

May 4th, 2020

Notice Of Meeting

You are invited to attend the Enterprise Regeneration & Tourism Committee Meeting to be held on **Monday, 14th October 2019 at 5:00 pm** in **Boardroom District Council Offices Monaghan Row Newry.**

Councillor R Mulgrew

Councillor D Curran

Councillor T Andrews

Councillor R Burgess

Councillor W Clarke

Councillor C Enright

Councillor O Hanlon

Councillor G Hanna

Councillor V Harte

Councillor M Larkin

Councillor D McAteer

Councillor A McMurray

Councillor H Reilly

Councillor M Ruane

Councillor G Stokes

Agenda

1.0 Apologies and Chairperson's remarks.

2.0 Declarations of Interest.

3.0 Action Sheet: Enterprise Regeneration & Tourism Committee Meeting September 2019. (Attached)

 *ERT Action Sheet SEPTEMBER 19.pdf*

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Enterprise, Employment and Regeneration Items

4.0 Urban Regeneration Forward Work Plan in partnership with Department for Communities. (Attached)

 *EER ERT Report - Urban Regeneration Work Plan with DFC.pdf*

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5.0 Carlingford Lough Greenway - Approval to proceed to contractor PQQ Procurement. (Attached)

 *EER ERT Report - Carlingford Lough Greenway.pdf*

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6.0 Downpatrick Regeneration Project (former PSNI Station). (Attached)

 *EER ERT Report - Downpatrick Regeneration.pdf*

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7.0 Small Business Sales and Exporting Programme. (Attached)

 *EER ERT Report - Small Business Sales Exporting Programme.pdf*

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 *Appx - Small Business exporting Programme Business Case.pdf*

Page 14

8.0 Update re: DAERA Rural Small Business Grants Scheme. (Attached)

 *EER ERT Report - DAERA Small Rural Business Grant Scheme.pdf*

Page 18

9.0 NI Business Start Programme - Update on current Programme and commitment to collaborative funding application for new Programme. (Attached)

 *EER ERT Report - NIBSUP Update and New Programme.pdf*

Page 20

10.0 Service Level Agreement - Queens University : Centre for

Archaeological Fieldwork (CAF). (Attached)

 *EER ERT Report - SLA - QUB Centre for Archaeological Fieldwork.pdf*

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11.0 MIPIM Property Conference: 2020. (Attached)

 *EER ERT Report - MIPIM 2020.pdf*

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12.0 FFNI: 5G Communications. (Attached)

 *EER ERT Report - FFNI 5G.pdf*

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 *Appx FFNI 5G Business Case - Short Form Template - 30k - 100k.pdf*

Page 33

13.0 FFNI Gigabit Voucher Promotion. (Attached)


 *EER ERT Report - FFNI Gigabit Voucher Promotion.pdf*

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 *Appx FFNI Gigabit Voucher Business Case.pdf*

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14.0 DOF Commercial Rates Review. (Attached)

 *EER ERT Report - 2019 Business Rates Review.pdf*

Page 54

15.0 East Border Region: Capacity Building Programme - Study Visit: Belgium (5-8 November 2019). (Attached)

 *EER Report - East Border Region Leuven trip.pdf*

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Building Control & Regulations

16.0 Review of Designated sites for Street Trading. (Attached)

 *Building Control & Regs - ERT Report - Review of Designated Street Trading Sites 2019.pdf*

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 *Appendix - NMD Stationary Street Trading Sites 2019.pdf*

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Tourism, Culture and Events Items

17.0 Tourism Partnership Marketing Fund. (Attached)

 *TCE ERT Report - Tourism Partnership Marketing Fund.pdf*

Page 78

18.0 Cluster and Tourism Business Engagement Programme. (Attached)

 *TCE ERT Report - Tourism Business Cluster Support programme.pdf*

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19.0 Lease: Warrenpoint Baths. (Attached)


This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 *Restricted Item - ERT Report - Warrenpoint Baths.pdf*

Not included

For Noting

20.0 Newcastle Beach Development. (Attached)

 *For Noting ERT Report - Newcastle Beach update.pdf*

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 *Appx Report of Newcastle beach development meeting.pdf*

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21.0 Warrenpoint Municipal Park - Development Project update. (Attached)

 *For Noting ERT Report - Warrenpoint Park_HLF Project Update.pdf*

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22.0 Castlewellan Forest Park - Development Project Update. (Attached)

 *For Noting ERT Report - Castlewellan FP_Project Update.pdf*

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23.0 SEA FLAG 2 - Project update. (Attached)

 *For Noting ERT Report - SEA FLAG.pdf*


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24.0 Rural Development Programme - Update. (Attached)

 *For Noting ERT Report - RDP Update.pdf*

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25.0 Department for Communities - Access and Inclusion Capital Programme. (Attached)

 *For Noting ERT Report - DfC Access and Inclusion Programme.pdf*

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26.0 Building Control - 6 month update Report : March to August 2019. (Attached)

 *For Noting ERT Report - Building Control 6 mth update Report Mar - Aug 19.pdf*

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27.0 Licensing - 6 month update Report : March to August 2019. (Attached)

 *For Noting ERT Report - Licensing 6mth update Report Mar - Aug 2019.pdf*

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28.0 Planning Performance Figures - September 2019. (Attached)

 *For Noting Planning Committee Performance Figures for Sept 19.pdf*

Page 113

29.0 Louth/Newry Mourne & Down Joint Committee Report: 20 February 2019. (Attached)

 *For Noting ERT Report - Report of Louth NMD Joint Committee Meeting - 20.2.19.pdf*

Page 118

30.0 Department for Digital, Culture, Media & Sport - 27 September 2019. (Attached)

 *Correspondence Depart for Digital Culture Media and sport_.pdf*

Page 124

31.0 Scheme of Delegation. (Attached)

 *Scheme of Delegation for Oct 2019 ERT.pdf*

Page 125

32.0 Historic Action Tracker Sheet. (Attached)

 *ERT Historic Action Tracker Sheet for OCTOBER Mtg 2019.pdf*

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Invitees

Cllr Terry Andrews

Cllr Patrick Brown

Cllr Robert Burgess

Cllr Pete Byrne

Mr Gerard Byrne

Mrs Dorinnia Carville

Cllr charlie casey

Cllr William Clarke

Cllr Dermot Curran

Cllr Laura Devlin

Ms Louise Dillon

Cllr Sean Doran

Cllr Cadogan Enright

Cllr Hugh Gallagher

Cllr Mark Gibbons

Cllr Oonagh Hanlon

Cllr Glyn Hanna

Mr Liam Hannaway

Cllr Valerie Harte

Cllr Terry Hearty

Cllr Roisin Howell

Mr Colum Jackson

Mrs Sheila Kieran

Cllr Liz Kimmins

Cllr Mickey Larkin

Miss Mary Lennon

Cllr Alan Lewis

Mr Michael Lipsett

Sandra Magee

Cllr Oonagh Magennis

Mr Conor Mallon

Cllr Gavin Malone

Cllr Cathy Mason

Cllr Declan McAteer

Colette McAteer

Cllr Leeanne McEvoy

Jonathan McGilly

Cllr Harold McKee

Patricia McKeever

Cllr Karen McKevitt

Cllr Andrew McMurray

Mr Roland Moore

Margaret Morrow
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Cllr Roisin Mulgrew
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Cllr Barra Ó Muirí
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Linda O'Hare
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Cllr Gerry O'Hare
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Mr Andy Patterson
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Cllr Henry Reilly
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Cllr Michael Ruane
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Cllr Michael Savage
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Cllr Gareth Sharvin
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Donna Starkey
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Cllr Gary Stokes
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Sarah Taggart
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Cllr David Taylor
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Cllr Jarlath Tinnelly
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Cllr John Trainor
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Central Support Unit
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Cllr William Walker
.....
Mrs Marie Ward
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ACTION SHEETENTERPRISE REGENERATION & TOURISM COMMITTEE MEETINGMONDAY 9 SEPTEMBER 2019

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/116/2019	DRAGONS IN THE HILLS PROJECT	<p>(a) To provide a letter of support for the project for the funders.</p> <p>(b) To sign a Memorandum of Understanding to confirm and further develop the long-term partnership between Amphibian and Reptile Groups of UK (ARG UK) and Newry, Mourne and Down District Council (NMDDC). This MoU has been checked by the legal team and they are happy that it is not binding and is for the purpose of developing projects.</p> <p>(c) If funding is successful, to work with HR Department regarding the hosting of a staff member who will have responsibility for project delivery.</p>	J McGilly	Work in progress	N
ERT/117/2019	ARTISAN MARKET PROVISION	It was agreed as follows based on facilitating one market in each DEA area:	J McGilly	underway	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>(a) Crotlieve Following the successful Pilot markets during summer 2019, a Service Level Agreement is entered into to deliver up to 4 markets in Warrenpoint within this financial year. SLA budget for 2019/20 for 4 markets is £2,000. The SLA to be reviewed for 2020/21 and subject to further consideration and approval.</p> <p>(b) Downpatrick The established market in Downpatrick continues to be supported by Council, with a SLA in place for £5,000 during 2019/20. This will be reviewed at the start of each financial year before contracts are renewed.</p> <p>(c) Mournes The established market in Newcastle continues to be supported by Council, with a SLA in place for £5,000 during 2019/20. This will be reviewed at the start of each financial year before contracts are renewed.</p> <p>(d) For the following DEA's, officers will engage with DEA Forums regarding Artisan Market provision in the following DEAs as outlined above:</p>			

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<ul style="list-style-type: none"> - Newry - Rowallane - Slieve Gullion <p>(e) Council Officers procure 8 marquees which would be used exclusively to support Artisan markets at a cost of £5,000 which is available within existing budgets, to ensure that marquees are always available for market use. Additional marquees can be borrowed, when required, from the Community Service section of Council.</p> <p>(f) Officials to bring back a report to the ERT Committee Meeting in October 2019 providing a financial breakdown regarding Artisan Markets.</p>			
ERT/118/2019	APPLICATIONS: HLF / LSP STRANGFORD & LECALE AONB	<p>(a) Officers to explore the possibility of applying to the National Lottery Heritage Fund for a Landscape Partnership Scheme (LPS) type project for the Strangford and Lecale AONB before March 2020.</p> <p>(b) If feasible, submit an EOI to the National Lottery Heritage Fund in 2020.</p>	J McGilly	Work in progress	N
ERT/119/2019	PUBLIC REALM SCHEME PHASE III	The Council accept the Letter of Offer from the Department for Communities (DFC) totalling £1.6 million and proceed to	J McGilly	Letter signed, work to commence early 2020	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	HILL STREET NEWRY	deliver the next stages of the Lower Hill Street Public Realm Scheme.			
ERT/120/2019	SLA WOODLAND TRUST	The Council proceed and sign a Service Level Agreement with the Woodland Trust to cover the four-year project.	J McGilly	Work underway	N
ERT/121/2019	BELFAST CITY REGION DEAL	<p>To nominate 4 No. Members from Newry Mourne and Down District Council to sit on the City Deal Members Engagement Forum on the basis of the following structure: 2: Sinn Fein 1: SDLP 1: Unionist</p> <p>It was further agreed to approve the following nominations from Sinn Fein and SDLP, and that 1 No. nomination from Unionists will follow: Sinn Fein: Councillor C Casey Sinn Fein: Councillor W Clarke SDLP: Councillor P Byrne</p> <p>(NB: UUP nominated Cllr R Burgess – as per email dated 10.09.2019 from Cllr D Taylor)</p>	J McGilly	completed	Y
ERT/122/2019	DEVELOPMENT NAMING; POSTAL NUMBERING; ERECTION OF	To approve the Development Naming, Postal Numbering & Erection of Nameplates Policy.	CJ	Policy to be approved at the Full council meeting on the 7 Oct	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	NAMEPLATES POLICY			and implemented from the 14 Oct	
ERT/123/2019	HERSTORY LIGHT FESTIVAL – PROGRAMME OF EVENTS	The Council participate in the Herstory Light Festival 2020 and to programme a series of events, activities and light projections onto our arts venues and museums.	AP	Programme of events planned and will be promoted in forthcoming arts and culture brochure	Y
ERT/124/2019	AONB STRUCTURES	To present a report to the SPR Committee Meeting in September 2019 setting out a proposal for a new staffing structure for AONBs.	JMcG	Complete	Y
ERT/125/2019	EXTENSION TO RAILWAY LINE: BALLYDUGGAN DOWNPATRICK	To proceed with a vesting application in relation to the Downpatrick and County Down Railway extension, and to utilise the necessary budgets to proceed with this process.	AP	In progress	Y
ERT/126/2019	DUTCH BARGE: ALBERT BASIN	To approve the request by Silvery Light Sailing to operate a trial series of day sailings using their vessel Volharding to take place on the Albert Basin and Newry Canal on a pilot basis, from now until December 2019.	AP	In progress	Y

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 14 th October 2019
Subject:	Update to Outline Regeneration Forward Work Plan in Partnership with Department For Communities (DFC)
Reporting Officer (Including Job Title):	Jonathan McGilly – Assistant Director Enterprise Employment & Regeneration.
Contact Officer (Including Job Title):	Seamus Crossey – Project Manager

Confirm how this Report should be treated by placing an x in either: -

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose:</u> To seek approval of the recommendations in Section 3.0</p> <p><u>Background:</u> Council have a long-standing relationship with DFC, regarding their match funding of key Urban Regeneration Projects, across the 6 main Urban Centres. As its 2 years since this was last approved, important that it is kept up to date. Alongside existing support mechanisms, a key emerging priority of DFC, is to now look at settlements of between 2,500 and 5,000 people to identify what regeneration needs are emerging, mainly around Public Realm, Environmental and Revitalisation Themes. Council are now keen to work with DFC on this.</p>
2.0	Key issues
2.1	<ul style="list-style-type: none"> - Important that Council continue to bid for DFC allocations to continue the investment in its Urban settlements in the years ahead. - With DFC's new additional priority of targeting settlements of between 2,500 and 5,000 people, this will enable the following 5 settlements within the district to come within that bracket. (Saintfield, Killyleagh, Castlewellan, Bessbrook and Rostrevor) - Important that Council now works closely with DFC to identify what regeneration needs are emerging from these smaller settlements, mainly around Public Realm, Environmental and Revitalisation Themes. (Existing Village Plans & Masterplans will be used as a basis to look at the needs of a settlement.) - The attached table is an ongoing working document to form the basis of future discussion with DFC based on indicative budgets and will be subject to continual review and amendments based on changing priorities and budgets. - This attached paper has been developed in tandem with the priority

	actions from the Masterplans and assessments of Public Realm/Revitalisation works completed in last 5-7 years.
3.0	Recommendations
3.1	<p>1.) Council approve the updated 'Outline Urban Regeneration Public Realm Work Plan Oct 2019' to allow continued lobbying of DFC in regards their Newry Mourne and Down budget allocations.</p> <p>2.) Recommend Council work with Department For Communities to agree Regeneration intervention measures are required in each of the 5 settlements (Saintfield, Killyleagh, Castlewellan, Bessbrook and Rostrevor) with a population of between 2,500 and 5,000 in the district over the next 5 years.</p>
4.0	Resource implications
4.1	Over the next 4-5 Financial Years, Council agree to consider Capital and Revenue match funding contributions for future Public Realm and Revitalisation projects. The attached are indicative costs at this stage and will be subject to continual review and fine tuning as projects are developed, priorities change and central budgets are confirmed.
5.0	Equality and good relations implications
5.1	In delivery of these schemes, the Council are fully mindful of the Section 75 legislation and will carry out the required Screening exercise as part of the Design Consultation Process.
6.0	Rural Proofing implications
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to a rural needs impact assessment.
7.0	Appendices
	N/A
8.0	Background Documents – See attached 'Outline Regeneration Forward Work Plan Oct 2019 in Partnership with DFC'

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 14 th October 2019
Subject:	Carlingford Lough Greenway - Approval to proceed to Contractor PQQ Procurement
Reporting Officer (Including Job Title):	Jonathan McGilly – Assistant Director Enterprise Employment & Regeneration.
Contact Officer (Including Job Title):	Seamus Crossey – Project Manager

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u></p> <p>To seek approval of Council to enable the Carlingford Lough Greenway Project for officers to proceed to the initial contractor PQQ procurement stage on the northern side of the border.</p>
2.0	Key Issues
2.1	<p>Louth County Council have submitted their relevant planning application for the southern section of work (Omeath to the Border) in early September 2019, while the northern section (The border to Victoria Lock) PAN application to planning was submitted at the end of September 2019. This will see a 12-week consultation process, now commencing, before the formal planning application is then submitted at the start of 2020.</p> <p>To ensure that the project both North and South remains on programme (Twin Track approach on both Planning and Contractor Appointment), for works starting in mid/late 2020, it will be necessary to commence the contractor PQQ procurement process in November 2019.</p> <p>To obtain the Interreg grant Letter OF Offer available to the project, a joint project Business Plan was completed and approved by the scheme funder.</p>
3.0	Recommendations
3.1	Recommend Council proceed to commence the PQQ contractor procurement stage for the Northern section of the Carlingford Lough Greenway.
4.0	Resource implications
4.1	Carlingford Lough GW – With Council having made its contribution to the Phase I stage of the Project (Newry to Victoria Lock), there is no further provision for the remaining phases given the 100% Interreg Grant Aid on Offer to the scheme. As the project evolves through Planning and

	Procurement, Council to assist Louth County Council as lead partner with ongoing discussions with SEUPB on the overall project funding requirements of the scheme.
5.0	Equality and good relations implications
5.1	It is not anticipated the recommendations will have an adverse impact upon equality of opportunity and good relations.
6.0	Rural Proofing implications
6.1	The recommendations have been considered within the scope of the Rural Needs Act and the proposal has not been subject to a rural needs impact assessment.
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Enterprise, Regeneration & Tourism Committee
Date of Meeting:	14 October 2019
Subject:	Downpatrick Regeneration Project (Former PSNI Station)
Reporting Officer (Including Job Title):	Conor Mallon – Director Enterprise, Regeneration and Tourism
Contact Officer (Including Job Title):	Jonathan McGilly – Assistant Director Enterprise Employment and Regeneration.

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
1.0		Purpose and Background	
1.1		<p><u>Purpose:</u> To agree the recommendations as detailed in section 3 below.</p> <p><u>Background:</u> NMDDC has been working with DfC to progress a Development brief to advance the regeneration of the former PSNI site and the adjacent Market street Carpark in Downpatrick. Council has agreed to purchase the remaining land necessary to move the project forward and the project can now progress to Development Brief stage.</p>	
2.0		Key issues	
2.1		<p>Council and DfC will work with Strategic Investment Board (SIB) to draft a brief that will outline the vision and objectives for the development of the site, the key constraints on the site and the assessment criteria that will be used to reach the selection of a preferred bidder.</p> <p>In moving this forward it is essential that stakeholder engagement with elected members, relevant public sector agencies and traders takes place, the steering group used to bring forward the Irish street public realm scheme could be a vehicle to do so with some additional representation from the surrounding areas in the town centre. This group will be involved and input on the process that leads to the regeneration of the site.</p>	
3.0		Recommendations	
3.1		<p>It is recommended that</p> <ol style="list-style-type: none"> 1. Council Officers proceed to work with DfC in conjunction with SIB to draft a Development brief and issue to the market through public advertisement 2. Convene a stakeholder engagement group made up of Downpatrick DEA Councillors, Business representatives for the Town Centre and relevant Public Agencies to input guide the process to include a Breakfast Launch before Christmas 	

4.0	Resource implications
4.1	Marketing and PR cost and SIB costs as per 19/20 budgets. No additional resource implications
5.0	Equality and good relations implications
5.1	All implications fully considered
6.0	Rural Proofing implications
6.1	Implications fully considered
7.0	Appendices
	NA
8.0	Background Documents
	NA

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	14 th October 2019
Subject:	Small Business Sales and Exporting Programme
Reporting Officer (Including Job Title):	Jonathan McGilly Assistant Director for Enterprise, Employment and Regeneration
Contact Officer (Including Job Title):	Amanda Smyth Head of Regeneration and Business Development

Confirm how this Report should be treated by placing an x in either:-		
For decision	X	For noting only
1.0	Purpose and Background	
1.1	<p><u>Purpose:</u> To seek approval to procure and implement a Small Business Sales and Exporting Programme that will support at least 20 SME businesses to increase sales to markets outside of NI (particularly GB and South of Ireland), and raise awareness of the Newry, Mourne and Down area as an attractive location business development and investment.</p> <p><u>Background:</u> The Northern Ireland Economic Strategy (2012) identified export-led economic growth as a key driver.</p> <p>Council in 2017 delivered a pilot exporting programme with 20 companies. Demand for this support exceeded places available, and there were positive benefits to the companies in terms of new business secured. However, the support through this programme was limited in terms of skill development for local companies.</p>	
2.0	Key issues	
2.1	<p>It is proposed to bring forward a sales and exporting programme that will:</p> <ul style="list-style-type: none"> • Support at least 20 SME businesses to increase sales to markets outside of NI, particularly looking at GB and South of Ireland • Through mentoring and workshops, to facilitate the efforts of participating businesses to explore, target and exploit commercial opportunities in markets outside Northern Ireland. • To identify and research opportunities for introducing local businesses into target market segments • To establish business to business connections at organised and facilitated Trade Missions to GB and South of Ireland. • Actively and collaboratively raise awareness of the Newry, Mourne and Down area as an attractive location for international business. 	

