

## **NEWRY, MOURNE AND DOWN DISTRICT COUNCIL**

RTS/M

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**Minutes of the Regulatory and Technical Services Committee Meeting held on Wednesday 21 September 2016 at 5.00 pm in the Boardroom, District Council Offices, Monaghan Row, Newry**

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**Chairperson:** Councillor R Mulgrew

**Members:**

Councillor S Burns	Councillor C Casey
Councillor G Craig	Councillor V Harte
Councillor D Hyland	Councillor J Macauley
Councillor P O’Gribin	Councillor G Stokes
Councillor D Taylor	Councillor J Tinnelly
Councillor J Trainor	

**Officials in Attendance:** Mr C O’Rourke, Director of Regulatory and Technical Services  
Mr J Parkes, Assistant Director of Waste Management  
Mr K Scullion, Assistant Director Facilities Management and Maintenance  
Mr C Jackson, Assistant Director of Building Control and Regulations  
Mr A McKay, Chief Planning Officer  
Mr J McBride, Assistant Director Transformation, Innovation and Performance  
Ms C McAteer, Democratic Services Officer

**RTS/135/2016: APOLOGIES AND CHAIRPERSON’S REMARKS**

Apologies were received from Councillor Fitzpatrick and Councillor D Curran.

**RTS/136/2016: DECLARATIONS OF CONFLICTS OF INTEREST**

There were no declarations of interest.

### **COMMITTEE BUSINESS**

**RTS/137/2016: ACTION SHEET OF THE REGULATORY AND TECHNICAL SERVICES COMMITTEE MEETING HELD ON WEDNESDAY 17 AUGUST 2016**

**Read:** Action Sheet of the Regulatory and Technical Services Committee Meeting held on Wednesday 17 August 2016. (*Copy circulated*).

**Agreed:** It was unanimously agreed to note the Action Sheet.

## **BUILDING CONTROL**

**RTS/138/2016:** **IMPLEMENTATION OF THE LICENSING OF PAVEMENT CAFES ACT (NI) 2014 POLICY AND PROCEDURE**

**Read:** Report dated 21 September 2016 from Mr Colum Jackson, Assistant Director of Regulatory and Technical Services regarding the implementation of the Licensing of Pavement Cafes Act (NI) 2014 Policy and Procedure. (*Copy circulated*)

**Agreed:** On the proposal of Councillor Burns, seconded by Councillor Trainor, it was agreed to approve the Pavement Cafes Designation Policy and Procedure for the implementation of the Pavement Café legislation, as set out in Appendix 1 circulated at the meeting.

**RTS/139/2016:** **AMENDMENTS TO PART M OF THE BUILDING REGULATIONS**

**Read:** Report dated 21 September 2016 from Mr Colum Jackson, Assistant Director of Regulatory and Technical Services regarding consultation on Amendments to Part M of the Building Regulations. (*Copy circulated*)

**Agreed:** On the proposal of Councillor Craig, seconded by Councillor Taylor, it was agreed the Assistant Director of Regulatory & Technical Services prepare and submit a response to the Consultation on Amendments to Part M of the Building Regulations on behalf of the Council, prior to the closing date of 7 October 2016.

**Agreed:** It was further agreed a copy of this response be provided to any member for consideration upon request.

## **PLANNING**

**RTS/140/2016:** **AUGUST 2016 PLANNING COMMITTEE PERFORMANCE REPORT**

**Read:** Newry, Mourne and Down District Council Planning Committee Performance Report, August 2016. (*Copy circulated*).

**Agreed:** It was unanimously agreed to note the August 2016 Planning Committee Performance Report.

**RTS/141/2016: APPEALS AND DECISIONS**

**Read:** Newry, Mourne and Down District Council Planning Committee appeals and decisions 2016. (*Copy circulated*)

**Agreed:** It was unanimously agreed to note the Appeals and Decisions.

**RTS/142/2016: RECORD OF MEETINGS BETWEEN PLANNING OFFICERS AND PUBLIC REPRESENTATIVES**

**Read:** Record of Meetings between Planning Officers and Public Representative. (*Copy circulated*)

**Agreed:** It was unanimously agreed to note the record of meetings between Planning Officers and Public Representatives.

