

February 17th, 2022

Notice Of Meeting

You are requested to attend the Strategy, Policy and Resources Committee Meeting to be held on **Thursday, 17th February 2022 at 6:00 pm** in **Microsoft Teams (Hybrid)**.

Chairperson - Councillor O Hanlon

Deputy Chairperson - Councillor P Brown

Councillor P Byrne

Councillor H Gallagher

Councillor R Howell

Councillor O Magennis

Councillor D Murphy

Councillor B O'Muirí

Councillor H Reilly

Councillor M Rice

Councillor M Savage

Councillor G Sharvin

Councillor D Taylor

Councillor J Tinnelly

Councillor W Walker

Agenda

1.0 Introduction and Apologies

2.0 Declarations of Interest

3.0 Action Sheet arising from SPR Committee Meeting held on Thursday 20 January 2022

 *SPR-Action Sheet arising from 20 January 2022.pdf*

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For Consideration and/or Decision

4.0 Notice of Motion regarding Electric Vehicle Charging Infrastructure

The following Notice of Motion, in the name of Cllr Enright, was referred from the Monthly Council Meeting in December 2021:

Notice of Motion:

"In the Newry Mourne and Down District Council area there are over 7000 officially designated parking bays spread over 180 car parks between Carryduff and County Monaghan. Mostly managed by AHC with a small number managed by ERT. These have a total of 13 charging points with 6 of these not currently working. This means that only people with large front gardens with the capacity for charging points can have electric cars in Newry Mourne and Down.

Council sets a target for every car park to have one charging point within one year, and for 5% of all Council-managed parking bays to have charging points by the year 2022/23. Ramping up from there to meet the Government's target (both North and South) of no new diesel or petrol cars being sold by 2030. If possible, this program of investment will mimic Dundee Council and be a long-term revenue generator for Council."

 *SPR EV Feb 2022.pdf*

Page 6

5.0 Notice of Motion regarding - Live Streaming

 *Streaming of Meetings.pdf*

Page 10

6.0 Assertion of McMinns Lane, Dundrum, CD/RW/8063

 *Assertion of McMinns Lane.pdf*

Page 13

 *Assertion Statement - McMinns Lane.pdf*

Page 16

Democratic Services

7.0 Allocation of SRA Allowances

SRA allowances.pdf Page 19

Schedule 1 to the Scheme of Allowances.pdf Page 21

8.0 Schedule of Meetings – May 2022-June 2023

Schedule of Meetings 2022-23.pdf Page 22

(Internal)MEETINGS SCHEDULE JUNE 2022-MAY 2023.pdf Page 24

Items deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) 2014

9.0 Lease of units at Saintfield Community Centre

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) - and the public may, by resolution, be excluded during this item of business.

17.02.22 - SPR Report - Lease of units at Saintfield.docx.pdf Not included

Site Plan - Commercial Units at Saintfield Community Centre.pdf Not included

10.0 Leasing of Council Land - Lismore Crossmaglen.

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) - and the public may, by resolution, be excluded during this item of business.

Crossmaglen - Lease of lands at Lismore Park - Feb 2022.pdf Not included

EOI Leasing Lismore Playing Fields Crossmaglen Nov 2021.pdf Not included

AHC Report - Jan 2022 - Lismore Pk. Crossmaglen.pdf Not included

11.0 Surplus Assets Update

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person

(including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

 ***SPR Surplus Assets Update - Feb (003).pdf***

Not included


 ***Appendix A - Overview Feb22.pdf***

Not included

FOR NOTING Items deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) 2014

12.0 Update on acquisition of lands at Camlough lake

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) - and the public may, by resolution, be excluded during this item of business.

 ***Update on acquisition of lands at Camlough lake.pdf***

Not included

13.0 Strategic Finance Working Group Action Sheet - 18 January 2022 & 03 February 2022

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) - and the public may, by resolution, be excluded during this item of business.

 ***SFWG Action Sheet 18.1 2022.pdf***

Not included

 ***SFWG Action Sheet 3.2 2022.pdf***

Not included

14.0 Chief Executive Appraisal

This item is deemed to be exempt under paragraph 1 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to any individual and the public may, by resolution, be excluded during this item of business.

 ***Chief Executive Appraisal.pdf***

Not included

15.0 Presentation on Museums Structures

Presentation by Conor Mallon, Director of Enterprise, Regeneration & Tourism

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – 1) Information relating to any individual, 2) information which is likely to reveal the identity of an individual, 4) information relating to any consultations or negotiations, or contemplated

consultations or negotiations, in connection with any labour relations matter arising between the Council or a government department and employees of, or office holders under, the Council and the public may, by resolution, be excluded during this item of business.

For Noting

16.0 NMDDC Response to: The Local Government (Performance Indicators and Standards) (Amendment) Order (Northern Ireland) 2022

 *SPR Cover Report Consultation Response on Performance Order.pdf* ***Page 35***

 *Appendix 1 NMDDC Response to Performance Order.pdf* ***Page 38***

 *Appendix 2 Consultation Document Amendment to Performance Order.pdf* ***Page 40***

17.0 Sickness Absence

 *Sickness Absence report December 2021.pdf* ***Page 60***

Invitees

Cllr Terry Andrews

Ms Kate Bingham

Mr Caolain Boyd

Cllr Patrick Brown

Cllr Robert Burgess

Cllr Pete Byrne

Mr Gerard Byrne

Mrs Dorinnia Carville

Cllr Charlie Casey

Cllr William Clarke

Cllr Dermot Curran

Cllr Laura Devlin

Mr Eoin Devlin

Ms Louise Dillon

Cllr Cadogan Enright

Cllr Aoife Finnegan

Cllr Hugh Gallagher

Cllr Mark Gibbons

Cllr Oonagh Hanlon

Cllr Glyn Hanna

Cllr Valerie Harte

Cllr Roisin Howell

Miss Veronica Keegan

Mrs Sheila Kieran

Cllr Mickey Larkin

Cllr Alan Lewis

Mr Michael Lipsett

Mrs Regina Mackin

Cllr Oonagh Magennis

Mr Conor Mallon

Cllr Gavin Malone

Cllr Cathy Mason

Mr Johnny Mc Bride

Colette McAteer

Cllr Declan McAteer

Cllr Leeanne McEvoy

Cllr Harold McKee

Patricia McKeever

Cllr Karen McKevitt

Cllr Andrew McMurray

Catrina Miskelly

Cllr Roisin Mulgrew

Cllr Declan Murphy
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Cllr Barra Ó Muirí
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Mr Fearghal O'Connor
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Linda O'Hare
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Cllr Gerry O'Hare
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Cllr Kathryn Owen
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Cllr Henry Reilly
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Cllr Michael Rice
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Ms Alison Robb
.....
Cllr Michael Ruane
.....
Cllr Michael Savage
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Cllr Gareth Sharvin
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Donna Starkey
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Cllr Gary Stokes
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Sarah Taggart
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Cllr David Taylor
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Cllr Jarlath Tinnelly
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Cllr John Trainor
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Cllr William Walker
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Mrs Marie Ward
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ACTION SHEET – STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING (SPR) – T H U R S D A Y 20 JANUARY 2022

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| SPR/003/2022 | Action Sheet of the Strategy, Policy and Resources Committee Meetings held on 16 December 2021. | It was agreed that the action sheet from the Strategy, Policy and Resources Committee Meetings held on 16 December 2021. | D Carville | Noted | Y |
| SPR/004/2022 | Notice of Motion - Contactless Payment Solutions to tackle Homelessness | <p>Elected Members agreed to approve the following recommendations:</p> <ul style="list-style-type: none"> • Officers to follow up on the cost, security and equality issues outlined at section 2.1 and also conduct further research of suppliers. • Officers will then bring proposals back to Members for consideration before the end of this financial year. • Council explore avenues to roll this out including through the Chairs charitable fund as soon as possible. • Council write to the local bank's or the services that service the governance of the ATM'S about the option of being able to donate through ATM's to charities on a rotational basis. | G Byrne | Noted | N |

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| SPR/005/2022 | Programme Governance, OBC Public Consultation Working Group | <p>Elected Members agreed to approve the following recommendations:</p> <ul style="list-style-type: none"> To approve the recommendation of the NCCR Programme board to revise the programme governance arrangements to include the addition of the OBC Public Consultation Working Group and scheduling Programme Board meetings two-monthly with ability to schedule intermittently. Representatives from all the local church denominations are included as members of the OBC Public Consultation Working Group. To approach the Arts centre Working Group and ask that a representative sit on the OBC Public Consultation Working Group. | C Mallon | Approved | Y |
| SPR/006/2022 | Call for evidence on Remote hearing regulations | It was agreed to approve the response on behalf of Newry Mourne and Down District Council to the call for evidence on the use of the remote hearing regulations by local Councils in Northern Ireland. | F O'Connor | Approved | Y |
| ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014 | | | | | |
| SPR/007/2022 | Proposed Leases of lands at Kilbroney Park, Greenbank Depot and Cloughreagh Community Centre for electricity substations | <p>It was agreed that Elected Members approve the leases of the following lands to Northern Ireland Electricity Networks, with NIEN being responsible for ancillary legal and valuation costs: -</p> <ul style="list-style-type: none"> A lease of lands at Kilbroney Park, Rostrevor as outlined in red on Map 1 attached to the officer's report for a term of 99 years, subject to a one – off premium of £1000. A lease of lands at Cloughreagh Community Centre, Bessbrook as outlined in red on Map 2 attached to the officer's report for a term of 99 years, subject to a one – off premium of £1000. A lease of lands at Greenbank Depot, Newry as outlined in red on Map 3 attached to the officer's report for a term of 99 years, subject to a one – off premium to be determined by Council's valuer. | F O'Connor | Approved | Y |

