Newry, Mourne and Down District Council

Public Authority Statutory Equality and Good Relations Duties

Annual Progress Report 2015-16

Contact:

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• Section 49A of the Disability Discrimination Act 1995 and Disability Action Plan	As above Name: Telephone: Email:	X

Documents published relating to our Equality Scheme can be found at:

www.newrymournedown.org

Signature:

Colin Moffett

This report has been prepared using a template circulated by the Equality Commission.

It presents our progress in fulfilling our statutory equality and good relations duties, and implementing Equality Scheme commitments and Disability Action Plans.

This report reflects progress made between April 2015 and March 2016

PART A – Section 75 of the Northern Ireland Act 1998 and Equality Scheme

Section 1: Equality and good relations outcomes, impacts and good practice

1 In 2015-16, please provide **examples** of key policy/service delivery developments made by the public authority in this reporting period to better promote equality of opportunity and good relations; and the outcomes and improvements achieved.

Please relate these to the implementation of your statutory equality and good relations duties and Equality Scheme where appropriate.

Response
Newry, Mourne and Down District Council view all of its programmes as work in progress. Accordingly, the key policy/service developments made by Newry, Mourne and Down District Council to better promote equality of opportunity and good relations included:

- Acknowledging the growing numbers of migrant workers within the Newry and Mourne District Council area, the Council has continued to take forward a number of projects aimed at addressing the needs of Black and Minority Ethnic residents. The key initiative was maintaining and further developing the Ethnic Minority Support Centre to provide services across the Council area, and development of a Diversity Forum. This encompassed a number of projects aimed at addressing the needs of Black and Minority Ethnic residents, providing advice and support, signposting of services, and examining the barriers to services and cultural awareness;
- Undertaking an audit to develop Newry, Mourne and Down District Council Good Relations Strategy 2015-18. The audit identified strategic issues and priorities emerging for the new Council area that complement the themes outlined in the Together Building and United Community Strategy and the policy context both locally and regionally.
- Ongoing implementation of the Council's Good Relations Programme & Financial Assistance Programme.
- Establishment of a Councillors' Equality and Good Relations Reference Group. The Councillors' Equality and Good Relations Reference Group is a facilitated discussion space. It serves as a 'barometer of opinion', playing a role in considering and discussing politically sensitive and contentious issues, including those relating to events, centenaries, policy and procedure, single issues requiring specific consideration for advice, and guidance on the establishment of wider good relations fora etc with a view of reaching a common understanding, agreement and actions which will enhance and promote equality of opportunity and good relations.
- Ongoing consultation to establish community planning baseline data to assist with the development of the Council's Community Plan;
- Establishment of seven District Electoral Area Fora and appointment of DEA Co-ordinators to take forward the community planning vision;
- Engagement and support for Travelling Community programmes through the Newry, Mourne and Down District Traveller Forum;

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- The Council's Disability Liaison Officer continued to work with local disability organisations to identify opportunities for people with a disability to play and active role in society be it through sporting or social activities.
- Implementation of an Age Friendly Strategy and Conference with over 300 delegates in attendance;
- Ongoing Member Accreditation from Employers for Disability Northern Ireland;
- Hosting and facilitating community dialogue through continued support and facilitation of the Greater Mourne Good Relations Forum. This operates under Chatham House rules and continued to meet on a monthly basis throughout the financial year with the purpose being to build positive relations. The civic dialogue space examines different themes each month and invites speakers to meet with the group. This continues to be an excellent vehicle for issues of a contentious nature to be discussed in a safe and neutral environment;
- Actively supporting the Newry District Inter Church Forum;
- Participation in Positive Ageing Week October 2015;
- Identifying civic engagement opportunities and hosting civic receptions under the Chairperson's Programme;
- Continued to mark significant commemorations such as Burns Day, St Patrick's Day etc.;
- Implementation of a Financial Assistance process where promoting equality of opportunity and improving good relations are integrated within the assessment process;
- Ongoing commitment and participation in the Local Government Staff Commission's Equality and Diversity in Local Council's initiative and appointment of Diversity Champions.

2 Please provide **examples** of outcomes and/or the impact of **equality action plans/** measures in 2015-16 (*or append the plan with progress/examples identified*).

Response
Following local government reform, Newry, Mourne and Down District Council is operating within a period of transition and transformation. Council's Corporate Structures were agreed early 2016 and the Council is currently undertaking the process to appoint employees to relevant senior strategic and operational positions. During the period 2015-2016 a process was initiated to undertake an audit of inequalities and develop an action measures plan. However, due to the ongoing nature of the transition arrangements it was not viable to meaningfully undertake this process until structures have been finalised and the relevant officers are in place. It is hoped that Council will be in a position to finalise the audit of inequalities and action measures plan during the 2016-2017 period.

However, notwithstanding this position, programmes have been ongoing and examples of outcomes and / or the impact measures during the 2015-16 reporting period include:

- Maintaining the Council's Ethnic Minority Support Centre in Newry City and extending services across the Council area including Downpatrick, and development of a Diversity Forum. This encompassed a number of projects aimed at addressing

the needs of Black and Minority Ethnic residents, providing advice and support, signposting of services, and examining the barriers to services and cultural awareness. On average the Ethnic Minority Support Centre deals with 140 visits per month and in addition runs two clinics.

The Ethnic Minority Support Centre currently provides advice and information in 5 languages:

- **English**
- **Polish**
- **Lithuanian**
- **Russian**
- **and Romanian**

This has been mainstreamed through the Council's Good Relations Programme. It is primarily located within Newry Town Hall in the centre of Newry City, and its services included the following:

1. Housing clinic operated in partnership with the Northern Ireland Housing Executive;
2. Clinic in Newry Citizens Advice Bureau;
3. Ongoing provision of interpretation and translation services for clients;
4. Series of information events held on issues such as health, legal issues, finance, education etc.

- Establishment of a Councillors' Equality and Good Relations Reference Group in September 2015. The Councillors' Equality and Good Relations Reference Group is a facilitated discussion space which met on a monthly basis. The facilitator is John Kremer and membership during the period comprised the Chairperson and Vice Chairperson of Council, and one Councillor nominated from each of the political parties on Council. The Council's Chief Executive, Director of Strategic Planning and Performance and Equality Officer attend meetings. It serves as a 'barometer of opinion', playing a role in considering and discussing politically sensitive and contentious issues, including those relating to events, centenaries, policy and procedure, single issues requiring specific consideration for advice, and guidance on the establishment of wider good relations fora etc with a view of reaching a common understanding, agreement and actions which will enhance and promote equality of opportunity and good relations.

  During the period September 2015 – March 2016 the Councillors' Equality and Good Relations Reference Group met six times. The following are examples of issues discussed and outcomes reached:

  1. Use of Council logo / branding re: Work wear – Council icon to be only used on work wear.
  2. Use of Council logo / branding re: Boundary and information signage
     - Branding identity guidelines and approaches agreed in relation to Council buildings / property signage, directional signage, boundary signage and information signage;
     - To proceed with the erection of bilingual boundary signage within

the current financial year;
- On monitoring implementation of the erection of boundary signage, the second stage of town and village signage to be considered within the 2016/2017 financial year.

3. Council approach to acknowledging the Centenary of the Easter Rising and Battle of the Somme
   - Decade of Centenaries 2016 Programme of activity which includes drama, a schools initiative, lecture series, conference, history course and exhibitions;
   - Financial Assistance Programme (£40K) in relation to community initiatives acknowledging the centenary of the Easter Rising and Battle of the Somme;
   - To light Newry Town Hall to recognize the anniversaries of the Easter Rising (green) on 24 April 2016, and Battle of the Somme (red) on 1 July 2016;
   - To establish a Councillors' Decade of Centenaries 2016 Working Group, one Elected Member being nominated from each party group, to consider additional specific civic initiatives in relation to the two Centenaries.
   - Council host a commemorative service in September 2016 to recognise the Centenary of the Battle of the Somme and, in relation to the Centenary of the Easter Rising, to commission an artwork in relation to Patrick Rankin;
   - A policy on lighting buildings incorporating an agreed schedule of one-off and annual days to be developed.
4. Naming of Council Facilities
   The following was developed and agreed:
   - Policy on Naming of Council Facilities;
   - Guidelines and associated procedures on naming of facilities
5. DOE's Discussion Document on Options to develop the better management and control of Bonfires, November 2015 and Council's Bonfire Management Strategy
6. Irish Language Strategy 2015/16

- Implementation of the Council's Good Relations Programme and Financial Assistance Programme, which included undertaking an audit to develop Newry, Mourne and Down District Council's Good Relations Strategy 2015-18. The audit identified strategic issues and priorities emerging for the new Council area that complement the themes outlined in the Together Building and United Community Strategy and the policy context both locally and regionally.

- Support for Traveller Community programmes. The Newry, Mourne and Down District Council Traveller Forum meets bi-monthly, and is attended by Elected Representatives, members of the local Traveller Community and statutory that work directly with the Travelling Community. The forum actively champions the rights of the Traveller Community living in the Newry, Mourne and Down District Council area.

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- The Council's Disability Liaison Officer continued to work with local disability organisations to identify opportunities for people with a disability to play and active role in society be it through sporting or social activities.

3 Has the **application of the Equality Scheme** commitments resulted in any **changes** to policy, practice, procedures and/or service delivery areas during the 2015-16 reporting period? *(tick one box only)*

☐ Yes ☒ No (go to Q.4) ☐ Not applicable (go to Q.4)

Please provide any details and examples:

3a With regard to the change(s) made to policies, practices or procedures and/or service delivery areas, what **difference was made, or will be made, for individuals**, i.e. the impact on those according to Section 75 category?

Please provide any details and examples:

3b What aspect of the Equality Scheme prompted or led to the change(s)? *(tick all that apply)*

☐ As a result of the organisation's screening of a policy *(please give details):*

☐ As a result of what was identified through the EQIA and consultation exercise *(please give details):*

☐ As a result of analysis from monitoring the impact *(please give details):*

☐ As a result of changes to access to information and services *(please specify and give details)*:

☐ Other *(please specify and give details)*:

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Section 2: Progress on Equality Scheme commitments and action plans/measures

Arrangements for assessing compliance (Model Equality Scheme Chapter 2)

4 Were the Section 75 statutory duties integrated within job descriptions during the 2015-16 reporting period? *(tick one box only)*

- ☐ Yes, organisation wide
- ☒ Yes, some departments/jobs
- ☐ No, this is not an Equality Scheme commitment
- ☐ No, this is scheduled for later in the Equality Scheme, or has already been done
- ☐ Not applicable

Please provide any details and examples:

Following local government reform, Newry, Mourne and Down District Council is operating within a period of transition and transformation. All employees of the predecessor Newry and Mourne and Down District Councils have transferred to Newry, Mourne and Down District Council under TUPE arrangements. Specific duties and responsibilities listed in newly appointed Assistant Directors' job descriptions include the following:

- Promote diversity across the organisation and in the Department by adhering to the Council's Equal Opportunity policies and procedures and avoiding all forms of discrimination both as an employer and a service provider.
- Promote Equality and Diversity across the organisation by demonstrating an open commitment to and actively promoting and celebrating diversity, promoting social inclusion and community cohesion.
- Work towards improving equality and diversity by ensuring that allocated targets to reduce inequalities and promote good relations are achieved.

