

May 5th, 2020

Notice Of Meeting

You are invited to attend the Enterprise Regeneration & Tourism Committee Meeting to be held on **Monday, 13th January 2020 at 5:00 pm** in **Boardroom District Council Offices Monaghan Row Newry.**

Councillor R Mulgrew

Councillor D Curran

Councillor T Andrews

Councillor R Burgess

Councillor W Clarke

Councillor C Enright

Councillor O Hanlon

Councillor G Hanna

Councillor V Harte

Councillor M Larkin

Councillor D McAteer

Councillor A McMurray

Councillor H Reilly

Councillor M Ruane

Councillor G Stokes

Agenda

1.0 Apologies and Chairperson's remarks.

2.0 Declarations of Interest.

3.0 Action Sheet: Enterprise Regeneration & Tourism Committee Meeting - Monday 9 December 2019. (Attached)

 *ERT Action Sheet DECEMBER 19.pdf*

Page 1

Enterprise, Employment and Regeneration Items

4.0 All Ireland Smart Cities. (Attached)

 *Rpt re All Ireland Smart Cities.pdf*

Page 5

5.0 Dragon in the Hills Project. (Attached)

 *Rpt re Dragons in the Hills.pdf*

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Building Control & Regulations

6.0 Increase in Non Statutory Fees. (Attached)

 *Rpt re Increase in non-stat fee schedule..pdf*

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7.0 Tender for supply of Street Nameplates. (Attached)

 *ERT Report - Tender for Nameplates.pdf*

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Tourism, Culture and Events Items

8.0 Repair to Locks - Lough 9 Newry Canal. (Attached)

 *ERT Report - Repairs to Lock No. 9 Newry Canal.pdf*

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Exempt Information Items

9.0 International Mountain Bike Event & Newcastle Pipe Band Championships. (Attached)

This item is deemed to be restricted by virtue of Paragraph 3 of Part of of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public, may by resolution, be excluded during this item of business.

 *Report re Mountain Bike Event & Pipe Band C'Ships vf.pdf*

Not included

10.0 Property Certificate Fees. (Attached)

 *ERT Report - Jan 2020 Property Cert fees.pdf*

Page 21

11.0 Louth NMD Joint Committee Meeting - 25 September 2019. (Attached)

 *Report of Louth NMD Joint Committee Meeting - 25.09.19.pdf*

Page 23

12.0 NIBSUP Update. (Attached)

 *ERT Report - NIBSUP Update.pdf*

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13.0 Belfast Region City Deal Update. (Attached)

 *ERT Report - Belfast Region City Deal update.pdf*

Page 32

14.0 Update re: Warrenpoint Baths. (Attached)

 *ERT Report - Warrenpoint Baths.pdf*

Page 39

15.0 Castlewellan Forest Park Task & Finish. (Attached)

 *ERT Report - Castlewellan Forest Park T&F.pdf*

Page 41

16.0 Planning Performance Figures for December 2019. (Attached)

 *DECEMBER 2019 Planning Committee Performance Report.pdf*

Page 50

17.0 ERT - Historic Action Tracker Sheet. (Attached)

 *ERT Historic Action Tracker Sheet for JANUARY Mtg 2020.pdf*

Page 58

18.0 Scheme of Delegation. (Attached)

 *Scheme of Delegation for Jan 2020 ERT.pdf*

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Invitees

Cllr Terry Andrews

Cllr Patrick Brown

Cllr Robert Burgess

Cllr Pete Byrne

Mr Gerard Byrne

Mrs Dorinnia Carville

Cllr charlie casey

Cllr William Clarke

Cllr Dermot Curran

Cllr Laura Devlin

Ms Louise Dillon

Cllr Sean Doran

Cllr Cadogan Enright

Cllr Hugh Gallagher

Cllr Mark Gibbons

Cllr Oonagh Hanlon

Cllr Glyn Hanna

Cllr Valerie Harte

Cllr Terry Hearty

Cllr Roisin Howell

Mr Colum Jackson

Mrs Sheila Kieran

Cllr Mickey Larkin

Miss Mary Lennon

Cllr Alan Lewis

Mr Michael Lipsett

Sandra Magee

Cllr Oonagh Magennis

Mr Conor Mallon

Cllr Gavin Malone

Cllr Cathy Mason

Colette McAteer

Cllr Declan McAteer

Aoife McCreesh

Cllr Leeanne McEvoy

Jonathan McGilly

Cllr Harold McKee

Patricia McKeever

Cllr Karen McKevitt

Cllr Andrew McMurray

Mr Roland Moore

Margaret Morrow

Cllr Roisin Mulgrew
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Cllr Barra Ó Muirí
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Linda O'Hare
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Cllr Gerry O'Hare
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Cllr Kathryn Owen
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Mr Andy Patterson
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Cllr Henry Reilly
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Cllr Michael Ruane
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Cllr Michael Savage
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Cllr Gareth Sharvin
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Donna Starkey
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Cllr Gary Stokes
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Sarah Taggart
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Cllr David Taylor
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Cllr Jarlath Tinnelly
.....
Cllr John Trainor
.....
Central Support Unit
.....
Cllr William Walker
.....
Mrs Marie Ward
.....

ACTION SHEETENTERPRISE REGENERATION & TOURISM COMMITTEE MEETINGMONDAY 09 DECEMBER 2019

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/192/2019	DEPT FOR COMMUNITIES FUNDING JAN – MARCH 2020	<p>Council submit two Funding Applications and accept Letters of Offer from Department for Communities for £100,000 for regeneration and marketing initiatives.</p> <p>Subject to receipt of funding from Department for Communities, progress be made to carry out the necessary procurement to have the agreed number of project elements completed.</p>	J McGilly	Ongoing – application submitted, awaiting a Letter of Offer.	N
ERT/193/2019	RPT WARRENPOINT FRONT SHORE PUBLIC REALM SCHEME TASK & FINISH STEERTING COMMITTEE – 29 OCTOBER 2019	<p>(a) Council Officers meet with Council Framework Consultants to commission RIBA Stages 1-3 of the project.</p> <p>(b) A site meeting of the Task & Finish Committee to be arranged once consultants in place.</p> <p>(c) Council Officers to work closely with the Framework consultants once appointed, to produce a more accurate project programme.</p>	J McGilly	Ongoing	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>(d) Council Officers and consultants to proceed with the Topographical GPR and other associated studies as part of the design process.</p> <p>(e) All relevant Council departments, DFI sections and other statutory and Utility Groups to be liaised with.</p> <p>(f) Phasing priorities of Existing Town Centre Frontage, Baths to Balmoral and then to Cole's Corner, to be further considered once concept stage costings are known.</p> <p>(g) Council officers to ensure the DFI maintain good communications with the local community regarding the out workings of future studies into the concept of a one-way system.</p>			
ERT/194/2019	MASTERPLANS: PRIORITY ACTION PLANS	<p>To approve the updated content and actions outlined in Priority Action Plans for each of the following 4 No. Master Plans:</p> <ul style="list-style-type: none"> - Newry City Master Plan - Ballynahinch Master Plan - Downpatrick Master Plan - South East Coast Master Plan 	J McGilly	Ongoing implementation – updates provided through DEA	N
ERT/195/2019	BUILDING CONTROL NI: FIRE SAFETY PANEL CONFERENCE	To appoint 2 No. Building Control Officers to attend the Building Control NI Fire Safety Panel Annual Conference to be held 6-	C Jackson	2 Surveyors booked onto the Conference.	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		February 2020 in Armagh City Hotel at cost of £600.			
ERT/196/2019	Hire of Warrenpoint Town Hall	<p>(a) Council will cover facility hire costs in sum of £3,500 for the Warrenpoint Pantomime Group show in 2020.</p> <p>(b) The Chairperson of Council to host a reception in recognition of Warrenpoint Pantomime 70th Anniversary.</p>	A Patterson	To be actioned following ratification at full Council.	Y
ERT/197/2019	MASTERPLAN DELAMONT COUNTRY PARK	<p>(a) Council initiate implementing recommendations for the Delamont Country Park Master Plan, on a phased basis beginning with Trails and Interpretation improvements in 20/21, followed by other recommendations.</p> <p>(b) Council to pursue relevant funding opportunities to support implementation of the Delamont Country Park Master Plan.</p>	A Patterson	In progress	Y
ERT/198/2019	MARKETING /PR SERVICES – PROMOTION OF TOURISM EVENTS PROGRAMME	To procure a suitable provider to supply a Marketing/PR service to promote the Council's Tourism Event Programme.	A Patterson	In progress	Y
ERT/199/2019	(Closed Session) APPOINTMENT OF FESTIVAL OF FLIGHT	To continue the contract for Flying Display Director for Festival of Flight 2020 with an option to renew for Festival of Flight 2021	A Patterson	In progress	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	DIRECTOR	following procurement exercise, as previously agreed at the Enterprise Regeneration & Tourism Committee Meeting held on Monday 8 October 2018.			
ERT/200/2019	REVIEW OF DESIGNATED SITES STREET TRADING	To revoke 2 No. Street Trading Licences for hot food trading within the Newry Mourne & Down District. The Licences are to be revoked due to a breach of Licence conditions at the trading pitch in The Square, Warrenpoint.	Colum Jackson	Notification to be issued to the Licensee In Jan 2020 after ratification at the full Council meeting.	N

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	13 th January 2020
Subject:	All Ireland Smart Cities Forum Membership
Reporting Officer (Including Job Title)	Jonathan McGilly Assistant Director of EER (ERT)
Contact Officer (Including Job Title):	Michael Forster Business Intelligence Officer (ERT)

Confirm how this Report should be treated by placing an x in either:-	
For decision	<input checked="" type="checkbox"/> For noting only
1.0	Purpose and Background
1.1	<p><u>Purpose</u></p> <p>To seek approval from Committee that Newry, Mourne and Down District Council continues to avail of the expertise from the All-Ireland Smart Cities Forum and renews membership for 2020 at a cost of €3,333 per annum.</p> <p>It is recommended an officer from ERT and a representative from East Border Region attend the meetings and feed back into digital projects including BRCD, FFNI and ERT digital projects.</p> <p><u>Background</u></p> <p>Newry, Mourne and Down District Council is currently a member of the All Ireland Smart Cities Forum (www.smartcitiesireland.org) which is focused on the advancement of cities in both the Republic of Ireland and Northern Ireland through the deployment of smart city programmes and best practise.</p> <p>The Forum is represented by officials who have a wealth of knowledge and experience of the evolving smart city agenda, and the opportunities this provides for future growth and investment. The primary objective of the Forum is the advancement of smart city agendas across all partner cities.</p> <p>Current members of the Forum include officials from the following Cities: Dublin, Cork, Limerick, Waterford, Galway, Belfast, Derry and Newry. Representatives from each City meet every 2 months and the key aim is to discuss the advancement of Cities through the deployment of technology, to share knowledge, cultivate best practice, foster innovation and to identify potential sources of funding for Smart City schemes.</p> <p>The AISCF is a valuable tool for Newry, Mourne and Down particularly in relation to the Belfast Regional City Deal (BRCD) and Full Fibre NI (FFNI)</p>

	through collaboration with partner cities in topics such as Health, Travel, Energy, Safety, Smart buildings, ethics, procurement, etc.
2.0	Key issues
2.1	<p>Annual Membership is now due for renewal for the All Ireland Smart Cities Forum (AISCF)</p> <p>The benefit of AISCF membership includes:</p> <ul style="list-style-type: none"> • Identifying future funding opportunities to build capacity, plus support to cities in applying for funding • Exploration of collaborative EU Funding opportunities (PEACE PLUS) • Membership of a stronger lobbying role and representation of the cities via relevant policy documents • Research/briefing papers and best practise from partners and Universities • Greater leveraging of connections with smart cities experts and Academia • Supporting cities in development of smart places/districts in relation to Belfast Regional City Deal. <p>Membership will assist Newry, Mourne and Down District Council in understanding how Council implements new and emerging technologies such as IoT, Open Data, AI and Immersive technologies (AR/VR) to improve systems and processes to deliver SMART city services to our residents, businesses and visitors.</p>
3.0	Recommendations
3.1	<ul style="list-style-type: none"> • It is recommended that Newry, Mourne and Down District Council continues to avail of the expertise from the All-Ireland Smart Cities Forum and renews membership for 2020 at a cost of €3,333 per annum. • An officer from ERT and a representative from East Border Region attend the meetings and feed back into digital projects including BRCD, FFNI and ERT digital projects
4.0	Resources
4.1	<ul style="list-style-type: none"> • The cost of membership is €3,333 per annum. This cost includes facilitation support of Maynooth University Business School, the bi-monthly meetings and the Annual All-Ireland Smart Cities Conference. This is available within existing budgets 2019/20 • Officer time and resources to attend bi-monthly meetings to and feed into forum activities/objectives (along with a representative from EBR)
5.0	Equality and good relations implications
5.1	N/A
6.0	Rural Proofing implications

