

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

Ref: AHC/2021

**Minutes of Active and Healthy Communities Committee Meeting held on
Monday 17 May 2021 at 6.00pm via Microsoft Teams**

Chairperson: Councillor L McEvoy

In attendance:

(Councillors)

Councillor T Andrews	Councillor C Casey
Councillor A Finnegan	Councillor M Gibbons
Councillor G Malone	Councillor C Mason
Councillor McKeivitt	Councillor McMurray
Councillor G O'Hare	Councillor B Ó Muirí
Councillor D Taylor	Councillor J Trainor
Councillor W Walker	

Officials in attendance:

Mrs M Ward, Chief Executive
Mr M Lipsett, Director of Active & Healthy Communities
Mr E Devlin, Assistant Director Health & Wellbeing
Mrs J Hillen, Assistant Director Community Engagement
Mr P Tamati, Assistant Director Leisure and Sport
Ms S Taggart, Democratic Services Manager (Acting)
Mrs D Starkey, Democratic Services Officer
Ms L O'Hare, Democratic Services Officer

AHC/088/2021:

APOLOGIES & CHAIRPERSON'S REMARKS

There were no apologies received.

AHC/089/2021:

DECLARATIONS OF INTEREST

Councillor Gibbons declared an interest in item relating Rostrevor Men Shed.

AHC/090/2021: ACTION SHEET OF THE ACTIVE & HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON MONDAY 19 APRIL 2021

Read: Action sheet of the Active & Healthy Communities Committee Meeting held on Monday 19 April 2021. **(Copy circulated)**

AHC/036/2020: Threeway Refurbishment

Councillor Casey enquired whether recent damage to the football pitch at Threeways, Newry would need factored into any refurbishment plans. Mrs Hillen confirmed she would report back directly on the matter.

In response to a query from Councillor Casey regarding the reopening of community centres, Mrs Hillen advised officers were awaiting restriction guidelines being issued from the NI Executive Office and would work on a case to case basis once these were issued.

AHC/074/2021: Financial Assistance – Call 1

Councillor Mason enquired about her request at the Council Meeting held on 4 May 2021 that applications from groups who had not been awarded funding be looked at again.

Mr Lipsett confirmed a report would be brought back to the Active and Healthy Communities Committee once budgets had been reviewed.

Agreed: **It was agreed by all to note the Action Sheet of the Active and Healthy Communities Committee Meeting held on Monday 19 April 2021.**

COMMUNITY ENGAGEMENT

AHC/091/2021 PEACE PLUS CONSULTATION

Read: Report dated 17 May 2021 from Mrs J Hillen, Assistant Director, Community Engagement, regarding consultation on Peace Plus Programme 2021-2027. **(Copy circulated)**

Agreed: **It was agreed on the proposal of Councillor Andrews, seconded by Councillor Trainor, to approve the draft consultation response and develop the theme one action plan utilising the allocated budget as required (e.g. consultants, staff, venue hire etc).**

AHC/092/2021 FINANCIAL ASSISTANCE – UPDATE ON CALL 2 AND CALL 3

Read: Report dated 17 May 2021 from Mrs J Hillen, Assistant Director, Community Engagement, regarding Financial Assistance, Update on Call 2 and Call 3. **(Copy circulated)**

Mrs Hillen pointed out that whilst the report indicated that Call 3 may be issued in June 2021, there could be a delay to that timescale as work was ongoing to secure funding through Covid recovery money and as a result may be delayed until July 2021.

- Agreed:** **It was agreed on the proposal of Councillor O'Hare, seconded by Councillor Mason to approve the following:**
- **The appendices attached to the officer's report for Call 2 revenue projects**
 - **Pre-letter of offer conditions met prior to issue of full letter of offer**
 - **Approve the Decade of Centenaries application which failed at stage 2**
 - **Approval for Call 3 themes.**

AHC/093/2021 **DISTRICT ELECTORAL AREA (DEA) FORUMS UPDATE REPORT**

Read: Report dated 17 May 2021 from Mrs J Hillen, Assistant Director, Community Engagement, regarding DEA Forums Update Report. **(Copy circulated)**

Councillor Finnegan referred to the poor uptake of the Census in the South Armagh area and the financial implications this had for the area in terms of potential funding etc. She proposed that Council continue to share information regarding Census returns on Council social media.

