



May 18th, 2015

Notice Of Meeting

You are invited to attend the Regulatory and Technical Services Committee Meeting to be held on **Wednesday, 20th May 2015 at 6:00 pm** in **the Boardroom, District Council Offices, Monaghan Row, Newry.**

The Committee Members are:

Chair: Councillor T Andrews

Vice: Councillor S Ennis

Members:

Councillor P Brown	Councillor C Casey
Councillor S Doran	Councillor G Fitzpatrick
Councillor G Hanna	Councillor V Harte
Councillor M Murnin	Councillor H McKee
Councillor P O'Gribin	Councillor G Sharvin
Councillor G Stokes	Councillor H Reilly
Councillor D Taylor	

Agenda

- (1) **Apologies and Chairperson's remarks.**
- (2) **Declarations of "Conflicts of Interest".**
- (3) **Action Sheet of the Regulatory and Technical Services Committee Meeting held on Wednesday 22 April 2015. (Attached).**

[Action sheet 22 April 2015.pdf](#)

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For Consideration and/or Decision - Waste Management

- (4) **Progress Report on Capital Works at Victoria Lock, Newry. (Report attached).**

[Capital Works at Victoria Lock.pdf](#)

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For Consideration and/or Decision - Planning

- (5) **Delivery of support for Council planning functions by the Shared Environmental Service - Service Level Agreement.**

[Shared Environmental Service Proposal.pdf](#)

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- (6) **Planning resources and processing planning applications.**

[Planning Resources - May 2015 Committee.pdf](#)

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For Consideration and/or Decision - Building Control

- (7) **Dangerous Building Policy. (Attached).**

(8) Consolidation of Development Naming, Postal Numbering and Erection of Nameplates Policy and Procedures. (Attached).

Consolidation of Development Naming, Postal Numbering and erection of nameplates policy and procedures.pdf

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For Consideration and/or Decision - Facilities Management and Maintenance

8a Request to place a Blue Circle Plaque. (Attached).

Blue Circle Plaque.pdf

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For Noting

(9) DoE Passenger Transport Licencing Division - Application to Renew a Road Service Licence for:

- B647 - Cross Country Coaches Ltd. 31 Ballylintagh Road, Coleraine, Co. Londonderry BT51 3SP.

Road Service Licence - Cross Country Coaches.pdf

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(10) Arc21 Proposed Changes to Contracts MRF and Bring Bank Collection Services for Paper Contracts. (Attached).

MRF Contracts.pdf

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(11) Arc21 Joint Committee Meeting - Members' Monthly Bulletin - 30 April 2015. (Attached).

Arc21 - Monthly Bulletin April 2015.pdf

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- (12) **Arc21 Joint Committee Meeting - Minutes of Meetings held on 26 February 2015 and 26 March 2015. (Attached).**

[Arc21 - 26 February 2015.pdf](#)

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[Arc21 - 26 March 2015.pdf](#)

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- (13) **NIEA - Slieve Croob Area of Special Scientific Interest notification under Article 28 of the Environment (NI) Order 2002. (Attached).**

[Slieve Croob ASSI.pdf](#)

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- (14) **DoE - News Release - Northern Ireland Households Producing more waste. (Attached).**

[Press Release - More Waste.pdf](#)

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- (15) **DoE Northern Ireland Local Authority Collected Waste Management Statistics - October/December 2014.**

This publication can be accessed at:-

http://www.doeni.gov.uk/index/information/asb/statistics/environment_statistics.htm#waste-quarterly

[Waste Management Statistics.pdf](#)

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- (16) **DoE - Consultation on Entertainment Licensing.**

Report by the Entertainment Licensing Review Group - **responses to be received by 26 June 2015** and sent to lgpdconsultations@doeni.gov.uk

Document can be accessed at:

http://www.doeni.gov.uk/index/local_government/local_government_consultations.htm

[Consultation on Entertainment Licensing.pdf](#)

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- (17) **DoE Consultation Paper on the Planning (Hazardous Substances) (Amendment) Regulations (Northern Ireland) Order 2015 - Planning Policy Division letter dated 30-4-15.**

Responses to be received by 11 June 2015. Copies of the consultation can be downloaded from:

Conferences/Events

- (18) **Conference on Energy Policy in Northern Ireland - with the Department of Energy and Climate Change; the Enterprise, Trade and Investment Committee Chair and Utility Regulator Chief Executive: Policy Forum for Northern Ireland - to be held on Thursday (am) 17 September 2015 - Central Belfast.**

Further information from <http://seancudmore@policyforumni.co.uk>.

See appendix for booking fee details.

Energy Seminar Details.pdf

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Invitees

Cllr. Terry Andrews	terry.andrews@downdc.gov.uk
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ACTION SHEET- REGULATORY AND TECHNICAL SERVICES COMMITTEE – 22 APRIL 2015

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AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
RTS/04/2015	Costs of the provision of a Council pest control services	It was agreed on the proposal of Councillor Casey, seconded by Councillor Taylor, that officials prepare a report on the costs of the Council providing a pest control service for consideration at the May Meeting of the RTS Committee.	Env Health Department seeking to confirm potential costs. Also need to agree where such a service might sit (R&TS or AHC)
	Cost of maintaining Council owned cemeteries	It was agreed, in response to a query from Councillor O’Gribin, that Mr O’Rourke would provide a breakdown of the costs of maintaining the Council owned cemeteries in the Newry, Mourne and Down District and circulate this to Members for their information.	Figures being collated
	Crematorium in the Newry, Mourne and Down District	It was agreed on the proposal of Councillor Casey, seconded by Councillor Harte, that officials prepare a paper/business case on the possibility of providing a crematorium in the Newry, Mourne and Down District and that this report be brought to the next appropriate RTS Meeting for consideration.	Enquiries and data collection ongoing. Report will be provided to subsequent committee
	Dangerous buildings at Harbour Road, Kilkeel	Officials to provide an update to Councillor McKee on enforcement action on dangerous buildings on Harbour Road, Kilkeel	Building Control Department provided update
	Monkshill Cemetery	Councillor Harte requested an additional water tap and bins at Monkshill Cemetery Newry	Being investigated

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
RTS/05/2015	Governance arrangements – Welfare of Animals Act (NI) 2011	It was agreed on the proposal of Councillor Doran, seconded by Councillor McKee that the Council agrees to the governance arrangements identified in this Animal Welfare governance paper in preparation for the implementation of the Animal Welfare Act (NI) 2011 from 1 April 2015.	Governance Arrangements will be progressed.
RTS/06/2015	Presentation on Flood Maps of NI	It was agreed on the proposal of Councillor Fitzpatrick, seconded by Councillor Hanna to invite the Rivers Agency to the appropriate meeting of the RTS Committee to give this presentation.	Rivers Agency will give a presentation at the RTS Meeting on 17 June 2015 with all Councillors to be invited to attend the meeting for this one item
RTS/07/2015	Drumgath Old Graveyard, Drumlough, Newry	It was agreed: <ol style="list-style-type: none"> 1. The site's monument status being clarified by DoE Built Heritage. 2. Details of the proposed project being pre-approved by both Council and Built Heritage, prior to any works commencing on site. 3. The Group obtaining EHS grant funding to cover the costs of the proposed works. 4. The Group providing proof of Public Liability Insurance and indemnifying the Council against any claims or costs arising directly from these Works. 	Group advised of conditional approval of their proposal

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
RTS/15/2015	Interim Processing of Dry Recyclables	It was agreed to approve the recommendation made for the processing of the dry recyclables from the old Newry and Mourne area, until such times as the new District wide arc21 contract is established, subject to Mr C O'Rourke establishing that there is no implications for this course of action as a result of an email received from local Solicitors in relation to this matter.	No implications in relation to Solicitors letter, therefore payments proceeding as proposed

Agenda Item:	Progress Report on Capital Works at Victoria Lock (1) Dredging of Lock Chamber (2) Refurbishment of Sea Gates
Report to:	Regulatory and Technical Services Committee
Subject:	Victoria Lock
Date:	8 May 2015
Reporting Officer:	Eamon McManus (Deputy Director TLS)
Contact Officer:	Eamon McManus (Deputy Director TLS)

Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- Close Victoria Lock and the Amenity Area for a period of 4 No. months approximately from around mid June 2015 to mid October 2015 in order to carry out essential works to the Lock Chamber and Sea Gates.
- Officials to be granted authority to write immediately to boat owners who currently have boats berthed in the Albert Basin to inform them of the planned closure of Victoria Lock in order that they may be able to make suitable arrangements for their boats during the closure period. Other canal interest groups and boat owners who have recently left the Albert Basin to also be informed of the proposed temporary closure of Victoria Lock.
- Officials to have authority to refund any remaining berthing fees or issue Credit Notes to departing boat owners if required.

1.0 **Purpose & Background**

1.1 The purpose of this report is to set out for Members consideration recommendations to enable the Capital Works at Victoria Lock to be carried out during the summer/early autumn of 2015.

The former Newry and Mourne District Council decided to seek separate tenders for the following essential works at Victoria Lock:-

- (1) Dredging of Lock Chamber
- (2) Refurbishment of Sea Gates

The new Newry, Mourne and Down District Council has provided a budget in the 2015/16

	<p>Capital Rate Estimates to allow these works to be carried out.</p> <p>Tenders have been obtained which are within the budget and it is planned to award the Contracts for the 2 schemes shortly.</p> <p>It is anticipated that the start date for the first Contract, ie, the dredging of the Lock Chamber will be around mid June 2015 – subject to obtaining the final statutory approvals for the works. The Contract period will be 8 weeks with the second Contract – “Repairs to the Sea Gates” to commence immediately after the Dredging Contract has been completed and it will last for 7 weeks.</p>
2.0	<p><u>Key Issues</u></p>
2.1	<p>Victoria Lock will be out of operation for the entire duration of the 2 Contracts, ie, a 4 month period.</p> <p>During this time no boats can enter or leave Albert Basin/Newry Ship Canal through Victoria Lock. The amenity area at Victoria Lock will also be closed to the public during the Contract periods.</p> <p>As the Sea Gates are now unreliable due to their defective condition, it is essential that these works are carried out as soon as possible and during the summer period to meet the very tight Contract programmes. The opportunity for longer working hours and better weather conditions during the summer should greatly assist in completing the 2 Contracts within the programme and budget thereby ensuring that Victoria Lock is out of use for the shortest possible time.</p> <p>There are 19 boats berthed in the Albert Basin at present. These boat owners will be affected by the proposed works if they have plans to take their boats out of Newry Canal during the summer.</p> <p>Other boat owners would also be affected if they have any plans to visit Newry via Victoria Lock and Ship Canal during the summer months.</p>
3.0	<p><u>Resource Implications</u></p>
3.1	<p>Boat owners currently berthed in the Albert Basin who decide to leave because of the works before Victoria Lock closes may seek a refund of any remaining berthing fees that they have already paid. Alternatively, they could be issued with a Credit Note for use should they wish to return to the Albert Basin when Victoria Lock reopens again.</p> <p>Council Officials are in the process of liaising with boat owners to inform them of the proposed closure of Victoria Lock in order that they have as much time as possible to make any necessary alternative arrangements.</p>

Delivery of Support for Council Planning Functions by the Shared Environmental Service

Purpose

To seek committee approval for the attached Shared Environmental Service proposal regarding the support to the Planning Department with respect to meeting our environmental responsibilities in connection with our role as the planning authority.

This support will be delivered via a Service Level Agreement between Newry, Mourne and Down Council and Mid and East Antrim Borough Council.

The primary objective of the service is to carry out Habitats Regulations Assessments on behalf of councils on planning or other development applications and during the preparation of Local Development Plans to assess and advise on impacts on European sites (Special Areas of Conservation and Special Protection Areas) and Ramsar sites. This function is essential to ensure that legal requirements are fully met and to reduce the risk of challenge to planning decisions, development plans and policies.

The SLA will:

- Support Council to comply with environmental legislation in relation to European sites in carrying out their development management functions.
- Support Council to comply with environmental legislation in relation to European sites throughout the preparation of Local Development Plans.
- Minimise the extent of challenge on development management determinations and Local Development Plans on grounds of impacts on European sites.
- Support Councils by presenting expert evidence about impacts on European sites in relation to development planning.
- Provide advice in a timescale that supports planning decisions to be made within statutory requirements and performance targets.

Recommendation

It is recommended that the committee approve and adopt the attached proposal.

Delivery of Support for Council Planning Functions by the Shared Environmental Service

Service Level Agreement

Between

Mid and East Antrim Borough Council

and

Newry, Mourne and Down District Council

Revision History

Issue	Date	Description of Changes
0.1	23/02/2015	Draft to Councils
0.2	23/03/2015	Final to Newry, Mourne and Down District Council

Operational Contacts

Mid and East Antrim Borough Council

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Ballymena

BT42 1QF

Newry, Mourne and Down District Council

Click here to enter name

Click here to enter position

Click here to enter E-mail

Tel:Click here to enter text

Click here to enter Address

The agreement

This agreement is effective from the date of signing and is jointly owned by –

Name: Anne Donaghy
Position: Chief Executive
Mid and East Antrim Borough Council

Signed: 

Date: 23 March 2015

Name: [Click here to enter name](#)
Position: [Click here to enter position](#)
Newry, Mourne and Down District Council

Signed: 

Date: [Click here to enter text.](#)

Purpose

1. This Service Level Agreement outlines the services to be provided by the Shared Environmental Service to Newry, Mourne and Down District Council to support its planning functions. It sets out how Shared Environmental Service will support Newry, Mourne and Down District Council at a strategic plan making level and in relation to individual development proposals. It provides detail of what Newry, Mourne and Down District Council can expect from Shared Environmental Service and the relationship with Newry, Mourne and Down District Council. It also sets out what is required from Newry, Mourne and Down District Council to inform the advice to be provided and avoid delays. Key terms are defined in Appendix 1.

Overview

2. Shared Environmental Service has been established to support councils to meet their environmental responsibilities in connection with their role as planning authorities. Its primary role is to carry out Habitats Regulations Assessments on behalf of councils on planning or other development applications and during the preparation of Local Development Plans to assess and advise on impacts on European sites (Special Areas of Conservation and Special Protection Areas) and Ramsar sites. This function is essential to ensure that legal requirements are fully met and to reduce the risk of challenge to planning decisions, development plans and policies.
3. In carrying out this function Shared Environmental Service will assist Newry, Mourne and Down District Council to comply with the requirements of the Birds and Habitats Directives (the Directives). These Directives seek amongst other things to protect vitally important ecosystems and natural processes, avoid environmental pollution and damage and to ensure that member states are working on a par. Government has imposed both general and particular statutory obligations and duties on councils (usually along with other public bodies) through domestic legislation including the Conservation (Natural Habitats, etc) Regulations (Northern Ireland) 1995 ('the Habitats Regulations') and subsequent amendments (the Regulations). Shared Environmental Service will support Newry, Mourne and Down District Council by providing expertise to advise Newry, Mourne and Down District Council on its responsibilities and by carrying out Habitats Regulations Assessments to ensure compliance with the Regulations.

Objectives

4. The main objectives of Shared Environmental Service are as follows:
 - Support Councils to comply with environmental legislation in relation to European sites in carrying out their development management functions.
 - Support Councils to comply with environmental legislation in relation to European sites throughout the preparation of Local Development Plans.
 - Minimise the extent of challenge on development management determinations and Local Development Plans on grounds of impacts on European sites.

- Support Councils by presenting expert evidence about impacts on European sites in relation to development planning.
- Provide advice in a timescale that supports planning decisions to be made within statutory requirements and performance targets.

Resources

5. Shared Environmental Service is employed by Mid and East Antrim Council and based in County Hall, Ballymena. Shared Environmental Service employs staff with ecological and technical knowledge and specialist training in the processes required to fully apply the requirements of the Regulations in respect of planning. The budget required to employ the Shared Environmental Service to support councils to meet their environmental responsibilities in connection with their new role as planning authorities is provided by a central government grant therefore there is no charge to Newry, Mourne and Down District Council for use of the service.
6. Detailed advice on management and development planning is found on the Planning NI website with relevant policies, practice notes and supplementary planning guidance. This is supplemented by expert advice in the subscription based Habitats Regulations Assessment Handbook which is updated regularly to take account of case law and best practice and to which Shared Environmental Service has access.
7. Specific guidance on the procedures for working with Shared Environmental Service will be provided by 1 April 2015. This will also be included on the Shared Environmental Service page on the Planning Portal intranet. Dedicated information, accessible only to your council, highlighting the European sites and other information of particular relevance in your area will be provided on your Planning Portal intranet page.

Principles

8. Shared Environmental Service will follow a number of principles to ensure the provision of high quality, evidence based and consistent advice on European sites to Councils.
 - All Habitats Regulations Assessments will be subject to internal quality assurance before they are provided to Newry, Mourne and Down District Council.
 - The information Shared Environmental Service seeks in support of a planning application will be proportionate, and be that required to assess the potential and in-combination impacts from a proposed development and enable completion of the Habitats Regulations Assessment.
 - Assessments will be carried out on a proportionate basis that fully meets the requirements of legislation.
 - Shared Environmental Service will be transparent by explaining how it has assessed proposals and the reasons for its opinions.
 - Shared Environmental Service will not provide advice on issues which are outside its remit. However, where there is a connection with an issue outside its remit, and an impact which falls within its remit; it may highlight this potential issue.
 - Up to date data and evidence will be sourced to inform decisions.

- Shared Environmental Service will stay up to date with the status of European sites, case law in relation to the European Directives and information about impacts and mitigation on habitats and species.
 - Relevant learning will be shared with all Councils through guidance.
 - Shared Environmental Service will take a continuous improvement approach to ensure efficiency and effectiveness and to provide additional value.
9. The Shared Environmental Service will provide standing advice, capacity building and additional office or site based advice to Newry, Mourne and Down District Council in relation to European sites in accordance with Schedule 1.

Services - Development Planning

10. Shared Environmental Service will provide advice to Newry, Mourne and Down District Council to support the preparation of Local Development Plans and other plans relevant to planning and will carry out Habitats Regulations Assessments of these plans. Shared Environmental Service will also provide advice, input and support in respect of European sites to Newry, Mourne and Down District Council for Strategic Environmental Assessments. Shared Environmental Service will be actively involved throughout the preparation and assessment of Local Development Plans to advise on the protection of European sites and ensure that the plan complies with the requirements of the Regulations. The role of Shared Environmental Service at each stage of Local Development Plan preparation is outlined in Appendix 2. For development plans Shared Environmental Service will support Newry, Mourne and Down District Council by:
11. **Sourcing evidence** - Advising on the environmental data required to take proper account of European sites, including map based information, and identifying other useful sources of information.
12. **Active engagement** - Providing consistent and evidence based advice on European sites at each stage of the plan-making process, and providing additional advice during non-statutory stages where resources allow. This will include advice on the Plan's vision, strategy, objectives, and policies to protect and enhance European sites. Shared Environmental Service will attend Local Development Plan steering groups where required to advise on European sites. Its advice will help inform the location and boundaries of allocations for development, and the boundaries of environmental designations
13. **Carrying out Habitats Regulations Assessments** - This includes carrying out the Habitats Regulations Assessment by ensuring baseline data is sourced, informing preferred options, initiating Habitats Regulations Assessment at Plan Strategy stage, revising the Habitats Regulations Assessment during the Local Development Plan process and finalising it prior to adoption of the Local Policies Plan.
14. **Advising on Strategic Environmental Assessments** - Providing advice and support on European sites in respect of Strategic Environmental Assessments.
15. **Providing integrated advice** – Referring to other agencies to ensure integrated consideration of the requirements for and protection of European sites.

16. **Cross-boundary working** - Where a plan may affect European sites beyond the Newry, Mourne and Down District Council area Shared Environmental Service will assess the potential impact on those sites including those in the marine area out to 12 nautical miles of the Northern Ireland coastline. Where a development plan is likely to have a cross-border effect on a European site, Shared Environmental Service will refer to the relevant parties in the Republic of Ireland.

