

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

Ref: AHC/2018

Minutes of Active and Healthy Communities Committee Meeting held on Monday 20 November 2018 at 6.00pm in the Mourne Room, Downshire Civic Centre, Downpatrick

Chairperson: Councillor G Sharvin

In attendance: **(Councillors)**
Councillor T Andrews
Councillor C Enright
Councillor R Howell
Councillor K Loughran
Councillor B Ó Muirí
Councillor W Walker
Councillor S Doran
Councillor G Fitzpatrick
Councillor D Hyland
Councillor A McMurray
Councillor D Taylor

Officials in attendance: Mr L Hannaway, Chief Executive
Mr E Devlin, Assistant Director, Health & Wellbeing
Mrs J Hillen, Assistant Director, Community Engagement
Mr C Mallon, Assistant Director, Estates and Project Management
Mr K Gordon, Head of Indoor Leisure
Mr C Haughey, Head of Outdoor Leisure
Ms E Carr, Leisure Governance Officer
Ms L McGrath, Move More Coordinator
Miss S Taggart, Democratic Services Officer

Also in attendance: Mr N McCrickard, CDRCN
Ms B Jennings, CDRCN
Mr C Bradley, Community Places

AHC/214/2018: APOLOGIES & CHAIRPERSON'S REMARKS

Apologies were received from Councillors Harte, Kimmins and Quinn and Mr M Lipsett, Director of Active & Healthy Communities.

- The Chairperson commended staff in Newry Leisure Centre who recently received feedback from a client whose health had improve significantly through the Council's GP Referral Scheme.
- The Chairperson acknowledged the achievements of the following people at the recent Disability Sport NI 20th Anniversary Awards – Mr Danny McSherry who won the Community Sports Coach Award; Mr Odhrán Doherty who had been shortlisted in the Performance Sports Coach Award; and Miss Bethany Firth MBE who won the Athlete Excellence Award.

- The Chairperson welcomed Mr Nicholas McCrickard and Ms Briege Jennings from County Down Rural Community Network, who were in attendance for Agenda Item 5 – Community Centre Effectiveness Review SLAs/FMAs.
- The Chairperson also welcomed Colm Bradley from Community Places, who developed the Warrenpoint Community Hub Feasibility Study and was in attendance to answer any questions in relation to agenda Item 7 – Warrenpoint Community Centre Feasibility Study.
- The Chairperson advised the new Down Leisure Centre launch was on Thursday with free activities taking place all weekend.
- The Chairperson offered his condolences to the family of Albert Colmer, former Chairperson of Down District Council who recently passed away.

AHC/215/2018: DECLARATIONS OF INTEREST

There were no declarations of interest.

AHC/216/2018: ACTION SHEET OF THE ACTIVE & HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON 15 OCTOBER 2018

Read: Action sheet of the Active & Healthy Communities Committee Meeting held on Monday 15 October 2018. **(Copy circulated)**

AHC/156/2018 – Play Strategy Upgrades/Transformation Schemes

Councillor Walker commended officers for the playpark upgrades that had taken place, particularly the one in Killyleagh.

Agreed: It was agreed to note the action sheet.

It was agreed to take items 4 and 26 together at this stage.

PRESENTATION

AHC/217/2018: MACMILLAN MOVE MORE PRESENTATION

AHC/218/2018: MACMILLAN MOVE MORE PROGRAMME

Read: Report dated 19 November 2018 from Ms L McGrath, Macmillan Move More Coordinator, regarding MacMillan Move More Programme **(Copy circulated)**

Mr Haughey provided some background to the MacMillan Move More Programme stating it offered a diverse menu of physical activity opportunities for people living with and beyond cancer in Newry, Mourne and Down District. He advised the target for year 1 was 100 referrals and currently there were 130 referrals to the programme in the last 10 months, therefore it was highly successful.

Ms McGrath advised the programme was well ahead of its targets and had also received project of the year regionally as well as being nominated for a UK Coaching Award which was fantastic for the programme to be recognised. She stated she had business cards with her email address and phone number for Members if they wished to refer anyone to the programme.

The Chairperson congratulated the officers involved in the successful programme and wished them well for the UK Coaching Awards.