5 Were the Section 75 statutory duties integrated within performance plans during the 2015-16 reporting period? *(tick one box only)*

- ☐ Yes, organisation wide
- ☒ Yes, some departments/jobs
- ☐ No, this is not an Equality Scheme commitment

☐ No, this is scheduled for later in the Equality Scheme, or has already been done

☐ Not applicable

Please provide any details and examples:

The Council's Corporate Plan outlines a commitment to core values to being citizen focused, accountable, collaborative, sustainable and fair. We are also committed to delivering on the promotion of equality of opportunity and good relations in accordance with our statutory duties as laid out in Section 75 of The Northern Ireland Act 1998.

The Strategic Planning and Performance Directorate Business Plan 2015-2016 makes direct reference to the Section 75 statutory duties and actions relating to the implementation of the Council's Equality Scheme.

In the 2015-16 reporting period were **objectives/ targets/ performance measures** relating to the Section 75 statutory duties **integrated** into corporate plans, strategic planning and/or operational business plans? *(tick all that apply)*

☐ Yes, through the work to prepare or develop the new corporate plan

☐ Yes, through organisation wide annual business planning

☒ Yes, in some departments/jobs

☐ No, these are already mainstreamed through the organisation's ongoing corporate plan

☐ No, the organisation's planning cycle does not coincide with this 2015-16 report

☐ Not applicable

Please provide any details and examples:

The Council's equality and policy functions are located within the Strategic Planning and Performance Directorate, under Corporate Policy and Planning. The Strategy, Planning and Performance Directorate Business Plan 2015-2016 makes direct reference to the Section 75 statutory duties and actions relating to the implementation of the Council's Equality Scheme. This outlined key directorate actions, and a timetable / measure of success, related directly to Council's agreed Corporate Plan Objective of Transformed & modernised the Council, providing accessible as well as value for money services.

In addition, as stated previously, all employees of the predecessor Newry and Mourne and Down District Councils have transferred to Newry, Mourne and Down District Council under TUPE arrangements. Specific duties and responsibilities listed in newly appointed Assistant Directors' job descriptions include the following:

- Promote diversity across the organisation and in the Department by adhering to the Council's Equal Opportunity policies and procedures and avoiding all forms of discrimination both as an employer and a service provider.

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- Promote Equality and Diversity across the organisation by demonstrating an open commitment to and actively promoting and celebrating diversity, promoting social inclusion and community cohesion.
- Work towards improving equality and diversity by ensuring that allocated targets to reduce inequalities and promote good relations are achieved.

Equality action plans/measures

7 Within the 2015-16 reporting period, please indicate the **number** of:

Actions completed:	2	Actions ongoing:	1	Actions to commence:	

Please provide any details and examples (*in addition to question 2*):

- Establishment of a Councillors' Equality and Good Relations Reference Group in September 2015. The Councillors' Equality and Good Relations Reference Group is a facilitated discussion space which met on a monthly basis. The facilitator is John Kremer and membership during the period comprised the Chairperson and Vice Chairperson of Council, and one Councillor nominated from each of the political parties on Council. The Council's Chief Executive, Director of Strategic Planning and Performance and Equality Officer attend meetings. It serves as a 'barometer of opinion', playing a role in considering and discussing politically sensitive and contentious issues, including those relating to events, centenaries, policy and procedure, single issues requiring specific consideration for advice, and guidance on the establishment of wider good relations fora etc with a view of reaching a common understanding, agreement and actions which will enhance and promote equality of opportunity and good relations.
- Equality screening of Council policies. This is an ongoing process including the preparation of quarterly reports tabled for consideration by the Council's Strategy, Policy and Resources Committee.

8 Please give details of changes or amendments made to the equality action plan/measures during the 2015-16 reporting period *(points not identified in an appended plan)*:

As previously stated, following local government reform, Newry, Mourne and Down District Council is operating within a period of transition and transformation. Council's Corporate Structures were agreed early 2016 and the Council is currently undertaking the process to appoint employees to relevant senior strategic and operational positions. During the period 2015-2016 a process was initiated to undertake an audit of inequalities and develop an action measures plan. However, due to the ongoing nature of the transition arrangements it was not viable to meaningfully undertake this process until structures have been finalised and the relevant officers are in place. It is hoped that Council will be in a position to finalise the audit of inequalities and action measures plan during the 2016-2017 period.

9 In reviewing progress on the equality action plan/action measures during the 2015-16 reporting period, the following have been identified: *(tick all that apply)*

- ☒ Continuing action(s), to progress the next stage addressing the known inequality
- ☒ Action(s) to address the known inequality in a different way
- ☐ Action(s) to address newly identified inequalities/recently prioritised inequalities
- ☐ Measures to address a prioritised inequality have been completed

Arrangements for consulting (Model Equality Scheme Chapter 3)

10 Following the initial notification of consultations, a targeted approach was taken – and consultation with those for whom the issue was of particular relevance: *(tick one box only)*

☒ All the time ☐ Sometimes ☐ Never

11 Please provide any **details and examples of good practice** in consultation during the 2015-16 reporting period, on matters relevant (e.g. the development of a policy that has been screened in) to the need to promote equality of opportunity and/or the desirability of promoting good relations:

12 In the 2015-16 reporting period, given the consultation methods offered, which consultation methods were **most frequently used by consultees**: *(tick all that apply)*

- ☒ Face to face meetings
- ☒ Focus groups
- ☒ Written documents with the opportunity to comment in writing
- ☒ Questionnaires
- ☐ Information/notification by email with an opportunity to opt in/out of the consultation
- ☐ Internet discussions
- ☐ Telephone consultations
- ☐ Other *(please specify)*:

Please provide any details or examples of the uptake of these methods of consultation in relation to the consultees' membership of particular Section 75 categories:

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13 Were any awareness-raising activities for consultees undertaken, on the commitments in the Equality Scheme, during the 2015-16 reporting period? *(tick one box only)*

☐ Yes ☒ No ☐ Not applicable

Please provide any details and examples:

14 Was the consultation list reviewed during the 2015-16 reporting period? *(tick one box only)*

☐ Yes ☒ No ☐ Not applicable – no commitment to review

Arrangements for assessing and consulting on the likely impact of policies (Model Equality Scheme Chapter 4)

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15 Please provide the **number** of policies screened during the year (*as recorded in screening reports*):

22

16 Please provide the **number of assessments** that were consulted upon during 2015-16:

0	Policy consultations conducted with **screening** assessment presented.
0	Policy consultations conducted **with an equality impact assessment** (EQIA) presented.
0	Consultations for an **EQIA** alone.

17 Please provide details of the **main consultations** conducted on an assessment (as described above) or other matters relevant to the Section 75 duties:

N/A

18 Were any screening decisions (or equivalent initial assessments of relevance) reviewed following concerns raised by consultees? *(tick one box only)*

☐ Yes ☒ No concerns were raised ☐ No ☐ Not applicable

Please provide any details and examples:

Arrangements for publishing the results of assessments (Model Equality Scheme Chapter 4)

19 Following decisions on a policy, were the results of any EQIAs published during the 2015-16 reporting period? *(tick one box only)*

☐ Yes ☐ No ☒ Not applicable

Please provide any details and examples:

No equality impact assessments were conducted during the reporting period.

Arrangements for monitoring and publishing the results of monitoring (Model Equality Scheme Chapter 4)

20 From the Equality Scheme monitoring arrangements, was there an audit of existing information systems during the 2015-16 reporting period? *(tick one box only)*

☐ Yes ☐ No, already taken place

☒ No, scheduled to take place at a later date ☐ Not applicable

Please provide any details:

21 In analysing monitoring information gathered, was any action taken to change/review any policies? *(tick one box only)*

☐ Yes ☒ No ☐ Not applicable

Please provide any details and examples:

22 Please provide any details or examples of where the monitoring of policies, during the

2015-16 reporting period, has shown changes to differential/adverse impacts previously assessed:

N/A

23 Please provide any details or examples of monitoring that has contributed to the availability of equality and good relations information/data for service delivery planning or policy development:

N/A

Staff Training (Model Equality Scheme Chapter 5)

24 Please report on the activities from the training plan/programme (section 5.4 of the Model Equality Scheme) undertaken during 2015-16, and the extent to which they met the training objectives in the Equality Scheme.

Focused training is provided for Elected Members through the Council's Elected Member Development Programme, and key employees within the Council who are directly engaged in taking forward the implementation of our equality scheme commitments (for example those involved in research and data collection, policy development, service design, conducting equality impact assessments, consultation, monitoring and evaluation). Where appropriate, training is provided to ensure employees and Elected Members are aware of the issues experienced by the range of Section 75 groups. When appropriate and on an ongoing basis, arrangements will be made to ensure employees and Elected Members are kept up to date with Section 75 developments. Training in Section 75 statutory duties and related issues is developed and provided by the Council's Equality Officer and arranged through the Human Resources Department.

Examples of focused training during the reporting period included:

- General Equality Awareness – training delivered at induction training for new and seasonal staff. This provided participants with an overall appreciation of the employment equality legislation in Northern Ireland, raising awareness of key terms relating to equality legislation, equality areas covered by employment equality legislation in Northern Ireland, examples of how discrimination can occur in relation to equality areas, and Council responsibilities and employee responsibilities under that legislation.
- Provision of Summary Equality Scheme to employees.
- Recruitment and Selection Training. Over six separate training sessions Council ensured interviewers participating in the Council's recruitment and selection process are aware of the Disability Duties and other employment related matters.
- UK Disability Inclusion Training.
- Safeguarding training – training and awareness for Designated Officers.
- Strategies in place to support Elected Member Development. Following Capacity Building in September 2014 Elected Members were consulted on an Elected Member

Capacity Building Plan, and as a result an Elected Member Induction Programme was agreed, specifically designed for Elected Members' development in relation to:

- Ethics and Standards
- Personal and Corporate Governance
- Roles and Responsibilities of the Councillor
- How the Council Works
- Community Planning

In addition to the above programme, Elected Members participated in external regional training events and workshops, and have agreed to establish an Elected Member Working Group focused on Elected Members learning and development needs and priorities.

- Participation of Council's nominated Diversity Champions (Equality Officer and three Councillors) on the Local Government Staff Commission's Equality and Diversity in Local Council's Diversity Champions initiative, and UU / Local Government Staff Commission Diversity Champions CPPD Programme.
- Whole Brain Decision Making and Problem Solving.
- Advanced Diploma in Civic Leadership and Community Planning.
- Raising awareness of the Council's Bilingualism Policy and Procedures through Guidelines for the Use of the Irish Language in Newry, Mourne and Down District Council.