	<p>The support structure of the programme will be one to one tailored mentoring for each businesses, sale development workshops, in market prospecting for each business to identify business matches, and organising business to business meetings through a trade mission to GB and South of Ireland.</p> <p>Participants on the programme will also be able to avail of alternative support through the NMD Business Growth Programme.</p> <p>Eligible businesses to participate on the programme are small or micro enterprises, located within the Newry, Mourne and Down District Council area, that cannot avail of similar support through another agency.</p>
3.0	Recommendations
3.1	To procure and implement a Small Business Sales and Exporting Programme that will support at least 20 SME businesses to increase sales to markets outside of NI (particularly GB and South of Ireland), and raise awareness of the Newry, Mourne and Down area as an attractive location for business development and investment.
4.0	Resource implications
4.1	The total cost of the programme will be subject to public tender, however a budget is requested of £60,000 (£3,000 per company). This is available in existing budget for 2019/20. Spend in this current year will be maximised, and funding bid made for 2020/21 for any programme spend outside of the current financial period.
5.0	Equality and good relations implications
5.1	All necessary considerations have been taken care of
6.0	Rural Proofing implications
6.1	All necessary considerations have been taken care of
7.0	Appendices
	Business Case attached.
8.0	Background Documents
	n/a

Business Case (Short Form)

£30,000 < £100,000 Expenditure

Project Title:	Small Business Sales and Exporting Programme
Directorate:	ERT
SECTION A	
Tell us about your project:	<p>(1) It is proposed to bring forward a sales and exporting programme. Currently for small and micro businesses there is no support or limited support to explore sales outside of NI (either GB or RoI). Intertrade Ireland and Invest NI both offer exporting support, and it would be focus of this programme to develop businesses to a stage where they are eligible for ready for alternative support.</p> <p>(2) It is proposed to bring forward a sales and exporting programme that will:</p> <ul style="list-style-type: none"> • Support at least 20 SME businesses to increase sales to markets outside of NI, particularly looking at GB and South of Ireland • Through mentoring and workshops, to facilitate the efforts of participating businesses to explore, target and exploit commercial opportunities in markets outside Northern Ireland. • To identify and research opportunities for introducing local businesses into target market segments • To establish business to business connections at organised and facilitated Trade Missions to GB and South of Ireland. • Actively and collaboratively raise awareness of the Newry, Mourne and Down area as an attractive location for international business. • The support structure of the programme will be one to one tailored mentoring for each businesses, sale development workshops, in market prospecting for each business to identify business matches, and organising business to business meetings through a trade mission to GB and South of Ireland. • Participants on the programme will also be able to avail of alternative support through the NMD Business Growth Programme. • Eligible businesses to participate on the programme are small or micro enterprises, located within the Newry, Mourne and Down District Council area, that cannot avail of similar support through another agency.
1. What is the current provision?	
2. What is the proposed provision (what options have you considered)?	
3. What is the need and how is it evidenced?	
4. Are all statutory approvals in place – please outline?	
5. Are there any risks associated with this project – please outline?	
6. Any other	

<p>relevant information? i.e. drawings, plans, photographs...</p> <p>You are not limited to one page, please expand where necessary.</p> <p>All of the above questions must be addressed.</p>	<p>(3) Council are working with and support businesses through the NMD Business Growth Programme. It has been identified that sales, exporting and support for in market prospecting is a key area of need, however has been ineligible for funding support through ERDF. Also in 2017 delivered a pilot exporting programme with 20 companies. Demand for this support exceeded places available, and there were positive benefits to the companies in terms of new business secured. However, the support through this programme was limited in terms of skill development for local companies.</p> <p>(4) Statutory approvals are N/A</p> <p>(5) Risks are:</p> <ul style="list-style-type: none"> • Not attracting companies – however this is limited due to demand established. NMDDC will also procure a delivery agent whose responsibility will be to engage with eligible and appropriate companies regarding participation • Project going over budget – however this is limited as the programme will be fully tendered and costed before it is implemented. Project budget will be managed during implementation and any unforeseen costs will be managed appropriately according to project management guidelines.
SECTION B	
<p>7. Is your expenditure linked to the Corporate Plan/Community Plan/Directorate Business Plan – please reference the relevant section.</p>	<p>The Northern Ireland Economic Strategy (2012) identified export-led economic growth as a key driver, stating: <i>"We need to significantly increase our export focus if we are to achieve our economic goals, but the challenge is both to grow exports, and diversify into new markets"</i>. Northern Ireland's 'Export Matters' action plan (2016) seeks to:</p> <ul style="list-style-type: none"> • Grow the value of sales by local businesses made outside NI by 80% by 2025; • Encourage more local businesses to engage in sales outside NI; and • Ensure that local businesses maximise sales in a wide and diverse range of global markets. <p>Council is committed to supporting and growing the District's unique selling points to realise its full economic potential. Supporting local businesses, attracting investment and jobs is Council's number one priority, and part of our strategic vision is to facilitate the District's thriving business community through increasing sales outside of NI. Council is also keen to attract Foreign Direct Investment (FDI) especially in sectors where it has key strengths and to build relationships by participating in international network building.</p>

8. Has this project been identified as a priority in your Directorate?	<input type="checkbox"/> Conditions Survey	<input checked="" type="checkbox"/> Strategy	<input type="checkbox"/> Other
	Yes, please see above.		
Please provide details:			

9. Preferred Option – Please detail your preferred option and a rational why this option was selected	<p>Option 1 - do nothing</p> <p>Option 2 – Offer sales support through NMD Growth programme – however this is limited and does not allow in market sales prospecting or a trade mission to enable business to business engagement</p> <p>Option 3 – Established a focused programme with tailored support focusing on assisting businesses sell outside of NI</p>		
10. Please provide a breakdown of all costs, including running costs (whole life costs).	<p>£60,000 delivery agent fees (subject to a public procurement process)</p> <p>With 20 companies engaged, cost is £3,000 per company</p> <p>Option to request a contribution from businesses of £400 (15%, equivalent to approx. 1 day mentoring) (reducing Council contribution to £52,000)</p> <ul style="list-style-type: none"> • one to one tailored mentoring for each businesses, • sale development workshops, • in market prospecting for each business to identify business matches, • organising business to business meetings through a trade mission to GB and South of Ireland 	<p><u>Account Code / Cost Centre / Project Code (if applicable):</u></p> <p>2160 / 1048</p>	
11. Please indicate how this project will be financed.	<input checked="" type="checkbox"/> Internal Funding	<input type="checkbox"/> External Funding	
Please provide details	<p>External consultancy support will be funded through ERT budgets. A budget is available within existing 2019/20 budgets. Programme delivery will likely fall into 2020/21 and a request for the balance of the programme within this period will be made through the rate estimates process.</p>		
Is or will there be any perceived cross EU Border interest for this requirement/project:		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	

Prepared by:	Amanda Smyth	Date Submitted:	03/10/19
Validated by Assistant Director	Sign: Date:		
Director Approval:	Sign: _____ Date: _____		
Committee Approval:	Date: 14 th October 2019 - ERT		
Council Approval	Date: _____		

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 14 th October 2019
Subject:	DAERA Rural Small Business Grants scheme update
Reporting Officer (Including Job Title):	Jonathan McGilly, Assistant Director, Enterprise, Employment and Regeneration
Contact Officer (Including Job Title):	Amanda Smyth, Head of Regeneration and Business Development

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
1.0	Purpose and Background		
1.1	<p><u>Purpose:</u> The purpose of this report is to seek approval to:</p> <ul style="list-style-type: none"> a) sign and accept a contract for funding for implementation of the programme; b) agree implementation in the DAERA rural grants scheme for businesses, as per the timescales above <p><u>Background:</u> The Department of Agriculture, Environment and Rural Affairs (DAERA) has previously approached 10 Councils' (Belfast City Council excluded) to explore the potential for the roll out of a Rural Business Capital Grant Programme to be delivered in the financial year ending 2019/20, which potentially may also be made available in subsequent years.</p> <p>The scheme would aim to:</p> <ul style="list-style-type: none"> • Provide at least 10 micro and small businesses with a capital grant capped at £5,000, at a match funding rate of 50% from DAERA and 50% from participating businesses. • Provide rural micro and small businesses with capital support with the wider aim of sustaining rural communities and economies. • Seek to minimise poverty, social exclusion and inequality amongst those living in rural areas. <p>Newry, Mourne and Down District Council agreed at the December 2018 ERT Committee to further engage with DAERA to implement a pilot programme in the District with other Councils who also agreed to participate.</p>		
2.0	Key issues		
2.1	Several meetings have taken place with the 10 Councils and DAERA officials to develop and submit a business case detailing the need for a rural grant		

	<p>scheme, and setting out proposals for marketing, application process, eligibility criteria and assessment process.</p> <p>DAERA have now confirmed the potential of taking forward a rural grants scheme in the current financial year. Subject to business case approval, and wider agreement with NI Council's, DAERA may be in a position to issue a contract for funding on 11th October. Delivery of the programme would be against the below timeframe:</p> <ul style="list-style-type: none"> • Call for applications opens on 25th November 2019 • Call for applications closes on 20th December 2019 • Applications checked for Eligibility and Scored by 17th January 2020 • Letters of Offer issued and Letter of Offer Workshop concluded by 14th February 2020 • Project completed and payment shown to have been extracted from promoters account by 31 March 2020.
3.0	Recommendations
3.1	<p>a) To sign and accept a contract for funding for implementation of the programme</p> <p>b) To agree implementation in the DAERA rural grants scheme for businesses, as per the timescales above</p>
4.0	Resource implications
4.1	<p>Staff time for project implementation</p> <p>A budget of up to £5,000 for promotion of the programme / grant opportunity available within existing budgets</p>
5.0	Equality and good relations implications
5.1	The programme will be advertised and marketed through all mediums and is accessible, inclusive and open to all rural businesses within the District.
6.0	Rural Proofing implications
6.1	All recipients will include rural businesses and the programme will have a positive impact on rural enterprise throughout the District. A rural needs assessment has been completed.
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	Monday 14 th October 2019
Subject:	Northern Ireland Business Start Programme – Update on Current programme and Commitment to Collaborative Funding Application for New Programme
Reporting Officer (Including Job Title):	Jonathan McGilly Assistant Director for Enterprise, Employment and Regeneration
Contact Officer (Including Job Title):	Amanda Smyth Head of Regeneration and Business Support

Confirm how this Report should be treated by placing an x in either:-

For decision	X	For noting only
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1.0	Purpose and Background
1.1	<p><u>Purpose:</u> To seek approval to:</p> <ul style="list-style-type: none"> • Participate in a new Business Start Up Collaborative programme with other NI Councils and collaboratively submit a funding application for ERDF Jobs and Growth. • Agree that LCCC will continue as Lead Council of the New Programme if the funding application is successful for the period 01 April 2021 to 31 March 2023 • Enter into a new Collaborative agreement which sets out the governance arrangement for the new programme, subject to review by Council's legal representatives • Agree the proposed outcomes and associated financials for the New Programme, accepting that these are subject to change as a result of funding application, assessment and Letter of Offer (any amendments will be reported through Council) <p><u>Background:</u> Newry, Mourne and Down District Council are participating within the 11 Council collaborative programme for delivery of Business Start activity across NI. This is a 3.5 year programme that represents an investment of £6.173 million across the 11 Council region up until 31st March 2021.</p> <p>Northern Ireland Business Start Programme (NIBSUP) is recognised as the key strategic business start programme for Northern Ireland (NI), charged with delivering volume, locally focused jobs. Through the “Go for it” Programme, delivered by the Councils since 2015, entrepreneurs can develop their business plan for starting a business with help from their local Council and their delivery agents.</p>

	<p>The features of the Programme include a business enquiry service, underpinned by a centralised marketing campaign, one to one support by a Business advisor referrals to Invest NI for export-focused business start-ups meeting Invest NI's client company criteria, and the production of a quality assured business plan.</p> <p>NIBSUP's key outputs are completed and approved business plans (BPAs). The programme is funded by Invest NI and the European Regional Development Fund (ERDF) as part of the EU Programme for Growth & Jobs 2014-2020, currently with a planned delivery period of three years from 2017 – 2020.</p> <p>The Programme Delivery Commenced 4th September 2017 with the below Regional targets for the programme life time (up to March 2021):</p> <ul style="list-style-type: none">• Quality Business Plans – 9,729• Business Start Ups – 6,616• New Jobs – 5,981																										
2.0	Key issues																										
2.1	<p>1) <u>Current NI Business Start Up Performance (Sept 17 – March 2021)</u></p> <p>Delivery under the NI Business Start Programme generates Job Promotion outputs, which delivers against targets outlined within Councils Performance Improvement Plan, and under the terms and conditions agreed by Department for Economy.</p> <p>Performance in the current financial year is summarised below. The programme is on target to achieve objectives.</p> <table><tr><th>2019/2020</th><th>Target</th><th>Actual To August 19 (2019 / 2020)</th><th>% achieved against target</th></tr><tr><td>Total Business Plans Approved</td><td>299</td><td>199</td><td>67%</td></tr><tr><td>Business Starts (EDP Rate)</td><td>203</td><td>135</td><td>67%</td></tr><tr><td>Jobs promoted</td><td>155</td><td>73</td><td>47%</td></tr></table> <p>In summary, previous performance in the last 2 financial years are below, which also shows either an achievement or over achievement of targets:</p> <table><tr><th></th><th>Target - Business Plans</th><th>% achieved against target</th><th>Target - Jobs Promoted</th><th>% achieved against target</th></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	2019/2020	Target	Actual To August 19 (2019 / 2020)	% achieved against target	Total Business Plans Approved	299	199	67%	Business Starts (EDP Rate)	203	135	67%	Jobs promoted	155	73	47%		Target - Business Plans	% achieved against target	Target - Jobs Promoted	% achieved against target					
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Jobs promoted	155	73	47%																								
	Target - Business Plans	% achieved against target	Target - Jobs Promoted	% achieved against target																							

2017/2018	245	100%	168	100%
2018/2019	285	105%	175	106%

(NB: Current statutory jobs promoted target is 155, however previous Council recommendation has approved an increase to 173, subject to DFE consideration)

2) New Programme Development: April 2021 – December 2022

The Letter of Offer for the current programme is due to end on March 2021. In preparation for establishing contributed support, officials from across all 11 Council's have established a working group, and have developed proposals for a new Business Start Programme post March 2021.

As this programme secures 75% grant aid through the ERDF Jobs and Growth programme, this new programme will be subject to an application and appraisal process as part of the application for funding, which will be submitted in December 2019.

The components for the current programme are to be retained, including:

- A regional marketing campaign
- A central call handling service
- Go for It Branding
- Mentoring and workshop provision
- Production of a Business Plan for new start businesses

The outputs to be included in the new programme are proposed as set out below, which illustrates enhanced delivery, allowing for continued programme growth

New Programme 2021/2022	Target
Total Business Plans Approved	312
Business Starts (EDP Rate)	212
Jobs promoted target	190

In order to progress the collaborative programme, Council's are now requested to confirm their commitment to a collaborative funding application and new programme delivery for Business Start Up delivery. Newry, Mourne and Down District Council Economic Development team have been fully involved in the development of this submission. There is no financial or resource commitment required at this time as the proposal will require an Economic Appraisal to be completed by Invest NI as the next step in this application. Future resource / financial requirement is set out in section 4.

It is also proposed that the new Business Start Programme continues to be governed under a Collaboration Agreement with participation Councils. It has

	<p>been proposed via JMT that LCCC continue as lead Council for this next Programme covering the period 01st April 2021 – 31st March 2023.</p>
	<p>Recommendations</p> <p>It is recommended to:</p> <ol style="list-style-type: none"> 1) Participate in a new Business Start Up Collaborative programme with other NI Councils and collaboratively submit a funding application for ERDF Jobs and Growth 2) Agree that LCCC will continue as Lead Council of the New Programme if the funding application is successful for the period 01 April 2021 to 31 March 2023 3) To enter into a new Collaborative agreement which sets out the governance arrangement for the new programme, subject to review by Council's legal representatives 4) Agree the proposed outcomes and associated financials for the New Programme, accepting that these are subject to change as a result of funding application, assessment and Letter of Offer (any amendments will be reported through Council)
4.0	Resource implications
4.1	<p><u>Current Programme timeframe: 3.5 years.</u> Total NI Programme Cost: £6,173,904</p> <p>100% Cost to NMD for 3.5 year programme: £634,643 Grant to NMD against above cost: £379,981 Balance cost to NMD: £254,662</p> <p>Cost to NMD over 3.5 year programme is as set out below</p> <ul style="list-style-type: none"> • Year 1: £81,132 • Year 2: £69,689 • Year 3: £67,333 • Year 4: £36,507 <p><u>New Programme financial resource requirements: April 2021 – Dec 2022</u> (Subject to application assessment)</p> <p>100% Cost to NMD for new programme: £193, 433 Grant to NMD against above cost: £118,454 Balance cost to NMD: £74,979 Cost per job: £395</p> <p>The above cost to Council does not represent an increase in required budget in comparison to the current programme</p>
5.0	Equality and good relations implications
5.1	All necessary considerations have been taken care of
6.0	Rural Proofing implications

6.1	All necessary considerations have been taken care of
7.0	Appendices
	n/a
8.0	Background Documents
	n/a

Report to:	Enterprise, Regeneration & Tourism Committee
Date of Meeting:	14 th October 2019
Subject:	Service Level Agreement with Queens University - Centre for Archaeological Fieldwork (CAF)
Reporting Officer (Including Job Title):	Jonathan McGilly Assistant Director for ERT
Contact Officer (Including Job Title):	Therese Hamill Ring of Gullion AONB Officer

Confirm how this Report should be treated by placing an x in either:-

For decision	x	For noting only	
1.0	Purpose and Background		
1.1	<p><u>Purpose:</u> To seek approval to:</p> <p>Establish a service level agreement with the Centre for Archaeological Fieldwork (CAF) to provide an integrated landscape study for what is believed to be part of the ancient roadway (Slighe Miodhluachr) which runs from the northern road, Tara co Meath, to Armagh with sections through the NMD District</p> <p><u>Background:</u> Following on from a number of projects with the Centre for Archaeological Fieldwork (CAF) which include two Community Digs in the Ring of Gullion. It is proposed to enter into a Service Level Agreement with the Centre for Archaeological Fieldwork (CAF) for a project which will provide an integrated landscape study for what is believed to be part of the ancient roadway (Slighe Miodhluachr) which runs from the northern road, Tara co Meath, to Armagh with sections through the NMD District.</p> <p>CAF, Rural Health Partnership and the Council are partners on a research project starting in November 2019 and running until March 2020, funded through the Historic Environment Fund, Research Stream. The Council are operating as banker for the project, contributing £2,350 (as match funding) over the current year and work with the Rural Health Partnership and Queens to recruit volunteers to the workshop.</p> <p>The service level agreement will cover the provision of a workshop to promote the project, a Desktop assessment, Drone Survey and Geophysical. Project to be completed by end of December 2019.</p> <p>It is hoped from this project, there will be enough evidence to apply for funding, next year to get a community dig along the route.</p>		

2.0	Key issues
2.1	<p>A service level agreement is needed with the Centre for Archaeological Fieldwork (CAF) to provide an integrated landscape study on the sections of the road which fall within the NMD District.</p> <p>Funding for contributing for this project is provided through Historic Environment Fund, Research Stream and the National Lottery Heritage Fund through the Ring of Gullion Landscape Partnership.</p>
3.0	Recommendations
3.1	To establish a service level agreement with the Centre for Archaeological Fieldwork (CAF) to provide an integrated landscape study for what is believed to be part of the ancient roadway (Slighe Miodhluachr) which runs from the northern road, Tara co Meath, to Armagh with sections through the NMD District
4.0	Resource implications
4.1	<p>Time of AONB Officers to support project.</p> <p>A budget of £2,350 is available for proposed works</p>
5.0	Equality and good relations implications
5.1	Having considered the proposal it is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations.
6.0	Rural Proofing implications
6.1	The project promotes the rural areas in the Council area and the development and collaboration with partners across Northern Ireland will raise its profile.
7.0	Appendices
	n/a
8.0	Background Documents
	<p>Available on Request:</p> <p>Ring of Gullion and Strangford and Lecale AONB Action Plans.</p> <p>Ring of Gullion Landscape Conservation Action Plan:</p> <p>https://www.ringofgullion.org/wp-content/uploads/2015/03/Ring-of-Gullion-LCAP-FINAL-DOC.pdf</p>

Report to:	Enterprise, Regeneration & Tourism Committee
Date of Meeting:	14 October 2019
Subject:	MIPIM 2020
Reporting Officer (Including Job Title):	Conor Mallon - Director Enterprise Regeneration and Tourism
Contact Officer (Including Job Title):	Jonathan McGilly – Assistant Director Enterprise, Employment and Regeneration

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
1.0	Purpose and Background		
1.1	<p><u>Purpose:</u> To agree the recommendations as detailed in section 3 below.</p> <p><u>Background:</u> The MIPIM property conference is being held on 10-12 March 2020 in Cannes, France and brings together the most influential players from all international property sectors, offering unrivalled access to the greatest number of development projects and sources of capital worldwide. MIPIM is the premier event in the European real estate calendar and has become Europe's showcase for major cities, property developments, investment opportunities and networking.</p>		
2.0	Key issues		
2.1	<p>The Belfast Region City Deal group of Council's are working in collaboration to promote the deal and development opportunities at MIPIM. It is proposed that each of the City Deal Councils will contribute £15,000 to the delivery of MIPIM 2020 .</p> <p>With the UK scheduled to leave the EU at the end of October 2019, MIPIM 2020 will be hugely important for the Belfast Region City Deal partners. Strong economic indicators coupled with initiatives including the Northern Ireland Investment Fund and the Belfast Region City Deal create attractive conditions for real estate and infrastructure investment. The Belfast Region boasts a compelling investment proposition for investors seeking opportunities and this will only get stronger in the coming years.</p>		

	<p>With the Councils advanced development plans for Newry City Regeneration programme MIPIM offers the excellent opportunity to showcase the development opportunities that now exist in the City and indeed across the region with development opportunity sites in Downpatrick, Warrenpoint etc.</p> <p>At MIPIM 2020 there will be a programme of events on and off stand. Partnering with as many leading organisations as possible to ensure the investment opportunity is delivered to new audiences, as well as showcasing the Belfast Region on the Belfast stand. All events will offer an excellent opportunity to network with the delegation and the wider MIPIM audience.</p>
3.0	Recommendations
3.1	Council contribution to partner as Belfast Region £15,000 plus £6000 for travel and accommodation for Council delegation of Chairman, Chief Executive and one Director to attend 2020 MIPIM event.
4.0	Resource implications
4.1	In the region of £21,000 contained within current budgets.
5.0	Equality and good relations implications
5.1	All implications fully considered
6.0	Rural Proofing implications
6.1	All implications fully considered
7.0	Appendices
	NA
8.0	Background Documents
	NA

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	14 October 2019
Subject:	5G Communications
Reporting Officer (Including Job Title)	Jonathan McGilly Assistant Director of Enterprise, Employment & Regeneration (ERT)
Contact Officer (Including Job Title):	Michael Forster Business Intelligence Officer (ERT)

Confirm how this Report should be treated by placing an x in either:-

For decision	x	For noting only
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To seek council approval for the recommendations in section 3.0</p> <p><u>Background</u> The next generation of mobile communications, 5G, is beginning to gather momentum, although many elements of its delivery and use are still in development.</p> <p>5G is expected to deliver faster and better mobile broadband services to consumers and businesses, and to enable innovative new services for industry sectors, including manufacturing, transport, immersive technologies and healthcare.</p> <p>It will address the growing requirements for mobile data:</p> <ul style="list-style-type: none"> • More Data Driven by better customer experience, more connected devices, higher bandwidth requirements, virtual and augmented reality, etc. • More Devices Driven by smart agriculture, e-health, transport and logistics, environmental monitoring, etc. • Instant Response Driven by vehicle to vehicle communications, remote control applications, drone delivery, smart manufacturing, etc. <p>Citizens are likely to demand 5G deployment, along with the extension of</p>

