



October 30th, 2018

Notice Of Meeting

You are requested to attend the Council meeting to be held on **Monday, 5th November 2018** at **6:00 pm** in **Mourne Room, Downshire Civic Centre.**

Agenda

1.0 Apologies and Chairperson's Remarks

2.0 Declarations of Interest


3.0 Action Sheet arising from Council Meeting held on 1 October 2018

 [action sheet council October 2018.pdf](#)

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Council Minutes For Adoption and Signing

4.0 Minutes of Council Meeting held on 1 October 2018

 [Council-01102018.pdf](#)

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5.0 Minutes of Special Council Meeting held on 24 September 2018

 [Special_Council_Minutes_24-09-2018.pdf](#)

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Committee Minutes for Consideration and Adoption

6.0 Minutes of Enterprise, Regeneration and Tourism Committee Meeting held on 8 October 2018

 [ERT Minutes-08102018.pdf](#)

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7.0 Minutes of Strategy, Policy and Resources Committee Meeting held on 11 October 2018

 [SPR-11102018.pdf](#)

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8.0 Minutes of Active and Healthy Communities Committee Meeting held on 15 October 2018

 [Active_and_Healthy_Communities_Minutes_15_10_2018.pdf](#)

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9.0 Minutes of Regulatory and Technical Services Committee Meeting held on 17 October 2018

 [RTS Minutes - 17-10-2018.pdf](#)

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10.0 Minutes of Audit Committee Meeting held on 20 September 2018

 *Audit Committee - 20092018.pdf*

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Notices of Motion

11.0 Notice of Motion received from Councillors Ó Muíri and Hearty

"This Council recognises the high levels of people living with autism, learning difficulties and communication barriers in the district and commends those groups who work to support them:

Proposes that the Council sets an example by having staff and facilities become JAM Card friendly and encourages local businesses and towns/villages to do the same."

12.0 Notice of Motion received from Councillor Andrews

"That Newry, Mourne & Down District Council acknowledges the joint Marie Curie and Motor Neurone Disease Association campaign highlighting deep concern about the impact of the current definition of terminal illness used for the eligibility for benefits including PERSONAL INDEPENDENCE PAYMENTS [PIPS] in Northern Ireland. Council notes that PIP has special rules for applicants with terminal illnesses, which allows people to access payments quicker and without face to face assessments. However this avenue is only open to those who have been given a prognosis of six months or less. This restriction is unfair excluding many people with terminal illnesses , including those with Motor Neurone Disease , chronic heart failure and COPD as they fail to access PIP under the special rules , meaning they have to wait much longer for their payments and undergo face to face assessments.

This Council affirms that this is unfair and denies people the best quality of life during the time they have left and calls on the Secretary of State Rt Hon Karen Bradley MP to follow the lead of the Scottish Government and implement the call from Marie Curie and the MND Association for a fairer definition of terminal illness that is based on clinical judgment and patient need , not a time restricted estimation of life expectancy"

13.0 Notice of Motion received from Councillor Loughran

That this Council acknowledge and applaud the contribution that the "Curriculum Sports Programme" have made to the emotional health and physical well being of our primary school children since it was introduced in 2007 and request that this council write to the Department of Education expressing our concerns and disappointment that funding is no longer available, and calling for the reinstatement of funding for this essential programme of which 3,600 pupils from 400 primary school have benefited on an annual basis.

ACTION SHEET – COUNCIL MEETING – MONDAY 1 OCTOBER 2018

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
C/157/2018	Minutes of Council Meeting held on 3 September 2018	The minutes were agreed as an accurate record and adopted.	D Services	Adopted	Y
C/158/2018	Minutes of Special Council Meeting held on 28 August 2018	The minutes were agreed as an accurate record and adopted.	D Services	Adopted	Y
C/159/2018	Report of City Deal Joint Members Forum Meeting held on 18 September 2018	<p>It was agreed that the City Deal Councillor Reference Group and officers attend the briefing on 24th October 2018 and that the following recommendations from the City Deal Reference Group Meeting of 18 September 2018 be approved:</p> <ol style="list-style-type: none"> 1. Newry, Mourne and Down District Council, with other City Deal Councils, submit the investment proposition to Ministry for Housing Communities and Local Government (MHCLG) and enter a period of negotiation to achieve a City Deal for the Belfast Region by November 2018. 2. Approve the current incurrent investment proposals for the Council area, and associated capital requirements which will be required in future years. 3. Approve the contents of the report which sets out the proposed Investment Proposition to be submitted to MHCLG and the next the next steps in the progression of the Belfast Region City Deal. 	D Services	Adopted	
C/160/2018	Minutes of ERT Committee Meeting held on 10 September 2018	The minutes were agreed as an accurate record and adopted.	M Ward	Adopted	

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
C/161/2018	Minutes of SPR Committee Meeting held on 13 September 2018	Council minute C/161/2018: MINUTES OF STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING HELD ON 13 SEPTEMBER 2018 Following the decision taken at Council meeting on 1 October 2018 to approve SPR Committee minute SPR/130/2018, a call - in has been received under Section 41(1)(b) of the Local Government Act (NI) 2014. The call-in has been sent for a legal opinion and until the call in process is concluded, this decision must not be acted upon.	D Carville	Adopted with the exception of (SPR/130/2018), which remains subject to the call in process	
C162/2018	Minutes of AHC Committee Meeting held on 17 September 2018	The minutes were agreed as an accurate record and adopted with the exception of AHC/197/2018 which was considered in closed session. <u>AHC/197/2018 – No 16 The Square, Rostrevor:</u> While in closed session it was agreed to refer the matter back to the AHC Committee for further consideration of all potential options and bring a report back to the next AHC Committee Meeting.	M Lipsett M Lipsett	Adopted On agenda – 15/10/18	
C/163/2018	Correspondence from The Home Office regarding Use of Cannabis for Medicinal Purposes	Noted		Noted	Y
C/164/2018	Correspondence received from NI Strategic Migration Partnership seeking a Council Nomination to a Cross-Council Sustainable Communities and Demographic	It was agreed that Councillor Andrews be nominated to attend the Sustainable Communities and Demographics Working Group along with Justyna McCabe as the nominated Council officer.	Democratic Services	NI Strategic Migration Partnership notified of nominations	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	Working Group				
C/165/2018	Notice of Motion received from Councillor Hyland	It was agreed that Council condemn the unwarranted arrest and detention of two journalists who were instrumental in helping to uncover the truth behind the Loughinisland massacre as it believes that this was an attack on press freedom and could only be perceived as nothing more than a shameful attempt to silence investigative journalism.			Y
C/166/2018	Notice of Motion received from Councillor McMurray	<p>It was agreed that Council acknowledged the results of the EU Referendum of June 2016, recognised that the majority of people in Northern Ireland voted to remain and asserted that no one in Newry, Mourne and Down voted for a bad deal, or no deal, that could wreck our economy and jeopardise our peace process. The Council agreed to write to the Secretary of State and to the Prime Minister expressing its support for the growing demand for a People's Vote on the final Brexit deal, where no deal has been negotiated in both cases remaining in the EU must be an option which supports:</p> <ul style="list-style-type: none"> • No diminution of Human Rights and equality provisions which must be protected • We cannot withstand exclusion from the single market or customs union • That we must protect the Good Friday Agreement in all of its parts • That the backstop agreed by both the British Government and the EU27 is the bottom line in order to safeguard our political and economic stability now and for the future. 		Letters sent to: Secretary of State for NI PM Theresa May	
C/167/2018	Notice of Motion received from Councillors Taylor, Macauley and Burgess	It was agreed that Council noted that Northern Ireland had the highest suicide rate in the UK and that over the last 10 years there had tragically been 255 lives lost and families devastated in the Newry & Mourne & Down District Council areas as a result of it; remind anyone who may be in distress or despair that support is available 24 hours a day, seven days a week; urged		Letter sent to Secretary of State	

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		anyone who may be experiencing suicidal ideations to immediately contact their GP or any one of our brilliant mental health charities; noted that funding on mental health services across Northern Ireland remained wholly inadequate and expressed outrage that the on-going political impasse at Stormont has meant that Protect Life 2 - the new strategy and action plan to reduce our suicide rate – had still not been published due to the absence of a local Minister; agreed to write to the Secretary of State to emphasize to her that the current situation is unacceptable and to urge her to intervene to secure the immediate publication of the strategy and to enable extra funding to be identified for the delivery of such a strategy.			
C/168/2018	Notice of Motion received from Councillor Ó Muíri	It was agreed that Council adopt the Motor Neurone Disease (MND) charter. This five point charter recognises the rights and priorities of people living with MND and of those who care for them. It promotes a standard for good care, is designed to raise awareness and increase understanding of this devastating disease.	M Lipsett/ E Devlin		
C/169/2018	Report from Chief Executive Regarding Councillor's Attendance at Meetings	When in closed session, it was agreed to approve Councillor Harte's absence from Council meetings due to ill health and recuperation for a period of up to 12 months, when her ability to attend meetings would be reviewed.	Liam Hannaway	approved	

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

NMD/C/

Minutes of Council Meeting held on Monday 1 October 2018 at 6pm in the Mourne Room, Downshire Civic Centre, Downpatrick

In the Chair: Councillor M Murnin

In attendance:

(Councillors)

Councillor T Andrews	Councillor N Bailie
Councillor R Burgess	Councillor P Byrne
Councillor M Carr	Councillor G Craig
Councillor D Curran	Councillor L Devlin
Councillor S Doran	Councillor C Enright
Councillor G Fitzpatrick	Councillor G Hanna
Councillor H Harvey	Councillor T Hearty
Councillor R Howell	Councillor D Hyland
Councillor L Kimmins	Councillor K Loughran
Councillor J Macauley	Councillor D McAteer
Councillor O McMahon	Councillor A McMurray
Councillor R Mulgrew	Councillor B Ó Muirí
Councillor B Quinn	Councillor H Reilly
Councillor J Rice	Councillor M Ruane
Councillor M Savage	Councillor G Sharvin
Councillor G Stokes	Councillor D Taylor
Councillor JJ Tinnelly	Councillor B Walker

(Officials)

Mr L Hannaway, Chief Executive
 Mrs D Carville, Director of Corporate Services
 Mr M Lipsett, Director of Active & Healthy Communities
 Ms M Ward, Director of Enterprise, Regeneration & Tourism
 Mr R Moore, Director of Neighbourhood Services
 Mr A McKay, Chief Planning Officer
 Mr C Haughey, Head of Outdoor Leisure
 Mrs E McParland, Democratic Services Manager
 Miss S Taggart, Democratic Services Officer

C/154/2018

APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillors Casey, Harte, Larkin, Ruane and Trainor.

- The Chairperson passed his sympathies onto the family of Matthew Campbell who tragically passed away while working at Slieve Gullion Forest Park during the recent storms.
- The Chairperson congratulated Roland Moore on his appointment as Director of Neighbourhood Services and wished him all the best in the role.
- The Chairperson advised September had been a busy month with the following events and visits taking place:

- Newry Pride parade and lighting up of the Town Hall in rainbow colours; opening of Mayobridge play park; visit to the District by Princess Anne; attended Geopark conference in Italy where the District received a number of compliments; attended Killyleagh's annual Hans Sloane Chocolate Festival; supported Employee Awards held by Newry Chamber in Newry; witnessed the benefits that the Game of Thrones franchise brought to the District through the Castleward Winterfell Festival; took part in the opening of Montalto Estate; attended Ulster in Bloom where Saintfield picked up a very credible 3rd place; assisted with the extreme clean-up with Strangford Lough and Lecale Partnership; held meetings with regard to City Deal; attended an excellent Innovation Conference which hosted 180 schoolchildren on the 2nd day and heard presentations from local inspiring companies; opened Burren Community Centre.

Councillor Reilly queried why Mourne Councillors had not been invited to attend the visit of Princess Anne. Mr Hannaway advised the invitation was directly to the Chief Executive and Chairperson of Council, and it was not a Council-organised operation.

C/155/2018 DECLARATIONS OF INTEREST

There were no declarations of interest.

C/156/2018 ACTION SHEET ARISING FROM COUNCIL MEETING HELD ON 3 SEPTEMBER 2018

Read: Action Sheet from Council Meeting held on 3 September 2018 (copy circulated).

Agreed: **The Action Sheet from Council Meeting held on 3 September 2018 was agreed.**

COUNCIL MINUTES FOR ADOPTION AND SIGNING

C/157/2018 MINUTES OF COUNCIL MEETING HELD ON 3 SEPTEMBER 2018

Read: Minutes of Council Meeting held on 3 September 2018 (copy circulated).

C/145/2018 – Minutes of Regulatory & Technical Services Committee Meeting held on 22 August 2018 – RTS/109/2018 – Notice of Motion – Fly Tipping

Councillor Hearty asked why the tyres that had been dumped in the Slieve Gullion area had not been lifted as they had been left in one of the busiest scenic places in South Armagh; were easily accessible; and had been in place for two months.

Mr Moore advised the quantity of dumped tyres could be the issue as the responsibility lies between either Council or NIEA depending on the type and quantity of dumped

rubbish. He advised he would investigate the issue with officers and revert to the Councillor.

Councillor Hyland asked what measures officers were taking to address the illegal activities that were taking place in Slieve Gullion Forest Park, as highlighted in the press.

Mrs Ward advised officers were aware of the incidents and had discussed same with forestry officials. However as they were illegal actions they needed to be reported to the PSNI by anyone aware of such activity.

Agreed: **The Minutes of the Council meeting held on 3 September 2018 were agreed as an accurate record and adopted on the proposal of Councillor Burgess, seconded by Councillor Hyland.**

C/158/2018 **MINUTES OF SPECIAL COUNCIL MEETING HELD ON 28 AUGUST 2018**

Read: Minutes of Special Council Meeting held on 28 August 2018 (copy circulated).

Agreed: **The Minutes of the Special Council meeting held on 28 August 2018 were agreed as an accurate record and adopted on the proposal of Councillor McMahon, seconded by Councillor Hyland.**

C/159/2018 **REPORT OF CITY DEAL JOINT MEMBERS FORUM MEETING HELD ON 18 SEPTEMBER 2018**
RECOMMENDATION ON WAY FORWARD FOR
CONSIDERATION BY COUNCIL

Read: Minutes of City Deal Councillor Reference Group held on 18 September 2018 and Addendum to Minutes of Special Council Meeting held on 28 August 2018. (copy circulated).

Mr Hannaway advised there would be an event held in Westminster to meet with politicians and businesses to update them on the proposals for a City Deal and he recommended that the City Deal Councillor Reference Group and officers attend this briefing on 24th October 2018.

Councillor Byrne praised the work the officer's had undertaken on the City Deal Proposal and proposed to accept the officer's recommendation. This was seconded by Councillor McAteer.

