

## **NEWRY, MOURNE & DOWN DISTRICT COUNCIL**

**NMD/SC/**

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### **Minutes of Special Council Meeting held on Friday 19 January at 4pm in the Mourne Room, Downshire Civic Centre, Downpatrick**

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**In the Chair:** Councillor R Mulgrew

**In attendance:**

**(Councillors)**

Councillor R Burgess	Councillor M Carr
Councillor W Clarke	Councillor G Craig
Councillor D Curan	Councillor C Enright
Councillor H Harvey	Councillor T Hearty
Councillor M Larkin	Councillor K Loughran
Councillor D McAteer	Councillor M Ruane
Councillor M Savage	Councillor G Sharvin
Councillor JJ Tinnelly	Councillor B Walker

**(Officials)**

Mr L Hannaway, Chief Executive  
Mrs D Carville, Director of Corporate Services  
Mrs M Ward, Director of Enterprise, Regeneration & Tourism  
Mr C Jackson, Assistant Director, Regulatory & Technical Services  
Mr G McCurry, Duty Manager, Off Street Parking Function  
Ms S Taggart, Democratic Services Officer

**Also in attendance:** Mr P Morrow, Principal Consultant, AECOM

### **SC/001/2018 APOLOGIES AND CHAIRPERSON'S REMARKS**

Apologies were received from Councillors Andrews, Bailie, Brown, Burns, Byrne, Casey, Devlin, Doran, Fitzpatrick, Hanna, Harte, Kimmins, Macauley, McMahon, McMurray, Murnin, Ó Gribín, Ó Muirí, Quinn, Reilly, Stokes, Taylor and Trainor.

### **SC/002/2018 DECLARATIONS OF INTEREST**

There were no declarations of Interest

### **SC/003/2018 FUTURE SERVICE DELIVERY OF OFF-STREET PARKING**

The Chairperson invited Mr Jackson to provide some background to the issue being discussed.

Mr Jackson advised at the time of the initial transfer of off-street car parking function, there were only 18 months remaining of the pre-existing contract between Department for Infrastructure (DFI) and the existing parking enforcement provider. Councils on the NI Regional Off-Street Car Parking Group recommended the appointment of consultants to assess future delivery options associated with enforcement and PCN processing. Councils agreed to this and AECOM were appointed via the SCAPE Framework for procurement.

Mr Jackson stated AECOM, following extensive consultations with Councils, DFI and service providers from around the world, completed their analysis and considered seven options. He invited Mr Morrow from AECOM to make his presentation on these options.

Mr Morrow provided background on the numbers of car parks transferred and tickets issued, the net income removed and the fact that 8 out of the 11 Councils had already agreed to extend the contract in place. He stated that AECOM had been commissioned in May 2017 to carry out consultation looking at Best Practice and Feasibility. Mr Morrow outlined Council's concerns regarding areas of frustration and specific issues regarding ticket misuse, debt collection and clamping.

**Agreed:** On the proposal of Councillor Clarke, seconded by Councillor Craig, it was agreed to exclude the public and press from the meeting during discussion on this matter which related to exempt information by virtue of Part 3 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – Information relating to the financial or business affairs of a particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

**Read:** Report from Mr G McCurry, Duty Manager, Off Street Parking Function, dated 16 January 2018, regarding Future Service Delivery of Off-Street Parking Enforcement, Penalty Charge Notice (PCN) processing and associated functions (copy circulated)

**Agreed:** On the proposal of Councillor Burgess, seconded by Councillor Clarke, it was agreed the Council come out of closed session.

**Agreed:** When the Council came out of closed session, the Chairperson advised that it had been agreed on the proposal of Councillor Walker, seconded by Councillor Clarke to approve the following:

1. To extend the Agency agreement with TNI from October 2019 - October 2022.
2. To introduce alpha-numeric keypads on all pay and display ticket machines.

3. To approve AECOM's recommendation to revise parking tariffs to 40 pence per hour throughout the district, commencing 1 April 2018. This tariff increase to be reviewed 6 months after introduction.
4. To note the proposal to actively market and promote cashless parking.

**There being no further business, the meeting concluded at 5.30pm.**

For adoption at Meeting of Newry, Mourne and Down District Council to be held on Monday 5<sup>th</sup> February 2018.

**Signed:**

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**Chairperson**

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**Chief Executive**