



December 14th, 2020

Notice Of Meeting

You are invited to attend the Enterprise Regeneration & Tourism Committee meeting to be held on **Monday, 14th December 2020** at **6:00 pm** in **Remotely via Microsoft Teams**.

Committee Membership:-

Councillor A McMurray (Chairperson)

Councillor M Ruane (Deputy Chairperson)

Councillor R Burgess

Councillor W Clarke

Councillor D Curran

Councillor G Hanna

Councillor V Harte

Councillor R Howell

Councillor M Larkin

Councillor D McAteer

Councillor R Mulgrew

Councillor H Reilly

Councillor M Savage

Councillor G Stokes

Councillor J Tinnelly

Agenda

1.0 Apologies and Chairpersons' remarks.

2.0 Declarations of Interest.

3.0 Action Sheet: ERT Committee Meeting held on Monday 09 November 2020. (Attached)

 *ERT Action Sheet NOVEMBER 2020.pdf*

Page 1

Enterprise, Employment and Regeneration Items

4.0 AONB - Terms of Reference. (Attached)

 *ERT Report - AONB ToR Masterplan Shared History.pdf*

Page 5

5.0 Covid 19 Revitalisation Scheme : Tranche 1 Phase 2. (Attached)

 *ERT Report - Covid 19 Recovery Revitalisation Plan.pdf*

Page 32

6.0 Dublin/Belfast : Corridor nominees. (Attached)

 *ERT Report - Dublin Belfast Corridor Governance.pdf*

Page 37

7.0 Public Realm Scheme: Lower Hill Street Newry. (Attached)

 *ERT Report - Newry Lower Hill Street Public Realm Scheme.pdf*

Page 46

8.0 NMDDC Covid 10 Recovery Working Group. (Attached)

 *ERT Report - NMDDC Covid Recovery Group.pdf*

Page 49

9.0 Smart Cities Forum. (Attached)

 *ERT Report - Smart Cities Forum.pdf*

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10.0 Universal Basic Income. (Attached)

 *ERT Report - Universal Basic Income.pdf*

Page 58

11.0 Warrenpoint Marina Business Case. (Attached)

 *ERT Report - Warrenpoint Marina Business Case Update.pdf*

Page 63

12.0 Women in Business - Yes You Can. (Attached)

 *ERT Report - Women In Business Programme - Yes You Can.pdf*

Page 66

Tourism, Culture and Events Items

13.0 Sea Tours - Newcastle Harbour. (Attached)

 *ERT Report - Sea tours Newcastle Harbour.pdf*

Page 69

Building Control & Regulations

14.0 Customer Satisfaction Survey. (Attached)

 *ERT Report - Building Control Customer Satisfaction Survey.pdf*

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15.0 Dangerous Structure - Warrenpoint. (Attached)

 *ERT Report - Dangerous Structure Warrenpoint.pdf*

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Exempt Information Items

16.0 Tourism Signage Programme. (Attached)

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

 *ERT Report - DFC Tourism Signage Project.pdf*

Not included

17.0 Extension of Licence - Kilbroney Cafe. (Attached)

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information), and the public, may by resolution, be excluded during this item of business.

 *ERT Report - Kilbroney Cafe extension of licence.pdf*

Not included

18.0 Security provision - Kilbroney Park Rostrevor. (Attached)

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information), and the public, may by resolution, be excluded during this item of business.

 *ERT Report - Security provision at Kilbroney Caravan Park.pdf*

Not included

19.0 Southern Relief Road - Economic Appraisal. (Attached)

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information), and the public, may by resolution, be excluded during this item of business.

 *ERT Report - Southern Relief Road Economic Appraisal.pdf*

Not included

20.0 Tascomi Renewal Licence.. (Attached)

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information), and the public, may by resolution, be excluded during this item of business.

 *ERT Report - Tascomi Licence Renewal.pdf*

Not included

21.0 Update re: Visitor Information Services. (Attached)

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information), and the public, may by resolution, be excluded during this item of business

 *ERT Report - Visitor Information Services.pdf*

Not included

22.0 Newry BID Proposals. (Attached)

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information), and the public, may by resolution, be excluded during this item of business

 *ERT Report - Newry BID Business Plan.pdf*

Not included

 *Appx - Newry BID BusPlan20.pdf*

Not included

For Noting

23.0 Update re: Business Development. (Attached)

 *ERT Report - Business Development Update.pdf*

Page 101

24.0 Update re: FFNI (Attached)

 *ERT Report - FFNI Update.pdf*

Page 107

25.0 Historic Action Tracker Sheet. (Attached)

 *ERT Historic Action Tracker Sheet - for December Mtg 2020.pdf*

Page 117

26.0 Impact of Planning Decisions - delay on local economy. (Attached)

 *ERT Report - Impact of Planning Application Process.pdf*

Page 148

27.0 Innovation Enterprise Zones (Free Ports). (Attached)

 *ERT Report - Innovation Enterprise Zones (Free Ports).pdf*

Page 151

28.0 Regeneration Board Update - Irish Street Downpatrick. (Attached)

 *RPT re ERT Report - Irish Street Downpatrick Regeneration Board Update.pdf*

Page 154

29.0 Louth / Newry Mourne & Down Strategic Alliance - 16 September 2020. (Attached)

 *Louth NMD Strategic Alliance Report 16.9.20.pdf*

Page 159

30.0 Planning Performance Figures - November 2020. (Attached)

 *Planning Committee Performance figures for Nov 2020.pdf*

Page 163

31.0 Update re: Tackling Rural Poverty and Social Isolation (TRPSI). (Attached)

 *ERT Report - Tackling Rural Poverty & Social Isolation (TRPSI) update.pdf*

Page 169

32.0 Update re: Brexit Forum Meetings - September/October/November 2020. (Attached)

 *ERT Report - Brexit forum.pdf*

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 *Appx 1 Brexit Forum Meeting - 10.09.20.pdf*

Page 175

 *Appx 2 Brexit Forum Action Sheet - 6 October 2020.pdf*

Page 178

 *Appx 3. Brexit Forum Action Sheet -24 November 2020.pdf*

Page 186

33.0 Update re Masterplans. (Attached)

 *ERT Report - Masterplans Update.pdf*

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Invitees

Cllr Terry Andrews

Mr Alan Beggs

Ms Kate Bingham

Cllr Patrick Brown

Cllr Robert Burgess

Cllr Pete Byrne

Mrs Dorinnia Carville

Cllr charlie casey

Cllr William Clarke

Cllr Dermot Curran

Cllr Laura Devlin

Ms Louise Dillon

Cllr Sean Doran

Cllr Cadogan Enright

Cllr Aoife Finnegan

Cllr Hugh Gallagher

Cllr Mark Gibbons

Cllr Oonagh Hanlon

Cllr Glyn Hanna

Cllr Valerie Harte

Cllr Roisin Howell

Mr Colum Jackson

Mrs Sheila Kieran

Cllr Mickey Larkin

Miss Mary Lennon

Cllr Alan Lewis

Mr Michael Lipsett

Sandra Magee

Cllr Oonagh Magennis

Mr Conor Mallon

Cllr Gavin Malone

Cllr Cathy Mason

Mr Johnny Mc Bride

Colette McAteer

Cllr Declan McAteer

Cllr Leeanne McEvoy

Jonathan McGilly

Cllr Harold McKee

Patricia McKeever

Cllr Karen McKevitt

Cllr Andrew McMurray

Margaret Morrow

Cllr Roisin Mulgrew
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Cllr Declan Murphy
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Cllr Barra Ó Muirí
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Linda O'Hare
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Cllr Gerry O'Hare
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Cllr Kathryn Owen
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Mr Andy Patterson
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Cllr Henry Reilly
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Cllr Michael Ruane
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Cllr Michael Savage
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Cllr Gareth Sharvin
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Donna Starkey
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Cllr Gary Stokes
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Sarah Taggart
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Cllr David Taylor
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Cllr Jarlath Tinnelly
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Cllr John Trainor
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Central Support Unit
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Cllr William Walker
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Mrs Marie Ward
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ACTION SHEETENTERPRISE REGENERATION & TOURISM COMMITTEE MEETINGMONDAY 09 NOVEMBER 2020

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/159/2020	Arose from Action Sheet under: ERT/157/2020 – Temporary Carparking at Albert Basin	Council officials establish if information regarding the new US President Elect, Mr Joe Bidens's great great grandfather's emigration to the US from Newry Port is correct, that the Council consider extending an invitation to Mr Biden to visit Newry should he plan to visit the island of Ireland during his presidency.	A Patterson	In progress	Y
ERT/160/2020	ERT Business Plan Review October 2020 – March 2021	To approve the Enterprise Regeneration & Tourism Business Plan Review October 2020 – March 2021.	C Mallon	Noted	Y
ERT/161/2020	WARRENPOINT MUNICIPAL PARK	(a) To note the action reports from the Steering Group meetings held on 12 August 2020 and 8 October 2020. (b) To review and approve the charges as outlined in the Event Management Plan (Action Report 8 October 2020	J McGilly	Work in progress	y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/162/2020	RURAL DEVELOPMENT PROGRAMME – ADMINISTRATION CONTRACT EXTENSIONS	To approve the Service Level Agreement and variation to the existing contract with regard to the Rural Development Programme.	J McGilly	Actioned	Y
ERT/163/2020	ERDF/INVEST NI FUNDING SALES AND TRADE BUSINESS SUPPORT PROGRAMME	<p>(a) To accept a Letter of Offer from ERDF / Invest NI for a new Sales and Trade Programme, between NMDDC and LCCC. Officers will now work with LCCC to procure the delivery element of the programme.</p> <p>(b) To approve an annual Council contribution is £15,240 Year 1, and £30,240 for year 2, as detailed within the resource section 3. NMDDC will work with Council legal section to develop and sign with LCCC a data sharing and partnership agreement to set out governance and management of the programme.</p>	J McGilly	<p>All actions being implemented</p> <p>Reports to committee as required for decision and update</p>	Y
ERT/164/2020	NIBSUP LETTER OF OFFER – GO FOR IT PROGRAMME	<p>(a) To note that the Letter of Offer from ERDF / Invest NI has now been received for a new Go for It NI Programme, commencing April 2021.</p> <p>(b) To Approve that Officers will now work with the lead Council to progress</p>	J McGilly	<p>All actions being implemented</p> <p>Reports to committee as required for decision and update</p>	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		procurement for the appointment of delivery agents. (c) To approve an annual Council contribution of £75,000 as detailed within the resource section			
ERT/165/2020	LICENCE AGREEMENT – ICONIC PLAY STRUCTURE AT TOLLYMORE FOREST PARK	To sign a Licence Agreement between DAERA and NMDDC for the Iconic Play Structure at Tollymore Forest Park. The Licence to be valid until July 2025.	A Patterson	In progress	Y
ERT/166/2020	LICENCE AGREEMENTS: ADVERTISEMENT BOARDS CANAL BANK 1 CAR PARK NEWRY (JC DECAUX)	To renew both Licence Agreements with JCDecaux for a single and a double advertising hoarding at Canal Bank 1 car park, Dublin Bridge, Newry for a term of 5 years.	C Jackson	In Progress	N
ERT/167/2020	PUBLIC REALM ENHANCEMENT SCHEME	(a) Council Officers to continue to work closely with the Councils Framework Contractor / Grounds Maintenance to have works delivered and completed by 31st March 2021. (b) To approve the completed Business Case for the Public Realm Enhancement Scheme	J McGilly	Work in progress	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	AONB Update
Reporting Officer (Including Job Title):	Jonathan McGilly Assistant Director, Enterprise, Regeneration and Tourism
Contact Officer (Including Job Title):	Darren Rice AONB and Geopark Manager

Confirm how this Report should be treated by placing an x in either:-

For decision	x	For noting only	
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To approve the signing of the reviewed Terms of Reference for AONB Partnerships and to approve the development of a potential project for Shared History Fund;</p> <p><u>Background</u> This report provides an update on the AONB activity, including summaries the AONB Partnership's new Terms of Reference, and an application to the Shared History Fund.</p>
2.0	Key issues
2.1	<p>1. AONB Management Plan The review of the Management of Areas of Outstanding Natural Beauty in Newry, Mourne and Down District Council and Ards and North Down Borough Council, presented and agreed at ERT in June2020, recommends "Agree and put in place new terms of reference for each of the AONB Management Group".</p> <p>The terms of reference have been drafted and reviewed by NMDDC legal team and have been presented and agreed by both AONB Partnerships for signing by the 3 partners. Representation of members will now be reviewed with opportunity for new members representing sectors were gaps exist.</p> <ul style="list-style-type: none"> • Ring of Gillion AONB ToR: To be signed by NMDDC and all partners on the Partnership • SLLP: To be signed by NMDDC, Ards and North Borough Council and all partners on the Partnership <p>2. Application to Shared History Fund There is an opportunity to work with partners to develop a project and if applicable submit an application to the Shared History Fund. The National Lottery Heritage Fund is distributing a total of £1million through the Shared History Fund to</p>

	<p>organisations in the UK marking the centenary of Northern Ireland. There is a need to mark the shared history of the people from the three AONB in NMDDC and ANDBC. People for a long time have been anchored in their townlands, townlands haven't changed through invasion, plantation, or partition. They have been a constant for people, and provide a sense of place. This intergenerational project in all our communities aims to reclaim their ownership of townlands. In order to showcase a message of 'shared history' at this important time in history on the island.</p>
3.0	Recommendations
3.1	<ol style="list-style-type: none"> 1. To approve the signing of the reviewed Terms of Reference for AONB Partnerships, subject to final signed off by legal officers and agreement with AONB Partners 2. To approve that officers liaise with partners on the development on a project that may be applicable to the Shared History Fund and submit an application if applicable.
4.0	Resource implications
4.1	All recommendations are deliverable within agreed and approved budgets. Shared History fund is 100% funding.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>

5.3	<p>Proposal initiating consultation</p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i> NA</p>
6.0	<p>Due regard to Rural Needs (please tick all that apply)</p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	<p>Appendices</p>
	<p>1. Ring of Gullion Partnership Terms of Reference 2. Strangford and Lecale Terms of Reference</p>
8.0	<p>Background Documents</p>
	<p>N/A</p>

Terms of Reference in relation to the Ring of Gullion AONB Partnership

Dated: October 2020

Introduction

The Ring of Gullion AONB Partnership is group to provide a coordinated approach and to facilitate the management of the Ring of Gullion AONB.

1. Details of Members

Members are the organisations represented on the Partnership. This Terms of Reference is between:

X Newry Mourne and Down District Council (NMDDC)

X Northern Ireland Environment Agency (NIEA)

X Ti Chulainn

X Gap o the North

X Camlough Heritage Society

X NI Forestry Service

X Geological Survey NI

X Clanrye Group

X Department for the Communities

X Slieve Gullion Building Development

X Cullyhanna Community Association

X Friends of Derrymore

X Mullaghbane Community Association

(together 'the Members')

The individual Members of The Partnership are named in appendix **2**.

2. The Purpose of the Terms of Reference

The purpose of these Terms of Reference is to outline the key components of the collaborative relationship between the Members who will become members of and will guide the Ring of Gullion AONB Partnership (hereinafter called “The Partnership”)

These Terms of Reference are not intended to be legally binding.

3. Membership

New members who submit an application in writing to Newry Mourne and Down District Council will be considered for membership by The Partnership.

Membership is open to anybody or organisation with an interest in the Ring of Gullion AONB biodiversity, heritage, recreation and sustainable tourism. New members, by application or invitation, will be admitted at the discretion of existing members.

There will be call for membership renewal, and/or new membership in line with the autumn Partnership meeting.

Membership should aim to reflect the diverse make-up of the Ring of Gullion AONB and include members from; Cultural heritage, built heritage, natural heritage, tourism, outdoor recreation, agriculture, forestry, industry/rural development, young people, education, older people, minority groups, community, the arts and health and well-being.

The membership should aim for an equal representation of males and females.

The membership should include members from across Northern Ireland, given the nature of AONBs.

All new members should be offered, and would be expected to attend, an induction course covering the management and governance of the Ring of Gullion AONB and code of conduct provided by The Partnership.

All members representing an organisation or interest group(s) will be required to ensure that their organisation or interest group provides at least one annual statement. This statement will document the activities previously undertaken to implement the Ring of Gullion AONB Management Plan and the activities planned to conserve and enhance the Ring of Gullion AONB in the near future.

If members fail to attend for three consecutive meetings, the organisation that they represent may be asked to nominate an alternative person to sit on The Partnership. If no alternative person is nominated, membership may be terminated.

Members will be expected to abide by the guiding principles of The Partnership as set out in Appendix 1 of this Terms of Reference.

Any member can submit items to NMDDC or The Partnership Chair for discussion by the members. The Chair, in consultation NMDDC, will decide whether such items are appropriate for inclusion on the agenda or may be considered in other ways.

4. Mission

The Partnership is a group of organisations or private individuals involved in the conservation and enhancement of the natural beauty of the Ring of Gullion AONB as set out in the five year AONB Management Action Plan.

The Partnership's principal focus will be on the Ring of Gullion Area of Outstanding Beauty as designated. The Partnership will also seek to ensure that management of the AONB reflects, and is reflected in, the management of the surrounding area where appropriate.

Management plan:

The work The Partnership is guided by the Ring of Gullion AONB Management Action Plan. This plan is produced by The Partnership on behalf of the NIEA – whose duty it is to prepare – once every five years.

5. Agreed Areas for Working

The Members will work collaboratively in order to:

- 5.1 To act as a partnership which shares examples of best practice, policies, protocols and procedures, knowledge and information as appropriate;
- 5.2 Continue to develop a partnership approach to help inform and communicate with local government, central government departments and agencies, environmental NGOs, funders, politicians and the media;
- 5.3 To influence policies in relation to designated landscapes and seascapes where and through appropriate means;
- 5.4 To explore ways forward for a holistic approach to the management of designated landscapes and seascapes; including health, lifestyle, social, educational, agricultural and economic concerns as well as environmental issues;
- 5.5 To encourage professional standards in designated landscape and seascape management across Northern Ireland;
- 5.6 To forge links with other designated landscape and seascape management bodies in NI and other countries and, in particular, explore the potential for The Partnership to consider or continue joint membership of various national and international associations;
- 5.7 Identify new funding opportunities and develop partnership approach towards funding and tendering specific to the opportunity;

- 5.8 Develop and identify opportunities for shared learning;
- 5.9 Develop a common approach towards benchmarking, impact-measurement, and quality standards;
- 5.10 Run shared campaigns relevant to issues impacting the AONB and, wherever possible, take a partnership approach towards public relations and jointly raise awareness of the work of the Partnership and it's members;
- 5.11 To externally review the performance of The Partnership annually.
- 5.12 Contribute to the preparation of the Ring of Gullion Management Plan by providing advice, guidance and support to staff.
- 5.13 The Partnership will seek to influence the decisions and activities of communities and agencies beyond the borders of the AONB where these impact on the achievement of AONB objectives.
- 5.14 The Partnership will ensure that an annual report of the AONB's activities is produced and distributed to all interested stakeholders.
- 5.15 The Partnership will provide guidance, advice and support to the staff on matters relating to the management of the AONB and the production, implementation, monitoring and periodic review of the AONB Management Plan.
- 5.16 The Partnership will support the involvement of the community in the management of the AONB

7. Nomination to other Bodies or Groups

- 7.1 Annual nomination of two representatives from The Partnership to join the Mourne Gullion Strangford UNESCO Global Geopark Management Group (MGS UGGp MG). No nominee can sit on the MGS UGGp MG for more than 4 consecutive

years, and not more than 6 non-consecutive years. Representatives will be supported by the AONB and Geopark staff where required.

7.2 Annual nomination of one representatives from The Partnership to join the Slieve Gullion District Electoral Area (DEA). No nominee can sit on the DEA for more than 4 consecutive years, and not more than 6 non-consecutive years. Representatives will be supported by NMDDC staff where required.

7.3 There may be other groups when members are required to represent the Partnership. Nominations will be taken and a decision taken by the Chair. No nominee can sit on same for more than 4 consecutive years, and not more than 6 non-consecutive years. Representatives will be supported by the AONB and Geopark staff where required.

8. Partnership Meetings

8.1 The Partnership members will normally meet on a quarterly basis (April, July, October (Annual Forum) and January) but additional meetings may be called on an ad hoc basis, as and when required, at the request of any of the Members and agreement from the chair.

8.2 The Partnership may invite others to attend meetings subject to the agreement of all members.

8.3 The Partnership will agree a chair and deputy-chair (one being an elected representative) for The Partnership on an annual basis. No member can act as chair or deputy-chair for more than 2 consecutive years, and not more than 4 non-consecutive years. NMDDC will provide secretarial support to The Partnership and will send out a draft agenda at least one week in advance of the meeting.

8.4 The quorum at Partnership meetings will be 4 Members. Members will be 'present' for the purposes of quorum if they are present in person at the meeting, in attendance by telephone conference call or by any other suitable electronic means

(such as video conferencing) whereby each participant is able to communicate with all the other participants.

8.5 Where possible members will strive to agree all matters before it by reaching consensus. If a consensus cannot be achieved on a particular issue, there will be two options:

1. additional evidence gathered and discussed at next meeting; or
2. all evidence, and all recommendations reported to council and any question shall be decided by a majority of the Elected Members of Council.

8.6 The Partnership will organise and hold an Annual Forum each year. The Annual Forum will share information about the activities of The Partnership and its staff team with the wider community. The Annual Forum will serve as an opportunity to receive feedback, guidance and advice from the wider community.

9. Confidentiality

The Members shall comply with all relevant legislation.

The Members shall keep confidential any and all confidential information that they may acquire in relation to the other Members, their employees or service users.

No Party shall use another Party's confidential information for any purpose other than to perform its obligations under this Terms of Reference. Each Party shall ensure that its officers, employees and volunteers comply with these confidentiality provisions.

These confidentiality obligations shall not apply to any information which is publicly available or becomes publicly available through no act or omission of the Members or which a Party is required to disclose by order of a court of competent jurisdiction.

These confidentiality obligations shall continue to apply after the termination of this Terms of Reference.

10. Termination

Any Party deciding to leave The Partnership shall be required to give at least three calendar months' prior notice to the other Members.

11. Branding, Publicity and Intellectual Property

All references to The Partnership will carry any relevant branding and, subject to agreement, the logos of any members wishing to be included.

Equal prominence shall be given to all groups in any publicity, promotional materials, press releases, articles, training sessions, presentations or other events relating to The Partnership for which there is a collaborative effort subject to the agreement of The Partnership.

In addition, all publicity, promotional materials and press releases shall be approved by the Chair or Deputy-Chair before being communicated to any third parties.

Any intellectual property arising from The Partnership shall be owned by NMDDC unless otherwise stated in separate agreements or contracts.

Promotion of The Partnership will be the responsibility of all its members. Media enquiries will be dealt with in the first instance by the AONB and Geopark Manager and thereafter as agreed appropriate by the Chair.

12. No Partnership

This Terms of Reference is not intended to be legally binding and does not constitute or imply any partnership, joint venture, agency, fiduciary relationship or other relationship between the Members other than the relationship between the Members provided for in this Terms of Reference.

13. Policies and Procedures

All of the Members shall comply with the requirements of the General Data Protection Regulation (GDPR) and shall put in place policies and procedures in relation to health and safety, equal opportunities, the protection of children, young people and vulnerable adults and any others required by law or relevant to any projects.

14. Review of this Agreement

This Terms of Reference will be reviewed annually at a meeting of The Partnership. Any amendments to this Terms of Reference will require the written approval of each of the Members.

Signed on behalf of []:

..... Date:

Signed on behalf of []:

..... Date:

Signed on behalf of []:

..... Date:

Signed on behalf of []:

..... Date:

Signed on behalf of []:

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Signed on behalf of []:

..... Date:

Signed on behalf of []:

..... Date:

Signed on behalf of []:

..... Date:

Appendix 1

Guiding Principles of this Collaboration

We agree individually and collectively to adopt the following guiding principles which we believe will improve our services.

Openness and transparency

We will adopt the principles of openness and transparency in all aspects of its operation and communication. This means that we apply the principle of no surprises and we will share information in a timely and accurate manner; that we will raise issues and problems as soon as possible and work creatively and constructively to find a resolution and that we will raise questions and queries promptly and share knowledge and expertise.

Sharing good and best practice

We recognise that each of us has something to bring to THE RING OF GULLION AONB PARTNERSHIP and that equally we have something to get from it. We will share learning through identifying good and best practice. Each Party will be encouraged to adopt best practice that they see elsewhere and to share examples widely within THE RING OF GULLION AONB PARTNERSHIP for the benefit of everyone.

Commitment to high standards and continuous quality improvement

We are committed to delivering high quality services and will work to ensure continuous quality improvement of our service provision. This means that we will set and expect high standards which we will monitor. We will support each other to develop our collective standards and where appropriate we will set challenging but realistic quality improvement targets. We will welcome external inspection as an opportunity to verify our internal quality assurance and quality improvement standards.

Operate sound business practices

We start off from the premise that we are all successful organisations with a need to generate income and receive fair financial recompense for our contributions. We will work hard to ensure that THE RING OF GULLION AONB PARTNERSHIP's resources are distributed fairly and reflect the input that we each make. We will be efficient in how THE RING OF GULLION AONB PARTNERSHIP operates. For example we will keep paperwork and bureaucracy to a minimum.

Commitment to flexibility

As a collaboration we acknowledge that we have much to learn from each other and that there may be times when things do not go according to plan or to expectation. We will therefore be flexible in terms of how we operate and be prepared to make changes, often at short notice. We will also demonstrate our commitment to flexibility in terms of our relationships with each other and will endeavour to learn about the different constraints placed on each of our organisations and how these affect how we operate.

Terms of Reference in relation to the Strangford Lough and Lecale Partnership

Dated: October 2020

Introduction

The Strangford Lough and Lecale Partnership is group to provide a coordinated approach and to facilitate the management of the Strangford and Lecale AONB.

1. Details of Members

Members are the organisations represented on the Partnership. This Terms of Reference is between:

X Newry Mourne and Down District Council (NMDDC)

X Ards and North Down Borough Council (ANDBC)

X Northern Ireland Environment Agency (NIEA)

X National Trust (NT)

X Ulster Farmers Union

X NI Nature Friendly Farming Network (NFFN)

X Royal Yachting Association

X Ulster Wildlife

X Co Down Rural Community Network Regeneration

X NI Fish Producers Organisation (NIFPO)

X Queens University Belfast Marine Laboratory

X Joint Council of Wildfowlers

X Sport NI

X Strangford Lough Yacht Clubs

X British Trust for Ornithology (BTO)

X NI Environment Link (NIEL)

(together 'the Members')

2. The Purpose of the Terms of Reference

The purpose of these Terms of Reference is to outline the key components of the collaborative relationship between the Members who will guide the Strangford Lough and Lecale Partnership (hereinafter called "The Partnership")

These Terms of Reference are not intended to be legally binding.

3. Membership

New members who submit an application in writing to Newry Mourne and Down District Council will be considered for membership by The Partnership.

Membership is open to anybody or organisation with an interest in the Strangford and Lecale AONB biodiversity, heritage, recreation and sustainable tourism. New members, by application or invitation, will be admitted at the discretion of existing members.

There will be an annual call for membership renewal, and/or new membership in line with the autumn Partnership meeting.

Membership should aim to reflect the diverse make-up of the Strangford and Lecale AONB and include members from; Cultural heritage, built heritage, natural heritage, tourism, outdoor recreation, agriculture, forestry, industry/rural development, young people, education, older people, minority groups, community, the arts and health and well-being.

The membership should aim for an equal representation of males and females.

The membership should include members from across Northern Ireland, given the nature of AONBs.

All new members should be offered, and would be expected to attend, an induction course covering the management and governance of the Strangford and Lecale AONB and code of conduct provided by The Partnership.

All members representing an organisation or interest group(s) will be required to ensure that their organisation or interest group provides at least one annual statement. This statement will document the activities previously undertaken to implement the Strangford and Lecale AONB Management Plan and the activities planned to conserve and enhance the Strangford and Lecale AONB in the near future.

If members fail to attend for three consecutive meetings, the organisation that they represent may be asked to nominate an alternative person to sit on The Partnership. If no alternative person is nominated, membership may be terminated.

Members will be expected to abide by the guiding principles of The Partnership as set out in Appendix 1 of this Terms of Reference.

Any member can submit items to NMDDC or The Partnership Chair for discussion by the members. The Chair, in consultation with NMDDC, will decide whether such items are appropriate for inclusion on the agenda or may be considered in other ways.

4. Mission

The Partnership is a group of organisations or private individuals involved in the conservation and enhancement of the natural beauty of the Strangford and Lecale AONB as set out in the five year AONB Management Action Plan.

The Partnership's principal focus will be on the Strangford and Lecale Area of Outstanding Beauty as designated. The Partnership will also seek to ensure that management of the AONB reflects, and is reflected in, the management of the surrounding area where appropriate.

Management plan:

The Partnership is guided by the Strangford and Lecale AONB Management Action Plan. This plan is produced by The Partnership on behalf of the NIEA – whose duty it is to prepare – once every five years.