6.1	Smart Cities applications can be applied across both urban and rural areas through knowledge through an All-Ireland Smart Cities and Belfast Regional City Deal
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Enterprise Regeneration & Tourism Committee
Date of Meeting:	13 th January 2020
Subject:	Successful Application for Dragons in the Hills Project
Reporting Officer (Including Job Title):	Jonathan McGilly, Assistant Director, Enterprise Employment & Regeneration
Contact Officer (Including Job Title):	Amanda Smyth Head of Regeneration and Business Development

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> Requesting Council approval for accepting a Letter of Offer for the “Dragons in Hill” programme, awarding £100,000 of grant aid over a 3 year period, and no additional cost to Council</p> <p><u>Background</u> In September 2019, Council approved the submission of the below application:</p> <ul style="list-style-type: none"> • ‘Dragons in the Hills’ - a partnership project between Amphibian and Reptile Groups of UK (ARG UK), Newry, Mourne and Down District Council and National Museums of Northern Ireland, with specialist support from the Herpetological Society of Ireland (HSI). • The project is a 3 year project funded by Heritage Lottery Fund:- Dragons in the Hills: Connecting communities with nature to conserve Northern Ireland’s amphibians and reptiles. • The project will focus on the Newry, Mourne and Down District Council area, including the Ring of Gullion, Mourne Mountains, Strangford and Lecale AONBs. • The project will fund a three-year, part time employed position. The post will be 100% funded through the project, employed by Amphibian and Reptile Groups of UK, but based in Council offices for the purposes of facilitating project delivery
2.0	Key issues
2.1	A Letter of Offer has now been received for the above project

	The Letter of Offer has been issued to the lead partner (Amphibian and Reptile Groups of UK), and Newry, Mourne and Down District Council for signing and accepting
3.0	Recommendations
3.1	<ul style="list-style-type: none"> To sign and accept the Joint Letter of Offer from National Heritage Lottery to Amphibian and Reptile Groups of UK (ARG UK), Newry, Mourne and Down District Council and Herpetological Society of Ireland (HSI) (subject to satisfaction of all LoO terms and conditions) To establish a MOU with the lead partner, establishing roles and responsibilities for project management and delivery To host the part time staff member, fully funded by the programme, employed by Amphibian and Reptile Groups of UK, but located in the AONB office to facilitate programme delivery
4.0	Resource implications
4.1	<p>There are no financial costs required for match funding this project</p> <p>The programme will be managed by the lead partner Amphibian and Reptile Groups of UK</p> <p>Staff time will be provided to assist programme delivery</p>
5.0	Equality and good relations implications
5.1	Having considered the proposal it is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations.
6.0	Rural Proofing implications
6.1	The project promotes the rural areas in the Council area and the development and collaboration with partners across Northern Ireland will raise its profile.
7.0	Appendices
	N/A
8.0	<p>Background Documents – Available on Request:</p> <p>Ring of Gullion Landscape Conservation Action Plan: https://www.ringofgullion.org/wp-content/uploads/2015/03/Ring-of-Gullion-LCAP-FINAL-DOC.pdf</p>

Report To:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	13 January 2020
Subject:	Increase in Non-statutory fees schedule.
Reporting Officer (Including Job Title):	Colum Jackson, Assistant Director, Building Control & Regulations
Contact Officer (Including Job Title):	Edwin Newell, Head of Services, Building Control

For decision	X	For noting only		
1.0				Purpose and Background:
1.1				<p><u>Purpose:</u> To seek Committee approval to increase the non-statutory Building Control fee schedule in line with inflation from the previous schedule agreed in 2015. The implementation date would be 1 April 2020 and to carry out a further review in 2023.</p> <p><u>Background:</u> The Council approved the introduction of a Non-statutory fee schedule in April 2015 to cover the cost of administering additional requests for information. Refer to Appendix 1.</p> <p>It is time to review the fee schedule and increase the costs in line with inflation since 2015, please refer to Appendix 2 for the updated schedule.</p> <p>A further review should be carried out in 2023.</p> <p>All Building Control sections within the 11 Councils implement the same fee schedule.</p>
2.0				Key issues
2.1				<p>Applying simple inflation rates and factoring increased staff costs this increases the standard fee from £25 to the nearest pricing point of £30. It is expected that the increase in fees may bring in an additional income of approximately £600 per annum.</p>
3.0				Recommendations
3.1				<p>To seek committee approval to increase the non-statutory Building Control fee schedule in line with inflation from the previous schedule agreed in 2015. The implementation date would be 1 April 2020 and to carry out a further review in 2023.</p> <p>All building Control sections within the 11 Councils implement the same fee schedule.</p>

4.0	Resource Implications
4.1	None -
5.0	Equality and Good Relations Implications
5.1	None
6.0	Rural Proofing Implications
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to a rural needs impact assessment.
7.0	Appendices
	Appendix 1 – Existing Fee schedule 2015 Appendix 2 - Proposed Fee schedule 2020
8.0	Background Documents –
	None

Appx 1

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Newry, Mourne and Down District Council

Non-Statutory Fees Schedule (effective from 1 April 2015)

Building Control and Licensing Fees

Additional Copy of Approval Notice	Additional Copy of Completion Certificate	Confirmation of Postal Address	Property Search 10 Years Standard	Property Search Upgrade of 10 Years back to 1973	Additional, Stamped or Minor Amendments	Confirmation of Exemption
£25.00	£25.00	£25.00	£60.00	£25.00	£25.00	£25.00
			Full Search back to 1973 - £85.00			
Affirmation of Completion pre 1994	Viewing of Plans	Refunds of BN Applications	Comfort Letter	Legal Enquiries – work stages		
£25.00	£25.00	50%	£25.00	£25.00		

Appx 2

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Newry, Mourne and Down District Council

Non-Statutory Fees Schedule (effective from 1 April 2020)

Building Control and Licensing Fees

Additional Copy of Approval Notice	Additional Copy of Completion Certificate	Postal Numbering Certificate	Property Search 10 Years Standard	Property Search Upgrade of 10 Years back to 1973	Additional, Stamped or Minor Amendments	Confirmation of Exemption
£30.00	£30.00	£30.00	£70.00	£30.00	£30.00	£30.00
			Full Search back to 1973 - £95.00			
Affirmation of Completion pre 1994	Viewing of Archived Plans	Refunds of BN Applications	Comfort or VAT Letter	Legal Enquiries – work stages	Copy of Drawings	
£30.00	£30.00	50%	£30.00	£30.00	£5.00	

Notes, Price increase Rational.

The previous £25 fee for the above information was introduced in April 2015 as a cost to administer and produce the requested information. Applying simple inflation rates and factoring increased staff costs this increases the standard fee accordingly to the nearest pricing point of £30.

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	13 January 2020
Subject:	Tender for Manufacture and Supply of Street Nameplates
Reporting Officer (Including Job Title):	Mr Colum Jackson, Assistant Director of Enterprise Regeneration and Tourism
Contact Officer (Including Job Title):	Mr Fintan Quinn, Head of Service for Licensing and Enforcement

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="checked" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To Seek authorisation from Council to go out to tender for the provision of Street Nameplates for the period 1st March 2020 – 28th February 2023, with the option to extend by a further period of up to one year. The cost of the contract is likely to be in the region of £5,500 per annum.</p> <p><u>Background</u> The present contract expired on 31st May 2019 and has been extended until 30th November 2019. It is therefore necessary to seek to put in place a new contract for supplying nameplates for the new Council.</p> <p>The specification is to be used for all new signs erected in the district without deviation to ensure consistency on the street scene and familiarity when travelling throughout the district.</p> <p>As the contract is likely be in the region of £5,500 per annum for a period of three years, with the option to extend for up to one further year.</p>
2.0	Key issues
2.1	<p>The Council are responsible for the erection of street nameplates throughout the district. The absence of street nameplates has a detrimental impact on business, tourism, emergency services, and postal and delivery services.</p> <p>The budget has been included within the proposed Rates Estimates.</p>
3.0	Recommendations
3.1	That the Council authorise the commencement of the tendering process with the view to putting in place a new contract for the provisions of new street nameplates effective from 1 st March 2020 until 28 th February 2023.
4.0	Resource implications

4.1	1. Preparation of Tender Documents. 2. Tender response appraisal. 3. Preparation and issue of Contracts. 4. Preparation of a Business Case.
5.0	Equality and good relations implications
5.1	N/A
6.0	Rural Proofing implications
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to a rural needs impact assessment
7.0	Appendices
	N/A
8.0	Background Documents
	Business Case approved by the Director.

Report to:	Economic Regeneration and Tourism Committee
Date of Meeting:	13 January 2020
Subject:	Newry Canal Locks
Reporting Officer (Including Job Title):	Andrew Patterson Assistant Director Tourism Culture and Events
Contact Officer (Including Job Title):	Michelle Boyle Head of Product Development and Visitor Experience

For decision	X	For noting only	
1.0			Purpose and Background
1.1			<p><u>Purpose</u> To seek approval for Council to:</p> <ul style="list-style-type: none"> a) contribute £41,189 to Armagh City, Banbridge and Craigavon Borough Council to undertake repairs to Lock No. 9 on Newry Canal which is jointly owned by both Councils. b) To appoint relevant expertise to undertake assessment and seek necessary approvals of work essential to maintain the structure of Lock No. 6 which is in Council ownership, at an estimated cost of £8,500 <p><u>Background</u> Newry Canal is jointly owned by Newry, Mourne and Down District Council and Armagh City, Banbridge and Craigavon Borough Council. There are 14 locks along the canal, eight of which are in the ownership of NMDDC, five in the ownership of Armagh City, Banbridge and Craigavon Borough Council and one which is jointly owned by the two Councils. The Canal is a scheduled monument therefore all works requires Scheduled Monument Consent from NIEA.</p>
2.0			Key issues
2.1			<p>NMDDC has just completed a programme of repair to Lock No. 5.</p> <p>Armagh City, Banbridge and Craigavon Borough Council has been undertaking a programme of repairs to four Locks within their ownership, one of which is Waddels Lock (Lock No. 9) which is in the joint ownership of both Councils. The preparatory work has been completed which has included:</p> <ul style="list-style-type: none"> • Site inspection & survey

	<ul style="list-style-type: none"> • Identification of defects • Consultation with in NIEA and Inland Waterways Association of Ireland to develop acceptable remedial works • Scheduled Monument Consent Application • Pre-tender estimated cost of works • Preparation of drawings, specification and pricing schedule to be included in tender documents • Undertaking tendering for the construction works <p>The total estimated cost for Waddells Locks is £82,350, 50% of which is to be paid each council.</p> <p>Lock No. 6 is also in need of structural repair, therefore it is proposed to appoint technical expertise to undertake necessary assessment, surveys and programme of works required in the future.</p>
3.0	Recommendations
3.1	<p>It is recommend that NMDDC:</p> <ul style="list-style-type: none"> a) contribute £41,189 to Armagh City, Banbridge and Craigavon Borough Council to undertake repairs to Lock No. 9 on Newry Canal which is jointly owned by both Councils. b) To appoint relevant expertise to undertake assessment and seek necessary approvals of work essential to maintain the structure of Lock No. 6 which is in Council ownership, at an estimated cost of £8,500 <p>The total budget for these works is proposed in 2020/21 capital budgets.</p>
4.0	Resource implications
4.1	The total budget for these works is proposed in 2020/21 capital budgets.
5.0	Equality and good relations implications
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
6.0	Rural Proofing implications
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to rural needs impact assessment.
7.0	Appendices