Agreed: **It was agreed on the proposal of Councillor Byrne, seconded by Councillor McAteer that the City Deal Councillor Reference Group and officers attend the briefing on 24th October 2018 and that the following recommendations from the City Deal Reference Group Meeting of 18 September 2018**

be approved:

1. Newry, Mourne and Down District Council, with other City Deal Councils, submit the investment proposition to Ministry for Housing Communities and Local Government (MHCLG) and enter a period of negotiation to achieve a City Deal for the Belfast Region by November 2018.
2. Approve the current incurrent investment proposals for the Council area, and associated capital requirements which will be required in future years.
3. Approve the contents of the report which sets out the proposed Investment Proposition to be submitted to MHCLG and the next the next steps in the progression of the Belfast Region City Deal.

COMMITTEE MINUTES FOR CONSIDERATION AND ADOPTION

C/160/2018 MINUTES OF ENTERPRISE, REGENERATION AND TOURISM COMMITTEE MEETING HELD ON 10 SEPTEMBER 2018

Read: Minutes of Enterprise, Regeneration and Tourism Committee Meeting held on 10 September 2018 (copy circulated).

ERT/149/2018 – Hotel Developments in Downpatrick

Councillor Curran asked whether the Council could persuade agencies to reply in a more timely matter in order that the planning application for the hotel could go ahead.

Mrs Ward advised that although it had been anticipated to have the scheme presented at the October Planning Committee Meeting, this had been pushed back slightly. However she stated officers were liaising with the developer to ensure a speedy resolution.

Agreed: The Minutes of Enterprise, Regeneration and Tourism Committee Meeting held on 10 September 2018 were agreed as an accurate record and adopted on the proposal of Councillor Curran, seconded by Councillor McAteer.

C/161/2018 MINUTES OF STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING HELD ON 13 SEPTEMBER 2018

Read: Minutes of Strategy, Policy and Resources Committee Meeting held on 13 September 2018 (copy circulated).

SPR/130/2018 – UPDATE ON NEWRY DEA ASSETS

Councillor Kimmins advised she had been approached by members of the local community regarding the decision to declare McCreesh Park in Newry as surplus and for the land to proceed to the D1 disposal process. She proposed that Council do not

accept the Committee's recommendation and instead engage in full community consultation. This was seconded by Councillor Mulgrew.

Councillor Savage stated the recommendation arising from the Committee was taken following the report presented to the AHC Committee that stated the park had scored below the play value threshold undertaken by PlayBoard. The park was very valuable as an asset and Council need to investigate how it could be best used going forward. The most prudent way to achieve this was through the D1 process. He said this was not about removing an asset from the local community; the D1 process would secure the funding and propositions would come forward, at which stage there would be full consultation with the local community.

Members discussed the issue at length and Mr Lipsett advised that the Play Strategy did not decide whether or not a park went through the D1 process. The Play Strategy had been developed to look at the play value of all play parks and the demographics of children in the area. and then made informed recommendations falling out of that, this was what Council had previously accepted. Consultation had been carried out with the local community in the area of McCreesh Park and, as there was more than one play park in the area that fell below the threshold, it had been agreed to develop a new park.

The Chairman put Councillor Kimmins' proposal to a vote, the results of which were as follows:

FOR:	11
AGAINST:	23
ABSTENTIONS:	1

The proposal was LOST.

SPR/114/2018 – Proposed Changes to Planning Committee Scheme of Delegation & Operating Protocol

Councillor McAteer asked for an update on whether the operating protocol would include clear and defined boundaries for the call-in panel.

Mrs Ward advised that following tonight's meeting, a further workshop on the specific aspects of the operating protocol and call-in procedure would be held. She also advised the proposed changes would also need to be agreed by the Department for Infrastructure.

Agreed: **The Minutes of Strategy, Policy and Resources Committee Meeting held on 13 September 2018 were agreed as an accurate record and adopted on the proposal of Councillor Burgess, seconded by Councillor Sharvin.**

C/162/2018 MINUTES OF ACTIVE AND HEALTHY COMMUNITIES MEETING HELD ON 17 SEPTEMBER 2018

Read: Minutes of Active and Healthy Communities Committee Meeting

held on 17 September 2018 (copy circulated).

AHC/183/2018 – Play park Proposals for Killough, Newtownhamilton and Ballyholland

Councillor Ó Muíri advised he had raised an issue at the Committee meeting about confusion over the public consultation that had taken place and had asked the Committee for a further two week consultation. This had not been accepted by the Committee and he said Councillor Taylor had made the matter political by stating there were two sides of the community in Newtownhamilton. He proposed that there be a further one week of public consultation in order that the local community could be assured the play park in Newtownhamilton would be sited in the correct location. This was seconded by Councillor Kimmins.

Councillor Taylor said he refuted the allegation from Councillor Ó Muíri that he had made the issue of the play park political. He said there had been a consultation process carried out, which provided results of where the park should be situated. However, as Councillor Ó Muíri did not agree with the siting of the park, he was now attempting to circumnavigate the process by calling for more consultation. Councillor Taylor said if this was allowed to happen, it would set a dangerous precedent for all play parks in the District.

Members discussed the issue at length and the Chairman put Councillor Ó Muíri's proposal to a vote, the results of which were as follows:

FOR:	11
AGAINST:	21
ABSTENTIONS:	2

The proposal was LOST.

Councillor McMahon welcomed the plans for Ballyholland play park and stated it would be a welcome boost for the village.

Agreed: **The Minutes of Active and Healthy Communities Committee Meeting held on 17 September 2018 were agreed as an accurate record and adopted on the proposal of Councillor Taylor, seconded by Councillor Sharvin, with the exception of AHC/197/2018 which was then considered in closed session.**

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

Agreed: **On the proposal of Councillor Kimmins, seconded by Councillor Craig, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Part 3 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – Information relating to the financial or business affairs of a particular person (including**

the Council holding that information) and the public may, by resolution, be excluded during these items of business.

Agreed: On the proposal of Councillor Clarke, seconded by Councillor Burgess, it was agreed the Committee come out of closed session.

AHC/197/2018 – No 16 The Square, Rostrevor

Agreed: The Chairman advised that while in closed session, it had been agreed on the proposal of Councillor Sharvin, seconded by Councillor Hanna, to refer the matter back to the AHC Committee for further consideration of all potential options and bring a report back to the next AHC Committee Meeting.

CORRESPONDENCE AND CONFERENCES

C/163/2018 CORRESPONDENCE RECEIVED FROM THE HOME OFFICE REGARDING USE OF CANNABIS FOR MEDICINAL PURPOSES

Read: Correspondence dated 5 September 2018 received from Mr D Foley, Direct Communications Unit, The Home Office regarding Use of Cannabis for Medicinal Purposes which outlined there would be a two part review into the use of cannabis for medicinal purposes. (copy circulated).

Noted: The correspondence received regarding use of cannabis for medicinal purposes was noted.

C/164/2018 CORRESPONDENCE RECEIVED FROM NI STRATEGIC MIGRATION PARTNERSHIP SEEKING A COUNCIL NOMINATION TO A CROSS-COUNCIL SUSTAINABLE COMMUNITIES AND DEMOGRAPHIC WORKING GROUP

Read: Correspondence dated 24 July 2018 from Cllr Alex Baird, Chair, NISMP, regarding nomination for a Councillor to attend the Sustainable Communities and Demographics Working Group (copy circulated)

Agreed: It was agreed on the proposal of Councillor Fitzpatrick, seconded by Councillor Stokes, that Councillor Andrews be nominated to attend the Sustainable Communities and Demographics Working Group along with Justyna McCabe, as the nominated Council officer.

NOTICES OF MOTION

C/165/2018

NOTICE OF MOTION RECEIVED FROM COUNCILLOR HYLAND

The following Notice of Motion was proposed by Councillor Hyland:

“This Council condemns the unwarranted arrest and detention of two journalists who were instrumental in helping to uncover the truth behind the Loughinisland massacre. We believe that this is an attack on press freedom and can only be perceived as nothing more than a shameful attempt to silence investigative journalism.”

In proposing the motion, Councillor Hyland provided background to the Loughinisland massacre. He stated there had been allegations of police and state collusion since the massacre and the investigation had been hindered by the destruction of key evidence. He said in August 2018 two journalists were arrested having been accused of the theft of confidential documents in relation to the Loughinisland massacre. They were released on bail on the same evening. He called on all Parties to support the motion.

Councillor Kimmins seconded the motion.

Councillors Reilly, Macauley and Craig spoke against the motion stating all acts of terrorism were condemned and no one should be above the law. However they said the confidential documents were removed unlawfully and the naming of people contained within those documents, was a very dangerous precedent to set. There was no issue with investigative journalism, however documents had been stolen and if they were to fall into the wrong hands, other lives could potentially be at risk.

Councillor McMurray stated the matter raised significant public interest issues and the PSNI and Durham Police needed to say more on the issue.

Councillors Savage and Clarke spoke in support of the motion stating that the families had tried unsuccessfully for over 20 years to get answers and the role of an investigative journalist was to get the truth. Protection of journalism was essential in any democracy and the families involved were deeply disturbed that the Police were focusing on the journalists, as opposed to those named in the “No Stone Unturned” documentary.

In summing up, Councillor Hyland expressed his disappointment that the discussion on the motion had taken a sectarian turn, as that was not what he had wished for. He called for a recorded vote on the motion, the results of which are appended to these minutes.

FOR:	26
AGAINST:	8
ABSTENTIONS:	0

AGREED: It was agreed on the proposal of Councillor Hyland, seconded by Councillor Kimmins that Council condemn the unwarranted arrest and detention of two journalists who were instrumental in helping to uncover the truth behind the Loughinisland massacre as it believes that this was an attack on press freedom and could only be perceived as nothing more than a shameful attempt to silence investigative journalism.

C/166/2018 NOTICE OF MOTION RECEIVED FROM COUNCILLOR McMURRAY

The following Motion was proposed by Councillor McMurray:

“People’s Vote: This Council acknowledges the result of the EU Referendum of June 2016, but asserts that no one in Newry, Mourne and Down voted for a bad deal, or no deal, that could wreck our economy and jeopardise our peace process. The Council agrees to write to the Secretary of State and to the Prime Minister expressing its support for the growing demand for a People’s Vote on the final Brexit deal.”

In proposing the motion, Councillor McMurray stated the motion was not about overturning the results of the referendum, rather it was to request a People’s Vote as political stability and protecting the Northern Ireland economy only worked based on sharing an interdependence which, without an Executive, was not forthcoming, in the most tumultuous period being faced. He said this amounted to a dereliction of duty and bad politics and a people’s vote was necessary in these circumstances.

The motion was seconded by Councillor Byrne who stated that Council was the only elected voice for the people of Northern Ireland and it was up to Councillors to ensure that those people were not forgotten in the negotiations.

Councillors Hanna, Taylor and Reilly spoke against the motion stating a border had been in place for 100 years and accommodation and allowances would be made, with unionists having to recognise some differences. They said they could not however agree to the Irish Government and EU using the threat of a hard border to try to stop Brexit.

Councillor Kimmins stated Sinn Fein was in support of the motion, whilst offering an amendment as follows:

“This Council acknowledges the results of the EU Referendum of June 2016, recognises that the majority of people in Northern Ireland voted to remain and asserts that no one in Newry, Mourne and Down voted for a bad deal, or no deal, that could wreck our economy and jeopardise our peace process. The Council agrees to write to the Secretary of State and to the Prime Minister expressing its support for the growing demand for a People’s Vote on the final Brexit deal, where no deal has been negotiated in both cases remaining in the EU must be an option which supports:

- **No diminution of Human Rights and equality provisions which must be protected**
- **We cannot withstand exclusion from the single market or customs union**
- **That we must protect the Good Friday Agreement in all of its parts**
- **That the backstop agreed by both the British Government and the EU27 is the bottom line in order to safeguard our political and economic stability now and for the future.”**

This was accepted by Councillor McMurray.

Councillors Savage, Sharvin and McAteer spoke in support of the motion stating there were borders in place, however these were invisible and, as the only elected organisation that could stand up for the people living along the border, Councillors should make a stand. They also stated that the majority of people in South Down voted to remain in the EU.

The Chairperson put the motion to a vote, the results of which were as follows:

FOR:	25
AGAINST:	8
ABSTENTIONS:	0

Agreed: It was agreed on the proposal of Councillor McMurray, seconded by Councillor Byrne, that Council acknowledged the results of the EU Referendum of June 2016, recognised that the majority of people in Northern Ireland voted to remain and asserted that no one in Newry, Mourne and Down voted for a bad deal, or no deal, that could wreck our economy and jeopardise our peace process. The Council agreed to write to the Secretary of State and to the Prime Minister expressing its support for the growing demand for a People’s Vote on the final Brexit deal, where no deal has been negotiated in both cases remaining in the EU must be an option which supports:

- **No diminution of Human Rights and equality provisions which must be protected**
- **We cannot withstand exclusion from the single market or customs union**
- **That we must protect the Good Friday Agreement in all of its parts**
- **That the backstop agreed by both the British Government and the EU27 is the bottom line in order to safeguard our political and economic stability now and for the future.**

Councillors Clarke, Devlin, Doran, Enright, Hanna, Mulgrew, Quinn and Reilly left the meeting at this stage – 8.24pm

C/167/2018

**NOTICE OF MOTION RECEIVED FROM COUNCILLORS
TAYLOR, MACAULEY AND BURGESS**

The following Motion was proposed by Councillors Taylor, Macauley and Burgess:

“That this Council notes that Northern Ireland has the highest suicide rate in the UK and that over the last 10 years there have tragically been 255 lives lost and families devastated in the Newry & Mourne & Down District Council areas as a result of it; reminds anyone who may be in distress or despair that support is available 24 hours a day, seven days a week; urges anyone who may be experiencing suicidal ideas to immediately contact their GP or any one of our brilliant mental health charities; notes that funding on mental health services across Northern Ireland remains wholly inadequate and expresses outrage that the on-going political impasse at Stormont has meant that Protect Life 2 - the new strategy and action plan to reduce our suicide rate – has still not been published due to the absence of a local Minister; agrees to write to the Secretary of State to emphasize to her that the current situation is unacceptable and to urge her to intervene to secure the immediate publication of the strategy.”

In proposing the motion, Councillor Taylor stated the issue of suicide had been discussed at Council previously and was a sensitive issue as many people had been touched by the issue in their lives. He stated the statistics made for stark reading with 255 lives being lost to suicide in the District in the past 10 years. He asked that all Parties support his motion.

The motion was seconded by Councillor Macauley who stated the statistics provided were shocking and saddening for the District and Northern Ireland.

Members spoke unanimously in support of the motion and Councillor Sharvin proposed a small amendment to include when writing to Secretary of State to add the wording “enable extra funding to be identified for the delivery of such a strategy.”

This was accepted by Councillor Taylor.

