



Comhairle Ceantair
**an Iúir, Mhúrn
agus an Dúin**
**Newry, Mourne
and Down**
District Council

June 8th, 2020

Notice Of Meeting

You are requested to attend the meeting to be held on **Monday, 8th June 2020** at **5:00 pm** in **Meeting via Skype.**

Committee Membership:-

Councillor A McMurray

Councillor M Ruane

Councillor R Burgess

Councillor W Clarke

Councillor D Curran

Councillor G Hanna

Councillor V Harte

Councillor R Howell

Councillor M Larkin

Councillor D McAteer

Councillor R Mulgrew

Councillor H Reilly

Councillor M Savage

Councillor G Stokes

Agenda

1.0 Apologies and Chairpersons remarks.

2.0 Declarations of Interest.

3.0 To agree start times for ERT Committee Meetings from June 2020 to April 2021. (Attached)

[ERT - Proposed Committee Start Times June 2020 - April 2021.pdf](#)

Page 1

4.0 ERT Emergency Business Plan. (Attached)

[ERT Report - ERT Emergency Business Plans Apr-Sept 2020.pdf](#)

Page 2

[Appx - ERT Emergency Business Plan Apr - Sept 2020.pdf](#)

Page 7

5.0 Action Sheet: Enterprise Regeneration & Tourism Committee Meeting - Monday 09 March 2020. (Attached)

[ERT Action Sheet from ERT Committee Mtg March 2020.pdf](#)

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Enterprise, Employment and Regeneration Items

6.0 Castlewellan Forest Park Task & Finish Group. (Attached)

[ERT Report - Castlewellan Forest Park.pdf](#)

Page 38

[Appx - Report of Castlewellan Forest Park Task & Finish Project Board 21.02.20.pdf](#)

Page 41

7.0 Warrenpoint Park. (Attached)

[ERT Report - Warrenpoint Park .pdf](#)

Page 50

8.0 AONB Management Review. (Attached)

[ERT Report - AONB and Geopark Update.pdf](#)

Page 53

[Appx - AONB & Geopark Review of Management.pdf](#)

Page 56

9.0 Economist Report Free Ports. (Attached)

[ERT Report - Free Ports Consultation.pdf](#)

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Exempt Information Items

10.0 Warrenpoint Baths. (Attached)

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 *ERT Restricted Report - Warrenpoint Baths.pdf*

Not included

11.0 Newcastle Harbour - Lease of Slipway. (Attached)

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 *ERT Restricted Report - Newcastle harbour Slipway.pdf*

Not included

 *Appendix 1 Newcastle Harbour - 1949 agreement with RNLI.PDF*

Not included

 *Appendix 2 Newcastle Harbour - Maps.pdf*

Not included

 *Appendix 3 Newcastle Harbour - Letter from Newcastle Yacht Club.PDF*

Not included

12.0 Review of Mountain Bike Trails. (Attached)

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 *ERT Restricted Report - Update on Mountain Bike Trails Review.pdf*

Not included

For Noting

13.0 Update re: Tourism Business Support Programme. (Attached)

 *ERT Report - Tourism Industry Support Programme.pdf*

Page 68

14.0 Update re: Regeneration Projects. (Attached)

 *ERT Report - EER Regeneration Projects Update.pdf*

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15.0 Update re: Business Support Programme. (Attached)

 *ERT Report - Business Support Programmes.pdf*

Page 74

16.0 Update re: Rural Development Programme. (Attached)

17.0 Update re: SEA FLAG. (Attached)

ERT Report - SEA FLAG.pdf

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18.0 Update re: FFNI. (Attached)

ERT Report - FFNI.pdf

Page 85

19.0 Planning Performance Figures - March, April, May 2020 . (Attached)

MAY 2020 Planning Committee Performance Report.pdf

Page 88

20.0 Building Control - 6 monthly Report. (Attached)

ERT Report - Building Control 6 Monthly Report.pdf

Page 96

21.0 Licensing - 6 monthly Report. (Attached)

ERT Report - Licensing 6 Monthly Report.pdf

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22.0 Historic Action Sheet: Enterprise Regeneration & Tourism Committee. (Attached)

ERT Historic Action Tracker Sheet.pdf

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23.0

For Noting

24.0 Relaunch Business and Industry Summit. (Attached)

ERT Report - Relaunch Business and Industry Summit.pdf

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Invitees

Cllr Terry Andrews

Mr Alan Beggs

Cllr Patrick Brown

Cllr Robert Burgess

Cllr Pete Byrne

Mr Gerard Byrne

Mrs Dorinnia Carville

Cllr charlie casey

Cllr William Clarke

Cllr Dermot Curran

Cllr Laura Devlin

Ms Louise Dillon

Cllr Sean Doran

Cllr Cadogan Enright

Cllr Hugh Gallagher

Cllr Mark Gibbons

Cllr Oonagh Hanlon

Cllr Glyn Hanna

Cllr Valerie Harte

Cllr Roisin Howell

Mr Colum Jackson

Mrs Sheila Kieran

Cllr Mickey Larkin

Miss Mary Lennon

Cllr Alan Lewis

Mr Michael Lipsett

Sandra Magee

Cllr Oonagh Magennis

Mr Conor Mallon

Cllr Gavin Malone

Cllr Cathy Mason

Colette McAteer

Cllr Declan McAteer

Cllr Leeanne McEvoy

Jonathan McGilly

Cllr Harold McKee

Patricia McKeever

Cllr Karen McKeivitt

Cllr Andrew McMurray

Mr Roland Moore

Margaret Morrow

Cllr Roisin Mulgrew

Cllr Barra Ó Muirí
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Cllr Gerry O'Hare
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Linda O'Hare
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Cllr Kathryn Owen
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Mr Andy Patterson
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Cllr Henry Reilly
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Cllr Michael Ruane
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Cllr Michael Savage
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Cllr Gareth Sharvin
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Donna Starkey
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Cllr Gary Stokes
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Sarah Taggart
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Cllr David Taylor
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Cllr Jarlath Tinnelly
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Cllr John Trainor
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Central Support Unit
.....
Cllr William Walker
.....
Mrs Marie Ward
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ENTERPRISE, REGENERATION AND TOURISM COMMITTEE**Proposed start times for consideration at ERT Committee Mtg June 2020**

Date	Time	Location
08 June 2020	5pm	Remotely via Skype
10 August 2020	5pm	Remotely via Skype
14 September 2020	5pm	Remotely via Skype
12 October 2020	5pm	Remotely via Skype
09 November 2020	5pm	Remotely via Skype
14 December 2020	5pm	Remotely via Skype
11 January 2021	5pm	Boardroom, Monaghan Row, Newry
08 February 2021	5pm	Boardroom, Monaghan Row, Newry
08 March 2021	5pm	Boardroom, Monaghan Row, Newry
12 April 2021	5pm	Boardroom, Monaghan Row, Newry
10 May 2021	5pm	Boardroom, Monaghan Row, Newry

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	Monday 8 th June 2020
Subject:	ERT Emergency Business Plan April-September 2020
Reporting Officer (Including Job Title):	Conor Mallon, Director of Enterprise Regeneration and Tourism
Contact Officer (Including Job Title):	Conor Mallon, Director of Enterprise Regeneration and Tourism

Confirm how this Report should be treated by placing an x in either:-

For decision	X	For noting only
1.0		Purpose and Background
1.1		<p><u>Purpose</u> The social and economic disruption caused by COVID-19 has had a significant impact on our District, our citizens, our services and the way we provide them. Effectively planning ahead will determine how well the organisation adapts to the challenges and opportunities within the current and post COVID-19 environments, as lockdown restrictions ease, social distancing measures are relaxed and service provision gradually recovers, transitions and adjusts to the 'new' normal.</p> <p><u>Background</u> Emergency Business Plans for each Directorate were developed in April and updated in May 2020. They provide a mechanism to manage the Council's response to COVID-19, co-ordinate activity and plan ahead to support and anticipate business recovery. These plans provide an overview of:</p> <ul style="list-style-type: none"> • Financial and human resources • Challenges, opportunities, customer needs and risk management implications • New / essential / statutory / ongoing / delayed / suspended activity <p>This report summarises the key findings, common issues and emerging themes across all Directorate Emergency Business Plans.</p>
2.0		Key issues
2.1		<p>Emergency Business Plans 2020-21 Emergency Business Plans are dynamic, flexible and responsive to the turbulence and volatility of the internal and external environments. As such, they are living documents which represent the current and planned activity of each Directorate at a certain point in time (29 May 2020). To be effective, Emergency Business Plans should be reviewed and updated</p>

	regularly, particularly in response to any legislative changes arising from future reviews of the Health Protection (Coronavirus Restrictions) Regulations (Northern Ireland) 2020, as carried out by the NI Executive.
2.2	<p>Financial and Human Resources</p> <p>Each Emergency Business Plan provides an overview of the current financial and human resources for each Directorate and department, which have been revised in response to the impact of COVID-19 and will be subject to continuous review.</p>
2.3	<p>Additional Considerations</p> <p>Emergency Business Plans provide an overview of the key challenges and opportunities for each Directorate, customer needs and expectations and the associated risk management implications, as summarised below:</p> <p>Challenges</p> <ul style="list-style-type: none"> • Impact of COVID-19 on local communities and businesses, which may influence the provision of Council services. • Loss of income across many Council services. • Delivery of capital projects in line with external funding arrangements. • Ongoing impact of social distancing on the way services are provided, coupled with the effective delivery of externally funded programmes. • Supply and professional services markets may be restricted due to reduced levels of manufacturing and resource availability. • Creating an organisational culture which values remote working, virtual teamwork and dispersed employees. <p>Opportunities</p> <ul style="list-style-type: none"> • Closer collaboration with stakeholders, including local communities, businesses and partner organisations. • Renewed emphasis on environmental and social wellbeing, particularly climate change. • Critical review of service provision, identifying opportunities for business transformation, exploring new models of service delivery and finding more efficient and effective ways to operate. • Digital transformation, agile working arrangements, virtual meetings and online capability of services. • Utilisation of the e-learning platform and mainstreaming flexible working arrangements for employees. <p>Stakeholder Needs and Expectations</p> <ul style="list-style-type: none"> • How citizens and stakeholders behave after lockdown, and in response to COVID-19, remains unclear and uncertain. • Ongoing leadership and guidance from the Council through the provision of reliable, up to date information, advice and communications. • Expectations in relation to physical and psychological social distancing, as well as good hygiene standards, may lead to

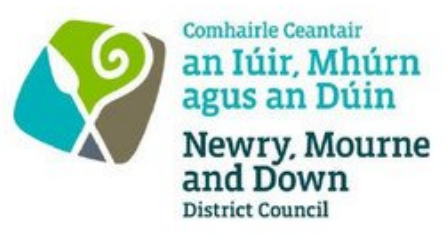
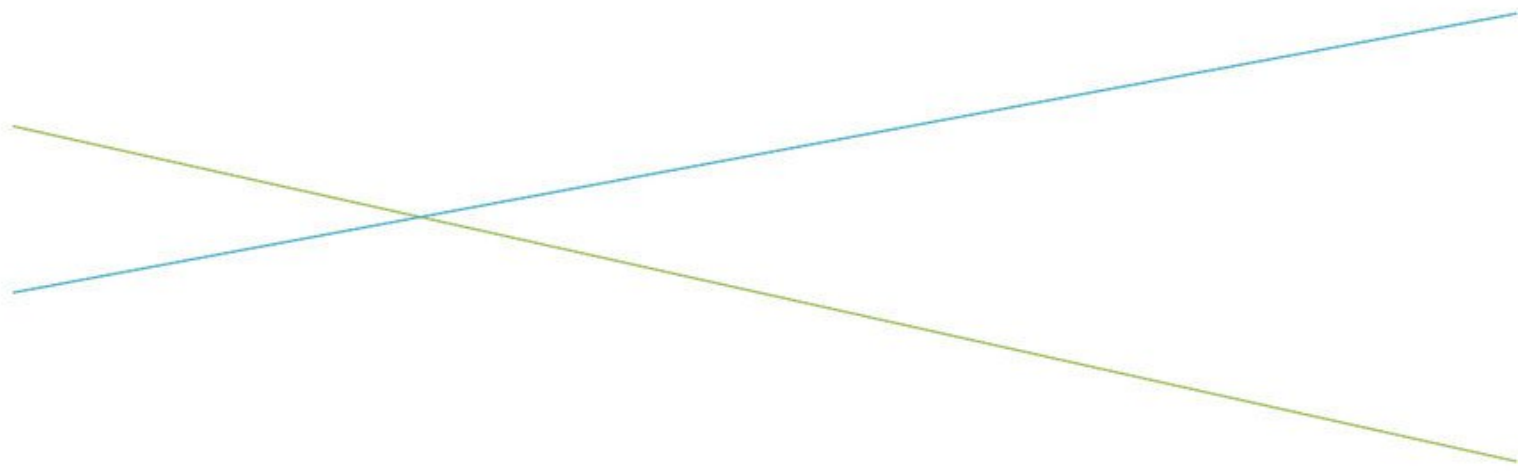
	<p>suppressed demand and a restricted appetite for some Council services and activities.</p> <ul style="list-style-type: none"> • Access to support packages and recovery programmes for local businesses, tourism sector, sporting and community organisations. • Potential links between the health status of citizens, economic decline, social deprivation and deeper inequalities. • Customers of some services may expect alternative ways of working and new models of service provision. <p>Risk Management</p> <ul style="list-style-type: none"> • Preparedness for a prolonged pandemic, increase in infections, further lockdowns, second wave of COVID-19 and operating in a volatile, uncertain environment. • Suspension of key activities and deliverables, as agreed in externally funded programmes. • Enforcing guidelines around social distancing and hygiene standards in the workplace, and the subsequent impact on effective service provision. • Issues around the virtual work environment, organisational culture, data protection and cyber security.
<p>2.4</p>	<p>Council Activity Emergency Business Plans confirm that all Directorates have introduced new activity in response to COVID-19, whilst continuing to deliver essential and statutory services. However, many services and projects have also been delayed or suspended, as summarised below:</p> <p>New Activity</p> <ul style="list-style-type: none"> • The establishment and management of the Community Coordination Hub, led by the AHC Directorate and supported by a number of departments including Community Planning, Communications and Human Resources. • Virtual physical activity / wellbeing initiatives and economic development / tourism programmes to support local communities and businesses to address, navigate and recover from the impact of COVID-19. • Assistance with contact tracing and advice around enforcing social distancing guidelines. • Introduction of new working practices and operating procedures in Building Control, Planning, Refuse Collection, Burial Service, Facilities Management, Customer Services, Ethnic Minority Support Centre, Business Support, Communications and the way Committee and Management meetings are facilitated. • Back office support in relation to financial and human resources, risk management, IT and reviewing community planning priorities and strategic objectives, within the context of COVID-19. <p>Essential / Statutory / Ongoing Activity</p>

	<ul style="list-style-type: none"> • Flexible, ongoing and tailored delivery of funded programmes, particularly in the Economic Development and Community Engagement departments. • Progressing key external and internal projects including the Belfast Region City Deal, UNESCO Global Geopark Status, Managing Attendance Procedure and Employee Terms and Conditions. • Statutory duty compliance in relation to Performance and Improvement, Equality, Disability, Rural Needs, GDPR and Freedom of Information. • Review of Capital Programme, taking into account the impact of COVID-19 on current and planned projects. • Ongoing maintenance of all Council facilities. <p>Delayed / Suspended Activity</p> <ul style="list-style-type: none"> • Closure of leisure facilities and delay of key programmes including Everybody Active and the Summer Activity Programme. • Closure of community facilities, implementation of DEA Action Plans, launch of Financial Assistance and delivery of the Irish Language Bursary Scheme, Affordable Warmth Programme and Home Safety Scheme. • Registration of births and marriage ceremonies. • Completion of onsite capital schemes, including Derrymore Demesne and Village Environmental Improvement Schemes, and delayed start dates for some projects. • Delivery of upcoming tourism events and programmes in Arts Centres / Museums, Artisan Markets and the roll-out of the Council Roundabout Sponsorship Scheme.
2.5	<p>Plans and Strategies Developing and finalising the following plans and strategies, some of which have been delayed, should also consider the short and medium term implications of COVID-19:</p> <ul style="list-style-type: none"> • Corporate Plan 2020-23 • Performance Improvement Plan • Local Development Plan • Economic Development Strategy • Arts and Culture Strategy • Community Facilities Strategy • Open Space Strategy • Sports Development Strategy
2.6	<p>Statutory Performance Indicators / Returns to Central Government The timely submission of a number of returns to the various central government departments, outlining progress in relation to agreed programmes of work and statutory performance indicators, has been impacted by COVID-19. Where it is anticipated that targets may not be achieved, progress will be monitored and reviewed on a regular basis.</p>

2.7	<p>Next Steps</p> <p>A review of the implementation of each Emergency Business Plan will be carried out in June 2020. The purpose of this review is to monitor and evaluate the Council's response to COVID-19, identify areas of good practice and shared learning and explore opportunities to sustain, progress and embed business transformation at all levels of the organisation. Responding to the impact of COVID-19 may well have accelerated the planned programme of change, creating the catalyst for business transformation and organisational resilience, and helping the Council to perform more effectively in this unprecedented new reality.</p>
3.0	<p>Recommendations</p>
3.1	<p>To consider and agree:</p> <ul style="list-style-type: none"> ERT Emergency Business Plan April-September 2020
4.0	<p>Resource implications</p>
4.1	<p>There are no resource implications arising from this report, as the delivery of each Emergency Business Plan should be resourced from the agreed budget for 2020-21.</p>
5.0	<p>Equality and good relations implications</p>
5.1	<p>There are no equality or good relations implications arising from this report. However specific actions and projects within each Emergency Business Plan may be subject to their own statutory equality screening, the outcomes of which will be reported as part of future Officer recommendations.</p>
6.0	<p>Rural proofing implications</p>
6.1	<p>There are no rural proofing implications contained within this report. However specific actions and projects within each Emergency Business Plan may be subject to their own statutory rural needs screening, the outcomes of which will be reported as part of future Officer recommendations.</p>
7.0	<p>Appendices</p>
	<ul style="list-style-type: none"> Appendix 1: ERT Emergency Business Plan
8.0	<p>Background Documents</p> <p>None</p>

Enterprise, Regeneration and Tourism

Emergency Business Plan April-September 2020



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1.0 Introduction

The Enterprise, Regeneration and Tourism Emergency Business Plan provides an overview of the key activities that will take place across the Directorate between April-September 2020. The key responsibilities of the Directorate are:

- **Enterprise, Employment and Regeneration**
- **Tourism, Culture, Heritage and Events**
- **Building Control and Regulation**
- **Planning**

Adapting to the 'new' normal and reviewing how we deliver services effectively is a key priority for both the organisation and department. Preparations are underway to manage the safe return of employees to the workplace and ensure our facilities comply with social distancing requirements and health and safety guidelines.

2.0 Financial and Human Resources

Responding to COVID-19 has had an impact on the working arrangements of our employees and planned expenditure during 2020-21. The financial and human resources for the Enterprise, Regeneration and Tourism Directorate are outlined below and will be subject to continuous review throughout the year.

Net estimated expenditure	£7,143,348
Total number of employees (FTE equivalent)	432

3.0 Additional Considerations

The Enterprise, Regeneration and Tourism Directorate has additional issues and opportunities to consider and progress as part of the Council's response to COVID-19, as summarised below:

Challenges and Opportunities	
Enterprise, Employment & Regeneration	<p>Challenges:</p> <ul style="list-style-type: none"> - Impact of Covid-19 on Businesses and the requirement to deliver unplanned activity to aid recovery - Capital projects delayed mid delivery or delayed start dates with potential impacts on funding secured, possible additional costs etc - Budget challenges in year and in future years - Impact of Brexit <p>Opportunities:</p> <ul style="list-style-type: none"> - Opportunity to develop closer working relation with more SMEs

	<ul style="list-style-type: none"> - Opportunity to critically review what and how we deliver our service - Challenge of securing funding to maintain or increase activity beyond 20/21
Tourism, Culture, Heritage & Events	<p>Opportunities:</p> <ul style="list-style-type: none"> - Opportunity to adapt tourism business support programmes to meet the current challenges to industry - Opportunity to deliver arts, culture and heritage programmes to a wider-audience in new & innovative way - Greater demand from visitors for outdoor, activity-tourism experiences provides growth opportunities for NMD in the recovery-phase. <p>Challenges:</p> <ul style="list-style-type: none"> - Long-term challenges to tourism & hospitality businesses in the district - Ability to deliver capital projects to meet external funding requirements - Loss of income at tourism sites due to COVID pandemic.
Building Control & Regulation	<p>Challenges:</p> <ul style="list-style-type: none"> - IT, provision of additional portable devices and mobile phones. - Enforcement – difficulty in reacting to breaches of legislation during this period. Restricted access to building sites or buildings may have a negative impact upon unauthorised works and the ability to serve contravention notices. Consideration should be given to extending timeframe constraints by Legal Service. - Downturn in applications, Licenses, carpark income shall have a negative impact on financial budgets to the value of approx. £120k/month. <p>Opportunities:</p> <ul style="list-style-type: none"> - Development of on-line application capability for Licensing and digital exchange of correspondence.
Planning	<p>Challenges:</p> <ul style="list-style-type: none"> - To maintain an acceptable level of service provision without the required agile infrastructure necessary to overcome public health restrictions. - Maintaining an income stream for the Council

	<p>Opportunities:</p> <ul style="list-style-type: none"> - In the event of a downturn / reduction in submitted applications, the opportunity exists to introduce more efficient processes to catch up on backlogs / outstanding workstreams - Introduce range of paperless / electronic processes and procedures
Customer / Stakeholder Needs and Expectations	
Enterprise, Employment & Regeneration	<ul style="list-style-type: none"> - Leadership - Support programmes to assist Business recover - Revised delivery plans to ensure development continues - Lobby to represent needs to organisations and sectors affected - Develop coherent plans to ensure region develops into the future
Tourism, Culture, Heritage & Events	<ul style="list-style-type: none"> - Specific tourism business support programme required to assist industry recovery - Coordination of recovery plans with Tourism NI, NI Tourism Alliance, DfE, Invest NI
Building Control & Regulation	<p>We are capable of providing an adequate service under these circumstances to meet our customer and stakeholder expectations. There may be a slight delay in processing applications, but remote working ensures we are capable of ensuring that we do not have a major backlog when we exit this lockdown phase.</p>
Planning	<p>To improve communications with agents and applicants, to manage expectations and provide reassurance that Dev Management / Dev Plan / Enforcement will continue to be delivered as normal.</p> <p>Transformation of the planning service to deliver better for the customer</p>
Contingency Planning / Risk Management	
Enterprise, Employment & Regeneration	<ul style="list-style-type: none"> - communication with stakeholders and funders on detail around recovery plans; - Revised risk registers for projects with ongoing review; - review of budgets and critical assessment of planned activity as a result of Covid-19
Tourism, Culture,	<ul style="list-style-type: none"> - Emergency business plans developed - Risk registers updated with COVID-19 related risks

Heritage & Events	
Building Control & Regulation	<ul style="list-style-type: none"> - Most staff have the capabilities of working from home, others attend the office to maintain an appropriate level of service to our customers. - We have reviewed our risk assessments and put in place safe methods of working including PPE. We have restricted staff to strict rotas to ensure social distance recommendations are adhered too and produced a protocol for carrying out safe site inspection.
Planning	<ul style="list-style-type: none"> - Case Officers WFH with full remote access and IT provision - Business Support staff are deployed in both offices to ensure business continuity. - Advertising has moved to two local papers which are publishing in area. Public have been advised in advertisements how to contact office to access plans if unable to use Public Access. - Risk – PfG targets may not be met. - New protocols to be put in place to issue decision notices - Planning committee meetings to be resumed

4.0 Governance Arrangements

The Emergency Business Plan is dynamic and subject to continuous change. The Director of Enterprise, Regeneration and Tourism will monitor and review implementation on a weekly basis, with progress being reported to the Senior Management Team. Assistant Directors may also report progress to the Corporate Management Team as required.