Councillor Ó Muirí seconded the proposal adding if the DEA Co-ordinator for the Slieve Gullion area, Taucher McDonald, could work with ethnic minorities in the area to ensure they were able to access and fill out Census forms.

Mrs Hillen confirmed that officers had gone through the Councils Marketing Department to reissue a notification in relation to getting census forms completed and the South Armagh area was a priority. She added that she would contact the DEA coordinator and the Minority Support Services in Council to promote the need for all people to complete census returns.

- Agreed:** **It was agreed on the proposal of Councillor Finnegan, seconded by Councillor Ó Muirí, to continue to share information regarding the Census returns social media and for the DEA Co-ordinator for the Slieve Gullion area to work with ethnic minorities in the area to ensure they were able to access and fill out census forms.**

It was agreed on the proposal of Councillor Trainor, seconded by Councillor Ó Muirí, to note the report and approve the actions in the in the action sheets attached for:

- **Slieve Gullion DEA Forum Private Meeting held on Tuesday 13 April 2021.**
- **Downpatrick DEA Forum Private Meeting held on Tuesday 13 April 2021.**
- **Newry DEA Forum Private Meeting held on Thursday 15 April 2021.**

- Slieve Croob DEA Forum Private Meeting held on Tuesday 20 April 2021.
- Crotlieve DEA Forum Private Meeting held on Tuesday 20 April 2021.
- Rowallane DEA Forum Private Meeting held on Wednesday 28 April 2021.

AHC/094/2021

VIOLENCE AGAINST WOMEN AND GIRLS (NOTICE OF MOTION FROM COUNCIL 7 APRIL 2021)

Read: Report dated 17 May 2021 from Mrs J Hillen, Assistant Director, Community Engagement, regarding a Notice of Motion referred from Council in relation to Violence against Women and Girls. **(Copy circulated)**

In welcoming the report Councillor Mason referred to a regional strategy due to be developed as a long-term approach and suggested that the Council's newly-established Women's Working Group include an agenda item and work in conjunction with the Active and Healthy Communities Committee to drive forward a long-term strategy for Violence Against Women and Girls.

Agreed: It was agreed on the proposal of Councillor McKevitt, seconded by Councillor Trainor to include Violence Against Women as a theme in Call 1 which would be released in Quarter 4 of the 2021-2022 financial year (subject to funding and relevant strategy) and work with external funding bodies to secure a budget and/or include a £10k budget within the rates estimates process.

AHC/095/2021

EXPANSION OF DRUMANESS SNOOKER CLUB LOCATED AT FIRST FLOOR OF DAN RICE HALL

Read: Report dated 17 May 2021 from Mrs J Hillen, Assistant Director, Community Engagement, regarding the expansion of Drumaness Snooker Club located at the first floor of the Dan Rice Hall. **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor Mason, seconded by Councillor Andrews to provide approval to Drumaness Snooker Club to expand into the Committee Room to enable the club to install another snooker table. (Subject to approval by both parties on an updated valuation cost).

COMMUNITY PLANNING AND WELL BEING

AHC/096/2021

THE CARNEGIE TRUST: EMBEDDING WELLBEING IN NORTHERN IRELAND

Read: Report dated 17 May 2021 from Mr M Lipsett, Director of Active and Healthy Communities, regarding the Carnegie Trust, Embedding Wellbeing in Northern Ireland. **(Copy circulated)**

Councillor Trainor welcomed the report and spoke of the lack of funding for Community planning and the burden of this having to be picked up by Councils and ratepayers.

Agreed: It was agreed on the proposal of Councillor Trainor, seconded by Councillor Andrews to endorse the recommendations made by the Carnegie UK Trust and write to the Communities Minister accordingly. This correspondence should also request the DfC continue to liaise with all Councils on the implementations of these recommendations, particularly in relation to how Councils are resourced to provide statistical support to the Partnership.

