

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

Ref: AHC/2020

**Minutes of Active and Healthy Communities Committee Meeting held on
Monday 18 January 2021 at 6.00pm via Microsoft Teams**

Chairperson: Councillor G O'Hare

In attendance:

(Councillors)

Councillor T Andrews	Councillor C Casey
Councillor A Finnegan	Councillor H Gallagher
Councillor M Gibbons	Councillor G Malone
Councillor C Mason	Councillor K McKeivitt
Councillor McMurray	Councillor B Ó Muirí
Councillor D Taylor	Councillor J Trainor
Councillor W Walker	

Also in attendance:

Councillor W Clarke
Councillor D Curran
Councillor O Hanlon
Councillor A Lewis
Councillor G Sharvin

Officials in attendance:

Mr M Lipsett, Director of Active & Healthy Communities
Mr E Devlin, Assistant Director Health & Wellbeing
Mrs J Hillen, Assistant Director Community Engagement
Mr P Tamati, Assistant Director Leisure and Sport
Ms S Taggart, Democratic Services Manager (Acting)
Mrs D Starkey, Democratic Services Officer

AHC/001/2021:

APOLOGIES & CHAIRPERSON'S REMARKS

An apology was received from Councillor McEvoy.

In the absence of the Chairperson Councillor McEvoy, Vice Chairperson Councillor O'Hare assumed the Chair.

AHC/002/2021:

DECLARATIONS OF INTEREST

There were no declarations of interest.

AHC/003/2021: ACTION SHEET OF THE ACTIVE & HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON MONDAY 21 DECEMBER 2020

Read: Action sheet of the Active & Healthy Communities Committee Meeting held on Monday 21 December 2020. **(Copy circulated)**

In response to a query from Councillor Casey regarding a site for the Willie Maley Statue in Newry Mr Lipsett confirmed he would follow up with him on the matter.

Agreed: It was agreed on the proposal of Councillor Andrews, seconded by Councillor McKevitt to note the Action Sheet of the Active and Healthy Communities Committee Meeting held on Monday 21 December 2020.

AHC/004/2021 NOTICE OF MOTION: FINANCIAL CALL FOR ASSISTANCE FOR COMMUNITY GROUPS IN NEWRY, MOURNE & DOWN

Read: Report dated 18 January 2021 from Mr E Devlin, Assistant Director, Health and Wellbeing regarding a Notice of Motion on Financial Call for Assistance for Community Groups in Newry, Mourne & Down. **(Copy circulated)**

The following Notice of Motion came forward for consideration in the name of Councillor Lewis:

“We note that Newry, Mourne and Down District Council aims to embed the ethos of sustainability throughout its operations. Sustainable development is about meeting the needs of people today and providing them with a good quality of life without compromising the quality of life of future generations. With that in mind this Council commits to producing a report on how we could be making funding available which could be utilised by community groups for the benefit of creating community gardens, encouraging the planting of apple, peach and pear trees, along with other edible fruit and veg plants. Making use of vacant lands which are within our ownership. We also commit to helping community groups engage with other public agencies to identify land which could be used for any such project.”

Councillor Lewis presented the motion and stated there was a lot of interest for community groups to create community gardens and sustainable growth within their areas and for the utilisation of vacant lands. Councillor Lewis commented that it would be a great tool for educating young people, ensuring community collaboration and showing Councils commitment to sustainability in a positive way.

In proposing the motion, Councillor Taylor suggested an amendment to include that Council allocate a £10,000 Financial Assistance Scheme to allow a spread of applications from community groups across the Newry, Mourne and Down District, subject to approval in the rates process.

Councillor Lewis agreed with Councillor Taylor’s proposed amendment.

Councillor McMurray seconded the amended motion.

In response to Councillor Mason, Mr Devlin, clarified that whilst there may be some small element of overlap with other funding streams such as the Love Here Live Here initiative and

the Biodiversity Action Plan there would not be duplication. He added that there would be specific criteria for the scheme.

Councillors Mason, Gallagher and McMurray spoke in support of the motion.