The Director of Enterprise, Regeneration and Tourism will carry out a full review of the Emergency Business Plan in June 2020, potentially in line with lockdown restrictions being eased and social distancing measures being relaxed. This review will help identify areas of good practice, areas for improvement and areas for business transformation. It will also ensure that both the organisation and Directorate have the necessary arrangements and infrastructure in place to respond to a potential second wave of COVID-19 in a robust and swift way.

5.0 Enterprise, Regeneration and Tourism Emergency Business Action Plan April-September 2020

Enterprise, Employment and Regeneration

Objective / Activity	Timescale	Output/Outcome	Human Resources (responsible officers)	Financial Resources (expenditure / loss of income / funding re-allocated)
New				
<p>Covid-19 Response</p> <p>Develop and launch a consultation and engagement programme with local businesses to:</p> <ul style="list-style-type: none"> Understand the challenges and support requirements they face in business practices Identify new skills and employability requirements Establish a support package for business recovery to guide them to adopt to the next normal environment 	Q1 - Q2	<p>Joint working arrangements established, and multi-agency action plan developed with specific business support actions and targets to support the local economy</p> <p>Establishment of a skills and employability action plan that focuses on short term interventions arising out of covid-19 recovery, and plans for future engagement with schools and industry</p>	Regeneration and Business Development Team	N/A – internal consultation/ staff resource
<p>Covid-19 Response</p> <p>Establish and roll out business support initiatives that support businesses to reestablish / reopen as social distancing restrictions lifted, such as need to develop new business practices, integration</p>	Q1 – Q2	<p>100 businesses supported on programmes addressing current challenges arising from Covid-19.</p> <p>Establish a forward plan of activity that will:</p>	Regeneration and Business Development Team	<p>Existing Budgets (below)</p> <p>(depending on scale of what is delivered there may be implications for Growth programme)</p>

of social distancing, new upskilling/reskilling requirements		<ul style="list-style-type: none"> • support businesses to re-establish, survive and thrive following covid-19 • Address challenges faced by key sectors e.g. tourism, retail, small manufactures • Facilitate employment / training opportunities for those unemployed and inactive 		budget in 21/22 but should be manageable within 20/21 budget)
Expand digital connections with local business community, as the main communication channel during covid-19	Q1 – Q2	<p>Enhanced digital connections and presence on social media</p> <ul style="list-style-type: none"> • Bi monthly ezine • Daily social media updates across multi platforms • Increased followers / connections • Usage of external social media platforms 	Regeneration and Business Development Team	N/A – staff resource
Develop a programme of activity to support Business as the detail of Brexit deal/protocol emerges	Q2 onwards	<ul style="list-style-type: none"> • Develop an understanding of the emerging Brexit protocol • through a program of engagement with business and key stakeholders develop initiatives and programmes to assist businesses prepare for Brexit 	Regeneration and Business Development team	Utilization of existing program flexibility and working with key stakeholders to share resource etc i.e Colleges, Invest NI, LEAS

		<ul style="list-style-type: none"> • Business development programmes to support North South trade - new and existing • Programmes to support and develop East West Trade • Programmes to explore and support new and existing trade opportunities 		
Essential				
<p>Recovery – stabilizing the economy</p> <p>Flexible delivery of existing ERDF Programmes to ensure alignment with evolving business requirements</p>	Q1 – Q2	<p>Direct business engagement and support</p> <ul style="list-style-type: none"> • NMD Business Growth – 89 businesses • Digital growth – 30 businesses <p>3 x Thematic Programmes addressing covid-19 challenges</p> <p>20 x workshops addressing covid-19 challenges</p>	Regeneration and Business Development Team	<p><u>6 monthly spend</u></p> <p>NMD: £20,000 Grant: £78,000</p>
<p>Recovery – stabilizing the economy</p> <p>Launch of new ERDF Programmes to ensure a full range of support available to meet business requirements</p>		<p>Procurement and supply Chain</p> <ul style="list-style-type: none"> • Launch of programme and forward plan for implementation • Direct support to 20 businesses <p>Sales and Exporting</p> <ul style="list-style-type: none"> • Secure funding / budget 	Regeneration and Business Development Team	<p>6 monthly spend</p> <p><u>Procurement</u> NMD: £5,000 Grant: £25,000</p> <p><u>Sales / other programmes</u> NMD: £10,000</p>

+ other non ERDF Programmes as required to adequately respond to need		<ul style="list-style-type: none"> commence procurement for appointment of delivery agent 		
Promote shop local to encourage support for SMES, alternative methods of trading & engaging with customers	Q2	<p>Shop local, stay safe concept promoted, working with key external stakeholders</p> <p>Campaign launched to promote and profile local businesses / shopping experiences in line with any new restrictions</p>	Regeneration and Business Development Team	6-monthly spend: NMD: £1,000
<p>Progress the consultation, design development & procurement of the following Capital Schemes</p> <ul style="list-style-type: none"> Newry Lower Hill St Warrenpoint Front Shore Legacy Public Realm Enhancement Carlingford lough greenway Forkhill Barracks site Warrenpoint Baths 	Q1 – Q2	Design work advanced to ensure schemes can be implemented when appropriate	Regeneration and Business Development Team	Work ongoing and delivered as per budget
Progress the Downpatrick Regeneration Project including soft Market testing and onsite public engagement, if safe to do so	Q2	Development brief finalized (Q2/Q3)	Regeneration & Business Development Team	No cost
Progress the City Deal: Digital Programme and Skills and Employability Programme	Q1 – Q2	<p>BRC D Digital programme in place that delivers locally against City Deal objectives</p> <p>Inform the development of a BRC D skills programme ensuring local needs are represented</p>	Regeneration and Business Development Team	6 monthly spend NMD: £15,000

		<p>Inform the development of a regional Digital and Innovation OBC, ensuring provision for local delivery</p> <p>Procure and appoint a digital consultant.</p> <p>Develop the proposal for a City Centre innovation space</p> <p>Continue engagement with public and private sector stakeholders on the BRCD investment deal and impact on economic growth</p> <p>Support the progression of the OBCs within the Regeneration and Tourism pillars</p>		
Revise and launch the Economic Development Strategy in light of new challenges arising from covid-19	Q2	<p>Consultation with Economic Forum to review & amend actions and targets. Strategy launched – Q 2</p>	Regeneration and Business Development Team	N/A – Internal Resources
<p>Delivery of industry engagement events using alternative methods of engagement:</p> <p>Enterprise Week – Q 3 NI Apprenticeship Week – Q4 Small Business Conference – Q2 Agenda NI Conference _ Q3</p>	Q2	<p>Develop an action plan for alternative delivery of:</p> <ul style="list-style-type: none"> • Enterprise Week • Apprenticeship Week <p>Work with stakeholder to assist the delivery of external events</p>	Regeneration and Business Development Team	<p>6 monthly spend</p> <p>NMD: £ nil</p>

FFNI - Appointment of contractors for delivery of scheme, and progression through gateway C	Q2	Scheme ready for implementation in Q 3	FFNI Programme Team	100% Grant aided
RDP – continued delivery of RDP Programme and liaising with DAERA re time extensions as a result of Covid-19	Q1 - Q2	Delivery of projects managed in light of current challenges and risk of funding loss minimized	RPD Team	100% Grant aided
SEA Flag - On-going assessment and commitment of SEA Flag Funds, and liaising with DAERA re time extensions as a result of Covid-19	Q1 – Q2	Delivery of projects managed in light of current challenges and risk of funding loss minimized	SEA Flag Team	100% Grant aided
Warrenpoint Park Regeneration – review and amend action plan for delivery of events in line with covid-19 regulations	Q1 – Q2	Delivery of projects managed in light of current challenges and risk of funding loss minimized	Warrenpoint Park Development Team	HLF Grant aided Some minor adjustments based on events delay - phasing adjustment
Castlewellan Regeneration – develop and submit stage 2 application to HLF	Q1 – Q2	Continued delivery of project with activity delivered remotely as required Procurement completed for DEARA funded works	Castlewellan Park Development Team	DAERA and HLF Grant aided programme continues as budget
Atlantic Cultural Scape - review and amend action plan for delivery of programme in line with covid-19 regulations	Q1 – Q2	Continued delivery of project with activity delivered remotely as required Liaising with funder and partners re time extensions as a result of Covid-19	AONB & Geo Park Team	6 monthly spend NMD: £5,000
AONB Environment Fund and LPS legacy - review and amend action plan for delivery of programme in line with covid-19 regulations	Q1 – Q2	Continued delivery of project with activity delivered remotely as required	AONB & Geo Park Team	6 monthly spend NMD: £5,000

		Liaising with funder and partners re time extensions as a result of Covid-19		
Statutory				
Flexible delivery of Business Start-Up programme to ensure support for new business starts	Q1 – Q2	<p>Pre start-up support for those considering self-employment to explore new employment opportunities</p> <p>Start -up support for new entrepreneurs via Go for It –</p> <ul style="list-style-type: none"> • 50 business plans approved <p>New marketing campaign to promote self employment opportunities</p> <p>Ensure adequate follow-on support for new start businesses entering the economy at challenging times following covid-19</p>	Regeneration and Business Development Team	<p>6 monthly spend</p> <p>NMD: £25,000 (50% of annual programme contribution paid in August)</p>
Desirable				
International Relations Activity – update investment brochure, finalize investment video, and review international relations activity for 2020		<p>New brochure and investment video completed</p> <p>International Relations activity reviewed for implementation in line with covid-19 regulations</p>		<p>NMD: £ nil</p> <p>Resource time proposed</p>
Delayed / Suspended				
Innovation Nation & Day of Ambition Conference - Develop a more appropriate conference	Q1 – Q2	Revised programme agreed that is suitable and aligns to		6 monthly spend

programme suitable for covid-19 recovery		opportunities and discussions arising from covid-19 recovery	Regeneration and Business Development Team	NMD: £ nil
Regeneration Initiatives & events - To progress schemes to ensure contractors and funders are ready to implement works in line with covid-19 regulations <ul style="list-style-type: none"> • Downpatrick Revitalization • Newry & Downpatrick Regeneration Marketing Campaign • AONB Events 	Q1 – Q2	Onsite delivery delayed until safe to complete	Regeneration and Business Development Team	Funded activity
Rural Villages Consultation – to complete consultation remotely with onsite contact delayed	Q1	Onsite delivery delayed until safe to complete – virtual / online consultation to continue	Regeneration and Business Development Team	6 monthly spend NMD: £8,000
Artisan Markets	Q1	Onsite delivery delayed until safe to complete Agreement with delivery Agents on reprofile of delivery when safe to do so	Regeneration and Business Development Team	6 monthly spend NMD: £ nil

Tourism, Culture, Heritage and Events

Objective / Activity	Timescale	Output/Outcome	Human Resources (responsible officers)	Financial Resources (expenditure / loss of income / funding re-allocated)
New				
Deliver Tourism Business Support Programme – online training & mentoring, including: <ol style="list-style-type: none"> 1. A webinar series to assist businesses 2. A mentoring support programme to support business in the rebound phase of COVID 19 	April-June	<ol style="list-style-type: none"> 1. Number of tourism businesses supported 2. Business feedback on programme content 3. Support of business recovery 	M.Boyle / A.Patterson / T.Mooney	Profiled within existing budgets
Deliver Destination Marketing Campaign targeted at the Domestic and ROI Markets, to boost local tourism industry	April-June (campaign to run in summer/autumn)	<ol style="list-style-type: none"> 1. Align with TNI Experience brand messaging 2. Call to action to boost local industry in recovery phase 	M.Boyle / A.Patterson	£40,000 (within existing budgets)
Develop new visitor experiences/product with industry partners focusing on golf, outdoor activity, food and culture.	April-June	<ol style="list-style-type: none"> 1. The development and delivery of Visitor Experience Plans 2. Experiential Package Development 	M.Boyle / T.Mooney	Officer time (no budget)
Essential				
Collaborate and engage with key tourism & hospitality sector stakeholders to reinforce a strong partnership approach to	Ongoing	Engagement & support of: <ol style="list-style-type: none"> 1. Tourism Forum of industry stakeholders 2. Strangford Business Cluster 	A.Patterson / M.Boyle	Officer time (no budget)

tourism growth and leadership in the current climate.		<ol style="list-style-type: none"> 3. Mournes Business Cluster 4. Tourism NI's COVID-response working groups. 		
Statutory				
Continue to progress BRCD projects – including the OBC for the Mournes Gateway Project.	Ongoing (OBC submission July)	<ol style="list-style-type: none"> 1. Continue to engage with key stakeholders in TNI, DfE, DfC, user groups, etc. 2. Continue progress of project team in completing concept designs and economic considerations 3. Submit Project OBC in July 2020 (TBC) 	A.Patterson	£200k committed within capital budgets.
Continue to progress towards UNESCO Global Geopark Status, to include a <u>Geopark Sustainable Tourism Development Plan</u> for the region, to address: <ol style="list-style-type: none"> 1. Environmental impact of tourism growth in rural areas 2. Traffic and visitor management at key sites 3. Maintaining and improving quality standards and visitor experience, whilst ensuring tourism growth 	Ongoing (Q1-Q2)	<ol style="list-style-type: none"> 1. Prepare for UNESCO Assessment of aspiring Geopark (Autumn – TBC) 2. Geopark Sustainable Tourism Development Plan produced. 	M.Boyle	Budget profiled within existing budgets
Continue to progress key Tourism Capital Projects in	Ongoing (Q1-Q2)	Projects detailed in capital programme	A.Patterson / M.Boyle	Budgets detailed in capital programme.

partnership with Government stakeholders.				
Desirable				
<p>Tourism Events Programme</p> <ol style="list-style-type: none"> 1. Review events programme and budget to reflect uncertainty around mass gatherings & ability to host future events 2. Consider re allocation of budget elements to innovative based events. 3. Review plans for SPD 2021 in line with latest Gov advice on mass-gatherings. 	April-June	<ol style="list-style-type: none"> 1. Reallocate FA Events Budget 2. Review proposal for Q3/Q4 events in line with latest Government advice on mass gatherings. 	A.Patterson / A.McGill	<ul style="list-style-type: none"> • Budget savings - £470,000 (Tourism Events & bid for events)
<p>Arts, Culture & Heritage Strategy</p> <ol style="list-style-type: none"> 1. Review action plans & priorities in strategy – in line with new opportunities & Challenges 2. Facilitate sector engagement to determine support mechanisms 3. Review potential impacts for longer-term closure of arts centres & opportunities for online outreach 	April-June	<ol style="list-style-type: none"> 1. Strategy & Action plans reviewed, and revised proposals submitted to SMT/Party Leaders 2. Proposals for support programmes produced. 	A.McGill	Officer time (no budget)

<p>Museums</p> <ol style="list-style-type: none"> 1. Review Museums Forward Plans – in line with new opportunities & Challenges 2. Develop proposals for cultural & heritage programmes that provide outreach to local communities – including the ongoing Living History programme. 	April-June	<ol style="list-style-type: none"> 1. Forward Plans reviewed & programmes revised 2. Proposals for new programmes developed 	N.Cunningham / M.King / A.McGill	Officer time
Delayed / Suspended				
Capital Projects that could go ahead but are not deemed essential - TBC	April-June	<ol style="list-style-type: none"> 1. Agreement on delays to non-essential Capital projects 2. Funding extensions to delivery timelines confirmed as relevant 	M.Boyle / A.McGill / A.Patterson	See capital programme budget
<p>Suspend Arts Centres & Museum's Spring/Summer Programmes, including:</p> <ol style="list-style-type: none"> 1. Newcastle Summer Season 2. Exhibitions 3. Performances 	April - August	<ol style="list-style-type: none"> 1. Programmes reviewed & budgets reprofiled 	A.McGill	Budget saving TBC

Building Control and Regulation				
Objective / Activity	Timescale	Output/Outcome	Human Resources (responsible officers)	Financial Resources (expenditure / loss of income / funding re-allocated)
New				
Promote remote working practices and implement offices Rota's to ensure an effective & efficient service provision.	April -June	Monitor & report on the application process through the use of the Tascomi portal. Limited at present due to IT constraints.	All staff responsible for carrying out their duties, Managers shall monitor and report on performance	Income across all sections, Building Control, Licensing and Car parks expected to be reduced by £120k/month during the lockdown phase.
Implement & Promote the online Building Control application process.	April -June	Monitor & report on the application process through the use of the Tascomi portal	Business Support, Technical and Managemant	
Undertake all office meeting via Skype or Conference calls	April - Sept	Limited at present due to IT constraints.	Management and Technical	Saving on time & travel expense attending meetings.
Essential				
Continue to carry out Fire Risk Assessments on Council premises	April - Sept	May be possible on vacant council buildings.	Technical and Business Support	
Continue to undertake Development Naming, Street Naming, Postal Numbering and Dual Language nameplate functions.	April - Sept	Monitor & report on the application process through the use of the Tascomi portal. Follow protocol for site visits.	Technical and Business Support	
Continue to carry out the EPB process remotely.	April - Sept	Limited at present due to IT constraints, additional portable devices are required. Follow protocol for site visits	Technical Officer	
Statutory				

Continue to enforce the Building Regulations, process applications and undertake site inspections & Dangerous Structures inspections.	April - Sept	Monitor the application process through the use of the Tascomi portal. Follow protocol for site visits	Technical and Business Support	
Continue to process all Licensing application and inspections.	April - Sept	Monitor the application process through the use of the Tascomi portal. Follow protocol for site visits	Technical and Business Support	
Continue to complete Property Certificates	April - Sept	Monitor the application process through the use of the Tascomi portal	Technical and Business Support	
Continue to provide a Dog Warden service	April - Sept	Monitor the application process through the use of the Tascomi portal. Follow protocol for site visits	Technical and Business Support	
Desirable				
Consider means of extending the application process by 3 months rather than cancellation or refunds.	April-June	Suspend cancellation of applications from now until the end of June. Review in June	Technical and Business Support	
Delayed / Suspended				
Undertake a car park project at Bann Road, Castlewellan	Sept?	Seek SMT & Party Leaders approval	Technical Officer	Budget £35k included within capital budget.
Undertake a resurfacing of a car park and adjoining road at Market Street, Downpatrick.	Sept?	Seek SMT & Party Leaders approval	Technical Officer	Budget £45k included within revenue budget.

Planning				
Objective / Activity	Timescale	Output/Outcome	Human Resources (responsible officers)	Financial Resources (expenditure / loss of income / funding re-allocated)
New				
Revised operating procedures to reflect continuing restrictions and social distancing requirements.	July 2020	Revised procedures based on recent government and department Guidance. New process for validation and decision notices introduced	Planning Senior Management Team (Planning SMT)	N/A
Revised Scheme of Delegation	July 2020	Revised Scheme of delegation to account for the new ways of working.	Planning SMT	N/A
Revised Operating Protocol for Planning Committee	June 2020	Revised Protocol considering Regulations and government Guidance – protocol for attendance at meetings to be developed	Planning SMT	N/A
Revised LDP timetable	June 2020	Review of current progress and Revised Timetable to be developed	Planning SMT	N/A
Pre application discussions / meetings.	July 2020	Develop and agree procedure with consultees for remote pre application discussions / meetings.	Planning SMT	N/A
Essential				
Site visits	May 2020	Council Site visit protocol developed and implemented in line with government guidance	Planning SMT	N/A
Property Certificates	May 2020	To process requests as normal when received	Planning SMT	Potential income loss resulting from fall off of

				property certificate requests.
Business Support	May 2020	Adequate Business Support presence required within the office to validate applications, upload documents, process adverts, notifications and issue decision notices	Planning SMT	N/A
Statutory				
Development Management	Ongoing	Process applications and issue planning decisions utilizing WFH arrangements and in line with government guidelines	Planning SMT	Potential adverse impact on income stream arising from delayed submission of applications.
Enforcement	Ongoing	Continue to deliver the enforcement function utilizing WFH arrangements and in line with government guidelines	Planning SMT	N/A
Development Plan	Ongoing	Continue to deliver LDP work plan utilizing WFH arrangements and in line with government guidelines	Planning SMT	N/A
Development Plan	June	Develop protocol and procedure to hold remote working group meetings to ensure progress.	Planning SMT	N/A
Desirable				
Advertising Planning Applications	Ongoing	Revert to usual 4 local papers	Planning SMT	N/A
Delayed / Suspended				
All activity outside the core functions of DM / LDP / Enf.	Ongoing	Duty Planner function suspended along with closure of public counter. Single reception in each building with post boxes	Planning SMT / Corp Services	N/A

6.0 Statutory Performance Indicators /Returns to Central Government

Enterprise, Employment and Regeneration		
Statutory PI / Government Return (including target)	Government Department	Impact on PI / Target
The number of jobs promoted through business start-up activity (Target: >155)	DfE / Invest NI	Actual output may be below target based on April 2020 performance
Tourism, Culture, Heritage and Events		
Statutory PI / Government Return (including target)	Government Department	Impact on PI / Target
Building Control and Regulation		
Statutory PI / Government Return (including target)	Government Department	Impact on PI / Target
All Building Control applications must be assessed within 56 days from date of submission.	DoF	Adequate IT, resources, processes and management reports to ensure this target is achieved.
Planning		
Statutory PI / Government Return (including target)	Government Department	Impact on PI / Target
The average processing time of major planning applications (Target: <30 weeks)	DfI / DfC	Working towards achieving target, adequate IT and WFH arrangements in place. New procedures and protocols developed
The average processing time of local planning applications (Target: <15 weeks)	DfI / DfC	Working towards achieving target, adequate IT and WFH

		arrangements in place. New procedures and protocols developed
The percentage of enforcement cases processed within 39 weeks (Target: 70%)	DfI / DfC	Working towards achieving target, adequate IT and WFH arrangements in place. New procedures and protocols developed

