

Environmental Information Policy

1. Title

Newry, Mourne and Down District Council Environmental Information Policy

2. Statement

The Council endorses the Environmental Information Policy as a framework for the Council's compliance with and implementation of the Environmental Information Regulations 2004.

3. Aim

The aim of the Environmental Information Policy is to ensure the Council's compliance with and consistent application of the Environmental Information Regulations 2004. Newry, Mourne and Down District Council is committed to providing sufficient resources and appropriate training to ensure the Council achieves this objective. The Policy will be implemented in the public interest to promote a culture of openness and transparency in Council.

4. Scope

The Council recognises the rights of individuals to access environmental information held by the Council in accordance with the terms of the Environmental Information Regulations 2004.

The Policy applies to all recorded information which the Council holds including (but not limited to) any information which is created, received and maintained by Council Officers and Elected Members on behalf of the Council. All Council Officers and Elected members are responsible for complying with the terms of the Environmental Information Regulations 2004. All Officers and members are also expected to comply with the Council's Policy and Procedures in relation to the Environmental Information Regulations.

Non-compliance with the Regulations and the Council's Policy and Procedures on Environmental Information may result in the Council breaching its legal obligations. This, in turn, may result in Newry, Mourne and Down District Council being the subject of formal action by the Information Commissioners' office.

5. Related Policies/Legislation

Freedom of Information Act 2000

Data Protection Act 1998

Newry, Mourne and Down District Council's Policy and Procedures on Freedom of Information

Newry, Mourne and Down District Council's Policy and Procedures on Data Protection

Newry, Mourne and Down District Council's Publication Scheme

6. Definitions

The "Regulations" means the Environmental Information Regulations 2004.

The "Information Commissioners Office" means the independent authority set up to uphold information rights in the public interest.

7. Policy Owner

TBC

8. Contact details in regard of this policy are:

TBC

9. Policy Authorisation

MT Authorised on

Governance Committee Authorised on

Council Authorised on

10. Policy Effective Date

11. Policy Review Date

12. Procedures

The Environmental Information Procedures attached hereto must be adhered to in the delivery of this Policy.

13. Equality Impact Assessment

This Policy has been assessed on XXXX under Newry, Mourne and Down District Council's Equality Impact Assessment process and has been screened out as having no impact on any of the groups designated in Section 75 of the Northern Ireland Act 1998.