

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

Ref: AHC/2015

Minutes of Active and Healthy Communities Committee Meeting held on Monday 19 October 2015 at 6.00pm in the Commedagh Room, Downshire Civic Centre, Downpatrick

Chairperson: Councillor L Kimmins

In attendance: **(Councillors)**
Councillor S Doran Councillor C Enright
Councillor V Harte Councillor H Harvey
Councillor K Loughran Councillor B Ó'Muiri
Councillor G Sharvin Councillor D Taylor
Councillor W Walker

Non-Committee Members: Councillor JJ Tinnelly

Officials in attendance: Mr L Hannaway, Chief Executive
Mr E Devlin, Assistant Director of Active and Healthy
Communities (Health and Wellbeing)
Mr R Moore, Assistant Director of Active and Healthy
Communities (Leisure and Sport)
Mr D Brannigan, Community Relations and
Development Officer
Ms S Burns, Programmes Manager
Mrs J Hillen, PCSP Manager
Ms K Morrow, Good Relations Officer
Mrs E McParland, Democratic Services Manager
Miss S Taggart, Democratic Services Officer

AHC/68/2015: APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillors Burns, Carr and Devlin. An apology was also received from Mr M Lipsett whose daughter was unwell and the Committee agreed to send best wishes for a speedy recovery.

AHC/69/2015: DECLARATIONS OF INTEREST

There were no declarations of interest.

**AHC/70/2015: ACTION SHEET OF THE ACTIVE AND HEALTHY
COMMUNITIES COMMITTEE MEETING HELD ON 21
SEPTEMBER 2015**

Read: Action Sheet of the Active and Healthy Communities Committee Meeting held on 21 September 2015. (Copy circulated).

Noted: **The Action Sheet was NOTED.**

PRESENTATIONS

AHC/71/2015: CITIZEN'S ADVICE BUREAU

The Chairperson welcomed Rosemary McDonald and Freya Thompson and invited them to make their presentation to the Committee.

Ms Thompson thanked the Chairperson for their invitation to attend the meeting to highlight the work undertaken by Citizen's Advice Bureau during their merger between Down and Newry offices. A copy of the presentation is appended to the minutes.

The Chairperson congratulated Ms McDonald and Ms Thompson for the extremely helpful service provided and thanked them for their presentation. She invited questions from the floor.

Members asked the following questions:

- How will the locations for the proposed outreach clinics be determined?
- What methods are being investigated to recruit more staff?
- Are there any plans to relocate the Downpatrick office which is not in the most convenient of locations?
- When will the evening services be organised?

The representatives responded to the queries as follows:

- Ideally everyone would like an outreach clinic in their area however currently the areas being looked at are Newcastle, Kilkeel etc. However the Bureau is also open for suggestions and if Members feel there is a need to locate one in their area they should contact the Bureau.
- A recruitment drive is ongoing currently and the Bureau is linking with colleges and Queen's University for law graduates.
- The Downpatrick Office has a lease until the end of next year however the Bureau is actively seeking to relocate to more suitable premises with parking etc.
- There will be weekly evening meetings and monthly outreach meetings both in Downpatrick and in Newry.

The Chairperson thanked the representatives for their attendance at the meeting.

The Chairperson welcomed Mr Phillip Barefoot and invited him to make his presentation to the Committee.

Mr Barefoot thanked the Chairperson for their invitation to attend the meeting stating the purpose of the facilities strategy was to provide a framework for the prioritisation and development of facilities and to look at prioritise investment by a range of investors in sports facility provision. (A copy of the presentation is appended to these minutes).

The Chairperson thanked Mr Barefoot and invited questions from the floor.

Members asked the following questions:

- Have the Department or SportsNI put any investment into the facilities strategy?
- How much would Council need to set aside for this strategy?
- Have schools been receptive to working with community groups for the provision of facilities?
- What is the timescale for development of the strategy?

Mr Barefoot responded to the queries as follows:

- The strategy is an action plan with short/medium and long term goals. Capacity building is required for clubs and community groups to access their own funding. The strategy will be a living document which will need reviewed and monitored on an ongoing basis.
- Schools have generally been receptive and those without facilities would like some and are very willing to open them up to the community.
- The report would be finalised within a few weeks with a draft available by the end of November.

