Form for Accredited Training Programmes - "this item is deemed to be restricted by virtue of paragraph 1 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to any individual"</p> <p>6. Deed of Covenant and Charge x 3 - Meelmore Lodge, Newcastle Rile Ref L/P/12</p> <p>7. Licence for sealing - DARD and Council - Licence to Undertake Removal of Vegetation Works in Tollymore Forest Park.</p>	
C/109/2015	Notice of Motion – Milk and Dairy Commodities	<p>It was agreed to write to the UK Government and EU Commission for Agriculture and Rural Development, Phil Hogan, to lobby for meaningful intervention buying for milk and dairy commodities and to develop an emergency support package to facilitate the survival of all sectors of the Agricultural industry, and calls for greater transparency in terms of percentage of profit sharing across the supply in the food chain.</p> <p>It was also agreed to write to the DARD Minister asking to confirm</p>	Letters sent

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
		basic farm payments are made early to ensure cash flow for farmers.	
C/110/2015	Notice of Motion – Provision of Air Ambulance Facility to Cover Northern Ireland	It was unanimously agreed that Council write to the Health Minister expressing Council's support for the creation of an air ambulance for Northern Ireland.	Letter sent and reply circulated to all Councillors.
C/111/2015	Emergency Notice of Motion – Refugee Crisis in Syria	<p>It was agreed that the following actions be implemented in order to progress the content of the Motion:</p> <ol style="list-style-type: none"> <li>1. A working group be set up to investigate ways to deal with the crisis.</li> <li>2. Letters be sent to other Councils and NILGA to follow Newry, Mourne and Down Council's lead on the matter.</li> <li>3. Events that have been organised throughout the District to raise awareness and fundraising be advertised on the Council's social media platforms.</li> <li>4. A letter be sent to the Ministry of Defence asking for the use of Ballykinlar camp for the refugees.</li> <li>5. A letter be sent to the UK Government on this issue, the content of which should ask for reflection by them on the proportion of money spent arming people in countries such as Syria and Libya.</li> <li>6. A letter be sent to OFMDFM asking them to convene a taskforce outside the Executive involving local Councils, NIHE, Health Trusts, Voluntary and Charity organisations and Faith groups to facilitate a rapid response for the region.</li> </ol>	Actioned and letter received from Department for Social Development regarding Syrian vulnerable persons relocation (programme attached).



From the Deputy Secretary  
Ian Snowden

Liam Hannaway  
Newry, Mourne & Down Council  
Chief Executive  
Monaghan Row  
Newry  
BT38 8DJ

1 October 2015

*Dear Liam*

## **SYRIAN VULNERABLE PERSONS RELOCATION PROGRAMME**

I am aware that a number of Councils in Northern Ireland have expressed a strong interest in the Syrian refugee crisis and the Northern Ireland response to the Prime Minister's commitment to accept an additional 20,000 Syrian refugees into the United Kingdom.

Ministers have indicated a desire that Northern Ireland should make a significant contribution towards the Prime Minister's commitment and wish Northern Ireland to be an exemplar region in the quality of its response. No decision has yet been taken on the numbers of Syrian refugees that will come to Northern Ireland. However, in response to the Prime Minister's commitment Ministers have asked officials to start preparatory work and two groups have been established to take this forward.

- A Strategic Planning Group led by OFMDFM to coordinate the response of the Executive Departments and agencies to consider the strategic issues and local implications; and
- An Operational Planning Group led by DSD to consider and address the practical steps that will need to meet the immediate and longer term needs of those who may arrive.

I am writing to you in my role as Chair of the Operational Planning Group to provide some information on how Syrian refugees will be brought to Northern

Resources and Social Policy Group  
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Gasworks Business Park, Ormeau Road, Belfast BT7 2JB  
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E-Mail: [ian.snowden@dsdni.gov.uk](mailto:ian.snowden@dsdni.gov.uk)



Ireland, advise you on the planning arrangements that are being put in place and indicate how local government will be involved in the process.

The Syrian refugees who will come to the United Kingdom following the Prime Minister's statement will come under an extension of the Vulnerable Persons Relocation Scheme (VPRS). UN High Commissioner for Refugees takes applications from refugees in the countries bordering Syria (principally Jordan, Lebanon and Turkey) and assesses them for eligibility to be included in the scheme. The core criteria for resettlement are:

- their life, liberty, safety, health, or other fundamental human rights are at risk in the country where they have sought refuge; or
- in order to provide a durable solution the applicant's situation is not secure in the long term (they may not have immediate protection concerns).

The existing VPRS scheme has a number of groups it highlights as vulnerable and who will be given priority for settlement in the UK. Although these might change in the future, the current priority groups are refugees who:

- have medical needs
- have survived violence and torture
- are women at risk
- are children in a situation that makes them particularly vulnerable
- have legal or physical protection needs
- do not have local integration prospects
- are elderly in a situation that makes them particularly vulnerable

The Operational Planning Group met for the first time on 21 September 2015 with representatives present from various agencies. A representative from Belfast City Council attended the meeting. However, it was recognised that there will be a high level of interest in local council areas it would be helpful for local government collectively to be represented. Following my briefing to SOLACE on 25 September, Justyna McCabe has been nominated by Liam Hannaway to fulfil this role.

We are at the very early stages of planning. A huge amount of work remains to be done by all of the agencies involved and the plan for receiving and resettling Syrian refugees in Northern Ireland will be agreed by Ministers in due course.

However, the outline proposal being developed by the Operational Planning Group would envisage the following:

- Refugees will come to Northern Ireland on a phased basis over a number of years. Because of the way that the VPRS scheme operates, it is expected that refugees will arrive in group sizes that are multiples of 25 – that is, the groups that arrive in Northern Ireland at any one time may be 25, 50, 75 or 100. Groups are expected to arrive at least 6 to 8 weeks apart.
- The Home Office will make the necessary arrangements to transport the refugees to Northern Ireland.
- On arrival, the refugees will be brought to a reception centre for a short period. The location of the reception centre has not yet been decided, but it will be somewhere which can provide both comfortable accommodation and facilities to work with the refugees during their first few days here. During this induction period, the refugees will receive any medical attention they might require, begin the processes of being allocated National Insurance numbers and medical cards and applying for benefits and receive some general information on life in Northern Ireland.
- The refugees will then be settled into their permanent accommodation.

Elected members will be interested in where the refugees will be settled. The Operational Planning Group has started work to identify locations which may be suitable taking into account the availability of housing and capacity in key public services such as education and health. It is unlikely that the social housing sector will be able to accommodate the number of new arrivals expected and solutions that will make use of the private rented sector are being explored.

Initial thoughts are that the most appropriate settlement pattern may be to bring groups of 10 to 15 refugee households to an area. This size of group would be large enough to allow the refugees to form informal support networks with people who share a cultural background and language but not so large that local communities feel overwhelmed.

I will ensure that Councils are kept fully informed of the results of the analysis of suitable settlement locations and the expected timing of any new arrivals.

One area where a role for local government may be required is in the period following resettlement. The new arrivals will need support to adapt to their new lives and integrate into their new communities. We are starting to consider whether there is a need for support workers in the council areas where the



refugees settle to assist this process. We are also aware of the challenges that may emerge in some areas around community cohesion and safety. The assistance of councils in building a tolerant and welcoming environment for refugees will be essential.

There is some general information which elected members may be interested in. Syrian refugees who arrive in Northern Ireland will already have been granted humanitarian refugee status and will not be treated as asylum seekers. Initially, they will be given leave to remain for 5 years, although they can apply for permanent residence status at the end of this period and this is granted in most cases. Any refugee who arrives in Northern Ireland will have the right to travel throughout the UK and it is to be expected that some may choose to move on to cities in England or Scotland if they have family connections in those places. Refugees who come to Northern Ireland will also be entitled to have close family members (spouses or dependent children) join them after they settle here. As refugees, the new arrivals will be entitled to access public services on the same basis as Northern Ireland citizens. Contrary to some widely held opinions, refugees are not given preferential access to social housing or any other public service.

Finally, there has been a very significant display of goodwill from the public and local elected representatives and this is something we want to build on and harness. I recognise that many Councils will be anxious to respond generously to the tragedy that is continuing in Syria and extend support to people who find themselves in appalling situations. Many members of the public have also expressed a desire to help, with many offering to open up their homes to refugees. Whilst these responses are laudable, many of the ideas which have come forward simply would not be practical solutions to the needs of these vulnerable individuals and there is a risk that our overall response will be disjointed and ineffective. To avoid duplicating our efforts I would ask that Councils work with the Operational Planning group to co-ordinate the response to the arrival of Syrian refugees.

Yours sincerely



**IAN SNOWDEN**

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL****NMD/C/**

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**Minutes of Council Meeting held on Monday 7 September 2015 at 6pm in the Mourne Room, Downshire Civic Centre, Downpatrick**

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In the Chair                      Councillor N Bailie

**In attendance:****(Councillors)**

Councillor T Andrews	Councillor P Brown
Councillor R Burgess	Councillor S Burns
Councillor M Carr	Councillor C Casey
Councillor P Clarke	Councillor W Clarke
Councillor G Craig	Councillor D Curran
Councillor L Devlin	Councillor G Donnelly
Councillor S Doran	Councillor S Ennis
Councillor C Enright	Councillor G Fitzpatrick
Councillor G Hanna	Councillor V Harte
Councillor H Harvey	Councillor T Hearty
Councillor M Larkin	Councillor K Loughran
Councillor D McAteer	Councillor K McAteer
Councillor H McKee	Councillor R Mulgrew
Councillor M Murnin	Councillor P Ó'Gribín
Councillor B Ó'Muirí	Councillor B Quinn
Councillor H Reilly	Councillor M Ruane
Councillor G Sharvin	Councillor G Stokes
Councillor D Taylor	Councillor JJ Tinnelly
Councillor B Walker	

**(Officials)**

Mr L Hannaway, Chief Executive  
 Mr E Curtis, Director of Strategic Planning and Performance  
 Mr M Lipsett, Director of Active and Healthy Communities  
 Mr C O'Rourke, Director of Recreation and Technical Services  
 Mrs M Ward, Director of Enterprise, Regeneration and Tourism  
 Ms C Miskelly, Assistant Director, Human Resources  
 Mr P Green, Legal Advisor  
 Mr J McBride, Change Manager  
 Ms V Keegan, Marketing Manager  
 Mrs E McParland, Democratic Services Manager  
 Miss S Taggart, Democratic Services Officer  
 Mrs C Taylor, Democratic Services Officer

C/92/2015

**APOLOGIES AND CHAIRPERSON'S REMARKS**

Apologies were received from Councillors Hyland, Kimmins and McGrath.

The Chairperson advised Members of her recent successful visit to the Milwaukee Irish Fest and that there were opportunities for Newry, Mourne and Down District Council to have a presence at future events. She explained how appreciative and hospitable the organisers of the event were and said she had been received exceptionally well. She paid tribute to the organising committee for their hospitality and asked that Council send a thank you letter to the committee. The Chairperson paid tribute to and congratulated Dr Tim Campbell from the St. Patrick's Centre, who was attending on behalf of the Friends of St. Patrick. She said he had done a fantastic job promoting the District and the story of St. Patrick to that part of America. She paid tribute also to the Council officers and staff involved, and to the Milwaukee Hurling Club who had been very hospitable and she asked that a letter of thanks be sent to them.

**AGREED:**                    **It was agreed to send a letter of thanks to the organisers of the Milwaukee Irish Fest and to the Milwaukee Hurling Club for their hospitality during the Chairperson's recent visit.**

The Chairperson referred to the on-going refugee crisis. She advised Members that Councillors W Clarke and Brown wished to bring forward an emergency Notice of Motion and in order to do this, it would be necessary to suspend Standing Orders, for which a qualified majority vote was required (80% of Members present and voting).

The Chairperson put the matter to a recorded vote, the results of which were as follows:

<b>FOR:</b>	38
<b>AGAINST:</b>	0
<b>ABSENTIONS:</b>	0

**The motion was CARRIED (Copy results attached)**

**AGREED:**                    **It was unanimously agreed that Standing Orders be suspended in order to allow the emergency Notice of Motion received from Councillors W Clarke and Brown for that item only.**

The Chairperson advised the Notice of Motion would be taken later on in the meeting. She commended Council staff and Councillor Andrews for working with her to organise drop off centres over the past few days. She paid tribute to the volunteers who had given up their time to provide emergency aid.

The Chairperson extended condolences to the family of Danica Nugent, who had been killed in a car accident in South Armagh on Sunday. She said her thoughts and prayers were with the family and requested a letter of condolence be sent.

**AGREED:** It was agreed that a letter of condolence be sent to the family of Danica Nugent who had been killed in a car accident in South Armagh.

Councillors Donnelly, D McAteer and Hearty asked to be associated with the Chairperson's remarks on the recent death of Danica Nugent.

Councillor Sharvin referred to the local golfer, Cormac Sharvin, who was playing in the Walker Cup. He requested Council recognise this sporting achievement.

**AGREED:** It was agreed on the proposal of Councillor Sharvin, seconded by Councillor Bailie, that Cormac Sharvin's golfing success be recognised by Council.

**C/93/2015**                    **DECLARATIONS OF INTEREST**

There were no declarations of interest

**C/94/2015**                    **ACTION SHEET FROM COUNCIL MEETING HELD ON 3 AUGUST 2015**

**Read:** Action Sheet arising from Council Meeting held on 3 August 2015 (Copy circulated)

**AGREED:** The Action Sheet was agreed on the proposal of Councillor Hearty, seconded by Councillor P Clarke.

**COUNCIL MINUTES FOR ADOPTION AND SIGNING**

**C/95/2015**                    **MINUTES OF COUNCIL MEETING HELD ON 3 AUGUST 2015**

**Read:** Minutes of Council Meeting held on 3 August 2015 (Copy circulated).

**AGREED:** The Minutes were agreed as an accurate record.

The Minutes were adopted on the proposal of Councillor Burgess, seconded by Councillor Hanna.

**C/96/2015**                    **MINUTES OF SPECIAL COUNCIL MEETING HELD ON 26 AUGUST 2015**

**Read:** Minutes of Special Council Meeting held on 26 August 2015 with Transport NI (Copy circulated).

Councillor Burgess on a point of accuracy, advised he had been in attendance at this meeting, although his name was not recorded.

**AGREED:**           **The Minutes were agreed as an accurate record subject to Councillor Burgess' name being added to the list of attendees.**

**The Minutes were adopted on the proposal of Councillor Reilly, seconded by Councillor Donnelly.**

Councillor D McAteer referred to the funding that had been lost for the Southern Relief Road and proposed that Council officials meet with the EU Commission to explore other sources of funding. This was seconded by Councillor Stokes.

**AGREED:**           **On the proposal of Councillor D McAteer, seconded by Councillor Stokes, it was agreed that Council officials meet with the EU Commission to explore alternative sources of funding for the Southern Relief Road.**

### **COMMITTEE MINUTES FOR CONSIDERATION AND ADOPTION**

**C/97/2015           MINUTES FROM ENTERPRISE, REGENERATION AND TOURISM COMMITTEE MEETING HELD ON 10 AUGUST 2015**

**Read:**               Minutes of Enterprise, Regeneration and Tourism Committee Meeting held on 10 August 2015 (Copy circulated).