	<p>4G where it is not already available.</p> <p>5G is likely to be delivered as a patchwork of technologies, using a range of radio frequencies. Some of those frequencies are widely used today, for example for tv and mobile phones. Other, higher frequencies are also planned.</p> <p>The new technology, and its benefits, are likely to be deployed first to urban communities. Without intervention, they are likely to come much more slowly, if at all, to rural communities, because of the challenging investment case.</p> <p>DCMS has already made funding available for a variety of initiatives aimed at removing the barriers to the deployment of 5G, with the objective of ensuring that the UK should be a world leader in 5G communications. It is reasonable to assume that substantial further funding will be made available in future.</p> <p>Officers are aware of the current Notice of Motion on 5g which highlights that residents have expressed concerns about the health risks of 5G, particularly in respect of the extremely high (so-called mmWave) frequencies. The government's documented position is that there is no convincing evidence of health effects within the regulatory limits.</p> <p>The Department for Digital, Culture, Media and Sport (DCMS) recently announced the Rural Connected Communities (RCC) funding as part of the UK Government's 5G Testbeds and Trials programme. A short call for funding was opened on 27 August 2019 and will close on 25 October 2019. The fund aims to identify the means to address both supply side and demand side barriers to the deployment of 5G.</p> <p>The FFNI* programme (Full Fibre Northern Ireland) is ideally suited to coordinating the part of local government in the delivery of 5G, and to leading bids for Government funding.</p> <p>It has has strong relationships with other key stakeholders including universities, SMEs and mobile network operators and other suppliers. It has the support of the Department for the Economy. These stakeholders have expressed an interest in working with FFNI to address the issues of 5G deployment in Northern Ireland.</p> <p><i>*FFNI – Full Fibre Northern Ireland – is the consortium of the ten rural councils in NI, hosted by NMDDC, whose objective is to play an active part in delivering the best digital infrastructure for Northern Ireland.</i></p>
2.0	Key issues

2.1	<ul style="list-style-type: none"> • Citizens, especially in rural areas, could benefit significantly from 5G in the future. However, without intervention, 5G will come slowly, if at all to much of our region, mirroring the experience of broadband and 4G deployment. • DCMS (Department for Digital, Culture, Media and Sport) future funding provides an opportunity to reduce the digital divide and lead on rural 5G rollout, to create a 5G communities and ensure investment in mobile connectivity. • The timelines for completing a bid for the Rural Connected Communities fund were extremely short (8 weeks). Since future funding calls may follow a similar pattern, we should be ready to react to such calls. • There are also perceived health concerns about a small part of the 5G spectrum. • Due to the complex nature of the topic, DCMS has recommended that external expertise is likely to be required to assist in funding bid preparation. External expertise is also likely to be necessary in respect of some elements of co-ordinating 5G activity more generally. • FFNI has the means to co-ordinate a joined-up approach to 5G in our region - to work with key stakeholders to create a 5G forum to seek; to agree a common approach to 5G in NI and ensure alignment with DfE (dept for Economy) and their current and future 5G policy framework;
3.0	Recommendations
3.1	<ul style="list-style-type: none"> • That officers in Newry, Mourne and Down review the health impacts of 5G and seek further guidance from the Public Health Authority, DCMS, OFCOM and other relevant authorities to carry out a comprehensive and detailed report analysing the risks and benefits of 5G roll out within the District. • To authorise FFNI c/o NMDDC to submit a bid(s) for appropriate funding for 5G on behalf of participating councils subject to appropriate environmental and health impact assessments • To commit up to £10k NMDDC funding to the co-ordination of a 5G community and funding applications; • To allow NMD, as host of FFNI, to spend the total of such aggregated funding in the pursuit of increasing 5g rollout throughout our communities;

4.0	Resource implications
4.1	<ul style="list-style-type: none"> • Up to £10,000 per Council for 5G co-ordination and bid development through Consultancy support for FFNI; • NMDDC to raise a PO for up to £100k (of which £90k will be claimed back from Consortium members) for consultancy support; • Officer time to assist with coordination and operational management of any bid, and with the co-ordination of 5G activity in general.
5.0	Equality and good relations implications
5.1	Having considered the proposal, it is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations.
6.0	Rural Proofing implications
6.1	Beneficiaries may rural businesses and residents and if 5G funding is secured a rural proofing report will be conducted.
7.0	Appendices
	FFNI 5G Business Case
8.0	Background Documents

Business Case (Short Form)

£30,000 < £100,000 Expenditure

Project Title:	FFNI – 5G Communications
Directorate:	ERT
SECTION A	
Tell us about your project:	
1. What is the current provision?	1.The FFNI Programme requires the use of external consultancy support to explore and submit future funding applications for 5G ensuring continued investment in mobile connectivity particularly for rural communities.
2. What is the proposed provision (what options have you considered)?	2. Current provision is through the FFNI operations team which will assist but due to the complex nature of the topic, it is recommended that external expertise is procured to assist in funding and bid preparation. External expertise is also likely to be necessary in respect of some elements of coordinating 5G activity especially with mobile network operators.
3. What is the need and how is it evidenced?	3. 5G is expected to deliver faster and better mobile broadband services to consumers and businesses, and to enable innovative new services for industry sectors, including manufacturing, transport, immersive technologies and healthcare. The new technology, and its benefits, are likely to be deployed first to urban communities. Without intervention, they are likely to come much more slowly, if at all, to rural communities, because of the challenging investment case. DCMS has already made funding available for a variety of initiatives aimed at removing the barriers to the deployment of 5G, with the objective of ensuring that the UK should be a world leader in 5G communications. It is reasonable to assume that substantial further funding will be made available in future and FFNI needs to be ready to apply.
4. Are all statutory approvals in place – please outline?	4. Approval has been sought at ERT Committee 14 Oct 2019.
5. Are there any risks associated with this project	5. There are concerns about the health risks of 5G, particularly in respect of the extremely high (so-called mmWave) frequencies. The government's documented position is that there is no convincing evidence of health effects within the regulatory limits. If approved, FFNI will ensure any 5G project adheres to/conducts appropriate risk assessments or surveys;

<p>– please outline?</p> <p>6. Any other relevant information? i.e. drawings, plans, photographs...</p> <p>You are not limited to one page, please expand where necessary.</p> <p>All of the above questions must be addressed.</p>	<p>6. No further information at present.</p>
<p>SECTION B</p>	
<p>7. Is your expenditure linked to the Corporate Plan/Community Plan/Directorate Business Plan – please reference the relevant section.</p>	<p>Expenditure is linked to the ERT strategy in relation to several priorities:</p> <p>To influence the improvement of rural infrastructure across rural areas in order to meet the needs of rural communities, rural services and rural businesses.</p> <p>To influence Central government priorities for key infrastructural projects which can be the catalyst for regeneration.</p> <p>Community Plan: Level of Connectivity: communications (broadband and mobile) infrastructure</p>

8. Has this project been identified as a priority in your Directorate? Please provide details:	<input type="checkbox"/> Conditions Survey	<input checked="" type="checkbox"/> Strategy	<input type="checkbox"/> Other
	Yes, please see above.		

9. Preferred Option – Please detail your preferred option and a rational why this option was selected	<p>Option 1 - do nothing</p> <p>Option 2 – FFNI ops team does application – do not have resources/expertise</p> <p>Option 3 – FFNI procures external consultancy – preferred option to procure external consultant and technical expertise to develop a 5G funding bid.</p>
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10. Please provide a breakdown of all costs, including running costs (whole life costs). Please provide information on how these costs have been arrived at.	<ul style="list-style-type: none"> £10,000 (per Council) for 5G co-ordination and bid development through Consultancy support for FFNI; NMDDC to raise a PO for consultancy support of up to £100k of which £90k will be claimed back from Consortium members; Officer time to assist with coordination and operational management of any bid, and with the co-ordination of 5G activity in general. 	<u>Account Code / Cost Centre / Project Code (if applicable):</u> <u>1048/ 2060</u>
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11. Please indicate how this project will be financed. Please provide details	<input checked="" type="checkbox"/> Internal Funding <input type="checkbox"/> External Funding
External consultancy support will be funded through ERT budgets.	

Is or will there be any perceived cross EU Border interest for this requirement/project:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
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Prepared by:	Michael Forster	Date Submitted:	03/10/19
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Validated by	Sign:
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Assistant Director	Date:
Director Approval:	Sign: Date:
Committee Approval:	Date:
Council Approval	Date:

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	14 October 2019
Subject:	FFNI Gigabit Voucher Promotion
Reporting Officer (Including Job Title)	Jonathan McGilly Assistant Director of EER (ERT)
Contact Officer (Including Job Title):	Michael Forster Business Intelligence Officer (ERT)

Confirm how this Report should be treated by placing an x in either: -

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose:</u> This report seeks Committee approval for NMDDC to contribute funds to the FFNI consortium to develop and deliver a pilot scheme to maximise the use of DCMS* vouchers for very high speed broadband in Northern Ireland.</p> <p><u>Background:</u> FFNI is a consortium of the ten Northern Ireland Councils outside Belfast, whose objective is to play an active part for local government in delivering the best digital infrastructure for Northern Ireland. The consortium is hosted by NMDDC.</p> <p>The consortium operates a pooled funding model, so that project costs are shared equitably, and usually equally, across all Consortium Members. The consortium's Steering Group manages the programme of projects.</p> <p>The consortium was successful in securing £15m LFFN* funding to deliver full fibre broadband to public sector hub sites across the region.</p> <p>DCMS currently operates two voucher schemes to support the cost of implementation of gigabit capable broadband. One scheme applies across all premises in the region. A more generous scheme is limited to rural premises that currently have broadband speeds less than 30 Mbps.</p> <p>The supplier administers the voucher schemes, promoting uptake by customers and then applying for the vouchers from DCMS on the customer's behalf.</p> <p>Although the voucher schemes have been quite successful in Northern Ireland, FFNI has identified some issues. These may be limiting the otherwise much more significant positive effect of vouchers.</p>

Firstly, suppliers will naturally tend to focus their efforts on the most densely populated areas and business parks, because those offer the highest returns.

Secondly, take up may be limited by customer scepticism of a supplier bearing government funding.

Thirdly, the size of community that a supplier can address may tend to be modest, simply due to the cost of engagement and the need to conclude projects quickly ahead of competitors.

The consortium has identified a project to address these issues and substantially increase the value of vouchers deployed in Northern Ireland, and thus the level of high speed broadband.

The project is urgent, for a number of reasons:

- The Gigabit Voucher Scheme fund is running out
If DCMS sees quickly from our pilot that it can be more successful, it may extend the scheme
- Project Stratum may not reach all its target premises
If our pilot is successful, it may provide a means to address those that are not reached
- LFFN funding may not be fully spent on the hub sites
Our pilot may demonstrate a suitable alternative route to drive the same outcomes with any remaining funding
- The project will itself deliver high speed connections
The pilot will be a full scale test, and will benefit around 20 communities directly, across the region

The project proposes to test the hypothesis that local government officers, working with councillors and colleagues from DAERA, will be more effective at bringing communities together to call down vouchers. We would provide a much shorter and more efficient path for customers and suppliers to work together to obtain high value vouchers.

The project is closely based on a model developed for a rural council in Wales, and on a pilot for a small rural community in England. It has some powerful features that are specific to Northern Ireland.

The project has a strong probability of success. Its performance will be measurable within a matter of weeks. Skilled resources are available with a detailed understanding of the voucher schemes, and with practical experience of their operation.

The project will use a combination of council resources and external specialist support. It will train a pool of council resources, so that full scale deployment beyond the pilot stage will be operated largely by council resources.

	<p>If the project is not successful, it will be stopped quickly, and the funding will not be required.</p> <p>It is estimated that the pilot will cost up to £250,000 (£25,000 per council) to deliver, and would bring an estimated £4m voucher deployment to the region. If the pilot is successful in demonstrating a viable approach, it is estimated that a further project costing around £600,000 (£60,000 per council) could bring over £20m in DCMS vouchers to the region. Further projects of a similar magnitude might also be possible.</p> <p><i>*DCMS is the Department for Digital, Culture, Media and Sport. LFFN is the department's Local Full Fibre Networks programme, that has the aim of increasing the deployment of full fibre broadband.</i></p>
2.0	Key issues
2.1	There is a time limited opportunity to drive voucher take up in Northern Ireland
3.0	Recommendations
3.1	<ul style="list-style-type: none"> To agree that NMDDC should contribute up to £25,000 towards the cost of designing and operating a pilot voucher promotion scheme to secure up to £4m of DCMS vouchers for Northern Ireland subject to Consortium members agreeing. To work with officers to identify two appropriate communities in our region to be a part of the pilot. To approve NMDDC to appoint a suitable consultant to assist with implementation and delivery of the pilot.
4.0	Resource implications
4.1	NMDDC's contribution to the pilot project will be up to £25,000 from FFNI Revenue Budget under EER
5.0	Equality and good relations implications
5.1	Having considered the proposal, it is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations.
6.0	Rural Proofing implications
6.1	The proposal will have a highly positive effect on the delivery of high speed broadband to rural businesses and resident.
7.0	Appendices
	FFNI - Business Case Voucher Promotion.
8.0	Background Documents
	None

Full Business Case Template

Expenditure: £100,000 < £500,000

This pro forma is designed to document expenditure appraisals for expenditures between £100k and £500k with appropriate and proportionate effort. It identifies the main elements of a business case to be covered, followed by spaces or tables for inserting the relevant information. ***The spaces and tables should be enlarged or modified as required to accommodate all the necessary information.***

There are no precise rules about the length of business case documents for small expenditure decisions, but, as an indication, it might be anything from a few pages in the simplest cases to 20 pages or so in more complex cases.

For detailed guidance on business cases and expenditure appraisal, consult the [Northern Ireland Guide to Expenditure Appraisal and Evaluation](#) (NIGEAE) or seek advice from the Procurement Department.

Project Title:	FFNI Gigabit Voucher Project	
Directorate:	Enterprise Regeneration and Development	
Prepared by:	Michael Forster	
Date:	04/10/19	
Checked by Assistant Director:		Date:
Director Approval:		Date:
Committee Approval: (AHC, SP&R, RTS or ERT)		Date:
Council Approval: (minutes ratified)		Date:

Note: The level of detail should be proportionate and appropriate to the level of expenditure to be incurred.



Section 1: Project Background, Strategic Context and Need

- **Explain the background to the proposal - detail what the expenditure is for and why it is needed?**
- **Please provide the strategic context.**

Ensure that you have clearly identified the need for the new project or service

1. Explain the background to the proposal including its strategic context – i.e. departmental business plan, corporate plan, community plan, regional strategies and government strategies, relevance to NI Government or Departmental strategic aims and policy objectives.
2. Identify the key stakeholders and explain their commitment and any outstanding issues.
3. As specifically as possible, explain the nature of the needs or demands that are to be addressed, and detail any deficiencies in existing service provision.
4. Include suitable quantification of needs/demands/deficiencies where possible.
5. Outline the proposed timescale for implementation of the project.
6. Is this project subject to a conditions survey/other survey?
7. Please provide any other relevant information to support the need for this project. i.e. drawings, plans, photographs...

FFNI requires approval for NMDCC to procure a consultant to assist with the development and implementation of a pilot scheme to maximise the use of vouchers for very high-speed broadband in Northern Ireland.

DCMS (Dept of Digital, Culture, Media and Sport) currently operates two voucher schemes to support the cost of implementation of gigabit capable broadband. One scheme applies across all premises in the region. A more generous scheme is limited to rural premises that currently have broadband speeds less than 30 mbps.

The consortium has identified a project to address the poor uptake of vouchers and substantially increase the value of vouchers deployed in Northern Ireland, and thus the level of high speed broadband.

The project is closely based on a model developed for a rural council in Wales, and on a pilot for a small rural community in England. It has some powerful features that are specific to Northern Ireland.

This pilot is aligned with both the ERT and Community planning strategies re: improving digital infrastructure and mobile connectivity in rural areas.

This business case is to request approval to procure a consultant at the value of £250,000 across the 10 Councils that make up Full Fibre Northern Ireland.

NMDCC's commitment would be £25,000. The project will also be subject to approval of other Consortium members at the FFNI steering group.

Is or will there be any perceived cross EU Border interest for this requirement/project:

Yes ☐ No ☒



Section 2: State Objectives & Constraints

1. *Explain and list the project objectives in specific measurable terms.*
2. *Include quantifiable targets where possible.*
3. *Identify any likely constraints to the project e.g. timing issues, legal requirements, professional standards, planning constraints and so on.*

Project Objectives

- The project will itself deliver high speed connections across Northern Ireland and compliment the Local Full Fibre Networks Programme.
- The pilot will be a full-scale test, and will benefit around 20 communities directly, across the region (2 per Council area).
- Without intervention the gap between rural and urban areas will widen i.e. superfast to ultrafast broadband speeds.
- The Commercial market will address some premises through their own infrastructure plans but an estimated 200,000-300,000 rural premises will not get Full Fibre unassisted
- FFNI's initial deployment through the LFFN £15m project will make some impact on rural Fibre but it won't reach all.
- Suppliers may also promote some vouchers to deliver rural Fibre but not on a coordinated scale.
- The great majority of sites/premises are not likely to get Fibre under Project Stratum or FFNI initiatives.

The project will:

- Co-ordinate Voucher promotion
- Mobilise & co-ordinate communities – pyramid model
- Structure engagement with market, co-ordinate the market, encourage collaboration
- Co-ordinate with other schemes – close working with Stratum, DCMS etc to ensure large scale voucher take-up

Section 3: Identify the Options and indicate the risks, costs and benefits of each option – this includes monetary and non-monetary.

Option 1) Status Quo

- **Options - Please identify all available options and provide a description of each option.**
 - Identify all available options and provide a full description of each.
 - This should include a do nothing option (status quo).
 - Other may include, 'do minimum' and then a number of 'do something' options.
 - Explain each option and how it would meet the aim and objectives.
 - Provide advantages and disadvantages of each option
- **Risks - Please indicate if there are any notable risks associated with the project/acquisition.**

A risk could be any factor which would have a negative impact on the project running smoothly. Consider a range of risks such as:

- | | |
|--|---|
| - Financing | - Timeframe |
| - Contractor capabilities | - Reputation |
| - The requirements for statutory approvals | - Poor take-up of new service / acquisition (if applicable) |
| - Land ownership | - Health and safety, etc. |
| - External Funding Uncertainties | - Insurance |

Indicate how these risks could be mitigated against.

- **Monetary Costs and Benefits**

Outline the full range of monetary costs for each option.

Please explain how these costs have been estimated e.g. previous experience. If there are any monetary benefits, these should be included here e.g. savings.

Include:

- Capital costs
- Ongoing revenue costs, (e.g. warranty costs, maintenance costs, service charges etc. whole life costs, insurance)
- Income generated
- Savings made
- Any other monetary benefits
- Net cost to Council.

- **Non-Monetary Costs and Benefits**

Please identify the non-monetary costs and benefits associated with each option.

Non-monetary costs and benefits to include (costs which cannot be measured in financial terms): Not all of these may be applicable to each option.

- | | |
|----------------------------------|---|
| - Sustainability | - Collaboration |
| - Environmental | - Improved Service Delivery |
| - Social | - Local Economic Multiplier |
| - Health and Well being | - Corporate & Community Plan objectives |
| - External Funding Uncertainties | |
| - Reputation | |

The number of Options will vary according to each project.

Description to include how this option meets the Aims & Objectives identified in Section 2:	Do Nothing. (Also incorporates the option to wait until a central government initiative addresses the issue, or leave the market to co-ordinate vouchers itself)								
Advantages:	Advantages None, other than no cost								
Disadvantages:	Disadvantages Citizens and businesses in NI that are beyond the commercial sector's economically viable reach for full fibre or other ultrafast broadband will not have such services available to them for several years. As customer requirements increase, current service levels will fall behind unless another intervention is made.								
Risks:	It is estimated that approx. 400,000 premises would be affected in this way, of which up to 300,000 are likely to be rural premises. A proportion of those, perhaps 100,000-150,000 (the so-called "outside") could be addressed as part of a DCMS intervention that is expected to be begin in 2022 or 2023. The design of such an intervention has not yet formally begun.								
Monetary Benefits:	A much smaller number, perhaps 30,000 premises, might be addressed by suppliers themselves continuing to promote vouchers. Suppliers tend to focus on smaller projects that are anyway least likely to be left behind. Without our project, it is also more likely that the voucher scheme funding will not be extended.								
Non-Monetary Costs & Benefits:	Risks The connectivity gap between rural and urban areas is widened, making it more difficult for the market to invest in these areas. Many premises may remain unserved by fibre for many years. Benefits The Do Nothing option has no monetary or non-monetary benefits								
Monetary Costs: This is a sample and should be adapted as required or replaced with a spreadsheet	Option 1 Status Quo	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5	Totals	
	Capital Costs								
	Total Capital Costs								
	Revenue Costs								
	Total Revenue Costs								

	Income							
	Savings							
	Whole Life Costs							

Option 2)	Do something
<p>Description to include how this option meets the Aims & Objectives identified in Section 2:</p> <p>Advantages:</p> <p>Disadvantages:</p> <p>Risks:</p> <p>Monetary Benefits:</p> <p>Non-Monetary Costs & Benefits:</p>	<p>Full scale Pilot in 20 communities (2 in each Council) to test approach to voucher promotion</p> <p>Advantages Takes advantage of remaining funds in Gigabit Voucher Scheme and Rural Gigabit Voucher Scheme. Greatly increases probability that funding for those schemes will be increased. May provide a mechanism to spend any unspent LFFN funding (e.g. from Belfast, FFNI Wave 3, or from unspent LFFN programme funding). Develops arguments for further funding</p> <p>Disadvantages: Tests at realistic scale, refines model, trains teams and suppliers in the rapid and efficient deployment of vouchers</p> <p>Risks: The trial itself delivers meaningful fibre volumes – expected to directly connect around 20,000 premises.</p> <p>Monetary Benefits: It will further stimulate the fibre market in Northern Ireland, driving competition both for the deployment and in pricing.</p> <p>Non-Monetary Costs & Benefits: If the pilot is a success , it will lead to further waves of projects to bring substantially higher levels of voucher funding. Its proven methodology is likely to be of great value if project Stratum is unable to reach all its target premises.</p> <p>The polled funding approach of FFNI means that the risk is spread between the 10 councils of the consortium.</p> <p>Disadvantages No disadvantages have been identified</p> <p>Risks The voucher fund could be used up before we are able to call vouchers down, so the project is urgent. Suppliers may not be prepared to deliver in some areas, but the project will find value in identifying this issue. The trial may not deliver the outcomes intended, and may not be able to resolve issues that could arise.</p> <p>Benefits The project will deliver ultrafast broadband to around 20,000 premises and prove the model for delivering to up to 400,000. The economic value of this, based on government benefit models, will be an increase of £32m in regional GVA over the next 15 years.</p>

FFNI has the revenue budget available through ERT - £25k.

Section 4: Social Value and Rural Proofing

a. Social Value - The additional benefit that a contract can deliver to the local community over and above the benefit of the goods and services themselves.

This benefit could be social, economic or environmental. For example, what are the opportunities to the community through the overall project if they do not directly benefit i.e. Creating skills and training opportunities.

Example the development of a new football pitch, the direct benefit is the provision of a football pitch, the social value could be the an opportunity of apprenticeship with the construction firm awarded the contract, an opportunity for local coaches to provide skills and fitness training on the new pitch.

Has social value been considered and indicate how?

