



April 13th, 2016

**Notice Of Meeting**

You are invited to attend the Strategy Policy and Resources Committee Meeting to be held on **Thursday, 14th April 2016 at 5:00 pm** in **Downshire Civic Centre**.

The Members of the Strategy Policy and Resources Committee are:-

Chair: Councillor R Burgess

Vice Chair: Councillor H Reilly

Members: Councillor T Andrews Councillor P Brown

Councillor S Burns Councillor M Carr

Councillor W Clarke Councillor G Craig

Councillor D Curran Councillor L Kimmins

Councillor B Ó'Muirí Councillor B Quinn

Councillor M Ruane Councillor G Sharvin

Councillor W Walker

# Agenda

## 1 Apologies

Councillor K Loughran; Councillor D McAteer, Councillor M Murnin and Councillor V Harte.

## 2 Declarations of Interest

## 3 Action Sheet of the Strategy, Policy and Resources Committee Meeting held on 15 March 2016 (copy attached)

[SPR-15-03-2016.pdf](#)

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## 4 Presentation - Proposals for appointment of Members to the Community Planning Partnership Board and the Thematic Delivery Groups (copy attached)

PLEASE NOTE THAT ALL COUNCILLORS ARE INVITED TO ATTEND FOR DISCUSSION ON THIS ITEM OF BUSINESS

[Elected Member Representation on the Community Planning Governance Structure report.pdf](#)

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[Appendix 1 - Elected Member Paper on role and remit of Community Planning Governance Structure.pdf](#)

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## 5 To Consider Proposed New Planning Scheme of Delegation and Operating Protocol for Planning Committee (copy attached)

PLEASE NOTE THAT ALL COUNCILLORS ARE INVITED TO ATTEND FOR DISCUSSION ON THIS ITEM OF BUSINESS

[Scheme of Delegation \(Planning\) and Protocol - revised.pdf](#)

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[planning operating protocol 13.4.16.pdf](#)

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[planning scheme of delegation 13.4.16.pdf](#)

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*For Consideration and/or Decision*

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## 6 Performance Improvement Plan (copy attached)

**7 Report of Efficiency Working Group held on 21 March 2016  
(copy attached)**

Efficiency Working Group 21.3.2016.pdf

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**8 Draft NMD Response to NILGA Consultation on Transfer of New  
Powers (copy attached)**

Draft NMD response to Transfer of New Powers.pdf

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App I - New Burdens Doctrine.pdf

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**8a NILGA Annual Subscription 2016-17**

NILGA Invoice.pdf

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**9 OFMDFM - Social Investment Fund - Community Operated  
Sports - SIF-C10-SE - Letter of Offer - 14 March 2016 (copy  
attached)**

OFMDFM - Social Investment Fund - Community Operated Sports - SIF-C10-SE -  
Letter of Offer - 14 March 2016.pdf

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**10 CCTV Cameras (copy attached)**

CCTV .pdf

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**11 Deed of Release of Covenant and Charge - Ardglass Golf Club  
(copy attached)**

Ardglass Golf Club.pdf

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**12 Lease of Land at Barcroft Community Centre, Dorans Hill,  
Newry to Newry Felons Association and Barcroft Community  
Association (copy attached)**

Lease of Land at Barcroft Community Centre.pdf

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Allotments Lease Map - Final.pdf

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For Noting

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**13 Scheme of Delegation (copy attached)**

[Scheme of Delegation - SPRC - April 2016.pdf](#)

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Grant Aided Programmes

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**14 European Rural Network for Job Mobility – ERN4mob Project (copy attached)**

[Report ERN4mob project 14.04.16.pdf](#)

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**15 Sister Cities Committee (copy attached)**

[Sister Cities Apr 16.pdf](#)

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**16 Financial Assistance (copy attached)**

[Financial Assistance.pdf](#)

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[Appendix call 1 2016 analysis.pdf](#)

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**17 Peace IV (copy attached)**

[PEACE IV Apr.pdf](#)

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[Annex PEACE IV Plan.pdf](#)

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**18 Social Investment Fund (SIF) (copy attached)**

[SIF Apr.pdf](#)

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Items Restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (NI) 2014

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**19 Portion of Land to rear of Shandon Park, Newry - Without Prejudice/subject to contract (copy attached)**

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial of business affairs of any particular person (including the Council holding that information) and the public, may, by resolution, be excluded during this item of business.

[Land at Shandon Park.pdf](#)

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[Shandon Park Map.pdf](#)

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## **Right of Way Lease at Glassdrumman Road, Annalong - Without Prejudice/Subject to Contract (copy attached)**

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial of business affairs of any particular person (including the Council holding that information) and the public, may, by resolution, be excluded during this item of business.

[Report Request for Right of Way Annalong Marine Park.pdf](#)

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[Transfer Map Haughs.pdf](#)

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## **Proposed sale of portion of recreation land at Carlingford Park, Newry (copy attached)**

This item is deemed to be restricted by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial of business affairs of any particular person (including the Council holding that information) and the public, may, by resolution, be excluded during this item of business

[Land at Carlingford Park, Newry.pdf](#)

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[Appendix 1 f land @ Carlingford Park, Newry.pdf](#)

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[Valuation Jan 2016 Carlingford Park, Newry.pdf](#)

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# Invitees

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**ACTION SHEET- STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING – THURSDAY 15 MARCH 2015**

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/55/2016	ACTION SHEET OF THE STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING HELD ON 11 FEBRUARY 2016	<p><u>SPR/48/2016 – Land for Sale at Upper Dromore Road, Warrenpoint</u></p> <p>It was agreed that a meeting of Crotlieve DEA Councillors would be organised by Council officers which would include a full briefing and Council's options, in relation to acquiring the land.</p> <p>The Action Sheet of the Strategy, Policy and Resources Committee held on 11 February 2016, was agreed.</p>	E Curtis will update at the next meeting.
SPR/59/2016	REPORT ON PRESENTATIONS TO COUNCIL AND COMMITTEE MEETINGS	<p>It was agreed that a proforma would be sent to Councillors to enable them to detail their concerns prior to the presentations from Transport NI.</p> <p>It was agreed that the timetable of presentations to Council/Committee meetings as agreed at Party Representatives Forum held on Wednesday 2 March 2016, be noted. Details attached at Appendix 1.</p>	Ongoing.  Agreed.
SPR/60/2016	COUNCIL MEETINGS DURING ELECTION WEEK	<p>It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Andrews, the arrangements for meetings during the week of Assembly elections – Monday 2 – Friday 6 May 2016, be agreed as detailed in recommendations 1 – 3 as set out below:</p> <p>1. Council meeting proceed as planned on Tuesday 3 May at 6pm, with the agenda being kept as brief as possible and Members aiming not to include Notices of Motion, if they can be directed to an alternative meeting date.</p>	Agreed.



AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
		<p>2. Chief Executive Appraisal Meeting also take place on Tuesday 3 May at 3pm, as it would be difficult to reschedule the Independent Assessor who attends.</p> <p>3. No other meetings to be organised during Election week.</p>	
SPR/61/2016	INSURANCE	<p>After discussion, it was agreed that a report would be brought back by the Director of Corporate Services through the Efficiencies Working Group prior to the 2017/18 rates, regarding the possibility of Council self-insuring.</p> <p>It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Andrews, that the recommendations 1–6 as detailed in Mr Dowie’s report be approved.</p>	<p>Ongoing.</p> <p>Agreed.</p>
SPR/62/2016	CORPORATE CREDIT CARD	<p>It was agreed on the proposal of Councillor Andrews, seconded by Councillor Curran, that contents of the report be agreed and that the Council increase the credit limit of the Purchasing Officer, David Barter’s credit card from £4000-£8000 for an interim period of 3 months with the card being used for the purchase of all and conferences.</p>	Agreed.
SPR/63/2016	PILOT OF NICS IDENTITY VERIFICATION SYSTEM	<p>It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Walker, that Council runs a pilot of a NICS Identification Verification Solution in conjunction with DFPNI for a period of 12 months from 1 April 2016, with a report to be brought back to Council after an initial 6 months period on usage and service satisfaction.</p>	Agreed.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/64/2016	LEASE OF AMENITY AREA AT SPELGA DAM	<p>The issue of the locked barriers at Cranfield caravan car park be referred to Active and Healthy Communities Committee.</p> <p>It was agreed on the proposal of Councillor Walker, seconded by Councillor Quinn, that agreement be given for the renewal of Council's existing lease with DRD in respect of the Amenity Area at Spelga Dam.</p>	<p>Referred to AHC Committee</p> <p>Agreed.</p>
SPR/65/2016	REQUEST TO USE FORMER COUNCIL BUILDING, STRANGFORD ROAD, DOWNPATRICK	<p>It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Brown, that :</p> <ul style="list-style-type: none"> <li>• Consideration be given for Downpatrick Social Enterprise Projects and/or CAPPAs to take a licence at the former Down District Council offices for a period of 2 years, subject to the building not being required for Council staff use and to such an arrangement being acceptable to the purchaser, Department of Education.</li> <li>• Council officials to liaise with Downpatrick Social Enterprise Projects and CAPPAs to see if a joint solution for interim use of the former offices could be reached.</li> </ul>	<p>Meetings being held. Progress being made. Awaiting reply from the Education Authority and Evaluation Report.</p>
SPR/66/2016	HEAD FORESHORE LEASE – ISSUE ON FORESHORE AT BALLYEDMOND, CARLINGFORD LOUGH	<p>It was agreed on the proposal of Councillor Carr, seconded by Councillor Curran, the following recommendations be approved:</p> <ul style="list-style-type: none"> <li>• Mr Hannaway to endeavour to convene a meeting between Council Officials and representatives from Ballyedmond Estate with a</li> </ul>	<p>Ongoing.</p>

