

November 9th, 2020

**Notice Of Meeting**

You are invited to attend the Enterprise Regeneration & Tourism Committee meeting to be held on **Monday, 9th November 2020 at 6:00 pm** in **Remotely via Microsoft Teams**.

**Committee Membership:-**

Councillor A McMurray (Chairperson)

Councillor M Ruane (Deputy Chairperson)

Councillor R Burgess

Councillor W Clarke

Councillor D Curran

Councillor G Hanna

Councillor V Harte

Councillor R Howell

Councillor M Larkin

Councillor D McAteer

Councillor R Mulgrew

Councillor H Reilly

Councillor M Savage

Councillor G Stokes

Councillor J Tinnelly

# Agenda

- 1.0 Apologies and Chairpersons remarks.
- 2.0 Declarations of Interest.
- 3.0 Action Sheet: Enterprise Regeneration & Tourism Committee Meeting - Monday 12 October 2020. (Attached)

[ERT Action Sheet OCTOBER 2020.pdf](#)

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## *Business Plans/Governance*

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- 4.0 ERT Business Plan Review October 2020 - March 2021. (Attached)

[Rpt re ERT Emergency Business Plan Oct 2020 - March 2021.pdf](#)

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## *Enterprise, Employment and Regeneration Items*

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- 5.0 Warrenpoint Municipal Park - National Lottery Heritage Fund. (Attached)

[ERT Report - Warrenpoint Municipal Park.pdf](#)

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- 6.0 Rural Development Programme: Administration Contract Extensions. (Attached)

[ERT Report - RDP Administration Extension.pdf](#)

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- 7.0 ERDF / Invest NI Sales and Trade Programme. (Attached)

[ERT Report - ERDF Sales programme.pdf](#)

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- 8.0 NIBSUP Letter of Offer re: New Programme. (Attached)

[ERT Report - NIBSUP LOO for New Programme.pdf](#)

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## *Tourism Culture and Events - For noting*

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- 9.0 Licence for Iconic Play Structure at Tollymore Forest Park. (Attached)

[ERT Report - Iconic Play Structure at Tollymore Forest Park.pdf](#)

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## *Exempt Information Items*

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## **10.0 Licence Agreement - NMDDC and JC Decaux re: Advertisement Boards at Canal Bank 1 Car Park Newry. (Attached)**

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 *ERT Report Dublin Bridge Advertsing Hoardings\_.pdf*

*Not included*

## **11.0 Public Realm Enhancement Scheme. (Attached)**

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 *EXEMPT Rpt re Public Realm Enhancement Scheme.pdf*

*Not included*

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### *For Noting*

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## **12.0 Ring of Gullion Water Improvement Grant. (Attached)**

 *ERT Report - Water Improvement Grant Ring of Gullion.pdf*

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## **13.0 Update re: Planning IT. (Attached)**

 *ERT Report - Update on Planning IT System.pdf*

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## **14.0 ERT Historic Action Tracker Sheet. (Attached)**

 *ERT Historic Action Tracker Sheet - for November 2020.pdf*

*Page 64*

## **15.0 Planning Performance Figures - October 2020. (Attached)**

 *OCTOBER 2020 Planning Committee Performance Report.pdf*

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# Invitees

Cllr Terry Andrews  
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Mr Alan Beggs  
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Ms Kate Bingham  
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Cllr Patrick Brown  
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Cllr Robert Burgess  
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Cllr Pete Byrne  
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Mr Gerard Byrne  
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Mrs Dorinnia Carville  
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Cllr charlie casey  
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Cllr William Clarke  
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Cllr Dermot Curran  
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Cllr Laura Devlin  
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Ms Louise Dillon  
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Cllr Sean Doran  
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Cllr Cadogan Enright  
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Cllr Aoife Finnegan  
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Cllr Hugh Gallagher  
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Cllr Mark Gibbons  
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Cllr Oonagh Hanlon  
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Cllr Glyn Hanna  
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Cllr Valerie Harte  
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Cllr Roisin Howell  
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Mr Colum Jackson  
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Mrs Sheila Kieran  
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Cllr Mickey Larkin  
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Miss Mary Lennon  
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Cllr Alan Lewis  
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Mr Michael Lipsett  
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Sandra Magee  
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Cllr Oonagh Magennis  
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Mr Conor Mallon  
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Cllr Gavin Malone  
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Cllr Cathy Mason  
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Mr Johnny Mc Bride  
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Colette McAteer  
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Cllr Declan McAteer  
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Cllr Leeanne McEvoy  
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Jonathan McGilly  
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Cllr Harold McKee  
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Patricia McKeever  
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Cllr Karen McKevitt  
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Cllr Andrew McMurray  
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Mr Roland Moore  
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Margaret Morrow  
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Cllr Roisin Mulgrew  
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Cllr Declan Murphy  
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Cllr Barra Ó Muiri  
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Linda O'Hare  
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Cllr Gerry O'Hare  
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Cllr Kathryn Owen  
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Mr Andy Patterson  
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Cllr Henry Reilly  
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Cllr Michael Ruane  
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Cllr Michael Savage  
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Cllr Gareth Sharvin  
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Donna Starkey  
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Cllr Gary Stokes  
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Sarah Taggart  
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Cllr David Taylor  
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Cllr Jarlath Tinnelly  
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Cllr John Trainor  
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Central Support Unit  
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Cllr William Walker  
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Mrs Marie Ward  
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ACTION SHEETENTERPRISE REGENERATION & TOURISM COMMITTEE MEETINGMONDAY 12 OCTOBER 2020

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
<b>ERT/134/2020</b>	Notice of Motion: EUTHANASIA OF DOGS	<p>To note the content of Report dated 12 October 2020 from Mr C Jackson Assistant Director Building Control, regarding dog euthanasia and the work underway as follows, in respect of consultations with relevant authorities/parties:</p> <ul style="list-style-type: none"> <li>• Dog Summary Statistics have been referred to DAERA (as per Appendix A in report)</li> <li>• Consultation is underway with other Councils regarding arrangements for collection/disposal of dogs. (as per Appendix B in report)</li> <li>• Discussion underway with USPCA and other dog charitable organisations regarding the rehoming of dogs.</li> <li>• Discussion underway with Animal Welfare and PSNI regarding the development of a strategy on dealing with puppy farming and illegal breeding establishments.</li> </ul>	C Jackson	Ongoing - to report back to committee in due course.	No

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
<b>ERT/135/2020</b>	Annual Assessment Emergency Business Plan 2019/20	<p>(a) To approve the annual assessment of the ERT Directorate Business Plan 2019-2020.</p> <p>(b) A report to be tabled at the Enterprise Regeneration &amp; Tourism Committee on the following:</p> <ul style="list-style-type: none"> <li>• Update on work carried out by the Planning Consultant.</li> <li>• Officers to examine whether the targets not being met within the Planning Department are having an impact on investment within the district.</li> </ul>			
<b>ERT/136/2020</b>	BELFAST REGION CITY DEAL	<p>(a) To note the update provided on the Belfast Region City Deal current position, working towards the establishment of a Deal Document by December 2020.</p> <p>(b) To approve Council will establish a financial agreement with Belfast City Council that sets out Governance costs to be incurred during 2020/21. This agreement will include contributions of up to £65,000 towards the development of the employability and skills programme, the regional digital programme, tourism research, comms and engagement and programme assurance. Contributions are based on EEP ratio of which NMD is</p>	J McGilly	In progress	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>14%.</p> <p>(c) Officers revert to the Committee members with the proposed Terms of Reference for a report on the options for marine navigation access to the Albert Basin via the Newry Canal following the construction of the SRR.</p>			
<b>ERT/137/2020</b>	BREXIT STAKEHOLDER EVENT	The Chief Executive and Chair of Council attend the Brexit Stakeholder Event to be held on 04 November 2020.	J McGilly	Briefing paper submitted to event organisers	y
<b>ERT/138/2020</b>	DFC/DEARA/DFI RE: COVID19 REVITALISATION FUNDING	<p>To note the update for the DFC/DAERA/DFI Covid 19 Recovery Revitalisation Programme and proceed as follows:</p> <p>(a) Council will now accept and approve the additional funding once relevant Letters of Offer have been received: DAERA £157,000; DFI £527,000; and DFC Revenue £52,000.</p> <p>(b) Council will continue to engage with lead Departments to agree an acceptable programme of activity in Tranche 2 that can be implemented within the appropriate timescales.</p>	J McGilly	Work in progress	N



Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		(c) Council approve proceeding to Tranche 1 Stage 2 assessment of the Business: Covid 19 Compliance Grant, offering eligible businesses a grant of up to £1,000 on a first come first served basis towards defined eligible items relating to Covid 19 compliance.			
<b>ERT/139/2020</b>	TOWN CENTRE PUBLIC WI FI	<p>(a) Council discontinues the provision of current and new external outdoor Wi-Fi due to increased mobile connectivity and access to private sector Wi-Fi hotspots in town centres.</p> <p>(b) To provide notice to the current supplier that the service will be cancelled and comply with the 90 day terminations period.</p> <p>(c) Officers to seek a response from OFFCOM regarding the continued lack of coverage in rural areas as works to improve connectivity issues in rural areas was not completed.</p>	J McGilly	Work in Progress	y
<b>ERT/140/2020</b>	MOORINGS NEWCASTLE HARBOUR	To adopt the process for the allocation of moorings at Newcastle as outlined in Report dated 12 October 2020 from Mr A Patterson Assistant Director Tourism Culture and	A.Patterson	In progress	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		Events, for a 3 year period from March 2021 and for a further 3 year periods thereafter.			
<b>ERT/141/2020</b>	RESTOCKING QUOILE RIVER	Given the points raised by DAERA, specifically that the restocking of fish in the Quoile and other rivers in the District is the responsibility of the Department, the Council write to DAERA to formally request they develop and plan the necessary surveys, assessments and approvals from the relevant organisations to facilitate the re-stocking of fish in the Quoile River.	A.Patterson	In progress	N
<b>ERT/142/2020</b>	STREET TRADING THE SQUARE WARRENPOINT	To restrict the sale or supply of Hot Food only under the authority of the Street Trading Licence issued by the Council for the 3 No. designated Trading Bays at The Square Warrenpoint. The reference to hot food to be interpreted as typical takeaway hot food as supplied by take-away vendors, eg, burger & chips, sausage & chips, fish & chips or similar as the Council may determine.	C Jackson	Actioned.	Y
<b>ERT/143/2020</b>	(Exempt) CASTLEWELLAN FOREST PARK	It was agreed as follows with regard to the development of Castlewellan Historic Demense:  <ul style="list-style-type: none"> <li>▪ To note the action reports from the Task and Finish Board meetings held on 15</li> </ul>	J McGilly	In progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>May 2020 ,19 June 2020 and 14 August 2020.</p> <ul style="list-style-type: none"> <li>• To progress a licence agreement with Forest Service to facilitate the DAERA funded works.</li> <li>• Agree a draft lease for Castlewellan Forest Park with Forest Service to facilitate the NHLF works and activities.</li> <li>• To appoint an archaeologist and ecologist to fulfil conditions in planning permission for the DAERA project.</li> <li>• To appoint the most economically advantageous tenderer to undertake the construction and refurbishment of the Bothy Yard.</li> <li>• For the Integrated Design Team, Council officers and Task and Finish board members to continue with the value engineering exercise on the NLHF project while ensuring delivery against the key objectives of the project i.e. Heritage, people and community.</li> <li>• For the NLHF project to progress design development from 24 November 2020 to 9 March 2021 to ensure that if Council receives funding from NLHF that the project is "shovel ready".</li> <li>• Officers arrange to have details of the model used circulated to Members for information.</li> </ul>			

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
<b>ERT/144/2020</b>	(Exempt) NEWRY CHAMBER MUSIC	(a) Council to support in kind in providing a venue at Warrenpoint Town Hall to Newry Chamber Music for recording and production purposes.  (b) To approve a Licence Agreement between Council and Newry Chamber Music for storage of a grand piano in Warrenpoint Town Hall.	A Patterson	In progress	Y
<b>ERT/145/2020</b>	(Exempt) VISIT MOURNE WEBSITE	To sign a Deed of Indemnity with Tourism NI setting out the financial assistance offer, the terms and conditions and the process for a new website for Visit Mourne based on a replication of Discover NI with Council being responsible for the annual hosting and maintenance costs for five years based on costs provided.	A Patterson	In progress	Y
<b>ERT/146/2020</b>	(Exempt) RURAL TOURISM COLLABORATIVE PROGRAMME	To submit an application to DAERA Rural Tourism Collaborative Experience Programme based on the recommended budget and in-kind support.	A Patterson	In progress	Y
<b>ERT/147/2020</b>	(Exempt) Temporary Car Parking – Albert Basin Newry	To approve the proposal for Quays Management company and Public Health Agency to share the Albert Basin site and also approve the License to the Quays	A Patterson	In progress	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		Management Company for 50% of the site area at 50% of the market rent recommended in the updated valuation.			
<b>ERT/148/2020</b>	(Exempt) FINANCIAL ASSISTANCE PROGRAMME – TOURISM; ARTS;EVENTS	To approve grant awards within the Financial Assistance Grant Programme for Support Programme for the Tourism Events & Arts sector and Tourism Partnership Marketing Fund.	A Patterson	In progress	Y
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<b>Report to:</b>	Enterprise Regeneration and Tourism Committee
<b>Date of Meeting:</b>	Monday 9 <sup>th</sup> November 2020
<b>Subject:</b>	Emergency Business Plan October 2020-March 2021
<b>Reporting Officer (Including Job Title):</b>	Conor Mallon Director, Enterprise Regeneration and Tourism
<b>Contact Officer (Including Job Title):</b>	Conor Mallon Director, Enterprise, Regeneration and Tourism

Confirm how this Report should be treated by placing an x in either:-

<b>For decision</b>	<b>X</b>	<b>For noting only</b>	

<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p><u>Purpose</u> To consider and agree the ERT Emergency Business Plan October 2020-March 2021</p> <p><u>Background</u> The social and economic disruption caused by COVID-19 has had a significant impact on our District, our citizens, our services and the way we provide them. In response to the pandemic, the annual assessment of Directorate Business Plans 2019-20 was delayed until October 2020 and Emergency Business Plans, which cover the period April-September 2020, were developed to manage the Councils response to the immediate impact of COVID-19. These plans have now been implemented, reviewed and updated to cover the period October 2020-March 2021.</p>
<b>2.0</b>	<b>Key issues</b>
2.1	<p><b>Emergency Business Plan October 2020-March 2021</b> As lockdown restrictions ease, services gradually resume to a more steady state and the organisation adjusts to the 'new' normal, Emergency Business Plans have been updated to cover the period October 2020-March 2021. These plans focus on the new ways of working that have evolved, opportunities for business recovery and improvement, as well as 'business as usual' non COVID-19 related activity.</p> <p>The ERT Emergency Business Plan October 2020-March 2021 is attached.</p>
<b>3.0</b>	<b>Recommendations</b>
3.1	That members consider and approve the ERT Emergency Business Plan October 2020-March 2021
<b>4.0</b>	<b>Resource implications</b>
4.1	There are no financial resources implications within this report.
<b>5.0</b>	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>

5.1	<p><b>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</b></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><b>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</b></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><b>Proposal initiating consultation</b></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i> Consultation not required.</p>
6.0	<p><b>Due regard to Rural Needs (please tick all that apply)</b></p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input checked="" type="checkbox"/></p>
7.0	<p><b>Appendices</b></p> <p>ERT Emergency Business Plan October 2020-March 2021</p>

<b>8.0</b>	<b>Background Documents</b>



# Enterprise, Regeneration and Tourism

**Emergency Business Plan  
October 2020-March 2021**

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## 1.0 Introduction

The Enterprise, Regeneration and Tourism Emergency Business Plan provides an overview of the key activities that will take place across the Directorate between October 2020-March 2021. The key responsibilities of the Directorate are:

- **Enterprise, Employment and Regeneration**
- **Tourism, Culture, Heritage and Events**
- **Building Control and Regulation**
- **Planning**

Adapting to the 'new' normal and reviewing how we deliver services effectively is a key priority for both the organisation and department. Significant progress had been made in managing the safe return of employees to the workplace and ensuring our facilities comply with social distancing requirements and health and safety guidelines.