Services - Development Management

17. Shared Environmental Service will work with Newry, Mourne and Down District Council, developers and other partners to support Newry, Mourne and Down District Council to meet statutory requirements in respect of European sites at the individual proposal or application level. For development proposals, Shared Environmental Service will do this through:
18. **Early engagement** - Where there is potential for significant impact on European sites Shared Environmental Service will respond to opportunities to engage with developers and planning authorities at the pre-application stage to ensure that the location, layout and design of development is informed by environmental constraints in respect of the European site. Pre-application engagement with prospective developers will ensure that the information required in support of an application is identified at the outset. Where the advice Shared Environmental Service provides at the pre-application stage is followed, the need for additional information will only occur in exceptional circumstances, for example, where new evidence or guidance emerges, or in instances where proposals and site boundaries have changed. Where it appears likely that a proposal would be likely to have serious environmental impacts, Shared Environmental Service will make this known at an early stage and, if possible, suggest ways in which adverse impacts might be avoided or mitigated.
19. **Clear advice** - Shared Environmental Service will ensure that its advice can be clearly understood by planning professionals, and enables them to make informed decisions. Its advice will be objective, consistent, evidence based, proportionate, and reflect the duties, responsibilities and purpose of councils as planning authorities. It will advise on what information should be provided in support of an application.
20. **Supporting a solutions based approach** - Where this is compatible with maintaining the integrity of European sites Shared Environmental Service will identify and promote opportunities to protect and enhance the sites.
21. **Cross-boundary working** - Where a development may affect European sites beyond the Newry, Mourne and Down District Council area Shared Environmental Service will assess the potential impact on those sites including those in the marine area out to 12 nautical miles of the Northern Ireland coastline. Where a proposed development is likely to have a cross-border effect on a European site, Shared Environmental Service will refer to the relevant parties in the Republic of Ireland.
22. **Responding within deadlines** - Shared Environmental Service will respond within the times outlined on Schedule 1 provided Shared Environmental Service

has received all information needed to give an informed response. If additional time is required, Shared Environmental Service will be clear why this is necessary and when its response will be submitted.

23. **Advising on and carrying out Habitats Regulations Assessments** - Shared Environmental Service will provide guidance to planners to enable them to screen applications for planning permission or for approval under general development orders to identify and record cases where there is no likely significant impact on a European site (Stage 1 test of likely significance). Where a proposal has a likely significant effect or where the planner is uncertain Shared Environmental Service will complete the Stage 1 test of likely significance and advise Newry, Mourne and Down District Council of its finding. Where Newry, Mourne and Down District Council or Shared Environmental Service identifies that a proposal is likely to have a significant effect Shared Environmental Service will complete the appropriate assessment following receipt of consultation responses and submit the completed appropriate assessment to Newry, Mourne and Down District Council.
24. **Carrying out Area of Special Scientific Interest assessments (ASSI)** - Where a European site is also an ASSI and the ASSI features are the same as the European site features Shared Environmental Service will carry out the necessary assessment.
25. **Advising on Environmental Impact Assessment** - The Shared Environmental Service will advise Newry, Mourne and Down District Council on European site considerations for Environmental Impact Assessments to include the adequacy of data to inform impacts on European sites for Environmental Impact Assessments and advice on Environmental Statements in relation to European sites.
26. **Providing integrated advice** - Where there are other competent authorities concerned with a development Shared Environmental Service will follow the advice of the Department to coordinate Habitats Regulations Assessments where appropriate. Where another Competent Authority has carried out a Habitats Regulations Assessment Shared Environmental Service will review and quality assure it and if appropriate may incorporate it into the Habitats Regulations Assessment for Newry, Mourne and Down District Council. If it is not satisfactory Shared Environmental Service will carry out a separate Habitats Regulations Assessment.

What Shared Environmental Service expects from Newry, Mourne and Down District Council

27. Shared Environmental Service expects Newry, Mourne and Down District Council to:
 - follow Shared Environmental Service guidance to screen applications to identify and record cases where there is no likely significant impact on a European site (Stage 1 test of likely significance);
 - refer the application to Shared Environmental Service where the screening indicates a likely significant impact on a European site, or where the impact is uncertain, so that Shared Environmental Service can complete the Habitats

Regulations Assessment giving a reasonable timeframe for a response as set out in Schedule 1;

- be clear about the aims and scope of any meeting, agreeing an agenda in advance of it taking place, providing written material/papers with sufficient time for review as appropriate, and subsequently agreeing minutes/actions;
- identify, when alerted through consultation responses, when groundwater contamination, contamination of land, flood risk, water resources, surface water pollution, waste usage/ disposal, or statutory designations might be a relevant issue for consideration;
- ask the applicant to provide sufficient information to allow Shared Environmental Service to carry out its assessment of the proposals and propose adequate mitigation measures as appropriate;
- Advise Shared Environmental Service by 1 March each year of the requirements for and estimated timing of input to the preparation of Local Development Plans in the following year.
- Inform Shared Environmental Service of the decision for all applications where Shared Environmental Service has submitted an appropriate assessment.

Working relationship and responsibilities

28. Shared Environmental Service will have a dedicated e-mail contact for Newry, Mourne and Down District Council and will manage correspondence to ensure queries are met within targets on Schedule 1. Shared Environmental Service will appoint a Link Officer for Newry, Mourne and Down District Council for development management and development planning who will be the first point of contact for general queries. It will assign a Case Officer for each development application or proposal. It will also assign a Lead Officer for each Local Development Plan. Shared Environmental Service will maintain telephone cover during core hours at a minimum and where feasible to do so Shared Environmental Service will provide informal advice by telephone, e-mail or online conferencing.
29. The ownership of any assessment or input from Shared Environmental Service will rest with the council to which it is provided. The ownership of any general guidance to councils will rest with Shared Environmental Service. Responsibility for following due process and applying the findings of Habitats Regulations Assessments to comply with the Directives and Regulations lies with the council as does all decision making regarding a planning application or development plan.
30. The Habitats Regulations Assessment Shared Environmental Service carries out will take account of all relevant information publicly available or provided by other parties. Shared Environmental Service will ensure that all guidance and advice it provides is consistent with the Directives, Regulations and case law. In the event of any uncertainty about the application of these to a given situation Shared Environmental Service will outline that situation, any relevant case law and its interpretation and questions so that the council concerned may seek legal opinion. Shared Environmental Service will comply with the terms of the Freedom of Information Act 2000 and Environmental Information Regulations 2004 respecting applicant confidentiality as appropriate.

31. If any issues arise about service delivery they should normally be resolved between the Principal Officers in the Council and the Head of Shared Environmental Service. If this is not successful it will be raised to the respective Area Planning Managers, and finally to the respective Council Chief Executives.

Monitoring and review

32. Delivery of this service level agreement will be monitored and a six monthly report provided to Newry, Mourne and Down District Council Chief Executive and Area Planning Manager by 31 October and 30 April each year. It will be subject to review and confirmation annually. Shared Environmental Service welcomes feedback on ways in which the service can be improved.

Appendix 1

Key Terms

The following table provides definitions and explanations for terms used within this document.

Term	Definition
Appropriate Assessment	Appropriate Assessment is Stage 2 of a Habitats Regulations Assessment to determine whether a plan or project has an adverse effect on site integrity of a European site.
Area of Special Scientific Interest (ASSI)	Designation under The 2002 Environment Order to declare land as an ASSI that is of special scientific interest by reason of any of the flora or fauna or geological or physiographical features in it.
Competent Authority	A definition of what constitutes a competent authority is given in article 4 of the Regulations (2015). Competent authorities include government departments, district councils and statutory undertakers, and any trustees, commissioners, board or any persons who, as a public body and not for their own profit, act under any statutory provision for the improvement of any place or the production or supply of any commodity or service.
The Department	The Department with lead responsibility for European Sites (The Department of the Environment at 1 April 2015).
The Directives	Refers to the Habitats Directive (Council Directive 92/43/EEC(10)) on the conservation of natural habitats and of wild fauna and flora) and to the Wild Birds Directive (Directive 2009/147/EC(11)) of the European Parliament and of the Council on the conservation of wild birds)
Environmental Impact Assessment	The application and delivery of the Environmental Impact Assessment process to planning applications is governed by the provisions of the Planning (Environmental Impact Assessment) Regulations (Northern Ireland) 2015.
European site	European site has the meaning given by paragraph (1) of regulation 9 of the Regulations. European sites are defined as Special Protection Areas and Special Areas of Conservation and sites that may be proposed as European sites but which are not yet designated or classified. As a matter of policy the process is also applied to developments that may affect listed Ramsar sites and so European sites are taken to include Ramsar sites for the purposes of this agreement.
General Development Order	As defined in section 32 of the Planning Act (Northern Ireland) 2011. The Regulations also apply to applications for approval for the commencement of development under General Development Orders
Habitats Regulations Assessment	Habitats Regulations Assessment is the process adopted to ensure that the requirements of the EU Wild Birds and Habitats Directives are met in respect of development that may affect European sites.
Likely significant effects	Defined in case law as effects which would undermine the conservation objectives of a site and which cannot be ruled out on the basis of objective information.

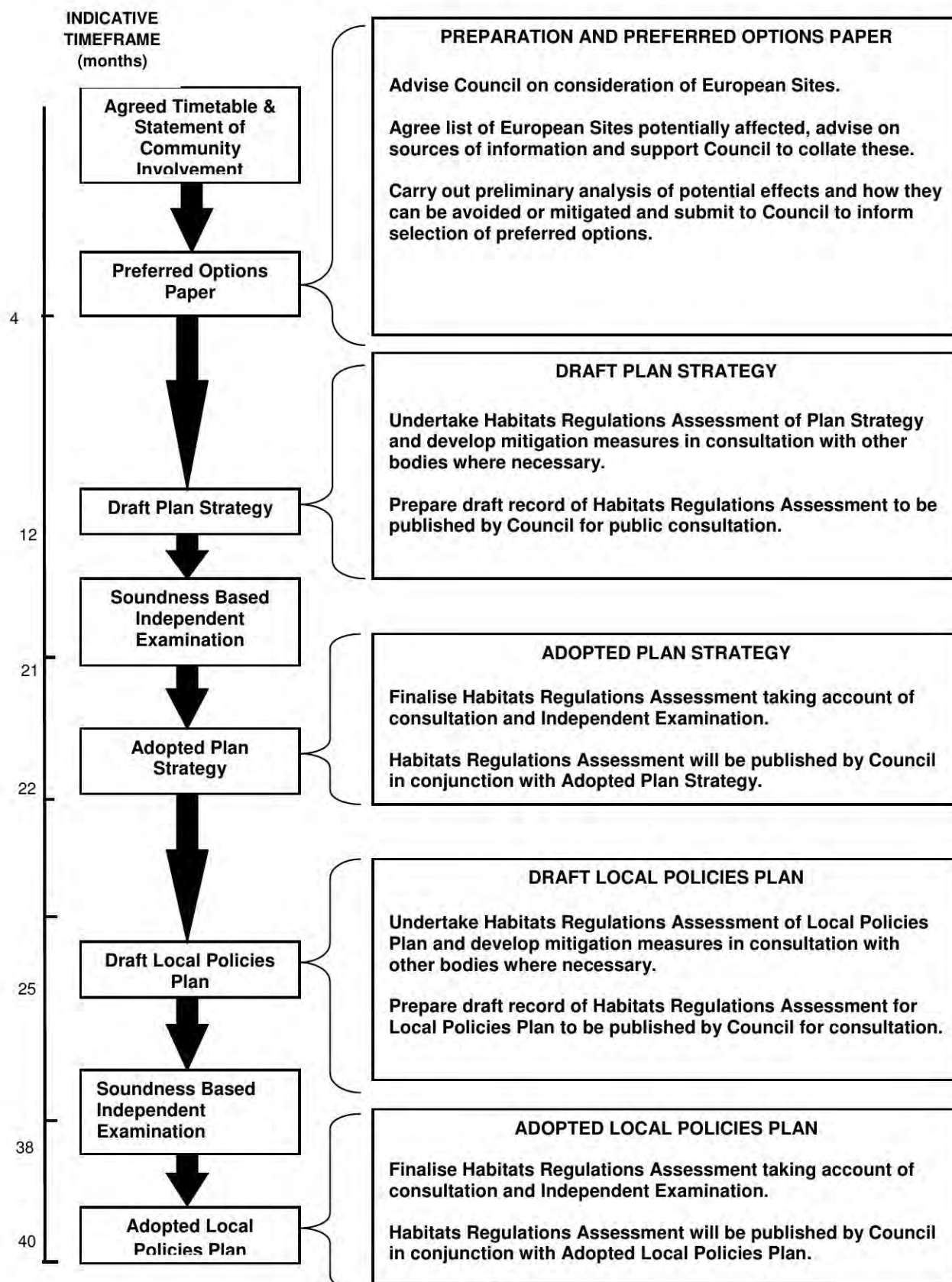
Planning permission	<p>This is taken to include all approvals as defined in Article 60 of the Regulations (2015) that is those under</p> <ul style="list-style-type: none"> • Part 3 of the 2011 Act (planning control); • section 213 of the 2011 Act (urgent crown development); • section 58 (appeals), or section 60 (appeal against failure to take planning decision) of the 2011 Act; • section 73 (orders requiring discontinuance of use or alteration or removal of buildings or works) or section 75 (power of the Department to make section 73 orders) including an order made under those sections by virtue of section 230 of the 2011 Act (minerals); • section 145(1) of the 2011 Act (appeals against enforcement notice—supplementary provisions relating to planning permission); • section 193(1)(c)(i) of the 2011 Act (action by the council following service of purchase notice) • paragraph 3 of Schedule 8 to the Electricity (Northern Ireland) Order 1992(29) that planning permission shall be deemed to be granted.
Ramsar sites	Wetlands of international importance designated under the Ramsar Convention.
The Regulations	The Conservation (Natural Habitats, etc) Regulations (Northern Ireland) 1995 ('the Habitats Regulations') and subsequent amendments.
Site Integrity	The coherence of a site's ecological structure and function, across its whole area, which enables it to sustain the habitat, complex of habitats and/or the levels of populations of the species for which it was designated, classified or listed.
Strategic Environmental Assessment	Environmental assessment applied to policies, plans and programmes to meet the requirements required under the Strategic Environmental Assessment Directive (European Directive 2001/42/EC).
Test of Likely Significance	The test of likely significance is Stage 1 of the Habitats Regulations Assessment. This is a screening stage to identify if the proposed plan or project is likely to have a significant impact on European site selection features. If no impact is likely, the project may move directly to the relevant authorisation procedures.

Appendix 2

Shared Environmental Service input to preparation of Local Development Plans

LOCAL DEVELOPMENT PLAN PROCESS

SHARED ENVIRONMENTAL SERVICE INPUT



Schedule 1

Service Delivery Targets for Shared Environmental Service

Work Area	Service	Within Working Days ¹
Habitats Regulations Assessment	Will advise on Stage 1 test of likely significance	5
	Will confirm any survey requirements for Habitats Regulations Assessment	5
	Will complete appropriate assessment	10
Environmental Impact Assessment (EIA)	Will advise on screening requests as to whether project is EIA development	5
	Will advise on adequacy of/or further data required to inform impacts on European sites for scoping requests when a project has been declared EIA development	10
	Will review all Environmental Statements in relation to European sites for EIA development projects and advise if complete or additional information needed.	10
Pre-Application	Will advise on European site considerations at pre-application meetings where required	NA
	Will provide written advice on European site considerations following meetings	5
Development Planning	Will provide information on European sites for plan preparatory studies and during plan preparation	NA
	Will advise as specified in Appendix 2 on all policies and proposals as they affect European sites at agreed stages throughout the preparation of local development plans and prepare, update and supply a Habitats Regulations Assessment	NA
	Will support preparation of the Strategic Environmental Assessment with regards to European sites throughout the plan process	NA
	Will provide evidence with regards to European sites at public examination where necessary	NA

¹ Provided Shared Environmental Service has received all information needed to give an informed response.

Informal Advice	Will provide phone cover in core hours at a minimum	10 am to Noon, 2 pm to 4 pm
General		
Data and Capacity Building	Will make recommendations on environmental data requirements	Up to 10 days per year
	Will provide standing advice/training to Newry, Mourne and Down District Council (including preparation)	
	Will provide additional site/office based advice to Newry, Mourne and Down District Council	

Planning Department – Resources and Processing Planning Applications

Introduction

To advise Committee on a number of issues relating to the Council's planning function and specifically the processing of planning applications.

Planning Staff Numbers

The Council currently has a complement of 29 planners, spread across three main areas of work;

- planning applications,
- planning enforcement and
- development plan.

Approximately 25% of the planning staff work part time hours.

A team of 15 planners is engaged in processing planning applications. The planning enforcement team comprises 4 planners with the remaining 10 planners making up the development plan team.

Processing Planning Applications

The processing of planning applications is the area of work most familiar to Councillors. Particular interest is taken in the performance of this function and notably the processing times for planning applications.

Currently the Council Planning Department has 1250 live planning applications, that is, planning applications under consideration and not yet determined. Councillors will be aware of the backlog of planning applications. Backlog applications are defined as those more than 12 months old. There are 250 of these currently.

Resource Implications.

Planners are currently carrying caseloads of 100 or more applications. Good practice across planning authorities suggests that an optimal caseload should be in the region of 50 to 70 planning applications per planner.

If the suggested workloads described above were to be applied to this team, then there would be approximately 18 planners engaged in this work.

Within the team of 15 planners processing planning applications, 4 are presently absent due to maternity leave or long term sick leave.

Clearly the circumstances described above have the potential to impact on performance to a significant degree.

Proposed Actions

It is intended to seek Council authority to increase the staffing levels within the planning function.

This will involve

- Acting up arrangements to promote individuals internally for a period to fill temporary vacancies at senior planning grade
- Conducting an internal trawl to identify suitably qualified planning staff within the Council to augment the existing staff complement
- Advertising externally both to fill the temporary vacancies and to add additional temporary planning staff

It is anticipated that the costs associated with the additional temporary staff will be negated by an increase in planning income, and that the overall impact on the budget should be minimal.

Recommendation

That Members note the content of this report and anticipate a subsequent detailed resourcing and performance management report.

Newry, Mourne & Down District Council DANGEROUS BUILDINGS POLICY



1.0 INTRODUCTION

Newry, Mourne & Down District Council is widely recognised for its historic built heritage. Many of our towns and villages include conservation areas, listed building etc. In addition, there are also a large number non-listed buildings which were built many decades ago.

The Council has a responsibility to administer and enforce legislation (refer to Appendix 1) within its districts in relation to dangerous buildings. This legislation, whilst aged, is critical in protecting the citizens from injuries arising from dangerous buildings.

This new policy aims to align the original policy operated by the existing Councils, by incorporating best practice to safeguard the public, assist building owners and to protect the Council against claims of negligence or maladministration.

2.0 OBJECTIVES OF THE POLICY

The objectives of this policy are to:-

- Protect the public from dangerous buildings and structures
- Ensure the Council's statutory duties, under the relevant legislation are administered effectively and efficiently
- Set out a suitable strategy, procedures, responsibilities and resources.
- To provide resources to ensure the safety of Building Control staff undertaking Dangerous Buildings Surveys.

3.0 POLICY:

In order to protect its community, Newry, Mourne & Down District Council shall have a suitable operational strategy, and shall provide an appropriate budget to ensure that adequate resources are available for the administration and enforcement of Dangerous Buildings legislation across the District. This includes staffing, legal costs and the costs of undertaking such works as may be required, including hoardings, materials, Council labour or external contractors. The Council will seek to recover the costs associated with undertaking work from the owners of dangerous structures.

4.0 POLICY OWNER:

4.1 Director of Regulatory and Technical Services

4.2 Assistant Director of Regulatory and Technical Services (Building Control)

5.0 POLICY AUTHORISATION:

5.1 Regulatory & Technical Services Committee on: _____

5.2 Council Authorised on: _____

6.0 OPERATIONAL ON: _____

7.0 POLICY REVIEW DATE

The Council will review the operation of this Policy every 4 years (as per the Council's Equality Scheme Commitment 4.31) or as necessary, and may, subject to Council approval, amend as required for operational reasons or to take into account any legal developments that impact on the Policy.

8.0 EQUALITY SCREENING

This policy has been screened in accordance with the provisions of Section 75 of the Northern Ireland Act 1988.

Signed:

Date: 11 May 2015

Colum Jackson

Appendix 1

NEWRY, MOURNE & DOWN DISTRICT COUNCIL DANGEROUS BUILDINGS STRATEGY & PROCEDURES

1.0 LEGISLATION

The Council has a responsibility and is required to take action, in relation to dangerous buildings, under the following legislation:-

1.1 Building Control Legislation

The Towns Improvement Clauses Act 1847: Section 75 to 78, as adopted by the ***Towns Improvement (Ireland) Act 1854 – Section 39***

Ruinous & dangerous buildings

The Public Health Acts Amendment 1907 – Section 30

Dangerous places to be repaired or enclosed

1.2 Environmental Health Legislation

The Pollution Control and Local Government (NI) Order 1978: Articles 65 & 66

Defective premises, ruinous and dilapidated buildings and neglected sites

The Health & Safety at Work (NI) Order 1978.