ACTION SHEETENTERPRISE REGENERATION & TOURISM COMMITTEE MEETINGMONDAY 9TH MARCH 2020

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/040/2020	WARRENPOINT MUNICIPAL PARK	<p>(a) Council Officers to review and develop a proposed booking system for Warrenpoint Municipal Park and report back to a future meeting.</p> <p>(b) Council to review the Event Management Plan charges for commercial, voluntary and charity bookings for Warrenpoint Park.</p> <p>(c) To identify the best model for a "Friends of Group."</p> <p>(d) To commission and install artwork in the Park celebrating the heritage of Warrenpoint adhering to Council Policy. Local primary and secondary schools will be engaged.</p> <p>(e) Officers to hold a Workshop with Councillors to look at ways to sustain activity at Warrenpoint Municipal Park, including reducing fees, and incorporate arts and culture in the</p>	J McGilly	WIP – where actions impacted by Covid-19 alternative plans being developed.	n

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		"Friends Of" group.			
ERT/041/2020	CASTLEWELLAN FOREST PARK	<p>(a) To procure an Integrated Supply Team to deliver the DAERA capital works scheme.</p> <p>(b) To seek an extension of the DAERA LoO from 31 January 2021 to March 2021</p> <p>(c) Council has committed £1,049,890 of capital investment to Castlewellan Forest Park and it is recommended that income will be factored as part of the funding package (capital and revenue) to NLHF.</p> <p>(d) Additional funding may be sought from Council depending on the project costs and the funding package offered by NLHF.</p> <p>(e) To develop in principle a Memorandum of Understanding with RBGE, CAFRE and National Botanic Gardens, Kilmacurragh for the purposes of propagation of trees/shrubs, student exchanges, sharing bio-security information etc.</p> <p>(f) To investigate the potential of developing a Partnership Agreement with Annes Grove (managed by Office of Public Works) in Co. Cork for the purposes of co-</p>	J McGilly	Work ongoing	n

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>marketing of gardens, propagation of trees/shrubs, student exchanges etc.</p> <p>(g) Request a license agreement from Forest Service/DAERA for the Walled Garden, Bothy Yard etc. to undertake the capital works funded via DAERA.</p> <p>(h) To develop an Expression of Interest for vacant space using criteria based on the NLHF project outcomes.</p> <p>(i) To organise a Public Consultation for April 2020 in Castlewellan regarding NLHF application.</p> <p>(j) To submit an application to NLHF on 1 June 2020.</p>			
ERT/042/2020	EAST BORDER REGION CHARTER	Newry Mourne & Down District Council agree and sign the East Border Region Charter and work with partner Councils to develop a cross border programme bid for submission under Peace+ Programme.	J McGilly	actioned	Y
ERT/043/2020	MEETING : INTERNATIONAL RELATIONS FORUM – 25 FEBRUARY 2020	To approve the following recommendations arising from the Report of the International Relations Forum Meeting held on Tuesday 25 February 2020:	J McGilly	Working through the implications of Covid-19 on agreed actions	n

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p><u>China</u></p> <p>(a) To note update provided to the International Relations Forum on recent activity with China.</p> <p>(b) To continue to progress opportunities to strengthen the relationship between Newry, Mourne & Down and China and facilitation of international exchanges for purposes of economic and trade growth, investment, education/skills development and growth of tourism industry.</p> <p>(c) To approve the participation in an NI Innovation Mission China, in partnership with Invest NI, NI Bureau, other NI Councils, Colleges and Universities</p> <p>(d) To approve the delivery at a local level a series of Spot Light in China Business workshops, promoting trade opportunities with China and building capacity among local businesses to engage in these opportunities.</p> <p>(e) To discuss further with NI Bureau in China, and write to Changchun FAO regarding the potential of upgrading the Council to Changchun City partnership from a Friendship Agreement to a full Sister Cities agreement</p>			

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>(f) To renew for a further 12 months the MOU between Council and the Confucius Institute at Ulster University for support in China – NMDDC relations (translation services, interpretation services, support in cultural activities etc.</p> <p><u>Russia, Southern Pines, Pinehurst and Aberdeen</u></p> <p>(g) Following discussion, it was proposed by Councillor McKeivitt and seconded by Councillor Tinnelly that Officials would share Council's International Relations Strategy with representatives of Kirovsk and Southern Pines, Pinehurst and Aberdeen. Any proposal to then to be assessed against the International Relations Strategy.</p> <p>(h) As the International Relationship with both Russia and Southern Pines, Pinehurst and Aberdeen have expired, the relationship will not be renewed until a further proposal is submitted and assessed.</p> <p><u>Lamorlaye, France</u></p> <p>(i) To establish a new International Relations Agreement with Municipalité de</p>			

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>Lamorlaye, North of France, on the basis that this proposal meets the essential criteria and at least 2 primary criteria as detailed in the strategy.</p> <p>(j) Council to explore the opportunity to establish an international relationship with an appropriate region in North East America that would complement our international strategy. The Council engages in the opportunity to attend as a platinum sponsor the New York-New Belfast Conference in New York on 11-12 June 2020 at a cost of £5,000 (+ flights / accommodation) as the first step in exploring this potential.</p> <p>To appoint 1 No. Officer only, to attend the New York – Belfast Conference to be held in New York on 11-12 June 2020 at a cost of £5,000, plus flights and accommodation.</p>			
ERT/044/2020	NI TOURISM AWARDS	To approve Council sponsorship of the Northern Ireland Tourism Awards to be held on 04 June 2020 in Newcastle, at a cost of £10,000.	A Patterson	Awards postponed due to Covid-19. Future sponsorship to be reviewed.	Y
ERT/045/2020	ARTS CULTURAL & HERITAGE STRATEGY – LAUNCH	To approve the new Arts Cultural & Heritage Strategy and Action Plan.	A Patterson	Complete. Strategy action plan under review.	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/046/2020	(Exempt) ULSTER ORCHESTRA	The Council support the proposal from the Ulster Orchestra by providing funding in the sum of £10,000 for 2 No. concerts to be held in the 2020/2021 financial year.	A Patterson	Proposal and funding to be reviewed.	Y
ERT/047/2020	(Exempt) ERT SERVICE LEVEL AGREEMENTS	To approve the list of Service Level Agreements for 2020/21 as contained in Point 2.1 of Report dated 09 March 2020 from Mr A Patterson Assistant Director Tourism Culture & Events.	A Patterson	SLAs under review for approval by Council.	Y

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 8 th June 2020
Subject:	Castlewellan Forest Park
Reporting Officer (Including Job Title):	Jonathan McGilly – Assistant Director Enterprise, Regeneration & Tourism.
Contact Officer (Including Job Title):	Aveen McVeigh –Project Development Officer

Confirm how this Report should be treated by placing an x in either: -

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To approve the Recommendations in 3.0 of this report.</p> <p><u>Background</u> Council has been progressing the development of a holistic vision for Castlewellan Historic Demesne with several stakeholders. Council is progressing a lease for areas of the Demesne with Forest Service.</p> <p><u>DAERA</u> Council is in receipt of a LoO from DAERA for £500,000 for the construction of an interpretation centre, extension to the Bothy and restoration of several historic structures. A new water connection and sewage line will be installed. A survey report of the Rhododendron Wood is complete.</p> <p>Planning permission has been granted and Council is progressing a procurement package. It is anticipated that procurement will commence in early June 2020 and that construction will commence on site in August 2020 and complete in March 2021. This is subject to a revision of costs.</p> <p><u>NLHF</u> Council currently is in receipt of funding (round one development phase) from National Lottery Heritage Fund (NLHF) for £247,000 to develop an application for funding (round two delivery phase) for Castlewellan Historic Demesne.</p> <p>The approved purpose of the development funding relates to improvements to Courtyards 1 and 2, developing the Arboretum and Walled garden, access improvements and biodiversity. The Letter of Offer (LoO) expires in December 2020.</p>

	<p>Council is working with an Integrated Design Team to progress the round two submission (delivery phase) to NLHF. The submission date is now under review due to COVID-19.</p>
2.0	Key issues
2.1	<ul style="list-style-type: none"> • Pre-tender estimate for the DAERA project is over budget and is subject to cost review and revision. Cost increase is due to the historic value and location of woody plants. Alternative construction methods may have to be identified to reduce costs. The expiry of the LoO is 31 March 2021. • Round one costs were £4.034 million, with a request for funding of £2.2 million from NLHF. As the project has moved through the development stage, costs have increased to £4.9 million. NLHF have advised that a request for funding over the round one £2.2 million requires a robust rationale. Council has undertaken several cost revisions to identify savings. Key in identifying savings was recognising the elements of the project that align to the core principles of NLHF i.e. nature, landscapes and historic buildings. • COVID-19 has impacted on the development stage of the project. Survey work on site has been interrupted with no date for continuation. This will impact on the submission date to NLHF. There are two funding submission dates remaining for 2020, 1 September and 23 November. • Public consultation is vital in the development of this project. Public consultation was previously held in 2017 and 2019. Council was due to host a public consultation in April 2020 however due to COVID-19 it was postponed. Public consultation will take place once restrictions are lifted. • Task and Finish Board and Steering Group meetings are continuing to progress the DAERA and NLHF projects.
3.0	Recommendations
3.1	<ol style="list-style-type: none"> a) Council to review costs of the DAERA project. To continue to liaise with IDT and DAERA. b) Council to continue to review costs for the NLHF project with no detriment to the integrity of the project. c) To approve the submission deadlines to NLHF. Council to submit on 1 September 2020, however if there are external forces that Council cannot mitigate for, Council will apply on 23 November 2020. d) To approve the actions of the Task and Finish Board meeting on 21 February 2020.

4.0	Resource implications
4.1	NLHF round one grant aid of £247,000 has been approved, along with £500,000 having been obtained from DEARA through the Rural Development tourism measure.
5.0	Equality and good relations implications
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
6.0	Rural Proofing implications
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to a rural needs impact assessment.
7.0	Appendices
	Action report Task and Finish Board 21 February 2020.
8.0	Background Documents
	n/a

Report of Castlewellan Forest Park Task and Finish Project Board held on Friday 21 February 2020 at 2.00pm in The Lodge, Castlewellan

Attendees:

Councillors:

Clr L Devlin
 Clr G Hanna
 Clr A McMurray

Council Officials:

K Scullion
 C Quinn
 J Ellis
 A McVeigh
 G Shaw

Others:

Dr S Montgomery (Chair)
 JJ Cassidy (FS)

Apologies:

Clr W Clarke
 Clr H Gallagher
 Clr R Howell
 A Mallon
 J McGilly
 Mr M Carey (MHT)
 Ian Irwin (FS)

Item 1. Welcome:	
S Montgomery welcomed Colin Quinn, Assistant Director, Estates and Capital Projects to the meeting.	
Item 2. Apologies	
Apologies were noted as above.	

Item 3. Report from Previous Meeting on 10 January 2020		
Agreed as a true and accurate record. All actions on the agenda for discussion.		
Item 4. Matters Arising and Actions	Action	Progress Update since Previous Meeting
<p>a. Utilisation of excess space (The Grange) – Expressions of Interest draft criteria</p> <p>Once the capital works are complete there will be an opportunity for Council to sub-let space at The Grange (FS offices). Due to financial constraints the current plan is to leave the space as a shell. A fit-out will be required by any future tenant. This will impact and the rent that Council will receive. Officers have scoped the contents of other internal EoI's.</p> <p>It was noted that the fit-out costs for the space would place a significant financial burden on any interested parties, therefore the term of any future tenancy arrangement would need to be long-term.</p>	<p>Officers to review NLHF outcomes and incorporate in draft Expression of Interest.</p> <p>Process to be actioned in Delivery Phase subject to NLHF funding.</p>	<p>Review of outcomes completed; Draft EoI not critical to the success of NLHF Round Two application. DELIVERY PHASE ACTION</p>

<p>b. Operating Model – confirmation of approval Noted that the Operational Model proposals did not go to the February 2020 Strategy, Policy & Resources (SPR) Committee.</p> <p>c. Lease update Correspondence was issued by NMDDC Chief Executive to CEO Forestry Service on 19 Dec 2019 regarding proposed lease. A briefing note was issued to FS on 19 Feb 2020 with a timeline of proposed works to the Park. The request for lease is subject to an internal process within FS.</p> <p>Council is required to submit a draft lease to NLHF on 1 June 2020 to support the application for funding.</p> <p>d. In kind tree works – Forest Service As part of the in-kind contribution for the development phase, FS committed to carrying out tree works valued at £173,000. Evidence of expenditure is required for reporting to NLHF.</p> <p>S Montgomery and G Shaw met with G Casement from FS on 18 Feb 2020 to assess progress with in-kind works and review woodland management and mapping processes employed by FS. Gratitude was expressed to G Casement for facilitating the meeting.</p> <p>It was noted that there is a data sharing agreement between Council and FS since 2017.</p>	<p>Officers to consult on progressing report through SPR Cttee meeting in March 2020.</p> <p>Officers to reiterate the urgency of progressing draft lease through communication to FS.</p> <p>JJ Cassidy to follow-up with G Casement on providing written evidence of proof of in-kind expenditure.</p> <p>J Ellis to provide a list of FS maps that would be useful for woodland management purposes going forward.</p> <p>Convene further meeting with FS involving M Lear to aid the development of the Management & Maintenance Plan.</p>	<p>Matter considered at SP&R Cttee on 12th March 2020. OPERATING MODEL APPROVED.</p> <p>Further communication was issued to FS. No further update. FS yet to respond.</p> <p>FS reviewing evidence of expenditure incurred. Written update on current status of in-kind works pending. JJ CASSIDY TO PROVIDE UPDATE.</p> <p>No further update.</p> <p>Pending subject to communication / travel arrangements re: coronavirus. M LEAR INSTRUCTED TO PROGRESS.</p>
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<p>e. Arboretum workshop and actions The Designed Landscape & Plant Collections workshop took place on 22 January 2020. A wide range of experts and practitioners from across the UK and Ireland attended (full list of attendees detailed within workshop report).</p> <p>A detailed news release has been drafted following the workshop and social media was utilised to inform the public. The workshop report has been drafted and various recommendations arising from the discussions will be factored across emerging project proposals.</p> <p>Council is currently exploring proposals for Memoranda of Understanding (MoU) with several organisations and a Partnership Agreement with Annes Grove, County Cork.</p> <p>The Chair highlighted the need to develop promotional / marketing partnerships with neighbouring heritage gardens including Hillsborough Castle and Mount Stewart.</p> <p>f. Public consultation – revised date Date confirmed as 28 April 2020, 7-9pm. Venue to be confirmed. A McVeigh advised that representatives from the Integrated Design Team have been asked to attend to present project proposals. Council to procure a facilitator for event.</p> <p>g. Letters of Support The Chair explained that several organisations had provided letters of support in advance of the Round One application to</p>	<p>Officers to report to ERT on proposals for MoU and Partnership Agreements for the purposes of propagation of trees/shrubs, student exchanges, sharing bio-security information etc.</p> <p>M Lear to reference workshop discussions within design and management and maintenance proposals.</p> <p>Project Officers to follow-up on request to Tourism, Culture & Events section to broker contacts for promotional p/ships and support letters.</p> <p>Officers to confirm venue and other arrangements including facilitation for public consultation event.</p> <p>Officers in liaison with the Chair draw up a shortlist of organisations that may</p>	<p>Matter considered at ERT Cttee on 09/03/20. APPROVAL GRANTED TO PROGRESS MoU & PARTNERSHIP ARRANGEMENTS.</p> <p>NEWS RELEASE ACTIONED.</p> <p>Work in progress reflected in latest cost plan proposals submitted by M Lear.</p> <p>Liaison ongoing between Chair, Officers and potential partners.</p> <p>VENUE CONFIRMED – CASTLEWELLAN COMMUNITY CENTRE. Arrangements on hold re: coronavirus / PHA guidance. NOT CRITICAL TO SUCCESS OF NLHF ROUND TWO APPLICATION.</p> <p>Work in progress – shortlist identified.</p>
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<p>NLHF and that it is important that a similar approach was adopted in advance of the Round Two application submission. Noted that it would be beneficial to have support letters from relevant NGO's, Forest Service and others.</p> <p>The Chair advised that she had met informally with a group of Castlewellan Traders. They had communicated their support for the project and had noted the benefits of many aspects of the project including the woodland walk. It is expected that a letter of support will be forthcoming from the group.</p>	<p>be willing to provide letters of support.</p>	<p>LETTER OF SUPPORT RECEIVED FROM LOCAL TRADERS GROUP.</p>
<p>Item 5. Next Steps</p>	<p>Action</p>	
<p>a. NLHF RIBA Workstage 2 Review</p> <p>NLHF issued Council with a formal written response to the RIBA Workstage 2 proposals in mid-January 2020. In response, Council has issued an action plan for the Integrated Design Team to progress. Subsequently, senior management, project officers and the Chair met with NLHF on 4 February 2020 and presented project proposals. Council was informed that the project can now move forward to submission of the Round Two application. The target date for submission is now 1 June 2020 as NLHF had advised that that Council needed more time to work up proposals to a satisfactory level.</p>	<p>Officers to monitor progress of the Integrated Design Team on addressing action plan items arising from NLHF Stage 2 feedback.</p>	<p>Awaiting feedback from IDT on action plan points. Project Manager has been pressed for updates in response to NLHF feedback on RIBA Workstage 2 submission.</p> <p>Officers have had a further progress / follow up meeting with NLHF on 13/03/20.</p> <p>Implementing measures to ensure project continuity in current circumstances re: coronavirus.</p>

<p>b. WYG Project Manager’s Report Noted as read.</p> <p>c. Priority actions arising from NLHF feedback Officers noted ambiguity surrounding the role of ‘Lead Consultant’ within the appointed Integrated Design Team. It had been noted that some weaknesses within the RIBA Workstage 2 proposals could be attributed to this issue.</p> <p>NLHF highlighted the need for landscape proposals to have prominence over building restoration. Likewise, traffic and pedestrian management detailed plans required more detailing and better cost certainty. The lack of cohesion within the Management & Maintenance Plan was also noted by NLHF.</p>	<p>Advise Project Manager to enter “to do/due by” dates in future reports to track progress/ accountability.</p> <p>Seek clarification from WYG regarding role of “Lead Consultant”.</p> <p>Acceleration of landscape proposals to be prioritised by the IDT.</p> <p>Noted that design and material finishes should reflect a rural aesthetic.</p> <p>WYG to review costs for Courtyard 1 and 2.</p>	<p>No further update.</p> <p>No further update.</p> <p>Further representation has been made to IDT on this point.</p> <p>Communicated to landscape architect.</p>
<p>d. Cost Plan review Members noted that there was an increase in project costs between Round One and the current Round Two proposals, attributed to increased certainty arising from design development and clarity on costs for the future operating model (management & maintenance). It was noted that major capital cost increases were specifically attributed to utilities and services costs.</p>	<p>Contingency budget to be reviewed and increased, as appropriate.</p>	<p>Work in progress. Further update on project costs received on 12/03/20.</p>

<p>Overall project costs had increased from £4 million to just over £5 million. Consequently, the provisional funding request from NLHF has increased from £2.2 million to £2.7 million.</p> <p>NLHF were non-committal on their ability to meet the uplift with provisional funding request and have asked Council to conduct a detailed review of costs. Following on, a cost review meeting with the IDT had been held.</p> <p>NLHF had noted that the contingency budget for the project should be increased.</p> <p style="text-align: center;">e. DAERA works package</p> <p>Members were reminded that Council is in receipt of a LoO from DAERA for £500,000 for capital works to the Walled Garden & Bothy Yard. The grant offer is set to expire on 30 Jan 2021. NLHF have now consented to Council progressing a standalone works package in these areas. Items eligible for DAERA support will be removed from the Round Two application.</p> <p>Council approval to progress the procurement of the proposed standalone works package would be sought through a report to ERT Committee on 9 March 2020. WYG have been instructed to extract relevant capital items from the NLHF project and develop a separate programme of works.</p>	<p>Officers to draft report for ERT Cttee on 9 Mar 2020 seeking approval to procure a main contractor for works to the Walled Garden & Bothy Yard.</p> <p>Officers to liaise with FS on securing licence agreement to progress works in lieu of lease be signed.</p> <p>Project Officers to liaise with Neighbourhood Services to assess resource implications for grounds maintenance post-completion.</p>	<p>Report considered by ERT Cttee on 09/03/20. APPROVED.</p> <p>Liaison ongoing. FS supportive of licencing area in lieu of lease being in place.</p> <p>Work in progress. Confirmed that sufficient budget is available in 20/21 to cover any immediate staff maintenance costs.</p>
<p>Item 6: Progress against Programme</p>		
<p>a. Impact of RIBA Workstage 2 Review feedback</p> <p>As the target date for submission is now 1 June 2020, Members noted that this would impact on the programme schedule. The</p>		<p>Programme meeting scheduled with IDT on 24/03/20. Alternative arrangements being made for video conferencing.</p>

<p>IDT has been instructed to review and update the Master Plan, accordingly.</p> <p>A decision on the Round Two application by NLHF is now anticipated in Sept 2020.</p>		<p>NLHF are communicating corporately via their website on their response to coronavirus and its impacts.</p>
<p>Item 7. Risk Management</p>	<p>Action</p>	
<p>As previously noted, NLHF have asked (following the RIBA Workstage 2 review) that risks associated with the draft Business Plan and capital works be combined and rationalised within separate reports. The Project Manager and Business Plan consultant have been instructed, accordingly.</p>		<p>No further update. NLHF reiterated their request at meeting on 13/03/20.</p>
<p>Item 8. Finance Update</p>		
<p>Members were advised that two invoices have now been received by the IDT and will form part of the next payment request (no.4) to NLHF. The claim period will cover Dec 2019 to Feb 2020.</p>	<p>Officers to submit payment request to NLHF at month end (Feb 2020).</p>	<p>Payment request no.4 submitted on 03/03/20 for £115,616.</p>
<p>Item 9. Approvals or Recommendations</p>		
<p>Subject to approval by ERT Committee, Members unanimously agreed to:</p> <ul style="list-style-type: none"> • Support in principle the proposal to procure a main contractor to undertake capital works to the Walled Garden and Bothy Yard. • Progress arrangements for MoU and Partnership agreements, as detailed at Item.4 e. 	<p>ERT Committee report to be prepared and submitted for consideration on 9 March 2020.</p>	<p>AS NOTED ABOVE.</p>

<p>Item 10. Any Other Business</p> <p>Cllr G Hanna raised an issue over coach access to the Park. It was noted that FS has installed an automated bollard at the exit from the Park for health and safety purposes. Members were advised that access for larger coaches was still possible subject to advanced notification to FS.</p> <p>The Chair highlighted the need for project proposals to reflect principles associated with 'Leave No Trace' (LNT).</p>	<p>Council to consult with key stakeholders to support resolution of issue.</p> <p>Officers to investigate opportunities to incorporate LNT principles and reflect within the narrative of the Activity Plan.</p>	<p>Liaison ongoing. Noted that FS remain key point of contact for coach access.</p> <p>Narrative inserted into draft Activity Plan.</p>
<p>Item 11. Date of Next Meeting</p> <p>The next meeting is scheduled to be held on Friday 3rd April at 2.00pm.</p>		<p>POSTPONED – INTERIM COMMUNICATION ARRANGEMENTS IN PLACE.</p>

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 8 th June 2020
Subject:	Warrenpoint Municipal Park
Reporting Officer (Including Job Title):	Jonathan McGilly – Assistant Director Enterprise, Employment & Regeneration
Contact Officer (Including Job Title):	Aveen McVeigh - Project Development Officer