## 2.0 Financial and Human Resources

Responding to COVID-19 has had an impact on the working arrangements of our employees and planned expenditure during 2020-21. The financial and human resources for the Enterprise, Regeneration and Tourism Directorate will be subject to continuous review throughout the year.

## 3.0 Additional Considerations

The Enterprise, Regeneration and Tourism Directorate has additional issues and opportunities to consider and progress as part of the Council's response to COVID-19, as summarised below:

<b>Challenges and Opportunities</b>	
<b>Enterprise, Employment &amp; Regeneration</b>	<p><b>Challenges:</b></p> <ul style="list-style-type: none"> <li>- Impact of Covid-19 on Businesses and the requirement to deliver unplanned activity to aid recovery</li> <li>- Capital projects delayed mid delivery or delayed start dates with potential impacts on funding secured, possible additional costs etc</li> <li>- Budget challenges in year and in future years</li> <li>- Impact of Brexit</li> </ul> <p><b>Opportunities:</b></p> <ul style="list-style-type: none"> <li>- Opportunity to develop closer working relation with more SMEs</li> <li>- Opportunity to critically review what and how we deliver our service</li> </ul>

	<ul style="list-style-type: none"> <li>- Challenge of securing funding to maintain or increase activity beyond 20/21</li> </ul>
<b>Tourism, Culture, Heritage &amp; Events</b>	<p>Opportunities:</p> <ul style="list-style-type: none"> <li>- Provision of tourism marketing and business support programmes to meet ongoing challenges to the local industry</li> <li>- Ongoing delivery of capital projects to improve tourism facilities and maximise grant aid opportunities</li> <li>- Greater demand from visitors for outdoor, activity-tourism experiences provides growth opportunities for NMD in the recovery-phase.</li> </ul> <p>Challenges:</p> <ul style="list-style-type: none"> <li>- Long-term closure of arts venues and restrictions on hosting large-scale events will impact tourism, arts and culture sectors.</li> <li>- Long-term challenges to tourism &amp; hospitality businesses in the district</li> <li>- Loss of visitor volume and income in our museums due to COVID pandemic.</li> </ul>
<b>Building Control &amp; Regulation</b>	<p>Challenges:</p> <ul style="list-style-type: none"> <li>- IT, provision of additional portable devices and mobile phones.</li> <li>- Enforcement – difficulty in reacting to breaches of legislation during this period. Restricted access to building sites or buildings may have a negative impact upon unauthorised works and the ability to serve contravention notices. Consideration should be given to extending timeframe constraints by Legal Service.</li> <li>- Downturn in applications, Licenses, carpark income shall have a negative impact on financial budgets to the value of approx. £120k/month.</li> </ul> <p>Opportunities:</p> <ul style="list-style-type: none"> <li>- Development of on-line application capability for Licensing and digital exchange of correspondence.</li> </ul>
<b>Planning</b>	<p>Challenges:</p> <ul style="list-style-type: none"> <li>- To maintain an acceptable level of service provision without the required agile infrastructure necessary to overcome public health restrictions.</li> <li>- Maintaining an income stream for the Council</li> </ul> <p>Opportunities:</p>

	<ul style="list-style-type: none"> <li>- Numbers of submitted applications have recovered to pre-lockdown levels. Nevertheless it is an opportunity to review and revise existing procedures to deal with long standing issues such as numbers of legacy applications and processing times.</li> <li>- Introduce range of paperless / electronic processes and procedures.</li> </ul>
<b>Customer / Stakeholder Needs and Expectations</b>	
<b>Enterprise, Employment &amp; Regeneration</b>	<ul style="list-style-type: none"> <li>- Leadership</li> <li>- Support programmes to assist Business recover</li> <li>- Revised delivery plans to ensure development continues</li> <li>- Lobby to represent needs to organisations and sectors affected</li> <li>- Develop coherent plans to ensure region develops into the future</li> </ul>
<b>Tourism, Culture, Heritage &amp; Events</b>	<ul style="list-style-type: none"> <li>- Specific tourism business support programmes required to assist industry recovery</li> <li>- Coordination of recovery plans with Tourism NI, NI Tourism Alliance, DfE, Invest NI</li> </ul>
<b>Building Control &amp; Regulation</b>	<p>We are capable of providing an adequate service under these circumstances to meet our customer and stakeholder expectations. There may be a slight delay in processing applications, but remote working ensures we are capable of ensuring that we do not have a major backlog when we exit this lockdown phase.</p>
<b>Planning</b>	<p>To improve communications with agents and applicants, to manage expectations and provide reassurance that Dev Management / Dev Plan / Enforcement will continue to be delivered as normal.</p> <p>Transformation of the planning service to deliver better for the customer.</p>
<b>Contingency Planning / Risk Management</b>	
<b>Enterprise, Employment &amp; Regeneration</b>	<ul style="list-style-type: none"> <li>- communication with stakeholders and funders on detail around recovery plans;</li> <li>- Revised risk registers for projects with ongoing review;</li> <li>- review of budgets and critical assessment of planned activity as a result of Covid-19</li> </ul>
<b>Tourism, Culture,</b>	<ul style="list-style-type: none"> <li>- Emergency business plans developed</li> <li>- Risk registers updated with COVID-19 related risks</li> </ul>

<b>Heritage &amp; Events</b>	
<b>Building Control &amp; Regulation</b>	<ul style="list-style-type: none"> <li>- Most staff have the capabilities of working from home, others attend the office to maintain an appropriate level of service to our customers.</li> <li>- We have reviewed our risk assessments and put in place safe methods of working including PPE. We have restricted staff to strict rotas to ensure social distance recommendations are adhered too and produced a protocol for carrying out safe site inspection.</li> </ul>
<b>Planning</b>	<ul style="list-style-type: none"> <li>- Case Officers WFH with full remote access and IT provision.</li> <li>- Business Support staff are deployed in both offices to ensure business continuity.</li> <li>- Advertising has moved to two local papers which are publishing in area. Public have been advised in advertisements how to contact office to access plans if unable to use Public Access.</li> <li>- Risk – PfG targets may not be met.</li> <li>- New protocols in place to issue decision notices.</li> <li>- Planning committee meetings being held remotely.</li> </ul>

## 4.0 Governance Arrangements

The Emergency Business Plan is dynamic and subject to continuous change. The Director of Enterprise, Regeneration and Tourism will monitor and review implementation on a regular basis, with progress being reported to the Senior Management Team. Assistant Directors may also report progress to the Corporate Management Team as required.

The Director of Enterprise, Regeneration and Tourism will carry out a full review of the Emergency Business Plan in March 2021. This review will help identify areas of good practice, areas for improvement and areas for business transformation and will be considered by the Senior Management Team and Enterprise, Regeneration and Tourism Committee.

## 5.0 Enterprise, Regeneration and Tourism Emergency Business Action Plan October 2020-March 2021

Enterprise, Employment and Regeneration				
Objective / Activity	Timescale	Output/Outcome	Human Resources (responsible officers)	Financial Resources
<p>Covid-19 Response</p> <p>Continue delivery of a consultation and engagement programme with local businesses to:</p> <ul style="list-style-type: none"> <li>Understand the continued challenges and support requirements they face in business practices</li> <li>Identify new skills and employability requirements</li> <li>Establish a support package for business recovery to guide them to adopt to the next normal environment</li> </ul>	Q3 – Q4	<p>An action plan in place with specific business support actions and targets to support the local economy</p> <p>Establishment of a skills and employability action plan that focuses on short term interventions arising out of covid-19 recovery, and plans for future engagement with schools and industry</p>	Regeneration and Business Development Team	N/A – internal consultation/ staff resource
<p>Covid-19 Response</p> <p>Establish and roll out business support initiatives that support businesses to reestablish / reopen under social distancing restrictions, such as need to develop new business practices, integration of social distancing, new upskilling/reskilling requirements</p>	Q3 – Q4	<p>Activity delivered that will:</p> <ul style="list-style-type: none"> <li>support businesses to re-establish, survive and thrive following covid-19</li> <li>promote employment / training opportunities for those unemployed and inactive</li> </ul>	Regeneration and Business Development Team	<p>Existing Budgets (below)</p> <p>(depending on scale of what is delivered there may be implications for Growth programme budget in 21/22 but</p>

				should be manageable within 20/21 budget)
<p>Delivery of the 'Covid 19 Recovery Revitalisation Programme' supporting local businesses and their customers to include:</p> <ul style="list-style-type: none"> <li>• DFC Urban Shop Front Enhancement/Creation of Space Scheme (866k)</li> <li>• DAERA Rural Shop Front Enhancement/Creation of Space Scheme (314k)</li> <li>• DFI Active Travel Scheme (527k)</li> </ul>	Q3 – Q4	<ul style="list-style-type: none"> <li>• Shop Front Grant Aid schemed delivered to both Urban and Rural Businesses,</li> <li>• Area wide marketing campaign</li> <li>• Dereliction addressed</li> <li>• Development of Artisan/Alfresco Markets</li> <li>• Active/Alternative Travel Measures and promotion</li> <li>• Area Wide Environmental Improvements</li> </ul>	Regeneration and Business Development Team	<p>DFC Urban Shop Front Enhancement/Creation of Space Scheme (£866k)</p> <p>DAERA Rural Shop Front Enhancement/Creation of Space Scheme (£314k)</p> <p>DFI Active Travel Scheme (527k)</p>
<p>Expand digital connections with local business community, as the main communication channel during covid-19</p>	Q3 – Q4	<p>Enhanced digital connections and presence on social media</p> <ul style="list-style-type: none"> <li>• Bi monthly ezine</li> <li>• Daily social media updates across multi platforms</li> <li>• Increased followers / connections</li> <li>• Usage of external social media platforms</li> </ul>	Regeneration and Business Development Team	N/A – staff resource
<p>Develop a programme of activity to support Business as the detail of Brexit deal/protocol emerges</p>	Q3 – Q4	<ul style="list-style-type: none"> <li>• Develop an understanding of the emerging Brexit protocol</li> <li>• Develop initiatives and programmes to assist</li> </ul>	Regeneration and Business Development team	Utilization of existing program flexibility and working with key stakeholders to share resource etc i.e Colleges, Invest NI, LEAS



		<p>businesses prepare for Brexit</p> <ul style="list-style-type: none"> <li>Support businesses explore new trade opportunities including North South trade and East West Trade</li> </ul>		
<p>Recovery – stabilizing the economy</p> <p>Flexible delivery of existing ERDF Programmes to ensure alignment with evolving business requirements</p>	Q3 – Q4	<p>Direct business engagement and support through main programmes: NMD Business Growth, Digital Growth and Tender for Growth</p> <ul style="list-style-type: none"> <li>90 businesses</li> <li>4 workshops / programmes</li> </ul>	Regeneration and Business Development Team	<p><u>6 monthly spend</u></p> <p>NMD: £20,000 Grant: £78,000</p>
<p>Recovery – stabilizing the economy</p> <p>Launch of new ERDF Programmes to ensure a full range of support available to meet business requirements</p> <p>+ other non ERDF Programmes as required to adequately respond to need</p>	Q3 – Q4	<p>Sales and Exporting</p> <ul style="list-style-type: none"> <li>Secure funding / budget</li> <li>commence procurement for appointment of delivery agent</li> </ul>	Regeneration and Business Development Team	<p>6 monthly spend</p> <p><u>Sales / other programmes</u> NMD: £10,000</p>
<p>Promote shop local to encourage support for SMES, alternative methods of trading &amp; engaging with customers</p>	Q3 – Q4	<p>Shop local, stay safe concept promoted, working with key external stakeholders</p>	Regeneration and Business Development Team	<p>6-monthly spend:</p> <p>NMD: £1,000</p>

		Campaign launched to promote and profile local businesses / shopping experiences in line with any new restrictions		
Progress the consultation, design development & procurement of the following Capital Schemes <ul style="list-style-type: none"> <li>• Warrenpoint Front Shore</li> <li>• Legacy Public Realm Enhancement</li> <li>• Carlingford lough greenway</li> <li>• Forkhill Barracks site</li> <li>• Warrenpoint Baths</li> </ul>	Q3 – Q4	To advance projects through design stages:  concept design detailed design planning / statutory approvals Establishment engagement of Task & Finish Committees	Regeneration and Business Development Team	Design, planning and implementation preparation works ongoing over the remainder of the 20/21 period
Delivery of onsite Regeneration & Environmental Improvement Schemes <ul style="list-style-type: none"> <li>• 7 Rural EI Schemes</li> <li>• Derrymore Estate</li> <li>• Newry Lower Hill St</li> </ul>	Q3 – Q4	EI / Regeneration schemes completed and areas regenerated	Regeneration and Business Development Team in association with Rural Development Team	Newry EI - £180k (March 2021)  EI Schemes - £1,030,000 Derrymore - £380k
Progress the Downpatrick Regeneration Project including soft Market testing	Q3-Q4	Development brief finalized (Q2/Q3) Development brief advertised	Regeneration & Business Development Team	No cost
Progress the City Deal: Digital Programme and Skills and Employability Programme	Q3 – Q4	BRCD Digital programme in place that delivers locally against City Deal objectives  BRCD skills programme in place aligned to local needs	Regeneration and Business Development Team	6 monthly spend  NMD: £20,000

