

NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

RTS/M

Minutes of the Regulatory and Technical Services Committee Meeting held on Wednesday 20 June 2018 at 6.00pm in the Boardroom, District Council Offices, Monaghan Row, Newry

Chairperson: Councillor C Casey

Vice Chairperson: Councillor J Rice

Members:

Councillor T Andrews	Councillor W Clarke
Councillor G Craig	Councillor G Fitzpatrick
Councillor H Harvey	Councillor L Kimmins
Councillor J Macauley	Councillor M Ruane
Councillor G Stokes	Councillor D Taylor
Councillor J Trainor	

Officials in Attendance: Mr R Moore, Director of Neighbourhood Services (Acting)
Ms M Ward, Director of Enterprise, Regeneration and Tourism
Mr A McKay, Chief Planning Officer
Mr J Parkes, Assistant Director Neighbourhood Services (Waste)
Mr K Scullion, Assistant Director Facilities Management and Maintenance
Ms C McAteer, Democratic Services Officer

RTS/091/2018: APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillor Curran.

Councillor Casey reminded Members about the Neighbourhood Services Committee Transformation Project Workshop with APSE to be held on 25 June 2018 from 2.30 pm to 5.00 pm in the Council Chamber, Downshire. He said the purpose of the Workshop would be to detail the requirements for the new Neighbourhood Services Directorate, as well as to present proposals for its future operation and to agree the next steps.

RTS/092/2018: DECLARATIONS OF "CONFLICTS OF INTEREST"

Councillor Casey declared an interest in an item on the Action Sheet relating to proposed replacement of heating system at Bunscoil an Iuir as he was on the Board of Governors of the school.

RTS/093/2018: TIMETABLE FOR R&TS MEETINGS FROM JUNE 2018 TO APRIL 2019

Read: Timetable for Regulatory and Technical Services Committee Meetings from June 2018 to April 2019 with a proposed start time of 6.00 pm. *(Circulated)*.

AGREED: It was unanimously agreed to approve the timetable for R&TS Meetings from June 2018 to April 2019, with a start time of 6.00 pm.

RTS/094/2018: **ACTION SHEET OF THE REGULATORY AND TECHNICAL SERVICES COMMITTEE MEETING HELD ON WEDNESDAY 23 MAY 2018**

Read: Action Sheet of the Regulatory and Technical Services Committee Meeting held on Wednesday 23 May 2018. *(Circulated)*.

AGREED: It was unanimously agreed to note the above action sheet.

FOR CONSIDERATION AND/OR DECISION - PLANNING

RTS/095/2018: **MAY 2018 – PLANNING COMMITTEE PERFORMANCE REPORT**

Read: Report on Planning Committee Performance for May 2018. *(Circulated)*

AGREED: It was unanimously agreed to note the above Report.

RTS/096/2018: **RECORD OF MEETINGS BETWEEN PLANNING OFFICERS AND PUBLIC REPRESENTATIVES 2017-2018**

Read: Report of Meetings between Planning Officers and Public Representatives. *(Circulated)*

AGREED: It was unanimously agreed to note the above Report.

RTS/097/2018: **CURRENT APPEALS – MAY 2018**

Read: Report of current appeals in May 2018. *(Circulated)*

AGREED: It was unanimously agreed to note the above Report.

FOR CONSIDERATION AND/OR DECISION – FACILITIES MANAGEMENT AND MAINTENANCE

RTS/098/2018: **BUS SHELTER AT CLOUGHREAGH PARK, BESSBROOK**

Read: Report from Kevin Scullion, Assistant Director Facilities Management and Maintenance dated 20 June 2018 regarding the bus shelter at Cloughreagh Park, Bessbrook. *(Circulated)*

The report outlined that Council approved a recommendation to install a bus shelter in Cloughreagh Park, Bessbrook, Newry. The bus shelter was partially installed in February 2017 but works to complete the bus shelter did not proceed. Complaints were received concerning the location of the bus shelter and following consideration at a number of RTS Committees, Slieve Gullion Councillors Meetings and finally at the

Full Council Meeting in February 2018 it was agreed that the bus shelter be removed and that an alternative location be sought.