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To note Recommendations in 3.0 of this report.</p> <p><u>Background</u> Council received funding from National Lottery Heritage Fund (NLHF) in 2016 to restore built heritage of Warrenpoint Municipal Park. From August 2018 to March 2020 a wide range of activities were organised in the Park to encourage use of the facilities and engage in the natural and built heritage.</p>
2.0	Key issues
2.1	<p>a) COVID-19 All activities in the Park ceased in early March 2020. Activities were planned in the Park from Spring to Winter 2020. All activities have been cancelled and Officers have researched activities that could be organised in the future subject to Government and Council guidelines. An example of outdoor activities that could be organised safely with social distancing and limited numbers include: yoga, tai chi, painting and sketching outside. It has been identified that the use of green space and reconnection with nature will assist in the rebuilding and recovery process from COVID-19. To ensure that the project has a wide range of facilitators that could deliver activities when permitted, Officers will conduct a procurement process and appoint a pool of facilitators.</p> <p>b) Green Flag Warrenpoint Municipal Park is in receipt of a Green Flag which is an award that recognises and rewards well managed parks and green spaces. The</p>

	<p>Park re-applied for the award for 2020/2021. Judges were due to visit the Park during April/May 2020 however due to COVID-19 the Green Flag assessment and awards process will be conducted when restrictions are lifted. Keep NI Beautiful is aiming to begin the assessment process between August and September, in the hope of being able to announce the awards in October 2020.</p> <p>c) School's Programme The NLHF project has organised several School's Programmes for the local primary schools. Visits to the Park included nature trails, fossil imprints, building bug hotels and history of the Park and Warrenpoint Town. Officers and Facilitators visited schools for reminiscence and collective memory projects. Due to Covid-19, local schools have indicated that it may not be possible to partake in the School's Programme in 2020/2021 due to a number of factors. As a result, the Volunteer and Outdoor Officer is compiling a teacher resource pack linked to the World Around Us curriculum focusing on the Park. The packs will be shared with the local primary schools as a resource and will be a legacy to the project. Also, to enable the School's Programme to continue in the absence of school visits to the Park and considering social distancing, Officers are working towards providing online resources to Schools.</p> <p>d) Art proposal At the March 2020 EER meeting it was agreed to commission and install art work for the Park to celebrate the heritage of Warrenpoint and to engage with the local primary and secondary schools. Due to Covid-19 and the restrictions of meetings etc. commission of this art work has had to change focus. An alternative procurement process has been identified with several stages including issuing an expression of interest, selecting up to a maximum of 6 artists to bring their concept forward. A payment would be issued to the selected artists to create a concept for the art work and the final procurement stage would consist of the artist presentation their concept outlining the commission from inception to completion.</p> <p>e) Mid and Final Evaluation A condition to the funding is that a mid and final evaluation of the project is conducted. The findings will assist in the future delivery of the project.</p>
3.0	Recommendations
3.1	<p>a) To approve the appointment for a pool of facilitators for activities in the Park. Once permitted officers to organise activities in the Park to encourage the use of green space and reconnection with nature.</p> <p>b) To approve the appointment of digital management content facilitator to develop an online resource for the School's Programme in conjunction with Project Officers.</p>

	<p>c) To approve the process for procurement of an art commission and installation for Warrenpoint Park.</p> <p>d) To approve the appointment of a consultant to undertake a mid and final evaluation of the NLHF project.</p>
4.0	Resource implications
4.1	Funding is secured from NLHF.
5.0	Equality and good relations implications
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
6.0	Rural Proofing implications
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to a rural needs impact assessment.
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 8 th June 2020
Subject:	AONB and Geopark Update
Reporting Officer (Including Job Title):	Jonathan McGilly Assistant Director, Enterprise, Employment and Regeneration
Contact Officer (Including Job Title):	Darren Rice AONB and Geopark Manager

Confirm how this Report should be treated by placing an x in either:-

For decision	x	For noting only
1.0		Purpose and Background
1.1		<p><u>Purpose</u></p> <ol style="list-style-type: none"> To note the update provided in section 2.1 on the following AONB initiatives: <ul style="list-style-type: none"> Ring of Gullion AONB and Strangford and Lecale AONB Environment Fund project implementation Ring of Gullion Landscape Partnership Scheme Legacy Phase Atlantic CultureScape Geopark To approve the AONB Management Review final report, referenced at 2.2, and the recommendations contained within appendix 1. <p><u>Background</u></p> <p>This report summarises the achievements of the AONB and Geopark team for Q1 2020/21 (April-June 2020) and outlines the recommendations arising from the AONB Management Review.</p>
2.0		Key issues
2.1		<p>Ring of Gullion AONB and Strangford and Lecale AONB Environment Fund project implementation</p> <p>A Letter of Offer from NIEA was secured and accepted in March 2020, which ensures funding of £143,430 towards implementation of Ring of Gullion and Strangford Lough Action plans in the 2020/2021 period. No funding has been lost as a result of Covid-19; officers have worked with NIEA to reprofile activity to later in year and to consider alternative means of implementation. Projects to be implemented under the 2020/21 Letter of Offer action plan available upon request.</p>

	<p>Constructions works not completed by the funding deadline of 31st March 2020 have been carried forward into Q1 & Q2 2020/21 and will now proceed: Slieve Gullion path (car park to summit), Mullaghbane River Trail restoration, and Delamont Country Park Ecological Survey.</p> <p>Ring of Gullion Landscape Partnership Scheme Legacy Phase Legacy Phase actions are underway including legal agreements for the relocation of the Tram (to be completed Sept 2020), and legal agreement for the erection of a Roundhouse at Bluebell Glamping (works to commence Aug / Sept 2020). Lúnasa Festival will be rescheduled to later in the year and alternative means of implementation will be used where appropriate.</p> <p>Atlantic CultureScape Atlantic Area funder has granted all projects a 6 month extension by default, in order to accommodate any delays that may arise as a result of accommodating Covid-19 adjustments. To date, project implementation has continued as per agree action plan.</p> <p>Geopark UNESCO site assessment has been postponed, waiting update on new date to be issued. AONB officers continue to support tourism officers in the implementation of agreed action plan for progressing geo park application.</p> <p>AONB Management Review – final report and recommendations The above report has been finalised and presented to both AONB Management Groups, with any comments now incorporated in the final draft. Specific recommendations to the two commissioning local authorities are presented in the appendix, together with an explanation on how the recommendations were arrived at. A full copy of the report is available upon request. Recommendations are made under the key themes:</p> <ol style="list-style-type: none"> 1. The governance of AONB 2. Relationships between AONB Management and its stakeholders 3. Communication 4. Policy and funding arrangements for AONB 5. National Lottery Heritage Fund (NLHF) – Landscape Partnership Legacy work in AONB
<p>3.0</p>	<p>Recommendations</p>
<p>3.1</p>	<ol style="list-style-type: none"> 1. To note the update provided in section 2.1 on the following AONB initiatives: <ul style="list-style-type: none"> • Ring of Gullion AONB and Strangford and Lecale AONB Environment Fund project implementation • Ring of Gullion Landscape Partnership Scheme Legacy Phase • Atlantic CultureScape • Geopark 2. To approve the AONB Management Review final report, referenced at 2.2, and the recommendations contained within appendix 1

4.0	Resource implications
4.1	All projects are delivered within Letter of Offer and match funding agreed and approved budgets.
5.0	Equality and good relations implications
5.1	There is no negative impact to equality and good relations. Recruitment of volunteers for various projects under this funding will be via various different media, will be open and transparent and open to all.
6.0	Rural Proofing implications
6.1	The implementation of this project will have a positive impact on this rural area of our district
7.0	Appendices
	Chapter 9 - Areas of Outstanding Natural Beauty Management Review for Newry, Mourne and Down District Council and Ards and North Down Borough Council
8.0	Background Documents
	n/a

Areas of Outstanding Natural Beauty Management Review for Newry, Mourne and Down District Council and Ards and North Down Borough Council

Presented to ERT June 2020

Judith A Annett | Countryside Consultancy
Michael Meharg | Farm and Wildlife Planning
Edited by NMDDC

CHAPTER 9 - Key Recommendations

Specific recommendations to the two commissioning local authorities are presented below, together with an explanation for the recommendations, and how they were arrived at.

The governance of AONB

1. Agree and put in place new terms of reference for each of the AONB Management Groups.
2. Improve and regularise the funders meetings between NIEA and both councils. To establish a separate funder (NIEA, NMDDC and ANDBC) group that reviews progress against the agreed business cases and any future requirements in terms of complying with letters of offer.
3. To establish two officer business planning meetings per year with each council to ensure there is additionality and facilitate more regular engagement between AONB staff and other staff in both Council's
4. Each AONB Management Group to nominate a member to attend the Geopark Management Group quarterly meetings

Relationships between AONB Management and its stakeholders

5. The AONB team should, where relevant, input into community planning working groups, and work with the staff to provide additionality for each other's deliverables
6. Establish a process whereby members of the AONB Management Group can respond to relevant planning issues.
7. Establish a process to review and monitor the service level agreement with MHT

Communication

8. Continue to build on the successful communication actions already in place within the structure, i.e. eZine, newsletter, social media, websites, talks and presentations, press releases etc
9. Establish a process for AONB's to effectively engage on a more regular basis with relevant officers / sections across both Council's
10. Establish a presence / drop in point within Strangford and Lecale AONB in a location that local people and management partners can access easily if required for information and meetings

Policy and funding arrangements for AONB

11. To work jointly with funders and other stakeholders to ensure that there is provision for coherent and up to date policies on AONB management and AONB stakeholders makes funding commitments on a fair, longer-term basis and in a timely manner.
12. Councils to engage with DAERA NIEA to encourage the implementation of an appropriate funding mechanism that meets the needs of AONB i.e. one that will ensure stability, staff retention and deliver programmes in AONB that are consistent with PFG, Community Plans and new initiatives on retaining natural capital.
13. To lobby Government departments (in addition to DAERA) on a business case for providing resources to the AONB

National Lottery Heritage Fund (NLHF) – Landscape Partnership Legacy work in AONB

14. Councils should explore the potential to submit an application to National Lottery Heritage Fund for an area-based scheme similar to a Landscape Partnership Scheme for Strangford and Lecale AONB
15. A Council / AONB volunteer policy and procedures should be established. The AONB should develop the volunteer potential and place a dedicated emphasis on enhancing the volunteer experience and input

Recommendations to Local Authorities

The governance of AONB

AONB Boards are important in balancing the views of people and organisations with a stake in the landscape. It is key that local interests are involved and that national agencies ensure that expertise is applied.

In England and Wales there is a high involvement of local councillors and indeed many AONB partnerships are built around the core of a local authority joint committee. This has the advantage of being composed of elected members but with access to a range of influences and expertise. No single model has emerged in Northern Ireland and the three AONB considered within the study have very different partnership compositions. Ring of Gullion, as a small AONB within one District Electoral Area has all councillors from that area on the Board, whereas Strangford and Lecale has just two councillors from each local authority.

For both the Ring of Gullion AONB and the Strangford and Lecale AONB there is no valid partnership agreement or terms of reference as both have expired. It is clear from this report that there is a need for good governance and stakeholder engagement for the AONB; however, it is not so clear what the best practice model is for governance and engagement – there is no one size fits all. There are learnings from other NI, and GB AONB that we can base sound recommendation.

Recommendation

1. This report recommends that the councils and NIEA engage in a meaningful dialogue in order to provide a clear and concise Terms of Reference for each AONB management group. Terms of reference should clearly set out the purpose, aims & objectives for the group, and ensure membership is appropriately represented. Any gaps in expertise or geography should be addressed.

The national nature of the AONB designation should mean that a proportion of the board represents this reality and in most areas this interest is represented through statutory bodies or the National Outdoor Recreation Forum or national NGOs. However, the involvement of statutory bodies in 7 AONB management boards can lead to a considerable workload with many of the same issues involved in each. It is recommended that at a minimum statutory body provide advice on a project to project basis where relevant.

Whilst this report recognises the importance of the statutory bodies and councils for the stakeholder groups, there should be a distinction made of stakeholder group, and a funders group.

Recommendation

2. This report recommends that there should be an establish and separate funder (NIEA, NMDDC and ANDBC) group that reviews progress against the agreed business cases and any future requirements in terms of complying with letters of offer.

Council management of AONB

AONB management plans are cross-cutting and potentially involve more than one Council Directorate. At present there is a clear line of responsibility for AONB structures in Newry Mourne and Down. The line of responsibility is not as clear within Ards and North Down, but the AONB staff

work with the biodiversity, heritage and recreation officers within the Community and Well Being Directorate and with tourism officers in the Tourism Directorate.

AONB managers need to be able to communicate and influence at relatively high levels in their own right and in other statutory organisations. Whilst they may report to a relevant directorate they should also have sufficient seniority to inform and engage with other Council programmes and liaise at least at senior principal level in Statutory Bodies

As highlighted in this report the continued reliance on annual funding has historically, created uncertainty in relation to extension of employment contracts on an annual basis. In order to prevent staff being continually placed on notice of contract termination, NMDDC as the employer has made and implemented the decision to put in place a permanent staffing structure of an AONB and Geo Park Manager and 2 x AONB and Geo Park Officers.

It is acknowledged that Council has implemented the recommendation of establishing a staff structure that ensures a commitment to AONB programme delivery. In recognition of the work of AONBs cross cutting a number of Council sections and Departments the AONB Manger will be required to work across Directorates. Where an AONB is managed by a Trust or other third party they should be fully involved by councils contributing to the coordination of effort within the landscape.

Recommendation

3. It is recommended a process is established to facilitate more regular engagement between AONB staff and other staff in both councils. A proposal is to establish two officer business planning meetings per year with each council to ensure there is additionality and to avoid duplication. At the time of writing the preparatory work has begun in preparation for action plan delivery 2020/21.

Given the potential for the Geopark plans to help deliver AONB actions, and the opportunities for additionality:

Recommendation

4. It is recommended that a member from the AONB Stakeholder groups are nominated to sit on the Geopark Management Group.

Relationships between AONB Management and its stakeholders

Community planning

Since 2014 a new layer of planning, community planning, has been put in place at local authority level. This contains important documents backed by legislation and which require all public bodies to make efforts to implement the plans in the way that they work. Aspects of such plans now provide opportunities for complementary and additionality with some common AONB objectives. While there are organisational structures set up to create and promote achievement of the plans, there is a need to ensure they complement the actions and structures of AONB Partnerships. AONBs should be complimentary of all relevant council duties. Similarly, permanent consultative structures such as Community Planning and District Electoral Areas (DEAs) need to be used to avoid duplication of effort. Similarly, the outcome indicators and monitoring put into place to measure progress in community plans, can provide a monitoring mechanism for tracking some outcomes from AONB management plans:

Examples of relevant indicators

- health and wellbeing – opportunities to access open space and outdoor leisure activity, equality of access.

- Environmental quality measures and levels of employment in managing the countryside— number and condition of designated sites.
- Tourism and visitor levels and employment in provision of tourism opportunities.
- Conservation of culture and heritage within settlements and the landscape

Some important aspects of AONB management planning, particularly the retention of the quality of the landscapes is not measured as part of community planning or addressed in the State of the Environment Report.

Recommendation

5. The AONB team should, where relevant, input into community planning working groups, and work with the staff to provide additionality for each other's deliverables.

Local Development Planning

AONB designation, whilst not planning designations, recognise the special nature and character of some landscapes above others and it is important that Local Development Plans take account of this in their plans and policies. AONB management bodies in England or elsewhere are not generally directly involved in decisions on planning applications but on occasions there are major developments that may have a significant effect on special landscapes. Examples may be major pipelines, overhead lines or major roads where a coordinated consultation with AONB may be useful in scoping the content of environmental assessments or habitats regulation assessments for major projects. Development can have a significant influence on landscape character and function with loss of features such as wetlands, drainage patterns, good water quality, woodland, old walls long established biodiverse native hedges, or roadside landmarks when selecting sites or securing sightlines.

Recommendation

6. It is recommended that AONB partnerships where relevant, participate in relevant consultations i.e. Landscape Character Assessments, review of planning policies. AONB partnerships should not provide responses to individual planning applications; except in instances whereby large-scale development may have an adverse impact on the landscape. Given that the AONB staff are employed by NMDDC, there needs to be a mechanism put in place where any feedback can be submitted.

Service level agreement between NMDDC and Mourne Heritage Trust

The existing SLA with Mourne Heritage Trust has evolved over time. The report recommends that there is a mechanism put in place to ensure that the SLA is working effectively. Annual review meetings should be established as best practise to review and reflect on how the SLA best obtains the outcomes required by NMDDC and supports MHT to deliver on the requirements for management of the Mourne AONB. As the SLA covers work across different sections of the council functions, a mechanism should be put in place to engage with all involved sections involved. Regular meetings with officers responsible for the day to day activity should continue to take place when required;

There may be an opportunity to increase the breadth of contact with council staff in a forum though the new Geopark structures and to put in place a formal mechanism for ensuring that. NMDDC need to be cognisant of the broad remit MHT now delivers and the appropriateness of the current structure could be reviewed.

Recommendation

7. It is recommended that a formal process is established to review and monitor the service level agreement with MHT.

Communication

Communication is key to a successful partnership. This report recommends that the AONBs continue to build on the successful communication actions established to date, i.e. eZine, social media, websites, talks and presentations, press releases; the annual or bi-annual hard copy newsletter; the annual photography competition and calendar; quarterly AONB Stakeholder Group meetings; attendance at quarterly Geopark Management Group meetings; Annual funders (NIEA/Council) meeting to agree annual work plans; annual SLA meetings with recipients of funds from SLA to agree annual work plans.

Recommendation

8. It is recommended to continue with and build on the successful communication already in place in some aspects of the structure.

Participation across councils

It is recommended to Councils, AONBs and DAERA NIEA that a strong relationship and effective engagement on a more regular basis is required to deliver success and ensure complementary to other initiatives. Efforts in achieving the community plans is high, accountability is linked in and there are areas of common interest such as wellbeing, environment and a sustainable rural economy, and it is important to maximise participation without duplication, and to ensure that key outcomes for AONB landscape integrity are tracked.

Recommendation

9. It is therefore recommended to establish a process for AONB's to effectively engage on a more regular basis with relevant officers / sections across both Council's

AONB offices and focal points

AONB are at their best when there is engagement and interest in managing the landscape from local people and a sense of local pride in having a designation. People's affiliation with an AONB is not necessarily an affiliation to the Council, DAERA NIEA or any of the other partners and a level of visibility for the AONB office and officers is important as from time to time they need to act as a strong advocate for their landscapes.

Recommendation

10. We recommend that AONB officers have a presence in the AONB wherever possible in a location that local people and management partners can access easily if required for information and meetings.

Where AONB are large and the population relates to more than one settlement or hill or water area consideration should be given to a presence in more than one focal point, even if on a part-time basis or within another public facing building

Policy and funding arrangements for AONB

Management of AONB is carried out under the overview of DAERA NIEA the designating Department. DAERA, working with Councils and others put in place management arrangements for Mourne AONB, Ring of Gullion AONB, and Strangford and Lecale. In one case a not for profit company was set up by DAERA and partners to lead management on behalf of partner bodies. A critical part of this decision was the capacity to be able to access funding for management for which statutory bodies were not eligible and to be able to lever funds from elsewhere. The Mourne Heritage Trust is overseen by Trustees, initially selected by the statutory partners. Initially 100% of core costs were met by the statutory partners and the Trust applied for match funding for programmes. At this stage the Heritage Trust was stable, and the risks taken by trustees were minimal. Similarly, the Councils that entered into AONB Partnerships with NIEA had longer term agreements over the

proportion of the core and programme work that would be funded by each party, usually for Councils proportionate to their land share of the AONB. In 2014 following cuts to the NIEA budget and the introduction of the plastic bag levy, funding of AONB changed to a competitive application to Challenge Fund or Environment Fund.

The effect of this has been to expect the charity trustees or indeed Councils to carry the risk of not receiving funding for AONB management that has been planned and agreed in principle through the 10-year AONB Management planning process with 5-year action planning and regular contact with NIEA staff.

The current uncertainty of both policy and funding towards maintaining the character and functions of AONB landscapes is taking its toll on Councils and on MHT charity trustees who maintain the partnership approaches, employ the staff and lead the AONB programmes, making funding and other commitments as they do so. The current position is not tenable, where funding for AONB work is provided within a competitive grant scheme where retaining cultural and heritage features and non-designated sites is a low priority; and where applications and decisions are made at the last minute, even though there is a ten-year management plan and a five-year action planning system in place. Adequate support for AONB management is important given the extent to which the designations underpin ecosystem services, tourism and recreation, heritage, wellbeing, sense of place, cultural mutual respect and the economy.

AONB management creates gains for a wide range of bodies. The programmes that have been carried out in Strangford and Lecale, Mourne and Ring of Gullion have provided services to built heritage, cultural heritage, tourism, biodiversity, rural development, rural enterprise, recreation, local food production, health and wellbeing and climate mitigation. They have developed insights and expertise into sustainable tourism and sustainable development through their unique landscape-based perspective and have taken forward significant outdoor recreation and wellbeing projects. Some AONB have played roles in wildfire management, restoration of vegetation and sustainable water catchment management. AONB organisations are specialists and develop expertise over time in their own areas. However, the ongoing funding arrangements for AONB do not reflect this and an increasing amount of AONB manager time is spent in applying for funding which is often not designed for AONB management but can be made to fit or can tide the organisation over. Such funding sometimes represents a diversion from core AONB work part of which is coordination of statutory effort and monitoring the effects of the work of other bodies in the area. AONB groups are generally not funded for coordination of effort except within the provision of formal AONB board meetings or the preparation of the AONB management plan.

Both Councils and DAERA have an interest in the stability of structures and retention of expert staff and should consider a return to core funding for a proportion of staff. AONB management groups are very different from other conservation organisations that may be funded in that they are not membership based and do not have subscribers. It is therefore difficult for an AONB body to be grant aided for just a percentage of its work on a priority programme as there is no built-in match funding capacity. It is also difficult for such a body to develop enough reserves to tide them over interruptions in funding.

Councils should write to NIEA to make a case for funding AONB work from a source that does not place AONB management groups in a position where they:

- Are in direct competition with environmental NGOs
- Are receiving notice about awards at the beginning of the financial year for which the award is being made,
- Are placing AONB trustees at financial risk
- Need to place staff on notice because there is no certainty of income against their salaries
- Funding contributions from other Government Departments

Recommendations:

11. It is recommended that Councils and AONB management bodies should work jointly to ensure that there is provision for coherent and up to date policies on AONB management and AONB stakeholders makes funding commitments on a fair, longer-term basis and in a timely manner.
12. It is recommended that NMDDC write to DAERA NIEA and to encourage the wider Department to consider forming a wider funding package for AONB that will ensure stability, staff retention and deliver programmes in AONB that are consistent with PFG, Community Plans and new initiatives on retaining natural capital. A number of other parts of DAERA have strong influences on what happens in AONB and this should be coordinated and integrated into AONB work.