		<p>A regional Digital and Innovation OBC in place, that ensures provision for local delivery</p> <p>Feasibility study completed for a City Centre innovation space</p> <p>Continue engagement with public and private sector stakeholders on the BRCD investment deal and impact on economic growth</p> <p>Support the progression of the OBCs within the Regeneration and Tourism pillars</p>		
Revise and launch the Economic Development Strategy in light of new challenges arising from covid-19	Q3 – Q4	<p>Strategy launched – Nov 2020</p> <p>Working Groups established with implementation plan and identified project leads in place</p> <p>Economic Forum meeting bi-annually</p>	Regeneration and Business Development Team	N/A – Internal Resources
<p>Delivery of industry engagement events using alternative methods of engagement:</p> <p>Enterprise Week – Q 3</p> <p>NI Apprenticeship Week – Q4</p> <p>Small Business Conference – Q2</p> <p>Agenda NI Conference _ Q3</p>	Q3 – Q4	<p>Develop an action plan for alternative delivery of:</p> <ul style="list-style-type: none"> <li>• Enterprise Week</li> <li>• Apprenticeship Week</li> </ul> <p>Work with stakeholder to assist the delivery of external events</p>	Regeneration and Business Development Team	<p>6 monthly spend</p> <p>NMD: £ nil</p>
FFNI - Appointment of contractors for delivery of scheme.	Q3	Fibrus delivery underway in Q3 for 969 sites across Northern Ireland to ensure delivery by Dec 2021.	FFNI Operations Team	Currently funded by Consortium members and Customers (TBC)

		74 sites in NMDDC (ex 44 BSO)  Drawdown of Grant Milestone 1 and dispersion to consortium members.  Benefits realisation tracking for DCMS and partner reporting.		NMD annual payment- £50k
RDP – continued delivery of Priority 6 of the Rural Development Programme to rural businesses, the local authority (NMDDC) and the community and Voluntary sector. Liaising with DAERA, the Local Action Group and NMDDC re time extensions and ongoing delivery as a result of Covid-19 to include the processing of the NMDDC financial contribution.	Q3 – Q4	Delivery of projects managed in light of current challenges and risk of funding loss minimized.	Rural Development Team	100% Grant aided
Delivery of the Rural Business Support TRIPSI funding on behalf of DAERA to assist with the COVID19 response	Q3 – Q4	Animation, publicity and processing of applications across the district to assist in business recovery following the impacts of COVID19.	Rural Development Team	100% Grant aided
SEA Flag - On-going assessment and commitment of SEA Flag Funds, and liaising with DAERA re time extensions as a result of Covid-19	Q3– Q4	Delivery of projects managed in light of current challenges and risk of funding loss minimized	SEA Flag Team	100% Grant aided

Warrenpoint Park Regeneration – review and amend action plan for delivery of events in line with covid-19 regulations	Q1 – Q4	Confirmation of Green Flag Heritage Award. Online resources developed for Primary Schools throughout the district. Health and well-being activities in Park delivered re: COVID-19 restrictions. Family Horticulture project delivered. Landscape architect and landscape contractor appointed, and scheme delivered.	Warrenpoint Park Development Team	HLF Grant aided Some minor adjustments based on events delay - phasing adjustment
Castlewellan Regeneration – develop and submit stage 2 application to HLF	Q1 – Q4	Submission of stage 2 application in November 2020 to NLHF. Notification announced in March 2021. Restoration and construction of buildings in the Bothy Yard commence in October 2020 and completion in March 2021 (DAERA).	Castlewellan Park Development Team	DAERA and HLF Grant aided programme continues as budget
Atlantic Cultural Scape - review and amend action plan for delivery of programme in line with covid-19 regulations	Q3 – Q4	Continued delivery of project with activity delivered remotely as required  Liaising with funder and partners re time extensions as a result of Covid-19	AONB & Geo Park Team	DAERA Grant aided programme delivered within budget
AONB Environment Fund and LPS legacy - review and amend action plan for delivery of programme in line with covid-19 regulations	Q3 – Q4	Continued delivery of project with activity delivered remotely as required	AONB & Geo Park Team	

		Liaising with funder and partners re time extensions as a result of Covid-19		DAERA Grant aided programme delivered within budget
Flexible delivery of Business Start-Up programme to ensure support for new business starts	Q3 – Q4	<p>Pre start-up support for those considering self-employment to explore new employment opportunities</p> <p>Start -up support for new entrepreneurs via Go for It –</p> <ul style="list-style-type: none"> <li>• 50 business plans approved</li> </ul> <p>New marketing campaign to promote self employment opportunities</p> <p>Ensure adequate follow-on support for new start businesses entering the economy at challenging times following covid-19</p>	Regeneration and Business Development Team	<p>6 monthly spend</p> <p>NMD: £25,000 (50% of annual programme contribution paid in August)</p>
International Relations Activity – update investment brochure, finalize investment video, and review international relations activity for 2020	Q3 – Q4	<p>New brochure and investment video completed</p> <p>International Relations activity reviewed for implementation in line with covid-19 regulations</p>		NMD: £ nil Resource time proposed
Innovation Nation & Day of Ambition Conference - Develop a more appropriate conference programme suitable for covid-19 recovery	Q4	Opportunities considered for a 2021 Conference that ensures a similar focus / outputs to that achieved via innovation nations	Regeneration and Business Development Team	<p>6 monthly spend</p> <p>NMD: £ nil</p>

Regeneration Initiatives & events – Ensure implementation of works in line with covid-19 regulations <ul style="list-style-type: none"> <li>Downpatrick Revitalization</li> <li>Newry &amp; Downpatrick Regeneration Marketing Campaign</li> </ul>	Q3 – Q4	Downpatrick, Irish Street, Shop Fronts Enhanced via a DFC funded revitalization scheme  An outdoor marketing campaign delivered to establish awareness of the strategic regeneration plans and impact for our City and main town, and wider District	Regeneration and Business Development Team	Funded activity
Artisan Markets	Q3 – Q4	Markets re-established and continued delivery supported in line with new restrictions	Regeneration and Business Development Team	6 monthly spend  NMD: £15,000

### Tourism, Culture, Heritage and Events

Objective / Activity	Timescale	Output/Outcome	Human Resources (responsible officers)	Financial Resources
Support local tourism & hospitality businesses to access TNI's Business Recovery Support Programmes and – online training & mentoring.	Q3-Q4	<ol style="list-style-type: none"> <li>Number of tourism businesses supported</li> <li>Business feedback on programme content</li> <li>Support of business recovery</li> </ol>	M.Boyle / A.Patterson / T.Mooney	Profiled within existing budgets
Deliver Winter/Spring Destination Marketing Campaign to boost local tourism industry	Q4	<ol style="list-style-type: none"> <li>Align with TNI Experience brand messaging</li> <li>Call to action to boost local industry in recovery phase</li> </ol>	M.Boyle / A.Patterson	Profiled within existing budgets
Develop new visitor experiences/product with industry	Q3-Q4	<ol style="list-style-type: none"> <li>The development and delivery of Visitor Experience Plans</li> </ol>	M.Boyle / T.Mooney	DAERA Grant funding application

partners, including new Coastal Flavors Cluster proposition.		2. Experiential Package Development		
Collaborate and engage with key tourism & hospitality sector stakeholders to reinforce a strong partnership approach to tourism growth and leadership in the current climate.	Ongoing	Engagement & support of: 1. Tourism industry stakeholders 2. Strangford Business Cluster 3. Mournes Business Cluster	A.Patterson / M.Boyle	Officer time (no budget)
Continue to progress BRCD projects – including the OBC for the Mournes Gateway Project.	Q3-Q4	1. Continue to engage with key stakeholders in TNI, DfE, DfC, user groups, etc. 2. Continue progress of project team in completing concept designs and economic considerations 3. Submit Project OBC in November	A.Patterson	£200k committed within capital budgets.
Continue to progress towards UNESCO Global Geopark Status, to include a <u>Geopark Sustainable Tourism Development Plan</u> for the region, to address: 1. Environmental impact of tourism growth in rural areas 2. Traffic and visitor management at key sites 3. Maintaining and improving quality standards and visitor experience, whilst ensuring tourism growth	Ongoing (Q3-Q4)	1. Prepare for UNESCO Assessment of aspiring Geopark 2. Geopark Sustainable Tourism Development Plan produced.	M.Boyle	Budget profiled within existing budgets



Continue to progress key Tourism Capital Projects in partnership with Government stakeholders.	Ongoing (Q3-Q4)	Projects detailed in capital programme	A.Patterson / M.Boyle	Budgets detailed in capital programme.
Tourism Events Programme - review plans for SPD 2021 & 2021/22 Giant Adventures Events Programme in line with Gov advice on mass-gatherings.	Q3-Q4	Review proposal for Q3/Q4 events in line with latest Government advice on mass gatherings.	A.Patterson / A.McGill	<ul style="list-style-type: none"> <li>Event budgets to be reviewed in line with rates process.</li> </ul>
<p>Museums</p> <ol style="list-style-type: none"> <li>Develop proposals for cultural &amp; heritage programmes that provide outreach to local communities – including the ongoing Living History programme.</li> <li>Deliver objectives of Museums' Forward Plans</li> </ol>	Q3-Q4	Proposals for new programmes developed	N.Cunningham / M.King / A.McGill	Officer time
Review Arts Centres & Museums' Winter/Spring Programme of activity in line with Government restrictions and budgets.	Q3-Q4	Programmes reviewed & budgets reprofiled	A.McGill	Budget saving TBC

### Building Control and Regulation

Objective / Activity	Timescale	Output/Outcome	Human Resources (responsible officers)	Financial Resources
Continue with remote working practices and implement offices Rota's to ensure an effective & efficient service provision.	Q3 -Q4	Management to Monitor & report on the application process through the use of the Tascomi portal.	Building Control & Licensing, Managers shall monitor and report on performance	Income across all sections, Building Control, Licensing and Car parks profiled within emergency budget.

Continue to promote the online Building Control application process.	Q3 -Q4	Monitor & report on the application process through the use of the Tascomi portal	Building Control, Business Support, Technical and Management	N/A
Undertake all office meeting via Skype or Micosoft Teams.	Q3-Q4	Continue to utilize IT services for remote communication.	Building Control & Licensing, Management and Technical	Saving on time & travel expense attending meetings.
Continue to carry out Fire Risk Assessments on Council premises	Q3 – Q4	Timetable developed to undertake FRAs over the next 6 months. Managers to report on progress.	Building Control Technical and Business Support	N/A
Continue to undertake Development Naming, Street Naming, Postal Numbering and Dual Language nameplate functions.	Q3 – Q4	Monitor & report on the application process through the use of the Tascomi portal.  Follow protocol for site visits.	Licensing Technical and Business Support	N/A
Continue to carry out the EPB process remotely.	Q3 – Q4	Ongoing using portable IT devices. Follow protocol for site visits	Technical Officer	N/A
Continue to enforce the Building Regulations, process applications and undertake site inspections & Dangerous Structures inspections.	Q3 – Q4	Monitor the application process through the use of the Tascomi portal. Follow protocol for site visits	Technical and Business Support	N/A
Continue to process all Licensing application and inspections.	Q3 -Q4	Monitor the application process through the use of the Tascomi portal. Follow protocol for site visits	Technical and Business Support	N/A
Continue to complete Property Certificates	Q3- Q4	Monitor the application process through the use of the Tascomi portal	Technical and Business Support	N/A
Continue to provide a Dog Warden service	Q3 – Q4	Monitor the application process through the use of the Tascomi portal. Follow protocol for site visits	Technical and Business Support	N/A

Undertake a car park project at Bann Road, Castlewellan	Q4	Planning Application submitted Oct 2020, and ongoing process subject to approval.	Technical Officer	Budget £35k included within capital budget.
Undertake a resurfacing of a car park and adjoining road at Market Street, Downpatrick.	Q3	Tender process complete and contractor appointed.	Technical Officer	Budget £45k included within revenue budget.