25 Please provide any examples of relevant training shown to have worked well, in that participants have achieved the necessary skills and knowledge to achieve the stated objectives:

Public Access to Information and Services (Model Equality Scheme Chapter 6)

26 Please list **any examples** of where monitoring during 2015-16, across all functions, has resulted in action and improvement in relation **to access to information and services**:

Complaints (Model Equality Scheme Chapter 8)

27 How many complaints **in relation to the Equality Scheme** have been received during 2015-16?

Insert number here: 0

Please provide any details of each complaint raised and outcome:

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Section 3: Looking Forward

28 Please indicate when the Equality Scheme is due for review:

25 March 2020

29 Are there areas of the Equality Scheme arrangements (screening/consultation/training) your organisation anticipates will be focused upon in the next reporting period? *(please provide details)*

As previously stated, following local government reform, Newry, Mourne and Down District Council is operating within a period of transition and transformation. Council's Corporate Structures were agreed early 2016 and the Council is currently undertaking the process to appoint employees to relevant senior strategic and operational positions. During the period 2015-2016 a process was initiated to undertake an audit of inequalities and develop an action measures plan. However, due to the ongoing nature of the transition arrangements it is not viable to meaningfully undertake this process until structures have been finalised and the relevant officers are in place. It is hoped and anticipated that Council will be in a position to focus upon finalising the audit of inequalities and develop a meaningful action measures plan during the 2016-2017 period.

30 In relation to the advice and services that the Commission offers, what **equality and good relations priorities** are anticipated over the next (2016-17) reporting period? *(please tick any that apply)*

- ☒ Employment
- ☒ Goods, facilities and services
- ☒ Legislative changes
- ☒ Organisational changes/ new functions
- ☐ Nothing specific, more of the same
- ☐ Other (please state):

PART B - Section 49A of the Disability Discrimination Act 1995 (as amended) and Disability Action Plans

1. Number of action measures for this **reporting period** that have been:

9		
Fully achieved	Partially achieved	Not achieved

2. Please outline below details on all **actions that have been fully achieved** in the reporting period.

2 (a) Please highlight what **public life measures** have been achieved to encourage disabled people to participate in public life at National, Regional and Local levels:

Level	Public Life Action Measures	Outputs[i]	Outcomes / Impact[ii]
National[iii]			
Regional[iv]			
Local[v]	Raise awareness of the services and facilities for disabled people provided by the Council. Engage with disability forums in the district.	People with Disabilities Scheme and Application Form - establishing a concessionary rates and buddy card scheme for use of leisure centres. The Council's Disability Liaison Officer continued to work with local disability organisations to identify opportunities for	Increased awareness of accessibility and access to Council services and facilities. Development and promotion of programmes of activity involving people with a disability.

	Providing work experience and job opportunities for people with disabilities.	people with a disability to play and active role in society be it through sporting or social activities. People with disabilities provided with work experience and job opportunities.	Disabled people encouraged to directly participate in public life as valued employees.

2(b) What **training action measures** were achieved in this reporting period?

	Training Action Measures	Outputs	Outcome / Impact
1	Provide appropriate training to Elected Members concerning the disability duties	Councillors received training as part of the Elected Member Development Programme	Elected members greater awareness and understanding of the disability duties.
2	Recruitment and selection panels to be trained in the disability duties	Six training sessions for employees.	Interviewers participating in the Council's recruitment and selection process are aware of the Disability Duties and other employment related matters.
3	Include the new disability duties in staff training.	General Equality Awareness training delivered at induction training for new and seasonal staff.	This provided participants with an overall appreciation of the employment equality legislation in Northern Ireland, raising awareness of key terms relating to equality legislation, equality areas covered by employment equality legislation in Northern Ireland, examples of how discrimination can occur in relation to equality areas, and Council responsibilities and employee

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			responsibilities under that legislation.
4	Provide awareness training for Senior Management	Senior Management received training.	Senior Managers awareness and understanding of responsibilities relating to the disability duties.

2(c) What Positive attitudes **action measures** in the area of **Communications** were achieved in this reporting period?

	Communications Action Measures	Outputs	Outcome / Impact
1	Raise awareness of the services and facilities for disabled people provided by the Council.	People with Disabilities Scheme and Application Form - establishing a concessionary rates and buddy card scheme for use of leisure centres.	Increased awareness of accessibility and access to Council services and facilities.
2	Engage with disability forums in the district.	The Council's Disability Liaison Officer continued to work with local disability organisations to identify opportunities for people with a disability to play and active role in society be it through sporting or social activities.	Development and promotion of programmes of activity involving people with a disability.
3	Embed the disability duties into the council's corporate consultation process.	Relevant employees aware of the requirement to mainstream equality and disability principles and considerations when undertaking consultation processes.	Arrangements for consulting reflect the importance of consultation in all aspects of the implementation of our statutory duties.

2 (d) What action measures were achieved to '**encourage others'** to promote the two duties:

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	Encourage others Action Measures	Outputs	Outcome / Impact
1			
2			

2 (e) Please outline **any additional action measures** that were fully achieved other than those listed in the tables above:

	Action Measures fully implemented (other than Training and specific public life measures)	Outputs	Outcomes / Impact
1	Provide work experience for people with disabilities.	People with disabilities provided with work experience and job opportunities.	Disabled people encouraged to directly participate in public life as valued employees.
2	All policymakers to take into consideration the disability duties when proposing or revising policy.	Corporate Policy Framework developed	Senior Management Team and Corporate Management Team aware of responsibilities with regard to policy development.

3. Please outline what action measures have been **partly achieved** as follows:

	Action Measures partly achieved	Milestonesvi / Outputs	Outcomes/Impacts	Reasons not fully achieved

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1				
2				

4. Please outline what action measures **have <u>not</u> been achieved** and the reasons why.

	Action Measures not met	Reasons
1	N/A	
2		

5. What **monitoring tools** have been put in place to evaluate the degree to which actions have been effective / develop new opportunities for action?

(a) Qualitative

- Evaluation / feedback from training sessions
- Discussion / consultation with disability groups and individuals

(b) Quantitative

- Number of employees who have received training
- Number of Elected Members who have received training
- Number of documents requested in alternative formats
- Number of complaints received

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6. As a result of monitoring progress against actions has your organisation either:

- made any **revisions** to your plan during the reporting period or
- taken any **additional steps** to meet the disability duties which were **not outlined in your original** disability action plan / any other changes?

No

If yes please outline below:

	Revised/Additional Action Measures	Performance Indicator	Timescale
1	N/A		

7. Do you intend to make any further **revisions to your plan** in light of your organisation's annual review of the plan? If so, please outline proposed changes?

No

[i] **Outputs** – defined as act of producing, amount of something produced over a period, processes undertaken to implement the action measure e.g. Undertook 10 training sessions with 100 people at customer service level.

[ii] **Outcome / Impact** – what specifically and tangibly has changed in making progress towards the duties? What impact can directly be attributed to taking this action? Indicate the results of undertaking this action e.g. Evaluation indicating a tangible shift in attitudes before and after training.

[iii] **National** : Situations where people can influence policy at a high impact level e.g. Public Appointments

[iv] **Regional**: Situations where people can influence policy decision making at a middle impact level

[v] **Local :** Situations where people can influence policy decision making at lower impact level e.g. one off consultations, local fora.

[vi] **Milestones** – Please outline what part progress has been made towards the particular measures; even if full output or outcomes/ impact have not been achieved.

Equality Commission
FOR NORTHERN IRELAND

Equality House
7-9 Shaftesbury Square
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www.equalityni.org

30 June 2016

Mr Liam Hannaway
Chief Executive
Newry, Mourne and Down District Council
O'Hagan House
Monaghan Row
Newry
BT35 8DJ

Dear Liam

I write to advise that the Commission, at its meeting of 29 June 2016, has rescinded the decision it took in March 2015 by which it accepted that the review undertaken by Newry and Mourne District Council of the naming of McCreesh Park in Newry had complied with the recommendation made by the Commission following its investigation of this matter.

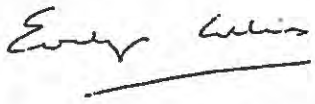
Following the granting of leave to apply for Judicial Review proceedings of that decision in April 2016, the Commission has given further consideration to all the relevant matters and the arguments raised in that application. Upon this further consideration, the Commission has concluded that the Council has not fully complied with the recommendation, specifically around transparency; and has rescinded the decision challenged in the judicial review application.

The Commission recommends that to ensure transparency, the Council debate and vote on this issue is conducted in public and properly recorded and Councillors are provided with a qualitative analysis of the consultation responses prior to that debate and vote.

When we communicated our previous decision, the Commission expressed its disappointment that the opportunity had not been taken to find a name for the play park that would have more positive resonances with all those in the Council area and that would be more conducive to good relations between the communities, and that remains the Commission's view.

I am happy to discuss this matter with you if this would be helpful.

Yours sincerely



Dr Evelyn Collins CBE
Chief Executive

Direct line: 028 90 500 622 (PA)
Fax: 028 90 329 227
E mail: pboyd@equalityni.org

Report to:	Strategy, Policy and Resources Committee
Date of Meeting:	11 August 2016
Subject:	Correspondence from Dr Evelyn Collins CBE, Chief Executive, ECNI dated 30 June 2016 re: Review of decision to name Raymond McCreesh Park
Reporting Officer (Including Job Title):	Colin Moffett, Equality Officer
Contact Officers (Including Job Title):	Colin Moffett, Equality Officer

Decisions required:

Members are asked to note the contents of the correspondence from Dr Evelyn Collins CBE, Chief Executive, Equality Commission for Northern Ireland and to give consideration and agreement to the following:

- To refer the correspondence from the Equality Commission for Northern Ireland, dated 30 June 2016, to the Councillors' Equality and Good Relations Reference Group for discussion and consideration on next steps in relation to this matter.
- To make an application to the High Court seeking an adjournment of the Judicial Review in relation to the decision to name Raymond McCreesh Park.