Councils should give some attention to making the case that Tourism NI, Sport NI, Department for Communities, those charged with rural development and rural enterprise, and the Countryside management and rural development sections of DAERA are all engaged in ensuring a sustainable funding package for AONB management.

Recommendation

13. It is recommended that AONB management bodies should lobby Government departments (in addition to DAERA) on a business case for providing resources to the AONB

National Lottery Heritage Fund (NLHF) – Landscape Partnership Legacy work in AONB

The most significant funding available within AONB areas in recent years has been the NLHF's Landscape Partnership Schemes. Mourne and Ring of Gullion have both benefitted greatly from these in terms of engagement with partners, communities; practical biodiversity work on the ground with priority species; increased woodland cover; restoration of built heritage and discovering or conserving local history, stories, skills and crafts. The LP schemes have engaged a new layer of people within landscapes towards caring for them and have added value to work in the area. NLHF does not generally fund actions that are the responsibility of public bodies. Landscape Partnership schemes have agreed legacy arrangements that need to be funded beyond the end of the programme for 10 years and in addition also create infrastructure that requires ongoing management and maintenance.

The 10-year legacy agreed with Landscape Partnership Schemes is important to AONB work and it is recommended that specific planning should be undertaken to ensure that this engagement gain is consolidated and forms part of ongoing arrangements for

At a minimum AONB landscape bodies should make arrangements for ongoing management and maintenance of all necessary infrastructure.

Recommendation

14. It is recommended that both NMDDC and ANDBC explore the potential to submit an application to National Lottery Heritage Fund for an area-based scheme similar to a Landscape Partnership Scheme for Strangford and Lecale AONB

The value and role of all volunteers to the AONBs, including the boards and committees

Volunteering in all its forms from beach clean groups and conservation volunteers, to citizen scientists and expert surveyors to board and committee members are all invaluable and it would be hard for an AONB to operate successfully without them. Their time and expertise enables the AONB to operate in the way they do, without volunteers much of what they do would not be delivered.

Recommendation

15. It is recommended that NMDDC put in place a volunteer policy. At the time of writing the work had begun to bring stakeholders together to draft a policy. The AONB should develop the volunteer potential and place a dedicated emphasis on enhancing the volunteer experience and input.

Strangford and Lecale and Ring of Gullion Partnerships body of work

It is essential that there is a clear and distinct role for the AONB partnership that does not duplicate the work of others. It is our view that this has come about due to the focus in AONB management plans on projects, events and in some cases activity that is also popular with a range of wildlife organisations and conservation groups. Regular business planning meeting should be scheduled each year, particularly September when setting the rates and April to agree workplans to maximise additionality and avoid duplication.

Operating areas

In some cases, AONB management groups work outside the designated AONB area for some of their functions where this has been agreed by the partners. Examples include Ring of Gullion staff working across South Armagh where there is a value or a need.

AONB groups are an experienced resource and can provide a regional response which is integrated in the way that it applies policies and information.

Consideration should be given to Strangford and Lecale Partnership having a role in any shoreline management within the three AONB that may emerge in the area. SLLP is also capable of providing a beneficial regional relationship with both Marine Planning and Marine Protected Area Management.

Report to:	Enterprise Regeneration Tourism Committee
Date of Meeting:	Monday 8 th June 2020
Subject:	Free Port Consultation
Reporting Officer (Including Job Title):	Conor Mallon – Director Enterprise Regeneration and Tourism
Contact Officer (Including Job Title):	Jonathan McGilly – Assistant Director Enterprise Employment and Regeneration

Confirm how this Report should be treated by placing an x in either:-

For decision	x	For noting only
1.0		Purpose and Background
1.1		<p><u>Purpose</u> To agree the recommendation as detailed in section 3 of this report</p> <p><u>Background</u> Freeports are secure customs zones located at ports where business can be carried out inside a country's land border, but where different customs rules apply. They can reduce administrative burdens and tariff controls, provide relief from duties and import taxes, and ease tax and planning regulations.</p> <p>Typically, goods brought into a Freeport do not attract a requirement to pay duties until they leave the Freeport and enter the domestic market – and no duty at all is payable if they are re-exported. If raw materials are brought into a Freeport from overseas and processed into a final good before entering the domestic market, then duties will be paid on the final good. Freeports may also offer simplifications to the normal customs administrative processes on imported goods.</p>
2.0		Key issues
2.1		<p>The UK Government are currently carrying out a consultation on the potential to develop a number of free ports in UK. The aim of the project is to boost economic activity across the UK, ensuring that towns, cities and regions across the country can continue to develop and grow after leaving the EU. As part of this work, the government aims to create up to 10 freeports in locations across the UK.</p> <p>The government wants to establish freeports, which have different customs rules than the rest of the country, that are innovative hubs, boost global trade, attract inward investment and increase productivity. In doing so, the government wants freeports to generate employment opportunities to the benefit of some of our most deprived communities around the UK.</p>

	<p>The objectives for UK freeports are:</p> <ul style="list-style-type: none"> • establish freeports as national hubs for global trade and investment across the UK • promote regeneration and job creation • create hotbeds for innovation <p>Evidence has been drawn from successful freeports around the world to develop a freeport model. The proposed model includes tariff flexibility, customs facilitations and tax measures. As part of the initiative Government is also considering planning reforms, additional targeted funding for infrastructure improvements and measures to incentivise innovation.</p> <p>A formal consultation has commenced to understand the thoughts on the UK's plans for freeports. These views will be used to feed into the policy development process.</p> <p>The concept of Free port status was discussed in the early days post EU Referendum as a potential ask for this region in light of the key strategic role Warrenpoint Harbour plays as an economic driver for the economy on the island.</p> <p>In more recent months Covid 19 has posed an additional challenge to the economy in both the short term and long term, the aims and objectives of free port status offer an opportunity for the region to help drive innovation and development and could strategically position the Newry Mourne and Down region as a regional economic driver benefiting a range of businesses across sectors.</p>
3.0	Recommendations
3.1	Council work with Warrenpoint Harbour Authority, Chambers of Commerce, and other key Stakeholders to develop a response to the consultation and put forward a proposal as to how the region – (Warrenpoint port and hinterland) could operate as a free port within the context of the proposed model
4.0	Resource implications
4.1	It would be anticipated this work could be completed within current Consultancy framework agreements at a cost of £5000 maximum with budget available in current financial year.
5.0	Equality and good relations implications
5.1	All implications fully considered
6.0	Rural Proofing implications
6.1	All implications fully considered
7.0	Appendices

	N/A
8.0	Background Documents n/a

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 8 th June 2020
Subject:	Business Support Programme for Tourism Businesses
Reporting Officer	Andrew Patterson - Assistant Director Tourism, Culture and Events
Contact Officer	Michelle Boyle – Head of Product Development and Visitor Experience

For decision	For noting only	x
1.0	Purpose and Background	
1.1	<p><u>Purpose</u> For noting and updating members on the recent tourism business support programme that was carried out, to support the tourism industry during the current COVID 19 Pandemic.</p> <p><u>Background</u> The Council have delivered an ongoing programme of training to assist the tourism industry to work together collaboratively and deliver experiences to the industry as part of a cluster approach prior to COVID 19. Given the success achieved in growing the industry it was important to support the industry during the current crisis.</p>	
2.0	Key issues	
2.1	<p>This was a tourism specific programme for the tourism industry and involved support via pre-recorded presentations, webinars and Q&A documents on four topics.</p> <p>Each of the topics covered within the programme were: Communications through the Covid-19 crisis. How to create a short-medium and longer - term communications plan. This workshop helped the industry to develop a short-medium and longer - term communications plan during the Covid-19 crisis. It also helped to lay out a simple and effective communications plan for the media and short term.</p> <p>CRM and database management - the Management of databases through the Covid-19 crisis and how to use data during the recovery phase. Whilst the coronavirus pandemic presented uncharted territory for most businesses, it also presented an opportunity to utilise digital channels for successful business continuity. This was a highly practical workshop were</p>	

the industry learned how to use digital marketing tools and technology to effectively engage with their customers. They learned to develop a digital strategy to help them navigate during this time and gain insights on ways to benefit from the recovery period post Covid-19.

Managing digital content through the Covid-19 crisis

This workshop helped the industry develop a strategy for addressing Customer Relations Management and database management during the Covid-19 crisis. The industry gained tips on how to use the Covid-19 period to streamline their database so that you are market ready for the recovery and learn the art of achieving possible sales by blending data with effective communications.

How to create a short to medium and longer term commercial plan to prepare for the Covid-19 recovery

This workshop helped the industry develop a strategy for addressing CRM and database management during the Covid-19 crisis. They gained tips on how to create a commercial plan that would benefit their business during the Covid-19 recovery period.

All pre-recorded workshop presentations were circulated to the 530 tourism businesses weekly who are registered on the industry database. This was followed by weekly webinars on each of the topics. At each webinar we had approximately 35-40 businesses participate. Based on the webinar there was a question and answer document circulated to the 530 businesses 48 hours after each webinar.

Mentoring

14 tourism industry businesses applied for the mentoring support and have been all successful.

Mentoring support includes:

- Creation of a communications plan for their business in the short-medium term and longer term
- Creation of a digital strategy for your business in the short-medium term and longer term
- Creation of a plan for sound CRM and database management
- Creation of a commercial plan for the short-medium term and for the longer term

The programme was completely tourism focused and was delivered by an industry expert using the latest research and data.

A snapshot of feedback from industry as part of the evaluation of the programmes

"Illustrated experience led strategies. It was supportive to see the variety of attendees and to get the feeling that we are all in this together and we will all leave this together - but more importantly we will all have greater levels of success if we all work together"

	<p><i>"It has given me confidence that business will return and excellent information on how to go about getting that business"</i></p> <p><i>"It has reiterated the importance even though our business is closed that we should still be doing behind the scenes work in maintaining our brand presence"</i></p> <p>Tourism Northern Ireland are going to reformat these pre-recorded workshops and webinars and use them for the wider Northern Ireland Tourism Industry. Other councils have expressed an interest in providing the same support programme and have contacted for further information and advice.</p>
3.0	Recommendations
3.1	For members to note the update
4.0	Resource implications
4.1	Delivered within an existing tourism budget support programme
5.0	Equality and good relations implications
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
6.0	Rural Proofing implications
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to rural needs impact assessment.
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 8 th June 2020
Subject:	Update on EER Regeneration Projects
Reporting Officer (Including Job Title):	Jonathan McGilly – Assistant Director Enterprise Employment & Regeneration.
Contact Officer (Including Job Title):	Seamus Crossey – Project Manager

Confirm how this Report should be treated by placing an x in either:-

For decision	For noting only	x
1.0	Purpose and Background	
1.1	<p><u>Purpose</u> Purpose of this report is to provide a brief update for noting on the existing 20/21 Capital/Regeneration projects being taken forward by the Economic, Employment and Regeneration section within the ERT Department.</p> <p><u>Background</u> Council has budgeted and secured other 3rd party external funding to bring forward a range of projects and initiatives. Council officers are continuing to work closely with funding bodies, government departments, Consultants, Contractors and range of other stakeholders to deliver on the below schemes.</p>	
2.0	Key issues	
2.1	<p>1.Newry Lower Hill Street Public Realm Scheme Contractor mobilised week of 18th May and onsite from 25th May 2020 for a 10-month contract/Communication taking place with Traders throughout.</p> <p>2.Warrenpoint Front Shore Public Realm Project Consultancy Tender closed and was assessed. Following Standstill period, ICT will be in place for start of June 2020. Consultant will undertake Consultation & Design work and submission of Planning Application/Economic Appraisal thereafter up-to end of November 2020.</p> <p>3.Public Realm Enhancement Project Council Estates team are looking at key historic PR Schemes across our urban centres in May/June 2020 to highlight potential enhancements. Following this Exercise, in July/August we will use Framework Consultants to cost up the identified works. This will then be submitted to DfC for their consideration.</p>	

DFC will undertake Economic Appraisal in Sept/Oct, to then allow Letter Of Offer to be issued and works to take place in the remainder of 20/21 subject to funding being secured.

4. 7 Rural Environmental Improvement Schemes

Whitemountain Contractors working with WYG (Framework Consultants) have agreed a new programme of activity that allowed the works to the 7 schemes across the district to recommence in June 2020 with Covid Compliant measures in place.

5. DFC Town Centre Targeted Works

Prior to Lock Down a number of urban centre regeneration/maintenance activities had been completed.

A few outstanding actions remain to be completed and are currently being followed up.

6. Derrymore Estate Regeneration Project

Contractor mobilised and on-site from 18th May 2020

Working with National Trust and funders to ensure compliance across the project.

7. Moorehall Regeneration Project, Co. Mayo

Derrymore Co-operation project with Mayo which NMDDC leading on.

Contractor recommenced week of 18th May 2020 for a 5-month contract. (Paths/Play/Fencing/Signage)

8. Carlingford Lough Greenway

Ph 1

Scheduled Monument Consent form submitted for the erosion effected phase I section, so that it can be approved, costed and completed in the summer of 2020.

Ph 2

Working with Consultants to turn around planning application and get it submitted early June 2020. Following up with LCC to make sure that we continue to work with SEUPB to secure the required additional grant aid needed for the project.

9. Warrenpoint Baths Expression Of Interest (EOI) Process

Following EOI closure deadline on 7th May 2020, report being taken to the June 2020 ERT meeting in regards outcome of the process and way forward.

10. Forkhill Barracks Site

Currently unable to undertake the previously agreed Partnership Committee decision to carry out a community survey of the village on their preference for the remainder of the site. This will be revisited as Lock Down ends.

11. Castlewellan Forest Park Project

DAERA funding secured for the construction of an interpretation centre and the restoration of several historic buildings. Due to the historic setting and

	<p>specialist planting in the Arboretum, site works and construction the project is undergoing cost revisions and it is anticipated to appoint a contractor during the summer of 2020.</p> <p>NLHF Council is in receipt of funding from NLHF to develop a landscape, natural and build heritage project for Castlewellan Historic Demesne. The project comprises of new build and restoration of buildings at The Grange. Council is progressing an application to NLHF for capital and revenue. Notification if Council is successful in attaining funding will be in early 2021.</p> <p>12. Slieve Gullion Trials Contractor halted work due to Cv19 with 80% completed. Contractor to begin on site again in early June for 2 weeks to finish the remaining sections. A maintenance contract will then begin late summer, early autumn for the 2.2km of trail from the top car park to the lake.</p>
3.0	Recommendations
3.1	Council note the progress being made on EER section projects and report back to committee on individual projects as and when required.
4.0	Resource implications
4.1	Council have secured significant funding from both its own internal Capital budgets and a range of 3 rd party Grant Aiding Bodies to deliver on the 20/21 projects as outlined above.
5.0	Equality and good relations implications
5.1	It is not anticipated the recommendation will have an adverse impact upon equality of opportunity and good relations.
6.0	Rural Proofing implications
6.1	The recommendation has been considered within the scope of the Rural Needs Act and the proposal has not been subject to a rural needs impact assessment.
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	Monday 8 th June 2020
Subject:	Update on Business Development Programmes
Reporting Officer (Including Job Title):	Jonathan McGilly Assistant Director, Enterprise Employment & Regeneration
Contact Officer (Including Job Title):	Amanda Smyth Head of Regeneration and Business Development

Confirm how this Report should be treated by placing an x in either:-

For decision	For noting only	X
1.0	Purpose and Background	
1.1	<p><u>Purpose</u> To note the update provided under the below business development initiatives between March 2020 and May 2020:</p> <ol style="list-style-type: none"> a) NMD Growth and Digital Growth – supporting 537 businesses between March 2020 and mid May 2020 with 521 mentoring hours delivered, 18 ½ day workshops and 6 Thematic programmes launched / implemented b) Covid-19 Direct Support to businesses – engaging 110 businesses between 23 March and 22 May c) Go for It – producing 295 business plans, promoting 182 jobs and 201 new business stats during the financial year April 2019 – March 2020 d) Tender for Growth – new procurement and supply chain programme appointed, to be launched June 2020, supporting 170 businesses up to December 2022 <p><u>Background</u> Newry, Mourne and Down District Council are currently implementing a number of business development programmes to assist local SME's in all aspects of business advice, start-up and growth.</p> <p>The four largest programmes which we have received substantial letters of offer of funding for are the 'Go For It' Northern Ireland Business Start-Up Programme, NMD Business Growth Programme, Digital Growth Programme and the newest programme, Tender for Growth. The funding is provided by the European Regional Development Fund (ERDF), Invest NI and Newry, Mourne and Down District Council.</p> <p>Eligibility for the business support & growth programmes are:</p> <ul style="list-style-type: none"> • businesses with less than 50 employees • Business who have job creation potential. 	
2.0	Key issues	

2.1

NMD Growth and Digital Growth

With the onset of Covid-19, lock down, and the impact on local businesses, officers quickly and effectively moved all support online, and engaged with funders to enable flexibility in delivery. Expectation of job creation and growth is now unrealistic for any business. While Letter of Offer targets still remain, officers have been able to secure support from the funder to ensure continued recruitment and tailored support for businesses during Covid-19. Both programmes have Letters of Offer in place until December 2022 which will allow for continued flexibility as we move into recovery and beyond.

In response to immediate and new challenges faced by businesses, a series of new programmes was launched and delivered. Below summaries the delivery from March 2020 – April 2020 under 2 programmes: NMD Growth and Digital Growth.

The table illustrates:

- e) direct support provided to 537 businesses between March 2020 and mid May 2020 (some may be repeat attendance)
- f) 521 mentoring hours delivered
- g) 18 ½ day workshops
- h) 6 Thematic programmes launched / implemented

Delivery from March 2020	No of Businesses
One to One mentoring – NMD Growth – 521 mentoring hours	56
One to One mentoring – Digital NMD	24
½ workshops and Pod casts (pod casts available online)	
An Introduction to Social Media for Small Businesses	11
An Introduction to Social Media for Small Businesses	15
Covid19 is here - What Now for Small Business	17
Managing Self in a Rapidly Changing World	10
Preparing a 100 Day Cashflow Projection	5
Social Media Fundamentals	7
Perfecting Your Pitch	17
Perfecting Your Pitch	6
Managing Stress	9
Gearing Up to Sell A Service on You Tube	21
Getting Your Business Online for Beginners	21
Search Engine Optimatisation and Google Analytics	30
How to make an impact on Social Media in 2020	80
Getting Started with Google Analytics and Google Data Studio	42
Get Found Online - SEO Tips to make your business more visible	42
How to Master Voice Search and Get Heard	37
Instagram for Business	Under recruitment

Email Marketing for Autumn	Under recruitment
Programmes of 4 workshops + mentoring support	
Marketing Development Programme	28
Get your Business Online Programme	27
Business Resilience Programme	16
100 Day Consolidation programme	16
Business Reboot Programme	Under recruitment
Financial Management for Non-Accountants Programme	Under recruitment
March 2020 – May 2020	
Total businesses supported to date:	537

Covid-19 Direct Support to businesses

On Monday 23rd March the Economic Development team launched their covid-19 business guidance & support service. All government announcements and financial assistance programmes launched to support the businesses community during this time have been collated and all relevant information disseminated to the business community.

Social media posts were frequently issued around the key concerns of businesses, namely the Small Business Grants, Employee retention scheme and the self-employment support and the hardship grant. Issues were escalated to the department where businesses faced difficulties in accessing support. The availability of the team to manage and signpost business concerns has been promoted, and as of Friday 22 May 2020, 110 businesses have been assisted. As new information becomes available this is all communicated to this database and further support offer if required. We have worked in close partnership with INI, Chamber so of Commerce and trade, LEAs and our wider network to source advice and guidance and learn from experience of others to ensure robust advice is given.

Covid-19 Guidance & Support – Number of businesses engaged

23 March – 22 May 2020	
Total businesses supported to date:	110

Go for It – NI Business Start-up Programme

The NI Business Start Up Programme is continuing to support those wishing to establish a new business, with all programme support moved online. Although in March / April 2020, a drop of has occurred in the number of enquires accessing the programme, the annual statutory job target has been exceeded by 118%. The programme has (in 2019/2020) supported the production of 301 new business plans, and the promotion of 205 new business start-ups.

Go for It			
2019 / 2020 period	Target (19/20)	Actual April 19 – March 2020	% Achieved

Business Plans Approved	301	295	98%
Jobs Promoted	155	182	118%
Business Start ups	205	201	98%

NI Councils are working together to ensure a marketing message is launched that the programme is open for business and support is continuing through remote technologies. A new campaign promoting “new opportunities” was launched in May, with TV & radio publicity to commence in June. The programme will develop messaging to attract those that may find themselves in unemployment and may consider new business ventures, particularly those that facilitate home working or can be taken forward as part time ventures to supplement an income.

Tender for Growth

In April 2020 Council have awarded a 2.5 year contract for implementation of Tender for Growth, which will support businesses to develop their procurement processes, access and secure new contracts. The programme will deliver 481 days of mentoring to 170 businesses, creating via best endeavours, 145 jobs, up to December 2022. This programme will be launched in June 2020 will support available immediately.

Next Steps

Continued business support

As we move beyond covid-19 a key area of support will be assisting businesses to relaunch and look at alternative means of offering their product / service in line with future social distancing requirements. Officers will be completing consultation with businesses as part of the NMD Growth mid-programme evaluation and this will be an opportunity to seek views from businesses on key areas of support. Officers will continue to build connections with the local business community and ensure a flexible programme of support available in line with business needs.

Sales and Exporting

Council in January 2020 submitted a funding application to Invest NI, in partnership with Lisburn and Castlereagh City Council, for delivery of mentoring programme providing sales and exporting support. This is a key area of support in covid-19 recovery, and officers will continue to engage with Invest NI to support the assessment of the application.

Make it Local campaign

Support for small businesses will be a key element of recovery. Officers are developing a proposal that will roll out a campaign to encourage football back into our City, towns and villages, with clear messaging of the need to support our small businesses through commitments to shop local. Officers will work with Newry Bid, Chambers and other business networks to ensure a joint collaborative campaign is established when the time is appropriate.