## Planning

Objective / Activity	Timescale	Output/Outcome	Human Resources (responsible officers)	Financial Resources
Revised operating procedures to reflect continuing restrictions and social distancing requirements.	Q3	Revised procedures adopted. New process for validation and decision notices introduced. Ongoing review.	Planning Senior Management Team (Planning SMT)	N/A
Revised Scheme of Delegation	Q3	Scheme of delegation remains appropriate for current needs. Ongoing review to reflect evolving guidance / events.	Planning SMT	N/A
Revised Operating Protocol for Planning Committee	Q3	Revised Protocols adopted. Ongoing review to reflect evolving guidance / events.	Planning SMT	N/A
Revised LDP timetable	Q3	Review of current progress and Revised Timetable to be developed	Planning SMT	N/A
Pre application discussions / meetings.	Q3	New arrangements in place. Subject to ongoing review reflective of evolving guidelines / events.	Planning SMT	N/A
Site visits	Q3	Council Site visit protocol developed and implemented in line with government guidance.	Planning SMT	N/A

		To be reviewed in light of evolving guidance.		
Property Certificates	Ongoing	To process requests as normal when received	Planning SMT	Potential income loss resulting from fall off of property certificate requests.
Business Support	Ongoing	Maintain Business Support presence within the offices, reflective of evolving public health guidelines.	Planning SMT	N/A
Development Management	Ongoing	Process applications and issue planning decisions utilizing WFH arrangements and in line with government guidelines	Planning SMT	Potential adverse impact on income stream arising from delayed submission of applications.
Enforcement	Ongoing	Continue to deliver the enforcement function utilizing WFH arrangements and in line with government guidelines	Planning SMT	N/A
Development Plan	Ongoing	Continue to deliver LDP work plan utilizing WFH arrangements and in line with government guidelines	Planning SMT	N/A
Development Plan	Ongoing	Develop protocol and procedure to hold remote working group meetings to ensure progress, reflective of evolving guidance.	Planning SMT	N/A
Advertising Planning Applications	Ongoing	Maintain current two paper arrangement until wider Council review of advertising policy is completed.	Planning SMT	N/A
Suspension of activity outside the core functions of DM / LDP / Enf.	Ongoing	Single reception in each building with post boxes	Planning SMT / Corp Services	N/A

## 6.0 Performance Measures

The following 'measures of success' will be monitored and reported for the 2020-21 financial year:

Measure of Success	Target
<b>Economic Development</b>	
Number of Business Plans approved	282
Number of jobs promoted (statutory performance indicator)	>155
Number of new business starts	192
<b>Building Control</b>	
Domestic Building Control applications processed within 21 days from the date of submission	77%
Commercial Building Control applications processed within 35 days from the date of submission	77%
All Building Control applications processed within 56 days from date of submission	100%
Amendments to applications (BR3 returns) to be processed within 14 days from date of re-submission	82%
All Building control applications to be validated within 7 days from the date of submission	100%
<b>Tourism, Culture and Events</b>	
Tourism visitor revenue – NISRA Statistics of Tourism Performance Indicators	£69m
Tourism visitor volume (overnights) - NISRA Statistics of Tourism Performance Indicators	1.28m
Tourism jobs supported - NISRA Statistics of Tourism Performance Indicators	5,451
<b>Planning (statutory performance indicators)</b>	
Average processing time of local planning applications	<15 weeks
Average processing time of major planning applications	<30 weeks
Percentage of planning enforcement cases that are processed within 39 weeks	70%

The following performance indicators and returns to central government have been impacted to the COVID-19 pandemic:

Enterprise, Employment and Regeneration		
Statutory PI / Government Return (including target)	Government Department	Impact on PI / Target
The number of jobs promoted through business start-up activity (Target: >155)	DfE / Invest NI	Actual output may be below target based on April 2020 performance
Tourism, Culture, Heritage and Events		

<b>Statutory PI / Government Return (including target)</b>	<b>Government Department</b>	<b>Impact on PI / Target</b>
<b>Building Control and Regulation</b>		
<b>Statutory PI / Government Return (including target)</b>	<b>Government Department</b>	<b>Impact on PI / Target</b>
All Building Control applications must be assessed within 56 days from date of submission.	DoF	Adequate IT, resources, processes and management reports to ensure this target is achieved.
<b>Planning</b>		
<b>Statutory PI / Government Return (including target)</b>	<b>Government Department</b>	<b>Impact on PI / Target</b>
The average processing time of major planning applications (Target: <30 weeks)	DfI / DfC	Working towards achieving target, adequate IT and WFH arrangements in place. New procedures and protocols developed
The average processing time of local planning applications (Target: <15 weeks)	DfI / DfC	Working towards achieving target, adequate IT and WFH arrangements in place. New procedures and protocols developed
The percentage of enforcement cases processed within 39 weeks (Target: 70%)	DfI / DfC	Working towards achieving target, adequate IT and WFH arrangements in place. New procedures and protocols developed

<b>Report to:</b>	Enterprise, Regeneration and Tourism Committee
<b>Date of Meeting:</b>	Monday 9 <sup>th</sup> November 2020
<b>Subject:</b>	Warrenpoint Municipal Park – National Lottery Heritage Fund
<b>Reporting Officer (Including Job Title):</b>	Jonathan McGilly Assistant Director Enterprise, Employment & Regeneration
<b>Contact Officer (Including Job Title):</b>	Aveen McVeigh, Project Development Officer

Confirm how this Report should be treated by placing an x in either:-

<b>For decision</b>	<input type="checkbox"/>	<b>x</b>	<b>For noting only</b>	<input type="checkbox"/>
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p><u>Purpose</u></p> <ul style="list-style-type: none"> <li>To note the action reports from the Steering Group meetings held on 12 August 2020 and 8 October 2020.</li> <li>To review and approve the charges as outlined in the Event Management Plan (Action Report 8 October 2020)</li> </ul> <p><u>Background</u></p> <p>Council received funding from National Lottery Heritage Fund (NLHF) in 2016 to restore built heritage of Warrenpoint Municipal Park. To date the Park has hosted a wide range of activities and events in the Park, schools and online.</p>
<b>2.0</b>	<b>Key issues</b>
2.1	<ul style="list-style-type: none"> <li><b>Interim Evaluation</b> A condition in the Letter of Offer from NLHF is to conduct an interim and final evaluation. A consultant has been appointed, quantitative data has been collected and the consultant has engaged with a wide range of key stakeholders to gather qualitative data. Findings from interim evaluation will be the basis of a report to NLHF outlining project strengths and limitations in the current environment and identify a way forward as to how the outstanding targets can be attained or outline corrective action.</li> <li><b>Public consultation</b> A public consultation was published online in October 2020 regarding the physical restoration and associated activities of the NLHF project. The findings of the consultation will inform what activities the public would like to see during the remainder of the project.</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Event fees and bonds</b> An event management plan was submitted to NLHF in December 2015 outlining event fees and bonds for groups to hire Warrenpoint Municipal Park post restoration. In August 2020, the Steering Group asked for a review of the charges and requested that there is no charge for a charity to hire the Park, however a bond is requested which is refunded post event.</li> <li>• <b>Landscape Architect</b> A landscape architect has been appointed to develop a hard and soft landscape design and appropriate planting proposals to complement the heritage character of the park at the Seaview entrance. Part of their remit is to conduct a site visit and engage with key stakeholders (current government COVID-19 guidelines. compliant).</li> <li>• <b>Online horticultural workshops</b> Council in Partnership with Clanrye Group will deliver online horticultural workshops during November and December 2020 to create a horticultural community and assist in combating social isolation during winter. Participants will receive basic horticultural materials and partake in 4 online workshops. If the project is a success, based on post project evaluation it may be delivered in Spring 2021.</li> <li>• <b>Online video resource for Primary Schools</b> Filming in the Park has been interrupted due to the current government COVID-19 guidelines. Content for four videos has been recorded with four remaining. Officers are currently reviewing a contingency to gather content and issue online.</li> </ul>
<b>3.0</b>	<b>Recommendations</b>
3.1	<ul style="list-style-type: none"> <li>• To note the action reports from the Steering Group meetings held on 12 August 2020 and 8 October 2020.</li> <li>• To review and approve the charges as outlined in the Event Management Plan (Action Report 8 October 2020)</li> </ul>
<b>4.0</b>	<b>Resource implications</b>
4.1	Funding is secured from NLHF 57% and NMDDC 43%.
<b>5.0</b>	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>
5.1	<p><b><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></b></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>



5.2	<p><b><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></b></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><b><i>Proposal initiating consultation</i></b></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	<p><b>Due regard to Rural Needs (please tick all that apply)</b></p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p> <p>If no, please complete the following:</p> <p>The policy / strategy / plan / public service is not influenced by rural needs <input type="checkbox"/></p>
7.0	<p><b>Appendices</b></p>

	Appx 1 Action Report 12 August 2020 Appx 2 Action Report 8 October 2020 with Event Management Plan
<b>8.0</b>	<b>Background Documents</b>
	n/a

**Action Report of the Steering Group of Warrenpoint Municipal Park Heritage Lottery Fund Regeneration Project held on Wednesday 12 August at 12 noon online via MS Teams**

**In attendance:**

Councillors in Attendance: Cllr Declan McAteer (Chair for meeting)  
Cllr Mark Gibbons

Council Employees: Mrs Aveen McVeigh  
Mr Rodney McBride

Others: Mr B Reilly Warrenpoint Heritage & Dev Group  
Mr J Boylan Warrenpoint Heritage & Dev Group  
Mr B McCalmont Old Warrenpoint Forum

**Apologies:** Cllr Karen McKeivitt  
Mr Jonathan McGilly

	Action
<p><b>1. Welcome and Apologies</b> Apologies noted as above.</p> <p><b>2. Report of previous meeting held on 6 February 2020</b> The report of the previous meeting was approved as a true and accurate record.</p> <p><b>3. Matters Arising</b> All matters arising were dealt with.</p> <p><b>4. Project Update</b></p> <ul style="list-style-type: none"> <li>• Heritage Officer Post The post has been vacant since November 2019. A recruitment process was conducted in January 2020 and was unsuccessful. Another process was conducted in March 2020, this process was cancelled due to COVID-19 and will be revisited in September 2020 in line with project requirement.</li> <li>• Finance To date Council has claimed £1,065,185, a claim will be made in September 2020.</li> <li>• Activities A programme of activities was scheduled for 2020 however they have been postponed due to COVID-19. A collective memory video was shared with attendees. The video will be shared with NLHF and European Heritage Open Days. A review of activities with a focus on health and well-being is ongoing and it is anticipated following risk assessments etc that activities can be re-introduced in the Autumn. Council is working in partnership with AmmA to produce a series of online videos aimed at Key Stage 1 and Key Stage 2 pupils.</li> </ul>	<p>Officers to update the Event Fees and Bonds document and present to the next meeting consideration.</p>

The videos will focus on World Around Us topics and will be launched on the C2K platform after Halloween.

- Interim and Final evaluation

A consultant will be appointed to conduct an interim and final evaluation report for NLHF Warrenpoint Municipal Park project. The interim report will inform an action plan for the remainder of the project.

- Play park restoration

Restoration works will commence on 17 August 2020 for 7-10 days (weather dependant). Council will post the announcement on social media and steering group members agreed to share the news on social media.

- Charges for events in the Park

Steering group members reviewed the Event Fees and Bonds for external bookings for the Park. Discussion surrounded current charges.

Steering Group members agreed that a group with Charity status can use the Park for free however the bond charge will remain. Steering Group members discussed event types including "exceptional" applications, it was agreed that event type should be dealt with on a case by case basis by Council.

- External bookings for events in the Park

It was noted that external bookings for Warrenpoint Park are via the Assistant Director for Facilities and Maintenance.

- "Friends group"

An output from the NLHF project is to create a "Friends group" of Warrenpoint Municipal Park. At present the Steering Group is viewed as the "Friends group". Discussion surrounded constitution, insurance, liability.

#### 5. Any other business

A landscape architect will be appointed to review the Park entrance from the seafront. The architect will produce a plan to reflect the heritage of the park. NLHF is supportive of this work.

Officers to identify if there are similar groups supported by Council and identify if they are constituted and report to the next meeting a potential model for a "Friends group".  
To inform the landscape architect of the link of Daisy Hill nursery and Warrenpoint Municipal Park and if possible to include the roses linked to the Park in the planting scheme.

**Report by: Aven McVeigh, Project Development Officer**

**Action Report of the Steering Group of Warrenpoint Municipal Park Heritage Lottery Fund Regeneration Project held on Thursday 8 October at 12 noon online**

**In attendance:**

Councillors in Attendance: Cllr Jarleth Tinnelly, Cllr Declan McAteer

Council Employees: Mrs Aveen McVeigh  
Mr Rodney McBride

Others: Mr J Boylan Warrenpoint Heritage & Dev Group  
Mr B McCalmont Old Warrenpoint Forum  
Lorraine McCourt Lorraine McCourt Consulting

Apologies: Cllr Mark Gibbons Warrenpoint Heritage & Dev Group  
Mr B Reilly

	<b>Action</b>
<p><b>6. Welcome and Apologies</b> Apologies noted as above.</p> <p><b>7. Report of previous meeting held on 12 August 2020</b> The report of the previous meeting was approved as a true and accurate record.</p> <p><b>8. Matters Arising</b> Event Management document that was submitted to NLHF was revised as agreed at the previous meeting to reflect that organisations with a charitable status may “hire” the Park for free, however a bond would still be required. See appendix 1 for further details The development of a “Friends of Group” is an output of the NLHF project. To enable the group to apply for funding, the group would need to be constituted. Landscaping matter to be dealt with in item 4.</p> <p><b>4. Project Update</b></p> <ul style="list-style-type: none"> <li>Interim evaluation – Lorraine McCourt Consulting</li> </ul> <p>An output of the NLHF project is to undertake an interim and final evaluation. Lorraine McCourt provided an overview of the interim evaluation process to date. Qualitative data has been collated and consultation with key stakeholders is ongoing. Areas that will require addressing include volunteering and training placements.</p> <ul style="list-style-type: none"> <li>Survey monkey</li> </ul> <p>A survey on Warrenpoint Park is live on Survey Monkey, it has been shared on Council social media, Crotlieve DEA Forum and Steering Group members. The findings of the survey will help to focus future activities in the Park. Depending on the response to</p>	<p>The Event Management agreement will be presented at the November 2020 ERT Committee for consideration.</p> <p>A meeting dedicated to be organised to progress the “Friends of group”</p> <p>Findings from the report to be presented at the next meeting.</p> <p>For all steering committee members to share the survey on social media.</p> <p>Videos to be shared on Council social media channels as well as C2K.</p>

<p>the survey the deadline may be extended for 1 week to 22 October 2020.</p> <ul style="list-style-type: none"> <li>• <b>Activities – EHOD, AmmA, Tai Chi, Art Workshop</b> Due to COVID-19 pandemic the EHOD went virtual in September 2020. Warrenpoint Park featured in the virtual celebrations of Heritage sites in Northern Ireland. Council has entered into a Partnership with AmmA to produce several online videos for the Schools Partnership, filming is continuing during October 2020. Tai Chi and Art outdoor activities were re-introduced into Warrenpoint Park in September following risk assessments. An additional class for Tai Chi was formed to meet demand.</li> <li>• <b>NLHF – Way forward</b> Following receipt of the interim evaluation, discussions with NLHF can begin to address key issues and map away forward.</li> <li>• <b>Landscape Architect procurement</b> A procurement process is live and will close on 9 October 2020. Part of the scope of the Landscape Architect is to consult with key stakeholders regarding the heritage of the Park.</li> <li>• <b>Green Flag Award</b> An announcement will be made on 12 October 2020 regarding the Green Flag, Council will share the information via its communication channels.</li> </ul> <p>5. <b>Any other business</b> Friends of – constituted group discussed along with potential projects for a “Friends of” group – utilising the TV in the Pavilion for digital displays, using the Pavilion for a photographic display (subject to COVID guidelines). Re introducing of flower beds into the Park.</p> <p>6. <b>Date of Next Meeting</b> To be confirmed.</p>	<p>Daisy Hill Rose information to be provided to appointed architect and to share information on the desire of flower beds to be re-introduced.</p> <p>Steering Group members to be informed of the Green Flag awards.</p> <p>Template for a constituted group to be shared with Steering Group members.</p>
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**Report by: Aveen McVeigh, Project Development Officer**

## Event Fees &amp; Bonds

Event Type	Definition	Application Process	Charge Per Event	Minimum Event Bond Required ^
<b>Commercial 100 + participants</b>	This is an event where participants are charged a fee	Applications made for <b>'Annual Calendar'</b>	£1000	£1000
<b>Commercial Less than 100 participants</b>	This is an event where participants are charged a fee	Applications made at least <b>'6 weeks in advance'</b>	£1000	£1000
<b>Charity / Voluntary / Community Event  100 + participants</b>	This is an event organised to raise money for a registered charity, or voluntary / community organisation provided that all monies raised (after costs) are donated to that charity	Applications made for <b>'Annual Calendar'</b>	Charity FREE  Community/ Voluntary £300	£500
<b>Charity / Voluntary / Community Event Less than 100 participants</b>	This is an event organised to raise money for a registered charity, or voluntary / community organisation provided that all monies raised (after costs) are	Applications made at least <b>'6 weeks in advance'</b>	Charity FREE  Community/ Voluntary £150	£500

	donated to that charity			
<b>Exceptional</b>	Given the diversity of events , it is recognised that there may be events which do not fall into the above event definitions and will therefore be considered on an event by event basis.	Applications made at least <b>'6 weeks in advance'</b>	Min £100 - Max £1000 - Negotiable depending on nature of the event.	£100-£1000 Negotiable depending on nature of the event.