#### **ERT/64/2015: Presentation – Tourism Northern Ireland**

Councillor Reilly suggested the presentation from Tourism Northern Ireland should have followed the same format as the TransportNI presentation and should have been heard at a Special Council Meeting.

#### **ERT/72/2015: Events Budget**

Councillor Mulgrew stated the Committee had been provided with a breakdown of the events budget which was overspent at £26,000. She stated she felt it was unfair to select one event to receive an additional £5,000 and requested that the proposers withdraw their proposal.

Following lengthy discussion, during which Members asked for contributions to festivals for Crossmaglen, Warrenpoint and Downpatrick and to a boxing event in Newry, Councillor Hearty proposed that Council adopt the minutes with the exception of the recommendation contained within Minute ref: ERT/72/2015 relating to



increasing the allocation for Ballynahinch Harvest and Country Living Fair from £10,000 to £15,000. This was seconded by Councillor Mulgrew.

The Chairperson put the matter to a recorded vote (copy attached), the results of which were as follows:

**FOR:** 16  
**AGAINST:** 20  
**ABSTENTIONS:** 2

**THE PROPOSAL WAS DEFEATED.**

The Chief Executive agreed to meet with Councillor Casey to discuss the boxing event in Newry.

**AGREED:** The Minutes were adopted and agreed as an accurate record on the proposal of Councillor D McAteer, seconded by Councillor Burgess.

**The Chief Executive to meet with Councillor Casey to discuss boxing event in Newry.**

**C/98/2015** **MINUTES FROM STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING HELD ON 13 AUGUST 2015**

**Read:** Minutes of Strategy, Policy and Resources Committee Meeting held on 13 August 2015 (Copy circulated).

**SPR/110/2015: Voluntary Severance Scheme**

The Chief Executive requested that the above minutes be withdrawn as he would be reporting further to Council on the matter at a later date.

**SPR/125/2015: APSE Awards and Seminar – Free Delegate Place**

The Chief Executive advised the delegate place had not be used as it had been too late to book the conference within the timeline for Council approval.

**SPR/106/2015: Progress Report on Down Leisure Centre**

Councillor Curran asked what the envisaged increase in the cost of materials for the Centre was likely to be.

Mr Curtis advised the scheme would go to ITT (Invitation to Tender stage) on 6<sup>th</sup> October 2015 and there are envisaged to be increased costs, and officers were investigating ways of reducing the cost of the scheme with a report to be brought to the next Committee meeting.



### **SPR/122/2015: Sister City Summit April 2016**

Councillor Carr proposed Council appoint a delegation to accompany a local group who were going to Southern Pines. This was seconded by Councillor D McAteer.

Mr Curtis advised a delegation of 4 Councillors and officials, one of whom would be Chairperson of the Council, were invited to attend. However, this would need to be done as a matter of urgency.

Following discussion it was agreed that the Chairperson of Council, 2 Councillors and an officer would attend. Members queried the cost and Mr Curtis advised £4,500 had been set aside, in the current rates estimates which would cover the cost of those attending.

Councillor Burns suggested speaking with Mr John McGrillen, CEO Tourism Northern Ireland to investigate the potential for the development of golf tourism between Southern Pines and Royal County Down in Newcastle.

**Agreed:**                    **The Minutes were adopted and agreed as an accurate record on the proposal of Councillor O’Muirí, seconded by Councillor Hanna, subject to the extraction of minute ref, SPR/110/2015.**

**It was agreed on the proposal of Councillor Carr, seconded by Councillor D McAteer to send a delegation of the Chairperson, 2 Councillors and an officer to Southern Pines.**

**It was also agreed that Mr McGrillen, CEO Tourism Northern Ireland be approached about the potential for development of golf tourism between Southern Pines and Royal County Down, Newcastle.**

**C/99/2015**

### **MINUTES OF ACTIVE AND HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON 17 AUGUST 2015**

**Read:**                    Minutes of Active and Healthy Communities Committee Meeting held on 17 August 2015 (Copy circulated).

On a point of accuracy, Councillor Burns advised during the discussion at Committee, he had referred to a Fina sized pool, not an Olympic sized pool.

### **AHC/41/2015 - Presentation By Swimming Teachers Association**

Councillor Enright said whilst private groups could not book the Downpatrick pool for the year ahead, Council had already published its programme of lessons. He said there were separate issues with the Newry pool. He said

the minutes were accurate but that Council was breaking with the other Councils covering Down and Armagh by proceeding with a private organisation run by private operators who were making money through the Swim Teachers Association (STA). He suggested Council should receive a presentation from Swim Ireland and a decision then be taken on whether to proceed with the STA or Swim Ireland.

In response to comments from Councillor Reilly, the Director of Active and Healthy Communities, Mr Lipsett, said he had sent an email to all Members earlier in the day in response to issues raised by Save Our Swim Schools. He advised that an excerpt had been taken from the HSE document and a link to the full document provided in the Officers' Report to Committee. He said that the document had not been altered in any way.

Mr Lipsett said that during the presentation to Committee, Mr Timms (STA) had set out how the STA programme differed from Swim Ireland's programme. He said from level 5 upwards, the programme focused on coaching. Up to level 5, focused on making children safe in the water.

**AHC/43/2015 - Use of Leisure Centres Outside of Council Hours**  
**AHC/44/2015 – Update on Swim Programmes and Pool Timetables**

Mr Lipsett advised that one of the members of STA had made a presentation at AHC Committee. This had set out exactly what the programme was about and how it differed from the Swim Ireland programme. He confirmed from level 5 upwards addressed the coaching of children and below that level focused on making children safe in the water.

In response to Members questions, Mr Lipsett advised:

- The Newry and Kilkeel pools would be available for bookings by groups on some days after 6pm. Downpatrick would be available on different days as it was limited to half hour slots after 6pm.
- Usage charts for each pool had been emailed to Members. The white areas were areas available for bookings when anyone could book, including private clubs and private individuals.
- There were complaints from the public regarding lack of recreational swimming.
- There were a number of timeslots available in the 3 pools which could be booked by anyone who could provide a different course than those provided by Council.
- The proposal at Committee was also to increase the opening hours of the Newry pool on Saturday and Sunday evenings.
- The Newry pool would be available for lessons on a number of evenings during the week, but not at weekends.
- There had been issues with lifeguard cover for the flume area in the Newry Centre which was being addressed.
- The white areas were available for anyone to make a booking. Once the programme had been agreed by Council, the normal booking process would proceed.

- The proposed programme as agreed at the Committee was that Saturday and Sunday would allow for public swimming and classes would take place during the week.
- Staff rotated around the 3 pools to a limited degree, but the proposal was that this would increase as part of the STA programme we are training lifeguards further.
- The pool programme agreed by Committee could not be implemented until the decision had been ratified by Council. Once the 5 day call-in period had expired, then officers could implement the programme.
- There was massive pressure on a Saturday and Sunday to increase opening hours for public swimming.
- If Council ratified the decision to increase opening hours on a Saturday and Sunday, a further report would be brought back to AHC Committee stating how officers would implement this.
- The slots available in the Newry pool were Monday from 5-7.30pm, all day on a Friday, smaller slots on a Tuesday afternoon from 5pm and a slot on Wednesday at 5pm.
- It was also agreed to allow hire of the pool outside of normal opening hours by any group that wanted to hire it so long as they covered the full cost of the pool and associated staff costs.

Councillor Tinnelly said the Newry pool chart showed it was closed from 5.15pm onwards on a Saturday and Sunday. He queried when the new opening times would come into effect and asked what the new opening times at weekends would be.

Mr Lipsett referred to minute AHC/44/2015 and read out:

“In reply to a query from Councillor Fitzpatrick, Mr Gordon explained that following a recent meeting whereby it was noted that Officers would look at available times/spaces to cater for the demand in swim lessons, that the proposal was to offer swimming on a Saturday and on a Sunday evening as there were no other available time slots during opening times without further impacting public pool space provision”.

Mr Lipsett said the proposed programme agreed at the Committee was for increased public swimming on Saturday and Sunday to allow more classes during the week.

Councillor Enright said that Mr Timms (STA) had referred to a difference between the STA and Swim Ireland programmes that did not exist. It was inaccurate to say that Swim Ireland was for elite athletes; it was for the youngest child to an Olympic athlete. He proposed that Swim Ireland be invited to make a presentation to Council similar to the one made by the STA.

**AGREED: It was agreed on the proposal of Councillor Enright, seconded by Councillor K McAteer, that Swim Ireland be invited to make a presentation to Council.**

In response to comments from Councillor Carr regarding the last 2 paragraphs, Mr Lipsett referred to AHC/44/2015 and read out from the minutes:

“In reply to a query from Councillor Fitzpatrick, Mr Gordon explained that following a recent meeting whereby it was noted that Officers would look at available times/spaces to cater for the demand in swim lessons, that the proposal was to offer swimming on a Saturday and on a Sunday evening as there were no other available time slots during opening times without further impacting public pool space provision”.

Mr Lipsett said that if the minute was adopted, a report would be brought back to Committee specifically around Saturday and Sunday evenings use for the areas highlighted in grey on the chart and if Members agreed to this, opening hours would be extended to allow everyone access to the pool.

Mr Lipsett advised that the white areas on the charts at the Committee meeting had shown when the pool was available to hire. He said that due to the pressure from all of the groups, it was necessary to look at increasing the opening times of the pools at weekends. He said this was not budgeted for and would need to be looked at. He added that it would be important to ensure that the costs associated with the increased opening times would be covered.

The Chief Executive, Mr Hannaway drew to Members’ attention the agreement to change the time of the Active and Healthy Communities Committee from 3pm and 6pm, to 6pm every month. He advised the exception to this would be the December meeting which would be at 3pm, with Enterprise, Regeneration and Tourism Committee following at 6pm.

**AGREED:                   The Minutes were agreed as an accurate record.**

**The Minutes were adopted on the proposal of Councillor Burns, seconded by Councillor W Clarke.**

**C/100/2015               REPORT FROM PUBLIC MEETING HELD ON 19 AUGUST 2015 RE: SLIEVE ROE HOUSE**

**Read:**                   Report on Public Meeting and recommendations on next steps in respect of Slieve Roe House, and draft response to SHSCT Consultation Document (copy circulated)

Councillor Reilly praised Council officers for their diligent work in setting up and assisting with the public meeting and proposed that the recommendations from the public meeting be approved:

1. Invite the Chairperson, Chief Executive and Director of Older Person’s Services, Southern Health and Social Care Trust to Kilkeel to be presented with the Council/Community response to the consultation
2. A Steering Group consisting of Mournes Area Councillors and interested local individuals be set up to develop a campaign for the retention of Slieve Roe.

This proposal was seconded by Councillor Hanna.

The Chief Executive said the Chief Executive or Chair of the Trust had advised that she was not available to attend for presentation of the response, before the consultation date completes. However the Director of Older Person's Services would deputise in her absence.

**Agreed:**                    **The report and recommendations were agreed on the proposal of Councillor Reilly, seconded by Councillor Hanna.**

**C/101/2015                    MINUTES OF REGULATORY AND TECHNICAL SERVICES COMMITTEE MEETING HELD ON 19 AUGUST 2015**

**Read:**                        Minutes of Regulatory and Technical Services Committee Meeting held on 19 August 2015 (copy circulated)

**RTS/70/2015: Bus Shelters**

Councillor Casey asked whether Council had worked with Translink to replace the bus shelters on the Camlough Road, Newry with a newer style. He also asked for an update on an access issue from a car park to St Mary's Cemetery, Newry.

Councillor Walker asked for an update on the possibility of a bus shelter being sited at Frederick Street in Killyleagh.

Councillor Donnelly enquired about progress on her request for a bus shelter at Dorsey.

**RTS/63/2015: Report re: Dechomet Graveyard, Ballyward, Capital Scheme for Pathway Access**

Councillor Craig asked if funding was not forthcoming, do Council have a statutory requirement to provide disabled access at the site.

The Chief Executive advised he did not have the answers to the queries above and agreed to instruct officers to respond to the above queries following the meeting.

Mr O'Rourke advised disabled access would be required at Dechomet Graveyard, regardless if funding was forthcoming or not.

**Agreed:**                    **The minutes were agreed as an accurate record on the proposal of Councillor Stokes, seconded by Councillor Hanna.**

**The Chief Executive to instruct officers to respond to the queries regarding bus shelters and graveyards following the meeting.**

**The minutes were adopted on the proposal of Councillor Hanna, seconded by Councillor McKee.**

**CORRESPONDENCE AND CONFERENCES****C/102/2015      CORRESPONDENCE RECEIVED FROM POST OFFICE RE: DRUMINTEE POST OFFICE – PROPOSED MOVE TO NEW PREMISES AND BRANCH MODERNISATION**

**Read:** Correspondence received from Post Office re: Drumintee Post Office – proposed move to New Premises and Branch Modernisation (Copy circulated)

**Noted:** **The correspondence received from the Post Office re: Drumintee Post Office was noted.**

**C/103/2015      DEPARTMENT OF CULTURE, ARTS & LEISURE RE: CONFERENCE – SHAPING PLACE – CHANGING LIVES – THURSDAY 22 OCTOBER 2015 – NEWTOWNABBEY (M/53)**

**Read:** Correspondence received regarding conference Shaping Place, Changing Lives to be held on Thursday 22 October 2015 in Newtownabbey (Copy circulated)

**Agreed:** **It was agreed on the proposal of Councillor D McAteer, seconded by Councillor Craig that Councillor Murnin attend the conference, as well as Councillors previously appointed.**

**C/104/2015      CIPFA NI ANNUAL CONFERENCE – 8-9 OCTOBER 2015 – HILTON HOTEL, TEMPLEPATRICK (M/53)**

**Read:** Correspondence received from CIPFA re: Annual Conference to be held on 8-9 October 2015 in the Hilton Hotel, Templepatrick. Cost = £316 (Copy circulated)

**Agreed:** **The correspondence was noted.**

**C/105/2015      CORRESPONDENCE FROM TRANSPORTNI RE: PARKING ISSUES – DRUMALANE ROAD, NEWRY**

**Read:** Correspondence received from TransportNI re: Parking Issues at Drumanlane Road, Newry (Copy circulated)

**Agreed:** **It was agreed on the proposal of Councillor Harte, seconded by Councillor D McAteer to write to TransportNI to ask for a timeline on when they propose to carry out these works and what type of restriction would be put in place.**



## **REPORTS FROM OFFICERS**

### **C/106/2015      REPORT ON PROPOSED ARRANGEMENTS FOR ADDITIONAL COUNCIL MEETINGS**

**Read:**                      Report from Mrs E McParland dated 28 August 2015 regarding proposed arrangements for additional Council Meetings. (Copy circulated).

The Chief Executive presented the report and recommended that an additional Council Meeting be held on the 4<sup>th</sup> Monday of each month to facilitate presentations by Statutory and other external agencies/bodies as well as those from Council officers.

Mr Hannaway stated the Northern Ireland Housing Executive and ABO Wind have been invited to attend the September meeting to make presentations to Council.

The Chief Executive advised that the Party Representatives Forum would consider and give clearance on the scheduling of presentations – generally no more than two presentations per meeting. He further advised that presentations would be the only item on the agenda for these additional meetings and presentations would still be made at Committee Meetings when they involve matters for consideration of Members of that Committee. He clarified that if there were not presentations for a particular month, the Meeting would not be held. Additionally no meeting would take place on the 4<sup>th</sup> Monday in December.