Agreed: It was agreed on the proposal of Councillor Taylor, seconded by Councillor McMurray, to approve the motion along with the allocation of a £10,000 Financial Assistance Scheme to allow a spread of applications from community groups across the Newry, Mourne and Down District, subject to approval in the rates process.

AHC/005/2021 **NOTICE OF MOTION: DUNLEATH PARK, DOWNPATRICK**

Read: Report dated 18 January 2021 from Mr P Tamati, Assistant Director, Leisure and Sport, regarding a Notice of Motion on Dunleath Park. **(Copy circulated)**

Councillor Trainor proposed to proceed as per the Motion with the establishment of a Working Group for Council Officers and Downpatrick Councillors as a whole to progress the issue and explore the viability of what could be developed on the site at Dunleath Park, Downpatrick. Councillor Andrews seconded the proposal.

A lengthy discussion ensued during which these Members questioned why a Working Group was not being set up to move forward with Dunleath Park, similar to those Working Groups set up for projects such as the Albert Basin.

Councillor Walker pointed out a full bona fide Working Group was necessary to represent the whole District. Councillor Trainor agreed to amend his proposal to allow representation to reflect the full political spectrum of the District.

Mr Lipsett stated that he had understood the Motion to be a working group with Downpatrick DEA Councillors and Council officers and if it was to be broader than that with representation to include Councillors from across the District then it would be a matter for the Strategy, Policy & Resources Committee.

Councillor Sharvin enquired if it was possible to establish a working group of DEA Councillors and then once established seek unionist representation onto that to ensure representation from both nationalist and unionist community.

Agreed: It was agreed on the proposal of Councillor Trainor, seconded by Councillor Andrews, that an update on Dunleath Park be brought to a meeting of the Downpatrick DEA Councillors as soon as possible and any recommendations from that would come to the Active & Healthy Communities Committee.

COMMUNITY ENGAGEMENT

AHC/006/2021 **RENEWAL OF WAYLEAVE AGREEMENT BETWEEN COUNCIL AND CLANRYE GROUP**

Read: Report dated 18 January 2021 from Mrs J Hillen, Assistant

Director, Community Engagement, regarding the renewal of Wayleave Agreement between Council and Clanrye Group. **(Copy circulated)**

- Agreed:** It was agreed on the proposal of Councillor Taylor, seconded by Councillor McKeivitt, to note the report provided and approve the following:
- Annual Wayleave and consent agreement between Council and the Clanrye Group to be renewed.
 - Officers to explore the opportunities to extend approval for a 3 year period once this Agreement requires renewal.

AHC/007/2021 **CAPITAL FINANCIAL ASSISTANCE REPORT**

Read: Report dated 18 January 2021 from Mrs J Hillen, Assistant Director, Community Engagement, regarding Capital Financial Assistance. **(Copy circulated)**

Members discussed the officer's recommendation at length and welcomed the provision of an additional 2 weeks for the Capital Financial Assistance Call 2021-22.

Clarification was sought on a number of issues in relation to the extension of allowances for capital projects and deed of charge costs.

Councillor McKeivitt enquired about the number and type of groups that it may affect and how much money was involved and Mrs Hillen, confirmed she could provide this information at a later time.

- Agreed:** It was agreed on the proposal of Councillor McKeivitt, seconded by Councillor Andrews, to note the report provided and approve the following:
- ***Capital Call 2021-2022***
Capital themes to be open for 8 weeks and the revenue themes for 6 weeks. Capital theme recommendations going to the May AHC meeting.

It was further agreed on the proposal of Councillor McKeivitt, seconded by Councillor Andrews to delay a decision on the following and await presentation of more detailed information on existing capital projects at the next Active and Healthy Communities Committee Meeting:

- ***Extension Allowances for Capital Projects 2021-2022 Capital Projects.***
Council to cap the extension period for projects to no more than 6 months post letter of offer end date. Projects which initiate some elements of delivery before this end date will only be considered for further extension.
- ***Existing Capital Projects.***
Capital project for the period 2019-2020 or earlier, which require an extension beyond 31st March 2021 should only be considered if the project has been initiated. If the project confirms it has not initiated, then the Letter of Offer will be withdrawn.