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| SPR/008/2022 | Leases of Council lands under Sports and Community Leasing Policy. | <p>It was agreed that Elected Members approve the following terms of years for the leases previously agreed as follows: -</p> <ol style="list-style-type: none"> 1. Moorehill Quarry, Lease to MCI Climbing Walls Ltd for a term of 25 years 2. Generator House, Lease to Newcastle Harbour Heritage Association for a term of 5 years. 3. Burren Village Green, Lease to Trustees of Burren's Men Shed for a term of 5 years. 4. Drumaness Cricket Pitch, Lease to Trustees of Drumaness Super Kings Cricket Club for a term of 25 years. 5. Drumaness Soccer Pitch, Lease to Trustees of Drumaness Mills Football Club for a term of 25 years. | F O'Connor | Approved | Y |
| SPR/009/2022 | Licence of a portion of the Walled Garden, Slieve Gullion Forest Park | <p>It was agreed that Elected Members approve to grant a Licence to Clanrye permitting them to carry out horticultural work within the Walled Garden as shown hatched red on the map attached to the officer's report and to create and thereafter maintain a meditation garden as per plan attached to the officer's report for a 5- year period. The Licence will be subject to a yearly Licence Fee to be determined by Council's valuer, consent from Forest Service, receipt of statutory approvals (if relevant) in relation to the meditation garden, reimbursement of Council's valuation costs and the creation and agreement of a scheme of horticultural works to be carried out by Clanrye.</p> | F O'Connor | Approved | Y |
| SPR/010/2022 | Conacre Arrangements in respect of Castlewellan Forest Park | <p>It was agreed that Elected Members approve that an Expression of Interest was issued in respect of the lands outlined in red on the map attached to the officer's report with a minimum conacre licence fee as provided by Council's Valuer. The Expression of Interest to be advertised once in a local paper available in the vicinity of Castlewellan.</p> <p>That Elected Members agreed to Council entering into a Conacre Licence Agreement with the highest bidder for a period of three years in respect of lands outlined in red on the map attached to the officer's report.</p> | F O'Connor | Approved | Y |

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| SPR/011/2022 | Request to purchase lands to the rear of 57 Violet Hill Avenue, Newry. | It was agreed that Elected Members approve a transfer of the area outlined in green on the map attached to the officer's report for the proposed use and subject to all necessary statutory approvals, with the cost to be the market value of the property as determined by Council's valuer and with the applicants being responsible for Council's legal and valuation costs. The applicants will also be responsible for the construction and cost of a suitable new boundary with Council lands which will be subject to officers' approval. | F O'Connor | Approved | Y |
| SPR/012/2022 | Refuse Collection Workforce Review | It was agreed that Elected Members approve the workforce establishment figure for the service at 124 full time equivalent; and to agree that sixteen (16) temporary posts be made permanent via an HR process. | J McBride | Approved | Y |
| SPR/013/2022 | Local Government Staff Commission (LGSC) Dissolution/Continuing Operation | It was agreed that Elected Members note the contents of the report and confirm they support of the view set out by NILGA in Appendix 3; that the Local Government Staff Commission should be closed at the very earliest opportunity. | D Carville | Noted | Y |
| FOR NOTING | | | | | |
| This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 | | | | | |
| SPR/014/2022 | Strategic Finance Working Group Action Sheet - 13 December 2021. | It was agreed to note the Strategic Finance Working Group Action Sheet – 13 December 2021 | D Carville | Noted | Y |
| SPR/015/2022 | D1 Expression of interest – Cecil Street, Newry. | It was agreed to note the intention to submit an expression of interest through the D1 process for the 2 sites on Cecil Street, Newry as indicated in Appendix 1 | C Mallon | Noted | Y |
| FOR NOTING | | | | | |
| SPR/016/2022 | Minutes of Newry City Regeneration Programme Board Meeting – 13 January 2022. | It was agreed to note the minutes of Newry City Centre Regeneration Programme Board Meeting held on 13 January 2022. | C Mallon | Noted | Y |

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| SPR/017/2022 | Section 75 Policy Screening Report – Quarterly Report for Period October – December 2021 | It was agreed to note the Section 75 Policy Screening Report – Quarterly Report for Period October – December 2021. | R Mackin | Noted | Y |
| SPR/018/2022 | DAERA Rural Needs Annual Monitoring Report 2020 – 2021 | It was agreed to note the Statutory Reporting –DAERA Rural Needs Annual Monitoring Report 2020 – 2021 | R Mackin | Noted | Y |

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| Report to: | Strategy, Policy & Resources Committee |
| Date of Meeting: | 17 th February 2022 |
| Subject: | Notice of Motion regarding Electric Vehicle Charging Infrastructure |
| Reporting Officer (Including Job Title): | Eoin Devlin Assistant Director Health and Wellbeing |
| Contact Officer (Including Job Title): | Sheena McEldowney Head of Sustainability |

Confirm how this Report should be treated by placing an x in either: -

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| For decision | X | For noting only | |
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| 1.0 | Purpose and Background |
| 1.1 | <p>The following Notice of Motion, in the name of Cllr Enright, was referred from the Monthly Council Meeting in December 2021:</p> <p>Notice of Motion:</p> <p>"In the Newry Mourne and Down District Council area there are over 7000 officially designated parking bays spread over 180 car parks between Carryduff and County Monaghan. Mostly managed by AHC with a small number managed by ERT. These have a total of 13 charging points with 6 of these not currently working. This means that only people with large front gardens with the capacity for charging points can have electric cars in Newry Mourne and Down.</p> <p>Council sets a target for every car park to have one charging point within one year, and for 5% of all Council-managed parking bays to have charging points by the year 2022/23. Ramping up from there to meet the Government's target (both North and South) of no new diesel or petrol cars being sold by 2030. If possible, this program of investment will mimic Dundee Council and be a long-term revenue generator for Council."</p> |
| 2.0 | Key issues |
| 2.1 | <ul style="list-style-type: none"> Officers have considered the above notice of motion and can confirm that further investigation into the feasibility of this proposal is required. Factors to consider include: <ul style="list-style-type: none"> ➤ Grid Connections and capacity. ➤ Approximate cost to install and connect a charge point is £7000. To install 350 (5% of 7000 parking bays) new chargers by March 2023 would cost Council approximately £2,450,000. ➤ EV Charger management and maintenance costs. ➤ Provision of a payment system for installed chargers. Although research suggests that up to 80% of electric vehicle charging will take place at the homes of EV owners, the number of chargers currently available for public use is |

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| | <p>widely regarded as one of the key obstacles for drivers considering the move to a more sustainable vehicle.</p> <ul style="list-style-type: none"> • A number of projects are currently taking place to develop a comprehensive charging network across the District. • The current public charging network is now managed and maintained by ESB. They are currently replacing all of the 180 existing charge points across NI. This replacement programme will be completed by July 2023. • The Council are an Associate Partner in the INTERREG Funded FASTER [Facilitating a Sustainable Transition to EVs in the Region] Project. The FASTER project is funded through the EU's INTERREG VA programme and will see the installation of 73 electric rapid charging points at areas of defined need across the 3 partner regions of Northern Ireland, the Republic of Ireland and Scotland. <p>The FASTER Project Team has been working with the Council to identify suitable locations within the District for this vital infrastructure which will be installed (approximately 3 Charge Points within the council area) on a rolling basis over the next 6 to 12 months.</p> <ul style="list-style-type: none"> • The Council are working with Derry City & Strabane District Council and 9 of the other Local Authorities as part of an NI EV Consortium. The aim of the consortium is to work with councils and key stakeholders to work together to prioritise actions needed to progress the strategic development of an EV ChargePoint network in Northern Ireland. The Consortium have been in discussion with the Office of Zero Emission Vehicles (OZEV), DFI and NIE regarding an NI wide application for funding under the On Street Residential Charge Scheme Programme (ORCS). Council have been requested to put forward a number of sites as potential charge point locations for ORCS funding, to be initially considered by NIE. It is anticipated that a NI wide funding application to ORCS will be submitted in March 2022 to meet programme deadlines. • Council have previously agreed to consider Islands Park, Newcastle as a potential pilot project for a solar car port as part of the Notice of Motion for a climate change park in Island's Park. Funding for this pilot to be sought. • ERT are currently investigating the feasibility regarding 7 Council owned sites across the district on a pilot basis, with a view to accessing grant assistance from the Office of Zero Emission Vehicles (OZEV). It is anticipated an application to OZEV will be submitted by the end of March 2022. |
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| 3.0 | Recommendations |
| 3.1 | It is recommended that should Members wish to pursue this further, a report with further information including costings, is to be tabled at the next SCCF for consideration. |
| 4.0 | Resource implications |
| 4.1 | <p>Resource implications include:</p> <ul style="list-style-type: none"> ➤ Officer time in assessing the Notice of Motion ➤ Capital costs in procuring the charge points ➤ Hardware, installation, connection and signage/road marking for each point installed ➤ Ongoing maintenance and management costs |
| 5.0 | Due regard to equality of opportunity and regard to good relations (complete the relevant sections) |
| 5.1 | <p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p> |
| 5.2 | <p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p> |
| 5.3 | <p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p> |

