

January 19th, 2018

Notice Of Meeting

You are invited to attend the Regulatory & Technical Services Committee Meeting to be held on **Wednesday, 24th January 2018 at 6:00 pm** in the **~Boardroom Monaghan Row Newry~**.

The Members of the Regulatory and Technical Services Committee are:-

Chair: Councillor J Trainor

Vice Chair: Councillor V Harte

Members:

Councillor T Andrews	Councillor S Burns
Councillor C Casey	Councillor W Clarke
Councillor G Craig	Councillor D Curran
Councillor G Fitzpatrick	Councillor L Kimmins
Councillor J Macauley	Councillor M Ruane
Councillor G Stokes	Councillor D Taylor
Councillor J Tinnelly	

Agenda

1.0 Apologies and Chairperson's remarks.

2.0 Declarations of Interest.

3.0 Action Sheet of the Regulatory and Technical Services Committee Meeting held on 19 December 2017. (Attached).

 *RTS Action Sheet - 19-12-2017.pdf*

Page 1

For Consideration and/or Decision - Planning

4.0 December 2017 Planning Committee Performance Report. (Attached).

 *PlanningPerformanceCommitteeReport.pdf*

Page 8

5.0 Update on improving planning application processing times. (Attached).

 *Updateonimprovingplanningprocessingtimes.pdf*

Page 15

6.0 Contact from Public Representatives - 2 October to 29 December 2017. (Attached).

 *Committee Report January 2018.pdf*

Page 18

7.0 Record of meetings between Planning Officers and Public Representatives. (Attached).

 *List of Contacts (Planning).pdf*

Page 20

8.0 Current appeals. (Attached).

 *CurrentAppeals.pdf*

Page 27

For Consideration and/or Decision - Facilities Management and Maintenance

9.0 Report re: bus shelter at Cloughreagh Park, Bessbrook. (Attached).

 *Report re. Bus Shleter at Cloughreagh Park, Bessbrook, January 2018.pdf*

Page 43

**10.0 Report re: providing update on requests for bus shelters.
(Attached),.**

 *Report providing update on requests for bus shelters Jan 2018.pdf*

Page 46

For Consideration and/or Decision - Waste Management

11.0 Neighbourhood Services Proposal. (Attached).

 *Report on Neighbourhood Services Proposal.pdf*

Page 50

For Noting

12.0 ARC 21 Joint Committee Minutes 26 October 2017. (Attached).

 *Arc21JointCommittee Minutes26Oct17.pdf*

Page 54

13.0 Historic Action Sheet. (Attached).

 *Historic Action Sheet RTS January 2018.pdf*

Page 58

Invitees

Cllr Terry Andrews	terry.andrews@nmandd.org
Cllr Naomi Bailie	naomi.bailie@nmandd.org
Cllr Patrick Brown	patrick.brown@nmandd.org
Cllr Robert Burgess	robert.burgess@nmandd.org
Cllr Stephen Burns	stephen.burns@nmandd.org
Lorraine Burns	lorraine.burns@nmandd.org
Cllr Pete Byrne	pete.byrne@nmandd.org
Mr Gerard Byrne	gerard.byrne@nmandd.org
Cllr Michael Carr	michael.carr@nmandd.org
Cllr charlie casey	charlie.casey@nmandd.org
Cllr William Clarke	william.clarke@nmandd.org
Cllr Garth Craig	garth.craig@nmandd.org
Cllr Dermot Curran	dermot.curran@nmandd.org
Ms Alice Curran	alice.curran@nmandd.org
Cllr Laura Devlin	laura.devlin@nmandd.org
Cllr Sean Doran	sean.doran@nmandd.org
Cllr Cadogan Enright	cadogan.enright@nmandd.org
Cllr Gillian Fitzpatrick	gillian.fitzpatrick@nmandd.org
Cllr Glyn Hanna	glyn.hanna@nmandd.org
Mr Liam Hannaway	liam.hannaway@nmandd.org
Cllr Valerie Harte	valerie.harte@nmandd.org
Cllr Harry Harvey	harry.harvey@nmandd.org
Cllr Terry Hearty	terry.hearty@nmandd.org
Cllr David Hyland	david.hyland@nmandd.org
Cllr Liz Kimmins	liz.kimmins@nmandd.org
Cllr Mickey Larkin	micky.larkin@nmandd.org
Cllr Kate Loughran	kate.loughran@nmandd.org
Cllr Jill Macauley	jill.macauley@nmandd.org
Colette McAteer	colette.mcateer@nmandd.org
Cllr Declan McAteer	declan.mcateer@nmandd.org
Marian McIlhone	marian.mcilhone@nmandd.org
Cllr Oksana McMahan	oksana.mcmahan@nmandd.org
Cllr Andrew McMurray	andrew.mcmurray@nmandd.org
Eileen McParland	eileen.mcparland@nmandd.org
Cllr Roisin Mulgrew	roisin.mulgrew@nmandd.org
Cllr Mark Murnin	mark.murnin@nmandd.org
Cllr Barra O Muiri	barra.omuiri@nmandd.org
Cllr Pol O'Gribin	pol.ogribin@nmandd.org
Cllr Brian Quinn	brian.quinn@nmandd.org
Cllr Henry Reilly	henry.reilly@nmandd.org
Cllr Michael Ruane	michael.ruane@nmandd.org
Cllr Michael Savage	michael.savage@nmandd.org

Cllr Gareth Sharvin	gareth.sharvin@nmandd.org
Cllr Gary Stokes	gary.stokes@nmandd.org
Sarah Taggart	sarah-louise.taggart@nmandd.org
Cllr David Taylor	david.taylor@nmandd.org
Caroline Taylor	Caroline.Taylor@downdc.gov.uk
Cllr Jarlath Tinnelly	jarlath.tinnelly@nmandd.org
Cllr John Trainor	john.trainor@nmandd.org
Cllr William Walker	william.walker@nmandd.org
Mr Adam Wilkinson	adam.wilkinson@nmandd.org

ACTION SHEET ARISING FROM RTS MEETING HELD ON WEDNESDAY 19 DECEMBER 2017

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
RTS/146/2017	Get well message	A get well message be sent to Councillor Harte on behalf of the Committee	A Wilkinson	Actioned	Y
RTS/148/2017	Action Sheet – free brown bins	The provision of free brown bins be extended until March 2018	L Dinsmore	Actioned	Y
RTS/149/2017	Application for amusement permit for 4 Margaret Square, Newry	Agreed to consider the content of this Report and any representation made, Members are asked to consider the legal advice provided on the 22 November 2017, and to grant an Amusement Permit for premises at 4 Margaret Street, Newry.	C Jackson	Licence issued Monday 15 January 2018	Y
RTS/153/2017	Bus shelter at Cloughreagh Park, Bessbrook	A site meeting would take place in Cloughrea Community Centre to which DEA Committee, RTS Committee and all interested Councillors be invited to	K Scullion	Meeting took place on 15th January 2018.	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>establish all feedback received from Translink and PSNI. Every effort would be made to ensure this meeting would take place in January 2018.</p> <p>An update to the proposed bus shelter at Sheepbridge be provided to Members at the January 2018 RTS Committee Meeting.</p>		To be provided to RTS Meeting January 2018	Y
RTS/154/2017	Lease of public toilets at Bessbrook	Seek a valuation from LPS and thereafter enter into a three year lease agreement from 2018 for the rental of the public conveniences at Bessbrook Town Hall.	K Scullion/G Kane	LPS valuation requested in January 2018.	Y
RTS/155/2017	Proposed Council Public Convenience Study Group	Set up of a cross Directorate Study Group to gather relevant information concerning the use and operation of our PC's so that in making consideration concerning future spend and	K Scullion/G Kane	In progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		use of our PC's all relevant issues are considered.			
RTS/156/2017	Review of resource levels in the refuse section	<p>Council adopt a phased approach to address the staffing resource issues.</p> <p>Phase 1 – Council undertake to ensure 100% of the required staffing level is employed on permanent contracts. This will require the recruitment of 1 HGV driver, 2 Macpac drivers, making the 10 staff recruited as part of the food waste expansion project permanent and making 4 of the current FTE posts permanent and recruiting permanently for all current vacant posts.</p> <p>Phase 2 – Council allow for an absence rate of 20% and employ additional staff required on temporary 12 month contracts to allow the completion of the route</p>	A Wilkinson	Minutes and decision endorsed by Full Council on 8 January 2018.	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>optimisation exercise. This will require the recruitment of 7 HGV drivers, 1 Macpac Driver and 10 loaders/general operatives.</p> <p>A significant number of new waste collection vehicles are to be procured over the next three years, as part of the Council's commitment to delivering the Capital programme. A suitable number of existing vehicles will be retained to ensure there is sufficient vehicle back-up to cater for general maintenance of the fleet and breakdowns.</p>			
RTS/157/2017	Options appraisal for the collection of mixed dry recyclables	Approve a timetable with respect to completion of Options Appraisal for the collection of Mixed Dry Recyclates at Newry, Mourne and Down Council.	L Dinsmore	Ongoing – report to February 2018 RTS Committee	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
RTS/158/2017	Development of new civic amenity site at Downpatrick	Approve proposed timeline for construction of new Household Civic Amenity Site, Killough Road, Downpatrick.	L Dinsmore		
RTS/159/2017	Access to civic amenity sites for the disposal of commercial waste	<p>There is no change in the current Council Policy with respect to receiving of Commercial waste at Civic Amenity Sites.</p> <p>Any commercial waste as is sought to be received at Household Civic Amenity Sites is redirected to licensed sites at Camlough and Kilkeel, where payment may be received.</p> <p>To facilitate small business premises, all sites may receive small quantities of cardboard and paper waste only, where such wastes are delivered in car boot and do not exceed 3 bags of such recyclable wastes.</p>	L Dinsmore		

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>Vehicles providing a collection and disposal service for household waste e.g. bulky waste are categorised as commercial waste and shall be directed to Camlough or Newry, where payment must be made.</p> <p>As part of the Civic Amenity Site Review, license conditions be reviewed and consideration be given as to best location, if any, for receipting and conditions for receipting of wastes from small business i.e. commercial wastes.</p>		Ongoing	N
RTS/160/2017	Opening hours for household civic amenity sites during Christmas and New Year	To note the refuse arrangements and opening hours for household civic amenity sites during the Christmas and New Year period.	L Dinsmore	Actioned	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
RTS/162/2017	Future service delivery – off street parking	At the Council Meeting held on Monday 8 January 2018 the RTS Minutes were discussed and the following amendment was agreed:- An amendment to Minute RTS/162/2017 – Future Service Delivery – Off Street Parking – was agreed on the proposal of Councillor Murnin, seconded by Councillor Carr, “to defer the decision on Off-Street Car Parking until a Special Council Meeting the following week in order to consider the matter and bring it to a resolution”.	C Jackson	Special Meeting to be held on 19 January 2018	N