All charges and fees are subject to an annual review



<b>Report to:</b>	Enterprise Regeneration and Tourism Committee
<b>Date of Meeting:</b>	Monday 9 <sup>th</sup> November 2020
<b>Subject:</b>	Rural Development Programme – Administration contracts
<b>Reporting Officer (Including Job Title):</b>	Jonathan McGilly – Assistant Director Enterprise Employment and Regeneration
<b>Contact Officer (Including Job Title):</b>	Kevin McGarry Rural Development Programme Manager

Confirm how this Report should be treated by placing an x in either:-

<b>For decision</b>	<input checked="" type="checkbox"/>	<b>For noting only</b>	<input type="checkbox"/>
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p><u>Purpose</u> The purpose of the report is to seek approval of the SLA and variation of the existing contract.</p> <p><u>Background</u> Priority 6 of the Rural Development Programme on a regional level has proved very successful and has benefitted rural areas to include that of Newry, Mourne and Down District Council. To date over 600 rural businesses have received Letters of Offer worth £21.3m levering in over £23.1m of private sector funding and creating over 800 FTE Jobs to date. Many Community and Voluntary Sector organisations have benefited to the value of £16.4m for new or improved community facilities and the Village Renewal Scheme has provided Councils with in excess of £18m funding for village enhancement and facilities for use by rural communities. A further £4m has been allocated to Co-Operation projects.</p>
<b>2.0</b>	<b>Key issues</b>
2.1	<p>As outputs to date have been positive, DAERA are keen to continue to work towards ensuring the funding available is fully invested.</p> <p>To date the COVID19 pandemic has led to DAERA providing a number of easements to assist both the Local Action Groups (LAG's) and Councils to continue to deliver LEADER and make payments. The pandemic has delayed delivery of elements of the programme and in order to provide sufficient time to complete the programme DAERA are now in a position to extend the end date for the drawdown of administration funding.</p> <p>A review of the existing LEADER contracts which have been in place since 2016 for the delivery of the current LEADER programme is now required to include;</p> <ul style="list-style-type: none"> <li>• Contract between the Department and the LAG,</li> </ul>

	<ul style="list-style-type: none"> <li>• Contract between the Council and the LAG, and</li> <li>• Service Level Agreement between the Department and the Council.</li> </ul> <p><b>Contract between DARD (now DAERA) and the LAG</b></p> <p>The Contract between the Department and the LAG does not have an end date (cessation date) and therefore runs until the LEADER programme has been successfully delivered and all National and EU funding has been drawn down in each of the Council areas. These existing Contracts with the 10 LAGs will therefore remain in place until the programme is successfully delivered in each Council area.</p> <p><b>Service Level Agreement (SLA) between the Council and the Department</b></p> <p>The SLA, which ensures the delivery of administrative and advisory support services by Council to the LAG, commenced on 1 April 2016 and ceases on 31 December 2020. In order for DAERA to continue to make payments to the Council beyond the 31 December 2020 the SLA now needs to be extended to 31 March 2022, in line with the new end date for drawing down all project and administration funding.</p> <p><b>Contract between the Council and the LAG</b></p> <p>This contract sets out the Agreement for the Council to provide administrative support to the LAG. This contract also now needs to be extended to 31 March 2022, in line with the new end date for drawing down all project and administration funding</p> <p>The variation document is reflective of the amendments detailed above and is in order.</p>
<b>3.0</b>	<b>Recommendations</b>
3.1	It is recommended to approve the SLA and variation to the existing contract.
<b>4.0</b>	<b>Resource implications</b>
4.1	All resource implications in the continued delivery of Priority 6 of the Rural Development Programme are reimbursed at 100% intervention rate through the programme administration budget.
<b>5.0</b>	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>
5.1	<p><b><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></b></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>

5.2	<p><b>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</b></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><b>Proposal initiating consultation</b></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p> <p>N/A</p>
6.0	<p><b>Due regard to Rural Needs (please tick all that apply)</b></p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p> <p>By its very nature, the Rural Development Programme adheres to all Rural Proofing requirements.</p>
7.0	<p><b>Appendices</b></p>
	<p>n/a</p>
8.0	<p><b>Background Documents</b></p>
	<p>n/a</p>



<b>Report to:</b>	Enterprise Regeneration and Tourism Committee
<b>Date of Meeting:</b>	Monday 9 <sup>th</sup> November 2020
<b>Subject:</b>	ERDF: SALES & TRADE PROGRAMME
<b>Reporting Officer (Including Job Title):</b>	Jonathan McGilly Assistant Director of EER
<b>Contact Officer (Including Job Title):</b>	Amanda Smyth Head of Regeneration and Business Development

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p><u>Purpose</u> To approve the recommendations detail at section 3, which outlines that a Letter of Offer is now in place for a new Sales and Trade programme; that officers will now work with the lead Council to progress the procurement for the programme; officers will work with Council legal department to develop and sign a data sharing and partnership agreement; and that Council's total 2 year contribution is £45,000</p> <p><u>Background</u> Council in partnership with Lisburn and Castlereagh City Council submitted a funding application to ERDF / Invest NI for a Sales and Trade Business Support Programme. The application, submitted in January 2020, has now been awarded grant aid of £182,880 to be delivered across the 2 Council areas.</p>
<b>2.0</b>	<b>Key issues</b>
2.1	<p>The key aims of the Sales &amp; Trade Programme are to provide: trade focused mentoring, group mentoring and exposure to support the growth of small businesses in generating new sales at home and in GB. This is a very timely support programme for local businesses dealing with the economic shock of Covid-19 and also the effect this has had on their preparations for Brexit and any new trading rules that are brought forward.</p> <p>The Programme aims to support businesses to develop their sales capacity to grow sales in existing markets, as well as explore new and grow existing sales in GB. This will be achieved through a two-tiered approach, firstly the 'Achieving Sales' part of the programme will develop and provide bespoke and structured sales practices to encourage organisations to explore and adopt a best practice, focused approach to sales across their organisation. The second part 'Exploring and Entering New Markets' will support businesses trading over 6 months to examine new market opportunities, consider growth strategies with a sales focus.</p>

	<p>Businesses who are ready to consider accessing new markets will receive one-to-one support and group mentoring to start their journey</p> <p>Subject to Covid-19 restrictions, all of the above activities would culminate in a trade visit to an appropriate GB location. The trade visit part of this Programme is not eligible for funding through ERDF.</p> <p>The anticipated key outputs of the programme are listed below (50% targets to be delivered within each Council area of LCCC &amp; NMDDC):</p> <ul style="list-style-type: none"> <li>• Recruit at least 200 businesses onto the programme by September 2022.</li> <li>• Deliver a maximum of 400 days (2,800 hours) one to one mentoring to 160 participants on increasing sales in existing markets academy by 31<sup>st</sup> December 2022.</li> <li>• Deliver at least 24 one to many half day workshops (with a minimum of 8 participants) to participate on increasing sales in existing markets academy by 31<sup>st</sup> December 2022.</li> <li>• Deliver at least 240 days (1,680 hours) one to one mentoring to 80 participants on growing new markets by 31<sup>st</sup> December 2022.</li> <li>• Deliver at least 24 one to many half day workshops (with a minimum of 8 participants) to participate on growing new markets academy by 31<sup>st</sup> December 2022.</li> <li>• Produce a final evaluation by 30<sup>th</sup> June 2023.</li> <li>• Councils to use all reasonable endeavours to create at least 240 jobs as a result of the programme by 30 June 2023.</li> </ul> <p>Time scales for delivery - A delivery agent will now be procured through CPD as per Letter of Offer requirements. It is anticipated that programme implementation will commence April 2021</p>						
<p><b>3.0</b></p>	<p><b>Recommendations</b></p>						
<p>3.1</p>	<ol style="list-style-type: none"> <li>1. To accept a Letter of Offer from ERDF / INI for a new sales and trade Programme, between NMDDC and LCCC. Officers will now work with LCCC to procure the delivery element of the programme.</li> <li>2. To approve an annual Council contribution is £15,240 Year 1, and £30,240 for year 2, as detailed within the resource section</li> <li>3. NMDDC will work with Council legal section to develop and sign with LCCC a data sharing and partnership agreement to set out governance and management of the programme.</li> </ol>						
<p><b>4.0</b></p>	<p><b>Resource implications</b></p>						
<p>4.1</p>	<p>The programme budget is as below, which sets out a Council contribution of £45,480 over a 2 year financial period, against a total grant received of £121,920</p> <table border="1" data-bbox="319 1899 1185 2007"> <tr> <td style="text-align: center;"><b>NMD Grant and Contribution</b></td> <td style="text-align: center;"><b>Grant 80%</b></td> <td style="text-align: center;"><b>Council Con't (20%)</b></td> <td style="text-align: center;"><b>Council Con't</b></td> <td style="text-align: center;"><b>TOTAL 100%</b></td> <td></td> </tr> </table>	<b>NMD Grant and Contribution</b>	<b>Grant 80%</b>	<b>Council Con't (20%)</b>	<b>Council Con't</b>	<b>TOTAL 100%</b>	
<b>NMD Grant and Contribution</b>	<b>Grant 80%</b>	<b>Council Con't (20%)</b>	<b>Council Con't</b>	<b>TOTAL 100%</b>			

				Trade Visits	
Year 1 2021/2022	60,960	15,240			76,200
Year 2 2022/2023	60,960	15,240	15,000		91,200
<b>NMD Total</b>	<b>121,920</b>		<b>45,480</b>		<b>167,400</b>

Giving the timing of the offer of grant aid by Invest NI and the need to procure delivery through the Central Procurement Directorate (CPD) it is unlikely that any spend would be required or achieved within this current financial year.

**5.0 Due regard to equality of opportunity and regard to good relations (complete the relevant sections)**

**5.1 *General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes***

It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations

**5.2 *Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision***

Yes  No

If yes, please complete the following:

The policy (strategy, policy initiative or practice and / or decision) has been equality screened

The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation

**5.3 *Proposal initiating consultation***

Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves

Consultation period will be 12 weeks

Consultation period will be less than 12 weeks (rationale to be provided)

*Rationale:*

<b>6.0</b>	<b>Due regard to Rural Needs (please tick all that apply)</b>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
<b>7.0</b>	<b>Appendices</b>
	n/a
<b>8.0</b>	<b>Background Documents</b>
	n/a



<b>Report to:</b>	Enterprise, Tourism and Regeneration Committee
<b>Date of Meeting:</b>	9 November 2020
<b>Subject:</b>	Northern Ireland Business Start Programme
<b>Reporting Officer (Including Job Title):</b>	Jonathan McGilly Assistant Director for Enterprise, Employment and Regeneration
<b>Contact Officer (Including Job Title):</b>	Elaine McAlinden Regeneration & Business Support Development Officer

Confirm how this Report should be treated by placing an x in either:-

<b>For decision</b>	<input checked="" type="checkbox"/>	<b>For noting only</b>	<input type="checkbox"/>
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p><u>Purpose</u> The purpose of the report is to approve the recommendations detail at section 3, which outlines that a Letter of Offer is now in place for a new Go for It Programme; that officers will now work with the lead Council to progress the procurement for the programme, and that Council's annual contribution is £75,000 for a 2-year programme.</p> <p><u>Background</u> An ERDF application for the collaborative 11 Council Business Start Up/Go for It NI Programme has been successful. This is a 2-year programme that represents an investment of £3.098 million across the 11 Council region commencing on the 1<sup>st</sup> April 2021 up until 31<sup>st</sup> March 2023.</p> <p>Northern Ireland Business Start Programme (NIBSUP) is recognised as the key strategic business start programme for Northern Ireland (NI), charged with delivering volume, locally focused jobs. Through the "Go for it" Programme, delivered by the Councils since 2015, entrepreneurs can develop their business plan for starting a business with help from their local Council and their delivery agents.</p> <p>The overarching aim of the Business Start Programme is to ensure the most effective and efficient model for the delivery of business start-up support services in Northern Ireland. The programme will :</p> <ul style="list-style-type: none"> <li>• support new business starts in order to achieve economic growth and assist local councils in delivering on their responsibility for supporting enterprise awareness and activity;</li> <li>• provide an accessible and cost-effective service that can seamlessly align with other Council and partner services;</li> <li>• identify high growth potential starts for referral to Invest NI's client management services;</li> </ul>

