

NEWRY MOURNE AND DOWN DISTRICT COUNCIL

Minutes of Strategy Policy & Resources Committee Meeting held on Thursday 19 January 2017 at 5.00pm in the Mourne Room, Downshire Civic Centre, Downpatrick.

In the Chair:	Councillor P Brown	
In Attendance:	Councillor T Andrews Councillor P Byrne Councillor S Doran Councillor M Murnin Councillor M Ruane	Councillor R Burgess Councillor W Clarke Councillor C Enright Councillor B Ó'Múiri Councillor W Walker
Officials in Attendance:	Mr L Hannaway, Chief Executive Mr E Curtis, Director of Strategic Policy and Performance Mrs D Carville, Director of Corporate Services Mr M Lipsett, Director of Active and Healthy Communities Mr C O'Rourke, Director of Regulatory and Technical Services Mr J McBride, Assistant Director, Transformation, Innovation & Performance Mrs A Robb, Assistant Director, Corporate Services (Administration) Mr A McKay, Chief Planning Officer Mr A Hay, Principal Planning Officer Mr C Moffett, Equality Officer Mr E McManus, Capital Projects Ms J McCabe, Diversity and Inclusion Projects Coordinator Mrs E McParland, Democratic Services Manager Mrs C Taylor, Democratic Services Officer Miss S Taggart, Democratic Services Officer	

SPR/1/2017

APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillors Bailie, Carr, Quinn and Sharvin.

The Chairperson asked that Management accounts be brought to the next meeting and presented as an item at the beginning of the agenda.

SPR/2/2017

DECLARATIONS OF INTEREST

The Directors and Assistant Directors declared an interest in Item 25 – Proposed Changes to Management Structures.

SPR/3/2017 **ACTION SHEET OF THE STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING HELD ON 15 DECEMBER 2016**

Read: Action Sheet of the Strategy, Policy and Resources (SPR) Committee Meeting held on 15 December 2016 (circulated).

Agreed: **The Action Sheet of the Strategy, Policy and Resources Committee held on 15 December 2016 was agreed on the proposal of Councillor Ruane, seconded by Councillor Doran.**

LOCAL DEVELOPMENT PLAN

SPR/4/2017 **LOCAL DEVELOPMENT PLAN – STATEMENT OF COMMUNITY INVOLVEMENT CONSULTATION DRAFT**

Read: Report from Mr A Hay, Principal Planning Officer dated 19 January 2017 regarding Newry, Mourne and Down Draft Statement of Community Involvement (copy circulated)

Mr Hay presented the report stating its purpose was to outline how the Council proposed to engage with the community and stakeholders in exercising its planning function and recommended that Member noted the content of the report and agree to the following:

- The draft Statement of Community Involvement
- That the draft Statement of Community Involvement be subject to a 4 week public consultation period during which representations would be invited using the Council website and a note in the local press for 2 consecutive weeks.

Agreed: **It was agreed to note the content of the report and agree the draft Statement of Community Involvement and the 4 week public consultation process.**

SPR/5/2017 **LOCAL DEVELOPMENT PLAN – PREPARATORY STUDIES – PAPER 7 - TOURISM**

Read: Report from Mr A Hay, Principal Planning Officer dated 19 January 2017 regarding Newry, Mourne and Down Local Development Plan Preparatory Studies Paper 7: Tourism (copy circulated)

Agreed: **It was agreed to note the content of the report.**

SPR/6/2017 **LOCAL DEVELOPMENT PLAN – PREPARATORY STUDIES – PAPER 9 – PUBLIC UTILITIES**

Read: Report from Mr A Hay, Principal Planning Officer dated 19 January 2017 regarding Newry, Mourne and Down Local Development Plan Preparatory Studies Paper 9: Public Utilities (copy circulated)

Councillor Enright asked that the issue of energy be separated out of the report and looked at specifically in terms of the need for an increase going forward in the South Down area.

Mr Hay advised Appendix C of the report showed the parts of the District that had a deficiency in grid accessibility and that Council was engaging with SONI and NIE on this issue continuously.

Agreed: It was agreed to note the content of the report.

COMMUNITY PLANNING AND WELLBEING

SPR/7/2017 **CONSULTATIONS ON PROPOSALS FOR THE UPDATED MULTIPLE DEPRIVATION MEASURE (NIMDM 2017)**

Read: Report from Mr A Beggs, Head of Evidence and Research dated 19 January 2017 regarding Proposals for the Updated NI Multiple Deprivation Measure (NIMDM 2017) (copy circulated)

Mr Beggs presented the report stating the consultation invited views on the responses to each of the NIMDM 2010 recommendations and the proposed indicators within each of the NIMDM 2017 domains. He recommended that Council accept the draft response included within the papers.