1.0	**Purpose and Background:**
1.1	On 11 Februrary 2015 a Special Staff and Policy / Equality Committee meeting of Newry and Mourne District Council, with full plenary powers, considered an Updated Report on Review of Consultation on naming of Raymond McCreesh Park. The item was considered "In Committee". When the meeting was "Out of Committee" it was reported that following a recorded vote a Motion had been passed by 15 votes to 4 with 1 abstention that Newry and Mourne District Council retain the name of the park in Patrick Street, Newry known as Raymond McCreesh Park.
1.2	On 13 March 2015, Newry and Mourne District Council forwarded a Finalised Report on progress re: Equality Commission for Northern Ireland Investigation Report and recommendations into the naming of the play park in Patrick Street to the Equality Commission for Northern Ireland.
1.3	On 18 May 2015, Newry, Mourne and Down District Council received letter from Equality Commission for Northern Ireland advising the outcome of the ECNI consideration of Newry and Mourne District Council's Finalised Report on Progress re: the Review of the decision to name Raymond McCreesh Park. The correspondence from the Equality Commission accepted the report in completion of the Commission's recommendation to review the decision, noting the work undertaken in this regard and outlined in the report. In accepting the report, the Commission expressed disappointment that the opportunity was not taken to find a name for the play park that would have positive resonances with all those in the Council area and that would be more conducive to promoting good relations between

	communities.
1.4	On 25 June 2016, Council receives correspondence from McAtamney Solicitors Limited re: Pre-Action Protocol for Judicial Review.
1.5	On 8 April 2016, the Applicant's Application for Leave to bring a Judicial Review against the Council and the Equality Commission for Northern Ireland (ECNI) was heard at the High Court, and Mr Justice Maguire held:- 1. That it was arguable that the ECNI had acted unlawfully in it's decision to effectively end its involvement with the Raymond McCreesh Park issue and for it to accept implicitly that what had been done by the Council was sufficient to comply with the Council's Section 75 equality obligations. The Judge extended time for the bringing of the Application and therefore leave was granted to the Applicant to bring its Judicial Review proceedings against the ECNI. 2. The Judge also held that leave would not be granted against the Council for alleged breach of Section 75 Equality Duties. He decided that (on the authority of the Neill Case) that primary responsibility for policing of Section 75 Equality Duties lay with the ECNI, as opposed to the Courts. However the Judge also went on to hold that it was arguable that the decision of the Council (on its review of the naming process for the Park) was arguably "Wednesbury unreasonable" (i.e. irrational) and furthermore that it was also arguable there was predetermination and/or bias in that decision making process. The Judge also extended time to the Applicant to allow her to bring Judicial Review Proceedings against the Council.
1.6	Correspondence from the Equality Commission dated 30 June 2016, advises the Commission at its meeting on 29 June 2016 has rescinded the decision it took in March 2015, specifically, around transparency, by which it accepted that the review undertaken by Newry and Mourne District Council had complied with the recommendation made by the Commission. The Commission's letter recommended that to ensure transparency, the Council debate and vote on this issue is conducted in public and properly recorded and Councillors are provided with a qualitative analysis of the consultation responses prior to that debate and vote.
2.0	**Key issues:**
2.1	With regard to engaging with the Equality Commission on this matter, sections 8.7 and 8.8 of Newry, Mourne and Down District Council's approved Equality Scheme outline Council has committed it "will co-operate fully with any investigation by the Equality Commission" and "will make all efforts to implement promptly and in full any recommendations arising out of any Equality Commission investigation." Consideration of the ongoing Judicial Review in relation to the decision to name the park must also be taken into consideration
3.0	**Recommendations:**
3.1	• To refer the correspondence from the Equality Commission for Northern Ireland, dated 30 June 2016, to the Councillors' Equality and Good Relations Reference Group for discussion and consideration on next steps in relation to this matter. • To make an application to the High Court seeking an adjournment of the Judicial Review in relation to the decision to name Raymond McCreesh Park.

4.0	**Resource implications**
4.1	Discussion and consideration of an appropriate course of action will assist quantify the associated financial and resource issues.
5.0	**Equality and good relations implications:**
5.1	Section 75 of the NI Act 1998 requires the Council in carrying out its functions to have due regard to the need to promote equality of opportunity and regard to the desirability of promoting good relations. As stated, with regard to engaging with the Equality Commission on this matter, sections 8.7 and 8.8 of Newry, Mourne and Down District Council's approved Equality Scheme outline Council has committed it "will co-operate fully with any investigation by the Equality Commission" and "will make all efforts to implement promptly and in full any recommendations arising out of any Equality Commission investigation."
6.0	**Appendix**
	• Correspondence from Dr Evelyn Collins CBE, ECNI dated 30 June 2016

Department for Communities

ADVANCE NOTICE OF LISTING

The Clerk to the Council
Newry Mourne & Down
District Council
Monaghan Row
Newry
BT35 8DJ

Historic Environment Division
Heritage Buildings Designation Branch
Klondyke Building
Cromac Avenue
Gasworks Business Park
Malone Lower
Belfast
BT7 2JA

Tel: (028) 9056 9216

Our Ref: HB18/14/038

Date: 27/05/2016

Dear Sir/Madam

RE: ROCK POOL, 165-167 CENTRAL PROMENADE
NEWCASTLE
CO. DOWN, BT33

LISTING OF BUILDINGS OF SPECIAL ARCHITECTURAL OR HISTORIC INTEREST

At present, the listing of the above-mentioned property is being considered under section 80(1) of the Planning Act (Northern Ireland) 2011.

I would welcome receipt of the views of your Council on the proposed Listing within 6 weeks of the date of this Letter. *If there is no reply to this correspondence within the stated timescale we shall assume that you agree to the listing of the above building. Where this letter refers to building(s), this term includes all types of structures.*

I enclose a copy of the Second Survey Report of the building(s) for your information.

Yours faithfully

Comhairle Ceantair an Iúir
Mhúrn agus an Dúin
Newry, Mourne and Down
District Council
Date 01 JUN 2016
Chief Executive
Liam Hannaway

G Brown

GERALDINE BROWN

Enc Second Survey DC Report

Report to:	Strategy, Policy & Resources Committee
Date of Meeting:	11 August 2016
Subject:	Statutory Performance Indicators & Standards for 2015-16
Reporting Officer:	Johnny McBride, Assistant Director: Transformation, Innovation & Performance
Contact Officers:	Johnny McBride, Assistant Director: Transformation, Innovation & Performance

Decisions Required:

Members are asked to note the contents of the report, consider and agree to:

- **The self-assessment of Council performance in relation to the Statutory Performance Indicators & Standards for 2015-16**

1.0	**Purpose & Background**
1.1	The purpose of this report is to provide, for Member consideration and agreement, a self-assessment of the Council's performance during 2015-16 in relation to the three categories of statutory performance indicators and standards specified by the Northern Ireland (NI) Assembly.
1.2	The Council is required each year and in accordance with Section 89 of The Local Government (NI) Act 2014 to publish those performance indicators and standards which are specified by the NI Assembly via The Local Government (Performance Indicators and Standards) Order (NI) 2015.
1.3	As part of this same requirement the Council is also required to undertake a self-assessment against each of the indicators in order to establish a baseline for future years and to invite performance comparisons with other Councils from 2017-18 onwards. This self-assessment will be appended to the Council's Performance Improvement Plan for 2016-17 and published before the 30 September 2016. The three categories of performance indicators and standards are: Economic Development, Planning and Waste Management.
2.0	**Key Issues**
	Data Collection, Analysis & Reporting
2.1	Members are asked to note that data relating to the performance of the Council against the three categories of performance indicators is collected, analysed and reported by the NI Assembly. This is facilitated by a data sharing agreement between the Council and the former Department of the Environment (DoE). It should also be noted that some of this performance information has already been published in the public domain, for example: the Council's Planning performance for 2015-16 was recently published by the Department for Infrastructure on the 30 June 2016.

	Self-Assessment for 2015-16
2.2	The self-assessment of Council performance is provided at **Appendix I** in a scorecard reporting format. For each performance indicator, specific information is provided in relation to the target, actual performance against the target as well as an explanatory note to provide context.
3.0	**Resource Implications**
3.1	There are no resource implications contained within this report.
4.0	**Equality & Good Relations Implications**
4.1	There are no equality or good relations implications contained within this report.
5.0	**Appendices**
	▪ **Appendix I** – self-assessment of Council performance in relation to the Statutory Performance Indicators & Standards for 2015-16

APPENDIX I

2015-16 Performance Scorecard - STATUTORY PERFORMANCE INDICATORS

ECONOMIC DEVELOPMENT				
Ref.	Performance Indicator	Standard / Target	**2015/16 Performance**	Explanatory Note
ED1	The number of jobs promoted through business start-up activity	> 155 jobs	**261**	The number of jobs promoted through business start-up activity forms part of a NI wide Regional Start Initiative (RSI). In 2015-16, the Council completed 342 Business Plans with new business start-ups, resulting in the promotion of 261 jobs . The Council out-performed the target in 2015-16 by 68% and compares favourably with the performance of other Councils in this area.

PLANNING				
Ref.	Performance Indicator	Standard / Target	**2015/16 Performance**	Explanatory Note
P1	The average processing time of major applications	< 30 weeks	**56.5**	The Council inherited the largest backlog of live applications (1,183) of any of the 11 new Councils but did not receive the commensurate resources. The Council was therefore handed an almost unmanageable backlog and an inadequate level of resource to effectively provide a service. The Council's average processing times for major applications received before transfer was 63 weeks, the average processing time for applications received by the Council after the service transferred was 22.2 weeks, which represents a reduction of 40.8 weeks in the average processing time for new applications
P2	The average processing time of local planning applications	< 15 weeks	**34.8**	The corresponding improvement in the average processing time for local applications is a reduction of 15.8 weeks when comparing the council's performance in determining application received since April 2015 (25.6 weeks), with those received by the DoE before April 2015 and passed over to the council as pat of the backlog (41.4 weeks). Further improvements in average processing times are anticipated as service improvements are realised
P3	The percentage of enforcement cases processed within 39 weeks	70%	**54.10%**	An absence of sufficient resource capacity is also a key driver behind the performance of the Council for this indicator. Improving the percentage of enforcement cases processed within 39 weeks, along with other improvements to Planning, remains a key priority for the Council.

WASTE MANAGEMENT				
Ref.	Performance Indicator	Standard / Target	**2015/16 Performance**	Explanatory Note
W1	The percentage of household waste collected by District Councils that is sent for recycling	45%	**38.84%**	The Council has not managed to achieve its recycling target for 2015-16.
W2	The amount (tonnage) of biodegradable Local Authority Collected Municipal Waste that is landfilled	< 26,396 tonnes	**19,823**	The Council has been successful and has exceeded its target by nearly 10,000 tonnes during 2015-16.
W3	The amount (tonnage) of Local Authority Collected Municipal Waste Arisings (LACMW)	No Target	**82,455**	The amount of tonnage of Local Authority Collected Municipal Waste (LACMW) Arisings has increased by 3.5% when compared with 2014-15. This may be due to improved economic conditions during 2015-16 but should be monitored closely. No target has been set for LACMW Arisings. The Council's specific role in LACMW is to manage the waste produced in the District; the volume of waste produced in the District is dependent upon a range of factors, the majority of which are beyond the Council's control.

2015-16 Performance Scorecard - STATUTORY PERFORMANCE INDICATORS

Report to:	***Strategy, Policy & Resources Committee***
Subject:	*Annalong Marine Park-Development of Roadway*
Date:	*3 August 2016*
Reporting Officer:	*Eddy Curtis/Dorinnia Carville*
Contact Officer:	*Eamon McManus/Carmel McKenna*

Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

To consider a request to review the Council's position in relation to a request for financial assistance for the construction of a roadway extension at Annalong Marine Park by Cove Developments.

1.0 **Purpose & Background**

1.1 ***As part of Planning Approval for a proposed private housing development on adjoining land ,Cove Developments are required to construct a road to adoption standards from the end of the existing adopted roadway (Glasdrumman Road) at the Toilet Block within Annalong Marine Park to a point marked A on the enclosed plan-Appendix 1. At present the road continues as a 6 metre wide hardcored surface and is owned 50% by the Council and 50% by the developer.***

The Council has agreed to grant Easements subject to legal agreements and valuations in connection with this development. 2No easements have been completed and the considerations paid to the Council. At the SPR Committee Meeting on 14 January 2016 it was agreed to approve the valuations in principle for 2No additional easements. The Council's valuer has been requested to finalise negotiations on this matter.