	7.1 Map of lock locations 7.2 Images of current condition of Lock No. 9 and proposed works.
8.0	Background Documents n/a



PHOTOGRAPH 1



PHOTOGRAPH 2



PHOTOGRAPH 3



PHOTOGRAPH 4



PHOTOGRAPH 5



PHOTOGRAPH 6



PHOTOGRAPH 7



PHOTOGRAPH 8



PHOTOGRAPH 9



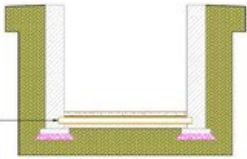
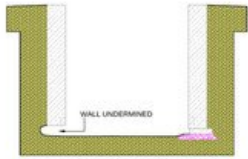
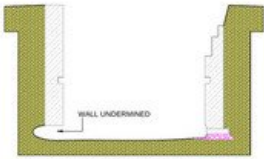
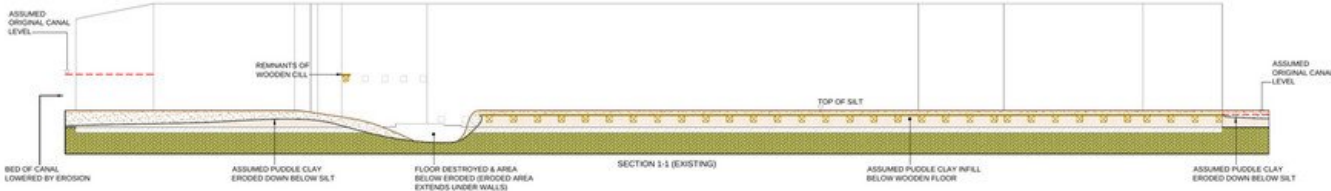
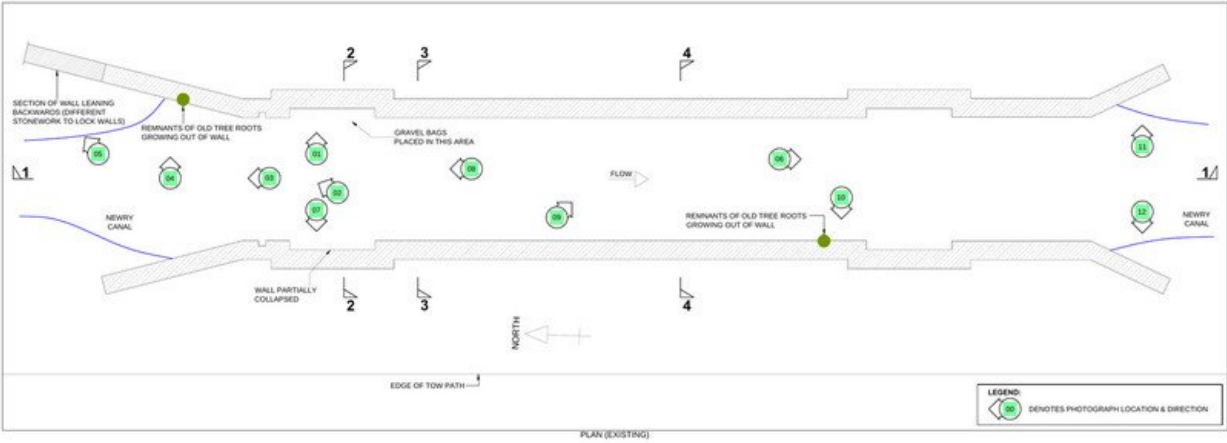
PHOTOGRAPH 10



PHOTOGRAPH 11



PHOTOGRAPH 12

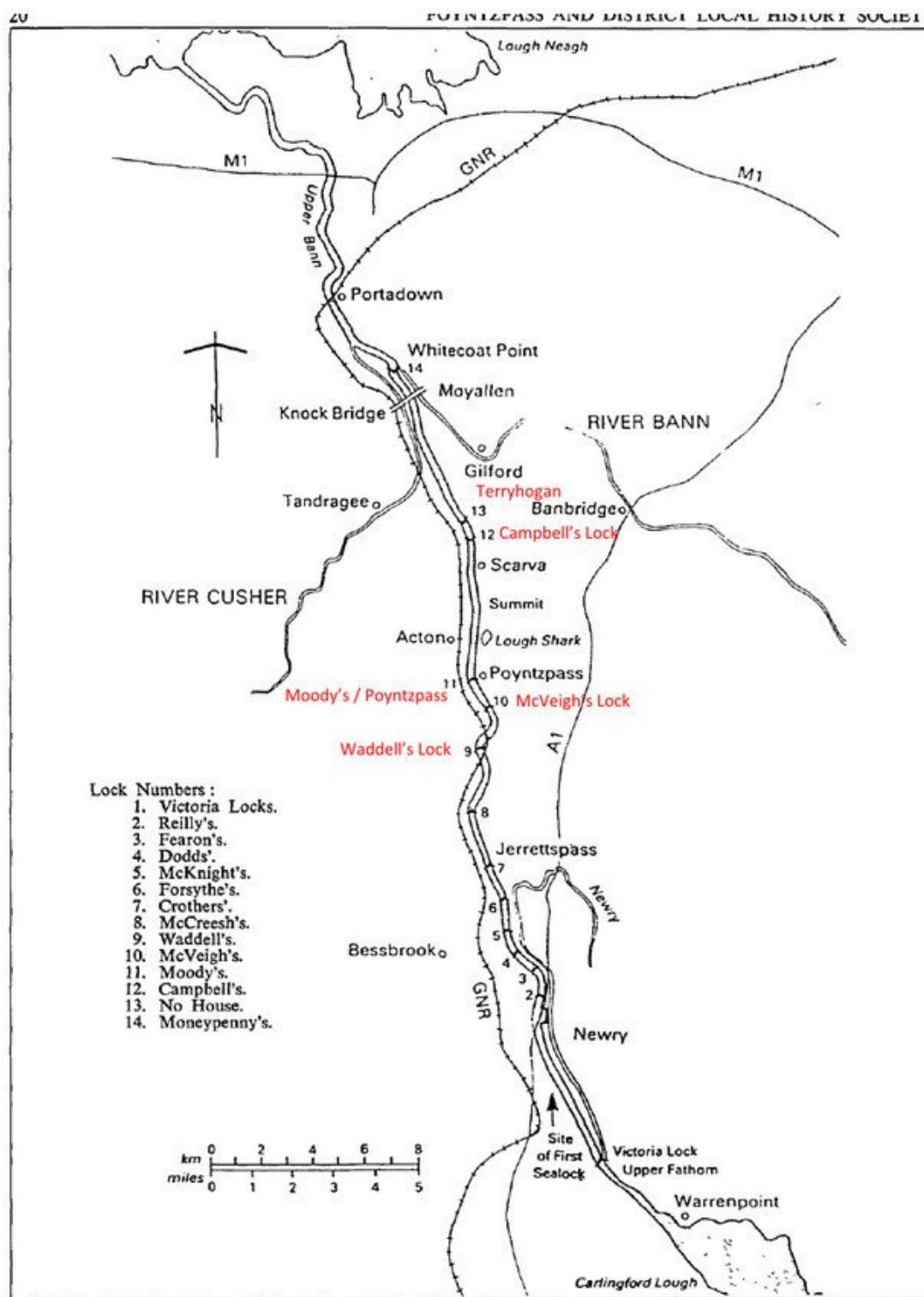


WOODEN FLOOR ASSUMED CONSTRUCTION:
225mm x 225mm TIMBER BEAMS @
APPROXIMATELY 900mm C/S, SPANNING
ACROSS CHAMBER & BUILT INTO WALLS
SUPPORTING 50mm THICK WOODEN PLANKS.

NOTES
GENERAL NOTE:
THIS DRAWING IS TO BE READ IN CONJUNCTION WITH
DRAWING NO. 12 DATES: 05/05/19
DIMENSIONS
ALL DIMENSIONS TO BE VERIFIED ON SITE BY CONTRACTOR AND
ANY DISCREPANCIES REPORTED TO ENGINEER.

DATE OF SURVEY:
29 OCTOBER 2018

Greg Seeley Consulting Ltd CIVIL & STRUCTURAL ENGINEERS 12 Innovation Centre, 12 Charnock Road, Craigavon Co. Antrim BT13 9PT TEL: (028) 3052 1070 E-Mail: info@seeleyengineering.com		CLIENT Armagh City Banbridge & Craigavon Borough Council	SCALES 1:100 @ A3 U.N.O.
PROJECT Repairs to Locks on Newry Canal		DRAWN BY: DC DATE: 05.05.19	CHECKED BY: GS DATE: 05.05.19
TITLE Existing plan & sections (LOCK 9, WALKER'S LOCKS)		DRG. NUMBER 2067/02	REV:



Report To:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	13 January 2020
Subject:	Increase in Property Certificate fees
Reporting Officer (Including Job Title):	Colum Jackson, Assistant Director, Enterprise Regeneration and Tourism Department
Contact Officer (Including Job Title):	Edwin Newell, Head of Services, Enterprise Regeneration and Tourism Department

For decision		For noting only	X	
1.0	Purpose and Background:			
1.1	<p><u>Purpose:</u> To note the content of this report.</p> <p><u>Background:</u> As you may be aware the Council provides an important role in the conveyancing process of property sales, Solicitors engage the Council through the Property Certificate service and pay a modest fee for administering the process.</p> <p>BCNI, (Building Control NI) on behalf of all Councils (with the permission of SOLACE) have negotiated an increase in the cost of administering the Property Certificate function with the Law Society. The initial fee of £60 was introduced across Northern Ireland on 1 Jan 2004. The proposed new fee shall increase from £60 to £70 and shall come into effect from 1 April 2020. The increase is based on inflation since 2004.</p>			
2.0	Key issues			
2.1	By introducing the proposed inflationary increase in fees, the Council would expect to bring in an additional income of approximately £6,000 per annum.			
3.0	Recommendations			
3.1	<p>To increase the cost of administering the Property Certificate service from £60 to £70 with effect from the 1 April 2020.</p> <p>When considering the increase in staff costs, the proposed increase is in line with inflation from 2004, and a further review should be carried out in April 2023.</p>			
4.0	Resource Implications			
4.1	None.			

5.0	Equality and Good Relations Implications
5.1	None
6.0	Rural Proofing Implications
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to a rural needs impact assessment.
7.0	Appendices
	N/A
8.0	Background Documents –
	None

Approved – 4.12.19



Comhairle Contae **Lú**
Louth County Council



Comhairle Ceantair
an Iúir, Mhúrn
agus an Dúin
Newry, Mourne
and Down
District Council

M/151

**Joint Committee of Elected Members between
Newry, Mourne and Down District Council, and Louth County Council**

**Report of Meeting held Wednesday 25 September 2019 at 10.00 a.m.
in the Boardroom, Monaghan Row Offices, Newry**

In the Chair:	Councillor M Larkin,	Newry, Mourne and Down DC (Joint Chair)
Present:	Councillor D McAteer, Councillor P Bryne, Councillor J Tinnelly, Councillor R Mulgrew, Councillor M Ruane, Councillor E Coffey, Councillor E Corrigan, Councillor P McGeough, Councillor T Cunningham, Councillor, D Power Councillor E McGreehan,	Newry, Mourne and Down DC Newry, Mourne and Down DC Newry, Mourne and Down DC Newry, Mourne and Down DC Newry, Mourne and Down DC Louth County Council (Joint Chair) Louth County Council Louth County Council Louth County Council Louth County Council Louth County Council
	Ms J Martin, Mr L Hannaway, Ms C Duff, Ms M Ward, Mr R Moore, Mr J McGilly Ms P Arthurs, Ms A Powell,	Chief Executive LCC Chief Executive NMDDC Director LCC Director NMDDC Director NMDDC Assistant Director NMDDC East Border Region NMDDC (Notes)

Approved – 4.12.19

1. Welcome and Apologies:

Apologies received from:

Councillor W Walker,	Newry, Mourne and Down DC
Councillor W Clarke,	Newry, Mourne and Down DC
Councillor H McKee,	Newry, Mourne and Down DC
Councillor A Watters,	Louth County Council
Councillor J Byrne,	Louth County Council
Councillor J Sheridan,	Louth County Council
Mr J McGuinness,	Director LCC
Mr F Pentony,	Director LCC
Mr P Donnelly	Director LCC
Ms B Woods	Director LCC
Mr M Lipsett,	Director NMDDC
Ms D Carville,	Director NMDDC

Councillor P Byrne attended in place of Councillor Dermot Curran who is unable to attend for a period of time due to poor health. Councillor W Walker was invited to attend in place of Councillor H Harvey who has moved to NI Assembly.

Election of Joint Chairpersons

It was agreed at the outset of the meeting that each Local Authority would nominate and vote for a Joint Chairperson for their own District.

The following nominations were made –

- For NMDDC District - Councillor Micky Larkin

As no other nominations were put forward, Councillor Micky Larkin was elected

AGREED: Councillor Micky Larkin elected as Joint Chairperson for NMDDC.

- For Louth CC District – Councillor Emma Coffey and Councillor Antoin Watters

A vote was taken on a show of hands with 3 for each nominated Councillor. After brief discussion it was agreed to withdraw the nomination for Councillor A Watters with Councillor E Coffey being accepted as Joint Chair for Louth CC District.

AGREED: Councillor Emma Coffey elected as Joint Chairperson for NMDDC.

Approved – 4.12.19

Councillor E Corrigan asked for it to be noted however that she was concerned with recent Brexit statements made by Councillor E Coffey and that she had not attended past meetings of the Joint Committee.

From this point, Councillor M Larkin took the position of Joint Chair.

2.a) Report of Louth/Newry Mourne and Down Joint Committee Meeting held on 20 February 2019 (attached)

On the proposal of Councillor Corrigan, seconded by Councillor P Byrne, report of meeting held on the 20 February 2019 was approved.

3.b) DRAFT Report of Advisory Forum Meeting held on 6 March 2019 (attached)

Report having previously been circulated was noted. Liam Hannaway voiced concern over the attendance level of these meetings and advised that this will need to be picked up on at the upcoming Workshop.

Brexit Correspondence

Two replies to correspondence sent on behalf of the Joint Committee regarding Brexit have been received to date. Firstly from Oifig an Tánaiste and Minister for Foreign Affairs and Trade, and secondly from the Department for Exiting European Union.. It was agreed copies be circulated to members for information.