**Noted:**                      **It was agreed on the proposal of Councillor Craig, seconded by Councillor Hearty to accept the officer's recommendations.**

### **C/107/2015      CONSIDER INVITATION FROM DERRY CITY AND STRABANE COUNCIL TO PARTICIPATE IN JOINT COUNCIL DELEGATION TO LOBBY AGAINST REDUCTION IN RATE SUPPORT GRANT**

The Chief Executive advised an invitation had been extended by Derry City and Strabane Council to participate in a delegation to lobby against the reduction in the rate support grant. He suggested a delegation of 3 representatives on a cross-party basis could make up the delegation and he, or his nominee would attend also .

**Agreed:**                      **It was agreed on the proposal of Councillor Reilly, seconded by Councillor Quinn to send a delegation to lobby against the reduction in the rate support grant.**

**SDLP nominated Councillor Curran to attend as part of the delegation.**

**DUP/UUP nominated Councillor Craig to attend as part of the delegation.**

**Sinn Fein to advise officers of nomination as soon as possible.**

### **SEALING DOCUMENTS**

**C/108/2015**

### **SEALING DOCUMENTS**

**Agreed:**

**It was agreed to sign and seal the following documents on the proposal of Councillor P Clarke, seconded by Councillor Hanna:**

1. Valley Rangers GFC - Contribution Agreement
2. Culloville Development Association - Contribution Agreement
3. Lease of Portacabins at Shandon Park with Damolly FC
4. Licence Agreement for Hire of Council Facility - "this item is deemed to be restricted by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the council holding that information), and the public may, by resolution, be excluded during this item of business."
5. Elected Member Application Form for Accredited Training Programmes - "this item is deemed to be restricted by virtue of paragraph 1 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to any individual"
6. Deed of Covenant and Charge x 3 - Meelmore Lodge, Newcastle File Ref L/P/12
7. Licence for sealing - DARD and Council - Licence to Undertake Removal of Vegetation Works in Tollymore Forest Park.

### **NOTICES OF MOTION**

**C/109/2015**

### **NOTICE OF MOTION – MILK AND DAIRY COMMODITIES**

The following Notice of Motion came forward for consideration in the names of Councillors Reilly and Hanna:

**“That this Council calls on the UK Government to implement meaningful intervention buying for milk and dairy commodities and develops an emergency support package to facilitate the survival of all sectors of the Agricultural industry during this period of extreme uncertainty and adverse market conditions.”**



In proposing the motion, Councillor Reilly stated that dairy farmers were in a very difficult position due to the surplus of milk across the EU and that Council should ask the UK Government to implement intervention buying for milk and dairy supplies.

Councillor Hanna seconded the motion stating farmers were under severe pressure and drastic action needed to be taken by the EU. He advised there has been a huge increase in suicide and mental health issues of farmers and something needs to be done.

Members discussed the issue at length voicing their support and expanding the scope and re-wording the motion to state:

"That this Council calls on the UK Government and EU Commissioner for Agriculture and Rural Development, Phil Hogan, to lobby for meaningful intervention buying for milk and dairy commodities and to develop an emergency support package to facilitate the survival of all sectors of the Agricultural industry during this period of extreme uncertainty and adverse market conditions, and calls for greater transparency in terms of percentage of profit sharing across the supply in the food chain. It also calls on the DARD Minister to confirm basic farm payments are made early to ensure cash flow for farmers."

**Agreed:**                    **It was agreed on the proposal of Councillor Reilly, seconded by Councillor Hanna to write to the UK Government and EU Commissioner for Agriculture and Rural Development, Phil Hogan, to lobby for meaningful intervention buying for milk and dairy commodities and to develop an emergency support package to facilitate the survival of all sectors of the Agricultural industry, and calls for greater transparency in terms of percentage of profit sharing across the supply in the food chain.**

**It was also agreed to write to the DARD Minister asking to confirm basic farm payments are made early to ensure cash flow for farmers.**

**C/110/2015                    NOTICE OF MOTION – PROVISION OF AIR AMBULANCE FACILITY TO COVER NORTHERN IRELAND**

The following Notice of Motion came forward for consideration in the names of Councillors Hanna and Reilly:

**"That this Council supports the introduction of an air ambulance facility to cover Northern Ireland."**

Councillor Hanna proposed the motion stating the finance to fund the provision of an air ambulance could come from the public purse and charitable donations. He requested that the Chief Executive write to the Health Minister expressing Council's support for the creation of an air ambulance for Northern Ireland.

In seconding the motion, Councillor Reilly stated Scotland has four air ambulances and the one based in Glasgow could potentially be used in Northern Ireland. He stated if Council could show that spending money is to the greater community's benefit, Council could pledge £50,000 to help in the provision of an air ambulance.

Members spoke in support of the motion and highlighted the following:

- Due to the poor roads infrastructure and congestion, an air ambulance would save lives especially for those people living in very rural areas.
- Any air ambulance provision in Northern Ireland would need to co-ordinate with the Dublin Air Ambulance.
- In the words of Dr John Hinds, an air ambulance was a necessity not a luxury, Council should respond appropriately to the public consultation.
- A child who had fallen from her bike in Castlewellan Forest Park would have died without the utilisation of the PSNI helicopter and this should be enough to highlight the need for an air ambulance within Northern Ireland.
- The provision of an air ambulance would be a fitting tribute to Dr John Hinds, who was a past pupil of St Patrick's Grammar School in Downpatrick.

**Agreed:** **It was unanimously agreed on the proposal of Councillor Hanna, seconded by Councillor Reilly that Council write to the Health Minister expressing Council's support for the creation of an air ambulance for Northern Ireland.**

Agreed by Council, by qualified majority vote, to suspend Standing Orders at this point in the meeting 9.45pm, to allow for the tabling of the following Motion.

**C/111/2015**      **EMERGENCY NOTICE OF MOTION – REFUGEE CRISIS IN SYRIA**

The following Notice of Motion came forward for consideration in the names of Councillors W Clarke and Brown:

**“This Council abhors the terrible humanitarian and refugee crisis and the dreadful deaths resulting from the crisis unfolding across Europe. This Council wishes to discuss how we and the citizens of Newry, Mourne and Down might respond to this crisis and offer practical assistance to families fleeing the conflicts in Syria, Libya, Iraq and Kurdistan.”**

Councillor W Clarke thanked the Chairperson for allowing the emergency notice of motion.

In proposing the motion, he advised there were thousands of refugees dying and displaced from Syria, with thousands waiting in Calais and the iconic photograph of the young boy who had died on the beach has urged the public to call for action. He advised this was a generic motion to which amendments could be made and he called on Council officials to draw up proposals on how Council can work with partners to provide support for refugees and to organise a workshop to deal with the issue. He called for a letter to be sent to NILGA and the Northern Ireland Assembly

and for Council staff to complete preparatory planning for the possible arrival of refugees to the District.

Councillor Brown formally seconded the motion, adding the following to its content, with the agreement of the proposer, Councillor W Clarke:

**“This Council recognises the severity of the current refugee crisis; the legitimate right of the persecuted to sanctuary under international law; and understands the moral obligation to help placed on those nations able to do so. This motion calls upon the UK government to show leadership and devote resources to help those in need, and pledges that Newry, Mourne and Down District Council will offer sanctuary to at least 100 refugees, or the number allocated by the British government, and that the appropriate lines of communication shall be opened by the Council to enable this”.**

Members discussed the issue at length and the following actions were agreed in relation to the motion:

- A working group should be set up to investigate ways to deal with the crisis.
- Letters should be sent to other Councils and NILGA to follow Newry, Mourne and Down Council’s lead on the matter.
- Events that have been organised throughout the District to raise awareness and fundraising should be advertised on the Council’s social media platforms.
- A letter should be sent to the Ministry of Defence asking for the usage of Ballykinlar camp for the refugees.
- The overall process be carefully managed to ensure the most needy and genuine were assisted.
- In the letter to the UK Government they should be asked to reflect on the proportion of money spent arming people in countries such as Syria and Libya.
- A letter to OFMDFM to convene a taskforce outside the Executive involving local Councils, NIHE, Health Trusts, Voluntary and Charity Organisations and Faith Groups to facilitate a rapid response for the region.

**Agreed:** **It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Brown, that the Council recognise the severity of the current refugee crisis; the legitimate right of the persecuted to sanctuary under international law; and understands the moral obligation to help placed on those nations able to do so. The Council therefore calls upon the UK government to show leadership and devote resources to help those in need, and pledges that Newry, Mourne and Down District Council will offer sanctuary to at least 100 refugees, or the number allocated by the British government, and that the appropriate lines of communication shall be opened by the Council to enable this”.**

- Agreed:** It was agreed unanimously that the following actions be implemented in order to progress the content of the Motion:
- A working group be set up to investigate ways to deal with the crisis.
  - Letters be sent to other Councils and NILGA to follow Newry, Mourne and Down Council's lead on the matter.
  - Events that have been organised throughout the District to raise awareness and fundraising be advertised on the Council's social media platforms.
  - A letter be sent to the Ministry of Defence asking for the use of Ballykinlar camp for the refugees.
  - A letter be sent to the UK Government on this issue, the content of which should ask for reflection by them on the proportion of money spent arming people in countries such as Syria and Libya.
  - A letter be sent to OFMDFM asking them to convene a taskforce outside the Executive involving local Councils, NIHE, Health Trusts, Voluntary and Charity organisations and Faith groups to facilitate a rapid response for the region.

There being no further business, the meeting concluded at 10.30pm

**Signed:**

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**Chairperson**

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**Chief Executive**

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL**  
**RECORDED VOTE**

DATE: 07-09-2015 VENUE: Downshire Civic Centre MEETING: Council Meeting

SUBJECT OF VOTE: Item 19 – Notice of Motion received from Councillors W Clarke and Brown

COUNCILLOR	FOR	AGAINST	ABSTAIN	ABSENT
T Andrews	X			
N Bailie	X			
P Brown	X			
R Burgess	X			
S Burns	X			
M Carr	X			
C Casey	X			
P Clarke	X			
W Clarke	X			
G Craig	X			
D Curran	X			
L Devlin	X			
G Donnelly	X			
S Doran	X			
S Ennis	X			
C Enright	X			
G Fitzpatrick	X			
G Hanna	X			
V Harte	X			
H Harvey	X			
T Hearty	X			
D Hyland				X
L Kimmins				X
M Larkin	X			
K Loughran	X			
D McAteer	X			
K McAteer	X			
C McGrath				X
H McKee	X			
R Mulgrew	X			
M Murnin	X			
P Ó Gribín	X			
B Ó Muiri	X			
B Quinn	X			
H Reilly	X			
M Ruane	X			
G Sharvin	X			
G Stokes	X			
D Taylor	X			
JJ Tinnelly	X			
B Walker	X			
<b>TOTALS</b>	<b>38</b>	<b>0</b>		<b>3</b>

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL**  
**RECORDED VOTE**

DATE: 07-09-2015 VENUE: Downshire Civic Centre MEETING: Council Meeting

**SUBJECT OF VOTE: Councillor Hearty proposed that Council adopt the minutes with the exception of the recommendation contained within Minute ref: ERT/72/2015 relating to increasing the allocation for Ballynahinch Harvest and Country Living Fair from £10,000 to £15,000. This was seconded by Councillor Mulgrew.**

COUNCILLOR	FOR	AGAINST	ABSTAIN	ABSENT
T Andrews		X		
N Bailie	X			
P Brown		X		
R Burgess		X		
S Burns	X			
M Carr	X			
C Casey	X			
P Clarke			X	
W Clarke	X			
G Craig		X		
D Curran		X		
L Devlin		X		
G Donnelly		X		
S Doran	X			
S Ennis	X			
C Enright	X			
G Fitzpatrick		X		
G Hanna		X		
V Harte	X			
H Harvey		X		
T Hearty	X			
D Hyland				X
L Kimmins				X
M Larkin	X			
K Loughran		X		
D McAteer		X		
K McAteer		X		
C McGrath				X
H McKee		X		
R Mulgrew	X			
M Murnin		X		
P Ó Gribín	X			
B Ó Muirí	X			
B Quinn		X		
H Reilly		X		
M Ruane	X			
G Sharvin			X	
G Stokes		X		
D Taylor		X		
JJ Tinnelly	X			
B Walker		X		
<b>TOTALS</b>	<b>16</b>	<b>20</b>	<b>2</b>	<b>3</b>

**NEWRY MOURNE AND DOWN DISTRICT COUNCIL**

**Minutes of the Enterprise Regeneration & Tourism Committee Meeting held on  
Monday 14 September 2015 at 3.00pm in the Boardroom District Council  
Offices Monaghan Row Newry**

<b>Chairperson:</b>	Councillor D McAteer	
<b>In Attendance:</b>	<b>(Committee Members)</b>	
	Councillor R Burgess	
	Councillor W Clarke	
	Councillor G Donnelly	
	Councillor G Hanna	
	Councillor V Harte	
	Councillor H Harvey	
	Councillor T Hearty	
	Councillor B Quinn	
	Councillor G Stokes	
	<b>(Non Committee Members)</b>	
	Councillor P Clarke	
<b>Officials in Attendance:</b>	Mr L Hannaway	Chief Executive
	Ms M Ward	Director Enterprise Regeneration & Tourism
	Mr J McGilly	Assistant Director Enterprise Regeneration & Tourism
	Mr M Mohan	Senior Tourism Initiatives Manager
	Ms M Boyle	Tourism Development Officer
	Ms E McParland	Democratic Services Manager
	Ms L Dillon	Democratic Services Officer
<b>Also in Attendance:</b>	Mr M Williamson	ASM

**ERT/88/2015:- APPOINTMENT OF CHAIRPERSON**

**AGREED:** On the proposal of Councillor Stokes seconded by Councillor Hanna it was agreed to appoint Councillor D McAteer to chair the Meeting in the absence of the Committee's Chairperson and Deputy Chairperson.

**ERT/89/2015:- APOLOGIES AND CHAIRPERSON'S REMARKS**

The following apologies were received:

Councillor D Curran (Chairperson Enterprise Regeneration & Tourism Committee)  
 Councillor R Mulgrew (Vice Chairperson Enterprise Regeneration & Tourism Committee)  
 Councillor S Ennis  
 Councillor T Andrews  
 Councillor M Ruane

### **ERT/90/2015:- DECLARATIONS OF INTEREST**

The following declaration of interest was received:

**Councillor R Burgess** declared an interest in the item regarding the Museum Engagement Programme 2015 as he is Vice Chairperson of the NI Museum Council.

### **ERT/91/2015:- ACTION SHEET** **- MINUTES OF ENTERPRISE REGENERATION & TOURISM** **COMMITTEE MEETING** **- MONDAY 10 AUGUST 2015**

Read: Action Sheet arising out of the Minutes of the Enterprise Regeneration & Tourism Committee Meeting held on Monday 10 August 2015.  
**(Copy circulated)**

The following matters were raised arising out of the above Action Sheet:

#### **ESF Programme – Match Funding**

Councillor Stokes asked for an update regarding proposals in respect of 1 No. applicant for the ESF Programme.