Newry, Mourne & Down District Council – December 2017

1. Live Applications

MONTH 2017/18	NEW APPLICATIONS	LIVE APPLICATIONS	LIVE APPLICATIONS OVER 12 MONTHS
April	129	1,075	293
May	149	1,058	281
June	149	976	263
July	135	957	250
August	166	959	249
September	140	910	243
October	157	935	230
November	163	912	230
December	83	869	230

Newry, Mourne & Down District Council – December 2017

2. Live Applications by length of time in system

Month 2017/18	Under 6 months	Between 6 and 12 months	Between 12 and 18 months	Between 18 and 24 months	Over 24 months	Total
April	590	192	77	72	144	1,075
May	585	192	76	65	140	1,058
June	550	163	78	55	130	976
July	535	172	73	45	132	957
August	540	170	72	40	137	959
September	488	179	71	35	137	910
October	534	171	63	27	140	935
November	507	175	60	33	137	912
December	461	178	62	38	130	869

3. Live applications per Case Officer

Month 2017/18	Average number of Applications per Case Officer
April	67
May	62
June	58
July	50
August	50
September	57
October	58
November	57
December	55

Newry, Mourne & Down District Council – December 2017

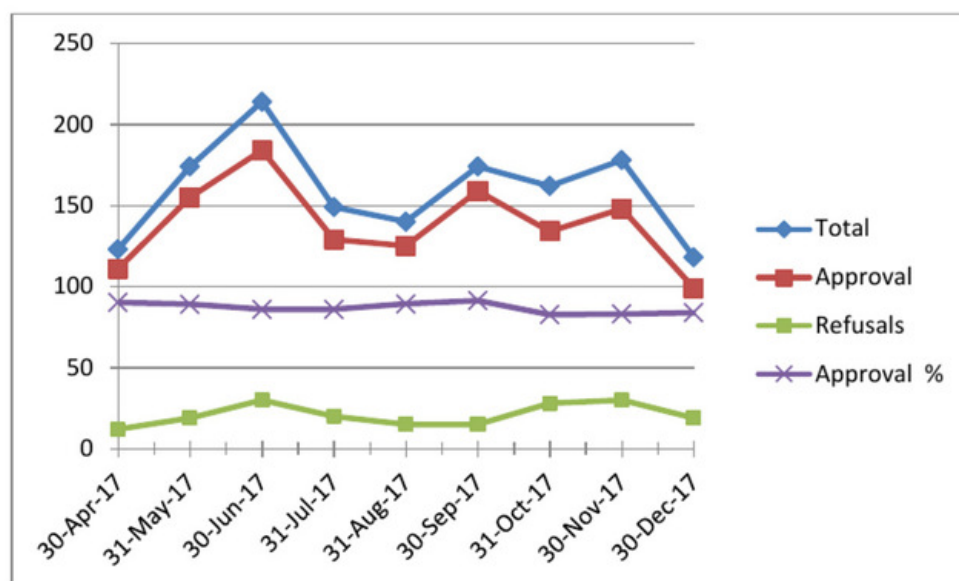
4. Decisions issued per month

Month 2017/18	Number of Decisions Issued	Number of Decisions Issued under delegated authority
April	123	104
May	174	148
June	214	170
July	149	124
August	140	122
September	174	154
October	162	146
November	178	160
December	118	103

Newry, Mourne & Down District Council – December 2017

5. Decisions Issued YTD

Month 2017/18	Number of Decisions Issued (cumulative)	Breakdown of Decisions	
		Approvals	Refusals
April	123	Approvals (111)	90%
		Refusals (12)	10%
May	297	Approvals (266)	90%
		Refusals (31)	10%
June	511	Approvals (450)	88%
		Refusals (61)	12%
July	660	Approvals (579)	88%
		Refusals (81)	12%
August	800	Approvals (704)	88%
		Refusals (96)	12%
September	974	Approvals (863)	89%
		Refusals (111)	11%
October	1,136	Approvals (997)	88%
		Refusals (139)	12%
November	1,314	Approvals (1,145)	87%
		Refusals (169)	13%
December	1,432	Approvals (1,244)	87%
		Refusals (188)	13%



Newry, Mourne & Down District Council – December 2017

12

6. Enforcement Live cases

Month 2017/18	<=1yr	1-2 yrs	2-3 yrs	3-4 yrs	4-5 yrs	5+yrs	Total
April	292	126	95	87	55	83	738
May	286	137	89	91	53	85	741
June	295	138	91	93	53	88	758
July	311	142	89	88	61	88	779
August	321	139	93	80	70	88	791
September	326	146	89	80	74	89	804
October	290	167	87	84	75	91	794
November	277	181	91	76	77	99	801
December	281	192	87	80	79	105	824

7. Planning Committees 2017/2018

Month	Number of Applications presented to Committee	Number of Applications Determined by Committee	Number of Applications Withdrawn/ Deferred for future meeting
26 April	26	19	7
24 May	39	28	11
21 June	34	18	16
19 July	32	20	12
16 & 23 August	36	19	17
13 September	16	10	6
11 October	22	13	9
8 November	38	23	15
6 December	28	15	13
Totals	271	165	106

Newry, Mourne & Down District Council – December 2017

8. Appeals

Planning Appeal Commission Decisions issued during December 2017

Area	Number of current appeals	Number of decisions issued	Number of decisions Allowed	Number of decisions Dismissed	Other decisions
Newry & Mourne	24	4	0	4	
Down	8	2	0	2	
TOTAL	32	6	0	6	

Statutory targets monthly update - up to November 2017 (unvalidated management information)

Newry, Mourne and Down

	Major applications (target of 30 weeks)				Local applications (target of 15 weeks)				Cases concluded (target of 39 weeks)			
	Number received	Number decided/withdrawn ¹	Average processing time ²	% of cases processed within 30 weeks	Number received	Number decided/withdrawn ¹	Average processing time ²	% of cases processed within 15 weeks	Number opened	Number brought to conclusion ³	"70%" conclusion time ³	% of cases concluded within 39 weeks
April	0	1	91.8	0.0%	127	113	19.0	38.9%	35	20	64.2	60.0%
May	1	2	110.4	0.0%	149	157	18.0	43.9%	32	46	61.1	56.5%
June	1	2	73.2	0.0%	124	205	19.2	42.0%	32	21	65.3	55.0%
July	1	1	128.4	0.0%	133	141	20.0	41.1%	32	19	113.0	55.0%
August	2	1	248.8	0.0%	146	134	17.1	38.8%	29	28	63.0	39.3%
September	1	-	0.0	0.0%	124	152	19.3	39.5%	42	25	58.8	44.0%
October	0	2	277.7	0.0%	134	151	18.2	41.1%	29	41	33.0	80.5%
November	0	1	186.6	0.0%	127	166	14.2	53.6%	23	9	51.8	66.7%
December	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
January	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
February	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
March	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
Year to date	6	10	124.9	0.0%	1,075	1,221	17.8	42.8%	257	209	56.0	57.4%

Source: NI Planning Portal

Note

1. CLUDS, TPOS, NMCS and PADS/PANs have been excluded from all applications figures

2. The time taken to process a decision/withdrawal is calculated from the date on which an application is deemed valid to the date on which the decision is issued or the application is withdrawn. The median is used for the average processing time as any extreme values have the potential to inflate the mean, leading to a result that may not be considered as "typical".

3. The time taken to conclude an enforcement case is calculated from the date on which the complaint is received to the earliest date of the following: a notice is issued; proceedings commence; a planning application is received; or a case is closed. The value at 70% is determined by sorting data from its lowest to highest values and then taking the data point at the 70th percentile of the sequence.

Agenda Item:	Planning
Report to:	Regulatory and Technical Services Committee
Subject:	Update on improving Planning application processing times.
Date:	24 January 2018
Reporting Officer:	Adam Wilkinson
Contact Officer:	Anthony McKay

<u>Decisions Required</u>	
For Noting.	
1.0	<u>Purpose & Background</u>
1.1	To report to Committee on the overall performance of the Council's Planning Department.
1.2	To report on progress towards meeting statutory targets in relation to development management and enforcement.
1.3	To report on measures being taken to achieve statutory targets.
2.0	<u>Key Issues</u>
2.1	<p>NMD continues to be one of the three busiest planning departments across the 11 District Councils. NMD is second only to Belfast in terms of the numbers of planning applications received. The most recent figures indicate that NMD has experienced a 26% increase in the volume of planning applications received compared with the same period last year. In terms of the numbers of planning applications decided, NMD is again second only to Belfast City Council.</p> <p>In relation to planning applications that had been in the system for more than one year, NMD had 23% of its live applications in that category. Over the last year NMD has achieved the greatest reduction of all the Councils (13%) of applications in this category.</p>

	<p>In relation to planning enforcement, in the most recent quarterly statistics, across all Councils, NMD recorded the second largest number of enforcement cases opened.</p> <p>Across the Councils NMD has the largest number of live enforcement cases (809) and the highest proportion of cases that have been in the system for more than 2 years (40%). NMD has recorded the greatest percentage increase in live enforcement cases over the last year (27%).</p> <p>2.2 The statutory target in relation to development management is to process local planning applications within 15 weeks. In 2015 the average processing time for NMD was 32 weeks. In 2016 the average processing time was reduced to 23 weeks. In 2017 the average processing time was further reduced to 18 weeks.</p> <p>The statutory target for enforcement is for 70% of cases to be concluded within 39 weeks. In 2015 NMD was concluding 54% of cases within 39 weeks. In 2016 NMD achieved 51%. In 2017 NMD has achieved 57%.</p> <p>2.3 NMD have taken, and continue to take steps to work towards achieving the statutory targets:</p> <ul style="list-style-type: none"> • Additional staff resources continue to be directed towards development management activity. • A two month period of overtime resulted in an additional 150 planning applications being progressed to decision. • A replacement computer system for the planning department is being procured (a joint project with the other 11 Councils and the Department for Infrastructure). This will assist in achieving greater efficiencies and improved performance. • The Chief Executive is chairing a monthly planning review meeting overseeing performance improvement within the planning department.
3.0	<u>Resource Implications</u>
3.1	None.

4.0	<u>Summary</u>
4.1	That Members note the content of this report.