Agreed: It was agreed to circulate both reply letters received from Oifig an Tánaiste and Minister for Foreign Affairs and Trade, and The Department for Exiting European Union.

4. Matters Arising

Councillor Corrigan asked that Newry Rainbow Community be invited to attend to provide a presentation to a future meeting. It was agreed that following completion of internal report, an invitation be made to the group to attend the Committee meeting in February 2020.

AGREED: Following completion of internal report, an invitation to be made to the Newry Rainbow Community to provide a presentation to the Joint Committee at a future meeting.

Anti-Social Behaviour

It was noted that information on new Alcohol byelaws in County Louth were circulated on NMDDC social media.

Approved – 4.12.19

MOU Brochure

An MOU brochure was produced in April 2019 and has been circulated to members.

4. Background and Update on MOU Action & Communication Plan

P Arthurs took members through the themes and main projects listed in the Action Plan.

Councillor McAteer asked that more co-operation and work to promote shared assets for example Carlingford Lough and the villages connected with it including Omeath, Rostrevor, Greencastle, Carlingford and Warrenpoint. He asked that maybe it would be possible to address this at the workshop.

Councillor E McGreehan echoed this proposal from Councillor McAteer

Councillor E Coffey asked for an update on the Brexit Corridor and implementation of actions following the Enniskillen Conference. Liam Hannaway informed that the Researchers from University of Ulster are currently updating the document from 2 years ago and hope to have this available in early October.

Councillor E Corrigan asked that the Workshop include a reflection on progress on each theme and recognition on what we could do better e.g. social / cultural events, joint funding streams, social inclusion of young people.

Joan Martin suggested a joint Festival on Carlingford Lough. She suggested that Officers could gather information on what is happening currently with young people and bring this back to a future meeting.

Councillor M Ruane suggested we need to do more to promote the existence of the Joint Committee.

Councillor P McGeough thanked outgoing Chairs and added that Councillor Corrigan has promoted the MOU at every opportunity and also encouraged other Councillors to do so. He asked that we try to make the MOU more relevant to our areas and wished Councillor Coffey and Larkin well for the next 5 years term.

5. Proposed Workshop – October 2019

It was proposed a workshop be held to review the current action plan / key themes and plan for the future targets.

AGREED: The date of 30 October was agreed and location of County Hall Offices, Louth County Council, Dundalk. A facilitator for the workshop is to be engaged by Officials.

6. Date of Next Meeting:

Signed: M Ward
Director of Enterprise, Regeneration and Tourism
Newry, Mourne and Down District Council

	ACTION	Referred to
1.	<p><u>Election of Joint Chairpersons</u></p> <p>Councillor Micky Larkin elected as Joint Chairperson for NMDDC.</p> <p>Councillor Emma Coffey elected as Joint Chairperson for Louth CC.</p>	Noted
2.	<p><u>Brexit Correspondence</u></p> <p>It was agreed to circulate both reply letters received from Oifig an Tánaiste and Minister for Foreign Affairs and Trade, and The Department for Exiting European Union.</p>	Noted
3.	<p><u>Invitation to Present at Joint Committee</u></p> <p>Following completion of internal report, an invitation to be made to the Newry Rainbow Community to provide a presentation to the Joint Committee at a future meeting.</p>	M Ward
4.	<p><u>Workshop</u></p> <p>The date of 30 October was agreed and location of County Hall Offices, Louth County Council, Dundalk. A facilitator for the workshop is to be engaged by Officials.</p>	M Ward/ F Pentony

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	13 th January 2020
Subject:	Update on Business Support Programmes
Reporting Officer (Including Job Title):	Jonathan McGilly, Assistant Director, Enterprise, Employment and Regeneration
Contact Officer (Including Job Title):	Amanda Smyth Head of Regeneration and Business Development

Confirm how this Report should be treated by placing an x in either:-

For decision	<input type="checkbox"/>	For noting only	<input checked="" type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To provide an update on progress under the 4 main business support programmes</p> <ol style="list-style-type: none"> 1. Go for It / NI Business Start Up Programme 2. NMD Business Growth 3. Digital Growth 4. Procurement and Supply Chain <p><u>Background</u> Newry, Mourne and Down District Council are currently implementing a number of business development programmes to assist local SME's in all aspects of business advice, start-up and growth. The four largest programmes which we have received substantial letters of offer of funding for are the 'Go For It' Northern Ireland Business Start-Up Programme, NMD Business Growth Programme, Procurement and Supply Chain Programme and the Digital Growth Programme. The funding is provided by the European Regional Development Fund (ERDF), Invest NI and Newry, Mourne and Down District Council.</p>
2.0	Key issues
2.1	<p>Northern Ireland Business Start-Up Programme; the 'Go For It' programme is a Northern Ireland wide programme and provides individuals in the District who wish to start a business with step by step advice and mentoring to produce their own business plan and to go on to register for self-employment. The programme is delivered free of charge by Newry, Mourne and Down District Council in partnership with Newry and Mourne Enterprise Agency and Down Business Centre.</p>

Below are targets and performance to date between April 2019 and November 2019. Performance to date indicates an overachievement on the jobs promoted target, and achievement against targets set for Business Plans approved and Business Start up's. Officials will continue to work with the appointed Delivery Agent to ensure sustained and continued delivery.

2019 / 2020 period	Target (19/20)	Actual (up to Nov 19)	% Achieved
Business Plans Approved	301	203	67%
Jobs Promoted	155	125	81%
Business Start ups	205	138	67%

NMD Business Growth Programme; this programme provides free mentoring and workshop support to help businesses in the Newry, Mourne and Down District Council area boost sales and competitiveness. It is delivered by Full Circle and is a mixed delivery of workshops, one to one mentoring sessions and thematic programmes. From the commencement of the programme in October 2018 we have provided direct one to one mentoring of 381 days to over 190 businesses.

	Oct 18 – Dec 2022 (4 year target)	Actual (up to Nov 19)
Mentoring days	1170	381.5
Businesses engaged	758	190
Workshops delivered	30	10
Thematic programmes delivered	10	1

NMD Procurement and Supply Chain Programme; Officers are currently liaising with Invest NI on the structure of this programme, following guidance from the industry / potential service delivery agents. The programme once it commences will work with businesses who are primed for growth, and support them to evaluate, refine and enhance their procurement performance. It will support businesses to develop their procurement processes from identification of suitable tender opportunities, perfecting their tender writing, and more efficient and effective management of their contracts through their relationships with suppliers, management of their costings, and ensuring a high standard of delivery. Key to this development will be engagement with key buyers, learning of their procurement opportunities, their process and requirements for issuing, assessing and awarding tenders.

The main targets of the programme will be to recruit 170 businesses, provide 510 days of mentoring support and deliver 15 workshops and 4 meet the buyer events over a 3-year period up to December 2022.

Digital Development Programme; this programme is in partnership with Ards and North Down Borough Council, and will be launched in January

	<p>2020. The programme’s main objective is to help businesses to focus on the required areas of expertise they need to ensure that their business becomes more digitally aware, research aware and outward looking. By the end of the Programme, it is hoped that businesses will have developed capacity to become more responsive to changing market conditions, improve their ability to survive, enabling them to identify and take advantage of digital opportunities and undertake structured and planned growth.</p> <p>The main targets of the programme will be for NMDDC to support 156 businesses, provide 378 days of mentoring support, deliver 10 Digital Growth workshops and 2 masterclasses over a 3-year period up to December 2022.</p> <p>Summary</p> <p>Across the above 3 mentoring programmes Council will directly support the following number of existing businesses up to December 2022</p> <table><tr><th></th><th>Businesses supported</th><th>Jobs Created</th></tr><tr><td>NMD Business Growth Programme</td><td>740</td><td>470</td></tr><tr><td>NMD Procurement and Supply Chain</td><td>170</td><td>145</td></tr><tr><td>NMD Digital Growth Programme</td><td>156</td><td>111</td></tr><tr><td>TOTAL</td><td>1,066</td><td>726</td></tr></table> <p>A marketing campaign is underway and is available on all the Council social media platforms and NMD Business Ezine.</p> <p>New Business Start Up programme</p> <p>As previously reported to Council (October 2019) a new collaborative funding application has been submitted to Invest NI (Dec 19) for continuation of funding for the NI Business Start Up Programme. If successful this will provide funding for programme delivery from March 2021 – Dec 2023. A further update will be brought to members when the outcome of the application is known.</p>		Businesses supported	Jobs Created	NMD Business Growth Programme	740	470	NMD Procurement and Supply Chain	170	145	NMD Digital Growth Programme	156	111	TOTAL	1,066	726
	Businesses supported	Jobs Created														
NMD Business Growth Programme	740	470														
NMD Procurement and Supply Chain	170	145														
NMD Digital Growth Programme	156	111														
TOTAL	1,066	726														
3.0	Recommendations															
3.1	<p>To note the update provided on performance under the following business development programmes;</p> <ul style="list-style-type: none">• Northern Ireland Business Start-Up Programme• NMD Business Growth Programme• NMD Procurement and Supply Chain Programme• Digital Development Programme															
4.0	Resource implications															
4.1	Delivery of all programmes has been included within existing budgets.															
5.0	Equality and good relations implications															

5.1	These programmes will be advertised and marketed through all mediums and are accessible, inclusive and open to all businesses within the District.
6.0	Rural Proofing implications
6.1	Recipients will include rural businesses and the programme will have a positive impact on rural enterprise throughout the District. A rural needs assessment for all programmes has been completed.
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	13 th January 2020
Subject:	Belfast Region City Deal: Update
Reporting Officer (Including Job Title):	Jonathan McGilly Assistant Director of Enterprise, Regeneration and Tourism
Contact Officer (Including Job Title):	Amanda Smyth Head of Regeneration and Business Development

Confirm how this Report should be treated by placing an x in either:-

For decision	For noting only	X
1.0	Purpose and Background	
1.1	<p><u>Purpose</u> Purpose of report is to update Committee on the progress of the Belfast Region City Deal (BRCD).</p> <ul style="list-style-type: none"> To note the update provided on the Belfast Region City Deal, including update on completion of Outline Business Cases, government and financial arrangements for next phase of delivery <p><u>Background</u> In March 2019, the City Deal Partners with the UK and NI Government departments signed a Heads of Terms agreement in order to commence the next phase of the City Deal process. The Heads of Terms is a tripartite agreement between the UK Government, the NI Government and the BRCD Partners, which outlines both the broad financial commitments being made by all the partners to the BRCD and the collective commitment to work in partnership to ensure delivery of the BRCD programme.</p> <p>The investment programme has been developed on the key pillars of Innovation and Digital, Infrastructure, Regeneration, Tourism and Employability and Skills.</p> <p>The key initiatives for Council are the following projects:</p> <ul style="list-style-type: none"> Newry City Regeneration (Theatre & Conference, Public realm, Grade A office space) Mournes Gateway project Southern Relief Road (Led by DFI) <p>The below are other BRCD initiatives that will also have an impact on our area</p> <ul style="list-style-type: none"> Employability and Skills programme Regional Innovators Network 	

	<ul style="list-style-type: none"> • Infrastructure Enabling Fund • Smart District & Test bed • Digital Innovation Platform
2.0	Key issues
2.1	<p>BRCD is now in Phase II of the City Deal development.</p> <p>The Belfast Region City Deal Programme Board continue to work in partnership with key stakeholders and partners from our Universities, Colleges, Permanent Secretaries, the NIO and key Department Officials.</p> <p>An overall governance structure is now in place to support Phase II development. This includes the establishment of Advisory Boards for each of the Pillars: Infrastructure, Regeneration and Tourism, Skills and Employability, Digital and Innovation. Chief Executives and senior Council officers from the City Deal region are represented on all advisory boards. Advisory boards will also be supported by a Finance Directors Steering Group and a Communications Officer Steering Group.</p> <p>The focus of phase II is the development of Outline Business Cases (OBCs) for the individual BRCD projects which will help inform the content of the documents required for submitted to MHCLG, including:</p> <ul style="list-style-type: none"> • A Financial Plan and Agreement • A Deal Document - detailed document covering all elements included within Heads of terms, including Governance Framework • An Implementation Plan - summarising milestones for key deliverables, outputs, resources and risk mitigation for each project <p>NMDDC are progressing the completion of Outline Business Cases (OBCs) for the Newry Regeneration project, and the Newcastle Gateway to the Mourne. Council will also input where required to the OBC for the Southern Relief Road which is being led through the Department for Infrastructure. Content for the OBCs for the Digital and Innovation projects and skills and employability programme are currently being developed regionally which NMD officials and relevant stakeholders are engaging in. The estimated completion time for OBC development is Spring 2020.</p> <p>Key to Phase II Governance Structure is a Council Panel which provides a joint forum for members from all six City Deal councils to meet to jointly discuss issues, progress and benefits of the BRCD. The Panel held its first meeting on 23rd October in Belfast City Hall. They agreed terms of reference, received an update on the BRCD programme and discussed items for consideration at further meetings. The minutes of the meeting are attached at Appendix 1. The next meeting will be held on 29th January 2020 and will be hosted by Antrim and Newtownabbey Borough Council.</p>
3.0	Recommendations