5. Agreed Areas for Working

The Members will work collaboratively in order to:

- 5.1 To act as a partnership which shares examples of best practice, policies, protocols and procedures, knowledge and information as appropriate;
- 5.2 Continue to develop a partnership approach to help inform and communicate with local government, central government departments and agencies, environmental NGOs, funders, politicians and the media;
- 5.3 To influence policies in relation to designated landscapes and seascapes ~~where and~~ through appropriate means;
- 5.4 To explore ways forward for a holistic approach to the management of designated landscapes and seascapes; including health, lifestyle, social, educational, agricultural and economic concerns as well as environmental issues;
- 5.5 To encourage professional standards and collaboration in designated landscape and seascape management across Northern Ireland;
- 5.6 To forge links with other designated landscape and seascape management bodies in NI and other countries and, in particular, explore the potential for The Partnership to consider or continue joint membership of various national and international associations;
- 5.7 Identify new funding opportunities and develop partnership approach towards funding and tendering specific to the opportunity;
- 5.8 Develop and identify opportunities for shared learning;

5.9 Develop a common approach towards benchmarking, impact-measurement, and quality standards;

5.10 Run shared campaigns relevant to issues impacting the AONB and, wherever possible, take a partnership approach towards public relations and jointly raise awareness of the work of the Partnership and it's members;

5.11 To internally review the performance of The Partnership annually, and externally review every five years in line with the AONB Management Action Plan.

5.12 Contribute to the preparation of the Strangford and Lecale Management Plan by providing advice, guidance and support to staff.

5.13 The Partnership will seek to influence the decisions and activities of communities and agencies beyond the borders of the AONB where these impact on the achievement of AONB objectives.

5.14 The Partnership will ensure that an annual report of the AONB's activities is produced and distributed to all interested stakeholders.

5.15 The Partnership will provide guidance, advice and support to the staff on matters relating to the management of the AONB and the production, implementation, monitoring and periodic review of the AONB Management Plan.

5.16 The Partnership will support the involvement of the community in the management of the AONB

7. Nomination to other Bodies or Groups

7.1 Annual nomination of two representatives from The Partnership to join the Mourne Gullion Strangford UNESCO Global Geopark Management Group (MGS UGGp MG). No nominee can sit on the MGS UGGp MG for more than 4 consecutive

years, and not more than 6 non-consecutive years. Representatives will be supported by NMDDC staff where required.

7.2 There may be other groups when members are required to represent the Partnership. Nominations will be taken and a decision taken by the Chair. No nominee can sit on same for more than 4 consecutive years, and not more than 6 non-consecutive years. Representatives will be supported by NMDDC staff where required.

8. Partnership Meetings

8.1 The Partnership members will normally meet on a quarterly basis (April, July, October (Annual Forum) and January) but additional meetings may be called on an ad hoc basis, as and when required, at the request of any of the Members and agreement from the chair.

8.2 The Partnership may invite others to attend meetings subject to the agreement of all members.

8.3 The Partnership will agree a chair and deputy-chair for The Partnership on an annual basis. No member can act as chair or deputy-chair for more than 2 consecutive years, and not more than 4 non-consecutive years. NMDDC will provide secretarial support to The Partnership and will send out a draft agenda at least one week in advance of the meeting.

8.4 The quorum at Partnership meetings will be 6 Members. Members will be 'present' for the purposes of quorum if they are present in person at the meeting, in attendance by telephone conference call or by any other suitable electronic means (such as video conferencing) whereby each participant is able to communicate with all the other participants.

8.5 Where possible members will strive to agree all matters before it by reaching consensus. If a consensus cannot be achieved on a particular issue, there will be two stages:

Stage 1. additional evidence gathered and discussed at next meeting; or
Stage 2. all evidence, and all recommendations reported to both ANDBC and NMDDC and any question shall be decided by a majority of the Elected Members of Council. Different decisions by councils may result in different actions being implemented across the AONB.

8.6 The Partnership will organise and hold an Annual Forum each year. The Annual Forum will share information about the activities of The Partnership and its staff team with the wider community. The Annual Forum will serve as an opportunity to receive feedback, guidance and advice from the wider community.

9. Confidentiality

The Members shall comply with all relevant legislation.

The Members shall keep confidential any and all confidential information that they may acquire in relation to the other Members, their employees or service users and topics being discussed.

No Party shall use another Party's confidential information for any purpose other than to perform its obligations under this Terms of Reference. Each Member shall ensure that its officers, employees and volunteers comply with these confidentiality provisions.

These confidentiality obligations shall not apply to any information which is publicly available or becomes publicly available through no act or omission of the Member or which a Member is required to disclose by order of a court of competent jurisdiction.

These confidentiality obligations shall continue to apply after the termination of this Terms of Reference.

10. Termination

Any Member deciding to leave The Partnership shall be required to give at least three calendar months' prior notice to the other Members.

11. Branding, Publicity and Intellectual Property

All references to The Partnership will carry any relevant branding and, subject to agreement, the logos of any members wishing to be included.

Equal prominence shall be given to all groups in any publicity, promotional materials, press releases, articles, training sessions, presentations or other events relating to The Partnership for which there is a collaborative effort subject to the agreement of The Partnership.

In addition, all publicity, promotional materials and press releases shall be approved by the Chair or Deputy-Chair before being communicated to any third parties.

Any intellectual property arising from The Partnership shall be owned by NMDDC unless otherwise stated in separate agreements or contracts.

Promotion of The Partnership will be the responsibility of all its members. Media enquiries will be dealt with in the first instance by the AONB and Geopark Manager and thereafter as agreed appropriate by the Chair.

12. No Partnership

This Terms of Reference is not intended to be legally binding and does not constitute or imply any partnership, joint venture, agency, fiduciary relationship or other relationship between the Members other than the relationship between the Members provided for in this Terms of Reference.

13. Policies and Procedures

All of the Members shall comply with the requirements of the General Data Protection Regulation (GDPR) and shall put in place policies and procedures in

relation to health and safety, equal opportunities, the protection of children, young people and vulnerable adults and any others required by law or relevant to any projects.

14. Review of this Agreement

This Terms of Reference will be reviewed every five years at a meeting of The Partnership, or when any individual member requests a review in writing. Any amendments to this Terms of Reference will require the written approval of each of the Members.

Signed on behalf of []:

..... Date:

Signed on behalf of []:

..... Date:

Signed on behalf of []:

..... Date:

Signed on behalf of []:

..... Date:

Signed on behalf of []:

..... Date:

Signed on behalf of []:

..... Date:

Signed on behalf of []:

..... Date:

Signed on behalf of []:

..... Date:

Appendix 1

Guiding Principles of this Collaboration

We agree individually and collectively to adopt the following guiding principles which we believe will improve our services.

Openness and transparency

We will adopt the principles of openness and transparency in all aspects of its operation and communication. This means that we apply the principle of no surprises and we will share information in a timely and accurate manner; that we will raise issues and problems as soon as possible and work creatively and constructively to find a resolution and that we will raise questions and queries promptly and share knowledge and expertise.

Sharing good and best practice

We recognise that each of us has something to bring to THE STRANGFORD AND LECALE AONB PARTNERSHIP and that equally we have something to get from it. We will share learning through identifying good and best practice. Each Party will be encouraged to adopt best practice that they see elsewhere and to share examples widely within THE STRANGFORD AND LECALE AONB PARTNERSHIP for the benefit of everyone.

Commitment to high standards and continuous quality improvement

We are committed to delivering high quality services and will work to ensure continuous quality improvement of our service provision. This means that we will set and expect high standards which we will monitor. We will support each other to develop our collective standards and where appropriate we will set challenging but realistic quality improvement targets. We will welcome external inspection as an opportunity to verify our internal quality assurance and quality improvement standards.

Operate sound and sustainable business practices

We start off from the premise that we are all successful organisations with a need to generate income and receive fair financial recompense for our contributions. We will work hard to ensure that THE STRANGFORD AND LECALE AONB PARTNERSHIP's resources are distributed fairly and reflect the input that we each make. We will be efficient in how THE STRANGFORD AND LECALE AONB PARTNERSHIP operates. For example we will keep paperwork and bureaucracy to a minimum.

Commitment to flexibility

As a collaboration we acknowledge that we have much to learn from each other and that there may be times when things do not go according to plan or to expectation. We will therefore be flexible in terms of how we operate and be prepared to make changes, often at short notice. We will also demonstrate our commitment to flexibility in terms of our relationships with each other and will endeavour to learn about the different constraints placed on each of our organisations and how these affect how we operate.

Report to:	Enterprise Regeneration & Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	DFC / DAERA / DFI Covid-19 Recovery Revitalisation Programme'
Reporting Officer (Including Job Title):	Jonathan McGilly Assistant Director of Enterprise Employment & Regeneration
Contact Officer (Including Job Title):	Amanda Smyth Head of Regeneration and Business Development

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To approve the recommendations outlined in section 3 and note general update on the progress of the scheme.</p> <p>1.) Council to approve the acceptance, when received, of additional funding from DFC and DAERA totalling £147,000 for the Business Covid-19 Grants Scheme.</p> <p>2.)To note that Council will continue to engage with lead Departments to deliver on an acceptable programme of activity that can be implemented within the appropriate timescales.</p> <p>3.) To approve that Council will open a new application for Business Grants offering eligible businesses a grant of up to £2,000 towards defined eligible items relating to Covid-19 compliance, with budget to be allocated on a first come first awarded basis up to the budget available (£1,033 M) across stage 1 and stage 2 grant Application processes.</p> <p><u>Background</u> Previous updates have been provided at the August and October 2020 ERT meetings, detailing the grant aid secured from DAERA, DFC and DFI to implement Covid-19 recovery & revitalisation initiatives.</p> <p>Since the last update officers have met with the Council DEA Forums to consult with them on the proposed schemes and have been continuing to work closely with the Department for Communities (DFC). This has helped to establish an agreed programme of support that will target a range of Business Revitalisation and Regeneration measures across the 6 main urban centres within the district utilising DFC grant aid, and across the rural settlements, utilising DAERA grant aid.</p>

The agreed programme of activity will be delivered over 2 phases, with the majority of the grant aid to be implemented / completed before 31st March 2021. On this basis, Council have a very limited window in which to achieve this.

The level of funding is as follows:

Funding Allocations Received	DFC	DAERA	DFI	Revenue (DfC)
	£866k	£314k	£527k	£52k
Additional proposed funding (To be received)	£100k	£47k		
Total Funding	£1,906,000			

2.0 Key issues

2.1 Business: Covid-19 Compliance Grant - £886,000 grant available for this element + a further £147,000 proposed by DFC and DAERA (total potentially available £1,033k)

- DFC: £750,000
- DAERA: £283,000

• November 2020 Covid-19 Grant Application / Stage 1

Council undertook a full application process in November 2020 with eligible businesses being offered grant of up to £1,000 towards defined eligible items relating to Covid-19 compliance: sanitising stations / equipment, sanitiser, social distancing screens/counters, social distancing signage. The grant was focused on priority items of expenditure and ensuring grant is utilised for front line social distancing requirements. A total of 321 applications have been received. Assessment is underway, with Letters of Offer issued for those assessed to date.

• January 2021 Covid-19 Grant Application / Stage 2

Given the level of grant asked for through the EOI process, DFC and DAERA have indicated a proposal for an additional £147,000 provided for the 'Covid Business Grant' element of the project. It is proposed that a stage 2 Grant Application is created, opening in January 2021.

Grant aid available is approx. £700,000 (TBC following completion of stage 1 assessment)

- Proposal for January 2021 Covid-19 Grant Application / Stage 2

Grant aid towards a Business Front Enhancement Scheme (minor works) + purchase of digital equipment

Eligible items

- Exterior minor works: Painting, Signage, Door / window / shutter replacement
- Purchase of Awnings / gazebos for social distancing

	<ul style="list-style-type: none"> ○ Purchase of Equipment for remote working and/or digitisation of the business to facilitate covid-19 compliance customer contact (IT Hardware and software) <p><u>Scheme</u></p> <ul style="list-style-type: none"> ▪ Grant of up to £2,000 to approx. 350 business ▪ Eligible businesses are those businesses who submitted an eligible Expression of Interest in Sept 2020 ▪ This process does not exclude businesses who applied for grant aid under stage 1 which closed 13 Nov 2020 ▪ Grant allocated on first come bases with grants allocated up to budget available ▪ Eligible digital equipment is equipment purchased, and not equipment on a monthly subscription / hire charge ▪ Grant aid to be completed by 31 March 2020 ▪ Awnings / gazebos may require building control / planning approvals ▪ Upgrade works to signage, windows, doors etc may require building control / planning approvals <p><u>Other Elements</u></p> <p>Across the remainder of the programme, Council officials continue to work with DFC, DAERA and DFI Active Travel to agree an implementation programme aligned to their grant. The DEA Forums have been consulted and input into the proposed schemes below</p> <ul style="list-style-type: none"> • DAERA: Outdoor Space, Covid-19 Compliance - £78,000 (Focused on working with those settlements of Between 2,500 and 5,000) • DFC: Environmental improvements, active travel initiatives, market development, District wide promotion £268,000 • DFI Active Travel Budget - £527,000. (Proposed initiatives include: cycle lanes, bike shelters/stands, walking track, active travel promotion)
3.0	Recommendations
3.1	<ol style="list-style-type: none"> 1. Council to approve the acceptance, when received, of additional funding from DFC and DAERA totalling £147,000 for the Business Covid-19 Grants Scheme. 2. To note that Council will continue to engage with lead Departments to deliver on an acceptable programme of activity that can be implemented within the appropriate timescales. 3. To approve that Council will open a new application for Business Grants offering eligible businesses a grant of up to £2,000 towards defined eligible items relating to Covid-19 compliance, with budget to be allocated on a first come first awarded basis up to the budget available (£1,033 M) across stage 1 and stage 2 grant Application processes.
4.0	Resource implications

4.1	<p>100% Grant Aid secured for the implementation of the scheme.</p> <p>No financial cost to Council other than staff resource for implementation of the grant assessment, award and processing of grant claims</p>
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>

	<p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	n/a
8.0	Background Documents
	n/a

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	Update on Dublin-Belfast Economic Corridor
Reporting Officer (Including Job Title):	Conor Mallon, Director – Enterprise Regeneration & Tourism
Contact Officer (Including Job Title):	Conor Mallon, Director – Enterprise Regeneration & Tourism

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u></p> <p>The purpose of this report is to provide the Committee with an update on progress to date on work to support the development of the Dublin-Belfast Economic Corridor, set out the governance structure and next steps in progressing this piece of work and seek approval of the recommendations in section 3.1</p> <p><u>Background</u></p> <p>At ERT meeting In August 2020 members were provided with an update on progress to support the development of the Dublin-Belfast Economic Corridor. At the meeting members noted the outcomes from the research paper undertaken by UU Economic Policy and endorsed the emerging plans for the Dublin-Belfast Economic Corridor.</p>
2.0	Key issues
2.1	<p>There has been agreement by the partnership that now is not the time to proceed with the detailed economic modelling exercise that was previously proposed. However there is recognition that as a partnership we need to begin to progress this and as a first step in the process UU and DCU are working to build upon the initial piece of research that was completed and are developing the CReSS: Corridor Research Seminar Series. By assisting in growing the knowledge base necessary amongst partners, the aim of CReSS is to enhance the potential of the corridor.</p>

	<p>Work has been progressing in other areas, since the last update on the corridor work Newry, Mourne and Down District Council have taken the lead in developing the branding and suite of marketing material for the partnership. This is now complete and work is underway to develop a website showcasing the partnership, key projects, linking to the work in each of the council areas.</p> <p>The governance structure, including roles and responsibilities for the partnership at an advisory, strategic and operational level were discussed and agreed at the last meeting of the Chief Executives 27th July 2020. The governance structure agreed is included in Appendix 1. The structure includes a Political Advisory Group which will include representation from elected members from each of the partner areas.</p> <p>This group will provide advice and opportunities to discuss strategic issues in a political context. The role of this group is not to make decisions, but to provide input and direction to achieve the ambitions of the Dublin-Belfast Economic Corridor. All council decisions will be taken by Councils through their own formal decision making processes, with progress reports being brought to this Committee on a regular basis with an outline of actions, next steps and to approve any key decisions.</p> <p>Based on this Members are now asked to nominate three representatives to participate on the advisory group. Meetings of the group will take place quarterly, taking place in each Council area on a rotational basis. The group will be supported by the Chief Executive and Director working groups. The chair of the group will be on a rotational basis for a period of one year and agreed by members of the advisory group.</p>
3.0	Recommendations
	The Committee is asked to:
3.1	Note the contents of this report and progress to date to develop the Dublin-Belfast Economic Corridor
3.2	<p>Endorse the governance structure attached at Appendix 1 and recommend the following 3 members participate on the political advisory group.</p> <p>Chair of Council Chair of ERT Committee Vice Chair of ERT Committee</p>
4.0	Resource implications
4.1	The activities outlined within this report will be resourced from the current 2020/21 ERT budget
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)

5.1	<p>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p>Proposal initiating consultation</p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	Appendix 1 Belfast - Dublin Corridor Draft Terms of Reference
8.0	Background Documents
	n/a

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Appendix 1

1. Background to the partnership

In 2018, Chief Executives from the eight Councils across the Belfast – Dublin Corridor agreed to form a partnership to explore the development of a regional proposition for economic growth.

2. The Vision

The purpose of the partnership is to improve competitiveness and support economic growth across the region. This ambition has been reflected by governments North and South of the border who have made a commitment to support greater cooperation, connectivity and opportunity North/ South on the island.

The partnership aims to leverage the existing local government network and resources of the participating partners to identify areas where we can exert a significant positive impact and add value to the economic development of the corridor.

The objectives of the partnership are to;

- To identify and develop collaborative projects which have economic and strategic merit for the eight local authorities of the corridor;
- To articulate the economic and social benefits along corridor
- To drive buy-in and engagement with the private sector on the future development of the Belfast-Dublin economic corridor;
- Reach a consensus on shared research, projects and events to facilitate collaborative working on the future of the corridor
- Regularly meet to agree a forward work plan, review progress and any proposed implementation;

3. Governance

- Governance to be agreed and signed off on by the Chief Executives who will seek approval from their respective councils and should be reviewed annually
- Essential that there is a continued high level of engagement from Councils at a senior level (Chief Executives & Presidents of the two partner Universities) but frequency of meetings may lessen over time
- Steering group of Director level staff
 - Initially work with the universities to finalise the study and identify strategic priorities
- Working groups of Senior Executive Officers on thematic areas of collaboration
 - To work in a practical way to realise the objectives of the study recommendations
- No third party attendance at any meeting without prior agreement of group
- Secretariat – rotate annually amongst the 8 Councils

4. Membership

The partnership core comprises representatives from eight councils:

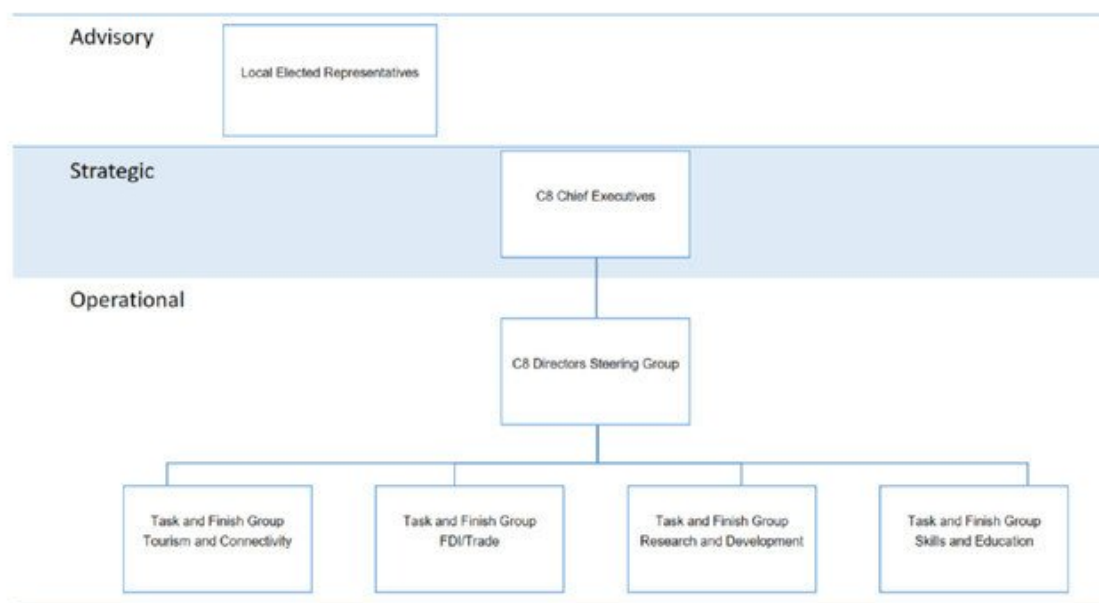
- Armagh City, Banbridge and Craigavon Borough Council;
- Belfast City Council;

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- Dublin City Council;
- Fingal County Council;
- Lisburn & Castlereagh City Council;
- Louth County Council;
- Meath County Council; and
- Newry, Mourne and Down District Council.
- Dublin City University
- Ulster University

5. Role and representation of the groups



Strategic Oversight

This group will provide overall strategic input and direction to achieve the ambitions of the Dublin-Belfast Economic Corridor.

<u>C8 Chief Executives Group</u>	<ul style="list-style-type: none"> - Representation includes chief executives from the eight council partners in addition to senior representation from Dublin City University and Ulster University
Role/Remit	<ul style="list-style-type: none"> - Maintain strategic overview of the partnership - Provide high level support in pursuit of partnership objectives - Lead on political engagement - Approve work plans - Review progress on work streams
Group Set Up and Function	<ul style="list-style-type: none"> - The group was established in 2018 - The group will select a chair and secretariat for an initial tenure for one year - The Chair, supported by the secretariat will be responsible for organising meetings, setting the agenda, taking and allocating key action points and acting as the main external liaison for the partnership. - The current chair and secretariat are ..

Belfast - Dublin Corridor Draft Terms of Reference

Meeting Format	<ul style="list-style-type: none"> - Meetings take place monthly virtual to progress initial phases of the partnership. - Meetings then move to quarterly and are rotated around the 8 councils.
Proposed dates	

Operational Structures

<u>C8 Directors Steering Group</u>	<ul style="list-style-type: none"> - Representation includes Directors from the eight council partners in addition to director level representation from Dublin City University and Ulster University and other organisations in an advisory capacity as deemed appropriate
Role/Remit	<ul style="list-style-type: none"> - Develop work plans for CX group approval - Manage delivery of work plans - Report progress to CX group - Chair/liaise with task and finish groups on specific work streams - Manage engagement with internal and external stakeholders
Group Set Up and Function	<ul style="list-style-type: none"> - The group was established in 2018 - The group will select a chair and secretariat for an initial tenure for one year - The Chair, supported by the secretariat will be responsible for organising meetings, setting the agenda, taking and allocating key action points - The current chair and secretariat are ..
Meeting Format	<ul style="list-style-type: none"> - Meetings take place bi monthly - Meetings will be rotated around the 8 councils.
Proposed dates	

<u>Task and Finish Groups</u>	<ul style="list-style-type: none"> - Formed for a finite period of time to work in a practical way on thematically based work plans, as developed - Report to the directors steering group
Role/Remit	<ul style="list-style-type: none"> - Identified based on identification of collaborative projects to inform/advise and delivery project plans based on key themes such as; <ul style="list-style-type: none"> o R&D o FDI/Trade o Tourism and Connectivity
Group Set Up and Function	<ul style="list-style-type: none"> - Task and finish groups and representation identified and established by director steering group - A representative from the director steering group will sit on each group to input into the development of work plans and support with organising meetings, setting the agenda, taking and allocating key action points and lead on engagement and reporting to other groups.

Political Advisory Group (draft – see considerations below)

Belfast - Dublin Corridor Draft Terms of Reference

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This group will provide advice and opportunities to discuss strategic issues in a political context. The group will include political representation from each of the 8 council areas and will input and direction to achieve the ambitions of the Dublin-Belfast Economic Corridor.

Prior to the establishment of the political advisory group a series of steps need to be agreed and undertaken –

- Each council to undertake initial engagement with political party group leaders in their respective areas to obtain buy in to the partnership and its ambitions. Elected Members need to understand that this group is for advisory purposes only and that decisions will not be made as part of this role. All council decisions will be taken by councils through their own formal decision making processes.
- It will be up to each council to decide how it appoints representatives to the political advisory group.
- Councils should commit to providing progress reports to update their relevant committees every 6 months with an outline of actions, next steps and to approve any key decisions.

<u>Political Representation</u>	- Options for membership, representation and chairing responsibilities are presented below
Role/Remit	<ul style="list-style-type: none"> - Provide political advice and guidance to the CX group - Provide political support in pursuit of partnership objectives - Support political engagement
Group Set Up and Function	<ul style="list-style-type: none"> - The selection of the group chair will be based on the outcome of the options presented below. - The Chair of the CX group, supported by the secretariat will be responsible for organising meetings, setting the agenda, taking and allocating key action points
Meeting Format	<ul style="list-style-type: none"> - The frequency of meetings will be based on the outcome of the options presented below. - Meeting locations will be rotated around each of the council areas
Proposed dates	TBC

There are a range of issues/options to consider in relation to the establishment of a political advisory group for discussion, these are outlined below. Some of the key considerations include the number of representatives to reflect the overall council structures but also to ensure that the group is manageable and has the appropriate roles and responsibilities to drive the ambitions of the partnership.

	Option 1	Option 2	Option 3
<u>Membership</u> Elected members will be supported by the executive and director group	2 members from each council area – <u>16</u> reps	3 members from each council area – <u>24</u> reps	4 members from each council area – <u>32</u> reps
	Option 1	Option 2	Option 3
<u>Representation</u> While it is at the discretion of each council as to which	Chair and Vice Chair of the relevant committee	Chair and Vice Chair of the relevant committee and Lord Mayor	Chair and Vice Chair of the relevant committee and Lord

Belfast - Dublin Corridor Draft Terms of Reference

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members are nominated some options are as follows:			Mayor and Deputy Lord Mayor
	Lord Mayor and Chair of relevant committee	Chair and Vice Chair of the relevant committee and 1 nominated rep	Chair and Vice Chair of the relevant committee and 2 nominated reps
	2 Nominated representatives from relevant committees as agreed by members	3 Nominated representatives from relevant committees as agreed by members	4 Nominated representatives from relevant committees as agreed by members
	Option 1	Option 2	
Chairing responsibilities	The group chair will rotate at each meeting and will be the representative nominated for the council area where the meeting will take place	The group will nominate a chair and deputy chair at their initial meeting. The nominated representatives will retain this role for a one year period.	
	Option 1	Option 2	
Frequency of meetings	4 monthly	6 monthly	

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	Newry Lower Hill Street Public Realm Scheme (Phase 3) – Utilising Risk and Contingency project budget.
Reporting Officer (Including Job Title):	Jonathan McGilly – Assistant Director Enterprise Employment & Regeneration.
Contact Officer (Including Job Title):	Seamus Crossey – Project Manager

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To seek approval for the recommendations as set out in Section 3.1</p> <ol style="list-style-type: none"> 1. Utilising the existing Risk Allowance and Contingency figures from the previously agreed Economic Appraisal, Council approve a variation to the existing Contracts and issue of a new Purchase Order if required to cover the consultant and contractor additional contractual costs as funded by DFC under the Newry Lower Hill Street Public Realm Scheme. 2. Council approve an updated Letter for Offer from the Department For Communities to provide the previously agreed Risk Allowance and Contingency Figures now required for the Newry Lower Hill Street Public Realm Scheme. <p><u>Background</u> As discussed previously at the ERT committee, this 3rd phase of works in Newry City Centre is building on the previous 2012 and 2015/16 schemes. The extent of the works, which started in May 2020, are concentrated on 'Lower Hill Street/John Mitchell Place' and 'The Associated side streets of St Colman's Park, O'Hagan Street, Mill Street and Ballybot Bridge'.</p> <p>The works comprise the installation of new paving and kerbing on the footways. New decorative street lighting, street furniture, and the under-grounding of overhead services are also being undertaken as part of the scheme.</p> <p>Onsite works are being delivered through the Councils appointed Consultants and Contractors (AECOM & Northstone), while the project remains on programme and due for completion in the Spring of 2021.</p> <p>Following the approval of an Economic Appraisal application at the outset of the project the Department For Communities (DFC) were able to provide a grant aid (£1.6m) towards the project, to which the Council contributed £180,000.</p>

2.0	Key issues
2.1	<p>At the time of Consultant and Contractor appointment both were awarded Purchase Orders on the value of their price submissions in order to carry out and complete the works.</p> <p>As the project has progressed additional consultant and contractor spend items have arisen, which the Council are obliged to pay under the NEC Form of Contract which AECOM and Northstone were appointed. The nature of these additions includes surveys & applications, design/construction impacting requests from statutory bodies, and Covid-19 impacted expenditure.</p> <p>The previously approved Economic Appraisal for the scheme has in-built risk allowance and contingency to cover additional costs should they arise and Council utilising the funding from DFC would now seek to put in place a variation to the existing contracts and new Purchase Order if required to enable the arising additional costs from its existing consultant and contractor suppliers to be covered.</p>
3.0	Recommendations
3.1	<ol style="list-style-type: none"> 1. Utilising the existing Risk Allowance and Contingency figures from the previously agreed Economic Appraisal, Council approve a variation to the existing contracts and issue of a new Purchase Order if required to cover the consultant and contractor additional contractual costs as funded by DFC under the Newry Lower Hill Street Public Realm Scheme. 2. Council approve an updated Letter for Offer from the Department For Communities to provide the previously agreed Risk Allowance and Contingency Figures now required for the Newry Lower Hill Street Public Realm Scheme.
4.0	Resource implications
4.1	<p>There are no resource implications as simply seeking permission to use the contingency and risk allowance amounts within the agreed Economic Appraisal. Under the contract both the consultant and contractor are eligible to claim for additional amounts, but there is no new finance required as these are still within the overall existing budget for the scheme.</p>
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i>

	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p>Proposal initiating consultation</p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	n/a
8.0	Background Documents
	n/a

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	NMDDC Covid 19 Recovery Working Group
Reporting Officer (Including Job Title):	Conor Mallon, Director – Enterprise Regeneration & Tourism
Contact Officer (Including Job Title):	Conor Mallon, Director – Enterprise Regeneration & Tourism

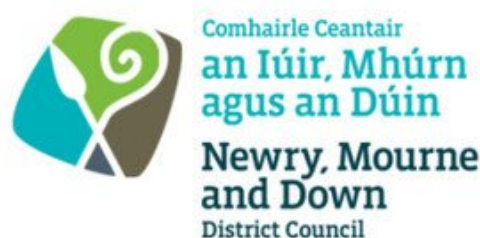
Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="checked" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> The purpose of this report is to seek committee approval for the establishment of the NMDDC Covid 19 Recovery Working Group as per the recommendation at 3.1 of this report</p> <p><u>Background</u> The Covid 19 pandemic has had a major impact on our communities, businesses and the ability of our Council to deliver our full range of services to our residents across the district.</p>
2.0	Key issues
2.1	<p>With a vaccine now being available and possible further lifting of restrictions early next year its vital that council put in place measures to ensure that we plan, resource and manage the recovery from Covid 19.</p> <p>Council must ensure we are position to facilitate a full and managed recovery across the district to ensure the re establishment of all council services and assist and support our communities and businesses.</p> <p>NMDDC Covid 19 Recovery Working Group will be responsible for setting the strategic direction for the council through the recovery phase of the Covid 19 pandemic to support the return to full service delivery as set out in the attached TOR in Appendix 1</p> <p>This group will engage with a range of local stakeholders and government partners.</p>

3.0	Recommendations
3.1	Members approve the establishment of a NMDDC Covid 19 Recovery Working Group as per the TOR in Appendix 1
4.0	Resource implications
4.1	The activities outlined within this report will be resourced from the current Council budgets
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)

6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	Appendix 1 NMDDC Covid Recovery Working Group - TOR
8.0	Background Documents
	n/a



NMDDC Covid 19 Recovery Working Group

-TERMS OF REFERENCE-

Scope

- NMDDC Covid 19 Recovery Working Group will be responsible for setting the strategic direction for the council through the recovery phase of the Covid 19 pandemic to support the return to full service delivery
- The purpose of this Terms of Reference document is to set out the governance arrangements for the Working Group.