**Noted:** It was noted Council Officials have held discussions regarding the ESF Programme and this matter will be report back to the Enterprise Regeneration & Tourism Committee Meeting in October 2015.

#### **Events Budget 2015/16 – Ballynahinch Harvest & Country Living Fair**

Councillor Hearty said he wanted to register that he totally disagreed with the decision to increase the allocation for Ballynahinch Harvest & Country Living Fair from £10,000 to £15,000 as this was disadvantaging events in other areas, in particular the Crossmaglen area as none of the events budget monies had been allocated to the South Armagh area. He added he was totally opposed to borrowing monies for festivals.

#### **Public Realm Scheme - Warrenpoint**

Councillor McAteer asked for progress on the Public Realm Scheme Warrenpoint.

**Noted:** The Public Realm Scheme for Warrenpoint was currently out to tender and was on schedule as agreed.



**Co-location of Tourism NI Staff**

Councillor Hearty asked for an update regarding the possible co-location of Tourism NI staff and where this staff member would be located within the District.

**Noted:** The Council have written to the Chief Executive of Tourism NI on how the co-location of Tourism NI staff to the District can be progressed. This will be progressed and reported back to Council as part of the organisation structure. Any co-location of Tourism NI staff will have to be carried out in consultation with the relevant Trade Unions.

**Agreed:** **It was unanimously agreed to note the Action Sheet arising from the Minutes of the Enterprise Regeneration & Tourism Committee Meeting held on Monday 10 August 2015.**

**ERT/92/2015:- MESSAGES OF CONGRATULATIONS**

**AGREED:** Councillor Stokes requested a message of congratulations be sent to the organisers of the Iur Cinn Fleadh Music Festival.

**AGREED:** Councillor Stokes requested a message of congratulations be sent to Cormac Sharvin on his performance as part of team Great Britain and Ireland at the Walker Cup 2015 golf event.

**AGREED:** Councillor Quinn requested a message of congratulations be sent to Mourne Mountain Brewery on their recent opening launch event held at Kilbroney Park Rostrevor.

**ENTERPRISE EMPLOYMENT AND REGENERATION ITEMS****ERT/93/2015:- MAKE IT LOCAL INITIATIVE**

**Read:** Report dated 14 September 2015 from Ms M Quinn Project Development Manager recommending an action plan for the Make it Local Initiative. (Copy circulated)

**AGREED:** **On the proposal of Councillor Burgess seconded by Councillor Donnelly it was agreed to approve the action plan for the development of the Make It Local Initiative as contained in Report dated 14 September 2015 from Ms M Quinn Project Development Manager.**

Several Councillors welcomed the action plan for the Make it Local Initiative which they said would be very beneficial for the business and tourism sector, in particular food producers and restaurants. They pointed out that this initiative should also focus on fish producers and the farming community to promote local produce.

**Noted:** It was noted the Council planned to engage with restaurants and businesses at a local level and it was hoped people would be encouraged to come forward and buy into the initiative. Liaison with restaurants can be done via the Tourism Strategy Task & Finish Project to obtain their views. Training Workshops will be arranged for local businesses regarding the Council's eProcurement.

**ERT/94/2015:- DARD CONSULTATION  
RE: FUNDING FOR RACECOURSES**

**Read:** Report dated 14 September 2015 from Mr M Mohan Senior Tourism Initiatives Manager recommending the Council submit a response to DARD on the Public Consultation on the Horse Racing (Charges on Bookmakers) Order (Northern Ireland) 2015. (Copy circulated)

Briefing Paper re: Downpatrick Racecourse.  
(Copy available to view by Members via Minute Pad)

**AGREED:** **On the proposal of Councillor Burgess seconded by Councillor W Clarke it was agreed to approve the recommendations contained in report dated 14 September 2015 from Mr M Mohan Senior Tourism Initiatives Manager for the Council to submit a response to DARD regarding the public consultation on the Horse Racing (Charges on Bookmakers) Order (Northern Ireland) 2015 requesting:**

- (a) No change to the rate of funding collected from on-course bookmakers.**
- (b) Option 3 as set out in the DARD consultation document (and report from Downpatrick Racecourse), is considered as the only viable option.**
- (c) That DARD consider the significant positive economic impact that Downpatrick Racecourse has within the Council area.**

**ERT/95/2015: FRIENDS OF DERRYMORE PARTNERSHIP MEETING  
- FRIDAY 21 AUGUST 2015**

**Read:** Report dated 14 September 2015 from Ms A Smyth Enterprise Development Officer recommending the Council note the contents of the Report of a Friends of Derrymore Meeting held on Friday 21 August 2015 and approve the recommendations contained therein. (Copy circulated)

**AGREED:** **On the proposal of Councillor Donnelly seconded by Councillor Burgess it was agreed to approve the recommendations contained in the Report of the Friends of Derrymore Meeting held on 21 August 2015, as follows:**

- (a) **Newry Mourne & Down District Council to confirm that the Derrymore Application is the Space and Place criteria Council application as per Space and Place criteria for one application per Council per funding call.**
- (b) **Ms A Smyth Enterprise Development Officer to prepare for the next meeting, sample areas fo discussion/questions which the Partnership can use to prepare for a Space and Place site visit, if the application reaches this stage.**
- (c) **Partnership members to continue to compile the agreed evidence that will be used during a site visit.**

**It was also further agreed to refer the Space and Place Application to the Active & Healthy Communities Committee to seek agreement that the Play Park Application would be better placed under the Rural Development Programme.**

## **TOURISM CULTURE AND EVENTS ITEMS**

### **ERT/96/2015: ACCOMMODATION NEEDS ANALYSIS**

Read: Report dated 14 September 2015 from Mr M Mohan Senior Tourism Initiatives Manager recommending the implementation of the Accommodation Needs Analysis study. (Copy circulated)

Presentation re: Tourist Accommodation Scoping Study  
(*Copy available to view by Members via Minute Pad*)

Tourism Accommodation Scoping Study Final Report dated 2 September 2015.  
(*Copy available to view by Members via Minute Pad*)

Mr M Williamson ASM gave an overview of the Tourist Accommodation Scoping Study on Destination Mourne Mountains, Ring of Gullion and Strangford Lough.

During discussion Councillors spoke of the need to streamline planning processes to allow economic opportunities and ventures to proceed. They said it was important to identify with the accommodation needs analysis to identify where gaps exist in terms of accommodation provision and to assist, where possible, in order to provide the right conditions for people to set up businesses in terms of planning, locations, job creation, rates, and incentives to encourage people to invest in the area. Reference was made to the need to target guest houses which have reduced in number, in particular in the Newcastle area.

**AGREED: On the proposal of Councillor Hanna seconded by Councillor Stokes it was agreed to approve the recommendations contained in report dated 14 September 2015 from Mr M Mohan**

**Senior Tourism Initiatives Manager regarding Accommodation Needs Analysis, as follows:**

- (a) To approve the implementation of the recommendations contained in the Accommodation Needs Analysis Study in terms of accommodation needs for the area.**
- (b) The Council proceed with the actions as outlined in Report from Mr M Mohan Senior Tourism Initiatives Manager dated 14 September 2015.**
- (c) The Council use the findings in the Accommodation Needs Analysis Study to respond to DETI's consultative document "Review of Tourism Accommodation Policy 2015-2020".**

**ERT/97/2015: TOURISM STRATEGY TASK & FINISH PROJECT BOARD MEETING - TUESDAY 1 SEPTEMBER 2015**

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**Read:** Report dated 4 September 2015 from M Boyle Tourism Development Officer regarding the Tourism Strategy Task and Finish Project Board Meeting held on Tuesday 1 September 2015. (Copy circulated)

**AGREED:** **On the proposal of Councillor Hearty seconded by Councillor Hanna it was agreed to approve the recommendations contained in report dated 4 September from Ms M Boyle Tourism Development Officer as follows:**

- (a) To accept the recommendations agreed by the Tourism Strategy Task and Finish Project Board Meeting held on Tuesday 1 September 2015**
- (b) Budget allocation to be considered by Council in 2016/17 for the preparation of Development Plans as per the recommendation locations in the Accommodation Needs Analysis.**

**ERT/98/2015: TOURISM MARKETING & COMMUNICATION PLAN**

**Read:** Report dated 4 September 2015 from Ms M Boyle Tourism Development Officer regarding the Tourism Marketing and Communications plan from September 2015 – March 2016. (Copy circulated)

Discussion took place during which Councillors stressed the importance of having the Council represented at various events to promote the District. It was also pointed out the Council needed to focus on improving its marketing and communications in terms of using social media.

**Noted:** Marketing and communications via social media will be examined as part of the Tourism Strategy.

**AGREED:** On the proposal of Councillor Burgess seconded by Councillor Stokes it was agreed to approve the Tourism Marketing and Communications Plan September 2015 – March 2016 with relevant additional activities as opportunities arise particularly associated with events, as per Report dated 4 September 2015 from Ms M Boyle Tourism Development Officer.

It was unanimously agreed to appoint the following Members to attend the National Ploughing Championships in Co Laois at which the Council will take a tourism stand which will be held from 22 – 24 September 2015.

- Councillor D Curran Chairperson of Enterprise Regeneration & Tourism Committee
- Councillor R Mulgrew Chairperson of Enterprise Regeneration & Tourism Committee
- 1 No Councillor

It was further unanimously agreed a paper be brought back to the next meeting of the Enterprise Regeneration & Tourism Committee Meeting in October 2015 containing details and costing of any forthcoming exhibitions.

#### **ERT/99/2015: CAMLOUGH DAM REHABILITATION**

**Read:** Report dated 1 September 2015 from Ms M Boyle Tourism Development Officer regarding Camlough Dam Rehabilitation. (Copy circulated)

**AGREED:** On the proposal of Councillor Donnelly seconded by Councillor Hearty it was agreed to approve the recommendations contained in report dated 1 September 2015 from Ms M Boyle Tourism Development Officer regarding Camlough Dam Rehabilitation as follows:

- (a) Camlough Lake Sub Committee continue to meet during the contract duration and to consider future development of the lake.
- (b) Council to write to the secretary of Camlough Lake Water Festival to arrange removal of pontoon from restricted zone.

**Noted:** It was noted Council Officials would be working closely with users of Camlough Lake throughout the duration of the proposed works.

**TOURISM CULTURE AND EVENTS ITEMS – FOR NOTING****ERT/100/2015: MUSEUM ENGAGEMENT PROGRAMME**

**Read:** Report dated 4 September 2015 from Ms N Cunningham Curator Newry & Mourne Museum regarding the Museum Engagement Programme 2015. (Copy circulated)

**AGREED:** It was agreed to note the offer in the sum of £4,000 grant aid from Northern Ireland Museums Council for a Museum Engagement Programme with 10 No. schools and 5 No. community groups – funding offer will be subject to DECAL budgets.

**ERT/101/2015: TENDERING FOR TRADING PITCHES  
- SLIEVE GULLION FOREST PARK**

**Read:** Report dated 4 September 2015 from Ms M Boyle Tourism Development Officer regarding tendering for service providers for 2 No. trading pitches at Slieve Gullion Forest Park. (Copy circulated)

**AGREED:** On the proposal of Councillor Donnelly seconded by Councillor Hearty it was agreed the Council proceed with the tendering for service providers for 2 No. Trading Pitches at the Upper Car Park (beside Play Area) at Slieve Gullion Forest Park Newry, as per recommendation contained in report dated 4 September 2015 from Ms M Boyle Tourism Development Officer.

It was also unanimously agreed to invite Slieve Gullion Councillors, the Chairperson and Vice Chairperson of the Enterprise Regeneration & Tourism Committee to attend the Greater Newry Business Awards event in view of the fact Slieve Gullion Forest Park has been shortlisted for an award.

**CONFERENCES / EVENTS****ERT/102/2015: 3<sup>RD</sup> NATURE & SPORTS EUROMEET CONFERENCE  
- 30 SEPTEMBER – 2 OCTOBER 2015**

**Read:** Report dated 7 September 2015 from Mr M Mohan Senior Tourism Initiatives Manager regarding the Nature & Sports Euro'meet Conference to be held on 30 September – 2 October 2015 in the Slieve Donard Hotel Newcastle at a cost of £240 per delegate. (Copy circulated)

**AGREED:** On the proposal of Councillor W Clarke seconded by Councillor Quinn it was agreed to appoint the following Councillors to attend the Nature & Sports Euro'meet Conference to be held on



30 September – 2 October 2015 in the Slieve Donard Hotel  
Newcastle at a cost of £240 per delegate:

Councillor G Hanna  
Councillor W Clarke  
Councillor R Burgess

If any other Councillors wish to attend this event they should  
contact the Democratic Services Officers.

### **EXEMPT INFORMATION ITEMS**

#### **ERT/103/2015:- TENDER REPORT**

##### **RE: REGIONAL START INITIATIVE**

**Agreed:** On the proposal of Councillor Donnelly seconded by Councillor Harte it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information).

**Agreed:** On the proposal of Councillor Burgess seconded by Councillor Hanna it was agreed the Committee come out of closed session.

**Agreed:** When the Committee came out of closed session, the Chairman reported that on the proposal of Councillor Burgess seconded by Councillor Donnelly it had been agreed to approve the recommendations contained in Report dated 14 September 2015 regarding tendering for the Regional Start Initiative.

#### **ERT/104/2015:- TENDER REPORT**

##### **RE: RING OF GULLION**

**Agreed:** On the proposal of Councillor Donnelly seconded by Councillor Harte it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information).

**Agreed:** On the proposal of Councillor Burges seconded by Councillor Hanna it was agreed the Committee come out of closed session.

**Agreed:** When the Committee came out of closed session, the Chairman reported that on the proposal of Councillor Hearty seconded by Councillor Stokes it had been agreed to approve the

recommendations contained in Report dated 14 August 2015 from Mr D Rice RoG Landscape Partnership Scheme Manager as follows:

- (a) If within budget following tender close and assessment, the Council proceed to appoint the most economically advantageous contractor for the projects which are part of the Ring of Gullion Landscape Conservation Action Plan.
- (b) Built Heritage Surveys – To appoint the successful tenderer of the competitive process in respect of the project. The tender quote is within agreed LCAP budget.
- (c) Bessbrook HLF Our Heritage Application – To submit application and Council to act as lead partner and sign and return Letter of Offer if funding application is successful.

**ERT/105/2015:- SLIEVE GULLION BRIEFING MEETING  
RE: PARK & RIDE FACILITY  
- WEDNESDAY 19 AUGUST 2015**

- Agreed:** On the proposal of Councillor Donnelly seconded by Councillor Harte it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information).
- Agreed:** On the proposal of Councillor Burgess seconded by Councillor Hanna it was agreed the Committee come out of closed session.
- Agreed:** When the Committee came out of closed session, the Chairman reported that on the proposal of Councillor Donnelly seconded by Councillor Hearty it had been agreed to note the Slieve Gullion DEA Briefing Meeting held on Wednesday 19 August 2015 regarding the provision of a Park & Ride facility at Slieve Gullion Forest Park Newry.

The meeting concluded at 4.15 pm.

For consideration at the Council Meeting to be held on Monday 5 October 2015.