AGREED:

It was agreed on the proposal of Councillor Taylor, seconded by Councillor Macauley that Council noted that Northern Ireland had the highest suicide rate in the UK and that over the last 10 years there had tragically been 255 lives lost and families devastated in the Newry & Mourne & Down District Council areas as a result of it; remind anyone who may be in distress or despair that support is available 24 hours a day, seven days a week; urged anyone who may be experiencing suicidal ideations to immediately contact their GP or any one of our brilliant mental health charities; noted that funding on mental health services across Northern Ireland remained wholly inadequate and expressed outrage that the on-going political impasse at Stormont has meant that Protect Life 2 - the new strategy and action plan to reduce our suicide rate – had still not been published due to the absence of a local Minister; agreed to write to the Secretary of State to

emphasize to her that the current situation is unacceptable and to urge her to intervene to secure the immediate publication of the strategy and to enable extra funding to be identified for the delivery of such a strategy.

C/168/2018

NOTICE OF MOTION RECEIVED FROM COUNCILLOR Ó MUÍRI

The following Motion was proposed by Councillors Ó Muíri:

"Sinn Féin calls on this Council to adopt the Motor Neurone Disease (MND) charter. This five point charter recognises the rights and priorities of people living with MND and of those who care for them. It promotes a standard for good care, is designed to raise awareness and increase understanding of this devastating disease"

In proposing the motion, Councillor Ó Muíri stated Motor Neurone Disease was horrendous disease which left people locked in their body, unable to swallow and in the end breath. There were approximately 6 new diagnoses each day and 6 people died from the disease each day. He asked that Council adopt the MND Charter which outlines the following 5 points:

1. The right to an early diagnosis and information;
2. The right to access quality care and treatments;
3. The right to be treated as individuals with dignity and respect;
4. The right to maximise their quality of life;
5. Carers of people with MND have the right to be valued, respected, listened to and well-supported.

The motion was seconded by Councillor Kimmins.

Councillors spoke unanimously in support of the motion with Councillor Sharvin proposing a small amendment that the motion read "Council" rather than "Sinn Fein". This was accepted by Councillor Ó Muíri.

AGREED: **It was agreed on the proposal of Councillor Ó Muíri, seconded by Councillor Kimmins, that Council adopt the Motor Neurone Disease (MND) charter. This five point charter recognises the rights and priorities of people living with MND and of those who care for them. It promotes a standard for good care, is designed to raise awareness and increase understanding of this devastating disease.**

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

Agreed: **On the proposal of Councillor Savage, seconded by Councillor McAteer, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt**

information by virtue of Part 3 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – Information relating to the financial or business affairs of a particular person (including the Council holding that information) and the public may, by resolution, be excluded during these items of business.

Agreed: On the proposal of Councillor Sharvin, seconded by Councillor McAteer, it was agreed the Committee come out of closed session.

C/169/2018 **REPORT FROM CHIEF EXECUTIVE REGARDING COUNCILLOR'S ATTENDANCE AT MEETINGS**

Read: Correspondence dated 1 October 2018 received from Mr L Hannaway, Chief Executive regarding Councillor's Attendance at Meetings. (copy circulated).

Agreed: When the Committee came out of closed session, the Chairperson advised it had been agreed on the proposal of Councillor Stokes, seconded by Councillor Walker, to approve Councillor Harte's absence from Council meetings due to ill health and recuperation for a period of up to 12 months, when her ability to attend meetings would be reviewed.

There being no further business, the meeting concluded at 8.53pm

Signed: _____
Chairperson

Chief Executive

NEWRY, MOURNE & DOWN DISTRICT COUNCIL **RECORDED VOTE**

DATE: 1st October 2018

VENUE: Downshire Civic Centre

MEETING: Council Meeting

SUBJECT OF VOTE: Councillor Hyland's Notice of Motion: "Council condemn the unwarranted arrest and detention of two journalists who were instrumental in helping to uncover the truth behind the Loughinisland massacre as it believes that this was an attack on press freedom and could only be perceived as nothing more than a shameful attempt to silence investigative journalism."

COUNCILLOR	FOR	AGAINST	ABSTAIN	ABSENT
T Andrews				X
N Bailie	X			
P Brown				X
R Burgess		X		
P Byrne	X			
M Carr	X			
C Casey				X
W Clarke	X			
G Craig		X		
D Curran	X			
L Devlin	X			
S Doran	X			
C Enright	X			
G Fitzpatrick	X			
G Hanna		X		
V Harte				X
H Harvey		X		
T Hearty	X			
R Howell	X			
D Hyland	X			
L Kimmins	X			
M Larkin				X
K Loughran	X			
J Macauley		X		
D McAteer	X			
O McMahon	X			
A McMurray	X			
R Mulgrew	X			
M Murnin	X			
B Ó Muirí	X			
B Quinn	X			
H Reilly		X		
J Rice	X			
M Ruane				X
M Savage	X			
G Sharvin	X			
G Stokes	X			
D Taylor		X		
JJ Tinnelly	X			
J Trainor				X
B Walker		X		
TOTALS	26	8	0	6

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

NMC/SC

Minutes of Special Council Meeting held on 24 September 2018 at 6pm in the Moured Room, Downshire Civic Centre, Downpatrick

In the Chair: Councillor M Murnin

In attendance:

(Councillors)

Councillor T Andrews	Councillor R Burgess
Councillor P Byrne	Councillor M Carr
Councillor C Casey	Councillor W Clarke
Councillor G Craig	Councillor D Curran
Councillor S Doran	Councillor C Enright
Councillor G Hanna	Councillor H Harvey
Councillor T Hearty	Councillor R Howell
Councillor L Kimmins	Councillor M Larkin
Councillor K Loughran	Councillor J Macauley
Councillor D McAteer	Councillor O McMahon
Councillor B Quinn	Councillor J Rice
Councillor M Ruane	Councillor G Stokes
Councillor D Taylor	Councillor JJ Tinnelly
Councillor W Walker	

(Officials)

Mr. L Hannaway, Chief Executive
Mr. J McBride, Assistant Director, Community Planning
and Performance
Mrs D Starkey, Democratic Services Officer

Also in attendance: Mr. P Isherwood, Director of Asset Management, NIHE
Ms L Wilson, Area Manager, NIHE
Ms A Hickey, Place Shaper, NIHE

SC/31/2018

APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillors Bailie, Devlin, Fitzpatrick, Harte, McMurray and Savage.

SC/32/2018

DECLARATIONS OF INTEREST

There were no Declarations of Interest.

SC/33/2018**PRESENTATION FROM NORTHERN IRELAND
HOUSING EXECUTIVE**

The Chairman welcomed Mr. Paul Isherwood, Ms Loma Wilson and Ms Alibhe Hickey from Northern Ireland Housing Executive.

Mr. Isherwood thanked the Chairman for the invitation to meet with Council and referred to the Newly, Mourne and Down Housing Investment Plan, Annual Update 2018, copies of which had been circulated with the agenda.

Mr. Isherwood then delivered a presentation on the Housing Investment Plan (copy of which is attached to these minutes) outlining the projected spend for 2018/19 to be £17.71million.

Councillors Burgess, Macauley, Taylor and Tinnelly joined the meeting during the presentation – 6.15pm.

The Chairman thanked Mr. Isherwood for his presentation and invited questions and comments from Members as follows:

- There was a serious lack of housing within rural villages and small towns including Crossmaglen and Cullyhanna and as a result local people had to go and live elsewhere. There was a real issue with PPS21.
- What plan was in place to assist people whose benefits were changing through Welfare Reform?
- Could local managers within NIHE be provided with the funding and power to grant disability adaptations?
- People with 160/170 points waiting on local Housing Executive houses were not able to get one as people from outside the local area were being allocated one ahead of them.
- People with disability must be allocated houses to suit their needs as there had been cases recently where this was not being done. More funding was required to improve and adopt houses to accommodate this.
- Could NIHE look at disposing of some properties within the Downpatrick area?
- Reference was made to the need for fencing at the Ballymote Park, Downpatrick to be completed as soon as possible.
- NIHE must engage on PPS 21 and CTY as there was need for social housing within rural areas including Ballyhornan, Strangford and Ardglass.
- Two bedroom houses were required within the District.
- How far can NIHE go with older building stock in terms of fuel poverty and maintenance?
- NIHE need to work with Housing Associations to relieve housing stress across the District. There were two sites in Killyleagh where the developer was willing to sell onto the Housing Association.
- Could NIHE include Braeside Gardens, Killyleagh on its recent External Maintenance Scheme?
- People were losing out by working part time and as result were giving up paid employment – was this a matter NIHE could examine with the Department and Social Security Agency?
- There were some individuals who may have been provided with housing for reasons such as health, but who may not be eligible.. What was NIHE doing about this?
- Concerns were raised in relation to the number of private developments being built with private landlords buying property, as opposed to Housing Association.

- There was chronic demand for social housing in the Newcastle area. The development of the flats at Bracken Avenue was to be welcomed and it was hoped that contractors would be back on site as soon as possible.
- Concerns were raised regarding alleyways at Bracken Avenue and Burrendale Estate, Newcastle as well as the poor appearance of fences and wooden exterior of houses in the area.
- Would there be assistance for people to obtain Phoenix Gas with the roll out due to occur within the Newcastle area?
- Concerns regarding the quality of some of the workmanship carried out in NIHE properties were raised.
- Did NIHE still sell off properties? There was a huge problem with the level of building stock held by NIHE.
- The need for housing within the Crossgar area was highlighted.

The delegation then went on to respond to queries as follows:

- Crossmaglen had until 2 years ago been classified as a difficult to let area. There was now an increase in demand and Housing Association proposals were being carried forward and NIHE were supporting that.
- Since the Social Housing Need Symposium in January 2018, housing across the District was examined at Council's District Electoral Areas (DEAs) meetings to identify key issues within particular areas. This was then fed into a Housing Action Plan.
- The next meeting for Slieve Gullion area was scheduled for October 2018 and NIHE would pick up any issues for that area at the meeting.
- It was early days for the implementation of Welfare Reform and NIHE had not been made aware of any critical cases as yet, however should any Members know of any cases NIHE would be happy to advocate on their behalf. People were urged to apply for universal credit as soon as possible.
- In terms of the points system, NIHE operates a common selection scheme and people were entitled to live where they want. There was a fundamental review of allocations with recommendations to be put forward, however with the current impasse at Stormont this review was on hold.
- In terms of disability adaptations, shower adaptation could be done through the Area Manager with an Occupational Therapist signing off. A central team oversees major adaptations and NIHE acknowledged there were delays outside their control and that work was being undertaken to expedite these.
- Members were asked to contact Ms L Wilson, Area Manager if they were aware of disabled people not being housed as there were routes and complex needs that could be examined.
- Funding was available for the fencing at Ballymore Park however approval was required from the planning department and it was hoped this would be carried out soon.
- There was a Data Sharing Agreement with Council whereby asset information was shared. Meetings with staff within different areas were held which helped to address needs within different areas and build those needs into the Community Plan.
- Planning permission was now registered for Ballyhornan.
- NIHE had identified a number of sites within Strangford however this was reliant on Housing Associations to deliver these as NIHE do not build.

- All new builds going forward would meet wheelchair requirements and ensure properties were appropriate for disabled persons.
- NIHE was creating an Energy Strategy for building stock and work had been undertaken on schemes such as Extended Wall Insulation and examining options for work on properties over their life cycle. If results were poor it would require redevelopment and this would be dependent on funding for NIHE portfolio.
- There was a common selection scheme and NIHE staff were required to carry out robust investigations and have evidence to back up points allocated. NIHE also had Fraud Investigators.
- NIHE to look into why Braeside Gardens, Killyleagh was not included on recent external maintenance schedule.
- NIHE was working closely with Housing Associations regarding sites in Killyleagh as waiting list dictates.
- Housing Associations have found it difficult to buy sites as they are grant funded and there has been an increase in private developments. A Development Management Tool was currently being working on between Council and NIHE through the local Development Plan.
- NIHE to examine the external cyclical maintenance for the Newcastle area and welcomed input from the community.
- NIHE were also pulling maps together to establish who held responsibility for certain areas including alleyways e.g. Council, Roads Service, NIHE
- Phoenix Gas would be the preferred option for fuel going forward and NIHE would liaise with tenants who were on the programme to get that.
- NIHE operated a House Sale Scheme whereby after 5 years, if the criteria was met the house could be purchased. There was a consultation currently taking place in relation to this with the Department of Communities.
- Clanmill was on site in Crossgar for 20 units and NIHE were still encouraging other Housing Associations to develop further units.
- Details of the Crotlieve DEA meetings to be forwarded to Councillor McAteer.
- DEA Forum was examining the Living Over the Shop (LOTS) Scheme as a possibility for social housing.
- Should Members wish to highlight concerns about NIHE premises they should contact the Patch Manager. Whilst NIHE had no remit regarding Housing Associations premises, NIHE could write to them and invite them onto the appropriate forum.

Once again delegates from NIHE thanked Members for their time.

Councillors Kimmins, Hearty and Quinn left the meeting during the above discussion – 6.45pm, 6.55pm and 6.55pm respectively.

Read: Report dated 24 September 2018 from Mr. J McBride, Assistant Director, Community Planning and Performance regarding the Social Housing Needs Symposium, Progress Update (copy circulated)

There being no further business, the meeting concluded at 7.15pm.

Signed:

Chief Executive

Housing Investment Plan Presentation to Newry, Mourne and Down District Council 24th September 2018

HousingExecutive

Purpose of HIP

- New Housing Investment Plans (HIP) replace our District Housing Plans. They have 2 main purposes:
 1. The Housing Executive is statutorily required under the 1981 Housing Order to report to councils on its past years performance and next years proposals
 2. The Housing Executive is a Community Planning Partner and the HIP provides an evidence base that will inform Community Planning

HousingExecutive

Overview of the HIP

- After consultation with a range of stakeholders the HIP provides an overview of the housing market in the Newry, Mourne and Down District Council area.
- The HIP examines cross tenure housing issues and detailed social housing investment at a local level.
- It is a 4 year plan with an annual update in intervening years. This is the third and final annual update. A new 4 year Plan will be produced in 2019.
- In future years it will be reviewed to reflect Community Planning priorities.

HousingExecutive

Themed Approach

- The HIP contains 5 themes:
 1. Identify and meet housing need and demand
 2. Improving people's homes
 3. Transforming people's lives
 4. Enable sustainable neighbourhoods
 5. Delivering quality services
- 10 outcomes are highlighted, each with a set of key actions to achieve each outcome
- Tables show last year's performance against plans, actions for next year and a longer term outlook.