1. Role of the Recovery Group

- (i) Acting on behalf of the Council in the development of collaborative working relationships with external stakeholders in support of Covid 19 recovery
 - (ii) Working with internal council departments to identify the challenges posed by Covid 19 to the recovery and full delivery of council services
 - (iii) Working with internal council department and external stakeholders to identify the challenges posed by recovery from Covid 19 and provide support to the local business sector
 - (iv) Working with internal council departments and external stakeholders to identify the challenges posed by recovery from Covid 19 and provide support to the local community sector
 - (v) Working with government departments to investigation and apply for potential funding streams to facilitate the recovery phase.
 - (vi) Development and agreement of an action plan that identifies specific workstreams and tasks with associated timeframes for delivery
 - (vii) Monitoring action plan implementation as well as progress against timescales
- The Working Group shall **not** have any decision-making authority but shall make recommendations to the ERT Committee for consideration.

2. Membership

Membership of the Working Group shall be as follows:

Elected Members

- **Chair of Council**
- **2 Sinn Fein**
- **2 SDLP**
- **1 UU**
- **1 DUP**
- **1 Alliance / Independent**

Officers

- **Director ERT – Lead**
- **ADs & HoS for relevant departments**

Consultees / Stakeholders

- **Newry Chamber, Warrenpoint Chamber, Downpatrick Regeneration Working Group, Newcastle Chamber, NM Enterprise Agency, Down Enterprise Agency, Kilkeel Chamber.**
- **NMDDC Economic Forum**
- **INI, DfC, DAERA, DfE**
- **Association of Local Community Groups**

3. Term

The Working Group shall be established for a minimum of 12 months

4. Meetings

All meetings of the Working Group shall be governed by Standing Orders of Council, the Councils policy on Conflicts of Interest and the Code of Conduct for Members. Those members and Consultees who are not Councillors shall be provided with a copy of the Councils Policy of Conflict of Interest and Code of Conduct and shall be asked to familiarise themselves with the content of those documents which set out the levels of conduct required of Members / Consultees of this Working Group. Each member and consultee shall be asked to sign to confirm receipt of the documents.

The Chairperson NMDDC shall Chair the meetings. If the Chairperson is not present, the meetings shall be Chaired by a nominated Councillor on the day.

Council staff will provide secretarial, administrative and other support services.

5. Quorum

The quorum for a meeting of the Working Group shall be 3 Elected Members.

6. Officer Support

Primary officer support shall be provided by the Director of ERT, who shall be the Led Director for the Group

Additional support shall be provided by the Senior Management Team (SMT) and other relevant Officers.

7. Communication & Reporting

The Action Sheet of the Group shall be reported for approval at the next available meeting of the ERT Committee and for those recommendations that have resource and/or policy implications, a separate report shall be sent via the relevant Council Officer to SPR committee.

8. Confidentiality

Although the nature of the implementation of the work of the Working Group is public, it has been agreed that some of the information exchanged in the context of this Work can be confidential. Only documents and other elements explicitly provided with the statement "confidential" shall be regarded as such. Where documents which are stated to be confidential are shared with Members, each Member undertakes to treat such documents in a confidential manner.

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	All Ireland Smart Cities Forum Membership
Reporting Officer (Including Job Title):	Jonathan McGilly Assistant Director of Enterprise, Employment and Regeneration
Contact Officer (Including Job Title):	Michael Forster Full Fibre NI Operations Lead

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
	<p><u>Purpose</u> To note the contents of the report and ask Members to approval renewal of the AISCF membership.</p> <p><u>Background</u> Newry, Mourne and Down District Council is a member of the All Ireland Smart Cities Forum (www.smartcitiesireland.org). The All Ireland Smart Cities Forum is focused on the advancement of cities in both the Republic of Ireland and Northern Ireland through the deployment of, and value creation generated by, smart city programmes and best practise.</p> <p>The Forum is made up of city officials who have a wealth of knowledge and experience of the evolving smart city agenda, and the opportunities this provides for future growth and investment. The primary objective is that this will be a cooperative Forum for the advancement of smart city agendas across all partner cities.</p> <p>Current members of the Forum include: Dublin, Cork, Limerick, Waterford, Galway, Belfast, Derry and Newry. Representatives from each City meet every 2 months and the key aim is to discuss the advancement of Cities through the deployment of technology, to share knowledge, cultivate best practice, foster innovation and to identify potential sources of funding for Smart City schemes.</p> <p>The AISCF is a valuable tool for Newry, Mourne and Down particularly in relation to the Belfast Regional City Deal (BRCD) through collaboration with partner cities in topics such as Health, Travel, Energy, Safety, Smart buildings, ethics, procurement, etc.</p>

2.0	Key Issues
2.1	<p>Annual Membership for Newry City as part of the AISCF is now due for renewal.</p> <p>The benefit of AISCF membership includes:</p> <ul style="list-style-type: none"> • Identifying future funding opportunities to build capacity, plus support to cities in applying • Membership of a stronger lobbying role and representation of the cities via relevant policy documents • Research/briefing papers and best practise from partners and Universities • Greater leveraging of connections with smart cities experts and Academia • Supporting cities in development of smart places/districts in relation to Belfast Regional City Deal. <p>Membership will assist Newry, Mourne and Down District Council in understanding how Council implements new and emerging technologies such as IoT, Open Data, AI and Immersive technologies (AR/VR) to improve systems and processes to deliver SMART city services to our residents, businesses and visitors.</p>
3.0	Recommendations
3.1	<ul style="list-style-type: none"> • It is recommended that Newry, Mourne and Down District Council continues to avail of the expertise from the All-Ireland Smart Cities Forum. • It is recommended an officer in ERT and representative from East Border Region will attend the meetings and feed back into relevant departments.
4.0	Resource implications
4.1	<ul style="list-style-type: none"> • The cost of renewal of membership is €3,900 per annum. This cost includes facilitation support of Maynooth University Business School, the bi-monthly meetings and the Annual All-Ireland Smart Cities Conference. • Officer time and resources to attend bi-monthly meetings to and feed into forum activities/objectives (along with a representative from EBR)
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>

	<p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p>Proposal initiating consultation</p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p> <p>If no, please complete the following:</p> <p>The policy / strategy / plan / public service is not influenced by rural needs <input checked="" type="checkbox"/></p>
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	Universal Basic Income
Reporting Officer (Including Job Title):	Conor Mallon Director ERT
Contact Officer (Including Job Title):	Jonathan McGilly Assistant Director Enterprise Employment and Regeneration

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To consider the nomination of an elected representative to sit on a Universal Basic Income Steering Group for NI.</p> <p><u>Background</u> Recently, 3 local authorities (Belfast, Derry & Strabane and Newry, Mourne and Down) have supported the concept of a Universal Basic Income (UBI) and pledged to support the delivery of local trials in order to build an evidence base around the concept. The Steering Group – UBI Lab NI - seeks to replicate the very successful model used in Scotland, which brought together 4 local authorities, government departments and academics to deliver a detailed feasibility study into UBI</p> <p>The UBI Lab NI is part of the UBI Lab Network, a global network of over 30 local groups campaigning for trials of Universal Basic Income. The Network was instrumental in many major campaigns for UBI during 2020 including launching proposals for a Recovery UBI and securing support from over 500 elected representatives in the UK to trial UBI in response to the Covid pandemic.</p>
2.0	Key issues
2.1	<p>The purpose of the Steering Group is to bring together several strategic stakeholders who are committed to supporting the delivery of a trial or trials of UBI in Northern Ireland. UBI Lab NI will act as the secretariat for the Steering Group.</p> <p>The main aim of this group is to explore the feasibility of a UBI in reducing poverty and improving life outcomes in Northern Ireland. It is agreed amongst stakeholders that the best way to do this is through UBI trials which would provide an evidence base upon which national policy discussions could be based.</p>

	<p>A draft terms of reference for the Steering Group have been developed and a draft agenda for the first meeting is also developed.</p> <p>Council has been asked to consider if they would like to nominate 1 elected representatives to sit on this group.</p> <p>Membership of the group will be made up of</p> <ul style="list-style-type: none"> • UBI Lab Network (UBI Lab NI) - Secretariat • Basic Income Northern Ireland (BINI) • Local authorities supportive of a UBI trial • Department for Communities (DfC) • Other relevant Government Departments • Advice NI • Queen's University Belfast • FRIBUS 'Basic Income for Peacebuilding' research group • Academics with an interest in this area • Any other relevant organisation or individual <p>It is anticipated the group will meet quarterly.</p>
3.0	Recommendations
3.1	Council nominate 1 elected representatives to sit on this group
4.0	Resource implications
4.1	none
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p>

	<p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	Terms of reference for steering Group
8.0	Background Documents



Northern Irish Universal Basic Income Trials Steering Group

Terms of Reference (ToR)

Draft: 13/11/2020

Purpose of the group

The purpose of the Steering Group is to bring together several strategic stakeholders who are committed to supporting the delivery of a trial or trials of universal basic income (UBI) in Northern Ireland. [UBI Lab NI](#) will act as the secretariat for the Steering Group.

The main aim of this group is to explore the feasibility of a UBI in reducing poverty and improving life outcomes in Northern Ireland. It is agreed amongst stakeholders that the best way to do this is through UBI trials which would provide an evidence base upon which national policy discussions could be based.

Some proposed actions of the Steering Group might include:

- Co-ordinate the creation of a business case or feasibility study for trialling basic income in Northern Ireland
- Co-ordinate funding discussions and decisions
- Invite new stakeholders to join the Steering Group
- Invite experts to present evidence or lead discussions
- Co-ordinate across participating local authority areas
- Develop specific research questions to be tested
- Develop an implementation plan for any trials
- Co-ordinate or commission research and evaluation studies as required
- Seek to learn from other areas and co-ordinate and share learning opportunities
- Lead public consultation on plans
- Co-ordinate reporting to the NI Executive, local authorities, wider stakeholders and the public

Membership

Membership may include, but is not limited to:

- UBI Lab Network (UBI Lab NI) - Secretariat
- Basic Income Northern Ireland (BINI)
- Local authorities supportive of a UBI trial¹
- Department for Communities (DfC)
- Other relevant Government Departments

¹ Currently this includes 3 local authorities: Newry, Mourne and Down, Belfast, Derry and Strabane



- Advice NI
- Queen's University Belfast
- FRIBUS 'Basic Income for Peacebuilding' research group
- Academics with an interest in this area
- Any other relevant organisation or individual

Governance

- Oversight of the invitations to, and content of any Steering Group meetings will lie with the Steering Group
- Any decisions should be made unanimously by all stakeholders
- No commitment, financial or otherwise, is expected of stakeholders other than their time in attending meetings.
- No minimum commitment in terms of time or attendance is expected
- No remuneration is offered for membership although stakeholders may receive remuneration for pieces of work commissioned by the Steering Group

Meetings

Meetings of the Steering Group will be held quarterly unless otherwise requested by the Group. The timing of meetings, agenda and invitations will be agreed by the Steering Group and meeting invites issued by the secretariat, who will chair and facilitate the meetings. The secretariat will be responsible for any costs associated with holding these meetings, whether virtually or in person.

The meetings will usually be workshop style, with a Steering Group update or input on a specific topic. Papers will be shared, where possible, no later than 1 week in advance of events, and minutes and agreed actions will be circulated no later than two weeks following the meeting.

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	Warrenpoint Marina Business Case Update
Reporting Officer (Including Job Title):	Jonathan McGilly Assistant Director Enterprise, Employment and Regeneration
Contact Officer (Including Job Title):	Jonathan McGilly Assistant Director Enterprise, Employment and Regeneration

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To approve the recommendation at section 3 of this report in relation to the next steps for the Warrenpoint Marina Project.</p> <p><u>Background</u> The Legacy Newry and Mourne Council planned to develop a boating marina in Warrenpoint in partnership with Warrenpoint Harbour Authority. Planning permission was in place (2012 – 2017) to build a 200 berth Marina on Marine Parade by using the existing 2 breakwaters (opposite the Marine Tavern bar and former Carlingford Bay Hotel) and joining them up with a new breakwater to enclose the water and form a boating marina (concept drawing attached to this report). The outer breakwater would also form a training wall and ability to moor larger vessels such as tall ships.</p> <p>This facilitated an application for funding to the Interreg cross border fund. This funding application was not successful due to potential displacement in Carlingford Lough with other berthing facilities.</p> <p>The Planning Approval expired in 2017 and Council agreed to resubmit the planning application to keep the project live. A subsequent Pre-Application Notice (PAN) was submitted to Planning in 2018 and a public consultation on the planning application took place in June 2018.</p> <p>In order to support the way forward for a new planning application, and potential bid for funding it was agreed that Council would update the original feasibility study and business case for the project (completed 2009). This was commissioned following approval by Council in November 2019. The study was based on the original design proposal of a 200-berth marina. The objectives of the study was to revisit the issue of displacement, the updated costs and viability of the potential development.</p>

2.0	Key issues
2.1	The revised Business case has now been completed and in order to move forward Council needs to consider the findings.
3.0	Recommendations
3.1	It is recommended that the findings of the updated Business Case and next steps for the project are presented to the Strategic Finance Working Group for consideration.
4.0	Resource implications
4.1	None at present
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p>

	<p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	Yes You Can – Women in Business Programme
Reporting Officer (Including Job Title):	Jonathan McGilly, Assistant Director, Enterprise, Employment and Regeneration
Contact Officer (Including Job Title):	Elaine McAlinden, Regeneration and Business Support Development Officer

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To seek approval from Council to continue with year 3 of the 'Yes You Can' Women in Business Programme as per agreed Service Level Agreement with all 11 Northern Ireland Councils. Year 1 and 2 of the 3-year programme has been implemented successfully.</p> <p><u>Background</u> The Northern Ireland Women's Enterprise Challenge "Yes You Can" is a collaborative partnership between the 11 Northern Ireland councils, Invest NI and Women in Business NI. The aim of the collaboration is to promote and support female entrepreneurs and develop a programme that impacts on female enterprise throughout Northern Ireland. Women in Business, the appointed delivery agent, is delivering a fully funded programme across Northern Ireland.</p> <p>The programme was agreed to be run over a 3-year period from 2018 to be reviewed annually. Newry, Mourne and Down agreed in October 2018 to support and participate in the programme and year 1 and Year 2, which is now complete. The Council now need to consider the year 3 contribution</p>
2.0	<p>Programme outputs provided throughout the District include business boot camps, direct mentoring support, residential, conference, development of local female networks and dragons den pitching session to win funding.</p> <p>During Year 2, delivery of the 'Yes You Can' was paused, due to the Covid19 pandemic and delivery of Imagine IT Pre-Enterprise Bootcamp and Explore IT Mentoring Support programme moved fully online. The Sell It Residentials are currently under review and are postponed until further notice as are the Networking Events. The highly successful Yes You Can £20K Pitching Competition will be held in March 2021.</p>

	<p>The total cost for the programme over a three-year period is £600,000. WIB have secured £200,000 and Invest NI have committed to contributing £200,000. This leaves a balance of £200,000 to be split equally among the 11 councils resulting in the following proposed contributions</p> <p>Year 1 individual council contribution - £6,060</p> <p>Year 2 individual council contribution - £6,060</p> <p>Year 3 individual council contribution - £6,060</p> <p>Summary of outputs and participants for Year 1 and Year 2 completed for Newry, Mourne and Down District Council are as follows –</p> <table><tr><th></th><th>Year 1 - Participants</th><th>Year 2 – Participants</th></tr><tr><td>Imagine IT Boot Camp</td><td>22</td><td>14</td></tr><tr><td>Explore IT Programme</td><td>6</td><td>8</td></tr><tr><td>Sell IT Today residential</td><td>4</td><td>-</td></tr><tr><td>Local Networking Events</td><td>15</td><td>-</td></tr><tr><td>Pitching Competition</td><td>6</td><td>19</td></tr><tr><td></td><td>53</td><td>41</td></tr></table> <p>In Year 3 of the programme, it is proposed to continue with the £50K Pitching Competition, to continue virtual delivery of the Imagine IT boot camp model, the Explore IT mentoring and webinar support services and to re-introduce, the Sell IT programme (as a residential if Covid19 restrictions lift and if not, as a series of online programmes of support)</p>		Year 1 - Participants	Year 2 – Participants	Imagine IT Boot Camp	22	14	Explore IT Programme	6	8	Sell IT Today residential	4	-	Local Networking Events	15	-	Pitching Competition	6	19		53	41
	Year 1 - Participants	Year 2 – Participants																				
Imagine IT Boot Camp	22	14																				
Explore IT Programme	6	8																				
Sell IT Today residential	4	-																				
Local Networking Events	15	-																				
Pitching Competition	6	19																				
	53	41																				
3.0	Recommendations																					
3.1	Council approve the continued participation in 'The NI Woman in Enterprise Challenge at a cost of £6,060 for the final Year / year 3.																					
4.0	Resource implications																					
4.1	£6,060 is available within current budgets, and year 3 contribution will be payable within current financial year.																					
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)																					
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>																					

5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	<p>Due regard to Rural Needs (please tick all that apply)</p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	<p>Appendices</p>
	<p>N/A</p>
8.0	<p>Background Documents</p>
	<p>n/a</p>

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	Issue Tender for provision of operator to provide Sea Charter/Boat Tours from Newcastle Harbour
Reporting Officer (Including Job Title):	Andy Patterson Assistant Director of Tourism Culture and Events
Contact Officer (Including Job Title):	Michelle Boyle Head of Product Development and Visitor Experience

Confirm how this Report should be treated by placing an x in either: -	
For decision	<input checked="" type="checkbox"/> For noting only <input type="checkbox"/>
1.0	Purpose and Background
1.1	<p><u>Purpose</u> To approve business case for approval to tender for operator to offer Sea Charter/ Boat Tours from Newcastle Harbour as outlined in section 3.1 of this report.</p> <p><u>Background</u> Boat tours were previously offered from the South Pier at Newcastle Harbour but had not run for numerous years.</p> <p>During 2020 a pilot programme was delivered for a reduced period due to COVID 19, which proved successful.</p>
2.0	Key issues
2.1	<ul style="list-style-type: none"> The 2020 trial period has worked well and proved successful in the few short months it operated but opportunity should be given to other applicants in line with Council Equality Action plan.
3.0	Recommendations
3.1	<ul style="list-style-type: none"> On completion of the procurement exercise, award the contract to the Most Economically advantageous tender
4.0	Resource implications
4.1	There are no resource implications for this. The appointed contract will generate a revenue to the Council.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i>

	It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i> N/A</p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	n/a
8.0	Background Documents
	N/A

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	Building Control Customer Satisfaction Report
Reporting Officer (Including Job Title):	Colum Jackson: Assistant Director – Building Control
Contact Officers (Including Job Title):	Alan Beggs: Head of Evidence and Research Catherine Hughes: Data Analyst Kate Bingham: Head of Performance and Improvement

Confirm how this Report should be treated by placing an x in either:-			
For decision		X	For noting only
1.0	Purpose and Background		
1.1	<p><u>Purpose</u> To consider and approve the attached Building Control Satisfaction Survey Report - 2020.</p> <p><u>Background</u> In June 2020, the Enterprise, Regeneration and Tourism Committee proposed that a Customer Satisfaction Survey should be carried out for the Building Control Service, to capture and collate customer perceptions around the performance of the service, particularly during the COVID-19 pandemic. Feedback from the survey has been analysed and supplemented with existing performance information, to provide an overview of the overall performance of the Building Control service.</p>		
2.0	Key issues		
2.1	<p>Customer Satisfaction Survey – Building Control</p> <p>The Customer Satisfaction Survey was carried out during September/October 2020 and a total of 45 responses were received. The majority of respondents were agents, architects and builders who had used the service between March-August 2020. A summary of the key findings are outlined below:</p> <ul style="list-style-type: none"> • 96% are satisfied with the overall service received. • 96% are satisfied with the extent to which the service met their expectations. • 95% are satisfied with the reception service. • 93% are satisfied with the time taken to process applications. • 91% are satisfied with the helpfulness and availability of Building Control officers. • 96% are satisfied with the clarity of information and guidance received. • 93% are satisfied with the expertise and knowledge of Building Control Officers. • 92% are satisfied with how easy it is to arrange a site inspection. 		

	<ul style="list-style-type: none"> • 88% are satisfied with the availability of Building Control Officers and ease of contact. • 75% are aware that Building Control offers an online service for submitting building notices and regularisation applications, 27% have used this service, 62% of whom are satisfied with the service received. • 98% are supportive of more Building Control services being available online. <p>The Building Control section wish to acknowledge the Council's Performance & Improvement and the Evidence & Research teams for conducting the survey and preparing the APSE analysis report.</p> <p>It would be our intention to review the recommendations made within the survey and initiate appropriate action plans.</p>
2.2	<p>APSE Performance 2019-20</p> <p>As a member of APSE Performance Networks (Association of Public Sector Excellence), the Council has collated and analysed benchmarking data across a range of services for the past four years, including Building Control. An overview of the 2019-20 APSE Building Control results is outlined below and the performance of Newry, Mourne and Down has been compared with the performance of seven Councils across N Ireland. For the majority of performance indicators, Newry, Mourne and Down District Council is ranked 1/7 across N Ireland.</p> <ul style="list-style-type: none"> • 92.12% of valid domestic full plan applications assessed with a substantive response sent within 21 days of validation: Ranked 1/7 across N Ireland. • 89.54% of valid non-domestic full plan applications with a substantive response sent within 35 days of validation: Ranked 4/7 across N Ireland. • 100% of full plan applications assessed with a substantive response sent within 56 days of validation: Ranked 1/7 across N. Ireland. • 97.22% of re-submissions assessed with a substantive response within 14 days: Ranked 1/7 across N. Ireland.
3.0	Recommendations
3.1	<p>To consider and approve the:</p> <ul style="list-style-type: none"> • Building Control Satisfaction Survey Report - 2020.
4.0	Resource implications
4.1	There are no financial resources implications within this report.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i>

	It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i> Consultation not required.</p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input checked="" type="checkbox"/></p>
7.0	Appendices
	<ul style="list-style-type: none"> Appendix 1: Building Control Customer Satisfaction Report
8.0	Background Documents
	Residents Survey Report 2018

Building Control Customer Satisfaction Survey October 2020

Newry, Mourne and Down District Council



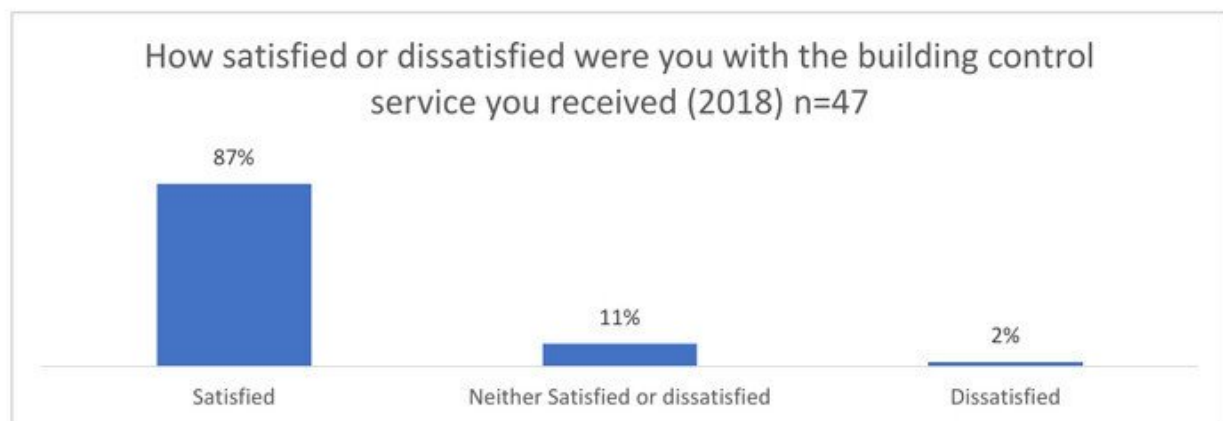
**Performance and Improvement/
Evidence and Research Teams**

Building Control Customer Satisfaction Survey – Analysis

This reports presents the findings of the Building Control Customer Satisfaction Survey which opened on the 17th September 2020 and closed on the 9th October 2020.

Background

In the 2018 residents survey, a random sample of 47 residents that had used building control services in the previous 12 months expressed high levels of satisfaction with the service they received



The COVID-19 restriction implemented throughout 2020 has led to significant changes in how the building control section has delivered its service. The Council's Enterprise, Regeneration and Tourism Committee therefore recommended an online survey was conducted to:

- Assess the impact of COVID-19 mitigation measures on customer satisfaction against the 2018 benchmark.
- Gain a fuller understanding of user satisfaction through ascertaining satisfaction levels with individual aspects of the service.
- Explore user's views and preferences around online service delivery
- To provide a platform for service users to provide feedback on the service.

Sample and response

In total the council emailed 322 building control service users inviting them to complete the survey (see appendix 3). Their emails were extracted from the building control customer database and included agents, architects, builders, applicants, solicitors as well as other users.

A total of 47 registered to complete the survey with 45 proceeding to provide responses. This response of 45 represents 14% of the 322 who received the email.