The Developer requested a financial contribution from the Council for the construction of the roadway and provided details in December 2015 of the estimated cost of this roadway extension-117.5 metres with a total estimated cost of £73,300-Appendix 2

The developer's view was that the newly surfaced roadway will benefit local house owners, the Council and local residents

At the SPR Committee Meeting on 14 January 2016-SPR/10/2016-it was agreed not to make any financial contribution to the development of the roadway.

	A request has been received to review the Council's position in relation to the provision of financial assistance for the construction of the road as it is stated that the road will bring betterment to the Council, local ratepayers and to the future residents of the housing development.
2.0	**Key Issues**
2.1	There is no provision in the Capital Budget 2016/17 for this contribution. We are not aware of any proposed Council Capital scheme for the lower section of Annalong Marine Park that would be facilitated or enhanced in the future by this proposed roadway,the primary purpose of which is to provide access to the planned private housing development.
3.0	**Resource Implications**
3.1	*Request for Financial Assistance*
4.0	**Appendices**

- **Appendix I –** *Map showing extension of roadway to point A*
- **Appendix 2- Details of estimated cost of new roadway**

Our ref LG/C/McS/5/16

HOUSE OF COMMONS

LONDON SW1A 0AA

11th April 2016

Please quote Our Reference on all correspondence

Mr Liam Hannaway
Chief Executive
Newry, Mourne and Down District Council
Monaghan Row
Newry
BT35 8DJ

Comhairle Ceantair an Iúir Mhúrn agus an Dúin
Newry, Mourne and Down District Council
Date 13 APR 2016
Chief Executive
Liam Hannaway

Dear Mr Hannaway

Re. Proposed Housing Development at Glassdrumman Road, Annalong

I refer to the above named subject matter.

I have been contacted by Mr Brian McShane of Cove Developments Limited, who have planning approval to carry out a residential development at Glassdrumman Road. Mr McShane has informed me that he requires two strips of land from the Council and has paid £20,000 for the transfer of this land, which he needs in order to build a road as part of his planning approval.

However, Mr McShane has recently been contacted by the Council informing him that he needs to secure minor easements from the Council to enable the road to be constructed and I understand Mr McShane instructed his solicitor to prepare 2 easements and forward to the Council for agreement and signing.

Mr McShane is concerned as he has not had this agreement finalised. Furthermore, I understand that the Council wrote to Mr McShane on 9th February 2016 stating that the Council has not agreed to make a financial contribution to the development of the roadway.

I would therefore ask you to look into this matter and ensure that the process for the transfer of land is completed as soon as possible.
I would also ask you to review the Council's position in relation to the provision of financial assistance for the construction of the road, as the road, once completed, will bring betterment to the Council, local ratepayers and to the future residents of the housing development.

I look forward to hearing from you.

Yours sincerely

Margaret Ritchie

Margaret Ritchie MP
Constituency Office, 32 Saul Street, Downpatrick, Co Down BT30 6NQ
Telephone: (028 44) 612882 Fax: (028 44) 619574 e-mail: m.ritchie@sdlp.ie
Web Page:www.margaretritchie.com

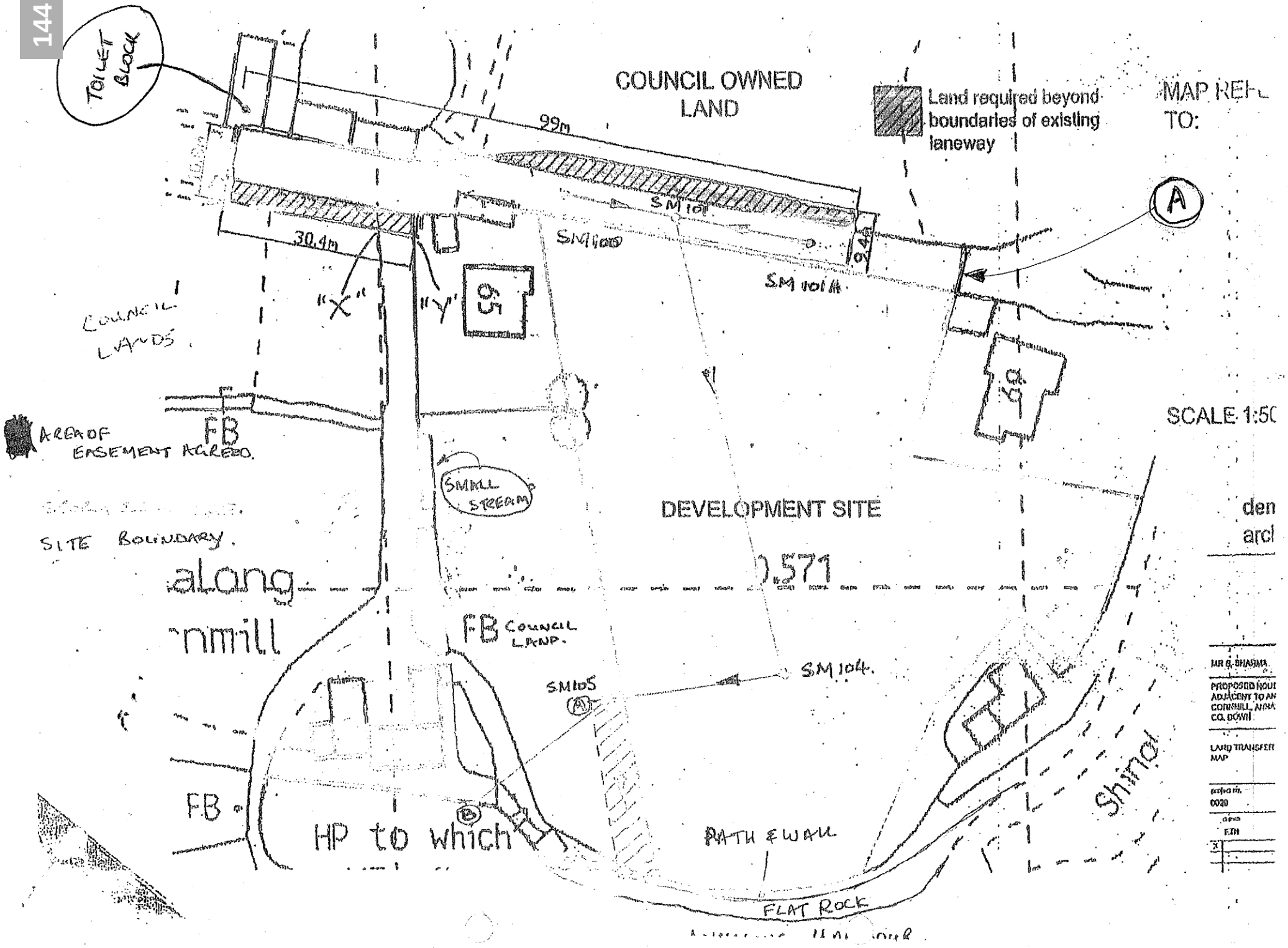
Follow me on facebook

SDLP
Social Democratic and Labour Party

Back to Agenda

(1). Enclosed = Interim Reply.

(2). Ack Receipt.



Back to Agenda

Agenda 16 / Appendix 1Map showing extension of roadway.pdf

2 BANNVIEW ROAD
BANBRIDGE
CO DOWN
BT32 3RL

11 Dec 15

Ms Carmel McKenna

Newry Mourne and Down District Council

R/S 86.

Monaghan Row

Newry,

Co Down

BT35 8DJ

Dear Ms McKenna

Proposed Housing Development at Glassdrumman Road, Annalong, Co Down – ANNALONG NEWRY PARK

Thank you and the Council team for taking time to meet Suneil Sharma and the writer on Wednesday last.

As requested we enclose an A3 size copy of the Roads Service Determination drawing approved by the Planning Service for the extension of Glassdrumman Road. This drawing is at a scale of 1:200 when A1 size.

We requested that the Council contribute to the cost of the road construction and you requested details of the anticipated cost.

We have been advised that the estimated cost to construct 117.5 metres of roadway to Roads Service adoption standards is as follows:-

• 5.5 M wide road with 1.8m wide footpath either side	£44,000
• Storm drainage and gullies	£17,300
• Street Lighting	£8,000
• Relocation of random stone wall to facilitate road widening	£4,000
• TOTAL ESTIMATED COST (excl VAT)	£73,300