Record of meetings between Planning Officers and Public Representatives 2017-2018

DATE OF MEETING	PLANNING OFFICER'S NAME/S	PUBLIC REPRESENTATIVE'S NAME
3/4/17	A McKay	M Ritchie MP
4/4/2017	A McAlarney	Cllr Walker
20/4/17	P Rooney	M Ritchie MP
27/4/17	A McAlarney	C McGrath MLA
27/04/17	A McAlarney M Keane	Cllr W Clarke
09/05/2017	A McAlarney	C McGrath MLA
11/5/17	A McKay	M Ritchie MP
1/6/17	A McAlarney	C McGrath MLA
2/6/17	G Kerr	Cllr J Tinnelly
20/06/17	A McAlarney	Cllr Walker
04/08/2017	A McAlarney	Colin McGrath
04/08/2017	G Kerr	Cllr David Taylor
15/08/2017	P Rooney G Kerr	Justin McNulty MLA
25/08/2017	G Kerr	Cllr J Tinnelly
06/09/2017	A McAlarney	Cllr Curran
12/09/2017	A McAlarney	Cllr Devlin
15/09/2017	A McAlarney	Colin McGrath
21/09/2017	G Kerr	Cllr David Taylor
05/10/2017	A McAlarney	Colin McGrath (Office staff Carmel OBoyle attending)
05/10/2017	A McAlarney	Sean Doran
6/10/17	A Hay	Cllr Walker + Jim Shannon MP
06/10/2017	A McAlarney	Cllr Walker Jim Shannon
06/10/2017	G Kerr P Rooney	Cllr David Taylor
09/10/2017	G Kerr	Cllr Brian Quinn
20/10/2017	G Kerr O O'Toole	Cllr David Taylor
23/10/2017	G Kerr	Cllr J Tinnelly
24/10/2017	A McKay G Kerr	Cllr J Tinnelly
27/10/2017	P Rooney	Cllr Brian Quinn
31/10/2017	A McAlarney	Cllr Harry Harvey
03/11/2017	G Kerr	Cllr D McAteer
06/11/2017	G Kerr	Cllr G Fitzpatrick
07/11/2017	L O'Hare	Cllr D McAteer
15/11/2017	A McAlarney	Colin McGrath
17/11/2017	G Kerr	Cllr Brian Quinn
20/11/2017	G Kerr P Rooney	Cllr Brian Quinn

Record of meetings between Planning Officers and Public Representatives 2017-2018

19

24/11/2017	A Davidson	Cllr David Taylor
28/11/2017	A Davidson	Cllr Terry Hearty
01/12/2017	G Kerr	Cllr J Tinnelly
11/12/2017	A McAlarney	Cllr Walker Jim Shannon MLA
18/12/2017	A McAlarney	Cllr W Clarke

CONTACT FROM PUBLIC REPRESENTATIVES – 2 Oct – 29 Dec 2017

DATE	CALLER	ISSUE	REFERRED TO	MODE	DATE CLEARED
2/10/17	Cllr L Devlin	Update requested	A McAlarney	Call transferred	2/10/17
" "	Cllr C Enwright	Is condition re planting being carried out?	D Watson	E mail sent	3/10/17
" "	Cllr T Hearty	When can decision be collected?	A Davidson	Direct e mail	3/10/17
" "	Cllr M Carr	Meeting request	P Rooney	Direct e mail	3/10/17
4/10/17	Cllr P O'Gribin	Query re Farm Buildings	A McAlarney	Telephone call	4/10/17
" "	Cllr W Walker	Request for meeting	A McAlarney	Direct e mail	4/10/17
" "	Cllr T Hearty	Update on application	A Davidson	Direct e mail	4/10/17
5/10/17	C McGrath MLA	Enquiry re meeting?	A McAlarney	Direct e mail	5/10/17
" "	C McGrath MLA		A McAlarney	Telephone call	5/10/17
" "	Wm Irwin MLAs office	Has application been called in by Councillors?	A Davidson	Call transferred	5/10/17
" "	Cllr M Long	Update requested	A McAlarney	Direct e mail	11/10/17
5/10/17	C McGrath MLA	Query	A McKay	Direct e mail	30/11/17
6/10/17	Cllr D Taylor	Discuss 2 x applications	A Davidson	Call transferred	6/10/17
" "	Cllr D Taylor	Query for A McAlarney	G Kerr/A McAlarney	At meeting/ e mail	9/10/17 & 11/10/17
" "	C McGrath MLA	Query re open space	A McKay	Direct e mail	30/11/17
9/10/17	Cllr D Taylor	Meeting at 4.30pm today	A Davidson	Telephone call	9/10/17
" "	Cllr S Doran	Update requested	G Kerr	Direct e mail	10/10/17
10/10/17	Cllr G Fitzpatrick	Can Decision go to Committee?	C McAteer/M McIlhone/G Kerr	Direct e mail	10/10/17
" "	Cllr G Fitzpatrick	Query what does delegated mean?	G Kerr	Direct e mail	10/10/17
11/10/17	Cllr S Doran	Update requested.	G Kerr	Direct e mail	11/10/17
" "	C McGrath MLA	Update requested	A McAlarney	Direct e mail	16/10/17

CONTACT FROM PUBLIC REPRESENTATIVES – 2 Oct – 29 Dec 2017

DATE	CALLER	ISSUE	REFERRED TO	MODE	DATE CLEARED
12/10/17	Cllr M Ruane	Update requested	G Kerr	A Davidson	12/10/17
" "	Cllr T Hearty	Update requested	A Davidson	Direct e mail	13/10/17
" "	Cllr D Taylor	Meeting requested	G Kerr	Direct e mail	16/10/17
13/10/17	Cllr R Mulgrew	Update requested	A Davidson	E mail sent	16/10/17
" "	Cllr P Brown	Update requested	A McAlarney	E mail sent	13/10/17
" "	Cllr R Mulgrew	Missed call	A Davidson	E mail sent	16/10/17
" "	Cllr M Carr	Update requested	P Rooney	Direct e mail	16/10/17
17/10/17	C Hazzard MP	Date arranged 25/10/17 @ 3pm	A McKay	L Hannaway/A McKay	17/10/17
" "	Cllr P O'Gribin	Local Development Plan query	A Hay	E mail sent	17/10/17
" "	C McMahon for S Ennis MLA	Update requested	A Davidson	E mail sent	18/10/17
" "	Cllr A McMurray	Process for getting a TPO?	D Watson	E mail sent	18/8/17
" "	Cllr A McMurray	Planning implications?	A McAlarney	E mail sent	19/10/17
" "	Cllr P Brown	Hold decision pending potential representation	Planning mailbox	E mail	18/10/17
18/10/17	Cllr Sinead Ennis		Gareth Kerr	E mail sent	18/10/17
" "	Cllr P Brown	Enquiry re DEA Councillor representation process	A McAlarney	Direct e mail	18/10/17
" "	Cllr W Clarke	Update requested	A McAlarney	Direct e mail	20/10/17
" "	C McGrath MLA	Query re conditions.	A McAlarney	Direct e mail	23/10/17
19/10/17	C McGrath MLA	Request for letter	A McAlarney	Direct e mail	20/10/17
" "	Cllr G Craig	When will decision issue?	A McAlarney	Direct e mail	20/10/17
23/10/17	Cllr P O'Gribin	General Enquiry	A McAlarney	Call transferred	23/10/17
" "	Thomas for J McNulty MLA	Update requested	G Kerr	Call transferred	23/10/17
23/10/17	C Lockhart MLA	Information requested	G Kerr	E mail	1/11/17
24/10/17	Cllr D Curran	Query re planning issue holding up housing development?	A McAlarney	E mail sent	25/10/17

CONTACT FROM PUBLIC REPRESENTATIVES – 2 Oct – 29 Dec 2017

DATE	CALLER	ISSUE	REFERRED TO	MODE	DATE CLEARED
" "	Cllr L Kimmons	Local Development query	A McKay	E mail from J Hillen	24/10/17
" "	C McGrath MLA	Date for meeting requested	A McKay	Direct e mail	30/11/17
25/10/17	Cllr D Curran	Query re planning issue holding up housing development?	A McAlarney	Telephone call	25/10/17
" "	J McNulty MLA	Updates on various applications	P Rooney	Call transferred	25/10/17
26/10/17	Cllr J Tinnelly	Update requested	G Kerr	E mail	26/10/17
" "	Cllr G Fitzpatrick	Enquiry about a Planning Application	G Kerr	E mail	26/10/17
" "	Cllr G Fitzpatrick	Request for copy file and query re neighbour notification	G Kerr	Direct e mail	27/10/17
" "	Cllr P Burns	_____	A Davidson	Msg with Rita	27/10/17
27/10/17	Justin McNultys Office	_____	A Davidson	Transferred call	27/10/17
27/10/17	Cllr Walker	_____	A McAlarney	E -mail	27/10/17
27/10/17	Cllr P Burns	_____	A Davidson	Telephone call	30/10/17
" "	C McGrath MLA	Query re Enforcement case	A McAlarney	Direct e mail	31/10/17
28/10/17	Cllr L Kimmons	Update requested	A Davidson	Direct e mail	30/11/17
30/10/17	Cllr D McAteer	Enforcement contact details?	M McIlhone	Telephone call	30/11/17
" "	S Bradley's office	Enforcement query	D Watson	E mail sent	30/10/17
" "	Cllr H Harvey	Request to meet	A McAlarney	Direct e mail	31/10/17
31/10/17	Cllr K Loughran	What is decision RL?	M McIlhone	Telephone call	31/10/17
" "	Cllr G Craig	Request for discussion on Decision	A McKay	Direct e mail	1/11/17
2/11/17	C McGrath MLA	Update on Roads meeting	A McAlarney	Direct e mail	2/11/17
" "	C McGrath	Update	A McKay	Direct e mail	30/11/17
3/11/17	Brenda from S Bradleys office	Update requested	G Kerr	E mail sent	3/11/17

CONTACT FROM PUBLIC REPRESENTATIVES – 2 Oct – 29 Dec 2017

DATE	CALLER	ISSUE	REFERRED TO	MODE	DATE CLEARED
" "	Cllr P O'Gribin	Query on a Newcastle application	P Rooney/A McAlarney	Call transferred/e mail	3/11/17 & 8/11/17
5/11/17	Cllr G Fitzpatrick	Request to discuss application.	G Kerr	Direct e mail	6/11/17
6/11/17	Cllr L Devlin	General Enquiry	A McAlarney	Asked to call	6/11/17
6/11/17	Cllr G Fitzpatrick	Further information	G Kerr	Direct e mail	6/11/17
" "	Cllr L Devlin	Site visits 7/11/17	A McKay	E Mail sent	7/11/17
7/11/17	C McGrath MLA	Query re Site visit	A McAlarney	Direct e mail	7/11/17
" "	J McNulty MLA	Enquiry	P Rooney	Call transferred	7/11/17
" "	Cllr M Ruane	Request to meet	P Rooney	E mail	8/11/17
8/11/17	C McGrath MLA	Further query re Site visit	A McAlarney	Direct e mail	8/11/17
" "	Cllr P O'Gribin	Query	A McAlarney	E mail sent	8/11/17
9/11/17	Cllr R Mulgrew	Query	A Davidson	E mail sent	13/11/17
9/11/17	Emma Rogan MLA	Re zoning of land at Annacloy	A Hay	E mail sent	10/11/17
13/11/17	Cllr R Mulgrew	Query	A Davidson	E mail sent	13/11/17
14/11/17	Cllr S Doran	Case officer report requested	J Clarke	E mail sent	14/11/17
" "	Cllr G Fitzpatrick	Did a Councillor sign the decision notice?	G Kerr	Direct e mail	14/11/17
" "	Cllr W Walker	Re: meeting	A McAlarney	E mail sent	14/11/17
15/11/17	C McGrath MLA	Discuss an application	A McAlarney	Call transferred	15/11/17
" "	Cllr R Mulgrew	Query	G Kerr	Call transferred	15/11/17
" "	Una for E Rogan MLA	Update requested	A McAlarney	Call transferred	15/11/17
" "	Cllr P O'Gribin	Enquiry	A McAlarney/P Rooney	E mail sent	15/11/17
" "	Cllr P O'Gribin	Enquiry	P Rooney	Call transferred	15/11/17
16/11/17	Cllr D Taylor	General enquiry	P Rooney/SPTOs – A Davidson 17/11/17	E mail sent	17/11/17
" "	J McNulty MLA	Enquiry	P Rooney	Call transferred	16/11/17
17/11/17	C McGrath MLA	Update requested	A McAlarney	Direct e mail	17/11/17