This project improves the connectivity in local areas within Newry, Mourne and Down and across Northern Ireland through the collaborative Full Fibre Northern Ireland Consortium

Benefits include:

- Bringing local markets to global markets through ecommerce and availability to trade over the internet.
- Improved online education over VOIP, skype, interactive classrooms etc. conducted through the internet.
- Healthcare and Rural Isolation - Rural clinics and hospitals can quickly and securely connect to specialists and advanced equipment. Patients can also view online medical records, make payments and schedule appointments, or even live chat with doctors through the internet.
- Improved job creation - and growth through efficiencies and access to new markets. High-speed broadband means businesses can connect to helpful tools and apps. Employee payroll, direct deposit, online software like QuickBooks, Adobe, Office, and even online banking.
- Reduces barriers to entry for business start-up, including access to support materials to develop new skills and opportunities.
- Enhances tourism markets and use of new technologies i.e. immersive tourism products and SMART tourism trails.
- Improved access to support and new technology using the internet for agriculture and agri-food businesses.
- Reduction in commute – allowing more residents to work from home using the internet.

b. Rural Proofing - The process by which policies, strategies and plans are assessed to determine whether they have a differential impact on **rural** areas and, where appropriate, adjustments are made to take account of particular **rural** circumstances.

Have you considered if this project could have a different impact in rural areas and, if so how you might change, implement the project differently to ensure equitable treatment for rural dwellers?

The lack of adequate broadband has been identified repeatedly as one of the key barriers to growth for the rural economy. Broadband offers rural businesses the means to overcome the barrier of distance to markets and customers in order to grow their business.

The broadband issue is incredibly important for rural communities. It helps small, isolated businesses get access to information and their marketplace, and to market themselves.

Currently the telecoms market has a number of initiatives or are developing a number of their own proposed intervention areas which are targeted mainly at urban settlements. This is due to increased customer base and access to infrastructure in these areas.

The majority of Ultrafast i.e. full fibre installations are located in urban areas in Northern Ireland and it is important to ensure that semi-rural and rural areas move from superfast (24mbps) to Ultrafast (1000mbps) at the same pace.

Broadband access for rural communities is essential if we are to provide the means for their economies and businesses to grow and to minimise the social digital divide for people living in rural areas.

c. Equality Screening – Should the project / service being discussed be subject to an Equality Screening?

N/A



Section 5: Analysis and Selection of Preferred Option

Clearly document the preferred option – why has this option been selected?

Option 2 provides the best option to improve Gigabit Voucher uptake in across Newry, Mourne and Down / FFNI intervention area.

The project will improve the visibility of the DCMS funded voucher and Councils can assist with relaying the benefits of communities working together to pool vouchers.

Without intervention now, citizens and businesses in Newry, Mourne and Down and across NI that are beyond the commercial sector's economically viable reach for full fibre or other ultrafast broadband and may not have such services available to them for several years.

As customer requirements increase, current service levels will fall behind unless another intervention is made.

Section 6: Monitoring and Evaluation

1. identify who will manage the project,
2. detail how progress and budget will be monitored,
3. how are you going to report on the aims and objectives outlined for this proposal?
4. how will variances be managed and reported,
5. how the benefits will be measured?
6. State proposed evaluation arrangements e.g. when it will happen, who will do it, what factors will be evaluated?

1. The project will be managed by the FFNI operations team overseen by the FFNI Steering Group and Operations Group.
2. The FFNI operations team will manage the progress in conjunction with DCMS and external consultancy support.
3. Progress will be reported through existing FFNI governance arrangements at Operations and Steering Group level. Only directors from each Council on the FFNI steering group will be able to make project decisions.
4. As above
5. The FFNI operations team will work with DCMS Voucher team to measure benefits and buildings / communities passed.
6. Evaluation will be a joint effort through DCMS and the FFNI operations team at project end date (est. 31 March 2021)



Section 7: Financing

Please indicate how the project / service will be financed. Has this been included in the estimates?

Yes ☒

No ☐

If yes, where in the estimates

Account Code: 2060

Cost Code: 1048

(service contracts)

If the proposal is for Capital expenditure, has this expenditure been included within the four year rolling capital plan? If so, how much has been put in the plan?

N/A - revenue project of with a contribution from NMDDC of £25,000

Section 8: Appendices

Please name the document and reference the relevant section of the document to be attached.

N/A

Section 9: Glossary

Key to Abbreviations:

- FFNI – Full Fibre Northern Ireland
- DCMS – Department for Digital, Culture, Media and Sport (UK Government)
- Full Fibre – 1000mbps also known as gigabit
- Superfast – greater than 24mbps
- Ultrafast – greater than 300mbps
- Project Stratum – Dept for Economy manage Project Stratum – the Confidence and Supply funded broadband project valued at £165m. This project aims to provide next generation access to those currently below 30mbps in Northern Ireland (approx. 98,000 premises)



Report to:	Enterprise Regeneration & Tourism Committee
Date of Meeting:	14th October 2019
Subject:	Department of Finance Consultation - 2019 Review of Business Rates
Reporting Officer (Including Job Title):	Conor Mallon Director Enterprise, Regeneration & Tourism
Contact Officer (Including Job Title):	Jonathan McGilly Assistant Director Enterprise, Employment & Regeneration

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="checked" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	The purpose of this report is to request members approval to consider the current consultation on the 2019 review of Business Rates and to approve the recommendations in Section 3 of this report.
2.0	Key issues
2.1	<p>The DoF launched a consultation in relation to the business rates review on 16 September 2019; the consultation will close at 23:59 on 11 November 2019.</p> <p>The review will evaluate the current position and make recommendations as to how the business rates system can be effective and fair, while still ensuring that overall, the same amount of revenue is available for both district councils and central government.</p> <p>The terms of reference for the consultation exercise are attached; as are the questions which the DoF is seeking answers to.</p> <p>This is a complex area, which directly impacts on the financial stability of both Council and the businesses that are subject to Business Rates. We agree that a response to this consultation is vital and that engagement with Corporate Services Directorate and the Local Chamber of Commerce / business representatives will be necessary to ensure their concerns are communicated through the consultation.</p> <p>The Newry Chamber and BID are hosting a Department of Finance consultation event on Business Rates on the 15th October 2019 in the Canal Court, council officers will be in attendance.</p> <p>The outputs from this event will be fed back to the Department of Finance as part of the consultation process but will not be considered as a formal response to the consultation.</p>

3.0	Recommendations
3.1	Council Officers engage with local business representatives, including the local Chamber of Commerce, Newry Bid to establish the concerns they have with the rates review and include these in the Council's formal response to the consultation
3.2	Officers in Corporate Services Directorate consider the implications of the rates review for the Council and advise ERT Officers of any concerns that should be included in the response to the consultation
3.3	Further to the completion of recommendations 3.1 and 3.2 Council Officers develop a composite formal response to the consultation before the deadline of 11 th November 2019.
4.0	Resource implications
4.1	No additional resource requirement
5.0	Equality and good relations implications
5.1	This report is not subject to an equality impact assessment (with no mitigating measures required)
6.0	Rural Proofing implications
6.1	I confirm due regard to rural needs has been considered, and the proposal has not been subject to a rural needs impact assessment.
7.0	Appendices
	Appendix 1 The terms of reference for the consultation exercise are attached Appendix 2 The questions which the DoF is seeking answers to.
8.0	Background Documents None



2019 Review of Business Rates Terms of Reference



Land &
Property
Services
Seirbhísí
Talún &
Maoiné



Department of
Finance
An Roinn
Airgeadais
www.finance-ni.gov.uk



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Overview of current non-domestic rating system

1. There are two different rates levied in Northern Ireland: a domestic rate for residential properties and a business rate for non-domestic properties. Business rates are a property tax that is usually levied on the occupier, although in the case of vacant property it is levied at a lower rate on the person entitled to possession (usually the owner). Gross charges (before any reliefs) are levied in accordance with, and in direct proportion to, a property's assessed rental value (also known as Net Annual Value or "NAV"). From 1 April 2015 values reflect the rental value of the property as at 1 April 2013. A Non-Domestic Revaluation is underway that will set revised values as at 1 April 2018 that will form the basis of the rates billed from 1 April 2020 onwards.
2. The total revenue raised through both domestic and non-domestic rates within Northern Ireland is approximately £1.33 billion, with approximately 50% of this being funded by non-domestic rating. This is used to fund both local District Council services as well as regional services delivered by the Northern Ireland Executive such as education, health and roads. Regional Rate revenue provides approximately 6% of the Northern Ireland Executive's public spending. District Rate revenue provides some 70% - 75% of the income of District Councils. In general the District Rate is approximately 40% of a non-domestic rate bill. A high level breakdown of total rating revenue raised in 2018/19 is provided in the following table:

Source	Revenue
District	£590m
Regional	£744m
Total	£1.334bn

3. A system of exemptions and reliefs operates within the non-domestic rating system. The purpose of these reliefs is to reduce the overall rating burden for particular types of property based on criteria agreed by Ministers that relate to various policy objectives. The reliefs and exemptions result in either less revenue being available for both District and Regional services or higher rates for everyone else as the rate burden is redistributed. A description of each relief is available in Annex A and the total value of all non-domestic reliefs is shown in the following table.

Relief	Value
Exempt (e.g. charities)	£96.2m
Industrial De-rating	£62.9m
Vacant	£41.7m
Small Business Rate Relief*	£19.9m
Residential Homes Rate Relief	£9.8m
Sport & Recreation Relief **	£4.9m
Freight & Transport Relief	£2.1m
Total Value	£237.5m

* Includes enhanced Post Office relief

** Includes Community Amateur Sports Clubs

4. The rating system in Northern Ireland is a separate local tax with no direct links to similar taxation systems in England, Scotland or Wales. In relation to business rates there is harmonisation across the UK in relation to valuation procedure and practice, as far as legislation permits. The systems of reliefs and exemptions are similar in their policy intent, but different in the specifics of how they operate in practice. When business rate reliefs in England are enhanced, Northern Ireland, and other devolved administrations, receive equivalent funding from Westminster often known as 'Barnett consequentials'; however, such funding is un-hypothecated. This means that local Ministers must decide how such monies are allocated. In the absence of Ministers and with no legislative Assembly, the current systems of reliefs and exemptions cannot be changed.
5. The domestic rating system in Northern Ireland was reformed in 2007, and is based on 2005 capital values. Council Tax operates in GB with values in England based on 1991 levels. Council Tax is a banded system and is regressive in nature, whereas the reformed system of domestic rates in Northern Ireland is progressive and also fairer, being based on much more modern and individual values.

Scope of the Review

1. A number of key principles to underpin the direction of any review were identified by an Innovation Lab conducted in 2015, namely that the resultant system after a review should have the following features:-
 - Simplicity;
 - Predictability;
 - Certainty;
 - Be hard to evade; and
 - Be easy to collect.
2. These features align well with generally accepted requirements for local tax:-
 - The distribution of the tax burden should be equitable and includes the incidence of the tax;
 - The revenue yield should be adequate and the tax structure should not threaten overall fiscal targets (revenue neutrality is a working assumption but this will not bind decision makers; whatever system emerges will need to be scalable);
 - There should be minimum interference with economic decisions in otherwise efficient markets; unless this is in pursuit of a wider strategy; and
 - The system should permit fair and non-arbitrary administration, should be understandable to the ratepayer or taxpayer, and administration and compliance costs should be minimised as far as possible.
3. The parameters for this Review are as follows:-
 - Whatever options or proposals are explored must result in similar levels of revenue being raised overall for the NI Executive and local government as by the current rating system;
 - It should seek to explore the possibilities of widening the tax base and lowering the tax rate (poundage);
 - It will not seek to abolish non-domestic rates - a substantial portion of the revenue will continue to be raised from a tax that is levied against the value of property;

- It will examine alternative taxation options that may complement or perhaps partially replace non-domestic rates;
- It will consider how non-domestic rating aligns with the outcomes of the Programme for Government and the strategic objectives of relevant economic, social and environment policies;
- It will consider equity within the rating system and whether it can be made fairer and more closely linked to ability to pay. This will include an examination of all existing reliefs and exemptions to determine whether they remain appropriate and balanced between domestic and non-domestic rates at district and regional level;
- It will examine the UK government's policy proposals in relation to 'Making Tax Digital' which is a key part of the government's plans to make it easier for individuals and businesses to get their tax right. These future proposals, where they relate to business rates, will be considered;
- It will examine aspects of the domestic rating system and how it operates in relation to the non-domestic system; and
- It will examine policies and processes for raising local revenue operating nationally and internationally.

Conduct of the Review and projected timetable

1. The key stages and target completion dates are set out in the table below:

Key Stages	Projected Timetable
Review announced	9 May 2019
Innovation Lab on town and city centre regeneration	2 and 3 July 2019
Undertake initial research	June to August 2019
Announce details to open Consultation period	16 September 2019
Undertake Public Consultation	8 weeks - 16 September to 11 November 2019
Business Rates Review Team to attend stakeholder events to discuss Consultation and listen to debate and feedback. Attend further business rates specific Innovation Labs.	August to November 2019
Consider Consultation responses	November 2019 / January 2020
Consider how emerging recommendations could be reflected in proposals for the 2020/21 Regional Rate	December 2019 / January 2020
Publish Consultation report	Spring 2020

Note: Revaluation 2020 will result in a new valuation list being released in draft by the end of November 2019 and a new list will come into effect on 1 April 2020. This is separate from the Business Rates Review.

Consultation and engagement with key stakeholders

1. A number of questions have been developed to be put to Public Consultation. These take account of known constraints, including financial, legal constraints and state aid requirements.
2. The Terms of Reference will be placed in the Assembly Library.
3. The Department throughout the review process will engage with key stakeholders. The Business Rates Review Team will attend stakeholder events throughout Northern Ireland, respond to invitations, and engage in business rates specific Innovation Labs during the Consultation period. Precise locations of Labs to be finalised, but plans are to include Derry/Londonderry, Newry and other locations as considered necessary. Given the level of collective knowledge now contained within the initial Innovation Lab held in July 2019, it may be the case that this group could be reconvened at a later date as a sounding board to develop precise options. The group has already expressed a willingness to help in his regard.

Consideration of options

1. All options that will be presented will also be fully costed so that the full resource implications of any change will be known. Furthermore, an integrated impact assessment will be carried out, which can be updated as and when further impacts become known.
2. Options will be judged in terms of their suitability against principles and criteria set out above.
3. When the Review is completed, the outcome and recommendations will be presented to the Executive and decisions sought as appropriate.

ANNEX A

Description of principal non-domestic reliefs

Relief	Description
Charitable Exemption	<p>If a property is, occupied and used for public benefit or for charitable purposes, which includes formally constituted trusts for: -</p> <ul style="list-style-type: none">• the advancement of religion;• the advancement of education;• the relief of poverty; and• other purposes beneficial to the community, <p>it is exempt from rates. However, this only applies if the organisation occupying the property is not established or conducted for profit, and that the use of the premises directly facilitates the charitable objectives e.g. a church, that is held by trustees whose main objects are, the advancement of religion, and the church building is used in connection with these objects.</p> <p>The use of the premises for recreation or other leisure time occupation may also be considered to be charitable if the facilities are provided in the interests of social welfare and are for the public benefit.</p> <p>The use of premises as a charity shop will attract exemption if the charity sells goods that are wholly donated; however, if they also sell bought in goods the valuation of the property will be apportioned between the two uses.</p>

Relief	Description
Industrial De-rating	<p>To qualify for de-rating a property has to be, technically, a 'factory' which is defined in the Factories Act legislation as a property which is mainly used for activities that: -</p> <ul style="list-style-type: none"> • involve a physical article; • which must be made, altered or adapted for sale; • the work must be done by the way of trade or for purposes of gain; and • manual labour must be employed in the activity. <p>Even if a property technically a factory, industrial de-rating will not apply if the primary use of the premises is for: -</p> <ul style="list-style-type: none"> • The purpose of a retail shop; • The purpose of a distributive wholesale business; • The purpose of storage; • The purpose of public supply undertaking; • Any purposes which are held to be not those of a factory. <p>Whilst it was originally intended to phase out industrial de-rating by 2011; following a further review of rating policy initiated by the Assembly it was decided to cap liability at the current level of 30%.</p>

Relief	Description
Vacant	<p>Where a commercial property is vacant, empty premises relief of 50% of the occupied rate will be applied.</p> <p>Where exclusions apply no vacant rating charge is levied.</p>
Small Business Rate Relief	<p>The Small Business Rate Relief Scheme aims to support the growth and sustainability of small businesses in Northern Ireland, by providing some small business owners with rate relief. Subject to the eligibility criteria for the scheme: -</p> <ul style="list-style-type: none"> • Business properties with a net annual value of up to £2,000 receive a reduction of 50%. • Business properties with a net annual value of more than £2,000 but not more than £5,000 receive 25% relief. • Business properties with a net annual value between £5,001 and £15,000 will receive 20% relief. <p>There is no application procedure for the Small Business Rate Relief, as Land & Property Services apply relief automatically to all businesses that qualify.</p>
Residential Homes Rate Relief	<p>The occupiers of the following types of property are entitled to a 100% reduction in the rates payable providing they are used wholly or mainly for one or more of the following purpose: -</p> <ul style="list-style-type: none"> • The provision of residential accommodation for the care of persons suffering from illness or the after-care of persons who have been suffering from illness. • The provision of facilities for training or keeping suitable occupied persons suffering from illness or persons who have been suffering from illness. • The provision of such accommodation or facilities as are mentioned above for disabled persons not falling within that sub-paragraph. • The provision of personal social services for disabled persons. • The provision of facilities under section 15 of the Disabled Persons (Employment) Act (Northern Ireland) 1945. <p>Application for relief must be made to Land & Property Services.</p>

Relief	Description
Sport and Recreation Relief	<p>Rate relief is available for premises that meet all of the following criteria: -</p> <ul style="list-style-type: none"> • occupied for the purpose of a prescribed recreation; • occupied by a not-for-profit club or society; and • the club or society does not employ any person to engage in any recreation for reward. <p>Rate relief is provided at a reduction of the normal rate by 80% due on qualifying facilities. In other words, that part of the property which is used solely for the recreation. Areas not used solely for the prescribed recreation are excluded from the relief.</p> <p>Where Community Amateur Sports Clubs (CASCs) do not have a full licence to sell alcohol, the maximum relief available on qualifying Sport & Recreation areas within the club premises is enhanced from 80% to 100%.</p>
Freight and Transport Relief	<p>The occupiers of properties occupied for the purpose of freight transport receive 75% relief from rates. The Department reviewed this relief and it was considered that as the overall sum involved is relatively modest, and that any increase may be substantially passed on into the wider economy, it was decided to retain the level of relief at 75%.</p>

The Business Rates Review Team will consider requests to produce this document in other languages or in alternative formats - Braille, audio, large print or as a PDF document.

If you require the document in these or other formats please contact us at RatingPolicy@finance-ni.gov.uk or telephone 0300 200 7801



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Business Rates Public Consultation



In May 2019, the Department of Finance announced plans to undertake a full and comprehensive review of business rates in Northern Ireland.

It is of strategic importance for government to ensure that the business rating system is fit for purpose in order to fund Northern Ireland's key services, both at regional and district level. The system, together with the suite of support measures, need to be positioned to respond to changing marketplaces and local economic conditions, and should align with wider government strategy to promote economic growth right across Northern Ireland.

This Review will evaluate the current position and make recommendations as to how the business rates system can be effective and fair, while still ensuring that overall, the same amount of revenue is available.

The Department of Finance is seeking views on business rates and specifically on the following questions:

- How can revenues from district and regional rates be raised in a way that is fair and equitable and without placing an unacceptable burden on business ratepayers?
- What ways can be found to widen the tax base that could facilitate a lower level of business rates?
- How can a fair distribution between district rates and regional rates be sustained?
- How can a fair distribution between non-domestic and domestic rates be sustained?
- What reliefs and supports are necessary and might be introduced, changed or ended, targeted in line with Executive priorities and recognising ability to pay?
- What alternative taxation options should be considered to complement or partially replace property based non-domestic rates and to allow for lower levels of revenue from business rates?



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This consultation paper applies to Northern Ireland only.

The Terms of Reference for this Review and other supporting material can be found at **www.finance-ni.gov.uk/consultations/business-rates**.

Send us your views

We invite responses by **11 November 2019**.

Email responses should be sent to: **RatingPolicy@finance-ni.gov.uk**

Paper responses to:

Rating Policy Division,
Department of Finance,
Lanyon Plaza,
7 Lanyon Place
Town Parks
BELFAST
BT1 3LP

We will publish all responses on the Department of Finance website, unless confidentiality is requested, and subject to checking for any defamatory material.



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Report to:	Enterprise, Regeneration & Tourism Committee
Date of Meeting:	14 October 2019
Subject:	East Border Region - Capacity Building Programme
Reporting Officer (Including Job Title):	Conor Mallon Director Enterprise, Regeneration & Tourism
Contact Officer (Including Job Title):	Jonathan McGilly – Assistant Director, Enterprise, Employment & Regeneration

Confirm how this Report should be treated by placing an x in either:-

For decision	x	For noting only	
1.0	Purpose and Background		
1.1	To agree the recommendations as detailed in section 3 below.		
2.0	Key issues		
2.1	<p>East Border Region are organising a study visit through the Irish College in Leuven, Belgium to explore how third countries can interact and engage with the EU with a specific focus on how they can develop and engage in EU funded projects and programmes.</p> <p>This will be of particular relevance to this region given Brexit and the significant reliance the region placed on EU funding to develop projects and initiatives.</p> <p>EBR board members will be attending at no cost to Council however it will be beneficial to have officer representation to understand how initiatives can be developed from our new position as a third Country and build a network of contacts in this regard.</p>		
3.0	Recommendations		
3.1	Recommend Director ERT attend the Capacity building programme in Leuven 5 – 8 November 2019		
4.0	Resource implications		
4.1	Estimated cost £650		
5.0	Equality and good relations implications		
5.1	All implications fully considered		
6.0	Rural Proofing implications		
6.1	Fully considered		
7.0	Appendices - n/a		
8.0	Background Documents - n/a		

Report To:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	14 th October 2019
Subject:	Review of Designated sites for Street Trading
Reporting Officer (Including Job Title):	Colum Jackson, Assistant Director, Enterprise Regeneration and Tourism Department
Contact Officer (Including Job Title):	Fintan Quinn, Head of Services, Enterprise Regeneration and Tourism Department

For decision	X	For noting only	
1.0		Purpose and Background:	
1.1		<p><u>Purpose:</u> To seek approval for recommendations in Section 3.0</p> <p><u>Background:</u> The Council have approved a Policy for dealing with the Designation of sites for Street Trading. The powers of the Council are laid out in Legislation under: The Street Trading Act (Northern Ireland) 2001.</p> <p>Our policy requires the Council to review the Designation of sites in October of each year.</p>	
2.0		Key issues	
2.1		<p>Under the Street Trading Designation Policy, the District Council will consider on an annual basis in October of each year any new areas proposed for designation. The District Council will also take this opportunity to review existing designated sites. In so doing the District Council will consider all representations made to it in respect of said areas.</p> <p>To date our Licensing Section have received representation in relation to three trading sites within the district: -</p> <ol style="list-style-type: none"> 1. Quay Street, Strangford 2. Knockchree Avenue, Kilkeel. 3. The Square, Warrenpoint <p>In addition to reviewing the above 3 trading sites, it is recommended the Designating for the following current trading sites be Rescinded due to no stationary traders licensed at these sites within the past 4 years.</p> <ol style="list-style-type: none"> 4. The Square, Hilltown Square 5. Windmill Gardens Ballynahinch 6. Flying Horse Downpatrick 7. Glebetown Drive Downpatrick 8. De Courcey Way Dundrum 9. Comber Road Estate Killyleagh 10. Osborne Drive Shrigley. 	