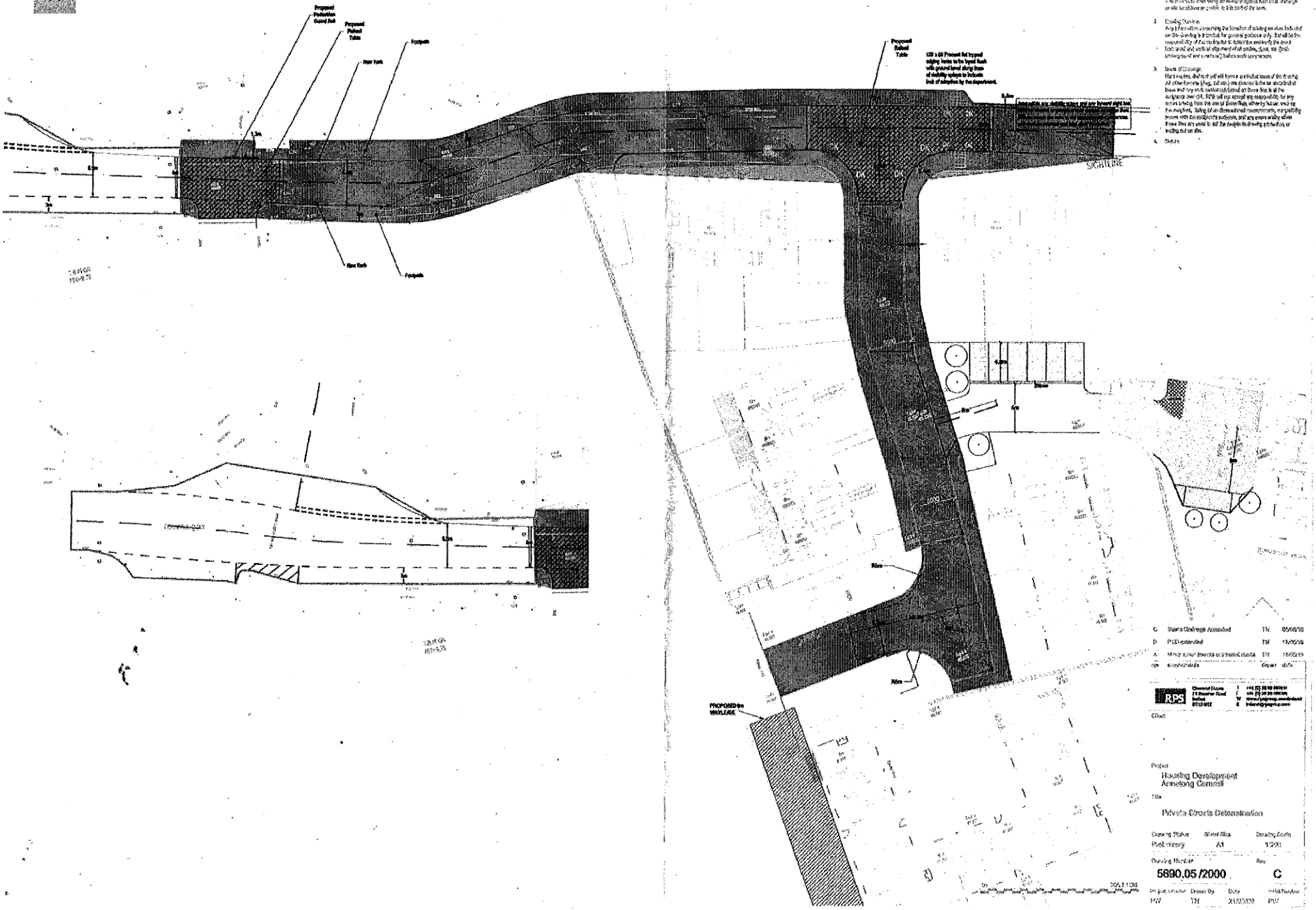
Yours faithfully

Brian McShane

B J Mcshane - Tel 07802 373878 Email- b.mcshane@btinternet.com

On behalf of S Sharma and B McShane of **Cove Developments Ltd**

Agenda 16 / Appendix 2-Details of estimated cost of new roadway...pdf
Agenda 16 / Appendix 2-Details of estimated cost of new roadway from B McShane.pdf



Agenda 16 / Appendix 2-Details of estimated cost of new roadway...pdf
Agenda Item 16 Appendix 2-Details of estimated cost of new roadway from Mayne Park to Letterkenny Rd, Milford.pdf

SAINTFILED COMMUNITY TRUST

It is proposed that a new trust is formed to provide strategic direction and be responsible for the overall management of the new community/leisure facility in Saintfield.

What is a Development Trust?

Development Trusts are enterprises created by communities to enable sustainable development in their area. They undertake a wide range of economic, environmental and social activities and services. As independent not-for-private-profit organisations, they are committed to involving and being accountable to local people.

While there is neither one model for trusts nor one set form of legal structure, development trusts share a common set of characteristics which vary in their location, priorities, origins and / or their names. All share or aspire to a number of basic principles and values:

Empowerment: community ownership and control of their own futures, assets and leadership.

Accountability: to local people (realised in their: work, practice style, governance and the composition of their boards of management); as well as to the wider community enterprise movement.

Mutuality: by sharing skills and experiences, risks and resources and working together people can succeed.

Diversity: promoting diversity and equality as a source of strength within communities and their organisation.

Independence: communities must be independent and self-sufficient.

Partnership: communities can grow through the strength of their partnerships with community, voluntary, public and private organisations.

Sustainability: helping to create viable and sustainable communities through long-term integrated and well-managed economic, social, environmental and cultural re generation of a defined area or community (in its broadest sense – its economy, environment, facilities, services and community spirit).

Self-sufficient or aiming for self-sufficiency (not solely grant-reliant).

Not-for-private-profit: creating assets in the community and profit making but not for private gain (profits are re-invested in the community).

Proposed structure

The following structure is proposed for Saintfield Community Trust:

Up to 10 members:

- 2 elected representatives (by nomination)
- 2 SDA members (by nomination)
- 6 community representatives/users (publicly recruited)

The Trust will operate in its shadow form until the construction work is completed and will overtake the management of the facility. The Trust will enter into an agreement with the successful private economic operator who will manage the operation of the facility on behalf of the Trust.

Council's Solicitors have been instructed to advise upon the most appropriate model for the Development Trust, and the matter will be brought back to Council for approval.

Report to:	**Strategy, Policy and Resources**
Subject:	Saintfield Community Centre Project
Date:	11 August 2016
Reporting Officer:	Sonya Burns, Programmes Manager
Contact Officer(s):	Justyna McCabe, Diversity & Inclusion Projects Coordinator

Decisions Required

The following recommendation is made for approval:

- To nominate 2 elected members from the Rowallane DEA as members of the new Saintfield Community Trust

1.0 Purpose & Background

1.1 The first stage of the tendering process to design, construct, operate and maintain a new Community Centre in Saintfield has been completed. The process was advertised publicly and the Pre-Qualification Questionnaire was sent to 604 suppliers through the E-hub. Full tender documents are being developed and they will be sent to the successful operators pending advice from the Council's legal team. A full economic appraisal will be undertaken as part of the tender.

The Economic Operator will be required to invest the match funding in partnership with the Council to create an estimated budget of up to £3,000,000, making and obtaining all statutory approvals for the works, developing the site and all construction works associated with the renovation and refurbishment of the existing three commercial units in order to provide a new community centre, synthetic pitch and fitness suite capable of maximising the available space in each unit. Moreover, post the development work, the Economic Operator will be expected to operate the project on a day to day basis under the direction of a new Development Trust.

The Development Trust will be established to provide strategic direction and be responsible for the overall management of the facility and will enter into an operational agreement with the successful economic operator. The Appendix provides more information about the Trust.

2.0 Key Issues

2.1 There are potentially a number of issues:

- Securing the appropriate private sector company
- Establishing a trust with adequate skill levels to manage the operation of the facility
- Council's Solicitors have been instructed to advise upon the most appropriate model for the Development Trust, and the matter will be brought back to Council for approval.

3.0	**Financial & Resource Implications**
3.1	There is £1.5m included in the capital schemes within the rates for the period 2017-2018.
4.0	**Equality & Good Relations Implications**
4.1	This will be included in the Economic Appraisal.
5.0	**Appendices**

- Saintfield Community Trust

Report to:	Strategy, Policy and Resources Committee Meeting
Date of Meeting:	11 August 2016
Subject:	Kilkeel Town Hall/Former Cinema
Reporting Officer (Including Job Title):	Eddy Curtis, Director of SPP
Contact Officer (Including Job Title):	Briege Magill, Administration Manager

Decisions required:	
To consider recommendations outlined in 3.1 and agree a way forward.	
1.0	**Purpose and Background:**
1.1	The subject premises, consisting of a yard and Grade B2 listed building, shown outlined in red on the map attached at Appendix 1 previously served as Kilkeel's Town Hall and, until 2007, were leased to a cinema operator. The premises were not in use from 2007 until 2013, when the Northern Ireland Policing Board, on behalf of the PSNI, entered into a Lease of the premises from Council. The Lease expired on 30 April 2016, however, the PSNI has continued to occupy the premises and adhere to the conditions of the Lease.
2.0	**Key issues:**
2.1	The Policing Board has requested that Council extend the Lease for a further 6 or 12 month period. The Council is currently considering several expressions of interest in relation to the building. At a Mournes' Councillors Briefing Meeting on 12 May 2016 it was recommended the PSNI continue to occupy the premises for a 6/12 month period until a decision had been reached on the future use of the building.
3.0	**Recommendations:**
3.1	The Council begin negotiations to enter into a Licence Agreement with the PSNI for a 6 month period, with the option to renew for a further 6 months, at a Licence Fee to be agreed by the Council's Valuer.
4.0	**Resource implications**
4.1	Current Rent: £2,750 per annum Valuation Fee Legal Fees
5.0	**Equality and good relations implications:**

5.1	N/A
6.0	**Appendices**
	Appendix 1: Map of Premises Appendix 2: Previous Lease

DATED THIS DAY OF 2015

BETWEEN

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

AND

NORTHERN IRELAND POLICING BOARD

McShanes
Solicitors
34 Hill Street
NEWRY
Co. Down BT34 1AR

THIS AGREEMENT made this day of Two Thousand and Fifteen and made between **NEWRY, MOURNE & DOWN DISTRICT COUNCIL** having its offices at O'Hagan House, Monaghan Row, Newry, in the County of Down (hereinafter called "The Lessor") of the one part and **NORTHERN IRELAND POLICING BOARD** having its principal office at Waterside Tower, 31 Clarendon Road, Clarendon Dock, Belfast, BT1 3BG (hereinafter called the "Lessee") of the other part.

WHEREAS :-

1. By an Indenture of Lease (hereinafter called "The Lease") made the 7th day of November 2013 between the Lessor of the one part and the Lessee of the other part the hereditaments and premises therein and in the Schedule hereto more particularly described were demised onto the Lessee for the term of 18 months from the 7th day of November 2013 subject to the rent thereby reserved and to the covenants on the part of the Lessee and conditions therein contained.
2. The parties hereto have agreed that the Lease be extended for a further period of twelve months from the 1st May 2015 and ending on the 30th April 2016.
3. All the terms and conditions of the Lease shall remain in full effect during the extended term.

SCHEDULE

The premises demised by the Lease and therein described as all that and those the premises and hereditaments more particularly delineated and described on map "A" thereof attached hereto and thereon surrounded by a red verge line being the lands and premises in Folio 28293 County Down, Land Registry of Northern Ireland.

THE COMMON SEAL of
THE LESSOR was applied hereto
in the presence of
Chair N Bailie

THE COMMON SEAL of Chief Executive
THE LESSEE was applied hereto
in the presence of
MEMBER Anne J Donnelly
MEMBER S Moore

SEAL
CHIEF EXEC

McShanes

34 Hill Street, Newry,
County Down, BT34 1AR
DX: 2050 NR NEWRY

T+44 (0)28 3026 6611
F+44 (0)28 3026 9492

E info@mcshaneandco.com
www.mcshaneandco.com

Newry & Mourne District Council
O'Hagan House
Monaghan Row
NEWRY,
Co Down BT35 8DL



OUR REF: RMCS/HO'H/D5/1845/F

YOUR REF: CP/11

DATE: 7, November, 2013

Dear Sirs,

RE: LEASE OF FORMER CINEMA, NEWRY STREET, KILKEEL, TO NI POLICING BOARD

We refer to the above and enclose herewith executed Lease. We have made the amendments as requested.

Yours faithfully,

Rory McShane
McSHANES SOLICITORS

e-mail : rory.m@mcshaneandco.com
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LAND REGISTRY

FOLIO 28293 COUNTY DOWN

REGISTERED OWNER NEWRY & MOURNE DISTRICT COUNCIL

THIS INDENTURE made this day of 2013 and made between **NEWRY & MOURNE DISTRICT COUNCIL**, of O'Hagan House, Monaghan Row, Newry, County Down, BT35 8DL (hereinafter called the "Lessor") of the one part and **NORTHERN IRELAND POLICING BOARD** having its principal office at Waterside Tower, 31 Clarendon Road, Clarendon Dock, Belfast, BT1 3BG (hereinafter called the "Lessee") of the other part.