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| 6.0 | Due regard to Rural Needs (please tick all that apply) |
| 6.1 | <p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p> |
| 7.0 | Appendices |
| | None |
| 8.0 | Background Documents |
| | None |

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| Report to: | Strategy. Policy & Resources |
| Date of Meeting: | 17 February 2022 |
| Subject: | Notice of Motion regarding Live Streaming |
| Reporting Officer (Including Job Title): | Mrs D Carville, Deputy Chief Executive |
| Contact Officer (Including Job Title): | Miss S Taggart, Democratic Services Manager (Acting) |

Confirm how this Report should be treated by placing an x in either:-

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| For decision | x | For noting only | |
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| 1.0 | Purpose and Background: |
| 1.1 | The purpose of the report is to explore the potential of livestreaming/video recording Council and statutory committee meetings. |
| 2.0 | Key issues: |
| 2.1 | The following notice of motion was heard at Council on 10 January 2022: Notice of Motion received from Councillor Brown: 'This council laments the fact that it is one of just two local authorities across Northern Ireland not to offer livestreams or video recordings of its full council meetings. It notes the detrimental impact this has on transparency and public engagement with council business. It will immediately begin the process of ensuring either live streams or pre-recorded videos of full council meetings and statutory committees are uploaded to the council website, whichever is simpler to implement and offers best value for ratepayers.' |
| 2.2 | <p>Since the beginning of Covid-19 in March 2020, the following notice has been displayed on the Council's website:</p> <p>Access To Meetings During COVID-19 Council and Committee Meetings are currently being held remotely using MS Teams. Please note that in order to attend any of these meetings you are required to register your email address at democratic.services@nmandd.org by 1pm on the date of the meeting and a link to the MS Teams Meeting will be forwarded to you.</p> <p>This has enabled any member of the public to gain access to Council and Statutory Committee Meetings as they request, essentially allowing them to watch the proceedings live. Since March 2020, Democratic Services have received 13 requests from members of the public for the Council meeting link and 3 requests for Committee Meetings.</p> |
| 2.3 | Retrospective publication of recordings of Microsoft Teams Meetings may be possible using the Council Corporate You Tube Channel. This would have resource implications in terms of time for editing, uploading and publishing the footage and would need to be researched further to include additional officer costings if Council wished to proceed. |
| 2.4 | While there are advantages to livestreaming meetings in terms of improved openness and transparency, and potentially greater public scrutiny, there are also challenges associated with it including: |

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| | <ul style="list-style-type: none"> • Recordings being discoverable material, therefore being disclosed in legal proceedings and may be used as evidence; • Potentially providing wider scope for public complaints and may be considered in relation to complaints under the Code of Conduct for Councillors; • Subject to Freedom of Information/Environmental Information Regulation/Subject Access Requests processes; • May be used to make claims that, by comments/gestures made at a meeting, Members may be in breach of the Council's Equality or Good Relations Policies; • Ensuring compliance with GDPR in the processing of personal data could raise significant operational and resource issues as would ensuring that defamatory content/other material which it would be unlawful to publish is not published. |
| 3.0 | Recommendations: |
| 3.1 | <p>Members are asked to advise on a way forward which they consider offers best value to the ratepayer by choosing one or more options below:</p> <p>Option 1 – to continue with the current method of permitting the public to access Council and Committee Meetings ‘live’ through joining the Teams link provided. No additional costs are associated with this option.</p> <p>Option 2 – officers to research further and return to Committee with a report outlining the risks and cost implications of capturing and uploading a video recording of meetings to the Council website. It is envisaged costs associated with this option will be additional officer time.</p> <p>Option 3 – officers to research further and return to Committee with a report outlining the risks and cost implications of offering a live stream via a video streaming channel. It is envisaged that this will be the most costly option.</p> |
| 4.0 | Resource implications |
| 4.1 | <p>Additional officer time with regards editing, uploading and publishing footage.</p> <p>Livestreaming would come with additional costings.</p> |
| 5.0 | Due regard to equality of opportunity and regard to good relations (complete the relevant sections) |
| 5.1 | <p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p> |
| 5.2 | <p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> |

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| | <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p> |
| 5.3 | <p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p> |
| 6.0 | Due regard to Rural Needs (please tick all that apply) |
| 6.1 | <p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p> |
| 7.0 | Appendices |
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| 8.0 | Background Documents |
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| Report to: | Strategy, Policy and Resources Committee |
| Date of Meeting: | 17 February 2022 |
| Subject: | Assertion of McMinns Lane, Dundrum, CD/RW/8063 |
| Reporting Officer (Including Job Title): | Fearghal O'Connor, Head of Legal Administration (acting) |
| Contact Officer (Including Job Title): | Heather Wilson, Land Management Officer |

Confirm how this Report should be treated by placing an x in either:-

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| For decision | x | For noting only | |
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| 1.0 | Purpose and Background |
| 1.1 | <p>The Council has a statutory duty under the Access to the Countryside (NI) Order 1983 to 'assert, protect and keep open and free from obstruction or encroachment any public right of way' within the District.</p> <p>With this obligation in mind the alleged public right of way known as McMinns Lane running between Castlehill and junction with Castlevue, Dundrum has been investigated to determine the status of the path in relation to whether a public right of way exists over the said path.</p> <p>The lower section of the lane between the junction with Castlevue and Main Street has been adopted by Transport NI.</p> |
| 2.0 | Key issues |
| 2.1 | <p>Two landowners have been identified- the Downshire Estate and one private landowner. Both have submitted written acknowledgement of the existence of the public right of way over the lane. Additionally, 12 evidence forms were submitted which demonstrate long and uninterrupted use by the public.</p> |
| 3.0 | Recommendations |
| 3.1 | <p>That Council approves the assertion statement of the Land Management Officer dated 1st February 2022 and asserts the path known as McMinns lane running between Castlehill and Castlevue, Dundrum as a public right of way for use as a public footpath.</p> |
| 4.0 | Resource implications |
| 4.1 | None |

| | |
|------------|---|
| 5.0 | Due regard to equality of opportunity and regard to good relations (complete the relevant sections) |
| 5.1 | <p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p> |
| 5.2 | <p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p> |
| 5.3 | <p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p> |
| 6.0 | Due regard to Rural Needs (please tick all that apply) |
| 6.1 | <p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p> |

| | |
|-----|--------------------------------------|
| 7.0 | Appendices |
| | Assertion statement and map attached |
| 8.0 | Background Documents |
| | None |

CD/RW/8063 Castlehill to Castlevue, Dundrum (McMinns Lane)**Assertion Statement**

Having investigated the status of the above lane as a Public right of way, I recommend to the Council that it be asserted.

This statement with accompanying map contains all the relevant information.

1. THE COUNCIL'S DUTY TO ASSERT UNDER THE ACCESS TO THE COUNTRYSIDE (NORTHERN IRELAND) ORDER 1983

The Access Order places each District Council under a specific duty to assert, protect and keep open any Public Right of Way and compile and preserve maps and records of the Rights of Way in its area.

In effect the District Council must enforce the public's common rights of passage and investigate and record where those rights exist.

It is with this duty in mind that the Council has researched the lane described as Castlehill to the junction with Castlevue, (McMinns Lane), Dundrum.

2. ASSERTED PUBLIC RIGHT OF WAY

Down District Council asserts the laneway described as Castlehill to Castlevue (McMinns Lane), Dundrum as a Public Right of Way.

3. PATH DESCRIPTION

The path runs between Castlehill (Grid Ref J416 367) and the junction with Castlevue (Grid Ref J406 367) in a mainly west to east direction for a total of 163 metres. The path is on average approximately 7 metres wide along its length.

The remainder of the path to the Main Street has been adopted by Transport NI and has a tarmacked surface.

The path has a mainly compacted rough stone surface which is gullied in places and a small section towards the school has been tarmacked. There are no gates or stiles present on the lane.

4. RIGHTS OF PASSAGE BEING ASSERTED

The Council asserts a right of passage by foot on the laneway described as Castlehill to the junction with Castlevue, (McMinns Lane), Dundrum.

5. **OWNERSHIP OF THE LANE**

Ownership of the lane lies with the Downshire Estate and one private landowner.

6. **EVIDENCE**

The status of the lane was established by the Downshire Estate and the private landowner acknowledging the existence of a public footpath at this location.