LEISURE AND SPORTS

AHC/097/2021

LEISURE REOPENING

Read: Report dated 17 May 2021 from Mr P Tamati, Assistant Director Leisure and Sports, regarding the reopening of Leisure post lockdown.

In response to a query from Councillor Casey, Mr Tamati clarified that discounts applied for leisure had been based on restrictions and the level of access permitted. There were a number of Councils that were applying 100% costs and Newry, Mourne and Down District were applying discounts as a fair approach.

Councillor Trainor enquired about youth services at the Ballymote Centre, Downpatrick and Mr Tamati advised he anticipated youth services to continue to use the centre through statutory bookings.

Mr Tamati responded to a query from Councillor Trainor in relation to planned seasonal use at the Tropicana Centre, Newcastle by saying he did anticipate it being open for use for July/August 2021, subject to restrictions. He added a lot of work was being carried out to ensure the centre was fit to open with upgrade measures being carried out.

Councillor McMurray enquired about the phased return of swimming lessons. Mr Tamati advised that Council-lead swimming lessons were within level 3 and Council also looked to and worked with the governing bodies for such sports as they dictated return.

In response to a point raised by Councillor Malone, Mr Tamati advised he would follow up on ensuring the TVs on running machines in the Newry Leisure Centre were operational.

Agreed: It was agreed on the proposal of Councillor Trainor, seconded by Councillor Ó Muirí to approve the following:
• The phased reopening plan for Indoor Leisure as outlined

- in appendix 1 of the officer's report.
- **The prioritisation of Sports Halls and activity space occupancy within indoor leisure as follows:**
 - 1. COVID-19 Related Bookings**
 - 2. Historical Statutory and Essential Non-Commercial Bookings**
 - 3. Internal Leisure Activity Programmes and Bookings**
 - 4. Historical Sports Clubs and Non-Commercial Block Bookings**
 - 5. New Sports Club and Non-Commercial Block Bookings**
 - 6. All other bookings**

AHC/098/2021

**OUTDOOR RECREATION NI – SERVICE LEVEL AGREEMENT
2020-21**

Read: Report dated 17 May 2021 from Mr P Tamati, Assistant Director Leisure and Sports, regarding Outdoor Recreation NI, Service Level Agreement for Community Trails, 2020-21.

In welcoming and thanking officers working on Community Trails, Councillor Mason enquired about timescales for delivery particularly in relation to Bright GAC, Teconnaught GAC, Tipperary Wood and Inch Abbey.

Mr Tamati provided a detailed overview of the process for delivery reiterating that it was dependant on the scope and level of development required. He added that timescales were also dependant on when letters of offer were received and that it was important to manage the expectations of funders. Mr Tamati advised that he planned to write to funders if successful to request receipt of letters of offer earlier to enable delivery of projects.

Councillor O'Hare also welcomed the news regarding projects particularly the pump track for Hilltown.

Councillor Trainor raised a point in relation to eligibility for funding under the Blue/Green Fund from the Department of Infrastructure and asked that this be explored.

Mr Lipsett confirmed the Enterprise, Regeneration and Tourism Department were leading on that and were aware of all the Community Trails and would form part of their consideration when applying to the Department. Mr Lipsett added that he was meeting with the Director of Enterprise, Regeneration and Tourism department later in the week in relation to the matter.

In response to a query from Councillor McMurray, Mr Lipsett reminded Members that Outdoor Recreation NI came to Council once a year and part of that would be to show indicative designs of what a pump track may look like and officers would ask that designs of such be included in their presentation.

Agreed

It was agreed on the proposal of Councillor Mason, seconded by O'Hare, to approve a new Service Level Agreement with Outdoor Recreation NI (ORNI) for the 2021-2022 financial year at the total cost of £75,410 as per appendix 1.

HEALTH AND WELLBEING

AHC/099/2021 FAIRTRADE SIGNAGE

Read: Report dated 17 May 2021 from Mr E Devlin Assistant Director Health and Wellbeing, regarding Fairtrade Signage referred back from Council on 4 May 2021. **(Copy circulated)**

Agreed: **It was agreed on the proposal of Councillor Andrews, seconded by Councillor McKeivitt to approve Option 1 to implement Fairtrade District Statute signage, as per Fairtrade Organisation template, on all 21 Boundary signs across the District at a cost of £1,102.50 (excl. VAT).**

FOR NOTING – COMMUNITY ENGAGEMENT

AHC/100/2021 SOCIAL INVESTMENT FUND UPDATE - CAPITAL

Read: Report dated 17 May 2021 from Mrs J Hillen, Assistant Director Community Engagement, regarding Social Investment Fund update.