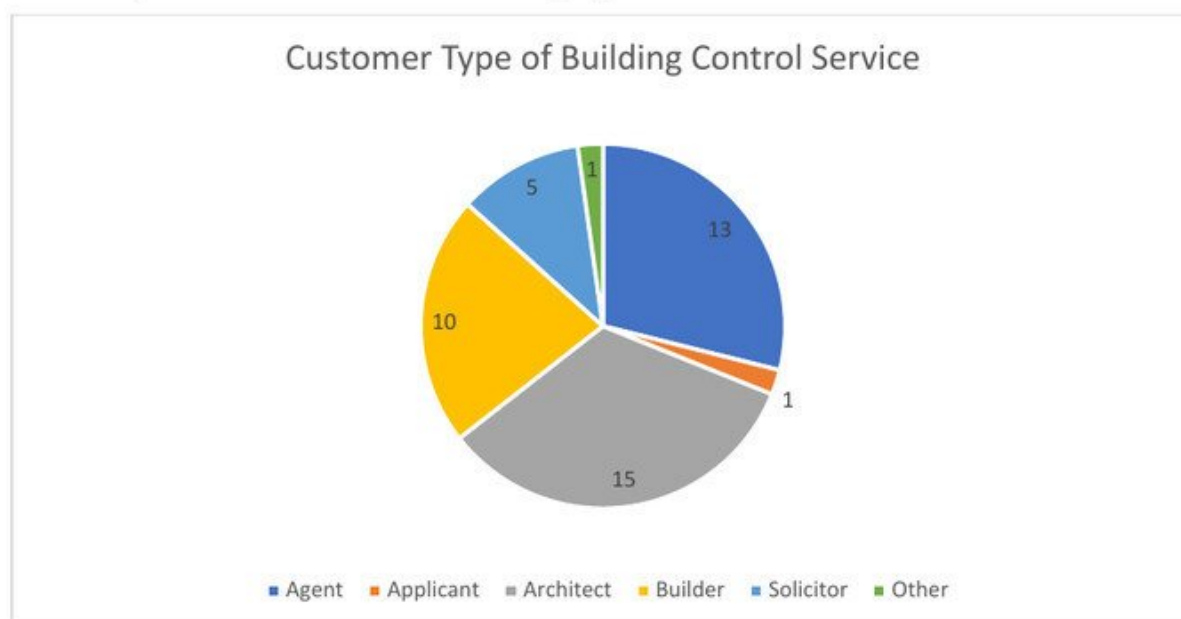
The findings

The report is broken down into 3 parts. The first looks at respondent details such as customer type and use of service. The second part analyses the survey responses with the third part providing analysis from the APSE report relating to Building Control services.

The full list of all the comments/ suggestions made throughout the survey are provided in appendix 1.

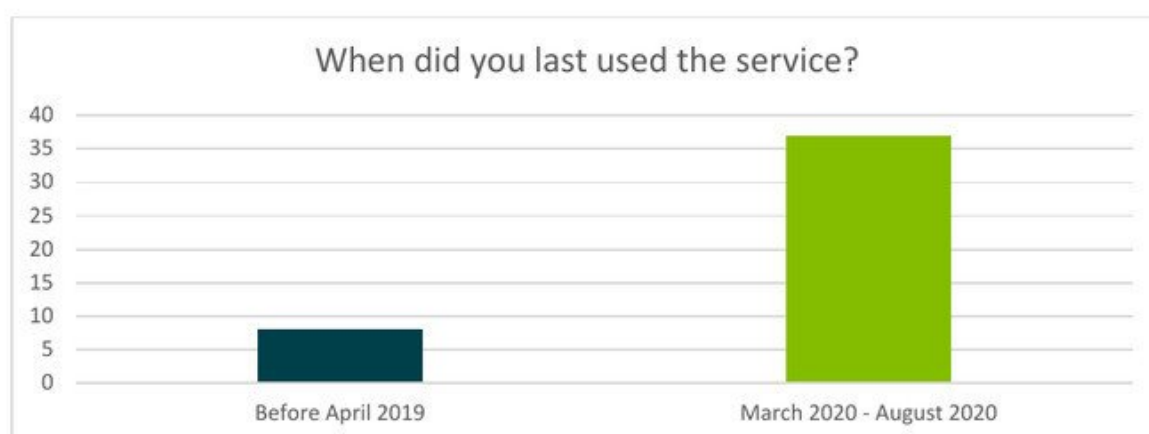
1. Respondent Details

1.1 Respondents were asked in what capacity they use the building control service and analysis of these answers is in the graph below.



Responses were reviewed from all 6 user categories, however most predominately from architects, agents and builders.

1.2 Users were asked when they had last used building control services

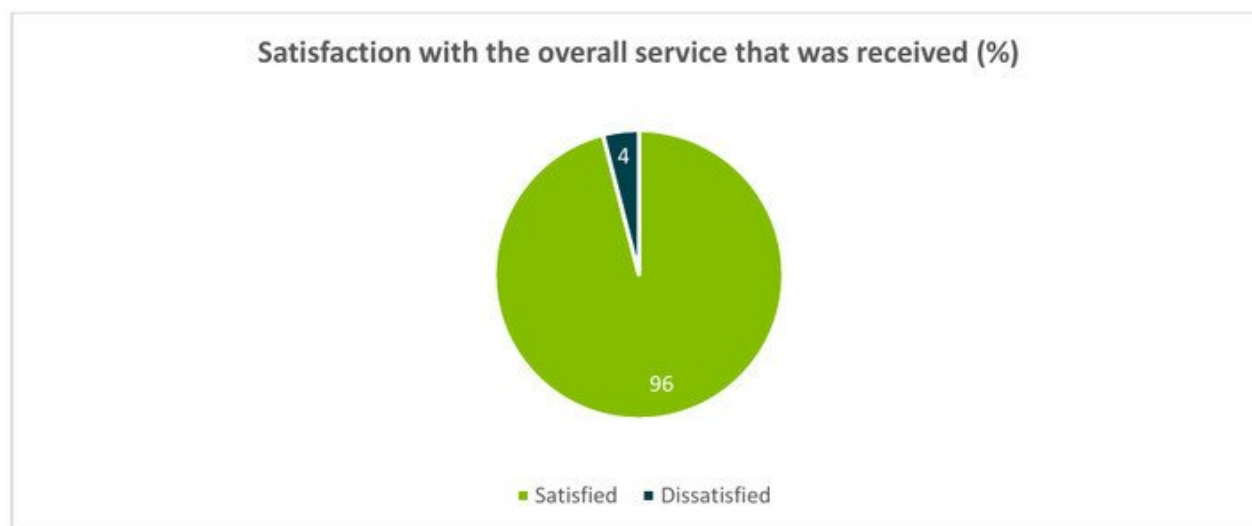


The data reveals that the majority of respondents to the survey had used building control services between March and August 2020.

2. Satisfaction

Satisfaction questions were asked across a number of issues with the results displayed below. The satisfaction scale ranged from very satisfied to very dissatisfied. The results below generalised satisfaction levels, a detailed summary of satisfaction levels can be found in appendix 2.

2.1 Overall satisfaction

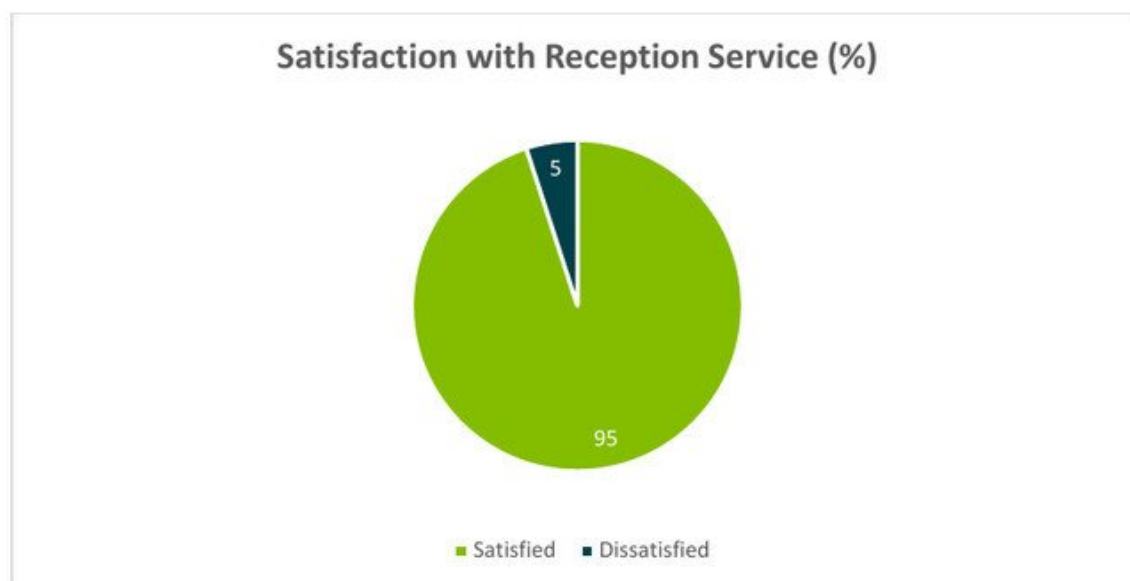


Analysis shows that 96% of respondents to this question were satisfied with the overall service they received from building control while 4% were dissatisfied.

Of those that were satisfied, 53% were very satisfied while of those that were dissatisfied all 4% (2 responses) were very dissatisfied.

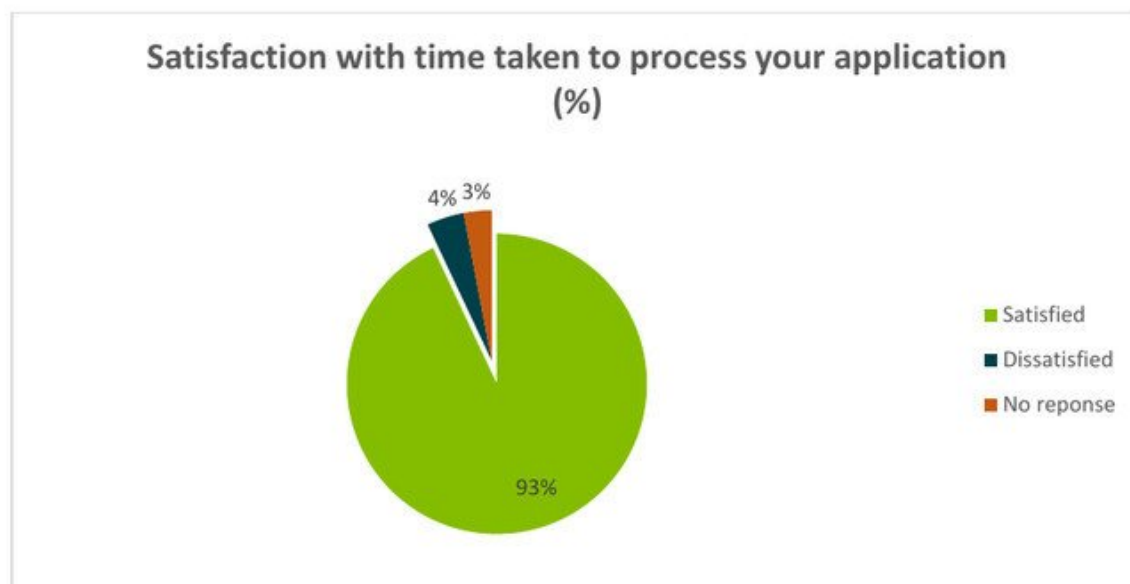
Of the 45 responses only 7 reported dissatisfaction with any of the aspects of the survey. These figures compare favourably to the 2018 benchmark, also it should be noted, that given this was a self selected sample you may have expected slightly higher dissatisfaction levels then if the 322 service users were sampled at random.

2.2 How satisfied are you with the following aspects of the Building Control Service: **Reception Service**



Overall 95% of the respondents to this question were satisfied with the reception service of Building Control, 56% reported being very satisfied.

2.3 How satisfied are you with the following aspects of the Building Control Service: **Time taken to process your application**



93% of respondents were satisfied with the time taken to process their applications, with 60% being very satisfied.

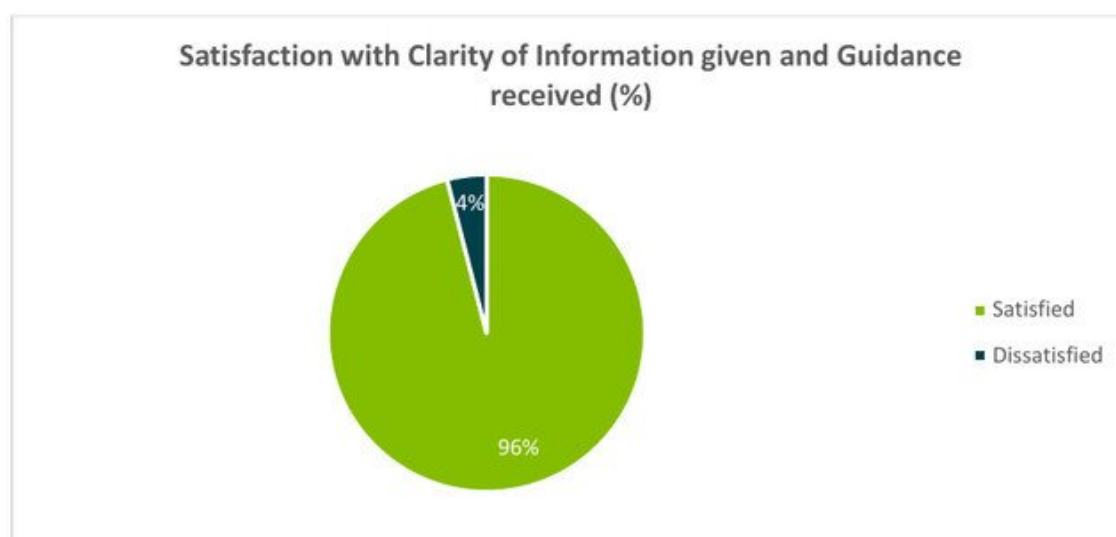
2.4 How satisfied are you with the following aspects of the Building Control Service: **Helpfulness and availability of Building Control Officers to discuss your application**



91% of respondents to this question were satisfied with the helpfulness and availability of building control officers with 9% dissatisfied.

A more in depth breakdown of data reveals that 62% of respondents to this question were very satisfied with 4% very dissatisfied.

2.5 How satisfied are you with the following aspects of the Building Control Service: **Clarity of any information and guidance received**



Analysis shows that 96% of respondents were satisfied with the clarity of information they were given and the guidance received while 4% were dissatisfied.

A further breakdown reveals that 58% of respondents were very satisfied with the service while 4% were very dissatisfied.

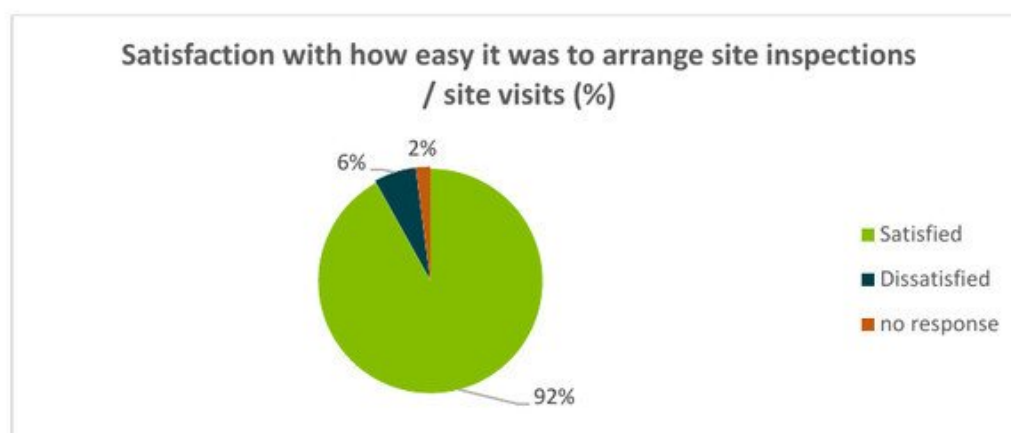
2.6 How satisfied are you with the following aspects of the Building Control Service: **Expertise and knowledge of the Building Control Officers**



93% of respondents to this question were satisfied with the expertise and knowledge of the building control officers with 4% dissatisfied.

A more in-depth breakdown reveals that of those that were satisfied 67% were actually very satisfied and of those that were dissatisfied (2 respondents) were very dissatisfied with this aspect.

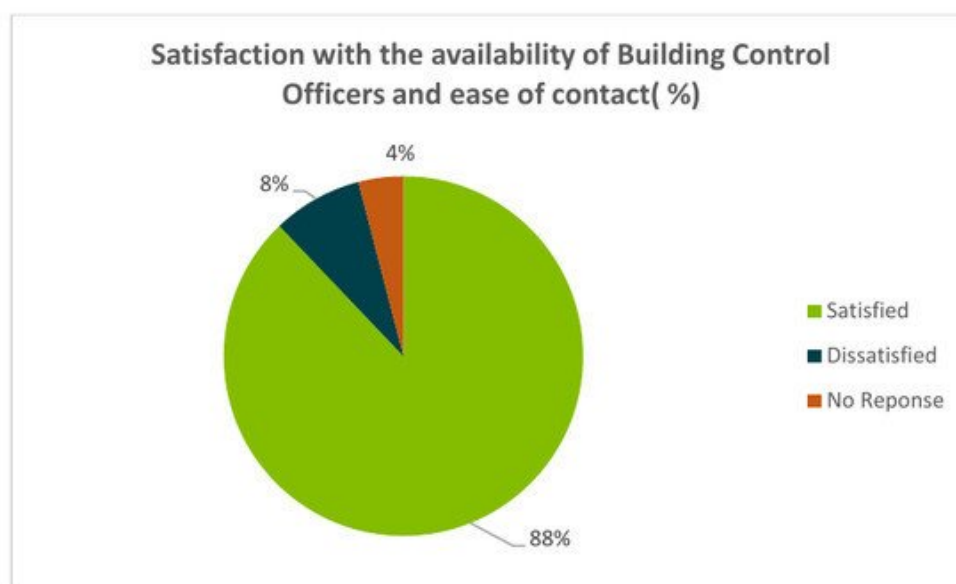
2.7 How satisfied are you with the following aspects of the Building Control Service: **How easy it was to arrange site inspections / site visits**



Analysis shows that 92% of respondents to this question were satisfied with how easy it was to arrange site inspections / site visits with 6% of respondents dissatisfied.

A more in-depth analysis shows that 56% of respondents were very satisfied with the service with 5% very dissatisfied.

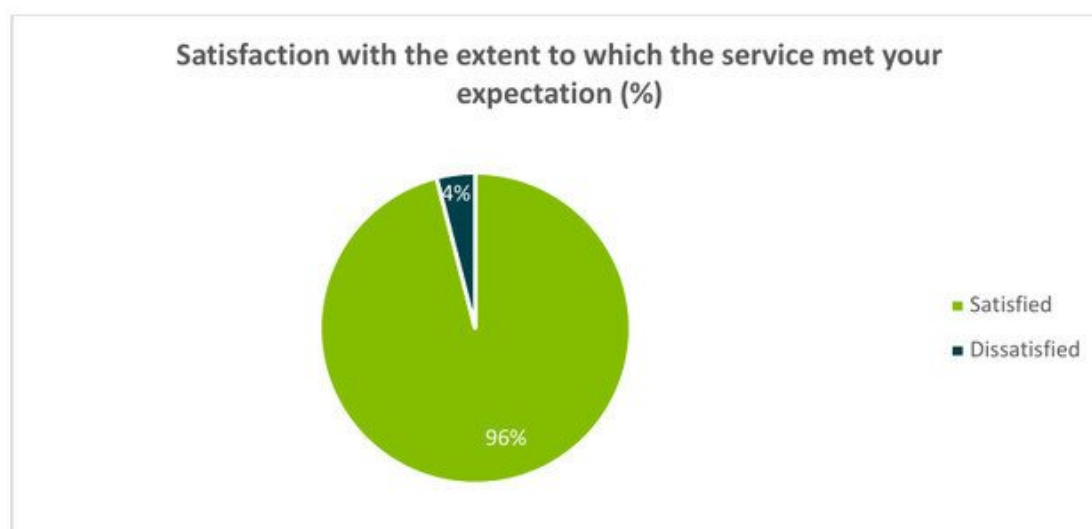
2.8 How satisfied are you with the following aspects of the Building Control Service: **Availability of Building Control Officers and ease of contact**



88% of respondents were satisfied with the availability of building control officers and ease of contact while 8% were dissatisfied.

Of those that were generally satisfied 51% were in fact very satisfied and of those that were dissatisfied 4% were very dissatisfied.

2.9 How satisfied are you with the following aspects of the Building Control Service: **The extent to which the service met your expectations**



96% of respondents to this question were satisfied with the extent to which the service met their expectation with 4% dissatisfied.

A further breakdown of satisfaction levels reveals that of those that were satisfied 56% were very satisfied while of those that were dissatisfied all 4% were in fact very dissatisfied.

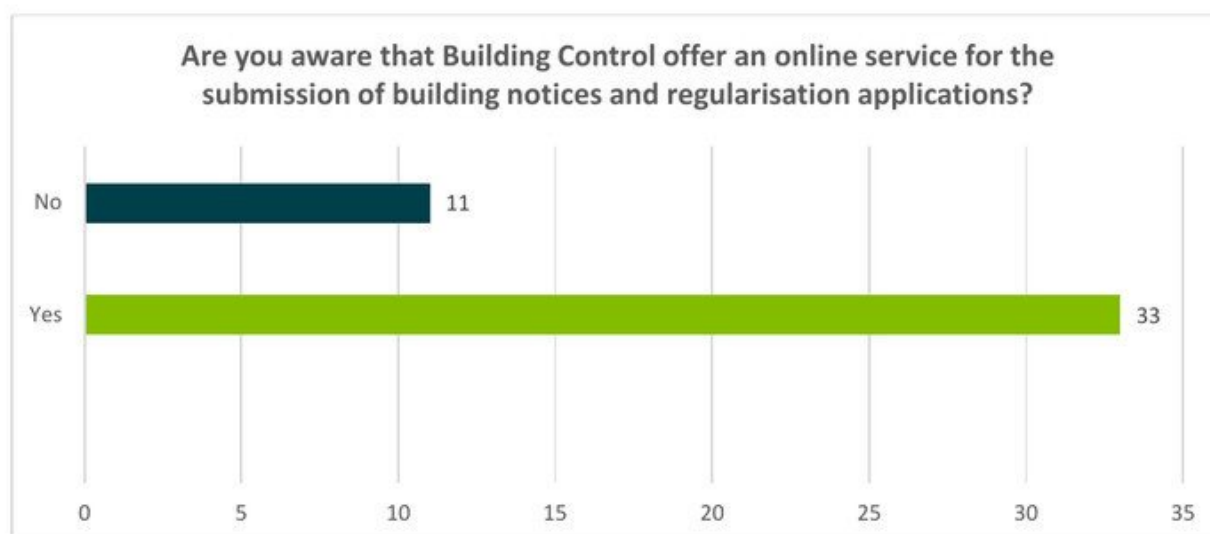
3. Areas for Improvement

Suggestions for improvement were asked from the respondents to the survey and the full list of these are available in appendix 1.

4. Online Services

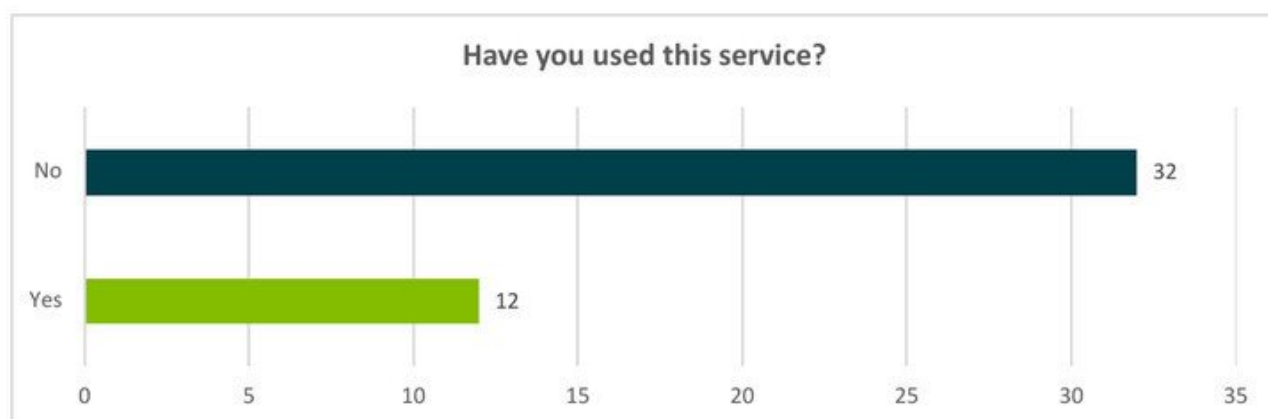
Building control were keen to know if service users were aware of services they provided on line and how they would feel about the possibility of further services becoming available on line and so below is the analysis from the questions relating to these issues.

4.1 Are you aware that Building Control offer an online service for the submission of building notices and regularisation applications?



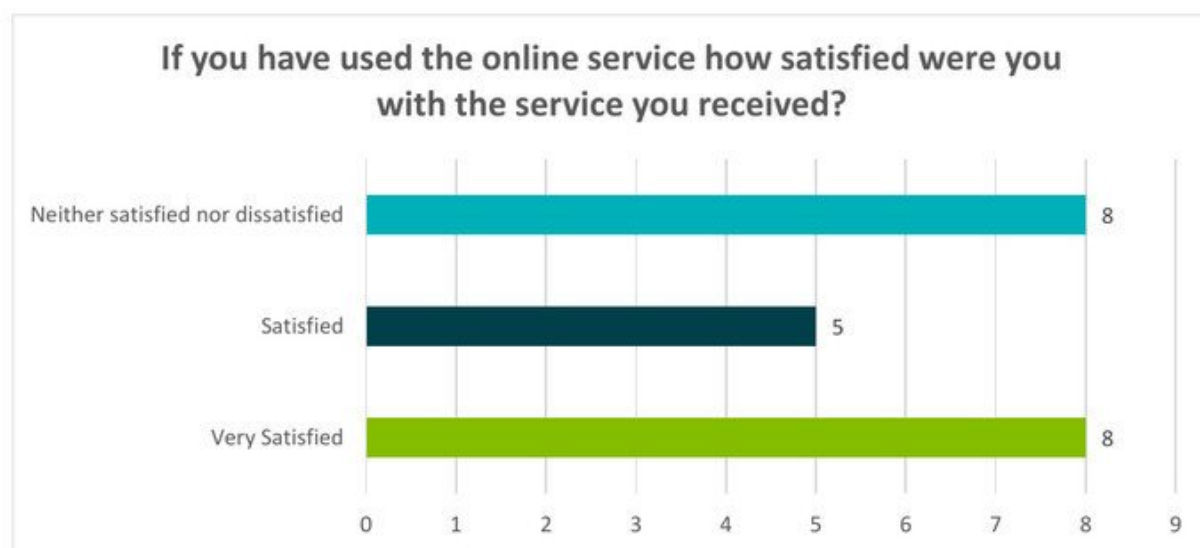
Analysis shows that 25% (11 respondents) of the total respondents to this question were not aware that online submissions for building notices and regularisations were available.

4.2 Have you used this service?



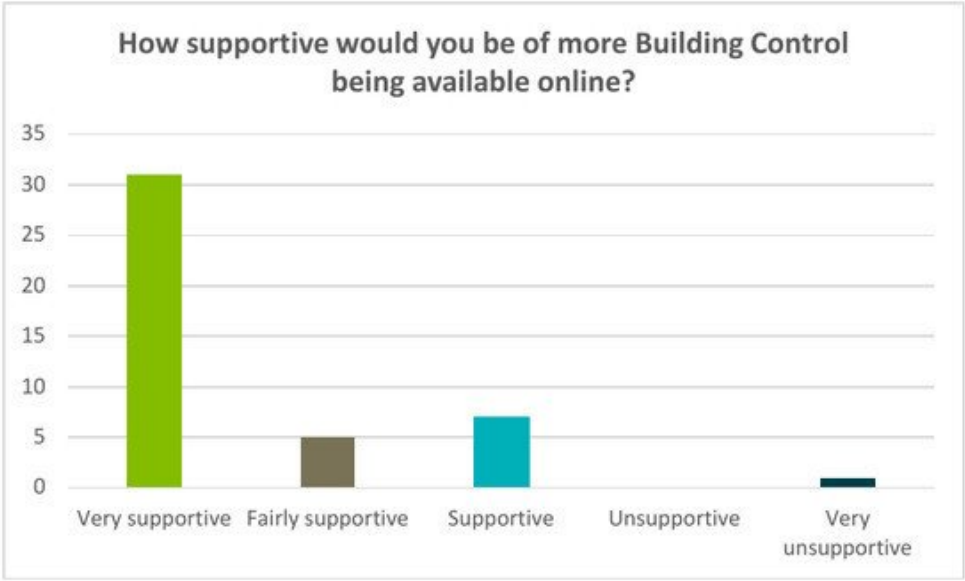
Analysis reveals that 27% (12 respondents) had used the service while 73% (32 respondents) had not.

4.3 If so, how satisfied are you with the service received?











62% of respondents to this question were either satisfied or very satisfied with the online service.