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
		<p>view to discussing the possibility of obtaining a permissible path agreement around the Harbour area and to progress the High Court Settlement Agreement of 2014.</p> <ul style="list-style-type: none"> <li>• Subject to a positive outcome regarding the above, the Council to accept the decision of the Crown Estate, to extract the 3 further areas marked red on map (dated 22/8/2003) from the new Head Lease.</li> </ul>	
SPR/67/2016	HEAD FORESHORE LEASE – ISSUE AT ROSTREVOR FORESHORE	<p>It was agreed on the proposal of Councillor Quinn, seconded by Councillor Curran, that, subject to the approval of the Crown Estate, and when the Head Regulating Lease was in place, the Council sub-lease to Mr McGinn an area of foreshore under discussion, to allow the reclamation to proceed, on terms to be agreed, and subject to Mr McGinn obtaining all necessary statutory approvals.</p> <p>It was further agreed that the following conditions be included in the legal agreement:</p> <ul style="list-style-type: none"> <li>• Access to the shoreline by the public should be ensured.</li> <li>• Consultation of the views of Rostrevor residents be undertaken.</li> <li>• Access to the shoreline by swimming groups would be ensured.</li> </ul>	Ongoing

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/68/2016	RESURFACING WORKS AT NEWCASTLE HARBOUR'S NORTH PIER	<p>It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Andrews, that Council officials design a scheme for the resurfacing works at Newcastle Harbour and investigate carrying out maintenance within the buildings maintenance programme, with a report being brought back to Committee.</p> <p>It was further agreed that an update paper (including photographs) on the issue be tabled at the Mournes DEA meeting.</p>	Ongoing
SPR/69/2016	RESPONSE TO SUSTAINABLE RURAL COMMUNITIES: CONSULTATION INFORMATION FOR THE REVIEW OF THE HOUSING EXECUTIVE'S RURAL HOUSING POLICY	It was agreed on the proposal of Councillor Walker, seconded by Councillor Curran, that the report from Heather McKee on Sustainable Rural Communities – full policy framework: Consultation information for Review of the Housing Executives Rural Housing Policy be approved.	Response submitted to NIHE.
SPR/70/2016	DRAFT COMMUNITY PLANNING ENGAGEMENT FRAMEWORK	It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Quinn, that the Draft Community Planning Engagement Framework, as presented to Committee, be approved.	Approved.
SPR/71/2016	REPORT OF MEETING WITH DEPUTY FIRST MINISTER RE NARROW WATER BRIDGE PROJECT	It was agreed that the report of the meeting with the Deputy First Minister held on 24 February 2016 regarding the Narrow Water Bridge Project, be noted.	Noted.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/72/2016	PHOTOVOLTAIC PANELS	<p>It was agreed on the proposal of Councillor Andrews, seconded by Councillor W Clarke, that approval be given, in principle, to proceed with the photovoltaic panels at the Community Facilities in the Newry, Mourne and Down Area, as detailed in the report, subject to prioritisation of the list to ensure selection of those with the greatest savings as it was noted it would not be possible to complete all projects due to financial constraints. Mr Curtis said a report be brought back to Council 6 months after the work has been completed.</p>	Ongoing
SPR/73/2016	REPORT ON NAMING COUNCIL FACILITIES – POLICY, GUIDELINES AND ASSOCIATED PROCEDURE	<p>It was agreed on the proposal of Councillor Walker, seconded by Councillor Andrews, that agreement be given to:</p> <ul style="list-style-type: none"> <li>• The Policy on Naming Council Facilities as outlined in Mr Moffetts report dated 15 March 2016.</li> <li>• The Guidelines and associated procedure in relation to (re)naming of facilities.</li> </ul>	Agreed.
SPR/74/2016	REPORT ON DECADE OF CENTENARIES PROGRAMME 2016 – CIVIC INITIATIVES	<p>It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Andrews, that the exploration of the following initiatives be approved:</p> <ul style="list-style-type: none"> <li>• Commemorative service to recognise the Battle of the Somme.</li> <li>• Commemorative artwork to recognise Patrick Rankin.</li> </ul>	Agreed.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
SPR/75/2016	ALL IRELAND – US, SISTER CITIES MAYOR’S SUMMIT, DUBLIN 21-24 APRIL 2016	It was agreed on the proposal of Councillor Quinn, seconded by Councillor Curran, that Council is represented by the Council Chairperson, Chair of Strategic Policy and Resources Committee (Councillor R Burgess), Elected Members nominated to attend the summit (Councillors Burns, W Clarke, Carr and Curran), along with the Chief Executive, Director of Strategic Planning and Performance, Officer from Enterprise Tourism and Regeneration Department involved in the Sister Cities project and 2 Officers from the Strategic Planning and Performance Department with responsibility for overseeing the development and implementation of the Sister Cities/Twinning functionary area.	Booked.
SPR/76/2016	PEACE IV - UPDATE	It was agreed that the update report on Peace IV be noted.	Noted.
SPR/77/2016	FINANCIAL ASSISTANCE	It was agreed on the proposal of Councillor Walker, seconded by Councillor Brown, that approval be given to the upper thresholds for each theme and the timeframe for call 2.	Noted.
SPR/78/2016	PARTICIPATION IN LIBERATE EUROPEAN COMMISSION PROJECT	It was agreed on the proposal of Councillor W Clarke, seconded by Councillor Curran, that: <ul style="list-style-type: none"> <li>• Approval be given to participate in the Liberate proposal which aims to demonstrate the transferability and socio-technical sustainability of a wide and extensive</li> </ul>	Agreed.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
		<p>community implication in nature-based restoration and strategic revitalisation projects for water systems and river landscapes in urban environments, ie. Albert Basin, Newry, Carlingford Greenway.</p> <ul style="list-style-type: none"> <li>• A detailed report be brought back to Committee.</li> </ul>	
SPR/79/2016	PROGRESS REPORT ON CAPITAL PROJECTS	It was agreed on the proposal of Councillor Brown, seconded by Councillor Reilly, that the content of the report be noted, and further details awaited on the compensation events/draft final accounts for Victoria Lock Refurbishment Scheme with officers being granted authority to approve interim payments for compensation events pending agreement on total amounts due.	Noted.
SPR/80/2016	SPEAKING SYSTEM IN THE CHAMBER	Councillor Andrews requested a consecutive order speaking system for the Mourne Room be investigated.	Ongoing.
<b>EXEMPT ITEMS</b>			
SPR/56/2016	FUNDAMENTAL SERVICE REVIEW OF GRAPHIC DESIGN (INCORPORATING ADVERTISING SERVICES)	It was agreed on the proposal of Councillor Andrews, seconded by Councillor Walker, that recommendations 7.2 – 7.13 and 8.6 – 8.10 within the report be accepted relating to the Fundamental Service Review of Graphic Design Services (incorporating Advertising Services), with voting being as detailed below and Councillor Carr	Agreed.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
		expressing concerns about the recommendations of the Officer's report.	
SPR/57/2016	REPORT ON PROVISION OF COUNCIL'S LEGAL SERVICES	It was agreed on the proposal of Councillor Curran, seconded by Councillor Walker, that the recommendations within the report be accepted relating to the provision of Council's Legal Services.	Agreed.
SPR/58/2016	ACTION SHEET OF THE STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING HELD ON 11 FEBRUARY 2016	<p><u>SPR/49/2016 – Review of Agency Workers</u> It was agreed the Committee come out of closed session and the Chairperson reported that an update had been provided by Ms Miskelly on the review of agency workers.</p> <p><u>SPR/51/2016 – Severance Application</u> It was agreed when the Committee come out of closed session and the Chairperson reported an update had been provided by Mr Curtis in relation to a severance application.</p>	<p>Noted.</p> <p>Noted.</p>



<b>Report to:</b>	<b>Strategic Policy &amp; Resources Committee</b>
<b>Subject:</b>	<i>Elected Member Representation on the Community Planning Partnership Board and Thematic Groups</i>
<b>Date:</b>	Thursday 14 April 2016
<b>Reporting Officer:</b>	Heather McKee, Assistant Director Community Planning
<b>Contact Officer:</b>	Heather McKee, Assistant Director Community Planning

<b><u>Decisions Required</u></b>	
<i>Agree recommendations as outlined in the report</i>	
1.0	<b><u>Purpose &amp; Background</u></b>
1.1	<p>The Governance Structure of the Community Planning process has been discussed numerous times over the past year at workshops with Partner Agencies, at Party Representatives meetings, and at the Strategic Planning and Resource Committee.</p> <p>The structure has been agreed as a strategic Community Planning Partnership Board, supported by 4 Thematic Delivery Groups and 7 local District Electoral Area Fora.</p> <p>The 4 Thematic Delivery Groups will be agreed as:</p> <ol style="list-style-type: none"> <li>1. Safety and Good Relations – delivered by the Policing and Community Safety Partnership (PCSP)</li> <li>2. Environment and Spatial Development</li> <li>3. Health and Wellbeing</li> <li>4. Economic Development, Regeneration &amp; Tourism</li> </ol> <p>The membership of the Partnership Board and each Thematic Group will include Elected Members, Statutory Agencies, community, voluntary and private sector representatives.</p> <p><b>A formal decision on elected members representation on the Partnership Board and the Thematic Groups is required.</b></p>
2.0	<b><u>Key Issues</u></b>
	<ul style="list-style-type: none"> <li>• <b>Party Representatives agreed in principle that 7 No. Elected Members plus the Chairman of the Council will participate on the Community Planning Partnership Board as outlined on page 3 of the attached report.</b></li> <li>• <b>Party Representatives agreed in principle that 10 No. elected members will be appointed to each Thematic Delivery Group using the d'Hontd system, as outlined on pages 4 and 5 of the attached</b></li> </ul>

	<p><b>report.</b></p> <ul style="list-style-type: none"> <li>• <b>To meet the deadline set by the DoE for publishing the Strategic Community Plan, the first draft of the Community Plan needs to be produced by late June/early July with Thematic workshops being undertaken in May and June to achieve this.</b></li> <li>• <b>Elected Member appointments need to be made in advance of these workshops.</b></li> </ul>
3.0	<p><b><u>Resource Implications</u></b></p>
	<p>None</p>
4.0	<p><b><u>Appendices</u></b></p>
	<ul style="list-style-type: none"> <li>▪ <b>Appendix 1 - Explanatory Paper and sample terms of reference on the Community Planning governance structure.</b></li> </ul>

