

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

Ref: AHC/2022

**Minutes of Active and Healthy Communities Committee Meeting held on
Monday 24 January 2022 at 6.00pm in the Mourne Room, Downshire Estate
and via Microsoft Teams**

Chairperson: Councillor K McKeivitt (Chamber)

In attendance via Teams:

Councillor C Casey	Councillor A Finnegan
Councillor V Harte	Councillor G Malone
Councillor G Malone	Councillor L McEvoy
Councillor A McMurray	Councillor G O'Hare
Councillor B Ó Muirí	Councillor G Sharvin
Councillor J Tinnelly	Councillor W Walker

Also in attendance via Teams: Councillor T Andrews

Officials in attendance In Chamber: Mr M Lipsett, Director Active and Healthy Communities
Ms S Taggart, Democratic Services Manager (Acting)
Mrs D Starkey, Democratic Services Officer

Officials in attendance Via Teams: Mr E Devlin, Assistant Director Health and Wellbeing
Mrs J Hillen, Assistant Director Community Engagement
Mr P Tamati, Assistant Director Leisure and Sport
Mr C Boyd, Assistant Director Estate and Capital Project Management
Mrs L O'Hare, Democratic Services Officer

Also in attendance Via Teams: Mr P Weston, Outdoor Recreation NI

AHC/005/2022: APOLOGIES & CHAIRPERSON'S REMARKS

Apologies were received from Councillors Gallagher and Trainor.

The Chairperson requested a letter of congratulations be sent to Kilcoo GAC on winning the Ulster Championship and wished them good luck going forward to the All-Ireland.

The Chairperson along with Councillor Sharvin wished St Patrick's Grammar School, Downpatrick good luck in the MacLarnon Cup semi-final on Saturday.

The Chairperson provided an update on the Ballymote Centre in that there was a review ongoing looking at the areas of low vaccination uptake and there was to be a future targeted push in the area. Therefore, the Department would like to keep the Ballymote Centre set up

at present for potential future use if possible. She added that there may also be interest from the Blood Transfusion Service.

The Chairperson then wished everyone a happy new year and thanked Councillor Casey for his support as Vice Chairperson last year and for the year ahead.

AHC/006/2021: DECLARATIONS OF INTEREST

Councillor Harte declared an interest in item 21: Barcroft Report.

AHC/007/2022: ACTION SHEET OF THE ACTIVE & HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON MONDAY 20 DECEMBER 2021

Read: Action sheet of the Active & Healthy Communities Committee Meeting held on Monday 20 December 2021. **(Copy circulated)**.

In response to the Chairperson Mr Boyd provided an update on the Warrenpoint Community Centre advising that an alternative consultant framework had been utilised enabling 6/9 months to be taken off the programme and that it was hoped the consultant would be formally appointed in the next week.

Councillor Tinnelly commended the work and welcomed the new approach for capital projects.

Councillor Sharvin enquired what impact the plans for the Ballymote Centre had on the reopening of the centre and its use pre covid. Mr Lipsett advised the Department of Health had asked to keep the current set up in the Ballymote Centre for vaccinations and testing in place to enable a big push over the coming weeks and that Members would be kept informed of what was happening.

Mr Tamati added that the sports hall within the Ballymote Centre was open and that it was the gym that was closed to the public at this time.

AHC/248/2021: NI E Car Consortium - Potential EV Charge Point Locations

Mr Devlin provided an update for Councillor Sharvin advising that the current legislation allowing enforcement within proposed electric vehicle bays did require a change and work was ongoing with other Councils and that the matter had been brought to the attention of DFI.

Mr Devlin confirmed that Councillors Sharvin's request for white lines for Killough Car Park had been passed onto the Assistant Director of Tourism, Culture and Events.

AHC/143/2021: Notice of Motion – Defibrillators

In response for an update from Councillors Lewis and Andrews, Mr Devlin confirmed an update report was due to be presented to the Active and Healthy Communities Committee in February 2022.

Agreed: It was agreed on the proposal of Councillor Sharvin, seconded by Councillor Lewis to note the Action Sheet of the Active and Healthy Communities Committee Meeting held on Monday 20 December 2021.

PRESENTATION

AHC/008/2022: **OUTDOOR RECREATION NORTHERN IRELAND – SERVICE LEVEL AGREEMENT**

Read: Report dated 24 January 2022 from Mr P Tamati, Assistant Director Leisure and Sport, regarding Outdoor Recreation Northern Ireland, Service Level Agreement. **(Copy circulated)**

The Chairperson welcomed Mr Philip Weston from Outdoor Recreation Northern Ireland (ORNI) and invited him to make his presentation.