CONTACT FROM PUBLIC REPRESENTATIVES – 2 Oct – 29 Dec 2017

DATE	CALLER	ISSUE	REFERRED TO	MODE	DATE CLEARED
“ “	Sinead Ennis Office	Re app in Mayobridge Roads query passed on phone number of Transport NI	S Trainor		17/11/17
“ “	Sean Doran Office	update	S Trainor		17/11/17
17/11/17	David Taylor	_____	A Davidson	Call transferred	17/11/17
20/11/17	Cllr R Mulgrew	Update	A Davidson	Call transferred	20/11/17
“ “	Cllr L Devlin	Further to recent meeting	A McAlarney	Call transferred	20/11/17
“ “	Cllr S Doran	Query re objections	G Kerr	Direct e mail	20/11/17
“ “	C McGrath MLA	Update requested	A McAlarney	Direct e mail	28/11/17
21/11/17	Cllr D Taylor	Enquiry	G Kerr	Call transferred	21/11/17
21/11/17	Cllr D Taylor	Update requested	A McAlarney	E mail sent	21/11/17
“ “	Cllr L Devlin	Enquires about 4 or 5 planning applications	A McKay	E mail sent	21/11/17
“ “	C McGrath MLA	Update requested	A Hay	Direct e mail	23/11/17
22/11/17	Cllr W Walker	Enquiry	A McAlarney	Call transferred	22/11/17
23/11/17	Cllr R Gibson	_____	A McAlarney	Email	23/11/17
“ “	Justin McNulty	Enquiry	P Rooney	Call transferred	23/11/17
“ “	Cllr A McMurray	Enquiry	A McAlarney	Call transferred	23/11/17
27/11/17	W Irwin MLA	Name of case officer?	M McIlhone	Call answered	27/11/17
“ “	Cllr M Savage	Neighbour Notification	A Davidson	Direct e mail	27/11/17
“ “	Cllr P O’Gribin	Request for Office meeting	A McAlarney	E mail sent	27/11/17
“ “	Cllr G Fitzpatrick	Update requested	G Kerr	Direct e mail	27/11/17
“ “	Cllr G Fitzpatrick	Update requested	L O’Hare	Direct e mail	29/11/17
28/11/17	Colin McGrath MLA	Update requested	A McAlarney	Call transferred	28/11/17
“ “	Cllr D Taylor	Meeting requested	A McAlarney	Direct e mail	28/11/17
“ “	C McGrath MLA	Update requested	A McAlarney	Direct e mail	29/11/17
29/11/17	Cllr S Doran	Query re planning Committee	A McAlarney	Direct e mail	1/12/17
30/11/17	C McGrath MLA	Updates requested	A McKay	Direct e mail	30/11/17
1/12/17	C McGrath MLA	Query re varying condition?	A McAlarney-A McKay	Direct email	1/12/17

CONTACT FROM PUBLIC REPRESENTATIVES – 2 Oct – 29 Dec 2017

DATE	CALLER	ISSUE	REFERRED TO	MODE	DATE CLEARED
4/12/17	Cllr S Doran	Update requested	G Kerr	Direct e mail	6/12/17
5/12/17	C McGrath MLA	Update on site visit requested?	A McAlarney	Direct e mail	5/12/17
7/12/17	Cllr S Doran	Query	P Rooney	E mail sent	7/12/17
" "	Una for E Rogan MLA	Update requested	A McAlarney	E mail sent	7/12/17
" "	Cllr J Tinsley	Update	A McAlarney	Call transferred	7/12/17
7/12/17	Cllr M Ruane	Decision Notice	G Kerr	Direct e mail	7/12/17
8/12/17	Cllr D Taylor	Confirm meeting today at 2pm with A Davidson	M McIlhone	Call answered	8/12/17
11/12/17	Cllr P O'Gribin	Query	A McAlarney	E mail sent	11/12/17
" "	C McGrath MLA	Update requested	A McAlarney	Direct e mail	11/12/17
" "	Cllr H Reilly	Enforcement update requested	G Kerr	Direct e mail	11/12/17
" "	Cllr H Reilly	P/2007/0888/F - Update requested	G Kerr	Direct e mail	11/12/17
12/12/17	Cllr L Devlin	Can she use BCC Legal Services?	M McIlhone/A McKay	Telephone call	12/12/17
" "	Cllr G Wilson	Update requested	G Kerr	Call transferred	12/12/17
13/12/17	Cllr G Fitzpatrick	Update requested	L O'Hare/G Kerr	Direct e mail	19/12/17
" "	Cllr P O'Gribin	Query	A McAlarney	E mail sent	13/12/17
" "	Cllr R Mulgrew	Update requested	A Davidson	Direct e mail	13/12/17
" "	Cllr G Fitzpatrick	Update requested	G Kerr	Direct e mail	14/12/17
" "	Cllr G Fitzpatrick	Update requested	L O'Hare	Direct e mail	19/12/17
14/12/17	C McGrath MLA	Update requested	A McAlarney	E mail sent	14/12/17
" "	Cllr R Burgess	Update requested	A McAlarney	E mail sent	18/12/17
" "	Cllr R Burgess	Updates requested	A McAlarney	Direct e mail	18/12/17
17/12/17	C McGrath MLA	Update requested	A McAlarney	Direct e mail	21/12/17
18/12/17	Cllr H Reilly	Update requested	G Kerr	Direct e mail	19/12/17
" "	C Lockhart MLA	Request to recheck if there is a planning application on site	G Kerr	Direct e mail	19/12/17
19/12/17	Cllr D Taylor	Further to recent discussion	P Rooney	E mail sent	20/12/17

CONTACT FROM PUBLIC REPRESENTATIVES – 2 Oct – 29 Dec 2017

DATE	CALLER	ISSUE	REFERRED TO	MODE	DATE CLEARED
------	--------	-------	-------------	------	--------------

" "	C McGrath MLA	Update on amended plans	A McAlarney	Direct e mail	19/12/17
" "	W Irwin MLA	Update requested	A Davidson	E mail sent	19/12/17
20/12/17	Cllr A McMurray	Update requested	A McAlarney	Call transferred	20/12/17
" "	Cllr D Taylor	Meeting request	A McAlarney	Direct e mail	20/12/17
" "	C McGrath MLA	Update requested	A McKay	Call transferred	20/12/17
" "	Cllr P O'Gribin	Query re Development Plan	A Hay	E mail sent	

Current Appeals

27

AUTHORITY **Newry, Mourne and Down**

ITEM NO	1	PAC Ref:	2016/A0185
Planning Ref:	LA07/2016/0381/	DEA	Crotlieve
APPELLANT LOCATION	Mr Matt Burns Opposite No. 107 Kilbroney Road Rostrevor		
PROPOSAL	Proposed farm retirement dwelling		

APPEAL TYPE	DC- Refusal of Planning Permission		
Appeal Procedure	Written Reps with Site Visit	Date Appeal Lodged	15/12/2016
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

ITEM NO	2	PAC Ref:	2016/A0192
Planning Ref:	LA07/2016/0802/	DEA	Crotlieve
APPELLANT LOCATION	Darren O'Hagan 60m NE Of 11a New Line Road Hilltown		
PROPOSAL	^{Newry} Site for dwelling and detached garage		

APPEAL TYPE	DC- Refusal of Planning Permission		
Appeal Procedure		Date Appeal Lodged	30/12/2016
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

Current Appeals

28

ITEM NO	3		
Planning Ref:	LA07/2016/0365/	PAC Ref:	2016/A0224
APPELLANT	Mr And Mrs McCluskey	DEA	Rowallane
LOCATION	Lands Between 1 Brae Road And 212 Belfast Road Ballynahinch		
PROPOSAL	2no proposed dwelling houses		

APPEAL TYPE	DC- Refusal of Planning Permission		
Appeal Procedure		Date Appeal Lodged	27/02/2017
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

ITEM NO	4		
Planning Ref:	LA07/2016/0477/	PAC Ref:	2016/A0226
APPELLANT	Mr Caolan Quinn	DEA	Slieve Gullion
LOCATION	50m South-east Of No 106 Carrickgallogly Road Carrickgallogly Belleek		
PROPOSAL	Erection of dwelling		

APPEAL TYPE	DC- Refusal of Planning Permission		
Appeal Procedure		Date Appeal Lodged	28/02/2017
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

Current Appeals

ITEM NO 5
Planning Ref: LA07/2016/1212/ **PAC Ref:** 2017/0061
APPELLANT Thomas Grant **DEA** Crotlieve
LOCATION Adjacent & Immediately South Of 20 Ryan Road
 Mayobridge
PROPOSAL ^{Newry}
 Replacement dwelling on farm

APPEAL TYPE DC- Refusal of Planning Permission
Appeal Procedure Informal Hearing **Date Appeal Lodged** 06/07/2017
Date of Hearing
Date Statement of Case Due for Hearing
Date Statement of Case Due - Written Representation
Date of Site Visit

ITEM NO 6
Planning Ref: LA07/2015/0946/ **PAC Ref:** 2017/A0028
APPELLANT Mark Rice **DEA** Newry
LOCATION Lands Adjacent And North Of No.46 Lower Foughill Road
 Jonesborough Armagh.
PROPOSAL Proposed retention and extension of existing prefabricated structure to
 create farm dwelling. (amended description)

APPEAL TYPE DC- Refusal of Planning Permission
Appeal Procedure Written Reps with Site Visit **Date Appeal Lodged** 10/05/2017
Date of Hearing
Date Statement of Case Due for Hearing
Date Statement of Case Due - Written Representation
Date of Site Visit

Current Appeals

30

ITEM NO 7

Planning Ref: LA07/2017/0077/ **PAC Ref:** 2017/A0071/F

APPELLANT Gary O'Hare **DEA** Crotlieve

LOCATION Lands Between No. 20B And No. 22 Derrycraw Road
Newry

PROPOSAL RT34 1RG
Construction of 2 No. new detached 1 1/2 storey infill dwellings with detached double garages, associated site works and new access to public road.