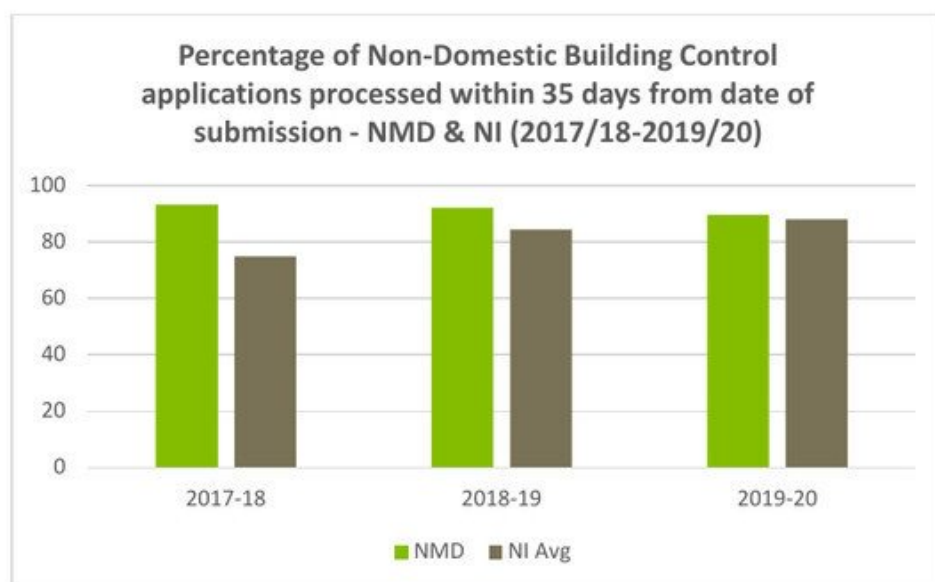
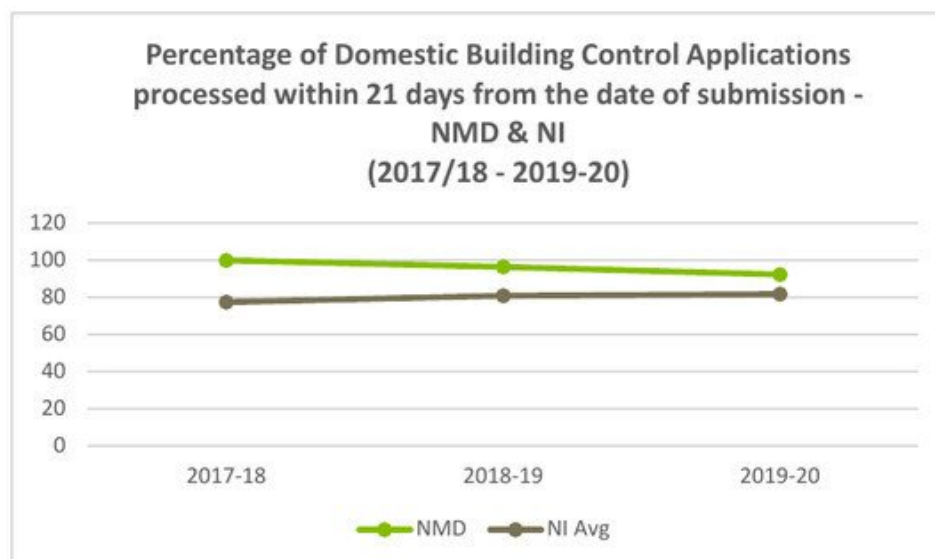
4.4 How supportive would you be of more Building Control being available online?

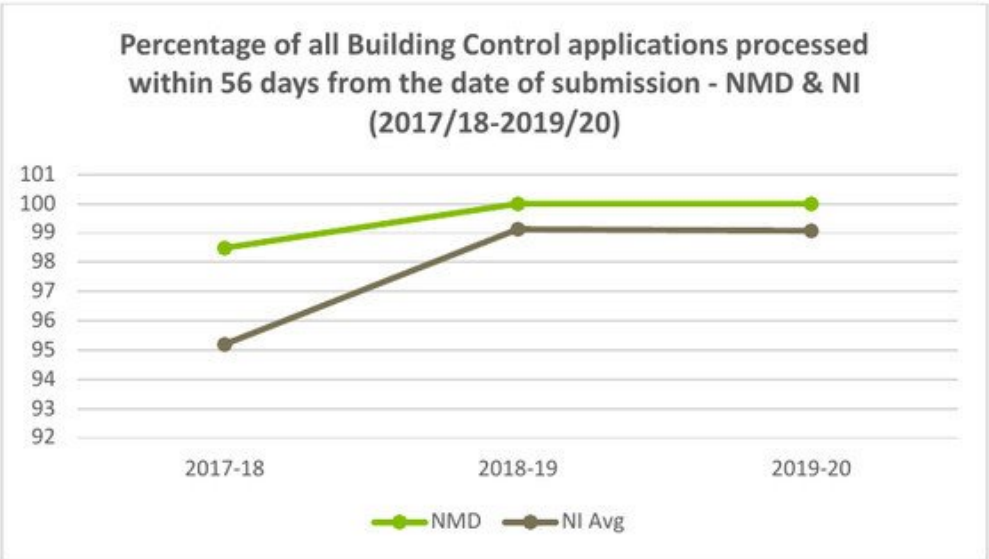
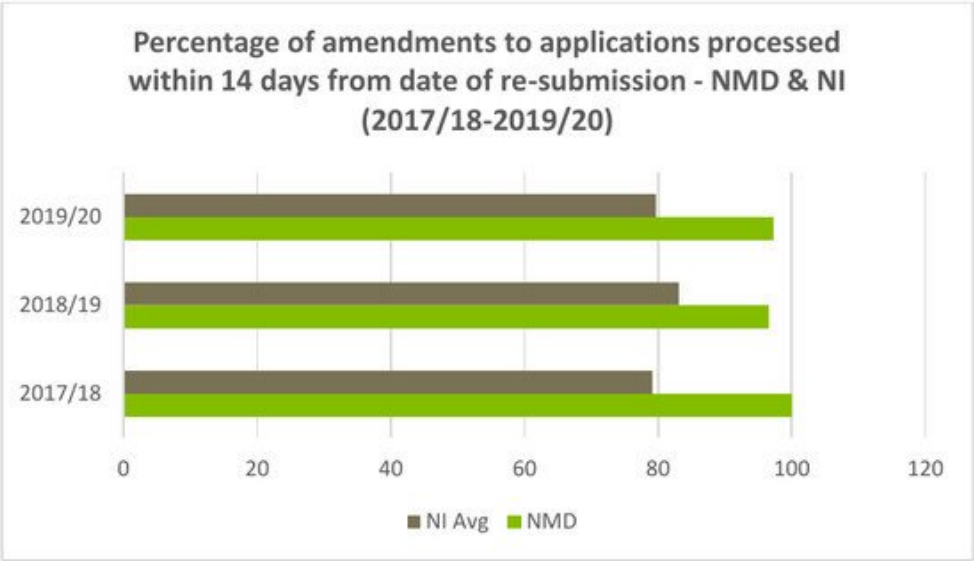


Analysis shows that 98% of respondents to this question would be supportive of more building control services being available online.

5. APSE Analysis

Performance Indicator	2017/18	2018/19	2019/20		Status / Trend	Standing in Service
	NMD	NMD	NMD	NI AVG		
Percentage of valid domestic full plan applications assessed with a substantive response sent within 21 days of validation	99.74%	96.15%	92.12%	81.56%	 	1/7
Percentage of valid non-domestic full plan applications with a substantive response sent within 35 days of validation	93.02%	91.98%	89.54	87.97	 	4/7
Percentage of resubmissions assessed with a substantive response within 14 days	100%	96.56%	97.22	79.68	 	1/7
Percentage of all full plan applications assessed with a substantive response within 56 days of validation.	98.49%	100.00%	100.00	99.08	 	1/7





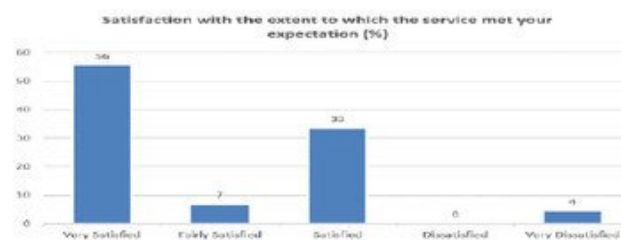
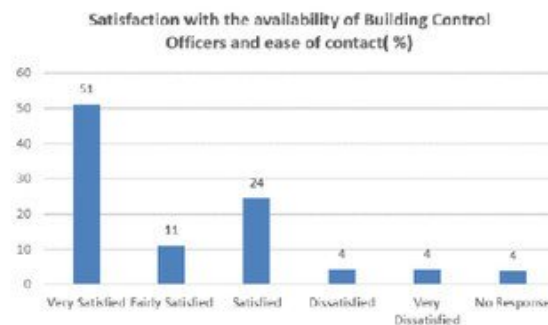
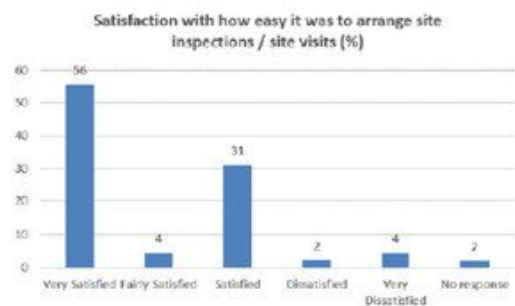
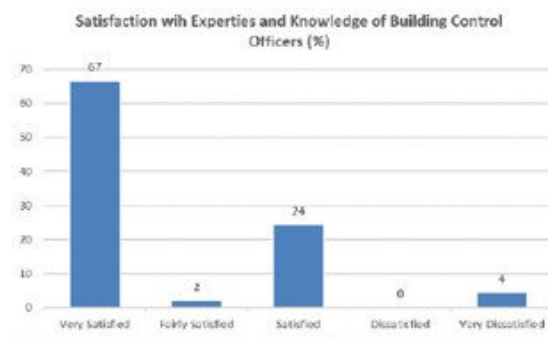
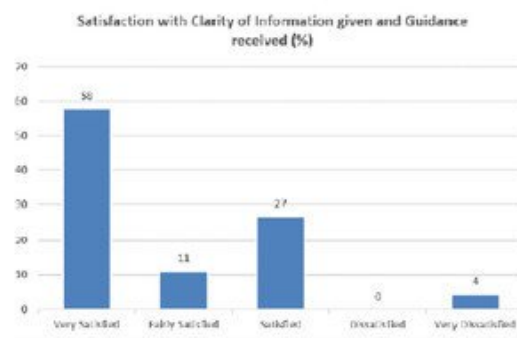
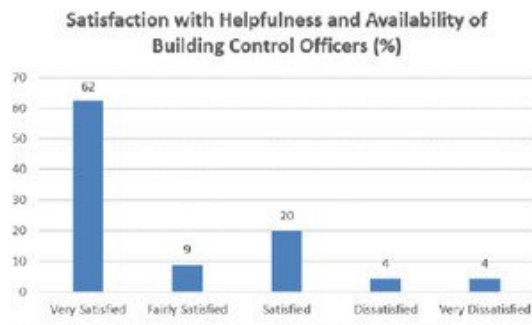
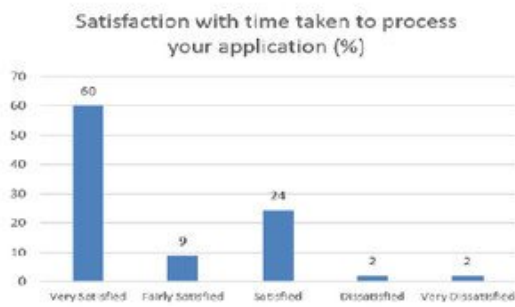
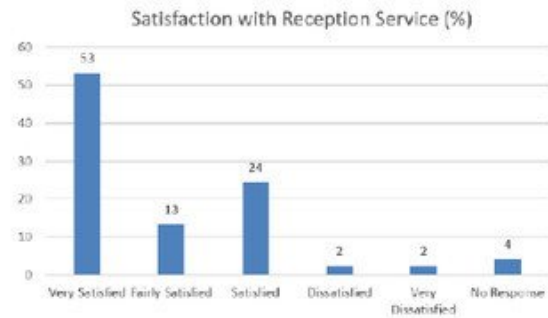
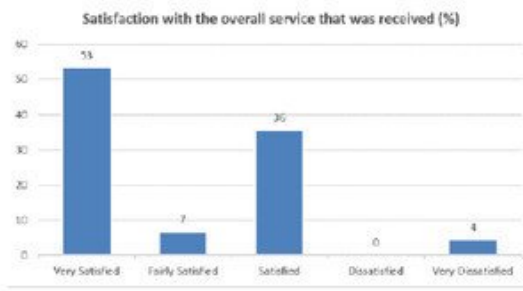
Appendix 1: Suggested Improvements

We endeavour to continuously improve the service we provide. Can you suggest any improvements we could made? Some of the responses are included below.

- accept online applications and drawings, correspondence etc.
- Fee calculation for estimated costs could be more clear
- possibility of online submission of applications
- i suppose if I had one critique it would be that the visits are only in the afternoon , in saying that the visits to site have worked well
- Relocate
- Drop off point for applications rather than having to post every application
- More digital online submissions and services
- digital applications would be good
- Officers have become hard to contact. They dont answer mobile calls and they ignore emails.

Appendix 2: Satisfaction at a glance

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Appendix 3: User Email and privacy statement

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Newry, Mourne and Down District Council is writing to you as a customer of the Building Control Service. We would like to obtain your feedback on the customer service you received. This will help identify what aspects of the service are working well and any areas that should be improved in the future. Your feedback is very important to us and we would be grateful if you could complete and submit the online survey by 9th October 2020, the survey should take around 3- 5 minutes to complete.

Please click on the following link to start the survey:

(<https://www.surveymonkey.co.uk/r/NMDDC-BC>)

By clicking this link you are confirming that you have read the privacy information within this email and consent to sharing the information provided with the Council. The survey will ask you to enter a reference number for validation purposes, you have been provided with a number of reference number for staff within your organisation, however please ensure that each reference is only used for one survey.

Your Referenve Numbers:

#####

Thank-you for taking the time to complete the survey. We look forward to hearing from you.

Kind Regards

Colum Jackson
Assistant Director, Building Control

Building Control Service Consultation

Privacy Notice

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10 September 2020**Key Contact Details**

Name: Alan Beggs

Address: Newry, Mourne & Down District Council, Monaghan Row, Newry, BT35 8DJ

Telephone: 0330 137 4263

E-Mail: alan.beggs@nmandd.org**The type of personal information we collect**

We will collect and process the following information

- Your feedback on our service.

We will also collect a customer reference which will be used to verify that you have received this email and ensure that each customer can complete the survey once.

How we get your personal information and why we collect it

Most of the personal information we process is provided directly by you through the survey response to establish a comprehensive overview of our performance.

We may also collate information from our Building Control systems which will enable us to compare levels of customer satisfaction with other key variables such as geography, outcome and status of application. This information will not be used to identify individual responses or assign personal information, such as your name and address, against the response you provide.

Under the General Data Protection Regulation (GDPR), the lawful basis we rely on for processing this information is:

(a) Your consent. You are able to remove your consent at any time. You can do this by contacting Alan Beggs, Head of Evidence and Research (alan.beggs@nmandd.org)

How we store your personal information

The Building Control Service use SurveyMonkey software to gather information on their behalf. SurveyMonkey's privacy policy is available [here](#).

Your personal information is securely stored electronically on servers and will be held for 6 months from 30 September 2020, the consultation closing date, and then destroyed by deleting the file which holds your personal data.

Personal data will be anonymised and aggregated prior to any submission to the Senior Management Team and Elected Members.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact the Data Protection Officer if you wish to make a request on 0330 137 4000 or info@nmandd.org.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us on 0330 137 4000 or info@nmandd.org.

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>

Due to Covid 19 the ICO encourages you to contact them online:

<https://ico.org.uk/global/contact-us/>


Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	Dangerous Wall between Ashley Heights & Oak Grange, Warrenpoint
Reporting Officer (Including Job Title):	Colum Jackson. Assistant Director, Building Control & Licensing. ERT
Contact Officer (Including Job Title):	Edwin Newell. Head of Service, Building Control.

Confirm how this Report should be treated by placing an x in either:

For decision	X	For noting only
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> Members are asked to review this report and approve the demolition of the dangerous wall between Ashley Heights and Oak Grange, Warrenpoint and the erection of a replacement fence by the Council's Maintenance Department, to ensure the safety of the residents and public.</p> <p><u>Background</u> The dangerous wall was reported to the Building Control Department on 30 September 2020. The Building Control Surveyor inspected the wall on 30 September 2020 and determined that the wall was in danger of imminent collapse. The Council's Maintenance Department were instructed by Building Control to erect barriers to provide temporary safety measures for residents and public until the danger is removed.</p>
2.0	Key issues
2.1	<ul style="list-style-type: none"> • Ownership of the wall is disputed by both owners and DFI Road Service and a search conducted through Land Registry proved inconclusive. • Under the Dangerous Structure Legislation, the Council has a duty to ensure the removal of the danger to protect the residents and public regardless of whether the ownership can be confirmed or not. • The erection of a timber fence is necessary to protect residents and the public from the 600mm drop created by the removal of the wall. • The wall was erected approximately 30 years ago as part of the Oak Grange development and the Builder has no ongoing responsibility. • The dangerous part of the wall measures approx. 6m long and 1.2m high.


3.0	Recommendations
3.1	Members are asked to review this report and approve the Council's Maintenance Department to remove approximately 6m of the dangerous wall and erect a timber fence.
4.0	Resource implications
4.1	The cost of the works would be approx. £1000. The removal of the dangerous wall and the erection of a new timber fence can be undertaken in-house by our Maintenance Section. The costs would be for the removal of the rubble and the purchase of the fence materials. Building Control have a revenue budget for minor works for dangerous structures.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i> N/A</p>

6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	<p>Appendix 1: Photographs of dangerous Wall.</p> <div><p>SECTION OF WALL IN DANGEROUS CONDITION</p></div>







	
8.0	Background Documents
	None

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	14 December 2020
Subject:	Update on Business Development Programmes
Reporting Officer (Including Job Title):	Jonathan McGilly Assistant Director, Enterprise Employment & Regeneration
Contact Officer (Including Job Title):	Amanda Smyth Head of Regeneration and Business Development

Confirm how this Report should be treated by placing an x in either:-

For decision	<input type="checkbox"/>	For noting only	<input checked="" type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u></p> <ul style="list-style-type: none"> To note the update regarding the following business support programmes: NMD Growth, Digital growth, Tender for Growth, Sales and Trade and Go for It To note the update provided on business support initiatives, including Continued covid-19 business support, Enterprise Week 2020, Brexit and Make it Local campaign <p><u>Background</u></p> <p>Newry, Mourne and Down District Council implementing a number of business development programmes to assist local SME's in all aspects of business advice, start-up and growth.</p> <p>The five largest programmes which we have received substantial letters of offer of funding for are the 'Go For It' Northern Ireland Business Start-Up Programme, NMD Business Growth Programme, Digital Growth Programme, Tender for Growth Programme and Sales and Trade programme. The funding is provided by the European Regional Development Fund (ERDF), Invest NI and Newry, Mourne and Down District Council.</p> <p>Eligibility for the business support and growth programmes are:</p> <ul style="list-style-type: none"> Businesses with less than 50 employees Business who have the potential to create jobs.
2.0	Key issues
2.1	<p><u>Go for It – NI Business Start-up Programme</u></p> <p>The NI Business Start Up Programme is continuing to support those wishing to establish a new business, with all programme support moved online. Levels of</p>

enquires and engagement in the programme has picked up following media campaign on awareness of the opportunities self-employment presents.

Go for It			
2020 / 2021 period	Target (20/21)	Actual April 20 – Oct 20	% Achieved
Business Plans Approved	293	135	46%
Jobs Promoted	155	83	54%
Business Start ups	199	92	46%

NMD Growth

Now delivered virtually, with Letter of Offer targets remaining, officers have continued recruitment and delivery of essential tailored support for businesses during Covid-19. The programme has a Letter of Offer in place until December 2022 which allows for continued flexibility as we progress. NMD Growth is 48% complete as at end of October 2020, being month 25, of a 52-month programme. Based on progress to date, the programme is performing above target.

NMD GROWTH			
	Target (up to Dec 2022)	Actual to date	% Achieved
Businesses Supported	758	443	58%
Mentoring Hours Delivered	8190	4413.75	54%
Workshops	30	24	80%
Thematic Programmes	10	7	70%
Job Creation	470	49.5* 229**	11% 48%
INI Referrals	40	13***	33%
Stakeholder Signposting	100	32	32%

*Immediate job creation, excluding projected job creation within 12 months

**Immediate plus projected job creation within 12 months of mentoring completion

***INI confirmed number of quality referrals as per eligibility criteria

Digital Growth

Programme is also now provided on-line, however expectation of job creation and growth for individual businesses is unquantifiable at present. Letter of Offer targets remain, and officers have continued recruitment and delivery of essential tailored support for businesses during Covid-19. Digital Growth is currently 28% complete as at end of October 2020, being month 10, of a 36-month programme.

DIGITAL GROWTH

	Target (up to Dec 2022)	Actual to date	% Achieved
Businesses Supported	260	72	28%
Mentoring Hours Delivered	4410	137.5	22%
Workshops	18	7	39%
Masterclasses	4	2	50%
Job Creation	185	2	1%
INI Referrals	20	3	15%

Tender for Growth

The programme offers support to businesses to develop their procurement processes, access and secure new contracts. Recruitment is currently ongoing with this new programme with 5 months (16%) completed of a 30-month programme. A focus of this programme is supporting local businesses to access new contracts in both the public and private sector, both locally, regionally and internationally.

TENDER FOR GROWTH			
	Target (up to Dec 2022)	Actual to date	% Achieved
Businesses Supported	170	32	19%
Mentoring Hours Delivered	3367	235	7%
Workshops	10	0	0%
Meet the Buyer Events	2	0	0%
Job Creation	145	3	2%
INI Referrals	15	0	0%
Stakeholder Signposting	20	0	0%

Sales and Trade Programme

The key aims of the Sales & Trade Programme is to provide trade focused mentoring, to support businesses to develop their sales capacity to grow sales in existing markets, as well as explore new and grow existing sales in GB. Officers are working with the lead Council of this programme and CPD to procure an appropriate Delivery Agent, with a view to the programme launching in April 2021.

Go for It Programme 2021 - 2022

Funding has been secured from Invest NI for continued funding towards a regional Go for NI / Business Start-Up programme. This will ensure continued support between April 2021 and December 2022. Council have signed a collaborative agreement with the other 10 Councils, and officers are working collectively to progress procurement for the external delivery contracts associated with this programme, with a view of the new programme being established for April 2021.

Continued business support

	<p>With additional Covid19 restrictions now introduced, officers will continue to build connections with the local business community and ensure a flexible programme of support is available in line with business needs. Officers will provide signposting to applicable financial supports to local businesses as they become available.</p> <p><u>Enterprise Week 2020</u> Over 400 participants got involved with NMD Enterprise Week 2020 which focused on economic support and recovery across key business sectors via virtual seminars, workshops, networking opportunities and mentoring sessions online. Over 20 events looked at pre-start businesses and business start-up support, focusing on the early stage of developing a business idea. Growth was a key area of support for events presented by a range of industry guest speakers and local businesses in raising their profile and discussing the current range of issues and challenges they face.</p> <p>Key events included Social Economy Support; Growing your Business Online; Accessing New Customers; Preparing for Brexit; Economic Recovery and Resilience; Digital and Skills development sessions, as well as developing new business opportunities with Tendering and Engaging with Customers.</p> <p><u>Brexit</u> A focused effort on providing Brexit readiness support mechanisms is being communicated to local businesses throughout the Newry, Mourne and Down District Council area through several communication platforms including NMD Business social media channels; NMD Business monthly E-zine; and NMDDC Corporate social media channels.</p> <p><u>Make it Local campaign</u> Make it Local will continue to roll out appropriate messaging, encouraging football back into our City, towns and villages, with clear messaging of the need to support our small businesses, with shop local and shop safe being key.</p>
3.0	Recommendations
3.1	<p>To note the update provided under the below business development initiatives:</p> <ul style="list-style-type: none"> • Go for It – producing 135 business plans, between April 2020 and October 2020. • NMD Growth - supporting 443 individual businesses with a total of 4413.75 mentoring hours delivered as at October 2020. In addition to 24 ½ day workshops and 7 Thematic programmes implemented from Programme commencement. • Digital Growth – supported individual 72 businesses as at October 2020 with 137.5 hours mentoring support, along with the delivery of 7 workshop and 2 masterclasses. • Tender for Growth – new procurement and supply chain programme appointed, launched in June 2020, with recruitment presently ongoing has already supported 32 businesses as at October 2020, with 235 mentoring hours provided.
4.0	Resource implications

4.1	All programmes are being implemented within existing and approved budgets. Any new budget considerations for 2021/2022 will be presented as part of normal rates procedure.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>

	<div>If yes, please complete the following:</div> <div>Rural Needs Impact Assessment completed <input type="checkbox"/></div>
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	Full Fibre Northern Ireland update
Reporting Officer (Including Job Title):	Jonathan McGilly Assistant Director of Enterprise, Employment and Regeneration
Contact Officer (Including Job Title):	Michael Forster Full Fibre NI Operations Lead

Confirm how this Report should be treated by placing an x in either:-

For decision		For noting only	x
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1.0	Purpose and Background
	<p><u>Purpose</u> To note the contents of the report and provide an update on the Full Fibre Northern Ireland project.</p> <p><u>Background</u> Since June 2018, Newry Mourne and Down District Council has been developing and managing the Full Fibre Northern Ireland Consortium and Programme as the lead Council.</p> <p>The programme was initiated after NMDDC officers expressed an interest in applying for the LFFN funding in 2017 and liaised with funders, DCMS (Department for Digital Culture Media and Sport) in London. At this point DCMS, advised that it would be much more beneficial for a Northern Ireland wide funding bid rather than individual councils applying for the same funding. NMDDC pitched the idea to the remaining Councils and set about developing a comprehensive bid to secure funding for Northern Ireland to developing a comprehensive bid for the province.</p> <p>NMDDC on behalf of the consortium was successful in securing £24m of Local Full Fibre Networks (LFFN) and Rural Gigabit Connectivity (RGC) funding to assist with the delivery of the next generation of faster, full fibre broadband connectivity to eligible public sector buildings e.g. Council buildings, medical centres, doctors surgeries, community centres and town halls. By using public sector buildings as hubs it allows the deployment of full fibre into surrounding areas.</p> <p>The Consortium is made up of Newry, Mourne and Down (lead), Antrim & Newtownabbey, Ards & North Down, Armagh, Banbridge and Craigavon, Causeway Coast and Glens, Derry & Strabane, Fermanagh & Omagh, Lisburn &</p>

	<p>Castlereagh and Mid & East Antrim. The Business Services Organisation (HSCNI) is also a key partner within the consortium drawing down funding for vital GP surgeries, hospitals and clinics, many of which are in rural areas across Northern Ireland.</p> <p>The Aim of FFNI</p> <p>The project will connect over 969 public sector sites across Northern Ireland with full fibre and will improve the business case for the private sector to invest in fibre networks and roll out ultrafast fibre into surrounding communities. By connecting these sites, the infrastructure, local exchanges, ducting, roadside cabinets and access to fibre are also upgraded to assist with the delivery of ultrafast connectivity.</p> <p>This project is complimentary to the recently announced Project Stratum which is a state aid funded and a rural superfast (< 30mbps) project. FFNI is the collaboration of the rural local authorities to deliver an ultrafast (1000mbps) programme which focuses on next generation access.</p> <p>This new network will upgrade the delivery of frontline public-sector services, lowering operational costs and boosting productivity. It will also help meet the growing demand from residents for digital services in public buildings, support the improvement of educational resources, and bridge the digital divide.</p> <p>Within the Newry, Mourne and Down area the project will install and connect Fibre infrastructure circuits to 72 sites and will draw down funding of approx. £2.1m from DCMS to deliver connectivity to the Council's buildings. Note that these figures are still subject to survey.</p>
2.0	Key Issues
2.1	<p>Benefits to Council and local economy</p> <p>Overview:</p> <p>By connecting public sector hubs, the FFNI programme will meet several key strategic objectives and enable a range of benefits</p> <ul style="list-style-type: none"> • By connecting 72 corporate sites it will enable fibre broadband for an estimated 56,890 businesses and homes (Fibrus & Openreach). • It will support the economic growth of our region and help to ensure our citizens are included in society. • It will deliver an estimated £33,725,998 of GVA increase over 15 years*. • It will migrate the great majority of the Council's network connections on to fibre connection. • It will deliver a network saving of approximately £88,734 over 5 years based on moving from a copper network to a fibre network and utilising the 35 year Fibrus connections for 34 sites. <p><u>Improved economic performance</u></p>

Across Northern Ireland and within the NMDDC area the project will offer better and more widespread digital infrastructure provision, enabling more businesses to locate and grow, increasing sustainable employment opportunities, and attract high value jobs for individuals who in turn make financial contributions into the local economy.