WITNESSETH as follows:-

In consideration of One Peppercorn paid by the Lessee to the Lessor (receipt whereof the Lessor hereby acknowledges) and also in consideration of the yearly rent hereinafter reserved and of the Lessees' covenants herein contained the Lessor hereby demises onto the Lessee **FIRSTLY ALL THAT AND THOSE** the premises and hereditaments set forth in the First Schedule hereto (hereinafter called the "premises") and **SECONDLY** the easements rights and privileges set forth in the Second Schedule hereto **TO HOLD** the same unto the Lessee for the term of 18 months from the date hereof subject to all rights and easements or reputed easements belonging to or usually enjoyed with the adjacent property **YIELDING AND PAYING** therefor during the said term the yearly rent of £2,750.00 by equal instalments in advance on the 1st day of each quarter i.e. February, May, August and November

1 The Lessee for itself and its assigns to the intent that the obligations may continue throughout the term hereby granted hereby covenants with the Lessor as follows:-

1.1 To pay the yearly rent on the days and in the manner aforesaid.

1.2 To bear pay and discharge all existing and future rates, taxes and assessments whatsoever whether parliamentary, municipal or local or of any other description assessed or imposed upon the premises or upon the owner or occupier in respect thereof or payable by either in respect thereof (Lessor's Income Tax only excepted).

1.3 Not to use or permit the use of the said premises or any building which may during the said term be erected on the premises or any part thereof for any illegal or immoral purpose or the purpose of carrying on any trade manufacture or business or as a shop or hotel or for any other purpose than as a car park.

1.4 Not to cause permit or suffer upon the premises or any part thereof any nuisance or annoyance to the Lessor or occupiers of neighbouring premises.

1.5 To erect lights and cameras on the premises at the points marked on the map attached hereto.

1.6 To erect a metal wall at the rear of the premises at the area shown on map "B" attached hereto and shaded yellow.

1.7 To create a new entrance to the premises at the point marked 'XY' on map "A" attached hereto and to close up the said entrance and to restore the boundary to its previous condition at the determination of this demise.

1.8 To indemnify the lessor against all damage, actions, claims, liabilities howsoever arising as a result of the use of the premises by the Lessee its servants agents or invitees.

1.9 At the determination of this term to yield up the premises but not buildings erected thereon during the said term and all additions thereto and all fixtures affixed thereto in such repair and condition as they shall be in accordance with the covenants hereinbefore contained provided that there is no requirement upon the Lessee to put the premises in any better state of repair than they are at the commencement of this Lease as evidenced by the attached Condition report

1.10 To perform and observe all the covenants agreements and provisions (if any) respecting the premises contained in the deeds under which the Lessor holds the premises insofar as they relate to the premises the covenant for payment of rent alone excepted.

1.11 Not to assign the Lease or sub-let or part with possession of the premises or any part thereof without the consent of the Lessor consent not to be unreasonably withheld.

1.12 If at any time during the Term, the Lessee shall allow any payment of the Yearly Rent or any part thereof to remain unpaid for a period of 21 days (whether demanded or not) from the due date or if the Lessee shall fail to comply with or contravene any of the other covenants, conditions, obligations, provisions and restrictions contained or referred to in this Lease or commit an act of bankruptcy, or become insolvent or adjudicated bankrupt or apparently insolvent or being a Company go into liquidation whether voluntary or compulsory (otherwise than a voluntary liquidation of a solvent Company for the purpose of amalgamation or reconstruction) or if a Receiver or an Administrator shall be appointed in respect of the whole or any part of the property and undertaking of the Lessee or being a Company with unlimited liability apply to limit its liability or if the Lessee shall suffer any distress or execution to be levied on its goods and effects or if the Lessee shall voluntarily divest itself of its property by trust deed for the benefit of its creditors or otherwise enter into any composition with its creditors then and in any of these events it shall be lawful for the Lessor at any time thereafter and notwithstanding the waiver of any previous right of re-entry into and upon the Premises or any pert thereof in the name of the whole to re-entry and thereupon the Term shall absolutely determine but without prejudice to the right of action of the Lessor in respect of any antecedent breach of any of the Lessee's covenants herein contained.

2. **PROVIDED ALWAYS** and it is hereby agreed as follows:-

2.1. that such dividing walls and sides of the premises as are continuous with property of the Lessor are and shall remain party.

2.2 that in this Deed the masculine gender shall include the feminine gender, the singular number will include the plural number and vice versa and where there are two or more persons included in the expression "the Lessee" the plural number and vice versa and where there are two or more persons included in the expression "the Lessee" covenants expressly made by the Lessee shall be deemed to be made such persons jointly and severally and where the context so requires or admits the expression "the Lessor" shall include persons deriving title under it and the expression "the Lessee" shall include his executors administrators and assigns.

2.3 This demise shall not confer upon or be deemed to include (by implication or otherwise) in favour of the Lessee any right of light or air which would in any way restrict the Lessor and its assigns in building on lands adjoining or adjacent to the premises.

2.4 Where applicable the Lessor hereby assents to the registration of this lease as a burden affecting the land in the above mentioned Folio(s).

3. The Lessor hereby covenants with the Lessee as follows:-

3.1 The Lessee paying the rent hereby reserved and observing and performing the several covenants on its part herein contained shall and may peaceably and quietly hold and enjoy the premises during the said term without any interruption or disturbance from or by the Lessor or any person or persons rightfully claiming under it.

3.2 That if the Lessee shall be desirous of taking a new lease of the demised premises after the expiration of the term of Eighteen months hereby granted and shall at least 6 calendar months before the expiration thereof signify their desire by a notice in writing to deliver to the Lessor at the address in this lease the Lessor will at or before the expiration of the said term at the cost of the Lessee make and execute a new effectual lease of all of the premises hereby granted or demised for a term of Eighteen months to commence from and after the expiration of the term hereby granted upon the same terms and conditions as this lease (save as to rent and to this option for renewal) and at a rent to be agreed between the parties or in default of an agreement to be determined be a single arbitrator to be appointed by the President for the time being of the Royal Institution of Chartered Surveyors.

3.3 To pay the rent reserved by and perform and observe the covenants conditions and agreements contained in the Deeds under which the Lessor holds the premises with others in so far as the same relate to the premises not hereby demised.

IT IS HEREBY CERTIFIED that the transaction hereby effected does not form part of a larger transaction or of a series of transactions in particular which the amount or value or the aggregate amount or value of the consideration or the property transferred exceeds sixty thousand pounds.

FIRST SCHEDULE

ALL THAT AND THOSE the premises and hereditaments more particularly delineated and described on map "A" thereof attached hereto and thereon surrounded by a red verge line being the lands and premises in Folio 28293 County Down, Land Registry of Northern Ireland.

SECOND SCHEDULE

1. The right to erect and maintain on the premises CCTV cameras and equipment.

THIRD SCHEDULE
EXCEPTIONS AND RESERVATIONS

1. All such matters and things (if any) as are excepted and reserved in and by the Deeds under which the premises are held with others by the Lessor.

2. The right of free and uninterrupted passage and the running of gas electricity water and soil to and from the premises through the sewers drains pipes tanks electricity lines and plant (as defined by Article 2(2) of the Electricity Supply (Northern Ireland) Order 1972) ducts and conduits passing through or situated on any part of the premises.

3. A right of access to the building on the site for the Lessor to enable the Lessor ~~to maintain the interior of the building and~~ to take electricity meter readings subject to reasonable notice of this requirement being given to the Police Service of Northern Ireland.

PRESENT when the Common Seal :
Of **NEWRY & MOURNE DISTRICT COUNCIL**:
in the presence of:- :

MAYOR OF COUNCIL

CHIEF EXECUTIVE OF COUNCIL

7 October 2013

PRESENT when the Common Seal :
Of **THE POLICING BOARD** ;
OF NORTHERN IRELAND :
in the presence of:- :

SEAL

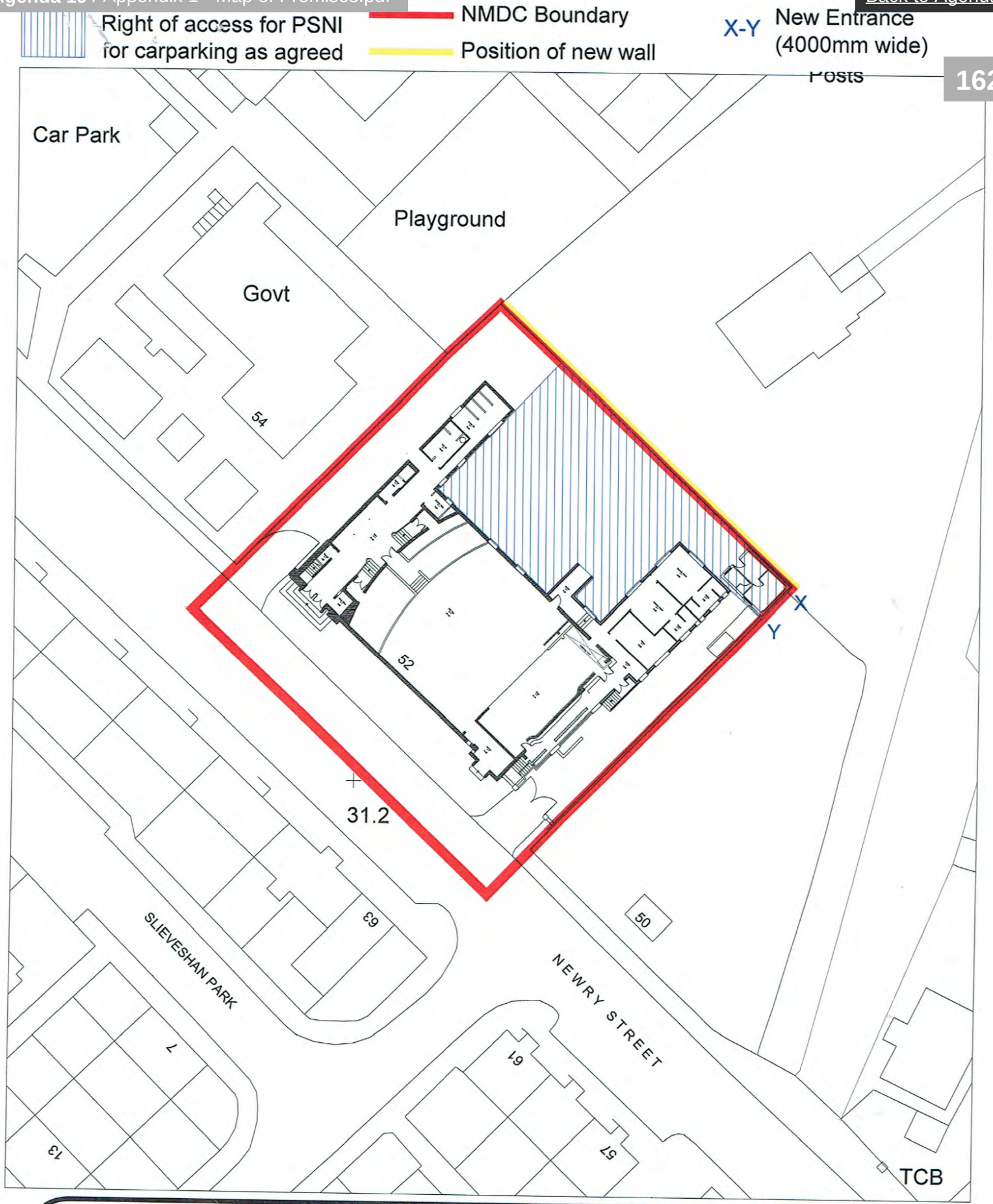
MEMBER

MEMBER

Jonathan Craig

CHIEF EXEC

17 - 9 - 13



NEWRY AND MOURNE DISTRICT COUNCIL	Building: Kilkeel Town Hall	Council ref no.: CP11	Drawing Title: ROW Map	
	Drawing no. NM123-B-1-01	Scale: 1:500	Drawn by: CÓM	Date: 27.09.11