Funds which are not utilised will be put back into the Capital Grants funds for reallocation and any groups which have de-committed or not been allowed further extension can re-apply with new timeframe.

- ***Deed of Charge costs for projects which do not make a finance claim or decommit.***

Approval for this cost to be paid through the most appropriate cost code.

AHC/008/2021

COMMUNITY CO-ORDINATION HUB

Read:

Report dated 18 January 2021 from Mrs J Hillen, Assistant Director, Community Engagement, regarding Community Co-ordination Hub. **(Copy circulated)**

Agreed:

It was agreed on the proposal of Councillor Ó Muirí, seconded by Councillor Andrews, to note the report provided and approve the actions attached for the Community Coordination Hub Meeting held on Wednesday 16 December 2020.

AHC/009/2021

DISTRICT ELECTORAL AREA (DEA) FORUMS UPDATE REPORT

Read:

Report dated 18 January 2021 from Mrs J Hillen, Assistant Director, Community Engagement, regarding the District Electoral Area (DEA) Forums update. **(Copy circulated)**

Agreed:

It was agreed on the proposal of Councillor McKeivitt, seconded by Councillor Andrews, to note the report provided and approve the actions in the actions sheets for:

- **Downpatrick DEA Forum Private Meeting held on Tuesday 15 December 2020.**
- **Slieve Croob DEA Forum Private Meeting held on Tuesday 15 December 2020.**
- **Rowallane DEA Forum Private Meeting held on Thursday 17 December 2020.**

HEALTH AND WELLBEING

AHC/010/2021

CAAN PROJECT EXTENSION

Read:

Report dated 18 January 2021 from Mr Eoin Devlin Assistant Director Health and Wellbeing, regarding the CAAN Project. **(Copy circulated)**

Agreed:

It was agreed on the proposal of Councillor Mason, seconded by Councillor Trainor, to approve Newry, Mourne and Down District Council to submit an extension request to the funder to allow for CANN project completion.

AHC/011/2021 **SUSTAINABILITY AND CLIMATE CHANGE FORUM MEETING
HELD ON 17 DECEMBER 2020**

Read: Report dated 18 January 2021 from Mr Eoin Devlin Assistant Director Health and Wellbeing, regarding the Sustainability and Climate Change Forum Meeting held on 17 December 2020. **(Copy circulated)**

Agreed: **It was agreed on the proposal of Councillor Mason, seconded by Councillor Andrews, to approve the actions from the Sustainability and Climate Change Forum Meeting held on 17 December 2020.**

AHC/012/2021 **SERVICE LEVEL AGREEMENT IN RELATION TO THE
AFFORDABLE WARMTH SCHEME**

Read: Report dated 18 January 2021 from Mr Eoin Devlin Assistant Director Health and Wellbeing, regarding a Service Level Agreement in relation to the Affordable Warmth Scheme. **(Copy circulated)**

During discussion Mr Devlin, provided a complete overview of the Affordable Warmth Scheme and the criteria used for the scheme.

In response to a query from Councillor Trainor, Mr Devlin confirmed the drop in referrals were due to the amount of money available to the Housing Executive to the adaptations and that officers were content with the level of 32 referrals from now until end of March 2021.

In response to Councillor Finnegan, Mr Devlin confirmed he would make representation to DfC regarding concerns that means tested benefits such as PIP and attendance allowance were considered under the Affordable Warmth Scheme.

Agreed: **It was agreed on the proposal of Councillor Finnegan, seconded by Councillor Trainor, to approve the signing of the Service Level Agreement as attached to the report with the Department for Communities in relation to the provision of the Affordable Warmth Scheme.**

It was further agreed for representation to be made to DfC regarding concerns that means tested benefits such as PIP and attendance allowance were considered under the Affordable Warmth Scheme.