APPEAL TYPE DC- Refusal of Planning Permission

Appeal Procedure Written Reps **Date Appeal Lodged** 24/07/2017

Date of Hearing

Date Statement of Case Due for Hearing

Date Statement of Case Due - Written Representation

Date of Site Visit

ITEM NO 8

Planning Ref: LA07/2015/0805/ **PAC Ref:** 2017/A0075

APPELLANT Mr Peter Kelly **DEA** Crotlieve

LOCATION 140 Metres North Of 22 Newry Road
Hilltown

PROPOSAL RT34 5TG
Retention of dwelling with associated granny flat building, garden shed/ store and ancillary site works as built. (Amended scheme to that approved under P/2012/0052/F)

APPEAL TYPE DC- Refusal of Planning Permission

Appeal Procedure Written Reps **Date Appeal Lodged** 26/07/2017

Date of Hearing

Date Statement of Case Due for Hearing

Date Statement of Case Due - Written Representation

Date of Site Visit

Current Appeals

31

ITEM NO	9		
Planning Ref:	LA07/2015/1381/	PAC Ref:	2017-A0076
APPELLANT	Mr And Mrs E Kerr	DEA	Slieve Croob
LOCATION	154a Downpatrick Road Teonnaught Ballvnahinch		
PROPOSAL	Conversion and extension of existing stone building to form dwelling plus detached garage and associated site works		
APPEAL TYPE	DC- Refusal of Planning Permission		
Appeal Procedure		Date Appeal Lodged	27/07/2017
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

ITEM NO	10		
Planning Ref:	LA07/2017/0624/	PAC Ref:	2017/A0094
APPELLANT	Mary Rooney	DEA	Crotlieve
LOCATION	80A Kilbroney Road Rostrevor BT34 3RI		
PROPOSAL	Single storey side and rear extension		
APPEAL TYPE	DC - Non Determination of a Planning Application		
Appeal Procedure	Written Reps	Date Appeal Lodged	25/08/2017
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

Current Appeals

32

ITEM NO	11		
Planning Ref:	LA07/2017/0615/	PAC Ref:	2017/A0096
APPELLANT	Mr Raymond Rice	DEA	Newry
LOCATION	Lands Immediately North Of No. 36 Flagstaff Road Newry		
PROPOSAL	Infill Site for 2 No. Dwellings		
APPEAL TYPE	DC- Refusal of Planning Permission		
Appeal Procedure	Written Reps	Date Appeal Lodged	29/08/2017
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

ITEM NO	12		
Planning Ref:	LA07/2017/0556/	PAC Ref:	2017/A0097
APPELLANT	Francis McGeown	DEA	Crotlieve
LOCATION	350m West Of Saval GFC Social Club Fronting Rathfriland Road Newry		
PROPOSAL	Retention of dwelling partly constructed in substitution of previously approved dwelling Ref: Planning No P/2006/0763/F Appeal Ref 2010/ A0289		
APPEAL TYPE	DC- Refusal of Planning Permission		
Appeal Procedure	Informal Hearing	Date Appeal Lodged	30/08/2017
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

Current Appeals

33

ITEM NO	13		
Planning Ref:	LA07/2017/0033/	PAC Ref:	2017/A0099
APPELLANT	Mr John Tumelty	DEA	Slieve Croob
LOCATION	Between 18 And 20 Commons Road And 24 Commons Road		
PROPOSAL	Rallykinler Application for outline planning permission for the erection of a single dwelling and garage		
APPEAL TYPE	DC- Refusal of Planning Permission		
Appeal Procedure		Date Appeal Lodged	04/09/2017
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

ITEM NO	14		
Planning Ref:	LA07/2017/0172/	PAC Ref:	2017/A0114
APPELLANT	SCS	DEA	Newry
LOCATION	Lindsay's Hill Approx 60 Metres South East Of 53-55 North Street Newry BT34 1DD		
PROPOSAL	Renewal of Extant Planning Approval Ref. P/2011/0340/F for residential development of 14 units (of social housing) with new access road from St Clare's Avenue		
APPEAL TYPE	DC- Refusal of Planning Permission		
Appeal Procedure	Informal Hearing	Date Appeal Lodged	25/09/2017
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

Current Appeals

34

ITEM NO	15		
Planning Ref:	LA07/2015/1270/	PAC Ref:	2017/A0119
APPELLANT	Michael Teggart C/O Agent	DEA	Newry
LOCATION	Approximately 70 Metres East Of 51 Ayallogue Road Newry		
PROPOSAL	Erection of dwelling with detached garage on a farm		
APPEAL TYPE	DC- Refusal of Planning Permission		
Appeal Procedure	Informal Hearing	Date Appeal Lodged	28/09/2017
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

ITEM NO	16		
Planning Ref:	LA07/2016/1219/	PAC Ref:	2017/A0129
APPELLANT	Mr Alan Montgomery	DEA	Downpatrick
LOCATION	Approx 60m North Of 21 Downpatrick Road Killough Downpatrick		
PROPOSAL	Erection of agricultural building		

APPEAL TYPE	DC- Refusal of Planning Permission		
Appeal Procedure		Date Appeal Lodged	02/10/2017
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

Current Appeals

35

ITEM NO 17
Planning Ref: LA07/2015/0545/ **PAC Ref:** 2017/A0133
APPELLANT Mr P Smith **DEA** Crotlieve
LOCATION 40 Metres South West Of 23a Castlewellan Road
 Hilltown
PROPOSAL Erection of dwelling and detached garage on a farm

APPEAL TYPE DC- Refusal of Planning Permission
Appeal Procedure **Date Appeal Lodged** 04/10/2017
Date of Hearing
Date Statement of Case Due for Hearing
Date Statement of Case Due - Written Representation
Date of Site Visit

ITEM NO 18
Planning Ref: LA07/2016/1537/ **PAC Ref:** 2017/A0141
APPELLANT P & T Miskelly **DEA** Rowallane
LOCATION Site Adjacent To 35 Darragh Road
 Darragh Cross
 Downpatrick
PROPOSAL Erection of 2no detached houses and associated works

APPEAL TYPE DC- Refusal of Planning Permission
Appeal Procedure **Date Appeal Lodged** 11/10/2017
Date of Hearing
Date Statement of Case Due for Hearing
Date Statement of Case Due - Written Representation
Date of Site Visit

Current Appeals

36

ITEM NO	19		
Planning Ref:	LA07/2017/0145/	PAC Ref:	2017/A0151
APPELLANT	Cathal Sloan	DEA	The Mournes
LOCATION	Lands Approximately 55 Metres South Of 14 Sandy Brae Attical		
PROPOSAL	Site for dwelling and detached garage at existing cluster of development in the countryside		
APPEAL TYPE	DC- Refusal of Planning Permission		
Appeal Procedure	Informal Hearing	Date Appeal Lodged	30/10/2017
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

ITEM NO	20		
Planning Ref:	LA07/2017/0371/	PAC Ref:	2017/A0158
APPELLANT	Kieran And Briege King	DEA	Newry
LOCATION	56a Drumintee Road Meigh Newry		
PROPOSAL	Retention of existing caravan port at rear of dwelling		
APPEAL TYPE	DC- Refusal of Planning Permission		
Appeal Procedure	Written Reps with Site Visit	Date Appeal Lodged	07/11/2017
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

Current Appeals

37

ITEM NO	21		
Planning Ref:	LA07/2015/1123/	PAC Ref:	2017/A0161
APPELLANT	Quayside Propoeties Ltd	DEA	Newry
LOCATION	2-3 Sugarhouse Quay Lisdrumgullion		
PROPOSAL	Newry Demolition of remaining parts of building for health and safety reasons		
APPEAL TYPE	DC - Refusal of LB Consent		
Appeal Procedure	Written Reps with Site Visit	Date Appeal Lodged	15/11/2017
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

ITEM NO	22		
Planning Ref:	LA07/2017/0370/	PAC Ref:	2017/A0165
APPELLANT	Fergal Rafferty	DEA	Slieve Gullion
LOCATION	16 Ummeracam Road Silverbridge		
PROPOSAL	Newry Retention of two storey projection to southern gable of dwelling, alterations to bay windows at front of dwelling and alterations to window fenestration to side and front elevations of dwelling		
APPEAL TYPE	DC- Refusal of Planning Permission		
Appeal Procedure		Date Appeal Lodged	15/11/2017
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

Current Appeals

38

ITEM NO 23
Planning Ref: LA07/2017/0687/ **PAC Ref:** 2017/A0168
APPELLANT Steven And Diane Campbell **DEA** The Mournes
LOCATION 30m North Of 94 Greencastle Road
 Kilkeel
PROPOSAL RT34, 4DF
 Infill site for new dwelling and garage in existing cluster (amended plans)

APPEAL TYPE DC- Refusal of Planning Permission
Appeal Procedure **Date Appeal Lodged**
Date of Hearing
Date Statement of Case Due for Hearing
Date Statement of Case Due - Written Representation
Date of Site Visit

ITEM NO 24
Planning Ref: LA07/2016/1647/ **PAC Ref:** 2017/A0169
APPELLANT DBM Contracts **DEA** Newry
LOCATION 20 Metres East Of 6 Daisy Hill
 Carnagat
PROPOSAL ^{Newry}
 Erection of two dwellings and retention of retaining walls

APPEAL TYPE DC- Refusal of Planning Permission
Appeal Procedure **Date Appeal Lodged** 22/11/2017
Date of Hearing
Date Statement of Case Due for Hearing
Date Statement of Case Due - Written Representation
Date of Site Visit

Current Appeals

39

ITEM NO	25		
Planning Ref:	LA07/2017/1039/	PAC Ref:	2017-A0170
APPELLANT	Blackgate Property Developments	DEA	Newry
LOCATION	Lands 25 Metres North Of No. 42 Parkhead Crescent Newry		
PROPOSAL	Co Down Erection of detached single storey garage and change of house type 1 to include sunroom at plot 1, of previously approved planning application (P/2009/0198/F).		
APPEAL TYPE	DC - Non Determination of a Planning Application		
Appeal Procedure		Date Appeal Lodged	
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

ITEM NO	26		
Planning Ref:	LA07/2017/0375/	PAC Ref:	2017/A0177
APPELLANT	Mr Declan Kearney	DEA	Slieve Gullion
LOCATION	30m West Of 34 Station Road Adavoyle Killeavy		
PROPOSAL	Farm Dwelling and Garage		
APPEAL TYPE	DC- Refusal of Planning Permission		
Appeal Procedure		Date Appeal Lodged	
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

Current Appeals

ITEM NO	27		
Planning Ref:	LA07/2017/0786/	PAC Ref:	2017/A0178
APPELLANT	Walter Watson	DEA	Slieve Croob
LOCATION	4 Drumnaquoile Road Castlewellan		
PROPOSAL	Replacement dwelling and detached garage		

APPEAL TYPE	DC- Refusal of Planning Permission		
Appeal Procedure		Date Appeal Lodged	04/12/2017
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

ITEM NO	28		
Planning Ref:	LA07/2017/0856/	PAC Ref:	2017/A0181
APPELLANT	Brian Hollywood	DEA	Slieve Gullion
LOCATION	20 Lough Road Mullaghbawn RT35 9XP		
PROPOSAL	Proposed change of use from Spa Centre Business to dwelling with some minor renovations		

APPEAL TYPE	DC- Refusal of Planning Permission		
Appeal Procedure		Date Appeal Lodged	06/12/2017
Date of Hearing			
Date Statement of Case Due for Hearing			
Date Statement of Case Due - Written Representation			
Date of Site Visit			

Current Appeals

ITEM NO 29
Planning Ref: LA07/2017/1174/ **PAC Ref:** 2017/A0186
APPELLANT Brendan McCartan Esq **DEA** Slieve Croob
LOCATION Approx 18m North Of 156 Downpatrick Road
PROPOSAL Rallynahinch Dwelling & garage

APPEAL TYPE DC- Refusal of Planning Permission
Appeal Procedure **Date Appeal Lodged** 11/12/2017
Date of Hearing
Date Statement of Case Due for Hearing
Date Statement of Case Due - Written Representation
Date of Site Visit

ITEM NO 30
Planning Ref: LA07/2017/0018/ **PAC Ref:** 2017/A0189
APPELLANT Rozanna Huq **DEA** Downpatrick
LOCATION To The South Of 24 Crossgar Road East Crossgar BT30 9ER
PROPOSAL Proposed 2no infill dwellings and garages (Amended site plan received re: Site splays).