1.3 Allied legislation enforced by other agencies:-

Enforcing agency: DRD, Roads Service.

The Roads (NI) Order 1993 – Article 51

Dangerous adjoining roads

Enforcing agency: The Northern Ireland Housing Executive.

The Housing (NI) Order 1981: Article 63

Power to secure or demolish unoccupied premises

Enforcing agency: Local Authority Planning Service & NIEA

The Planning (NI) Order 1991 – Article 44

Works to listed buildings

Enforcing agency: Health and Safety Agency

The Construction, Design and Management Regulations (NI) 2007 : Demolitions

There are also civil remedies open to individuals, property owners and indeed to the Council in this area of common law, including duty of care, rights of support, weather proofing etc...

2.0 REQUIREMENTS OF THE LEGISLATION (for which Building Control has responsibility)

2.1 Towns Improvement (Ireland) Act 1847

Section 39 of the Towns Improvement (Ireland) Act 1854, adopted so much of the Towns Improvement Clauses Act 1947 as applies to ruinous and dangerous buildings.

To apply this legislation the building, or relevant part thereof, must be both ruinous and/or dangerous, i.e., it could be applied to the roof covering of a building, where the slates or tiles are loose, if the covering could be said to be ruinous and dangerous, regardless of the condition of the remainder of the building.

Only the part relating to buildings has been transferred to District Councils*, walls are excluded. (See Section 39 of the Towns Improvement (Ireland) Act 1854). DRD Roads Service have responsibility for walls fronting public roads and footpaths.

It can be applied to protect people passing the danger and occupiers of neighbouring buildings at risk from the danger, although it was originally designed for urban areas it now applies to the entire District.

The Act requires the Council to immediately cause a proper board or fence to be put up to protect passers by or neighbours. If the owner refuses to do it, or cannot be found, the Council itself must do so.

The Council must also serve notice on the owner and fix this notice to the door of the property or give it to the occupier requiring work to begin within 3 days to either take down, repair or make safe the building. Such work is to be completed as speedily as possible.

If appropriate action is not taken within the required time scales then the Council may ask a Court to order the owner, or the occupier if appropriate, to carry out such work.

If no owner or occupier can be found, the Council is required to carry out the work. The Council may then recover the expenses off the owner if he can be found (including hoarding).

If the owner cannot be found, the Council may place a notice on the door (and preferably also in the local press) giving 28 days notice that it intends to sell the building/land/or chattels and deduct the cost of the work from the proceeds (Article 77 & 78).

There is no appeal against the notice for take down, repair etc.; but an owner who objects or disagrees may seek an injunction to stop the Council.

This is the most suitable remedy for imminent dangers as it empowers the Council to act immediately to abate the risk.

2.2 The Public Health Acts Amendments – 1907 – Section 30.

This applies to dangerous buildings, walls, fences, steps, structures or other thing, or any well, excavation, reservoir, pond, stream, dam or bank, which for want of sufficient repair protection or enclosure are dangerous to persons lawfully using the street or a public footpath. Dangerous buildings, walls, structures, etc., which are dangerous to neighbours whilst on private land are not covered, unless fronting a street or public footway. A public footpath includes a right-of-way.

The Council may serve notice on the owner requiring him within a specified period to repair, remove, protect or enclose the work.

The period specified in the notice must reflect the degree of danger but must also be reasonable. If the owner does not comply with the notice then the Council may repair, remove, enclose etc. and recover the expenses from the owner.

The owner does have the right of appeal to a County Court should he feel aggrieved by the notice; such appeal to be lodged with the Court within 21 days. In effect this means that the Council cannot do anything about removing the danger until 21 days has elapsed. This is not very effective for dealing with imminent danger.

3.0 PROCEDURES FOR DEALING WITH DANGEROUS BUILDINGS

In order to protect its community, the Council has adopted the following proactive procedures.

Building Control will:-

- (a) Advise the public about the dangers and the legislation.
- (b) Facilitate the easy reporting of dangerous buildings.
- (c) Respond promptly to reported alleged dangerous walls or structures, during and outside working hours.
- (d) Annually, and after each severe storm, survey the main thoroughfares throughout the District for any apparent dangerous buildings.
- (e) Compile a register of buildings on the Building Control system which have the potential to become dangerous and establish ownerships so that future action can be speedily effected.
- (f) Encourage staff to remain vigilant and note loose slates, gutters, downpipes, render, chimney pots etc. when travelling through the District on other Building Control duties.
- (g) Regularly train staff in the legislation and in judging dangerous buildings/structures and in Health and Safety issues.
- (h) Have available, or have access to, suitable materials and labour for erecting hoardings, stabilising buildings etc....

- (i) Have available and review regularly the contact numbers for staff in other agencies, e.g., DRD Roads Service, NIW, PSNI, NIFRS, HSE, Planning Service and NIE.
- (j) Keep available a list of plant hire firms and contractors willing to undertake work on behalf of the Council.
- (k) Notify, and where relevant, seek approval from all the appropriate external agencies, e.g., Roads Service for hoardings and closing of streets, Environment and Heritage for listed buildings etc...
- (l) Keep appropriate records of the building in question and all action taken
- (m) Ensure Surveyors have all necessary Health and Safety equipment and other equipment such as torches to enable them to undertaking this work.

4.0 PROCESS TO BE FOLLOWED

Response times:

Respond to external reports about dangerous buildings etc., as follows:-
 Within 1 hour during working hours.
 Within 2 hours outside working hours.

Staff Safety:

Surveyors inspecting all alleged dangerous structures shall wear appropriate personal protective equipment, particularly safety boots, helmet and hi-visibility jacket. He/she should undertake their duties with the utmost regard for their personal safety and for that of others in the vicinity, by continuously undertaking dynamic risk assessment. The Surveyor should compile their report and survey the alleged danger from a safe location. In certain circumstances, it may be necessary to undertake the evaluation from the safety of a mobile platform.

Criminal Damage:

Considerable caution should be exercised when Surveyors are called to inspect and report on properties which have been subject to malicious damage due to arson or explosion. Buildings which are scenes of crimes are in the control of the police until their investigations are complete. The advice of the PSNI should be followed at all times.

The owners of such properties may be eligible to enter a claim for compensation under the Criminal Damage (Compensation) (NI) Order 1977. The responsibility for assessment of the extent of the damage and the amount claimable lies with the Northern Ireland Office and the owners or their representatives. It is, however, for Building Control to decide if a structure poses an immediate danger and consequently the appropriate remedy, which may include demolition. The safety of the public is the Councils primary concern.

Accurate recording:

The date and time of the inspection and the names of other representatives on-site at the time of inspection should be recorded. Photographs should be taken of all

important elements, including cracks and defects in adjoining buildings. A detailed, accurate and contemporaneous report should be prepared on the DS01 form. In all cases, the DS01 form should be used to open a Dangerous Structures (DS) file on the Building Control system. All correspondence and information in relation to the alleged danger should be recorded on this system.

Assessment of danger:

When carrying out dangerous buildings inspections assess the degree of danger and categorise into:-

No obvious danger	=	No action required
Potential to become dangerous	=	Requires improvement & monitoring
Imminent	=	Action required immediately

Where there is uncertainty about the degree of danger, advice from an independent structural engineer should be sought. This is particularly important where demolition and/or a Court action may result.

Decision to take action:

Where the danger arises from a building or structure that may require a notice to be served, works/demolition to be undertaken then a Senior Officer will be nominated to take the lead role.

Choice of suitable legislation:

The Senior Officer will decide upon the course of action, taking into account the category of danger and the scope of the legislation, having considered the location of the danger and the people at risk from it. If the danger relates to occupiers of neighbouring properties, then 1847 Act will be used, as the 1907 does not serve to protect persons on private property.

Independent assessment :

Prior to the Council undertaking any remedial or demolition works, an independent structural engineer should be engaged to provide an impartial assessment and independent report. This is particularly important impartial evidence, should the owner challenge the Councils actions at a future stage.

Initial contact with the owner:

At the earliest possible opportunity, the Surveyor should attempt to liaise with the owner/occupier. They should be, where known, kept fully informed at all stages. Where the owner are not immediately identifiable, the Surveyor should collect, whilst on site as much information as possible as would assist the Council in identifying the owner/occupier. All enforcement action should be in accordance with the principals of the Enforcement Concordat and the Hampton Principles of effective inspection and enforcement.

Finding an unknown owner:

Where the owner of a property is not known to the Council, the Building Control Surveyor will provide all relevant information obtained while on site in relation to possible owners, with full details of the land, and a site location map identifying the site in red, to the lead Senior Officer in Building Control who will then endeavour, through the 'LandWeb' and other systems to identify the owner. Where 'LandWeb' and other legal searches do not prove fruitful, the Council should place a notice in the local press seeking the owners' details.

Immediate erection of a hoarding:

Where the danger represents an imminent risk from a building; the Council shall cause a suitable hoarding to be erected to protect the public as required by section 47 of the 1847 Act. Where the owner is known, a notice should be issued giving him the opportunity to immediately erect such a hoarding, and should he fail to do so, the Council should without further delay. Where the owner is not known, the notice should be affixed to the building or other structure, requiring the immediate erection of the hoarding. Having posted the notice on the building, if the Council received no satisfaction, ignorance of the owners' details should not delay the Council in taking such steps as are reasonable to ensure a suitable hoarding is erected to protect the public.

Where the danger emanates from walls, fences, steps, structures or other thing, or any well, excavation, reservoir, pond, stream, dam or bank, which for want of sufficient repair protection or enclosure are dangerous to persons lawfully using the street or a public footpath, a Notice must first be served, under the Public Health Act 1907, giving the owner the opportunity to repair, remove, or enclose the danger within a specified period. Where they fail to do so, the Council must act.

Where the hoarding encroaches on a public road or footpath, the permission of the Roads Service must be obtained. In out of hours emergencies this should be done retrospectively, at the earliest possible opportunity.

The Council will erect upon such hoarding, information signage so as to warn the public of the danger.

Issuing of a Notice

A Senior Officer will consider the Surveyors DS01 report and decide upon the most appropriate legal basis upon which to proceed. Other agencies such as the Roads Service and Environmental Health have power in relation to dangerous and dilapidated buildings etc. Building Control should ensure other legislation is not more appropriate in the circumstances prevailing.

The Notice will set out clearly the nature of the danger and the appropriate remedy. It will set out a prescribed period by which the work must be undertaken and completed.

The relevant Notice, signed by the Clerk and Chief Executive (legal requirement) or his nominated representative (Director of Regulatory & Technical Services Department as authorised by Council) shall be served on the relevant person.

Failure to comply with the notice:

In the event of work not being done within the prescribed time the council **must** itself take action.

(a) Where the owner/occupier has been served with a Notice under the Towns Improvement Act, and has not begun to make safe the building within 3 days or is not moving speedily enough, the Council can issue a summons and seek an Order from the Court requiring the work to be done within a specified time.

If the work is not completed within such time, or the owner or occupier cannot be found on whom to serve such an Order, the Council must do the work itself or arrange for it to be done.

Council undertaking remedial works:

When undertaking remedial works, either directly or indirectly through external Contractors, the Council must ensure such works comply with other statutory legislation, including safe systems of work and the CDM regulations.

Where the Council chooses to engage external contractors, it shall ensure the contractor is competent to undertake this type of work and has EL and PL indemnity insurance of at least £3 million, to protect the Council against claims arising from damage to properties or personal injury. The Council must ensure the Contractors safe systems of work are appropriate. Alternatively, where the work is of a more minor nature, the Council may chose to use its own Estates Services team.

Before undertaking major works, the services such as gas, electricity, water, telephone etc., must be disconnected before work begins. The service providers must be notified.

To prevent any confusing or accusations of criminal damage, the Council should notify the PSNI to inform them of their intention to enter premises and undertake work, and the legal basis for doing so.

Disposal of waste materials, if any, shall be dealt with in accordance with environmental waste legislation.

Adjoining buildings have the right to support and weather proofing. Remedial work must include appropriate protection to neighbouring properties.

In all cases, the Council will seek to recover the full cost from the owner of the property.

Buildings of special historic significance:

Particular cognisance must be given to the protection of listed buildings, or other buildings located within areas of special planning protection. The selection of an appropriate remedy, in such cases, must balance the need to protect the original historic fabric of the buildings and be reached, where possible, in consultation with NIEA. It is, however, accepted the Council has a statutory duty to take such steps as is necessary to protect the public.

Appendix 2

DS01 - DANGEROUS STRUCTURES SURVEY REPORT FORM



Newry, Mourne & Down District Council DS Survey Report Form

Surveyors name:

Date:.....

Time:.....

Address of property¹:

Owners/occupiers² details:

Nature of alleged danger:

Assessment of danger:

- | | | |
|--|---|-----------------------------------|
| 1 - No obvious danger | = | No action required |
| 2 - Potential to become dangerous | = | Requires improvement & monitoring |
| 3 - Imminent | = | Action required immediately |

Persons at risk:

Neighbours	Yes / No	
Public	Yes / No	
Others	Yes / No	Please specify

Hoarding:

Is hoarding immediately required?	Yes / No
Are there any obstacles to prevent hoarding being erected? (if yes please specify).....	Yes / No

Estimated quantity of hoarding requiredM

Possible remedied:

Impact on neighbouring properties:

Are photographs attached? Yes / No

Is an independent Structural Engineers opinion required: Yes / No

¹ If address is unknown, provide as much detail as possible, including sketch location plan

² If unknown, seek as much information as possible from neighbours etc

Appendix 3 PRIORITY – URGENT WORK ORDER REQUEST

Date: SUBMITTED BY:

PRIORITY LEVEL: Urgent **Emergency** Routine

Was an "Out of Order" sign posted on equipment Y N N/a

Was a "Closed Sign" posted at the site Y N

Location where work to be carried out:
Description of work requested:

JOB NO _____ FILE REF _____ COMPLETED DATE _____

SIGNED BY: Staff Member _____ Building Manager _____

RISK ASSESSMENT

Under the provisions of the Management of Health and Safety at Work Regulations, a Risk Assessment **MUST** be carried out for any work activity or procedure. This form **MUST** be completed for all works. If any hazards identified require a permit to work please refer to your supervisor.

- | | | | |
|-----------------------|--------------------------|-------------------------------------|--------------------------|
| Mechanical Lifting | <input type="checkbox"/> | Electrical Work | <input type="checkbox"/> |
| Manual Handling | <input type="checkbox"/> | Chemical Hazards | <input type="checkbox"/> |
| Hazardous Waste | <input type="checkbox"/> | Flammable Gases/Liquids | <input type="checkbox"/> |
| Road works | <input type="checkbox"/> | Confined Spaces | <input type="checkbox"/> |
| Specialised PPE | <input type="checkbox"/> | Excavations | <input type="checkbox"/> |
| Rough/Angled Terrain | <input type="checkbox"/> | Asbestos | <input type="checkbox"/> |
| Mechanical Cutting | <input type="checkbox"/> | Lone Working | <input type="checkbox"/> |
| Work on or near Water | <input type="checkbox"/> | Hot Work (PERMIT REQUIRED) | <input type="checkbox"/> |
| Work at Heights | <input type="checkbox"/> | | |

(PERMIT REQUIRED FOR HOIST AND SCAFFOLD WORK)

The following participated in this assessment:

Name(s) _____ Date _____
This must be available for inspection by Health and Safety Advisor/Building Manager

PLEASE RETURN ON COMPLETION OF WORK

Appendix 4

EMERGENCY CONTACT DETAILS – (CONTAINS CONFIDENTIAL PERSONAL DATA)

Agency	Responsibility	Address	Contact	Out of Hours
Local PSNI	Call Out Authority, including authority to close roads.	<p>PSNI Irish Street Downpatrick</p> <p>PSNI Church Road Ballynahinch</p> <p>PSNI South Promenade Newcastle</p> <p>PSNI Ardmore Station Newry</p>	<p>028 9065 0222 or 0845 600 8000</p> <p>028 3026 5500</p>	<p>028 9065 0222 or 0845 600 8000</p>
N I Fire and Rescue Service	Emergency response to fire and other emergencies	<p>Group Commander Kevin Synnott NIFRS 1 Seymour St Lisburn BT27 4SL E: kevin.synnott@nifrs.org</p> <p>Neil McGrath E: neil.mcgrath@nifrs.org</p> <p>Rodney O'Hare NIFRS 1 Edward Street Newry</p>	<p>T: 028 9266 4221 F: 028 9263 4983</p> <p>028 3083 5633</p>	<p>028 9266 2061</p> <p>028 9266 4221</p>

Planning Service		Anthony McKay Monaghan Row Newry	0300 200 7830	
NIEA Built Heritage	Listed Buildings Conservation areas	Brian McKervey Waterman House 5-33 Hill Street Belfast BT1 2LA	T: 028 90543095 F: 028 9054 3111 e: bh@doeni.gov.uk	Brian McKervey 07919 332 593 (mobile)
Department of Regional Development Roads Service	Hoardings and assistance in relation to public streets and footpaths. Removal of major debris eg landslides.	Mary Walsh or Stephen Duffy (Local Area Engineer)	T: 028 3752 9500 Stephen Duffy's Mobile: 078 8998 3048	Same numbers.
NI Electricity	Maintenance of Electricity Supply	Valerie Curran NIE Plc Lisburn Customer Service Centre 6 Aghnatrisk Road Hillsborough BT26 6JJ E: valerie.curran@nie.co.uk W: www.nie.co.uk Newry contact	0845 764 3643 077 6727 1138 03457 643 643	028 9268 3882 077 6727 1138 0808 100 2969

NI Housing Executive District Office	Emergency House Repairs. Accommodation for the Homeless	<p>Aidan Brannigan 51 John Street Downpatrick or 24 Hour Control Centre E: downpatrick@nihe.gov.uk</p> <p>Liam Gunn Assistant District Manager E: downpatrick@nihe.gov.uk</p> <p>Grants Office 35-45 Boat Street Newry BT34 2DB</p>	<p>T: 028 9182 9600 F: 028 9182 9695 M: 077 9913 2646</p> <p>T: 028 9182 9601 F: 028 9182 9695 M: 077 7164 2913</p> <p>03448 920 900</p>	<p>Main Number: 0844 892 0900</p> <p>Repairs Line: 0844 892 0902</p>
NI Ambulance Service	Treating and transporting casualties 999 or Knockbracken Health Park, Belfast	<p>William Newton Emergency Planning Officer HQ Northern Ireland Ambulance Service 33 Knockbracken Healthcare Park Saintfield Road, Belfast BT8 8RA Jeremy Cowen E: jcowen@niamb.co.uk</p>	<p>T: 028 9079 9393</p> <p>Fax1: 028 9040 0900</p> <p>Fax2: 028 9040 0905</p>	028 9040 4022
Central Emergency Planning Unit	24 Hour Duty Officer		T: 028 9052 0700	
NIEA Water Management Unit	Repair of public water mains and sewers. Disposal of contaminated water.	<p>Kevin McGrady Operations Management NIEA Water Management Unit 17 Antrim Road Lisburn BT28 3AL</p>	0800 807060	<p>Outside normal office hours this no redirects to the Duty Emergency Pollution Officer. A dedicated Civil Emergencies Number will be provided when set up.</p>

Department of Agriculture and Rural Development Rivers Agency	Prevention of spread of flood water from water courses.	Jim McNamara Area Engineer Rivers Agency Ravarnet House Altona Road Lisburn BT27 5QB	T: 028 9260 6100 M: 077 6839 3600	028 9260 6100
Canice O'Rourke (Director) Colum Jackson Darren Mullen Edwin Newell Brian Cunningham Joseph Birt Patrick Hobson Danny Rice Gerry Turney		Regulatory & Technical Services Section Building Control Building Control Building Control Building Control Building Control Building Control Building Maintenance (Newry) Building Maintenance (Downpatrick)	Ext: 3011 Ext: 3015 Ext: 3013 Ext: 4303 Ext: 4002 Ext: 4003 Ext: 3205 Ext: 4103	M: 07799 601567 M: 07967 571384 M: 07967 571386 M: 07967 571380 M: 07966 636831 M: 07711 190854 M: 07973 704918 M: 07714 345291 M: 07802 327019