COMMUNITY ENGAGEMENT

AHC/219/2018: REPORT ON AMENDMENTS TO FACILITY MANAGEMENT AGREEMENTS (FMAS) AND SERVICE LEVEL AGREEMENTS (SLAS)

Read: Report dated 19 November 2018 from Ms J McCann, Head of Community Services, Facilities and Events, regarding Amendments to FMAs and SLAs **(Copy circulated)**

Mrs Hillen advised the Community Centre Effectiveness Review had been commissioned to determine how community centres and facilities were supported across the District and the report was tabled to further progress recommendations arising from the review relating to Community Facility Definitions, Facility Management Agreements and Service Level Agreements.

Members raised the following queries:

- Had the issue of having more than one Council run community facility in the same town or village been resolved?
- Would there be a yearly call-out for newly established community facilities or would there only be one in a four-year period?
- Would those centres that had been unsuccessful be able to apply again if interim calls were established?

Ms Hillen, Mr McCrickard and Ms Jennings responded to the queries as follows:

- The model proposed was designed to ensure the funding or support for community centres, targeted facilities with a diverse range of activities. The review was not developed to ensure there was only one facility in each location, however proximity to other facilities would be considered within the funding model. The criteria used, was to ensure centres were efficiently run and effective in the activities they were delivering and did not concentrate solely on geographical spread.
- There may need to be provision included within the recommendations to ensure that newly constituted groups being established within the four year period were able to apply through interim calls.
- The interim calls would be for new facilities and not those that had been unsuccessful the first time around.

- Agreed:** On the proposal of Councillor Sharvin, seconded by Councillor Andrews, it was agreed to accept the officer's recommendations as follows:
1. Adopt the definition of a Community Facility as detailed in the circulated Appendix;
 2. Launch an open call to awards SLAs from Community Groups who run Community Facilities within the Council District (using recommended criteria relating to size, location and programme);
 3. Extend the length of both FMAs and SLAs from 1 year to the term of a Council (4 years) with an interim call for newly established facilities as well as consideration for unsuccessful applications (if required);
 4. Launch a closed call for FMAs, with funding to be allocated to all facilities as per recommended criteria around size, location and programme;
 5. Increase the number of SLAs with groups from 14 to 25, to meet increased demand and review recommendations;
 6. Provide interim support to groups who receive an SLA currently but who are not successful in the open call (1/3 of their current SLA amount for the first year);
 7. Proceed with a series of public meetings and capacity building workshops to advise groups of agreed changes.

AHC/220/2018: DEA FORA UPDATE REPORT

Read: Report dated 19 November 2018 from Mr D Brannigan, Head of Engagement, regarding District Electoral Area (DEA) Fora Update. **(Copy circulated)**

- Agreed:** On the proposal of Councillor Walker, seconded by Councillor Ó Muíri, it was agreed to note the report and agree the action sheets from the following DEA Forum Private Meetings:
- Slieve Gullion DEA Forum Private Meeting held on 16 October 2018.

AHC/221/2018: WARRENPOINT COMMUNITY CENTRE FEASIBILITY STUDY

Read: Report dated 19 November 2018 from Ms J McCann, Head of Community Services, Facilities and Events regarding Feasibility Report – Warrenpoint Community Facility **(Copy circulated)**

- Agreed:** It was agreed on the proposal of Councillor Ó Muíri, seconded by Councillor Hyland to:

- Accept the recommendations within the feasibility report for Warrenpoint Community Facility, including preferred location (Clonallon Park);
- Proceed with a green book appraisal, assessing the two design options for Clonallon Park, contained within the report.

AHC/222/2018: PLAY INFLATABLES POLICY

Read: Report dated 19 November 2018 from Ms J McCann, Head of Community Services, Facilities and Events regarding Amendments to Policy and Procedures for the use of play inflatables in/on Council premises **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor Doran, seconded by Councillor Hyland to adopt the amendments to the Policy and Procedures reference the use of play inflatables in/on Council premises, specifically;

- 4.0d Attendant had been removed
- 7.4 Point 3. Wording had been changed
- App. 1 Bouncy Castle operation/supervision – wording had been changed
- App. 2 New

AHC/223/2018: RENEWAL OF LEASE FOR BOULEVARD RESTAURANT, MCGRATH HOUSE, NEWRY

Read: Report dated 19 November 2018 from Ms J McCann, Head of Community Services, Facilities and Events regarding Renewal of Lease for Boulevard Restaurant, McGrath House, Newry **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor Fitzpatrick, seconded by Councillor Howell to:

- Renew lease agreement for the Boulevard Restaurant for a further 3 year period – up to 13th October 2021;
- Update annual rental as suggested by LPS (£14,000 per annum).