3.1	To note the update provided on the Belfast Region City Deal, including update on completion of Outline Business Cases, government and financial arrangements for next phase of delivery
4.0	Resource implications
4.1	<p>A budget has been included for City Deal revenue costs in 2019/20. This will include a contribution towards the cost associated with regional projects, and programme board work streams.</p> <p>A budget of £30,000 is expected in 2019/20, with NMD contributions based on the share of EPP. Financial contribution will be made towards the following regional costs:</p> <ul style="list-style-type: none"> • Development of regional Digital and Innovation Projects • Development of regional employability and skills programme • Communication and Engagement <p>In addition, also during this period Council will be responsible for the development of Council led projects through the OBC process. Project specific budgets are in place for this work.</p>
5.0	Equality and good relations implications
5.1	Having considered the proposal, it is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations
6.0	Rural Proofing implications
6.1	Having considered the proposal, it is not anticipated the proposal will have an adverse impact upon rural proofing.
7.0	Appendices
	Appendix 1 – Minutes of Council Panel meeting held on 23rd October in Belfast City Hall.
8.0	Background Documents



BRCD Council Panel

Subject:	Minutes of Belfast City Region Deal (BRCD) Council Panel
Date:	1:00 pm, 23 rd October 2019
Councillors in attendance:	<p>Alderman Brian Kingston – Belfast City Council (Chair)</p> <p>Alderman Phillip Brett – Antrim & Newtownabbey Borough Council Councillor Stephen Ross – Antrim & Newtownabbey Borough Council Alderman Mark Cosgrove – Antrim & Newtownabbey Borough Council Councillor Glenn Finlay – Antrim & Newtownabbey Borough Council</p> <p>Councillor Robert Adair – Ards & North Down Borough Council Alderman Alan McDowell – Ards & North Down Borough Council Councillor Richard Smart – Ards & North Down Borough Council Councillor Stephen Dunlop – Ards & North Down Borough Council Councillor Deirdre Hargey – Belfast City Council Councillor Carl Whyte – Belfast City Council</p> <p>Alderman Allan Ewart – Lisburn & Castlereagh City Council Alderman Amanda Grehan – Lisburn & Castlereagh City Council Alderman Michael Henderson – Lisburn & Castlereagh City Council Councillor Uel Mackin – Lisburn & Castlereagh City Council</p> <p>Alderman Billy Ashe MBE – Mid & East Antrim Borough Council Councillor Robin Stewart – Mid & East Antrim Borough Council Councillor Timothy Gaston – Mid & East Antrim Borough Council Councillor Robert Logan – Mid & East Antrim Borough Council Councillor Willie Clarke – Newry, Mourne & Down District Council Councillor Charlie Casey – Newry, Mourne & Down District Council Councillor Robert Burgess – Newry, Mourne & Down District Council Councillor Pete Byrne – Newry, Mourne & Down District Council</p>

Apologies:	<p>Councillor Eric Hanvey -Belfast City Council</p> <p>Councillor Ciaran Beattie -Belfast City Council</p> <p>Alderman Audrey Wales MBE -Mid & East Antrim Borough Council</p>
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1.0	Welcome and Introductions
1.1	Alderman Kingston welcomed the members of the BRCD Council Panel to its first meeting, outlined the agenda and invited Councillors to introduce themselves.
2.0	Apologies
2.1	Apologies were received from Councillor Eric Hanvey (Belfast City Council), Councillor Ciaran Beattie (Belfast City Council) and Alderman Audrey Wales (Mid & East Antrim Borough Council).
3.0	Declarations of Interest
3.1	Alderman Kingston asked Councillors to declare if they had any interests to declare in relation to the agenda. No interests were declared.
4.0	Terms of Reference
4.1	<p>Alderman Kingston outlined the proposed Terms of Reference for the BRCD Council Panel and explained that, during Phase 1 of the Belfast Region City Deal, the larger nature of the Joint Council Forum made detailed engagement difficult. The reduced membership of the BRCD Council Panel would allow it to operate through structured meetings and should enhance political engagement. It was explained that investment decisions would be retained by individual Councils and Universities and that the BRCD Council Panel would provide oversight.</p> <p>Following discussion, Councillors requested that acronyms in the Terms of Reference should be fully explained when first used within the document, the regularity of meetings be specified within the Terms of Reference and that papers issue for future sessions in line with</p>

	<p>the normal requirements for advance notice for committee papers. Alderman Kingston proposed that the minutes of panel should go to the relevant committee in each Council.</p> <p><i>The panel agreed the Terms of Reference subject to the proposed amendments and also agreed that the minutes of the meeting should be presented to each individual Council.</i></p>
5.0	Overview of BRCD
5.1	<p>Suzanne Wylie and Ronan Cregan (Belfast City Council) led a presentation providing an overview of the Belfast Region City Deal, including a detailed summary of the current governance structures and financing arrangements. .</p> <p>The importance of signing Heads of Terms in March 2019 was explained and the opportunities relating to further collaboration beyond Belfast Region City Deal were discussed.</p> <p>Following questions from members of the Panel, Councillors discussed the roles and responsibilities of the various boards making up the governance structure for phase 2 of the BRCD. The complexity of the arrangements arising from the number of partners and the scale of the programme was noted alongside the need for timely delivery of Outline Business Cases.</p> <p>Councillors discussed methods by which private sector could invest alongside the public sector to support the delivery of the Belfast Region City Deal.</p> <p><i>It was agreed that the Programme Office would circulate the presentation to the BRCD Council Panel.</i></p>
6.0	Programme Report
6.1	<p>BRCD Programme Director Damien Martin provided an update on the BRCD programme across the investment priorities, including employability & skills, digital, innovation, tourism & regeneration and infrastructure and their associated advisory boards. An update was also provided in relation to engagement with NI Civil Service. Councillors discussed the need for continued integration between the different pillars of BRCD.</p>
7.0	Enhancing local political engagement

7.1	<p>Councillors discussed ways in which local political engagement could be enhanced, including through holding joint sessions or workshops/roadshows with the private sector in relation to BRCD projects. In addition, Councillors encouraged continued learning from other City Deals and requested that such learning be shared with the partners.</p> <p><i>It was agreed that proposals would be developed for the next meeting of the Panel in relation to regional and local business engagement.</i></p>
8.0	Workplan and schedule of meetings
8.1	<p>Councillors discussed their preference for future sessions to focus more on the BRCD projects themselves. It was suggested that future sessions of the BRCD Council Panel could focus on specific pillars of investment.</p> <p><i>The Panel agreed that Wednesdays from 1-2.30pm was a suitable time for future sessions and that Antrim & Newtownabbey Borough Council would host the January meeting, with Lisburn & Castlereagh City Council hosting the April session.</i></p> <p>A full schedule of the BRCD Council Panel meetings will be organised by the Programme Office.</p>
9.0	Press Release
9.1	<i>Subject to minor amendments, the BRCD Council Panel agreed a press release in relation to its first meeting.</i>

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	13 January 2020
Subject:	Warrenpoint Baths
Reporting Officer (Including Job Title):	Jonathan McGilly, Assistant Director Enterprise, Employment & Regeneration
Contact Officer (Including Job Title):	Jonathan McGilly, Assistant Director Enterprise, Employment & Regeneration

Confirm how this Report should be treated by placing an x in either:-

For decision	For noting only	x
1.0	Purpose and Background	
1.1	<p><u>Purpose</u> To note the content of the report</p> <p><u>Background</u> Council has secured planning for a mixed use development of the Warrenpoint Baths site following consultation with members and local groups.</p> <p>In 2019 Council launched an expression of interest for development proposals on the Warrenpoint Baths site which resulted in one expression of interest being received</p>	
2.0	Key issues	
2.1	<p>While there has been some outline discussions with an interested party further queries have been raised in respect of the future plans and opportunities for the site.</p> <p>Having taken legal advices Council has been advised that it would be prudent to re issue the EOI through public advertisement.</p>	
3.0	Recommendations	
3.1	To note the above advised course of action	
4.0	Resource implications	
4.1	none	
5.0	Equality and good relations implications	
5.1	All implications fully considered	
6.0	Rural Proofing implications	
6.1	Fully considered	

7.0	Appendices
	NA
8.0	Background Documents
	NA

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	13 th January 2020
Subject:	Castlewellan Forest Park
Reporting Officer (Including Job Title):	Jonathan McGilly – Assistant Director Enterprise, Regeneration & Tourism.
Contact Officer (Including Job Title):	Aveen McVeigh – Project Development Officer

Confirm how this Report should be treated by placing an x in either: -

For decision	For noting only	x
1.0	Purpose and Background	
1.1	<p><u>Purpose</u> To note the ongoing actions of the Castlewellan Forest Park Task and Finish Project Board held on 29/11/19.</p> <p><u>Background</u> Council currently is in receipt of funding from National Lottery Heritage Fund (NLHF) for £247,000 to develop a vision for Castlewellan Historic Demesne. The approved purpose of the funding relates to developing improvements to Courtyards 1 and 2, developing the Arboretum and Walled garden, Access improvements and Biodiversity.</p> <p>Council submitted RIBA Workstage 2 Review on 13 December 2019 for NLHF to review and provide formal feedback within a 6-week period. The submission date for Round Two application is 2 March 2020. Integrated Design Team (WYG) is continuing to progress the project to RIBA Stage 3.</p> <p>£500,000 of this has been secured from DAERA for the restoration and interpretation of Castlewellan Arboretum. The two projects are interdependent.</p>	
2.0	Key issues	
2.1	<ul style="list-style-type: none"> The Task & Finish Project Board meets monthly and is Chaired by an independent expert, Dr Sally Montgomery. The Board operates a governance framework to satisfy the requirements of external funders. An Integrated Design Team (WYG) have been appointed. They have various sub-contractors working on design, maintenance, ecology, traffic etc. reports. They report monthly to the Project Steering Group. Project Steering Committee comprises of Council Officers, the Chair of the Task and Finish Board, representatives from NLHF and WYG. 	

	<ul style="list-style-type: none"> Claims are being submitted by Officers to NLHF on an ongoing basis for 'development phase' activities. Council is required to submit a 'draft' lease with the NLHF Round Two application along with an 'agreement to sign' between DAERA Forest Service and Council
3.0	Recommendations
3.1	<ul style="list-style-type: none"> To note the ongoing actions of the Castlewellan Forest Park Task and Finish Project Board held on 29/11/19.
4.0	Resource implications
4.1	HLF round one grant aid of £247,000 has been provided, along with £500,000 having been obtained from DEARA through the Rural Development tourism measure.
5.0	Equality and good relations implications
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
6.0	Rural Proofing implications
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to a rural needs impact assessment.
7.0	Appendices
	Action sheet of Task & Finish Project Board Meetings on 29/11/19
8.0	Background Documents

Appendix 1

Report of Castlewellan Forest Park Task and Finish Project Board held on Friday 29th November 2019 at 2.00pm in the Meeting Room, The Grange, Castlewellan Forest Park.

Attendees:

Councillors:

Cllr W Clarke
Cllr H Gallagher
Cllr L Devlin
Cllr R Howell
Cllr A McMurray

Others:

Mr M Carey (MHT) – Acting Chair

In attendance:

Council Officials:

K Scullion
J McGilly
J Ellis
D Rice
A McVeigh
G Shaw

Others:

Ian Irwin (FS)
Mr JJ Cassidy (FS)

Apologies:

Cllr G Hanna
S Montgomery
C Mallon
A Mallon
S Crossey

Item 1. Welcome:

M Carey welcomed everyone to the meeting including Cllr A McMurray, who has returned to the Board in place of former Councillor, G Bain and, Aveen McVeigh, the newly appointed NMDDC Project Development Officer.

Item 2. Apologies

Apologies were noted as above.

Item 3. Presentation on Business Plan proposals

Action

The Chair invited Gordon Welsh to present details on behalf of Copius Consulting. Members were provided with an overview of work in progress, including:

<ul style="list-style-type: none"> - Key challenges with preparing the Business Plan - Main focus – future governance & operating model (preferred option) - Scoring of operating model options - Staffing structure/hierarchy - User profile and evidence of demand - Assurance on affordability <p>Concerns were expressed over the skills & capacity of the third sector to deliver an appropriate service under Option 3. Noted that a report detailing analysis of options was being considered by Council's Senior Management Team.</p>	<p>Officers to report back on cost implications of preferred operating model.</p>
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Item 4. Report from Previous Meeting on 1st November 2019

Agreed as a true and accurate record, proposed by Cllr Gallagher and seconded by I Irwin.