Agreed: It was agreed on the proposal of Councillor Clarke, seconded by Councillor Byrne to accept the draft response to the consultation on proposals for the updated Multiple Deprivation Measure (NIMDM 2017)

COMMUNICATION

SPR/8/2017 **NMD CITIZENS MAGAZINE**

Read: Report from Ms R Mackin, Assistant Director of Corporate Planning and Policy dated 19 January 2017 regarding NMD Citizens Magazine (copy circulated)

Mr Moffett presented the report which recommended that Council approve the naming of a new publication – NMD Connect, A Citizens

Magazine for Newry, Mourne and Down and to agree the content of the publication to include a range of articles.

Councillor Clarke welcomed the introduction of the publication as a way of engaging with the community and asked that officers ensure a digital version of the magazine was available, particularly for younger people.

Agreed: It was agreed on the proposal of Councillor Andrews, seconded by Councillor Doran to accept the officer's recommendation to name the new publication NMD Connect and agree the content of the publication.

FOR CONSIDERATION AND/OR DECISION

SPR/9/2017 VISIT FROM SCHOOL 7, KIROVSK IN MARCH 2017

Read: Report from Ms J McCabe, Diversity and Inclusion Projects Coordinator dated 19 January 2017 regarding visit by School Number 7 to Newry, Mourne and Down District Council (copy circulated).

Agreed: It was agreed on the proposal of Councillor Burgess, seconded by Councillor Doran to accept the officer's recommendation to approve relevant officers to draw up a programme of events particularly around Education Institutions, Arts and Leisure for a visit by School Number 7 from Kirovsk to Newry, Mourne and Down District Council in March 2017.

SPR/10/2017 GARDEN AREA AT JUNCTION OF KILMOREY STREET/RIVER STREET, NEWRY

Read: Report from Mrs A Robb, Assistant Director, Corporate Services (Administration) dated 19 January 2017 regarding Garden Area at junction of Kilmorey Street/River Street, Newry (copy circulated).

Agreed: It was agreed on the proposal of Councillor Murnin, seconded by Councillor Byrne to accept the officer's recommendation that Council write to the Department for Infrastructure, Transport NI to seek their agreement to renewal of lease of this land for a further five year period and at a similar rent of 5pence per year.

EQUALITY AND POLICY

SPR/11/2017 EQUALITY 75 POLICY SCREENING REPORT – QUARTERLY REPORT OCTOBER-DECEMBER 2016

Read: Report from Mr C Moffett, Head of Corporate Policy, dated 19 January 2017 regarding Section 75 Policy Screening Report – Quarterly Report for period October-December 2016 (copy circulated).

Agreed: **It was agreed on the proposal of Councillor Ó'Muirí, seconded by Councillor Ruane to note the Section 75 Policy Screening Report – Quarterly Report for period October-December 2016.**

CORPORATE SERVICES – HUMAN RESOURCES

SPR/12/2017 NORTHERN IRELAND CHARTER FOR ELECTED MEMBER DEVELOPMENT

Read: Report from Ms H McElroy, Learning & Development Manager, dated 19 January 2017 regarding Northern Ireland Charter for Elected Member Development (copy circulated).

Councillor Andrews commended the Members and officers involved in the recent accreditation assessment and all the efforts made in achieving this accreditation.

Agreed: **It was agreed on the proposal of Councillor Andrews, seconded by Councillor Burgess to note the contents of the report in relation to Accredited Training undertaken by Employees and Elected Members during the period of January 2015-date.**

CORPORATE SERVICES – DEMOCRATIC SERVICES

SPR/13/2017 REVIEW OF NON-DOMESTIC RATING SYSTEM IN NI – ROUNDTABLE MEETING

Read: Correspondence received from Assistant Assembly Clerk, Committee for Finance regarding Review of Non-Domestic Rating System in Northern Ireland (copy circulated).

Mrs Carville advised meetings had been arranged to discuss the Review of Non-Domestic Rating System however due to the political instability these had now been cancelled.

Agreed: **It was agreed to note the update provided on the review of non-domestic rating system in Northern Ireland.**

SPR/14/2017 ALLOCATION OF ONE OUTSTANDING SPECIAL RESPONSIBILITY ALLOWANCE

Read: Report from Mrs E McParland, Democratic Services Manager dated 19 January 2017 regarding allocation of one outstanding SRA allowance (copy circulated).

Mr Hannaway advised that as Councillor Ruane had taken the role of Party Leader of Sinn Fein, an outstanding special responsibility allowance was available and, when this previously occurred in 2015/16 it had been agreed that 50% of the unallocated SRA was to be paid to the Chair of the Planning Committee, with the remaining 50% being divided among the remaining positions which receive SRA payments.