Councillor Enright suggested that information on the possibility of clubs becoming sites for renewable energy projects be investigated.

Councillor Taylor advised recent work carried out at Derrybeg Boxing Club was not of a suitable standard and asked that this be investigated.

Councillor Taylor proposed that the Committee endorse the work undertaken on the Facilities Strategy. This was seconded by Councillor Walker.

Agreed: **It was agreed on the proposal of Councillor Taylor, seconded by Councillor Walker that the Committee endorse the work undertaken on the Facilities Strategy Consultation.**

Read: Capital Programme Monthly Report to Senior Management Team (copy circulated)

Mr Moore presented the report to the Committee advising there were some projects within the Down area which were still to be added to the list. He advised those projects in red would be kept on the list to be completed someday; the yellow would be completed if funding became available and those in green should be completed.

Members discussed the issue at length asking why certain projects were coloured in green-to be completed.

The Chief Executive advised the projects on the list were what the Active and Healthy Communities Department considered to be part of their programme, with the green areas being most likely to come forward to the rates estimates meetings for consideration. He stated however that not all may materialise as these were decisions that needed to be taken as part of the rates setting process.

Councillor Enright stated a wind turbine should be placed at Drumanakelly Landfill Site which would generate funding for itself and this should be prioritised as a must do project. The Chief Executive advised he would respond to the Councillor on this matter.

Noted: The update on the Capital Projects list was noted.

LEISURE AND SPORTS

AHC/74/2015 OPTIONS FOR EXTENDING OPENING HOURS AT NEWRY LEISURE CENTRE

Read: Report dated 19 October 2015 from Mr R Moore, Assistant Director of Active and Healthy Communities regarding the options for extending opening hours at Newry Leisure Centre. (Copy circulated)

Mr Moore advised this report had been asked for at the September 2015 Council Meeting and it outlined options for Members to consider for the extension of opening hours at Newry Leisure Centre. The recommendation was to accept option 4 which allowed for use of the centre up to 8.30pm (shift ends 9pm) on a Saturday evening for Council's swimming lessons and club usage (relocated from Sunday morning) without any additional public recreational swimming; and use of the centre from 10am-1pm on a Sunday for Council's swimming lessons and private lane hire without any public recreational swimming.

Agreed: It was agreed on the proposal of Councillor O'Muirí, seconded by Councillor Sharvin to approve the implementation of option 4.

AHC/75/2015 DEFIBRILLATOR PROVISION

Read: Report dated 19 October 2015 from Mr R Moore, Assistant Director of Active and Healthy Communities regarding the provision of Defibrillators within the District. (Copy circulated)

Mr Moore advised the report investigated and highlighted the increase of defibrillators in public buildings and on Council owned grounds, and ensured that all defibrillators were registered with the Northern Ireland Ambulance Service.

He advised the report recommended the suggested actions to be taken:

1. Increasing the provision of AEDs by 11 at Council Buildings at an estimated cost of £11,000 to be considered as part of the 2016/17 rates estimates process.
2. Notify NIAS and other relevant bodies as to the locations of current and future AEDs.
3. Undertake review with leagues and clubs and assist them with AED provisions i.e. help sourcing of funding from other bodies.
4. Explore provision of two additional AEDs for the Derryleckagh and Newcastle complexes at an estimated cost of £2,000 to be considered as part of the 2016/17 rates estimates process. This is subject to agreement/acceptance with user groups and outcome of point 3 above.
5. Plot AEDs on map and consult with NIAS (and other bodies i.e. DHSSPS) on AED coverage prior to considering additional needs at other facilities i.e. leisure facilities and HRCs.
6. Approval of Community led AED provision where costs are nominal to the Council where requests comply with the principles detailed in Appendix 3.

Members discussed the issue at length and it was agreed on the proposal of Councillor Sharvin, seconded by Councillor Taylor to accept the recommendations above and bring the provision of AEDs at a cost of £11,000 to the rates process, subject to identification of where the gaps existed across the District.