Documentary

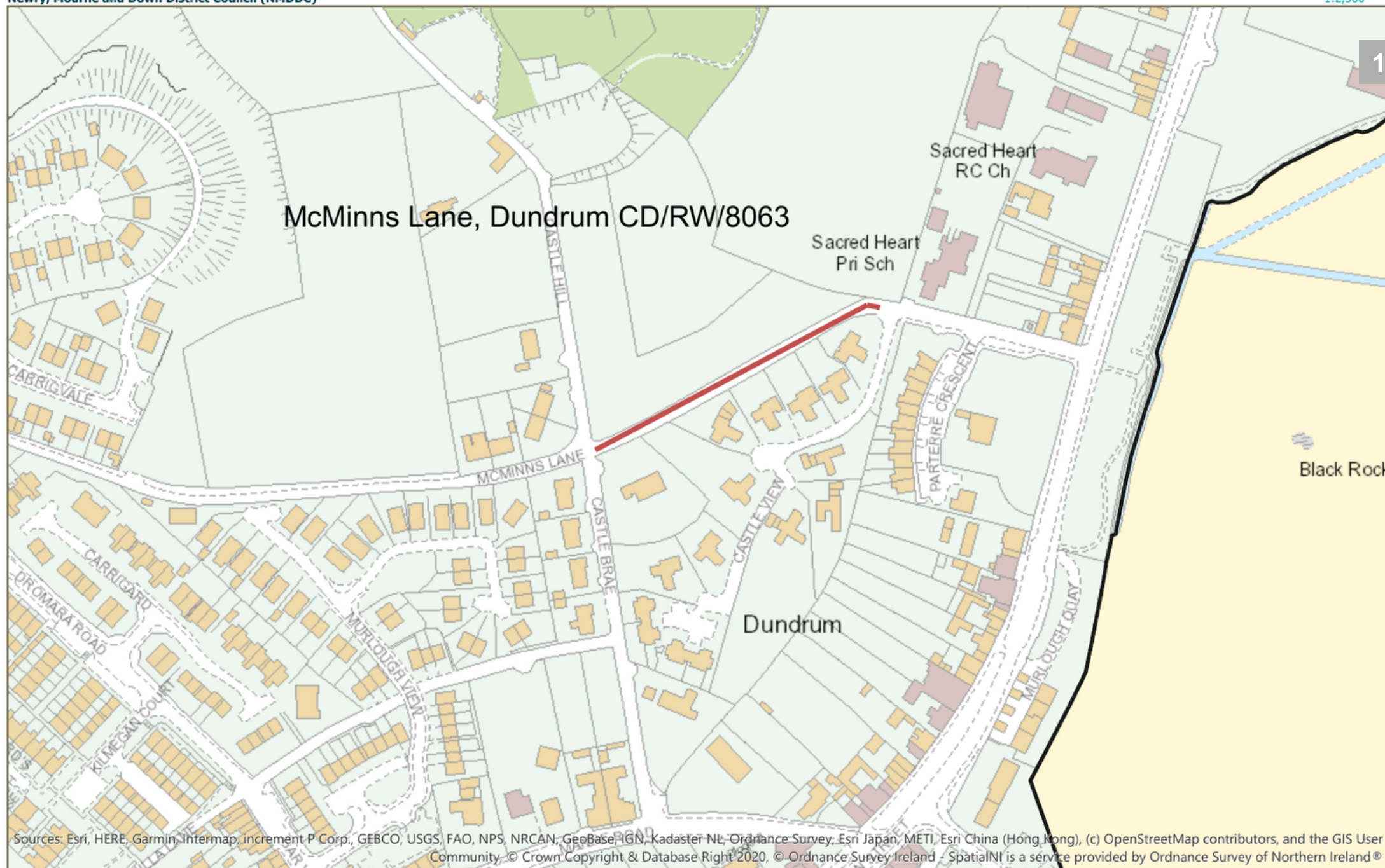
Maps dating from 1860 and 1934 show that the path was in existence at those times and very clearly links into other roads in the area.

Evidence forms

12 evidence forms were submitted to the Council demonstrating open and free use of the path by walkers over an extended period of time.

Heather Wilson
Land Management Officer

1 February 2022



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community. © Crown Copyright & Database Right 2020. © Ordnance Survey Ireland - SpatialNI is a service provided by Ordnance Survey of Northern Ireland®

0 0.03 0.05 0.08 0.1
km

Upper Left Coordinate: 5°50'53"W 54°15'44"N
Lower Right Coordinate: 5°50'14"W 54°15'29"N
Map orientation faces north unless otherwise described.

Date Printed:
User: srv_argis
Current Time: 01/02/2022 15:58
Scale at A4: 1:2,500

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| | |
|---|---|
| Report to: | Strategy, Policy & Resources Committee |
| Date of Meeting: | 17 February 2022 |
| Subject: | Allocation of Special Responsibility Allowance (SRA) |
| Reporting Officer (Including Job Title): | Dorinnia Carville, Deputy Chief Executive |
| Contact Officer (Including Job Title): | Sarah Taggart, Democratic Services Manager (Acting) |

Confirm how this Report should be treated by placing an x in either:-

| | | | |
|---------------------|-------------------------------------|------------------------|--------------------------|
| For decision | <input checked="" type="checkbox"/> | For noting only | <input type="checkbox"/> |
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| 1.0 | Purpose and Background: |
| 1.1 | To agree the allocation of an outstanding Special Responsibility Allowance. |
| 2.0 | Key issues: |
| 2.1 | One SRA needs to be allocated for the year 2021/22 due to the change of party leadership in the SDLP party. As Councillor McAteer is already in receipt of an SRA due to sitting on the Planning Committee, there is an SRA to be reallocated. |
| 2.2 | A Council may not pay more than one SRA to any one Councillor. |
| 2.3 | When this situation previously arose during both Council terms 2019/20 and 2020/21, Council agreed that the unallocated SRAs were allocated among the other positions which receive SRA payments. |
| 3.0 | Recommendations: |
| 3.1 | Party Leaders recommended that the outstanding SRA be allocated among those other positions which receive SRA payments and that this is backdated to 7 January 2022. |
| 4.0 | Resource implications |
| 4.1 | None. |
| 5.0 | Due regard to equality of opportunity and regard to good relations (complete the relevant sections) |
| 5.1 | <p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p> |
| 5.2 | <p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> |

| | |
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| | <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p> |
| 5.3 | <p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p> |
| 6.0 | Due regard to Rural Needs (please tick all that apply) |
| 6.1 | <p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p> |
| 7.0 | Appendices |
| | Schedule 1 to the Scheme of Allowances |
| 8.0 | Background Documents |
| | |

Schedule 1 to the Scheme of Allowances
Special Responsibility
Allowances

The following table provides details of the duties which attract a special responsibility allowance and the associated allowance amount.

| Special Responsibility | Special Responsibility Allowance Rate (per annum) | Per Month (£) |
|-------------------------------|--|----------------------|
| Chairperson of Council | £20,165.40 | £1,680.45 |
| Deputy Chairperson of Council | £6,293.40 | £524.45 |

| Special Responsibility | Special Responsibility Allowance Rate (per annum) | Per Month (£) |
|--|--|----------------------|
| Chairperson (Enterprise, Regeneration and Tourism) | £4017.63 | £334.80 |
| Chairperson (Active and Healthy Communities Committee) | £4017.63 | £334.80 |
| Chairperson (Neighbourhood Services Committee) | £4017.63 | £334.80 |
| Chairperson (Strategy, Policy and Resources Committee) | £4017.63 | £334.80 |
| Planning Committee Member 1 | £4017.63 | £334.80 |
| Planning Committee Member 2 | £4017.63 | £334.80 |
| Planning Committee Member 3 | £4017.63 | £334.80 |
| Planning Committee Member 4 | £4017.63 | £334.80 |
| Planning Committee Member 5 | £4017.63 | £334.80 |
| Planning Committee Member 6 | £4017.63 | £334.80 |
| Planning Committee Member 7 | £4017.63 | £334.80 |
| Planning Committee Member 8 | £4017.63 | £334.80 |
| Planning Committee Member 9 | £4017.63 | £334.80 |
| Planning Committee Member 10 | £4017.63 | £334.80 |
| Planning Committee Member 11 | £4017.63 | £334.80 |
| Planning Committee Member 12 | £4017.63 | £334.80 |
| Party Representative (Sinn Féin) | £4017.64 | £334.80 |
| Party Representative (DUP) | £4017.64 | £334.80 |
| Party Representative (UUP) | £4017.64 | £334.80 |
| Total Special Responsibility Allowance | £76,335.00 | |

N.B: 3p rounding up issue so additional 1p added to Party Representative's total

| | |
|---|---|
| Report to: | Strategy, Policy & Resources Committee |
| Date of Meeting: | 17 February 2022 |
| Subject: | Schedule of Meetings – May 2022-June 2023 |
| Reporting Officer (Including Job Title): | Dorinnia Carville, Deputy Chief Executive |
| Contact Officer (Including Job Title): | Sarah Taggart, Democratic Services Manager (Acting) |