AHC/013/2021 **SERVICE LEVEL AGREEMENT WITH PUBLIC HEALTH AGENCY
FOR DELIVERING OF 'LEADING THE WAY' PROGRAMME PILOT
WITH NEWRY, MOURNE AND DOWN**

Read: Report dated 18 January 2021 from Mr Eoin Devlin Assistant Director Health and Wellbeing, regarding a Service Level Agreement with Public Health Agency for Delivering of 'Leading the Way' Programme Pilot with Newry, Mourne and Down **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor McMurray, seconded by Trainor, to approve the signing of a Service Level Agreement with Public Health Agenda NI to run a Pilot Active Travel Programme within the District, based on the 'Leading the Way' programme.

LEISURE AND SPORTS

AHC/014/2021 DISABILITY ACCESS ONTO NEWCASTLE BEACH

Read: Report dated 18 January 2021 from Mr M Lipsett, Director Active and Healthy Communities, regarding Disability Access onto Newcastle Beach..

Councillor Clarke highlighted the notice of motion had been primarily to deal with access to Newcastle Beach from the promenade, not about toilet facilities. He acknowledged that the matter fell across several departments within Council however the motion was about provision of access for all onto the beach and replicating disabled beach access facilities such as those provided at Cranfield.

Councillors Trainor and McKeivitt also spoke about how the motion had not been about public conveniences but about the lack of access for all onto Newcastle Beach.

Mr Lipsett explained the issue was cross departmental and confirmed that Neighbourhood Services and Enterprise, Regeneration and Tourism departments were doing a piece of work in relation to improving access onto the Newcastle Beach. He explained the reason the report presented detailed toilet facilities was due to the work required by the May Murray foundation to give accreditation similar to that at Cranfield.

Mr Lipsett advised a report would be brought back to the next Active & Healthy Communities Committee Meeting in February 2021.

Agreed: It was agreed on the proposal of Councillor Trainor, seconded by Councillor McKeivitt to officers explore options for accessibility onto Newcastle Beach.

It was agreed to note that the disabled toilet facilities were currently not suitable to accommodate a large changing table and therefore would not be suitable for disabled beach access facilities similar to Cranfield. The Council was currently developing a Public Toilet Strategy which would be brought to the Neighbourhood Services Committee for consideration in the Spring.

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

AHC/015/2021 SPORT NI YOUR SCHOOL YOUR CLUB FUNDING UPDATE

Agreed: On the proposal of Councillor Trainor, seconded by Councillor Andrews, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read: Report dated 18 January 2021 from Mr Paul Tamati Assistant Director Leisure and Sport, regarding Sport NI Your School Your Club Funding Update. **(Copy circulated)**

Agreed: On the proposal of Councillor Andrews, seconded by Councillor Trainor, it was agreed the Committee come out of closed session.

Agreed: It was agreed on the proposal of Councillor McKeivitt, seconded by Councillor Andrews, to note the update provided on Your School Your Club Funding as per the contents of the officer's report and appendix 1. It was agreed to approve 100% funding and delivery of projects at Kilkeel High School in Kilkeel and St Marys High School in Newry as outlined including:

- Kilkeel High School, Ball Stop
- St Marys High School, Changing Room and Gym Upgrade

AHC/016/2021

SHIMNA INTEGRATED COLLEGE – LONG TERM ACCESS AGREEMENT FOR DONARD PARK SPORTS FACILITIES

Agreed: On the proposal of Councillor Gallagher, seconded by Councillor Andrews, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read: Report dated 18 January 2021 from Mr Paul Tamati Assistant Director Leisure and Sport, regarding Shimna Integrated College, long term access agreement for Donard Park Sports Facilities. **(Copy circulated)**

Agreed: On the proposal of Councillor Andrews, seconded by Councillor Trainor, it was agreed the Committee come out of closed session.

Agreed: It was agreed on the proposal of Councillor McMurray, seconded by Councillor Mason, to enter into a long-term access agreement with Shimna Integrated College in relation to Sports Facilities at Donard Park and a report brought back to Active & Healthy Communities Committee for approval once the detail of the access arrangement had been agreed with the school.

AHC/017/2021 **SPORTS FACILITIES STRATEGY – SPORTS HUB**

Agreed: On the proposal of Councillor Gallagher, seconded by Councillor Andrews, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read: Report dated 18 January 2021 from Mr Paul Tamati Assistant Director Leisure and Sport, regarding Sports Facilities Strategy, Sports Hubs. **(Copy circulated)**

Agreed: On the proposal of Councillor Andrews, seconded by Councillor Trainor, it was agreed the Committee come out of closed session.