**Signed:** **Ms M Ward**  
**Director of Enterprise Regeneration & Tourism**



## NEWRY MOURNE AND DOWN DISTRICT COUNCIL

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### Minutes of Strategy Policy & Resources Committee Meeting held on Thursday 17 September at 6.00pm in the Commedagh Room, Downshire Civic Centre, Downpatrick.

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Chairperson: Councillor R Burgess  
 Vice Chairperson: Councillor H Reilly

In Attendance:

Councillor P Brown	Councillor S Burns
Councillor M Carr	Councillor W Clarke
Councillor G Craig	Councillor G Donnelly
Councillor L Kimmins	Councillor C McGrath
Councillor B Ó'Muirí	Councillor B Quinn
Councillor M Ruane	Councillor B Walker

Non-Committee Members: Councillor T Andrews

Officials in Attendance:

Mr L Hannaway, Chief Executive  
 Mr E Curtis, Director of Strategic Planning & Performance  
 Mr C O'Rourke, Director of Regulatory & Technical Services  
 Ms M Ward, Director of Enterprise, Regeneration and Tourism  
 Ms V Keegan, Marketing Manager  
 Ms C Miskelly, Assistant Director, Human Resources  
 Ms R Mackin, Assistant Director, Corporate Planning and Policy  
 Mr P Green, Legal Advisor  
 Mr E McManus, Capital Projects  
 Mr J McBride, Change Manager  
 Ms H McKee, Community Planning Manager  
 Mrs E McParland, Democratic Services Manager  
 Mrs C Taylor, Democratic Services Officer

**SPR/140/2015:- APOLOGIES AND CHAIRPERSON'S REMARKS**

There were no apologies received.

**SPR/141/2015:- DECLARATIONS OF INTEREST**

Councillor W Clarke declared an interest in Agenda Item 12 – DSD Transferring Functions – SIF Projects, as he was part of the SIF Steering Group.

**SPR/142/2015:- ACTION SHEET OF THE STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING HELD ON 13 AUGUST 2015**

Read: Action Sheet of the Strategy, Policy and Resources (SPR) Committee Meeting held on 13 August 2015.

SPR/115/2015 – Datahub and Elected Members Engagement Plan – Phase 2  
Mr Curtis advised that this item had been withdrawn by the Chief Executive.

SPR/120/2015 – Head Foreshore Lease – Issue at Rostrevor Foreshore  
Mr Curtis advised that the meeting regarding the Foreshore at Rostrevor had been held and officers would be following up on actions. An options paper would be brought back to the next meeting of the SPR Committee.

SPR/126/2015 – Ambulance Parking – Order of Malta.  
Mr Curtis advised that a suitable site had been identified at Newry Sports Centre. Further information would be brought back to the SPR Committee.

**Noted: The Action Sheet was NOTED.**

**PRESENTATION**

**SPR/143/2015:- PRESENTATION BY MR J MCBRIDE – DOE PERFORMANCE IMPROVEMENT GUIDANCE AND NEWRY, MOURNE AND DOWN ASSESSEMENT FOR 2015/16 BY LGA**

Mr McBride presented a report on the DOE Performance Improvement Guidance and Newry, Mourne and Down Assessment for 2015/16 by LGA (copy of presentation attached).

**Noted: The Presentation on the DOE Performance Improvement Guidance and Newry, Mourne and Down Assessment for 2015/16 by LGA was noted.**

**SPR/144/2015 REPORT ON SENIOR OFFICER GROUP TO MANAGEMENT REGIME**

NOTED: It was noted that this report had been referred to the October 2015 meeting of Strategy, Policy and Resources Committee.

**MARKETING AND COMMUNICATIONS**

**SPR/145/2015 EXTENSION TO CORPORATE GRAPHIC DESIGN CONTRACT**

**Read:** Report from Miss V Keegan, Marketing Manager, dated 17 September 2015 on the Extension to Corporate Graphic Design Contract.

**NOTED:** That approval was being sought to extend the existing contract for Graphic Design Services for a period of 6 months. Mr Curtis said a business case was to be drawn up which would look at Council providing this service in future.

**NOTED:** In response to a query from Councillor Ó Muirí, Ms Keegan undertook to provide him with information on the selection process in relation to this contract.

**Agreed:** **It was agreed on the proposal of Councillor Craig, seconded by Councillor Reilly to extend the existing Graphic Design contract for a 6 month period.**

**SPR/146/2015**      **COUNCILLORS' WEBSITE REFERENCE GROUP**

**Read:** Report from Ms R Mackin, Assistant Director, Corporate Planning and Policy dated 17 September 2015 on the Councillors Website Reference Group.

**Agreed:** **It was agreed on the proposal of Councillor Reilly, seconded by Councillor Burns that a Councillors' Website Reference Group be established to advise, support and be engaged with on the development of the new Corporate Website.**

**COMMUNITY PLANNING**

**SPR/147/2015**      **GOVERNANCE OF COMMUNITY PLANNING – THEMATIC PARTNERSHIPS/ FACILITATORS REPORT FROM COMMUNITY PLANNING WORKSHOP HELD ON 25 AUGUST 2015**

**Read:** Report from Ms H McKee, Community Planning Manager, dated 17 September 2015, on Governance of Community Planning – Thematic Partnerships and Report from Facilitator, Ms J McConnell on Governance of Community Planning Workshop Held on 25 August 2015.

Councillor McGrath said there were substantial health issues in the district and queried how health would be integrated into the Community Plan.

Ms McKee said she had undertaken meetings with the Downe Health Committee, Daisy Hill and with other groups and this was a longer term initiative about addressing health and wellbeing with primary health care. The Community Plan was evidence based and local views would be fed into it regarding health and wellbeing.

Councillor McGrath requested a report for the next Committee meeting regarding the services provided by the legacy Councils for the health campaigns and how the same level of services would be provided to the community over the next year.

Mr Hannaway advised the new Council's role was different to the legacy council in that the new Council engaged with the health sector and had statutory responsibility to work in partnership with community organisations. As part of the Community Planning process, analysis of health statistics would be undertaken and provided to community organisations. He also advised Council now had a statutory responsibility to work with the Health and Social Care Trusts to increase health and wellbeing across the district.

Councillors McGrath and Quinn expressed concerns about Council's relationship with the Health and Social Care Trusts.

Councillor W Clarke commented that Council must embrace the spirit of the partnership which community planning now enabled. Councillor Craig said there was a health/well-being thematic working group and the community would be involved in this. He said he did not fear that the Health Trusts would no longer be held to account by Council under the new arrangement.

**Agreed:** **It was agreed on the proposal of Councillor Burns, seconded by Councillor Craig to:**

- 1. Establish initial Community Planning Thematic Partnerships**
- 2. Draft a report to Party Representatives Forum regarding the political representation on each Partnership.**

### **FOR DISCUSSION/DECISION**

**SPR/148/2015      TWINNING – PROJECTS FOR APPROVAL**

**Read:** Report from Mr E Curtis, Director of Strategic Planning and Performance dated 17 September 2015, regarding Twinning.

**NOTED:** Approval was being requested for Council officials to evaluate the 7 Twinning Projects referred to in the above report and bring back a recommendation on the continuation and development of 3 or 4 of the existing 7 twinning arrangements. The report to include details of the level of support currently provide to each twinning arrangement. Council officers would also investigate potential funding sources for Twinning Projects.

**NOTED:** It was requested Sister Cities also be linked into this review and report.

**Agreed:** **It was agreed on the proposal of Councillor Carr, seconded by Councillor Donnelly to:**

- 1. Evaluate the 7 legacy Twinning Projects and bring back a detailed report to include a recommendation on the continuation and development of 3 or 4 of the existing twinning arrangements.**
- 2. That funding for Twinning Projects to be investigated.**

**SPR/149/2015**      **SISTER CITIES**

**Read:** Report from Mr E Curtis, Director of Strategic Planning and Performance dated 17 September 2015, regarding Sister Cities.

**NOTED:** That following discussion between the parties, a nomination from Sinn Fein for the forthcoming visit to Southern Pines had been received and there was a nomination to be received from the SDLP the following day.

Councillor Burns said he understood this issue would be taken to Party Representatives Forum and he suggested 2 Councillors and 1 Council official would be sufficient, if the Chairperson chose not to travel.

Mr Curtis said he would report to Strategy, Policy and Resources Committee in October 2015 on the Dublin City Sister event being held in Dublin in April 2016.

Councillor Carr said if Southern Pines was included in the twinning project review, it could place the Sister Cities Agreement in jeopardy.

Councillor Burns requested that Sister Cities should form part of the overall twinning review as this would highlight the advantages and disadvantages of all twinning and associated arrangements.

**Agreed:** It was agreed that a review of Sister Cities would be undertaken and a report brought back to Strategy, Policy and Resources Committee meeting in October 2015.

**SPR/150/2015** **DSD TRANSFERRING FUNCTIONS – SIF PROJECTS**

**Read:** Correspondence dated 4 August 2015 to Mr L Hannaway from Mr J Burns, DSD regarding Neighbourhood Renewal Funding for Social Investment Fund Projects and Newry, Mourne and Down District Council Transition Plan 2015/16 – 2016/17. Mr Burns advised that within the Department's Transition Plan for Newry, Mourne and Down DC there were two Neighbourhood Renewal capital projects which were to be advanced through the Social Investment Fund (SIF): Thomas Davis GFC, Club House Development and Downpatrick Football Club new 3g pitch. He outlined that, subject to the usual caveats, DSD would be minded to contribute £240,000 and £350,000 respectively from the Neighbourhood Renewal Investment Fund towards the cost of the projects.

Mr Burns advised that as the schemes were not anticipated to commence until after 1 April 2016, the Office of the First and Deputy First Minister (OFM/DFM) was now seeking clarification as to what the funding position would be going forward and DSD were seeking clarification as to whether Council was prepared to meet these potential commitments from the budgets that were anticipated to transfer from DSD next year. He added that the indications from OFM/DFM were that unless such a commitment was given, there was a real possibility the projects would fall.

**NOTED:** Councillor W Clarke referred to the Downpatrick SIF Cluster saying it was in a sports cluster and costs had gone up due to the length of time in implementing the SIF programme, which had put the programme at risk. He proposed writing to OFMDFM to ask them to transfer money from revenue spend into capital spend to allow sports clusters to go ahead. Councillor Burns seconded this proposal.

**NOTED:** A meeting between officials and DSD would take place regarding the Transition Plan, with a report being brought back to the October 2015 Committee.

**NOTED:** It was noted that DSD staff and Council officials would be meeting to undertake a review of the Town Master Plans.

**Agreed:** It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Burns, to

1. Agree to DSD's request for Council to give a commitment to ring-fence contributions of £240,000 and £350,000 for Thomas Davis GFC and Downpatrick Football Club respectively from the budgets transferring from DSD to Councils in 2016.
2. Write to OFMDFM requesting them to transfer money from revenue spend into capital spend to allow sports clusters to go ahead.

**SPR/151/2015** **PROPOSAL TO PURCHASE PORTION OF LAND AT FORMER DOWN DISTRICT COUNCIL SITE ON STRANGFORD ROAD, DOWNPATRICK FOR DEVELOPMENT OF NEW DOWN HIGH SCHOOL**

**Read:** Report from Mr E Curtis, Director of Strategic Planning and Performance dated 17 September 2015, regarding a request from the Department of Education to purchase a 3.11 acres portion of land at the former Down District Council Offices, Strangford Road, Downpatrick to facilitate the development of a new school for Down High School.

**NOTED:** Council would be working with the Department of Education to minimise the impact of the sale of this portion of land on the overall site and Council Officials would liaise with Land and Property Services (LPS) in relation to this proposed sale, taking into account the key land value. Department of Education would be required to meet all legal costs and any other associated costs incurred by the Council in relation to the proposed sale.

Members discussed issues relating to the potential relocation of the graveyard at this site and the need for this matter to be handled sensitively and respectfully to include the relocation, if required, of remains to Struell cemetery and the erection of a plaque in memory of the deceased.

**Agreed:** It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Reilly, to

1. Agree in principle to the request from the Department of Education to acquire a portion of land at the former Down District Council offices to develop the new High School proposal.



2. **Agree to both parties using LPS in respect of required valuations.**
3. **The Department of Education to cover all Council costs for land valuations and all legal costs.**

**SPR/152/2015      DRAFT POLICY AND PROCEDURES ON THE ERECTION OF COMMERCIAL/ADVERTISING SIGNAGE ON COUNCIL LAND AND PROPERTY BY THIRD PARTIES**

**Read:** Report from Ms A Robb, Assistant Director, Corporate Services (Administration) dated 17 September 2015, regarding draft policy and procedures on the erection of commercial/advertising signage on Council land and property by third parties

**NOTED:** It was noted that if the erection of signage on Council owned land was agreed to, planning approval would be required. If not, the person who owned the land would be liable. In response to a query, Mr Curtis undertook to investigate the cost of planning approval.

**Agreed:** **It was agreed on the proposal of Councillor Burns, seconded by Councillor W Clarke, to accept the draft Policy and Procedures on the Erection of Commercial/Advertising Signage on Council Land and Property by Third Parties.**

**It was further agreed that signage indicating the location of the Paupers' Graveyard, Newry, be investigated.**

**ITEM RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014**

**SPR/153/2015      HEAD FORESHORE LEASE – ISSUE ON FORESHORE AT BALLYEDMOND, CARLINGFORD LOUGH**

**Read:** Report from Mr E Curtis, Director of Strategic Planning and Performance dated 17 September 2015, regarding the Head Foreshore Lease – Ballyedmond, Carlingford Lough.

**Agreed:** **On the proposal of Councillor Carr, seconded by Councillor Craig, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial of business affairs of any particular person (including the Council holding that information).**



**Agreed:** On the proposal of Councillor Burns, seconded by Councillor Carr, it was agreed the Committee come out of closed session.

**Agreed:** When the Committee came out of closed session, the Chairman reported it had been agreed on the proposal of Councillor Carr, seconded by Councillor Ruane:

1. That Council continue with negotiations in relation to the renewal of the Head Lease for foreshore at Newry River and Carlingford Lough, Moygannon, Rostrevor and Ballinran and officials work in association with the Ballyedmond Estate regarding extraction of a portion of the head lease at Ballyedmond and the alleged public right of way along the shoreline at Ballyedmond.
2. That a Mournes/Crotlieve DEA briefing meeting be held to provide up to date information for the Mournes and Crotlieve DEA Councillors, particularly those not familiar with the area.

#### **CORPORATE SERVICES – HUMAN RESOURCES**

##### **SPR/154/2015      EMPLOYEE QUALIFICATION ASSISTANCE SCHEME**

**Read:** Report from Ms C Miskelly, Assistant Director of Corporate Service (Human Resources) dated 17 September 2015, regarding the Employee Qualification Assistance (EQA) Scheme

**NOTED:** The appendix referred to in the report was not available to all Members via minutepad.

**Agreed:** On the proposal of Councillor Burns, seconded by Councillor Craig, that the Employee Qualification Assistance Scheme be made available to employees of Newry, Mourne and Down District Council to operate on the loan basis as the procedure for Councillors obtaining qualifications with delegated authority to the management team for the operation of this scheme.