Confirm how this Report should be treated by placing an x in either:-

| | | | |
|---------------------|----------|------------------------|--|
| For decision | X | For noting only | |
|---------------------|----------|------------------------|--|

| | |
|------------|--|
| 1.0 | Purpose and Background To consider the schedule of meetings from May 2022-June 2023 including amendments as tabled in 2.1-2. |
| 2 | Key Issues |
| 2.1 | Mock Annual Meeting to be held on Thursday 26 th May 2022 at 2pm. Annual Meeting to be held on Monday 1 st June 2022 at 6pm |
| 2.2 | Planning Committee Meeting is scheduled for 4 May 2022, due to the Election this will need to be rescheduled. |
| 2.3 | Enterprise, Regeneration & Tourism Committee in April 2023 to be rescheduled from Monday 10 th April to Wednesday 12 th April 2023 due to Easter. |
| 2.4 | Meetings in May 2023 may be impacted by Local Government Elections |
| 3.0 | Recommendations |
| 3.1 | Members are asked to consider and agree the schedule of meetings including the amendments on the following dates: <ul style="list-style-type: none"> • Mock Annual Meeting – Thursday 26th May 2022 at 2pm • Annual Meeting – Monday 1st June 2022 at 6pm • ERT – Wednesday 12th April 2023 at 6pm |
| 4.0 | Resource implications |
| 4.1 | None. |
| 5.0 | Due regard to equality of opportunity and regard to good relations (complete the relevant sections) |
| 5.1 | <i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i> |

| | |
|-----|---|
| | It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/> |
| 5.2 | <p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p> |
| 5.3 | <p><i>Proposal initiating consultation</i></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p> |
| 6.0 | Due regard to Rural Needs (please tick all that apply) |
| 6.1 | <p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p> |
| 7.0 | Appendices |
| | Schedule of Meetings 2022-23 |
| 8.0 | Background Documents |

(INTERNAL LIST)

Newry, Mourne & Down District Council

**-Schedule of Meetings for period
June 2022 - May 2023**

(N.B. venues to remain under review to include MS Teams)

| | Page |
|--|-------------|
| Council | 2 |
| Special Council Meetings (Presentations) | 3 |
| Planning Committee | 4 |
| Enterprise, Regeneration and Tourism Committee | 5 |
| Strategy Policy and Resources Committee | 6 |
| Active and Healthy Communities Committee | 7 |
| Neighbourhood Services Committee | 8 |
| Audit Committee | 9 |
| PCSP and Policing Committee | 10 |
| Party Representatives Meetings | 11 |

COUNCIL MEETINGS

| Date | Time | Location |
|---|---------|-------------------------------------|
| Mock Annual Meeting 26 May 2022 | 2.00 pm | Mourne Room, Downshire Civic Centre |
| Annual Meeting 1 June 2022 | 6.00 pm | Mourne Room, Downshire Civic Centre |
| Council Meeting 6 June 2022 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 4 July 2022 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 1 August 2022 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 5 September 2022 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 3 October 2022 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 7 November 2022 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 5 December 2022 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 9 January 2023 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 6 February 2023 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 6 March 2023 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 3 April 2023 | 6.00pm | Mourne Room, Downshire Civic Centre |
| Tuesday 2 May 2023 **elections**? | 6.00pm | Mourne Room, Downshire Civic Centre |
| Mock Annual Meeting | | Mourne Room, Downshire Civic Centre |
| Annual Meeting 2023 – to be held within 21 days following the election | | |

SPECIAL COUNCIL MEETINGS - PRESENTATIONS

| Date | Time | Location | PRESENTATION |
|-----------------------|--------|------------------------|--------------|
| 26 September 2022 | 6.00pm | Downshire Civic Centre | |
| 31 October 2022 | 6.00pm | Downshire Civic Centre | |
| 28 November 2022 | 6.00pm | Downshire Civic Centre | |
| 30 January 2023 | 6.00pm | Downshire Civic Centre | |
| 27 March 2023 | 6.00pm | Downshire Civic Centre | |
| May 2023 Elections ?? | 6.00pm | Downshire Civic Centre | |

PLANNING COMMITTEE

| Date | Time | Location |
|----------------------------------|-------------|--------------------------------|
| 1 June 2022 | 10.00 am | Boardroom, Monaghan Row, Newry |
| 29 June 2022 | 10.00 am | Boardroom, Monaghan Row, Newry |
| 27 July 2022 | 10.00 am | Boardroom, Monaghan Row, Newry |
| 24 August 2022 | 10.00 am | Boardroom, Monaghan Row, Newry |
| 21 September 2022 | 10.00 am | Boardroom, Monaghan Row, Newry |
| 19 October 2022 | 10.00 am | Boardroom, Monaghan Row, Newry |
| 16 November 2022 | 10.00 am | Boardroom, Monaghan Row, Newry |
| 14 December 2022 | 10.00 am | Boardroom, Monaghan Row, Newry |
| 11 January 2023 | 10.00 am | Boardroom, Monaghan Row, Newry |
| 08 February 2023 | 10.00 am | Boardroom, Monaghan Row, Newry |
| 08 March 2023 | 10.00 am | Boardroom, Monaghan Row, Newry |
| 05 April 2023 | 10.00 am | Boardroom, Monaghan Row, Newry |
| 03 May 2023 **elections** ??? | 10.00 am | Boardroom, Monaghan Row, Newry |

ENTERPRISE, REGENERATION AND TOURISM COMMITTEE

| Date | Time | Location |
|------------------------------------|-------------|--------------------------------|
| 13 June 2022 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| 8 August 2022 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| 12 September 2022 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| 10 October 2022 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| 14 November 2022 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| 12 December 2022 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| 16 January 2023 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| 13 February 2023 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| 13 March 2023 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| Wednesday 12 April 2023 **easter** | 6.00 pm | Boardroom, Monaghan Row, Newry |
| 15 May 2023 **elections** | 6.00 pm | Boardroom, Monaghan Row, Newry |

STRATEGY, POLICY AND RESOURCES COMMITTEE

| Date | Time | Location |
|---------------------------------|-------------|-------------------------------------|
| 16 June 2022 | 6.00 pm | Mourne Room, Downshire Civic Centre |
| 18 August 2022 | 6.00 pm | Mourne Room, Downshire Civic Centre |
| 15 September 2022 | 6.00 pm | Mourne Room, Downshire Civic Centre |
| 13 October 2022 | 6.00 pm | Mourne Room, Downshire Civic Centre |
| 17 November 2022 | 6.00 pm | Mourne Room, Downshire Civic Centre |
| 15 December 2022 | 6.00 pm | Mourne Room, Downshire Civic Centre |
| 19 January 2023 | 6.00 pm | Mourne Room, Downshire Civic Centre |
| 16 February 2023 | 6.00 pm | Mourne Room, Downshire Civic Centre |
| 16 March 2023 | 6.00 pm | Mourne Room, Downshire Civic Centre |
| 13 April 2023 | 6.00 pm | Mourne Room, Downshire Civic Centre |
| 11 May 2023 **elections** ?? | 6.00 pm | Mourne Room, Downshire Civic Centre |

ACTIVE AND HEALTHY COMMUNITIES COMMITTEE

| Date | Time | Location |
|------------------------------|-------------|-------------------------------------|
| 20 June 2022 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 15 August 2022 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 19 September 2022 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 17 October 2022 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 21 November 2022 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 19 December 2022 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 23 January 2023 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 20 February 2023 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 20 March 2023 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 17 April 2023 | 6.00pm | Mourne Room, Downshire Civic Centre |
| 22 May 2023 **elections** | 6.00pm | Mourne Room, Downshire Civic Centre |

NEIGHBOURHOOD SERVICES COMMITTEE

| Date | Time | Location |
|------------------------------|-------------|--------------------------------|
| 22 June 2022 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| 17 August 2022 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| Tuesday 20 September 2022 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| Tuesday 18 October 2022 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| 23 November 2022 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| Tuesday 20 December 2022 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| 25 January 2023 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| 22 February 2023 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| 22 March 2023 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| 19 April 2023 | 6.00 pm | Boardroom, Monaghan Row, Newry |
| 24 May 2023 **elections** | 6.00 pm | Boardroom, Monaghan Row, Newry |

AUDIT COMMITTEE
(held quarterly)

| Date | Time | Location |
|----------------------------|---------|-------------|
| Monday 05 July 2022 | 2.00 pm | Downpatrick |
| Thursday 22 September 2022 | 2.00 pm | Downpatrick |
| Wednesday 18 January 2023 | 2.00 pm | Downpatrick |
| Tuesday 25 April 2023 | 2.00 pm | Downpatrick |

PCSP MEETINGS

| Date | Time | Location |
|---------------------------|-------------|------------------------------|
| Tuesday 22 March 2022 | 2.00 pm | MS Teams / M.Row / Downshire |
| Tuesday 24 May 2022 | 6.00 pm | MS Teams / M.Row / Downshire |
| Tuesday 26 July 2022 | 2.00 pm | MS Teams / M.Row / Downshire |
| Tuesday 27 September 2022 | 6.00 pm | MS Teams / M.Row / Downshire |
| Tuesday 29 November 2022 | 2.00 pm | MS Teams / M.Row / Downshire |
| Tuesday 31 January 2023 | 6.00 pm | MS Teams / M.Row / Downshire |
| Tuesday 28 March 2023 | 2.00 pm | MS Teams / M.Row / Downshire |
| Tuesday 30 May 2023 | 6.00pm | MS Teams / M.Row / Downshire |