	<ul style="list-style-type: none"> <li>• Improve rates of start-up survival.</li> </ul>															
2.0	<p><b>Key issues</b> The Go for It NI programme will deliver practical support to individuals seeking to establish a new business in NI.</p> <p><u>The key components of the programme are:</u></p> <ul style="list-style-type: none"> <li>• Initial Enquiry Handling ;</li> <li>• One to One Mentoring and workshop provision;</li> <li>• An online business support tool;</li> <li>• Development of a viable bespoke business plan for new start businesses;</li> <li>• Aftercare Support;</li> <li>• Regional marketing campaign using a mix of media channels including local promotional activity at Council level.</li> </ul> <p><u>Outputs</u> The outputs to be included in the new programme are proposed as set out below, which illustrates enhanced delivery, allowing for continued programme growth.</p> <p>Newry, Mourne and Down District Council Key targets for the new Programme are – 1<sup>st</sup> April 2021- 31<sup>st</sup> March 2023.</p> <table border="1" data-bbox="258 981 1385 1279"> <thead> <tr> <th></th> <th>Target – Individual Assessment Meetings</th> <th>No of Workshops</th> <th>Target – Business Plans</th> <th>Target – Jobs Promoted and surviving (&gt;Year 1)</th> </tr> </thead> <tbody> <tr> <td>2021/2022</td> <td>446</td> <td>6</td> <td>168</td> <td>187</td> </tr> <tr> <td>2022/2023</td> <td>446</td> <td>6</td> <td>168</td> <td>187</td> </tr> </tbody> </table> <p><u>Delivery Model</u> The Councils will commission the regional delivery of the service through a public tender process, achieving maximum economies of scale and ensuring consistency of delivery across the region.</p> <p>The tender process will articulate the full range of services to be delivered across 3 separate tenders, namely</p> <ul style="list-style-type: none"> <li>• Go for It NI Programme Delivery</li> <li>• Marketing Support</li> <li>• Enquiry Handling.</li> </ul> <p>Councils will retain responsibility for delivery of the necessary central services i.e. Programme/Contract Management, Finance and Administration functions.</p> <p>Newry, Mourne and Down District Council Economic Development team have been fully involved in the development of each of the tender submission. The final financial or resource commitment required at this time is detailed below.</p>		Target – Individual Assessment Meetings	No of Workshops	Target – Business Plans	Target – Jobs Promoted and surviving (>Year 1)	2021/2022	446	6	168	187	2022/2023	446	6	168	187
	Target – Individual Assessment Meetings	No of Workshops	Target – Business Plans	Target – Jobs Promoted and surviving (>Year 1)												
2021/2022	446	6	168	187												
2022/2023	446	6	168	187												

<b>3.0</b>	<b>Recommendations</b>						
3.1	<ol style="list-style-type: none"> <li>1. To note that the Letter of Offer from ERDF / Invest NI has now been received for a new Go for It NI Programme, commencing April 2021.</li> <li>2. To Approve that Officers will now work with the lead Council to progress procurement for the appointment of delivery agents.</li> <li>3. To approve an annual Council contribution of £75,000 as detailed within the resource section</li> </ol>						
<b>4.0</b>	<b>Resource implications</b>						
4.1	<p>New Programme timeframe: 2 years. Total NI Programme Cost: £3,098,689</p> <table border="0" style="width: 100%;"> <tr> <td>Cost of delivery in NMD 2 year programme:</td> <td style="text-align: right;">£404,652</td> </tr> <tr> <td>Grant to NMD against above cost:</td> <td style="text-align: right;">£255,006</td> </tr> <tr> <td>Balance cost to NMD over 2 years:</td> <td style="text-align: right;">£149,646</td> </tr> </table> <p>Cost to NMD over 2 year programme is as set out below</p> <ul style="list-style-type: none"> <li>• Year 1: £74,593 April 2021 – March 2022</li> <li>• Year 2: £75,053 April 2022 – March 2022</li> </ul> <p>The above cost to Council does not represent an increase in required budget in comparison to the current programme which has been on-going from September 2018</p>	Cost of delivery in NMD 2 year programme:	£404,652	Grant to NMD against above cost:	£255,006	Balance cost to NMD over 2 years:	£149,646
Cost of delivery in NMD 2 year programme:	£404,652						
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<b>5.0</b>	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>						
5.1	<p><b><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></b></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>						
5.2	<p><b><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></b></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>						

5.3	<p><b>Proposal initiating consultation</b></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	<p><b>Due regard to Rural Needs (please tick all that apply)</b></p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	<p><b>Appendices</b></p>
	<p>n/a</p>
8.0	<p><b>Background Documents</b></p>
	<p>n/a</p>

<b>Report to:</b>	Enterprise Regeneration and Tourism Committee
<b>Date of Meeting:</b>	9 <sup>th</sup> November 2020
<b>Subject:</b>	Licence for Iconic Play Structure at Tollymore Forest park
<b>Reporting Officer (Including Job Title):</b>	Andy Patterson Assistant Director of Tourism Culture and Events
<b>Contact Officer (Including Job Title):</b>	Michelle Boyle Head of Product Development and Visitor Experience

Confirm how this Report should be treated by placing an x in either: -	
<b>For decision</b>	<input checked="" type="checkbox"/> <b>For noting only</b>
<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p><u>Purpose</u> To signing Licence Agreement for Iconic Play Structure at Tollymore Forest park as outlined in section 3.1 of this report.</p> <p><u>Background</u> Council installed and manage the play structure at Tollymore Forest park. The original licence agreement was developed in 2014/2015 following installation of the play structure and was between DARD and Down DC. Due to an oversight, the licence was signed by the Down Council but not returned to Forest Service before the Department changed to DAERA. It was not therefore possible for Forest Service to execute this licence. A new licence has been drawn up between NMDDC and DAERA similar to the original with names updated.</p>
<b>2.0</b>	<b>Key issues</b>
2.1	<ul style="list-style-type: none"> <li>The play structure, access to the designated area and maintenance of same has been in place for 5 years but the agreement needs formalised through official signed Licence Agreement between both parties.</li> </ul>
<b>3.0</b>	<b>Recommendations</b>
3.1	To sign Licence agreement between DAERA & NMDDC for Iconic Play Structure at Tollymore Forest park. The licence is valid until July 2025
<b>4.0</b>	<b>Resource implications</b>
4.1	There are no new resource implications involved in signing of Licence Agreement as the maintenance is currently under Service level agreement with MHT.
<b>5.0</b>	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>
5.1	<i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i>

	It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/>
5.2	<p><b>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</b></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><b>Proposal initiating consultation</b> <span style="float: right;"><b>N/A</b></span></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	<b>Due regard to Rural Needs (please tick all that apply)</b>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	<b>Appendices</b>
	N/A
8.0	<b>Background Documents</b>
	N/A

<b>Report to:</b>	Enterprise Regeneration and Tourism Committee
<b>Date of Meeting:</b>	Monday 9 <sup>th</sup> November 2020
<b>Subject:</b>	Co-operation North South Grant
<b>Reporting Officer (Including Job Title):</b>	Jonathan McGilly Assistant Director
<b>Contact Officer (Including Job Title):</b>	Therese Hamill Ring of Gullion AONB and Geopark Officer

Confirm how this Report should be treated by placing an x in either:-

For decision	<input type="checkbox"/>	For noting only	<input checked="" type="checkbox"/>
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p><u>Purpose</u> To note that Council have successfully received £15,000 from Northern Ireland Environment Agency through their Water Improvement Fund.</p> <p><u>Background</u> An application was submitted in September to NIEA to deliver a project to help improve the water quality. The over-arching objective of the project is to help improve the water quality by re-engaging the community with their local water resources and encourage a better understanding of the importance of water in the local environment. This project will be implemented in the current financial year.</p>
<b>2.0</b>	<b>Key issues</b>
2.1	<p>The project focuses on the rivers and lakes associated with the Ring of Gullion AONB (Area of Outstanding Natural Beauty). Newry Mourne and Down District Council are focusing on the water bodies in the Ring of Gullion AONB as 100% of these are failing to achieve good status.</p> <p>This project will</p> <ul style="list-style-type: none"> <li>• create a catchment map with the results from the soil samples which will highlight hot spots for intervention through support and advice.</li> <li>• increase the Ring of Gullion AONB Communities' appreciation and awareness of water quality issues</li> <li>• provide information needed to undertake the five steps to manage nutrients in fields close to the water bodies in the Ring of Gullion AONB</li> <li>• Recruitment and training of Safe Pesticide Champions.</li> </ul>
<b>3.0</b>	<b>Recommendations</b>
3.1	To note that Council have successfully received £15,000 from Northern Ireland Environment Agency through their Water Improvement Fund. This grant is 75%

	funded, with match funding from volunteer time from a Master Student's Work Experience.
<b>4.0</b>	<b>Resource implications</b>
4.1	<p>The cost of this project is £15,000 for which will be 75% funded through NIEA's Water Quality Improvement Fund.</p> <p>There is no financial cost to council, with match funding from volunteer time from a Master Student's Work Experience.</p> <p>Ring of Gullion AONB and Geopark Officer to co-ordinate the spend.</p>
<b>5.0</b>	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>
5.1	<p><b><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></b></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><b><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></b></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><b><i>Proposal initiating consultation</i></b></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>



<b>6.0</b>	<b>Due regard to Rural Needs (please tick all that apply)</b>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
<b>7.0</b>	<b>Appendices</b>
	n/a
<b>8.0</b>	<b>Background Documents</b>
	<a href="https://www.ringofgullion.org/publication/ring-gullion-aonb-management-plan-2017-2021/">https://www.ringofgullion.org/publication/ring-gullion-aonb-management-plan-2017-2021/</a>

<b>Report to:</b>	Enterprise Regeneration and Tourism Committee
<b>Date of Meeting:</b>	Monday 9 <sup>th</sup> November 2020
<b>Subject:</b>	Update on the provision of a replacement planning IT system.
<b>Reporting Officer (Including Job Title):</b>	Conor Mallon, Director of Enterprise Regeneration and Tourism
<b>Contact Officer (Including Job Title):</b>	Anthony McKay, Chief Planner

Confirm how this Report should be treated by placing an x in either:-

<b>For decision</b>	<input type="checkbox"/>	<b>For noting only</b>	<input checked="" type="checkbox"/>
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p><u>Purpose</u> To update Members on progress in relation to the provision of a replacement Regional Planning IT System.</p> <p><u>Background</u> In June 2020 the Council agreed to proceed with the new Regional Planning IT System. It will replace the existing IT System – the Northern Ireland Planning Portal. The system will be shared between 10 Councils and the Department for Infrastructure (DfI). The cost of the system will be £40m over the 20 year life of the project. DfI will contribute £22m. The remaining £18m will be shared by the 10 Councils.</p>
<b>2.0</b>	<b>Key issues</b>
2.1	<p>The Regional Planning IT System will support the planning system across the Department and 10 Councils when it is implemented in early 2022. The new system will enable the public and agents to submit planning applications on-line as well as enabling staff and consultees to manage the planning process from submission to decision.</p> <p>The procurement for a new Regional IT System has been completed and a contract has been awarded to TerraQuest to deliver the new Regional Planning IT System by February 2022.</p> <p>A project team has been assembled and a project plan has been agreed. Five Council staff have joined the project team although none are from Newry Mourne and Down.</p> <p>The project is at the Discovery Phase – this is to ensure that Terra Quest fully understand the requirements of the project that they will be delivering. The</p>

	Discovery Phase was to be concluded by the end of October 2020 but is likely to take longer than planned.
<b>3.0</b>	<b>Recommendations</b>
3.1	That Members note the content of the report.
<b>4.0</b>	<b>Resource implications</b>
4.1	None.
<b>5.0</b>	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>
5.1	<p><b><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></b></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><b><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></b></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
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<b>6.0</b>	<b>Due regard to Rural Needs (please tick all that apply)</b>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
<b>7.0</b>	<b>Appendices</b>
	None
<b>8.0</b>	<b>Background Documents</b>
	None

**HISTORIC****ACTION TRACKER SHEET****ENTERPRISE REGENERATION AND TOURISM COMMITTEE****(For Noting at ERT OCTOBER 2020)**

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<b>ITEM</b>	<b>SUBJECT</b>	<b>DECISION</b>	<b>REFERRED TO</b>	<b>ACTION TAKEN</b>	<b>REMOVE FROM ACTION SHEET Y/N</b>
		<b><u>DECEMBER 2017</u></b>			
ERT/218/2017	ARDGLASS HARBOUR DEVELOPMENT	<p>(a) To contribute £25k (25%) to Local Harbour Development Group to complete a business case for Harbour Development and wider regeneration projects.</p> <p>(b) That the Group contribute 10% overall costs.</p> <p>(c) That the Group secure remaining (65%) budget from external source i.e. FLAG.</p> <p>(d) That a Newry, Mourne and Down District Council Officer support the Group in their work.</p>	J McGilly	NI seafood and Fisheries study launched 28 Sept 2020 – next steps to be considered at October ERT	N
		<b><u>MARCH 2018</u></b>			
ERT/044/2018	FORKHILL FORMER BARRACKS SITE	1. Council Officials continue to work closely with DFC to ensure that Councils interest in the site is maintained and any follow up Business Cases are completed and	J McGilly	Playarea complete – work	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>submitted to the Department for Communities.</p> <p>2. Council Officials and DEA reps on the Forkhill Site Development Steering Group to liaise closely with DfC and any other registered government departments to ensure that a balanced mixed use development of the site takes place.</p>		<p>ongoing regarding use for the remainder of the site.</p> <p>DfC to complete questionnaire of local residents on future use and report back to next steering committee May 2020. Consultation delayed due to Covid DfC exploring alternative options</p>	N
		<b><u>AUGUST 2018</u></b>			

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/122/2018	DOWNPATRICK REGENERATION PROJECT	<ul style="list-style-type: none"> <li>• Council offices continue to progress land purchase to include the additional property at No.39 Irish Street which is adjacent to Former Police Station.</li> <li>• Officers explore with relevant government departments any issues that may arise due to Heritage Merit of the site</li> <li>• As the site was purchased on the basis that the link road not being included in the brief. DEA Cllrs request via DEA officers a meeting with Transport NI</li> <li>• Officers bring back to council via ERT suitable governance structures for the project</li> </ul>	J McGilly	Soft market testing closed Sept 2020 Returns currently being considered by DfC with report to be brought back to Working group October 2020	N
		<b>MARCH 2019</b>			
ERT/044/2019	SERVICE LEVEL AGREEMENTS ARTISAN MARKETS NEWCASTLE & DOWNPATRICK	(c) Council Officials to investigate the option of supporting an Artisan market in Saintfield.	J McGilly	In progress – events planned for 2020 delayed due to covid – revised plans have been submitted for a number of events to be held. Downpatrick and Warrenpoint have	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
				recommended in July, others to follow. Update report tabled at Sept ERT	
		<b>JUNE 2019</b>			
ERT/073/2019	LOCAL FULL FIBRE NETWORK: FUNDING BID	<p>(a) Council Officers be authorised to sign the Letter of Offer, on behalf of the consortium, for £15 million of funding from the Department for Digital Culture Media &amp; Sport (DCMS), under the Department's LFFN Challenge Programme.</p> <p>(b) Council Officers be authorised to operate the procurements on behalf of the consortium to deploy the funding.</p>	J McGilly	Programme implementation ongoing – currently at tender stage	N
		<b>AUGUST 2019</b>			
<b>ERT/097/2019</b>	BALLYNAHINCH BYPASS ART FEATURE	<p>As a contribution to the Ballynahinch By pass the Council proceed as follows:</p> <p>(a) Provide agreement in principle that the Council will provide an Art Feature for installation on a site to be agreed on the Ballynahinch By-Pass</p>	J McGilly	On hold – clarification update from DFI	N



ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>(b) Procure an artist to undertake the necessary consultation on potential design proposals</p> <p>(c) Development of the art feature to concept design stage</p> <p>(d) Subject to the confirmation that the funding has been secured for the By pass and the road will be constructed, to undertake the fabrication of the Art Feature (subject to the necessary funding being secured in 2020/21 rate estimates)</p>			
		<b>SEPTEMBER 2019</b>			
<b>ERT/118/2019</b>	<p>APPLICATIONS: HERITAGE LOTTERY FUNDING LANDSCAPE PARTNERSHIP SCHEME (LPS) RE: STRANGFORD &amp; LECALÉ AONB</p>	<p>(a) Officers to explore the possibility of applying to the National Lottery Heritage Fund for a Landscape Partnership Scheme (LPS) type project for the Strangford and Lecale AONB before March 2020.</p> <p>(b) If feasible, submit an EOI to the National Lottery Heritage Fund in 2020.</p>	J McGilly	On-going	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
<b>ERT/119/2019</b>	PUBLIC REALM SCHEME PHASE III HILL STREET NEWRY	The Council accept the Letter of Offer from the Department for Communities (DFC) totalling £1.6 million and proceed to deliver the next stages of the Lower Hill Street Public Realm Scheme	J McGilly	Work commenced on site 25 May – review ongoing via Task and finish working group	N
		<b>October 2019</b>			
<b>ERT/137/2019</b>	URBAN REGENERATION FORWARD WORK PLAN	<p>(a) Council approve the updated 'Outline Urban Regeneration Public Realm Work Plan Oct 2019' to allow continued lobbying of DFC in regards their Newry Mourne and Down budget allocations.</p> <p>(b) Council work with the Department for Communities to agree Regeneration intervention measures are required in each of the 5 settlements (Saintfield, Killyleagh, Castlewellan, Bessbrook and Rostrevor) with a population of between 2,500 and 5,000 in the district over the next 5 years.</p> <p>(c) Council Officials to liaise with the relevant Departments regarding funding to regenerate Newcastle Harbour and surfacing of Harbour Road Kilkeel.</p>	J McGilly	Council officials continue to liaise closely with DFC across all regeneration elements within the Outline Regeneration Plan.	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
<b>ERT/138/2019</b>	CARLINGFORD LOUGH GREENWAY	<p>(a) The Council proceed to commence the PQQ contractor procurement stage for the Northern section of the Carlingford Lough Greenway.</p> <p>(b) Council Officers to update Councillor McMurray regarding plans for Greenways at Comber/Downpatrick.</p>	J McGilly	Negotiations ongoing with landowners and funder. Revised submission submitted to funders May 2020. Planning submitted and awaiting decision. SEUPB considering additional funding bid	N
<b>ERT/140/2019</b>	SMALL BUSINESS SALES AND EXPORTING BUSINESS	To procure and implement a Small Business Sales and Exporting Programme that will support at least 20 SME businesses to increase sales to markets outside of NI (particularly GB and South of Ireland), and raise awareness of the Newry, Mourne and Down area as an attractive location for business development and investment.	J McGilly	Funding application submitted. Currently working through assessment queries	N
<b>ERT/142/2019</b>	NI BUSINESS START PROGRAMME	(a) Participate in a new Business Start Up Collaborative programme with other NI	J McGilly	On-going – Application submitted Dec 19	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>Councils and collaboratively submit a funding application for ERDF Jobs and Growth.</p> <p>(b) LCCC will continue as Lead Council of the New Programme if the funding application is successful for the period 01 April 2021 to 31 March 2023.</p> <p>(c) To enter into a new Collaborative agreement which sets out the governance arrangement for the new programme, subject to review by Council's legal representatives.</p> <p>(d) Agree the proposed outcomes and associated financials for the New Programme, accepting that these are subject to change as a result of funding application, assessment and Letter of Offer (any amendments will be reported through Council)</p>		Currently being evaluated and awaiting feedback	
		<b>NOVEMBER 2019</b>			
<b>ERT/172/2019</b>	WARRENPOINT MARINA PROJECT	(a) To update the business case and Economic Appraisal (EA) for the Warrenpoint Marina project, to ensure issues of displacement are addressed and economic viability of the project is updated.	J McGilly	Consultants appointed to review draft business case – due to complete May 2020 – draft	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>(b) To explore funding options that would enable implementation of the project</p> <p>(c) Report back to this committee the outcome of the updated EA and funding options.</p>		received and being reviewed currently	
ERT/174/2019	APPLICATION: CREATIVE EUROPE CULTURAL SUP-PROGRAMME RING OF GULLION AONB	To explore the possibility of applying to the Creative Europe – Culture Sup-Programme category 1- Smaller scale cooperation projects for an artist in residents project with Mayo and Norway and, if feasible, submit an application to the Creative Europe – Culture Sup-Programme category 1- Smaller scale cooperation projects, by the deadline of 27th November 2019.	J McGilly	Awaiting outcome.	N
		<b>DECEMBER 2019</b>			
ERT/193/2019	RPT WARRENPOINT FRONT SHORE PUBLIC REALM SCHEME TASK & FINISH STEERTING COMMITTEE – 29 OCTOBER 2019	<p>(a) Council Officers meet with Council Framework Consultants to commission RIBA Stages 1-3 of the project.</p> <p>(b) A site meeting of the Task &amp; Finish Committee to be arranged once consultants in place.</p>	J McGilly	Consultants appointed and work has commenced on review of the study area. Consultation underway and steering group	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>(c) Council Officers to work closely with the Framework consultants once appointed, to produce a more accurate project programme.</p> <p>(d) Council Officers and consultants to proceed with the Topographical GPR and other associated studies as part of the design process.</p> <p>(e) All relevant Council departments, DFI sections and other statutory and Utility Groups to be liaised with.</p> <p>(f) Phasing priorities of Existing Town Centre Frontage, Baths to Balmoral and then to Cole's Corner, to be further considered once concept stage costings are known.</p> <p>(g) Council officers to ensure the DFI maintain good communications with the local community regarding the out workings of future studies into the concept of a one-way system.</p>		meetings set up to review progress	

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/194/2019	MASTERPLANS: PRIORITY ACTION PLANS	To approve the updated content and actions outlined in Priority Action Plans for each of the following 4 No. Master Plans: - Newry City Master Plan - Ballynahinch Master Plan - Downpatrick Master Plan - South East Coast Master Plan	J McGilly	Ongoing implementation – updates provided through DEA	N
		<b>(JANUARY 2020)</b>			
ERT/005/2020	DRAGONS IN THE HILLS PROJECT	<p>a) To sign and accept the Joint Letter of Offer from National Heritage Lottery to Amphibian and Reptile Groups of UK (ARG UK), Newry, Mourne and Down District Council and Herpetological Society of Ireland (HIS) (subject to satisfaction of all Letter of Offer terms and conditions).</p> <p>(b) To establish a MOU with the lead partner, establishing roles and responsibilities for project management and delivery.</p> <p>(c) To host the part time staff member, fully funded by the programme, employed by Amphibian</p>	J McGilly	Application approved – Implementation ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		and Reptile Groups of UK, but located in the AONB office to facilitate programme delivery.			
		<b>(FEBRUARY 2020)</b>			
<b>ERT/024/2020</b>	BELFAST CITY REGIONAL DEAL DIGITAL INNOVATION PROJECT	To approve the appointment of an external consultant to assist officers with the design, development and implementation of key Belfast City Regional Deal digital projects.	J McGilly	Xpand appointed to complete this work. Project initiation meeting completed and desk research underway. Stakeholder consultation planned for mid August onwards. Draft report due October 2020	N
		<b>(MARCH 2020)</b>			
<b>ERT/040/2020</b>	WARRENPOINT MUNICIPAL PARK	(a) Council Officers to review and develop a proposed booking system for Warrenpoint Municipal Park and report back to a future meeting. (b) Council to review the Event	J MC GILLY	Work ongoing	N



ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>Management Plan charges for commercial, voluntary and charity bookings for Warrenpoint Park.</p> <p>(c) To identify the best model for a "Friends of Group".</p> <p>(d) To commission and install artwork in the Park celebrating the heritage of Warrenpoint adhering to Council Policy. Local primary and secondary Schools will be engaged.</p> <p>(e) Officers to hold a Workshop with Councillors to look at ways to sustain activity at Warrenpoint Municipal Park, including reducing fees, and incorporate arts and culture in the "Friends of" group.</p>			
ERT/041/2020	CASTLEWELLAN FOREST PARK	(a) To procure an Integrated Supply Team to deliver the DAERA capital works scheme.	J MC GILLY	Work ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>(b) To seek an extension of the DAERA LoO from 31 January 2021 to March 2021</p> <p>(c) Council has committed £1,049,890 of capital investment to Castlewellan Forest Park and it is recommended that income will be factored as part of the funding package (capital and revenue) to NLHF.</p> <p>(d) Additional funding may be sought from Council depending on the project costs and the funding package offered by NLHF.</p> <p>(e) To develop in principle a Memorandum of Understanding with RBGE, CAFRE and National Botanic Gardens, Kilmacurragh for the purposes of propagation of trees/shrubs, student exchanges, sharing bio-security information etc.</p> <p>(f) To investigate the potential of developing a Partnership Agreement with Annes Grove (managed by Office of Public Works) in Co. Cork for the purposes of co-marketing of gardens, propagation of trees/shrubs, student exchanges etc.</p>			

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>(g) Request a license agreement from Forest Service/DAERA for the Walled Garden, Bothy Yard etc. to undertake the capital works funded via DAERA.</p> <p>(h) To develop an Expression of Interest for vacant space using criteria based on the NLHF project outcomes.</p> <p>(i) To organise a Public Consultation for April 2020 in Castlewellan regarding NLHF application.</p> <p>(j) To submit an application to NLHF on 1 June 2020.</p>			
ERT/043/2020	MEETING: INTERNATIONAL RELATIONS FORUM – 25 FEBRUARY 2020	<p>To approve the following recommendations arising from the Report of the International Relations Forum Meeting held on Tuesday 25 February 2020:</p> <p><u>China</u></p> <p>(a) To note update provided to the International Relations Forum on recent activity with China.</p> <p>(b) To continue to progress opportunities to strengthen the relationship between Newry,</p>	J MC GILLY	Work ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>Mourne &amp; Down and China and facilitation of international exchanges for purposes of economic and trade growth, investment, education/skills development and growth of tourism industry.</p> <p>(c) To approve the participation in an NI Innovation Mission China, in partnership with Invest NI, NI Bureau, other NI Councils, Colleges and Universities</p> <p>(d) To approve the delivery at a local level a series of Spot Light in China Business workshops, promoting trade opportunities with China and building capacity among local businesses to engage in these opportunities.</p> <p>(e) To discuss further with NI Bureau in China, and write to Changchun FAO regarding the potential of upgrading the Council to Changchun City partnership from a Friendship Agreement to a full Sister Cities agreement</p> <p>(f) To renew for a further 12 months the MOU between Council and the Confucius Institute at Ulster University for support in China – NMDDC relations (translation services,</p>			

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>interpretation services, support in cultural activities etc.</p> <p>Russia, Southern Pines, Pinehurst and <u>Aberdeen</u></p> <p>(g) Following discussion, it was proposed by Councillor McKeivitt and seconded by Councillor Tinnelly that Officials would share Council's International Relations Strategy with representatives of Kirovsk and Southern Pines, Pinehurst and Aberdeen. Any proposal to then to be assessed against the International Relations Strategy.</p> <p>(h) As the International Relationship with both Russia and Southern Pines, Pinehurst and Aberdeen have expired, the relationship will not be renewed until a further proposal is submitted and assessed.</p> <p><u>Lamorlaye, France</u></p> <p>(i) To establish a new International Relations Agreement with Municipalité de Lamorlaye, North of France, on the basis that this proposal meets the essential criteria and at least 2 primary</p>			

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>criteria as detailed in the strategy.</p> <p>(j) Council to explore the opportunity to establish an international relationship with an appropriate region in North East America that would complement our international strategy. The Council engages in the opportunity to attend as a platinum sponsor the New York-New Belfast Conference in New York on 11-12 June 2020 at a cost of £5,000 (+ flights / accommodation) as the first step in exploring this potential.</p> <p>To appoint 1 No. Officer only, to attend the New York – Belfast Conference to be held in New York on 11-12 June 2020 at a cost of £5,000, plus flights and accommodation.</p>			
		<b>(JUNE 2020)</b>			
<b>ERT/060/2020</b>	CASTLEWELLAN FOREST PARK	<p>(a) To review costs of the DAERA project and continue to liaise with IDT and DAERA.</p> <p>(b) Council to continue to review costs for the</p>	J MC GILLY	ACTIONED	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>NLHF project with no detriment to the integrity of the project.</p> <p>(c) To approve the submission deadlines to NLHF. Council to submit on 1 September 2020, however if there are external forces that Council cannot mitigate for, Council will apply on 23 November 2020.</p> <p>(d) To approve the actions of the Task and Finish Board meeting on 21 February 2020.</p>			
ERT/061/2020	WARRENPOINT MUNICIPAL PARK	<p>(a) To approve the appointment for a pool of facilitators for activities in the Park. Once permitted officers to organise activities in the Park to encourage the use of green space and reconnection with nature.</p> <p>(b) To approve the appointment of digital management content facilitator to develop an online resource for the School's Programme in conjunction with Project Officers.</p> <p>(c) To approve the process for procurement of an art commission and installation for Warrenpoint Park.</p>	J MC GILLY	WORK IN PROGRESS	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		(d) To approve the appointment of a consultant to undertake a mid and final evaluation of the NLHF project.			
ERT/064/2020	(Exempt) WARRENPOINT BATHS	(a) Council formally concludes the current EOI process.  (b) Officer review the above options and forward recommendations on the options outlined in the Report.	J MC GILLY	EOI process concluded. Following September Council meeting considering options to progress project in line with planning approval.	N
		<b>(AUGUST 2020)</b>			
ERT/083/2020	NOTICE OF MOTION RE: ENVIRONMENTAL WARDENS	To adopt the Notice of Motion regarding Environmental Wardens, and that Officials prepare a report outlining options towards the establishment of Environmental Wardens, including delivery model, resource implications and partnership opportunities with existing organisations, to be tabled at a future meeting of the Enterprise Regeneration & Tourism	A Patterson	In Progress	N



ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		Committee.			
ERT/084/2020	NOTICE OF MOTION RE: UNIVERSAL BASIC INCOME	<p><b>To adopt the Notice of Motion regarding a Universal Basic Income, and proceed as follows:</b></p> <p><b>(a) Council calls on the Departments of Communities and Finance and the UK Treasury to design and deliver a recovery Universal Basic Income (UBI) for Northern Ireland.</b></p> <p><b>(b) Council commit to producing a plan for how a pilot of a full Universal Basic Income would be implemented within the District, and formally express its support for said pilot.</b></p>	J McGilly	Work in progress	N
ERT/086/2020	ECONOMIC DEVELOPMENT STRATEGY	To approve the draft Economic Development and Regeneration strategy as attached in Report dated 10 August 2020 from Mr J McGilly Assistant Director Enterprise Employment & Regeneration.	J McGilly	Working group meeting October 2020, Lunch planned Nov 2020	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/088/2020	COVID 19 REVITALISAION PROJECT	<p>It was agreed as follows regarding the Covid 19 Revitalisation Programme:</p> <p>(a) Subject to final approval and confirmation from the funder, Council accept relevant Letter Of Offer from DFC/DAERA for £1,024,000 for the respective 'Covid19 Recovery Revitalisation Plan'.</p> <p>(b) Council approve relevant Business Cases in association with the carrying out the required procurement of consultants/contractors/suppliers for the 'Covid-19 Recovery Revitalisation Plan'.</p> <p>(c) Council proceed to carry out the required procurement exercises for the 'Covid19 Recovery Revitalisation Plan' and following assessment and award, appoint relevant suppliers, if within available sectional programme budgets.</p>	J McGilly	Implementation of project ongoing . Update at October ERT	N
ERT/089/2020	CARLINGFORD LOUGH GREENWAY	It was agreed as follows regarding the Carlingford Lough Greenway:	J McGilly	Work in progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>(a) Council to note submission of the Formal Planning Application for the Carlingford Lough Greenway (Northern Section) and Council Officials to follow-up with Planners to ensure progress and a decision by early 2021.</p> <p>(b) Council to note the submission of an amended Business Case to the Interreg funder seeking the required additional funding to deliver the project.</p> <p>(c) Council to enter into the required legal tenure agreements with Land Owners along the Northern Section of the route.</p> <p>(d) Subject to SMC approval, phase 1 repairs to be agreed with Council and its consultant, with the existing Contractor to proceed with completion of the works.</p>			

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/090/2020	PUBLIC REALM ENHANCEMENT SCHEME	<p>It was agreed as follows regarding the Public Realm Enhancement Scheme:</p> <p>(a) Subject to final approval of the funding application and confirmation from the funder, Council proceed to accept the relevant Letter Of Offer once received from DFC for £500,000 for the 'Public Realm Enhancement Scheme'.</p> <p>(b) Council approve relevant Business Cases in association with the carrying out the required procurement/appointment of consultants/contractors/suppliers for the 'Public Realm Enhancement Scheme'.</p> <p>(c) Council proceed to carry out the required procurement exercises for the 'Public Realm Enhancement Scheme' and following assessment and award, appoint relevant suppliers, if within available sectional programme budgets.</p>	J McGilly	Work in progress	N
ERT/091/2020	CASTLEWELLAN FOREST PARK	It was agreed as follows regarding	J McGilly	Work in progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>Castlewellan Forest Park:</p> <ol style="list-style-type: none"> <li>1. To note the actions of the Task and Finish Board meeting on 19 June 2020.</li> <li>2. To note the repurposing of the Stove Conservatory to an interpretation centre.</li> <li>3. To approve the award of the Most Economically Advantageous Integrated Supply Team to undertake the construction/refurbishment of the Bothy Yard/Walled Garden subject to being within budget.</li> <li>4. To note the application date of 23 November 2020 for NLHF.</li> <li>5. To note the receipt of a draft lease and license agreement from Forest Service.</li> <li>6. To approve developing a Terms of Reference for an Advisory Group for Castlewellan Historic Demesne and approve inviting key professionals from Northern Ireland, Ireland, England, Scotland and Wales to attend bi-annual meetings (either in person or online) for them to sit on an Advisory</li> </ol>			

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>Group for Castlewellan Historic Demesne - Expert knowledge of the management of botanical collections and historic designed landscapes required.</p> <p>7. To approve Council submitting a planning application in November 2020 for the scheme.</p> <p>8. To approve theMoU with RBGE for the purposes outlined.</p>			
ERT/092/2020	WARRENPOINT PARK MUNICIPAL PARK	<p>(a) To liaise with CAFRE regarding hosting a student placement to undertake a horticulture project – catalogue of woody plants in Warrenpoint Municipal Park.</p> <p>(b) To procure horticulture training for volunteers</p> <p>(c) To procure a landscape architect to design a planting scheme in line with the historic nature of Warrenpoint Municipal Park.</p>	J McGilly	Work in progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/093/2020	WARRENPOINT BATHS	<p>(a) Council to note the ongoing progress on looking at options for the Warrenpoint Baths site and identification of learning from other similar projects.</p> <p>(b) Council consider including £10,000 funding for the 21/22 financial year to progress options and carry out consultations within the local community.</p>	J McGilly	Work in progress	N
ERT/094/2020	CAR PARK MARKET STREET DOWNPATRICK	To approve the business case for the projected spend of approximately £45,000 to carry out the resurfacing project for the Market Street access roadway.	C Jackson	Tender process ongoing	N
ERT/095/2020	CAR PARK BANN ROAD CASTLEWELLAN	To progress the proposed redevelopment of the Bann Road parking area in collaboration with DFI and approve the submission of a planning application for a change of use for the area concerned.	C Jackson	Planning Application submitted, Sept 2020.	N
		<b>SEPTEMBER 2020</b>			
ERT/111/2020	Notice of Motion:	To adopt the Notice of Motion regarding	J McGilly	On going	n

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
	SHOP LOCAL CAMPAIGN	the Shop Local Campaign, and the Motion also to include that the Council proceed with the development of a Shop Local App.			
ERT/113/2020	C21 THEATRE COMPANY – CARE HOME PROJECT	To approve the allocation of £1,000 towards the cost of project production for the C21 Theatre Company Care Home Project.	A Patterson	Complete	Y
ERT/116/2020	LEASE OF ALBERT BASIN FOR CHRISTMAS STAFF CAR PARKING	To approve the provision of lands at Albert Basin for temporary car parking for the Quays Management Company Limited for the period 02 November 2020 to 09 January 2021, at a 10% reduction on the rate previously agreed.	A Patterson	In progress	Y
ERT/129/2020	(Historic Action) NEWCASTLE HARBOUR	A paper be brought to a meeting of the Enterprise Regeneration & Tourism Committee Meeting outlining proposals to move forward with the regeneration of Newcastle Harbour.	J McGilly	Work in progress	N
		<b>(OCTOBER 2020 TO FOLLOW)</b>			
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## Newry, Mourne & Down District Council – October 2020

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### 1. Live Applications

MONTH 2020/21	NEW APPLICATIONS	LIVE APPLICATIONS	LIVE APPLICATIONS OVER 12 MONTHS
March, April & May	338	989	242
June	164	965	232
July	175	1,002	241
August	165	1,038	231
September	192	1,046	233
October	179	1,082	234

### 2. Live Applications by length of time in system

Month 2020/21	Under 6 months	Between 6 and 12 months	Between 12 and 18 months	Between 18 and 24 months	Over 24 months	Total
May	540	207	103	43	96	<b>989</b>
June	562	171	101	40	91	<b>965</b>
July	587	174	105	44	92	<b>1,002</b>
August	598	209	93	51	87	<b>1,038</b>
September	613	200	89	49	95	<b>1,046</b>
October	655	193	89	44	101	<b>1,082</b>

### 3. Live applications per Case Officer

Month 2020/21	Average number of Applications per Case Officer
May	53
June	66
July	68
August	71
September	71
October	74

## Newry, Mourne & Down District Council – October 2020

### 4. Decisions issued per month

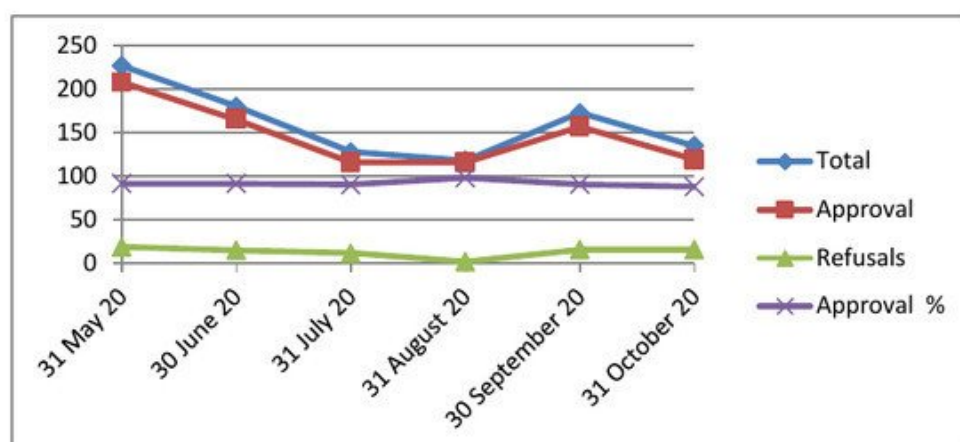
Month 2020/21	Number of Decisions Issued	Number of Decisions Issued under delegated authority
March, April & May	227	216
June	180	166
July	128	122
August	118	110
September	173	163
October	135	129

### 5. Decisions Issued YTD

Month 2020/21	Number of Decisions Issued	Breakdown of Decisions	
		Approvals	Refusals
March, April & May	227	Approvals (208)	92%
		Refusals (19)	8%
June	407	Approvals (373)	92%
		Refusals (34)	8%
July	535	Approvals (489)	91%
		Refusals (46)	9%
August	653	Approvals (605)	93%
		Refusals (48)	7%
September	826	Approvals (762)	92%
		Refusals (64)	8%
October	961	Approvals (881)	92%
		Refusals (80)	8%

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### 6. Enforcement Live cases

Month 2020/21	<=1yr	1-2 yrs	2-3 yrs	3-4 yrs	4-5 yrs	5+yrs	Total
March, April & May	180	177	174	89	35	91	746
June	229	168	175	95	35	89	791
July	236	158	187	97	35	92	805
August	238	158	179	107	40	93	815
September	246	147	190	110	44	93	830
October	226	148	175	106	53	93	801

### 7. Planning Committee

Month	Number of Applications presented to Committee	Number of Applications Determined by Committee	Number of Applications Withdrawn/ Deferred for future meeting	Number of Officer recommendation overturned
3 June 2020	15	15	0	6
1 July 2020	5	4	1	1
29 July 2020	6	2	4	0
26 August 2020	16	8	8	4
23 September 2020	9	7	2	2
21 October 2020	9	5	4	2
<b>Totals</b>	<b>60</b>	<b>41</b>	<b>19</b>	<b>15</b>

## Newry, Mourne & Down District Council – October 2020

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### 8. Appeals

Planning Appeal Commission Decisions issued during period 1 September 2020 to 31 October 2020

Area	Number of current appeals	Number of decisions issued	Number of decisions Allowed	Number of decisions Dismissed	Withdrawn
Newry & Mourne	15	3	1	2	0
Down	10	4	2	2	0
<b>TOTAL</b>	<b>25</b>	<b>7</b>	<b>3</b>	<b>4</b>	<b>0</b>

## Newry, Mourne &amp; Down District Council – October 2020

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## Statutory targets monthly update - September 2020 (unvalidated management information)

## Newry, Mourne and Down

	Major applications (target of 30 weeks)				Local applications (target of 15 weeks)				Cases concluded (target of 39 weeks)			
	Number received	Number decided/withdrawn <sup>1</sup>	Average processing time <sup>2</sup>	% of cases processed within 30 weeks	Number received	Number decided/withdrawn <sup>1</sup>	Average processing time <sup>2</sup>	% of cases processed within 15 weeks	Number opened	Number brought to conclusion <sup>3</sup>	"70%" conclusion time <sup>3</sup>	% of cases concluded within 39 weeks
April	1	-	0.0	0.0%	63	3	18.2	33.3%	17	18	146.8	33.3%
May	1	-	0.0	0.0%	97	91	24.2	16.5%	10	69	228.2	14.5%
June	1	3	87.0	0.0%	122	161	26.4	18.6%	49	30	100.0	43.3%
July	2	1	31.8	0.0%	137	113	20.0	25.7%	41	19	91.8	31.6%
August	1	-	0.0	0.0%	138	115	21.2	32.2%	27	23	35.4	73.9%
September	0	1	64.6	0.0%	140	147	19.4	33.3%	27	22	36.5	72.7%
October	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
November	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
December	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
January	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
February	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
March	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
<b>Year to date</b>	<b>6</b>	<b>5</b>	<b>64.6</b>	<b>0.0%</b>	<b>697</b>	<b>630</b>	<b>22.0</b>	<b>25.6%</b>	<b>171</b>	<b>181</b>	<b>149.5</b>	<b>37.6%</b>

Source: NI Planning Portal

**Notes:**

1. CLUDS, TPOS, NMCS and PADS/PANs have been excluded from all applications figures.

2. The time taken to process a decision/withdrawal is calculated from the date on which an application is deemed valid to the date on which the decision is issued or the application is withdrawn. The median is used for the average processing time as any extreme values have the potential to inflate the mean, leading to a result that may not be considered as "typical".

## Newry, Mourne & Down District Council – October 2020

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*3. The time taken to conclude an enforcement case is calculated from the date on which the complaint is received to the earliest date of the following: a notice is issued; proceedings commence; a planning application is received; or a case is closed. The value at 70% is determined by sorting data from its lowest to highest values and then taking the data point at the 70th percentile of the sequence.*