Appendix 6 DANGEROUS STRUCTURES PROFORMA:-

Officer Responsible:- _____

Notification received on:-

Date	Time	Taken By	Acted on By
Date & Time of Inspection			
Name of all present at Inspection			

Description of Dangerous Structure	Category

Address/Location of Dangerous Structure	
---	--

Ownership Established.	Yes	No	Ownership Details:
------------------------	-----	----	--------------------

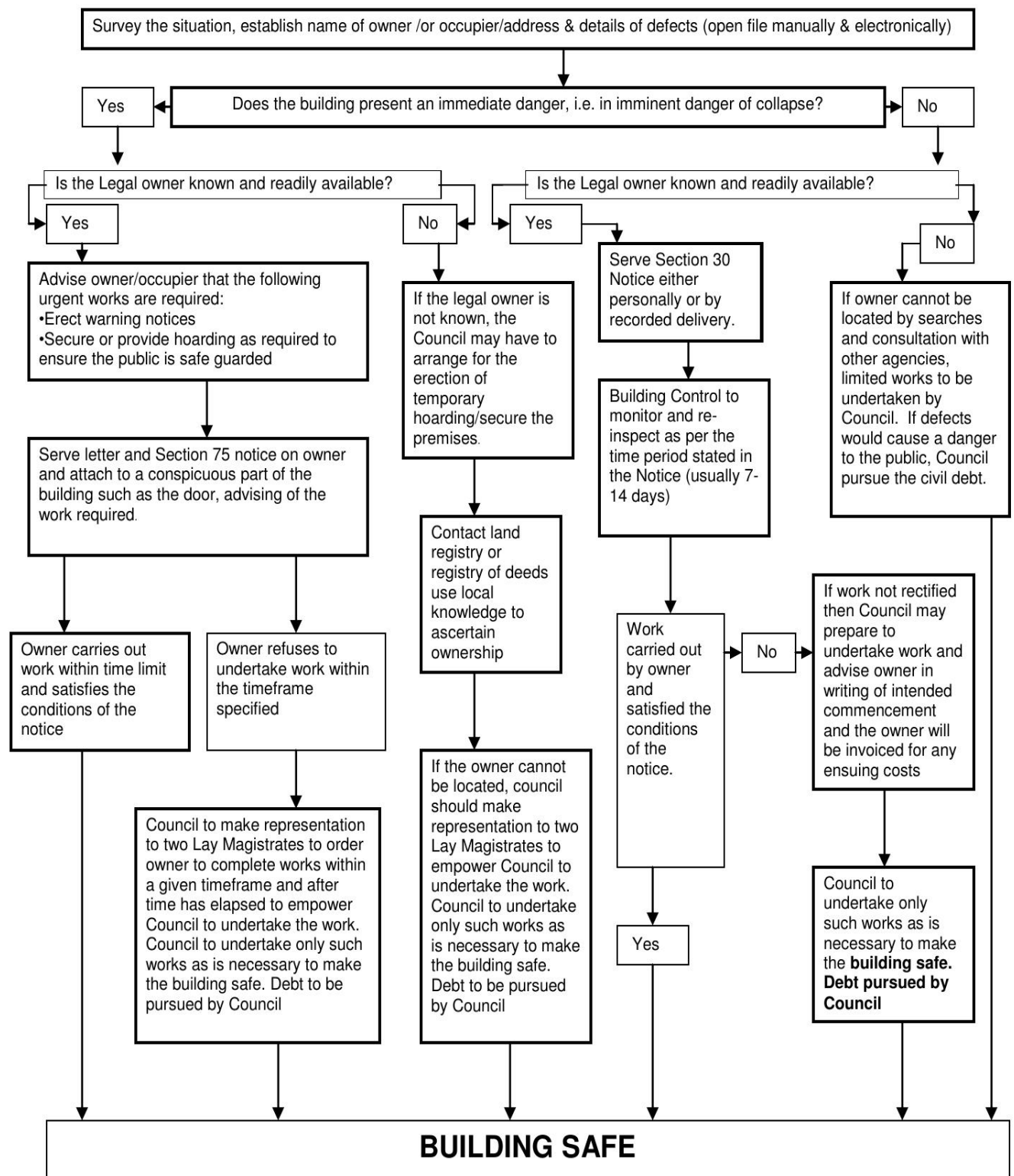
Other Depts/Bodies Informed/Involved:	Yes	No
Roads Service		
Police		
Technical Services Dept.		
Environmental Health Dept.		
Environment & Heritage		
Planning Service		

Actions	Yes	No	Date	Comments
Road Closure				
Hoarding/Guarding Erected				
Notice Served				

Appendix 5

Applying the Legislation the Processes

Complaint Received



NB There may be circumstances that will entail the complete demolition of a dangerous building.
NB Ensure consultation with EHS & Planning Service regarding conservation areas and listed buildings

Appendix 7

Structural Engineers

Construct Design & Project Services (Eoin Gorman)	21 Tullybrannigan Road Newcastle BT33 0HR 028 4372 2151 07967561515
J A Murphy	43 New Road Silverbridge Newry BT35 9NB 028 3088 8214
McMahon Associates	50 Dobbin Street Armagh BT61 7QQ 028 3752 2940
Nicholas O'Dwyers	Downshire Road Newry BT34 1EE 028 3026 6915
RPS (Don McQuillan)	74 Boucher Road Belfast BT12 6RZ 028 9066 7914
Savage Associates	2A Iveagh Court Railway Street Newcastle BT33 0AL 028 4372 6162

It should be noted that these contacts may only be engaged in the case of an emergency.

Appendix 8

Plant Hire

A M Rentals	16 Cornmarket Newry BT35 8BG 028 3026 6665 028 4175 2079
BPF Plant Hire	61 Annacloy Road Downpatrick BT30 9AQ 028 4483 1063
Down Hire Centre Ltd	3 Cloonagh Road Downpatrick BT30 6LJ 028 4461 6767
HSS Hire	Tool & Equipment Hire 4a Carnbane Industrial Estate Newry 028 3025 1966
Kelly Hire	Milltown East Industrial Estate Upper Dromore Road Warrenpoint Newry BT34 3PN 028 4175 9260

It should be noted that these contacts may only be engaged in the case of an emergency.



Development Naming, Postal Numbering and Erection of Nameplates Policy and Procedures

Matters to be included

- A. New Development Names
- B. New Name for Existing Road (lanes/etc)
- C. Dual Language Nameplates

1.0 Policy Statement

- 1.1 To provide for easy identification of premises by postal services, emergency and delivery services, utility providers and the general public. To ensure signage and naming provisions are delivered in a fair and equitable manner.
- 1.2 To have regard for the protection and promotion of minority languages.

2.0 Policy Aims and Objectives

- 2.1 To assist with way-finding, to strengthen 'pride-in-place', to capture and reflect local townland names/local geographical features/historical feature/events/cultures etc. thereby safeguarding local history and traditional place names for future generations.
- 2.2 To control inappropriate references and suggestions, duplication, disassociation of 'name-to-place' and business interests. To avoid names that are capable of misinterpretation or phonetically similar or which could cause offence. To assist Developers/Agents or other interested parties in choosing an appropriate name.
- 2.3 To facilitate the proper preservation and signposting of Irish and Ulster-Scots place-names and the naming of new housing developments.
- 2.4 To provide a consistent approach to the naming/re-naming of streets across the whole District Council area.
- 2.5 The Council shall allocate a budget for the erection of new road nameplates. This budget must be appropriate and should be kept under review based on the previous year's expenditure.
- 2.6 The Council have delegated powers of decision making to the Director of the Regulatory and Technical Services Department. For the purpose of the implementation of this policy objective, the Director shall implement the principles of progressive realisation when making a decision, in other words the Director shall consider the aspirational policy objectives when making a decision, but to do so in a way that will take into consideration any views expressed by the residents/public/councillors.

3.0 Scope

- 3.1 The statutory basis for this Policy is contained within Article 11 of the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1995. It empowers Council's to authorise street names within it's area of control. This Order provides for Street naming; Street numbering and the provision of Street signs. It also gives Councils the discretionary power to erect dual

language Street signs or secondary nameplates in a language other than English.

- 3.2 In carrying out research for this Policy, the Council has considered the St. Andrews/Good Friday Agreement; The European Charter for Regional and Minority Languages (ratified March 2011); Section 75 of the Northern Ireland Act 1998 and Legal opinion.

4.0 Naming of New Streets / Developments

4.1 Purpose

To provide guidelines for the naming of new streets or developments. Proposals linked to traditional place names will be favourably received and that if such a place name is traditionally in a language other than English, that name will be promoted as the name by which that place shall be known. Suggested names that have the support of local historic/cultural or community groups will be encouraged.

4.2 Criteria

To maintain the rich cultural heritage of the Newry, Mourne and Down District Council area, in naming a street the following criteria must be followed: -
The chosen name must; -

1. Reflect the local townland name, or a local geographical/topographical feature or social, or historical feature.
2. The street name shall not incorporate a person's name unless it is in keeping with the point (1) above.
3. The prefix of the name can only be the same as an existing street or road name prefix in the locality if it is accessed from that street or road.
4. To avoid confusion over addresses the name should not sound similar to an existing street or road name in that locality.
5. The erected nameplate shall express the name in English; and may express that name in any other language, in accordance with the Council's Bilingualism Policy.
6. Although not prescriptive or exhaustive the running order/hierarchy should follow an easily understood pattern:
Road – Street – Avenue – Drive- Lane – Close – Alley.
7. Building Names are not controlled by Legislation and do not form part of this Policy.

5.0 Existing Streets - Renaming Streets or Renumbering Buildings

5.1 Purpose

To provide guidance on the renaming or renumbering of existing streets/roads or lanes. In accordance with the requirements of the Local Government (Miscellaneous Provisions) (NI) Order 1995.

5.2 Criteria

The renaming or renumbering of existing streets will normally only be considered in the following circumstances:

1. Where a street name has been 'lost'.
2. To reinstate a traditional or incorrectly spelt name.
3. Where the Emergency Services have reported problems in identifying/locating the street.
4. Where Mail Delivery services or other Statutory Bodies have reported difficulties in locating a street.
5. To remove any confusion with similar street names in the locality
6. Upon receipt of a petition, signed by not less than 50% of the residents of a street/road to change the name.

6.0 Dual Language Street Signs

6.1 Purpose

To provide guidance for the provision of dual-language street names expressing the name of the street in a language other than English, in accordance with the Council's Bilingualism Policy to both existing and new streets.

6.2 Legal Requirement

The Local Government (Miscellaneous Provisions) (NI) Order 1995 Article 11 provides for street naming, street numbering and the provision of street signs. It also gives Councils the **discretionary** power to erect dual language street signs or secondary nameplates in a language other than English.

6.3 Criteria

- Have regard of any views on the matter expressed by occupiers of the street.
- 'For the purposes of this policy residents shall be taken to be a person who resides in a dwelling (one person per dwelling over the age of 18) (including a house, flat, maisonette or house in multiple occupancy (HMO)) located on the street, plus the owner or tenant in actual

possession of commercial premises, but not employees within such premises.

- An Elected member can submit a request for a dual-language nameplate on behalf of residents in their electoral area'. (Elected members shall provide the name and address of the resident(s) who they are submitting the request on behalf of.)

The name of the street cannot be used for the purposes of any statutory provision in a language other than English.

6.4 The provision of dual-language street names will normally only be considered in the following circumstances:

- 6.4.1 In the case of new streets, where the Council has advertised its intention to do so and has consulted with persons it deems appropriate.
- 6.4.2 In the case of existing streets, where the Council has been petitioned and/or consulted with persons it deems appropriate, in accordance with the criteria above.
- 6.4.3 Where a dual-language street name is to be erected, only the traditional and correct forms of the place-name shall be used.

7.0 Enforcement and Complaints Handling

7.1 Purpose

1. Where it is necessary to consider enforcement action to ensure the display of the correct names and numbers, action will be taken under Article 11 of the Local Government (Miscellaneous Provisions) (NI) Order 1995.
2. Where complaints regarding street signs and numbering are received, these shall be investigated and actioned in accordance with the complaints procedure.

7.2 Criteria

The following actions shall be considered for enforcement :

1. Obscuring of Sign.
2. Removing or defacing.
3. Erection of non-approved or different nameplate.
4. No building number displayed.

8.0 Related Policies/Strategies/Legal Requirements

- 1. Newry, Mourne and Down District Council Bilingualism Policy and Procedures (Appendix D)
- 2. Department of Transport Circular Roads (Appendix E)
- 3. Specification for recycled plastic nameplates (Appendix F)
- 4. DCAL Strategy to Enhance and Protect the Development of the Irish Language 2015-2035
- 5. DCAL Strategy to Enhance and Develop the Ulster-Scots Language, Heritage and Culture 2015-2035.
- 6. Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1995

9.0 Definitions

9.1 Street – includes Road, Street, Avenue, Drive, Lane, Close, Gardens, Alley.

10.0 Policy Owner

10.1 Director of Regulatory and Technical Services:

Mr. C. O'Rourke

11.0 Contact Details in Regard to this Policy are:

11.1 Director of Regulatory and Technical Services:

11.2 Assistant Director of Regulatory and Technical Services (Building Control):

12.0 Policy Authorisation

12.1 Regulatory and Technical Services Committee -----

12.2 Council Authorised on -----

13.0 Policy Authorisation

13.1 Operational on -----

14.0 Policy Review Date

14.1 The Council will review the operation of this Policy every 4 years (as per the Council's Equality Commitment, paragraph 4.31) or as necessary, and may,

subject to Council approval, amend as required for operational reasons or to take into account any legal developments that impact on the Policy.

14.2 Review due date -----

15.0 Equality Screening

This Policy has been assessed under the Newry, Mourne and Down District Council's Equality Impact Assessment process and has been screened out as there is no evidence that it will have any differential impact on any of the Groups designated in Section 75 of the Northern Ireland Act 1998.

16.0 Version Control

This policy supersedes any previous Council policy on naming new streets

Newry, Mourne and Down District Council

Appendix A

A. New Street/Development Naming Procedure

Procedure

1. Developers should submit an application for a street/development naming to the Council's Licensing Section, Regulatory and Technical

- Services Department before any promotional or development work is undertaken.
2. The applicant should only recommend one name per street for consideration, outlining how they consider the name complies with the criteria listed in section 4 of the Policy.
 3. If the Department considers the name conforms to the criteria, local area councillors and the Council's Irish Language Section will then be consulted. Following consultation their comments will be submitted to the Director for approval.
 4. If the Department considers the name does not conform to the criteria in section 4 of the Policy, the applicant will be informed of our evaluation against the criteria and asked to submit an alternative name. When we receive an alternative name and consider it meets the criteria then point 3 will be followed.
 5. If the applicant feels aggrieved by the Departments evaluation the applicant may appeal in writing via the Licensing Section to the Regulatory and Technical Services Committee stating the grounds for the appeal. This appeal will then be submitted for consideration at the next available Regulatory and Technical Services Committee.
 6. The Committee will consider the name and their recommendation will be taken for ratification at the Monthly Meeting.
 7. Following the Monthly meeting the applicant will be informed of the Council's decision within two weeks of the decision being made.
 8. If the Monthly Meeting Committee does not accept the proposed name the applicant will be informed of the Council's decision and reasons within two weeks of the decision being made.
 9. If following the rejection of a proposed name the applicant does not resubmit an alternative name to the Council within 8 weeks of the date of the decision letter the Council may select a name and notify the applicant of their intention to approve that name, allowing four weeks from the date of the letter before presenting it to the next Regulatory and Technical Services Committee.
 10. If a road/development name has been approved by the Council it shall not be considered for change within a 12 month period from the date of approval.

Newry and Mourne District Council**Appendix B****B. Change of Name of a Street, Road or Lane Procedure****Purpose**

The purpose of this procedure is to provide guidelines for the renaming of small off-shoots off existing streets, road or lane that have a small number of addresses. The object of this procedure is to help maintain a consistent approach to street naming across the whole Council area.

Legal Requirement

The Local Government (Miscellaneous Provisions) (NI) Order 1995 empowers councils to authorise street names within it's area of control.

Procedure

The procedures for seeking and assessing the views of occupiers and the criteria to be applied in deciding whether to rename a street, road, or lane:

1. Upon receipt of a petition, signed by not less than 50% of the residents (based on 1 resident per household over the age of 18) of any given street, road or lane, the Council will consider a survey of the "street" (street will include road or lane) in regards to the name change.
2. The proposed name must meet the criteria set down in this policy for the naming of new streets.
3. If the Department considers the new name conforms to the criteria, local area councillors and the Council's Irish Language Section will then be consulted for their comments.
4. Where the foregoing request has been received the Council will canvass, by post, the residents of all the properties that are listed on the Electoral Register and the Pointer Data address system of that street or the part of a street affected; seeking their views on the request to change the name of the street. The survey shall be carried out by the Council's Licensing Section.
5. Replies will be by way of a pre-paid envelope and must be returned by the date specified in the correspondence. Only those replies received from residents by that date will be taken into consideration.
6. Where all the residents have indicated that they are in favour of the proposed street name change, then the proposal will be presented to the Director of the Regulatory and Technical Services Department for approval.

7. Where any of the responding residents have indicated that they are not in favour of the name change or any of the consultees have not responded, then the proposal will be presented to the Director of the Regulatory and Technical Services Department for a recommendation not to change the name.
8. If the request is refused any further request will not be considered until the expiry of a 12 month period from the date of refusal.
9. When a decision has been taken to rename a "street" the nameplate erected will be in line with Council policy.
10. Where an application to have an existing street renamed is not approved by the Director of the Regulatory and Technical Services Department or by not reaching the required 100% in favour of the name change then the residents will be notified.
11. Where the Department considers a request from the emergency services, mail delivery services or other statutory bodies who have difficulty locating the street, they shall convince the residents as noted above and consider to rename the street, road or lane upon receiving a majority decision in favour from the residents.
12. Where a new nameplate is erected. The decision to remove an existing nameplate is to be made by the Licensing Officer where they deem it necessary to do so.
13. Old historical nameplates are to remain in place where they are fitted to an existing wall (or dwelling) where they will not effect directional issues. This is at the discretion of the Licensing Officer.

Newry and Mourne District Council**Appendix C****C. Dual Language Nameplates Procedure****1. Purpose**

The purpose of this procedure is to provide guidelines for the provision of dual-language street nameplates. The object of this procedure is to assist in maintaining a consistent approach to street naming across the whole Council area and promote reasonable responses to the Council's consultation with the residents of a street in regards to their request to the erection of dual-language street nameplates

2. Procedure

The procedures for seeking and assessing the views of occupiers and the criteria to be applied in deciding whether to erect a street nameplate in a language other than English are as follows:

- 2.1 Upon receipt of a petition, signed by a resident of any given street or road, or a Councillor on behalf of a resident as described in the Policy, the Council will consider a survey of the street in regards to the erection of a dual-language street nameplate. Requests are to be made to the Licensing Section of the Regulatory and Technical Services Department.
- 2.2 Where the foregoing request has been received the Council will canvass, by post, the residents of all the properties that are listed on the Electoral Register and the Pointer addressing system of that street; seeking their views on the request to erect a dual-language street nameplate. The survey shall be carried out by the Council's Licensing Section.
- 2.3 Replies will be by way of a pre-paid envelope and must be returned by the date specified in the correspondence. Only those replies received from residents by that date will be taken into consideration. The process will be administered in accordance with the principles of the Data Protection Act. All information will be treated in accordance with the Act.
- 2.4 At this stage elected members within that electoral ward will be notified of requests received for dual - language street nameplates.
- 2.5 Where a simple majority of responding residents have indicated that they are in favour of the erection of a dual -language street nameplate, then the proposal will be presented to the Director of the Regulatory and Technical Services Department for consideration recommending that the dual-language street nameplate is erected. The Director

having considered the request may agree to permit or not permit the erection of the nameplate.