Agreed: It was agreed on the proposal of Councillor Sharvin, seconded by Councillor Taylor to accept the recommendations above and bring the provision of AEDs at a cost of £11,000 to the rates process, subject to identification of where the gaps existed across the District.

AHC/76/2015 REQUEST FROM VALLEY RANGERS FC/BALLINRAN COMMUNITY ASSOCIATION FOR ADDITIONAL FUNDING

Read: Report dated 15 October 2015 from Mr P Brannigan, Estates Officer regarding a request from Valley Rangers FC/Ballinran Community Association for Additional Funding for a ballstop fence and to extend the vehicular access to provide additional car parking. (Copy circulated)

The Chief Executive advised a request had been received for an additional £6,138.50 funding for ballstop fence and to extend vehicular access to provide

additional car parking. He stated Council had already providing funding of £246,450 to the scheme and recommended the group should fund the additional requirements through their own fundraising activities.

Agreed: It was agreed on the proposal of Councillor Doran, seconded by Councillor O'Muiri that the group should fund the additional requirements through their own fundraising activities, as opposed to the Council meeting this cost.

COMMUNITY ENGAGEMENT

AHC/77/2015 ELECTED MEMBER STUDY VISIT

Read: Report dated 19 October 2015, from Ms K Morrow, Good Relations Officer and Ms S Burns, Programmes Manager regarding Elected Members' Study Visit (Copy circulated)

Ms Burns advised the study visit was funded under the Shared Communities Theme of the Council's approved Good Relations Action Plan and it introduced Elected Members to each of the seven DEAS within the new Council boundary. She stated the programme was funded 75% by OFMDFM and 25% by Newry, Mourne and Down District Council through the Council's approved Good Relations Action Plan 2015-16.

Noted: The report was noted.

HEALTH & WELLBEING

AHC/78/2015 LIVE HERE, LOVE HERE REQUEST FOR FUNDING FOR THE NEXT 3 YEARS

Read: Report dated 19 October 2015 from Mr E Devlin, Assistant Director of Active and Healthy Communities regarding Live Here, Love Here Request for funding for the next 3 years (copy circulated)

Mr Devlin advised the Live Here, Love Here campaign helped to fund a regional promotional and advertising campaign in relation to Civic Pride and recommended that the request for funding be submitted as part of the Rates estimates process.

Agreed: It was agreed on the proposal of Councillor O'Muiri, seconded by Councillor Doran to allow the request for funding for the next 3 years for the Live Here, Love Here campaign to be submitted as part of the Rates estimates process.

AHC/79/2015 HOUSES IN MULTIPLE OCCUPATION REPORT

Read: Report dated 19 October 2015 from Mr E Devlin, Assistant Director of Active and Healthy Communities regarding Houses in Multiple Occupation (copy circulated)

Mr Devlin advised a response to the Houses in Multiple Occupation Bill had been prepared by the department in consultation with the Chief Environmental Health Officers Group and this response had been circulated as part of the report.

Noted: The report was noted.

AHC/80/2015 **GO ULTRA LOW PROPOSAL: EV ANGEL PROJECT**

Read: Report dated 19 October 2015 from Ms S McElDowney regarding Go Ultra Low Proposal: EV Angel Project (copy circulated)

Mr Devlin advised the proposed EV Angel Project was being led by DRD with the aim of increasing the uptake of ultra low emission vehicles, improve air quality and developing the region as an exemplar region for innovation in electric vehicle usage. He recommended that the Committee endorse support 'in principle'.

Agreed: The report was noted and it was unanimously agreed to support the EV Angel Project in principle.

AHC/81/2015 **REPORT ON THE CYCLE TO WORK SCHEME AND THE COUNCIL'S INVOLVEMENT IN THIS SCHEME**

Read: Report dated 19 October 2015 from Ms S McElDowney regarding the Cycle to Work Scheme and the Council's Involvement in this Scheme (copy circulated)

Councillor Enright proposed that Council progress with the Cycle to Work Scheme. This was seconded by Councillor Doran.

Agreed: It was agreed on the proposal of Councillor Enright, seconded by Councillor Doran that Council progress with the Cycle to Work Scheme.