Mr Weston thanked the Committee for the opportunity to meet and then delivered a presentation (copy of which is appended to these minutes).

Following the presentation, the Chairperson invited questions and comments from Members which were responded to as follows:

- Hilltown Pump Track consultation and design plan to be completed within this financial year.
- The aim of the focus for the Hilltown Pump Track was for teenagers and the design was less of a mountain bike pump track but more of a scooter/small bike pump track. Consultation with the local population was to be carried out.
- The surface for the Hilltown pump track would be hard surface to ensure sustainability.
- The ecological appraisal for the Bright trail was ongoing and an update would be provided directly to Councillor Sharvin.
- The next phase for Bright as well as Tip Wood, Teconnaught and Inch Abbey was to take the projects to shovel ready. These would then be considered by the Active and Health Communities Committee to establish if they would be included in next years' Service Level Agreement, dependant on the feasibility studies for each, along with funding availability.
- Shorter trails to help shore up grounds that were more vulnerable could be considered and would be dependant on community need and indicators within the framework. Members were encouraged to forward suggestions.

Agreed: It was agreed on the proposal of Councillor O'Hare, seconded by Councillor Sharvin to note the report and the presentation delivered by Outdoor Recreation NI.

COMMUNITY ENGAGEMENT

AHC/009/2022: **DISTRICT ELECTORAL AREA (DEA) FORUMS UPDATE REPORT**

Read: Report dated 24 January 2022 from Mrs J Hillen, Assistant Director, Community Engagement regarding District Electoral Area (DEA) Forums Update Report **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor Sharvin, seconded by Councillor Walker, to note the report and approve the actions in the action sheets attached to the officer's report for:

- Downpatrick DEA Forum Private Meeting held on Tuesday 14 December 2021.
- Slieve Croob DEA Forum Private Meeting held on Tuesday 14 December 2021.
- Newry DEA Forum Private Meeting held on Thursday 16 December 2021.

AHC/010/2022 **COMMUNITY COORDINATION HUB – UPDATE REPORT**

Read: Report dated 24 January 2022 from Mrs J Hillen, Assistant Director, Community Engagement regarding an update report for the Community Coordination Hub. **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor McEvoy, seconded by Councillor McKeivitt to note the report and approve the actions in the Action Sheet attached for the Community Coordination Hub (CCH) Meeting held on Wednesday 15 December 2021.

AHC/011/2022 **LEASING OF COUNCIL LAND – EXPRESSION OF INTEREST, KILLOUGH ROAD COMMUNITY CENTRE, DOWNPATRICK**

Read: Report dated 24 January 2022 from Mrs J Hillen, Assistant Director, Community Engagement regarding an expression of interest, Killough Road Community Centre, Downpatrick . **(Copy circulated)**

Mrs Hillen pointed out there was an amendment to the report as presented, in that the expression of interest process to be publicly advertised for a period of 2 weeks and not 8 weeks as listed.

Agreed: It was agreed on the proposal of Councillor Sharvin, seconded by Councillor O'Hare, to approve the following:

- An expression of interest process be carried out for the land at Old Killough Road Community Centre, Downpatrick.
- A valuation being sought for the leasing of this site over a 21-year period.
- The EOI process be publicly advertised for a period of two weeks.

HEALTH AND WELLBEING

AHC/012/2022 CONSULTATION RESPONSE NI ENVIRONMENT STRATEGY

Read: Report dated 24 January 2022 from Mr E Devlin, Assistant Director, Health and Wellbeing regarding a consultation response to the NI Environment Strategy. **(Copy circulated)**

Agreed: **It was agreed on the proposal of Councillor Ó Muirí, seconded by Councillor McEvoy to return the attached Consultation response and to note the response had been submitted by the required date (18 January 2022) on the proviso that it was subject to Council Approval.**

AHC/013/2022 SUSTAINABILITY AND CLIMATE CHANGE FORUM – 2 DECEMBER 2021

Read: Report dated 24 January 2022 from Mr E Devlin, Assistant Director, Health and Wellbeing regarding the Sustainability and Climate Change Forum held on 2 December 2021. **(Copy circulated)**

Agreed: **It was agreed on the proposal of Councillor Sharvin, seconded by Councillor Finnegan to approve the actions arising from the meeting as attached on the Sustainability and Climate Change Action Sheet form Thursday 2 December 2021 (appendix 1 of the officer's report).**

AHC/014/2022 REQUEST FOR COUNCIL TO SUPPORT NATIONAL VEGETARIAN WEEK - MAY 2022

Read: Report dated 24 January 2022 from Mr E Devlin, Assistant Director, Health and Wellbeing regarding a request for Council to support National Vegetarian Week, May 2022. **(Copy circulated)**

During discussion Councillor McMurray suggested that Council supplement the support for National Vegetarian Week by using social media to provide vegetarian recipes.