- 2.6 Where a simple majority of responding residents have indicated that they are not in favour of the erection of a dual -language street nameplate, then the proposal will be presented to the Director of the Regulatory and Technical Services Department for consideration recommending that the dual-language street nameplate is not erected.
- 2.7 If the request is refused any further request will not be considered until the expiry of a 12 month period from the date of refusal.
- 2.8 Where the request is granted in relation to Irish Language, the Irish Language Section will provide the second language form of the street name. The second language will not be used to express the name of the street for statutory purposes.
- 2.9 With regard to the layout of the street nameplate the second language form of the name shall be located immediately above the English version and the font and size of lettering shall be the same for both.
- 2.10 Following the Council's decision on the matter all residents of the street will be notified of the decision.
- 2.11 Where a new nameplate is erected. The decision to remove an existing nameplate is to be made by the Licensing Officer where they deem it necessary to do so.
- 2.12 Old historical nameplates are to remain in place where they are fitted to an existing wall (or dwelling) where they will not effect directional issues. This is at the discretion of the Licensing Officer.

Newry, Mourne and Down District Council**Appendix F**

Newry, Mourne and Down District Council have the responsibility of erecting street name plates throughout Newry, Mourne and Down.

This tender is for the supply, delivery and installation of street name plates throughout the Newry, Mourne and Down District.

Specification for recycled plastic street nameplates

1. The posts shall consist of two 1200 x 1800mm long x 100 x 100mm square section black recycled posts (length of posts is relative to depth of name board).
2. Posts shall be mortised to receive 1200 mm x 150 mm (minimum)x 40mm recycled plank to suit the length of name.
3. The plates shall be constructed using high intensity "Scotch lite" reflective material and inlaid into the recycled plank to provide a weather and vandal resistant construction.
4. The lettering shall be 3 m (UK) Limited Vinyls or similar approved, adhered to the sign face, the letter height being 90 mm (2 ~ x ht) Transport Heavy.
5. In some cases it may be necessary to include the words CUL-DE_SAC or LEADING TO or to include an ARROW, NUMBERS etc. This is to be included as part of the same nameplate and the lettering shall be 50 mm (1 ~ x ht) for this wording. Townland names will be required on most nameplates.
6. The nameplate will consist of English and may include a language other than English or may be a single nameplate in a language other than English including accents e.g. faide or other relevant punctuation.
7. Each nameplate supplied to be complete with 40 x 40 x 6mm Steel Angle Frame to BS 4360 43A, 1.2m high and to include a 100mm Angle Tee welded across the base of each upright. The frame should be hot dipped galvanized to BS729 after manufacture and accompanied by British Steel Corporation Test Certificate. Nameplate riveted at 225mm centers to the steel angle frame.
8. Posts to be sunk to a depth of 400 mm below ground level and secured with concrete. Height of posts above ground to be 800 mm. Surface around posts to be reinstated in deferred-set bitumen.
9. All signs are to be supplied and erected within six weeks from the date of the order being placed. The order will include a map, indicating the site where the sign is to be erected. The manufacturer is to confirm receipt of the order and the date the sign will be erected. Newry, Mourne and Down District Council will accept a 3 day margin for the installation of the sign in respect of the date given. The installer will confirm this date

within 3 days of erecting the sign (3 days noted above will exclude weekends and public holidays). Newry, Mourne and Down District Council are currently looking at an electronic method of placing and confirming orders which the installer will be expected to use. No cost implications are envisaged for the installer other than to have an up-to-date computer with access to the internet.

Newry, Mourne and Down District Council - Fixed Price Annual Contract for Supplies and Services

STREET/ROAD NAMEPLATES

Item		Cost	Unit
NAMEPLATES AS PER ATTACHED SPECIFICATION			
1.	One line sign having up to 12 letters at 90 mm (2 ½ ht) including the word ROAD/STREET etc. Cost per complete Nameplate excluding frame.		Each
2.	One line sign having up to 20 letters at 90mm (2 ½ ht) including the word ROAD/STREET etc. Cost per complete Nameplate excluding frame.		Each
3.	Cost of each additional line thereafter with lettering at 90mm (2 ½ ht)		Each
4.	Inclusion of line with lettering at 50 mm (1 ½ x ht)		Each
5.	Additional cost for posts of 1500 mm length (three and four line signs)		Each
6.	Additional cost for posts of 1800 mm length (five and six line signs)		Each
	Single Angle Frame as specified in Item 7 of the Specification, suitable for signs as described, including riveting sign into frame.		
7.	As for items 1 and 2 stated above		Each
8.	As for signs with additional line thereafter		Each

Request to Place a Blue Circle Plaque honouring Captain Harry Hollywood, MBE.

Newry Maritime Association have received formal approval for their application to the Ulster History Circle (UHC) for a Blue Circle Plaque to be awarded to Captain Harry Hollywood, MBE.

Captain Hollywood was born and raised overlooking the Canal at Hawthorn Cottage where Pauric Mc Ardle lives today. The Townland of Fathom, a key element in the Ring of Gullion is synonymous with seafaring and the name "Hollywood" is held in high esteem in maritime circles.

Captain Harry Hollywood excelled amongst his peers and in an incredible career spanning 64 years at sea he aspired to the position of Commodore Captain of the famous fleet of Joseph Fisher and Sons, Newry. He witnessed the transition from sail to steam and finally motor vessels and sailed through 2 World Wars and was awarded the MBE in 1945. The UHC have duly recognised the achievements of this icon from Newry Maritime History and are granting him recognition enjoyed by a very exclusive group of people. Previous recipients include Mitchel and Martin, CS Lewis and Danny Blanchflower.

Newry Maritime Association, therefore are requesting permission from Newry, Mourne and Down Council to site the plaque at Victoria Locks at no cost to the Council and ask if the current agreements regarding the existing memorials be extended to cover this one also. The placement at the Locks is very important due to relativity.

Victoria Locks is the entrance to and exit from the Port of Newry, a key feature in the working life of the Captain. Captain Hollywood is a former Fathom man and indicative of a forgotten genre. This project further enhances the tourism project for the Ring of Gullion and such prestigious recognition for a local man ought to be highlighted.

Normally these plaques are affixed on a building, something not available on site. However, following discussion there is a designated area for the Walnut/Privet memorial which was commissioned in August 2012. This features a large hewn stone with a plaque fixed to the front and facing South. The proposal is to put the Blue Circle, 500mm, in a dish on top of an ornate steel pole, maximum height 8ft, which would be forged by a local blacksmith and NMA member, Mickey Mallon. This craftsman forged the adjacent "SS Alder" tribute and further examples of his work can be seen along Buttercrane and Merchants Quays.

Placing this pole inside the already designated area of the Walnut/Privet memorial means that Newry Maritime Association are merely adding to the existing tribute and they feel that this indeed would be most fitting given the fact that Captain Hollywood would have been a "Father" to the 18 souls named on the memorial and is being reunited with his lost men. This is the most relevant and preferred position.

Another option would be to site the pole adjacent to the lighting pole beside the Canal gates.

The unveiling of the Blue Circle Plaque by the Ulster History Circle is scheduled for Saturday, 25th July 2015 in the presence of the Chair of the Council, Councillor Naomi Bailie.

Tom Daly – May 2015

Post



Busoperators
<busoperators@doeni.gov.uk
>
23/04/2015 11:09

To "McGill, Karen"
<IMCEAEX-_O=NIGOV_OU=EXCHANGE+20ADMINISTRATIVE+20GROUP+20+28FYDIBOHF23SPDLT+29_CN=RECI
cc "accounts@countycoachesni.com"
<accounts@countycoachesni.com>,
"alex.travelwise@btconnect.com"
bcc
Subject B647 Cross Country Coaches Ltd 23 04 15

Good Morning

Please find attached the Department's latest Road Service Renewal Consultation.

Kind Regards

Christine Peacock
PTLD Bus Licensing
Room 122-124
County Hall
Castlerock Road
Coleraine
TEL: 02870325765



B647 Cross Country Coaches Ltd 23 04 15.docx



DRIVER & VEHICLE AGENCY

Passenger Transport Licensing Division
 County Hall, Castlerock Road, Waterside,
 Coleraine, BT51 3HS
 Tel: 028 9025 4100

«F0Name»
 «Address1»
 «Address2»
 «Address3»
 «City»
 «County»
 «PostCode»

Your ref:
 Our Ref: B 647
 Date: 23rd April 2015

Dear «Salutation»

APPLICATION TO RENEW A ROAD SERVICE LICENCE

- **B647 - CROSS COUNTRY COACHES LTD, 31 BALLYLINTAGH ROAD, COLERAINE, CO LONDONDERRY, BT51 3SP**

The Department has received an application to renew the Road Service Licence from the above-named operators.

The licence details and services have not changed from the previous licences.

In accordance with Section 6 of the Transport Act (NI) 1967 I should be obliged if you would inform me of any representations you may have regarding these applications as soon as possible and, in any case, **before 4th May 2015.**

Yours faithfully

Christine Peacock
 Licensing Officer



An Agency within the Department of the
Environment
 www.doeni.gov.uk



**INVESTORS
 IN PEOPLE**



ITEM 5.3**Proposed Changes to Contracts**
MRF and Bring Bank Collection Service for Paper Contracts**Purpose of the Report**

To seek the approval of the Joint Committee to related changes in the arrangements associated with the financial terms of the extension to the MRF Contract and to the financial terms of the Bring Bank Collection Service Contract in respect of the collection of paper.

Executive Summary

Due to significant detrimental changes in market conditions with dry recyclables, The Joint Committee is asked to approve amendments to the terms and arrangements in respect of the extension to the existing MRF contract and to one element of the Bring Bank Collection Service contract in respect of Paper.

Report

Members may be aware from previous Joint Committee reports that market and trade conditions in dry recyclables have significantly deteriorated since the early part of this year.

The plastics market remains fragile but in particular the market for paper materials has been badly affected with one of the major newspaper mills in the UK at Aylesford suddenly closing recently and one of the two major newsprint machines, at Shotton in Cheshire, also having been shut down.

Consequently, Councils throughout the UK are in the process of having to consider appropriate changes to their contractual arrangements to take account of this situation whilst ensuring continuity of service, at least in the short to medium term.

arc21 is not immune in this respect and we have received proposals from our two contractors who manage the recycling of paper:

1. Bryson Recycling in respect of the MRF contract currently operating under extension; and
2. Wastebeater in respect of the collection and processing of paper from Bring Banks sites.

1. **MRF Contract**

In addition to the problems outlined above, the local situation in respect of the recycling of paper materials has also been exacerbated through the decision by Huhtamaki, who are based near Lurgan, to discontinue acceptance of recycled paper sourced from MRFs.

Huhtamaki was one of Bryson's main reprocessing outlets for their paper from the MRF which was blended with paper from kerbside sort collections.

The practical impact of these changes will be that the MRF paper is likely to be sold as mixed paper, with a significantly lower value, or a lower specification News and Pams material (also of lower value). As one element of this contract relates to the sharing of revenue earned from the sale of the materials there will be an impact on the income for Councils.

Bryson Recycling has stated that continuation under the current arrangements threatens the financial viability of the company to an extent that current trading would be untenable.

Accordingly they have proposed some amendments to the Revenue Sharing arrangements which have been constructed to ensure stability for the Mallusk facility for at least a six month period with a review to be duly made at that point, if required.

The proposal has been designed to make sure that the continuation of the extension to the contract is delivered by Bryson Recycling in circumstances in which they will not make a profit but will at least be in a break even position. It entails the provision for an adjustment to the revenue share arrangements based on actual sales value i.e. ex-works basket price achieved in each month compared to the level at which Bryson Recycling is able to achieve break even status. Equally if the actual ex-works basket price achieved rises above the break even position then all additional earnings would be retained by arc21.

Within the proposed arrangements there will be regular meetings between the Contractor and arc21 specifically and solely to examine the extant market conditions, prices and arrangements offered by reprocessors and brokers. Allied to this proposal is the offer of open book accounting arrangements which will enhance deliberations and consideration of supply chain risks.

Should the proposal be accepted, arrangements will be put in place for independent checks to be undertaken by our internal auditors with regard to continually verifying the break even position.

The analysis undertaken by arc21 of the pricing position indicates that an additional payment adjustment of £12 per tonne to Bryson Recycling would initially arise for the month of April. The Revenue Share for Councils based on the 50/50 sharing arrangements, estimated for the current year back in September 2014, was around £40 per tonne.

Bryson Recycling has also proposed an alternative option which would fix the monthly adjustment for the six month period. Our analysis of the pricing position in respect of this option indicates that an additional payment adjustment of £21 per tonne per month would apply and therefore arc21 considers this option to be less acceptable than the one which makes allowances each month, based on the prevailing market conditions.

Members may wish to note that recent intelligence received by arc21 has indicated that other Councils in MRF contracts are also experiencing similar difficulties with their Contractors and that to ensure the continuity of the service they have been required to accept arrangements which are financially in excess of that outlined in either option above.

The most recent market reports suggest that market prices for News and Pams are beginning to stabilise with an element of marginal recovery thus providing a better basis upon which to accept the monthly variable proposal outlined above.

2. Bring Bank Collection Service -Paper Materials

Separately and independently, the Contractor who collects Paper under this contract, Wastebeater, has also indicated that, for similar reasons as outlined above, they would be unable to sustain the service provision at the rate tendered i.e. £10 per tonne.

Following a review of the market and their outlets for the paper collected, they propose to increase the rate payable by arc21, by an additional £15 per tonne. It should be noted that Wastebeater were the only contractor who submitted a tender in respect of this contract.

The Bring Bank Collection contracts covers four materials overall, Textiles, Glass, Cans and Paper. The net impact of this proposal from Wastebeater results in an overall reduction of income on the four materials of under £2 per tonne, from an estimated level of revenue of £34.15 down to £32.50 per tonne.

Recommendations

It is recommended that the Joint Committee approve the following:

1. Amending the MRF contract extension terms to incorporate arrangements, including open book accounting, which enables payment to Bryson Recycling to be based on achieving a break even position financially for the contract for an initial period of six months.
2. Amend the terms of the Bring Bank Collection Service contract with Wastebeater, in respect of paper materials, to £25 per tonne of paper collected with the provision of arrangements for regular market condition reviews throughout the term of the contract.

Action to be Taken

The Joint Committee is asked to approve both recommendations.

Officer to Contact

Ricky Burnett
Policy & Operations Director
Tel: 028 90 726333 Ext: 6677
Email: ricky.burnett@arc21.org.uk



JOINT COMMITTEE
30 April 2015

MEMBERS' MONTHLY BULLETIN

The purpose of this Bulletin is to provide Members with an executive summary of the various agenda items which will be considered by the Joint Committee at its forthcoming meeting. The titles highlighted in blue relate to the various agenda items.

Item 1 - Election of Chair and Deputy Chair**To be elected**

Nominations are sought for the Chair and Deputy Chair of the Joint Committee.

Item 3.1 - Minutes of Joint Committee meeting 129 held on 26 March 2015**For approval**

The Joint Committee's approval is sought for the minutes of the meeting held on 26 March 2015.

Item 3.2 - Minutes of Joint Committee meeting 128 held on 26 February 2015**For retrospective approval**

The Joint Committee's approval is sought for the minutes of the meeting held on 26 February 2015.

Item 3.3 - Consultation on Amending the Fit and Proper Persons Requirements of the Waste Management Licensing Regime**For retrospective approval**

The purpose of the consultation is to seek views on the draft regulations designed to update the technical competence element of the Fit and Proper Person test as required by Article 3 of the Waste and Contaminated Land (NI) Order 1997.



JOINT COMMITTEE
30 April 2015

'IN COMMITTEE' ITEMS - COMMERCIALY CONFIDENTIAL

Item 5.1 - Minutes of Joint Committee meeting 129 held on 26 March 2015 'in committee'

For approval

The Joint Committee's approval is sought for the minutes of the meeting held on 26 March 2015 'in committee'.

Item 5.2 - Minutes of Joint Committee meeting 128 held on 26 February 2015 'in committee'

For retrospective approval

The Joint Committee's approval is sought for the minutes of the meeting held on 26 February 2015 'in committee'.

Item 5.3 - Proposed Changes to Contracts - MRF and Bring Bank Collection Service for Paper Contracts

Recommendations for approval

Due to significant detrimental changes in market conditions with dry recyclables, The Joint Committee is asked to approve amendments to the terms and arrangements in respect of the extension to the existing MRF contract and to one element of the Bring Bank Collection Service contract in respect of Paper.

Item 5.4 - Residual Waste Treatment Project

For noting

The Procurement Process

Updated financial models submitted by the bidder recently are currently being reviewed.

Work is ongoing in respect of the re-validation of Pre-Qualification Questionnaire (PQQ) credentials and consortium structure.



JOINT COMMITTEE
30 April 2015

Financial Transactions Capital Funding

A paper is being prepared for submission to the European Commission as part of a pre-notification and clearance process to verify that no state aid would be present.

Planning Application Progress

Planning report being compiled.

Integrated Pollution Prevention Control (IPPC) Permit

All information requirements for IPPC permit application have been submitted.

RETURN TO MAIN AGENDA**Item 6 - Conflicts of Interest and Declarations of Interest Form****Recommendation for approval**

The Northern Ireland Local Government Code of Conduct for Councillors applies to Members nominated to serve on the Joint Committee.

Part 6 of the Code of Conduct covers the Rules relating to the disclosure and declaration of interests.

Members are asked to consider a proposal to formally deal with the issue of Conflicts of Interest and approve a process.

The proposed process involves incorporating a statement to be read out at the beginning of each Joint Committee meeting and the formal procedure for Members to communicate any Conflicts of Interest (Actual or Potential).

Item 7 - Governance Arrangements - Standing Orders and Scheme of Delegation**For approval**

The Joint Committee is presented with the proposed Standing Orders and Scheme of Delegation and Financial Regulations, which set out the formal arrangements for the administration of the Joint Committee, for approval.



JOINT COMMITTEE
30 April 2015

Item 8 - Establishment of and Nominations to Audit Committee**Nominations are sought**

The Joint Committee is asked to establish an Audit Committee to oversee the governance, finance and risk management arrangements of the organisation.

Item 9 - Corporate Plan 2015-2016**For approval**

The Joint Committee is presented with the Draft 2015/16 Corporate Plan for consideration and approval.

Item 10 - Local Government Pension Scheme Arrangements - NILGOSC**For approval**

In accordance with the Local Government Reform process the Shadow Councils agreed to continue with the waste management services provided by the Joint Committee.

In order to protect the rights and obligations to staff the Joint Committee is asked to approve the formal Admission Agreement and the Apportionment Agreement in respect of NILGOSC Pension Scheme membership.

In addition, new Pension Scheme Regulations are being introduced from 1 April 2015 and in accordance with the new regulations, the Joint Committee is required to consider its position in respect of its policies on Employer Discretions.

The relevant policies are presented to the Joint Committee for approval.



JOINT COMMITTEE
30 April 2015

Item 11 - Contracts and Performance Update

For noting

Tonnage processed through each of the core contracts in March 2015 when compared with the corresponding month in 2014 is as follows:

MRF	6.2% increase
Landfill	29.9% increase
Bring Sites	1.1% increase
Organics	0.7% increase

The level of contamination at the MRF was 11.7% in March 2015, which is a reduction from 16.9% in February 2015.

The annual tonnage processed through each core contract in 2014/15 when compared with the previous year is as follows:

MRF	0.2% reduction
Landfill	13.3% increase
Bring Sites	6.8% reduction
Organics	7.1% increase

The amount of street sweepings treated in 2014/15 reduced by 30.8% on last year's total.

The amount of waste hauled under the contract in 2014/15 increased by 3.8%.

The amount of wheeled bins purchased during 2014/15 increased by 37% on last year's total.

The amount of other containers purchased during 2014/15 almost halved from last year.

The amount of caddy liners purchased during 2014/15 more than doubled from last year.

Item 12 - Consultation on Proposed Changes to the Waste Batteries Regulations 2009, PRO (Packaging Waste) Regulations 2007, PRO (Packaging Waste) Regulations (Northern Ireland) 2007 and Call for Evidence on the Impact of New Plastic Flow Figures and Links with Household Waste Recycling Targets

Recommendation for approval

The purpose of the consultation is to seek views on amendments to producer responsibility legislation pertaining to Packaging Waste and Batteries. The consultation paper also seeks evidence to help underpin a review of the waste plastic packaging target and to support the Government's analysis with WRAP and other partners to consider what further actions, in respect to packaging waste, can be taken to ensure that the household waste recycling target is met.



JOINT COMMITTEE
30 April 2015

Item 13 - Consultation on Amending the NIEA's Financial Provisions Policy**Recommendation for approval**

The purpose of the consultation is to seek views on amendments to the NIEA policy on the requirements relating to making Financial Provision relative to the granting and holding of a waste management licence.