AHC/224/2018: REMEDIAL WORKS AT MULLAGHBANE CC

Read: Report dated 19 November 2018 from Ms J McCann, Head of Community Services, Facilities and Events regarding Remedial Works at Mullaghbane CC **(Copy circulated)**

Agreed: On the proposal of Councillor Loughran, seconded by Councillor Ó Muíri, the remedial works at Mullaghbane Community Centre were agreed, subject to a suitable business case being established.

AHC/225/2018: **NI HOUSING EXECUTIVE – COMMUNITY INVOLVEMENT STRATEGY 2018-2023 CONSULTATION DOCUMENT**

Read: Report dated 19 November 2018 from Ms J McCann, Head of Community Services, Facilities and Events regarding NIHE 12 week consultation process for the draft Community Involvement Strategy 2018-2023 **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor Andrews, seconded by Councillor Doran, to ratify the consultation response to NIHE as detailed within the officer's report.

AHC/226/2018: **PEACE IV LOCAL ACTION PLAN**

Read: Report dated 19 November 2018 from Ms J McCabe, Programmes Manager regarding Peace IV Local Action Plan. **(Copy circulated)**

Agreed: On the proposal of Councillor Hyland, seconded by Councillor Andrews, the following recommendations of the PEACE IV Partnership were agreed:

- **Children and Young People** - Youth-Led Cultural Diversity Programme:
 - Procure and appoint relevant facilitators to deliver Newry Culture and Arts Integration Programme. Estimated cost: £6,500
 - Procure and appoint relevant facilitators to deliver Polish Cultural Diversity Project. Estimated cost: £20,000
- **Building Positive Relations** – Capacity Building Programme for DEA Fora:
 - Procure and appoint a training provider to deliver Capacity Building Training to DEA Fora. Estimated cost: £99,800Civic Leadership Programme:
 - Tender to appoint a facilitator to deliver 2 x OCN Level 1 Leadership Programs (1xN&M area, 1xDown area) in Diversity and Good Relations. Estimated cost: £15,000
- **Total: £146,300.**

AHC/227/2018: FINANCIAL ASSISTANCE CALL 3

Read: Report dated 19 November 2018 from Ms J McCabe, Programmes Manager, regarding Financial Assistance. **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor Fitzpatrick, seconded by Councillor Hyland that a cross-departmental meeting be organised to agree budgets and themes for 2019/20 calls and to open Call 1 in January 2019 (subject to budgets).

AHC/228/2018: DfC FUNDING APPLICATION PROCESS

Read: Report dated 19 November 2018 from Ms J McCann, Head of Community Services, Facilities and Events and Mr D Brannigan, Head of Engagement regarding DfC Funding Application Process **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor Doran, seconded by Councillor McMurray, that relevant officers proceed with applications to DfC to secure the following funding:

- NM&DDC Neighbourhood Renewal – Newry Technical Assistance
- NM&DDC Neighbourhood Renewal – Downpatrick Technical Assistance
- NM&DDC Neighbourhood Renewal – Outdoor Activity Programme
- NM&DDC Neighbourhood Renewal – Community Renewal Programme
- NM&DDC Areas at Risk – Bessbrook Community Training Programme
- NM&DDC Areas at Risk – Crossmaglen Community Training Programme.

It was also agreed that, subject to securing necessary funding from DfC – Neighbourhood Renewal to provide project management throughout and that approval be given to proceed in advance of full Council ratification due to the closing date for applications being 30th November 2018.

LEISURE AND SPORT

AHC/229/2018: NEWRY TENNIS BUBBLE

Read: Report dated 19 November 2018 from Mr D Crilly, Outdoor Leisure Officer, regarding Newry Tennis Bubble **(Copy circulated)**

Mr Haughey advised, as part of the Sports Facility Strategy, a budget of £100,000 had been set aside to provide tennis bubbles at a cost of £50,000 each for Newcastle and Newry tennis courts. However, following investigations, Newcastle tennis courts could not accommodate a bubble as it would have led to the removal of one of the existing courts. Newry tennis club were not willing to progress as they felt that planning issues would be a major concern.

