

## **NEWRY, MOURNE AND DOWN DISTRICT COUNCIL**

**Minutes of the Regulatory and Technical Services Committee Meeting held on  
Wednesday 17 May 2017 in the Boardroom, District Council  
Offices, Monaghan Row, Newry**

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**Chairperson:** Councillor R Mulgrew

**Vice Chairperson:** Councillor T Andrews

**Members:**

Councillor C Casey	Councillor J Tinnelly
Councillor G Craig	Councillor D Curran
Councillor D Taylor	Councillor V Harte
Councillor D Hyland	Councillor J Macauley
Councillor P O’Gribin	Councillor G Stokes

**Officials in Attendance**

Mr L Hannaway Chief Executive  
Mr C O’Rourke, Director of Regulatory and Technical Services  
Mr A McKay, Head of Planning  
Mr J Parkes, Assistant Director of Waste Management  
Mr K Scullion, Assistant Director Facilities Management and Maintenance  
Mr C Jackson Assistant Director Building Control/Regulation  
Ms L Dillon Democratic Services Officer

### **RTS/58/2017: APOLOGIES AND CHAIRPERSON’S REMARKS**

It was noted apologies were received from:  
Councillor Fitzpatrick  
Councillor S Burns  
Councillor J Trainor

Councillor Mulgrew thanked Members and Officers for working so well on the RTS Committee over the past term. She extended a special thanks to Mr Canice O Rourke Director of RTS and she extended best wishes to the new Chairperson of the RTS Committee.

Councillor Hyland paid tribute to Councillor Mulgrew for carrying out an excellent job chairing the RTS Committee.

Councillors Curran, Craig and Andrews concurred with Councillor Hyland's comments regarding the excellent job carried out by Councillor Mulgrew as Chair of the RTS Committee.

**RTS/59/2017:        DECLARATIONS OF "CONFLICT OF INTEREST**

**Noted:**                There were no declarations of interest.

**RTS/60/2017:        ACTION SHEET OF THE REGULATORY AND TECHNICAL SERVICES COMMITTEE MEETING – WEDNESDAY 19 APRIL 2017**

**Read:**                Action Sheet of the Regulatory and Technical Services Committee Meeting held on Wednesday 19 April 2017. **(Circulated).**

**Noted:**                **Items RTS/51/2017 (Magheradrool Parish Church) and RTS/52/2017 (Well Lane Graveyard) are ongoing and have been removed from the Action Sheet.**

**Agreed:**              **The Action Sheet was noted.**

**FOR CONSIDERATION AND/OR DECISION – BUILDING CONTROL**

**RTS/61/2017:        REPORT RE: ROAD CLOSURES FOR SPECIAL EVENTS**

**Read:**                Report dated 17 May 2017 from Mr Colum Jackson, Assistant Director of Regulatory and Technical Services regarding road closures for Special Events **(Circulated).**

Several Councillors expressed concerns regarding the fees involved for applying for a Road Closure Order as many smaller organisations/community groups simply would not have the funding to meet such costs.

(5.10pm – Councillor Stokes joined the meeting)  
(5.10pm – Councillor O Gribin joined the meeting)

**Agreed:**              **On the proposal of Tinnelly seconded by Councillor Hyland it was agreed as follows, regarding road closures for Special Events:**

- **To approve the contents of Report dated 17 May 2017 from Mr C Jackson Assistant Director RTS (Building**

Control/Regulation) including the Policy, Procedure and fees.

- To approve a fee of £600 for a large event and £400 for a small event, these costs include an administration fee and £200 advertising costs.
- A review of fees to be carried out after 6 months to determine if fees are appropriate.
- To consider setting aside a sum of £45,000 in Rate Estimates to cover costs for waiving of fees for Charities and Community Associations.

On the proposal of Councillor Casey seconded by Councillor Hyalnd it was agreed that in the meantime, in order to waive the fees for Charities and Community Associations for the period September 2017 to March 2018, that the Council set aside a sum of £25,000.