PARTY REPRESENTATIVES' FORUM

| Date | Time | Location |
|------------------|-------------|-----------------|
| 9 June 2022 | 3.00 pm | MS Teams? |
| 7 July 2022 | 3.00 pm | MS Teams? |
| 4 August 2022 | 3.00 pm | MS Teams? |
| 8 September 2022 | 3.00 pm | MS Teams? |
| 6 October 2022 | 3.00 pm | MS Teams? |
| 10 November 2022 | 3.00 pm | MS Teams? |
| 8 December 2022 | 3.00 pm | MS Teams? |
| 12 January 2023 | 3.00 pm | MS Teams? |
| 9 February 2023 | 3.00 pm | MS Teams? |
| 9 March 2023 | 3.00 pm | MS Teams? |
| 6 April 2023 | 3.00 pm | MS Teams? |
| 4 May 2023 | 3.00 pm | MS Teams? |

| | |
|---|---|
| Report to: | Strategy, Policy and Resources Committee |
| Date of Meeting: | 17 February 2022 |
| Subject: | NMDDC Response to: The Local Government (Performance Indicators and Standards) (Amendment) Order (Northern Ireland) 2022 |
| Reporting Officer (Including Job Title): | Dorinnia Carville – Director: Corporate Services |
| Contact Officer (Including Job Title): | Jonathan McGilly – Assistant Director Enterprise, Employment and Regeneration Amanda Smyth – Head of Regeneration and Business Development Kate Bingham – Head of Performance and Improvement |

Confirm how this Report should be treated by placing an x in either:-

| | | |
|---------------------|------------------------|----------|
| For decision | For noting only | X |
|---------------------|------------------------|----------|

| | |
|------------|--|
| 1.0 | Purpose and Background |
| 1.1 | <p>The Department for Communities issued a consultation document entitled: The Local Government (Performance Indicators and Standards) (Amendment) Order (Northern Ireland) 2022. The consultation opened on 21 December 2021 and is scheduled to close on 28 February 2022.</p> <p>The consultation covers proposals by the Department for Economy to amend the current performance indicator and standard in the Local Government (Performance Indicators and Standards) Order 2015, specifically in relation to the number of jobs promoted through the 'Go for It' programme.</p> <p>The 2015 Order, which is currently in operation, was made under Part 12/Section 89 of the Local Government Act (Northern Ireland) 2014 and acts as the legislative vehicle to set performance indicators and standards for Councils, in relation to the functions of economic development, planning and waste management.</p> |
| 2.0 | Key issues |
| 2.1 | <p>The Council has reviewed the consultation document and commented on the following areas:</p> <ol style="list-style-type: none"> 1. The amended standard for Newry, Mourne and Down 2. Performance management arrangements <p><u>The proposed amendment for Newry, Mourne and Down</u></p> <ul style="list-style-type: none"> • Performance Indicator: The number of jobs promoted through business start-up activity • Performance Standard (amended): Newry, Mourne and Down: 173 <p>The Council welcomes the proposed amendment to the economic development standard, from >155 to 173. The amended standard is based on an independent review of the 'Go for It' programme and the subsequent creation of a new proportionality formula which takes into account indices around small and micro businesses, as well as business births.</p> |

| | |
|------------|---|
| | <p>The Council considers the increased standard for Newry Mourne and Down to be achievable, realistic and more reflective of the robust and extensive work which is undertaken across the District to create new business starts and promote new jobs.</p> <p>In relation to the Performance Indicator: The number of jobs promoted through business start-up activity is defined as 'the delivery of completed client led business plans under the Go for It Programme, with an agreed conversion rate applied to the number of approved business plans to estimate the number of jobs promoted'. It should be noted that the current 'Go for It' programme has funding secured until March 2023, and it is therefore imperative that all Council's work to ensure an interim and longer-term successor programme for business start and other growth focused support, to ensure the continued delivery and achievement of this performance indicator.</p> |
| 2.2 | The consultation response at Appendix 1 has been considered by the Council's Senior Management Team and will be submitted to the Department for Communities by 28 February 2022, subject to the approval of the Strategy, Policy and Resources Committee in February 2022. |
| 3.0 | Recommendations |
| 3.1 | <p>To note:</p> <ul style="list-style-type: none"> NMDDC response to: The Local Government (Performance Indicators and Standards) (Amendment) Order (Northern Ireland) 2022 |
| 4.0 | Resource implications |
| 4.1 | There are no financial resource implications within this report. |
| 5.0 | Due regard to equality of opportunity and regard to good relations (complete the relevant sections) |
| 5.1 | <p><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p> |
| 5.2 | <p><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> |

[illegible]

Newry, Mourne and Down District Council

Response to the Consultation: The Local Government (Performance Indicators and Standards) (Amendment) Order (Northern Ireland) 2022

Consultation deadline: 28 February 2022

Newry, Mourne and Down District Council welcomes the opportunity to consider and respond to the consultation document issued by the Department for Communities, entitled: The Local Government (Performance Indicators and Standards) (Amendment) Order (Northern Ireland) 2022. The Council believes that this consultation, alongside the proposed amendments to the 2015 Order, reinforces the collective role of local government in contributing to the achievement of the Programme for Government and supporting the Northern Ireland economy.

The Council has commented on the following areas:

1. The amended standard for Newry, Mourne and Down
2. Performance management arrangements

1. The proposed amendment for Newry, Mourne and Down

Performance Indicator:

The number of jobs promoted through business start-up activity

Performance Standard (amended):

Newry, Mourne and Down: 173

Newry, Mourne and Down welcomes the proposed amendment to the economic development standard, from >155 to 173. The amended standard is based on an independent review of the 'Business Start Up Programme' Job Targets, which was carried out in 2019, and the subsequent creation of a new proportionality formula which takes into account indices around small and micro businesses, as well as business births. The 3 statistics used are strong indicators of business start-up and small business activity and are good barometers of the extent of entrepreneurial activity. They provide regional comparisons and are also official government statistics, compiled from large sample sizes with regular data.

The Council considers the increased standard for Newry Mourne and Down to be achievable, realistic and more reflective of the robust and extensive work which is undertaken across the District to create new business starts and promote new jobs.

In relation to the performance indicator 'The number of jobs promoted through business start-up activity', this is defined as 'the delivery of completed client led business plans under the Go for It Programme, with an agreed conversion rate applied to the number of approved business plans to estimate the number of jobs promoted'.

The Council would like to highlight that whilst there are clear merits in benchmarking performance in delivering the 'Go for It' programme, there may be other opportunities to measure the level of business support and job creation provided through local Council initiatives.

In future years, the performance indicator may be potentially strengthened to capture the number of business starts and jobs promoted which have been sustained up to two or three years after the initial support was provided. This approach would provide an insight into the sustainability of the business starts supported over the medium to long term, as a result of support through Council's growth focused economic development initiatives.

The Department for Economy should therefore consider additional economic development programmes, with a view to supplementing the existing economic development performance indicator in the Local Government (Performance Indicators and Standards) (Amendment) Order (Northern Ireland) 2022 with further or broader indicators. This approach would reflect, more accurately, the contribution of local government in supporting the Northern Ireland economy.

2. Performance management arrangements

The Council welcomes the robust performance management arrangements which have been established to implement, monitor and evaluate the 'Go for It' programme. These arrangements, which focus on data collation, validation, monitoring and reporting, will ensure that the eleven Councils and Department for Economy are measuring and benchmarking consistent, reliable and useful datasets.



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The Local Government (Performance Indicators and Standards) (Amendment) Order (Northern Ireland) 2022

| SCOPE OF CONSULTATION | |
|----------------------------|--|
| SCOPE OF THIS CONSULTATION | This consultation seeks views on proposed amendments to the Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015 (“the 2015 Order”) to take account of proposed changes to the current Department for the Economy DfE performance indicator and standards included in the 2015 Order. |
| GEOGRAPHICAL SCOPE | These proposed amendments relate to Northern Ireland only. |

BASIC INFORMATION

This consultation covers proposals by the Department for the Economy (DfE) to amend the current (DfE) performance indicator and standards included within the Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015.

The proposed amendments cover revisions to the Performance Indicator and Standards placed on councils in relation to DfE's policy area of job promotion through a business plan development programme.

BODY/BODIES RESPONSIBLE FOR CONSULTATION

This consultation is being undertaken by the Local Government & Housing Regulation Division in the Department for Communities (DfC) (which is the responsible department for specifying, under s89 of the Local Government Act (NI) 2014, local government performance indicators and standards). However the policy in respect of these proposed amendments is the responsibility of DfE.

DURATION

This consultation is open from 21 December 2021 to 28 February 2022.