Mr Haughey stated that officers then engaged with Our Lady's Grammar School in order to utilise their existing courts to create a bubble over two of the four courts and upgrade the other two courts with funding of £90,000 which had been offered by Your School Your Club (DfC).

Councillor Fitzpatrick queried whether, although the tennis bubble was not to be developed in the Newcastle area, something else could be done for tennis development in the town.

Mr Haughey advised Newcastle Tennis Courts had received an upgrade to the courts recently.

Agreed: On the proposal of Councillor Fitzpatrick, seconded by Councillor Walker, it was agreed to re-align the capital spend of £100,000 and utilise the £90,000 DfC Funding in order to create a tennis bubble and upgrade of the existing courts under an SLA between Our Lady's Grammar School in Newry and Council.

AHC/230/2018: NEWTOWNHAMILTON PLAY PARK FENCING

Read: Report dated 19 November 2018 from Mr D Crilly, Outdoor Leisure Officer, regarding Newtownhamilton Play Park Fencing Works **(Copy circulated)**

Mr Haughey advised that Council had approved the relocation of the Dungormley Play Park, Newtownhamilton to be located within Jim Steen Park in September 2018 and a planning application had been submitted for the new build park. He advised that planners had requested additional works to include fencing around the car park area within Jim Steen park and a ballstop fence to be located to the rear of the soccer pitch in order to protect children playing in the park.

Councillor Ó Muíri stated the feeling in Newtownhamilton was that although Jim Steen Park was the ideal location for a soccer pitch, it was not for a playpark with it being sited too close to pensioners homes; potentially increased traffic through the estate; access road too narrow; fence around the field not secure; and the park flooding on a consistent basis.

Mr Haughey advised the issues around flooding had been raised with the Rivers Agency who were investigating and the ballstop fence would serve the football team and restrict children attending football matches from running out into the carpark. He advised the maintenance team were currently investigating the security of the fence around the field.

Agreed: On the proposal of Councillor Taylor, seconded by Councillor Loughran, it was agreed to approve the additional capital spend on the playpark of £18,945 from within the current overall capital budget for the Play Strategy 2017-2022.

AHC/231/2018: SPORT NI SPORTS HUB STAGE 2

Read: Report dated 19 November 2018 from Mr D Crilly, Outdoor Leisure Officer, regarding Sports Hub Application **(Copy circulated)**

Agreed: On the proposal of Councillor Doran, seconded by Councillor Hyland, it was agreed to carry out low value exercise to appoint a consultant to submit stage 2 applications for each designated programme from existing Sport Hub Capital budget.

AHC/232/2018: NEWRY LEISURE CENTRE CAFÉ

Read: Report dated 19 November 2018 from Ms A Barton, Area Manager (NLC/St Colmans), regarding Newry Leisure Centre Café. **(Copy circulated)**

Noted: It was agreed to note that Officers had commenced a procurement process that was consistent with previous Council decision in June 2016, and pending the outcome of the procurement process, Officers would seek to appoint the successful operator and aim to minimise the duration where there would be no café available to the customers of Newry Leisure Centre.

AHC/233/2018: NEW DOWN LEISURE CENTRE SELECTED PRICING

Read: Report dated 19 November 2018 from Ms S Geary, Area Manager (DLC/Ballymote), regarding New Down Leisure Centre Pricing Amendments **(Copy circulated)**

Councillor Andrews asked whether carers were eligible for concessionary prices and whether life memberships for pension age would be honoured.

Mr Gordon advised that Council took a position in 2014 as to who was eligible for concessions which included those of state pensionable age, students in full or part-time education, people on benefits and those less-abled citizens that met eligibility criteria. He advised that Down District Council life memberships would be honoured and future concessions could be investigated and reported back to Committee to link in with the scale of charges.

Agreed: On the proposal of Councillor Andrews, seconded by Councillor Hyland, it was agreed to allow officers to proceed with specific pricing as per section 2.1 and 2.2 in the officer's report for the new Downpatrick Leisure Centre which would ensure a consistent approach across the Council's three wet/dry facilities in Downpatrick, Kilkeel and Newry.