	We also recognise the lack of available car parking spaces within The Square, Hilltown
3.0	Recommendations
3.1	<p>Street Trading designations at:</p> <ul style="list-style-type: none"> a) Quay Street, Strangford b) The Square, Hilltown c) Windmill Gardens, Ballynahinch d) Flying Horse, Downpatrick e) Glebetown Drive, Downpatrick f) De Courcey Way, Dundrum g) Comber Road Estate, Killyleagh h) Osborne Drive, Shrigley <p>Recommendation: Rescind Trading Pitches 'a – h' above</p> <ul style="list-style-type: none"> i) Knockchree Avenue, Killeel - This pitch is occupied at present serving hot food and the trader is abiding by his licence conditions. <p>Recommendation: Retain the existing conditions for trading site 'i' above</p> <ul style="list-style-type: none"> j) The Square, Warrenpoint – This pitch is occupied at present serving hot food. <p>Recommendation: Retain the trading pitch at 'j' above, but enforce trading conditions, i.e. removal of vehicle after trading, prevention of trading beyond the designated pitch and enforcement of trading hours – currently 11pm.</p>
4.0	Resource Implications
4.1	<p>Should the Council propose to vary or rescind an existing designation, the following procedures must be adhered to: -</p> <ul style="list-style-type: none"> • Consultation with existing licence holders. • Public advertising and notification of proposals. • The preparation and undertaking of a Hearing for any representations received.
5.0	Equality and Good Relations Implications
5.1	N/A
6.0	Rural Proofing Implications
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to a rural needs impact assessment.
7.0	Appendices
	A. List of Existing Designated Sites
8.0	Background Documents
	N/A

APPENDIX A

List of Existing Designated Sites

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AREA	TOTAL No. OF SITES	ADDITIONAL INFORMATION	LICENSEE
Annalong · Shannagh Drive	1		<i>FREE</i>
Bloody Bridge Car Park · Park Area	1		Occupied
Cranfield · Parking Area	2	<i>Sites Available in Winter months OCT-MAR</i>	Occupied (Site 1) Occupied (Site 2)
Hilltown · The Square	1	<i>No Hot Food Trading!</i>	
Kilkeel · Knockchree Avenue · Greencastle Street (Lay-by trade to footpath) · The Square · Scrogg Road (Entrance to play area)	1 1 1 1	O/S Kilmorey Arms	Occupied <i>FREE</i> Occupied Occupied
Newry · Greenbank Ind. Estate	1		Occupied
Rostrevor · The Square	1	<i>No Hot Food Trading!</i>	Occupied
Spelga Dam · Car Park	2		Occupied (Site 1) Occupied (Site 2)
Warrenpoint · The Square (along Harbour Wall)	3	<i>Restriction: Trading no later than 11pm</i>	Occupied (Site 1) Occupied (Site 2) Occupied (Site 3)

AREA	TOTAL No. OF SITES	Licensee
Ballynahinch · Hillfoot Crescent · Langley Road · Windmill Gardens	1 1 1	<i>FREE</i> Occupied <i>FREE</i>
Castlewellan · Annsborough Park · Upper Square	1 1	<i>FREE</i> Occupied
Downpatrick · Flying Horse Road · Glebetown Drive	1 1	<i>FREE</i> <i>FREE</i>
Dundrum · De Courcey Way · Dromara Road	1 1	<i>FREE</i> Occupied
Killyleagh · Comber Road Estate	1	<i>FREE</i>
Newcastle · Ballaghbeg Park	1	Occupied
Shrigley · Osborne Drive	1	<i>FREE</i>
Strangford · Quay Street	1	<i>FREE</i>

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	14 th October 2019
Subject:	Tourism Partnership Marketing Fund
Reporting Officer (Including Job Title):	Andy Patterson – Assistant Director Tourism Arts and Events
Contact Officer (Including Job Title):	Michelle Boyle – Head of Product Development and Visitor Experiences

For decision	x	For noting only	
1.0			Purpose and Background
1.1			<p><u>Purpose</u> To seek approval for a Tourism Partnership Marketing Funding call through the Council's Financial Assistance Programme.</p> <p><u>Background</u> The Council's Tourism Strategy highlights the need to promote the district and our tourism businesses to incoming visitors. Through engagement with the local tourism industry an opportunity exists to re-launch the Tourism Partnership Marketing Fund, which was first opened in the 2018/19 Financial Year, to support local tourism and hospitality businesses in the region to promote their offering to attract more visitors to stay overnight in the district.</p> <p>The Partnership Marketing Fund aims to support local tourism and hospitality businesses that want to promote their offering and the overall Newry, Mourne and Down District as a premier tourism destination. The fund encourages businesses to target key target segments, such as increasing visitors from the Republic of Ireland. Applicants to the fund will be encouraged to work in partnership with other tourism businesses to promote visitor experiences and packages that will fit with the vision of the Council's Tourism Strategy and Marketing Plan of becoming one of the premier tourism destinations on the Island of Ireland</p>
2.0			Key issues
2.1			In order to continue to attract more visitors from key target markets such as ROI, to encourage them to visit here in the first place and to stay longer in Newry, Mourne and Down, it is essential that we develop support local tourism businesses to promote their offering. The Partnership Marketing Fund can ensure that our marketing message is consistent, coordinated and that we can gain a wider 'share-of-voice' and make a greater marketing impact with our key target audiences.

3.0	Recommendations
3.1	That Council open the Tourism Partnership Marketing Fund through the Financial Assistance Programme to support local tourism businesses to promote their offering and the wider-district in Spring and Summer 2020.
4.0	Resource implications
4.1	A budget of £15,000 will be proposed within departmental budgets, subject to approval through the rates process 2020/21.
5.0	Equality and good relations implications
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
6.0	Rural Proofing implications
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to a rural needs impact assessment.
7.0	Appendices
	N/A
8.0	Background Documents
	N/a

Report to:	Economic Regeneration and Tourism Committee
Date of Meeting:	14 October 2019
Subject:	Tourism Cluster Experience Support Programme
Reporting Officer	Andrew Patterson - Assistant Director Tourism, Culture and Events
Contact Officer	Michelle Boyle – Head of Product Development and Visitor Experience

For decision	X	For noting only	
1.0		Purpose and Background	
1.1		<p><u>Purpose</u> To seek approval for Council to appoint a suitable provider through the Tourism NI Framework to deliver an ongoing programme of support to tourism businesses who have been engaged in developing visitor experiences.</p> <p><u>Background</u> The Councils Tourism Strategy identified the need to create Visitor Experience Plans which sought to produce creative and innovative solutions for delivering inspirational and authentic visitor experiences that would have stand out in the international market place.</p> <p>Over the past 18 months Council Officers have been working with clusters of tourism businesses to develop new and unique visitor experiences with the Industry.</p> <p>The Council has also delivered a programme of support to business across the clusters focusing on sales and services marketing, segmentation, digital Marketing, consultative selling and sales planning for long term success.</p>	
2.0		Key issues	
2.1		<p>Tourism NI is currently progressing plans to launch a new programme of support and marketing to create and promote unique and authentic experiences to international visitors.</p> <p>The ongoing support of tourism businesses who have been involved in developing the clusters to date is critical and it is proposed that Council provide an ongoing programme of support to industry partners who have been engaged in developing experiences.</p>	

	<p>The programme will involve delivery of the following programme elements:</p> <ul style="list-style-type: none"> • Creating and developing Saleable Experience • Sales Techniques and Market Insights • Pricing and Contracting with buyers/travel trade <p>The overall programme will involve a mix of workshops, practical activities and mentoring support for businesses.</p> <p>In order to encourage engagement with wider tourism businesses in the District and to raise awareness of the concept of developing experiences and clustering, two workshop programmes will be offered to the industry. This will aim to encourage businesses to come together and consider opportunities to work together and meet visitor demand for experiences. This programme will be delivered in line with the Councils Business Support Programme.</p>
3.0	Recommendations
3.1	Council approve the to appoint a suitable provider through the Tourism NI Framework to deliver an ongoing programme of support to tourism businesses who have been engaged in developing visitor experiences.
4.0	Resource implications
4.1	The anticipated budget of circa £20,000 is available with existing revenue budgets.
5.0	Equality and good relations implications
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
6.0	Rural Proofing implications
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to rural needs impact assessment.
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	Monday 14 October 2019
Subject:	Newcastle Beach Development
Reporting Officer (Including Job Title):	Andy Patterson, Assistant Director Enterprise, Regeneration and Tourism
Contact Officer (Including Job Title):	Michelle Boyle, Head of Product Development and Visitor Experience

For decision	For noting only	X
1.0	Purpose and Background	
1.1	<p>In March 2019 Council approved the recommendation to host a workshop with officials of the Marine Strategy and Licensing Branch of DAERA to discuss proposals for necessary works required at Newcastle Beach. Officers also commissioned an economic appraisal to assess the opportunities to improve the beach area in Newcastle, and to appraise the creation of a 'pop-up beach' as per the notice of motion tabled at ERT Committee in February 2019.</p> <p>The attached appendix provides an update of actions undertaken by officers to progress these recommendations.</p>	
2.0	Key issues	
2.1	<p>Through the ongoing development of the economic appraisal several options for the development of the Newcastle beach were identified. The Business Case preparation has also confirmed that a Marine Licence from NIEA will be required for any proposal along the existing beach front at the Promenade.</p> <p>A longer-term study is currently underway known as MarPAMM (Marine Protected Area Management and Monitoring) and Council Officials have been advised that this study will be an important factor in granting a Marine Licence for any future works for beach provision in Newcastle.</p> <p>MarPAMM is an environment project to develop tools for monitoring and managing a number of protected coastal marine environments in Ireland, Northern Ireland and Western Scotland. It will be completed by 31 March 2022.</p> <p>Council Officers will continue to consider the findings of the MarPAMM project and the considerations for obtaining a marine licence for beach provision in Newcastle.</p>	

3.0	Recommendations
3.1	To note the contents of this paper.
4.0	Resource implications
4.1	There are no resource implications for Council.
5.0	Equality and good relations implications
5.1	It is not anticipated the recommendations will have an adverse impact upon equality of opportunity and good relations.
6.0	Rural Proofing implications
6.1	The recommendation will be considered within the scope of the Rural Needs Act It is not anticipated that it will be subject to a rural needs impact assessment.
7.0	Appendices
	Appendix 1 - Report of meeting with Councillors held on 4 September regarding Newcastle Beach development.
8.0	Background Documents N/A

Appendix 1 - Report of meeting with Councillors held on 4 September regarding Newcastle Beach development.

MEETING OF COUNCILLORS REGARDING NEWCASTLE BEACH

WEDNESDAY, 4 SEPTEMBER 2019 AT 12.30PM

In Attendance: Cllr. Willie Clarke, Cllr. Sean Doran, Cllr. Micky Larkin, Cllr. Glyn Hanna, Cllr. Harry Harvey, Cllr. Robert Burgess, Cllr. Terry Andrews

NMDDC Officials: Andy Patterson, Michelle Boyle, Mary Lennon, Paul Brannigan

University of Ulster: Professors Derek Jackson, Andrew Cooper

DAERA (Marine and Fisheries): Colin Armstrong, Charmaine Beer

AFBNI: Christian Wilson (Agri Food and Business Institute)

Liam Mc Garry Consulting

Apologies Cllr. O Hanlon, Cllr. L McEvoy, Cllr. L Kimmins, Cllr. H Reilly, Cllr. L Devlin

Ref	Subject	Action
1.	<p>Presentation from University of Ulster on MarPAMM</p> <p>MarPAMM is an environment project to develop tools for monitoring and managing a number of protected coastal marine environments in Ireland, Northern Ireland and Western Scotland. It will be completed by 31 March 2022</p>	Update noted
2.	<p>Newcastle Beach Proposals</p> <p>ERT Committee in February 2019, considered locations for Newcastle Beach development. A business case is currently being prepared, however is impacted by the MarPAMM Study</p>	Any Beach development at Newcastle would require a Marine License which would be informed by the MarPAMM project and therefore could not be considered until this

		completes in 2022
3.	<p>AOB – Disabled Beach Access</p> <p>Disabled Beach Access at Newcastle was raised</p>	<p>It was noted this had been raised at Council and officials would follow up with neighbourhood services</p>

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 14 th October 2019
Subject:	Warrenpoint Park – Update on HLF Developmental Project
Reporting Officer (Including Job Title):	Jonathan McGilly – Assistant Director Enterprise Employment & Regeneration.
Contact Officer (Including Job Title):	Seamus Crossey – Project Manager

Confirm how this Report should be treated by placing an x in either: -

For decision		For noting only	x
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1.0	Purpose and Background
1.1	As previously discussed and agreed at ERT, Council have been delivering the HLF funded restoration of Warrenpoint Municipal Park. This is a 5-year project that has not only involved delivery of capital improvements to the park, but also rolling out a programme of activities and events with a range of user/interest groups and schools in the park.
2.0	Key issues
2.1	<p>Key Issue</p> <ul style="list-style-type: none"> - Following delivery of the Park capital works in 2018, contractors will now return in early October 2019 to correct several outstanding items at the end of the 1-year Defects Correction Period. - A park closure week of 7th October 2019, will allow all relevant works to be carried out safely and in a timely fashion. - Since the official park re-opening in September 2018, there have been a series of activities and events put together by the dedicated project staff and Project Steering Committee. - During the Autumn/ Winter period training has been taking place regarding Reminiscence, Safeguarding and Horticulture for volunteers. - A total of 450 school pupils will have attended educational visits in the park up-to Halloween 2019, with further visits planned in 2020. - Half term family events are also being planned. - Autumn crafts courses are being planned to cover the themes of, Introduction to Watercolours, Metal Embossing and Wreath Making. - Planning to tie in with Christmas Market, to have a specific event including local schools and children's crafts. - Leaflet being put together to reflect the activities that have been completed and what is to come.
3.0	Recommendations
3.1	Council to note the completion of the 1-year Defects Correction period for the Capital works and the continuing roll out of the Programme of events

	and activities.
4.0	Resource implications
4.1	Over the 4-5 Financial Years of the Warrenpoint Park Project, Council have set aside the required funding, both Capital and Revenue to match fund the HLF grant aid on offer.
5.0	Equality and good relations implications
5.1	In delivery of this scheme, the Council are fully mindful of the Section 75 legislation.
6.0	Rural Proofing implications
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to a rural needs impact assessment.
7.0	Appendices
	N/A
8.0	Background Documents Available on request: 2019 Summer Season of completed activity sheets

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 14 th October 2019
Subject:	Castlewellan Forest Park – Development Project Update
Reporting Officer (Including Job Title):	Jonathan McGilly – Assistant Director Enterprise, Regeneration & Tourism.
Contact Officer (Including Job Title):	Gary Shaw – Castlewellan Project Officer

Confirm how this Report should be treated by placing an x in either:-

For decision		For noting only	x
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1.0	Purpose and Background
1.1	<p>Council are working closely with Forest Service regarding a large HLF funded project at Castlewellan Forest Park. This purpose of this report is to provide an update on progress with preparation of the Round Two funding bid to the National Lottery Heritage Fund for works to Castlewellan Forest Park. A grant was awarded at Round One to assist with these preparations. The deadline for the submission of Round Two application is 2nd March 2020.</p> <p>A separate grant application to DAERA (under a Rural Tourism measure) has been successful and has been awarded for works to areas within the park known as the Walled Garden, Both Yard & Arboretum. A planning application has been made and works are scheduled to commence in Spring 2020.</p>
2.0	Key issues
2.1	<ul style="list-style-type: none"> • The Task & Finish Project Board has been meeting on a monthly basis and a governance framework is in place to satisfy the requirements of external funders. • A successful Bioblitz biodiversity event took place at Castlewellan Forest Park in June 2019 as part of the 'development phase' programme of activities. • Project volunteers are actively involved in researching the Annesley collection and photographic archive held at PRONI offices in Belfast. Outputs from research will help inform future interpretation measures • Following ITT exercise, White, Young, Green (WYG) have been appointed to lead, manage and co-ordinate a team of architects and consultant specialists to assist with the preparation of the Round Two

	<p>funding bid and works contracts. Known as the Integrated Design Team, progress is reported on a monthly basis to a Project Steering Group.</p> <ul style="list-style-type: none"> • Council has appointed an Assistant Project Officer on a fixed term basis to work specifically on the project. A portion of the NLHF Round One grant is attributed to the salary of post-holder. • Following RFQ exercises, Council has secured additional consultancy support for business planning and separate survey work to an area known as the Rhododendron Wood. • An ITT is to be re-issued for main contract works to Walled Garden, Bothy Yard & Arboretum. Due to DAERA funding conditions, design work for these eligible areas has moved forward at a faster pace with work scheduled to commence in Spring 2020. • Funding claims are being submitted by Officers to NLHF on an ongoing basis for 'development phase' activities. • Lease negotiations with Forestry Service are expected to intensify over the forthcoming weeks. Council is required to submit a 'draft' lease with the NLHF Round Two application along with an 'agreement to sign'. • A draft lease will identify a phased schedule indicating dates when Council will take possession of various sections inside the lease boundary. The schedule will be aligned with the capital works programme, subject to the success of the funding bid to NLHF. • A section detailing transition arrangements between Council and Forest Service will be included in the Business Plan.
3.0	Recommendations
3.1	To note the ongoing actions of the Castlewellan Forest Park Task and Finish Project Board.
4.0	Resource implications
4.1	No resource implications at this stage.
5.0	Equality and good relations implications
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
6.0	Rural Proofing implications
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to a rural needs impact assessment.
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	14 October 2019
Subject:	SEA FLAG 2
Reporting Officer (Including Job Title):	Jonathan McGilly, Assistant Director Enterprise, Employment & Regeneration
Contact Officer (Including Job Title):	Fiona Rooney, SEA FLAG Development Manager

Confirm how this Report should be treated by placing an x in either:-

For decision	For noting only	X
1.0	Purpose and Background	
1.1	<p>The Council has been appointed by DAERA to lead on Union Priority 4 (SEA FLAG) of the European Maritime and Fisheries Fund (EMFF).</p> <p>South East Area Fisheries Local Action Group (SEA FLAG) is responsible for administering a funding package of just over £2M to allocate to projects across the fishing dependant villages of Ardglass, Kilkeel, Portavogie and surrounding areas, with £352k for administration costs.</p> <p>SEA FLAG projects are required to be committed by 31 December 2021, with spend claimed by 31 December 2022. There are currently no programme or theme targets required per annum.</p>	
2.0	Key issues	
2.1	<p>SEA FLAG programme will remain open to receiving Expressions of Interest, with eligible applicants working towards submitting a full application.</p> <p>SEA FLAG have held 15 information sessions / drop-in clinics across the three dependent fishing communities. This has resulted in the submission of 44 Expressions of Interest.</p> <p>To date four Letters of Offer have been issued and accepted (valued at over £200,000 grant assistance), with two successfully receiving grant payment.</p> <p>A further four Letters of Offer have been recommended for funding to the value of around £100,000, to be issued before the end of October 2019.</p> <p>It is expected that the recent October 2019 application deadline will receive five full applications.</p> <p>SEA FLAG continues to work with eligible projects, who are working towards the next application deadline of 31 January 2020.</p> <p>It is anticipated that there will be a further two calls for applications in 2020.</p>	

3.0	Recommendations
3.1	Details of this report are for noting.
4.0	Resource implications
4.1	N/A
5.0	Equality and good relations implications
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
6.0	Rural Proofing implications
6.1	Recipients will include rural businesses/communities and the programme will have a positive impact on rural enterprise throughout the eligible area.
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	14 October 2019
Subject:	Priority 6 of the Rural Development Programme
Reporting Officer (Including Job Title):	Jonathan McGilly, Assistant Director Enterprise, Employment & Regeneration
Contact Officer (Including Job Title):	Kevin McGarry, Programme Manager

Confirm how this Report should be treated by placing an x in either:-

For decision	For noting only	X
1.0	Purpose and Background	
1.1	<p>Mourne, Gullion and Lecale Rural Development Partnership Ltd (The Local Action Group / LAG) are responsible for the delivery of £11.18m of finance provided by the European Commission and the Department of Agriculture, Environment and Rural Affairs (DAERA) through Priority 6 of the Rural Development Programme (2014 – 2020). Newry, Mourne and Down District Council hold a contract and Service Level Agreement with the LAG and DAERA to act as the administrative lead to undertake the requirements of the programme in accordance with programme regulations.</p> <p>Funding from the schemes of Rural Business Investment and Rural Basic Services are required to be committed by 30 September 2019 with the remaining finance from the schemes of Village Renewal and Cooperation to be committed by 31 December 2019. All funding must be claimed, spent and processed by September 2020.</p>	
2.0	Key issues	
2.1	<p>To date the Local Action Group have administered capital grant assistance valued at £1.5M to approximately 45 new start and existing businesses across the rural areas of Newry, Mourne and Down District Council. The grant assistance has levered private sector investment of over £1.5M as well as the creation of over 100 full time equivalents (FTE's) throughout the programme and the programme monitoring period.</p> <p>Through the Village Renewal Scheme, to date, the LAG has provided grant assistance of over £550K, in conjunction with NMDDC, to create a suite of village plans across the district leading to the development and significant upgrade of 16 rural playparks. The LAG are currently working towards the assessment of a number of environmental improvement schemes, permitted pathways and rural playparks valued at over £3M of grant assistance whilst leveraging a significant commitment of funding from NMDDC to fully realise these projects.</p>	

	<p>Under the scheme of Rural Basic Services, the Local Action Group have made the significant contribution of approximately £900K to the Saintfield Community Centre, a community hub in Annacloy and Rostrevor with a potential further 11 letters of offer valued at almost £3M scheduled for issue in the coming weeks. These projects will provide capital build projects that can house a range of services for the members of the rural communities ranging from youth to the elderly.</p> <p>The Local Action Group continue to work in cooperation with Mayo County Council and the South West Leader Group in County Mayo with the view to develop the grounds of Derramore House (Bessbrook) and Moorehall (Mayo) to provide natural play facilities as well as permitted pathways. An application valued at £500K of grant assistance will be considered in the coming months.</p> <p>Progress also continues in the development of a cooperation project between Mourne Mountain Rescue and Dublin/Wicklow Mountain Rescue with a view to providing a base in the Newcastle area.</p> <p>The LAG do not envisage any future calls for applications at this late stage of the programme. The Programme Manager, on the approval of the Local Action Group, is involved with a number of Policy Development Working Groups, led by DAERA, where he provides an input from a LAG perspective around lessons learned from the current programme and any future potential interventions.</p>
3.0	Recommendations
3.1	There are no recommendations presented.
4.0	Resource implications
4.1	N/A
5.0	Equality and good relations implications
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
6.0	Rural Proofing implications
6.1	Priority 6 of the Rural Development Programme, by its very nature, is fully rural proofed.
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Economic Regeneration and Tourism Committee
Date of Meeting:	14 th October 2019
Subject:	Access and Inclusion Capital Programme
Reporting Officer (Including Job Title):	Andrew Patterson: Assistant Director Tourism, Culture and Events
Contact Officer (Including Job Title):	Aisleain McGill: Head of Culture, Arts, Heritage and Events