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## Appendix 1

Sample Terms of Reference to inform Elected Member representation  
on the Newry, Mourne and Down Community Planning Partnership Board  
and Thematic Working Groups



## 1.0 Introduction and Overview

**This paper is designed to assist Elected Members to select representation for the Community Planning Strategic Board and the Community Planning Thematic Groups.**

### 1.1 Party Representatives agreed that:

- **Seven Elected Members would be appointed to the Community Planning Strategic Board, plus the Chairman of Council as outlined in more detail on page 3.**
- **Ten Elected Members would be appointed to 3 Thematic Delivery Groups –**
  - i) Economic Development, Regeneration and Tourism**
  - ii) Environment and Spatial Development**
  - iii) Health and Wellbeing**
  - iv) Elected members have already been appointed to the PCSP which is delivering on the Safety and Good Relations Theme.**
- **Each Thematic Group should have cross party representation as far as possible and political parties would make these appointments using the d'Hontd system.**
- **That membership could be flexible, though the term would be for 3 years until the end of the current Council term. (Ideally this would be a 4 year term to align with the review of the Community Plan)**
- **That Elected Members with an interest in a particular issue have the opportunity to contribute to that thematic area.**
- **That the Chair of Council would Chair the Partnership Board and be able to attend all the Thematic Delivery Groups if they chose to do so.**
- **Representation on the Thematic Delivery Groups would adjust with the rotation of the Chair if necessary.**
- **That the Safety and Good Relations Thematic Group would also fulfil the remit of the Peace IV Partnership.**

### 1.2 Elected Members are asked to appoint representatives as outlined below:





### 1.2.1 Partnership Board:

The role of the Board is to ensure wide scale involvement of all partners and have overall responsibility for the delivery of the Community Plan. It will involve key players from the public, private, community and voluntary sectors.

[More details on the proposed role of the Partnership Board is outlined on pages 11 and 12 of this paper]

#### Proposed membership

- 8 No. Elected Members including the Chairman.  
Elected member representation comprised of the Chairman of the Council, as the Chair of the Community Planning Partnership, plus 7 other Elected Members as outlined below:

2 SF
2 SDLP
1 DUP
1 UUP
1 Other

### 1.2.2 Thematic Delivery Groups

There will be 4 Thematic Delivery Groups:

1. Safety and Good Relations – Policing and Community Safety Partnership (PCSP)
2. Environment and Spatial Development
3. Health and Wellbeing
4. Economic Development, Regeneration & Tourism

It is proposed that membership will be made up of 10 no. elected members, plus relevant partner agencies, and community/voluntary sector representatives needed to deliver the annual delivery plans.

Representation on the PCSP has already been agreed and these members are listed on the table on the next page.



Party Representatives agreed to appoint 10 Elected Members to each of the 3 remaining Thematic Delivery Groups and members are asked to select their choice of Thematic Working Group in the order determined by d'Hontd and outlined on the table on the next page.

[To help members determine which Thematic Delivery Group they may wish to participate on, the remit and potential operating procedures for each Thematic Delivery Group is outlined on pages 13-18 of this paper.

Proposals to link the Thematic Delivery Groups and the DEA Fora is outlined on page 19.]

### Elected Member Representation on Community Planning Thematic Groups

#### Safety and Good Relations (PCSP)

Preference	Party	Thematic Working Group	Elected Member
1	SF	Safety & Good Relations	Micky Larkin
2	SDLP	Safety & Good Relations	Terry Andrews
3	SF	Safety & Good Relations	Sinead Ennis
4	SDLP	Safety & Good Relations	Laura Devlin
5	SF	Safety & Good Relations	Sean Doran
6	SDLP	Safety & Good Relations	Kate Loughran
7	DUP	Safety & Good Relations	Harry Harvey
8	SF	Safety & Good Relations	William Clarke
9	SDLP	Safety & Good Relations	Brian Quinn
10	UUP	Safety & Good Relations	David Taylor

	Party	Choice of Thematic Working Group*	Elected Member
11	SF		
12	SDLP		
13	SF		
14	SDLP		
15	SF		
16	SDLP		
17	DUP		
18	ALL		
19	SF		
20	SDLP		

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	Party	Choice of Thematic Working Group*	Elected Member
21	SF		
22	SDLP		
23	UUP		
24	SF		
25	SDLP		
26	DUP		
27	SF		
28	SDLP		
29	SF		
30	SDLP		

	Party	Choice of Thematic Working Group*	Elected Member
31	SF		
32	SDLP		
33	TUV		
34	SF		
35	UUP		
36	SDLP		
37	Hyland		
38	DUP		
39	Enright		
40	Tinnelly		

\* Thematic Working Group Options: Health and Wellbeing, Environment and Spatial Development  
Economic Development, Regeneration and Tourism

**To aid decision making by Elected Members the following sections of the paper outline the functions of the Community Planning Partnership.**



## 2.0 Sample Newry, Mourne and Down Community Planning Partnership Terms of Reference.

### 2.1 What is community planning?

Community Planning is about a range of partners in the public and voluntary sectors working together to better plan, resource and deliver quality services that meet the needs of people who live and work in Newry, Mourne and Down.

The Community Plan is recognised by all Partners as the sovereign strategic planning document for the delivery of public services in Newry, Mourne and Down over the 14 years from 2016 to 2030 and sets out the overall vision for the local area

#### 2.1 Our Vision

##### *Sample vision*

*"Newry, Mourne and Down is a place with strong, safe and vibrant communities where everyone has a good quality of life and access to opportunities, choices and high quality services which are sustainable, accessible and meet people's needs."*

#### 2.3 Our Aim

##### *Sample Aim:*

*The aims of Newry, Mourne and Down's Community Plan 2030 are to:*

- *Highlight the challenges facing Newry, Mourne and Down, both now and in the coming decade;*
- *Empower communities to respond to these challenges;*
- *Present the Newry, Mourne and Down Partnership's actions that aim to improve the wellbeing of people in Newry, Mourne and Down and to strengthen Newry, Mourne and Down's future.*

The community plan is based on a detailed analysis of future risks and opportunities for Newry, Mourne and Down. Partners aim to bring about the changes that are needed in order to minimise the risks and grasp the opportunities, and so improve the quality of life and the wellbeing of all Newry, Mourne and Down's residents.

These changes will only come about through effective engagement and partnership working with individuals, families, communities and the private, voluntary and public sectors.

The community plan is the overarching strategic plan for Newry, Mourne and Down. It provides a framework for the other strategies and plans we put in place to deliver the outcomes in the community plan.





### 3.0 The Partnership:

There are three strands of the partnership with defined roles that:

- support 'internal' and 'external' partnership accountability providing a strong focus on delivery of outcomes
- develop a joint partnership performance framework
- ensure clear Partnership communication

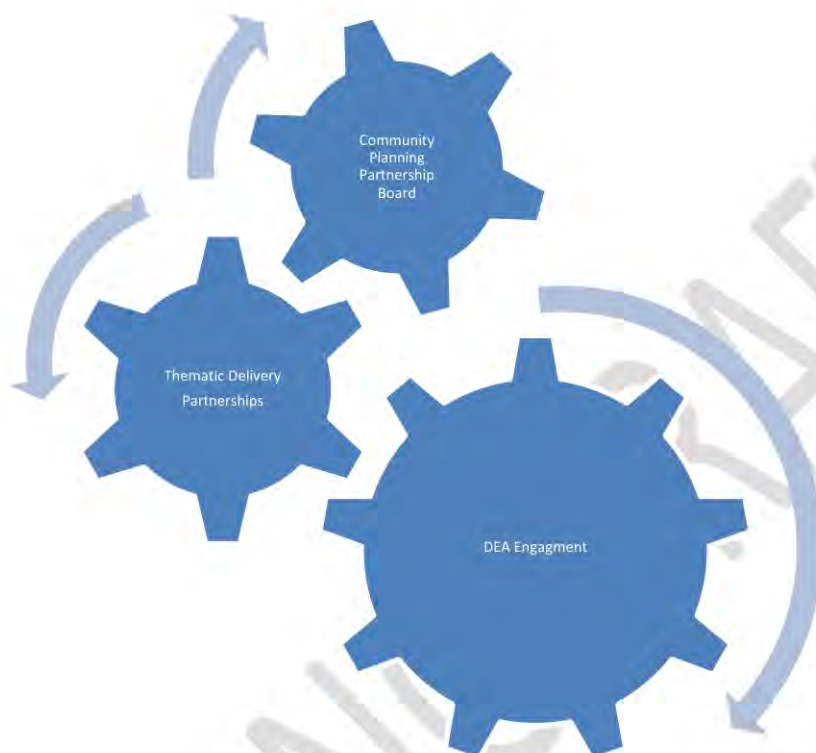


### 3.1 Outcomes:

- Long term - deliver the Community Plan strategy, vision and outcomes
- Medium term - deliver the Local Area DEA Action Plans and locally defined priorities
- Short term - engage stakeholders so that they can make a contribution to the design and delivery of the above through local priority setting



### 3.2 The 3 Spheres:



#### 3.2.1 Strategic Co-ordination:

- Community Planning Partnership Board

#### 3.2.2 Strategic Thematic Delivery function – (HOW at a strategic level)

Four Community Planning Thematic Delivery Partnerships will drive actions to meet Community Plan objectives:

1. Safety and Good Relations - Safer Communities Partnership
2. Environment and Spatial Development – (Clean, connected and sustainable)
3. Health and Wellbeing – (Healthy and Supportive Communities)
4. Economic Development, Regeneration, Tourism - (Prosperous Communities)

#### 3.2.3 The Locality Delivery function – (HOW at a local level)

- Seven District Electoral Area Fora – Crotlieve, Downpatrick, Mournes, Newry, Rowallane, Slieve Croob, Slieve Gullion



### 3.2.4 The frequency – WHEN

The Board will meet 3 times a year.