Agreed: It was agreed on the proposal of Councillor Trainor, seconded by Councillor Casey, to appoint consultants to develop a sports development strategy for the Council and further develop and prioritise the establishment of Sports Hubs across the District including progressing these to detailed design and planning stage as appropriate.

It was also agreed the budget as outlined in the officer's report for the above is added to Councils Capital programme as part of Councils Sports Facilities Strategy list of projects.

AHC/018/2021 **ACTIVE AND HEALTHY COMMUNITIES DIRECTORATE
PROCUREMENT ACTION PLAN**

Agreed: On the proposal of Councillor Gallagher, seconded by Councillor Andrews, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person

(including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read: Report dated 18 January 2021 from Mr M Lipsett, Director of Active & Healthy Communities regarding the Active & Healthy Communities Directorate Procurement Action Plan. **(Copy circulated)**

Agreed: **On the proposal of Councillor Andrews, seconded by Councillor Trainor, it was agreed the Committee come out of closed session.**

Agreed: **It was agreed on the proposal of Councillor Trainor, seconded by Councillor Gallagher, to approve the Active and Healthy Communities Services Directorate Procurement Action Plan.**

AHC/019/2021

PURCHASE OF DRINKING WATER FOUNTAIN

Agreed: **On the proposal of Councillor Gallagher, seconded by Councillor Andrews, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.**

Read: Report dated 18 January 2021 from Mr E Devlin, Assistant Director, Health & Wellbeing, regarding the purchase of drinking water fountain. **(Copy circulated)**

Agreed: **On the proposal of Councillor Andrews, seconded by Councillor Trainor, it was agreed the Committee come out of closed session.**

Agreed: **It was agreed on the proposal of Councillor Gibbons, seconded by Councillor Trainor, to approve the use of a Single Tender Action to procure the Drinking Water Fountain from MIW Water Cooler Experts part funded by the Sea Changers Charity for installation at Cranfield Beach.**

AHC/020/2021

SINGLE TENDER ACTIONS FOR FACILITY ALARMS WITHIN COMMUNITY FACILITIES

Agreed: **On the proposal of Councillor Gallagher, seconded by Councillor Andrews, it was agreed to exclude the public and press from the meeting during discussion on the next**

matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read: Report dated 18 January 2021 from Mrs J Hillen, Assistant Director, Community Engagement, regarding single tender actions for facility alarms within community facilities. **(Copy circulated)**

Agreed: **On the proposal of Councillor Andrews, seconded by Councillor Trainor, it was agreed the Committee come out of closed session.**

Agreed: **It was agreed on the proposal of Councillor Gibbons, seconded by Councillor Trainor, to approve the following single tender actions to the value listed within the officer's report to be completed to extend current Facility Alarm contracts (Intruder & Fire) until a Corporate procurement exercise has been completed (Est - April 2021).**

- 1. Atlas**
- 2. CHUBB Fire & Security Group**
- 3. Digital Fire & Security**
- 4. Electronic and Security Services Ltd**
- 5. JBC Security Services**

AHC/021/2021

EXTENSION OF LEISURE SOFTWARE SOLUTION, LEGEND

Agreed: **On the proposal of Councillor Gallagher, seconded by Councillor Andrews, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.**

Read: Report dated 18 January 2021 from Mr P Tamati, Assistant Director, Health & Wellbeing, regarding the extension of Leisure Software Solution, Legend. **(Copy circulated)**

Agreed: **On the proposal of Councillor Andrews, seconded by Councillor Trainor, it was agreed the Committee come out of closed session.**

Agreed: **It was agreed by all to note the contents of the officer's report and that an extension of the software solution for Leisure Management, Legend be extended up to 11th January 2029.**

There being no further business the meeting ended at 8.03pm.

Signed: Councillor G O'Hare
Chairperson

Signed: Michael Lipsett
Director Active and Healthy Communities