HousingExecutive

Housing Executive Investment

Expenditure in Newry, Mourne and Down

	Actual Spend £m (2017/18)	Projected Spend £m (2018/19)
Stock Improvements	1.92	1.78
Adaptations for Persons with a Disability (APD's)	0.49	1.64
Planned Maintenance	5.76	4.65
Grounds Maintenance	0.40	0.39
Response Maintenance	2.78	2.03
Private Sector Grants	1.65	1.48
Supporting People	5.96	5.74
Community Development	0.07	(not available)
Total	19.03	17.71
New Build / HA Grant	31.12	(not available)
Total Spend	50.15	17.71

HousingExecutive

Key Housing Issues (1)

Key housing issues for Newry, Mourne and Down and their implications are discussed within the HIP; these include:

- An ageing population
- Total Housing Executive stock is 5,304 units
- A slight decrease in waiting list
 - 3,166 total applicants - 4.7% decrease on last year
 - 2,388 (75.4%) in housing stress
- 1,135 households presented as homeless – a 5.9% decrease
789 (69.5%) accepted as homeless
- 430 social housing allocations in 2017/18

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Key Housing Issues (2)

In 2017/18

- 56 new social homes completed
- 354 new social homes on site

Future Housing Issues

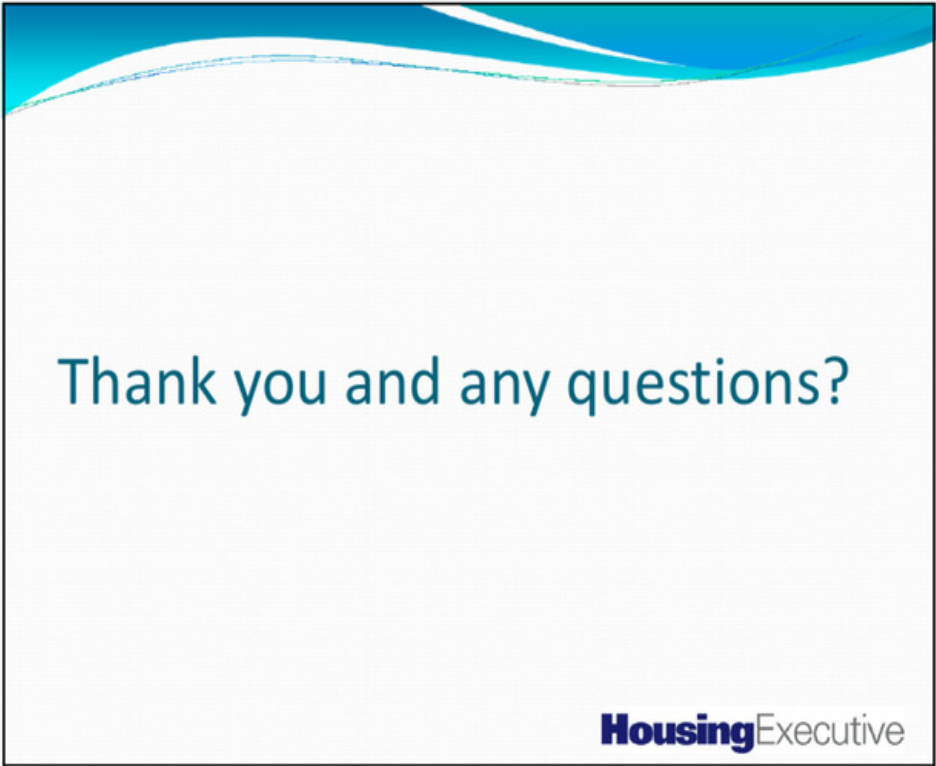
- 1,959 new social housing units are needed over next five years
- 2018/21 SHDP – 451 (gross) new social housing units programmed
- Mixed Tenure Developments and Affordable housing
- Welfare Reform – 12,965 HB Claimants at March 2018

HousingExecutive

Next Steps

- Progress against the HIP objectives will be regularly monitored and will be reported on annually.
- The Housing Investment Plan, the Community Plan and the new Local Development Plan should all align and fit together. Housing Executive colleagues will continue to work with Council as partner to provide evidence and agree outcomes.

HousingExecutive



NEWRY, MOURNE & DOWN DISTRICT COUNCIL

Minutes of the Enterprise, Regeneration & Tourism Committee Meeting held on Monday 8 October 2018 at 5.00pm in the Boardroom, District Council Offices, Monaghan Row, Newry

Chairperson: Councillor Ruane

In Attendance: (Committee Members)

Councillor R Burgess
Councillor M Carr
Councillor C Casey
Councillor G Hanna
Councillor H Harvey
Councillor R Mulgrew
Councillor D McAteer
Councillor B Quinn
Councillor G Stokes
Councillor J Tinnelly

(Non Committee Members)

Councillor C Enright

Officials

in Attendance: Ms M Ward, Director Enterprise, Regeneration & Tourism
Mr J McGilly, Asst. Director, Enterprise, Employment & Regeneration
Mr A Patterson, Asst. Director, Tourism, Culture & Events
Ms P McKeever, Democratic Services Officer

ERT/153/2018: APOLOGIES / CHAIRPERSON'S REMARKS

Apologies were received from Councillors Clarke and Curran.

ERT/154/2018: DECLARATIONS OF INTEREST

There were no Declarations of Interest.

ERT/155/2018: ACTION SHEET MINUTES OF ENTERPRISE, REGENERATION AND TOURISM MEETING OF MONDAY 10 SEPTEMBER 2018

Read: Action Sheet arising out of the Minutes of the Enterprise, Regeneration & Tourism Committee Meeting held on Monday 10 September 2018. (Copy circulated)

Agreed: On the proposal of Councillor Burgess seconded by Councillor McAteer it was agreed to note the Action Sheet arising out of the Minutes of the Enterprise, Regeneration and Tourism Committee Meeting held on Monday 10 September 2018.

ENTERPRISE, EMPLOYMENT AND REGENERATION ITEMS

ERT/156/2018: CREST Skills Enhancement Programme

Read: Report dated 8 October 2018 from Mr Jonathan McGilly, Assistant Director Enterprise, Employment and Regeneration regarding CREST Skills Enhancement Programme. **(Copy circulated)**

Agreed: On the proposal of Councillor Stokes seconded by Councillor Mulgrew it was agreed:

- To note the evaluation report of the Crest SRC skills enhancement programme
- To Approve a £10,000 contribution towards the SRC / SERC Colleges Connected programme that will secure delivery of the below outputs in this District Council area
 - 64 participants engaged on the Skills programme, with 35% engaged in further education and employment upon completing the programme and 12% in employment upon leaving the programme.

TOURISM, CULTURE AND EVENTS ITEMS

ERT/157/2018: AUDIO TOUR GUIDES FOR NEWRY AND MOURNE MUSEUM

Read: Report dated 8 October 2018 from Mr Andy Patterson, Assistant Director Tourism, Culture and Events regarding audio tour guides for Newry and Mourne Museum. **(Copy circulated)**

Councillor Quinn asked if the audio tour guides could be used across all council sites, Mr Patterson said the system currently in place in Down County Museum was different to that in Newry and Mourne Museum, however they would endeavour to procure a system that could work across a number of council sites.

Councillor Tinnelly said he would like to see the range of languages broadened to include Russian, Mandarin / Cantonese and Spanish.

Mr Patterson said the cost implications of including additional languages could be explored and reviewed as part of the proposal.

Agreed: On the proposal of Councillor Burgess, seconded by Councillor Stokes the following was agreed:

This project will contribute to enhancing Newry's product as a destination for tourists, with the audio guides enriching the visitor offer at the Museum.

Recommendation - go out to Tender for a new audio tour system.

ERT/158/2018: TRADE AND CONSUMER SHOWS

Read: Report dated 8 October 2018 from Mr Andy Patterson, Assistant Director Tourism, Culture and Events regarding Trade and Consumer Shows. **(Copy circulated)**

Councillor Burgess asked why the recommendation didn't include a Councillor to attend. Mr Patterson replied the format was mainly officer engagement and meetings with buyers.

Agreed: On the proposal of Councillor Mulgrew, seconded by Councillor McAteer it was agreed that:

- 1. Council Officials to attend World Travel Market 5 to 7 November 18.**
- 2. Council Officials to attend Dublin Holiday World 26 to 27 January 2019.**

ERT/159/2018: NARNIA INTERPRETATION PROJECT

Read: Report dated 8 October 2018 from Mr Andy Patterson, Assistant Director Tourism, Culture and Events regarding Narnia Interpretation Project. **(Copy circulated)**

Agreed: On the proposal of Councillor Tinnelly, seconded by Councillor McAteer it was agreed:

- To utilise the dwelling at Kilbroney Park as part of the proposed Narnia Experience subject to all statutory approvals for delivery of this project**
- To provide match funding of £5,000 toward the project and Council Officers to assist with the overall implementation where necessary.**

NOTICES OF MOTION

ERT/160/2018: COMMUNITY LED FESTIVALS

Read: To consider the following Notice of Motion in the name of Councillor Enright regarding Community Led Festivals:

"Council recognises that a small number of community festivals running for 20 years or more – especially in the Old Down Council Area – are also important markers on the tourism trail. Council recognises that current annualised funding arrangements make funding for these festivals precarious and uncertain from year to year and inhibit festival organisers booking in advance to get best prices or tie up that might be used to get match funding elsewhere. Council resolves to create a multi-annual funding mechanism similar to that for Service Level Agreements used for community centres to allow recognised festival committees to enhance and expand their work secure in the knowledge that they have core funding."

In proposing the motion, Councillor Enright referred to Ardglass festival saying it had been running for 49 consecutive years and was one of many community festivals that had been unsuccessful in securing council funding in recent years. He continued, saying the new 63 page application form was very off putting for applicants and said that a timeline of all festivals across the district could be mapped out several years in advance, this would ensure Tourism NI were aware of all upcoming festivals and the funding for these festivals could be secured via Service Level Agreements similar to those currently in place for community centres under the Active Healthy Communities Directorate.

Discussion took place among members and there was general agreement that while community led festivals were very important in terms of boosting tourism in the district, it would be difficult to guarantee future funding for these community led festivals.

Councillor Mulgrew said every effort should be made to support community led festivals in terms of providing practical assistance with funding applications and this could be done via the DEA structures.

Councillor Hanna said there was confusion as to the difference between a tourism event and a community event asked that a clear definition be circulated to councillors.

Councillor McAteer asked if it would be useful to allocate a minimum amount of funding to community groups.

Ms Ward said there was a process in place and it would not be possible within governance structures to guarantee any one group minimum funding, however a minimum funding level could be set.

In summing up, Councillor Enright said the current funding mechanism in place for community festivals was inadequate. He continued, saying that festivals ran at the same time each year in the Down area and it would not be a difficult task to publish a calendar that would cover a 5 year period, to include both tourism and community events. The introduction of a calendar would have several benefits in that it would ensure no overlapping of festivals would take place in the same area and also Tourism Operators and Tourism NI would be aware of all events well in advance of them taking place and each event could be marketed to best effect. He continued, saying Service Level Agreements should be the mechanism for funding for community groups and the onus would be on the groups to prove how their event would attract tourism and fill the tourism objectives of the Council.

In response to a query from Councillor Carr as to scheduling a workshop regarding community / tourism events, Ms Ward replied that consideration would be given to

events as part of the annual review into the rates process and a workshop would be arranged in the coming months looking into events generally.

Councillor Tinnelly asked if a calendar of events could be introduced, Ms Ward said this would be a consideration for the DEA officers to undertake but it could be included as an item for discussion at the forthcoming workshop.

Agreed: **On the proposal of Councillor Casey seconded by Councillor Stokes the following was agreed:**

- **Council Officers continue to undertake the review of the Financial Assistance programme in relation to the funding support provided via the Tourism Events Fund – including the timing on the provision of potential funding, with the view that all festival and event organisers require as much lead-in time and assurity of funding support as possible.**
- **A workshop to be scheduled to look at events generally in the district.**
- **The definition of Council events and community led events to be circulated to all Councillors.**

FOR NOTING

ERT/161/2018: SCHEME OF DELEGATION

Read: Report on Scheme of Delegation. **(Copy circulated)**

Agreed: **The Scheme of Delegation was 'noted'.**

ERT/162/2018: ACTION TRACKER UPDATE SHEET

Read: Action Tracker Update Sheet. **(Copy circulated)**

ERT/104/2018 ARTISAN MARKETS

Councillor Hanna asked if an Economic Impact Assessment had carried out on the performance of the artisan markets. Mr McGilly replied that a report had been done previously but said a further updated report could be brought forward to a future ERT committee meeting.

ERT/178/2016 CARAVAN AND CAMPSITE MANAGEMENT

Councillor Tinnelly asked why this item was still on the list, Ms Ward replied that the process was very slow and there were legal implications that had to be considered.

ERT/059/2018 ERT BUSINESS PLAN 2018/19

Ms Ward referred to the visit that both she, and Councillor Mulgrew (in her position as Chairperson of Council) had made to the MIPIM Property Conference in Cannes in March

2018 in connection with business development, and said she wanted to advise members that the Belfast Region City Deal grouping were looking at partnering with MIPIM as a region, this would require a £10,000 contribution from Newry, Mourne and Down District Council, however, she said she would bring a detailed report regarding this to the next ERT Committee Meeting.

'Noted'

Agreed: **An updated report on the performance of the artisan markets to be brought to a future ERT committee meeting.**

On the proposal of Councillor Stokes seconded by Councillor Hanna it was agreed to 'note' The Action Tracker Sheet.

ERT/163/2018: RDP UPDATE

Read: Report dated 8 October 2018 from Jonathan McGilly, Assistant Director Enterprise, Employment and Regeneration regarding the RDP Update. **(Copy circulated)**

Agreed: **On the proposal of Councillor Stokes seconded by Councillor Hanna it was agreed to 'note' the RDP Update Report.**

ERT/164/2018: CASTLEWELLAN FOREST PARK

Read: Report dated 8 October 2018 from Jonathan McGilly, Assistant Director Enterprise, Employment and Regeneration regarding Castlewella Forest Park. **(Copy circulated)**

Agreed: **On the proposal of Councillor Stokes seconded by Councillor Hanna it was agreed to approve the attached Castlewella Task and Finish Action Sheet dated 7.9.18**

ERT/165/2018: REVITALISATION PROJECTS – CATHEDRAL CORRIDOR, NEWRY AND WARRENPOINT.

Read: Report dated 8 October 2018 from Jonathan McGilly, Assistant Director Enterprise, Employment and Regeneration regarding Revitalisation Projects – Cathedral Corridor, Newry and Warrenpoint. **(Copy circulated)**

Agreed: **On the proposal of Councillor Stokes seconded by Councillor Hanna it was agreed to 'note' the content of the report.**

ERT/166/2018: NI BUSINESS START UP PROGRAMME – UPDATE.

Read: Report dated 8 October 2018 from Jonathan McGilly, Assistant Director Enterprise, Employment and Regeneration regarding the NI Business Start up Programme – Update.

Agreed: To note the above update on delivery and performance of Business Startup activity.

To agree that officers continue to engage via the NI NIBSUP Programme board to develop a proposal and subsequent funding for a new NI / regional Business Start Up Programme commencing in 2021.

ERT/167/2018: CITY OF MERCHANTS FESTIVAL.

Read: Report dated 8 October 2018 from Mr Andy Patterson, Assistant Director Tourism, Culture and Events regarding City of Merchants Festival.