APPEAL TYPE DC - Conditions of Approval
Appeal Procedure **Date Appeal Lodged** 11/12/2017
Date of Hearing
Date Statement of Case Due for Hearing
Date Statement of Case Due - Written Representation
Date of Site Visit

Current Appeals

42

ITEM NO 31
Planning Ref: LA07/2017/1078/ **PAC Ref:** 2017/AO163
APPELLANT Clear Channel NI LTD **DEA** Newry
LOCATION Buttercrane Quay Opposite
 Buttercrane Shopping Centre
PROPOSAL ^{Newry} Conversion of existing six sheet display unit incorporated into an
 existing Adshel Bus Shelter to a six sheet digital display screen

APPEAL TYPE DC- Refusal of Planning Permission
Appeal Procedure **Written Reps** **Date Appeal Lodged** 15/11/2017
Date of Hearing
Date Statement of Case Due for Hearing
Date Statement of Case Due - Written Representation
Date of Site Visit

ITEM NO 32
Planning Ref: LA07/2017/0053/ **PAC Ref:** 2017/E0027
APPELLANT Joan Henderson **DEA** Crotlieve
LOCATION 200m South East Of 21 Levallyreagh Road
 Rostrevor
PROPOSAL ^{Newry} This application has been submitted to demonstrate that the planning
 approval P/2010/1299/F has been lawfully implemented

APPEAL TYPE DC- Refusal of CLUD
Appeal Procedure **Written Reps** **Date Appeal Lodged** 13/10/2017
Date of Hearing
Date Statement of Case Due for Hearing
Date Statement of Case Due - Written Representation
Date of Site Visit

Agenda Item:	Facilities Management and Maintenance
Report to:	Regulatory & Technical Services Committee
Subject:	Bus Shelter at Cloughreagh Park, Bessbrook, Newry
Date:	24 th January 2018
Reporting Officer:	Adam Wilkinson
Contact Officer:	Kevin Scullion

Decisions Required

Decisions required: Members are asked to note the contents of the report and agree to recommendation in section 3.1.

1.0 Purpose & Background

1.1 At this Committee meeting last month there was further discussion on the bus shelter installed at Cloughreagh Park, Bessbrook, and whether it should be completed or removed from its current location. The Committee recommended that a site meeting should take place in Cloughreagh Community Centre to which the Slieve Gullion DEA Councillors, RTS Committee and all interested Councillors be invited to establish all feedback received from Translink and PSNI.

This meeting took place on Monday 15th January and was attended by the Chairperson, Councillor Mulgrew, Councillors Byrne, Larkin, Casey, Stokes, Andrews and Harte. Also in attendance were representatives from NIHE and Translink. PSNI have previously indicated prior to the installation of the bus shelter and subsequent to its installation that they had no objections to the shelter.

Agreement on the way forward was not reached with two counter recommendations arising to be reported back to this committee as detailed below.

There was a consensus that given the high usage of the bus service in this general location that provision of a bus shelter would be appropriate in the area. Two other potential sites had been identified but neither have been formally tabled with this committee. Both sites are on the same side of the road as the existing site, one site is on land in NIHE ownership and so their agreement to siting a bus shelter at this location would be required. The second site is close to Cloughreagh Community Centre and it is the Officers view that siting a bus shelter at this location would not bring the benefits that the current location has in that it is almost equal distance from either end of the Cloughreagh Park development.

The current location of the shelter is on an area of footpath which is wide compared to other parts of the development and so will not be an obstruction to pedestrians. Whilst the area concerned is in NIHE ownership there is a process ongoing for TNI to adopt this part of the footpath.

It is recognised that there has been a change in the bus service serving this development since the installation of the bus shelter which now means that the bus shelter is on the opposite side of the road from the bus which now only travels up from Millvale Road and

through the development. The Translink representative at the meeting did not believe that this prohibits people standing at this bus shelter waiting for the bus and if required hailing for it to stop to collect them.

At the meeting Councillors could not reach agreement on the way forward with two recommendations arising from the meeting. The first recommendation was that the bus shelter should be completed and remain in its current location (not turning it 180 degrees as previously suggested) and that this be reviewed in 12 months. The second recommendation was that the bus shelter should be removed and an alternative location be pursued.

This partially completed bus shelter has been in location almost 12 months and in its unfinished state is not providing the benefit sought. Whilst it is recognised that local residents have concerns we have no information to indicate that these concerns have so far been realised. To continue with the current situation is not to the benefit of either those who object to its location or those who seek its completion. It is recommended that a process is developed which seeks to recognise the needs of those who have requested the shelter and for local residents who have concerns. Section 3.1 below proposes a process which it is argued seeks to achieve this.

2.0 Key Issues

- 2.1**
- A request for a bus shelter in Cloughreagh Park was considered under Council Policy and agreed to by Council.
 - The shelter has been partially installed with completion works stopped following representation made by local residents.
 - The siting of this shelter has been reconsidered. There is a defined need for the shelter in the area. Consultation with relevant public bodies has not raised any objections under the terms of Council Policy.
 - To retain the structure in its current state is neither to the benefit of those who seek to have a shelter or those who request for it to be removed. What is recommended is that an agreed process is implemented which will see the completion of the structure followed by a process for monitoring its usage to verify a need for the shelter and a system for recording any adverse issues which may arise so that the Council has all information required to determine whether to keep or remove the shelter.

3.0 Recommendations

3.1 The Officer recommendation in relation to this matter is that:

- The bus shelter is retained in its current location and be completed with the installation of the back panels to the shelter.
- Local residents living in close proximity to the shelter be written to advising of Council's intention and providing an agreed contact within the Council with whom they can report any concerns which arise for recording and action.
- An agreement be reached with Translink where they provide information (sample surveys) on the number of customers who seek shelter in the structure so that the Council can be assured that the structure is providing a valuable service to local residents.
- On a three monthly basis for first 12 months (or further if agreed) following completion of the structure a report be provided to this Committee confirming usage data and reports of any concerns raised and action taken so that it may

consider future retention of the structure in this location.

4.0 Resource Implications

- 4.1**
- Cost to fit back panels to bus shelter (already purchased).

5.0 Appendices

- 5.1** None.

Agenda Item:	Facilities Management and Maintenance
Report to:	Regulatory & Technical Services Committee
Subject:	Report providing update on requests for bus shelters
Date:	24 th January 2018
Reporting Officer:	Adam Wilkinson
Contact Officer:	Kevin Scullion

Decisions Required

Decisions required: Members are asked to note the contents of the report and agree to recommendation in section 3.1.

1.0 Purpose & Background

1.1

The Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the Department of Regional Development, to erect and maintain on any road within the district, shelters for the protection from weather of persons waiting to enter public service vehicles.

At its Monthly Meeting held on 7th September 2015 the Council agreed a policy and set of procedures to be used to address requests for the erection and removal of bus shelters in the Council area.

Translink also provide bus shelters and they too have a policy for considering requests. This Committee has previously agreed that requests received by Council should be raised with Translink to determine if the request would meet their criteria and if they would agree to provide and maintain the requested shelter. Officers from the Council do now consult with Translink concerning requests received and have recently received a letter from Translink confirming a list of requests that Translink propose to take forward themselves and a list of those which do not meet their policy requirements and will not therefore be provided.

Attached at Appendix 1 is a table providing a summary of the responses received including a recommendation for each.

2.0 Key Issues

2.1

- Translink has been consulted on requests for bus shelters received by Council and have confirmed a number that they propose to install and maintain and others that they do not propose to install.
- Those which will not be installed by Translink can be considered under Council's policy for installation of bus shelters.

3.0 Recommendations

3.1

- Committee confirms recommendations as detailed in Appendix 1 of the report.

4.0 **Resource Implications**

- 4.1
- Provision of bus shelters is supported through agreed capital budget. No decision on any of the bus shelter requests referred in Appendix 1 has been agreed. Once considered under Council Policy a report with recommendations on each will be submitted to this Committee for approval.

5.0 **Appendices**

- 5.1 Appendix 1 – Summary of response to requests for bus shelters considered by Translink and recommendation.