Report to:	Strategy, Policy and Resources Committee Meeting
Date of Meeting:	11 August 2016
Subject:	Admission of arc21 to the Local Government Pension Scheme NI
Reporting Officer (Including Job Title):	Canice O'Rourke, Director of Regulatory and Technical Services
Contact Officer (Including Job Title):	Patrick Green, Legal Advisor

Decisions required:	
To approve the recommendation outlined in 3.1.	
1.0	**Purpose and Background:**
1.1	As part of the Local Government Reform process the new arc21 Joint Committee, which came into legal effect on 1 April 2015 and replaced the former arc21, was required to apply for membership of the Local Government Pension Scheme in Northern Ireland. The Northern Ireland Local Government Officers Superannuation Committee, (NILGOSC), is the body set up to administer the scheme. There are three legal agreements which are required to complete the admission of arc21 to the Pension Scheme; an Admission Agreement with arc21; an Apportionment Deed dealing with the transfer of pension liabilities from the former arc21; and a Guarantee Agreement between NILGOSC and each Participant Council in arc21.
2.0	**Key issues:**
2.1	The Admission Agreement and the Apportionment Deed were submitted successfully to NILGOSC on 1 April 2015 by arc21, when the new Joint Committee came into legal effect, thus ensuring a seamless transfer of the arc21 staff members of the pension scheme and the pension scheme liabilities from the former Joint Committee. To complete the formal admission process the Guarantee Agreement has now been provided by NILGOSC for execution as a Deed by all the parties involved, the Joint Committee and each of the Participant Councils. This Guarantee Agreement would remain in place for the tenure of the Joint Committee and makes provision for the failure to pay scheme liabilities should a Relevant Event, defined in the Agreement, occur. A Relevant Event is arc21's insolvency, winding-up or liquidation; the default of arc21 in paying any Pension Scheme Liabilities, or the termination of the Admission Agreement between NILGOSC and arc21. The Guarantee Agreement has been subject to a legal review by the office of the Town Solicitor, Belfast City Council.

	The arc21 Joint Committee approved the Guarantee Agreement at its May 2016 meeting, to complete the Local Government Pension Scheme application process.
3.0	**Recommendations:**
3.1	That Council enter into the Guarantee Agreement.
4.0	**Resource implications**
4.1	No immediate or foreseeable resource implications. Liability for arc21 Pension Scheme should a Relevant Event occur. A Relevant Event is arc21's insolvency, winding-up or liquidation; the default of arc21 in paying any Pension Scheme Liabilities, or the termination of the Admission Agreement between NILGOSC and arc21.
5.0	**Equality and good relations implications:**
5.1	N/A
6.0	**Appendices**
	Appendix 1: Letter from NILGOSC to Council Appendix 2: Guarantee Agreement

Mr Liam Hannaway
Chief Executive
Newry, Mourne and Down District Council
O'Hagan House
Monaghan Row
Newry
BT35 8DJ

Our Ref: PW
1 June 2016

Dear Sir

Re: Admission of arc21 to the Local Government Pension Scheme NI
Guarantee Agreement

I write with reference to the admission of the new arc21, as constituted in 2015, to the Local Government Pension Scheme NI.

Three legal agreements are required to complete the admission of arc21 to the Scheme – an admission agreement with arc21; an apportionment agreement dealing with the transfer of pension liabilities form the former arc21; and a guarantee agreement. The first two of these have been duly completed.

Please find enclosed the guarantee agreement, to be entered into by each of the guarantors, who are all the participant councils. Once the guarantee agreement is duly executed by all parties, the admission process will be completed.

The agreement is being executed in counterparts. We enclose two original counterparts. We would ask you to have each of these executed as a deed and returned to us.

You will know the requirements for your Council to properly enter into a deed. We would expect that the seal of the Council would need to be applied and the agreement signed by two authorised signatories, usually the Lord Mayor (or equivalent) and the Chief Executive. Please check the requirements for your Council and execute the deed accordingly.

We have not inserted names or positions next to each signature space at the various execution clauses, as we do not have the necessary information. We would ask you to add this manually when the document is being executed.

When we receive the counterparts back from each Council, we will create two booklets of original counterparts. We will retain one and we will give the other to arc21 for its records. We will supply each guarantor Council with a photocopy of the booklet of original counterparts. We can also send this to you in an electronic format - if you would prefer this, please let us know.

We look forward to receiving the executed counterparts from you. In the interim if I can be of any assistance, please contact me.

Yours faithfully,

_____
Patricia Webber
Solicitor
Enc. 2 x Original Counterparts of Guarantee Agreement

Report to:	Strategy Policy and Resources Committee
Date of Meeting:	11 August 2016
Subject:	Kilkeel Holiday Provision Scheme
Reporting Officer (Including Job Title):	Liam Hannaway, Chief Executive
Contact Officer (Including Job Title):	Aisling Rennick, Investing for Health Officer

Decisions required:	
Approval for the Council, through Newry and Mourne Community Transport to provide transport between Newry and Kilkeel for the 10 days of the programme at a cost of approx £500.	
1.0	**Purpose and Background:**
1.1	Kilkeel Gets Active is a pilot holiday provision scheme which has been developed by a partnership including, Children NI, Pathways, SPACE Children and Young People's Strategic Partnership and the Council. The programme is targeted at 20 young people who for economic or other reasons would not be able to participate in traditional summer schemes and has a full programme of activities including physical activity, cooking and leadership/team building. Participants will achieve an OCN Level 1 qualification on completion. .
2.0	**Key issues:**
2.1	This is a pilot project for Northern Ireland. The programme will be fully evaluated and if successful, it is hoped that this will provide a template for use in other areas in future years
3.0	**Recommendations:**
3.1	The Council , through Newry and Mourne Community Transport to provide transport between Newry and Kilkeel for the 10 days of the programme at a cost of approx £500
4.0	**Resource implications**
4.1	The Council is providing £1 swims for children during the period of the programme 15-26 August. This programme is being extended to Downpatrick and Newry Leisure centres.
5.0	**Equality and good relations implications:**
5.1	The programme is specifically targeted at enabling young people with disadvantages overcome the barriers to participation
6.0	**Appendices**
	Appendix I:

Report to:	**Strategy, Policy & Resources Committee**
Subject:	*Eurocities*
Date:	11 August 2016
Reporting Officer:	Sonya Burns, Programmes Manager
Contact Officer:	Sonya Burns, Programmes Manager

Decisions Required

The following recommendations are made for approval:

- To postpone the Eurocities membership application.

1.0	**Purpose & Background**
1.1	Council had agreed to membership of Eurocities which is a cost of approximately £3000 per annum per forum. Given the recent developments with the Brexit vote we are unsure at this stage of what the long term benefits would be of this investment. It is recommended that we postpone any submission at this stage until we can make an informed decision in line with an exit agreement.
2.0	**Key Issues**
	• The uncertainty of any post Brexit agreements. • The benefit of this investment given the Brexit vote.
3.0	**Resource Implications**
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4.0	**Appendices** None.

Report to:	**Strategic Planning and Resources**
Subject:	PEACE IV
Date:	11 August 2016
Reporting Officer:	Sonya Burns, Programmes Manager
Contact Officer(s):	Sonya Burns, Programmes Manager Justyna McCabe, Social Inclusion & Diversity Projects Coordinator

Decisions Required

The following recommendations are for approval:

- Targeted approach to recruitment for the remainder of the Social Partners positions.

1.0	**Purpose & Background**
1.1	**Local Council plan:** Final Partnership arrangement: The proposal for the final partnership was approved at the June SPR meeting. This was to include the Elected members from the Equality and Good Relations Reference group and 9 Social Partners from across the District. The Social Partners were to be as far as practically possible representative of the demographics of the District, be recruited as individuals, have one from each DEA and an additional one each from Newry and Downpatrick given the population densities. To date we have completed 2 calls for Social Partners and we have not reached the quota of 9 people. To ensure we have the correct representation we are proposing to work through the DEA Co-ordinators to promote the Peace IV programme and therein Social Partner positions. They will still be required to complete an application and interview however the Partnership is necessary for the submission of the Stage 2 plan in September.
2.0	**Key Issues**
2.1	There are potentially a number of issues: ▪ Brexit has caused an apathy given the uncertainty with EU programmes. ▪ We are not able to engage with sectors of the community who are currently under-represented. ▪ Timeframe – for the stage 2 submission is September and we need the Partnership in place for this stage to approve the plan.
3.0	**Financial & Resource Implications**
3.1	Ongoing Officer time.
4.0	**Equality & Good Relations Implications**
4.1	This will be included as part of the Stage 1 and 2 applications.
5.0	**Appendices**

Report to:	**Strategic Planning and Resources**
Subject:	Financial Assistance
Date:	11 August 2016
Reporting Officer:	Sonya Burns, Programmes Manager
Contact Officer(s):	Sonya Burns, Programmes Manager

Decisions Required

The following recommendations are made for approval:

1. Extension of PIPS letter of offer to 30 September 2016.
2. Newry Hockey Club – payment of suppliers.

1.0	**Purpose & Background**
1.1	1. Council approved a capital scheme for the PIPS group through the Financial Assistance Capital Scheme. Due to protracted legal discussions the group were unable to complete the project within the letter of offer timeframe. To assist them with completion we are requesting that their letter of offer is extended to 30 September 2016. 2. Due to financial constraints within Newry Hockey Club they are unable to expend on the £20,000 invoices which they are currently holding for the scheme. These have been provided to the Council and checked off. It is recommended that pending a site visit to confirm the completion of works that Council pays the suppliers directly. For noting the Strategic Programmes Section will be managing the third call for Financial Assistance which will be the Down Your Street/Live Here Love Here scheme. Details for approval will be going to the Active Healthy Communities Committee however the process will be as per the Councils Financial Assistance Policy and Procedures.
2.0	**Key Issues**
2.1	• Projects running over their timeframe in terms of capital schemes.
3.0	**Financial & Resource Implications**
3.1	• The total amount awarded for each project – PIPS £54,675 and Newry Hockey Club £20,000.
4.0	**Equality & Good Relations Implications**
4.1	There is an inclusion of equality and good relations within the applications and the process is underpinned by Equality and Good Relations principles.
5.0	**Appendices**
▪	