Item 14 - Schedule of Meetings to December 2015**For approval**

The Joint Committee is presented with a proposed schedule of meetings for the year to December 2015.

ITEM 3.2
(Presented at JC 26 March 2015)
ARC21 JOINT COMMITTEE
Meeting No 128
Hosted by Newtownabbey Borough Council
MINUTES
Thursday 26 February 2015

Members Present:

Alderman M Rea	Antrim Borough Council
Councillor A Cochrane-Watson	Antrim Borough Council
Councillor A Carson	Ards Borough Council
Alderman R Gibson	Ards Borough Council
Councillor H Nicholl (<i>Chair</i>)	Ballymena Borough Council
Alderman S Hanna (<i>Substituting for Member</i>)	Ballymena Borough Council
Councillor C O'Boyle	Down District Council
Councillor G Craig	Down District Council
Alderman W Fulton	Larne Borough Council
Councillor M Lynch	Larne Borough Council
Alderman J Tinsley	Lisburn City Council
Councillor P McCudden	Newtownabbey Borough Council
Councillor J Bingham (<i>Substituting for Member</i>)	Newtownabbey Borough Council
Councillor J McKerrow	North Down Borough Council
Alderman A Graham	North Down Borough Council

Members' Apologies:

Councillor J Currie	Ballymena Borough Council
Councillor C Keenan	Belfast City Council
Councillor S Corr	Belfast City Council
Councillor T Clements	Carrickfergus Borough Council
Councillor E Ferguson	Carrickfergus Borough Council
Councillor V McCoy	Castlereagh Borough Council
Councillor D Vitty	Castlereagh Borough Council
Councillor A Ewing	Lisburn City Council
Councillor R Hill	Newtownabbey Borough Council

Substitute Members Present:

Councillor A McDowell	Ards Borough Council
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Officers Present:

J Quinn	arc21
H Campbell	arc21
G Craig	arc21
R Burnett	arc21
J Green	arc21
P Holly	Antrim Borough Council
N Martin	Ards Borough Council
T Walker	Belfast City Council
C O'Rourke	Down District Council

N O'Malley
H Kelly
Jim Gurney
P McCoy

Lisburn City Council
Newtownabbey Borough Council
Newtownabbey Borough Council
North Down Borough Council

Officers' Apologies:

K Boal
G Girvan
J Rea
R McKnight
S Wylie
A Barkley
H Moore
P Thompson
C McClintock
T Taylor

arc21
Antrim Borough Council
Ards Borough Council
Ballymena Borough Council
Belfast City Council
Carrickfergus Borough Council
Castlereagh Borough Council
Larne Borough Council
Lisburn City Council
North Down Borough Council

The Chair informed the meeting of the recent passing of the Mayor of Carrickfergus, Alderman Charles Johnston, and it was agreed that a letter of condolence should be sent to the Chief Executive on behalf of the Members and Officers.

Action: Cllr Nicholl

Apologies

Apologies were noted.

Action: Noted

Minutes

The minutes of the meeting held on 29 January 2015 were approved.

Action: Agreed

Matters Arising

There were no matters arising.

Action: Noted

Calls for Conflicts of Interest

Declarations were sought for any conflicts of interest arising from the agenda items to be discussed at the meeting. There were none recorded.

Action: Noted

Contracts and Performance Update

Mr Burnett and Mr Craig presented a report to advise Members on progress with the core contracts relating to processing and disposal infrastructure i.e. MRF, Landfill, Bring Sites, and Organic Treatment followed by the monthly update in regards to the performance indicators.

Mr Burnett reported that the tonnage processed through each of the core contracts in January 2015 when compared with the corresponding month in 2014 was as follows:

MRF	6.5% reduction
Landfill	9.2% increase
Bring Sites	6.6% reduction
Organics	8.8% reduction

MRF

Mr Burnett reported that the level of contamination at the MRF was 20.13% in January 2015, which was an increase from 11.5% in December 2014.

Landfill & Bring Bank Collection Services

Mr Burnett presented the Joint Committee with the monthly tonnages of these two contracts and the net monthly income from the Bring Bank Collection Service contract.

He reported that the increase in throughput via the landfill contracts was primarily due to Newtownabbey now delivering waste via the arc21 contracts allied to Councils continuing to closely manage and balance residual waste treatment and disposal routes.

Revenue Share and Summary Contract Statistics

Mr Craig provided an update on the Revenue Share arrangements and the summary contract statistics. He advised Members that as a result of changes in market and trading conditions in respect of paper recycled via the contract, there was likely to be a reduction in the amount of revenue received for this material. Mr Burnett confirmed that the market in respect of paper had significantly declined and that market conditions with plastics was precarious.

It was noted this was likely to have a detrimental impact on waste budgets for the foreseeable future.

Organic Waste Contract

Mr Burnett provided an update on the operations of the Organic Waste Treatment contract including the tonnages of waste processed and the development of the infrastructure for the permanent facilities.

Proposed DoE Food Waste Regulations

Mr Burnett reported that the NI Assembly Environment Committee appeared to have deferred consideration of this Statutory Rule and have requested a verbal briefing from the Department.

Discussion took place on the potential impact of the implementation of the proposed regulations particularly in terms of cost to Councils.

Performance Indicators

Mr Burnett provided an update on the Key Performance Indicators including NILAS and noted that it was likely that the Group should meet its target.

Following discussion the Joint Committee agreed to note the report.

Action: Noted

Consultation on Amendments to the Government Guidance on the Waste Batteries and Accumulators Regulations 2009

Mr Burnett presented a report to advise the Joint Committee on the consultation paper issued by the DOE in conjunction with DEFRA, the Scottish Government and the Welsh Government.

He reported that the purpose of the consultation was to seek views on proposals to provide greater clarity on the definition of what constitutes a 'portable' battery.

Mr Burnett informed the meeting that due to the deadline of 22 February 2015 it was considered appropriate to submit an arc21 response to the Department prior to the closing date which unfortunately preceded the Joint Committee meeting. Accordingly, a copy of the response was presented for consideration and retrospective endorsement.

Following discussion the Joint Committee agreed to endorse the response.

Action: Agreed

arc21 Customer Survey 2014

Mr Burnett presented a report to advise the Joint Committee on the results of the annual arc21 customer survey which covered 2014.

He reported that the annual customer survey for 2014 had been completed and thanked the Members of the Joint Committee and Officers of the Steering Group for submitting their responses.

The format consisted of ten multi-choice questions covering a number of aspects relating to the work of arc21. There was also the provision for participants to offer comments after each question. This was similar to that undertaken in the two previous years.

A copy of the survey results was presented for information and, following discussion, the Joint Committee agreed to note the report.

Action: Noted

The Chair advised Members that the meeting would now be formally dealt with 'in committee'.

In Committee

Matters of a confidential and commercially sensitive nature were discussed under this agenda item and recorded accordingly.

Following discussion on the commercially sensitive matters, the Chair advised Members that the meeting would now return to the main agenda but whilst 'in committee' there were three matters discussed as follows:

1. In Committee Minutes of Joint Committee Meeting No. 127 held on 29 January 2015. **Action: Agreed**
2. Provision of Procurement and Contract Legal Services. **Action: Agreed**
3. Residual Waste Treatment Project. **Action: Noted**

The Chair advised Members that the meeting would now return to the main agenda.

AOB

WEEE - White Goods Recycling

Councillor A McDowell noted a conflict of interest in relation to this item and did not engage in the discussion on this subject

Mr Burnett reported that previously arc21 had been successful in applying for funding for White Goods Recycling for a project which had since folded due to being unsustainable. However, new funding was now available and he requested that the Joint Committee agree to support an application by a local social enterprise company towards funding for a suitable engineer who would also be able to train people with regard to the recycling of various white goods.

The Joint Committee agreed to endorse this.

Action: Agreed

BBC

Mr Burnett advised Members that the BBC were intending to broadcast some news programmes on the new Super Councils in the forthcoming weeks and that he had been approached in relation to an interview with Donna Trainer, although he was unavailable on the date given. He suggested that these programmes may be of interest to Members.

Action: Noted

New Government Structures

Mr Craig provided a verbal report on the new governance arrangements for arc21 in relation to arc21 pre and post April 2015 in relation to the Terms of Agreement, Vires and the New Order, Pensions, Committees etc.

Action: Noted

Next Meeting

Mr Craig discussed the arrangements for the final Joint Committee to be held on 26 March at The Braid Town Hall, Ballymena.

The Members from Ards and North Down advised that the AGM of their new Council was to take place at 12noon the same day in Bangor and therefore they would have to leave the meeting around 11, and suggested that an earlier start time may be more appropriate. It was therefore agreed that the timings of the meeting would be arranged to accommodate this.

Action: Mr Craig

Mr Craig also discussed the first meeting of the new Joint Committee which is proposed to be held on 30 April and hosted by arc21 at Belfast Castle. He advised that he would circulate the details of this meeting once the new Joint Committee Members are confirmed.

Action: Mr Craig

Tyres Disposal

Councillor Bingham raised the issue of illegal tyres disposal and fly-tipping and asked Mr Burnett if arc21 had any powers to help address this issue.

Mr Burnett advised that there was no mechanism within arc21 to deal with this but that it had been raised in the past through several fora including the Waste Programme Board. However, he advised that, notwithstanding local sensitivities in this regard, this was not only an issue for Councils in Northern Ireland but was also an issue in mainland GB with several well publicised incidents widely reported over the last few years.

Mr Quinn confirmed that previously arc21 had given evidence to a NI Assembly Environment Committee inquiry into waste tyres from which the Department was exploring the application of a suitable producer responsibility scheme.

Mr Burnett advised he would keep the Joint Committee updated on any developments.

Action: Noted

Next Meeting

The Chair advised that the next meeting of the Joint Committee would be held on Thursday 26 March 2015 at The Braid Town Hall, Ballymena and, as this was going to be the last meeting of the existing Joint Committee, encouraged full attendance by all Members and Substitute Members.

Action: Noted

Chairman

ITEM 3.1
ARC21 JOINT COMMITTEE
Meeting No 129
Hosted by Ballymena Borough Council
MINUTES
Thursday 26 March 2015

Members Present:

Alderman M Rea
 Councillor H Nicholl (*Chair*)
 Councillor J Currie
 Alderman W Fulton
 Alderman J Tinsley
 Councillor P McCudden
 Councillor J Bingham (*Substituting for Member*)
 Councillor J McKerrow

Antrim Borough Council
 Ballymena Borough Council
 Ballymena Borough Council
 Larne Borough Council
 Lisburn City Council
 Newtownabbey Borough Council
 Newtownabbey Borough Council
 North Down Borough Council

Members' Apologies:

Councillor A Cochrane-Watson
 Councillor A Carson
 Alderman R Gibson
 Councillor C Keenan
 Councillor S Corr
 Councillor T Clements
 Councillor E Ferguson
 Councillor V McCoy
 Councillor D Vitty
 Councillor C O'Boyle
 Councillor G Craig
 Councillor M Lynch
 Councillor A Ewing
 Councillor R Hill
 Alderman A Graham

Antrim Borough Council
 Ards Borough Council
 Ards Borough Council
 Belfast City Council
 Belfast City Council
 Carrickfergus Borough Council
 Carrickfergus Borough Council
 Castlereagh Borough Council
 Castlereagh Borough Council
 Down District Council
 Down District Council
 Larne Borough Council
 Lisburn City Council
 Newtownabbey Borough Council
 North Down Borough Council

Substitute Members Present:

Alderman S Hanna

Ballymena Borough Council

Officers Present:

J Quinn
 H Campbell
 G Craig
 R Burnett
 J Green
 M Laverty
 J Rea
 D Carey
 T Walker
 N Patrick

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 Antrim Borough Council
 Ards Borough Council
 Ballymena Borough Council
 Belfast City Council
 Carrickfergus Borough Council

H Moore
B Donaldson
C O'Rourke
P Thompson
H Kelly
P McCoy

Castlereagh Borough Council
Castlereagh Borough Council
Down District Council
Larne Borough Council
Newtownabbey Borough Council
North Down Borough Council

Officers' Apologies:

K Boal
G Girvan
R McKnight
S Wylie
A Barkley
C McClintock
T Taylor

arc21
Antrim Borough Council
Ballymena Borough Council
Belfast City Council
Carrickfergus Borough Council
Lisburn City Council
North Down Borough Council

The Chair welcomed Members and Officers to the last meeting of the current Joint Committee. He also welcomed Ms Heather Moore, Director of Environmental Services, Lisburn & Castlereagh City Council to her first meeting.

Action: Noted

Apologies

Apologies were noted.

Action: Noted

Minutes

The Chair reported that, due to the meeting not having a quorum, the Minutes of Meeting 128 held on 26 February 2015 could not be approved and would therefore be presented at the next meeting.

Action: G Craig

Matters Arising

All matters in relation to these minutes were discussed.

Action: Noted

Calls for Conflicts of Interest

Declarations were sought for any conflicts of interest arising from the agenda items to be discussed at the meeting. There were none recorded.

Action: Noted

Contracts and Performance Update

Mr Burnett and Mr Craig presented a report to advise Members on progress with the core contracts relating to processing and disposal infrastructure i.e. MRF, Landfill, Bring Sites, and Organic Treatment followed by the monthly update in regards to the performance indicators.

MRF

Mr Burnett reported that the level of contamination at the MRF was 16.9% in February 2015, which was a reduction from 19.0% in January 2015. He made special mention of the amount of nappies being delivered to the MRF and recommended that Councils use this information on the issue to augment communications aimed at minimising contamination.

Landfill & Bring Bank Collection Services

Mr Burnett presented the Joint Committee with the monthly tonnages of these two contracts and the net monthly income from the Bring Bank Collection Service contract.

Revenue Share and Summary Contract Statistics

Mr Craig provided an update on the Revenue Share arrangements in respect of the MRF and Bring Bank Collection Service contracts and also updated Members on the waste tonnage statistics delivered to the four main contracts in the year so far.

Mr Craig informed Members of the recent downturn in market conditions for mixed dry recyclate materials processed under the MRF contract by Bryson Recycling. He advised that Bryson Recycling had been involved in discussions regarding the potential downside impact on the revenue share arrangements and that, as a consequence, he had recommended that Councils reduce their estimated income figures in their budgets.

Organic Waste Contract

Mr Burnett provided an update on the operations of the Organic Waste Treatment contract including the tonnages of waste processed and the development of the infrastructure for the permanent facilities. He again made special mention of the contamination coming through the facility highlighted with photographic evidence.

Proposed DoE Food Waste Regulations

Mr Burnett reported that following a recent presentation made to the Environment Committee by Departmental Officials in relation to the forthcoming Food Waste Regulations, arc21 and the other two Waste Management Groups had been invited to attend the Committee meeting on the 16 April 2015.

He further reported that the forthcoming legislative provisions were also raised at the last meeting of the Waste Programme Board and the Minister advised he was aware of our concerns.

Performance Indicators

Mr Burnett provided an update on the Key Performance Indicators including NILAS and advised that the NIEA would be writing to the new Councils clarifying their responsibilities in respect of the returns and possible transfer of allowances pertinent to the 2014/15 year.

Following discussion the Joint Committee agreed to note the report.

Action: Noted

Consultation on Amending the Fit and Proper Persons Requirements of the Waste Management Licensing Regime

Mr Burnett presented a report to advise the Joint Committee on the consultation paper issued by DOE.

He reported that the purpose of the consultation was to seek views on the draft regulations designed to update the technical competence element of the Fit and Proper Persons test as required by Article 3 of the Waste and Contaminated Land (NI) Order 1997.

A draft response was presented for discussion and approval.

Due to the meeting being inquorate the Members agreed to adopt the draft response for submission by the deadline of 23 April 2015 and the DOE to be advised accordingly, with the caveat that the final response would be recommended retrospectively for approval at the next meeting.

Action: R Burnett

Waste Tyres

Mr Burnett presented a report to advise the Joint Committee on a recent paper produced by the NIEA for the Waste Programme Board on Waste Tyres. The paper outlines the prevailing situation including the various regulatory roles and concludes with a revised Action Plan.

A copy of the paper was attached for information.

Following discussion Members agreed to note the report.

Action: Noted

The Chair advised Members that the meeting would now be formally dealt with 'in committee'.

In Committee

Matters of a confidential and commercially sensitive nature were discussed under this agenda item and recorded accordingly.

Following discussion on the commercially sensitive matters, the Chair advised Members that the meeting would now return to the main agenda but whilst 'in committee' there were two matters discussed as follows:

1. In Committee Minutes of Joint Committee Meeting No. 128 held on 26 February 2015. **Action: To be presented to the next Joint Committee meeting**
2. Residual Waste Treatment Project. **Action: Noted**

The Chair advised Members that the meeting would now return to the main agenda.

AOB

DETI Consultation

Mr Burnett informed the Committee on a recent consultation issued by DETI on Transition from the Northern Ireland Renewables Obligations regime to Contracts for Difference and Grace Periods.

He reported that the consultation had been issued with a short timescale and recommended that Members give discretion to arc21 to complete the response and submit it in time for the deadline of 15 April.

Following discussion Members agreed to endorse this approach.

Action: Agreed

Next Meeting

The Chair advised that the next meeting of the Joint Committee would be held on Thursday 30 April 2015 and hosted by arc21 at Belfast Castle.

Action: Noted

As this was the final meeting for many Members and Substitute Members, as well as the Chair, Past Chair and Vice Chair, a series of speeches took place including Councillor Hubert Nicholl, Alderman Mervyn Rea, Alderman Winston Fulton, and the Chief Executive Mr John Quinn.

This was then followed by a small presentation of thanks to Members and Officers for their support to the Joint Committee.

The meeting concluded with a slide show of some of the key milestone moments during arc21's history.

Chairman



Northern Ireland
Environment
Agency

Klondyke Building
Cromac Avenue
Gasworks Business Park
Malone Lower
Belfast BT7 2JA

81

Mr John Dumigan
Clerk and Chief Executive, Down District Council
Downshire Civic Centre, Downshire Estate
Ardglass Road
DOWNPATRICK
Co. Down
BT30 6GQ



ASSI425

25 March 2015

Dear Mr Dumigan

**SLIEVE CROOB AREA OF SPECIAL SCIENTIFIC INTEREST NOTIFICATION
UNDER ARTICLE 28 OF THE ENVIRONMENT (NORTHERN IRELAND) 2002**

The Department of the Environment hereby notifies you that it has made a declaration that the area delineated and described on the attached map is an Area of Special Scientific Interest. A copy of the Declaration is attached.

If you wish to make representations or objections to this declaration you should do so, in writing, to the Department at the above address by 27 July 2015. The Department will consider any representations or objections received by that date before deciding either to confirm the declaration, with or without modifications, or rescind it.

The Department must confirm or rescind the declaration on or before 26 October 2015.

Notification has also been sent to owners and occupiers of the land.

Yours sincerely

B W McCULLOUGH
Authorised Officer

CD_S0421



An Agency within the Department of the
Environment
www.doeni.gov.uk



**INVESTORS
IN PEOPLE**

DEPARTMENT OF THE ENVIRONMENT

DECLARATION OF AREA OF SPECIAL SCIENTIFIC INTEREST AT SLIEVE CROOB, COUNTY DOWN. ARTICLE 28 OF THE ENVIRONMENT (NORTHERN IRELAND) ORDER 2002.

The Department of the Environment (the Department), having consulted the Council for Nature Conservation and the Countryside and being satisfied that the area described and delineated on the attached map (the area) is of special scientific interest by reason of its geological features and accordingly needs to be specially protected, hereby declares the area to be an area of special scientific interest to be known as the 'Slieve Croob Area of Special Scientific Interest.'

Slieve Croob is of importance because of its geology. It is one of a series of sites that describes the Newry Igneous Complex (NIC), one of a number of granitic complexes emplaced within the Southern Uplands and Midland Valley Terranes in Ireland and Scotland during Caledonian times. This period was characterised by mountain building events following the closure of the Iapetus (proto-Atlantic) Ocean. The NIC intrudes older folded Silurian rocks and extends over an area of about 45km², from Slieve Croob in the north-east to Forkhill in south Armagh.

The NIC comprises a series of overlapping plutons consisting of a variety of acidic, intermediate and ultramafic rocks. U-Pb zircon dating method indicates that the age of the NIC is 414 to 407Ma (million years old). The north-east or the Rathfriland Pluton is the oldest at 413 to 411Ma, the central or Newry pluton is 411 to 410Ma, and the south-west or Cloghoge Pluton is the youngest at 407Ma.