Agreed: It was agreed on the proposal of Councillor Walker, seconded by Councillor Doran to accept the officer's recommendation to pay 50% of the unallocated SRA to the Chair of the Planning Committee, with the remaining 50% being divided among the remaining positions which receive SRA payments.

SPR/15/2017 INVITATION TO PARTNERSHP PANEL MEETING – 31 JANUARY 2017

Read: Correspondence received from Department for Communities regarding Partnership Panel for Northern Ireland Meeting (copy circulated).

Mr Hannaway advised the Partnership Panel meeting had now been postponed until May.

Noted: The update on the invitation to Partnership Panel Meeting was noted.

GRANT AIDED PROGRAMMES

SPR/16/2017 PEACE IV

Read: Report from Ms J McCabe, Diversity & Inclusion Projects Coordinator dated 19 January 2017 regarding Peace IV Local Action Plan (copy circulated).

Ms McCabe advised Council had submitted an application for the Peace IV Local Action Plan and had been offered a grant with an under allocation consisting of programme and staff/administration costs. She recommended that Council approve the list of projects to be submitted to SEUPB by 14 February to utilise the under-allocated money.

Agreed: It was agreed on the proposal of Councillor Walker, seconded by Councillor Byrne to accept the officer's recommendation.

SPR/17/2017 **PEACE IV CAPITAL SHARED SPACES AND SERVICES APPLICATION**

Read: Report from Mr E Curtis, Director of Strategic Planning and Performance, dated 19 January 2017, regarding Shared Spaces and Services Application (copy circulated).

Mr Curtis advised Clanrye Abbey Developments had requested a letter of support from the Council for the submission of an application to SEUPB for funding under their Shared Spaces and Services financial assistance call. He stated Council already agreed to take the lead role in the submission of an application to the Peace IV Shared Spaces call for the development of a Community Hub in Camlough and therefore Council must decide whether it wanted to support one or two applications to the same funding body.

Members discussed the issue at length and it was agreed to continue to support the Camlough scheme and write to Clanrye Abbey Developments advising them Council could not offer a letter of support however would assist the group in investigating other methods of funding.

Agreed: It was agreed on the proposal of Councillor Ruane, seconded by Councillor Ó'Muirí that Council continue to support the Camlough scheme and write to the Clanrye group advising them Council could not offer a letter of support however would assist the group in investigating other methods of funding.

SPR/18/2017 **SISTER CITIES PROGRAMME**

Read: Report from Ms J McCabe, Diversity and Inclusion Projects Coordinator, dated 19 January 2017, regarding Visit by Mayor of Sioux Falls, Sister Cities Programme (copy circulated)

Agreed: It was agreed on the proposal of Councillor Ó'Muirí, seconded by Councillor Burgess to accept the officer's recommendation to approve officers to draw up a programme of events around business, arts, culture, sports/leisure in line with Council's International Relations Policy.

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

SPR/19/2017

SAINTFIELD COMMUNITY CENTRE

Agreed: On the proposal of Councillor Byrne, seconded by Councillor Burgess, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the council holding that information).

Read: Report from Mr E Curtis, Director of Strategic Planning and Performance, dated 19 January 2017, regarding Saintfield Community Centre Project (copy circulated).

Agreed: On the proposal of Councillor Ruane, seconded by Councillor Doran, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Brown, seconded by Councillor Walker to approve the recommendations in the officer's report to:

1. Proceed with the development of the Saintfield Community Centre Project utilising Council's own funding secured in the 2017/18 budget.
2. It is proposed that enterprise units are included as part of the scheme to generate income, subject to the requirement of the public and in line with Saintfield Community Trust's ethos.
3. Commence a new tender process to appoint an integrated design team, followed by an integrated supply team to deliver the scheme in accordance with Council project plan.
4. Statement to be issued to press on the project, at an appropriate time.

Agreed: It was further agreed to erect a sign at Saintfield Community Centre site detailing the proposed new scheme and the inclusion of a possible 3G pitch in Saintfield.

SPR/20/2017

REPORT ON FINAL ACCOUNTS FOR VICTORIA LOCK REFURBISHMENT SCHEME

Agreed: On the proposal of Councillor Byrne, seconded by Councillor Burgess, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act

(Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the council holding that information).

Read: Report from Mr E McManus, Estates/Capital Project Manager, dated 19 January 2017 regarding Reports on Final Accounts – Victoria Lock Refurbishment Scheme (copy circulated).