ENQUIRIES

For any enquiries about the consultation please email the Department at:

lgpdconsultations@communities-ni.gov.uk

or write to:

Local Government Performance Indicators and Standards Consultation,
Department for Communities,
Local Government & Housing Regulation Division,
Level 4,
Causeway Exchange,
1-7 Bedford Street,
Town Parks,
Belfast,
BT2 7EG

HOW TO RESPOND

Please email your consultation response to:

lgpdconsultations@communities-ni.gov.uk

or post to:

Local Government Performance Indicators and Standards Consultation
Department for Communities,
Local Government & Housing Regulation Division,
Level 4,
Causeway Exchange,
1-7 Bedford Street,
Town Parks,
Belfast,
BT2 7EG

When you reply it would be very useful if you could confirm whether you are replying as an individual or submitting an official response on behalf of an organisation.

If you are replying on behalf of an organisation please include:

- your name,
- your position in the organisation (if applicable),
- the name of your organisation,
- an address (including postcode),
- an email address.

| | |
|-----------------------|---|
| CONSULTATION RESPONSE | <p>We will consider the responses received and publish an outcome report onthe Departmental website.</p> <p>In line with good practice and sustainable development, this document has been published electronically.</p> |
| ACCESSIBILITY | <p>A range of alternative formats are available upon request from this Department.</p> <p>Please email the Department at: lgpdconsultations@communities-ni.gov.uk</p> <p>Or write to:</p> <p>Local Government Performance Indicators and Standards Consultation, Department for Communities, Local Government & Housing Regulation Division, Level 4, Causeway Exchange, 1-7 Bedford Street, Town Parks, Belfast, BT2 7EG.</p> |

| HOW WE CONSULT | |
|--------------------------------------|---|
| CONSULTATION PRINCIPLES | <p>The consultation is being conducted in line with the Fresh Start Agreement (Appendix F6 – Eight Steps to Good Practice in Public Consultation - Engagement). These eight steps give clear guidance to Northern Ireland departments on conducting consultations.</p> |
| FEEDBACK ON THE CONSULTATION PROCESS | <p>We value your feedback on how well we consult. If you have any comments about the consultation process (as opposed to comments about the issues which are the subject of the consultation), including if you consider that the consultation does not adhere to the values expressed in the Eight Steps to Good Practice in Public Consultation - Engagement or that the process could be improved, please address them to:</p> <p>Local Government Performance Indicators and Standards Consultation, Department for Communities, Local Government & Housing Regulation Division, Level 4, Causeway Exchange, Town Parks1–7 Bedford Street, Belfast, BT2 7EG</p> <p>Email: lgpdconsultations@communities-ni.gov.uk</p> <p>Please title your correspondence as “Feedback on the Consultation Process”.</p> |

PRIVACY, CONFIDENTIALITY AND ACCESS TO CONSULTATION RESPONSES

For this consultation, we may publish all responses except for those where the respondent indicates that they are an individual acting in a private capacity (e.g. a member of the public). All responses from organisations and individuals responding in a professional capacity may be published. We will remove names, email addresses and telephone numbers from these responses; but apart from this we will publish them in full. For more information about what we do with personal data please see our consultation privacy notice.

Your response, and all other responses to this consultation, may be disclosed on request in accordance with the Freedom of Information Act 2000 (FOIA) and the Environmental Information Regulations 2004 (EIR); however all disclosures will be in line with the requirements of the Data Protection Act 2018 and the General Data Protection Regulations (EU) 2016/679.

If you want the information that you provide to be treated as confidential it would be helpful if you could explain to us why you regard the information you have provided as confidential, so that this may be considered should the Department receive a request for the information under the FOIA or EIR.

DfC is the data controller in respect of any personal data that you provide and DfC's privacy notice, which gives details of your rights in respect of the handling of your personal data, can be found at: <https://www.communities-ni.gov.uk/dfc-privacy-notice>.

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1. Purpose of the Consultation - Scope and timeframe

- 1.1 This consultation covers proposals to amend the Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015 (the 2015 Order) to include the Department for the Economy's (DfE) proposed revised performance indicator and standards in respect of economic development.
- 1.2 The proposed amendments cover revisions to the performance indicator and standards placed on councils

in relation to DfE's policy area of job promotion through a business plan development programme.

- 1.3 The closing date for submitting responses is 28 February 2022.
- 1.4 The Department will consider and respond to comments it receives during this consultation.
- 1.5 Responses are invited to this consultation about any aspect set out in this paper.

2. Introduction

- 2.1 Part 12 of the Local Government Act (Northern Ireland) 2014 (the 2014 Act) put in place a framework to support continuous improvement in the delivery of council services, in the context of strategic objectives and issues that are important to those who receive the services. Councils are required to gather information to assess improvements in their services and to report annually on their performance against indicators which they have either set themselves or that have been set by departments.
- 2.2 Section 89 of the 2014 Act allows the Department for Communities (DfC), by Order, to specify performance indicators and standards for councils in order to improve the exercise of their functions. This can include performance indicators and standards which other Departments deem relevant and have requested DfC to include within such an Order.

- 2.3 The Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015 (the 2015 Order), which is currently in operation, was made under section 89 of the 2014 Act. The 2015 Order acts as the legislative vehicle for 3 other departments to set performance indicators and standards for councils, being:
- the Department for the Economy (DfE) – in respect of business start-up activity
 - the Department for Infrastructure (DfI) – in respect of planning
 - the Department of Agriculture, Environment and Rural Affairs (DAERA) – in respect of waste management
- 2.4 DfE has requested that its performance indicator and related standards in the 2015 Order be amended.

3. Background

- 3.1 The current Economic Development Indicator included in the 2015 Order relates to the number of jobs promoted through business start-up support. This is a calculated figure based on the number of client-led business plans created through the Northern Ireland Business Start-Up Programme (NIBSUP), also known as the Go for It (GFI) programme.
- 3.2 The job promotion standards, in the 2015 Order, were developed from a five-area model by DfE in conjunction with Invest NI, informed by an economic appraisal on the Regional Start Initiative (RSI, forerunner to NIBSUP), which set rates for each area based on their potential to deliver. The key variable in this model is the number of business plans approved, to which a conversion rate is applied to determine job creation figures.
- 3.3 When the Transfer of Functions to local government took place in April 2015, DfE set the job targets based on the 2011-2015 Programme for Government (PfG) target, to create 6500 local jobs, or 1625 jobs per year, which was then split across each council area, approximately following the RSI programme split. These targets have remained in place since that date.
- 3.4 The new GFI programme, which began on 1 April 2021, recently received approval from Invest NI for funding under the European Regional Development Funding (ERDF) measure for Local Economic Development (LED). Lisburn and Castlereagh City Council will be the council lead for this GFI programme. As a consequence of this new programme being introduced, the 2015 Order needs amended.

4. Details of proposed amendments

- 4.1 This section contains details on the proposed amendments to the 2015 Order. A draft of the Local Government (Performance Indicators and Standards) (Amendment) Order (Northern Ireland) 2022 and related Statutory Guidance have been prepared (see Annex A and B respectively) and we would welcome comments on both these drafts.
- 4.2 This consultation proposes to retain the current Economic Development indicator at this time, and to amend the standards to reflect the outcome of research undertaken and agreed with councils in 2019. The Economic Development indicator of number of jobs created remains in line with the draft PfG and draft Industrial Strategy. Additionally, the primary focus of support under the European Regional Development Funding (ERDF) measure for Local Economic Development is job creation and interventions supported by the Measure will need to deliver against this.
- 4.3 The proposed revised standards are based on an independent review of the NIBSUP/ GFI job target figures commissioned by the councils in 2018. The review proposed a new rationale for allocating job creation targets by council area, using data such as recent business start programmes in Northern Ireland, NI Statistic and

Research Agency data for NI job creation by council Area, Global Entrepreneurship Monitor data for job creation by council area and DfE Data for job creation by council area.

- 4.4 The data compiled was then used to create a Proportionality Formula that could be applied to each Council area to produce a jobs target range for each area. The following three indices are used:
- the proportion of NI Small Businesses within Council Areas
 - the proportion of NI Micro Enterprises within Council Areas
 - the proportion of NI Business Births by Council Area
- 4.5 Each of the 11 councils considered the proposed figures for their respective area and the agreed standards were provided to DfE by the GFI administration team for the purpose of replacing the existing statutory targets.
- 4.6 Details of the proposed standards, by council area, can be found in the draft amendment Order (see Annex A).
- 4.7 DfE confirmed with the GFI team prior to this consultation that the targets remain appropriate and current for use as Statutory Standards. They will remain under review.

4.8 DfE acknowledges that in the future there may be developments in approach around indicators of local economic development and business start-up in line with wider developments in the policy ecosystem, and looks forward to working in partnership with local government as future policy direction is developed. In particular, while the current proposed standards relate directly to activity funded through the GFI programme, there will be a range of activity undertaken by Councils that support new businesses that is not necessarily reflected in the current figures. DfE would be keen to understand and reflect this wider activity through future standard-setting, based

on appropriate research and data. It is, however, important to update the current standards now, based on the available data, to align with the GFI programme which commenced in April 2021.

4.9 Finally, the use of business plans created through the programme as a proxy for jobs created is retained in the current proposal, as this also aligns to the approach in the GFI programme. Future research in the appropriate measure to be used to either approximate or verify jobs created is an area that DfE will be interested in exploring in any future review.