The Thematic Delivery Groups will meet quarterly in advance of the Partnership Board meetings. This will ensure a constant state of debate and delivery to inform the work of the Partnership.

### 3.2.5 Decision Making

The Community Planning Partnership Board and Thematic Delivery Groups are not Council Committees.

Decisions will be made by consensus as far as possible. Decisions on voting will be made by the Partnership Board when it is established.



#### 4.0 Partnership Board:

The Board would ensure wide scale involvement of all partners and have overall responsibility for the delivery of the Community Plan. It will involve key players from the public, private, community and voluntary sector.

#### 4.1 Proposed membership

- 8 No. Elected Members  
Elected member representation comprised of the Chairman of the Council, as the Chair of the Community Planning Partnership, plus 7 other Elected Members as outlined below:

2 SF
2 SDLP
1 DUP
1 UUP
1 Other

#### Final representation from Partners is still to be agreed but could include the following:

- 2 Third Sector representatives from umbrella bodies
- 2 Business representatives
- The Chief Executive of Newry, Mourne and Down Council
- Senior Representatives from Education
- Senior Representatives from the Health Sector
- Senior Representative Invest NI
- Senior Representative NIHE
- The District Commander, PSNI

Due to changes in the Government Departments, clarity will be sought from them when the restructuring is completed on how they will link with the Partnership Board.

Its role:

Acting as the governing body of the partnership it will have responsibility for the following:

- overseeing an effective strategic partnership
- agreeing outcomes, priorities, indicators and strategy through development and regular review of the Community Plan
- monitoring and ensuring the delivery of the Partnership's priorities as set out in the Community Plan



All members would have the opportunity to make proposals, ask questions and raise objections but only for the best interest of the Partnership and on behalf of their spheres of the Partnership. Each member would be expected to sign up to a code of conduct/Partnership Agreement which outlines their roles and responsibilities as well as commitments. This would be part of the Partnership Agreement (*outline roles included at Appendix 1*).

The Board will meet 3-4 times a year. Intelligence provided to this board will come from the Thematic Delivery Groups.

## 4.2 Proposed Meeting Structure

### Meeting 1 – Progress Review and Priority Setting

This meeting will review progress on key annual targets (Community plan priorities, outcomes, indicators and local priorities) and inform the forthcoming priorities. It will be aligned with the budget setting process of the Council and where possible other partners. Joint budget setting priorities with the Partnership priorities will identify risks to delivery and a review of commissioning approaches over the next annual cycle.

Performance information will be circulated prior to the meeting to allow for any questions to be put forward before the meeting takes place, and solutions explored in time for the meeting, enabling informed and effective decision making processes.

### Meeting 2 – planning and commissioning activity

With priorities established in meeting 1, this meeting will review where mainstream services will deliver improvement, and where joint commissioning needs to take place. All commissioning should contribute to improvements set out in the Community Plan objectives and targets, and reflect locality priorities.

### Meeting 3 – Monitoring

This meeting is an opportunity to check that commissioning has taken place as agreed at the last meeting, consider the level to which outcomes have been addressed by the end of the year, and make necessary amendments/interventions where required in order to achieve success.

Review and monitor progress in line with the above. Initiate discussions about future priorities and agree data required for next meeting.

To agree the focus of those workshops in line with discussions throughout the year.



## 5.0 Community Plan Thematic Delivery Groups:

There will be 4 Thematic Delivery Groups:

1. Safety and Good Relations - Safer Communities Partnership
2. Environment and Spatial Development – (Clean, connected, sustainable communities)
3. Health and Wellbeing – (Healthy and Supportive Communities)
4. Economic Development, Regeneration, Tourism - (Prosperous Communities)

5.1 Their primary purpose will be to deliver the key Community Plan outcomes, objectives and initiatives within their thematic area and accelerate service improvement.

They will do this by:

- Helping to deliver the Community Plan strategy;
- Developing District wide and local strategies through liaison with DEA Fora;
- establishing an annual delivery plan to deliver the relevant community plan objectives;
- using the annual delivery plan to identify gaps and bring a cross partnership problem solving approach to service improvement;
- using existing and new budgets to jointly commission activity to deliver the agreed Community Plan objectives;
- promoting and extending joined up working and shaping mainstream services to achieve agreed goals;
- establishing ways to work together across partners to implement the plan.
- identifying emerging needs and priorities in consultation with DEAs and relevant local groups (through the local delivery networks/ Strategic Stakeholder Forum);
- agreeing local initiatives to address service acceleration;
- regularly joining up the local and district wide priorities;
- gathering and reviewing evidence and local intelligence to inform decisions and forward planning;



- developing joint performance systems and frameworks
- developing business excellence models for service improvement.

It is important to note that one of the Thematic Delivery Groups, the PCSP, is a statutory partnership and will also have separate lines of accountability.

5.2 Membership will be made up of 10 no. elected members, relevant partner agency officers, community/voluntary sector representatives needed to deliver the annual delivery plans. All Thematic Groups will be able to establish sub groups where required.

### 5.3 Chairing Meetings

The Thematic Delivery Partnerships will be:

- Co-Chaired by an Elected Member and a relevant Council Director with lead responsibility for a particular theme.
- the Director of Strategy Planning and Performance from the Council will act as the Chief Operating Officer.



## 5.4 Membership and Remit: Suggested (but not exhaustive)

### 5.4.1 Newry, Mourne and Down Health and Wellbeing Thematic Group

#### Remit:

The Newry, Mourne and Down Health and Wellbeing Thematic Group provides a strategic lead for improving health and wellbeing and reducing health inequalities in Newry, Mourne and Down. Its key role will be to establish actions to address the Health and Wellbeing Outcome eg *All citizens enjoy good health and wellbeing*.

The Health and Wellbeing Partnership incorporates a range of strategic groups which cover work around specific areas of health and wellbeing.

- Primary Care Needs
- Physical activity
- Food and health
- Alcohol and drug issues
- Suicide prevention
- Mental health and wellbeing
- Homelessness
- etc

#### Suggested Membership:

Council Officials

SHSCT/SEHSCT

CVS Representatives

PSNI

NIHE

NIFRS

Sport NI

Elected Member representation

Third Sector representation relevant to the key areas to be addressed under this theme eg PIPS





#### 5.4.2 Newry Mourne Down Economic Development, Regeneration & Tourism Thematic Group

##### Remit:

The Newry, Mourne and Down Economic Development, Regeneration & Tourism Thematic Group brings together key players from industry and the public sector to identify and drive forward strategic policies and initiatives to grow the Newry, Mourne and Down economy and make Newry, Mourne and Down the best place to do business.

Its key role will be to establish actions to address the Economic Development, Regeneration and Tourism Outcome *All citizens benefit from prosperous communities*.

The Economic Development, Regeneration & Tourism Group wishes to create a vibrant enterprise culture to address underlying enterprise weaknesses in Newry, Mourne and Down's business base and encourage sustainable economic growth.

The Newry, Mourne and Down Economic Development, Regeneration & Tourism Group also oversees the implementation of the Newry, Mourne and Down Economic Regeneration and Investment Strategy 2015 – 2020.

##### Suggested Priorities:

- Support business and related partners to create jobs.
- Link education to jobs
- Capitalise on our heritage and potential for Tourism

##### Suggested membership:

Council Officials

Invest NI

Tourism NI

Further Education Colleges

CCMS

Business representation with enterprise focus

Elected Member representation

Third Sector representation relevant to the key areas to be addressed under this theme eg Enterprise Agencies



### 5.4.3 Newry Mourne Down Environment & Spatial Development Thematic Group

#### Remit:

Newry, Mourne and Down Environmental & Spatial Development Thematic Group is responsible for sustaining and improving our Environment and Spatial Development theme of the Newry, Mourne and Down Community Plan.

Its key role will be to establish actions to address the Environment & Spatial Development Outcome eg *All citizens benefit from a clean, connected and sustainable environment.*

It aims to work in partnership to set a clear and strategic direction to protect and enhance Newry, Mourne and Down's environment in a sustainable manner to pass onto future generations and to address social housing needs, create a sustainable approach to the built environment and its development and ensure a link with social development and wellbeing.

The Environment and Spatial Development Thematic Group will maintain a strategic overview and contribute to the delivery of the NI Programme for Government, UK Government and European legislation and targets.

Sustaining and improving our Environmental local outcomes may include:

(For example only)

- Better local environments and sustainable natural heritage
- Address Rural/social Housing and social isolation
- More sustainable transportation
- Develop critical infrastructure
- Improve water, air and land quality

#### Suggested Membership:

Newry, Mourne and Down Council Officials  
SHSCT/SEHSCT  
NIFRS  
NIHE  
Transport NI  
NI Water  
Rivers Agency  
NIE  
Third Sector Representation  
Elected Member representation



#### 5.4.5 Newry Mourne and Down Safer Communities Partnership

##### Remit:

The aim of the Partnerships is to empower communities to help develop solutions that will help to tackle crime, fear of crime and anti-social behaviour.

Its key role will be to establish actions to address the Safety and Good Relations Outcome eg *All citizens live in strong, safe and vibrant communities*.

The PCSP should deliver a positive difference to communities, contributing to a reduction in crime and enhancing community safety, directly through their own interventions, through the work of their delivery groups or through support for the work of others.

##### Membership:

PCSP membership comprises 10 political members, 9 independent (community) members and designated representatives of other organisations who can have a positive impact upon policing and community safety.

Political Members (Councillors), are nominated by the local Council and Independent Members are appointed by the Northern Ireland Policing Board.

There are seven organisations designated by the Department of Justice as listed below:

1. Police Service of Northern Ireland
2. Northern Ireland Housing Executive
3. Probation Board for Northern Ireland
4. Youth Justice Agency of Northern Ireland
5. Health and Social Care Trusts
6. Education Authority
7. Northern Ireland Fire and Rescue Service.