Appendix 1 - Summary of response to requests for bus shelters considered by Translink and recommendation

Location	Response from Translink	Officer Recommendation
Glassdrumman Road, Annalong– new bus shelter (x2)	Translink confirm that this request meets their catchment area accessibility criteria and will progress to next stage of process incorporating a site survey.	Await outcome of full Translink assessment
Killough Road, Coney Island	Translink confirm that this request meets their catchment area accessibility criteria and will progress to next stage of process incorporating a site survey.	Await outcome of full Translink assessment
Hilltown Road (Opp Splega Park) Hilltown	Translink confirm that this request meets their catchment area accessibility criteria and will progress to next stage of process incorporating a site survey.	Await outcome of full Translink assessment
Bryansford Road, Newcastle	Translink confirm that this request meets their catchment area accessibility criteria and will progress to next stage of process incorporating a site survey.	Await outcome of full Translink assessment
Main Street Hilltown	Translink confirm that this request meets their catchment area accessibility criteria and will progress to next stage of process incorporating a site survey.	Await outcome of full Translink assessment
Belfast Road, Newry close to Park n Share car park at Sheepbridge. Bus Shelter on side of road carrying passengers to Belfast	Translink indicate that this request has not fulfilled Translink's current or projected usage criteria and will not progress to the next stage	Consider request under Council Policy
Belfast Road, Newry close to Park n Share car park at Sheepbridge. Bus Shelter on side of road carrying passengers to Newry	Translink indicate that this request has not fulfilled Translink's current or projected usage criteria and will not progress to the next stage	Consider request under Council Policy
Junction of Gosford Road and Drummond Road, Newry	Translink indicate that this request has not fulfilled Translink's current or projected usage criteria and will not progress to the next stage	Consider request under Council Policy
Killard Road/Killard Avenue, Ballyhornan	Translink indicate that this request has not fulfilled Translink's current or projected usage criteria and will not progress to the next stage	Consider request under Council Policy
Main Street, Ballyhornan	Translink indicate that this request has not fulfilled Translink's current or projected usage criteria and will not progress to the next stage	Consider request under Council Policy
Longstone Road, Ballymartin	Translink indicate that this request has not fulfilled Translink's current or projected usage criteria and will not progress to the next stage	Consider request under Council Policy
Killough Road, Ardglass	Translink indicate that this request has not fulfilled Translink's current or projected usage criteria and will not progress to the next stage	Consider request under Council Policy
Killard Road/Rock Road Junction, Ballyhornan	Translink indicate that this request has not fulfilled Translink's current or projected usage criteria and will not progress to the next stage	Consider request under Council Policy
Upper Strangford Road (St Michaels Park) Ardglass	Translink indicate that this request has not fulfilled Translink's current or projected usage criteria and will not progress to the next stage	Consider request under Council Policy
Junction at Carnany Road, MayoBridge	Translink indicate that this request has not fulfilled Translink's current or projected usage criteria and will not progress to the next stage	Consider request under Council Policy
Ballyculter Crossroads, Castle Ward, Strangford	Translink indicate that this request has not fulfilled Translink's current or projected usage criteria and will not progress to the next stage	Consider request under Council Policy

Newry Road, Forkhill	Translink indicate that this request has not fulfilled Translink's current or projected usage criteria and will not progress to the next stage	Consider request under Council Policy
Mc Gough's Silverbridge Road, Mullaghbawn	Translink indicate that this request has not fulfilled Translink's current or projected usage criteria and will not progress to the next stage	Consider request under Council Policy

Agenda Item:	Waste Management
Report to:	Regulatory & Technical Services Committee
Subject:	Development and Implementation of 'The Neighbourhood Services Proposal'
Date:	24 January 2018
Reporting Officer:	Adam Wilkinson
Contact Officer:	Liam Dinsmore

Decisions Required:

1.0 Purpose and Background

The General environment and first impressions at Locations within our District, are of the utmost importance and to many demonstrates the ability, effectiveness and efficiency of the Council as a whole.

Council has adopted recommendation to change the name of the RTS Directorate to the Neighbourhood Services Directorate .

Many of the services as contribute to the appearance of the general environment and to the perception of the Council's Service Provision, such as Refuse Collection, Street Cleansing, Public Conveniences, Grass Cutting, Graffiti and Fly post removal, Dog Fouling, Cleansing of Newry Canal, Enforcement and arrangement for assisted collections, all of which sit within the new Directorate of Neighbourhood Services.

It is proposed that by dealing efficiently and effectively with these named services and a range of other services, that such approach will have a positive impact on both the perception of the Councils service provision but also on the general appearance of the Environment.

The Purpose of this Report is therefore to outline the basis as to what 'The Neighbourhood Services Proposal' seeks to achieve and to set in motion a process, with target to achieve full implementation by 1 September 2018.

2.0 Key Issues

2:1Implementation of the Neighbourhood Services Proposal is targeted to be completed within a 9 x month period and will initially be delivered by an Interim Director of Neighbourhood Services.

2:2The Transformational change as will be delivered ,will require :

.Terms of Reference ,agreed with members

.Reorganisation of call and enquiry handling

.One telephone number, one social media page, one web page and one brand (using Council Corporate Colours and logo). Response to be within agreed targets.

.A listing of services with challenging but deliverable targets and service levels eg:proposed:

*next day collection for missed bins

*remove graffiti: abusive/political (same day), general(within 7 days)

- *replace litter bin: within 7 days
- *bulky collection: on receipt of payment ,within 4 weeks
- *street cleansing: within response times detailed by Litter NI Order.
- *burnt out vehicle: removed within same day if reported by 5:00pm, otherwise next day.
- *fly-tipping : remove within 1 week
- *Report an issue relating to Public Convenience provision

2:3 Consultation and involvement with/by the workforce to design and implement a system to receive Service Enquiry, assign to relevant Service, monitor progress and respond to originator.

This will require participation by Services and users with systems re-engineered through the use of a corporate CRM, IT and external facilitation.

2:4 A Brand to be developed following Consultation and in conjunction with Marketing Department .Once developed ,Brand to be launched and in order to attract contact from Customers ,displayed as appropriate on website, Council Vehicles, billboards, lamp-post banners, website and social media.

Regular follow-up contact to be prompted through relevant campaigns.

2:5 Develop regular inspection for all Service areas and to pro-actively identify, log and address any service issues before they impact on Service delivery.

3:0 Recommendations

3:1 That Council adopt the principles of the Neighbourhood Services Proposal, with all Directorates to participate and sign-up to the principles to be developed, once agreed.

3:2 The Anti-Litter Sub-Committee to be renamed The Neighbourhood Services Committee, with meetings to be held at sufficient frequency to ensure the delivery of the project within timeframe.

4:0 Resource Implications

4.1 No additional service costs are anticipated at this stage, staffing costs having been anticipated in the Rates Estimates and response times set to reflect available current resources. Response times will be reviewed and adjusted accordingly. Council has recently agreed an additional resource in Waste. As such it is considered that the Neighbourhood Services Proposal can be developed within the current Council budget and Resources.

4.2 Costs for Facilitator are in current budget

4.3 Customer Services staff are currently in budget, with any Job Changes addressed through current Organisational Redevelopment.

4.4 No additional IT costs anticipated at this stage ,with costs to be drawn from existing budgets

4.5 Publicity and Communications issues will arise with budget to be set at £20,000. Rates Estimates to consider that budget may be ring-fenced from existing advertising budgets, with any shortfall (Max) to be met from Street Cleansing Budget.

5:0 Appendices

5:1 Proposed model of Neighbourhood Service Delivery

5:2 Examples of Service Requests

Problem with missed bin

Problem with Litter

Problem with Graffiti

Problem with etc...

The Neighbourhood Service Proposal

Introduction

For many residents, businesses and Elected Members, the general environment of the District is of the utmost importance and to many demonstrates the ability, efficiency and effectiveness of the Council as a whole.

How easy it is for customers to contact services to either report, request or pay is also a significant barometer for the perception of how well a Council is performing.

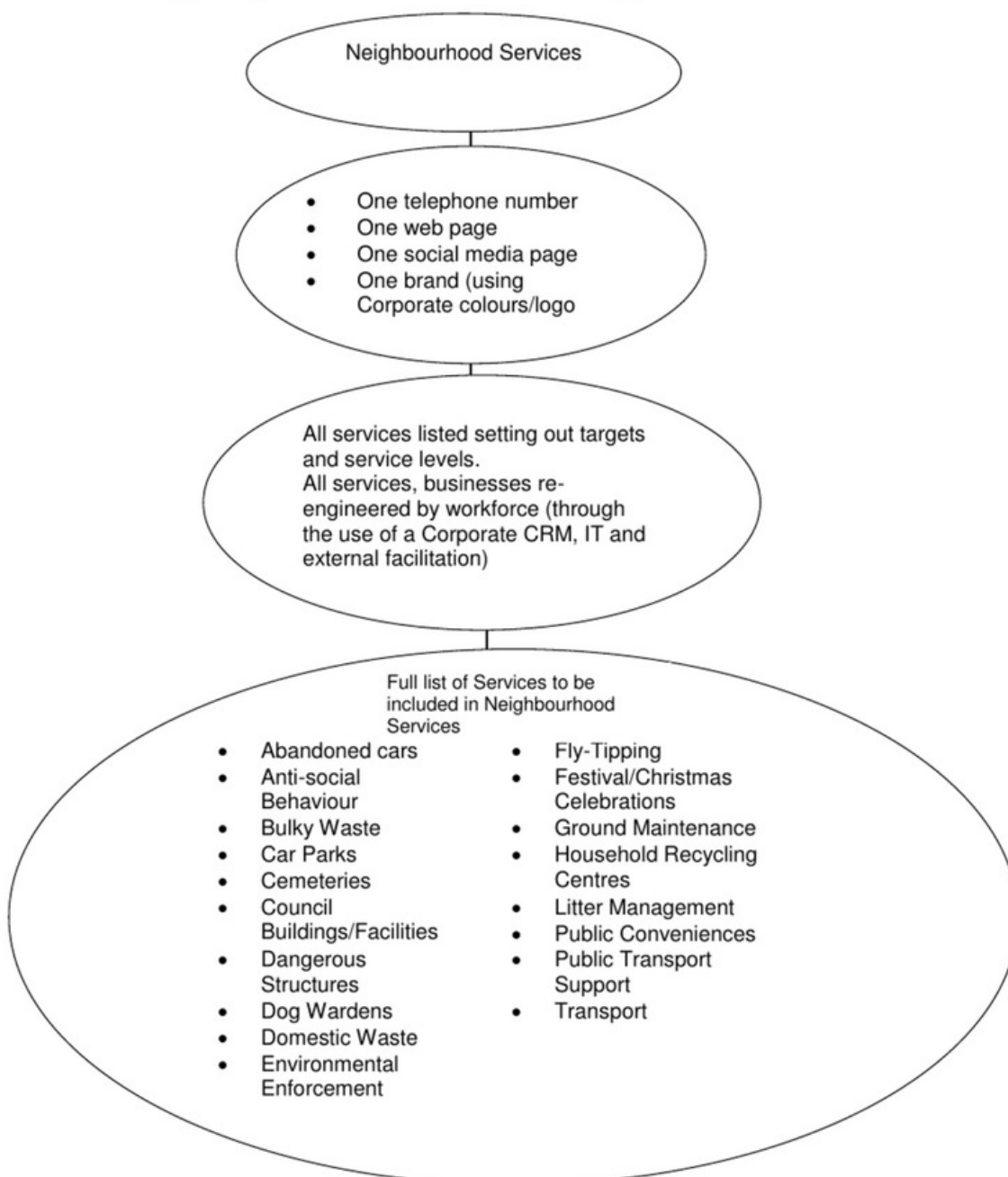
To this end, this short paper sets out a proposal that will see services joined-up, contactable through one telephone number, one web-page, one service, via the 'Neighbourhood Service' brand.

Proposal

The proposal is simple but could have a significant and positive impact on the perception of the Councils service provision.

Within the Directorate of RTS sits many of the services that effect the general environment of the District, some requiring a significant improvement, such as bin collection, street cleansing and public conveniences.

To illustrate simply the proposed model of service delivery please see below.