The FFNI contract will also enable Fibrus, a Northern Ireland based company, to support the creation of new jobs in Northern Ireland throughout its supply chain.

Rolling out Ultrafast Fibre into the surrounding communities

The provision of this new network will develop an improved business case to stimulate the private sector which will lead to:

- an increase in the fibre footprint to existing businesses and residents within the district;
- an uptake in businesses exploiting full fibre applications to generate productivity improvements, to innovate and open new markets;
- increased new business start-ups capitalising on improved connectivity to operate new digitally dependent business models at lower cost.
- increased investment in the district due to improved connectivity encouraging economic growth and creation of new digital jobs;
- the rise in flexible working practices, enabled through gigabit cloud, file transfer and communications/conferencing applications and delivering additional productivity benefits;

Improved individual wellbeing & community cohesion

Enabling better and more digitally connected individuals, communities and society at large:

- Reduced social exclusion as more individuals and groups typically in rural areas will have the ability to digitally connect with each other.
- Improved access to digital learning;
- Improvement in connections to allow residents to work from home and not have to commute to Belfast etc.

Improved Public Sector service efficiency and delivery:

Enabling the council to work more efficiently and cost effectively, confident in the knowledge that the council has enough bandwidth to support delivery, and citizens have enough bandwidth to receive future services.

The initial impact of the project will improve the digital service delivery of the Council by:

- potential to reduce operating costs by moving more council services online and agile working environments;
- improving network connectivity and digital business requirements for the next 25+ years across Council sites;
- delivering almost unlimited bandwidth potential of optical full fibre;

	<ul style="list-style-type: none"> opening up new possibilities for the underlying fibre infrastructure to support the development of SMART technology initiatives now and in the future; and enabling more efficient delivery of digital services like telephony and CCTV and how the Council delivers services to businesses and residents. <p>The FFNI programme's procurement was released in March/April 2020 will shortly be awarded to Fibrus. Through their solution they will be offering a mix of Fibrus & Openreach delivery. In the coming months Fibrus and their subcontractors, will be carrying out works across the district and Northern Ireland to provide future-proofed Gigabit connectivity that will upgrade the delivery of frontline public-sector services and connect 969 sites.</p> <p>Construction of the network to serve these public-sector premises, including council sites, GP Surgeries, hospitals etc, is expected to be completed by December 2021.</p>
3.0	Recommendations
3.1	<ul style="list-style-type: none"> Elected members are asked to note this report on the progress of FFNI.
4.0	Resource implications
4.1	<ul style="list-style-type: none"> No resources required at this time.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>

5.3	<p>Proposal initiating consultation</p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	<p>Due regard to Rural Needs (please tick all that apply)</p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p> <p>If no, please complete the following:</p> <p>The policy / strategy / plan / public service is not influenced by rural needs <input checked="" type="checkbox"/></p>
7.0	<p>Appendices</p>
	<p>Map of NMDDC Area sites.</p>
8.0	<p>Background Documents</p>
	<p>n/a</p>

IMPORTANT - CONFIDENTIAL DOCUMENT DUE TO PROCUREMENT



FFNI Site list for Newry, Mourne and Down District Area.

Notes:

- The aim of the FFNI project fund is to help spread Gigabit (1000Mbps+) class connections to public buildings with the expectation that this leads to broadband providers (ISP) creating additional connections to local homes and businesses.
- Only public-sector buildings can be used to comply with state aid regulations under this Public Sector Anchor Tenancy model (PSAT).
- The FFNI project is an Ultrafast project i.e. speeds of 1 gigabit (1000 mbps) and focuses on directly maximising the availability and benefit of gigabit capable broadband services to public sector, business and residential users.

72 Council sites & 46 BSO sites. NMDDC does not manage or contract for BSO sites in our district.

Council WAN	Bagenals Castle	Museum
Council WAN	Ballymote Sports and Wellbeing Centre	Leisure Centre
Council WAN	Barcroft Community Centre	Community Centre
Council WAN	Cloughreagh Community Centre	Community Centre
Council WAN	Derrybeg Community Centre	Community Centre
Council WAN	Down Arts Centre	Arts Centre
Council WAN	Down County Museum	Museum
Council WAN	Down Leisure Centre (New Build)	Leisure Centre
Council WAN	Downpatrick HRC	Recycling Centre
Council WAN	Downpatrick Visitor Information Centre	TIC
Council WAN	Downshire Civic Centre	Office
Council WAN	Greenbank Industrial Estate	Office
Council WAN	McGrath House	Office
Council WAN	Meadow Community Centre	Community Centre
Council WAN	Monaghan Row	Office
Council WAN	Monks Hill Municipal Cemetery	Cemetery
Council WAN	Newry Leisure Centre	Leisure Centre
Council WAN	Newry Market	Market



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Council WAN	Newry Town Hall	Office
Council WAN	Sean Hollywood Arts Centre	Arts Centre
Council WAN	St Colmans College Running Track	Leisure Centre
Council WAN	Strangford Road Depot	Depot
Council WAN	Struell Cemetery	Cemetery
Council WAN	Three Ways Community Centre	Community Centre
Council WAN	Annalong Community Centre	Community Centre
Council WAN	Annalong Cornmill	Museum
Council WAN	Aughnagun Landfill Site	Recycling Centre
Council WAN	Ballyholland Community Centre	Community Centre
Council WAN	Ballykine Recycling Centre	Recycling Centre
Council WAN	Ballykinlar Community Centre	Community Centre
Council WAN	Ballynahinch Community Centre	Community Centre
Council WAN	Ballynahinch Market House	Office
Council WAN	Bann Road Household Recycling Centre	Recycling Centre
Council WAN	Barnmeen Community Centre	Community Centre
Council WAN	Bessbrook Community Centre	Community Centre
Council WAN	Bridge Centre	Leisure Centre
Council WAN	Camlough Household Recycling Centre	Recycling Centre
Council WAN	Castlewellan Community Centre	Community Centre
Council WAN	Cranfield Lifeguard Hut	Lifeguard Hut
Council WAN	Crossmaglen Community Centre	Community Centre
Council WAN	Crossmaglen Recycling Centre	Recycling Centre
Council WAN	Cullyhanna Community Centre	Community Centre
Council WAN	Dan Rice Hall	Leisure Centre
Council WAN	Delamont Country Park	Park
Council WAN	Dorsey Community Centre	Community Centre
Council WAN	Drumalane Community Centre	Community Centre



IMPORTANT - CONFIDENTIAL DOCUMENT DUE TO PROCUREMENT

Council WAN	Drumanakelly Landfill Site	Recycling Centre
Council WAN	Forkhill Community Centre	Community Centre
Council WAN	Hilltown Civic Amenity Site	Recycling Centre
Council WAN	Hilltown Community Centre	Community Centre
Council WAN	Kilbroney Park	Park
Council WAN	Kilkeel Civic Amenity Site	Recycling Centre
Council WAN	Kilkeel Fish Market	Office
Council WAN	Kilkeel Leisure Centre	Leisure Centre
Council WAN	Kitty's Road Community Centre	Community Centre
Council WAN	Lisnacree Community Centre	Community Centre
Council WAN	Loch Inch Cemetery	Cemetery
Council WAN	Maghereagh Office	Office
Council WAN	Meigh Community Centre	Community Centre
Council WAN	Mullaghbawn Community Centre	Community Centre
Council WAN	Newcastle Leisure Centre	Leisure Centre
Council WAN	Newcastle Rock Pool	Leisure Centre
Council WAN	Newry Civic Amenity Site	Recycling Centre
Council WAN	Rostrevor Men's Shed	Community Centre
Council WAN	Saintfield Community Centre	Community Centre
Council WAN	Slieve Gullion (New Build)	Park
Council WAN	Warrenpoint Amenity Skip Site	Recycling Centre
Council WAN	Warrenpoint Cemetery	Cemetery
Council WAN	Warrenpoint Town Hall	Office
BSO Sites		
Other Public Sector	12 The green Irish street	GP
Other Public Sector	40 Stream street	GP
Other Public Sector	Clanrye, Newry health village	GP
Other Public Sector	Cornmarket, Newry health village	GP
Other Public Sector	Daisy Hill Hospital	BSO, NIAS
Other Public Sector	Downe Hospital	BSO, GP

IMPORTANT - CONFIDENTIAL DOCUMENT DUE TO PROCUREMENT

Other Public Sector	Downpatrick Ambulance Station	NIAS
Other Public Sector	Downpatrick District Headquarters	FRS
Other Public Sector	Downpatrick Fire Station	FRS
Other Public Sector	Newry District Headquarters	FRS
Other Public Sector	Newry health village	GP
Other Public Sector	Newry health village	GP
Other Public Sector	14 Church view	GP
Other Public Sector	14 Downpatrick road	GP
Other Public Sector	14 Kilkeel road	GP
Other Public Sector	15 Havelock place	GP
Other Public Sector	2 Dromore road	GP
Other Public Sector	2A Forkhill road	GP
Other Public Sector	2A Markethill road	GP
Other Public Sector	50 Great Georges street	GP
Other Public Sector	56 Main street	GP
Other Public Sector	5B Drumintee road Killeavy	GP
Other Public Sector	7a Convent Hill	GP
Other Public Sector	Ballynahinch	BSO
Other Public Sector	Ballynahinch Fire Station	FRS
Other Public Sector	Ballynahinch Station	NIAS
Other Public Sector	Cabra Community Centre	Community Centre
Other Public Sector	Causeway surgery	GP
Other Public Sector	Crossmaglen Fire Station	NIAS
Other Public Sector	Crossmaglen Fire Station	FRS
Other Public Sector	Crossmaglen health centre	GP
Other Public Sector	Downpatrick road	GP
Other Public Sector	James street Crossgar	GP
Other Public Sector	Kilkeel Fire Station	FRS, NIAS
Other Public Sector	Kilkeel primary care centre	GP
Other Public Sector	Mourne hospital	GP
Other Public Sector	Newcastle Ambulance Station	NIAS
Other Public Sector	Newcastle Fire Station	FRS
Other Public Sector	Newtownhamilton Community Centre	Community Centre
Other Public Sector	Newtownhamilton Fire Station	FRS
Other Public Sector	Rathkeeland house	GP
Other Public Sector	Saintfield Health Centre Fairview	GP
Other Public Sector	Summerhill	GP
Other Public Sector	The Community Centre	GP

IMPORTANT - CONFIDENTIAL DOCUMENT DUE TO PROCUREMENT



Other Public Sector	Warrenpoint Deployment Point	NIAS
Other Public Sector	Warrenpoint Fire Station	FRS

Note that BSO sites may change subject to their requirement.



HISTORIC**ACTION TRACKER SHEET****ENTERPRISE REGENERATION AND TOURISM COMMITTEE****(For Noting at ERT DECEMBER 2020)**

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ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<u>DECEMBER 2017</u>			
ERT/218/2017	ARDGLASS HARBOUR DEVELOPMENT	(a) To contribute £25k (25%) to Local Harbour Development Group to complete a business case for Harbour Development and wider regeneration projects. (b) That the Group contribute 10% overall costs. (c) That the Group secure remaining (65%) budget from external source i.e. FLAG. (d) That a Newry, Mourne and Down District Council Officer support the Group in their work.	J McGilly	NI seafood and Fisheries study launched 28 Sept 2020 – next steps to be considered at October ERT	y
		<u>MARCH 2018</u>			
ERT/044/2018	FORKHILL FORMER BARRACKS SITE	1. Council Officials continue to work closely with DFC to ensure that Councils interest in the site is maintained and any follow up Business Cases are completed and	J McGilly	Playarea complete – work ongoing	y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>submitted to the Department for Communities.</p> <p>2. Council Officials and DEA reps on the Forkhill Site Development Steering Group to liaise closely with DFC and any other registered government departments to ensure that a balanced mixed use development of the site takes place.</p>		<p>regarding use for the remainder of the site.</p> <p>DFC to complete questionnaire of local residents on future use and report back to next steering committee May 2020. Consultation delayed due to Covid DfC exploring alternative options</p>	y
		AUGUST 2018			

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/122/2018	DOWNPATRICK REGENERATION PROJECT	<ul style="list-style-type: none"> Council offices continue to progress land purchase to include the additional property at No.39 Irish Street which is adjacent to Former Police Station. Officers explore with relevant government departments any issues that may arise due to Heritage Merit of the site As the site was purchased on the basis that the link road not being included in the brief. DEA Cllrs request via DEA officers a meeting with Transport NI Officers bring back to council via ERT suitable governance structures for the project 	J McGilly	Soft market testing closed Sept 2020 Returns currently being considered by DfC with report to be brought back to Working group October 2020	y
		MARCH 2019			
ERT/044/2019	SERVICE LEVEL AGREEMENTS ARTISAN MARKETS NEWCASTLE & DOWNPATRICK	(c) Council Officials to investigate the option of supporting an Artisan market in Saintfield.	J McGilly	In progress – events planned for 2020 delayed due to covid – revised plans have been submitted for a number of events to be held. Downpatrick and Warrenpoint have recommenced in	y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
				July, others to follow. Update report tabled at Sept ERT	
		JUNE 2019			
ERT/073/2019	LOCAL FULL FIBRE NETWORK: FUNDING BID	<p>(a) Council Officers be authorised to sign the Letter of Offer, on behalf of the consortium, for £15 million of funding from the Department for Digital Culture Media & Sport (DCMS), under the Department's LFFN Challenge Programme.</p> <p>(b) Council Officers be authorised to operate the procurements on behalf of the consortium to deploy the funding.</p>	J McGilly	Programme implementation ongoing – currently at tender stage	y
		AUGUST 2019			
ERT/097/2019	BALLYNAHINCH BYPASS ART FEATURE	<p>As a contribution to the Ballynahinch By pass the Council proceed as follows:</p> <p>(a) Provide agreement in principle that the Council will provide an Art Feature for installation on a site to be agreed on the Ballynahinch By-Pass</p> <p>(b) Procure an artist to undertake the</p>	J McGilly	On hold – clarification update from DFI	y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>necessary consultation on potential design proposals</p> <p>(c) Development of the art feature to concept design stage</p> <p>(d) Subject to the confirmation that the funding has been secured for the By pass and the road will be constructed, to undertake the fabrication of the Art Feature (subject to the necessary funding being secured in 2020/21 rate estimates)</p>			
		SEPTEMBER 2019			
ERT/118/2019	<p>APPLICATIONS: HERITAGE LOTTERY FUNDING</p> <p>LANDSCAPE PARTNERSHIP SCHEME (LPS)</p> <p>RE: STRANGFORD & LECALÉ AONB</p>	<p>(a) Officers to explore the possibility of applying to the National Lottery Heritage Fund for a Landscape Partnership Scheme (LPS) type project for the Strangford and Lecale AONB before March 2020.</p> <p>(b) If feasible, submit an EOI to the National Lottery Heritage Fund in 2020.</p>	J McGilly	NLHF have put the programme application on hold during Covid 19, EOI to be submitted as soon as programme open – preparation work ongoing internally	y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/119/2019	PUBLIC REALM SCHEME PHASE III HILL STREET NEWRY	The Council accept the Letter of Offer from the Department for Communities (DFC) totalling £1.6 million and proceed to deliver the next stages of the Lower Hill Street Public Realm Scheme	J McGilly	Implementation ongoing – due to complete spring 2021	N
		October 2019			
ERT/137/2019	URBAN REGENERATION FORWARD WORK PLAN	<p>(a) Council approve the updated 'Outline Urban Regeneration Public Realm Work Plan Oct 2019' to allow continued lobbying of DFC in regards their Newry Mourne and Down budget allocations.</p> <p>(b) Council work with the Department for Communities to agree Regeneration intervention measures are required in each of the 5 settlements (Saintfield, Killyleagh, Castlewellan, Bessbrook and Rostrevor) with a population of between 2,500 and 5,000 in the district over the next 5 years.</p> <p>(c) Council Officials to liaise with the relevant Departments regarding funding to regenerate Newcastle Harbour and surfacing of Harbour Road Kilkeel.</p>	J McGilly	Council officials continue to liaise closely with DFC across all regeneration elements within the Outline Regeneration Plan.	y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/138/2019	CARLINGFORD LOUGH GREENWAY	<p>(a) The Council proceed to commence the PQQ contractor procurement stage for the Northern section of the Carlingford Lough Greenway.</p> <p>(b) Council Officers to update Councillor McMurray regarding plans for Greenways at Comber/Downpatrick.</p>	J McGilly	Negotiations ongoing with landowners and funder. Revised submission submitted to funders May 2020. Planning submitted and awaiting decision. SEUPB considering additional funding bid	N
ERT/140/2019	SMALL BUSINESS SALES AND EXPORTING BUSINESS	To procure and implement a Small Business Sales and Exporting Programme that will support at least 20 SME businesses to increase sales to markets outside of NI (particularly GB and South of Ireland), and raise awareness of the Newry, Mourne and Down area as an attractive location for business development and investment.	J McGilly	Updated at Nov 2020 ERT – programme approved and moving to implementation	y
ERT/142/2019	NI BUSINESS START PROGRAMME	(a) Participate in a new Business Start Up Collaborative programme with other NI Councils and collaboratively submit a funding application for ERDF Jobs and Growth.	J McGilly	Updated at Nov ERT- ERDF funding approved – moving to	y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>(b) LCCC will continue as Lead Council of the New Programme if the funding application is successful for the period 01 April 2021 to 31 March 2023.</p> <p>(c) To enter into a new Collaborative agreement which sets out the governance arrangement for the new programme, subject to review by Council's legal representatives.</p> <p>(d) Agree the proposed outcomes and associated financials for the New Programme, accepting that these are subject to change as a result of funding application, assessment and Letter of Offer (any amendments will be reported through Council)</p>		implementation of new programme	
		NOVEMBER 2019			
ERT/172/2019	WARRENPOINT MARINA PROJECT	<p>(a) To update the business case and Economic Appraisal (EA) for the Warrenpoint Marina project, to ensure issues of displacement are addressed and economic viability of the project is updated.</p> <p>(b) To explore funding options that would enable implementation of the project</p>	J McGilly	Business plan review completed and to be presented to Committee feb 2020	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		(c) Report back to this committee the outcome of the updated EA and funding options.			
ERT/174/2019	APPLICATION: CREATIVE EUROPE CULTURAL SUP- PROGRAMME RING OF GULLION AONB	To explore the possibility of applying to the Creative Europe – Culture Sup-Programme category 1- Smaller scale cooperation projects for an artist in residents project with Mayo and Norway and, if feasible, submit an application to the Creative Europe – Culture Sup-Programme category 1- Smaller scale cooperation projects, by the deadline of 27th November 2019.	J McGilly	Application unsuccessful	y
		DECEMBER 2019			
ERT/193/2019	RPT WARRENPOINT FRONT SHORE PUBLIC REALM SCHEME TASK & FINISH STEERTING COMMITTEE – 29 OCTOBER 2019	<p>(a) Council Officers meet with Council Framework Consultants to commission RIBA Stages 1-3 of the project.</p> <p>(b) A site meeting of the Task & Finish Committee to be arranged once consultants in place.</p> <p>(c) Council Officers to work closely with the Framework consultants once appointed, to produce a more accurate project programme.</p>	J McGilly	Consultants appointed and work has commenced on review of the study area. Consultation underway and steering group meetings set up to review progress	y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>(d) Council Officers and consultants to proceed with the Topographical GPR and other associated studies as part of the design process.</p> <p>(e) All relevant Council departments, DFI sections and other statutory and Utility Groups to be liaised with.</p> <p>(f) Phasing priorities of Existing Town Centre Frontage, Baths to Balmoral and then to Cole's Corner, to be further considered once concept stage costings are known.</p> <p>(g) Council officers to ensure the DFI maintain good communications with the local community regarding the out workings of future studies into the concept of a one-way system.</p>		Steering group due to meet dec 2020 to review detailed options ahead of submission of Business case to DfC early 2021	
ERT/194/2019	MASTERPLANS: PRIORITY ACTION PLANS	To approve the updated content and actions outlined in Priority Action Plans for each of the following 4 No. Master Plans: - Newry City Master Plan	J McGilly	Ongoing implementation – updates provided through DEA	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<ul style="list-style-type: none"> - Ballynahinch Master Plan - Downpatrick Master Plan - South East Coast Master Plan 		Priority actions to be reviewed by respective DEA commencing December 2020	
		(JANUARY 2020)			
ERT/005/2020	DRAGONS IN THE HILLS PROJECT	<p>a) To sign and accept the Joint Letter of Offer from National Heritage Lottery to Amphibian and Reptile Groups of UK (ARG UK), Newry, Mourne and Down District Council and Herpetological Society of Ireland (HIS) (subject to satisfaction of all Letter of Offer terms and conditions).</p> <p>(b) To establish a MOU with the lead partner, establishing roles and responsibilities for project management and delivery.</p> <p>(c) To host the part time staff member, fully funded by the programme, employed by Amphibian and Reptile Groups of UK, but located in the AONB office to facilitate</p>	J McGilly	Application approved – Implementation ongoing	y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		programme delivery.			
		(FEBRUARY 2020)			
ERT/024/2020	BELFAST CITY REGIONAL DEAL DIGITAL INNOVATION PROJECT	To approve the appointment of an external consultant to assist officers with the design, development and implementation of key Belfast City Regional Deal digital projects.	J McGilly	Xpand appointed to complete this work. Draft report currently being reviewed and to presented to Newry Regeneration Project steering Board January 2021	y
		(MARCH 2020)			
ERT/040/2020	WARRENPOINT MUNICIPAL PARK	<p>(a) Council Officers to review and develop a proposed booking system for Warrenpoint Municipal Park and report back to a future meeting.</p> <p>(b) Council to review the Event Management Plan charges for commercial, voluntary and charity bookings for Warrenpoint Park.</p> <p>(c) To identify the best model for a "Friends of Group".</p>	J MC GILLY	Work ongoing	y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>(d) To commission and install artwork in the Park celebrating the heritage of Warrenpoint adhering to Council Policy. Local primary and secondary Schools will be engaged.</p> <p>(e) Officers to hold a Workshop with Councillors to look at ways to sustain activity at Warrenpoint Municipal Park, including reducing fees, and incorporate arts and culture in the "Friends of" group.</p>			
ERT/041/2020	CASTLEWELLAN FOREST PARK	<p>(a) To procure an Integrated Supply Team to deliver the DAERA capital works scheme.</p> <p>(b) To seek an extension of the DAERA LoO from 31 January 2021 to March 2021</p> <p>(c) Council has committed £1,049,890 of capital investment to Castlewellan Forest Park and it is recommended that income will be</p>	J MC GILLY	Work ongoing	y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>factored as part of the funding package (capital and revenue) to NLHF.</p> <p>(d) Additional funding may be sought from Council depending on the project costs and the funding package offered by NLHF.</p> <p>(e) To develop in principle a Memorandum of Understanding with RBGE, CAFRE and National Botanic Gardens, Kilmacurragh for the purposes of propagation of trees/shrubs, student exchanges, sharing bio-security information etc.</p> <p>(f) To investigate the potential of developing a Partnership Agreement with Annes Grove (managed by Office of Public Works) in Co. Cork for the purposes of co-marketing of gardens, propagation of trees/shrubs, student exchanges etc.</p> <p>(g) Request a license agreement from Forest Service/DAERA for the Walled Garden, Bothy Yard etc. to undertake the capital works funded via DAERA.</p> <p>(h) To develop an Expression of Interest for vacant space using criteria based on the NLHF project outcomes.</p>			

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>(i) To organise a Public Consultation for April 2020 in Castlewellan regarding NLHF application.</p> <p>(j) To submit an application to NLHF on 1 June 2020.</p>			
ERT/043/2020	MEETING: INTERNATIONAL RELATIONS FORUM – 25 FEBRUARY 2020	<p>To approve the following recommendations arising from the Report of the International Relations Forum Meeting held on Tuesday 25 February 2020:</p> <p><u>China</u></p> <p>(a) To note update provided to the International Relations Forum on recent activity with China.</p> <p>(b) To continue to progress opportunities to strengthen the relationship between Newry, Mourne & Down and China and facilitation of international exchanges for purposes of economic and trade growth, investment, education/skills development and growth of tourism industry.</p> <p>(c) To approve the participation in an NI Innovation Mission China, in partnership with</p>	J MC GILLY	<p>Southern Pines and Russia: Engagement has been ongoing; new proposals for further international relations activity to be received by both partners and assess against adopted policy for International Relations Activity</p> <p>China: Proposals for Spotlight in China workshops and an Innovation Mission to China were postponed as a result of Covid-</p>	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>Invest NI, NI Bureau, other NI Councils, Colleges and Universities</p> <p>(d) To approve the delivery at a local level a series of Spot Light in China Business workshops, promoting trade opportunities with China and building capacity among local businesses to engage in these opportunities.</p> <p>(e) To discuss further with NI Bureau in China, and write to Changchun FAO regarding the potential of upgrading the Council to Changchun City partnership from a Friendship Agreement to a full Sister Cities agreement</p> <p>(f) To renew for a further 12 months the MOU between Council and the Confucius Institute at Ulster University for support in China – NMDDC relations (translation services, interpretation services, support in cultural activities etc.</p> <p>Russia, Southern Pines, Pinehurst and <u>Aberdeen</u></p> <p>(g) Following discussion, it was proposed by Councillor McKeivitt and seconded by</p>		<p>19. Engagement on-going with NI Bureau in China, with a view to delivery of workshops in 2021, seeking alternative methods of delivery of an Innovation Mission, and revisiting the upgrading of the Council to Changchun City partnership from a Friendship Agreement to a full Sister Cities Agreement.</p> <p>North East America: Proposal for attendance as a platinum sponsor the New York-New Belfast Conference in New York in June</p>	

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>Councillor Tinnelly that Officials would share Council's International Relations Strategy with representatives of Kirovsk and Southern Pines, Pinehurst and Aberdeen. Any proposal to then to be assessed against the International Relations Strategy.</p> <p>(h) As the International Relationship with both Russia and Southern Pines, Pinehurst and Aberdeen have expired, the relationship will not be renewed until a further proposal is submitted and assessed.</p> <p><u>Lamorlaye, France</u></p> <p>(i) To establish a new International Relations Agreement with Municipalité de Lamorlaye, North of France, on the basis that this proposal meets the essential criteria and at least 2 primary criteria as detailed in the strategy.</p> <p>(j) Council to explore the opportunity to establish an international relationship with an appropriate region in North East America that would complement our international strategy. The Council engages in the opportunity to attend as a</p>		<p>2020 was postponed as a result of Covid-19. Officers will continue to explore through alternative channels the opportunity to establish an international relationship with an appropriate region in North East America</p>	