## 5.5 Thematic Delivery Groups and their link to District Electoral Area Fora

Purpose of the DEAs will be to:

- help deliver the Partnership's objectives and to contribute to performance against the objectives set out in the Community Plan;
- develop innovative approaches to the delivery of key objectives at a local level based on gathering intelligence, promoting joint working and joint problem solving at a local level;
- work with the Thematic Delivery Groups to agree local activities and projects directly linked into the Community Plan objectives/outcomes most relevant for focus in their DEA area;
- review and monitor localised evidence on performance and outcomes to inform action planning;
- develop local participation and empowerment;
- help build local capacity;

Each DEA will meet bi-monthly and have a membership of:

- 8 residents/Community reps
- Ward Councillors
- service providers reflecting the 4 Thematic Delivery Groups

Each DEA will have a Chair and vice chair who will be one of the DEA Councillors. All resident members will be invited to join through a formal application process, identifying their skills and relevance to the local priorities.

The DEA should ensure that as far as possible resident members are broadly reflective of residents of the area. This means that the DEA should have regard to gender, age and ethnicity of resident members as well as ensuring that the different wards that make up the DEA are reflected in a reasonably equitable manner.

Each DEA will be expected to work with the Thematic Delivery Partnerships to agree a set of priority projects/activities for their local area to help deliver the Community Plan objectives. This link will be provided through Elected Members who also participate on the Thematic Delivery Groups, Partner representatives, the DEA Coordinators and other Council Officials.

These will be developed in consultation with the Thematic Delivery Groups and based on robust data including:

- Performance and statistical data
- Financial data
- The views of local residents

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To ensure a formal link between DEA and Thematic Groups, the Chair of the DEA Fora will be permitted to attend the Thematic Delivery Partnership for a specific agenda item if necessary. This will enable them to raise relevant issues on behalf of their DEA and to ensure local issues are heard at a strategic level.

DEA Coordinators will also ensure an ongoing communication of issues with the Thematic Delivery Groups.

WORKING DRAFT



## 6.0 Stakeholder Engagement / Networks

Each DEA Fora will have an overarching principle that they will engage with local networks and stakeholder groups in their locality to improve service delivery.

In addition, and serviced by the [Community Planning Evidence and Research team], there will be a Joint Officer Support Group. This Officer Group will include leads on performance/policy/strategy from the key Council Directorates and Partner agencies to oversee policy development and delivery arrangements.

### 6.1 Participation & Engagement

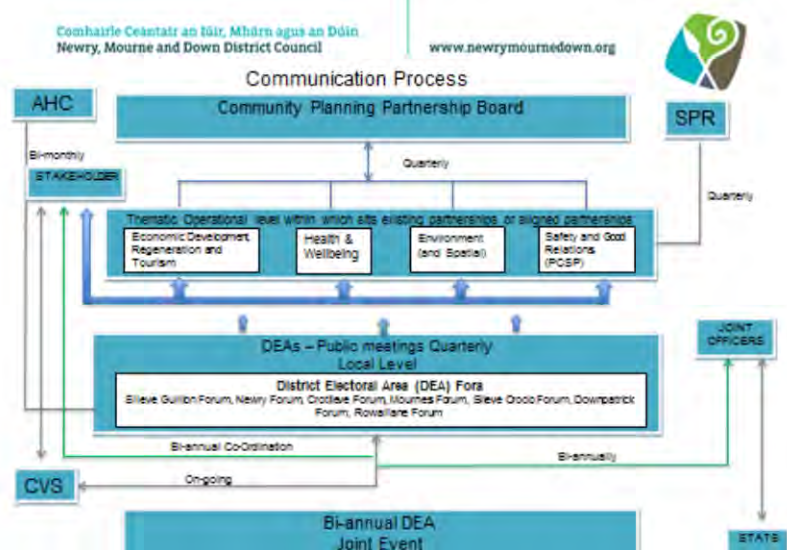
The participation of residents in shaping services will be coordinated by the Community Planning team supported by the Engagement Team. They will develop a Centre for Good Practice that supports services in:

- identifying hard to reach groups;
- identifying appropriate methods of engagement;
- developing a coordinated and targeted feedback process of all participatory activities.

### 6.2 The Strategic Stakeholder Forum

The Strategic Stakeholder Forum will represent the Community and Voluntary Sector. They will participate as active members on the Thematic Delivery Groups, supporting the achievement of Community Plan Objectives.

### 6.3 Communication



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Communication links between the levels of the community planning process are outlined above. However, these are likely to evolve with the process.

Note: This is a working document and as such is subject to change.

WORKING DRAFT



## Appendix 1

### Role of Officers, Members to be included in the Partnership Agreement

#### 1. Role of the all Members (Councillors, Council Officials, Partner and CVS representatives) on Thematic Delivery Partnership

- Provide a point of contact between their organisation/network and the Partnership.
- Support and promote partnership working with their organisation.
- Facilitate the organisation's input into the partnership.
- Review performance annually against agreed activities and targets and submit a formal report to their organisation as required.
- Raise with relevant officers any issues e.g. legal, internal audit, finance.
- Actively participate in an annual evaluation of the Partnership's activity and make recommendations about actions required.

#### 2. Role of lead officer/s

- Contribute to the overall assessment of effectiveness of the Partnership.
- Identify any actions necessary to ensure the Partnership/Working Group is progressing towards achieving the identified outcome.
- Assess the findings of review and evaluation, make formal recommendations, discuss any concerns with the partnership and, if appropriate, brief the relevant management team.
- Action any points arising from the review and/or evaluation.
- Identify any learning and development requirements.
- Ensure the partner organisation benefits from learning and development and resolve any problems that arise in the day to day operation of the partnership
- Produce an annual report summarising the outcome of the reviews and evaluations
- Identify learning from the past year and make recommendations as appropriate to ensure that partner organisations benefit.
- Establish a performance reporting framework for partnerships linked to the delivery of outcomes.

Suggested to include:

*Role of Officer – including behaviours – how they do things*

*Relationship between partners should be addressed. How elected members, statutory bodies and voluntary, community sector relations to each other outlined.*

*Commitment is required*



<b>Report to:</b>	<b>Strategy Policy and Resources Committee Meeting</b>
<b>Subject:</b>	<ul style="list-style-type: none"> <li>a) Proposed new Scheme of Delegation and new Planning Committee Operating Protocol</li> <li>b) New Procedures for dealing with Refusals at Planning Committee Meetings</li> <li>c) Communication with Agents/Developers</li> </ul>
<b>Date:</b>	14 April 2016
<b>Reporting Officer:</b>	Canice O'Rourke, Director of Regulatory and Technical Services
<b>Contact Officer:</b>	Canice O'Rourke, Director of Regulatory and Technical Services

<b><u>Decisions Required</u></b>	
	<ul style="list-style-type: none"> <li>• Council to consider and agree a new Scheme of Delegation and new Planning Committee Operating Protocol.</li> <li>• Council to consider and agree new procedures for efficiently dealing with a significantly increasing number of refusals during Planning Committee Meetings.</li> <li>• Council to agree method of communication with agents/developers in relation to the new Planning Procedures.</li> </ul>
1.0	<b><u>Purpose &amp; Background</u></b>
1.1	n/a
2.0	<b><u>Key Issues</u></b>
2.1	<ul style="list-style-type: none"> <li>• To agree a new Scheme of Delegation for Planning.</li> <li>• To agree a new Planning Committee Operating Protocol.</li> <li>• To consider and agree a new system for dealing with the increasing number of refusals at Planning Committee Meetings as detailed:- <ul style="list-style-type: none"> <li>1. The Planning Committee agenda continues to be issued two weeks before the Committee Meeting.</li> <li>2. A filter system is implemented five days before the date of the meeting as at this stage any additional information/submissions/representations should have been received.</li> <li>3. Planning Officers will then prepare a presentation for the Committee on those applications on which representations have been made.</li> </ul> </li> </ul>

	<p>4. Those applications that have had no representations or requests for speaking rights will be put on a schedule with a recommendation to the Committee that the decisions be taken as “read” without the need for Planning Officers to make a formal presentation to Committee.</p> <p>5. This system to be reviewed 6 months after it is implemented.</p> <ul style="list-style-type: none"> <li>• When the new procedures have been agreed by the Council they will be sent out to all agents for their information. An invitation will then be sent out to meet with agents to update them on the new procedures and a public advertisement placed in the press to ensure all agents were aware of the details of the meeting. Thereafter quarterly review meetings would be held with agents.</li> </ul>
3.0	<b><u>Resource Implications</u></b>
3.1	n/a
4.0	<b><u>Appendices</u></b>
	<p><b>Appendix 1</b> - Scheme of Delegation as reviewed at a Planning Workshop on 11 April 2016 and by Nora Largey, Counsel.</p> <p><b>Appendix 2</b> - Planning Committee Operating Protocol as reviewed at a Planning Workshop on 11 April 2016 and by Nora Largey, Counsel.</p>

## **Comhairle Ceantair an Iúir Mhúrn agus an Dúin**

### **Newry, Mourne and Down District Council**

#### **Planning Committee**

#### **Operating Protocol**

### **INTRODUCTION**

1. The following protocol has been developed for use by the Planning Committee (“the Committee”). It should be read alongside relevant provisions of the Council’s Standing Orders and the Code of Conduct for Councillors and is not intended to replace either document. The key aims of the protocol are to ensure that the Committee makes decisions in a sound, lawful and transparent way and in a timely and efficient manner.

### **REMIT OF THE COMMITTEE**

2. The primary roles of the Committee will include:
  - (a) Consideration of applications for planning permission and consents in accordance with the Council’s Scheme of Delegation.
  - (b) Exercising the Council’s powers and duties in relation to planning policies and plan strategies.
  - (c) Responding to consultations in relation to regionally significant or major applications to be determined by the Department of Environment or relevant Department.
  - (d) Responding to consultations issued by the Department of Environment or relevant Department, or any other Department, in relation to planning matters.

## **FREQUENCY & TIME OF MEETINGS**

3. It is recommended the Committee shall meet every fourth week, though there should be flexibility for additional meetings if required.
4. Dates and times will be advertised at least 5 days in advance on the Council website and at the Council's main offices at Downpatrick and Newry.