All services will set out targets for service levels by which the Council can then be held to account. Some examples of targets are listed below, but more will be developed by staff/management as we re-engineer all systems and procedures that deliver the service through three single principles: - 'Standardize, Centralize and Simplify'

1. Collect missed bins - 2 days
2. Collect bulky item - on receipt of payment on day of agreed collection (within 4 weeks)
3. Remove graffiti - Abusive same day
- General within 7 days
4. Reported fly tip - 5 days to remove
5. Reported overflowing bins - 1 day to empty
6. Street Cleansing - 3 days to clean street

Communication


In order to attract contact from customers, we will display the brand, telephone number and website address on Council vehicles, billboards and lamppost banners as well as using our website and social media. We will prompt contact through a regular campaign of education, requesting service requests.

Service requests

Neighbourhood Services 

Problem with litter?

Telephone:- 0300 013 2233
Website:- www.nmandd.org

Neighbourhood Services 

Problem with Missed Bin?

Telephone:- 0300 013 2233
Website:- www.nmandd.org

Neighbourhood Services 

Problem with Graffiti?

Telephone:- 0300 013 2233
Website:- www.nmandd.org

Neighbourhood Services 

Problem with etc....

Telephone:- 0300 013 2233
Website:- www.nmandd.org

Timings

This transformational change will be delivered within a 9 month period going live 1 September 2018, with particular elements going live beforehand.

What we will need from our employees will be flexibility, changed job descriptions and a changed culture as well as significant amounts of time being spent on design, IT and engagement/ownership.

The fact the Director of RTS Post is vacant provides an opportunity for a new Director of Neighbourhoods to be appointed who will be a change agent, a person attracted by the prospect of transformation, a person who can lead from the front and see and communicate where we are wanting to get to.

ARC21 JOINT COMMITTEE
Meeting No 025
Hosted by Belfast City Council
MINUTES
Thursday 26 October 2017

Members Present:

Councillor M Rea	Antrim and Newtownabbey Borough Council
Alderman A Carson	Ards and North Down Borough Council
Alderman R Gibson (<i>Deputy Chair</i>)	Ards and North Down Borough Council
Councillor A Cathcart	Ards and North Down Borough Council
Councillor M Collins	Belfast City Council
Councillor O Gawith	Lisburn & Castlereagh City Council
Councillor L Poots	Lisburn & Castlereagh City Council
Councillor R Wilson	Mid and East Antrim Borough Council
Councillor D O'Loan (<i>Chair</i>)	Mid and East Antrim Borough Council
Councillor B Adger	Mid and East Antrim Borough Council
Councillor G Craig	Newry, Mourne and Down District Council

Members' Apologies:

Councillor B Duffin	Antrim and Newtownabbey Borough Council
Councillor N Kells	Antrim and Newtownabbey Borough Council
Councillor G Milne	Belfast City Council
Councillor J Bunting	Belfast City Council
Alderman J Tinsley	Lisburn & Castlereagh City Council
Councillor S Burns	Newry, Mourne and Down District Council
Councillor D Curran	Newry, Mourne and Down District Council

Officers Present:

J Quinn	arc21
R Burnett	arc21
K Boal	arc21
J Green	arc21
G Craig (<i>Secretary</i>)	arc21
H Campbell	arc21
L Mayne	Antrim and Newtownabbey Borough Council
T Walker	Belfast City Council
A Reynolds	Lisburn & Castlereagh City Council
P Thompson	Mid and East Antrim Borough Council
L Dinsmore	Newry, Mourne and Down District Council

Officers' Apologies:

G Girvan	Antrim and Newtownabbey Borough Council
D Lindsay	Ards and North Down Borough Council
N Grimshaw	Belfast City Council
H Moore	Lisburn & Castlereagh City Council
A Wilkinson	Newry, Mourne and Down District Council

In Attendance:

Colin Campbell, Divisional Solicitor Belfast City Council

The Chair welcomed Colin Campbell to the meeting and informed Members that given the stage the Residual Waste Treatment Project was now at, it is important for the Joint Committee to have more regular access to legal advice and therefore Mr Campbell would be in attendance at future meetings.

Item 1 - Conflicts of Interest Statement

The Chair read out the Conflicts of Interest Statement. There were no conflicts noted.

Action: Noted

Item 2 - Apologies

Apologies were noted.

Action: Noted

Item 3 - Minutes

The minutes of Joint Committee meeting 024 held on 28 September 2017 were agreed.

Action: Agreed

Item 4 - Matters Arising from the Minutes

There were no matters arising.

Action: Noted

Item 5 - Contracts

Ms Boal presented a report to advise the Joint Committee on the prevailing monthly situation pertinent to the operational performance of the service and supply contracts.

A summary of the key discussions are replicated as follows:

- *Organic waste tonnages have started to tail off as would be expected for this time of year but overall the tonnage delivered to treatment facilities in September 2017 was higher than in the same period last year.*
- *MRF tonnages for Lots 1 and 2 delivered in September 2017 were comparable to those collected in the same period last year.*
- *The new Street Sweepings Contract will come into operation on 29 November 2017.*

Discussion took place in regards to the Plastic Bottle Deposit Scheme currently being introduced in Scotland. Mr Burnett advised that there was currently a consultation out in England which was only pertinent to England and that arc21 would be contributing to a response by one of the groups arc21 is a member of.

Following discussion the Joint Committee agreed to note the report.

Action: Noted

Item 7 – Financial Report 2016/17

Mr Craig presented the Joint Committee with the Financial Report for the year to March 2017.

He stated that the formal statutory audit, undertaken by the Northern Ireland Audit Office, had now been completed and was pleased to be able to confirm that the Local Government Auditor had, once again, certified the accounts without qualification, which was a satisfactory position for the Joint Committee to achieve.

Mr Craig reported that the Annual Audit Letter provided by the Northern Ireland Audit Office is required to be presented to the Joint Committee and accordingly this was attached to the Committee papers for information. There were no issues of concern raised by the Local Government Auditor and the Annual Audit Letter expresses this view.

Mr Craig reported that there is a requirement on the Joint Committee to publish both the Annual Accounts and the Annual Audit Letter and this is achieved by placing the documents on the arc21 website which he would arrange accordingly.

Members congratulated Mr Craig and his team for their outstanding work in achieving this excellent result. The Chair also thanked the Audit Committee for their work and support in achieving this.

Following discussion the Joint Committee agreed to note the certified Statement of Accounts for the year to March 2017 and the Annual Audit Letter issued by the Local Government Auditor, both of which would be now published on the arc21 website in accordance with the Regulations.

Action: Noted

The Chair advised Members that the meeting would now be formally dealt with 'in committee'.

In Committee

Matters of a confidential and commercially sensitive nature were discussed under this agenda item and recorded accordingly.

Following discussion on the commercially sensitive matters, the Chair advised Members that the meeting would now return to the main agenda but whilst 'in committee' there were three matters discussed as follows:

Item 9 - In Committee Minutes of Joint Committee Meeting No. 024 held on 28 September 2017.

Action: Agreed

Item 10 - Matters arising: Poolbeg presentation.

Action: Noted

Item 11 - Residual Waste Treatment Project.

Action: Noted

The Chair advised Members that the meeting would now return to the main agenda.

Out of Committee**Item 12 - AOB**

Councillor Rea reported that he had received an invitation from Regen Waste Limited to visit their recycling facility in Newry and enquired if any other Member had also received this invite.

Several Members advised that they had also received the invitation and following discussion it was agreed that a collective visit may be more appropriate. Mr Quinn advised that it may be difficult at present due to procurement issues but that he would offer some guidance at the next meeting and a decision could be taken accordingly.

Action: Mr Quinn

Item 13 - Next Meeting

The Chair advised that the next scheduled meeting of the Joint Committee was due to be held on Tuesday 5 December 2017 at 10.30am and hosted by Lisburn & Castlereagh City Council.

Action: Noted

Date: 05 Dec. 2017

Chairman: Declan O'Leary

HISTORIC**ACTION SHEET – REGULATORY AND TECHNICAL SERVICES COMMITTEE MEETING****24 January 2018**

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		RTS MEETING – 23 AUGUST 2016			
RTS/72/2017	Brown bins in urban areas	Approve recommendation in the report that a set project to address food waste regulations and recycling targets, that the Council grant the issuing of 3,000 140l brown bins, caddies and liners to those households that require a food waste collection service. This would incur a non-budgeted cost of £39,150 but this cost however should be covered by reduced waste processing costs.	J Parkes/Liam Dinsmore	Householders continue to make contact, with bins to be made available as requested. Windows for issues to continue to be kept open. As anticipated the 'No food in black bin sticker' has encouraged householders who may not previously have had a brown bin to come forward to raise same. Free bins to be offered until end of March 2018	Y

24 January 2018

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
RTS/80/2017	Options for Glass Recycling	Agreed that Council appoints an Independent Consultant to provide an independent economic appraisal on the 3 Options for glass recycling outlined in the report presented to Committee and also that a 4 th option be included and costed ie. that the current arrangement for blue bin material to include glass which exists in the legacy Newry and Mourne area should be extended throughout the District.	J Parkes	Management are now progressing Option 1 – Glass collection pod on refuse vehicles with blue bin tray insert for glass. This service will be implemented during 2018/19. A timetable for the project will be provided to Cllrs in due course. A Project Team has been assembled to address this Project, chaired by Interim Director updates will be provided to Committee at regular intervals.	N
		RTS MEETING – 18 MAY 2016			
RTS/78/2016	Council Public Amenity Space near the Council public toilets at		K Scullion	It was further agreed that the suggestion of providing dancing fountains in Castlewellan Square would	N

24 January 2018

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	Castlewellan			be investigated.	
RTS/87/2016	Tender for final capping at Drumanakelly Landfill Site	Agreed to tender for the final capping at Drumanakelly Landfill Site	J Parkes/L Dinsmore	Part 4 now completed. Part 5 at Tender Stage for works. Officers meeting held on 8 September, with anticipation that Tender Documents are ready to be released by Estates Dept. Tender documents available ready for release.	N
		RTS MEETING – 20 APRIL 2016			
		RTS MEETING – 9 DECEMBER 2015			
RTS/142/2015	Old Furniture at Council Recycling Sites	Council adopt a policy that people leaving old furniture at Council amenity sites be given the opportunity to	J Parkes/L Dinsmore	Expressions of Interest Document has been completed but is currently held pending consideration	N

24 January 2018

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		donate it to charity and that expressions of interest be sought from charitable organisations to collect this furniture for upgrading and re-use.		of other issues relating to operation of Civic Sites. It is anticipated that report will be transferred to a later meeting of RTS.	
		RTS MEETING – 18 NOVEMBER 2015			
RTS/124/2015	Bus Shelter requests	Councillor Casey referred to the bus shelter on the Old Warrenpoint Road and said it was being used for anti-social behaviour purposes - officials investigate if this could be moved and report back to the Committee.	K Scullion	Being considered under current policy requirements.	N
		RTS MEETING 17 JUNE 2015			

24 January 2018

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
RTS/46/2015	Summary Review Report – Reservoir Bill (NI) Future	To include the costs of this survey work in the 2016/17 Rate Estimates with a view to carrying out the Reservoir Surveys in the Spring of 2016.		Estimated costs will be added for consideration to next year's budget estimates.	N