Item 5. Matters Arising and Actions	Action
<p>a. Lease update</p> <p>Advised that a follow-up meeting had taken place with FS representatives on 8th November 2019. Noted that a letter was being issued by Council to FS setting out draft terms of lease proposal.</p> <p>b. Tree survey</p> <p>Officers advised that contractual matter had been resolved and that WYG have been advised to issue instruction to sub-consultant.</p> <p>JJ Cassidy advised that in-kind tree works are being progressed.</p> <p>c. Ecology workshop</p>	<p>Officers to ensure that NLHF are fully briefed on progress as part of the RIBA Workstage 2 Review process.</p>

<p>The Chair advised that invitations had been issued to relevant stakeholders, scheduled to take place on 12th December 2019. Noted that the 8 species of bats common to NI are all present within the forest park.</p> <p>d. Arboretum workshop</p> <p>A McVeigh confirmed that formal invitations have been issued, scheduled for 22nd January 2020. The initial response has been positive.</p> <p>e. Training</p> <p>Members were advised that issues arising from recent meeting with CAFRE reps would be followed up on after the submission of reports for the NLHF RIBA Workstage 2 Review.</p> <p>f. Design Concept Framework</p> <p>Members were advised that the draft design framework report had been completed in advance of the upcoming RIBA Workstage 2 Review. Officers guided Members through format and content of final report. I Irwin stated that it was important to highlight the significance of the tree collection and sustainability on future interpretation narratives.</p>	<p>Officers to report back on workshop at next T&F Project Board meeting.</p> <p>Update on confirmed attendees to be provided at the next meeting.</p>
Item 6. Progress Report	Action
<p>a. WYG Project Manager's Report</p> <p>Noted as read.</p> <p>b. Architectural (buildings & landscape)</p> <p>Members were advised that plans had been refined in preparation for the upcoming review by NLHF.</p>	

c. Cost Plan

Noted that capital costs to be submitted for review by NLHF had increased. A significant portion was attributed to M&E and utility costs that had not been included in the Round 1 application.

d. Ecology Reports

Noted that the suite of draft Ecology Survey reports had been received. G Shaw advised that the Bat Survey report had been forwarded to the Planning Office to assist the approval process for the planning application for works to the Walled Garden, Bothy Yard & Rhododendron Wood.

e. Traffic Management

Noted that Officers had requested review report from WYG.

f. Conservation Plan

Noted that no feedback had been received as yet from NLHF following submission of draft plan.

g. Management & Maintenance Plan

Noted that WYG had confirmed that D-ON Architects were leading on preparation of draft plan. Officers expressed concerns on progress in advance of upcoming review.

K Scullion thanked J Ellis and D Rice for their assistance with preparing content for the M&M Plan.

h. Interpretation Plan

Noted that draft plan was complete and would be included in the package of submissions for upcoming review.

Officers to report back on cost comparison between Round 1 and 2 at the next meeting.

Officers to share Ecology Reports with Members, when received.

<p>i. Activity Plan</p> <p>G Shaw advised that the draft plan was on schedule to be completed in advance of upcoming review.</p>	
<p>Item 7. Progress against Programme</p>	<p>Action</p>
<p>a. NLHF RIBA Workstage 2 Review</p> <p>Members were advised that the Integrated Design Team (IDT) had been instructed to issue all draft reports to Council on or before 6th December 2019.</p> <p>NLHF are expecting all draft plans and reports to be submitted for review by 13th December 2019.</p>	<p>Officers to review IDT drafts in advance of final submission to NLHF.</p>
<p>Item 8. Risk Management</p>	
<p>There were no further updates.</p>	
<p>Item 9. Finance Update</p>	
<p>An invoice for professional fees is expected to be issued by WYG on behalf of the IDT following issue of RIBA Stage 2 draft reports and plans.</p> <p>Noted that Officers intend progressing NLHF Payment Request (No.3) following upcoming review submission on 13th December 2019.</p>	
<p>Item 10. Approvals or Recommendations</p>	
<p>None requested.</p>	
<p>Item 11. Any Other Business</p>	
<p>Cllr McMurray noted concerns over the presence of an algae bloom on Castlewellan Lake.</p>	

<p>Cllr McMurray queried if sustainable measures had been integrated into plans including option for hydro-electricity. G Shaw advised that the design team had been briefed on sustainability issues but that costs were prohibitive. Hydro-electricity had not been included in these considerations. It was noted that HED had objections to the installation of solar panels at the Grange due to the listed status of the buildings.</p> <p>JJ Cassidy highlighted concerns over exit at Bann Road. Some measures needed to be put in place to enforce one way system.</p> <p>The Chair tabled a communication from Ray Cunningham at MyMy based in Newcastle expressing an interest in the project along with a request to present details on how MyMy activities could complement the project, going forward. It was noted that communication had also been circulated to elected Members.</p> <p>Officers advised that Council would have to be mindful of policy and procedures when considering such matters.</p> <p>It was unanimously agreed that MyMy be invited to present details on their ideas at the next Project Board meeting.</p>	<p>Officers to liaise with Chair on issuing formal invitation to MyMy to present at the next meeting.</p>
<p>Item 12. Date of Next Meeting</p>	
<p>The next meeting is scheduled to be held on Friday 10th January 2020 at 2.00pm.</p>	

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1. Live Applications

MONTH 2019/20	NEW APPLICATIONS	LIVE APPLICATIONS	LIVE APPLICATIONS OVER 12 MONTHS
April	177	1,173	269
May	192	1,196	266
June	155	1,184	264
July	139	1,157	250
August	127	1,108	249
September	110	1,026	241
October	155	981	234
November	149	963	229
December	106	933	221

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2. Live Applications by length of time in system

Month 2019/20	Under 6 months	Between 6 and 12 months	Between 12 and 18 months	Between 18 and 24 months	Over 24 months	Total
April	701	203	89	60	120	1,173
May	718	212	81	61	124	1,196
June	718	202	86	57	121	1,184
July	664	243	76	51	123	1,157
August	632	227	77	44	128	1,108
September	574	211	70	45	126	1,026
October	534	213	80	39	115	981
November	522	212	71	40	118	963
December	496	216	70	43	108	933

3. Live applications per Case Officer

Month 2019/20	Average number of Applications per Case Officer
April	78
May	79
June	73
July	76
August	76
September	76
October	67
November	58
December	57

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4. Decisions issued per month

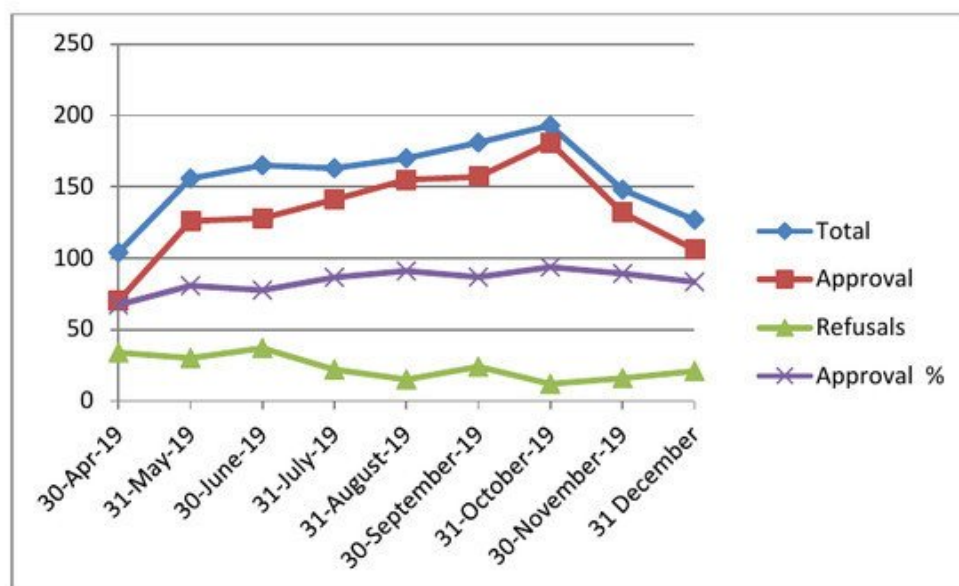
Month 2019/20	Number of Decisions Issued	Number of Decisions Issued under delegated authority
April	104	95
May	156	152
June	165	148
July	163	157
August	170	142
September	181	158
October	193	185
November	148	138
December	127	121

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5. Decisions Issued YTD

Month 2019/20	Number of Decisions Issued	Breakdown of Decisions	
April	104	Approvals (70)	67%
		Refusals (34)	33%
May	260	Approvals (196)	75%
		Refusals (64)	25%
June	425	Approvals (324)	76%
		Refusals (101)	24%
July	588	Approvals (465)	79%
		Refusals (123)	21%
August	758	Approvals (620)	82%
		Refusals (138)	18%
September	939	Approvals (777)	83%
		Refusals (162)	17%
October	1,132	Approvals (958)	85%
		Refusals (174)	15%
November	1,280	Approvals (1090)	85%
		Refusals (190)	15%
December	1,407	Approvals (1196)	85%
		Refusals (211)	15%



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6. Enforcement Live cases

Month 2019/20	<=1yr	1-2 yrs	2-3 yrs	3-4 yrs	4-5 yrs	5+yrs	Total
April	329	230	183	79	63	179	1,063
May	308	247	174	85	62	178	1,054
June	286	249	171	83	61	174	1,024
July	283	261	166	83	60	170	1,023
August	264	256	179	81	55	175	1,010
September	248	264	179	89	45	174	999
October	240	260	169	84	38	164	955
November	244	256	165	89	35	151	940
December	230	251	152	90	35	146	904

7. Planning Committee

Month	Number of Applications presented to Committee	Number of Applications Determined by Committee	Number of Applications Withdrawn/ Deferred for future meeting	Number of Officer recommendation overturned
10 April 2019	17	11	6	5
29 May 2019	15	12	3	5
26 June 2019	16	13	3	3
24 July 2019	27	18	9	8
21 August 2019	34	29	5	5
18 September 2019	17	12	5	6
16 October 2019	15	12	3	3
13 November 2019	11	8	3	2
11 December 2019	14	7	7	2
Totals	166	122	44	39

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8. Appeals

Planning Appeal Commission Decisions issued during November 2019

Area	Number of current appeals	Number of decisions issued	Number of decisions Allowed	Number of decisions Dismissed	Withdrawn
Newry & Mourne	23	2	1	1	0
Down	16	7	4	3	0
TOTAL	39	9	5	4	0

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Statutory targets monthly update - April 2019 - November 2019 (unvalidated management information)

Newry, Mourne and Down

Major applications (target of 30 weeks)					Local applications (target of 15 weeks)				Cases concluded (target of 39 weeks)					
	Number received	Number decided/ withdrawn ¹	Average processing time ²	% of cases processed within 30 weeks		Number received	Number decided/ withdrawn ¹	Average processing time ²	% of cases processed within 15 weeks		Number opened	Number brought to conclusion ³	"70%" conclusion time ³	% of cases concluded within 39 weeks
April	1	1	51.8	0.0%		163	81	22.0	22.2%		28	66	192.0	30.3%
May	0	1	600.0	0.0%		152	138	21.1	28.3%		29	36	85.4	44.4%
June	2	3	230.8	33.3%		123	145	24.6	22.1%		25	48	114.7	37.5%
July	0	-	0.0	0.0%		110	152	20.2	36.2%		41	44	165.2	29.5%
August	0	2	55.4	50.0%		100	159	22.2	29.6%		24	42	83.5	47.6%
September	1	1	321.0	0.0%		114	166	22.4	24.1%		34	35	185.7	40.0%
October	1	-	0.0	0.0%		117	158	19.2	38.6%		44	72	162.9	30.6%
November	0	2	169.4	0.0%		130	136	24.3	33.8%		22	55	192.0	29.1%
December	0	-	0.0	0.0%		0	-	0.0	0.0%		0	-	0.0	0.0%
January	0	-	0.0	0.0%		0	-	0.0	0.0%		0	-	0.0	0.0%
February	0	-	0.0	0.0%		0	-	0.0	0.0%		0	-	0.0	0.0%
March	0	-	0.0	0.0%		0	-	0.0	0.0%		0	-	0.0	0.0%
Year to date	5	10	169.4	20.0%		1,009	1,135	21.6	29.8%		247	398	151.3	34.9%

Source: NI Planning Portal

Notes:

1. CLUDS, TPOS, NMCS and PADS/PANs have been excluded from all applications figures

2. The time taken to process a decision/withdrawal is calculated from the date on which an application is deemed valid to the date on which the decision is issued, or the application is withdrawn. The median is used for the average processing time as any extreme values have the potential to inflate the mean, leading to a result that may not be considered as "typical".

3. The time taken to conclude an enforcement case is calculated from the date on which the complaint is received to the earliest date of the following: a notice is issued; proceedings commence; a planning application is received; or a case is closed. The value at 70% is determined by sorting data from its lowest to highest values and then taking the data point at the 70th percentile of the sequence.