#### **CORPORATE SERVICES – FINANCE**

##### **SPR/155/2015      APPLICATION FOR CREDIT CARDS**

**Read:** Report from Mr R Dowey, Head of Finance, dated 28 August 2015, regarding issue of Credit Cards.

- Agreed:** On the proposal of Councillor Reilly, seconded by Councillor Donnelly, that an Agreement be signed with Danske Bank Ltd to issue Credit Cards to the following staff:
- Robert Dowe, - limit of £8,000
  - Eddie Curtis – limit of £5,000
  - David Barter, limit of £4,000
  - Marie Ward – limit of £2,000
  - Canice O'Rourke – limit of £2,000

## **MISCELLANEOUS**

### **SPR156/2015      INCREASED CRANE COSTS – REMOVAL OF SEA GATES AT VICTORIA LOCK**

**Read:** Report from Mr E McManus, Capital Projects, dated 17 September 2015, regarding the refurbishment of Victoria Lock – Capital Projects

**Agreed:** On the proposal of Councillor Ruane, seconded by Councillor Donnelly, the payment of additional costs in relation to cost of crane hire for removal and replacement of Sea Gates at Victoria Lock be considered with authority to be granted to Consultant/Project Manager to discuss extra costs with Contractor and report back to Council with recommendations on any appropriate additional payments.

**NOTED:** A report would be brought to the October 2015 Strategy, Policy and Resources Committee Meeting regarding additional costs.

### **SPR/157/2015      PLANNING PERMISSION FOR CLOUGHOGUE ROUNDABOUT**

**Read:** Report from Mr E Curtis, Director of Strategic Planning and Performance dated 17 September 2015, regarding the proposal for a Community Roundabout feature at Cloughogue Roundabout, Newry

**Agreed:** On the proposal of Councillor Ruane, seconded by Councillor Kimmins, the proposal for a Community Roundabout feature at Cloughogue Roundabout, Newry, be approved.

### **SPR/158/2015      PROPOSAL FOR URBAN GARDEN AT THE REAR OF THE ARTS CENTRE, NEWRY**

**Read:** Report by Quayside Community Trust regarding Lands to the Rear of Newry/Arts Centre – Temporary Use Proposal

**Agreed:** On the proposal of Councillor Ruane, seconded by Councillor Ó Muirí, that with regret, the proposal for a community garden at the back of the Arts Centre be refused, but that officials work with the Trust to identify another suitable area.

**SPR/159/2015**      **CROTLIEVE DEA BRIEFING REPORT**

**Read:** Briefing Report of Crotlieve DEA Briefing Meeting held on 10 August 2015

**Agreed:** On the proposal of Councillor Ruane, seconded by Councillor Kimmins, that the Crotlieve DEA Briefing Report of the meeting held on 10 August 2015, be approved.

**SPR/160/2015**      **MEETING WITH SOUTH DOWN COMMUNITY RESCUE**

**Read:** Report from Mr E Curtis, Director of Strategic Planning and Performance dated 17 September 2015, regarding the South Down Community Rescue Team's request to establish a base in Newry.

**Agreed:** On the proposal of Councillor Donnelly, seconded by Councillor Ruane, that the section of land adjacent to Drumalane (Newry) Playing Fields to establish a base for the South Down Community Rescue Team, be approved.

**SPR/161/2015**      **OFF-STREET PARKING : FUTURE DELIVERY OPTIONS**

**Read:** Report from Mr J McBride, Change Manager, dated 17 September 2015, regarding Off-Street Parking: Future Delivery Options.

**Agreed:** On the proposal of Councillor Craig, seconded by Councillor Donnelly,:

1. That authorising Officials enter into discussions with the Department for Regional Development (DRD) to extend the Agency Agreement and Technical Specification (for all Councils) for the delivery of off-street parking for a further three years (1 November 2016 – 31 October 2019) (with an option to extend if required)
2. That an economic appraisal be commissioned to identify the future options for the use of car parking across the District.

**ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014**

**SPR/162/2015      TENDER: 52 – 2014 LEISURE CENTRE, NEWRY – PHASE 2**

**Read:** Report from Mr E McManus, Capital Projects, dated 17 September 2015, regarding the responses to PQQ process for Newry Leisure Centre – Phase 2.

**Agreed:** **On the proposal of Councillor Craig, seconded by Councillor Kimmins, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial of business affairs of any particular person (including the Council holding that information).**

**Agreed:** **On the proposal of Councillor Carr, seconded by Councillor Donnelly, it was agreed the Committee come out of closed session.**

**Agreed:** **When the Committee came out of closed session, the Chairman reported that on the proposal of Councillor Craig, seconded by Councillor Ruane:**

- 1. To approve the four firms who applied under the PQQ process.**
- 2. To proceed to the ITT Stage.**
- 3. To invite these 4 firms to tender for the Newry Leisure Centre – Phase 2 Scheme.**
- 4. To make arrangements for the demolition of the former Newry Swimming Pool and Jennings Park Pavilion with consideration to be given to including these works with the Phase 2 Scheme.**

**SPR/163/2015      ORGANISATIONAL DESIGN – UPDATE**

**Read:** Report from Mr L Hannaway, Chief Executive dated 17 September 2015, regarding the Update on Organisational Design.

**Agreed:** **On the proposal of Councillor Craig, seconded by Councillor Kimmins, it was agreed to exclude the public and press from this meeting during the discussion on this matter which related to exempt information by virtue of Section 51 of the Local Government Act (NI) 2014, Schedule 6 Part 1, Para 4, Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection**

with any labour relations matter arising between the Council or a government department and employees of, or office holders under, the Council.

**Agreed:** On the proposal of Councillor Carr, seconded by Councillor Donnelly, it was agreed the Committee come out of closed session.

**Agreed:** When the Committee came out of closed session, the Chairman reported that on the proposal of Councillor Craig, seconded by Councillor Donnelly:

1. The recommendations set out in Section 4 of the report in relation to the responsibilities of and appointment for a Director of Corporate Services; including Elected Member nominations to the shortlisting and interview panels should those be required, and that these nominations be in line with points 4.6 and 4.7 of the report.

2. The recommendations set out in Section 5 of the report.

**NOTED:** Councillor Craig said he would be willing to be a member of the panel for the appointment of Director of Corporate Services if required, as he had been trained and had been a panel member for the post of Director, Enterprise, Regeneration and Tourism.

**SPR/164/2015**      **BALLYNAHINCH ENVIRONMENTAL SCHEME**

**Read:** Report from Ms M Ward, Director of Enterprise, Regeneration and Tourism dated 13 September 2015, regarding the Ballynahinch Environmental Scheme.

**Agreed:** On the proposal of Councillor Craig, seconded by Councillor Kimmins, it was agreed to exclude the public and press from this meeting during the discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) 2014 – information relating to the financial of business affairs of any particular person (including the Council holding that information).

**Agreed:** On the proposal of Councillor Carr, seconded by Councillor Donnelly, it was agreed the Committee come out of closed session.

**Agreed:** When the Committee came out of closed session, the Chairman reported that on the proposal of Councillor Craig, seconded by Councillor Ruane, that the contents of the report be noted and approval be provided to settle the final account.

### **ANY OTHER BUSINESS**

**SPR/165/2015**      **LOCAL GOVERNMENT PARTNERSHIP ON TRAVELLERS' ISSUES**

**NOTED:** It was noted that Councillor Casey would be replacing Councillor Kimmins on the Local Government Partnership on Travellers' Issues.

**SPR/166/2015**      **STRATEGY, POLICY AND RESOURCES COMMITTEE AGENDA**

**AGREED:** It was unanimously agreed that due to the size of the Strategy, Policy and Resources Committee, the agendas in future would be condensed into the headings below:

- Estate
- Corporate
- Community Planning
- Performance
- Verification
- Capital
- With items requiring to be taken as exempt matters, being grouped together on the agenda

The meeting concluded at 8.01pm

For consideration at the Council Meeting to be held on Monday 5 October 2015.

**Signed:**              **Councillor Robert Burgess**  
**Chairperson**

**Signed:**              **Eddy Curtis**  
**Director of Strategic Planning and Performance**

17.09.2015

## Duty of Performance Improvement

**Johnny McBride,**  
Change Manager

Ag freastal ar an Dún agus Ard Mhacha Theas  
Serving Down and South Armagh



Comhairle Ceantair  
**an Iúir, Mhúrn  
agus an Dúin**  
**Newry, Mourne  
and Down**  
District Council

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Newry, Mourne and Down District Council

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## Presentation Outline:

- Background & Context
  - Legislative Requirements for 2015/16
  - Audit & Assessment Arrangements for 2015/16
  - Approach in Newry, Mourne & Down
  - Summary
-



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## Background & Context:

- Duty set-out in LG (Northern Ireland) Act (2015)
- Corresponding Duty placed on LGA
- Annual Improvement Plans aligned with Community Planning outcomes
- Planning (Northern Ireland) Act (2011)

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## Legislative Requirements for 2015/16:

- “Interim arrangement” for 2015/16 due to absence of a Community Plan
- Duty of Improvement linked to Corporate Plan (one year only)
- Guidance & timetable of activity issued by DoE in July 2015
- Draft LG (Performance Indicators & Standards) Order (2015)

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## Audit & Assessment Arrangements for 2015/16:

- |   |                 |
|---|-----------------|
| 1. Council to identify (at least one) performance improvement objective                                     | By 31 May 2015  |
| 2. Council to consult upon its performance improvement objective  | By 31 May 2015  |
| 3. Council to publish its performance improvement objective   | By 31 July 2015 |
| 4. Council must put in place a timetable and plan to develop and progress performance improvement objective | By 30 September |
| 5. LGA to ascertain legislative compliance (based on above)   | By 31 October   |
| 6. LGA to issue Letter of Assurance   | By 31 October   |

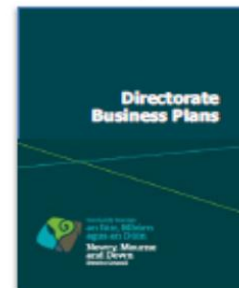
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## Approach in Newry, Mourne & Down:

- Ensure legislative compliance!
- Engage with DoE, LGA & Other Councils
- Build the necessary “corporate architecture” to support performance improvement
- Baseline performance & identify targets which are aligned with Member expectations



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## Summary:

- Importance of performance information for driving improvement
- Duty can act as the driver!
- Capacity & capability issues
- Important links with new PfG & Partnership Panel

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL**

Ref: AHC/2015

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**Minutes of Active and Healthy Communities Committee Meeting held on  
Monday 21 September 2015 at 6.00pm in the Commedagh Room,  
Downshire Civic Centre, Downpatrick**

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**Chairperson:** Councillor L Kimmins

**In attendance:** (Councillors)

Councillor S Burns	Councillor M Carr
Councillor S Doran	Councillor C Enright
Councillor G Fitzpatrick	Councillor V Harte
Councillor H Harvey	Councillor D Hyland
Councillor K Loughran	Councillor D Taylor
Councillor W Walker	

**Non-Committee Members:** Councillor T Andrews  
Councillor P Clarke

**Officials in attendance:** Mr L Hannaway, Chief Executive  
Mr M Lipsett, Director of Active and Healthy  
Communities  
Mr R Moore,  
Ms S Burns, Programmes Manager  
Mrs J Hillen, PCSP Manager  
Mrs E McParland, Democratic Services Manager  
Miss S Taggart, Democratic Services Officer

**AHC/58/2015: APOLOGIES AND CHAIRPERSON'S REMARKS**

Apologies were received from Councillors Devlin and Ó'Muirí.

The Chairperson advised Members that Paulie's Project, a road safety charity set up in memory of John-Paul McKeivitt who was tragically killed, would be holding a sponsored walk at St Colman's running track and she requested that Members raise awareness of Paulie's Project and this particular event throughout the District.

**Councillor Enright entered the meeting during the above discussion – 6.05pm**

**AHC/59/2015: DECLARATIONS OF INTEREST**

There were no declarations of interest.

**AHC/60/2015:      ACTION SHEET OF THE ACTIVE AND HEALTHY  
COMMUNITIES COMMITTEE MEETING HELD ON 17  
AUGUST 2015**

**Read:**            Action Sheet of the Active and Healthy Communities Committee Meeting held on 17 August 2015. (Copy circulated).

***AHC/37/2015 & AHC/55/2015 – Request to Council from Athletics Group/Update regarding District Facilities Strategy***

Councillor Fitzpatrick requested an update on the position regarding a meeting with the Athletics Group and whether a letter had been set.

Mr Lipsett advised a letter had been drafted, however he would investigate if this had been sent to the group and would feedback to Members.

**Noted:            The Action Sheet was NOTED.**

**LEISURE AND SPORTS**

**AHC/61/2015      REFURBISHMENT OF POOL & SPA FILTERS AT KILKEEL  
LEISURE CENTRE**

**Read:**            Report dated 21 September 2015 from Mr R Moore, Assistant Director of Active and Healthy Communities regarding the refurbishment of pool and spa filters at Kilkeel Leisure Centre. (Copy circulated)

Mr Lipsett advised mechanical problems had been experienced with the plant room equipment in Kilkeel Leisure Centre since January 2015 and the results of sampling undertaken in July and August 2015 showed that the effectiveness and efficiency of the filtration systems were a cause for concern, with works needing to be carried out sooner rather than later.

Councillor Carr asked why this spend had not been budgeted for within the Department's maintenance budget.

Mr Moore advised the filtration system had been refurbished approximately 5 years previously and should have lasted until 2017, however there was a significant degree of corrosion and compaction in the filters which needed to be remedied.

**Agreed:            It was agreed on the proposal of Councillor Doran, seconded by Councillor Burns to approve the unbudgeted spend for essential refurbishment of Pool and Spa Filters at Kilkeel Leisure Centre.**



**AHC/62/2015**      **OUTCOME OF MOURNES DEA MEETING AT  
CARRIGENAGH ROAD PLAYING FIELDS, KILKEEL**

**Read:**            Report dated 21 September 2015 from Mr R Moore, Assistant Director of Active and Healthy Communities regarding the outcome of Mournes DEA Meeting at Carrigenagh Road playing fields. (Copy circulated)

Councillor Burns proposed a scoping exercise to investigate hotspot areas with regard to parking at playing fields as well as changing rooms etc at all District sporting facilities be undertaken with recommendations being made to the rates estimates meeting.

The proposal was seconded by Councillor Harte.

**Agreed:**        **It was agreed on the proposal of Councillor Burns, seconded by Councillor Harte that a scoping exercise be undertaken to investigate hotspot areas with regard to parking at playing fields as well as changing rooms etc. at all District sporting facilities with recommendations being made to the rates estimates meeting.**

**AHC/63/2015**      **SPORTS FACILITY STRATEGY CONSULTATIONS**

**Read:**            Report dated 21 September 2015 from Mr P Power, Sports Officer, regarding the Sports Facility Strategy Consultations. (Copy circulated)

**Noted:**        **The report on the Sports Facility Strategy Consultations was noted.**

**COMMUNITY ENGAGEMENT****AHC/64/2015**      **PCSP LETTER OF OFFER**

**Read:**            Report dated 21 September 2015, from Mrs J Hillen, PCSP Manager regarding the PCSP Budget Update and Letter of Offer (Copy circulated)

Mrs Hillen advised the report highlighted the reduction in budget by 50% and the related implications for operation of the PCSP. She recommended the Committee issue correspondence seeking clarification on the future financial support which would be available for Newry, Mourne and Down PCSP.