Councillor Sharvin put forward that it may an opportunity for DEAs to carry out a programme of promotion through cookery lessons.

Mr Devlin welcomed the comments and stated he was happy to incorporate any suggestions from Members.

Agreed: **It was agreed on the proposal of Councillor McMurray, seconded by Councillor Ó Muirí for Council to support National Vegetarian Week 2022 and join the campaign as part of its approach to tackling the climate and nature emergency.**

AHC/015/2022

MEMORANDUM OF UNDERSTANDING WITH DAERA FOR CERTIFICATION OF PRODUCTS OF ANIMAL ORIGIN

Read: Report dated 24 January 2022 from Mr E Devlin, Assistant Director Health and Wellbeing regarding a Memorandum of Understanding with DAERA for the certification of products of animal origin.

Agreed: It was agreed on the proposal of Councillor McKeivitt, seconded by Councillor Sharvin to approve the signing of the Memorandum of Understanding with DAERA as outlined within the Officer's report.

AHC/016/2022

DRINKING WATER INSPECTORATE SERVICE LEVEL AGREEMENT

Read: Report dated 24 January 2022 from Mr E Devlin, Assistant Director Health and Wellbeing regarding a Service Level Agreement with the Drinking Water Inspectorate. **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor O'Hare, seconded by Councillor Finnegan for the Chief Executive to sign the Service Level Agreement with the Drinking Water Inspectorate.

AHC/017/2022

HOME SAFETY SERVICE LEVEL AGREEMENT

Read: Report dated 24 January 2022 from Mr E Devlin, Assistant Director Health and Wellbeing, regarding a Service Level Agreement for Home Safety Services. **(Copy circulated)**

Cllr Sharvin enquired about what arrangements were in place for the legacy Newry and Mourne side with regards Home Safety and Mr Devlin explained there was provision for that, and funding came directly from PHA.

Agreed: It was agreed on the proposal of Councillor Sharvin, seconded by Councillor McEvoy to approve the signing of the Service Level Agreement and the annual contribution for maintenance of the Home Safety Database Scheme as outlined within the officer's report.

AHC/018/2022

CONSULTATION RESPONSE TO DFC ON NOTICE TO QUIT

Read: Report dated 24 January 2022 from Mr E Devlin, Assistant Director Health and Wellbeing, regarding a consultation response to the Department for Communities in relation to Notice to Quit within the private rent sector.

Councillor Sharvin welcomed the 12 weeks notice to quit and enquired if there were any exceptions for a change in landlord circumstances when there was a need to sell the property sooner. Mr Devlin advised the consultation was more focused on the tenant however it could be looked at and he would report back to Councillor Sharvin on the matter.

Agreed: It was agreed on the proposal of Councillor Sharvin, seconded by Councillor O'Hare to approve the consultation response as outlined within the officer's report to the Department for Communities in relation to Notice to Quit.

AHC/019/2022 **APPOINTMENT OF PUBLIC ANALYST**

Read: Report dated 24 January 2022 from Mr E Devlin, Assistant Director Health and Wellbeing, regarding the appointment of a Public Analyst.

Agreed: It was agreed on the proposal of Councillor O'Hare, seconded by Councillor McEvoy to approve the appointment of the person identified within the officer's report to act as a Public Analyst.

LEISURE AND SPORT

AHC/020/2022 **KILBRONEY PITCHES – CAPITAL PROJECT**

Read: Report dated 24 January 2022 from Mr P Tamati, Assistant Director Leisure and Sport, regarding the progression of the Kilbroney Playing Pitches Capital Project. **(Copy circulated)**

In response to a query from Councillor Tinnelly, Mr Boyd advised an external consultant was required given the bespoke nature of the project to expediate the process so that the economic appraisal was completed within the timeframes concurrent with the planning application.

Councillor Tinnelly asked for commitment that any aspect of the project not subject to Ecological reports be submitted to planning and not hold back the project. Mr Boyd confirmed officers would endeavour to submit those parts of the project.

Agreed: It was agreed on the proposal of Councillor Tinnelly, seconded by Councillor McKeivitt to approve the following:

- To appoint an economist to complete an Outline Business Case for the Kilbroney Playing Pitches Project.
- To allocate an additional £50,000 to Councils Capital Programme to accommodate point 1 and support any works required to complete the Outline Business Case.