Newry, Mourne & Down District Council – December 2019

HISTORIC
ACTION TRACKER SHEET
ENTERPRISE REGENERATION AND TOURISM COMMITTEE
(For Noting at ERT January 2020)

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		OCTOBER 2017			
ERT/191/2017	CAMLOUGH LAKE – LAND RELATED MATTERS	<p><u>Closed Session Item</u></p> <p>(a) To enter into negotiations with Richardson Estate to settle any outstanding mortgage they hold pertaining to Camlough Lake</p> <p>To complete detail design and submit planning associated with multi purpose building at Camlough Lake to assist in informing land acquisition requirements</p>	A Patterson	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		DECEMBER 2017			
ERT/218/2017	ARDGLASS HARBOUR DEVELOPMENT	<p>(a) To contribute £25k (25%) to Local Harbour Development Group to complete a business case for Harbour Development and wider regeneration projects.</p> <p>(b) That the Group contribute 10% overall costs.</p> <p>(c) That the Group secure remaining (65%) budget from external source i.e. FLAG.</p> <p>(d) That a Newry, Mourne and Down District Council Officer support the Group in their work.</p>	J McGilly	Work in progress. Meeting has been held with Permanent Secretary. DAERA's proposed way forward has been communicated to Council via November 2018 ERT Committee. Chief Executive has communicated concerns to DAERA seeking an urgent meeting.	N
		MARCH 2018			
ERT/044/2018	FORKHILL FORMER BARRACKS SITE	1. Council Officials continue to work closely with DFC to ensure that Councils interest in the site is maintained and any follow up Business Cases are completed and submitted to the Department for Communities.	J McGilly	Ongoing/Work in Progress Planning application in for playarea approved in Jan 2019. Onsite works	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		2. Council Officials and DEA reps on the Forkhill Site Development Steering Group to liaise closely with DFC and any other registered government departments to ensure that a balanced mixed use development of the site takes place.		to commence in Feb 19. Working with NIHE re next steps. Local consultation to be undertaken by CDRCN on proposed future use of the remainder of the site October /Nov 2019 with report to be brought back to Steering group	
		AUGUST 2018			
ERT/122/2018	DOWNPATRICK REGENERATION PROJECT	<ul style="list-style-type: none"> Council offices continue to progress land purchase to include the additional property at No.39 Irish Street which is adjacent to Former Police Station. Officers explore with relevant government departments any issues that may arise due to Heritage Merit of the site 	J McGilly	Remaining land purchased. Report to October ERT recommending next steps. First working group meeting held Dec 19, site visit in Jan 2020 with	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<ul style="list-style-type: none"> As the site was purchased on the basis that the link road not being included in the brief. DEA Cllrs request via DEA officers a meeting with Transport NI Officers bring back to council via ERT suitable governance structures for the project 		further update to the Working Group	
		September 2018			
ERT/139/2018	AONBs UPDATE – RING OF GULLION, STRANGFORD LOUGH & LECALÉ	<ul style="list-style-type: none"> Carry out an independent review of the management of the Ring of Gullion and Strangford Lough & Lecale AONBs, and the relationship between NMDDC and ANDBC in managing Strangford Lough & Lecale AONB. Review the management of the relationship between NMDDC and Mourne Heritage Trust in managing the Mourne AONB. Assess the relationship of the aspiring Geopark and the AONBs. Through the AONBs much of the Geopark requirements are being delivered. 	J McGilly	<p>New staff structure agreed SPR September 2019</p> <p>Review of management plans ongoing</p>	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<ul style="list-style-type: none"> Remove any references to changes to staffing and major projects contained in the AONBs Update Report dated 10 September 2018. 			
		November 2018			
ERT/176/2018	BREXIT FORUM	<ol style="list-style-type: none"> Council compile a list of Brexit technical notice and issue Council website. These notices to be tabled at future meetings of Brexit Forum. Council signpost Businesses accordingly to relevant agencies that can support Businesses work through technical notice detail and implications for their business. UU present at the next forum meeting on the various scenarios and implications. Council continue to liaise with INI regulatory potential of lands at Carnbane. 	J McGilly	Ongoing.	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		MARCH 2019			
ERT/043/2019	NEWRY CANAL PROJECT LOCK 5 AND 6	<p>a) Council transfer any underspend from the Lock No.5 Restoration to Lock No.6 Restoration Project.</p> <p>(b) Subject to budget transfer, Council carry out the required survey/design studies and actual contractual works for restoration now required to Lock No.6.</p>	J McGilly	<p>Works ongoing in regards to Lock No.5 – expected completion in late summer 2019 (additional Schedule Monument Consent being obtained)</p> <p>Condition survey work now underway (May 2019)</p> <p>Recommended works to be completed October 2019</p>	N
ERT/044/2019	SERVICE LEVEL AGREEMENTS ARTISAN MARKETS NEWCASTLE & DOWNPATRICK	<p>(a) To approve the renewal of the Service Level Agreements with Down Community Collective and Unit T to deliver 10 Artisan markets in each location in the 2019/20 financial year.</p> <p>(b) Council Officials to update Councillor</p>	J McGilly	<p>(a) Completed</p> <p>(b) Completed – see below</p> <p>(c) Review of the markets and paper on future options tabled at Sept Ert,</p>	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		McAteer regarding a date for Warrenpoint Market as part of the ongoing Revitalisation Project for Warrenpoint. (c) Council Officials to investigate the option of supporting an Artisan market in Saintfield.		currently being implemented	
		JUNE 2019			
ERT/073/2019	LOCAL FULL FIBRE NETWORK: FUNDING BID	(a) Council Officers be authorised to sign the Letter of Offer, on behalf of the consortium, for £15 million of funding from the Department for Digital Culture Media & Sport (DCMS), under the Department's LFFN Challenge Programme. (b) Council Officers be authorised to operate the procurements on behalf of the consortium to deploy the funding.	J McGilly	Programme implementation ongoing	N
ERT/083/2019	NOTICE OF MOTION	To note a paper regarding Donard Demense Newcastle, will be tabled at the ERT Committee Meeting in due	A Patterson	In progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		course.			
		AUGUST 2019			
ERT/097/2019	BALLYNAHINCH BYPASS ART FEATURE	As a contribution to the Ballynahinch By pass the Council proceed as follows: (a) Provide agreement in principle that the Council will provide an Art Feature for installation on a site to be agreed on the Ballynahinch By-Pass (b) Procure an artist to undertake the necessary consultation on potential design proposals (c) Development of the art feature to concept design stage (d) Subject to the confirmation that the funding has been secured for the By pass and the road will be constructed, to undertake the fabrication of the Art Feature (subject to the necessary funding being secured in 2020/21 rate estimates)	J McGilly	Procurement for artist underway	N
ERT/099/2019	PUBLIC REALM SCHEME/ REVITALISATION PROJECT: IRISH STREET	(a) To note that the Irish Street public realm scheme is now Complete.	J McGilly	Revitalisation steering group established for	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
	DOWNPATRICK	<p>(b) Council to work with a Steering Committee, representative of members and traders, to develop an action plan, outlining proposed revitalisation projects. Action Plan to be submitted to DFC in August, as an application for Revitalisation funding of approx. £100,000. Council to provide from existing budgets, £10,000 (10%) match funding contribution to the Irish Street Revitalisation project.</p> <p>NOTE: Arising from Council Mtg September 2019 it was agreed: To note Public Realm works are complete, in principle, at Irish Street Downpatrick, and traders to be updated accordingly in conjunction with Transport NI.</p>		<p>development of action plan, project on track to complete March 2020</p> <p>Steering group appraised of remaining issue on PR Scheme</p>	
ERT/100/2019	NI APPRENTICESHIP WEEK	(a) To accept the Terms of Reference for the NI Apprenticeship Week and to actively participate in the development and roll out of the first NI Apprenticeship week to take place between 3 rd and 7 th February 2020.	J McGilly	On-going participation on NI Apprenticeship week Steering Group	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>(b) NMD District Council will work with stakeholders to plan a series of activities in the NMD and wider southern region. Any activity led by Council, will be funded via existing budgets.</p> <p>(c) Officers ensure that a wide range of stakeholders are identified in advance of NI Apprenticeship Week.</p>			
		SEPTEMBER 2019			
ERT/116/2019	DRAGONS IN THE HILLS PROJECT	<p>(a) To provide a letter of support for the project for the funders.</p> <p>(b) To sign a Memorandum of Understanding to confirm and further develop the long-term partnership between Amphibian and Reptile Groups of UK (ARG UK) and Newry, Mourne and Down District Council (NMDDC). This MoU has been checked by the legal team and they are happy that is it</p>	J McGilly	On-going , funding application submitted.	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>not binding and is for the purpose of developing projects.</p> <p>(c) If funding is successful, to work with HR Department regarding the hosting of a staff member who will have responsibility for project delivery.</p>			
ERT/117/2019	ARTISAN MARKET PROVISION	<p>It was agreed as follows based on facilitating one market in each DEA area:</p> <p>(a) Crotlieve</p> <p>Following the successful Pilot markets during summer 2019, a Service Level Agreement is entered into to deliver up to 4 markets in Warrenpoint within this financial year. SLA budget for 2019/20 for 4 markets is £2,000. The SLA to be reviewed for 2020/21 and subject to further consideration and approval.</p>	J McGilly	<p>On-going. SLA's in place as per Council approval.</p> <p>Scope underway to determine further market delivery in Newry, Rowallane and Slieve Gullion</p>	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>(b) Downpatrick The established market in Downpatrick continues to be supported by Council, with a SLA in place for £5,000 during 2019/20. This will be reviewed at the start of each financial year before contracts are renewed.</p> <p>(c) Mournes The established market in Newcastle continues to be supported by Council, with a SLA in place for £5,000 during 2019/20. This will be reviewed at the start of each financial year before contracts are renewed.</p> <p>(d) For the following DEA's, officers will engage with DEA Forums regarding Artisan Market provision in the following DEAs as outlined above: - Newry - Rowallane</p>			