Councillor Burns proposed the issue be raised through NILGA and the Partnership Panel. This was seconded by Councillor Kimmins.

Mr Hannaway advised the issue of the Department of Justice cutting their budgets would be symptomatic across all Government Departments and would be included in a holistic response from NILGA to the Assembly.

**Agreed:** It was agreed on the proposal of Councillor Burns, seconded by Councillor Kimmins, that the issue of the 50% reduction in PCSP's budget be raised through NILGA and the Partnership Panel.

**AHC/65/2015      DEA FORA UPDATE**

**Read:** Report dated 21 September 2015, from Mrs J Hillen, PCSP Manager regarding an update on the operation of the DEA Fora. (Copy circulated)

**Noted:** The update report on DEA Fora was noted.

**AHC/66/2015      FINANCIAL ASSESSMENT & RECURRENT EXPENDITURE**

**Read:** Report dated 21 September 2015 from Ms S Burns, Programmes Manager, regarding Capacity Building workshops and recurrent expenditure. (Copy circulated)

Ms Burns advised workshops had been developed as a result of the outcome of the first 2 calls for Financial Assistance and during the analysis of the results, the following skills and knowledge gaps had been identified:

1. Event Planning and Management
2. Budgeting, Value for Money and Project Management
3. Completing Applications
4. Other Funding Sources and Sustainability

Ms Burns advised the workshops would be delivered by consultants in the evenings and community groups could attend any workshop in any District Electoral Area.

Members welcomed the development of the workshops and commended the officers involved for the work undertaken to bring the workshops to fruition.

**Noted:** The report was noted.

**Councillor Hyland left the meeting during the above discussions – 6.30pm**

**HEALTH & WELLBEING**

**AHC/67/2015      HOUSES IN MULTIPLE OCCUPATION (HMO) BILL**

**Read:** Report dated 21 September 2015 from Mr E Devlin, Assistant Director of Active and Healthy Communities regarding Houses in Multiple Occupation (HMO) Bill

Mr Lipsett advised Council had been asked to comment on the Houses in Multiple Occupation (HMO) Bill, however due to the tight closing date for responses, he

recommended that a response be prepared and returned to DSD as requested and should Elected Members wish to add comments, a link to the Draft Bill had been circulated.

**Agreed: It was agreed on the proposal of Councillor Taylor, seconded by Councillor Kimmins to accept the officer's recommendation to agree a response being prepared by the Department in consultation with the Chief Environmental Health Officers Group.**

There being no further business the meeting ended at 7.40pm.

For adoption at Meeting of Newry, Mourne and Down District Council to be held on Monday 5 October 2015.

Signed: Councillor L Kimmins  
Chairperson

Signed: Mr M Lipsett  
Director of Active and Healthy Communities

## NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

RTS/M

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**Minutes of the Regulatory and Technical Services Committee Meeting held on Wednesday 23 September 2015 at 3.00 pm in the Boardroom, District Council Offices, Monaghan Row, Newry**

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**Chairperson:** Councillor T Andrews

**In Attendance:**

Councillor P Brown	Councillor C Casey
Councillor S Doran	Councillor G Fitzpatrick
Councillor G Stokes	Councillor V Harte
Councillor G Hanna	Councillor D Taylor
Councillor H McKee	Councillor M Murnin
Councillor Ó Gribin	Councillor H Reilly
Councillor G Sharvin	

### **Non Committee Members**

Councillor B Walker

**Officials in Attendance**

- Mr L Hannaway, Chief Executive
- Mr C O'Rourke, Director of Regulatory and Technical Services
- Mr A McKay, Area Planning Manager
- Mr K Scullion, Assistant Director of Facilities, Management and Maintenance
- Mr C Jackson, Assistant Director of Building Control and Regulations
- Mr J Parkes, Assistant Director of Waste Management
- Mrs E McParland, Democratic Services Manager
- Mrs C McAteer, Democratic Services Officer

### **RTS/88/2015: APOLOGIES AND CHAIRPERSON'S REMARKS**

Apologies were received from Councillor Ennis.

Councillor Andrews expressed his deepest sympathy to the families of Eoin Farrell and James Miskelly who had been tragically killed in a car accident in Rostrevor. He said his thoughts and prayers were with their families and also with Che Kane who had been injured in the accident.

It was agreed to send letters of sympathy to the Farrell and Miskelly families and a letter of best wishes to Che Kane.

Councillor Andrews also expressed his sympathy to Katrina Hynds on the death of her father Pat.

Councillor Andrews also extended his thanks to all Council staff who kept the District clean and tidy.

**RTS/89/2015:                    DECLARATIONS OF INTEREST**

It was noted there were no declarations of interest.

**RTS/90/2015:                    ACTION SHEET OF THE REGULATORY AND TECHNICAL SERVICES COMMITTEE MEETING – WEDNESDAY 19 AUGUST 2015**

**Read:**                            Action Sheet of the Regulatory and Technical Services Committee Meeting held on Wednesday 19 August 2015. *(Circulated)*

**Agreed:**                        **The Action Sheet was noted.**

The following issues were raised:-

Anti-Litter Working Group

- In response to an update request from Councillor McKee on the request that officers investigate if stickers and a number could be put on all Council owned bins giving phone numbers for members of the public to contact if the bins were full, Mr O'Rourke said this would be a lengthy piece of work as there were thousands of bins across the District. However it would be referred to the proposed Anti-Litter Working Group to progress.
- It was noted that Councillor appointments to the Anti-Litter Working Group would be discussed at the Party Representatives' Forum Meeting on Monday 28 September 2015 – Councillor Stokes advised he would represent the SDLP Grouping on this Working Group.

Picnic Tables at Lindsey's Hill, Hilltown

- Councillor Fitzpatrick expressed her disappointment that 7 picnic tables had been stolen from the Lindsey's Hill Picnic area at Hilltown and said she would like to see them replaced in the future, if it was shown that the 2 existing tables remained in place.

**Agreed:**                        **It was agreed officials re-investigate the possibility of replacing the missing picnic tables at this location in the Spring, if the two remaining tables were to stay in place in the intervening period.**

**Agreed:**                        **It was also agreed that the Council's Maintenance Inspection Officers investigate the closing off of a road/access route with boulders on the**

**Leode Road, Hilltown and report back to Councillor Fitzpatrick as to who would be responsible for removing these boulders.**

Pedestrian access gate between the Council car park and St. Mary's Cemetery, Newry

**Agreed:** It was agreed on the proposal of Councillor Casey, seconded by Councillor Doran, that Council Officials be granted authority to proceed to liaise with Newry Parish to seek agreement to open a pedestrian gateway between the Council car park and St. Mary's Cemetery, Newry and report back to the Committee.

Bus Shelters

- Councillor Murnin enquired about progress in relation to the bus shelter at Drumaness. Mr Scullion advised that a report had been brought to a meeting of the former Down District Council in 2014 giving details of a number of bus shelter requests. These had been given approval to proceed on a phased basis but to date had not yet started.

**Agreed:** It was agreed that a further report be brought back to the next appropriate RTS Committee Meeting giving details of the bus shelters already agreed for installation by both former legacy Councils and by Newry, Mourne and Down District Council and seeking agreement on the phased installation of these shelters.

**Agreed:** At the request of Councillor Sharvin it was agreed that officials ensure the damaged roof of Kilclief bus shelter be repaired as soon as possible.

**RTS/91/2015:** REPORT ON COUNCIL'S SCHEME OF DELEGATION

It was noted there were no items for inclusion on the report on the Council's Scheme of Delegation.

**WASTE MANAGEMENT**

**RTS/92/2015:** NMDDC TEEP ASSESSMENT:

**Read:** Report dated 23 September 2015 from Mr J Parkes informing Members on the assessment of the Council's Recycling collection system against the requirements of the Waste Regulations (NI) 2011 and in accordance with the revised Waste Framework Directive (rWFD). The report recommended that Members note the contents of the TEEP assessment and the additional work that needs to take place as the Council develops its waste and recycling collection services. **(Circulated).**

The Newry, Mourne and Down District Council (NM&DDC) TEEP assessment was also made available to Members to view via Minute Pad.

**Agreed:**                   **It was agreed to note the above report.**

**NOTED:**                   Mr O'Rourke responded to queries from Members in relation to the cost of obtaining the NM&DDC TEEP Assessment Report; any potential future fines; the impact on glass collection in blue bins in the former Down District Council area and the standardisation of this collection across the District and how the Council deals with litter which is collected from roadside litter bins.

**Agreed:**                   **It was agreed that if any Councillor had concerns about overfull dog fouling bins that they should contact relevant staff in the RTS Department.**

**RTS/93/2015:**           **COUNCIL'S COMMERCIAL RATE CHARGE ON SCHOOL BLUE BIN RECYCLING:**

Councillor Sharvin said he had asked that this item be put on the agenda for discussion as he had been approached by a number of School Principals expressing concern about the cost of emptying school blue bins. He said in the former Down District Council area there was no charge for this service and schools, especially smaller schools in rural areas, were feeling an adverse effect on their budgets. He outlined the charges as follows:-

- 240 l - £3.25
- 360 l - £4.35
- 660 l - £8.50
- 1100 l - £13.00

Councillor Sharvin said this generated a total income across the Council District of £31,000. However in his view the imposition of these charges went against the ethos of the Council's Corporate Plan to protect our natural and built environment; the Council's partnership in educating our youth and the Council's own Waste Management Strategy.

Councillor Sharvin proposed and Councillor Fitzpatrick seconded that the Council introduce a 50% reduction in the price of a blue bin lift in the 4 categories outlined above.

As an amendment Councillor Casey proposed and Councillor Taylor seconded that officials investigate this issue further and bring back a report to the next RTS Committee Meeting, which would include the costs of the proposal to reduce the cost of each blue bin lift to schools by 50%.

The amendment was put to a vote and voting was as follows:-



**FOR:** 9  
**AGAINST:** 5  
**ABSTENTIONS:** Nil

**Agreed:** The amendment was declared carried and it was agreed that officials investigate this issue further and bring back a report to the next RTS Committee Meeting, which would include the costs of the proposal to reduce the cost of each blue bin lift to schools by 50%.

**NOTED:** In response to Councillor Murnin, Mr O'Rourke advised that it was the intention of the Council to introduce a blue bin collection for all businesses across the District and he would report further on this matter to a future meeting.

**RTS/94/2015: PROPOSED ARC21 CHARGES FOR 2015/2016:**

**Read:** Report dated 23 September 2015 from Mr C O'Rourke seeking approval to increase the payment made to arc21 by £41,000. Based on population statistics, this amount equates to one third of the population of the old Newry and Mourne District. The Committee were further asked to approve the plan to increase this payment year on year, up to 2018/2019, when the additional payment will equate to 100% of the old Newry and Mourne district, and the total payment will equate to the total population of the Newry Mourne and Down District. **(Circulated)**.

**Agreed:** It was agreed on the proposal of Councillor Murnin, seconded by Councillor Hanna, to approve the above report and the proposal to increase Newry, Mourne and Down District Council's contribution payment to Arc21 by an amount equivalent to one third of the pro-rata population of the old Newry and Mourne District, for each of the next three years.

**PLANNING**

**RTS/95/2015: PERFORMANCE STATISTICS**

**Read:** Report on Planning Department Performance Indicators. **(Circulated)**.

**Agreed:** It was agreed to note the above report.

A detailed discussion followed during which Mr McKay advised Members of the actions being taken to improve the Planning Department's performance including the recruitment of additional Planners and administration support staff. He said he was confident that significant progress would be made in the coming months and confirmed that Planning Officers were continuing to work on older applications which would benefit economic regeneration, as had been agreed at the August RTS Meeting.

Mr McKay said Planning staff were working very hard and since the last meeting 110 applications had been progressed with a recommendation for approval, some of which were quite significant applications.

Mr McKay and Mr Hannaway responded to concerns raised by Members in relation to the planning function and Mr Hannaway advised that the Council had previously written to the Minister expressing dissatisfaction at the resources that had been allocated to Council with the transfer of planning functions. However the Council had been told that the budget for the transfer of this function had been allocated and there would be no further resources made available. He said Planning remained a high priority and it was important that the Department would now get the additional staff it needed and that better ways of working be implemented.

**NOTED:** It was noted that Mr O'Rourke updated Members on the previously agreed criteria for prioritising planning applications.

Councillor Reilly left the meeting at 4.20 pm.

**Agreed:** It was agreed at the request of Councillor Andrews that the next Planning Department Performance Indicators Report should include comparisons with the other 10 Councils.

**It was also agreed that the Planning Department produce a short plain English booklet on the main Planning Policies including CTY Policies to assist Councillors in dealing with planning applications.**

#### FOR NOTING

**RTS/96/2015:** **ARC21 JOINT COMMITTEE MEETING – MEMBERS' MONTHLY BULLETIN – 3 SEPTEMBER 2015**

**Read:** Arc 21 Joint Committee Meeting – Members' Monthly Bulletin 3 September 2015. *(Circulated)*.

**Agreed:** It was agreed to note the above correspondence.

**RTS/97/2015:** **ARC21 JOINT COMMITTEE MEETING – 2 JULY 2015**

**Read:** Arc21 Joint Committee Meeting – Minutes of Meeting held on 2 July 2015. *(Circulated)*.

**Agreed:** It was agreed to note the above correspondence.

**RTS/98/2015: ARC21 STEERING GROUP MEETING – FRIDAY 19 JUNE 2015**

**Read:** Arc21 Steering Group Meeting held on Friday 19 June 2015. **(Circulated).**

**Agreed:** It was agreed to note the above correspondence.

**RTS/99/2015: NOTICE OF INTENTION – PROHIBITION OF WAITING EXCEPT FOR BUSES AT A7 BELFAST ROAD, DOWNPATRICK**

**Read:** Letter dated 6 August 2015 from Transport NI giving information on proposals to prohibit the waiting of vehicles except buses on a 37m length of road at A7 Belfast Road, Downpatrick. **(Circulated).**

**Agreed:** It was agreed to note the above correspondence.

**RTS/100/2015: TEMPORARY CLOSURE TO PART OF DAISY HILL ROAD, NEWRY ROUTE U6281**

**Read:** Notification from Transport NI dated 15 September 2015 giving details of the temporary closure to part of Daisy Hill Road, Newry from Thursday 24 September 2015 to Tuesday 6 October 2015. **(Circulated).**

**Agreed:** It was agreed to note the above correspondence.

**RTS/101/2015: TEMPORARY ROAD CLOSURE TO PART OF FORT HILL ROAD, NEWRY – ROUTE NO. U6292**

**Read:** Notification from Transport NI dated 16 September 2015 giving details of the temporary closure to part of Fort Hill Road, Newry from Monday 28 September 2015 to Saturday 17 October 2015. **(Circulated).**

**Agreed:** It was agreed to note the above correspondence.

There being no further business the Meeting ended at 4.35 pm.

For consideration at the Council Meeting to be held on Monday 5 October 2015.