CORRESPONDENCE

AHC/82/2015 **LETTER FROM WARD ERWIN – SOCIAL HOUSING ENTERPRISE**

Read: Letter dated 23 September 2015 from Ward Erwin regarding Social Housing Enterprise Strategy – Expression of Interest (copy circulated)

Noted: The correspondence was noted.

**AHC/83/2015 LETTER FROM ST PATRICK'S GRAMMAR SCHOOL,
DOWNPATRICK**

Read: Letter dated 1 October 2015 from St Patrick's Grammar School,
Downpatrick regarding Council's Support for Environmental Initiative.
(copy circulated)

In response to a query from Councillor Enright, Mr Devlin confirmed that an Awards Ceremony would take place in connect with the Down Your Street initiative.

Noted: The correspondence was noted.

**AHC/83/2015 NIEA LETTER CARRIVEMACLONE AREA OF SPECIAL
SCIENTIFIC INTEREST**

Read: Letter dated 2 October 2015 from NIEA regarding Carrivemaclone Area
of Special Scientific Interest (copy circulated)

Noted: The correspondence was noted.

MINUTES FOR NOTING

**AHC/84/2015 MINUTES FROM INAUGURAL PCSP MEETING HELD ON 29
AUGUST 2015**

Read: Minutes of Inaugural PCSP Meeting held on 29 August 2015 (copy
circulated)

Councillor Sharvin asked if a response had been received regarding the letters sent about the 50% cut in budgets.

PCSP Manager, Ms Hillen advised a response had been received and had gone through Council and PCSP Managers had been told to have projects ready to begin in case funding became available.

Noted: The minutes were noted.

There being no further business the meeting ended at 7.40pm.

For adoption at Meeting of Newry, Mourne and Down District Council to be held on Monday 2 November 2015.