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>platinum sponsor the New York-New Belfast Conference in New York on 11-12 June 2020 at a cost of £5,000 (+ flights / accommodation) as the first step in exploring this potential.</p> <p>To appoint 1 No. Officer only, to attend the New York – Belfast Conference to be held in New York on 11-12 June 2020 at a cost of £5,000, plus flights and accommodation.</p>			
		(JUNE 2020)			
ERT/060/2020	CASTLEWELLAN FOREST PARK	<p>(a) To review costs of the DAERA project and continue to liaise with IDT and DAERA.</p> <p>(b) Council to continue to review costs for the NLHF project with no detriment to the integrity of the project.</p> <p>(c) To approve the submission deadlines to NLHF. Council to submit on 1 September 2020, however if there are external forces that Council cannot mitigate for, Council</p>	J MC GILLY	ACTIONED	y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		will apply on 23 November 2020. (d) To approve the actions of the Task and Finish Board meeting on 21 February 2020.			
ERT/061/2020	WARRENPOINT MUNICIPAL PARK	(a) To approve the appointment for a pool of facilitators for activities in the Park. Once permitted officers to organise activities in the Park to encourage the use of green space and reconnection with nature. (b) To approve the appointment of digital management content facilitator to develop an online resource for the School's Programme in conjunction with Project Officers. (c) To approve the process for procurement of an art commission and installation for Warrenpoint Park. (d) To approve the appointment of a consultant to undertake a mid and final evaluation of the NLHF project.	J MC GILLY	WORK IN PROGRESS	y
ERT/064/2020	(Exempt) WARRENPOINT BATHS	(a) Council formally concludes the current EOI process.	J MC GILLY	EOI process concluded.	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		(b) Officer review the above options and forward recommendations on the options outlined in the Report.		Following September Council meeting considering options to progress project in line with planning approval.	
		(AUGUST 2020)			
ERT/083/2020	NOTICE OF MOTION RE: ENVIRONMENTAL WARDENS	To adopt the Notice of Motion regarding Environmental Wardens, and that Officials prepare a report outlining options towards the establishment of Environmental Wardens, including delivery model, resource implications and partnership opportunities with existing organisations, to be tabled at a future meeting of the Enterprise Regeneration & Tourism Committee.	A Patterson	In Progress	N
ERT/084/2020	NOTICE OF MOTION RE: UNIVERSAL BASIC INCOME	To adopt the Notice of Motion regarding a Universal Basic Income, and proceed as follows: (a) Council calls on the Departments of Communities and Finance and the	J McGilly	Work in progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>UK Treasury to design and deliver a recovery Universal Basic Income (UBI) for Northern Ireland.</p> <p>(b) Council commit to producing a plan for how a pilot of a full Universal Basic Income would be implemented within the District, and formally express its support for said pilot.</p>			
ERT/086/2020	ECONOMIC DEVELOPMENT STRATEGY	To approve the draft Economic Development and Regeneration strategy as attached in Report dated 10 August 2020 from Mr J McGilly Assistant Director Enterprise Employment & Regeneration.	J McGilly	Working group meeting October 2020, Launch completed Nov 2020 – ongoing implementation via working groups and Economic forum	y
ERT/088/2020	COVID 19 REVITALISATION PROJECT	<p>It was agreed as follows regarding the Covid 19 Revitalisation Programme:</p> <p>(a) Subject to final approval and confirmation from the funder, Council</p>	J McGilly	Implementation of project ongoing . Update at October ERT	y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>accept relevant Letter Of Offer from DFC/DAERA for £1,024,000 for the respective 'Covid19 Recovery Revitalisation Plan'.</p> <p>(b) Council approve relevant Business Cases in association with the carrying out the required procurement of consultants/contractors/suppliers for the 'Covid-19 Recovery Revitalisation Plan'.</p> <p>(c) Council proceed to carry out the required procurement exercises for the 'Covid19 Recovery Revitalisation Plan' and following assessment and award, appoint relevant suppliers, if within available sectional programme budgets.</p>			
ERT/089/2020	CARLINGFORD LOUGH GREENWAY	<p>It was agreed as follows regarding the Carlingford Lough Greenway:</p> <p>(a) Council to note submission of the Formal Planning Application for the Carlingford Lough Greenway (Northern Section) and Council</p>	J McGilly	Work in progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>Officials to follow-up with Planners to ensure progress and a decision by early 2021.</p> <p>(b) Council to note the submission of an amended Business Case to the Interreg funder seeking the required additional funding to deliver the project.</p> <p>(c) Council to enter into the required legal tenure agreements with Land Owners along the Northern Section of the route.</p> <p>(d) Subject to SMC approval, phase 1 repairs to be agreed with Council and its consultant, with the existing Contractor to proceed with completion of the works.</p>			
ERT/090/2020	PUBLIC REALM ENHANCEMENT SCHEME	<p>It was agreed as follows regarding the Public Realm Enhancement Scheme:</p> <p>(a) Subject to final approval of the funding application and confirmation from the funder, Council proceed to accept the</p>	J McGilly	Work in progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>relevant Letter Of Offer once received from DFC for £500,000 for the 'Public Realm Enhancement Scheme'.</p> <p>(b) Council approve relevant Business Cases in association with the carrying out the required procurement/appointment of consultants/contractors/suppliers for the 'Public Realm Enhancement Scheme'.</p> <p>(c) Council proceed to carry out the required procurement exercises for the 'Public Realm Enhancement Scheme' and following assessment and award, appoint relevant suppliers, if within available sectional programme budgets.</p>			
ERT/091/2020	CASTLEWELLAN FOREST PARK	<p>It was agreed as follows regarding Castlewellan Forest Park:</p> <ol style="list-style-type: none"> 1. To note the actions of the Task and Finish Board meeting on 19 June 2020. 2. To note the repurposing of the Stove 	J McGilly	Work in progress	y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>Conservatory to an interpretation centre.</p> <p>3. To approve the award of the Most Economically Advantageous Integrated Supply Team to undertake the construction/refurbishment of the Bothy Yard/Walled Garden subject to being within budget.</p> <p>4. To note the application date of 23 November 2020 for NLHF.</p> <p>5. To note the receipt of a draft lease and license agreement from Forest Service.</p> <p>6. To approve developing a Terms of Reference for an Advisory Group for Castlewellan Historic Demesne and approve inviting key professionals from Northern Ireland, Ireland, England, Scotland and Wales to attend bi-annual meetings (either in person or online) for them to sit on an Advisory Group for Castlewellan Historic Demesne - Expert knowledge of the management of botanical collections and historic designed landscapes required.</p> <p>7. To approve Council submitting a</p>			

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>planning application in November 2020 for the scheme.</p> <p>8. To approve the MoU with RBGE for the purposes outlined.</p>			
ERT/092/2020	WARRENPOINT PARK MUNICIPAL PARK	<p>(a) To liaise with CAFRE regarding hosting a student placement to undertake a horticulture project – catalogue of woody plants in Warrenpoint Municipal Park.</p> <p>(b) To procure horticulture training for volunteers</p> <p>(c) To procure a landscape architect to design a planting scheme in line with the historic nature of Warrenpoint Municipal Park.</p>	J McGilly	Work in progress	y
ERT/093/2020	WARRENPOINT BATHS	<p>(a) Council to note the ongoing progress on looking at options for the Warrenpoint Baths site and identification of learning from other similar projects.</p>	J McGilly	Work in progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		(b) Council consider including £10,000 funding for the 21/22 financial year to progress options and carry out consultations within the local community.			
ERT/094/2020	CAR PARK MARKET STREET DOWNPATRICK	To approve the business case for the projected spend of approximately £45,000 to carry out the resurfacing project for the Market Street access roadway.	C Jackson	Tender process ongoing	N
ERT/095/2020	CAR PARK BANN ROAD CASTLEWELLAN	To progress the proposed redevelopment of the Bann Road parking area in collaboration with DFI and approve the submission of a planning application for a change of use for the area concerned.	C Jackson	Planning Application submitted, Sept 2020.	N
		SEPTEMBER 2020			
ERT/111/2020	Notice of Motion: SHOP LOCAL CAMPAIGN	To adopt the Notice of Motion regarding the Shop Local Campaign, and the Motion also to include that the Council proceed with the development of a Shop Local App.	J McGilly	On going	N
ERT/129/2020	(Historic Action)	A paper be brought to a meeting of the	J McGilly	Work in progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
	NEWCASTLE HARBOUR	Enterprise Regeneration & Tourism Committee Meeting outlining proposals to move forward with the regeneration of Newcastle Harbour.			
		(OCTOBER 2020)			
ERT/134/2020	Notice of Motion: EUTHANASIA OF DOGS	<p>To note the content of Report dated 12 October 2020 from Mr C Jackson Assistant Director Building Control, regarding dog euthanasia and the work underway as follows, in respect of consultations with relevant authorities/parties:</p> <ul style="list-style-type: none"> • Dog Summary Statistics have been referred to DAERA (as per Appendix A in report) • Consultation is underway with other Councils regarding arrangements for collection/disposal of dogs. (as per Appendix B in report) • Discussion underway with USPCA and other dog charitable organisations regarding the rehoming of dogs. • Discussion underway with Animal Welfare and PSNI regarding the development of a strategy on dealing with puppy farming and illegal breeding establishments. 	C Jackson	Ongoing - to report back to committee in due course.	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/138/2020	DFC/DEARA/DFI RE: COVID19 REVITALISATION FUNDING	<p>To note the update for the DFC/DAERA/DFI Covid 19 Recovery Revitalisation Programme and proceed as follows:</p> <p>(a) Council will now accept and approve the additional funding once relevant Letters of Offer have been received: DAERA £157,000; DFI £527,000; and DFC Revenue £52,000.</p> <p>(b) Council will continue to engage with lead Departments to agree an acceptable programme of activity in Tranche 2 that can be implemented within the appropriate timescales.</p> <p>(c) Council approve proceeding to Tranche 1 Stage 2 assessment of the Business: Covid 19 Compliance Grant, offering eligible businesses a grant of up to £1,000 on a first come first served basis towards defined eligible items relating to Covid 19 compliance.</p>	J McGilly	Work in progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/141/2020	RESTOCKING QUOILE RIVER	Given the points raised by DAERA, specifically that the restocking of fish in the Quoile and other rivers in the District is the responsibility of the Department, the Council write to DAERA to formally request they develop and plan the necessary surveys, assessments and approvals from the relevant organisations to facilitate the re-stocking of fish in the Quoile River.	A.Patterson	In progress	N
ERT/143/2020	(Exempt) CASTLEWELLAN FOREST PARK	<p>It was agreed as follows with regard to the development of Castlewellan Historic Demensne:</p> <ul style="list-style-type: none"> ▪ To note the action reports from the Task and Finish Board meetings held on 15 May 2020 ,19 June 2020 and 14 August 2020. • To progress a licence agreement with Forest Service to facilitate the DAERA funded works. • Agree a draft lease for Castlewellan Forest Park with Forest Service to facilitate the NHLF works and activities. • To appoint an archaeologist and ecologist to fulfil conditions in planning permission for the DAERA project. 	J McGilly	In progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<ul style="list-style-type: none"> To appoint the most economically advantageous tenderer to undertake the construction and refurbishment of the Bothy Yard. For the Integrated Design Team, Council officers and Task and Finish board members to continue with the value engineering exercise on the NLHF project while ensuring delivery against the key objectives of the project i.e. Heritage, people and community. For the NLHF project to progress design development from 24 November 2020 to 9 March 2021 to ensure that if Council receives funding from NLHF that the project is "shovel ready". Officers arrange to have details of the model used circulated to Members for information. 			
		(NOVEMBER 2020 TO FOLLOW)			

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	Planning application processing times and their impact on investment decisions.
Reporting Officer (Including Job Title):	Conor Mallon – Director of Enterprise, Regeneration and Tourism
Contact Officer (Including Job Title):	Anthony McKay – Chief Planning Officer

Confirm how this Report should be treated by placing an x in either:-

For decision	<input type="checkbox"/>	For noting only	<input checked="" type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> A report to Committee examining whether the Planning Department not meeting its statutory processing times for planning applications is impacting on investment in the district.</p> <p><u>Background</u> Arising from the assessment of the ERT Business Plan at the Committee meeting in October 2020, it was agreed that a report would be tabled which considered whether targets not being met in the Planning Department are having an impact on investment in the district.</p>
2.0	Key issues
2.1	<p>Processing times for local planning applications and major planning applications are 15 weeks and 30 weeks respectively.</p> <p>For the year to date, processing times for major applications range from 31 weeks in July to 64 weeks for applications determined in September. For local applications processing times were 26.4 weeks in June, 20 weeks in July, 21.2 weeks in August, 19.4 weeks in September and 17 weeks in October.</p> <p>The planning department does not have control over every aspect of the processing of any planning application. The process is dependent on timely responses from consultees and from applicants. Objectors can play an effective role in delaying progress on an application. The Council and planning committee can impact on processing times.</p> <p>If the emphasis is placed on processing within time limits, then those targets can be met but it would result in significantly greater numbers of planning applications</p>

	<p>being refused and potentially more legal challenges. Such a scenario may not be in the public interest.</p> <p>During the processing of a planning application, applicants and agents will often suggest that investment funding or grant aid will be lost if an application is not determined within a particular timeframe. Rarely is evidence provided to substantiate such claims. Even in the absence of documented evidence, the Planning Department will endeavour to prioritise such applications.</p> <p>Officers are not aware of any evidence of investment being lost as a direct result of planning decisions being delayed. However there is no shortage of examples in the planning records of economically significant developments receiving planning permission and in the years that follow, not translating into built development. This is probably due to some of the other considerations that inform an investment decision rather than the length of time taken to decide the planning application.</p>
3.0	Recommendations
3.1	That the report is noted.
4.0	Resource implications
4.1	N/A
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>

5.3	<p>Proposal initiating consultation</p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	<p>Due regard to Rural Needs (please tick all that apply)</p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	<p>Appendices</p>
	<p>None</p>
8.0	<p>Background Documents</p>
	<p>None</p>

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	Innovation Enterprise Zones (Free Ports)
Reporting Officer (Including Job Title):	Conor Mallon – Director Enterprise Regeneration and Tourism
Contact Officer (Including Job Title):	Jonathan McGilly – Assistant Director Enterprise Employment and Regeneration

Confirm how this Report should be treated by placing an x in either:-

For decision	<input type="checkbox"/>	For noting only	<input checked="" type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To note the content of this report that provides an update on Free Port Consultation exercise and how the project will develop.</p> <p><u>Background</u> In Summer 2020 UK Government signalled its intention to award free port status to a further 10 locations in UK.</p> <p>Freeports are secure customs zones located at ports where business can be carried out inside a country's land border, but where different customs rules apply. They can reduce administrative burdens and tariff controls, provide relief from duties and import taxes, and ease tax and planning regulations.</p> <p>Council in partnership with Warrenpoint Harbour Authority broadly supported the concept recognising the potential benefits for the wider NMD region however the caveat being the concept required much wider consideration via consultation with stakeholders in the region.</p>
2.0	Key issues
2.1	<p>In general the views from NI responses were broadly reflective of the following points:</p> <ul style="list-style-type: none"> • Includes all ports of entry • Defend against competition threat from new UK Freeports • Planning freedoms to accelerate investment • Regeneration/Infrastructure/Business/Skills incentives • Access to finance • Innovation Levers <ul style="list-style-type: none"> • Challenge Funding • Regulatory Sandbox

	<ul style="list-style-type: none"> • Collaboration with local academia/public sector • <p>Proposed next steps</p> <ul style="list-style-type: none"> • Agree Innovation framework • Drop the Freeport badge, replace with Innovation Enterprise Zones • Engage with Policy Leads to discuss/agree findings and carry out analysis and benefits assessment of proposed incentives (i.e. economic, tax, legal, planning)
3.0	Recommendations
3.1	To note the consultation feedback to date and support the emerging concept of NI Innovation zone within the context of Free Ports status.
4.0	Resource implications
4.1	NA
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p>

	<div> <div>Consultation period will be 12 weeks</div> <div>Consultation period will be less than 12 weeks (rationale to be provided)</div> </div> <div>Rationale:</div>	<input type="checkbox"/> <input type="checkbox"/>
6.0	Due regard to Rural Needs (please tick all that apply)	
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed</p>	<input type="checkbox"/>
7.0	Appendices	
	N/A	
8.0	Background Documents	
	n/a	

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	Irish Street Regeneration Project
Reporting Officer (Including Job Title):	Jonathan McGilly, Assistant Director, Enterprise, Employment and Regeneration
Contact Officer (Including Job Title):	Margaret Quinn, Regeneration and Business Development Officer

Confirm how this Report should be treated by placing an x in either:-

For decision	<input type="checkbox"/>	For noting only	<input checked="" type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To note the report of the meeting of the Irish Street Regeneration Working group held on 11 November 2020.</p> <p><u>Background</u> Council is working in partnership with the Department for Communities to deliver the Downpatrick Regeneration project in the former PSNI Station in Irish Street. The working group, including Downpatrick Councillors, DFC officials and a range of key stakeholders was established as a consultative group to progress the project.</p>
2.0	Key issues
2.1	<p>The key objective is to develop the former PSNI site, which has been purchased by DFC, and the adjacent green area, which has been purchased by Council. DFC is the lead in the project and the department appointed consultants to undertake a soft marketing test on the site. A 12 weeks consultation period was undertaken in late summer. The general findings of this exercise were presented at the meeting of the working group held on 11 November 2020. Expressions of Interest were registered from 5 potential developers and 14 community interest groups or individuals.</p>
3.0	Recommendations
3.1	To note the report of the Irish Street Regeneration Working Group meeting held on 11 November 2020.
4.0	Resource implications

4.1	No additional resources are required at this time.
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale: Consultation relating to the project has been undertaken.</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>

	<p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	Report of Irish Street, Downpatrick Regeneration Working Group meeting on 11 November 2020.
8.0	Background Documents
	n/a

NEWRY, MOURNE AND DOWN DISTRICT COUNCIL
Irish Street Development Opportunity Working Group

**Minutes of Meeting held on Microsoft Teams
Wednesday 11 November 2020 at 4:00pm**

In Attendance: -

Cllr Oonagh Hanlon
 Cllr Dermot Curran
 Cllr Cadogan Enright
 Cllr John Trainor
 Damian Mulholland (DFC)
 Catherine McInerney (DFC)
 Conor Mallon (NMDDC)
 Jonathan McGilly (NMDDC)
 Margaret Quinn (NMDDC)
 Carla Strain (NMDDC)
 Heather Bradley (DFI)
 Brendan Kearney (Oakley Fayre)
 Janice McDonald (DBC)
 Malachy McGrady (Downpatrick Property Trust)
 Chris Birkett (ARUP)
 Phillip Smyth (Lambert Smith Hampton)

		Action
1.	<p>Apologies</p> <p>No apologies were received.</p>	Noted
2.	<p>SMT Findings – presentation by ARUP/LSH</p> <p>Chris Birkett (ARUP) and Phillip Smyth (Lambert Smith Hampton) presented to the meeting the findings from the soft market testing. Due to Covid 19 the exercise took longer than expected, however the virtual room was a success.</p> <p>The findings from the soft market test will be used as a tool to outline consultancy and reach a wider audience. The Expression of Interest brochure, which was presented to the public, opened up responses from various interested parties both developers and non-developers. The vision statement for the site shows the importance of Downpatrick which interested parties need to consider.</p>	<p>Noted</p> <p>Noted</p>

	<p>The responses to the consultation exercise were as follows:</p> <ul style="list-style-type: none"> • 14 applications from non-developers • 5 applications from main developers which cover a mix of commercial and residential properties <p>After discussing the findings, the meeting asked why the findings from the soft market testing were not circulated before the meeting. Damien Mulholland (DFC) advised that this was due to sensitive information being contained within the submissions. However, DFC will remove any sensitive data and circulate the findings to members.</p> <p>Working group members expressed disappointment that no substantial information was communicated to the meeting.</p>	DM
3.	<p>Next steps</p> <p>Soft marking testing findings to be circulated.</p> <p>Development brief to be circulated before meeting due to take place in January 2021.</p>	DM
6.	<p>Date of next meeting</p> <p>Date of the next meeting is to be in January.</p>	



Comhairle Contae Lú
Louth County Council



Comhairle Ceantair
**an Iúir, Mhúrn
agus an Dúin**
**Newry, Mourne
and Down**
District Council

Approved 11.11.2020
M/151

Louth / Newry Mourne and Down Strategic Alliance

**Joint Committee of Elected Members between
Newry, Mourne and Down District Council, and Louth County Council**

**Report of Meeting held Wednesday 16 September 2020 at 10.00 a.m.
Via ZOOM Platform**

**In the Chair: Councillor D McAteer, Newry, Mourne and Down DC
(Joint Chair)**

Present:	Councillor A Watters,	Louth County Council (Joint Chair)
	Councillor P McGeough,	Louth County Council
	Councillor T Cunningham,	Louth County Council
	Councillor D Power,	Louth County Council
	Councillor E Corrigan,	Louth County Council
	Councillor J Byrne,	Louth County Council
	Councillor E Coffey,	Louth County Council
	Councillor J Sheridan,	Louth County Council
	Councillor A McKeivitt,	Louth County Council
	Councillor M Larkin,	Newry, Mourne and Down DC
	Councillor J Tinnelly,	Newry, Mourne and Down DC
	Councillor D Curran,	Newry, Mourne and Down DC
	Councillor R Mulgrew,	Newry, Mourne and Down DC
	Councillor W Clarke,	Newry, Mourne and Down DC
	Councillor D Murphy,	Newry, Mourne and Down DC
	Ms J Martin,	Chief Executive LCC
	Ms M Ward,	Chief Executive NMDDC
	Mr F Pentony,	Director LCC
	Mr C Mallon,	Director NMDDC
	Mr R Moore,	Director NMDDC
	Mr M Lipsett,	Director NMDDC
	Ms D Carville,	Director NMDDC
	Mr J McGilly,	Assistant Director NMDDC
	Ms P Arthurs,	East Border Region
	Ms A Powell,	NMDDC (Notes)

**Ms S McEldowney,
Mr D Hanratty,**

**NMDDC
LCC**

1. Welcome and Apologies:

Apologies received from:

Councillor H McKee,	Newry, Mourne and Down DC
Councillor W Walker,	Newry, Mourne and Down DC
Mr P Donnelly	Director LCC
Ms B Woods	Director LCC
Ms C Duff	Director LCC
Mr J McGuinness	Director LCC

2. Election of Joint Chairpersons

Outgoing Joint Chairperson, Councillor E Coffey asked for proposals for new Chairpersons.

A single nomination of Councillor D McAteer was made for Newry Mourne and Down District Council on the proposal of Councillor D Curran and seconded by Councillor W Clarke.

A single nomination of Councillor A Watters was made for Louth County Council on the proposal of Councillor E Corrigan and seconded by Councillor T Cunningham.

AGREED: Councillor D McAteer was accepted as Joint Chairperson for Newry Mourne and Down District Council

Councillor A Watters was accepted as Joint Chairperson for Louth County Council

3. Presentation:

"Climate Change / environment to include an update on Cross Border Dumping Project and Tree Strategy"

A combined presentation was provided from Roland Moore, Sheena McEldowney and David Hanratty.

Key points discussed:

- Additional waste with increase of single use non recyclables in schools has been raised with Keep NI Beautiful to campaign NI Education Board
- A deposit scheme in Louth area due to be implemented in June 2021 for collection of plastic and tins
- Illicit dumping policy implementation expected following launch scheduled in October 2020.

4. Report of Louth/Newry Mourne and Down Joint Committee Meeting held on 19 February 2020 (attached)

On the proposal of Councillor Corrigan, seconded by Councillor Mulgrew, report of meeting held on the 19 February 2020 was approved.

5. Matters Arising

No matters arising were raised

6. Update on Joint Tourism Promotion

Frank Pentony provided an update on Joint Tourism Initiatives including a joint Promotional Video which is currently being compiled. NMD have agreed to produce this video with a company already on contract. Frank added that it is hoped joint promotional events can be planned in 2021. Members asked that this video be representative of the both entire Council Districts.

7. Update on Dublin Belfast Economic Corridor (attached)

Conor Mallon provided an overview of the documents attached.

8. Correspondence:

Letter from NSMC in respect of Narrow Water for next meeting of the NMDDC – Louth Strategic Alliance (attached)

Joan Martin provided an update on correspondence attached and agreed to follow up with NSMC on her request for a meeting.

AGREED: Joan will follow up with NSMC on the request to arrange a meeting.

9. Update – Strategic Alliance Action Plan (attached)

Pamela Arthurs provided an update on Peace Plus funding. EBR are currently bring together working groups to discuss possible projects including funding for the Narrow Water Bridge Project.

10. Schedule of meetings 2020:

The next meeting will be held at 10am on Wednesday 11 November 2020 via ZOOM Platform

Signed: C Mallon
Director of Enterprise, Regeneration and Tourism
Newry, Mourne and Down District Council

ACTIONS

	ACTION	Referred to
1.	<p>AGREED: Councillor D McAteer was accepted as Joint Chairperson for Newry Mourne and Down District Council</p> <p>Councillor A Watters was accepted as Joint Chairperson for Louth County Council</p>	Noted
2.	<p>AGREED: Joan will follow up with NSMC on the request to arrange a meeting.</p>	J Martin

Schedule of Future meetings 2021:

- ❖ Wednesday 24th February
- ❖ Wednesday 19th May
- ❖ Wednesday 15th September
- ❖ Wednesday 17th November

Newry, Mourne & Down District Council – November 2020

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1. Live Applications

MONTH 2020/21	NEW APPLICATIONS	LIVE APPLICATIONS	LIVE APPLICATIONS OVER 12 MONTHS
March, April & May	338	989	242
June	164	965	232
July	175	1,002	241
August	165	1,038	231
September	192	1,046	233
October	179	1,082	234
November	192	1,068	218

2. Live Applications by length of time in system

Month 2020/21	Under 6 months	Between 6 and 12 months	Between 12 and 18 months	Between 18 and 24 months	Over 24 months	Total
May	540	207	103	43	96	989
June	562	171	101	40	91	965
July	587	174	105	44	92	1,002
August	598	209	93	51	87	1,038
September	613	200	89	49	95	1,046
October	655	193	89	44	101	1,082
November	662	188	81	49	88	1,068

Newry, Mourne & Down District Council – November 2020

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3. Live applications per Case Officer

Month 2020/21	Average number of Applications per Case Officer
May	53
June	66
July	68
August	71
September	71
October	74
November	82

4. Decisions issued per month

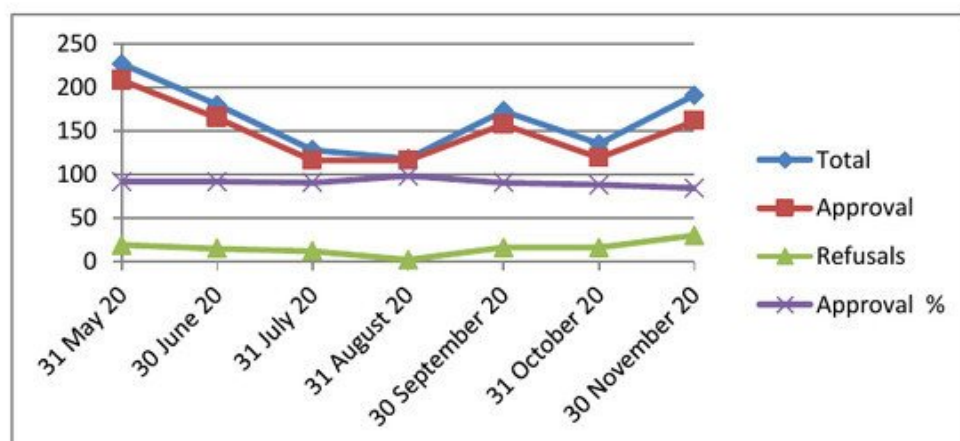
Month 2020/21	Number of Decisions Issued	Number of Decisions Issued under delegated authority
March, April & May	227	216
June	180	166
July	128	122
August	118	110
September	173	163
October	135	129
November	191	179

Newry, Mourne & Down District Council – November 2020

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5. Decisions Issued YTD

Month 2020/21	Number of Decisions Issued	Breakdown of Decisions	
March, April & May	227	Approvals (208)	92%
		Refusals (19)	8%
June	407	Approvals (373)	92%
		Refusals (34)	8%
July	535	Approvals (489)	91%
		Refusals (46)	9%
August	653	Approvals (605)	93%
		Refusals (48)	7%
September	826	Approvals (762)	92%
		Refusals (64)	8%
October	961	Approvals (881)	92%
		Refusals (80)	8%
November	1,152	Approvals (1,042)	90%
		Refusals (110)	10%



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6. Enforcement Live cases

Month 2020/21	<=1yr	1-2 yrs	2-3 yrs	3-4 yrs	4-5 yrs	5+ys	Total
March, April & May	180	177	174	89	35	91	746
June	229	168	175	95	35	89	791
July	236	158	187	97	35	92	805
August	238	158	179	107	40	93	815
September	246	147	190	110	44	93	830
October	226	148	175	106	53	93	801
November	229	139	171	99	59	94	791

7. Planning Committee

Month	Number of Applications presented to Committee	Number of Applications Determined by Committee	Number of Applications Withdrawn/ Deferred for future meeting	Number of Officer recommendation overturned
3 June 2020	15	15	0	6
1 July 2020	5	4	1	1
29 July 2020	6	2	4	0
26 August 2020	16	8	8	4
23 September 2020	9	7	2	2
21 October 2020	9	5	4	2
18 November 2020	13	13	0	6
Totals	73	54	19	21

8. Appeals

Planning Appeal Commission Decisions issued during period 1 November 2020 to 30 November 2020

Area	Number of current appeals	Number of decisions issued	Number of decisions Allowed	Number of decisions Dismissed	Withdrawn
Newry & Mourne	12	4	0	4	0
Down	11	1	1	0	0
TOTAL	23	5	1	4	0

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Statutory targets monthly update - October 2020 (unvalidated management information)

Newry, Mourne and Down

Major applications (target of 30 weeks)					Local applications (target of 15 weeks)				Cases concluded (target of 39 weeks)			
	Number received	Number decided/withdrawn ¹	Average processing time ²	% of cases processed within 30 weeks	Number received	Number decided/withdrawn ¹	Average processing time ²	% of cases processed within 15 weeks	Number opened	Number brought to conclusion ³	"70%" conclusion time ³	% of cases concluded within 39 weeks
April	1	-	0.0	0.0%	63	3	18.2	33.3%	17	18	146.8	33.3%
May	1	-	0.0	0.0%	97	93	24.2	17.2%	9	69	228.2	14.5%
June	1	3	87.0	0.0%	122	161	26.4	18.6%	49	30	100.0	43.3%
July	2	1	31.8	0.0%	137	113	20.0	25.7%	41	19	91.8	31.6%
August	1	-	0.0	0.0%	140	115	21.2	32.2%	28	23	35.4	73.9%
September	0	1	64.6	0.0%	147	148	19.4	33.8%	27	22	36.5	72.7%
October	1	-	0.0	0.0%	142	115	17.0	34.8%	26	58	100.3	53.4%
November	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
December	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
January	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
February	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
March	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
Year to date	7	5	64.6	0.0%	848	748	21.4	27.1%	197	239	123.8	41.4%

Source: NI Planning Portal

Notes:

1. CLUDS, TPOS, NMCS and PADS/PANs have been excluded from all applications figures.

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- 2. The time taken to process a decision/withdrawal is calculated from the date on which an application is deemed valid to the date on which the decision is issued or the application is withdrawn. The median is used for the average processing time as any extreme values have the potential to inflate the mean, leading to a result that may not be considered as "typical".*
- 3. The time taken to conclude an enforcement case is calculated from the date on which the complaint is received to the earliest date of the following: a notice is issued; proceedings commence; a planning application is received; or a case is closed. The value at 70% is determined by sorting data from its lowest to highest values and then taking the data point at the 70th percentile of the sequence.*

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	Tackling Rural Poverty and Social Isolation; Rural Business Development Scheme
Reporting Officer (Including Job Title):	Jonathan McGilly, Assistant Director Enterprise, Employment and Regeneration
Contact Officer (Including Job Title):	Kevin McGarry, Rural Development Programme Manager

Confirm how this Report should be treated by placing an x in either:-

For decision		For noting only	x
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To provide an update on progress of the delivery of the Tackling Rural Poverty and Social Isolation Programme's (TRPSI) Rural Business Development Grant Scheme.</p> <p><u>Background</u> The Tackling Rural Poverty and Social Isolation Programme's (TRPSI) Rural Business Development Grant Scheme aims to support the sustainability, survival and development of micro rural businesses across all Council areas by providing a small capital grant for rural businesses. The TRPSI Programme is funded by the Department of Agriculture, Environment and Rural Affairs, and administered and managed by local Councils.</p> <p>The Scheme can provide funding of up to 50% of costs for capital items up to a maximum of £4,999. The minimum grant awarded is £500. The total cost of the capital project must be a minimum of £1,000 and must not exceed £20,000. Applicants must provide the remaining match funding towards the project. This was a competitive process and all grants awarded will be determined on the base of merit against a prescribed scoring matrix made available to all applicants.</p>
2.0	Key issues
2.1	<p>Rural businesses across Newry, Mourne and Down District Council were invited to submit applications before the closing date of 11 September 2020.</p> <p>Of the 212 applications received;</p> <ul style="list-style-type: none"> - 126 were deemed ineligible - 1 withdrawn

	<ul style="list-style-type: none"> - 85 were deemed eligible - 71 met the scoring threshold and have been issued a letter offer - 14 did not meet the scoring threshold and have been issued a rejection letter - The Letters of offer are valued at £185,582.72 <p>Initially DAERA had allocated a budget of £60K to Newry, Mourne and Down District Council to administer. However, following a huge influx of applications, DAERA have since confirmed they are content to make the full amount of grant assistance required available allowing NMDDC to issue letters of offer to all those applications that met the scoring threshold.</p> <p>All projects must be completed by 26 February 2021 (i.e. all purchases made, and monies left the promoters account) with all claim submissions made to NMDDC by 26 March 2021.</p>
3.0	Recommendations
3.1	Members are asked to note progress on delivery of TRPSI
4.0	Resource implications
4.1	N/A
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>

5.3	<p>Proposal initiating consultation</p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale: N/A</i></p>
6.0	<p>Due regard to Rural Needs (please tick all that apply)</p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p> <p>By its very nature, the TRPSI Programme has been Rural Proofed.</p>
7.0	<p>Appendices</p>
	<p>N/A</p>
8.0	<p>Background Documents</p>
	<p>N/A</p>

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	Brexit Forum
Reporting Officer (Including Job Title):	Jonathan McGilly – Assistant Director Enterprise Employment and Regeneration
Contact Officer (Including Job Title):	Jonathan McGilly – Assistant Director Enterprise Employment and Regeneration

Confirm how this Report should be treated by placing an x in either:-

For decision	<input type="checkbox"/>	For noting only	<input checked="" type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To note the content of the Brexit Forum meetings held on</p> <ol style="list-style-type: none"> 1. 10 September 2020 2. 6 October 2020 3. 24 November 2020 <p><u>Background</u> The Brexit Forum was established to keep abreast of emerging Brexit discussions and steer the Councils strategy to help and support the business sector in response to emerging implications and opportunities as the deal continues to be developed.</p>
2.0	Key issues
2.1	Through the Committee Members have been updated on support packages available through key Stakeholders such as Invest NI and Intertrade Ireland while keeping abreast of preparations for checking facilities at Warrenpoint Port. Members also have agreed the Councils approach to liaison with Businesses via NMD Business platforms and Corporate Communications.
3.0	Recommendations
3.1	<p>To note content of reports of Brexit Forum meetings held on</p> <ol style="list-style-type: none"> 1. 10 September 2020 2. 6 October 2020 3. 24 November 2020 <p>As attached in appendices to this report</p>
4.0	Resource implications

4.1	NA
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p>

	Rural Needs Impact Assessment completed <input type="checkbox"/>
7.0	Appendices
	<ol style="list-style-type: none"> 1. Brexit Forum report 10 September 2020 2. Brexit forum report 6 October 2020 3. Brexit Forum report 24 November 2020
8.0	Background Documents
	N/A

**ACTION SHEET
BREXIT FORUM MEETING
10 September 2020**

Attending:-

Councillor G Hanna
Councillor M Larkin
Councillor C Mason
Councillor H Reilly
Councillor M Savage
Councillor G Stokes
Councillor D Taylor
Conor Mallon
Jonathan McGilly
Eoin Devlin
Sinead Murphy
Sandra Magee

Apologies: None

SUBJECT	ACTIONS
Update on Resources for Checkpoint Facilities & Staffing at Warrenpoint Port	<p>Eoin Devlin and Sinead Murphy gave updates.</p> <ul style="list-style-type: none"> Eoin stated that he submitted a report to SPR in August re: Resources to provide checkpoint facilities at Warrenpoint Port. He stated that funding had been secured to end of March 2021 from Food Standards Agency to appoint Environmental Health Officers, whilst Daera would be covering the build cost of the facility at Warrenpoint Port. He advised that Sinead Murphy had been working on firming up the shift patterns to carry out checks on the 2 ships coming into Warrenpoint Port daily at 5:30am and 5:30pm

<p>Comments Raised:</p>	<ul style="list-style-type: none"> • Sinead advised that 2 shifts would be required, Shift 1: 2:30 – 9:30am and Shift 2: 2:30-9:30pm and that funding had been received to fund 3 members of EH staff on a temporary contract to end-March 2021 with possibility of extension (this would be reviewed in February). She confirmed that the Food Standards Agency would cover staffing costs, including overtime, nightshifts and PPE. • She stated that Environmental Health had been working with DAERA, following NI protocols in relation to Infrastructure, IT, processes. • She advised that EU product checks had to be carried out, if products were of animal or plant origin. The detail on these have yet to be agreed. Environmental Health & Daera carry out the checks on meat, dairy, fish, nuts, feed and timber and plant products. • Sinead further stated that EH were in regular contact with businesses that work with products of animal origin, keeping in touch and up to date with trade patterns. She advised that information is given for updates to their product labelling, etc. <ul style="list-style-type: none"> • Cllr Reilly asked had Eoin liaised with Irish Customs, 460 lorries come into Dublin Port daily. He advised that they had a process in place whereby declarations were forwarded in advance, so checks were brought to an absolute minimum. • Cllr Taylor referred to an article in the paper that suggested that work had been stopped at checkpoints installed at Ports and he asked for an update on this. • Cllr Hanna and Mason declared an interest as both sit on the Board of Warrenpoint Harbour Authority. • Cllr Hanna advised that WHA didn't seem to be aware of particulars relating to location of site, size of building or if EH Officials had been appointed. Eoin Devlin advised that the facility would include office accommodation and inspection bays, design has been drawn up and WHA were to submit Planning Application to Planners about 4 weeks ago. Cllr Mason said WHA are developing a strategy, taking direction from DfI and
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	<p>have agreed a preferred location on site. Cllr Hanna was concerned about delays/processing times of the planning application.</p> <ul style="list-style-type: none"> • Cllr Larkin stated the unknown variables Brexit could take, meant it was difficult for Council and Warrenpoint Harbour Officials to prepare for. • Cllr Savage expressed concern at the resignations within Government this week and hoped that common sense would prevail and some assurances/certainty needed to be attained.
Brexit Officers Group Meeting - Friday 11 September 2020	Conor Mallon advised that there was a Brexit Officers Group meeting on Friday 11 September and the concerns raised above were known risks detailed on the Risk Register for discussion and de-risking by putting provisions in place to move immediately when final direction was agreed at Government Ministerial level.
Next Brexit Forum - Tuesday 6 October 2020	<p>Jonathan McGilly advised that the next meeting of the Brexit Forum would be on Tuesday 6 October at 4:00pm. He advised that Deirdre Maguire & Martina Keenan from Intertrade Ireland along with Officials from Invest NI would be attending to discuss how they support and interact. There will also be an update on the Mentoring Programme between Council, Intertrade Ireland and Invest NI.</p> <p>Eoin Devlin stated that the NI Protocol is for the event of a no-deal Brexit, it's a moot point regarding a trade deal. Council need someone to interpret and analyse the new Government Bill to see what the implications are for Import checks.</p> <p>Conor Mallon advised that he would ask Eoin Magennis, University of Ulster to provide an update on this for Forum on 6 October 2020.</p>

The next Meeting of the Brexit Forum will be held on Tuesday 6 October 2020 at 4:00pm. Representatives from Intertrade Ireland & Invest NI will be in attendance

**ACTION SHEET
BREXIT FORUM MEETING
06 October 2020**

Attending:-

Councillor G Hanna
Councillor M Larkin
Councillor C Mason
Councillor H Reilly
Councillor G Stokes
Councillor D Taylor

Apologies: Councillor M Savage

Anne-Marie Murphy Invest NI
Mark Bleakney Invest NI
Deirdre Maguire Intertrade Ireland
Eoin Magennis University of Ulster

Conor Mallon
Jonathan McGilly
Eoin Devlin
Sinead Murphy
Sandra Magee

SUBJECT	ACTIONS
Action Sheet from Meeting 10 September 2020	Cllr Taylor referred to Action sheet from previous meeting and asked that it be amended for accuracy to state – Cllr Taylor referred to an article in the paper that suggested that work had been stopped at checkpoints installed at Ports and he asked for an update on this.
Item 6 on Agenda	Councillor Stokes declared an interest in Item No. 6 on the Agenda ie Presentation - Deirdre Maguire, Intertrade Ireland – Business engagement in preparation for Brexit

<p>Update from Eoin Magennis UU on Internal Markets Bill</p>	<p>Eoin stated this is a moving target, there is fluidity, bear in mind that the Internal Markets Bill is going through Parliament, House of Lords, there are various stages for potential amendments which may amend the Bill. The Bill is part of a negotiation process. Negotiations are in a tunnel, they are in discussions that we are not privy to and a deal could be closer than we think, it is difficult to be sure.</p> <p>7% of NI Chamber of Commerce members do not understand what the Internal Markets Bill means. The GB market is very important for NI firms, with £11bn in sales out of NI to GB each year – 40% of all sales going out of the North. 27% of sales going out of Newry Mourne and Down go to GB, accounting for £650m last year. We would want access to be as easy as possible.</p> <p>The NI Protocol set NI in a unique position where it is sat within both the UK and EU Single Markets. This means that everything that entered NI or to be sold in NI had to meet EU standards and regulations/protocols etc, including state aid rules. Decisions to be taken on what goods were ‘at risk’ and what systems of checking need to be in place. For trade leaving NI there needs to be exit declarations.</p> <p>In the Internal Markets Bill the Secretary of State given powers to waive paperwork on NI/GB trade and to decide on what would be ‘at risk’ trade coming from GB into NI. This may be important if something produced in GB comes into NI operating under a different state aid or subsidy regime. The risks – as set out by DfE officials – are that if goods come into NI operating under different standards then it becomes like a rogue trade because it exists under separate state aid rules and that NI goods could become less competitive in the GB market if it operates under different rules.</p> <p>Cllr Reilly – I’m under the impression that the Bill is already processed. Also, your analysis suggesting that anything coming into NI is a risk. Under a protocol, with Internal Market Bill, finance bill, mitigate the protocol. The protocol is still going to operate it is just how you interpret it. If a steel mill in wales sells steel to Harland and Wolfe. Ridiculous. Delighted with the Internal Markets Bill.</p>
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	<p>Cllr Mason – 7% that don't understand the Bill is very frightening – is there anything we can do to help businesses in Newry, Mourne and Down? Jonathan advised that Council thru the remit of the Brexit Forum are working with Intertrade Ireland, Invest NI and Ulster University to share and push this information out into the community.</p> <p>Eoin Magennis replied to Councillor Mason stating that an NI Chamber survey said that 7% understood what the NI/GB trade arrangements would be. The Internal Markets Bill has pretty much gone through unamended at this stage. Almost everyone in NI knew that there were going to be two EU & UK Markets and that in trying to work out where the North sits, there will be problems/glitches. State Aid rules would be critical to address concerns that someone is not getting unfair state aid subsidies. I'm guessing that is where you try to let the Joint Committee do its work on what are the 'at risk' trade areas, you are looking for a situation where both sides behave fairly.</p>
<p>Presentation by Anne-Marie Murphy Invest NI – Business engagement in preparation for Brexit</p>	<p>With the Joint Committee negotiations in a tunnel, I would agree with Eoin, it is very hard to assess progress as we have no sight of these conversations. Mid October we are expecting decisions, but it will take time for legal drafting and checking of deal, and ratification by both sides.</p> <p>Invest NI.com, EU microsite section. We regularly feature articles that are useful to businesses. Trading Goods articles recently put up on our social media. NI businessinfo.co.uk – is a really good advice site for businesses. We use intelligence from the business community to report back to Department for the Economy and Central Government. Resources available for all businesses include an EU exit resilience tool, forthcoming events with 1-2-1 advice available – This week we are holding a VAT with PWC (Webinar) in relation to vat regulations and EU exit. Also, we offer the Brexit preparation Grant to Invest NI customers.</p> <p>You can view the recent Invest NI EU Exit and Services Webinar here: https://www.investni.com/support-business/improve-skills/video-tutorials/eu-exit-and-services-implications-for-northern-ireland-webinar</p>

- Link to the Shortage Occupation List: <https://www.gov.uk/guidance/immigration-rules/immigration-rules-appendix-k-shortage-occupation-list>
- Link to our webinar on Preparing for EU Exit: <https://www.investni.com/support-for-business/improve-skills/video-tutorials/eu-exit-preparing-for-the-immigration-system-post-eu-exit>

Cllr Reilly – thanked Anne-Marie. I was wondering if we get a tariff and quota free trade deal, there is talk of UK Government reducing VAT to 10% but the lowest rate of VAT in the EU is 15%, rest of UK would be 10%. If we don't get a trade deal, how would that affect cross border trade, ie dairy/beef coming across border to GB – how would tariffs of 40% be worked out? Also, on question of services, they are not covered by protocol at all, how do NI companies continue if there is no agreement?

Anne-Marie from perspective if there is a trade deal, what are the issues going to potentially be. Transport routes out of Dublin/GB or NI/GB, what goods are deemed at risk/not at risk. Issues going forward from January 2021 are people movement. EU Workers – Jan 2021 employing staff from EEA – you will need a sponsor licence.

Cllr Larkin – I wonder in your contacts with businesses, thru webinars and other dealings – are you getting a sense that they aren't prepared and can't prepare? Regarding your resilience tool – showing that only 13% of businesses have used it so far – do you get a feeling from businesses that they are feeling at sea in relation to preparation? Do you think they are being supported enough?

Anne-Marie – it depends on the business, we have a small to medium enterprise economy – surveys across the board, when they ask businesses “are they prepared” the answer is “not really, no”. Businesses want certainty, there is so much uncertainty. All the mood music is changing, it is very difficult to say at this point, we don't have sight of Joint Committee discussions. INI and Intertrade Ireland are out talking to businesses to help them determine what they can do now! We hope there will be a pragmatism from government to say we will give businesses time to put it all in place.

<p>Presentation by Deirdre Maguire Intertrade Ireland – Business engagement in preparation for Brexit</p>	<p>Deirdre gave an overview regarding the work Intertrade have been doing with regard to preparation for Brexit:</p> <ul style="list-style-type: none"> - Working with businesses the past number of years on Brexit, some will say “we can’t prepare when we don’t know”, and some do what they can and then wait. It is understandable the business approach to this. Intertrade are a cross border body funded in North and South. - There are definitely things that companies can do now. Verify their Commodity Code – larger businesses may know what they are, smaller businesses need to start to gather. For example, I chatted to a business today on a code let’s say it is 20140 (dead fowl) within this customs code there are about 7 variations, each variation has a different type of tariffs/cost. - Things you can look at now: Trade in Goods, find out your Commodity Codes, map out your supply chain, know your terms of trade (Inco Terms). Assess the GB trade in your own supply chain and its impact. - Also, you can look at: Trade in Services, for example, GDPR a business may transfer data across the EU, or EEA, or data GB to Ireland and or Ireland to GB. A business would need to be aware where their data goes. The negotiations are continuing and – they may agree data adequacy – however if a business wanted to mitigate risk, what a business can do – they can put international clauses within their contracts within GDPR. Also you can register for the trade system (this is the Trader Support Service, UK Government – Customs) and also look at contracts they have cross border e.g. does the business service contracts and also look at recognition of qualifications , workforce people for example in reference to the EU Settlement Scheme... - Slide 1 = Digital Content – looks at look at import/export, supply chain, people https://brexit2020.intertradeireland.com - Voucher support - £2k fully funded consultancy support to help in the areas of Supply Chain, People, Finance, Customs, General Brexit Risk Review
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- Eligibility Criteria & online application process (takes 10 minutes):
www.intertradeireland.com
- Slide 2 = Tips - 8 tips Know your areas of risk, NI Protocol. An example on tip 8 - a business trading in goods will have a label and a CE marking. The UK government recently agreed, businesses will have 1 year to get their labels in order in respect of the CE marking/ CEUK marking. (there are other tasks for checking, on the subject of labels, CE marking is only one aspect of this).
- Following any business that will be impacted by BREXIT and COVID – we have funding £2,000 Consultancy support and £2,500 Emerge.

Councillor Larkin, stated that was very comprehensive information. In relation to cross border trade, you have indicated you have provided a lot of support.

Deirdre advised that 33% of businesses who have planned (an example from a previous Business Monitor), there will be an updated one next month ... Within the Brexit advisory service of the apps for support (and only as an example not for quoting stats) that I read in the "last week" 70-80% haven't looked at Brexit. So now It is a call to action. We can say to businesses take action, but if they are on their knees it is difficult, especially since they are impacted by Covid.

We will await the negotiations and if there is an FTA agreed. For example, a business, let's say like GDPR they put in the International Clauses, there is also the possibility that the government may agree data adequacy. So generally, it is about deciding to mitigate risk.

Councillor Larkin – businesses have faced so much in the last 10 years, never mind 10 months. What more can we do in relation to contact with businesses to try and put a bit of impetus into it. Deirdre advised that businesses could register for Trade support services.

Councillor Reilly – very interesting, can we be emailed a copy of the slides. I have been talking to Dublin Port and in terms of sanitary and vital sanitary and they have developed

	<p>software that will mean that importers will have done that before they hit the port and this ensures that they can pass through more quickly.</p> <p>Deirdre advised that there is a fund out for the Ports – bid release this morning. From Ireland and Dublin to the UK – they will have to fill in full custom paperwork. For NI to Ireland will be different than NI to GB. In Dublin – there is a lot of paperwork to be done and they have more surety in that particular area. Councillor Reilly stated it would assist greatly in streamlining operations. Deirdre advised that there is a fund out for the Ports – bid release this morning. From Ireland and Dublin to the UK – they will have to fill in full custom paperwork. For NI to Ireland will be different than NI to GB, for example with the NI Protocol there is no paperwork for the cross-border trader. In Dublin to GB – there is a lot of paperwork to be done and they have somewhat more surety in what they need to do in the customs space, in that particular area. Councillor Reilly stated it would assist greatly in streamlining operations.</p>
Officers Update	<p>Sinead Murphy – pick up on Cllr Reilly's points re: percentages of Sanitary Phyto-Sanitary (SPS) Checks in ports of Warrenpoint, Belfast and Larne - Council are involved in ongoing project with DAERA. Suggested minimisations on checks are being put forward as part of the negotiations and these will inform the process of checks here.</p> <p>Planning applications have been submitted and Council have received planning app from Warrenpoint Port. Grounds surveys have been completed. Procurement has been initiated and appointment of Contractors will happen shortly. Will not be in place for 1 January 2021. Planning for NI Protocol and contingencies. Various options being considered – sites being considered at WHA for contingency arrangements. New EH Officers started this week. We have had 11 team members (EHOs) put their names forward to provide additional support with Port Checks as necessary.</p> <p>Reilly – were any of our people able to get in contact with Dublin Port – Sinead advised Council and DAERA Officials did a site visit to Dublin Port earlier in the year and we have contacts and links with Dublin Port. Councillor Reilly – this green lane and red lane – re: tariffs I can't get my head around how the tariffs would be worked out. Sinead advised that tariffs were not my subject area so I wouldn't be able to answer that. The commodity codes that Deirdre Maguire mentioned are linked to the SPS process and it is good advice for</p>

	<p>businesses to their Commodity/CN codes. Eoin Magennis – level of checks would be same going to France, Spain.</p> <p>JMcGilly – you have heard a lot from the agencies that are supporting, Council are looking at working through Chambers of Commerce to support call for action, there is a need for businesses to get up there and we are looking at promotion and increase of call to action in the coming weeks. That is it in a nutshell, as to the agencies supporting businesses at a local level.</p>
Date of Next Brexit Forum Meeting	Jonathan advised that the date for the next Brexit Forum Meeting would be 24 November 2020. However, if there are any issues, another meeting will be convened much earlier than that.

Date of next meeting of the Brexit Forum: Tuesday 24 November at 2:00pm

**ACTION SHEET
BREXIT FORUM MEETING
24 November 2020**

Attending:-

Councillor G Hanna
Councillor C Mason
Councillor D Taylor
Councillor G Stokes

Apologies

Councillor M Savage
Councillor H Reilly
Councillor M Larkin

Conor Mallon
Jonathan McGilly
Eoin Devlin
Sinead Murphy
Sandra Magee

SUBJECT	ACTIONS
Action Sheet from Meeting 6 October 2020	Agreed
Matters Arising	None raised
Officers Update	<p>Sinead Murphy: Environmental Health preparations are ongoing. Work is continuing on infrastructure. Certification of lawful development for facilities at Warrenpoint Port has been granted by planners. Work is underway on shed 1, building control application has been made. EU Auditor inspected the facilities at Warrenpoint Port and following technical meeting was quite positive.</p> <p>In relation to Imports – Daera (Department of Agriculture, Environment & Rural Affairs) are aiming for digital checks from day 1 on high risk products such as live animals, semen, embryos and animal by products but they will also carry out “seal checks” also, which means before a vehicle goes on a ferry, an official seal has to go on it. However, it is expected to</p>

	<p>have a low percentage of physical inspections. Council will carry out similar checks on high risk products such as fish, dairy origin. 2021-2022 Caveat subject to agreement with EU.</p> <p>In relation to Exports, product going – from NI to GB, storage and/or further processes in GB before onward movement to EU/NI will need an Export Health Certificate in GB. May also need a Transit Certificate if GB is used as a Land Bridge from NI/RoI to EU. In addition, there will be changes to labelling of products. We have 52 EC approved premises that will have to change their ID Mark (Oval) to read UK (NI). All changes will be on the Council Website.</p> <p>Daera held an online webinar providing an update to traders. Environmental Health will signpost further information and events as they become available.</p> <p>Sinead advised that a contact from HMRC may be available to give an update on tariffs at the next meeting if questions are raised in advance, they will aim to answer them.</p> <p>Eoin advised that there has been an intense training period, for Environmental Health staff, which has had to be remote due to Covid, and that it is a constantly changing situation.</p> <p>Councillor Hanna asked that for ferries coming into Warrenpoint Port, who is responsible for carrying out checks and unloading of the lorry?</p> <p>Sinead Murphy advised that Daera have developed an IT system to record checks and feed these back to the EU system. There will be signage at Port to direct a lorry to the facility where a check will take place. It will be 1-2 lorries approximately per day as throughput is low and space is limited. Checks are geared to notified goods, when check has been approved, it will be on the system. If not approved, then it will be flagged with HMRC.</p> <p>If within a consignment, a physical sample has to be taken, a pallet will be removed from the lorry by a stevedore, for testing in the main block which has a chilled, freezer and ambient storage facilities. That lorry will travel onward with the remainder of its consignment. Once the results of the sample are approved, that pallet can then continue its journey.</p>
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Eoin stated that these high-risk foods, such as peanuts, are not perishable. Sinead advised that Daera would be responsible for carrying out similar checks on high risk items, such as meat, which are perishable.

Councillor Hanna asked for clarification on export of fish. Sinead advised that the business would require an Export Health Certificate from the Local Authority at the point of dispatch in UK. She advised that there is a minimum 24-hour notice period in order to obtain an Export Health Certificate. She gave details on Catch Certificates That would be required to accompany consignments of fish.

Councillor Taylor asked what type of engagement is happening between Council and Traders?

Sinead advised that Environmental Health are in contact with businesses through regular visits and are emailing information updates and signposting businesses to webinars held by Daera and Fisheries. She stated that Environmental Health are planning stakeholder events and working on a webinar series with Daera & Defra (Department for Environment, Food & Rural Affairs)

Jonathan stated that the Forum had heard from Sinead and Eoin about Environmental Health putting mechanisms in place for checks and training of staff. He advised that Dorinnia also tabled a report at a recent Meeting outlining Council's requirements in relation to communications and marketing on Brexit.

He further stated that Invest NI and Intertrade Ireland were at the last meeting of the Brexit Forum detailing their support packages, which they are running from now up to end December and his section were proactively pushing these updates from Invest, Intertrade and government publications out on social media posts 2-3 times a week both on the Council website and on the NMD Business Website.

Jonathan pointed out that this week his section had run "Enterprise Week", which is a series of workshops for businesses in Newry, Mourne and Down. He advised that Intertrade Ireland

	<p>attended the “Cross-Border Sales Development Programme workshop to provide information and guidance to those businesses directly affected by Brexit.</p> <p>Jonathan added that businesses could also register with Trader Support Services, which encourage businesses to look at their supply chain and get all paperwork in place re staff coming from Europe to work, etc. He stated that the Chairperson of Council attended a meeting with the Executive in order to highlight concerns regarding lack of information and push for more detailed information so that NMDDC could get that out to the area.</p> <p>Conor advised that there were issues re: EU Procurement, ie restricting and prohibiting local companies from bidding for EU work. He advised that on the frontier worker scheme, current employees from EU countries would be ok but future frontier workers may have difficulties.</p> <p>Jonathan concluded the meeting by advising Councillors that if they or businesses they knew had any technical queries, they were to direct them through to Sinead Murphy, Eoin Devlin or himself.</p>
Date of Next Brexit Forum Meeting	After discussion surrounding when to hold the next meeting it was agreed to secure a date in the Council Diary prior to end December 2020 – yet to be confirmed.

Date of next meeting of the Brexit Forum: To Be Confirmed

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	14 th December 2020
Subject:	Urban Centre Masterplan update
Reporting Officer (Including Job Title):	Conor Mallon – Director, Enterprise Regeneration and Tourism
Contact Officer (Including Job Title):	Jonathan McGilly - Assistant Director, Enterprise Employment and Regeneration

Confirm how this Report should be treated by placing an x in either:-

For decision	<input type="checkbox"/>	For noting only	<input checked="" type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To note content of the report and the progress to date on the review of the masterplans</p> <p><u>Background</u> Following RPA Council embarked on a process to review the masterplans for the 6 main Urban centres in the district and prioritise the actions for each to reflect projects that could be progressed within a 3-5 year period.</p> <p>During that period progress has been made against a number of key actions and Council has reviewed this progress via the DEA Forum meetings and ERT committee.</p>
2.0	Key issues
2.1	<p>As a result of progress against a significant number of master plan projects and the changing priorities and economic climate created as a result of Covid and Brexit etc now is an opportune time to review the Master plan priorities and ensure the work plan is reflective of the needs of the study areas and can accurately inform Council spending priorities. A number of projects have developed and changed and the masterplan priorities need to be reconsidered to reflect these changes, examples of this include, Downpatrick regeneration project, Warrenpoint Baths and front shore Public Realm, Newcastle Harbour Regeneration project.</p> <p>During late December and January the DEAs will meet to review progress against the masterplan plan priorities and agree a new strategy for each area to reflect the changing needs in each of the area.</p>
3.0	Recommendations

3.1	1. To note the masterplan priority review exercise to be undertaken for the 6 main Urban Centres through the DEA's
4.0	Resource implications
4.1	None
5.0	Due regard to equality of opportunity and regard to good relations (complete the relevant sections)
5.1	<p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input type="checkbox"/></p>
5.2	<p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	Due regard to Rural Needs (please tick all that apply)

6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	Appendices
	n/a
8.0	Background Documents
	n/a