**Signed:** **Councillor Terry Andrews**  
(Chairperson)

**Signed:** **Mr Canice O'Rourke**  
(Director of Regulatory and Technical Services)

# December 2015

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1 6.00pm Downpatrick DEA Forum	2	3 Slieve Croob and Rowallane Financial Assistance Workshops	4 9am The Mournes DEA Forum	5	6
7 6pm Council Meeting	8 3pm 6.00pm Crotlieve DEA Forum	9 6pm Regulatory & Technical Services	10 Mourne and Newry Financial Assistance Workshops	11 9am Crotlieve DEA Forum	12	13
14 6pm Enterprise, Regeneration & Tourism	15 6.00pm Newry DEA Forum  Crotlieve Financial Assistance Workshop	16 10am Planning Committee	17 3pm Strategic Planning & Resources	18 9am Newry DEA Forum	19	20
21 3pm Party Representatives' Forum 6pm Active and Healthy Communities	22	23	24 Christmas Eve	25 Christmas Day	26	27
28	29 10am Members Briefing Panel	30	31			

<b>Report to:</b>	<b>Council meeting – 5 October 2015</b>
<b>Subject:</b>	Suggested date changes for Committee Meetings – December 2015
<b>Date:</b>	29 September 2015
<b>Reporting Officer:</b>	Liam Hannaway
<b>Contact Officer:</b>	Eileen McParland

### **Decisions Required**

To finalise dates for Council and Committee meetings to be held in December 2015.

### **Key issues**

Members are asked to consider the following timetable for Council and Committee meetings in December 2015 to facilitate holiday arrangements and ensure meeting dates comply with Standing Orders:-

- **Council meeting Monday 7 December at 6 pm in Downpatrick** (no change to previously agreed schedule).
- **Regulatory and Technical Services Committee Wednesday 9 December at 6 pm in Newry** (change of date from 17 December).
- **Enterprise, Regeneration and Tourism Committee Monday 14 December at 6 pm in Newry** (no change to previously agreed schedule).
- **Strategy Policy and Resources Committee meeting Thursday 17 December 2015 at 3 pm in Downpatrick** (no change to previously agreed schedule).
- **Active and Healthy Communities Committee meeting Monday 21 December 2015 at 6 pm** (change of date and time from Monday 14 December at 3 pm)

Note: A Party Representatives Forum meeting will also take place on Monday 21 December at 3pm in Downpatrick (change of date from 8 December).

3.0	<b><u>Resource Implications</u></b>
	None
4.0	<b><u>Appendices</u></b>
	<ul style="list-style-type: none"> <li>▪ List of Council, Committee, DEA Fora, financial assistance workshops etc scheduled to date for December 2015, taking account of above proposed changes.</li> </ul>

Report to: Council meeting – 5 October 2015

Subject: Appointment of Members to the Board of Carlingford Lough Commissioners

Date: 29 September 2015 2015

Reporting Officer: Liam Hannaway, Chief Executive

Contact Officer: Eileen McParland, Democratic Services Manager

### 1.0 Purpose and Background:

**The purpose of this report is to seek nominations for the 2 positions available to Council on the Board of Carlingford Lough Commissioners.**

### 2.0 Key Issues:

2.1 At Council Meeting in July 2015 the Council deferred making these appointments in order to seek clarification from Warrenpoint Harbour Authority (WHA) in relation to the possibility of appointing representatives on an annual basis, as this would open the positions to more Councillors over the term of Council.

2.2 Kieran Grant, Finance Director/Acting Chief Executive of WHA has replied advising they found continuity helpful as the Commissioners had to deal with very specific maritime issues and a build-up of knowledge over a period of time was always helpful.

2.3 Meetings are held 6 times per year and these are non-remunerated positions.

### 2.0 Resource Implication:

None

### 3.0 Appendices

None

Report to: Council meeting – 5 October 2015

Date: 29 September 2015

Reporting Officer: Liam Hannaway Chief Executive

Contact Officer : Eileen McParland, Democratic Services Officer

### **Decisions required:**

Members are asked to consider arrangements for convening a Special Council meeting to enable progression of the Council's decision to apply for Borough Status to secure the position of Mayor.

### **Background:**

1.1 At Governance Committee Meeting of 11 November 2014, ratified by Shadow Council Meeting of 6 January 2015, it was agreed that "the Council await completion of legislation on Charters and Status and then commence the process to petition the Secretary of State for the grant of a new Borough Charter under section 2 of the Local Government Act (NI) 1972. Note Council has already agreed to apply for Borough Status in order to secure the position of Mayor."

1.2 Attached are extracts from Council, Committee and Party Representatives Forum meetings in relation to the subject of Borough Status - relevant sections are highlighted in yellow.

### **2.0 Key Issues:**

2.1 In order to commence this process, Council must call a Special Meeting and pass a special resolution to petition the Secretary of State for the grant of a Charter designating the district of the Council a borough.

2.2 Following discussion at the Party Representatives Forum in September 2015, it is proposed the special Council meeting take place on **Monday 9 November 2015 at 6 pm in Newry** (this will follow on from the Economic Regeneration and Tourism Committee meeting scheduled for 3 pm).

2.2 At the Council meeting a special resolution must be made in accordance with section 148(1) of the 1972 Local Government Act (NI) and a vote on the matter must be passed by a 2/3 majority of the Council.

### **3. Resource Implications:**

Advertising costs associated with press notices, costs of holding additional meeting and staff time in preparing the application.

### **4.0 Appendices:**

Extracts from Council, Committee and Party Representatives Forum on borough status.



## **EXTRACT TAKEN FROM MINUTES OF PARTY REPS FORUM HELD 30 SEPTEMBER 2014**

PR/20/14:- CIVIC STATUS, COUNCIL NAME AND FUTURE MEETING

ARRANGEMENTS NOTED: Mr Hannaway advised that further to a report brought to Council (Governance Committee 22 July 2014) in relation to the status of the Chairman of the new Council being Mayor, guidance from the Department of Environment was still to be issued.

Party Representatives were informed the current arrangement for a Mayor in Newry & Mourne DC would not transfer to the new Council, and in order for the new Council to have a Mayor it would have to apply for Borough Status. As the guidance from the DoE was yet to be issued for consultation, it was likely 4 Borough status would not be obtained for year one of the new Council.

In response to a query concerning a Council seal, Mr McBride advised these issues would be dictated by decisions taken on the Council name and identity and the options for these would need to be determined by the end of the year.

## **EXTRACT TAKEN FROM MINUTES OF GOVERNANCE COMMITTEE HELD ON 15 OCTOBER 2014**

**GC/48/2014: DESIGN OF FUTURE GOVERNANCE ARRANGEMENTS**

Read: Report on the design of future governance arrangements presented by Mr J McBride. (Copy circulated) AGREED: It was AGREED on the PROPOSAL of Councillor Craig, SECONDED by Councillor Harvey to approve the following: •

- To proceed with the submission of an application for Borough Status to secure the position of Mayor; •
- Await the final decision on corporate identity and branding before deciding to submit an application for a Coat of Arms; and •
- Options for a new Council Seal and Chain of Office to be presented at the Governance Committee Meeting to be held on 11 November 2014.

## **EXTRACT TAKEN FROM MINUTES OF SHADOW COUNCIL MEETING HELD ON 4 NOVEMBER 2014**

SC/45/2014: MINUTES OF GOVERNANCE COMMITTEE MEETING

Read: Minutes of Governance Committee Meeting held on 15 October 2014. (Copy circulated)

GC/47/2014: Organisation Foundation Design

NOTED: Councillor Stokes PROPOSED an amendment to the recommendations to allow for a new Newry Civic Centre to be included within 2015/19 Council Corporate Plan for the new District Council.

Councillor K McAteer SECONDED the proposed amendment. At the request of Councillor Stokes the Chairman asked for a recorded vote, the results of which were as follows:

FOR: Councillors Andrews, Carr, Curran, Devlin, Fitzpatrick, Hyland, Loughran, D McAteer, K McAteer, McGrath, Murnin, Quinn, Stokes (13)

AGAINST: Councillors Bailie, Brown, Burns, Casey, P.Clarke, W.Clarke, Craig, Ennis, Enright, Hanna, Harte, Harvey, Hearty, Larkin, Mulgrew, Ó'Gribín, Ó Muirí, Reilly, Ruane, Tinnelly, Walker (21)

ABSTENTION: Councillors Burgess, McKee and Taylor (3)

The Chairperson declared the proposal LOST.

AGREED: The Minutes were AGREED as a correct record. The Minutes were adopted on the PROPOSAL of Councillor Burns, SECONDED by Councillor Ó Muirí.

## **EXTRACT TAKEN FROM MINUTES OF GOVERNANCE COMMITTEE HELD ON 11 NOVEMBER 2014**

GC/60/2014: CIVIC STATUS Read: Report dated 5 November 2014 from Mrs McParland on Council Status; Consultation on Council Charters and Status; Chain of Office and Council Seal. (Copy circulated)

AGREED: It was agreed to await completion of appropriate NI Assembly procedure which will finalise Local Government (Transitional, Incidental, Consequential and Supplemental Provisions) Regulations (NI) 2014 on Charters and Status and then commence the process to petition the Secretary of State for the grant of a new Borough Charter under section 2 of the Local Government Act (NI) 1972. Note Council has already agreed to apply for Borough Status in order to secure the position of Mayor.

AGREED: It was agreed to respond to the Department of Environment Consultation on Charters and Status in line with the draft response as presented within the report.

AGREED: It was AGREED on the PROPOSAL of Councillor McGrath, SECONDED by Councillor Burns for an options report to be presented to the Governance Committee in December 2014 to include costings for a new Council Chain, use of existing Council Chains and the possibility of sponsorship.

AGREED: It was AGREED on the PROPOSAL of Councillor Burns, SECONDED by Councillor Craig to defer making a decision regarding the Council Seal until the Corporate Branding exercise was finalised. It was also agreed that in the interim authority be granted to use existing Council Seals.

**EXTRACT TAKEN FROM MINUTES OF SHADOW COUNCIL HELD ON 2 DECEMBER 2014**

SC/54/2014: MINUTES OF GOVERNANCE COMMITTEE MEETING

Read: Minutes of Governance Committee Meeting held on 11 November 2014. (Copy circulated)

AGREED: The Minutes were AGREED as a correct record.

The Minutes were adopted on the PROPOSAL of Councillor Ruane, SECONDED by Councillor K McAteer.



SB/6/11

11 September 2015

Dear Liam

Naoini Beulie  
D. Oller.

**SAVE THE DATE- 14<sup>TH</sup> NOVEMBER 2015-LONDON**

On Saturday, 14 November, the island of Ireland will be represented for the first time ever at the Lord Mayor's Show in London. This is an extremely high profile, annual event and participation is being facilitated by Tourism Ireland, the organisation responsible for promoting the island of Ireland overseas.

Because this is the 800th year of the Lord Mayor of London's journey, this year's procession will be a bigger celebration than ever before, which will be cheered through central London by half a million people and watched on television by millions more. Tourism Ireland warmly invites you to join us in the City of London, on 14 November, and parade alongside Lord Mayors and Mayors from around the island of Ireland, in the 800th year of this ancient pageant.

Great Britain is the largest market for tourism to the island of Ireland and the Lord Mayor's Show will be an excellent platform to promote the destination. Building on the highly successful state visits, this is another opportunity to profile the island of Ireland and to celebrate the relationship between our two islands.

The platform also affords an opportunity for Mayors and local Councils to network with diaspora contacts in Britain. Ambassador Dan Mulhall will also host an event on Friday 13th November at the Irish embassy.

Cornhairle Ceantair an Iúir  
Mhúrn agus an Dúin  
Newry, Mourne and Down  
District Council



Date 15 SEP 2015

**Chief Executive**  
Liam Hannaway

- ① Council Meeting October 2015. c/o Sarah Taggart
- ② Liam Hanrahan mp.
- ③ Marie Wade mp.
- ④ Chairperson mp c/o S/Tieran.
- ⑤ date stamp - copy + central files

We hope you can join us on this historic occasion and we will forward additional details in two weeks' time. In the meantime, I attach a link to the website for the Lord Mayors website for further information.

<https://lordmayorsshow.london/>

Kind regards  
Niall Gibbons

A handwritten signature in black ink, appearing to read 'Niall Gibbons', with a horizontal line extending from the end of the signature.

CEO of Tourism Ireland





9/4/55

## PARTNERSHIP PANEL MEETING – 23<sup>RD</sup> JUNE 2015 – KEY OUTCOMES

A full local government team attended the 4<sup>th</sup> meeting of the Partnership Panel, with 5 Ministers (Environment Minister Durkan – Chair, Junior Ministers McCann & McIlveen, Justice Minister Ford, Social Development Minister Storey).

*Key outcomes from the meeting included:*

1. Proposed early review of the General Code of Conduct for Councillors – in particular section 8 containing rules relating to decision making, which many elected members have found unworkable in practice.
2. Panel members welcomed a presentation from DSD on Community Asset Transfers, which allows for a change in management and/ or ownership of land or buildings from public bodies to communities. Local government representatives welcomed the proposed policy framework as an opportunity to develop the partnership between central and local government; and as a way to enable public bodies and communities to optimise the use of assets within local areas.
3. OFMDFM provided the Panel with a presentation on the new Programme for Government. At the meeting, local government was determined *for the first time* as a formal partner in the next Programme for Government (PfG). NILGA, with Councils, will develop in advance of the new PfG, a sector-wide Programme for Local Government.
4. Community Planning “Engagement Protocols” with Departments was initiated. It was acknowledged at the meeting that a ‘task & finish’ team needs to be drawn together by local/ central government, in order to affirm the need for Departments to be formal partners.
5. Single Planning Policy Statement (SPPS) – a commitment was made for an imminent review by NI Executive to assist Council’s Local Development Plans and Strategic Investment.

Comhairle Ceantair an Iúir  
Mhúrn agus an Dúin  
Newry, Mourne and Down  
District Council



Date 15 SEP 2015

**Chief Executive**  
Liam Hannaway





6. As a collective voice, local government raised safety and visual impact concerns in regard to vastly reduced grass and hedge cutting on key arterial transport routes.
7. Local government representatives raised the issue of protecting the Rates Support Grant with the Minister, stressing the importance of maintaining the Grant in order to provide financial assistance to those less well off councils. The Environment Minister urged his Ministerial colleagues to provide support at the Executive table to maintain this Grant during forthcoming Monitoring Rounds.
8. A clear commitment was sought, and gained, by local government to include bids for Regeneration in June and October 2015 Monitoring Rounds.
9. Panel members welcomed clarity from the Chair in regards to the Department of the Environment (Marine Division) being responsible for coastal flood protection following concerns highlighted by local government relating to coastal erosion.
10. Local government Panel members were pleased to garner the support of the Environment Minister for a Politics Plus training event. Minister Durkan confirmed to local government that he would be pleased to be present at a training event for Panel members, facilitated by Politics Plus.
11. Importantly, local government representatives raised concerns relating to DETI's Performance Indicators linked to the 'Go For It' Start A Business Programme and called on Ministers to take a more intelligent approach to performance management, rather than a calculating performance on a 'cash per job' basis.
12. Members may wish to note that the Department of the Environment are seeking to co-ordinate a meeting in August with NILGA, local government Chief Executives and central government officials, designed to enhance further communication and out-workings of the Partnership Panel.
13. The next meeting of the Partnership Panel is scheduled to take place on Tuesday, 20<sup>th</sup> October 2015.

**Derek McCallan, NILGA CEO**  
**Partnership Panel Joint Secretariat**  
**1<sup>st</sup> July 2015**



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**1<sup>st</sup> July 2015**