Agreed: **It was agreed to note the report and minutes of the Social Investment Fund Capital Board Meeting held on 22 March 2021.**

AHC/101/2021 PEACE IV LOCAL ACTION PLAN

Read: Report dated 17 May 2021 from Mrs J Hillen, Assistant Director, Community Engagement, regarding Peace IV Local Action Plan. **(Copy circulated)**

Agreed: **It was agreed to note the report and Minutes of the Peace IV Partnership Meetings held on 14 January 2021 and 4 March 2021.**

AHC/102/2021 NO 16 THE SQUARE ROSTREVOR

Read: Report dated 17 May 2021 from Mrs J Hillen, Assistant Director Community Engagement, regarding No 16 The Square, Rostrevor.

Agreed: **It was agreed to note the update report in relation to No 16 The Square, Rostrevor.**

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

AHC/103/2021 ACTIVE AND HEALTH COMMUNITIES PROCUREMENT ACTION PLAN

Agreed: **On the proposal of Councillor Trainor, seconded by Councillor McKeivitt, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.**

Read: **Report dated 17 May 2021 from Mr M Lipsett, Director of Active and Healthy Communities, regarding the Active and Healthy Communities Procurement Action Plan.**

Agreed: **On the proposal of Councillor Trainor, seconded by Councillor Mason, it was agreed the Committee come out of closed session.**

Agreed: **It was agreed on the proposal of Councillor Trainor, seconded by Councillor O’Hare, to approve the Active and Healthy Communities Procurement Action Plan.**

AHC/104/2021 SINGLE TENDER ACTION – INDOOR LEISURE FIRE ALARMS

Agreed: **On the proposal of Councillor Trainor, seconded by Councillor McKeivitt, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.**

Read: **Report dated 17 May 2021 from Mr P Tamati, Assistant Director Leisure and Sport, regarding the Single Tender Action for indoor leisure fire alarms.**

Agreed: **On the proposal of Councillor Trainor, seconded by Councillor Mason, it was agreed the Committee come out of closed session.**

Agreed: It was agreed on the proposal of Councillor O'Hare, seconded by Councillor Ó Muirí, to approve the increase of the current Single Tender Action for Indoor Leisure Fire Alarms as outlined within the officer's report.

AHC/105/2021

KILKEEL BOWLING PAVILLION – PUBLIC TENDER

Agreed: On the proposal of Councillor Trainor, seconded by Councillor McKeivitt, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read: Report dated 17 May 2021 from Mr P Tamati, Assistant Director Leisure and Sport, regarding a public tender for Killeel Bowling Pavillion.

Agreed: On the proposal of Councillor Trainor, seconded by Councillor Mason, it was agreed the Committee come out of closed session.

Agreed: It was agreed on the proposal of Councillor Mason, seconded by Councillor Trainor, to bring a further report back to the next Active and Healthy Communities Committee Meeting.

AHC/106/2021

SPORTS CLUBS LEASES AND SERVICE LEVEL AGREEMENTS – COVID 19 IMPACT

Agreed: On the proposal of Councillor Trainor, seconded by Councillor McKeivitt, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read: Report dated 17 May 2021 from Mr P Tamati, Assistant Director Leisure and Sport regarding Sports Club Leases and Service Level Agreements, Covid 19 impact. **(Copy circulated)**

Agreed: **On the proposal of Councillor Trainor, seconded by Councillor Mason, it was agreed the Committee come out of closed session.**

Agreed: **It was agreed on the proposal of Councillor Ó Muirí, seconded by Councillor Trainor, for sports clubs that have a lease or seasonal hire arrangements in place with Council to receive a reduction in fee charges for 2020/21 as per appendix 1 of the officer's report.**