For decision	For noting only	x
1.0	Purpose and Background	
1.1	This paper provides details of Department for Communities' Access and Inclusion Capital Programme.	
2.0	Key issues	
2.1	<p>The Department for Communities' (DfC) has opened an Access and Inclusion Capital Programme to support small-scale capital investments to improve access to cultural venues. Councils have been invited to submit business plans as soon as possible to the DfC for disbursement of 19/20 awards. All projects require a business case and must be complete by 31 March 2020. Demonstration of a clear process of identification of projects and the need for funding is required in order to avail of a capped amount of £30,000 per project. The programme funding is time-bound and DfC officials have requested that submissions are made in October at the latest.</p> <p>Council Officers are undertaking a process of submitting eligible projects for the scheme in Council-run arts, culture and heritage facilities as well as those from recipients of existing SLAs with Council with arts and cultural impact with whom Officers have investigated opportunities to avail of funding. These projects will be chosen upon review of existing opportunities identified within the timescales required by DfC.</p>	
3.0	Recommendations	
3.1	To note the contents of this paper.	
4.0	Resource implications	
4.1	There are no resource implications for Council.	
5.0	Equality and good relations implications	
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.	
6.0	Rural Proofing implications	
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to rural needs impact assessment.	
7.0	Appendices	

	N/a
8.0	Background Documents N/a

Building Control – Matters for Noting
6 Monthly Report for ERT Committee Meeting
1 March 2019 - 31 August 2019

1.0 Building Regulations Report – Matters for Noting

1.1 Number of Building Regulation Applications Received

1 Mar 2019 – 31 Aug 2019	1 Mar 2018 - 31 Aug 2018
1434	1298

1.2 Fees Received

1 Mar 2019 – 31 Aug 2019		1 Mar 2018 – 31 Aug 2018	
Plan Fee	£100,074.98	Plan Fee	£113,528.99
Inspection Fee	£247,034.51	Inspection Fee	£283,616.93
Other Fee	£2,454.20	Other Fee	£2,422.00
Total	£349,563.69	Total	£399,567.92

1.3 Site Inspections carried out

1 Mar 2019 – 31 Aug 2019	1 Mar 2018 – 31 Aug 2018
6051	6498

1.4 Performance

Current performance indicators are being met:-

Domestic Plan Assessments assessed within 21 days	(Target 75%) 96%
Non Domestic Plan Assessments assessed within 35 days	(Target 75%) 96%
BR3 Returns assessed within 14 days	(Target 80%) 99%

2.0 Enforcement

Number of premises visited to assess extent of unauthorised works between March 2019 and August 2019 = 19

10 Erskine Place, Newry	Change of use from dwelling to HMO	Resolved
94 Leitrim Road, Castlewellan	New dwelling	Resolved
15 Flagstaff Road, Newry	Covered area to factory	Resolved
5 Hawthorne Villas, Newry	Conversion of attached garage and bay window	Resolved
56 Magheraknock Road, Ballynahinch	Change of use from domestic garage to commercial premises	Resolved
Wateresk Road, Castlewellan	Two storey habitable accommodation	Resolved
17 Church Street, Rostrevor	Change of use from retail to creche	Resolved
61 Downshire Road, Newry	Change of use from store to dwelling	Resolved
57 Monaghan Street, Newry	Alterations and fit-out from off licence to office	Resolved
Unit 1 Crawfords Glen, Camlough	Change of use from office to shop with alterations	Reminder letter sent out
15 Lisdrum Avenue, Newry	Conversion of extension to a stand alone dwelling and roofspace conversion	Resolved
Rear of 27 Charlotte Street, Warrenpoint	Structural alterations to commercial unit	Resolved
52 Armagh Road, Newry	Gym	Reminder letter sent out

9a Greendale Road, Rostrevor	New dwelling	Resolved
24 Shimna Road, Newcastle	Conversion of two storey dwelling to two apartments	Resolved
12 Old Belfast Road, Downpatrick	Re-roofing of assembly hall / gymnasium	Resolved
23 Killard Road, Downpatrick	Change of use and extension of outbuilding to form dwelling	Resolved
64 Kilmorey Street, Newry	Single storey extension to rear of dwelling	First reminder sent out
Catherine Street, Killyleagh	Construction of new dwellings	Resolved

3.0 Dangerous Structures

Number of premises identified as dangerous structures between March 2019
and August 2019 = 4

Sugar House Quay, Newry	Collapsed hoarding	Resolved
Main Street, Dundrum	Loose slates to front of building	Resolved
46 Hill Street, Newry	Condition of chimney stack and render to gable wall	Resolved
18 Cornmarket, Newry	Loose slates on roof	Resolved
39 Irish Street, Downpatrick	Defective props supporting listed building	Temporary resolved

4.0 Property Certificates

Property certificates responded to date.

1 Mar 2019 – 31 Aug 2019
1372

1 Mar 2018 - 31 Aug 2018
1488

5.0 Fire Risk Assessments

There have been 11 Fire Risk Assessments carried out during the past 6 months.

- Monaghan Row
- Bagenals Castle
- Annalong Cornmill
- Newry Market
- Hilltown Community Centre
- Dorsey Community Centre
- Newry Swimming Pool
- Drumalane Community Centre
- Kitty's Road Community Centre
- Delamont Country Park
- Saintfield Sports Centre

6.0 Energy Performance of Buildings (EPB) Checks and LPS Vacant Rating 1st March 2019- 31st August 2019

ESTATE AGENTS

- * Total no of agents checked (on site/ website) - 51
- * Total number of properties not compliant – 42
- * Number of first warning letters issued – 16
- * Number of successful first warning letters – 12

Following the new Penalty Charge Notice process beginning from 01/03/2019, 11 Penalty Charge Notices have been issued, two of which have been paid. For the remaining 9 payments will be sought through the courts.

DISPLAY ENERGY CERTIFICATES (DEC's)

- * Number of buildings checked on Landmark - 218
- * Number of buildings compliant on Landmark - 203
- * Number of first warning letters issued - 39
- * Number of successful first warning letters - 21

AIR CONDITIONING

- ❖ Number of air con buildings checked on landmark - 80
- ❖ Number of air con buildings compliant – 79
- ❖ Number of first warning letters issued - 3
- ❖ Number of successful first warning letters – 2

EPCs RECEIVED (ON CONSTRUCTION)

- ❖ Number of new dwelling EPC's checked on Landmark – 375
- ❖ Number of new dwellings complaint – 359

LPS VACANT RATING

For Tranche 3 (June 19) and Tranche 4 (August 19) £7,285.33 is eligible to Council from occupied properties

Recommendation:
For Noting

Colum Jackson
Assistant Director of Enterprise, Regeneration and Tourism

Licensing Report: Matters for Noting

1 March 2019 - 31 August 2019

1.0	Application Information	
1.1	Number of Licensing Applications Received and Validated (Amusement, Cinema, Dogs, Entertainment, Lotteries, Marriage, Pavement Café, Petroleum, Road Closures and Street Trading)	6244
1.2	Number of Licences Granted (Amusement, Cinema, Dogs, Entertainment, Lotteries, Marriage, Pavement Café, Petroleum, Road Closures and Street Trading)	6203
1.3	Number of Annual Inspections Carried out (Amusement, Cinema, Entertainment, Marriage, Petroleum and also During Performance Inspections)	316

2.0 List of Entertainment Licences Issued

Name of Premises (Entertainment)	Address
Anchor Bar	49 Castle Street Killough BT30 7QQ
Annalong Presbyterian Church Hall	Major's Hill Annalong
Annalong Presbyterian Church Net Hall	Majors Hill Annalong
Ardglass Community Centre	19A High Street Ardglass BT30 7TU
Atticall GAC Social Club	4 Sandy Brae Ballymageogh Kilkeel
Ballyholland Community Centre	11 Bettys Hill Road Ballyholland BT34 2LY
Ballymartin Inn Ltd	17 Ballymartin Village Ballymartin BT34 4PA
Ballyward Church Hall	Ballyward Road Ballyward BT31 9RL
Ballyward Masonic Hall	42 Ballyward road Ballyward BT31 9PP
Belleek Country House	16 Main Street Belleeks BT35 7PH
Bellinis	25 Merchants Quay Newry BT35 6AH
Bright Community Centre	66 Ballynoe Road Downpatrick BT30 8AJ
Bryansford Social Club (GAC)	Castlewellan Road Newcastle
Burrendale Hotel Ltd	51 Castlewellan Road Newcastle BT33 0JY
Canal Court Hotel	29-32 Merchants Quay Newry
Carlingford Lough Yacht Club	Kilowen Point Rostrevor BT34 3AN
Carrickcruppen GAA & Social Club	Lowes Lane Camlough
Castleward Estate: Front Lawn & Stableyard	National Trust Castleward Estate, Strangford
Castleward Estate: Theatre and Tea Room	National Trust Castleward Estate, Strangford
Central Bar	1 Cross Street Killyleagh BT30 9QG
Circus Vegas	142 Dundrum Road Newcastle BT33 0LN
Circus Vegas	Albert Basin Newry BT34 2BJ
Cobbles Bar	15 The Mall Newry BT34 1XA
Cross Square Hotel	4-5 O'Fiaich Square Crossmaglen BT35 9AA
Crossgar War Memorial Community Hall	5 John Street Crossgar BT30 9EG
Cuchulainn Park Social Club	Cranny Road Mullaghbawn BT35 9YA
Culloville Community Centre	Corrasmoor Road Culloville Crossmaglen
Denvirs	14-16 English Street Downpatrick BT30 6AB
Diamond Pats	59 Central Promenade Newcastle BT33 0HH
Dollys Brae Inn	15 Gargarry road Ballyward BT31 9RW

Name of Premises (Entertainment)	Address
Downpatrick Scout Hall	48 Thomas Russell Park Downpatrick
Downshire Arms	28 Main Street Carcullion Hilltown
Duffys Circus	Belfast Road Downpatrick BT30 9AZ
Duffys Circus (Kilkeel)	Greencastle/Scrogg Road Kilkeel
Fitzpatricks Bar	7 Church Street Downpatrick BT30 6EH
Fitzpatricks Restaurant	94 Market Street Downpatrick BT30 6LZ
Forge Bar	100 Carrickasticken Road Forkill
Fossett's Circus	Down Hockey Club Strangford Road Downpatrick
Four Roads Inn	17 Carricknab Road Ballykinler BT30 8DF
Gallaghers	59-61 Main Street Newcastle BT33 0AE
Glenn GAC	32 Barr Hill Knocknanarny Newry
Glenside Lounge	15 Main Street Belleeks BT35 7PH
Gormans Bar	2 Bavan Road Mayobridge BT34 2EP
Great Hall, Downshire Hospital	Great Hall, Ardglass Road Downpatrick
Hunter Moore Social Club	65 Belfast Road Newry BT34 1QH
Inverbrena Community Centre	Stella Maris Street Strangford BT30 7NJ
Irish National Foresters (INF) Club	9 Havelock Place Ringmackilroy Warrenpoint
John Moore Wines & Spirits	9a Margaret Square Newry BT34 1DE
Joyland Amusement Centre	1-7 Central Promenade Newcastle BT33 0AA
Kilhorne Parish Church Hall	110 Kilkeel Road Annalong BT34 4TJ
Kilkeel Golf Club	Mourne Park Ballyardle Kilkeel BT34 4LB
Kilkeel Parish Bridge Association Ltd	17 -19 Greencastle Street Kilkeel
Kilkeel Royal British Legion Club	20 The Harbour Kilkeel BT34 4AX
Killeavy GAC	49 Forkhill Road Cloughoge Newry BT35 8QX
Killyleagh Football Club	Comber Road Killyleagh BT30 9QZ
Liatroim Fontenoys GAC	11 Backaderry Road Leitrim Castlewellan
Lislea Community Association	7 Mountain Road Lislea BT35 9UG
Longstone GAC	65 Longstone Road Annalong BT34 4UY
Ma Kearneys	20 Newry Road Crossmaglen BT35 9HH
Mackens Bar (Gems Bar Ltd)	71-73 South Promenade Newcastle BT33 0EY
Magees Bar	20 Merchants Quay Newry BT34 6AH
Magee's Bar	66 Downpatrick Street Crossgar BT30 9EA
Maginns Bar	9-11 Main Street Castlewellan BT31 9DF
Marine Tavern	4 Marine Parade Ringmackilroy Warrenpoint
Marquee at Strangford Festival	Lower Green / Quay Road Strangford
McGuigan's Bar	48 Monaghan Street Ballinlare Newry
Millvale Arms	42 Millvale Road Bessbrook BT35 7NH
Mirabelle Bar	28 Market Street Downpatrick BT30 6LY
Mourne Stimulus Day Centre	1 Council Road Kilkeel BT34 4NP
Mr Buzby's	16 The Square Newtownhamilton BT35 0AA
Mulhollands Bar	18-20 Main Street Castlewellan BT31 9DG
Mullans Bar	48 Church Street Downpatrick BT30 6EJ
Narrow Water Castle (AVA Castle Party)	Newry Road Warrenpoint BT34 3LE
Newcastle Centre	10 - 14 Central Promenade Newcastle
Newry Independent Social Club	Kilmorey Street Newry
Newry Masonic Social Club	Downshire Road Newry BT34 1DX
Newry Omniplex Cinema	Quay's Shopping Centre Albert Basin Newry
Newry Orange Hall	Downshire Road Newry

Name of Premises (Entertainment)	Address
Newry Street Community Centre	57 Hillside Drive, Kilkeel BT34 4JF
O'Hares Lounge Bars	119-121 Central Promenade Newcastle
Old Court Barn	60A Old Court Strangford BT30 7NG
Old Killowen Inn	10 Bridge Street Rostrevor BT34 3BG
Owenbeg Bowling and Sports Club	77 Stream Street Downpatrick BT30 6DE
Paddy Kellys	8 The square Ballynahinch BT24 8AE
Peadar O'Doirnin GAA Club	4 Bog Road Forkhill BT35 9SZ
Pride in Ireland	Albert Basin Newry
Quinns Bar	62-64 Main Street Newcastle BT33 0AE
Raffrey Presbyterian Church Hall	Manse Road Crossgar BT30 9LZ
Railway Bar	79 Monaghan Street Ballinlare Newry
Ramery Inn	45 Windmill Street Ballynahinch BT24 8HB
Riverside Bar	4 Forkhill Road Mullaghbawn BT35 9RA
Royal British Legion	5 Derrymore Road Bessbrook BT35 7DY
Saintfield Orange Hall	41 Main Street Saintfield BT24 7AB
Saval GFC Sports & Leisure Complex	22 Coalpit Road Saval More Newry
Second Saintfield Presbyterian Church Hall	Fairview Ballynahinch Road Saintfield
Shane O'Neils GFC	Newry Road Camlough BT35 7JP
Sheepbridge Inn	143 Belfast Road Corcreeghy Newry
Spa Golf Club	20 Grove Road Ballynahinch BT24 8PN
Spa Young Farmers Club -G.Rodgers Farm	75 Drummaroad Hill Ballynahinch
St Bronaghs GAA Club	Mary Street Rostrevor BT34 3AY
St Johns GAA	Ballywillwill Road Castlewellan BT31 9NR
St Michael's Parochial Hall	Rathfriland Road Dromara BT25 2EE
St Mochai's GAC, Darragh Cross	119 Manse Road Crossgar BT30 9LZ
St Moninna INF Club	55 Forkhill Road Newry BT35 8QX
St Patricks GFC	Tullynavall Road Cullyhanna BT35 0PZ
St Patricks GFC Dromintee	18 Aghadavoyle Road, Jonesborough
St Patricks Golf Club, Downpatrick Ltd	43 Saul Road Downpatrick BT30 6PA
St Patricks Parish Centre	24 Church Street Ballynahinch BT24 8LP
St Peters GAA	17 -19 Mary Street Warrenpoint
St. John Bosco GFC Social Club	10 Water Street Newry BT34 1DJ
St. Patricks Gaelic Social Club	4b Old Road Bavan Mayobridge
Teconnaught GFC	7 Rann Road Annacloy Downpatrick BT30 9AW
The Anchor Bar	9-11 Bryansford Road Newcastle BT33 0HJ
The Arkle Bar	17 Irish Street Downpatrick BT30 6BW
The Bank Bar	1-2 Trevor Hill Newry BT34 1DN
The Corner Inn	29 Killyleagh Street Crossgar BT30 9DQ
The Cuan Guest Inn	6-12 The Square Strangford BT30 7NN
The Harbour Inn	6 Harbour Drive Annalong BT34 4TT
The Old Commercial Bar & Lounge	2 Kildare Street Ardglass BT30 7TR
The Primrose	30 Main Street Ballynahinch BT24 8DN
The Quoile Bar & Bistro	2B Strangford Road Downpatrick BT30 6SL
The Road Houses	67 Ballyhornan Road Downpatrick BT30 7AA
The Yellow Heifer	16 Main Street Camlough BT35 7JG
Thierafurth Inn	83 Dublin Road Kilcoo BT34 5HT
Ti Chulainn Centre	2 Bog Road Mullaghbawn BT35 9TT
Tipsy Cow	22 Main Street Hilltown BT34 5UH

Name of Premises (Entertainment)	Address
Trainor's Bar	21 Main Street Camlough BT35 7LX
Turleys Bar	5-7 Scotch Street Downpatrick BT30 6AQ
Victoria Hotel	1 Dock Street Ringmackilroy Warrenpoint
Warrenpoint Golf Club	Lower Dromore Road Warrenpoint BT343LN
Welcome Inn	35 Main Street Forkhill BT35 9SQ
White Horse Inn	49/53 Main Street Saintfield BT24 7AB
Whitecross Lounge	176B Tullyah Road Whitecross BT60 2SN
Youth with a Mission Ireland	Shore Road Rostrevor BT34 3ET

3.0 List of Petroleum Licences Issued

Name of Premises (Petroleum)	Address
B Cassidy & Sons	38 - 40 Carran Road Crossmaglen BT35 9JL
Barbican Annalong	35 Kilkeel Road Moneydorragh More Annalong
Barbican Newcastle Ltd	82 Dundrum Road Newcastle BT33 0LN
Brennans	149 Newcastle Road Seaforde BT30 8PL
Carragher Oils	Tullyard, Blaney Road Crossmaglen BT35 9AT
Central Filling Station	6 Main Street Camlough BT35 7JG
College Filling Station	112 Market Street Downpatrick BT60 6LZ
Coole Oils Ltd	71 New Road Silverbridge BT35 9LR
Donard View Service Station	76 Crossgar Road Ballynahinch BT24 8XS
Dublin Road Mini Mart	112 Dublin Road Kilcoo BT34 5HP
Eurospar Kilkeel	55 Greencastle Street Kilkeel BT34 4BL
Eurospar Ardglass	5 Downpatrick Road Ardglass BT30 7SF
Eurospar Clough	2-4 Main Street Clough BT30 8RA
Fiveways Shop & Service Station	99-101 Armagh Road Newry BT35 6PW
Fresh Food Centre	7-9 Dublin Road Castlewellan BT31 9AQ
Ghan Filling Station	43 Warrenpoint Road Rostrevor Newry
Glenview Service Station	10 Dublin Road Cloghoge Newry
Grant Stores	2 Bog Road Attical Kilkeel BT34 4SY
Greenbank Service Station	7 Warrenpoint Road Newry BT34 2PS
Gregory's Service Station	109 Camlough Road Bessbrook
Henry J. McVeigh	33 Clanvaraghan Road Castlewellan BT31 9JX
Killens Service Station	49 Main Street Hilltown BT34 5UJ
Mac Fuels	56 Forkhill Road Newry BT35 8QX
Meadowside Filling Station	27 Church Street Downpatrick BT30 6EH
Morgan Xpress Archview Garage	26 Camlough Road Newry BT35 6JP
Morgan Xpress Station	251 Dublin Road Newry BT35 8RL
Morrisons Vivoxtra	69-77 Belfast Road Ballynahinch BT24 8EB
Mulkerns Eurospar	51A Forkhill Road Newry BT35 8QY
Mullaghbawn Filling Station	4 Forkhill Road Mullaghbawn BT35 9RA
Murphy Bros	103 Carrickasticken Road Forkhill BT35 9RL
Newry High School	23 Ashgrove Road, Newry (Vital Equipment Rally Event)
O'Hare's Drumaness Ltd	121 Drumaness Road Ballynahinch
O'Hares Supermarket	37 Newry Road Mayobridge BT34 2ET
O'Hare's Warrenpoint Ltd	61a Upper Dromore Road Warrenpoint
O'Neill's Filling Station	207 Concession Road Crossmaglen BT35 9JD

Name of Premises (Petroleum)	Address
Rafferty's Garage	42 Newry Road Magheramurphy Kilkeel
Rockmount Service Station	32 Rathfriland Road Newry
Royal County Down Golf Club	36 Golf Links Road Newcastle BT33 0AN
Safe Ltd	8 Newry Road Camlough BT35 7JP
Satellite Filling Station	46 Rathfriland Road Hilltown
Spar, Newcastle	12-14 Castlewellan Road Newcastle BT33 0BP
Whitecross Filling Station	15 Kingsmill Road Whitecross BT60 2SS

4.0 List of Amusement Permits Issued

Arcadia Amusements	37-39 Central Promenade, Newcastle
Boyle Bingo & Amusements	29 & 31 Church Street, Warrenpoint
Boyle Gaming	45-51 Mill Street, Newry
Casino Palace	8 Water Street, Newry
Funland	90-94 Main Street, Newcastle
Joyland Amusements	1-11 Central Promenade, Newcastle
Max Sports Club Amusements	4 Margaret Street, Newry
The Casino	51 Monaghan Street, Newry
Vegas Casino	4 Corn Market, Newry

5.0 Breakdown of Animal Welfare calls in Newry, Mourne and Down

5.1 Animal Welfare Calls

Total number of calls for Northern Ireland	2988
Total number of calls received to date by Southern Region Area	675
Number of calls for Newry, Mourne and Down District area	264
Completed calls for Newry, Mourne and Down District area	237

5.2 Animal Welfare Cases

Number of animal welfare cases in Northern Ireland	2474
Number of animal welfare cases in Southern Region group	560
Number of animal welfare cases in Newry, Mourne and Down DCI	225
Number of calls that are not animal welfare cases	39

5.3 Breakdown of Animal Welfare Cases

Total number of animal welfare cases in Northern Ireland	2474
Number of animal welfare cases closed in Northern Ireland	2227
Number of animal welfare cases open in Southern Region group	53