## **SCHEME OF DELEGATION**

5. As required by Section 31 of the Planning Act (NI) 2011 the Council will operate a scheme of delegation for planning, outlining delegation both to the Committee and Officers (this can be found on the Council's website and at the Council's main offices at Downpatrick and Newry). The overall objective is to ensure that arrangements for decision-making on applications for local developments are effective whilst ensuring that proposals that raise strong local views or issues for the district can be dealt with by elected members. Delegating determination of some planning applications to Officers is also seen as a critical factor affecting the overall performance of the development management process as it helps ensure that decisions are taken at the most appropriate level, procedures are clear and transparent, costs are minimised and members have more time to concentrate on complex applications.
6. The following applications cannot be delegated and therefore must be presented to the Planning Committee for determination:
  - Applications which fall within the Major category of development;
  - An application for planning permission where the application is made by the Council or an elected member of the Council;
  - The application relates to land in which the Council has an interest or estate.

7. The Scheme of Delegation delegates all local development applications to Officers for determination, whether for approval or refusal, except in relation to the following circumstances which must be presented to the Planning Committee for determination:
- An application recommended for refusal;
  - Applications which are significantly contrary to the development plan and which are recommended for approval;
  - Applications attracting six or more material planning objections from different addresses where the officer's recommendation is for approval;
  - Applications attracting material planning objection from a statutory consultee, where the officer's recommendation is for approval;
  - An application which the Chief Planning Officer considers should be brought before and decided by the Planning Committee;
  - Applications referred to the Planning Committee by a Member of the Council who represents the DEA in which the land to which the application relates is situated, although in exceptional circumstances members from outside the DEA may be permitted to request the referral of an application to Committee. Any such referral, or request for referral where the application is not in the Member's DEA, must be made in writing to the Chief Planning Officer within 25 days of receipt of the application and accompanied by a material planning reason
  - Applications which are submitted by members of staff directly involved in the consideration of planning applications and officers of the Council at the level of Head of Service or above.
8. Enforcement activities are also delegated to The Chief Planning Officer. The Committee will receive regular reports on enforcement matters.
9. All Members of the Council will receive a weekly list containing details of all valid applications received and all decisions issued under the scheme of delegation.

## **FORMAT OF MEETINGS**

**10.** Committee Meetings (dates, times and papers) will be published on the Council's website at least 5 days in advance.

**11.** Case Officer Reports will also be available on the Northern Ireland Planning Portal.

**12.** Committee papers will typically include the following:

a) Minutes of the previous meeting for approval;

### For decision/discussion

b) Details of non-delegated applications (including those brought back following deferral) for consideration by the Committee;

c) Details of applications of regional significance with an impact upon the Council area in respect of which the Council is a statutory consultee or where it may wish to make representations;

### For noting

d) Details of proposed pre-determination hearings;

e) Details of delegated applications for noting only by the Committee;

f) Details of appeals (notified and concluded).

**13.** Members, staff directly involved in the consideration of planning applications and Officers of the Council at the level of Head of Service or above must pass to the Planning Case Officer any representation(s) received in respect of a planning application for inclusion in the planning file.

**14.** A quorum, as outlined in the Council's Standing Orders, is required for the Committee to convene; the quorum being half (six) of the members of the Committee.

- 15.** Members will be required to declare an interest in any item on the agenda at the beginning of the meeting and must then leave the table when the matter in which they have declared an interest is being discussed. Once a decision had been made in respect of that item, the Member will then be invited to return to the table before consideration of the next item commences.

The Democratic Services Officer will record when members enter and leave the room during the course of the Meeting.

- 16.** The Committee will discuss each application that has been presented before taking a vote on one of the following options:

- a) Approve the application with conditions as recommended;
- b) Approve the application with amendments to the recommended conditions;
- c) Approve the application contrary to Officer recommendations;
- d) Refuse the application for the reasons recommended;
- e) Refuse the application with additional, fewer or amended reasons;
- f) Refuse the application contrary to Officer recommendations;
- g) Defer the application with a direction for additional information or clarification; or for a Members' site visit.

- 17.** The Committee can defer consideration of an application to a subsequent meeting for further information, further negotiations or a site visit. Deferrals have an adverse effect on processing times, and the applicant can lodge an appeal after a period of time if the Council has not made a decision. The Committee will therefore generally only defer an application once. The Member proposing deferral must provide clear relevant planning related reasons as to why a deferral is necessary.

- 18.** The Chair has a casting vote.

19. Members must be present for the entire item, including the Officer's introduction and update, otherwise they cannot take part in the debate or vote on that item. However the Chairperson of the Planning Committee can use their discretion in exceptional circumstances in accordance with the Council's standing orders.
20. Following issue of the agenda Committee Members may request the attendance of statutory consultees and this request must be submitted through the Chief Planning Officer at least one week in advance of the Committee Meeting.

### **PUBLIC REPRESENTATIONS**

21. Meetings of the Committee will be open to the public, however, seating within the Committee Chamber will be limited according to the venue capacity and associated fire and safety regulations.
22. Seating for the applicant and/or their agent and objectors will be reserved but only for the time during which the relevant application is being considered. Otherwise seating will be on first come first served basis.
23. If a member of the public wishes to speak at Committee they must contact Democratic Services by telephone or by email ([democratic.services@nmandd.org](mailto:democratic.services@nmandd.org)) ) at least 5 working days before the date of the meeting at which the application will be considered. Only those who have made written submissions in respect of a planning application and registered a request to speak in respect of the application shall be permitted to make oral representations before the Committee.
24. Each deputation who wishes to appear before the Committee shall submit a prepared statement in advance of the meeting and shall only be permitted to speak to that statement, except in those circumstances outlined elsewhere in the Protocol, when addressing the Committee. Deputations will not be permitted to circulate papers to members at the Committee Meeting.



- 25.** All information must be submitted a minimum of 5 working days in advance of the Committee Meeting to ensure that the issues raised can be fully processed and considered by officers prior to the Committee Meeting. Late information may therefore be disregarded or result in consideration of the application being deferred if officers have not had an opportunity to fully investigate and process said information. In deciding whether to disregard late information Committee will consider whether it is fair in all the circumstances to allow the late information to be submitted, and in particular whether the information is material, how long the party seeking to introduce it has known about its existence; the length and reason for any delay and the promptness with which the party seeking to rely on the late information acted.
- 26.** All Committee papers will be available online. However, access to some documentation may be restricted by virtue of the Council's publication policy. Information which is determined to be exempt by virtue of Schedule 6 of the Local Government (Northern Ireland) Act 2014 may be published where the Council considers that the public interest in disclosing same outweighs the public interest in maintaining the exemption.
- 27.** Documentation should not be provided directly to a Council Member. However, if documentation is provided directly to any member of the Council in relation to a particular application it must be copied to Democratic Services Section and to the Chief Planning Officer.
- 28.** Deputations shall be heard in the following order:
- a) Objectors and/or their representatives;
  - b) Applicant and/or their representatives and/or those supporting the application
- 29.** The Council will not notify applicants or those who have made representations in respect of a particular planning application that a request to address the Committee has been received. Applicants and those who have made

representations in respect of a particular application that appears on the Committee agenda may contact Democratic Services in advance of the relevant meeting to ascertain whether there have been any such applications.

- 30.** Only one deputation on behalf of those objecting to the application will be permitted to address the Committee. Only one deputation on behalf of the applicant and/or those supporting the application will be permitted to address the Committee. Additionally Elected Members from the DEA specific to the planning application may make the representation in line with paragraphs 46, 47 and 48.
- 31.** Deputations, unless otherwise agreed in advance by the Committee, shall consist of no more than 3 persons. Where there are 3 or more persons or groups wishing to address the Committee they will be required to arrange a single deputation to express their representations.
- 32.** If more than 3 persons have registered a request to speak in support of or in objection to an application, the Council will notify, in so far as reasonably practicable, those persons that they may not be guaranteed an opportunity to address the Committee. They will be invited to attend Council offices an hour before the Committee is due to start so that they can agree a deputation of speakers. If agreement cannot be reached the places on the deputation shall be allocated by planning officers so as to ensure that the deputation is representative of the range of issues raised by those who have made representations.
- 33.** The applicants or their representatives, right to address committee shall be prioritised over other persons/groups wishing to speak in support of an application.
- 34.** Deputations shall be confined to the making of a 5 minute address either by each member of the deputation or, should they so wish, by their nominated spokesperson or legal advisor.

- 35.** Each deputation shall be permitted a maximum of 5 minutes to address the Committee. Where more than one person wishes to speak, the 5 minutes will be shared between the members of the deputation.
- 36.** All members of a deputation must continue to be seated and remain silent whilst other deputations are being made to the Committee.
- 37.** Cross-examination, discussion or any type of debate between persons making representation to Committee shall not be permitted.
- 38.** Once all deputations have been made, by invitation of the Committee Chair, the parties shall be permitted an opportunity to rebut any factual inaccuracies which may have arisen from the oral representations of another deputation but it will only be permitted in respect of a factual inaccuracy which they have not had a previous opportunity to comment upon. This will be strictly limited to responding to any such issue and the party will not be permitted to rehearse representations which have already been made.
- 39.** The Committee may, upon advice from officers, exclude any deputation from being present during the whole or part of the time due to the confidential nature of the information being presented; or for such other reasons as may be deemed appropriate having regard to Schedule 6 of the Local Government Act (Northern Ireland) 2014.
- 40.** The Committee may seek clarification from those who have spoken on any issues raised by them but must not enter into a debate.
- 41.** Officers can address any issues raised during the course of representations from any deputation and the Committee may seek clarification from officers.