AHC/107/2021 SOCIAL INVESTMENT FUND LEGAL FEES

Agreed: **On the proposal of Councillor Trainor, seconded by Councillor McKeivitt, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.**

Read: Report dated 17 May 2021 from Mrs J Hillen, Assistant Director, Community Development regarding Social Investment Fund Legal Fees. **(Copy circulated)**

Agreed: **On the proposal of Councillor Trainor, seconded by Councillor Mason, it was agreed the Committee come out of closed session.**

Agreed: **It was agreed on the proposal of Councillor Trainor, seconded by Councillor McEvoy, to approve the payment of the legal fees associated with the legal charges for Ballyhornan 3G pitch and changing facilities.**

AHC/108/2021 BUSINESS CASE – REPLACEMENT OF WINDOWS WITHIN THE ORIGINAL SECTION OF THE DAN RICE HALL

Agreed: **On the proposal of Councillor Trainor, seconded by Councillor McKeivitt, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government**

(Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read: Report dated 17 May 2021 from Mrs J Hillen, Assistant Director, Community Development a business case for replacing windows within the original section of the Dan Rice Hall. **(Copy circulated)**

Agreed: **On the proposal of Councillor Trainor, seconded by Councillor Mason, it was agreed the Committee come out of closed session.**

Agreed: **It was agreed on the proposal of Councillor Andrews, seconded by Councillor Mason, to approve the following:**

- **Accept the business case for the Replacement of Windows within the original section of Dan Rice Hall.**
- **Submittal of a planning application for the replacement of the windows.**
- **Subject to planning approval being given to begin a procurement exercise for the replacement of the windows**

AHC/109/2021

TROPICANA ESSENTIAL WORKS – PUBLIC TENDER

Agreed: **On the proposal of Councillor Trainor, seconded by Councillor McKeivitt, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.**

Read: Report dated 17 May 2021 from Mr P Tamati, Assistant Director, Leisure and Sport regarding a public tender for Tropicana Essential Works. **(Copy circulated)**

Agreed: **On the proposal of Councillor Trainor, seconded by Councillor Mason, it was agreed the Committee come out of closed session.**

Agreed: **It was agreed on the proposal of Councillor Trainor, seconded by Councillor Andrews, to note:**

- **The appointment of the preferred bidder as outlined within the officer's report for Repairs and Upgrades to Mechanical Pool Plant Systems of Tropicana Seasonal Swimming Pool.**
- **That officers will agree the terms and enter into a contract with the preferred bidder, subject to AHC**

approval and prior to full Council ratification of this report.

AHC/110/2021

BUSINESS CASE FOR WARRENPOINT COMMUNITY CENTRE

Agreed: On the proposal of Councillor Trainor, seconded by Councillor McKeivitt, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read: Report dated 17 May 2021 from Mrs J Hillen, Assistant Director, Community Engagement, regarding an update on the development of Warrenpoint Community Centre. **(Copy circulated)**

Agreed: On the proposal of Councillor Trainor, seconded by Councillor Mason, it was agreed the Committee come out of closed session.

Agreed: It was agreed on the proposal of Councillor Trainor, seconded by Councillor Andrews, to note the officer's report.

Mrs Ward, Chief Executive, explained she would be attending all Committee meetings this month from a legislative perspective and made the following statement:

“Due to the current legislative uncertainty around remote meetings and the restrictions on indoor gatherings, the Chief Executive also agrees to exercise her delegated authority under Standing Orders to implement the resolution of the Committee once ratified by Council, subject to any conflict of interest or legal advice that the decision is unlawful.”

As this was the last meeting as Chairperson of Active and Healthy Communities Committee Councillor McEvoy thanked Officers and Councillors for their support during her term and that she had really enjoyed her time as Chairperson.

Councillors McKeivitt, Andrews, McMurray and Trainor extended their thanks to Councillor McEvoy for her term as Chair of the Active and Healthy Communities Committee throughout what was a difficult year. Councillor O'Hare was also thanked for his term as Deputy Chairperson of the Committee.

There being no further business the meeting ended at 7.25pm.

Signed: Councillor L McEvoy
Chairperson

Signed: Michael Lipsett
Director Active and Healthy Communities