5.4 Breakdown of Visits and Actions (Newry)

Number of visits carried out	374
Improvement Notices	19
Number of cases of animals seized	3

6.0 Street Nameplates

106

Nameplates Requests Received	85
Nameplates Ordered	87
Nameplates confirmed as being erected	64

7.0 List of Single Language Nameplates erected from 1 March 2019 - 31 August 2019

Street Name	
5-24 Dungormley Estate Leading To Lir Grove, Newtownhamilton	
Aghincurk Road, Newtownhamilton	
Ardfern, Downpatrick	
Back Road, Annalong	
Ballintate Road, Newtownhamilton	
Ballyaligan Road, Crossgar	
Ballyblagh Meadows, Glen	
Ballydoo Road, Mayobridge	
Boulevard Green, Newcastle	
Boulevard Park Leading To Boulevard Green, Newcastle	
Carrogs Road, Derryleckagh	
Castleblayney Street, Newtownhamilton	
Castlenavan Close, Downpatrick	
Church Road, Ballynahinch	
Corick Way Leading To Corick Close, Kilkeel	
Crossan Road, Mayobridge	
Derryboy Road, Newry	
Derrycraw Road, Glen	
Derryleckagh Road, Burren	
Derryleckagh Road, Burren	
Donaghaguy Road, Burren	
Drumill Road, Cullyhanna	
Drumlough School Road, Rathfriland	
Drumnaconnell Road, Saintfield	
Dungormley Estate Leading To Lir Grove, Newtownhamilton	
Edentrumly Road Upper, Mayobridge	
Hillcrest Avenue, Bessbrook	
Hillcrest Way Bessbrook	
Kidds Road, Bessbrook	
Kings Lane, Warrenpoint	
Leading To 1 And 3 Carnagat Road, Newry	
Loughaveely Road, Glasdrumman/Crossmaglen area	
Magheralone Road, Ballynahinch	
Mill Road, Newry	
Millvale Mews, Bessbrook	
Moss Lane, Ballynahinch	
Newry Road, Rathfriland	
Old Road, Mayobridge	

St Johns Lane, Strangford		107
Strangford Manor, Downpatrick		
Tamary Road, Mayobridge		
Upper Knockbarragh Road, Rostrevor/Mayobridge		
148-154 Tullybrannigan Road, Newcastle		
Bog Road, Tullyree Road/Dublin Road		
Castle Island Road, Downpatrick		
Dunmore Road, Ballynahinch		
Park Lane, Newcastle		
Orchard Road, Downpatrick	(Replacement)	
Chestnut Road, Ballynahinch	(Replacement)	
Ededvaddy Road, Ballynahinch	(Replacement)	
Horner Road, Ballynahinch	(Replacement)	
Kilclief Road, Downpatrick	(Replacement)	
Bishops Court, Downpatrick	(Replacement)	
Drumroe Road, Downpatrick	(Replacement)	
Ballytrustan Road, Downpatrick	(Replacement)	
Loughmoney Road, Downpatrick	(Replacement)	
Saul Road, Downpatrick	(Replacement)	
Saul Brae, Downpatrick	(Replacement)	
Merrion Avenue, Newcastle	(Replacement)	
Knockdene Park, Ballynahinch	(Replacement)	
Killyleagh Road, Saintfield	(Replacement)	
Burrendale Park Close, Newcastle	(Replacement)	
12 - 16a Ringclare Road, Newry	(Replacement)	

8.0 Requests for Dual Language Nameplates Approved/Rejected

8.1 Burren Road, Castlewellan

It was approved to erect a dual-language street nameplate at Burren Road, Castlewellan following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with 21 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.2 Burrenwood Road, Castlewellan

It was approved to erect a dual-language street nameplate at Burrenwood Road, Castlewellan following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with 40 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.3 Heslips Court, Newry

It was approved to erect a dual-language street nameplate at Heslips Court, Newry following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with 30 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.4 St Patricks Road, Downpatrick

It was approved to erect a dual-language street nameplate at St Patrick's Road, Downpatrick following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with 57 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.5 Nutgrove Road, Downpatrick

It was approved to erect a dual-language street nameplate at Nutgrove Road, Downpatrick following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with 13 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.6 Mourne View Road, Newcastle

It was approved to erect a dual-language street nameplate at Mourneview Road, Newcastle following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with 61 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.7 Fearon Close, Kilkeel

It was approved to erect a dual-language street nameplate at Fearon Close, Kilkeel following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with 37 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.8 Elliotts Court, Strangford

It was approved to erect a dual-language street nameplate at Elliotts Court, Strangford following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with 7 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.9 Fearon Close, Kilkeel

It was approved to erect a dual-language street nameplate at Fearon Close, Kilkeel following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with 37 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.10 Burrenbridge Road, Burrenreagh, Castlewellan

It was approved to erect a dual-language street nameplate at Burrenbridge Road, Burrenreagh following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with 49 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.11 Miskelly Court, Saintfield

It was approved to erect a dual-language street nameplate at Miskelly Court, Saintfield following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with 16 questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

9.0 Postal Numbering

9.1 Allocation of New Postal Address **193**

9.2 Postal queries received **289**

Postal queries are address queries from Pointer, Land and Property services and queries from members of the public.

10.0 Requests for Development Naming

10.1 Clanbrassil, Newcastle

The name 'Clanbrassil' was approved for the proposed development at Middle Tollymore Road, Newcastle by Dunmore Construction.

The proposal met the Street Naming Criteria under criterion No.1 – 'reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

10.2 Greyhillan, Whitecross

The name 'Greyhillan' was approved for the proposed development at Kingsmill Road, Whitecross by O'Hagan Construction Ltd.

The proposal met the Street Naming Criteria under criterion No.1 'reflect the local townland name, or a local geographical/topographical feature or social, or historical feature'.

The neighbouring townland is Greyhillan which was named after one of the oldest houses in the area.

10.3 Rea Close, Whitecross

The name 'Rea Close' was approved for the proposed development at Kilbroney Road, Rostrevor by Tinnelly Construction Ltd.

The proposal of 'Rea Close' met the Street Naming Criteria under criterion No.1 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature' and No.2 - The street name shall not incorporate a person's name unless it is in keeping with the point (1) above.

Former resident Mr John Rea (deceased) was born in a cottage where the new houses are now located and the unofficial address for the home was Rea's Cottage. In 1969 Mr Rea was named as 'Rostrevor Man of the Year' for his charitable work within the village.

10.4 Crawfords Glen, Camlough

The name 'Crawfords Glen' was approved for the proposed development at Main Street, Camlough by Riverside Developments Ltd.

The proposal of 'Crawfords Glen' met the Council's Street Naming Criteria.

This is the adoption of an existing name for an existing established development.

10.5 Glen Bridge, Rathfriland

The name 'Glen Bridge' was approved for the proposed development at Newry Road, Rathfriland by Colm Meehan & Co Ltd.

The proposal met the Street Naming Criteria under criterion No.1 'reflect the local townland name, or a local geographical/topographical feature or social, or historical feature'.

The site entrance is located at a bridge known as Glen Bridge.

10.6 Saul Manor, Downpatrick

The name 'Saul Manor' was approved for the proposed development at Saul Road, Downpatrick by KAP Properties.

The proposal met the Street Naming Criteria under criterion No.1 'reflect the local townland name, or a local geographical/topographical feature or social, or historical feature'.

Saul is a townland and civil parish in Downpatrick Co Down. It lies east of Downpatrick and has strong links with St Patrick. In fact, Saul in Irish means "Patricks Barn". It is claimed that in 432 St Patrick arrived in Ireland via his boat at Strangford Lough where the Slaney River flows into the lough. Allegedly St Patrick dies in 461 and is buried in Downpatrick. The term "Manor" is associated with physically large houses and is usually situated outside the village or town.

10.7 The Oaks, Newry

The name 'The Oaks' was approved for the proposed development at Ashgrove Avenue, Newry by Colm Meehan & Co Ltd.

The proposal met the Street Naming Criteria under criterion No.1 'reflect the local townland name, or a local geographical/topographical feature or social, or historical feature'.

There are old oak trees on the site.

10.8 Carpenham Court, Rostrevor

The name 'Carpenham Court' was approved for the proposed development at Greenpark Road, Rostrevor by Kieran Morgan Construction Ltd.

The proposal met the Street Naming Criteria under criterion No.1 'reflect the local townland name, or a local geographical/topographical feature or social, or historical feature'.

The development is in close proximity to Carpenham House, Greenpark Road, Rostrevor. Carpenham House was built in 1836 by Henry Hamilton, brother-in-law of the Duke of Wellington, who named the house after his wife Caroline Penelope Hamilton.

10.9 Stony Hill, Newry

The name 'Stony Hill' was approved for the proposed development at Carnagat Road, Newry by Robin Bigger, Habinteg Housing Association.

The proposal met the Street Naming Criteria under criterion No.1 'reflect the local townland name, or a local geographical/topographical feature or social, or historical feature'.

Carn means a heap of stones or by extension "stony hill".

10.10 Saul Road, Downpatrick

The name 'Saul Acre View' was approved for the proposed development at Downpatrick Street, Crossgar by KAP Properties.

The proposal met the Street Naming Criteria under criterion No.1 'reflect the local townland name, or a local geographical/topographical feature or social, or historical feature'.

Saul Acre View is a continuation of the new development Saul Acre and is an acceptable name in relation to the area of Saul, Downpatrick.

10.11 Everogue Lane, Crossgar

The name 'Everogue Lane' was approved for the proposed development at Downpatrick Street, Crossgar by Clanmill Housing Association.

The proposal met the Street Naming Criteria under criterion No.1 'reflect the local townland name, or a local geographical/topographical feature or social, or historical feature'.

The name has historical association with the Everogue's Bridge which crossed over the Glasswater River at the crossroads, connecting Belfast and Downpatrick.

Recommendation:

For Noting:

Signed: _____ **Date:** _____

Colum Jackson
Assistant Director of Enterprise, Regeneration and Tourism

PLANNING PERFORMANCE FIGURES

Newry, Mourne & Down District Council – September 2019

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1. Live Applications

MONTH 2019/20	NEW APPLICATIONS	LIVE APPLICATIONS	LIVE APPLICATIONS OVER 12 MONTHS
April	177	1,173	269
May	192	1,196	266
June	155	1,184	264
July	139	1,157	250
August	127	1,108	249
September	110	1,026	241

2. Live Applications by length of time in system

Month 2019/20	Under 6 months	Between 6 and 12 months	Between 12 and 18 months	Between 18 and 24 months	Over 24 months	Total
April	701	203	89	60	120	1,173
May	718	212	81	61	124	1,196
June	718	202	86	57	121	1,184
July	664	243	76	51	123	1,157
August	632	227	77	44	128	1,108
September	574	211	70	45	126	1,026

PLANNING PERFORMANCE FIGURES

Newry, Mourne & Down District Council – September 2019

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3. Live applications per Case Officer

Month 2019/20	Average number of Applications per Case Officer
April	78
May	79
June	73
July	76
August	76
September	76

4. Decisions issued per month

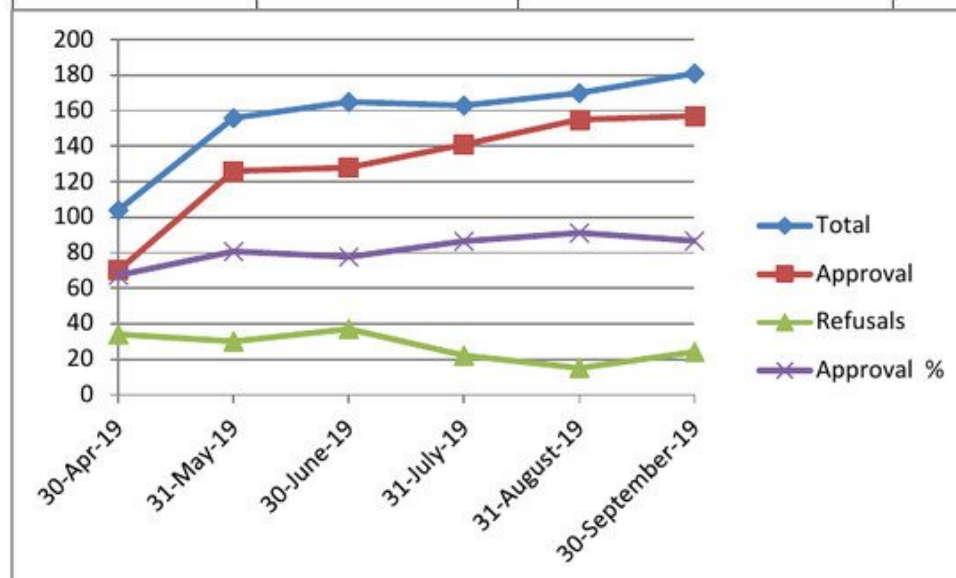
Month 2019/20	Number of Decisions Issued	Number of Decisions Issued under delegated authority
April	104	95
May	156	152
June	165	148
July	163	157
August	170	142
September	181	158

PLANNING PERFORMANCE FIGURES **Newry, Mourne & Down District Council – September 2019**

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5. Decisions Issued YTD

Month 2019/20	Number of Decisions Issued	Breakdown of Decisions	
April	104	Approvals (70)	67%
		Refusals (34)	33%
May	260	Approvals (196)	75%
		Refusals (64)	25%
June	425	Approvals (324)	76%
		Refusals (101)	24%
July	588	Approvals (465)	79%
		Refusals (123)	21%
August	758	Approvals (620)	82%
		Refusals (138)	18%
September	939	Approvals (777)	83%
		Refusals (162)	17%



PLANNING PERFORMANCE FIGURES

Newry, Mourne & Down District Council – September 2019

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6. Enforcement Live cases

Month 2019/20	<=1yr	1-2 yrs	2-3 yrs	3-4 yrs	4-5 yrs	5+yrs	Total
April	329	230	183	79	63	179	1,063
May	308	247	174	85	62	178	1,054
June	286	249	171	83	61	174	1,024
July	283	261	166	83	60	170	1,023
August	264	256	179	81	55	175	1,010
September	248	264	179	89	45	174	999

7. Planning Committee

Month	Number of Applications presented to Committee	Number of Applications Determined by Committee	Number of Applications Withdrawn/ Deferred for future meeting	Number of Officer recommendation overturned
10 April 2019	17	11	6	5
29 May 2019	15	12	3	5
26 June 2019	16	13	3	3
24 July 2019	27	18	9	8
21 August 2019	34	29	5	5
18 September 2019	17	12	5	6
Totals	126	95	31	32

8. Appeals

Planning Appeal Commission Decisions issued during September 2019

Area	Number of current appeals	Number of decisions issued	Number of decisions Allowed	Number of decisions Dismissed	Withdrawn
Newry & Mourne	22	4	2	1	1
Down	26	4	1	4	0
TOTAL	48	8	3	5	1

PLANNING PERFORMANCE FIGURES

Newry, Mourne & Down District Council – September
2019

Statutory targets monthly update – July 2019 (unvalidated management information)

Major applications (target of 30 weeks)					Local applications (target of 15 weeks)				Cases concluded (target of 39 weeks)					
	Number received	Number decided/ withdrawn ¹	Average processing time ²	% of cases processed within 30 weeks		Number received	Number decided/ withdrawn ¹	Average processing time ²	% of cases processed within 15 weeks		Number opened	Number brought to conclusion ³	"70%" conclusion time ³	% of cases concluded within 39 weeks
April	3	1	51.8	0.0%		162	81	22.0	22.2%		28	66	192.0	30.3%
May	1	1	600.0	0.0%		150	138	21.1	28.3%		29	36	85.4	44.4%
June	2	3	230.8	33.3%		121	145	24.6	22.1%		25	48	114.7	37.5%
July	0	-	0.0	0.0%		107	151	20.0	36.4%		41	43	168.6	30.2%
August	0	-	0.0	0.0%		0	-	0.0	0.0%		0	-	0.0	0.0%
September	0	-	0.0	0.0%		0	-	0.0	0.0%		0	-	0.0	0.0%
October	0	-	0.0	0.0%		0	-	0.0	0.0%		0	-	0.0	0.0%
November	0	-	0.0	0.0%		0	-	0.0	0.0%		0	-	0.0	0.0%
December	0	-	0.0	0.0%		0	-	0.0	0.0%		0	-	0.0	0.0%
January	0	-	0.0	0.0%		0	-	0.0	0.0%		0	-	0.0	0.0%
February	0	-	0.0	0.0%		0	-	0.0	0.0%		0	-	0.0	0.0%
March	0	-	0.0	0.0%		0	-	0.0	0.0%		0	-	0.0	0.0%
Year to date	6	5	230.8	20.0%		540	515	21.8	28.0%		123	193	134.4	34.7%

Source: NI Planning Portal

Notes:

1. CLUDS, TPOS, NMCS and PADS/PANs have been excluded from all applications figures

2. The time taken to process a decision/withdrawal is calculated from the date on which an application is deemed valid to the date on which the decision is issued, or the application is withdrawn. The median is used for the average processing time as any extreme values have the potential to inflate the mean, leading to a result that may not be considered as "typical".

3. The time taken to conclude an enforcement case is calculated from the date on which the complaint is received to the earliest date of the following: a notice is issued; proceedings commence; a planning application is received; or a case is closed. The value at 70% is determined by sorting data from its lowest to highest values and then taking the data point at the 70th percentile of the sequence.

AGREED 25.9.19

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Comhairle Contae **Lú**
Louth County Council



Comhairle Ceantair
an Iúir, Mhúrn
agus an Dúin
Newry, Mourne
and Down
District Council

M/151

**Joint Committee of Elected Members between
Newry, Mourne and Down District Council, and Louth County Council**

**Report of Meeting held Wednesday 20 February 2019 at 10.00 a.m.
in the Louth County Council Offices, County Hall, Dundalk**

In the Chair: Councillor E Corrigan, Louth County Council (Joint Chair)

Present: Councillor D McAteer, Newry, Mourne and Down DC (Joint Chair)
Councillor W Walker, Newry, Mourne and Down DC
Councillor P Bryne, Newry, Mourne and Down DC
Councillor P McGeough, Louth County Council
Councillor A Watters, Louth County Council
Councillor E Coffey, Louth County Council

Ms J Martin, Chief Executive LCC
Mr L Hannaway, Chief Executive NMDDC
Mr J McGuinness, Director LCC
Ms M Ward, Director NMDDC
Mr R Moore, Director NMDDC
Ms P Arthurs, East Border Region
Ms A Powell, NMDDC (Notes)

Invited Guests: Therese McArdle EU Programmes Manager, Louth CC
Justyna McCabe Projects Co-ordinator (Diversity & Inclusion) NMDDC

1. Welcome and Apologies:

Apologies received from:

Councillor C Markey,	Louth County Council
Councillor D Minogue,	Louth County Council
Councillor D Saurin,	Louth County Council
Councillor T Byrne,	Louth County Council
Councillor R Culhane,	Louth County Council
Councillor D Curran,	Newry, Mourne and Down DC
Councillor C Casey,	Newry, Mourne and Down DC
Councillor J Tinnelly,	Newry, Mourne and Down DC
Councillor M Larkin,	Newry, Mourne and Down DC
Councillor C Enright,	Newry, Mourne and Down DC
Councillor M Ruane,	Newry, Mourne and Down DC
Mr F Pentony,	Director LCC
Mr P Donnelly	Director LCC
Ms B Woods	Director LCC
Mr M Lipsett,	Director NMDDC
Ms D Carville,	Director NMDDC

Councillor Corrigan noted that it was unfortunate Newry Rainbow Community who had been invited to provide a presentation to the meeting were unable to do so due to another diary commitment, however an open invitation has been provided to them to attend a future meeting of the Joint Committee. Councillor Corrigan also wished to record congratulations to the group for the achievement of hosting this International event.

2. Presentation – Peace IV Programme

A joint presentation on the Peace IV Programme was provided by Therese McArdle, EU Programmes Manager, Louth CC and Justyna McCabe, Projects Co-ordinator (Diversity & Inclusion) NMDDC.

AGREED: Further information on upcoming events/programmes being organised through Peace IV programme to be circulated to all members for information when available with a view to members helping to promote attendance.

Pamela Arthurs confirmed that funding for the Peace IV Programme will continue post Brexit and that a future programme – Peace Plus Interreg is being developed.

Consultation by SEUPB on this new programme is currently open. Pamela suggested members consider requirements and feed this back to SEUPB to influence the shape of the new programme.

3.a) Report of Louth/Newry Mourne and Down Joint Committee Meeting held on 20 November 2018 (attached)

On the proposal of Councillor McAteer, seconded by Councillor P Byrne, report of meeting held on the 20 November 2018 was approved.

3.b) DRAFT Report of Advisory Forum Meeting held on 27 November 2018 (attached)

Report having previously been circulated was noted. Several recommendations were made by the Forum including one to correspond with Government Officials to highlight Brexit concerns.

Joan Martin reminded members that the role of the Advisory Forum is for consultation.

On the proposal of Councillor McAteer and seconded by Councillor Byrne it was proposed a letter go from the Committee as recommended by Advisory Forum. This letter would reflect the groups on the Forum.

Agreed: It was agreed a letter to highlight Brexit concerns as recommended by Advisory Forum be sent on behalf of the Joint Committee to relevant Government Officials.

4. Matters Arising

Review of the Fleadh Ceoil event.

Joan informed that a review of the 2018 event is still ongoing. Paddy Donnelly is due to present an overview of outcomes in April 2019. The programme for the 2019 event is still been planned. Members were encouraged by Joan to contact Paddy Donnelly with any ideas for the upcoming event.

Agreed: Presentation on the 2018 Fleadh Ceoil event to be circulated to all members for information.

Anti-Social Behaviour

Councillor A Watters requested that Bus companies be contacted to inform of new By-laws in force in Carlingford regarding fines which can now be incurred with public outdoor consumption of alcohol.

It was agreed by L Hannaway that information on new Alcohol byelaws in County Louth be circulated on our social media.

Agreed: It was agreed bye-law notice for County Louth be circulated on social media from NMDDC Joe McGuinness to forward details.

MOU Brochure

EBR are currently creating a publication to mark the successes of the MOU Committee to date. This brochure will include a forward from both Joint Chairs.

Away Day

L Hannaway informed that an away day will be organised in September. It was proposed that this workshop will review the current action plan / key themes and plan for the future targets.

Proofing of policies / documents with consideration of regional development

J Martin informed that the CEO Border corridor group actively reflect on an ongoing basis the joint / shared views each of the Council's policies.

Coastal Erosion

L Hannaway informed that a Report on Coastal Erosion has been published recently. Liam will report back to members on progress following this publication.

5. MOU Action & Communication Plan Update

P Arthurs provided the following updates for the Action Plan:

- P Arthurs confirmed they have joined the Smart Cities network which is at no cost.
- EBR leading on Near Zero Project under the Northern Periphery stream. Outcome should be known in March 2019.

Communication Plan

Councillor Corrigan requested that a full report of the Joint Committee be circulated following meetings.

Agreed: It was agreed that a full report of the Joint Committee be circulated following meetings.