Councillor Stokes said he had noticed the City of Merchants Festival appeared to have been removed from the Council's Facebook page and said it was very important to ensure this festival was widely promoted.

Agreed: To 'note' the content of the report.

ERT/168/2018: 'MUSEUM LATES' EVENT AT NEWRY AND MOURNE MUSEUM, BAGENAL'S CASTLE ON FRIDAY 19 OCTOBER 2018.

Read: Report dated 8 October 2018 from Mr Andy Patterson, Assistant Director Tourism, Culture and Events regarding the 'Museum Lates' event at Newry and Mourne Museum.

Agreed: To 'note' the content of the report.

EXEMPT INFORMATION

Agreed: On the proposal of Councillor Stokes seconded by Councillor Mulgrew it was agreed to exclude the public and press from the meeting during discussion on the following matters which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information).

ERT/169/2018: TENDER FOR FLYING DISPLAY DIRECTOR

Read: Report dated 10 September 2018 from Mr Andy Patterson, Assistant Director Tourism, Culture and Events regarding Tender for Flying Display Director. **(Copy circulated)**

Agreed: **On the proposal of Councillor Stokes, seconded by Councillor Hanna it was agreed the Committee come out of closed session.**

When the Committee came out of closed session the Chairperson reported the following had been agreed:

Agreed: **On the proposal of Councillor Hanna seconded by Councillor Tinnelly it was agreed that procurement is undertaken to appoint a Flying display Director for the Festival of Flight in 2019, with the option of extending the appointment to cover the event to 2020, and in 2021 in order to be assured that the airshow is managed safely, in compliance with the necessary regulations, and provides value for money.**

ERT/ 170/ 2018: NUCLEAR FREE LOCAL AUTHORITY MEETING

Councillor Carr advised he would be attending a Nuclear Free Local Authority Meeting in the Council Offices, Dundalk on Friday 12 October, he said an invitation had been sent to all NMDC Councillors.

'Noted'

There being no further business the meeting concluded at 6.10pm.

For adoption at the Council Meeting to be held on 5 November 2018.

Signed: _____
Councillor M Ruane
Chairperson of Enterprise Regeneration & Tourism Committee

Signed: _____
Ms M Ward
Director of Enterprise Regeneration & Tourism Committee

NEWRY MOURNE AND DOWN DISTRICT COUNCIL

Minutes of Strategy Policy & Resources Committee Meeting held on Thursday 11 October 2018 at 5.00pm in the Mourne Room, Downshire Civic Centre, Downpatrick

In the Chair: Councillor M Savage

In Attendance:

Councillor P Byrne	Councillor M Carr
Councillor S Doran	Councillor C Enright
Councillor D Hyland	Councillor A McMurray
Councillor J Rice	Councillor M Ruane
Councillor G Sharvin	Councillor J Trainor

Officials in Attendance:

Mrs D Carville, Director of Corporate Services
 Mr J McBride, Assistant Director Community Planning & Performance
 Mrs R Mackin, Assistant Director Corporate Planning & Policy
 Mrs C Miskelly, Assistant Director Corporate Services, HR & Safeguarding
 Mrs E McParland, Democratic Services Manager
 Miss S Taggart, Democratic Services Officer

SPR/132/2018: APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillors Burgess, McMahon, Ó Muíri, Walker and Chief Executive, Mr Hannaway.

SPR/133/2018: DECLARATIONS OF INTEREST

There were no Declarations of Interest.

SPR/134/2018: ACTION SHEET OF THE STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING HELD ON 13 SEPTEMBER 2018

Read: Action Sheet of the Strategy, Policy and Resources Committee Meeting held on 13 September 2018. **(Copy circulated)**

Agreed: **On the proposal of Councillor Hyland, seconded by Councillor Doran, it was agreed that the Action Sheet of 13 September 2018 be noted and actions removed as marked.**

EQUALITY AND POLICY

SPR/135/2018: REPORT ON SECTION 75 POLICY SCREENING REPORT – QUARTERLY REPORT FOR PERIOD JULY-SEPTEMBER 2018

Read: Report dated 11 October 2018 from Mr C Moffett, Head of Corporate Policy, regarding Section 75 Policy Screening Report – Quarterly Report for period July-September 2018 **(Copy circulated)**

Agreed: It was agreed to note the Section 75 Policy Screening Report – Quarterly Report for period July–September 2018.

SPR/136/2018: **REPORT ON IRISH LANGUAGE FINANCIAL ASSISTANCE SCHEME 2019/2020 AND IRISH LANGUAGE BURSARY SCHEME 2019/2020**

Read: Report dated 11 October 2018 from Mr C Moffett, Head of Corporate Policy, regarding Irish Language Financial Assistance Scheme 2019/2020 and Irish Language Bursary Scheme 2019/2020 **(Copy circulated)**

Councillor Byrne queried whether the successful applications were paid out in full as the scheme was hugely successful and would grow in the future.

Mrs Mackin advised that Council had agreed that 50% of all financial assistance calls would be paid out due to over-subscription.

Councillor Byrne stated 100% of the funding could have been given to the successful applications as the funding was ringfenced for Irish Language and the mechanism for delivering financial assistance for ringfenced monies should be looked at again.

Councillor Enright agreed with Councillor Byrne stating to arbitrarily cut all financial assistance calls due to sport being oversubscribed was not acceptable and caused hardship to those organisations trying to run Irish Language schemes with only half the budget allocated.

Councillor McMurray queried why the majority of applications came from the Slieve Gullion and Crotlieve area and asked whether the advertising of the scheme could be improved upon.

Mrs Mackin advised the scheme was through an open call across the District and was promoted equally.

Mrs Carville advised officers would take the comments on board, however there would be implications for other schemes and all need to be considered. She stated officers would feed into the DEA Fora in order for them to promote the scheme across the District.

Agreed: On the proposal of Councillor Hyland, seconded by Councillor Ruane, the following was agreed:

- To maintain both the Irish Language Financial Assistance Scheme and Irish Language Bursary Scheme for the period 2019/2020;
- A budget of £50,000 to be allocated to the Irish Language Financial Assistance scheme under a specific Irish Language budget line for the period 2019/2020'
- A budget of £40,000 to be allocated to the Irish Language Bursary Scheme 2019/2020 and this to be apportioned to two distinct six-monthly periods – April-September (£35,000) and October-March (£5,000);

SPR/137/2018: STATUTORY REPORTING – RURAL NEEDS ANNUAL MONITORING REPORT FOR PERIOD 1 JUNE 2017-31 MARCH 2018

Read: Report dated 11 October 2018 from Mr Colin Moffett, Head of Corporate Policy regarding Rural Needs Annual Monitoring Report for period 1 June 2017-31 March 2018. **(Copy circulated)**

Councillor Byrne asked that the rural needs criteria for Play Strategy be added into the report for next year as there are children within the rural area who would never meet the criteria to access a play facility.

Agreed: It was agreed to note the contents of the report

PERFORMANCE

SPR/138/2018: PERFORMANCE IMPROVEMENT POLICY

Read: Report dated 11 October 2018 from Ms Kate Bingham, Head of Performance and Improvement, regarding Performance Improvement Policy. **(Copy circulated)**

Some Members expressed concerns about the roles and responsibilities of Councillors and Council officials in relation to policy development. Councillor Savage advised the policy under discussion was what Council was to adhere to and any issues of concern going forward could be raised regarding the operation of the council in line with the policy.

Agreed: On the proposal of Councillor Sharvin, seconded by Councillor Ruane, it was agreed that Council approve the Performance Improvement Policy for Newry, Mourne and Down District Council.

SPR/139/2018: PARTY GROUPS CONSULTATION RESPONSE TO NILGA “DEVOLUTION WITHIN NORTHERN IRELAND” REPORT

Read: Report dated 11 October 2018 from Mr Johnny McBride Assistant Director, Community Planning and Performance detailing a draft Consultation response to NILGA “Devolution within Northern Ireland” Report. **(Copy circulated)**

In response to a query from Councillor Carr, Mr McBride confirmed there had not been a review by Central Government on the issue of the transfer of planning, however this Council had carried out a review with the former Chief Planner in Scotland and it was agreed to prepare a comparison of costs before and after transfer for the RTS Committee.

Agreed: On the proposal of Councillor Trainor, seconded by Councillor Ruane, it was agreed to approve the draft response to be submitted to NILGA, without local government having scrutiny powers over NI Executive responsibilities.

CORPORATE SERVICES – HUMAN RESOURCES

SPR/140/2018: REPORT ON ANNUAL MONITORING RETURN

Read: Report dated 11 October 2018, from Ms C Miskelly, Assistant Director Corporate Services: HR & Safeguarding, regarding Newry, Mourne and Down District Council's Annual Fair Employment Monitoring Return: 2 January 2017-1 January 2018 **(Copy circulated)**

Councillor Byrne queried the trend in terms of ratios of protestant and catholic employees and whether there would be an accusation that the numbers were not reflective of each community.

Mrs Carville advised there had been no changes to any of the recruitment processes or the way Council advertises its jobs therefore there was no reason to believe there had been any change to Council procedures that would warrant criticism.

Councillor Carr stated over 160 were appointed over the year and queried how many had left the employment over that time.

Mrs Miskelly advised the appointees and leavers were both outlined in para.2.2 which includes all employees including temporary contracts, seasonal workers etc. She stated there would be a broader 3 year return completed which would have more detailed analysis and addresses or redresses any imbalances. She stated detailed discussions had taken place with the Equality Commission also.

Agreed: It was agreed to note the contents of the report on Annual Monitoring Return.

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

Agreed: On the proposal of Councillor Ruane, seconded by Councillor Doran, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of a particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

SPR/141/2018: CHIEF EXECUTIVE APPRAISAL

Read: Report dated 11 October 2018, from Ms C Miskelly, Assistant Director Corporate Services: HR & Safeguarding, regarding Chief Executive Appraisal 2017-18 **(Copy circulated)**

Agreed: On the proposal of Councillor Ruane, seconded by Councillor Doran, it was agreed the Committee come out of closed session.

Agreed: It was agreed on the proposal of Councillor Doran, seconded by Councillor Ruane, to note the contents of the officer's report relating to the Chief Executive's appraisal and approve a payment of one increment being made as a non-consolidated, non-pensionable payment under the Pension Scheme Regulations.

SPR/142/2018: INDUSTRIAL RELATIONS UPDATE

Read: Report dated 11 October 2018, from Ms C Miskelly, Assistant Director Corporate Services: HR & Safeguarding and Mr K Montgmoery, Assistant Director Corporate Services: Finance, regarding Industrial Relations Update **(Copy circulated)**

Agreed: **On the proposal of Councillor Ruane, seconded by Councillor Doran, it was agreed the Committee come out of closed session.**

Agreed: **Agreed on the proposal of Councillor Ruane, seconded by Councillor Trainor, to note the contents of the officer's report and approve the recommendations at paragraph 3.1 and 3.2 and paragraphs 4.1 – 4.4 relating to resource and financial implications for the provision of Finance, HR and Trade Union support for a programme of work aimed at addressing areas of concern in respect of industrial relations matters within Council.**

SPR/143/2018: UPDATE ON RATES SUPPORT GRANT

Read: Correspondence dated 4 October 2018, received from Mr L O'Reilly, Permanent Secretary, Department for Communities, regarding Court of Appeal Judgement, Rates Support Grant Allocations in 2018/19 and Future Years and correspondence dated 10 October 2018 from Mr L Hannaway, Chief Executive in response. **(Copy circulated)**

Agreed: **On the proposal of Councillor Ruane, seconded by Councillor Doran, it was agreed the Committee come out of closed session.**

Agreed: **Agreed on the proposal of Councillor Enright, seconded by Councillor Ruane, to note the contents of letter dated 4 October 2018 from Department for Communities regarding the successful Appeal from Mid Ulster District Council v DoE (now DfC) and advising of the impact of this ruling on rates support grant (RSG) allocation in 2018/19 and future years, and approving officers to take action to challenge any unlawful deductions of RSG allocation to NMDDC.**

SPR/144/2018: REQUEST FROM ALBERT BASIN TASK & FINISH GROUP TO CARRY OUT WORKS

Read: Report dated 11 October 2018, from Mr C Haughey, Head of Outdoor Leisure, regarding Albert Basin-Task & Finish Working Group **(Copy circulated)**

Agreed: **On the proposal of Councillor Ruane, seconded by Councillor Doran, it was agreed the Committee come out of closed session.**

Agreed: **It was agreed on the proposal of Councillor Ruane, seconded by Councillor Doran, to note the contents of the officer's report detailing a request from the Albert Basin**

Task and Finish WG for improvement works to be carried out at the entrance to the Albert Basin at the Greenway, at the cost outlined in paragraph 3.1 of the report.

SPR/145/2018: ACTION SHEET ARISING FROM ALBERT BASIN TASK & FINISH GROUP – 12 SEPTEMBER 2018

Read: Report of Albert Basin Task & Finish Working Group Meeting held on 12 September 2018 in Training Room, Monaghan Row, Newry **(Copy circulated)**

Agreed: On the proposal of Councillor Ruane, seconded by Councillor Doran, it was agreed the Committee come out of closed session.

Agreed: It was agreed on the proposal of Councillor Trainor, seconded by Councillor Ruane, to approve the contents of the Albert Basin Task and Finish Working Group action sheet of meeting held on 12 September 2018.

There being no further business, the Meeting concluded at 6.13pm

For consideration at the Council Meeting to be held on 5 November 2018.

Signed: **Councillor Michael Savage**
Chairperson

Signed: **Dorinnia Carville**
Director of Corporate Services

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

Ref: AHC/2018

**Minutes of Active and Healthy Communities Committee Meeting held
on Monday 15 October 2018 at 6.00pm in the Mourne Room,
Downshire Civic Centre, Downpatrick**

Chairperson: **Councillor T Andrews**

In attendance: **(Councillors)**

Councillor C Enright	Councillor R Howell
Councillor D Hyland	Councillor L Kimmins
Councillor K Loughran	Councillor A McMurray
Councillor B Ó Muirí	Councillor B Quinn
Councillor D Taylor	Councillor W Walker

Officials in attendance: Mr M Lipsett, Director of Active & Healthy Communities
 Mr E Devlin, Assistant Director, Health & Wellbeing
 Mrs J Hillen, Assistant Director, Community Engagement
 Mr K Gordon, Head of Indoor Leisure
 Miss S Taggart, Democratic Services Officer

As Councillor Sharvin had submitted an apology for the meeting, the Vice-Chairperson, Councillor Andrews assumed the Chair.