#### **FOR CONSIDERATION AND/OR DECISION - PLANNING**

**RTS/62/2017: PLANNING COMMITTEE PERFORMANCE INDICATORS**

**Read:** Planning Performance Indicators for April 2017. **(Circulated)**

**Agreed:** The above Report was noted.

**RTS/63/2017: RECORD OF MEETINGS BETWEEN PLANNING OFFICERS AND PUBLIC REPRESENTATIVES – APRIL 2017**

**Read:** Record of Meetings between Planning Officers and Public Representatives for April 2017. **(Circulated).**

**Agreed:** The above Report was noted.

(5.50pm – Councillor Casey left the meeting)

#### **FOR CONSIDERATION AND/OR DECISION -FACILITIES MANAGEMENT AND MAINTENANCE**

**RTS/64/2017:            REPORT RE: CAPITAL PROJECT – PROVISION OF NEW HEATING SYSTEM TO BUNSCOIL AN IUIR, NEWRY**

**Read:**                    Report dated 17 May 2017 from Mr Canice O'Rourke, Director of Regulatory and Technical Services regarding Capital Project – Provision of new heating system to Bunscoil an Iuir, Newry **(Circulated)**.

(6.05pm – Councillor Taylor left the meeting)

**Agreed:**                **On the proposal of Councillor Hyland seconded by Councillor Harte it was agreed as follows regarding a Capital Project for the provision of a new heating system at the former Gasworks building at Kilmorey Street Newry , which is leased to Bunscoil an Iuir: -**

- **The Council replace the existing electric heating system within the buildings (main building and Portacabain Classroom) occupied by Bunscoil an Iuir with a gas central heating system.**
- **Agree to the increased budget as noted in Officer's Report, so that a tender process can be progressed without the need to return to Committee for further approval.**

**FOR CONSIDERATION AND/OR DECISION – WASTE MANAGEMENT**

**RTS/65/2017:            REQUEST FOR ADDITIONAL TEMPORARY REFUSE STAFF**

**Read:**                    Report dated 17 May 2017 from Mr J Parkes Assistant Director Waste Management, regarding request for additional Temporary Refuse Staff. **(Circulated)**

**Agreed:**                **On the proposal of Councillor Craig seconded by Councillor Andrews it was agreed to approve a request for an additional 5 No. Temporary Refuse Staff to ensure delivery of a robust Refuse Service until such times as the Refuse Route Optimisation Project is implemented.**

(6.15pm – Councillor Curran left the meeting)

**RTS/66/2017:            VERBAL UPDATE RE: STRATEGIC WASTE WORKING GROUP**

Mr J Parkes Assistant Director RST (Waste Management) gave a verbal update on the following items which were discussed by the Strategic Waste Working Group:

- Brown Bin roll out
- Glass Collection in Blue Bins
- Recycling Targets
- Optimisation of Refuse Collections
- Household Recycling Centres
- Long term options regarding Residual Waste
- Long term options regarding Management of Landfill Sites

**Noted:** A paper on the Strategic Waste Working Group items will be presented to the next Meeting of the Regulatory Technical Services Committee.

**FOR NOTING**

**RTS/67/2017: HISTORIC ACTIONS TRACKING UPDATE**

**Read:** Report re: Regulatory & Technical Services Committee Action Tracking Update. **(Circulated)**.

**Agreed:** It was agreed to note the above Report.

**It was also agreed Mr K Scullion Assistant Director of RTS (Facilities Management/Maintenance) arrange to follow up Minute No: RTS/77/2016 regarding off road car parking at Kilbroney Municipal Cemetery Rostrevor.**

There being no further business the meeting ended at 6.30pm>

For consideration at the Council Meeting to be held on Monday 5 June 2017.

**Signed: Councillor Roisin Mulgrew  
Chairperson of Regulatory & Technical Services Committee**

**Signed: Mr C O Rourke  
Director Regulatory & Technical Services**