Signed: Councillor L Kimmins
Chairperson

Signed: Mr M Lipsett
Director of Active and Healthy Communities

CAB MERGER - WHERE WE'RE AT

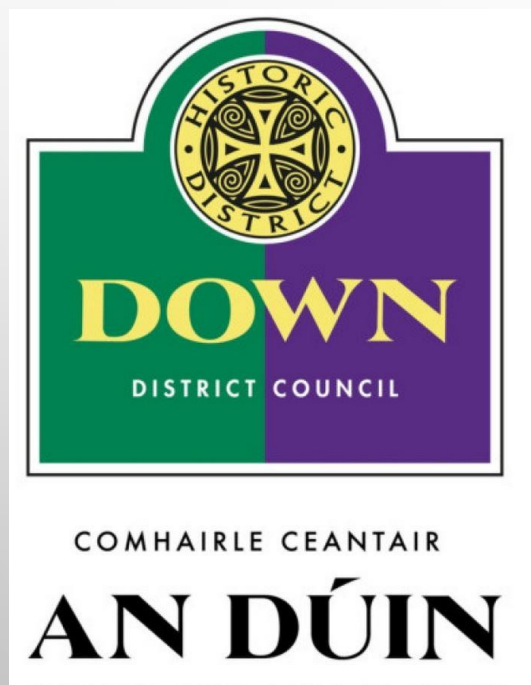
OUR CLEAR PLAN OF ACTION FOR THE MERGER OF
DOWN DISTRICT CITIZENS ADVICE BUREAU

AND

NEWRY & MOURNE DISTRICT CITIZENS ADVICE BUREAU



THERE ARE CURRENTLY TWO SEPARATE BUREAUX,
ONE IN EACH OF THE OLD COUNCIL AREAS



OUR COUNCILS MERGED IN APRIL 2015 –
THE CHANGE IN BOUNDARIES MEANS A CHANGE
IN WHERE WE DELIVER OUR VITAL SERVICE



NEW NAME
NEW LOGO
SAME VITAL SERVICE FOR ALL



A WORKING GROUP WAS FORMED IN 2014 FACILITATED BY PHILIP RANKIN – COMMUNITY CHANGE



1

APPLIED FOR FUNDING
TO HELP WITH THE COSTS –
ACCOUNTANTS
SOLICITORS
MEETINGS

2

DUE DILIGENCE -
COMPLETED

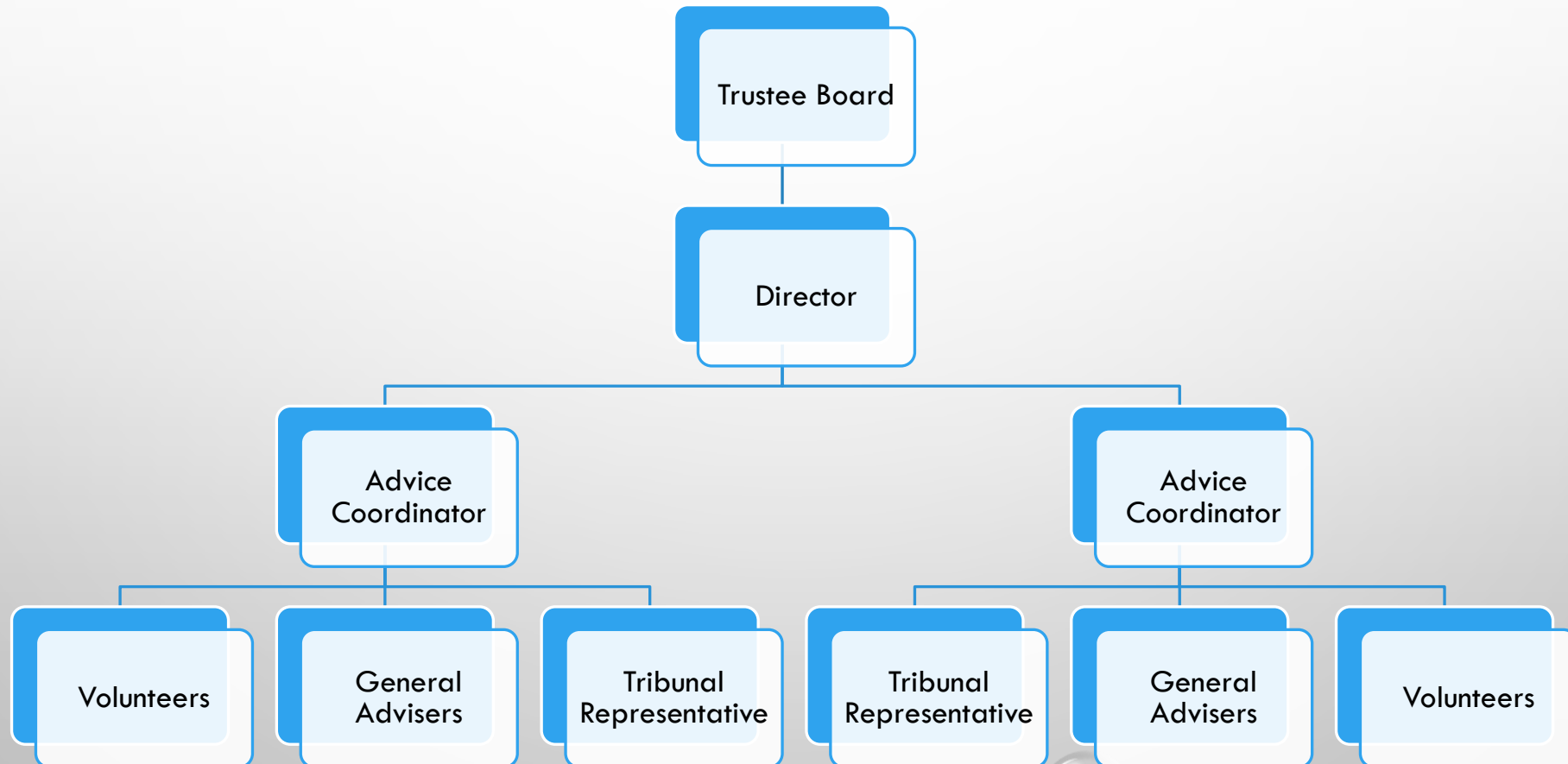
3

STRATEGIC PLAN -
DRAFT DEVELOPED IN
CONJUNCTION WITH
VOLUNTEERS, STAFF AND
BOARD MEMBERS FROM
BOTH ORGANISATIONS

**citizens
advice**

ORGANISATIONAL CHART

CITIZENS ADVICE NEWRY, MOURNE AND DOWN



**citizens
advice**

CITIZENS ADVICE NEWRY, MOURNE AND DOWN PLANNED METHODS OF SERVICE DELIVERY

- ONE TELEPHONE NUMBER — 03 NUMBER, COUNTS AS PART OF INCLUSIVE MINUTES
- MULTIPLE DIGITAL CHANNEL DELIVERY - IN BUREAU, ONLINE, MOBILE, PHONE AND EMAIL
- OUTREACH SERVICES — IDENTIFY AND TARGET COMMUNITY NEEDS AND AREAS
- AN EXTENSION OF OPENING HOURS — MAKING OUR SERVICE ACCESSIBLE TO ALL
- NEW BRANDING — FOLLOWING COUNCIL MERGER AND CITIZENS ADVICE REBRAND

**citizens
advice**

WHENEVER YOU NEED US
WHEREVER YOU ARE



NEWRY MOURNE & DOWN
NATIONAL FACILITIES STRATEGY
LOCAL SPORTS FACILITIES STRATEGY

OCTOBER 2015



SPORTS FACILITIES STRATEGY PROJECT

BACKGROUND:

- Strategic approach to facility development needed
- Sport NI in partnership with Councils will deliver:
 - Sports Facilities Strategy for Northern Ireland
 - 11 District Council Area Reports
- Contract started October 2014
- Project funded 50% by District Councils and 50% by Sport NI



PURPOSE & TIMESCALES

PURPOSE

- Framework for the prioritisation & development of facilities
- Look to prioritise investment by a range of investors in sports facility provision

TIMESCALES

- Strategy and Reports will be delivered in two phases:
- **Phase 1: The Facilities Strategy for Northern Ireland:**
 - completed by August 2015; 2nd draft with SNI
- **Phase 2: The 11 associated District Council Area Reports:**