AHC/198/2018: APOLOGIES & CHAIRPERSON'S REMARKS

Apologies were received from Councillors Harte and Sharvin

- The Chairperson advised the existing Down Leisure Centre proposed closure date was Saturday 3 November 2018 with the official dignitary opening ceremony for new Down Leisure Centre proposed to take place on Thursday 22 November 2018 followed by a public launch weekend on Saturday 24 and Sunday 25 November 2018. He stated the new centre would then officially go live at 6.30 am to the public on Monday 26 November 2018.
- The Chairperson stated two very successful events took place to mark Positive aging week at the start of the month with over 500 older people attending along with 30-40 exhibitors. He stated this was due to the hard work of the Age Friendly Coordinator and also the DEA Coordinators who were closely involved in bringing this to fruition.
- The Chairperson congratulated Burren on winning the Senior Final Championship against Kilcoo; Teconnaught on winning the Junior Final Championship against Kilclief; and Saul GAC on winning their league title over the weekend.
- The Chairperson offered his congratulations to Newry Leisure Centre who won an award for the Best Local Authority Design and Build Capital Project at the Annual NILGA Awards last week and also to Sean McKevitt who was nominated for employee of the year at the awards.

- The Chairperson wished a speedy recovery to Councillor Sharvin and Ellen Brennan, Rowallane DEA Coordinator.

AHC/199/2018: DECLARATIONS OF INTEREST

There were no declarations of interest.

AHC/200/2018: ACTION SHEET OF THE ACTIVE & HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON 17 SEPTEMBER 2018

Read: Action sheet of the Active & Healthy Communities Committee Meeting held on Monday 17 September 2018. **(Copy circulated)**

Agreed: **It was agreed on the proposal of Councillor Hyland, seconded by Councillor Quinn to note the action sheet.**

COMMUNITY ENGAGEMENT

AHC/201/2018: DEA FORA UPDATE REPORT

Read: Report dated 15 October 2018 from Mr D Brannigan, Head of Engagement, regarding District Electoral Area (DEA) Fora Update. **(Copy circulated)**

Agreed: **On the proposal of Councillor Hyland, seconded by Councillor Howell, it was agreed to note the report and agree the action sheets from the following DEA Forum Private Meetings:**

- **Slieve Gullion DEA Forum Private Meeting held on 14 August 2018;**
- **Slieve Croob DEA Forum Private Meeting held on 18 September 2018;**
- **Crotlieve DEA Forum Private Meeting held on 25 September 2018;**

AHC/202/2018: SUSTAINABLE CHRISTMAS TREE PROJECT

Read: Report dated 15 October 2018 from Ms Janine Hillen, Assistant Director Community Engagement regarding Sustainable Christmas Tree Pilot. **(Copy circulated)**

Councillor Howell queried whether the issue of power at the proposed location of the tree in Castlewellan had been rectified.

Mrs Hillen advised there were 9 pilot sites, all with their own issues, all of which would be worked through to try to alleviate. She stated in the event there was an issue that would stop the erection of a sustainable tree, a tree would still be provided.

Councillor Enright asked whether there was flexibility to include Kilclief who had a receptacle for a Christmas tree in their new park and Ardglass who normally had a tree funded by the Council.

Mrs Hillen advised that Council supported Christmas trees in four different ways and this pilot was an avenue for supporting communities at Christmas. She stated the pilot areas were proposed and approved by neighbourhood services and there was no flexibility for this year however other areas may be looked at in the future.

Agreed: **It was agreed on the proposal of Councillor Howell, seconded by Councillor Walker to support the roll out of the Sustainable Christmas Tree Initiative by resourcing community engagement elements of the pilot programme.**

AHC/203/2018: PEACE IV LOCAL ACTION PLAN

Read: Report dated 15 October 2018 from Ms J McCabe, Programmes Manager regarding Peace IV Local Action Plan. **(Copy circulated)**

Agreed: **On the proposal of Councillor Walker, seconded by Councillor Hyland, the following recommendations of the PEACE IV Partnership were agreed:**

- **Capacity Building Programme for Groups – Procure and appoint relevant suppliers as required by the groups in order to deliver their animation project. Estimated cost: £210,000 (£5000 per group x 42 groups)**
- **Civic Leadership Programme – Procure and appoint relevant training providers/suppliers to deliver a training programme regarding caring for trauma victims (including a residential). Estimated cost: £6,000**
- **Total: £216,000.**

AHC/204/2018: FINANCIAL ASSISTANCE CALL 3

Read: Report dated 17 September 2018 from Ms J McCabe, Programmes Manager, regarding Financial Assistance. **(Copy circulated)**

Mrs Hillen advised the call for Financial Assistance opened on 10 September and closed on 28th September with 57 applications received under the Sports Active theme. She stated the amount of funding requested was much higher than the available budget and it had been recommended by Sports NI that applications be scored and ranked with the available funding awarded in line with rank until the full budget was allocated. She advised 44 applications were recommended for funding however there were only 25 applications awarded the full funding in the amount of £65,230.

Councillor Enright suggested the same logic used by Sports NI for assessing funding applications should be used by Council in order that organisations that apply for funding can access the total amount they request.

Agreed: On the proposal of Councillor McMurray, seconded by Councillor Howell, it was agreed to approve the funding of Sports Active applications in Call 3 for the 2018-2019 period as per the circulated appendix.

LEISURE AND SPORT

AHC/205/2018: INDOOR LEISURE FACILITY ARRANGEMENTS FOR 2019/20 PUBLIC HOLIDAYS

Read: Report dated 15 October 2018 from Mr Kieran Gordon, Head of Indoor Leisure, regarding Indoor Leisure Facility Arrangements for 2019/20 Public Holidays (**Copy circulated**)

Agreed: On the proposal of Councillor Hyland, seconded by Councillor Ó Muíri, it was agreed to continue to open specific facilities for specific holidays for 2019/20 as below subject to the forthcoming rates estimates process and subject to change with any future agreements through management and trade unions:

- 22nd and 23rd April 2019 – All centres open single shift*
- 6th and 27th May 2010 – All centres open single shift*
- 12th July 2019 – All centres closed
- 15th August 2019 – Newry and Kilkeel single shift – all other centres open as normal
- 26th August 2019 – All centres open single shift*
- 24th, 25th, 26th, 27th December 2019 – All centres closed
- 1st January 2020 – All centres closed
- 17th March 2020 – All centres closed

AHC/206/2018: COMMUNITY TRAILS ORNI

Read: Report dated 15 October 2018 from Mr Conor Haughey, Head of Outdoor Leisure regarding ORNI – Community Trails **(Copy circulated)**

Mr Lipsett advised the recommendation was that Committee approve, in principle, to contribute capital funding of up to £393,633.75 for the development of the trails as set out in the circulated report.

Councillor Enright raised concerns that the trail that would link Downpatrick to Killyleagh and Castle Ward to Delamont was not being completed and should be prioritised.

Mr Lipsett advised that officers had been working on this trail for a considerable amount of time however there were issues with crossing the Quoile River which had caused problems.

Councillor Ó Muíri stated Members from all of the DEAs could put forward schemes which would be important however would the money for these schemes dissipate before all 7 DEAs had an opportunity to get the community trails.

Mr Lipsett advised it would be hoped that additional external funding may become available in the future to develop more trails.

Agreed: **On the proposal of Councillor McMurray, seconded by Councillor Walker, it was agreed to approve, in principle, to contribute capital funding of up to £393,633.75, for the development of the trails at Drumkeeragh, Tievenadarragh, Corry Wood, Seaforde Planting and Annsborough Link as ORNI can secure funding through TRPSI and RDP.**

AHC/207/2018: MACMILLAN MOVE MORE CO-ORDINATOR POST

Read: Report dated 15 October 2018 from Mr Conor Haughey, Head of Outdoor Leisure, outlining Macmillan Move More Co-ordinator Post **(Copy circulated)**

Mr Gordon advised Council had committed to support the Macmillan Move More Funding Programme in 2017 for a three year period which was due to terminate in December 2020. He stated Macmillan had given commitment to fund an additional 27% of the costs to extend the programme in line with other Councils until 2021 therefore the Council would be required to fund the shortfall of 73% to the value of £10,029 within the rates for 2020/21 and £20,058 within the rates for 2021/22.

Councillor Quinn requested a report or presentation from the Move More Co-ordinator at a future AHC Committee Meeting. This was agreed.

Agreed: On the proposal of Councillor Andrews, seconded by Councillor Ó Muíri, it was agreed to extend the Macmillan Move More programme until 2022 at a cost of £10,029 within 2020/21 and £20,058 within 2021/22; provide a letter of commitment to Macmillan to secure the remaining 27% funding in order to deliver the programme in 2022.

HEALTH AND WELLBEING

AHC/208/2018: LIVE HERE LOVE HERE FUNDING REQUEST

Read: Report dated 15 October 2018 from Ms S McEldowney, Head of Sustainability, regarding Live Here Love Here Funding Request. **(Copy circulated)**

Mr Devlin advised Live Here Love Here's media campaign had been instrumental in helping achieve a downward trend in the Litter Pollution Index, engagement with 50,000 volunteers annually and build 40% brand awareness of the Civic Pride Programme. He stated they were requesting Council to put in place a new three year agreement to continue the programme through to 2022 at an annual budget of £26,000 as in previous years.

Councillor Enright proposed it would be better for the Council if the funding was used to assist groups with insurance required while they were carrying out litter picks. This was seconded by Councillor McMurray.

Councillor Ó Muíri proposed to accept the officer's recommendation. This was seconded by Councillor Kimmins.

The Chairperson put Councillor Enright's proposal to a vote, the results of which were as follows:

FOR:	2
AGAINST:	8
ABSTENTIONS:	0

The proposal was LOST.

The Chairperson then put Councillor Ó Muíri's proposal to a vote, the results of which were as follows:

FOR:	9
AGAINST:	1
ABSTENTIONS:	0

The proposal was CARRIED.

Agreed: On the proposal of Councillor Ó Muíri, seconded by Councillor Walker, it was agreed to support Live Here Love Here for the 2019-2020 period at a cost of

£26,000 and to commit an additional £10000 for small grants, dependent on rates estimates process.

FOR NOTING – COMMUNITY ENGAGEMENT

AHC/209/2018: NEWRY NEIGHBOURHOOD RENEWAL PARTNERSHIP REPORT/MINUTES

Read: Report dated 15 October 2018 from Mr D Brannigan, Assistant Director Community Engagement, regarding Newry Neighbourhood Renewal Partnership Report which provided an update to the on-going work of the partnership. **(Copy circulated)**

Noted: **It was agreed to note the report and minutes.**

AHC/210/2018: POLICING & COMMUNITY SAFETY PARTNERSHIP REPORT

Read: Report dated 15 October 2018 from Mr D Brannigan, Assistant Director Community Engagement, regarding Policing & Community Safety Partnership report which provided an update to the on-going work of the PCSP and note the minutes and officer's reports **(Copy circulated)**

Noted: **It was agreed to note the report and minutes.**

AHC/211/2018: SOCIAL INVESTMENT FUND - UPDATE

Read: Report dated 15 October 2018 from Ms J McCabe, Programmes Manager regarding Social Investment Fund Update. **(Copy circulated)**

Noted: **It was agreed to note the report.**

FOR NOTING – HEALTH & WELLBEING

AHC/212/2018: SUSTAINABILITY & CLIMATE CHANGE FORUM ACTIONS

Read: Report dated 15 October 2018 from Ms E McElDowney, Head of Sustainability, regarding Sustainability & Climate Change Forum action sheet arising out of meeting held on 17 September 2018. **(Copy circulated)**

Noted: **It was agreed to note the report.**

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

Agreed: On the proposal of Councillor Walker, seconded by Councillor Loughran, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of Part 3 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – Information relating to the financial or business affairs of a particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

AHC/213/2018: NO 16 THE SQUARE, ROSTREVOR

Read: Report dated 15 October 2018, from Mrs J Hillen, Assistant Director, Community Engagement, regarding No.16 The Square, Rostrevor. **(Copy circulated)**

Agreed: On the proposal of Councillor Ó Muíri, seconded by Councillor Howell, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairperson advised it had been agreed on the proposal of Councillor Kimmins, seconded by Councillor Ó Muíri, to note the contents of the officer's report, to accept the projected costs of the works and proceed.

There being no further business the meeting ended at 7.05pm.

For consideration at Meeting of Newry, Mourne and Down District Council to be held on Monday 5 November 2018.

Signed: Councillor T Andrews
Chairperson

Signed: Mr M Lipsett
Director of Active and Healthy Communities

NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

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RTS/M

Minutes of the Regulatory and Technical Services Committee Meeting held on Wednesday 17 October 2018 at 6.00pm in the Boardroom, District Council Offices, Monaghan Row, Newry

Chairperson: Councillor C Casey

Vice Chairperson: Councillor J Rice

Members:

Councillor T Andrews	Councillor W Clarke
Councillor G Fitzpatrick	Councillor H Harvey
Councillor L Kimmins	Councillor J Macauley
Councillor A McMurray	Councillor M Ruane
Councillor G Stokes	Councillor D Taylor
Councillor J Trainor	

Non Committee Members: Councillor Tinnelly

Officials in Attendance: Mr R Moore, Director of Neighbourhood Services
 Ms M Ward, Director of Enterprise, Regeneration and Tourism
 Mr A McKay, Chief Planning Officer
 Mr L Dinsmore, Head of Waste Processing
 Mr K Scullion, Assistant Director Facilities Management and Maintenance
 Mr E Newell, Acting Assistant Director, ERT
 Ms C McAteer, Democratic Services Officer

RTS/134/2018: APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillors Craig, Curran and Trainor.

RTS/135/2018: DECLARATIONS OF "CONFLICTS OF INTEREST"

There were no declarations of Conflicts of Interest.

RTS/136/2018: ACTION SHEET OF THE REGULATORY AND TECHNICAL SERVICES COMMITTEE MEETING HELD ON WEDNESDAY 22 AUGUST 2018

Read: Action Sheet of the Regulatory and Technical Services Committee Meeting held on Wednesday 22 August 2018. *(Circulated)*.

AGREED: On the proposal of Councillor Harvey, seconded by Councillor Ruane, it was agreed the Action Sheet of 22 August 2018 be noted and actions removed as marked.

FOR CONSIDERATION AND/OR DECISION

RTS/137/2018: NEIGHBOURHOOD SERVICES PROJECT HIGHLIGHT REPORT

Read: Report dated 17 October 2018 from Mr R Moore, Director: Neighbourhood Services regarding Neighbourhood Services Project Highlight Report. **(Circulated)**

AGREED: **On the proposal of Councillor Stokes, seconded by Councillor Fitzpatrick, it was agreed to recommend approval of the progress update in relation to the Neighbourhood Services project, and to agree the report of the Member workshop held on the 25 June 2018 and proposed Terms of Reference for the (Elected Member) Neighbourhood Services Working Group.**

It was also agreed that Councillor Andrews be nominated as the second SDLP representative on the Neighbourhood Services Working Group.