5. Impact Assessments

5.1 As DfE is responsible for the policy relating to the proposed amendments it has completed all the required impact assessments. Copies of these can be found at <https://www.economy-ni.gov.uk/publications/impact-assessments-consultation-local-government-order-2015>.

5.2 DfE has confirmed that it considers that the draft Order does not contain proposals to change policy in a

substantive way, therefore, no adverse impact on the categories of person in section 75 of the Northern Ireland Act 1998 are identified.

5.3 DfE has confirmed that it has not conducted a regulatory impact assessment as the proposed changes will have no regulatory impact.

5.3 DfE has confirmed that it considers that the proposed amendments in the draft Order will not have any differential impact on people living in rural areas.

6. Human Rights

- 6.1 The Department believes that the proposals set out in the draft Order are compatible with the Human Rights Act 1998.

Annex A

STATUTORY RULES OF NORTHERN IRELAND

2022 No.

LOCAL GOVERNMENT

The Local Government (Performance Indicators and Standards) (Amendment) Order (Northern Ireland) 2022

Made - - - - - *XXst/nd/rd/th Month 2022*
Coming into operation - - - *X XXst/nd/rd/th Month 2022*

The Department for Communities⁽¹⁾ makes the following Order in exercise of the powers conferred by section 89(1) of the Local Government Act (Northern Ireland) 2014⁽²⁾ and now vested in it⁽³⁾.

In accordance with section 89(2) of that Act, the Department has consulted councils and such associations or bodies representative of councils, such associations or bodies representative of officers of councils and such other persons or bodies as appear to the Department to be appropriate.

Citation and commencement

1. This Order shall be cited as The Local Government (Performance Indicators and Standards) (Amendment) Order (Northern Ireland) 2022 and shall come into operation on XXst/nd/rd/th Month 2022.

Amendment of The Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015

2. The Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015⁽⁴⁾ shall be amended in accordance with Article 3.

3. For Schedules 1 (economic development indicators) and 2 (economic development standards) of the Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015 substitute Schedules 1 and 2 within the Schedule.

(1) Formerly known as the Department for Social Development; see the Departments Act (Northern Ireland) 2016 c.5 (NI).

(2) 2014 c. 8 (N.I.)

(3) See S.R. 2016 No. 76, Article 8 of and Schedule 5 to the Departments (Transfer of Functions) Order (Northern Ireland) 2016 transferred functions to the Department for Communities which were previously exercisable by the Department of the Environment

(4) S.R. 2015 No. 327

“SCHEDULE 1

Article 2

ECONOMIC DEVELOPMENT INDICATORS

| Council | Indicator reference number | Indicator |
|--------------|----------------------------|---|
| All councils | ED 1 | The number of jobs promoted through business start-up activity ⁽¹⁾ |

(1) Business start-up activity means the delivery of client led business plans under the Council-led Northern Ireland Business Start-up Programme (NIBSUP) or successor programmes.

SCHEDULE 2

Article 2

ECONOMIC DEVELOPMENT STANDARDS

| <i>Council</i> | <i>Standard reference number</i> | <i>Standard</i> |
|---------------------------------|----------------------------------|--|
| | EDS 1 | To promote in each financial year the following number of jobs through business start-up activity ⁽¹⁾ |
| Antrim and Newtownabbey | | 80 |
| Ards and North Down | | 123 |
| Armagh, Banbridge and Craigavon | | 182 |
| Belfast | | 325 |
| Causeway Coast and Glens | | 128 |
| Derry and Strabane | | 140 |
| Fermanagh and Omagh | | 170 |
| Lisburn and Castlereagh | | 116 |
| Mid and East Antrim | | 111 |
| Mid Ulster | | 153 |
| Newry, Mourne and Down | | 173 |

(1) Business start-up activity means the delivery of client led business plans under the Council-led Northern Ireland Business Start-up Programme (NIBSUP) or successor programmes”

EXPLANATORY NOTE

(This note is not part of the Regulations)

This Order amends The Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015 by updating Schedules 1 (economic development indicators) and 2 (economic development standards).

Annex B

DRAFT GUIDANCE

ECONOMIC DEVELOPMENT PERFORMANCE INDICATORS AND STANDARDS

1. The statutory performance indicator and standards have been set by the Department for the Economy (DfE) as part of the governance and performance management arrangements for the economic development functions transferred to local government in 2015. It is critical to ensure that these functions are carried out, and are seen to be carried out, in a clear, fair and consistent manner and that best practice is applied across the district councils.

2. The Indicator and Standards have been prepared under the Northern Ireland Business Start-Up Programme (NIBSUP), also known as the Go for It (GFI) programme. In order to ensure consistency and reliability of performance data, reporting on the performance indicator and standards will be carried out centrally by Lisburn and Castlereagh City Council as GFI coordinating team and reported to DfE. DfE will publish or arrange for this performance data to be published on an annual basis.

3. This will allow for accurate comparison between Councils across performance indicators and standards and will provide the DfE Minister and the public with assurance over the performance. Central reporting will also ensure that DfE continues to meet its statutory obligations under the Code of Practice for Official Statistics when reporting performance at the Regional level.

DATA COLLECTION ARRANGEMENTS

Northern Ireland Go For It Programme 1 April 2021 – 31 March 2023

4. The GFI team will submit monthly data lists to DfE within 5 working days of the end of each month, in relation to

- the number of business plans completed for each Council area within Northern Ireland
- the number of equivalent jobs promoted within each Council area

REPORTING AND MONITORING

5. The reporting and monitoring arrangements are as follows:

- Invest NI will audit a random sample of all transactions associated with Business Start including initial meetings, workshops and business plans
- The GFI team has its own internal audit procedure which is undertaken on a 20% basis of all transactions and quality of business plans
- The GFI team produces a monthly report for Invest NI by way of ensuring compliance with data integrity, funding and quality of business plans
- Performance of individual council areas will be tracked and documented on a monthly basis forming the basis of monthly meetings between Invest NI and the GFI team.
- Validation of monthly quantity of Business plans will be completed by an external agency on an annual basis

VALIDATION OF DATA

6. The data validation arrangements are as follows:

- The GFI team will conduct quality validation on 20% of the plans produced each month
- The plans will be selected at random from the final agreed monthly file.
- The key areas of validation will be in keeping with the Terms of Reference agreed with Invest NI and the validation process will:
 - ensure that the plan includes a robust set of financial projections consistent with the project described in the plan
 - ensure that analysis of the plans (specifically financial information) identifies any significant issues and specific commentary should be made where issues exist
 - ensure the plan is evidenced-based, with a minimum of 10% of the first year's sales justified in the market section. This should be supported with customer names and contract values
- In addition, the validation process will be used to identify best practice
- A summary of the validation will be prepared by the GFI team each month and be made available to Invest NI and Councils.

Available in alternative formats.

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| Report to: | Strategy, Policy and Resources Committee |
| Date of Meeting: | 17 February 2022 |
| Subject: | Sickness Absence |
| Reporting Officer (Including Job Title): | Louise Fitzsimons, HR Manager |
| Contact Officer (Including Job Title): | Louise Fitzsimons, HR Manager |

Confirm how this Report should be treated by placing an x in either:-

| | | | |
|---------------------|--------------------------|------------------------|-------------------------------------|
| For decision | <input type="checkbox"/> | For noting only | <input checked="" type="checkbox"/> |
|---------------------|--------------------------|------------------------|-------------------------------------|

| | |
|------------|--|
| 1.0 | Purpose and Background |
| 1.1 | The purpose of this report is to provide members with a year-on-year comparison of sickness absence within Newry, Mourne and Down District Council for the 12-month period ending 31 December 2021, compared with the same period the previous year. |
| 2.0 | Key issues |
| 2.1 | For the twelve-month period ending 31 December 2021, days lost due to sickness increased by 21.35%, compared with the previous twelve months to 31 December 2020. |
| 2.2 | Days lost due to coronavirus and vaccine reaction for the same twelve-month period increased by just over 490%. |
| 2.3 | Coronavirus and vaccine reaction sickness absence accounted for 11% of the total sickness absence during this period. |
| 2.4 | All Directorates experienced a year-on-year increase in both short term and long-term sickness in this twelve-month period. |
| 3.0 | Recommendations |
| 3.1 | To note the contents of this report. |
| 4.0 | Resource implications |
| 4.1 | As detailed in Section 2 of this report (Key Issues). |
| 4.2 | The HR department continue to support managers in the application of Council's Managing Attendance Procedure. Following an audit in 2021, improvements have been made to internal practices and processes, in order to ensure roles and responsibilities in respect of absence management are clearly and frequently communicated. |
| 5.0 | Due regard to equality of opportunity and regard to good relations (complete the relevant sections) |
| | <p>1. General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p> |

| | |
|------------|---|
| | <p>2. Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p> |
| | <p>3. Proposal initiating consultation</p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p> |
| 6.0 | Due regard to Rural Needs (please tick all that apply) |
| 6.1 | <p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p> <p>If no, please complete the following:</p> <p>The policy / strategy / plan / public service is not influenced by rural needs <input type="checkbox"/></p> |
| 7.0 | Appendices |
| | None |
| 8.0 | Background Documents |
| | None |