HEALTH AND WELLBEING

AHC/234/2018: **SUPPORT REQUEST FROM KEEP NI BEAUTIFUL FOR ECO-SCHOOLS PROGRAMME FOR 2019-2020**

Read: Report dated 19 November 2018 from Ms S McEldowney, Head of Sustainability, regarding Support Request from Keep Northern Ireland Beautiful for Eco Schools Programme for period 2019-20. **(Copy circulated)**

Agreed: On the proposal of Councillor Taylor, seconded by Councillor Fitzpatrick, it was agreed that Council approve the contribution of £1650 to support Keep Northern Ireland Beautiful's request for Eco-Schools Programme for 2019-20.

AHC/235/2018: **NUCLEAR FREE LOCAL AUTHORITIES - AGM**

Read: Report dated 19 November 2018 from Ms S McEldowney, Head of Sustainability, regarding Nuclear Free Local Authorities AGM December 2018 **(Copy circulated)**

Mr Devlin advised the invitation for the Nuclear Free Local Authorities AGM was open to all Councillors who wished to attend.

Agreed: On the proposal of Councillor Hyland, seconded by Councillor Andrews, that all Councillors who wish to attend the AGM be permitted to do so.

FOR NOTING – COMMUNITY ENGAGEMENT

AHC/236/2018: COMMUNITY CENTRE ENERGY RENEWABLES

Read: Report dated 19 November 2018 from Ms J McCann, Head of Community Services, Facilities and Events and Mr C Mussen, Energy & Sustainability Officer, regarding Update Report on Energy Efficiency Works within Council-owned Community Centres **(Copy circulated)**

Noted: **It was agreed to note the update report on Energy Efficiency Works within Council-owned Community Centres.**

AHC/237/2018: SOCIAL INVESTMENT FUND - UPDATE

Read: Report dated 19 November 2018 from Ms J McCabe, Programmes Manager regarding Social Investment Fund Update. **(Copy circulated)**

Noted: **It was agreed to note the report.**

FOR NOTING – LEISURE AND SPORT

AHC/238/2018: SPORTS AWARDS

Read: Report dated 19 November 2018 from Mr P Power, Sports Development Manager, regarding Sports Awards 2019 **(Copy circulated)**

Noted: **It was agreed to note the report outlining the Sports Awards 2019 would be held in the Canal Court Hotel, Newry on Thursday 7 March 2019 with Council and SANDSA recognising a diverse range of achievement consisting of 13 categories of awards.**

AHC/239/2018: PLAY PARKS UPDATE

Read: Report dated 19 November 2018 from Mr D Crilly, Outdoor Leisure Officer, regarding Play Park Strategy Update **(Copy circulated)**

Councillor Ó Muíri expressed concern that, according to the Planning Service, there was no planning application for the play park at Newtownhamilton and that it had been invalidated due to a reference in the application to Ballyholland.

Mr Haughey advised the application had been submitted and rejected as planners asked for the park to be moved to a different site in the park. The application needed to be resubmitted following the erection of fencing for the ballstop at the park.

Noted: It was agreed to note the update report.

FOR NOTING – HEALTH & WELLBEING

AHC/240/2018: **CANN PROJECT INTERREG VA PROGRAMME**

Read: Report dated 19 November 2018 from Ms S McEldowney, Head of Sustainability, regarding CANN Project INTERREG VA Programme **(Copy circulated)**

Noted: It was agreed to note the report.

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

Agreed: On the proposal of Councillor Andrews, seconded by Councillor Loughran, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of Part 3 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – Information relating to the financial or business affairs of a particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

AHC/241/2018: **NEW DOWN LEISURE CENTRE HANDBALL AND SQUASH PROVISION**

Read: Report dated 19 November 2018 from Mr K Gordon, Head of Indoor Leisure and Mr C Mallon, Assistant Director of Estates and Project Management, regarding New Down Leisure Centre Handball and Squash Provision **(Copy circulated)**

Agreed: On the proposal of Councillor Doran, seconded by Councillor Andrews, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairperson advised it had been agreed on the proposal of Councillor Sharvin, seconded by Councillor Walker that officers research alternate proposals for the provision of squash facilities within the new centre and how it would impact upon handball provision, with a report being brought back to the Council meeting for agreement.

There being no further business the meeting ended at 7.22pm.

For consideration at Meeting of Newry, Mourne and Down District Council to be held on Monday 3 December 2018.

Signed: Councillor G Sharvin
Chairperson

Signed: Mr M Lipsett
Director of Active and Healthy Communities