RTS/138/2018: MEMORANDUM OF UNDERSTANDING PARTNERING ARRANGEMENTS FOR THE REMOVAL OF SNOW AND ICE FROM TOWN CENTRE FOOTWAYS AND PEDESTRIAN AREAS

Read: Report dated 17 October 2018 from Mr R Moore, Director: Neighbourhood Services regarding Memorandum of Understanding Partnering Arrangements for the Removal of Snow and Ice from Town Centre Footways and Pedestrian Areas. **(Circulated)**

AGREED: **On the proposal of Councillor Stokes, seconded by Councillor Andrews, it was agreed to recommend approval for officials to review the agreement and schedule with the Department of Infrastructure for the clearance of ice and snow from footways during prolonged periods of wintry weather and, following a satisfactory review, to extend the agreement for a further 12 months in accordance with the "Scope of the Agreement" Clause 3 and Appendix 1 as amended.**

FOR CONSIDERATION AND/OR DECISION – BUILDING CONTROL AND LICENSING

RTS/139/2018: 6 MONTH REPORT FOR BUILDING CONTROL AND REGULATION

Read: Report dated 17 October 2018 from Mr E Newell, Acting Assistant Director for Enterprise, Regeneration and Tourism, Building Control and Regulation regarding 6 Month Report for Building Control and Regulation. **(Circulated)**

Mr Newell advised that the Service was meeting their performance standards.

AGREED: **On the proposal of Councillor Clarke, seconded by Councillor Ruane, it was agreed to note the above report.**

In response to a query from Councillor Macauley, Mr Newell advised that the income from inspection fees had decreased, mainly due to the slow-down in commercial applications.

RTS/140/2018: CAR PARK REVIEW UPDATE

Read: Report dated 17 October 2018 from Mr E Newell, Acting Assistant Director for Enterprise, Regeneration and Tourism, Building Control and Regulation regarding car park tariff review update. The report contained details of the proposed road show schedule as outlined below.
(Circulated).

Appendix 2. Proposed Road show schedule.

DAY/DATE	TIME	LOCATION	ASSOCIATED SETTLEMENTS
Tuesday 6 th November 2018	6-7pm	Downpatrick Arts Centre	Downpatrick
Monday 12 th November 2018	7-9pm	Sean Hollywood Arts Centre	Newry
Tuesday 13 th November 2018	5.30-6.30pm	The Lodge Castlewellan	Castlewellan
Tuesday 13 th November 2018	8-9pm	Newcastle Centre	Newcastle
Tuesday 20 th November 2018	5.30- 6.30pm	Market House Ballynahinch	Ballynahinch
Wednesday 21 st November 2018	5.30 – 6.30pm	Warrenpoint Town hall	W'point/Rostrevor/Hilltown
Wednesday 21 st November 2018	8-9pm	Newry St Community Centre	Kilkeel

AGREED: On the proposal of Councillor Clarke seconded by Councillor Ruane, it was agreed to note the above report.

PLANNING

RTS/141/2018: CURRENT APPEALS

Read: Report of current appeals in August 2018. *(Circulated)*

AGREED: On the proposal of Councillor Stokes, seconded by Councillor Clarke, it was unanimously agreed to note the above Report.

RTS/142/2018: RECORD OF MEETINGS BETWEEN PLANNING OFFICERS AND PUBLIC REPRESENTATIVES SEPTEMBER 2018-2019

Read: Report on Record of Meetings between Planning Officers and Public Representatives September 2018-2019. *(Circulated)*

AGREED: On the proposal of Councillor Stokes, seconded by Councillor Clarke, it was unanimously agreed to note the above Report.

RTS/143/2018: **PLANNING COMMITTEE PERFORMANCE REPORT**
- **AUGUST 2018**

Read: Report on Planning Committee Performance for August 2018.
(Circulated)

NOTED: On the proposal of Councillor Stokes, seconded by Councillor Clarke, it was unanimously agreed to note the above Report.

RTS/144/2018: **CURRENT APPEALS – SEPTEMBER 2018**

Read: Report of current appeals in September 2018. *(Circulated)*

AGREED: On the proposal of Councillor Stokes, seconded by Councillor Clarke, it was unanimously agreed to note the above Report.

RTS/145/2018: **RECORD OF MEETINGS BETWEEN PLANNING OFFICERS AND PUBLIC REPRESENTATIVES OCTOBER 2018-2019**

Read: Report of Meetings between Planning Officers and Public Representatives October 2018-2019. *(Circulated)*

AGREED: On the proposal of Councillor Stokes, seconded by Councillor Clarke, it was unanimously agreed to note the above Report.

RTS/146/2018: **REGISTER OF CONTACTS JULY – SEPTEMBER 2018**

Read: Register of Contacts for July – September 2018. *(Circulated)*

AGREED: On the proposal of Councillor Stokes, seconded by Councillor Clarke, it was unanimously agreed to note the above Report.

RTS/147/2018: **PLANNING COMMITTEE PERFORMANCE REPORT**
- **SEPTEMBER 2018**

Read: Report on Planning Committee Performance Report for September 2018.
(Circulated)

AGREED: On the proposal of Councillor Stokes, seconded by Councillor Clarke, it was unanimously agreed to note the above Report.

In response to a query from Councillor Clarke regarding the high number of live enforcement cases, Mr McKay said there were quite a number of staff had returned, who had been off for a various reasons, and this would have a positive impact on enforcement performance. He said he hoped to see an improvement in this figure in the New Year.

FOR CONSIDERATION AND/OR DECISION – FACILITIES MANAGEMENT AND MAINTENANCE

RTS/148/2018: REQUEST FROM ULSTER WILDLIFE TO ALLOW CULLING OF GREY SQUIRRELS ON COUNCIL OWNED LAND

Read: Report dated 17 October 2018 from Mr K Scullion, Assistant Director Facilities Management and Maintenance regarding request from Ulster Wildlife to allow culling of grey squirrels on Council owned land. The report advised Council had been approached by Ulster Wildlife to discuss working in partnership on their 'Red Squirrels United' project. This four-year project, funded by EU Life14 and Heritage Lottery Fund, would help prevent further spread of grey squirrels into areas that were currently home only to reds through conservation and community engagement activities. A key area within the project was Rostrevor Oakwood, a haven for Red squirrels; however the greys living in Kilbroney Park were a major threat. Ulster wildlife was requesting permission to include Kilbroney Park in their culling efforts. Other Council owned sites, including Donard Park and Warrenpoint Town Park, could also be included in the culling efforts, as these were strongholds for greys re-populating red habitat. *(Circulated)*

AGREED: **On the proposal of Councillor McMurray, seconded by Councillor Clarke, it was agreed to approve the request from Ulster Wildlife to permit controlled culling of grey squirrels on Council owned sites subject to proof of licence, Insurance and agreed Method Statement.**

It was noted this decision was taken on the basis of advice from experts and that there was no other option that would protect the native red squirrels.

RTS/149/2018: UPDATE ON PROPOSAL TO PROVIDE LOCAL COMMUNITIES WITH AN ENVIRONMENTALLY SUSTAINABLE OPTION OF PLANTING CHRISTMAS TREES

Read: Report dated 17 October 2018 from Mr K Scullion, Assistant Director Facilities Management and Maintenance regarding update on proposal to provide local communities an environmentally sustainable option for planting Christmas Trees. The report advised it had been agreed to proceed with the Environmentally Sustainable Option of Planting Christmas Trees Project and authorisation was approved for the purchase of five Christmas Trees. Subsequent to this, the Council's Sub Committee on Christmas Illuminations met and through discussion recommended that the number of trees to be purchased be increased from five to seven. *(Circulated)*

AGREED: **On the proposal of Councillor Harvey seconded by Councillor Andrews it was agreed to grant retrospective approval to purchase 7 No. Christmas trees of the species Abies Nordmanniana at a height of 4.5 metre (from ground level to tip) for planting at seven agreed locations.**

NOTED: Mr Scullion advised that the tender for the trees had now closed and a Contractor had been appointed who would meet with Officers to assess the proposed sites.

RTS/150/2018: STRUCTURAL CONDITION OF STEPS AT SOUTH PROMENADE, NEWCASTLE

Read: Report dated 19 September 2018 from Mr K Scullion, Assistant Director Facilities Management and Maintenance regarding structural condition of steps at South Promenade, Newcastle. The report advised the structural condition of steps at South Promenade which lead from the walkway to the beach had been examined by a Structural Engineer following concern raised about the impact of coastal erosion on the steps. The report from the Structural Engineer had made a number of recommendations for repairs to the steps. Such repair work would require a Marine Licence before works could commence. *(Circulated)*.

AGREED: **On the proposal of Councillor Clarke, seconded by Councillor Macauley, it was agreed to recommend approval to proceed to submit an application for a Construction Marine Licence to DAERA to undertake repairs to concrete steps at South Promenade, Newcastle.**

NOTED: Mr Scullion said that whilst the application for the Licence was being submitted, officers would work on identifying the repairs that were needed and would be in a position to issue a tender when the Licence was obtained. He also advised that possible funding resources were being sought and if anything came to fruition he would advise the Committee.

RTS/151/2018: BUS SHELTER AT CLOUGHREAGH PARK, BESSBROOK

Read: Report dated 17 October 2018 from Mr K Scullion, Assistant Director Facilities Management and Maintenance regarding Bus Shelter at Cloughreagh Park, Bessbrook. *(Circulated)*

AGREED: **On the proposal of Councillor Stokes, seconded by Councillor Taylor it was agreed, in line with Council Policy on bus shelters, to recommend as follows:-**

New bus shelter at John F Kennedy Park, Bessbrook

- A cantilever type bus shelter (no side panels) be erected at this location in accordance with Dfi agreement.

New bus shelter at Cloughreagh Park, Bessbrook

- A bus shelter should not be erected at this location as it does not fulfil all the criteria as per Council policy.

WASTE MANAGEMENT

RTS/152/2018: MINUTES OF WASTE STRATEGY WORKING GROUP MEETING HELD ON 22 AUGUST 2018

Read: Minutes of Waste Strategy Working Group Meeting held on 22 August 2018 *(Circulated)*

AGREED: **On the proposal of Councillor Andrews, seconded by Councillor Clarke, it was agreed to recommend approval of the above Minutes and the recommendations contained therein.**

RTS/153/2018: **TEMPORARY CLOSURE OF WARRENPOINT HOUSEHOLD RECYCLING CENTRE**

NOTED: Mr Dinsmore advised that Warrenpoint Household Recycling Centre was now re-opened and the contingency arrangements that had been put in place had worked well.

RTS/154/2018: **NIEA RE: ILLICIT DUMPING/FLY TIPPING**

Read: Letter dated 20 September 2018 from Northern Ireland Environment Agency regarding illicit dumping/fly tipping. *(Circulated)*

NOTED: Mr Moore said he would be arranging a meeting with representatives from NIEA to discuss how to move forward on this issue. As a Member of the TAG Group he would also raise this issue at their meeting and he further confirmed that reminder letters would be sent to Armagh, Banbridge and Craigavon Council and to Louth County Council.

Councillors expressed their concerns about fly tipping, particularly the number of tyres that had been dumped at various locations throughout the District. They said there should be some accountability or paper trail for the disposal of used tyres as customers were being charged for their disposal.

AGREED: **It was unanimously agreed to note the above correspondence.**

AGREED: **On the proposal of Councillor Clarke, seconded by Councillor McMurray, it was agreed the Council write to NIEA regarding the issue of dumping of used tyres and asking what procedures were in place in terms of inspections of premises, follow-up of serial numbers etc. to ensure tyres were being properly disposed of, as customers were being charged for their disposal.**

RTS/155/2018: **DFI RE: CLANRYE RIVER**

Read: Letter dated 28 September 2018 from the Department of Infrastructure regarding the Clanrye River. They advised they would be content to be involved in discussions regarding their maintenance remit to the river but in relation to the weir, they advised it had been previously deemed to have insufficient cost benefit. *(Circulated)*.

NOTED: Mr Moore said he would raise the issue of upkeep and maintenance of the Clanrye River at the next meeting of the TAG Group and would arrange for an internal meeting of Officers prior to meeting the Department in relation to the request for a weir and maintenance of the river.

AGREED: **It was unanimously agreed to note the above correspondence.**

RTS/156/2018: DFI RE: WEED-SPRAYING IN THE NEWRY, MOURNE AND DOWN AREA

Read: Letter dated 27 September 2018 from the Department of Infrastructure regarding weed-spraying in the Newry, Mourne and Down Area. They advised that due to operational difficulties, the implementation of weed control measures had been initiated late in the 2018 season and this had been further hampered by unfavourable weather conditions. They anticipated that week spraying, weather permitting, would be completed in the coming weeks. *(Circulated)*.

NOTED: Councillors expressed their disappointment at this response and said that the wider Newry, Mourne and Down District had never looked as bad in terms of weed growth, particularly after one of the driest summers in recent years when weather conditions would have been favourable for weed spraying.

AGREED: **It was unanimously agreed to note the above correspondence.**

FOR NOTING

RTS/157/2018: SCHEME OF DELEGATION REPORT FROM 1 APRIL 2018 TO 30 SEPTEMBER 2018

Read: Report dated 17 October 2018 from Mr Roland Moore, Director of Neighbourhood Services regarding Scheme of Delegation Report from 1 April 2018 to 30 September 2018. The report outlined decisions and authorisations taken under the following categories:-

1. Engaging consultancy assistance below the delegated level of £2,000.
 2. Decision to commence formal restructuring within a Department or Departments
 3. Consultation responses other than technical responses where officers asked for Members views.
 4. Decisions arising from external report on significant Health and Safety at Work.
 5. In cases of emergency, the allocation or awarding of Financial Assistance to external groups or organisation below the delegated level of £300; and
 6. Other decisions such as those with political media or industrial relations implications that Directors consider Members should be aware of.
- (Circulated)*

AGREED: **On the proposal of Councillor Stokes, seconded by Councillor Kimmins, it was unanimously agreed to note the above Report.**

RTS/158/2018: ARC21 JOINT COMMITTEE MEMBERS' MONTHLY BULLETIN 30 AUGUST 2018

Read: ARC21 Joint Committee Members' Monthly Bulletin 30 August 2018. *(Circulated)*

AGREED : **On the proposal of Councillor Stokes, seconded by Councillor Kimmins, it was unanimously agreed to note the above Bulletin.**

**RTS/159/2018: **ARC21 JOINT COMMITTEE MEETING
– MINUTES OF THURSDAY 28 JUNE 2018****

Read: ARC21 Joint Committee Meeting Minutes dated Thursday 28 June 2018.
(Circulated)

AGREED: **On the proposal of Councillor Stokes, seconded by Councillor
Kimmins, it was unanimously agreed to note the above Minutes.**

**RTS/160/2018: **ARC21 JOINT COMMITTEE MEMBERS MONTHLY BULLETIN 27
SEPTEMBER 2018****

Read: ARC21 Joint Committee Members Monthly Bulletin 27 September 2018.
(Circulated)

AGREED: **On the proposal of Councillor Stokes, seconded by Councillor
Kimmins, it was unanimously agreed to note the above Bulletin.**

**RTS/161/2018: **ARC21 JOINT COMMITTEE MEETING
- MINUTES OF THURSDAY 30 AUGUST 2018****

Read: ARC21 Joint Committee Meeting Minutes dated Thursday 30 August
2018. *(Circulated)*

AGREED: **On the proposal of Councillor Stokes, seconded by Councillor
Kimmins, it was unanimously agreed to note the above Minutes.**

RTS/162/2018: **HISTORIC ACTION SHEET**

Read: Historic Action Sheet. *(Circulated).*

AGREED: **On the proposal of Councillor Stokes, seconded by Councillor
Kimmins, it was unanimously agreed the Historic Action Sheet
be noted and actions removed as marked.**

**ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE
LOCAL GOVERNMENT ACT (NI) 2014**

The Chairperson advised that item No. 30 and Item No. 31 were exempt items under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

**On the proposal of Councillor Kimmins, seconded by Councillor Stokes, it was
agreed to exclude the public and press from the meeting during discussion on this
item.**

RESTRICTED ITEMS

**RTS/163/2018: **CHARGES FOR COLLECTION AND DISPOSAL OF WASTE AT
CARAVAN SITES****

Read: Report dated 17 October 2018 from Mr Liam Dinsmore, Head of Waste Processing and Enforcement regarding charges for collection and disposal of waste at caravan sites. *(Circulated)*.