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>- Slieve Gullion</p> <p>(e) Council Officers procure 8 marquees which would be used exclusively to support Artisan markets at a cost of £5,000 which is available within existing budgets, to ensure that marquees are always available for market use. Additional marquees can be borrowed, when required, from the Community Service section of Council.</p> <p>(f) Officials to bring back a report to the ERT Committee Meeting in October 2019 providing a financial breakdown regarding Artisan Markets.</p>			
ERT/118/2019	APPLICATIONS: HERITAGE LOTTERY FUNDING LANDSCAPE PARTNERSHIP SCHEME (LPS)	(a) Officers to explore the possibility of applying to the National Lottery Heritage Fund for a Landscape Partnership Scheme (LPS) type	J McGilly	On-going	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
	RE: STRANGFORD & LECALÉ AONB	project for the Strangford and Lecale AONB before March 2020. (b) If feasible, submit an EOI to the National Lottery Heritage Fund in 2020.			
ERT/119/2019	PUBLIC REALM SCHEME PHASE III HILL STREET NEWRY	The Council accept the Letter of Offer from the Department for Communities (DFC) totalling £1.6 million and proceed to deliver the next stages of the Lower Hill Street Public Realm Scheme	J McGilly	Scheme proceeding to contractor procurement with award in Nov 2019 and onsite works to commence in early 2020.	N
		October 2019			
ERT/137/2019	URBAN REGENERATION FORWARD WORK PLAN	(a) Council approve the updated 'Outline Urban Regeneration Public Realm Work Plan Oct 2019' to allow continued lobbying of DFC in regards their Newry Mourne and Down budget allocations. (b) Council work with the Department for Communities to agree Regeneration intervention measures are required in each of the 5 settlements (Saintfield, Killyleagh, Castlewellan, Bessbrook and	J McGilly	Council officials continue to liaise closely with DFC across all regeneration elements within the Outline Regeneration Plan.	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>Rostrevor) with a population of between 2,500 and 5,000 in the district over the next 5 years.</p> <p>(c) Council Officials to liaise with the relevant Departments regarding funding to regenerate Newcastle Harbour and surfacing of Harbour Road Kilkeel.</p>			
ERT/138/2019	CARLINGFORD LOUGH GREENWAY	<p>(a) The Council proceed to commence the PQQ contractor procurement stage for the Northern section of the Carlingford Lough Greenway.</p> <p>(b) Council Officers to update Councillor McMurray regarding plans for Greenways at Comber/Downpatrick.</p>	J McGilly	Carlingford Lough Greenway 12 week PAN Planning process commenced in Oct 2019 with contractor procurement to get underway in early 2020	N
ERT/139/2019	DOWNPATRICK REGENERATION PROJECT (FORMER PSNI STATION)	(a) Council Officers proceed to work with Department for Communities in conjunction with Strategic Investment Board to draft a Development brief and issue to the market through public advertisement	J McGilly	Working Group to meet in early December 2019. Public Consultation thereafter.	Y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		(b) Convene a stakeholder engagement group made up of Downpatrick DEA Councillors, Business representatives for the Town Centre and relevant Public Agencies to input guide the process to include a Breakfast Launch before Christmas.		To be updated via ERT/122/2018 above.	
ERT/140/2019	SMALL BUSINESS SALES AND EXPORTING BUSINESS	To procure and implement a Small Business Sales and Exporting Programme that will support at least 20 SME businesses to increase sales to markets outside of NI (particularly GB and South of Ireland), and raise awareness of the Newry, Mourne and Down area as an attractive location for business development and investment.	J McGilly	Ongoing- Procurement process to be completed for appointment of delivery agent	N
ERT/141/2019	DAERA RURAL SMALL BUSINESS GRANTS SCHEME	(a) To sign and accept a contact for funding for implementation of the programme	J McGilly	On-going. LoO received for administration grant aid support. Rural Grant scheme closed on 18 th Dec	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		(b) To agree implementation in the DAERA rural grants scheme for businesses, as per the timescales above		2019, applications currently being assessed.	
ERT/142/2019	NI BUSINESS START PROGRAMME	<p>(a) Participate in a new Business Start Up Collaborative programme with other NI Councils and collaboratively submit a funding application for ERDF Jobs and Growth.</p> <p>(b) LCCC will continue as Lead Council of the New Programme if the funding application is successful for the period 01 April 2021 to 31 March 2023.</p> <p>(c) To enter into a new Collaborative agreement which sets out the governance arrangement for the new programme, subject to review by Council's legal representatives.</p> <p>(d) Agree the proposed outcomes and associated financials for the New Programme, accepting that these are subject to change as a result of funding application, assessment and Letter of</p>	J McGilly	On-going – Application submitted Dec 19	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		Offer (any amendments will be reported through Council)			
ERT/143/2019	SLA: QUEENS UNIVERSITY	To establish a Service Level Agreement with the Centre for Archaeological Fieldwork (CAF) to provide an integrated landscape study for what is believed to be part of the ancient roadway (Slighe Miodhluachr) which runs from the Northern road, Tara Co Meath, to Armagh with sections through the NMD District	J McGilly	Ongoing	N
ERT/144/2019	MIPIM PROPERTY CONFERENCE	<p>The Council as a partner in the Belfast Region City Deal, make a contribution in the sum of £15,000 towards the delivery of investment opportunity at the MIPIM</p> <p>Conference to be held from 10-12 March 2020 in Cannes France, plus make available a sum of £6,000 in respect of travel and accommodation for the Council delegation who will attend the event which will include Chairman of Council, Chief Executive and 1 No. Director.</p>	C Mallon	Awaiting confirmation of costs for preparation of brochure to be completed 30.11.19	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		It was also agreed Council Officials contact the owners of Mourne Park Estate Kilkeel regarding the possible inclusion of this site in the portfolio for presentation at MIPIM.			
ERT/145/2019	5G COMMUNICATIONS	<p>To review the health impacts of 5G and seek further guidance from the Public Health England, DCMS, OFCOM and other relevant authorities to carry out a comprehensive and detailed report analysing the risks and benefits of 5G roll out within the District.</p> <p>(b) To authorise FFNI c/o NMDDC, to submit a bid(s) for appropriate funding for 5G on behalf of participating Councils subject to appropriate environmental and health impact assessments.</p> <p>(c) To commit up to £10k NMDDC funding to the co-ordination of a 5G community and funding applications.</p> <p>(d) To allow NMD, as host of FFNI, to spend the total of such aggregated</p>	J McGilly	Awaiting further funding call.	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		funding in the pursuit of increasing 5g rollout throughout our communities.			
ERT/146/2019	FFNI GIGABIT PROMOTION VOUCHER	<p>(a) The Council to contribute up to £25,000 towards the cost of designing and operating a pilot voucher promotion scheme to secure up to £4m of DCMS vouchers for Northern Ireland subject to Consortium members agreeing.</p> <p>(b) To work with officers to identify two appropriate communities in our region to be a part of the pilot.</p> <p>(c) To approve NMDDC to appoint a suitable consultant to assist with implementation and delivery of the pilot.</p>	J McGilly	In progress through the FFNI Consortium	N
ERT/147/2019	DEPARTMENT OF FINANCE CONSULTATION RE: 2019 REVIEW OF BUSINESS RATES	(a) Council Officers engage with local business representatives, including the local Chamber of Commerce, Newry Bid to establish the concerns they have with the rates review and include these in the Council's formal response to the consultation	J McGilly	Completed	Y

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		<p>(b) Officers in Corporate Services Directorate consider the implications of the rates review for the Council and advise ERT Officers of any concerns that should be included in the response to the consultation</p> <p>(c) Further to the completion of recommendations (a) and (b) above, Council Officers develop a composite formal response to the consultation before the deadline of 11th November 2019.</p>			
ERT/149/2019	REVIEW OF DESIGNATED SITES STREET TRADING	<p>To rescind Street Trading designations at the following locations:</p> <ul style="list-style-type: none"> (a) Quay Street, Strangford (b) The Square, Hilltown (c) Windmill Gardens, Ballynahinch (d) Flying Horse, Downpatrick (e) Glebetown Drive, Downpatrick (f) De Courcey Way, Dundrum (g) Comber Road Estate, Killyleagh (h) Osborne Drive, Shrigley (i) Greencastle Street Kilkeel 	C Jackson	Adverts to be placed in the local press week beginning 11 Nov, informing the public of our internions. Trading pitches to be rescinded in Dec 2019.	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>To retain the existing conditions for the Trading pitch at Knockchree Avenue Kilkeel.</p> <p>To retain the trading pitch at The Square Warrenpoint, but enforce trading conditions , ie, removal of vehicle after trading, prevention of trading beyond the designated pitch and enforcement of trading hours currently 11pm.</p> <p>Officers to monitor this trading pitch for a 6 week period and be granted authority to refer to a hearing if deemed necessary to do so.</p> <p>Officers discuss issues raised regarding the number of trading pitches in Kilkeel and report back to the Enterprise Regeneration & Tourism Committee, where appropriate</p>		Monitoring process to commence from 25 Oct to 16 Dec 2019	
		NOVEMBER 2019			
ERT/172/2019	WARRENPOINT MARINA PROJECT	(a) To update the business case and Economic Appraisal (EA) for the Warrenpoint Marina project, to ensure issues of displacement are addressed	J McGilly	Work in progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>and economic viability of the project is updated.</p> <p>(b) To explore funding options that would enable implementation of the project</p> <p>(c) Report back to this committee the outcome of the updated EA and funding options.</p>			
ERT/174/2019	APPLICATION: CREATIVE EUROPE CULTURAL SUP-PROGRAMME RING OF GULLION AONB	To explore the possibility of applying to the Creative Europe – Culture Sup-Programme category 1- Smaller scale cooperation projects for an artist in residents project with Mayo and Norway and, if feasible, submit an application to the Creative Europe – Culture Sup-Programme category 1- Smaller scale cooperation projects, by the deadline of 27th November 2019.	J McGilly	Application to be developed.	N
ERT/176/2019	CLOSING ORDER	(a) Council shall serve a Notice of its intention to make a Closing Order to have the premises closed from 12 midnight each day.	C Jackson	The Notice will be issued on the 9 Dec, after full council approval due on the 2 Dec taking into	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		(b) The Notice shall be served upon the premises known as Bay of Bengal, Newcastle Street, Kilkeel.		consideration the call in period. The owner has been notified in advance.	
ERT/179/2019	(CLOSED SESSION) VISITOR SERVICE REVIEW	To defer consideration of Report Report dated 11 November 2019 from Mr A Patterson Assistant Director Tourism Arts & Culture regarding the Review of Visitor Information Services, to allow further information to be obtained.	A Patterson	Further consultation workshops confirmed for January 2020	Y
		(DECEMBER 2019 TO FOLLOW)			

Category 6

Any other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of.

Info on event	Date of agreement/approval	Decision made by Director	Costs/requirements
Request to use Kilbroney Park Rostrevor for Kilbroney Vintage Show on Saturday 15 th June 2019	14.08.18	Approved	Insurance, Risk Assessments, Health & Safety, Plan of Area to be used etc.
Request to use Newry Canal Towpath for Newry Hospice Sponsored Walk on Sunday 14 th April 2019	01.04.19	Approved	Insurance, Risk Assessments, Health & Safety Plan etc.
Request to commence legal proceedings.	17.04.19	Approved	Failure to pay Penalty Charge Notice for breach of Energy Performance of Building Regulations
Request to commence legal proceedings.	19.04.19	Approved	Failure to pay Penalty Charge Notice for breach of Energy Performance of Building Regulations
Request to commence legal proceedings.	19.04.19	Approved	Failure to pay Penalty Charge Notice for breach of Energy Performance of Building Regulations
Request to use Albert Basin 30 th May - 2 nd June or Fri 7 th June - Sun 9 th June (date tbc)	29.04.19	Approved	Insurance, Risk Assessments, Health & Safety Plan etc
Request to use Albert Basin / Middle Bank 15 th Aug – 17 th August 2019 for 2019 Ulster Rally	09.05.19	Approved	Insurance, Risk Assessments, Health & Safety Plan etc
Issue letter to OU Shun, Changchun Foreign Affairs,	24.05.19	Approved	Requirements: confirmation

confirming NMD participation in an NI Innovation Mission to the North East of China in Nov 2019			required to progress arrangements
Request to commence legal proceedings	14.06.19	Approved	Failure to pay 5 Penalty Notices for breach of Energy Performance of Building Regulations on 5 properties.
Request to commence legal proceedings	07.05.19	Approved	Failure to pay Penalty Notice for breach of Energy Performance of Building Regulations - 5 Glen Villas
Request to commence legal proceedings	03.06.19	Approved	Failure to pay 2 Penalty Notices for breach of Energy Performance of Building Regulations – 112 Strangford Rd & 21 Castle Street
Request for use of Newry Canal for Duck Race on Sunday 29 th September 2019	29.07.19	Approved	Insurance, Risk Assessments, Health & Safety Plan and environmental considerations with regards to ensuring collection of 700 rubber ducks
Request to use middle for staff carparking during Christmas/new year period.	20.08.19		
Request to use Events Space, Hill Street, Newry for BID	20.08.19	Approved	Insurance, Risk Assessments, Health & Safety Plan

Promotion event			
Request to use Killough Beach for filming on 21 st October 2019	07.10.19	Approved	Subject to Insurance, Risk Assessments, Health & Safety Plan and considerations be given to conservation interests in the area.
Request to commence legal proceedings	21.10.19	Approved	Failure to pay penalty charge for breach of energy performance of building regulations
Request for use of Kibronney Park for Spooky Walk & Fireworks on 31 st October 2019	28.10.19	Approved	Subject to terms and conditions set out in signed licence agreement to include hire charge payment and submission of Risk Assessment, Events Plan, Public Liability Insurance, site plan
Request to instruct Legal Services to prosecute under the Welfare of Animals NI Act 2011	31.10.19	Approved	Prosecution: Section 9 (1) Welfare of Animals NI Act 2011
Request to commence legal proceedings	13.11.19	Approved	Failure to pay penalty charge for breach of energy performance of building regulations
Request to use Lower Green, Strangford for Victorian Xmas Fair (inside marquee on lower green)	15.11.19	Approved	Subject to submission of Risk Assessment, Events Plan, Public Liability Insurance, site plan.
Request for use of Kilbroney Park, Walking	22.11.19	Approved	Subject to terms and conditions set out in signed licence agreement to include

Trails & Forest Fire roads for The Belfast Telegraph Run Forest Run Kilbroney 5k & 10k on 14 December 2019.			submission of Risk Assessment, Events Plan, Public Liability Insurance, site plan
Request for use of Castlewellan Forest Park & walking trails for Santa Paws Walk on 30 November 2019.	22.11.19	Approved	Subject to terms and conditions set out in signed Licence Agreement to include submission of Risk Assessment, Events Plan, Public Liability Insurance, site plan
Request for use of Castlewellan Forest Park, walking Trails & forest roads for Castlewellan Christmas Cracker on 28 December 2019.	22.11.19	Approved	Subject to terms and conditions set out in signed Licence Agreement to include submission of Risk Assessment, Events Plan, Public Liability Insurance, site plan
Request for use of Castlewellan Walking Trails at Castlewellan Forest Park for the Parkrun, commencing on the 10 December 2019 and each successive Saturday for a six-month period to be reviewed at the end of the term.	22.11.19	Approved	Subject to terms and conditions set out in signed Licence Agreement to include submission of Risk Assessment, Events Plan, Public Liability Insurance, site plan
Request to Film at Tyrella	19.12.19	Approved	Subject to Public Liability insurance, risk assessments,

Beach w/c 6 th Jan 2020 for 4 hours.			site plan for usage and conservation considerations in the area.
Request for use of Albert Basin for Cullens Funfair 9 th Mar – 18 th March	06.01.2020	Approved	Subject to terms and conditions set out in signed Licence Agreement to include submission of Risk Assessment, Events Plan, Public Liability Insurance, site plan