 - completed by October 2015 – maps still being produced and structure of reports being agreed





- 3 Pillars
 - Participation
 - Performance
 - Places
- 26 High Level Targets
- 11 Participation Targets
- 6 Places Targets
- Recently Reviewed By DCAL (2015)



WHAT WILL THE STRATEGY & REPORTS LOOK LIKE

Sport Northern Ireland - Facilities Strategy will identify the strategic need for:

- Sports facilities of Northern Ireland wide significance;
- Sports facilities that are of cultural importance;
- High performance training and competition sports facilities;
- Local sport facility needs (i.e. District Council areas)



WHAT WILL THE STRATEGY & REPORTS LOOK LIKE

District Council Area Reports will:

- Flow out of the NI wide Sports Facilities Strategy
- Be consistent in structure:
 - Introduction and Background
 - Purpose and Methodology
 - Overall Picture of Facility provision – highlight facility need,
 - Identify geographical areas that need investment
 - What type of facility could meet the needs
 - Multi sports hubs where do these fit
 - Other facility themes – what is needed and where, what support is required?
 - Next steps – include recommendations and policy recommendations emerging from the strategy.



NEWRY MOURNE AND DOWN – CONSULTATION

- 7 consultation meetings:
 - 120 clubs- GAA, soccer, rugby, hockey, gymnastics, trampolining Basketball, disability sports, swimming, shooting, bowls, athletics, handball, tennis, rowing, boxing, water sports, walking, climbing, kick boxing, netball, wheelchair rugby, golf and angling.
 - 17 community Associations
 - 4 schools (since the consultation other schools have come Forward)
 - 19 others including - Chief Executive, Newry Mourne and Down, 6 Councillors Newry Mourne and Down and 3 MLA.
 - 228 attendees overall



KEY ISSUES EMERGING FROM THE WORK TO DATE

- Sport facility hierarchy – town and rural areas.
- Access to education-based facilities - some times difficult
- Poor pitch quality (grass pitches) soccer, rugby, GAA – Hockey (shale pitches)
- Changing rooms (outdoor) poor quality
- Need to improve tennis facilities
- Need for accessible athletics facilities
- Not always new build, consider refurbishment
- Need for Guidance, capacity building and funding guidance
- Improved/different partnerships
- Links to public health and community planning – Strategy has to link with Community Plan.