**RTS/143/2016: COUNCIL CONTRIBUTION TOWARDS ePIC REPLACEMENT**

**Read:** Report dated 21 September 2016 from Mr A McKay, Chief Planning Officer, on a replacement for the present computer system (Epic) that is used for planning across Northern Ireland. (*Copy circulated*)

**Agreed:** On the proposal of Councillor Taylor, seconded by Councillor Craig, it was agreed to approve the recommendation to provide between £8k and £12k towards the Discovery Phase of the ePIC replacement project, as a replacement planning computer system was a necessary requirement for the Council.

**FACILITIES MANAGEMENT AND MAINTENANCE**

**RTS/144/2016: REPORT ON BUS SHELTER REQUESTS**

**Read:** Report dated 21 September 2016 from Mr K Scullion, Assistant Director, Facilities Management and Maintenance re: Bus Shelter requests. (*Copy circulated*)

**Agreed:** On the proposal of Councillor Taylor, seconded by Councillor Craig, it was agreed to approve the recommendations contained within Appendix 1 i.e.

- to remove the existing bus shelter at Roxborough Road, Dorsey and that a canteliver type bus shelter be installed at the new location agreed with the landowner

- a similar bus shelter that was previously on the site at McGeough's Crossmaglen Road, Aughanduff, be installed.

**RTS/145/2016: KILBRONEY MUNICIPAL CEMETERY**

**Read:** Report dated 21 September 2016 from Mr K Scullion re: Kilbroney Municipal Cemetery re: requests for provision of individual surrounds to burial plots. *(Copy circulated)*

**Agreed:** **On the proposal of Councillor Casey, seconded by Councillor Taylor, it was agreed the Council continue with current practice of maintaining its cemeteries in a lawn format and respond to current requests to erect individual surrounds advising of this decision.**

**It was also unanimously agreed Mr Scullion submit a report to the Rate Estimates Review Meeting for 2017/2018 on the need for a capital works project at Kilbroney Municipal Cemetery to address subsidence and uneven ground issues.**

**RTS/146/2016: MAGHERADROOL OLD CHURCH AND GRAVEYARD, BALLYNAHINCH**

**Read:** Report dated 21 September 2016 from Mr K Scullion on Magheradrool Old Church and Graveyard, Ballynahinch and potential maintenance works to be carried out on the church ruin on the site and perhaps additional works which may be identified. *(Copy circulated)*

**Agreed:** **On the proposal of Councillor Burns, seconded by Councillor Taylor it was agreed to recommend:-**

- **Mr Scullion investigate if the old church in Magheradrool Graveyard is a designated listed building.**
- **Mr Scullion submit a comprehensive report to a future RTS Committee Meeting clarifying if the Council owns the Church and Graveyard and also, if they are the owners, was there any opportunities to seek funding to carry out potential maintenance works.**
- **Mr Scullion to look at possible clean-up works at Well Lane Graveyard and report back to Committee.**

## **WASTE MANAGEMENT**

### **RTS/147/2016: THE STRATEGIC WASTE WORKING GROUP (SWSG)**

**Read:** Report dated 21 September 2016 from Mr J Parkes, Assistant Director, Waste Management, re: the Strategic Waste Working Group. *(Copy circulated)*.

**Agreed:** On the proposal of Councillor Stokes, seconded by Councillor Craig, it was agreed the Committee approve the action points 5-7 from the Strategic Waste Working Group Meeting held on 23 August 2016 and approve the specific actions in points 5a through to 5i.

**Noted:** Mr O'Rourke advised that a detailed, fully costed report on each of the topics would be brought back to the Committee for discussion.

### **RTS/148/2016: THE FUTURE OF NORTHERN IRELAND'S MUNICIPAL WASTE**

**Read:** Report dated 21 September 2016 from Mr J Parkes re: "The Future of Northern Ireland's Municipal Waste." *(Copy circulated)*

**Agreed:** On the proposal of Councillor Taylor, seconded by Councillor Macauley, it was agreed the Committee endorse the proposals within "The Future of Northern Ireland's Municipal Waste" paper and approve the associated draft Action Plan.