AHC/021/2022: **LEASING OF COUNCIL LAND AT LISMORE – EXPRESSION OF INTEREST**

Read: Report dated 24 January 2022 from Mr P Tamati, Assistant Director Leisure and Sport, regarding expression of interest in relation to the leasing of Council land at Lismore. **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor Finnegan, seconded by Councillor Sharvin to note a report is to be tabled at the Strategic Policy and Resource Committee recommending approval to lease land at Lismore, Crossmaglen (appendix 1) to Crossmaglen Rangers GAC as per the final stage of Councils Sports and Community Leasing Policy (2016).

AHC/022/2022: DOWNPATRICK PARK RUN

Read: Report dated 24 January 2022 from Mr P Tamati, Assistant Director Leisure and Sport, regarding Downpatrick Park Run. **(Copy circulated)**

Cllr Sharvin enquired if there was a schedule for when the snag list for Dunleath track would be completed to enable a definitive date for the Park Run to commence.

Mr Tamati advised the snagging would be expediated as quickly as possible and he would report back directly to Councillor Sharvin.

Agreed: It was agreed on the proposal of Councillor McEvoy, seconded by Councillor McMurray for Downpatrick Town Committee in partnership with Parkrun UK LTD to manage and operate a weekly 'Parkrun' event at Dunleath Playing Fields on the recently established community trail, subject to satisfactory submission and approval of all event documentation.

FOR NOTING

AHC/023/2022 SOCIAL INVESTMENT FUND REPORT

Read: Report dated 24 January 2022 from Mrs J Hillen, Assistant Director, Community Engagement regarding Social Investment Fund, Capital. **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor Sharvin, seconded by Councillor Tinnelly to note the report.

AHC/024/2022 PEACE IV UPDATE

Read: Report dated 24 January 2022 from Mrs J Hillen, Assistant Director, Community Engagement regarding an update on Peace IV. **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor Sharvin, seconded by Councillor Tinnelly to note the report and Minutes of the Peace IV Partnership Meeting held on 13 January 2022.

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

AHC/025/2022

UPGRADE WORKS AT BARCROFT AND THREEWAYS COMMUNITY CENTRE

Agreed: On the proposal of Councillor Sharvin, seconded by Councillor Casey, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read: Report dated 24 January 2022 from Mrs J Hillen, Assistant Director Community Engagement, regarding upgrade works at Barcroft and Threeways Community Centre. **(Copy circulated)**

Agreed: On the proposal of Councillor McEvoy, seconded by Councillor Finnegan, it was agreed the Committee come out of closed session.

Agreed: It was agreed on the proposal of Councillor Casey, seconded by Councillor Ó Muirí to approve the following:

- That officers consult with the group at Threeways community centre to advise them of the nature of the required upgrade works.
- Accept the business case for the Upgrade works at Barcroft and Three Ways Community Centre.
- The procurement of an M&E consultant to provide the necessary technical specifications and proposals to carry out the works.
- The procurement of a suitably qualified contractor to carry out the necessary works for both sites.

AHC/026/2022

NO 16 THE SQUARE, ROSTREVOR

Agreed: On the proposal of Councillor Sharvin, seconded by Councillor Casey, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read: Report dated 24 January 2022 from Mrs J Hillen, Assistant Director Community Engagement, regarding an update in relation to agreed works at No 16, the Square, Rostrevor. **(Copy circulated)**

Agreed: On the proposal of Councillor McEvoy, seconded by Councillor Finnegan, it was agreed the Committee come out of closed session.

Agreed: It was agreed on the proposal of Councillor McKevitt, seconded by Councillor Tinnelly to note the content of the officer's report.

AHC/027/2022 KNOCKNASHINA PLAY AREA CAR PARK, DOWNPATRICK

Agreed: On the proposal of Councillor Sharvin, seconded by Councillor Casey, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read: Report dated 24 January 2022 from Mr P Tamati, Assistant Director, Leisure and Sport regarding Knocknashina Play Area Car Park, Downpatrick. **(Copy circulated)**

Agreed: On the proposal of Councillor McEvoy, seconded by Councillor Finnegan, it was agreed the Committee come out of closed session.

Agreed: It was agreed on the proposal of Councillor McEvoy, seconded by Councillor Sharvin to approve the following:

- The establishment of a car park next to Knocknashina Play Area at a cost as detailed within the officer's report to address the health and safety issues outlined in the independent play audit for the park as per appendix 1.**
- The business case for the above works as per appendix 2 in line with Council's procurement policy.**

There being no further business the meeting ended at 7.14pm.

Signed: Councillor K McKevitt
Chairperson

Signed: Michael Lipsett
Director Active and Healthy Communities