6. Joint Louth /NMD report for Illicit Dumping (attached)

Roland Moore, Director for Neighbourhood Services, NMDDC discussed paper on Illicit Dumping. Roland sought agreement from members to bring the paper to a Special Projects NMDDC Meeting in March 2019. Implementation will involve the use of Smart technologies.

Councillor A Watters and Councillor M Larkin informed that they had brought the proposal to LCC and NMDDC as a joint motion in March 2018.

Councillor D McAteer agreed report implementation is necessary. Councillor P Byrne suggested CCTV could be used as there are only 2 entry points to Slieve Gullion and proposed the identification of hotspots and fines being followed through.

Councillors also endorsed an awareness campaign through social media

Roland Moore informed that he will continue to implement action plan presented today.

7. National Framework 2040 – Joint Response paper

Joan Martin provided a copy of submission by Louth CC and circulated at the meeting for information and brought members attention to cross border references pages on 3, 4, 10 and 13.

Joan and Liam are working together and other CEO's on the Border Corridor area and how to gain maximum benefit. Page 10 also ref

Liam informed that NMD had made a similar response to Louth CC, ensuring a replication of the joint issues.

8. Date of Next Meeting:

As this is last meeting of the current Committee, Councillor Corrigan gave thanks to everyone for their work and participation

The next meeting will be scheduled post May elections.

Signed: M Ward

Director of Enterprise, Regeneration and Tourism
Newry, Mourne and Down District Council

ACTIONS

	ACTION	Referred to
1.	<u>Peace IV Programme</u> Further information on upcoming events/programmes being organised through Peace IV programme to be circulated to all members for information when available with a view to members helping to promote attendance.	M Ward
2.	<u>Brexit Correspondence</u> It was agreed a letter to highlight Brexit concerns as recommended by Advisory Forum be sent on behalf of the Joint Committee to relevant Government Officials.	M Ward
3.	<u>Fleadh Ceoil</u> Presentation on the 2018 Fleadh Ceoil event to be circulated to all members for information.	P Donnelly
4.	<u>Bye Law Notice</u> It was agreed bye-law notice for County Louth be circulated on social media from NMDDC Joe McGuinness to forward details.	J McGuinness
5.	<u>Circulation of Reports</u> It was agreed that a full report of the Joint Committee be circulated following meetings.	M Ward



Department for
Digital, Culture,
Media & Sport

Matt Warman MP
Parliamentary Under Secretary of State
for Digital and Broadband
4th Floor
100 Parliament Street
London SW1A 2BQ

www.gov.uk/dcms
enquiries@culture.gov.uk

Liam Hannaway
Chief Executive
Newry, Mourne and Down District Council
Monaghan Row
Newry
BT35 8DJ



INT2019/10328/DC
September 2019

Dear Liam,

I would like to thank you for hosting me on my recent visit to Northern Ireland. I am delighted to see the collaborative approach being taken by the 10 councils that make up the Full Fibre Northern Ireland (FFNI) Consortium to tackle the issue of reaching more premises in rural areas. The government is committed to gigabit-capable infrastructure reaching rural communities, and it is projects such as FFNI that will help us achieve this ambition. There are a number of exciting initiatives taking place in Northern Ireland, and FFNI is at the centre of this progress.

Connectivity is high on the UK Government's agenda, and FFNI will contribute towards delivering a world class, gigabit-capable network. Officials at Building Digital (BDUK) will continue to work closely with the Consortium all the way to project completion in 2021, and beyond. I have been greatly encouraged by all of the good work that has taken place to date.

May I once again thank you for hosting me, and I wish you every success with your Local Full Fibre Networks projects.

Matt Warman

Matt Warman MP
Parliamentary Under Secretary of State for Digital and Broadband

Newry, Mourne and Down District Council
Scheme of Delegation
ERT
(for Oct 2019 ERT Committee)

Category 6

Any other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of.

Info on event	Date of agreement/approval	Decision made by Director	Costs/requirements
Request to use Kilbroney Park Rostrevor for Kilbroney Vintage Show on Saturday 15 th June 2019	14.08.18	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Newry Canal Towpath for Newry Hospice Sponsored Walk on Sunday 14 th April 2019	01.04.19	Approved	Insurance, Risk Assessments, Health & Safety Plan etc.
Request to commence legal proceedings.	17.04.19	Approved	Failure to pay Penalty Charge Notice for breach of Energy Performance of Building Regulations
Request to commence legal proceedings.	19.04.19	Approved	Failure to pay Penalty Charge Notice for breach of Energy Performance of Building Regulations
Request to commence legal proceedings.	19.04.19	Approved	Failure to pay Penalty Charge Notice for breach of Energy Performance of Building Regulations
Request to use Albert Basin 30 th May - 2 nd June or Fri 7 th June - Sun 9 th June (date tbc)	29.04.19	Approved	Insurance, Risk Assessments, Health & Safety Plan etc
Request to use Albert Basin / Middle Bank 15 th Aug – 17 th August 2019 for 2019 Ulster Rally	09.05.19	Approved	Insurance, Risk Assessments, Health & Safety Plan etc
Issue letter to OU Shun, Changchun Foreign Affairs, confirming NMD participation in an NI Innovation Mission to the North East of China in Nov 2019	24.05.19	Approved	Requirements: confirmation required to progress arrangements

Request to commence legal proceedings	14.06.19	Approved	Failure to pay 5 Penalty Notices for breach of Energy Performance of Building Regulations on 5 properties.
Request to commence legal proceedings	07.05.19	Approved	Failure to pay Penalty Notice for breach of Energy Performance of Building Regulations - 5 Glen Villas
Request to commence legal proceedings	03.06.19	Approved	Failure to pay 2 Penalty Notices for breach of Energy Performance of Building Regulations – 112 Strangford Rd & 21 Castle Street
Request for use of Newry Canal for Duck Race on Sunday 29 th September 2019	29.07.19	Approved	Insurance, Risk Assessments, Health & Safety Plan and environmental considerations with regards to ensuring collection of 700 rubber ducks
Request to use middle for staff carparking during Christmas/new year period.	20.08.19		
Request to use Events Space, Hill Street, Newry for BID Promotion event	20.08.19	Approved	Insurance, Risk Assessments, Health & Safety Plan
Request to use Killough Beach for filming on 21st October 2019	07.10.19	Request to use Killough Beach for filming on 21st October 2019	07.10.19

HISTORIC**ACTION TRACKER SHEET****ENTERPRISE REGENERATION AND TOURISM COMMITTEE****(For Noting at ERT September 2019)**

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		NOVEMBER 2016			
ERT/178/2016	Caravan and Campsite Management	<p>(a) To agree a joint process between Council and Forest Service to appoint external expertise to prepare the Business Rationale and Specification to seek competent providers for the management of Tollymore, Castlewellan and Kilbroney Park Caravan/ Camping provision with the option to consider some additional tourism recreational services which would enhance the tourism offering.</p> <p>(b) To revert to Council with the completed Business Rationale and Specification prior to progressing to seek Expression of Interest.</p>	Andy Patterson	Under consideration.	N
		JUNE 2017			
ERT/118/2017	<ul style="list-style-type: none"> Lease – Tennis Pavilion – Rostrevor Tennis Club 	It was agreed to agree to a proposed 20 year lease from 1 March 2017 of the pavilion building to Rostrevor Tennis Club at	Andy Patterson	Consultation ongoing with regards KFP	Y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		peppercorn rent, as per report dated 12 June 2017 from Ms B Magill, Administration Officer.			
		OCTOBER 2017			
ERT/191/2017	CAMLOUGH LAKE – LAND RELATED MATTERS	<p><u>Closed Session Item</u></p> <p>(a) To enter into negotiations with Richardson Estate to settle any outstanding mortgage they hold pertaining to Camlough Lake</p> <p>To complete detail design and submit planning associated with multi purpose building at Camlough Lake to assist in informing land acquisition requirements</p>	Andy Patterson	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		DECEMBER 2017			
ERT/218/2017	ARDGLASS HARBOUR DEVELOPMENT	<p>(a) To contribute £25k (25%) to Local Harbour Development Group to complete a business case for Harbour Development and wider regeneration projects.</p> <p>(b) That the Group contribute 10% overall costs.</p> <p>(c) That the Group secure remaining (65%) budget from external source i.e. FLAG.</p> <p>(d) That a Newry, Mourne and Down District Council Officer support the Group in their work.</p>	J McGilly	Work in progress. Meeting has been held with Permanent Secretary. DAERA's proposed way forward has been communicated to Council via November 2018 ERT Committee. Chief Executive has communicated concerns to DAERA seeking an urgent meeting.	N
		MARCH 2018			
ERT/044/2018	FORKHILL FORMER BARRACKS SITE	<ol style="list-style-type: none"> Council Officials continue to work closely with DFC to ensure that Councils interest in the site is maintained and any follow up Business Cases are completed and submitted to the Department for Communities. Council Officials and DEA reps on the Forkhill Site Development Steering Group 	J McGilly	<p>Ongoing/Work in Progress</p> <p>Planning application in for playarea approved in Jan 2019. Onsite works to commence in Feb 19.</p> <p>Working with NIHE re next steps.</p>	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		to liaise closely with DFC and any other registered government departments to ensure that a balanced mixed use development of the site takes place.		Local consultation to be undertaken by CDRCN on proposed future use of the remainder of the site October /Nov 2019 with report to be brought back to Steering group	
		AUGUST 2018			
ERT/122/2018	DOWNPATRICK REGENERATION PROJECT	<ul style="list-style-type: none"> • Council offices continue to progress land purchase to include the additional property at No.39 Irish Street which is adjacent to Former Police Station. • Officers explore with relevant government departments any issues that may arise due to Heritage Merit of the site • As the site was purchased on the basis that the link road not being included in the brief. DEA Cllrs request via DEA officers a meeting with Transport NI • Officers bring back to council via ERT suitable governance structures for the project 	J McGilly	Remaining land purchased. Report to October ERT recommending next steps	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		September 2018			
ERT/139/2018	AONBs UPDATE – RING OF GULLION, STRANGFORD LOUGH & LECALÉ	<ul style="list-style-type: none"> Carry out an independent review of the management of the Ring of Gullion and Strangford Lough & Lecale AONBs, and the relationship between NMDDC and ANDBC in managing Strangford Lough & Lecale AONB. Review the management of the relationship between NMDDC and Mourne Heritage Trust in managing the Mourne AONB. Assess the relationship of the aspiring Geopark and the AONBs. Through the AONBs much of the Geopark requirements are being delivered. Remove any references to changes to staffing and major projects contained in the AONBs Update Report dated 10 September 2018. 	J McGilly	<p>New staff structure agreed SPR Seotember 2019</p> <p>Review of management plans ongoing</p>	N
		October 2018			
ERT/160/2018	<u>NOTICE OF MOTION</u> COMMUNITY LED FESTIVALS	<ul style="list-style-type: none"> Council Officers continue to undertake the review of the Financial Assistance programme in relation to the funding support provided via the Tourism Events Fund – including the timing on the provision of potential funding, with the view that all festival and event organisers 	M Ward	Tourism events programme to be presented to ERT Committee for the 20/21 FY	Y

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		<p>require as much lead-in time and assurity of funding support as possible.</p> <ul style="list-style-type: none"> • A workshop to be scheduled to look at events generally in the district. • The definition of Council events and community led events to be circulated to all Councillors. 			
		November 2018			
ERT/176/2018	BREXIT FORUM	<ol style="list-style-type: none"> 1. Council compile a list of Brexit technical notice and issue Council website. 2. These notices to be tabled at future meetings of Brexit Forum. 3. Council signpost Businesses accordingly to relevant agencies that can support Businesses work through technical notice detail and implications for their business. 4. UU present at the next forum meeting on the various scenarios and implications. 5. Council continue to liaise with INI regulatory potential of lands at Carnbane. 	J McGilly	Ongoing.	N
ERT/011/2019:	ROSTREVOR DOWNHILL TRAILS	Through the CPD Framework undertake a design and build contract to facilitate the trail enhancements which will improve the trail flow and encourage a greater number of visitors to the trails.	A Patterson	In progress	Y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/015/2019	IMMERSIVE TECHNOLOGY FUND NARNIA PROJECT KILBRONEY PARK	To proceed to undertake necessary procurement exercises to deliver the Narnia AV/VR project subject to funding of £150,000 from TNI and £150,000 from Council. Council contribution agreed at November ERT Committee.	A Patterson	Project scoping in progress	Y
ERT/022/2019	RING OF GULLION	The Council enter into a partnership agreement with Translink for a refurbished tram carriage to be hosted on their site at Newry Train Station as a Ring of Gullion welcome feature, for a minimum of 10 years, to be maintained by Ring of Gullion Landscape Partnership (RoGLPS) or AONB volunteers.	M Ward	In progress	Y
ERT/025/2019	NEWCASTLE AND WARRENPOINT BEACHES	(a) The development of the beach front area in Warrenpoint to be included in the development brief for the Environmental Improvement scheme and that the Council enters into a period of Water Quality Testing to establish water quality and the potential for a bathing water designation in three years time.	A Patterson	Complete	Y

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		<p>(b) To host a workshop with officials of the Marine Strategy and Licensing Branch of DAERA to discuss proposals for the beach front at Warrenpoint and to discuss obtaining a Marine Licence for the necessary works required at Newcastle Beach.</p> <p>(c) To refer to the Neighbourhood Services Directorate to improve the provision of litter bins and cleansing on Newcastle Beach and surrounding area.</p>			
		MARCH 2019			
ERT/038/2019	TOLLYMORE FOREST PARK	<p>Decision taken at Council Mtg March 2019</p> <p>To amend ERT/038/2019 to reflect Cllr Clarke's proposal that Council seek expressions of interest alongside negotiating with Forestry Service with regard the Tea Rooms in Tollymore Forest Park.</p>	M Patterson	Forest Service have appointed a mobile vendor and Council have reverted to FS on proposed lease arrangements	Y
ERT/043/2019	NEWRY CANAL PROJECT LOCK 5 AND 6	a) Council transfer any underspend from the Lock No.5 Restoration to Lock No.6 Restoration Project.	J McGilly	Works ongoing in regards to Lock No.5 – expected completion in late summer 2019	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		(b) Subject to budget transfer, Council carry out the required survey/design studies and actual contractual works for restoration now required to Lock No.6.		(additional Schedule Monument Consent being obtained) Condition survey work now underway (May 2019) Recommended works to be completed October 2019	
ERT/044/2019	SERVICE LEVEL AGREEMENTS ARTISAN MARKETS NEWCASTLE & DOWNPATRICK	(a) To approve the renewal of the Service Level Agreements with Down Community Collective and Unit T to deliver 10 Artisan markets in each location in the 2019/20 financial year. (b) Council Officials to update Councillor McAteer regarding a date for Warrenpoint Market as part of the ongoing Revitalisation Project for Warrenpoint. (c) Council Officials to investigate the option of supporting an Artisan market in Saintfield.	J McGilly	(a) Completed (b) Warrenpoint Market scheduled for 8 th June (c) Review of the markets and paper on future options tabled at Sept Ert, currently being implemented	N

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ERT/046/2019	NMDDC STRANGFORD LOUGH & LECALÉ PARTNERSHIP COASTAL COMMUNITIES FUNDING	(a) To note a funding application has been submitted to the Coastal Communities Fund for the delivery of actions 3.4 and 3.5 of the Strangford & Lecale AONB Action Plan 2017-22, and if successful Council proceed to implement the project as per a Letter of Offer. (b) A further report to be tabled notifying the Council of the outcome of the application and if successful, the outputs of the final programme of activity.	JMcGilly	Application not successful.	y
		JUNE 2019			
ERT/065/2019	ACTION SHEET ERT 11 MARCH 2019	Mr A Patterson Assistant Director ERT to report back to Councillor Hanna regarding the appointment of a contractor in respect of works at Cranfield Beach.	A.Patterson	Complete	Y
ERT/065/2019	ARTISAN MARKETS	Council Officials consider possibility of an Artisan Market in Kilkeel.	J McGilly	Agreement with KDA on this as per report to ERT Sept 2019	y
ERT/066/2019	ERT BUSINESS PLAN 2019-20	Request the SPR Department to examine concerns regarding the Council's Procurement Policy and the effect this is having on businesses.	M Ward	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		To note Report dated 10 June 2019 from Ms M Ward Director of ERT and approve the Enterprise Regeneration & Tourism Business Plan 2019-2020.			
ERT/067/2019	WORKING GROUPS	<p>(a) To approve the party make up from within the ERT Committee membership for Working Groups, as outlined in Report dated 10 June 2019 from Ms M Ward Director ERT, as per the make up in the previous Council term.</p> <p>(b) It was agreed appointments be made to the Working Groups, on the basis as (a) above.</p> <p>(c) To extend the remit of the Tourism Task and Finish Group to incorporate Arts and Culture.</p> <p>(d) Members to ensure names are forwarded as soon as possible.</p>	M Ward	Complete	Y
ERT/0702019	REVIEW: COUNCIL STATUTORY JOB CREATION STRATEGY:	A revised jobs target of 173 jobs to be used as a baseline in the new Business Start Programme and be suggested to Department for the Economy when considering new	J McGilly	completed	y

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	GO FOR IT PROGRAMME	<p>statutory targets relating to job creation arising from the Business Start Up Programme.</p> <p>Council Officials to consider a possible meeting with Invest NI to discuss future plans for the development of a site in Craigavon for the aviation industry and report back to the ERT Committee in due course.</p> <p>A report to be submitted back to the ERT Committee in August 2019 regarding the growth and retention of existing businesses within the District.</p>			
ERT/071/2019	UPDATE: APPLICATIONS TO ERDF INVESTMENTS FOR GROWTH AND JOBS	<p>(a) With regard to the 2 No. new programmes yet to be established, ie, Procurement & Supply Chain, and Digital, that Council proceed as per the Letter of Offer requirements to work with NMDDC and Central Procurement Directorate to procure and appoint suitable delivery agents for implementation of programmes.</p> <p>(b) To continue to engage with Invest NI and other relevant stakeholders and Councils to explore other potential</p>	J McGilly	Procurement ongoing	y

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		applications that may be eligible for ERDF IGJ funding. (c) Officers to consider extending mentoring hours.			
ERT/073/2019	LOCAL FULL FIBRE NETWORK: FUNDING BID	(a) Council Officers be authorised to sign the Letter of Offer, on behalf of the consortium, for £15 million of funding from the Department for Digital Culture Media & Sport (DCMS), under the Department's LFFN Challenge Programme. (b) Council Officers be authorised to operate the procurements on behalf of the consortium to deploy the funding.	J McGilly	Programme implementation ongoing	N
ERT/076/2019	SLIEVE GULLION DEARA APPLICATION	(a) To submit a full application to the DAERA Rural Development Programme by 31 August 2019 based on the recommendations of the economic appraisal for the development of an innovative Tourism Event Space within the Walled Garden; enhancement of the Giants Liar via innovative technology and interpretation; and improvements to	A Patterson	Complete	Y

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		<p>visitor servicing, signage and way-finding across Slieve Gullion Forest Park.</p> <p>(b) To undertake the required procurements exercises to prepare the full project submission for the deadline of 31 August 2019, based on a project cost of £750,000 for Slieve Gullion Forest Park – with £500,000 capital investment from DAREA, and £250,000 match-funding from Council.</p>			
ERT/079/2019	LOCAL DEVELOPMENT PLAN	<p>Landscape: To approve the appointment of specialist Landscape Consultants to undertake a review and update of the Districts Landscape Character Areas and associated work to support the work of the Development Plan Team in the preparation of the Local Development Plan, as outlined in Rpt dated 10 June 2019 from Mr A McKay Chief Planning Officer</p> <p>Retail: To approve the appointment of specialist</p>	<p>A McKay</p> <p>A McKay</p>	<p>Complete</p> <p>Complete</p>	<p>Y</p> <p>Y</p>

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		Retail Consultants to undertake a Retail and Commercial Leisure Capacity Study to support the work of the Development Plan Team in the preparation of the Local Development Plan, as outlined in Rpt dated 10 June 2019 from Mr A McKay, Chief Planning Officer.			
ERT/083/2019	NOTICE OF MOTION	To note a paper regarding Donard Demense Newcastle, will be tabled at the ERT Committee Meeting in due course.	A.Patterson	In progress	N
		AUGUST 2019			
ERT/097/2019	BALLYNAHINCH BYPASS ART FEATURE	As a contribution to the Ballynahinch Bypass the Council proceed as follows: (a) Provide agreement in principle that the Council will provide an Art Feature for installation on a site to be agreed on the Ballynahinch By-Pass (b) Procure an artist to undertake the necessary consultation on potential design proposals (c) Development of the art feature to concept design stage (d) Subject to the confirmation that the funding has been secured for the Bypass and the road will be constructed,	J McGilly	Procurement for artist underway	N

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		to undertake the fabrication of the Art Feature (subject to the necessary funding being secured in 2020/21 rate estimates)			
ERT/099/2019	PUBLIC REALM SCHEME/ REVITALISATION PROJECT: IRISH STREET DOWNPATRICK	<p>(a) To note that the Irish Street public realm scheme is now Complete.</p> <p>(b) Council to work with a Steering Committee, representative of members and traders, to develop an action plan, outlining proposed revitalisation projects. Action Plan to be submitted to DFC in August, as an application for Revitalisation funding of approx. £100,000. Council to provide from existing budgets, £10,000 (10%) match funding contribution to the Irish Street Revitalisation project.</p> <p>NOTE: Arising from Council Mtg September 2019 it was agreed: To note Public Realm works are complete, in principle, at Irish Street Downpatrick, and traders to be updated accordingly in conjunction with Transport NI.</p>	J McGilly	<p>Revitalisation steering group established for development of action plan, project on track to complete march 2020</p> <p>Steering group appraised of remaining issue on PR Scheme</p>	N

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ERT/100/2019	NI APPRENTICESHIP WEEK	<p>(a) To accept the Terms of Reference for the NI Apprenticeship Week and to actively participate in the development and roll out of the first NI Apprenticeship week to take place between 3rd and 7th February 2020.</p> <p>(b) NMD District Council will work with stakeholders to plan a series of activities in the NMD and wider southern region. Any activity led by Council, will be funded via existing budgets.</p> <p>(c) Officers ensure that a wide range of stakeholders are identified in advance of NI Apprenticeship Week.</p>	J McGilly	On-going participation on NI Apprenticeship week Steering Group	N
ERT/103/2019	TENDER: DOG KENNELING SERVICES	<p>(a) That Council authorise the commencement of the tendering process with the view to putting in place a new Dog Kennelling Contract for stray and unwanted dogs for effective from 1st December 2019 until 30th November 2022. The cost of the contract is likely to be in the region of £30,000 per annum</p>	C Jackson	Commenced the procurement process for the Kennelling facility. Ongoing.	Y

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		(b) In addition to seek authorisation to go out to tender to extend the provision of a holding centre within 20 miles of one of the main Council offices after the Kennelling contract has been awarded. The cost of the Holding Centre contract is likely to be in the region of £15,000 per annum.			
		SEPTEMBER TO FOLLOW			