42. The Chair will ensure that those making representation to the Committee adhere to the time limits set out in this protocol. These time limits will have been communicated to those making representations in advance of the meeting.
43. The Chair may at any time during the hearing of deputations, if they think it necessary to secure order, suspend the meeting and direct the removal of any individual from the meeting, or order that the meeting be cleared of all deputations.
44. When hearing deputations, the Chair will require members engaging in debate to desist, until such time as all relevant information has been received.
45. The Chair may bring the questioning of any person appearing before the Committee to a close provided s/he is satisfied that all relevant issues have been addressed. The Chairperson may also prevent duplication of questions being put.
46. If a member of the Committee moves that the question be put to a vote and the Chair is of the opinion that the application before the Committee has been sufficiently discussed, s/he shall put the motion to the vote.

#### **REPRESENTATIONS BY MEMBERS**

47. Members who represent the DEA specific to the location of a planning application, and who wish to address the Committee, must notify Democratic Services 5 working days prior to the Committee meeting. These speaking rights are not extended to Members from outside the specific DEA unless a Member from outside the DEA has previously requested the application be referred to the Committee in accordance with Paragraph 7 of this Protocol.
48. All information must be submitted a minimum of 5 working days in advance of the Committee Meeting to ensure that the issues raised can be fully processed and considered by officers prior to the Committee Meeting. Late information may

therefore be disregarded or result in consideration of the application being deferred if officers have not had an opportunity to fully investigate and process said information. DEA Members, or other Members wishing to address the Committee who have complied with Paragraph 7 of this Protocol, will not be permitted to circulate papers to Committee Members at the Meeting.

49. DEA Members who wish to address the Committee, or other Members wishing to address the Committee who have complied with Paragraph 7 of this Protocol, will be permitted to do so for a maximum of 2 minutes. This 2 minutes to be shared among all DEA Members wishing to address the Committee, regardless of the number of Members to speak.
50. Those members who sit on the Committee and wish to support or oppose an application are free to do so but cannot take part in the decision-making process. It is important that the public see that they are not acting in their capacity as a Committee member. When that application is being discussed the member must leave their seat and sit with the other parties who are making representations. Once a decision has been made on that application the member can return to their seat as part of the Committee.

#### **DECISIONS CONTRARY TO OFFICER RECOMMENDATION**

51. The power to decide an application lies with the Committee and it is entitled to come to a decision contrary to Officers' recommendations.
52. Any such decision may be subject to legal challenge and Members must therefore ensure that the rationale for the decision is fully explained and based on proper planning considerations.
53. The Chief Planning Officer or other Senior Planning Officer and/or the Council's Legal Advisor will always be given the opportunity to explain the implications of the Committee's decision prior to a vote being taken on any such proposal.

54. The reasons for the decision contrary to the Officer's recommendation must be formally recorded in the minutes and a copy placed on the planning application file/electronic record.

### **DECISIONS CONTRARY TO PLANNING POLICY**

55. In general, planning decisions should be taken in accordance with the relevant Development Plan and any other associated planning policy documents. If a Committee Member proposes, seconds or supports a decision contrary to the local Development Plan they will need to clearly identify and understand the planning reasons for doing so, and clearly demonstrate how these reasons justify departure from the relevant Development Plan. The reasons for any decisions which are made contrary to the relevant Development Plan must be formally recorded in the Minutes and a copy placed on the planning application file/electronic record.

### **PRE- DETERMINATION HEARINGS**

56. The Committee must hold pre-determination hearings for those major developments which have been subject to notification in accordance with Regulation 7 of the Planning (Development Management) Regulations (NI) 2015 (i.e. referred to the Department but returned to the Council for determination) prior to the application being determined.
57. If the case officer recommends approval in the circumstances set out within The Planning (Notification of Applications) Direction 2015, the application will be reported to Committee as a minded to approve report. If Committee is minded to agree with the officer recommendation, the application must be notified to the Department who may decide to 'call in' the application. If the Department do not 'call in' the application, Committee must hold a pre-determination hearing and all those persons who submitted representations to the application should be

afforded an opportunity to appear before the Committee, subject to the provisions of this Protocol. No decision is taken at a pre-determination hearing.

58. The Committee may also hold a pre-determination hearing, at its own discretion, where the Committee considers it necessary to do so.
59. A pre-determination hearing will take place after the expiry of the period for making representations on the application but before the Committee meeting which is due to determine the application.
60. After the pre-determination hearing, officers will prepare a report taking into account the representations made and present that to a subsequent Committee which then proceed to determine the application. In exceptional circumstances the Committee may depart from that procedure and hold the pre-determination meeting and substantive decision making meeting on the same date.

### **LOCAL DEVELOPMENT PLAN**

61. The Local Development Plan will be prepared by the Development Plan Team and considered and agreed by Council's Strategy Policy and Resources Committee in conjunction with the Planning Committee. It will then require approval by resolution of the Council.
62. The Strategy Policy and Resources Committee, in conjunction with the Planning Committee, shall ensure that the Local Development Plan is monitored annually, particularly in terms of the availability of housing and economic development land.
63. The Strategy, Policy and Resources Committee, in conjunction with the Planning Committee, shall review the Local Development Plan every five years.

**SITE VISITS**

- 64.** Site visits may be arranged subject to Committee agreement. They should normally only be arranged where the impact of the proposed development is difficult to visualise from the plans and other available material and the expected benefit outweighs the delay and additional costs that will be incurred.
- 65.** No one, other than Members of the Committee and Officers plus any other statutory consultees, may participate in a site visit.
- 66.** Members will not carry out their own unaccompanied site visits as there may be issues around permission to access the land, they will not have all of the relevant information from the relevant Planning Officer and, if a Councillor is seen with an applicant or objector, it might lead to allegations of bias.
- 67.** A nominated officer shall attend the site visit and will record the date of the visit, attendees and any other relevant information. This record will be placed on the planning application file/electronic record.
- 68.** The Chairperson, or Deputy Chairperson in the Chairperson's absence, with the assistance of Council Officers present, will ensure that the site visit is conducted in accordance with this Protocol and the Code of Conduct for Councillors and will ensure that the merits of the application are not discussed.
- 69.** The Planning Officer will remind Members, at the outset of the site visit, of the proposal and the main issues.





## **Scheme of Delegation: Delegation of Planning Applications, Enforcement and other Planning Matters.**

### **Introduction**

Section 31 of The Planning Act (NI) 2011 requires that the Council must prepare a scheme of delegation by which any application for planning permission for a development within the category of local developments or any application for consent, agreement or approval required by a condition imposed on a grant of planning permission for a development within that category is to be determined by a person appointed by the Council.

Part 4 Section 7 of the Local Government Act (Northern Ireland) 2014 allows a Council Committee to delegate certain matters to an officer of the Council. In relation to the scheme of delegation for planning applications, enforcement and other planning matters the person appointed by the Council to exercise delegated powers is the Chief Planning Officer within the Council and those officers nominated by this officer in writing. Any reference to the Chief Planning Officer in Part 1-4 shall also be deemed to be a reference to those officers.

### **Scheme of Delegation for Planning Applications**

The scheme of delegation for the determination of applications has been agreed by Newry, Mourne and Down District Council and is set out in the following paragraphs.

#### **Part 1. Planning Applications required under the Planning Act to be determined by the Planning Committee**

The Planning Act (NI) 2011 and the Planning (Development Management) Regulations (Northern Ireland) 2015 state that the following categories of application cannot be delegated to officers:

- Applications which fall within the 'Major' category of development;
- An application for planning permission where the application is made by the Council or an elected member of the Council;
- The application relates to land in which the Council has an interest or estate.

#### **Part 2. Delegated Planning Applications**

The Chief Planning Officer is authorised to determine all planning applications that fall within the 'Local' category of development, applications in relation to tree preservation and those which relate to the issuing of consents and approvals, with the following exceptions:

- An application recommended for refusal;
- Applications which are significantly contrary to the development plan and which are recommended for approval;



- Applications attracting six or more material planning objections from different addresses where the officer's recommendation is for approval;
- Applications attracting a material planning objection from a statutory consultee, where the officer's recommendation is for approval;
- An application which the Chief Planning Officer considers should be brought before and decided by the Planning Committee;
- Applications referred to the Planning Committee by a Member of the Council who represents the DEA in which the land to which the application relates is situated, although in exceptional circumstances members from outside the DEA may be permitted to request the referral of an application to Committee. Any such referral, or request for referral where the application is not in the Member's DEA, must be made in writing to the Chief Planning Officer within 25 days of receipt of the application and accompanied by a material planning reason;
- Applications which are submitted by members of staff directly involved in the consideration of planning applications and officers of the Council at the level of Head of Service or above.

### Part 3. Delegation of Enforcement Matters

The Chief Planning Officer is authorised to carry out the enforcement responsibilities set out within The Planning Act (Northern Ireland) 2011, together with all regulations and orders made under the said legislation, on behalf of the Council.

### Part 4. Determination of Other Planning Matters

The following functions are also delegated to the Chief Planning Officer:

- The issuing of a certificate of lawful use or development;
- The making of a non-material change to a planning permission;
- The issuing of a correction notice;
- The screening of and determination decisions on development proposals required under the Environmental Impact Assessment or Habitats Regulations;
- Executing works in default of compliance with any notice or order or in an emergency, where empowered by statute, and recovering the costs of so doing;
- Temporary listing of buildings in urgent cases;
- Lodging objections, in consultation with the Chief Executive, in relation to local planning applications where the Council has been notified as part of the neighbourhood notification scheme;



- Generally carrying out all other statutory powers connected to the exercise of the planning functions which have been conferred upon the Council which are not specifically provided for within this Scheme of Delegation.

The Chief Planning Officer may, having taken legal advice, refer a decision back to Committee for reconsideration.