	<p><u>Newry and Downpatrick Regeneration</u> Council secured funding of £50,000 from the Department for Communities (DFC) to develop and deliver a promotional campaign highlighting the regeneration projects which are proposed for Newry and Downpatrick. The rationale for the marketing campaign is to create awareness locally and further afield of the investment in regeneration, and the opportunities that this investment will harness for the local area. Up until March 2020 significant progress had been made on developing the messaging that will be used through this campaign. It has been decided, to delay placement of the messaging until a more appropriate time following covid-19 and social distancing requirements. In order to facilitate this delay, DFC have granted Council an extension to the original completion date of 31 March 2020.</p> <p><u>Irish Street, Downpatrick Revitalisation Project</u> Council have secured funding of £110,000 from DFC for implementation of a revitalisation project in Irish Street Downpatrick. This is providing grant aid for 15 shop front improvement schemes. Additionally, a promotional campaign has been developed for the street. This includes the provision of banners, shopper bags, window stickers for businesses and the production of an information guide, highlighting all businesses in Irish Street. DFC have facilitated an extension to this project to ensure funding is secured and implementation can proceed later in 2020 when it appropriate to do so.</p>
3.0	Recommendations
3.1	<p>To note the update provided under the below business development initiatives between March 2020 and May 2020:</p> <ul style="list-style-type: none"> a) NMD Growth and Digital Growth – supporting 537 businesses between March 2020 and mid May 2020 with 521 mentoring hours delivered, 18 ½ day workshops and 6 Thematic programmes launched / implemented b) Covid-19 Direct Support to businesses – engaging 110 businesses between 23 March and 22 May c) Go for It – producing 295 business plans, promoting 182 jobs and 201 new business stats during the financial year April 2019 – March 2020 d) Tender for Growth – new procurement and supply chain programme appointed, to be launched June 2020, supporting 170 businesses up to December 2022
4.0	Resource implications
4.1	All programmes are being implemented within existing and approved budgets.
5.0	Equality and good relations implications
5.1	All necessary considerations has been taken care of
6.0	Rural Proofing implications
6.1	All necessary considerations has been taken care of
7.0	Appendices
	N/A

8.0	Background Documents N/A
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Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 8 th June 2020
Subject:	Priority 6 of the Rural Development Programme
Reporting Officer (Including Job Title):	Jonathan McGilly, Assistant Director Enterprise, Employment & Regeneration
Contact Officer (Including Job Title):	Kevin McGarry, Programme Manager

Confirm how this Report should be treated by placing an x in either:-

For decision	For noting only	X
1.0	Purpose and Background	
1.1	<p><u>Purpose</u> To note the update on the Mourne, Gullion and Lecale Rural Development Partnership Programme 2014-2020.</p> <p><u>Background</u> Mourne, Gullion and Lecale Rural Development Partnership Ltd (The Local Action Group / LAG) are responsible for the delivery of £11.18m of finance provided by the European Commission and the Department of Agriculture, Environment and Rural Affairs (DAERA) through Priority 6 of the Rural Development Programme (2014 – 2020). Newry, Mourne and Down District Council hold a contract and Service Level Agreement with the LAG and DAERA to act as the administrative lead to undertake the requirements of the programme in accordance with prescribed guidance. The funding available are through the schemes of Rural Business Investment, Rural Basic Services, Village Renewal and Cooperation.</p>	
2.0	Key issues	
2.1	<p>Following the readjustment of the RDP Admin Unit working remotely, the administration of the programme has continued and overcome many challenges in ensuring business continuity so it does not impact negatively on the range of project promoters who have engaged with the programme.</p> <p>To date the Local Action Group have issued 46 letters of offer valued at over £1.5M from the scheme of Rural Business Investment Scheme which, in advance of the COVID19 outbreak, was working towards the creation of over 130 full time equivalent jobs (FTE's). During this period payments have continued to be processed, vouched, verified and paid to businesses amounting to approximately £160K. In keeping with the exceptional circumstances we find ourselves in, the Local Action Group have also</p>	

granted extensions to projects that have been adversely affected by the global pandemic and will continue to monitor their progress.

The **Rural Basic Services Scheme** engages primarily with community and voluntary organisations and all 11 capital projects have been adversely affected due to the restrictions the construction industry have been faced with. To this end the Local Action Group have issued project extensions and will continue to work closely with the contract holders with regards to project schedules and processing interim payments where this has been agreed. Payments made to project promoters amount to over £1M with payments to the value of over £360K made during the COVID19 period.

There are 3 letters of offer yet to be issued as discussions between legal representatives continue around debentures.

The **Village Renewal Scheme**, which only permits applications from NMDDC, currently has a number of live letters of offer to include;

- 7No Environmental Improvement Schemes;
 - Annalong
 - Ardglass
 - Ballyhornan
 - Dundrum
 - Meigh
 - Newtownhamilton
 - Killyleagh
- 2No Permitted Paths;
 - Corry Wood
 - Seaforde

The Local Action Group continue to monitor progress and again have granted extensions keeping in mind the restrictions on capital build projects.

Further to this there have been payments processed, verified and vouched amounting to over £90K during the COVID19 period towards the development of rural playparks at Kilclief and Hilltown.

The Local Action Group are currently working in partnership a LEADER Group in County Mayo to develop the outdoor facilities at Derramore House, Bessbrook and Moorehall, Carnacon, County Mayo through **the Cooperation Scheme** of the programme. The letter of offer continues to be live with capital works underway at the site and the Local Action Group continuing to liaise with their partners in County Mayo.

The Administration Unit are currently working closely with the Department of Agriculture, Environment and Rural Affairs and the NI Audit Office regarding

	<p>payments, ongoing audits, implementation plans and profiling of spend throughout the programming period which all must be amended to reflect the impacts of COVID19 across the programme.</p> <p>From a NMDDC perspective the Rural Development Programme Manager is also involved in a number of Policy Development Working Groups that will inform any future rural development interventions, which are yet to be agreed.</p>
3.0	Recommendations
3.1	To note the content of this report.
4.0	Resource implications
4.1	N/A
5.0	Equality and good relations implications
5.1	All implications fully considered.
6.0	Rural Proofing implications
6.1	Priority 6 of the Rural Development Programme, by its very nature, is fully rural proofed.
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Enterprise, Regeneration and Tourism Committee
Date of Meeting:	Monday 8 th June 2020
Subject:	SEA FLAG 2
Reporting Officer (Including Job Title):	Jonathan McGilly, Assistant Director Enterprise, Employment & Regeneration
Contact Officer (Including Job Title):	Fiona Rooney, SEA FLAG Development Manager

Confirm how this Report should be treated by placing an x in either:-

For decision	For noting only	X
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1.0	Purpose and Background
1.1	<p><u>Purpose</u> To note the content of this report.</p> <p><u>Background</u> South East Area Fisheries Local Action Group (SEA FLAG) is responsible for administering union priority 4 of the European Maritime and Fisheries Fund.</p> <p>The SEA FLAG programme, funded by the Department of Agriculture, Environment and Rural Affairs and the European Union, has £2m available to allocate funding packages to projects across the fishing dependant villages of Ardglass, Kilkeel, Portavogie and surrounding areas.</p> <p>SEA FLAG projects are currently required to be committed by 31 December 2020, with spend claimed by 31 December 2022. There are currently no programme or theme targets required per annum.</p>
2.0	Key issues
2.1	<p><u>Project Approvals / Assessment</u> SEA FLAG has recently approved funding for a community nautical themed eco-garden in Ardglass. A new business in Ardglass has also been approved, that will create one full-time job. These approvals will be publicised to help highlight the programme is continuing to accept funding applications.</p> <p>A further two applications have been recommended for funding to the value of just over £85,000. It is anticipated that these Letters of Offer will be issued over the next three weeks.</p>

	<p>It is expected that a further four applications, of £130,000 grant assistance will be assessed for funding in August.</p> <p><u>Grant Claims</u> All project grant claims have been processed promptly, and SEA FLAG has worked closely with any applicants that have required a project extension due to COVID-19.</p> <p><u>Going Forward</u> SEA FLAG continues to work with eligible project promoters, who are working towards the submission of a full application. It is expected that a minimum of two assessment panels will take place before the end of the year.</p> <p>COVID-19 has however, resulted in concerns amongst potential applicants due to the uncertainties and the financial impacts businesses are now facing. This will remain under review and where possible, SEA FLAG will address any funding issues.</p> <p>An updated marketing strategy will be implemented over the next month, to adjust to the new way of delivering funding opportunities to the target communities. This will include the launch of a new Facebook page and virtual one-to-one information sessions to provide advice and support.</p> <p>The impacts of COVID-19 upon the delivery timeframe of the European Maritime & Fisheries Fund (EMFF) will remain under review.</p>
3.0	Recommendations
3.1	To note the content of this report
4.0	Resource implications
4.1	N/A
5.0	Equality and good relations implications
5.1	Ongoing
6.0	Rural Proofing implications
6.1	Recipients will include rural businesses/communities and the programme will have a positive impact on rural enterprise throughout the eligible area.
7.0	Appendices
	N/A
8.0	Background Documents
	N/A

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	Monday 8 th June 2020
Subject:	Full Fibre Northern Ireland – Progress report
Reporting Officer (Including Job Title)	Jonathan McGilly, Assistant Director of Enterprise, Employment & Regeneration
Contact Officer (Including Job Title):	Michael Forster FFNI Operations Lead

Confirm how this Report should be treated by placing an x in either:-	
For decision	For noting only <input checked="" type="checkbox"/>
1.0	Purpose and Background
1.1	<p><u>Purpose</u> To note the content of this report that outlines the progress to date and timelines for FFNI project</p> <p><u>Background</u> Full Fibre Northern Ireland has been developed as the digital infrastructure delivery vehicle for rural local authorities in Northern Ireland and its focus is on improving the roll-out of high speed connectivity. The Consortium is hosted by Newry, Mourne and Down and it is now well established, with strong governance and effective resourcing.</p> <p>The Consortium has successfully secured £15m of Local Full Fibre Networks (LFFN) funding from the Department of Culture, Media and Sport (DCMS), and has recently secured further funding from the DCMS Rural Gigabit Connectivity (RGC) project for a further c.£8m for rural sites. Both LFFN and RGC are operated under the existing procurements.</p> <p>By connecting our public sector sites, this project will improve the business case for the private sector to invest in fibre networks and roll out ultrafast fibre into surrounding communities. This approach will offer an innovative boost to the local economy increasing GVA and stimulating productivity and investment in the area.</p> <p>LFFN and RGC funded projects are next generation “Full Fibre” projects and the funding is to purchase gigabit capable dark fibre or equivalent (i.e. fibre optic cables). Full Fibre offers typically 15 times the theoretical maximum of fibre to the cabinet and more than 30 times the speed of the commonly named superfast (30mbps) that is generally available.</p>

	<p>The initial impact of the project will improve the digital service delivery of the Council by:</p> <ol style="list-style-type: none"> 1. improving network connectivity and digital business requirements for the next 25+ years across Council sites; 2. delivering almost unlimited bandwidth potential of optical fibre; 3. open up new possibilities for the underlying fibre infrastructure to support the development of SMART technology initiatives now and in the future; 4. and enable more efficient delivery of digital services like telephony and CCTV and how the Council delivers services to businesses and residents. <p>The provision of this new gigabit network will also develop an improved business case to stimulate the private sector which may lead to:</p> <ol style="list-style-type: none"> 1. an increase in the fibre footprint to existing businesses and residents within the district 2. businesses exploiting full fibre applications to generate productivity improvements; 3. existing businesses exploiting full fibre applications to innovate and open new markets; 4. new business start-ups capitalising on gigabit broadband to operate new digitally dependent business models at lower cost and more flexibly than established businesses; 5. increased investment in the district due to improved connectivity encouraging economic growth and creation of new digital jobs; 6. the rise in flexible working practices, enabled through gigabit cloud, file transfer and communications/conferencing applications and delivering additional productivity benefits;
<p>2.0</p>	<p>Key issues</p>
<p>2.1</p>	<p>The procurement Tranche 1 for Rural sites closed on 22nd May and is being evaluated shortly by the FFNI Evaluation Panel. Tranche 2 for the urban sites is closing on June 5th.</p> <p>Both Tranches have received strong interest from suppliers and the operations team is dealing with detailed clarification questions. We do not expect any major or unexpected issues and suppliers appear to be managing Covid-19 impacts for the bid process.</p> <p>Both procurements are planned to conclude in June, and a decision to award contract will be required in July.</p> <p>All Consortium members are putting processes in place to be ready for Contract Award and sign finalised contracts quickly to ensure there is no delay to delivery.</p>

	An implementation team to work alongside the appoint supplier and coordinate infrastructure delivery is currently being established.
3.0	Recommendations
3.1	Elected members are asked to note this report on the progress of FFNI.
4.0	Resource implications
4.1	There are no resource implications at this time. The outcome and cost implications of the Preferred Bidders' solutions will be determined in the procurement process, and in the order definition step that follows it.
5.0	Equality and good relations implications
5.1	The proposal is not expected to have an adverse impact upon equality of opportunity or good relations.
6.0	Rural Proofing implications
6.1	N/A - The full fibre rollout is intended to have significant positive digital inclusion benefits for communities across district.
7.0	Appendices
	N/A
8.0	Background Documents

Newry, Mourne & Down District Council – May 2020

1. Live Applications

MONTH 2019/20	NEW APPLICATIONS	LIVE APPLICATIONS	LIVE APPLICATIONS OVER 12 MONTHS
April	177	1,173	269
May	192	1,196	266
June	155	1,184	264
July	139	1,157	250
August	127	1,108	249
September	110	1,026	241
October	155	981	234
November	149	963	229
December	106	933	221
January	169	945	219
February	144	909	213
March, April & May	338	989	242

Newry, Mourne & Down District Council – May 2020

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2. Live Applications by length of time in system

Month 2019/20	Under 6 months	Between 6 and 12 months	Between 12 and 18 months	Between 18 and 24 months	Over 24 months	Total
April	701	203	89	60	120	1,173
May	718	212	81	61	124	1,196
June	718	202	86	57	121	1,184
July	664	243	76	51	123	1,157
August	632	227	77	44	128	1,108
September	574	211	70	45	126	1,026
October	534	213	80	39	115	981
November	522	212	71	40	118	963
December	496	216	70	43	108	933
January	520	206	79	39	101	945
February	515	181	86	33	94	909
May	540	207	103	43	96	989

3. Live applications per Case Officer

Month 2019/20	Average number of Applications per Case Officer
April	78
May	79
June	73
July	76
August	76
September	76
October	67
November	58
December	57
January	62
February	53
May	53

Newry, Mourne & Down District Council – May 2020

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4. Decisions issued per month

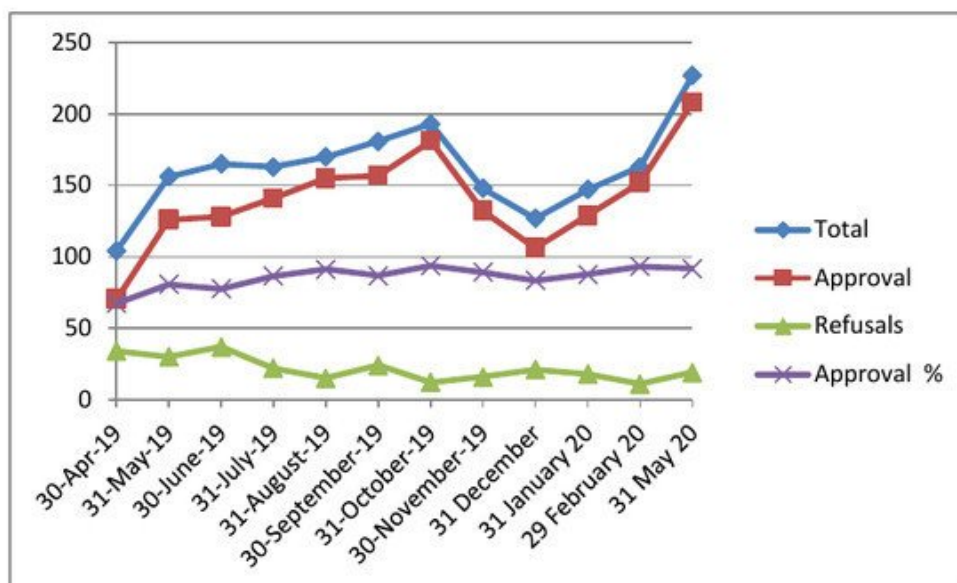
Month 2019/20	Number of Decisions Issued	Number of Decisions Issued under delegated authority
April	104	95
May	156	152
June	165	148
July	163	157
August	170	142
September	181	158
October	193	185
November	148	138
December	127	121
January	147	138
February	163	157
March, April & May	227	216

Newry, Mourne & Down District Council – May 2020

5. Decisions Issued YTD

Month 2019/20	Number of Decisions Issued	Breakdown of Decisions	
April	104	Approvals (70)	67%
		Refusals (34)	33%
May	260	Approvals (196)	75%
		Refusals (64)	25%
June	425	Approvals (324)	76%
		Refusals (101)	24%
July	588	Approvals (465)	79%
		Refusals (123)	21%
August	758	Approvals (620)	82%
		Refusals (138)	18%
September	939	Approvals (777)	83%
		Refusals (162)	17%
October	1,132	Approvals (958)	85%
		Refusals (174)	15%
November	1,280	Approvals (1090)	85%
		Refusals (190)	15%
December	1,407	Approvals (1196)	85%
		Refusals (211)	15%
January	1,554	Approvals (1325)	85%
		Refusals (229)	15%
February	1,717	Approvals (1477)	86%
		Refusals (240)	14%
March, April & May	1,944	Approvals (1685)	87%
		Refusals (259)	13%

Newry, Mourne & Down District Council – May 2020



6. Enforcement Live cases

Month 2019/20	<=1yr	1-2 yrs	2-3 yrs	3-4 yrs	4-5 yrs	5+ yrs	Total
April	329	230	183	79	63	179	1,063
May	308	247	174	85	62	178	1,054
June	286	249	171	83	61	174	1,024
July	283	261	166	83	60	170	1,023
August	264	256	179	81	55	175	1,010
September	248	264	179	89	45	174	999
October	240	260	169	84	38	164	955
November	244	256	165	89	35	151	940
December	230	251	152	90	35	146	904
January	233	255	144	96	39	146	913
February	229	228	148	96	37	123	861
March, April & May	180	177	174	89	35	91	746

Newry, Mourne & Down District Council – May 2020

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7. Planning Committee

Month	Number of Applications presented to Committee	Number of Applications Determined by Committee	Number of Applications Withdrawn/ Deferred for future meeting	Number of Officer recommendation overturned
10 April 2019	17	11	6	5
29 May 2019	15	12	3	5
26 June 2019	16	13	3	3
24 July 2019	27	18	9	8
21 August 2019	34	29	5	5
18 September 2019	17	12	5	6
16 October 2019	15	12	3	3
13 November 2019	11	8	3	2
11 December 2019	14	7	7	2
8 January 2020	14	9	5	1
12 February 2020	10	7	3	2
11 March 2020	15	7	8	0
Totals	205	145	60	42

8. Appeals

Planning Appeal Commission Decisions issued during period 1 March 2020 to 31 May 2020

Area	Number of current appeals	Number of decisions issued	Number of decisions Allowed	Number of decisions Dismissed	Withdrawn
Newry & Mourne	16	9	5	4	0
Down	16	3	1	2	0
TOTAL	32	12	6	6	0

Newry, Mourne & Down District Council – May 2020

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Statutory targets monthly update - April 2019 - March 2020 (unvalidated management information)

Newry, Mourne and Down

	Major applications (target of 30 weeks)				Local applications (target of 15 weeks)				Cases concluded (target of 39 weeks)			
	Number received	Number decided/withdrawn ¹	Average processing time ²	% of cases processed within 30 weeks	Number received	Number decided/withdrawn ¹	Average processing time ²	% of cases processed within 15 weeks	Number opened	Number brought to conclusion ³	"70%" conclusion time ³	% of cases concluded within 39 weeks
April	1	1	51.8	0.0%	163	81	22.0	22.2%	28	66	192.0	30.3%
May	0	1	600.0	0.0%	152	138	21.1	28.3%	29	36	85.4	44.4%
June	2	3	230.8	33.3%	123	145	24.6	22.1%	25	48	114.7	37.5%
July	0	-	0.0	0.0%	110	152	20.2	36.2%	41	44	165.2	29.5%
August	0	2	55.4	50.0%	100	160	22.1	30.0%	24	42	83.5	47.6%
September	1	1	321.0	0.0%	113	166	22.4	24.1%	34	35	185.7	40.0%
October	1	-	0.0	0.0%	116	158	19.2	38.6%	44	73	161.2	31.5%
November	0	2	169.4	0.0%	158	136	24.3	33.8%	24	54	189.2	29.6%
December	1	1	135.8	0.0%	103	113	20.4	40.7%	20	43	121.2	37.2%
January	0	-	0.0	0.0%	92	134	18.7	38.8%	37	24	132.2	25.0%
February	0	1	34.2	0.0%	136	145	18.2	43.4%	30	75	158.9	33.3%
March	1	3	71.0	0.0%	44	102	15.4	49.0%	7	32	117.2	62.5%
Year to date	7	15	94.0	13.3%	1,410	1,630	20.6	33.7%	343	572	143.8	36.2%

Source: NI Planning Portal

Notes:

1. CLUDS, TPOS, NMCS and PADS/PANs have been excluded from all applications figures

2. The time taken to process a decision/withdrawal is calculated from the date on which an application is deemed valid to the date on which the decision is issued or the application is withdrawn. The median is used for the average processing time as any extreme values have the potential to inflate the mean, leading to a result that may not be considered as "typical".

Newry, Mourne & Down District Council – May 2020

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3. *The time taken to conclude an enforcement case is calculated from the date on which the complaint is received to the earliest date of the following: a notice is issued; proceedings commence; a planning application is received; or a case is closed. The value at 70% is determined by sorting data from its lowest to highest values and then taking the data point at the 70th percentile of the sequence.*

6 Monthly Report for ERT Committee Meeting

1.0 Building Regulations Report – Matters for Noting

1.1 Number of Building Regulation Applications Received

1 Sept 2019 – 29 Feb 2020

1443

1 Sept 2018 – 29 Feb 2019

1346

1.2 Fees Received

1 Sept 2019 – 29 Feb 2020

Plan Fee	£101,846.26
Inspection Fee	£230,366.80
Other Fee	<u>£2,240.90</u>
Total	£334,453.96

1 Sept 2018 – 29 Feb 2019

Plan Fee	£94,020.38
Inspection Fee	£270,959.84
Other Fee	<u>£2,160.00</u>
Total	£367,140.22

1.3 Site Inspections carried out

1 Sept 2019 – 29 Feb 2020

6263

1 Sept 2018 – 29 Feb 2019

5938

1.4 Performance

Current performance indicators are being met:-

Domestic Plan Assessments assessed within 21 days	(Target 75%)	97%
Non Domestic Plan Assessments assessed within 35 days	(Target 75%)	98%
BR3 Returns assessed within 14 days	(Target 80%)	99%

2.0 Enforcement

Number of premises visited to assess extent of unauthorised works between September 2019 and February 2020 = 19

Sandys Street, Newry	Complete replacement of tiles / felt on roof	Resolved
Great Georges Street, Warrenpoint	Conversion of dwelling to 5 apartments	Resolved
Hennessy Park, Newry	Roofspace conversion and balcony to rear	Resolved
Railway Street, Newcastle	Re-roofing to dwelling	Resolved
Green Road, Ardglass	Roofspace conversion	Resolved
Burrenreagh Road, Castlewellan	Conversion of garage to habitable accommodation	Resolved
Edward Street, Newry	Change of use from vacant carpet showroom to open theatre and multi-purpose rooms	Resolved
Planting Road, Kilcoo	Conversion of detached garage to form living accommodation	Resolved
Clonvaraghan Road, Ballyward	Conversion of part of agricultural shed to form living accommodation	Resolved
Clonvaraghan Road, Ballyward	New Bungalow	Resolved

Kilmorey Street, Newry	Internal refurbishment of fire damaged Public House, new roof structure (partial), new first floors and stud walls, new heating system and new fire alarm and emergency lighting system	Resolved
South Promenade, Newcastle	Front and rear balconies and relocation of oil tank	Resolved
Francis Hughes Park, Belleek	Conversion of Roofspace	Resolved
Armagh Road, Newry	Erection of Portal Framed Industrial Unit	First Reminder letter sent
The Square, Clough	Renovation of existing outbuilding to form habitable accommodation	At time of running this report the timeframe has not expired for an application to be submitted
Armagh Road, Newry	Alterations to form multiple dwellings	At time of running this report the timeframe has not expired for an application to be submitted
Kilbroney Road, Rostrevor	Re-location of oil tank	Resolved
Loughbrook Industrial Estate, Bessbrook	Re-roof including structure and solar panels	At time of running this report the timeframe has not expired for an application to be submitted
Lower Catherine Street, Newry	Alterations to existing properties to provide 2 first floor apartments and 2 ground floor commercial units	Resolved

3.0 Dangerous Structures

Number of premises identified as dangerous structures between September 2019 and February 2020 = 7

1 The Slip, Strangford	Fallen Gutter	Resolved
1 Belfast Road, Saintfield	Loose Gutter	Resolved
105 Belfast Road, Ballynahinch	Collapsed Forecourt Canopy	Resolved
11a English Street, Downpatrick	Loose Advertising Hoarding	Resolved
99-101 Main Street, Dundrum	Loose Slates	Resolved
Seaview, Warrenpoint	Loose Tiles / Slates	Owner unknown at present. Council have placed a barrier around the premises to protect the public.
Edward Street, Newry	Dangerous Fence	Resolved

4.0 Property Certificates

Property certificates responded to date.