### **RTS/149/2016: REPORT RE: CLOONAGH ROAD HOUSEHOLD RECYCLING CENTRE – OPENING HOURS**

**Read:** Report dated 21 September 2016 from Mr J Parkes re: Cloonagh Road Household Recycling Centre – Opening Hours. *(Copy circulated)*

**Agreed:** On the proposal of Councillor Craig, seconded by Councillor Trainor, it was agreed Cloonagh Road Household Recycling Centre opening hours should be changed from 8.00am to 9.30am to facilitate skip emptying, so to allow for more robust opening times and reduce complaints on site closure for skip emptying.

**FOR NOTING**

**RTS/150/2016: PAVEMENT CAFES DESIGNATION PROCEDURE**

**Read:** Report dated 16 August 2016 re: Pavement Cafes Designation Procedure. ***(Copy circulated)***

**Agreed:** **It was unanimously agreed to note the above Report.**

**RTS/151/2016: LICENSING REPORT**

**Read:** Report from Colum Jackson, Assistant Director of Regulatory and & Technical Services re: Licensing Report. ***(Copy circulated)***

**Agreed:** **It was unanimously agreed to note the above Report.**

**RTS/152/2016: BUILDING REGULATIONS REPORT**

**Read:** Report from Colum Jackson, Assistant Director of Regulatory & Technical Services re: Building Regulations Report from 1 March 2016 to 31 August 2016. ***(Copy circulated)***

**Agreed:** **It was unanimously agreed to note the above Report**

**RTS/153/2016: ARC 21 JOINT COMMITTEE MEMBERS' MONTHLY BULLETIN - 8 SEPTEMBER 2016**

**Read:** Arc 21 Joint Committee Members' Monthly Bulletin 8 September 2016. ***(Copy circulated)***

**Agreed:** **It was unanimously agreed to note the Arc 21 Joint Committee Members' Bulletin dated 8 September 2016.**

**RTS/154/2016: ARC 21 JOINT COMMITTEE MEETING – MINUTES OF THE MEETING HELD ON THURSDAY 28 JULY 2016.**

**Read:** Arc 21 Joint Committee Meeting Minutes dated Thursday 28 July 2016. ***(Copy circulated)***

**Agreed:** **It was unanimously agreed to note the Arc 21 Joint Committee Meeting Minutes dated Thursday 28 July 2016.**

**RTS/155/2016: ACTION TRACKING UPDATE**

**Read:** Report re: Regulatory & Technical Services Committee Action Tracking Update. ***(Copy circulated)***

**Agreed:** It was unanimously agreed to note the above Report.

**ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2016**

**Agreed:** On the proposal of Councillor Trainor, seconded by Councillor Craig, it was agreed to exclude the public and press from the meeting during discussion on the following matters which related to exempt information under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information).

**RTS/156/2016: REPORT RE: OFF-STREET PARKING – EXTENSION OF AGENCY AGREEMENT WITH TRANSPORT NI**

**Read:** Report dated 21 September 2016 from Mr Colum Jackson, Assistant Director of Regulatory and Technical Services re: off street parking – extension of Agency Agreement with Transport NI. *(Copy circulated)*

**Agreed:** On the proposal of Councillor Tinnelly, seconded by Councillor Craig, it was agreed to come out of closed session.

**Agreed:** When the Committee was out of closed session, the Chairman reported it had been agreed on the proposal of Councillor Tinnelly, seconded by Councillor Craig, to approve the proposed extension of the Agency Agreement and Technical Specification with Transport NI (TNI) for up to a further three (3) years, effective from 1 November 2016 to 31 October 2019, based on the final schedule of costs provided at Appendix 1, as circulated at the Meeting.

There being no further business the meeting ended at 6.15 pm.

For consideration at the Council Meeting to be held on Monday 3 October 2016.

**Signed:** Councillor Roisin Mulgrew  
Chairperson of Regulatory & Technical Services Committee

**Signed:** Mr C O Rourke  
Director Regulatory & Technical Services