Agreed: On the proposal of Councillor Ruane, seconded by Councillor Doran, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Ruane, seconded by Councillor Doran to:

1. Approve the final account for the dredging contract at Victoria Lock for the sum as detailed in the Officer's report.
2. To approve the final account for the refurbishment of the sea gates at Victoria Lock for the sum as detailed in the Officer's report.
3. To approve additional payments for Consultancy services provided by the appointment Consultants for the sum as detailed in the Officer's report.

SPR/21/2017 **TERMS OF REFERENCE FOR A REVIEW OF THE BIG SCREEN, NEWRY**

Agreed: On the proposal of Councillor Byrne, seconded by Councillor Burgess, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the council holding that information).

Read: Report from Mrs D Carville, Director of Corporate Services, dated 19 January 2017, regarding Terms of Reference for a review of the Big Screen, Newry (copy circulated).

Agreed: On the proposal of Councillor Ruane, seconded by Councillor Doran, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Ruane, seconded by Councillor

Burgess to approve the Terms of Reference contained within the Officer's report, for the review of the Big Screen in Newry, to be undertaken by ASM, Chartered Accountants, and for their report to be subsequently considered by the Audit Committee.

SPR/22/2017

PROPOSED SALE OF LAND AT SAVAL PLAYING FIELDS TO SAVAL GFC

Agreed: On the proposal of Councillor Byrne, seconded by Councillor Burgess, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the council holding that information).

Read: Report from Mrs C McKenna, dated 19 January 2017, regarding proposed sale of additional land at Saval Playing Fields to Saval GFC (copy circulated).

Agreed: On the proposal of Councillor Ruane, seconded by Councillor Doran, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Ó'Muirí, seconded by Councillor Clarke to approve the recommendation in the Officer's report to proceed with the sale and granting of sight lines to Saval GFC subject to the conditions outlined in the Officer's report and to approval from the Department for Communities.

SPR/23/2017

LPS VALUATION – LAND ADJACENT TO BALLYHORNAN FAMILY CENTRE FOR CONSTRUCTION OF BALLYHORNAN 3G SPORTS PITCH

Agreed: On the proposal of Councillor Byrne, seconded by Councillor Burgess, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the council holding that information).

Read: Correspondence received from LPS, dated 14 December 2016, regarding Valuation of Land adjacent to Ballyhornan Family

Centre for construction of Ballyhornan 3G sports pitch. (Copy circulated)

Agreed: On the proposal of Councillor Ruane, seconded by Councillor Doran, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Clarke, seconded by Councillor Enright to note the valuation report dated 14 December 2016 received from Land and Property Services in relation to land adjacent to Ballyhornan Family Centre for construction of Ballyhornan 3G sports pitch.

SPR/24/2017

EMPLOYEE LEARNING AND DEVELOPMENT POLICY

Agreed: On the proposal of Councillor Byrne, seconded by Councillor Burgess, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 4 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a Government Department and employees of, or office holders under, the Council and the public may, by resolution, be excluded during this item of business.

Read: Report from Ms A Magorrian, Learning and Development Manager dated 19 January 2017 regarding Employee Learning and Development Policy (Copy circulated)

Agreed: On the proposal of Councillor Ruane, seconded by Councillor Doran, it was agreed the Committee come out of closed session.

Agreed: When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Andrews, seconded by Councillor Walker to approve the Learning and Development Policy contained within the Officer's report, recognising that it puts in place systems and processes to support the delivery of the Council's vision, purpose and values.

Having previously declared an interest in the following item, the following officers departed from the meeting: Mr E Curtis, Mrs D

Carville, Mr M Lipsett, Mr C O'Rourke, Mr J McBride, Mrs A Robb, Mr C Moffett, Mr E McManus and Ms J McCabe.

SPR/25/2017 PROPOSED CHANGES TO MANAGEMENT STRUCTURES

Agreed: **On the proposal of Councillor Byrne, seconded by Councillor Burgess, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Paragraph 1 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information in relation to any individual and the public may, by resolution, be excluded during this item of business.**

Read: **Report from Mr L Hannaway, Chief Executive dated 19 January 2017 regarding Proposed Changes to Management Structures (copy circulated)**

Agreed: **On the proposal of Councillor Ruane, seconded by Councillor Doran, it was agreed the Committee come out of closed session.**

Agreed: **When the Committee came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Burgess, seconded by Councillor Walker to approve the recommendations contained in paragraph 3.1 of Chief Executive's Report on proposed changes to management structures and the new structure contained in appendix 2 of the report.**

The meeting concluded at 6.33pm.

For consideration at the Council Meeting to be held on 6 February 2017

Signed: **Councillor Patrick Brown**
Chairperson

Signed: **Eddy Curtis**
Director of Strategic Policy and Performance