DRAFT

<b>Report to:</b>	<b>Strategy, Policy &amp; Resources Committee</b>
<b>Subject:</b>	Performance Improvement Plan (2016/17)
<b>Date:</b>	14 April 2016
<b>Reporting Officer:</b>	Johnny McBride, Change Manager
<b>Contact Officer:</b>	Johnny McBride, Change Manager

<b><u>Decisions Required</u></b>	
Members are asked to note the contents of the report, consider and agree to:	
<ul style="list-style-type: none"> <li>▪ <b>The recommended approach and timetable for the publication of a Performance Improvement Plan for 2016-17; and</b></li> <li>▪ <b>The selection of the performance improvement objectives (listed at para 2.2) as the Council's in-scope performance improvement areas for 2016-17.</b></li> </ul>	
1.0	<b><u>Purpose &amp; Background</u></b>
1.1	The purpose of this report is to recommend an overall approach and timetable, as well as the performance improvement objectives, which together will form part of a Performance Improvement Plan for the Council for 2016-17. This is to ensure the Council meets its statutory requirements and complies with its Duty of Performance Improvement, as set-out in The Local Government (NI) Act (2015).
2.0	<b><u>Key Issues</u></b>
	<b>Overall Approach &amp; Timetable</b>
2.1	The recommended approach & timetable is provided at <b>Appendix I</b> .
	<b>Performance Improvement Objectives for 2016-17</b>
2.2	Based on an assessment of the baseline evidence already collated in respect of the Community Plan, Corporate Plan and other priority areas of the Council, it is recommended Members agree the following objectives as in-scope areas for the purposes of the Performance Improvement Plan for 2016-17: <ul style="list-style-type: none"> <li>i. <b>Improved the provision of leisure and recreation facilities across the District.</b> (It is anticipated this objective will be achieved via the capital build of two new Leisure Centres and other facilities as a means of supporting improved health &amp; well-being outcomes across the District); and</li> <li>ii. <b>Improved the performance of the Council's Development Management (Planning) service.</b> (It is anticipated this objective will be achieved via the implementation of various improvements arising from the recent J MacKinnon Review. Planning was</li> </ul>

	<p>used for the purposes of the 2015-16 Performance Improvement Plan and therefore provides a baseline); and</p> <p>iii. <b>Established local structures in support of the development and implementation of the District’s Community Plan.</b> (It is anticipated this objective will be achieved via the establishment and operation of key fora such as DEA structures, the Community Planning Partnership &amp; Thematic Working Groups, as well as the Health Forum).</p>
2.3	<b>Appendix II</b> provides a “read-across” illustrating how these performance improvement objectives align with Members’ agreed priorities (Corporate Objectives) in the Corporate Plan (2015-19), as well as demonstrating the specific criteria used for their selection.
2.4	Members are asked to also note that the statutory performance indicators the Council is required to report on in respect of Planning, Economic Development and Waste Management will also form part of the Performance Improvement Plan for 2016-17.
	<b>Consultation Requirements</b>
2.5	In accordance with Section 87 of the Act, the Council is required to consult on its performance improvement objectives for that given year. Proposed consultation arrangements in respect of Newry, Mourne & Down DC are also outlined in <b>Appendix I</b> .
	<b>Audit &amp; Assessment Arrangements</b>
2.6	<p>As with the audit and assessment arrangements for 2015-16 the NIAO will ascertain the following in 2016-17:</p> <ul style="list-style-type: none"> <li>• Whether the Council has published its performance improvement objective(s) within its Corporate Plan;</li> <li>• That each objective meets at least one of the seven relevant criteria in the Act;</li> <li>• That a consultation process has been conducted; and</li> <li>• Whether a satisfactory timetable and plan is in place to develop and progress the specified performance improvement objective(s).</li> </ul>
2.7	Subject to the above being demonstrated, the NIAO will issue a Letter of Assurance (to both Council and the DoE) which will provide an assessment of the Council improvement activity outlined above for 2016-17. This is expected in October 2016. The audit and assessment arrangements for 2016-17 will not be a desktop exercise; this represents a major departure from the arrangements for 2015-16.
	<b>Critical Success Factors</b>
2.8	Based on the experiences of the Council in 2015-16 and recent NIAO feedback, there are a number of critical success factors which are considered essential for securing legislative compliance. These are summarised as follows:

	<ul style="list-style-type: none"> <li>i. The number and the quality of the performance improvement objectives selected<sup>1</sup>;</li> <li>ii. Obvious and clear links to desired outcomes, which must have an external focus;</li> <li>iii. Evidence of service and project planning;</li> <li>iv. Evidence of consultation on the specific performance improvement objectives<sup>2</sup>;</li> <li>v. Evidence of an audit trail of supporting documentation; and</li> <li>vi. Evidence of senior management and political buy-in.</li> </ul>
3.0	<b><u>Resource Implications</u></b>
	There are no resource implications contained within this report, however the NIAO has confirmed that the audit and assessment arrangements for 2016-17 will incur an audit fee of approximately £37,000.
4.0	<b><u>Appendices</u></b>
	<ul style="list-style-type: none"> <li>▪ <b>Appendix I</b> – recommended approach &amp; timetable</li> <li>▪ <b>Appendix II</b> – read-across for Newry, Mourne &amp; Down DC</li> </ul>

<sup>1</sup> The Council is required to select a minimum of one performance improvement objective each financial year. Each performance improvement objective selected will require significant architecture behind it in terms of the documentary evidence requirements. Corporate Plan objectives can also be used for this purpose.

**APPENDIX I****Overall Approach & Timetable - Performance Improvement Requirements for 2016-17**

<b>ID</b>	<b>Performance Improvement Task</b>	<b>Timetable</b>	<b>Commentary</b>
1	Review baseline evidence to identify potential in-scope performance improvement areas	February / March 2016	<ul style="list-style-type: none"> <li>References include: (1) Community Planning engagement feedback report – May 2015 (2) Community Planning baseline evidence report – August 2015 (3) DEA emerging issues report – March 2016 (4) other sources such as Corporate Plan consultation, Agent feedback on Planning performance etc.</li> </ul>
2	Agree overall approach, timetable & in-scope performance improvement areas with SMT	14 March 2016	<ul style="list-style-type: none"> <li>Agreed at SMT Meeting, 14 March 2015</li> </ul>
3	Draft performance improvement objective(s) & agree with SMT	By 25 March 2016	<ul style="list-style-type: none"> <li>Agreed at SMT Meeting, 24 March 2015</li> <li>Objectives will need to be drafted based on the seven relevant criteria in the Guidance</li> </ul>
4	Equality screen performance improvement objective(s)	W/C 11 April 2016	
5	<b>Stakeholder Consultation 1</b> – confirm stakeholder consultation undertaken concerning identification & prioritisation of in-scope performance improvement areas	By 8 April 2016	<ul style="list-style-type: none"> <li>Previous stakeholder consultation will be collated for this purpose e.g. Agent workshop as part of J MacKinnon Review of Development Management (Planning).</li> </ul>
6	Table performance improvement objectives & supporting information at SP&R Committee	14 April 2016	<ul style="list-style-type: none"> <li>Full Council approval anticipated on 3 May 16</li> </ul>
7	<b>Stakeholder Consultation 2</b> – undertake stakeholder consultation on agreed performance improvement objective(s)	April / May 2016	<ul style="list-style-type: none"> <li>Undertake as part of Corporate Plan Update events e.g. Older Peoples', Youth, PCSP, employees, statutory partners, ratepayers &amp; LC&amp;NF. Corporate Plan Update will be linked to</li> </ul>

			emerging Community Plan priorities.
8	Publish performance improvement objective(s).	By 30 June 2016	<ul style="list-style-type: none"> <li>▪ “Performance Improvement” section to be included in Corporate Plan (2015-19) Update outlining Duty requirement, performance improvement objective(s), statutory PIs &amp; prioritised projects as part of emerging transformation programme. Make available for download from the Council website.</li> </ul>
9	Council must put in place a timetable and plan to develop and progress the specified performance improvement objective(s).	By 30 June 2016	<ul style="list-style-type: none"> <li>▪ Use respective project plans including Minutes etc as supporting evidence of timetabled plan. Need to compile audit trail.</li> </ul>



Section 85, LG Act (2014) – Criteria for Performance Improvement Objectives

Newry, Mourne & Down DC – Strategic Read-Across

		Seven Criteria – Guidance on LG Performance Improvement (2016-17)							
Corporate Objective	Supporting Performance Improvement Objectives	Strategic Effectiveness <sup>3</sup>	Service Quality <sup>4</sup>	Service Availability	Fairness	Sustainability <sup>5</sup>	Efficiency <sup>6</sup>	Innovation <sup>7</sup>	Supporting Project(s)
By 2019, supported improved health and wellbeing outcomes	<i>Improved the provision of leisure and recreation facilities across the District</i>		X	X	X	X			<ul style="list-style-type: none"> <li>▪ Capital build of the Newry Leisure Centre (Phase II)</li> <li>▪ Capital build of Down Leisure Centre</li> <li>▪ Downpatrick FC &amp; Ballyhornan 3G Pitches</li> <li>▪ Great Eastern Greenway</li> </ul>
By 2019, transformed and modernised the Council, providing accessible and value for money services	<i>Improved the performance of the Council's Development Management (Planning) service</i>	X	X			X	X	X	<ul style="list-style-type: none"> <li>▪ Review of Development Management (Planning) &amp; subsequent improvement plan</li> </ul>
By 2016, empowered and improved the capacity of our communities	<i>Established local structures in support of the development and implementation of the District's Community Plan.</i>	X			X	X		X	<ul style="list-style-type: none"> <li>▪ Establishment &amp; operation of DEA fora</li> <li>▪ Establishment &amp; operation of the Community Planning Partnership &amp; Thematic Working Groups</li> <li>▪ Establishment &amp; operation of a Health Forum</li> </ul>

<sup>3</sup> Linking the Corporate Plan and the on-going processes that underpin it, with the Council's improvement processes. During 2015-16 & 2016-17 a Council may select its strategic (Corporate Plan) objectives as performance objectives.

<sup>4</sup> Service quality, availability & fairness all relate to service provision by aiming to meet the needs of citizens and ensuring fair ease of access to the most suitable services that meet their needs.

<sup>5</sup> When carrying out its functions or providing services, a Council may demonstrate improvement when it operates in a way that contributes towards the sustainability of its area.

<sup>6</sup> Efficiency may be shown if fewer resources are utilised while maintaining provision of substantially similar or better services.

<sup>7</sup> Covers any changes to service design and delivery methods that are intended to yield improvement under any other aspect.