1 Sept 2019 – 29 Feb 2020

1161

1 Sept 2018 – 29 Feb 2019

1220

5.0 Fire Risk Assessments

Our Building Control Surveyors have carried out 31 Fire Risk Assessments during the past 6 months.

- Event Building, Kilbroney
- Newry Town Hall
- Newry Arts Centre
- Warrenpoint Town Hall
- Kilkeel Sports Centre
- Forkhill Community Centre
- Cullyhanna Community Centre
- Bessbrook Community Centre
- Crossmaglen Community Centre
- McGrath Centre
- 3 Ways Community Centre
- Hilltown Community Centre
- Kittys Road Community Centre
- Meigh Community Centre
- Mullaghbawn Community Centre
- Kilbroney Park Buildings
- Derrybeg Community Centre
- St Colmans Changing Facilities
- Kilkeel Changing Block
- Kilkeel Bowling Green
- Castlewellan Community Centre
- Down County Museum
- Down Leisure Centre
- Castle Depot
- Killyleagh Bridge Centre
- Slieve Gullion Tourist Amenity Building
- Delamont Country Park (Heron's Nest)
- Delamont Country Park (Toilet Block, Caravan Club)
- Delamont Country Park (Amenity Building)
- Delamont Caravan Park (Toilet Block)
- Delamont Caravan Park (Office Block)

6.0 Energy Performance of Buildings (EPB) Checks and LPS Vacant Rating 1st September 2019- 28 February 2020

ESTATE AGENTS

- ❖ Total no of agents checked (on site/ website) - 46
- ❖ Total number of properties not compliant – 33
- ❖ Number of first warning letters issued – 19
- ❖ Number of successful first warning letters – 15

PENALTY CHARGE NOTICES

- ❖ Penalty Charge Notices issued this period– 7 (5 x EPC's, 1 x DEC & 1 x AC)
- ❖ Penalty Charge Notices paid this period – £900
(2 x EPC's - £400), (1 x DEC - £500)
- ❖ Penalty Charge Notices paid this period that were issued in previous period -
£1,400
- ❖ Penalty Charge Notices issued in previous period now with Small Claims Court for
failure to pay – (3 x PCN's - £600)

DISPLAY ENERGY CERTIFICATES (DEC's)

- ❖ Number of buildings checked on Landmark - 216
- ❖ Number of buildings compliant on Landmark - 201
- ❖ Number of first warning letters issued - 16
- ❖ Number of successful first warning letters - 1

AIR CONDITIONING

- ❖ Number of air con buildings checked on landmark - 110
- ❖ Number of air con buildings compliant – 105
- ❖ Number of first warning letters issued - 6
- ❖ Number of successful first warning letters – 1

EPCs RECEIVED (ON CONSTRUCTION)

- ❖ Number of new dwelling EPC's checked on Landmark – 409
- ❖ Number of new dwellings complaint – 400
- ❖ Number of dwellings now compliant after Letter 1 - 406

LPS VACANT RATING

- ❖ For Tranche 6 (September 19), Tranche 7 (October 19), Tranche 8 (November 19)
and Tranche 9 (December 2019) £13,555.71 is eligible to Council from occupied
properties.

Recommendation: For Noting

Colum Jackson, Assistant Director of Enterprise, Regeneration and Tourism

Licensing Report: Matters for Noting

1 September 2019 – 29 February 2020

1.0 Application Information	1 September 2019 - 29 February 2020
1.1 Number of Licensing Applications Received and Validated (Entertainment, Cinema, Petroleum, Amusement, Marriage, Street Trading, Lotteries, Road Closures, Pavement Café and Dogs)	5607
1.2 Number of Licences Granted (Entertainment, Cinema, Petroleum, Amusement, Marriage, Street Trading, Lotteries, Road Closures, Pavement Café and Dogs)	5567
1.3 Number of Annual Inspections Carried out (including During Performance Inspections)	252

2.0 List of Entertainment Licences Issued (123)

Name of Premises (Entertainment)	Address
Green Heights	2-4 Strangford Road Ardglass BT30 7SF
Greenans Bar	1D Hilltown Road Cabra BT34 5EX
Johnny Murphy's Bar	2 Dromintee Road Meigh BT35 8JT
St Killians Hall	Tullyah Road Whitecross
The Hub / Maggies Coworking Cafe	6 Margaret Street Carneyhough Newry
Murphy's Bar & Restaurant	78 Market Street Downpatrick BT30 6LZ
Windmill Bar	46 Church Street Newry BT34 2AU
Clonduff GAC	18 Castlewellan Road Hilltown BT34 5UY
TJ'S Pool Hall	9A Margaret Square Newry
Flagstaff Lodge	11 Forkhill Road Newry BT35 8LZ
King George VI Memorial Orange Hall	27 Castleblaney Street Newtownhamilton BT35 0PD
Cosy Bar	42 Dundalk Street Tullyvallon Newtownhamilton
Ballynahinch Rugby Football Club	Ballymacarn Park, 6 Mountview Road Ballynahinch
Mac's Bar	48 Main Street Hilltown
Dan's Bar & Danni's Function Room	109 Camlough Road Newry BT35 7EE
Killeavy Castle Estate	12 Ballintemple Road Killeavy Armagh BT35 8LQ
Maddens Bar	46A Mill Street Newry BT34 1AG
D Hotel	29 Main Street Newcastle BT33 0AD
Orchard Bar	114 Rathfriland Road Newry BT34 1PH
Ye Old Ship Inn	12-14 The Square Warrenpoint BT34 3JT
Cocos	27A Central Promenade Newcastle BT33 0AA
Loughinisland GAC	7 Teconnaught Road Loughinisland BT30 8QE
Harbour House Inn	4 South Promenade Newcastle BT33 0EX
Kingdom Youth Club	10 Dunavil Road Kilkeel BT34 4JT
Garvey's Bar & Restaurant	58 New Road Silverbridge BT35 9LN
Millbrook Lodge Hotel	5 Drumaness Road Ballynahinch BT24 8LS
O'Hares Lounge Bars	119-121 Central Promenade Newcastle BT33 0EU
Kent Amusements	79 Central Promenade Newcastle BT33 0HH
Currans Bar and Seafood Steakhouse	83 Strangford Road Ardglass BT30 8SP

Name of Premises (Entertainment)	Address
Drumaness Mills Football Club	156A Drumaness Road Drumaness BT24 8RL
The Whistledown Hotel	6 Seaview Ringmackilroy Warrenpoint BT34 3NH
Round House Bar	28 Stream Street Downpatrick BT30 6DE
Mountain House Bar	37 Newry Road Belleek BT35 7PB
Bright Castle Golf Club	14 Coniamstown Road Downpatrick BT30 8LU
International Bar	7-9 Cross Street Killyleagh BT30 9QU
Great Hall	Great Hall Downshire Hospital Ardglass Rd Downpatrick
Rademon Estate Distillery	Church Road Crossgar BT39 9HS
Liatroim Fontenoy's GAC	11 Backaderry Road Leitrim Castlewellan BT31 9SL
Ballyward Masonic Hall	42 Ballyward road Ballyward BT31 9PP
The Bridge Bar	55 North Street Newry BT34 1DD
Doyle's Bar	22 Main Street Cross Camlough BT35 7JG
The Phoenix Bar	2 Upper Water Street Newry BT34 1DJ
The Three Steps	75 Finnegans Road Dromintee BT35 8TA
Newtownhamilton Rural Community Hall	2 Dundalk Road Tullyvallon Newry BT35 0PE
Nan Rice's	7-9 Francis Street Ballinlare Newry BT35 8BQ
Newry Olympic Hockey Club	2 Belfast Road Newry BT34 1QA
Ardglass Golf Club	4 Castle Place Ardglass BT30 7TP
John Moore Wines & Spirits	9a Margaret Square Newry BT34 1DE
The Lodge Building & Cultural & Business Centre	1 Dublin Road Castlewellan BT31 9AG
Newcastle Community Cinema	52a Main Street Newcastle BT33 0AD
The Oaks Bar	5 Darragh Cross Saintfield BT24 7EQ
Rosco's Amusement Arcade	15 St Patrick's Drive Downpatrick BT30 9NE
INF Social Club Ballyholland	46 Lower Ballyholland Road Newry BT34 2LU
The Saint Patrick Centre	53A Lower Market Street Downpatrick BT30 6LZ
Savages Bar	15-19 Main Street Castlewellan BT31 9DF
The Castle Inn	109 Ballynoe Road Downpatrick BT30 8AJ
Mourne Golf Club	36 Golf Links Road Newcastle BT33 0AN
Ballyhornan Family Centre	15 Rourke's Link Bishopscourt BT30 7DQ
Minnie Doyle's Bar	13-15 Main Street Hilltown BT34 5UH
Downpatrick Omniplex	5 Owenbeg Avenue Downpatrick BT30 5FJ
Slieve Donard Hotel	Downs Road Newcastle BT33 0AH
Percy French Restaurant	Downs Road Newcastle BT33 0AH
Dollys Brae Inn	15 Gargary road Ballyward BT31 9RW
Number 7	7 Duke Street Warrenpoint BT34 3JY
Finnis Orange Hall	161 Rathfriland Road Dromara Down BT25 6EG
Oktoberfest	McClelland Park Corry Square Newry BT35
The Carman's Inn	15 Downpatrick Street Crossgar BT30 9EA
Kings and Queens	70-72 Main Street Newcastle BT33 0AE
Kings Bar	136 Rathfriland Road Dromara Down BT25 2EE
The Rostrevor Inn	33-35 Bridge Street Rostrevor BT34 3BG
Donard Bar	Main Street Newcastle BT33 0AD
Magherahamlet Parish Church Hall	Ballymacarn Road Drumgavlin Ballynahinch BT24 8QE
Killyleagh Yacht Club	22a Cuan Beach Killyleagh Down BT30 9QU
Castleward Front Lawn, Deerpark, Courtyard & Stableyard	National Trust Castleward Estate Park Rd Strangford
The Rowallane Inn	1 Belfast Road Saintfield BT24 7AP
The Primrose	30 Main Street Ballynahinch Down BT24 8DN
St Colmans GAC	91 Old Park Road Ballynahinch BT24 8SE

Name of Premises (Entertainment)	Address
Rademon Non-Subscribing Presbyterian Church Hall	19 Listooder Road Crossgar BT30 9JE
Russell Gaelic Union	100 Old Course Road Downpatrick BT30 8BW
Rowallane Community Hub	35 Main Street Saintfield BT24 7AB
Dufferin Arms	35 High Street Killyleagh BT30 9AF
The Avenue Bar	18 St Patrick's Avenue Downpatrick BT30 6DW
Bright Community Centre	66 Ballynoe Road Downpatrick BT30 8AJ
Castleward Estate - Theatre and Tea Room	National Trust Castleward Estate Park Rd Strangford
The Maghera Inn	86 Ballyloughlin Road Maghera Castlewellan
Ballyholland Harps Social Club	Bettyshill Road Ballyholland Newry
Saul Community Hall	St Patrick's Road Saul Downpatrick BT30 7JQ
Newry Variety Market	Mary Street Newry
Patrician Youth Centre	John Street Downpatrick BT30 6HS
The Lobster Pot	7-11 The Square Strangford Down BT30 7ND
Mooney's Bar	36 Main Street Castlewellan BT31 9DG
St Columbas Hall	3 Drumnaconagher Road Crossgar BT30 9JQ
The Mourne Country	52 Belfast Road Newry BT341TR
Villa Vinci	31 Main Street Newcastle BT33 0AD
Annesley Hall	3 South Promenade Newcastle BT33 0EX
Crossmaglen Rangers Social Club	9 Dundalk Road Crossmaglen BT35 9HL
The Lough and Quay	1-3 Marine Parade Newry BT34 3HA
Catholic Working Mens Club	36 Hill Street Newry BT34 1AR
INF Glen Glub	37 Bridge Street Rostrevor BT34 3BG
The Q Club	2 Basin Quay Newry BT35 6HU
Santa's Cottage	Sandbank Road Hilltown BT34 5XX
White Horse Inn	49/53 Main Street Saintfield BT24 7AB
Slieve Gullion Courtyard	89 Drumintee Road Newry BT35 8SW
Ginger Janes	13 Trevor Hill Newry BT34 1DN
Brass Monkey	1 - 4 Sandy Street Newry BT34 1EN
Dufferin Coaching Inn	33 High Street Killyleagh BT30 9QF
Hanratty's Bar	7 Newry Street Crossmaglen BT35 9JH
Cappy Wines and Spirits Ltd	124 Concession Road Crossmaglen BT35 9JE
Minerstown Tavern	68 Minerstown Road Downpatrick BT30 8SU
Country Folk Inn	114 Tullyawe Road Whitecross BT60 2TQ
Bingo Loco Event	McClelland Park Newry
First & Last	24 The Square Ringmackilroy Warrenpoint BT34 3JT
Merchant Bar and Grill	13-19 Francis Street Ballinlare Newry BT35 8BQ
Cloughmor Inn	2 Bridge Street Rostrevor BT34 3BG
Irish National Foresters (INF) Club	15A William Street Newry BT34 2EQ
Silverbridge Resource Centre	Gaelic Football Ground 35 New Road Silverbridge
Donnelly's Bar	33 Silverbridge Road Silverbridge BT35 9LG
Square 4	4 The Square Kilkeel BT34 4AA
Newry Shamrocks GAC Social Club	7 Ballinacraig Way Greenbank Newry BT34 2QX
Lislea Community Association	7 Mountain Road Lislea BT35 9UG
Kitty's Road Community Association	Kitty's Road Kilkeel BT34 4EJ
Ti Chulainn Centre	2 Bog Road Mullaghbawn BT35 9TT
Peadar O'Doirnin GAA Club	4 Bog Road Forkhill BT35 9SZ

3.0 List of Petroleum Licences Issued (29)

Name of Premises (Petroleum)	Address
D&W Carlisle Ltd	105 Belfast Road Ballynahinch BT24 8FF
Barneys Service Station	261 Dublin Road Newry BT35 8RY
A29 Fuel Centre Ltd	3 Armagh Road Newtownhamilton BT35 0EU
Casey's Supermarket Ltd	8 Newry Road Crossmaglen BT35 9HH
Casey's Filling Station	60 Concession Road Crossmaglen BT35 9AB
Brennans	12 Main Street Dundrum BT33 0LU
Ardmore PSNI Station	3 Belfast Road Carneyhough Newry BT34 1EF
Spar Killyleagh	4 Downpatrick Street Killyleagh BT30 9RG
Donnelly's Service Station	236 Dublin Road Newry Armagh BT35 8RL
PSNI	3 Ballyhornan Road Downpatrick BT30 6RB
Narrow Water Service Station	58 Newry Road Warrenpoint BT34 3LD
T M Martin & Son	6-8 Cross Street Killyleagh BT30 9QG
Clonalig Fuels	200A Concession Road Crossmaglen BT35 9JD
MCG Wholesale	68 Edenappa Road Jonesborough BT35 8HY
Downpatrick Service Station	New Bridge Street Downpatrick BT30 6EY
Clarnew Limited	30A Newry Road Crossmaglen BT35 9BW
Bells Supervalu	1a Downpatrick Road Crossgar BT30 9EQ
Gaboto Limited	124 Concession Road Crossmaglen BT35 9JE
GO Ballynahinch	26 Belfast Road Ballynahinch BT24 8DZ
Pointside Service Station	11 Old Warrenpoint Road Newry BT34 2PF
Central Garages	21 Killyleagh Street Crossgar BT30 9DG
S McConnell & Sons Ltd	184 Carrigenagh Road Carrigenagh Kilkeel BT34 4QA
Save Oils Ltd	186 Glassdrumman Road Annalong BT34 4QL
Saintfield Service Station	11 Crossgar Road Saintfield BT24 7AS
Fresh Food Centre	7-9 Dublin Road Castlewellan BT31 9AQ
Kellys Point Hire Limited	Milltown Industrial Estate Warrenpoint BT34 3PN
Greenbank Service Station	7 Warrenpoint Road Newry BT34 2PS
Spar Crossgar Service Station	7 Saintfield Road Crossgar BT30 8HY
Henderson Retail	74 -78 Newcastle Road Kilkeel BT34 4NJ

4.0 List of Amusement Permits Issued

Rosco's Amusement Arcade	15 St Patrick's Drive Downpatrick BT30 9NE
Kent Amusements	79 Central Promenade Newcastle BT33 0HH
The Q Club	2 Basin Quay Newry BT35 6HU
Funland	90-94 Main Street Newcastle BT33 0AE
Kings and Queens	70-72 Main Street Newcastle BT33 0AE

5.0 Breakdown of Animal Welfare calls in Newry, Mourne and Down

5.1 Animal Welfare Calls		1 September 2019 - 29 February 2020
Total number of calls for Northern Ireland		2919
Total number of calls received to date by Southern Region Area		615
Number of calls for Newry, Mourne and Down District area		243
Completed calls for Newry, Mourne and Down District area		225
5.2 Animal Welfare Cases		
Number of animal welfare cases in Northern Ireland		2538
Number of animal welfare cases in Southern Region group		527
Number of animal welfare cases in Newry, Mourne and Down DC		215
Number of calls that are not animal welfare cases		28 in NMD & 381 in NI
5.3 Breakdown of Animal Welfare Cases		
Total number of animal welfare cases in Northern Ireland		2538
Number of animal welfare cases closed in Northern Ireland		2198
Number of animal welfare cases open in Southern Region group		52
5.4 Breakdown of Visits and Actions (Newry)		
Number of visits carried out		345
Improvement Notices		22
Number of cases of animals seized		4

6.0 Street Nameplates

1 September 2019 - 29 February 2019

Nameplates Requests Received	73
Nameplates Ordered	77
Nameplates confirmed as being erected	82

7.0 List of Single Language Nameplates erected from 1 September 2019 - 29 February 2020

Street Name	
Ardenlee Gardens, Downpatrick	
Ardaveen Avenue Leading To Ardaveen Mews, Newry	
Riverside Park, Newcastle	
Hunters Park, Newcastle	
The Meadows Leading To Park Lane, Downpatrick	
(The Meadows) Leading To Park Lane, Downpatrick (at entrance)	
Everogue Lane, Crossgar	

Donard Place, Newcastle	
Curley Road, Newry	
The Railings, Newry	
Ballywillin Road, Crossgar	
Park Lane, at The Meadows, Downpatrick	
Ballywillin Road, Crossgar	
Burrendale Park Road Leading To Burrendale Park Close, Newcastle	
Loughorne Road, Newry	
Donaghmore Road, Newry	
Rowallane Close, Saintfield	(Replacement)
Park Lane, Rostrevor	(Replacement)
Ballymackilreiny Road, Castlewellan	(Replacement)
Ringbane Road, Newry	(Replacement)

8.0 Requests for Dual Language Nameplates

8.1 Ardmore Park, Whitecross

It was approved to erect a dual-language street nameplate at Ardmore Park, Whitecross, following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with **20** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.2 Loughview Close, Downpatrick

It was approved to erect a dual-language street nameplate at **Loughview Close, Downpatrick** following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with **14** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.3 Beechfield Park, Rostrevor

It was approved to erect a dual-language street nameplate at Beechfield Park, Rostrevor, following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with **42** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.4 Carneyhough Court, Newry

It was approved to erect a dual-language street nameplate at Carneyhough Court, Newry, following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with **73** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.5 Alder Grange, Saintfield

It was approved to erect a dual-language street nameplate at Alder Grange, Saintfield following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with **20** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.6 Burren Grove, Castlewella

It was approved to erect a dual-language street nameplate at Burren Grove, Castlewella, following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with **26** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.7 Wood Road, Castlewella

It was approved to erect a dual-language street nameplate at Wood Road, Castlewella following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with **23** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.8 Belvedere Heights, Burren

It was approved to erect a dual-language street nameplate at Belvedere Heights, Burren following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with **16** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.9 The Brambles, Kilkeel

It was approved to erect a dual-language street nameplate at The Brambles, Kilkeel following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with **17** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.10 Drumillen, Castlewella

It was approved to erect a dual-language street nameplate at Drumillen, Castlewella following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with **3** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.11 Plantation Park, Downpatrick

It was approved to erect a dual-language street nameplate at Plantation Park, Downpatrick following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with **4** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.12 Malone Close, Downpatrick

It was approved to erect a dual-language street nameplate at Malone Close, Downpatrick following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with **7** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

8.13 Seavaghan Road, Ballynahinch

It was approved to erect a dual-language street nameplate at Seavaghan Road, Ballynahinch following a request from an occupant.

A postal survey was initiated by the Licensing Section to each occupier with **16** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

9.0 Postal Numbering

9.1 Postal Numbering

**1 September 2019 –
29 February 2020**

Allocation of New Postal Address	235
Postal queries received	300

Postal queries are address queries from Pointer, Land and Property services and queries from members of the public.

10.0 Requests for Development Naming

10.1 Ardmore Road, Newry

The name 'Ardmore Meadows' was approved for the proposed development at Ardmore Road, Newry by Carrickmacstay Developments.

The proposal met the Street Naming Criteria under criterion No.1 'reflect the local townland name, or a local geographical/topographical feature or social, or historical feature'.

10.2 Chancellors Road, Newry

The name 'Ashwood' (and in Irish: Coill na Fuinseoige) was approved for the proposed development at Chancellors Road, Newry by Anthony Havern.