RTS/164/2018: UPDATE ON DRUMNAKELLY WIND TURBINE

Read: Report dated 17 October 2018 from Mr Liam Dinsmore, Head of Waste Processing and Enforcement regarding update on Drumnakelly Wind Turbine. *(Circulated)*

When the Committee came out of closed session the Chairman reported:-

Charges for collection and disposal of waste at caravan sites

Councillor Clarke had proposed and Councillor Ruane seconded to recommend acceptance of a revised scale of charges to be implemented for the Refuse Collection Service to Caravan Sites, as option 4 and detailed in Appendix 1 and also that a fact sheet be produced for use by caravan owners advising of the costs of collection and the recycling options available.

The proposal had been put to a vote and voting was as follows:-

FOR:	8
AGAINST:	3
ABSTENTIONS:	1

The proposal was declared carried.

AGREED: On the proposal of Councillor Clarke, seconded by Councillor Ruane, it was agreed to recommend approval of the recommendation outlined in Section 3 of the report dated 17 October 2018 that a revised scale of charges be implemented for the refuse collection service to Caravan Sites, as option 4 and detailed in Appendix 1 and also that a fact sheet be produced for use by caravan owners advising of the costs of collection and the recycling options available.

Update on the planned Drumanakelly Wind Turbine

AGREED: On the proposal of Councillor Andrews, seconded by Councillor Stokes, it was agreed to recommend approval of the recommendations outlined in Section 3 of the report dated 17 October 2018 that, based on the consultancy report regarding the viability of the proposed wind turbine at Drumanakelly Landfill Site, the Committee recommend approval to withdraw the planning application for the proposed wind turbine.

There being no further business the meeting ended at 7.00 pm.

For adoption at the Council Meeting to be held on Monday 5 November 2018.

Signed: Councillor Charlie Casey
Chairperson of Regulatory & Technical Services Committee

Signed: Mr R Moore
Director of Neighbourhood Services

NEWRY MOURNE AND DOWN DISTRICT COUNCIL

Minutes of Audit Committee Meeting held on Thursday 20 September 2018 at 2.00pm in the Mourne Room, Downshire Estate, Downpatrick

Chairperson: Mr J Campbell, Independent Chairperson

In Attendance: **(Committee Members)**
Councillor P Byrne
Councillor W Clarke
Councillor R Mulgrew
Councillor M Ruane
Councillor J Tinnelly

Officials in Attendance: Mr L Hannaway, Chief Executive
Ms D Carville, Director Corporate Services
Mr K Montgomery, Assistant Director, Corporate Services (Finance)
Mr G Byrne, Audit Services Manager
Ms B Phillips,
Miss S Taggart, Democratic Services Officer

Also in Attendance: Ms C Hagan, ASM (Internal Auditors)
Ms C Kane, Northern Ireland Audit Office

AC/65/2018: APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillors Casey, Devlin and Murnin

The Chairperson welcomed Councillor Clarke to his first meeting having recently taken over from Councillor Hearty on the Committee.

AC/66/2018: DECLARATIONS OF INTEREST

Ms Hagan declared an interest in item 16 – Tender for Internal Audit Contract.

Mr Campbell declared an interest in item 17 – Recruitment of Independent Audit Committee Chairperson.

AC/67/2018: ACTION SHEET ARISING FROM AUDIT COMMITTEE MEETING HELD ON THURSDAY 5 JULY 2018

Read: Action Sheet arising out of Minutes of Audit Committee Meeting held on 5 July 2018. (Copy circulated)

AC/18/2018 – Internal Audit Asset Summary Report

Mr Byrne advised the programmes unit had received approval from the IT project group to procure the database and it was hoped the up-dated Financial Assistance Policy would go to committee in December 2018. An update would be brought to the January Audit Committee Meeting.

AC/59/2018 – Training for Members

Mr Byrne advised the training was split into 4 sections and it would be carried out prior to the next Audit Committee in January.

Mr Campbell asked that the dates for training be circulated to Members as early as possible in order to maximise attendance at same.

Councillor Byrne stated he had attended recent training which was excellent and it may be an idea that the publications circulated be given to all Members for their information.

Agreed: On the proposal of Councillor Mulgrew, seconded by Councillor Byrne, it was agreed to note the action sheet and remove those actions marked for removal.

INTERNAL AUDIT (closed session)

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

Agreed: On the proposal of Councillor Mulgrew, seconded by Councillor Byrne, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Part 3 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – Information relating to the financial or business affairs of a particular person (including the Council holding that information) and the public may, by resolution, be excluded during these items of business.

Agreed: On the proposal of Councillor Ruane, seconded by Councillor Byrne, it was agreed the Committee come out of closed session and the following actions were agreed:

AC/68/2018 ASM PROGRESS SUMMARY REPORT

Read: Report from Internal Audit to Audit Committee 20 September 2018 – Summary Report to the Audit Committee (copy circulated)

Noted: The Summary Report to the Audit Committee was noted.

AC/69/2018: INTERNAL AUDIT PLAN 2018/19

Read: Report from Internal Audit to Audit Committee 20 September 2018 – 2018/19 Revised Internal Audit Plan (Copy circulated)

Agreed: It was agreed on the proposal of Councillor Ruane, seconded by Councillor Byrne, to approve the 2018/19 Revised Internal Audit Plan, including the use of the Contingency Days as noted.

NIAO (closed session)**AC/70/2018 NIAO REPORT TO THOSE CHARGED WITH GOVERNANCE**

Read: Correspondence received from Northern Ireland Audit Office (NIAO) dated 19 September 2018, regarding Draft Report to Those Charged With Governance (copy circulated)

Agreed: It was agreed on the proposal of Councillor Byrne, seconded by Councillor Ruane to note the contents of the NIAO Report to Those Charged With Governance, and to further note that the Audit Committee accepted Management's reasons for not adjusting the unadjusted misstatements identified in the report.

CORPORATE (closed session)**AC/71/2018 STATEMENT OF ACCOUNTS 2017-18**

Read: Report dated 20 September 2018, received from Mr K Montgomery, Assistant Director of Finance regarding the presentation of the audited Statement of Account for 2017-18 (copy circulated)

Agreed: It was agreed on the proposal of Councillor Byrne, seconded by Councillor Ruane, to note the status of the audit of the 2017/18 Statement of Accounts, and to approve the audited accounts including the Annual Governance Statement for signing by Chief Executive and Chairperson of Council.

Councillor Tinnelly left the meeting at this stage – 3pm

CORPORATE (open session)**AC/72/2018 CORPORATE RISK REGISTER**

Read: Report from Mrs D Carville, Director of Corporate Services, dated 20 September 2018, regarding Corporate Risk Register (copy circulated)

Mrs Carville highlighted the following key changes following the review of Directorate Risk Register:

- CR.12 – New Risk – Risk of industrial relations deteriorating as Council went through a period of change which could potentially lead to industrial action and a disruption to services. The risk was escalated from the Corporate Services Directorate Risk Register due to the threat of industrial action from the Unions at the present time.
- CR.13 – New Risk – Accidents/injuries that may occur if health and safety of service users and staff was not considered, with a particular focus on Fire Risk Assessments and their associated actions. This risk was escalated from the Corporate Services Directorate Risk Register in the knowledge that there were actions from recent Fire Risk Assessments to be addressed across the Council.
- CR.08 – IT services do not support the Statutory, Strategic or Operational Requirements of the Council – the action in relation to the implementation of the IT strategy had been expanded to include key milestones, as previously requested.
- Numerous other minor changes including new actions, updates to the progress of actions and new detail included within certain risks were also made.

Noted: It was agreed to note the update provided to the Corporate Risk Register.

AC/73/2018 **PROMPT PAYMENTS**

Read: Report from Mr K Montgomery, Assistant Director of Finance, dated 20 September 2018, regarding Prompt Payment Statistics (copy circulated)

Councillor Byrne queried whether there was a target for the amount of invoices to be paid within 10 days.

Mrs Carville advised the Central Government target was to have 90% of invoices paid within 10 days however the Department of Communities issued a circular that this was an aim for local government bodies also. It was noted that Council states within its contracts that payment would be within 30 days.

Councillor Clarke asked for an example of reasons for not paying invoices within 30 days.

Mr Montgomery advised it could be queries on invoice not matching with an order or the authorising officer being on leave for example. He stated it takes 3-4 days to receipt an invoice and approximately 20 days to process same.

Noted: It was agreed to note the Prompt Payment Statistics.

AC/74/2018 **FRAUD & WHISTLEBLOWING UPDATE**

Read: Report from Mr G Byrne, Audit Services Manager, dated 20 September 2018, regarding Fraud and Whistleblowing Update and Conflict of Interest Policy and Procedures (copy circulated)

Noted: **The Fraud and Whistleblowing Report and Conflict of Interest Policy and Procedures was noted.**

AC/75/2018 DIRECT AWARD CONTRACTS

Read: Report from Mr D Barter, Procurement Manager, dated 20 September 2018, regarding Direct Award Contract (DAC) Register (copy circulated)

Councillor Byrne queried why the Cleaning of Public Conveniences in Newcastle for July and August came in under Direct Awards.

Mr Hannaway advised due to the good weather and increase in visitor numbers to Newcastle, there was not enough staff in place to cope with the increased footfall and there was a high level of social media scrutiny on the Council to keep the public conveniences in good order.

Councillor Mulgrew queried the additional Ministry of Defence insurance required for the Festival of Flight.

Mrs Carville advised additional insurance was required every year for the Festival of Flight due to the high risk nature of the festival.

Noted: **It was agreed to note the Direct Award Contract Register.**

AC/76/2018 UPDATE ON AUDIT RECOMMENDATIONS

Read: Report from Mr G Byrne, Audit Services Manager, dated 20 September 2018, regarding Update on Audit Recommendations

Mr Byrne advised a report would be brought to CMT highlighting the actions that need to be implemented.

Councillor Byrne queried why some payments were appearing as manual payments, were these not completed through the financial systems in place.

Mrs Phillips advised all manual payments go through the financial systems however they would be cheques written for emergency payments or routine refunds, it was purely the terminology used for these payments.

Noted: **It was agreed to note the update on Audit Recommendations report.**

AC/77/2018 UPDATE ON PROCUREMENT

Read: Report from Mr K Montgomery, Assistant Director of Finance, dated 20 September 2018, regarding Update on Procurement (copy circulated)

Mr Byrne advised the policy and procedures were now in place and training had been delivered to many of the staff who deal with procurement. A new training schedule for procurement was now being developed going forward.

Noted: **It was agreed to note the update on procurement.**

AC/78/2018 FINDINGS FROM THE LOCAL GOVERNMENT AUDITOR'S REPORT

Read: Report from Mrs D Carville, Director of Corporate Services, dated 20 September 2018, regarding Findings from the Local Government Auditor's Report which contained a review of the exercise of her functions in the year to 31 March 2018, including the audit of the accounts of the 11 Councils in the 2016-17 financial year (copy circulated)

Noted: **The findings from the Local Government Auditor's Report were noted.**

PERFORMANCE (open session)**AC/79/2018 ASSESSMENT OF PERFORMANCE 2017-18**

Read: Report from Ms K Bingham, Head of Performance and Improvement, dated 20 September 2018, regarding Assessment of Performance 2017-18 which provided an overview of the Council's progress in meeting the General Duty of Improvement; Delivering the Performance Improvement Objectives 2017-18; meeting the statutory performance indicators and standards for economic development, planning and waste management; and delivering the 'supporting actions' and 'measures of success' within the Corporate Plan 2015-19 (copy circulated)

Noted: **It was agreed to note the Assessment of Performance 2017-18.**

PERFORMANCE (closed session)

Ms Hagan left the meeting at this stage having previously declared an interest – 3.32pm

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

Agreed: On the proposal of Councillor Mulgrew, seconded by Councillor Byrne, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Part 3 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – Information relating to the financial or business affairs of a particular person (including the Council holding that information) and the public may, by resolution, be excluded during these items of business.

Agreed: On the proposal of Councillor Ruane, seconded by Councillor Mulgrew, it was agreed the Committee come out of closed session and the following actions were agreed:

AC/80/2018 TENDER FOR INTERNAL AUDIT CONTRACT

Read: Report dated 20 September 2018 from Mr G Byrne, Audit Services Manager, regarding Internal Audit Contract (copy circulated)

AGREED: It was agreed on the proposal of Councillor Mulgrew, seconded by Councillor Byrne, to recommend that Members approve the preparation of a Business Case to be presented to the SPR Committee in November 2018 deciding how the Internal Audit Function should be staffed in Newry, Mourne and Down District Council, with the result of the business case and associated actions being brought to the January 2019 Audit Committee Meeting.

Mr Campbell vacated the Chair at this stage having previously declared an interest – 3.34pm

It was agreed on the proposal of Councillor Ruane, seconded by Councillor Mulgrew that Councillor Byrne assume the Chair for the next item.

Councillor Byrne did then assume the Chair – 3.35pm

AC/81/2018 RECRUITMENT OF INDEPENDENT AUDIT COMMITTEE CHAIRPERSON

Read: Report dated 20 September 2018 from Mrs D Carville, Director of Corporate Services, regarding Recruitment of Independent Audit Committee Chairperson (copy circulated)

AGREED: It was agreed on the prposal of Councillor Ruane, seconded by Councillor Mulgrew to approve the extension of Mr Campbell's appointment to facilitate continuation of his Chairmanship at the Audit Committee Meeting of April 2019. It was also agreed for officers to commence a recruitment process for an Independent Chairperson of the Audit Committee to commence with the new term of Council for a four year period, with the first meeting of the new Chairperson in July 2019.

There being no further business, the meeting concluded at 3.36pm

For consideration at the Council Meeting to be held on Monday 5th November 2018

Signed: **Ms D Carville**
Director of Corporate Services

Signed: **Mr J Campbell**
Independent Chairperson