The NIC featured in past international debates concerning the origin of granitic rocks; whether such rocks were derived ultimately from a magma source or whether they represent the end point of an alteration process affecting pre-existing rocks. The NIC continues to be of considerable importance for research.

The rocks exposed at Slieve Croob are metamorphosed Silurian country rock. These are biotite and cordierite hornfels and mobilised sediments. The granodiorite is generally fine-grained and massive, weathering in an irregular manner giving rise to a furrowed appearance. Textures vary in detail from those resembling fine grained biotite granite to a hornfels rich in biotite. These rocks contain cordierite, a common mineral in hornfelsed turbidite rocks. Where this mineral has been weathered out the rock takes on a pitted appearance.

To the east of the outcrop at Slieve Croob further exposures of metamorphosed country rock and granodiorite of the north-east pluton (413 to 411Ma) are found, indicating the approximate position of the contact at this site.

At Slieve Croob, heat generated from the northeast pluton of the NIC has contact metamorphosed sedimentary greywackes and shales forming a rock type known as hornfels. The metamorphic effects of the intrusion occur in a zone around the granodiorite up to 1km wide. Close to the contact the sediments have been mobilised and intruded by melt and recrystallised giving rise to fused (mobilised) sediment.

Slieve Croob offers important exposures of hornfels and fused sediments that together form part of the metamorphosed country rock on the edge of the northeast pluton of the NIC. It also hosts representative granodiorite of the northeast pluton.

SCHEDULE

The following operations and activities appear to the Department to be likely to damage the geological interest of the area:

1. Any activity or operation which involves the damage or disturbance by any means of the surface and subsurface of the land including reclamation and extraction of minerals, including rock and gravel.
2. The storage or dumping, spreading or discharge of any material.
3. Construction, removal or disturbance of any permanent or temporary structure including building, engineering or other operations.
4. Changes in tree or woodland management, including afforestation or planting.
5. Alteration of natural or man-made features, the clearance of boulders or stones and grading of rock faces.
6. The following activities undertaken in a manner likely to damage the interest of the area:
 - i) educational activities;
 - ii) research activities;
 - iii) recreational activities.
7. Sampling of rocks, minerals, fossils or any other material forming a part of the site, undertaken in a manner likely to damage the scientific interest.
8. Use of vehicles or craft likely to damage the interest of the area.

FOOTNOTES

(a) Please note that consent by the Department to any of the operations or activities listed in the Schedule does not constitute planning permission. Where required, planning permission must be applied for in the usual manner to the Department under Part IV of the Planning (Northern Ireland) Order 1991. Operations or activities covered by planning permission are not normally covered in the list of Notifiable Operations.

(b) Also note that many of the operations and activities listed in the Schedule are capable of being carried out either on a large scale or in a very small way. While it is impossible to define exactly what is "large" and what is "small", the Department would intend to approach each case in a common sense and practical way. It is very

unlikely that small scale operations would give rise for concern and if this was the case the Department would normally give consent, particularly if there is a long history of the operation being undertaken in that precise location.

SLIEVE CROOB ASSI

Views About Management

The Environment (Northern Ireland) Order 2002 Article 28(2)

A statement of the Department's views about the management of Slieve Croob Area of Special Scientific Interest ("the ASSI")

This statement represents the views of the Department about the management of the ASSI for nature conservation. This statement sets out, in principle, our views on how the area's special conservation interest can be conserved and enhanced. The Department has a duty to notify the owners and occupiers of the ASSI of its views about the management of the land.

Not all of the management principles will be equally appropriate to all parts of the ASSI and there may be other management activities, additional to our current views, which can be beneficial to the conservation and enhancement of the features of interest. It is also very important to recognise that management may need to change with time.

The management views set out below do not constitute consent for any operation or activity. The written consent of the Department is still required before carrying out any operation or activity likely to damage the features of special interest (see the Schedule on pages 2 & 3 for a list of these operations and activities). The Department welcomes consultation with owners, occupiers and users of the ASSI to ensure that the management of this area maintains and enhances the features of interest, and to ensure that all necessary prior consents are obtained.

MANAGEMENT PRINCIPLES

The earth science interest at Slieve Croob occurs as rock exposures on the summit of Slieve Croob contained within a single field. The Department would encourage the maintenance of the ASSI and its earth science interest. The site is currently used for the grazing of livestock. This does not detract from its geological importance nor adversely affect the ASSI.

The geological series

Provided no damaging activities, as set out in the Schedule, are undertaken without consent, the needs of owners, occupiers and the Department can be met. Earth science features such as those at Slieve Croob may require occasional management intervention in order to maintain access to, and exposure of, the geology. This could include selective removal of vegetation or any major build-up of loose rock.

Specific objectives include:

Maintain the geological series in an undamaged state.

Maintain access to the geological series.

Sealed with the Official Seal of the
Department of the Environment
hereunto affixed is authenticated
by



HELEN ANDERSON

Senior Officer of the
Department of the Environment

Dated the 25th of MARCH 2015

ASSI

SLIEVE CROOB

A SPECIAL PLACE...



General view of outcrops at Slieve Croob

SITES OF BIOLOGICAL AND EARTH SCIENCE IMPORTANCE HAVE BEEN SURVEYED BY NORTHERN IRELAND ENVIRONMENT AGENCY TO ASSESS THEIR SCIENTIFIC INTEREST. THE BEST SITES ARE NOW BEING DECLARED AS AREAS OF SPECIAL SCIENTIFIC INTEREST (ASSIs). IN DOING SO WE AIM TO SAFEGUARD THESE IMPORTANT SITES FOR THE BENEFIT OF PRESENT AND FUTURE GENERATIONS

Slieve Croob is a special place because of its earth science interest. The area provides access to exposures of a granite-like rock called granodiorite and Silurian sedimentary rocks that together with a number of other sites, describe the Newry Igneous Complex.

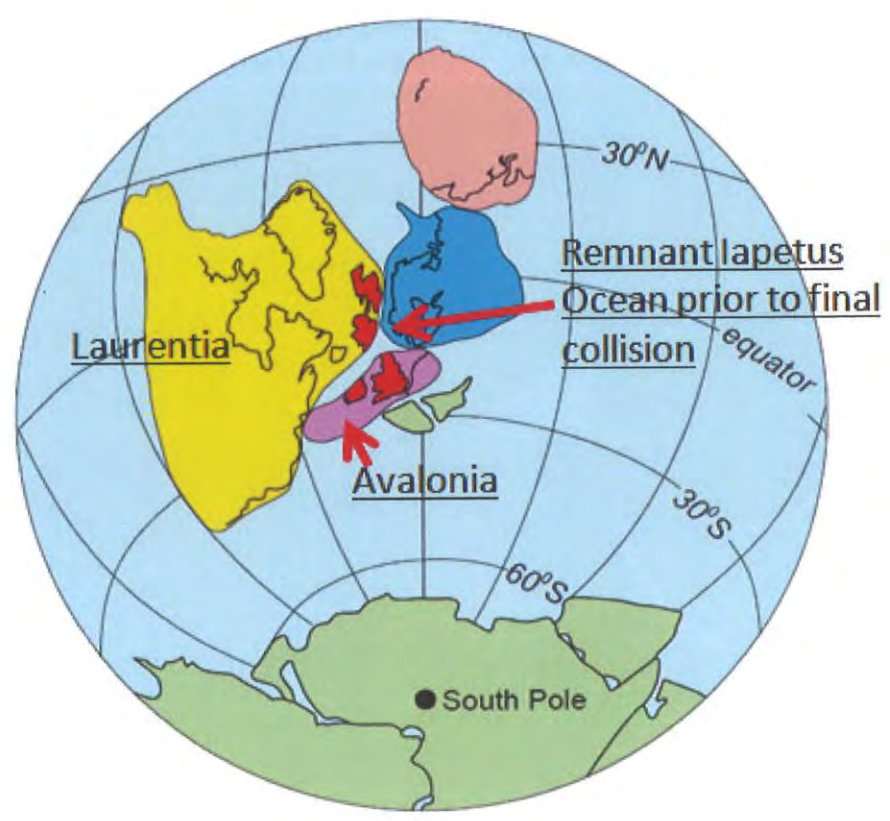
great importance as they display the complex relationships between the granodiorite and other igneous rock

types, and the Silurian sedimentary 'host' rock.

The granodiorite was formed some 410 million years ago. This is an igneous rock type, that is, it was injected as magma (molten rock) into pre-existing older rocks – Silurian sedimentary rocks. These older rocks are known as 'host' rocks. The magma then cooled slowly, eventually forming huge masses of solid rock deep beneath the surface. Subsequent erosion has now exposed parts of these enormous rock units.

Each of these igneous rock units is referred to as a pluton. Three of these are present which collectively make up the Newry Igneous Complex. The complex extends over an area of about 45km² from Slieve Croob in the northeast to Forkhill in south Armagh.

The rocks at Slieve Croob form part of the northeast pluton and are of



Lost ocean – the collision that formed the Newry Igneous Complex. Courtesy of GSNi



Pitted surface of Silurian sedimentary rocks at Slieve Croob due to the presence of cordierite

north of Ireland and Scotland. The southern continent of Avalonia was made up of the south of Ireland, England and Wales.

As the continents collided, an enormous mountain chain formed. This is now mainly eroded away with remnant pieces forming the Scottish Highlands, the Sperrins and the uplands in Norway and Sweden. The older Silurian sedimentary rocks that formed in this ocean are exposed at Slieve Croob. These sedimentary rocks have been altered by the heat of the igneous intrusion; a process known as contact metamorphism. This has caused the rocks to change composition resulting in a different appearance from the rest of the Silurian sedimentary rocks that are widespread across Co. Down. In some cases, the intrusion of the granodiorite has caused the 'host' rock to mobilise and this can be seen as contorted or twisted layers. The Silurian rocks at Slieve Croob contain the mineral cordierite that is common in metamorphosed sedimentary rocks of this type. Where this mineral has been

weathered out the rock takes on a pitted appearance.

The rocks that make up the Newry Igneous Complex formed in association with major earth movements that followed the collision and period of mountain building. The heat generated as a result of this, produced huge volumes of magma deep within the Earth resulting in the formation of a number of igneous complexes, including the one at Newry.

For its size, Northern Ireland is one of the most geologically diverse areas on Earth. Designated sites of geological importance such as Slieve Croob, collectively describe the full geological story of our part of the planet.

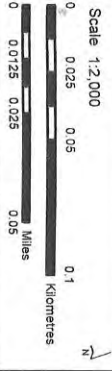
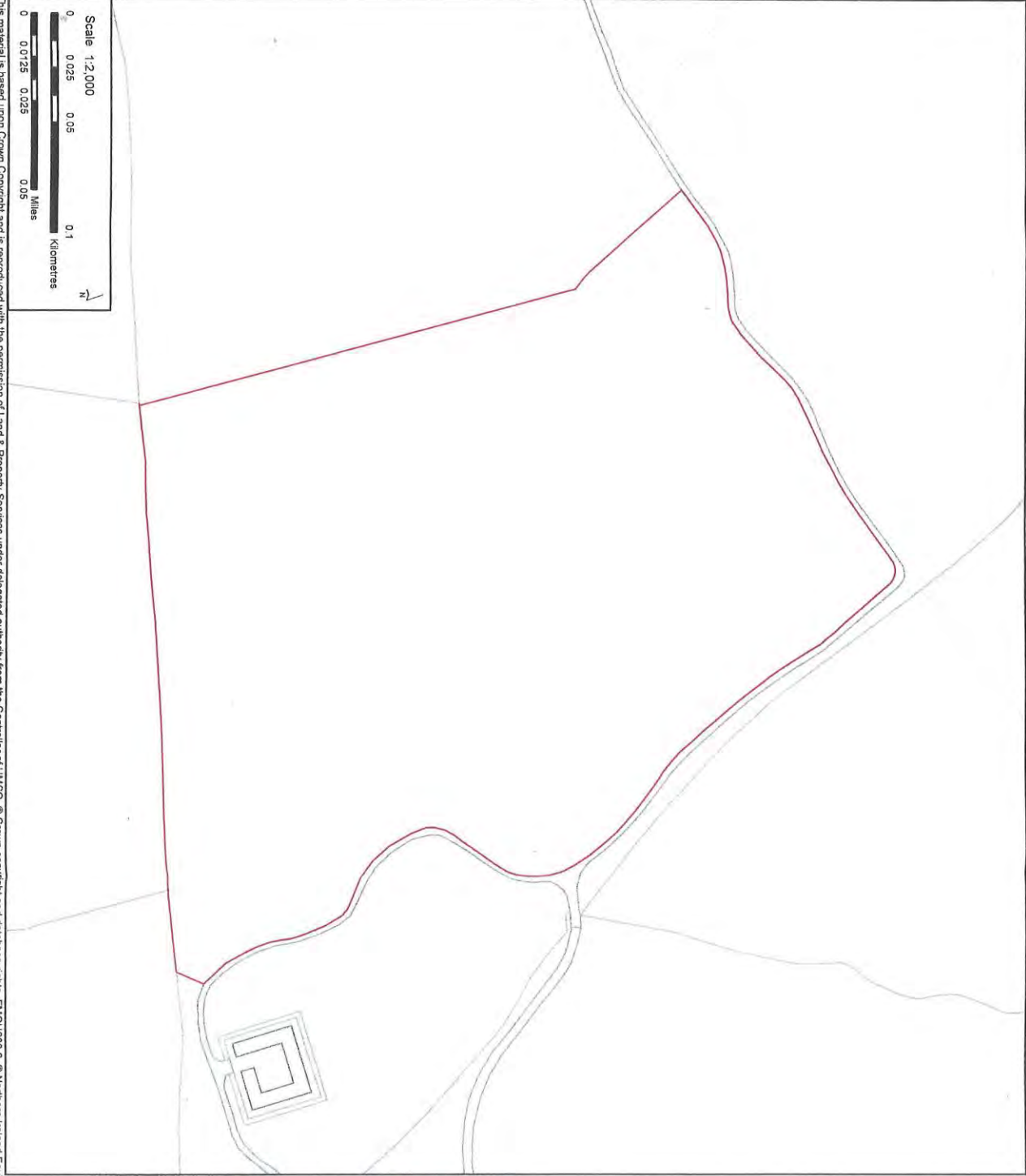
Continued sensitive management will ensure the survival of the site's important geology. The Northern Ireland Environment Agency is keen to work closely with landowners to maintain and enhance Slieve Croob ASSI.

These rocks form part of a wider geological story. Some 420 million years ago, a now lost ocean called the Iapetus Ocean, was shrinking as the continents on either side came together and eventually collided. The northern continent of Laurentia was formed of much of what is now North America, together with the



Contorted and twisted layers of the mobilised Silurian sedimentary rocks at Slieve Croob

SLEEVE CROOB



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SLEEVE CROOB AREA OF SPECIAL SCIENTIFIC INTEREST

Map referred to in the Declaration dated: **25th MARCH 2015**

SITE BOUNDARY: The Area of Special Scientific Interest (ASSI) includes all the lands highlighted within the solid coloured line.

AREA OF SITE: 7.44 hectares

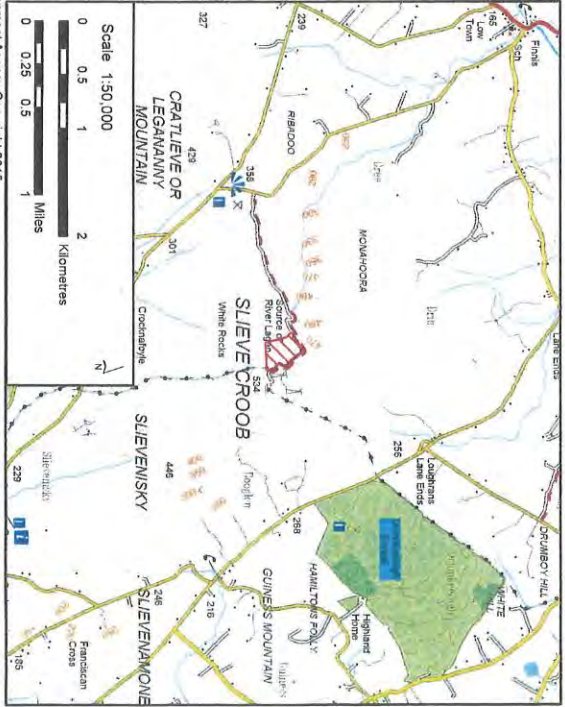
OS MAPS: 1:50,000: Sheet No. 20
1:10,000: Sheet No. 222

IRISH GRID REFERENCE: JU 315 455

COUNCIL AREA: BANBRIDGE DISTRICT COUNCIL

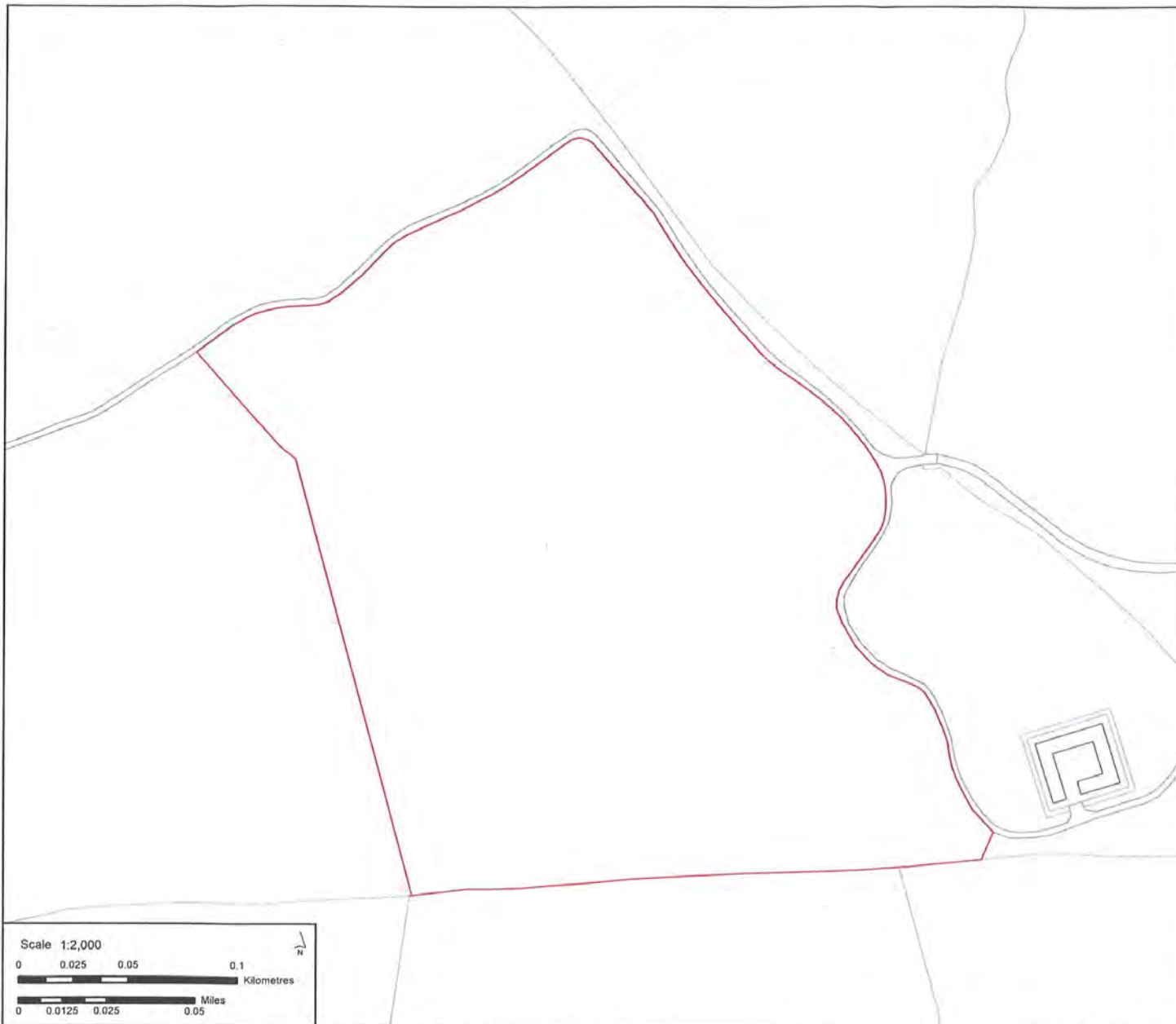
COUNTY: DOWN

Helena Anderson
HELENA ANDERSON
SENIOR OFFICER OF THE
DEPARTMENT OF THE ENVIRONMENT



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SLIEVE CROOB



**SLIEVE CROOB
AREA OF SPECIAL SCIENTIFIC INTEREST**

Map referred to in the Declaration dated: **25th MARCH 2015**

SITE BOUNDARY: The Area of Special Scientific Interest (ASSI) includes all the lands highlighted within the solid coloured line.