The proposal met the Street Naming Criteria under criterion No.1 'reflect the local townland name, or a local geographical/topographical feature or social, or historical feature'. Corrinshogo, the Townland, is derived from the Gaelic *Cor Fhuinseoige*, meaning place or mound of the Ash tree.

10.3 Newry Road, Rathfriland

The proposal of "Drumlough Mill" **meets** with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'. This was previously the site of Drumlough Mill and is in the Townland of Drumlough.

10.4 Millvale Park, Bessbrook, Newry

The proposal of "Hillcrest Green" **meets** with the Street Naming Criteria under criterion No.4 - 'The prefix of the name can only be the same as an existing street or road name prefix in the locality if it is accessed from that street or road'.

Hillcrest Green will be accessed off Hillcrest Heights, Hillcrest Avenue and Hillcrest Way. This is currently phase 3 of the development.

10.5 Belfast Road, Newry

The proposal of "Rockmount Close" **meets** with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

The development is situated adjacent to the old Rockmount Filling Station and the Rockmount Carpet Factory and the area is known locally as 'Rockmount'. Old historical maps refer to rocklands at the development site hence the name Rockmount Close.

10.6 Tapny Road, Lislea – ROAD NAMING

The proposal of "Tapny Road" **meets** with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature or social, or historical feature'.

The road is at the foot of Tapny mountain. There is reference made to the 'Tapny' mountain in the Peter Donnelly's autobiography 'The Yellow Rock'.

The road is the link road between the Hall Road and the Mountain Road, Lislea in the Townland of Duburren.

10.7 Glassdrumman Road, Annalong

The proposal of "Waterwheel Wharf" **meets** with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

There is a waterwheel on the Annalong cornmill which is right beside the site. A wharf is defined as a quayside area to which a ship may be moored to load and unload. The site overlooks Annalong Harbour in which several fishing boats are moored to unload their catches.

10.8 Killyleagh Road, Saintfield

The proposal of "The Willows" **meets** with the Street Naming Criteria under criterion 1 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

There are some surrounding developments roads named oak lands, oak lands close and oak lands crescent, there is also an alder In which are all tree related. The local pub/restaurant is name is The Oaks.

10.9 Ballywillin Lane – ROAD NAMING

Between Beechview Road and Ballywillin Road, Crossgar

The proposal of "Ballywillin Lane" **meets** with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature or social, or historical feature.

The name **Ballywillin** is also the name of the townland and as the road is a single-track road it would resemble in appearance a **lane**.

10.10 Hillside Terrace/Doran's Hill, Newry

The proposal of "Ballybot Close" **meets** with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

Is situated in the Ward of Ballybot and the area is also known locally as 'Ballybot'.

Recommendation:

For Noting:

Signed: - _____

Colum Jackson

Assistant Director of Enterprise, Regeneration and Tourism

HISTORIC
ACTION TRACKER SHEET
ENTERPRISE REGENERATION AND TOURISM COMMITTEE
(For Noting at ERT JUNE 2020)

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		OCTOBER 2017			
ERT/191/2017	CAMLOUGH LAKE – LAND RELATED MATTERS	<p style="text-align: center;"><u>Closed Session Item</u></p> <p>(a) To enter into negotiations with Richardson Estate to settle any outstanding mortgage they hold pertaining to Camlough Lake</p> <p>To complete detail design and submit planning associated with multi purpose building at Camlough Lake to assist in informing land acquisition requirements</p>	A Patterson	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		DECEMBER 2017			
ERT/218/2017	ARDGLASS HARBOUR DEVELOPMENT	<p>(a) To contribute £25k (25%) to Local Harbour Development Group to complete a business case for Harbour Development and wider regeneration projects.</p> <p>(b) That the Group contribute 10% overall costs.</p> <p>(c) That the Group secure remaining (65%) budget from external source i.e. FLAG.</p> <p>(d) That a Newry, Mourne and Down District Council Officer support the Group in their work.</p>	J McGilly	<p>Work in progress. NI Economic Impact Study being carried out by the Dept awaiting finalisation Spring 2020.</p> <p>Meeting held with DAERA Officers in May and work progressing to complete study and present options to Minister</p>	N
		MARCH 2018			
ERT/044/2018	FORKHILL FORMER BARRACKS SITE	<p>1. Council Officials continue to work closely with DFC to ensure that Councils interest in the site is maintained and any follow up Business Cases are completed and submitted to the Department for Communities.</p>	J McGilly	<p>Playarea complete – work ongoing regarding use for the remainder of the site.</p>	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>2. Council Officials and DEA reps on the Forkhill Site Development Steering Group to liaise closely with DFC and any other registered government departments to ensure that a balanced mixed use development of the site takes place.</p>		<p>DFC to complete questionnaire of local residents on future use and report back to next steering committee May 2020. Consultation delayed due to Covid DfC exploring alternative options</p>	N
		AUGUST 2018			
ERT/122/2018	DOWNPATRICK REGENERATION PROJECT	<ul style="list-style-type: none"> • Council offices continue to progress land purchase to include the additional property at No.39 Irish Street which is adjacent to Former Police Station. • Officers explore with relevant government departments any issues 	J McGilly	Soft market testing delayed due to Covid, work ongoing to develop hard copy brochure and virtual brochure to allow soft market testing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>that may arise due to Heritage Merit of the site</p> <ul style="list-style-type: none"> As the site was purchased on the basis that the link road not being included in the brief. DEA Cllrs request via DEA officers a meeting with Transport NI Officers bring back to council via ERT suitable governance structures for the project 		to progress in remote format as soon as market is suitable	
		MARCH 2019			
ERT/043/2019	NEWRY CANAL PROJECT LOCK 5 AND 6	<p>a) Council transfer any underspend from the Lock No.5 Restoration to Lock No.6 Restoration Project.</p> <p>(b) Subject to budget transfer, Council carry out the required survey/design studies and actual contractual works for restoration now required to Lock No.6.</p>	J McGilly	<p>Works complete on Lock No.5</p> <p>Work in progress Lock No.6</p>	Y
ERT/044/2019	SERVICE LEVEL AGREEMENTS ARTISAN MARKETS NEWCASTLE & DOWNPATRICK	(c) Council Officials to investigate the option of supporting an Artisan market in Saintfield.	J McGilly	In progress – events planned for 2020 delayed due to covid – revised	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
				plan to be developed	
		JUNE 2019			
ERT/073/2019	LOCAL FULL FIBRE NETWORK: FUNDING BID	<p>(a) Council Officers be authorised to sign the Letter of Offer, on behalf of the consortium, for £15 million of funding from the Department for Digital Culture Media & Sport (DCMS), under the Department's LFFN Challenge Programme.</p> <p>(b) Council Officers be authorised to operate the procurements on behalf of the consortium to deploy the funding.</p>	J McGilly	Programme implementation ongoing – currently at tender stage	N
ERT/083/2019	NOTICE OF MOTION	To note a paper regarding Donard Demense Newcastle, will be tabled at the ERT Committee Meeting in due course.	A Patterson	In progress	N
		AUGUST 2019			
ERT/097/2019	BALLYNAHINCH BYPASS ART FEATURE	<p>As a contribution to the Ballynahinch Bypass the Council proceed as follows:</p> <p>(a) Provide agreement in principle that the Council will provide an Art Feature</p>	J McGilly	On hold – clarification update from DFI	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>for installation on a site to be agreed on the Ballynahinch By-Pass</p> <p>(b) Procure an artist to undertake the necessary consultation on potential design proposals</p> <p>(c) Development of the art feature to concept design stage</p> <p>(d) Subject to the confirmation that the funding has been secured for the By pass and the road will be constructed, to undertake the fabrication of the Art Feature (subject to the necessary funding being secured in 2020/21 rate estimates)</p>			
ERT/099/2019	PUBLIC REALM SCHEME/ REVITALISATION PROJECT: IRISH STREET DOWNPATRICK	<p>(a) To note that the Irish Street public realm scheme is now Complete.</p> <p>(b) Council to work with a Steering Committee, representative of members and traders, to develop an action plan, outlining proposed revitalisation projects. Action Plan to be submitted to DFC in August, as an application for Revitalisation funding of approx.</p>	J McGilly	a) Revitalisation steering group established for development of action plan, project on track to complete March 2020	y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>£100,000. Council to provide from existing budgets, £10,000 (10%) match funding contribution to the Irish Street Revitalisation project.</p> <p>NOTE: Arising from Council Mtg September 2019 it was agreed: To note Public Realm works are complete, in principle, at Irish Street Downpatrick, and traders to be updated accordingly in conjunction with Transport NI.</p>		b) Steering group appraised of remaining issue on PR Scheme	
		SEPTEMBER 2019			
ERT/118/2019	APPLICATIONS: HERITAGE LOTTERY FUNDING LANDSCAPE PARTNERSHIP SCHEME (LPS) RE: STRANGFORD & LECALÉ AONB	(a) Officers to explore the possibility of applying to the National Lottery Heritage Fund for a Landscape Partnership Scheme (LPS) type project for the Strangford and Lecale AONB before March 2020. (b) If feasible, submit an EOI to the National Lottery Heritage Fund in 2020.	J McGilly	On-going	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/119/2019	PUBLIC REALM SCHEME PHASE III HILL STREET NEWRY	The Council accept the Letter of Offer from the Department for Communities (DFC) totalling £1.6 million and proceed to deliver the next stages of the Lower Hill Street Public Realm Scheme	J McGilly	Work commenced on site 25 May – review ongoing via Task and finish working group	N
		October 2019			
ERT/137/2019	URBAN REGENERATION FORWARD WORK PLAN	<p>(a) Council approve the updated 'Outline Urban Regeneration Public Realm Work Plan Oct 2019' to allow continued lobbying of DFC in regards their Newry Mourne and Down budget allocations.</p> <p>(b) Council work with the Department for Communities to agree Regeneration intervention measures are required in each of the 5 settlements (Saintfield, Killyleagh, Castlewellan, Bessbrook and Rostrevor) with a population of between 2,500 and 5,000 in the district over the next 5 years.</p> <p>(c) Council Officials to liaise with the relevant Departments regarding funding to regenerate Newcastle Harbour and surfacing of Harbour</p>	J McGilly	Council officials continue to liaise closely with DFC across all regeneration elements within the Outline Regeneration Plan.	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		Road Kilkeel.			
ERT/138/2019	CARLINGFORD LOUGH GREENWAY	<p>(a) The Council proceed to commence the PQQ contractor procurement stage for the Northern section of the Carlingford Lough Greenway.</p> <p>(b) Council Officers to update Councillor McMurray regarding plans for Greenways at Comber/Downpatrick.</p>	J McGilly	Negotiations ongoing with landowners and funder. Revised submission submitted to funders May 2020	N
ERT/140/2019	SMALL BUSINESS SALES AND EXPORTING BUSINESS	To procure and implement a Small Business Sales and Exporting Programme that will support at least 20 SME businesses to increase sales to markets outside of NI (particularly GB and South of Ireland), and raise awareness of the Newry, Mourne and Down area as an attractive location for business development and investment.	J McGilly	Funding application submitted. Currently working through assessment queries	N
ERT/141/2019	DAERA RURAL SMALL BUSINESS GRANTS SCHEME	(a) To sign and accept a contract for funding for implementation of the programme	J McGilly	Report to March 2020 ERT – project completed and	y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		(b) To agree implementation in the DAERA rural grants scheme for businesses, as per the timescales above		claims now nearing completion	
ERT/142/2019	NI BUSINESS START PROGRAMME	<p>(a) Participate in a new Business Start Up Collaborative programme with other NI Councils and collaboratively submit a funding application for ERDF Jobs and Growth.</p> <p>(b) LCCC will continue as Lead Council of the New Programme if the funding application is successful for the period 01 April 2021 to 31 March 2023.</p> <p>(c) To enter into a new Collaborative agreement which sets out the governance arrangement for the new programme, subject to review by Council's legal representatives.</p> <p>(d) Agree the proposed outcomes and associated financials for the New Programme, accepting that these are subject to change as a result of funding application, assessment and Letter of</p>	J McGilly	On-going – Application submitted Dec 19 Currently being evaluated and awaiting feedback	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		Offer (any amendments will be reported through Council)			
ERT/144/2019	MIPIM PROPERTY CONFERENCE	<p>The Council as a partner in the Belfast Region City Deal, make a contribution in the sum of £15,000 towards the delivery of investment opportunity at the MIPIM</p> <p>Conference to be held from 10-12 March 2020 in Cannes France, plus make available a sum of £6,000 in respect of travel and accommodation for the Council delegation who will attend the event which will include Chairman of Council, Chief Executive and 1 No. Director.</p> <p>It was also agreed Council Officials contact the owners of Mourne Park Estate Kilkeel regarding the possible inclusion of this site in the portfolio for presentation at MIPIM.</p>	C Mallon	Event Postponed due to Covid-19	N
ERT/145/2019	5G COMMUNICATIONS	To review the health impacts of 5G and seek further guidance from the Public Health England, DCMS, OFCOM and other relevant authorities to carry out a comprehensive and detailed report	J McGilly	Awaiting further funding call and reports from PHE	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>analysing the risks and benefits of 5G roll out within the District.</p> <p>(b) To authorise FFNI c/o NMDDC, to submit a bid(s) for appropriate funding for 5G on behalf of participating Councils subject to appropriate environmental and health impact assessments.</p> <p>(c) To commit up to £10k NMDDC funding to the co-ordination of a 5G community and funding applications.</p> <p>(d) To allow NMD, as host of FFNI, to spend the total of such aggregated funding in the pursuit of increasing 5g rollout throughout our communities.</p>			
ERT/146/2019	FFNI GIGABIT PROMOTION VOUCHER	(a) The Council to contribute up to £25,000 towards the cost of designing and operating a pilot voucher promotion scheme to secure up to £4m of DCMS vouchers for Northern Ireland subject to Consortium members agreeing.	J McGilly	Awaiting further funding from DCMS	y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>(b) To work with officers to identify two appropriate communities in our region to be a part of the pilot.</p> <p>(c) To approve NMDDC to appoint a suitable consultant to assist with implementation and delivery of the pilot.</p>			
ERT/149/2019	REVIEW OF DESIGNATED SITES STREET TRADING	<p>To retain the trading pitch at The Square Warrenpoint, but enforce trading conditions , ie, removal of vehicle after trading, prevention of trading beyond the designated pitch and enforcement of trading hours currently 11pm. Officers to monitor this trading pitch for a 6 week period and be granted authority to refer to a hearing if deemed necessary to do so.</p> <p>Officers discuss issues raised regarding the number of trading pitches in Kilkeel and report back to the Enterprise Regeneration & Tourism Committee, where appropriate</p>	C Jackson	<p>Council agreed to revoke the Street Trading licence for Hot Food at The Square W/point at a Hearing on the 9 March.</p> <p>A review of pitches in Kilkeel has been conducted and agreed to rescind some pitches.</p>	<p>Yes</p> <p>Yes</p>

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		NOVEMBER 2019			
ERT/172/2019	WARRENPOINT MARINA PROJECT	<p>(a) To update the business case and Economic Appraisal (EA) for the Warrenpoint Marina project, to ensure issues of displacement are addressed and economic viability of the project is updated.</p> <p>(b) To explore funding options that would enable implementation of the project</p> <p>(c) Report back to this committee the outcome of the updated EA and funding options.</p>	J McGilly	Consultants appointed to review draft business case – due to complete May 2020 – draft received and being reviewed currently	N
ERT/174/2019	APPLICATION: CREATIVE EUROPE CULTURAL SUP- PROGRAMME RING OF GULLION AONB	To explore the possibility of applying to the Creative Europe – Culture Sup-Programme category 1- Smaller scale cooperation projects for an artist in residents project with Mayo and Norway and, if feasible, submit an application to the Creative Europe – Culture Sup-Programme category 1- Smaller scale cooperation projects, by the deadline of 27th November 2019.	J McGilly	Awaiting outcome.	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		DECEMBER 2019			
ERT/193/2019	RPT WARRENPOINT FRONT SHORE PUBLIC REALM SCHEME TASK & FINISH STEERTING COMMITTEE – 29 OCTOBER 2019	<p>(a) Council Officers meet with Council Framework Consultants to commission RIBA Stages 1-3 of the project.</p> <p>(b) A site meeting of the Task & Finish Committee to be arranged once consultants in place.</p> <p>(c) Council Officers to work closely with the Framework consultants once appointed, to produce a more accurate project programme.</p> <p>(d) Council Officers and consultants to proceed with the Topographical GPR and other associated studies as part of the design process.</p> <p>(e) All relevant Council departments, DFI sections and other statutory and Utility Groups to be liaised with.</p>	J McGilly	Ongoing	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>(f) Phasing priorities of Existing Town Centre Frontage, Baths to Balmoral and then to Cole's Corner, to be further considered once concept stage costings are known.</p> <p>(g) Council officers to ensure the DFI maintain good communications with the local community regarding the out workings of future studies into the concept of a one-way system.</p>			
ERT/194/2019	MASTERPLANS: PRIORITY ACTION PLANS	<p>To approve the updated content and actions outlined in Priority Action Plans for each of the following 4 No. Master Plans:</p> <ul style="list-style-type: none"> - Newry City Master Plan - Ballynahinch Master Plan - Downpatrick Master Plan - South East Coast Master Plan 	J McGilly	Ongoing implementation – updates provided through DEA	N
		(JANUARY 2020)			

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/005/2020	DRAGONS IN THE HILLS PROJECT	<p>a) To sign and accept the Joint Letter of Offer from National Heritage Lottery to Amphibian and Reptile Groups of UK (ARG UK), Newry, Mourne and Down District Council and Herpetological Society of Ireland (HIS) (subject to satisfaction of all Letter of Offer terms and conditions).</p> <p>(b) To establish a MOU with the lead partner, establishing roles and responsibilities for project management and delivery.</p> <p>(c) To host the part time staff member, fully funded by the programme, employed by Amphibian and Reptile Groups of UK, but located in the AONB office to facilitate programme delivery.</p>	J McGilly	Application approved – Implementation ongoing	N
ERT/007/2020	TENDER FOR MANUFACTURE AND SUPPLY OF STEET NAMEPLATES	The Council authorise the Commencement of the tendering	C Jackson	In Progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		process with a view to putting in place a new contract for the provisions of new street nameplates effective from 1 st March 2020 until 28 th February 2023.			
ERT/009/2020	(Closed Session) INTERNATIONAL MOUNTAIN BIKE EVENT / PIPE BAND CHAMPIONSHIPS (NEWCASTLE)	Officers write to the promoters of the proposed Mournes International MTB Event and Newcastle Pipe Band Championship to confirm Council would support each event in principle; and funding would be allocated subject to budget being available following the assessment of applications in the 2020/2021 financial assistance call for Tourism Events; and that each event promoter submit updated business cases for the respective events.	A Patterson	Events postponed. Events Programme under review.	Y
		(FEBRUARY 2020 TO FOLLOW)			
ERT/024/2020	BELFAST CITY REGIONAL DEAL DIGITAL INNOVATION PROJECT	To approve the appointment of an external consultant to assist officers	J McGilly	Currently out to tender	

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		with the design, development and implementation of key Belfast City Regional Deal digital projects.			
ERT/028/2020	TOURISM ACCOMMODATION FUND	<p>Council open a Capital Grant Fund, closed call for expressions of interest, to support the construction of new hotel developments of scale in the District, in line with agreed funding criteria.</p> <p>To note the criteria included "Projects that are seeking maximum grant support of £400,000", not £300,000 as was incorrectly stated in the Officers Report dated 10 February 2020.</p>	A Patterson	Grant Fund under review.	Y
ERT/030/2020	(Exempt) LEASE – OFFICE SPACE AT DOWN ARTS CENTRE	To extend the Lease in respect of office space at Down Arts Centre Downpatrick to current tenants for a further 5 year period, effective from the date of expiry of the current Lease, as per recommendation contained in correspondence dated 14	A Patterson	In Progress	Y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		January 2020 from Land and Property Services.			
		(MARCH 2020 TO FOLLOW)			

Report to:	Enterprise Regeneration and Tourism Committee
Date of Meeting:	Monday 8 th June 2020
Subject:	Business support programme – Relaunch Business and Industry Summit
Reporting Officer (Including Job Title):	Conor Mallon, Director Enterprise Regeneration & Tourism
Contact Officer (Including Job Title):	Jonathan McGilly – Assistant Director Enterprise Employment & Regeneration

Confirm how this Report should be treated by placing an x in either:-

For decision	For noting only	x
1.0	Purpose and Background	
1.1	<p><u>Purpose</u> To note the actions detailed in the section 3 of this report.</p> <p><u>Background</u> The Management & Leadership Network (www.mln.org.uk) which is a network of almost 6000 decision-makers across NI. The network connects local business owners/managers with the insights of thought-leaders and world-class performers.</p>	
2.0	Key issues	
2.1	<p>In response to the circumstances created by the Covid-19 crisis GALVANISE was established- A virtual summit with globally renowned thinkers designed for businesses and leaders in Northern Ireland to help identify ideas, innovations and opportunities that will galvanise ambition and action. The network held an initial event in ABC area and attracted 1,400 registrations and the feedback was extremely positive.</p> <p>Such has been the response to the event the network are now planning to create and deliver another session to the same standard. The planned theme has a specific fit with the NMDDC region. The event will be designed to support and galvanise the businesses within our region, throughout Northern Ireland and the border region (and beyond) during this difficult time, when many other initiatives planned have been cancelled due to social distancing regulations etc.</p> <p>Specifically this initiative would allow NMDDC to:</p> <ul style="list-style-type: none"> • Support all businesses (relevant regardless of size or sector) within the region by giving them access to world-class content. Fresh perspectives and new ideas that will act as a stimulus for attendee ambition and associated action. • Showcase NMDDC as an excellent region to set up, or invest in, whilst simultaneously demonstrating that NMDDC is, in itself, a supportive and ambitious council. Additionally, a proactive and innovative Council that is standing up at this difficult time to create content to support managers/leaders within its footprint and beyond. 	

	<p>MLN plan to run this event and have recruited members locally, and are inviting Council to partner in this initiative at a cost of £14,000</p> <p>In light of the Covid crisis a number of key networking events planned for the year as part of the Economic development and Regeneration programme have been postponed or will be delivered in different formats.</p> <p>This opportunity offers the to showcase the region on an international stage as a place to do business and invest in at a time when trade missions and traditional FDI activity will be greatly restricted, also it offers local companies the opportunity to network remotely and learn from experiences elsewhere as to how challenges of Covid have been addressed.</p> <p>The event and the follow up activity will ensure that business and industry is relaunched in the District and will assist many of the sectors, including tourism, challenged by Covid and Brexit and begin to look at new and emerging opportunities for trade both north/south and east west.</p>
3.0	Recommendations
3.1	Council proceed to partner with MLN to organise and run this showcase event and follow up activity
4.0	Resource implications
4.1	The sponsorship will cost £14,000 but will be funded from within existing budgets as a result of other activity planned that will not proceed due to travel and social distancing restrictions etc
5.0	Equality and good relations implications
5.1	All implications fully considered
6.0	Rural Proofing implications
6.1	All implications fully considered
7.0	Appendices
	NA
8.0	Background Documents
	NA