AREA OF SITE: 7.44 hectares

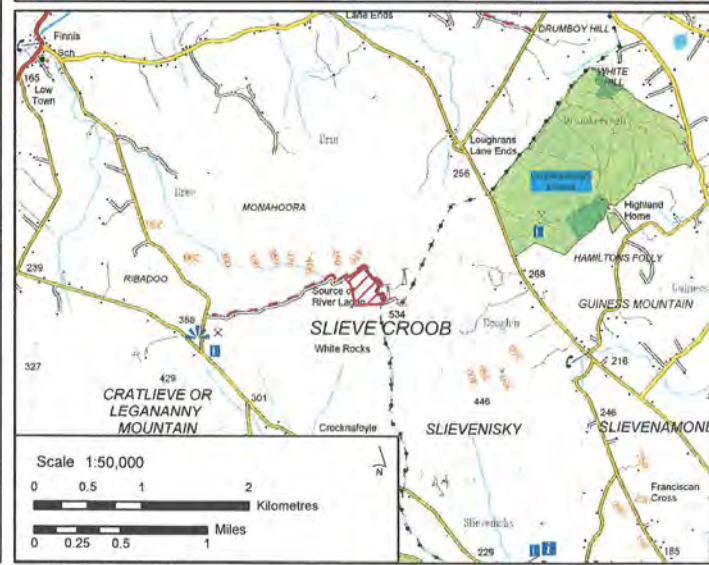
OS MAPS: 1:50,000: Sheet No. 20
1:10,000: Sheet No. 222

IRISH GRID REFERENCE: IJ 315 455

COUNCIL AREA: BANBRIDGE DISTRICT COUNCIL

COUNTY: DOWN

Helen Anderson
HELEN ANDERSON
SENIOR OFFICER OF THE
DEPARTMENT OF THE ENVIRONMENT





**Fw: DOE News Release - NORTHERN IRELAND HOUSEHOLDS
PRODUCING MORE WASTE**

regina mackin to: Canice O'Rourke

23/04/2015 16:15

Canice

For your information.

Regards

Regina

Regina Mackin
Newry, Mourne and Down District Council
Direct Line - 02830313095
Mobile - 07752089417
Main Council number 03000132233

**SAVE PAPER!
THINK BEFORE YOU PRINT THIS MESSAGE**

----- Forwarded by regina mackin/Newry&Mourne/NI on 23/04/2015 16:14 -----



EIS.Newsservice@ofmdfmi
i.gov.uk

23/04/2015 09:37

To EIS.Newsservice@ofmdfmi.gov.uk.

cc

Subject DOE News Release - NORTHERN IRELAND
HOUSEHOLDS PRODUCING MORE WASTE

DEPARTMENT OF THE ENVIRONMENT

23 April 2015

Northern Ireland households producing more waste

Provisional Northern Ireland Local Authority Collected (LAC) Municipal Waste Management Statistics October to December 2014 have been published today.

The latest figures reveal that councils in Northern Ireland collected more waste between October and December 2014 than during the same period of the year before. Councils collected 223 thousand tonnes of waste in the last three months of 2014. This was an increase of 2% when compared with the previous year and was driven by an increase in household waste arisings which accounted for 89% of total municipal waste arisings.

This was the seventh consecutive quarter-on-quarter increase in waste arisings (comparing each quarter with the same quarter of the previous year) stretching back to April to June 2013. Up until then, the longer term trend had been a gradual reduction in the quantity of local authority collected municipal waste arising each year from a high of 1.06 million tonnes in 2006/07 to a low of 914 thousand tonnes in 2012/13.

Despite this, the tonnage of local authority collected municipal waste going to landfill fell to 101 thousand tonnes, down 8% on the same period of the year before (110 thousand tonnes). This equated to a landfill rate of 45% which was an improvement of 5 percentage points on the same quarter of the year before. The reduction has been largely achieved through an increasing quantity of

such waste being diverted for energy recovery, as well as a smaller increase in the quantity sent for recycling

Key points for October to December 2014:

· District councils collected 223,440 tonnes of waste between October and December 2014. Of this, 89% was household waste and 11% was non household waste. The total LAC municipal waste arisings increased 2.2% compared with October to December 2013. The increase was driven by the household element.

· The tonnage of LAC municipal waste going to landfill fell to 101,173 tonnes between October and December 2014. This was a decrease of 8.4% on the same quarter last year and was driven by an increase in waste sent to energy recovery. The resulting landfill rate was 45.3% which was 5.2 percentage points lower than the same quarter in 2013 (50.5%).

· In total 59,497 tonnes of biodegradable LAC municipal waste were sent to landfill between October and December 2014, 7.7% less than in the same quarter last year. This was 20.4% of the 2014/15 Northern Ireland Landfill Allowance Scheme (NILAS) allocation and meant that 57.1% had been used in the first three quarters of 2014/15.

· There were 85,256 tonnes of LAC municipal waste sent for recycling (including composting) between October and December 2014 which gave a recycling and composting rate of 38.2%. This was similar to the same quarter last year when 38.5% was sent for recycling and composting. The slight decrease in the rate can be explained by the fact that the combined dry recycling and composting tonnage, which itself increased, did not keep pace with the increase in waste arisings.

Notes to editors:

1. This is the latest in a regular series of quarterly Northern Ireland Local Authority Collected Municipal Waste Management Statistics Reports and is the third report for the 2014/15 financial year covering the period October to December 2014. These reports date back to 2009/10 in this format and will continue to be updated on a quarterly basis. Data for the years prior to 2009/10 can be accessed at http://www.doeni.gov.uk/niea/municipal_data_reporting.htm

2. Note that all figures are provisional until the final end-year validation has been completed. An annual report, with fully validated figures for 2014/15, is scheduled for 26 November 2015.

3. The data in this report are based on returns made to WasteDataFlow, which is a web based system, used by all UK local authorities to report LAC municipal waste.

4. There are ten indicators within the report, covering local authority collected municipal waste, household waste, and biodegradable local authority collected municipal waste. The indicators have been calculated from the WasteDataFlow (WDF) system, which is used by all UK local authorities to report local authority collected municipal waste.

5. During the reporting period Northern Ireland was split into three waste management groups:
arc21: Antrim, Ards, Ballymena, Belfast, Carrickfergus, Castlereagh, Down, Larne, Lisburn, Newtownabbey, North Down.
North West Regional Waste Management Group (NWRWVG): Ballymoney, Coleraine, Derry, Limavady, Magherafelt, Moyle, Strabane.
Southern Waste Management Partnership (SWaMP2008): Armagh, Banbridge, Cookstown, Craigavon, Dungannon, Fermanagh, Newry and Mourne, Omagh.

6. Electronic copies of the 'Northern Ireland Local Authority Collected Municipal Waste Management Statistics Report' are available at:
<http://www.doeni.gov.uk/statistics.htm> and http://www.doeni.gov.uk/niea/municipal_data_reporting.htm

7. An infographics summary page has been produced to accompany this report and is available at:
<http://www.doeni.gov.uk/lac-municipal-waste-q3-2014-15-infographic.pdf>

8. Should this format not be suitable for your needs, hard copies are available free of charge from:

Analytical Services Branch
Room 6:10
Clarence Court
10 - 18 Adelaide Street
Town Parks
Belfast
BT2 8GB

Telephone: (028) 9054 0245

E-mail: asb@doeni.gov.uk

Website: <http://www.doeni.gov.uk/statistics.htm>

9. All media enquiries should be directed to the DOE Press Office 028 9025 6058 or for out of office hours, contact the EIS Duty Press Officer on pager: 07699 715 440 and your call will be returned.

This is an automated distribution service - please do not reply to this email address.



Provisional Northern Ireland Local Authority Collected Municipal Waste Management Statistics, October - December 2014, publication released today

Redmond, Kerri

to:

ASB

23/04/2015 12:19

Hide Details

From: "Redmond, Kerri" <Kerri.Redmond@doeni.gov.uk>

To: ASB <ASB@doeni.gov.uk>

The Provisional Northern Ireland Local Authority Collected Municipal Waste Management Statistics report for October - December 2014 was published this morning by the Department of the Environment.

This publication provides information on local authority collected municipal waste collected from household and non-household sources and the levels of recycling in Northern Ireland. The information presented relates to the period October to December 2014.

This publication can be accessed at:

- http://www.doeni.gov.uk/index/information/asb/statistics/environment_statistics.htm#waste-quarterly

Please forward this email to any interested parties that you might be aware of.

If you no longer wish to receive this notification please reply and I will remove your details from this contact list.

Regards

Kerri

Kerri Redmond

Analytical Services Branch

Department of the Environment

Room 6-10

Clarence Court

10-18 Adelaide Street

Town Parks

Belfast BT2 8GB

Ext: 40808

Tel: 028 905 40808



Fw: Entertainment Licensing Consultation - Report by the Entertainment Licensing Review Group

Liam Hannaway to: Canice O'Rourke

13/05/2015 13:23

Sent by: **Aisling Murray@NEWRY&MOURNE**

For attention

----- Forwarded by Aisling Murray/Newry&Mourne/NI on 13/05/2015 13:22 -----

From: "Kelly, Brenda" <Brenda.Kelly@doeni.gov.uk>
To:
Date: 01/05/2015 10:29
Subject: Entertainment Licensing Consultation - Report by the Entertainment Licensing Review Group

Dear Consultee,

Entertainment Licensing Consultation
Report by the Entertainment Licensing Review Group

Please note that the Department of the Environment has today launched a consultation on the Report by the Entertainment Licensing Review Group.

A copy of the consultation document is attached, and it can also be accessed on the Department's website at the following address:

http://www.doeni.gov.uk/index/local_government/local_government_consultations.htm

The closing date for receipt of responses is Friday 26 June 2015. Responses via e-mail should be sent to lgpdconsultations@doeni.gov.uk

Kind regards,

Brenda Kelly

Local Government Policy Division

Level 4, Causeway Exchange, 1-7 Bedford Street, Town Parks, BELFAST, BT2 7EG

Telephone: 02890 823359 /// Direct Dial: 39359



consultation_cover_letter.pdf



entertainment_licensing_review_-_consultation_document.pdf

From the office of the
Minister of the Environment



Department of the
Environment

www.doeni.gov.uk

Entertainment Licensing
Review Consultees

DoE Private Office
8th Floor
Goodwood House
44 - 58 May Street
Town Parks
BELFAST
BT1 4NN

Telephone: 028 902 56019

Email: private.office@doeni.gov.uk

Your reference:

Our reference: SUB 332 2015

Dear Consultees

01 May 2015

On 22 July 2014, I announced a review of the entertainment licensing regime as the current legislation has been in place for almost 30 years. I wanted to make sure that Northern Ireland has a sensible entertaining licensing system which does not put undue obstacles in the way of businesses but ensures that the public are not put at risk, and that the entertainment does not create an unreasonable nuisance to people living in the area.

I invited representatives from various interest groups to look at the current legislation and make recommendations on modernising changes that they considered should be made.

I want to give all interested parties the opportunity to reflect and comment on those recommendations before I make any final decision on legislative change to entertainment licensing.

Today is the start of that consultation and I encourage all concerned to read the Report of the Entertainment Licensing Review Group and send any comments they may have to my Department for consideration by 26 June 2015.

Yours sincerely

MARK H DURKAN MLA
Minister of the Environment



Fwd: Notification Letter Consultation Paper on the Planning (Hazardous Substances) (Amendment) Regulations (Northern Ireland) 2015

Liam Hannaway to: anthony mckay, Canice O'Rourke

01/05/2015 14:27

1 attachment



Notification Letter Consultation Paper on the Planning (Hazardous Substances) (Amendment) Regulations (Northern Ireland) 2015

Sent from my iPad

Begin forwarded message:

From: "Byers, Nicola" <Nicola.Byers@doeni.gov.uk>

Date: 1 May 2015 13:24:56 BST

To: "Byers, Nicola" <Nicola.Byers@doeni.gov.uk>

Subject: Notification Letter Consultation Paper on the Planning (Hazardous Substances) (Amendment) Regulations (Northern Ireland) 2015

Please find attached Consultation Paper on the Planning (Hazardous Substances) (Amendment) Regulations (Northern Ireland) 2015.

Nicola Byers
Planning Policy Division
6th Floor
Causeway Exchange
1-7 Bedford Street
Town Parks
BELFAST
BT2 7EG



Planning Policy Division
Causeway Exchange
Level 6
1-7 Bedford Street
Town Parks
BELFAST
BT2 7EG

Tel: (028) 90 823535

30 April 2015

Dear Sir/Madam

Consultation Paper on the Planning (Hazardous Substances) (Amendment) Regulations (Northern Ireland) 2015

I am writing to advise you that this Department has published the above Consultation Paper. The purpose of the consultation is to obtain views on the amendment to the Planning (Hazardous Substances) Regulations (Northern Ireland) 2015 ("the Hazardous Substances Regulations") described within the paper. The Department would also welcome views on the Equality Impact Assessment Screening and Partial Regulatory Impact Assessment documents at Annexes A and B of the Consultation Paper.

The closing date for the receipt of comments is **11th June 2015**.

The Hazardous Substances Regulations apply Directive 96/82/EC on the control of major-accident hazards involving dangerous substances as amended ("the Seveso II Directive"), to the planning process in Northern Ireland. The Seveso II Directive requires Member States to ensure that the objectives of preventing major accidents involving dangerous substances and limiting the consequence of such accidents are taken into account in their land-use planning policies. There are also requirements to have appropriate separation distances between establishments covered by the Directive and various types of areas and for additional technical measures for existing establishments.

The Seveso II Directive was reviewed by the EU and is being replaced by Directive 2012/18/EU (the Seveso III Directive) in June 2015. The new Directive changes the list of hazardous substances that it controls and now includes specific requirements on public consultation relating to decisions on where hazardous substances are to be located and on development around those locations.

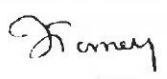
Copies of the Consultation Paper may be downloaded from the Planning NI website at www.planningni.gov.uk. Additional copies, or copies in alternative formats, if desired, can be obtained from the above address by telephone or text phone (details are given below and on the website).

Telephone: (028) 90823498

Text phone: (028) 9054 0642

Guidance on how to respond to the consultation is included in the Consultation Paper.

Yours faithfully



JOE TORNEY



**POLICY FORUM
FOR NORTHERN
IRELAND**

Policy Forum for Northern Ireland Keynote Seminar

Priorities for energy policy in Northern Ireland: competition, investment and security of supply

Timing: Morning, Thursday, 17th September 2015

Venue: Central Belfast

Draft agenda subject to change

- 8.30 - 9.00 Registration and coffee
- 9.00 - 9.05 **Chair's opening remarks**
Danny Kinahan MLA, Member, Committee for Enterprise, Trade and Investment, Northern Ireland Assembly
- 9.05 - 9.35 **Priorities for energy policy in Northern Ireland**
Patsy McGlone MLA, Chair of the Committee for Enterprise, Trade and Investment, Northern Ireland Assembly
Questions and comments from the floor
- 9.35 - 10.05 **Competition in the energy market: electricity, gas and renewable energy**
Jenny Pyper, Chief Executive, Utility Regulator
Questions and comments from the floor
- 10.05 - 11.05 **The energy market: competition, consumer engagement and tackling fuel poverty**
To what extent will the expansion of the gas network to the West increase competition in that area? What steps can be taken to overcome the challenges preventing new suppliers from entering the Northern Ireland energy market such as the 'cost and complexity of the entry process' and 'lack of consumer engagement in the market', identified by the Utility Regulator in July 2014? Will the proposed reforms to the all-island Single Electricity Market result in increased competition and savings for the consumers? What measures can be taken to ensure price stability in the energy market? What are the costs and benefits of the DETI target to generate 40% of Northern Ireland's energy from renewable sources? Should further relief be given to support manufacturing companies, which currently pay the second highest energy bills in Europe? How can consumer awareness of the potential benefits in switching energy supplier be improved? In what ways can the high level of fuel poverty in Northern Ireland be tackled in the short-term?
Stephen Kelly, Chief Executive Officer, Manufacturing NI
Dr John McElroy, Director of Policy & Public Affairs, RWE npower
David Manning, Director of Corporate Affairs, SSE Ireland
Duncan McCombie, Director of Operations Wales and Ireland, Energy Saving Trust
John French, Chief Executive designate, Consumer Council
Questions and comments from the floor
- 11.05 - 11.10 **Chair's closing remarks**
Danny Kinahan MLA, Member, Committee for Enterprise, Trade and Investment, Northern Ireland Assembly
- 11.10 - 11.40 Coffee
- 11.40 - 11.45 **Chair's opening remarks**
Steven Agnew MLA, Leader, Green Party in Northern Ireland and Member, Committee for Enterprise, Trade and Investment, Northern Ireland Assembly
- 11.45 - 12.05 **Implementing the CfD scheme in Northern Ireland**
Dr Isabelle de Lovinfosse, Senior Policy Advisor, Electricity Market Reform - CfD Design and Governance, Department of Energy & Climate Change
Questions and comments from the floor
- 12.05 - 12.55 **Securing supply: infrastructure, innovation and investment**
Following delays in the construction of the Tyrone to Cavan interconnector, what are the best options for securing Northern Ireland's electricity supply in the long term? What further steps need to be taken to ensure Northern Ireland has an adequate grid infrastructure to meet growing demand and support the growth in energy production? In what ways can Northern Ireland further exploit its significant potential for solar, wind, tidal and marine energy projects, as demonstrated through projects such as the SeaGen tidal energy convertor at Strangford Lough, particularly given the complex legal and environmental issues involved? What impact will the EMR's Contracts for Difference - designed to stabilise investment in renewables - have on securing investment in these technologies? To what extent will reforms to Northern Irish planning law encourage investment in new energy generation? What is the potential shale gas yield in Northern Ireland; should hydraulic fracturing be considered as a further energy option, and if so can the environmental and community concerns be suitably addressed? What further steps should policymakers take to increase investor confidence in the energy market?
Michael Doran, Director, Action Renewables
Robert Wasson, Asset Management Director, Northern Ireland Electricity
James Orr, Northern Ireland Director, Friends of the Earth
Alex McLean, Partner and Head of Projects and Energy Group, Arthur Cox
Senior speaker confirmed from **Eirgrid**
Questions and comments from the floor
- 12.55 - 13.00 **Chair's and Policy Forum for Northern Ireland closing remarks**
Steven Agnew MLA, Leader, Green Party in Northern Ireland and Member, Committee for Enterprise, Trade and Investment, Northern Ireland Assembly
Sean Cudmore, Deputy Editor, Policy Forum for Northern Ireland

Booking arrangements

To book places, please use our [online booking form](#).

Once submitted, this will be taken as a confirmed booking and will be subject to our terms and conditions below.

Please pay in advance by credit card on [01344 864796](#). If advance credit card payment is not possible, please let me know and we may be able to make other arrangements.

Options and charges are as follows:

- Places at *Energy in Northern Ireland: competition, investment and security of supply* (including refreshments and PDF copy of the transcripts) are **£210** plus VAT;
- Concessionary rate places for small charities, unfunded individuals and those in similar circumstances are **£80** plus VAT. Please be sure to apply for this at the time of booking.

For those who cannot attend:

- Copies of the [briefing document](#), including full transcripts of all speeches and the questions and comments sessions and further articles from interested parties, will be available approximately **10 days** after the event for **£95** plus VAT;
- Concessionary rate: **£50** plus VAT.

If you find the charge for places a barrier to attending, please let me know as concessionary and complimentary places are made available in certain circumstances (but do be advised that this typically applies to individual service users or carers or the like who are not supported by or part of an organisation, full-time students, people between jobs or who are fully retired with no paid work, and representatives of small charities - not businesses, individuals funded by an organisation, or larger charities/not-for-profit companies). Please note terms and conditions below (including **cancellation charges**).

I do hope that you will be able to join us for what promises to be a most useful morning, and look forward to hearing from you soon.