The bus shelter was subsequently removed and discussions with Transport NI had identified a number of potential locations within the development area. A Council Official was contacted by local residents from the Cloughreagh Park and John F Kennedy Park requesting attendance at a Public Meeting to discuss the issue of why the bus shelter had been removed. This Meeting was held on the 24th May 2018 and attendance included Elected Representatives of an MP, MLA and a number of local Councillors and a Council Official.

Following the Meeting an email was received by the Council Official who attended the Meeting, addressed as coming from a number of JFK & Cloughreagh Park residents. The email referred to the following points being noted from the Meeting.

- "1) NMDDC consult with residents in the JK Kennedy, Oak Close and Cloughreagh bungalow parks on their opinion on erecting a bus shelter on the originally approved site. NB See chronological paper for date of approval and site location. (This was not attached).***
- 2) NMDDC consult with residents outlined above on the options of erecting 2 bus shelters located at Cloughreagh Community Centre and Oak Close.***
- 3) Translink be asked by NMDDC why some residents and elected members are being told that site outlined in option 1 was feasible, but advising other residents and elected members that it wasn't and allegedly Translink are on record as stating this.***
- 4) Local residents speak directly to Translink to discuss this matter further seeking clarity as outlined in point 3."***

Mr Scullion advised it should be noted that the proposal in points 1 and 2 above to consult with residents in the John F Kennedy Park, Oak Close and Cloughreagh Bungalow Parks may go beyond current Council policy.

The report asked that the Committee provide direction in relation to the issues raised.

AGREED: **On the proposal of Councillor Ruane, seconded by Councillor Kimmins, it was agreed the R&TS Committee note the contents of the report and recommend that the issues on which officers required direction be considered by full Council when the DEA Councillors would be in attendance.**

FOR CONSIDERATION AND/OR DECISION - WASTE MANAGEMENT

RTS/099/2018: REPORT RE: WASTE STRATEGY INITIATIVE: ISSUE OF FOOD WASTE

Read: Report from Joe Parkes, Assistant Director of Waste Management dated 20 June 2018 regarding the Waste Strategy Initiative: Issue of

Food Waste. ***(Circulated)***. Members were asked to note the contents of the Report, and consider and agree to:

- Provide kitchen caddies to Primary and Pre-School free of charge.
- Implement further recycling for schools in conjunction with the AHC Directorate.
- Review school brown bin charges as part of the rates estimates.

AGREED: **On the proposal of Councillor Clarke, seconded by Councillor Andrews, it was agreed to recommend:-**

- **A Meeting to be set up between Waste Management and AHC Directorate, to review current educational outreach to schools from a recycling perspective. An update report will then be submitted to the Strategic Waste Working Group in due course.**
- **Council to approve multiple issue of kitchen caddies to schools on a one off basis, at this stage based on a caddy to be made available for each school classroom, for primary schools collected by the Council.**
- **Caddies to be issued/made available free-of-charge and delivered by Council representative as part of the Outreach program.**
- **In relation to pre-school facilities, Officers to be enabled to issue a number of free food-waste caddies, where deemed beneficial to both educational and practical to reduce food waste collection tonnages.**
- **Consideration should also be given to the brown collection charge, once the collection service has improved, to promote additional usage of brown bins in schools.**

AGREED: **It was also agreed to recommend that the cut-off date for the free issue of brown bins be extended until the end of August 2018 and that Mr Parkes table a report at the August R&TS Committee Meeting reviewing the brown bin roll-out scheme, including uptake and costs and also the uptake and costs of the provision of liners for the brown bin caddies.**

RTS/100/2018: **DOG FOULING ISSUES**

Read: Report from Liam Dinsmore, Head of Waste Processing, dated 20 June 2018 regarding dog fouling issues. ***(Circulated)***. The report identified key issues i.e. Dog fouling is a problem in the District and needed to be addressed, while dealing with the general litter problem; the Cleaner Neighbourhood's Report had highlighted the need to address dog fouling and litter; the opportunity needed to be taken to review the street cleansing operation as part of the implementation of the new Neighbourhood Directorate; Education/awareness and enforcement required attention, to ensure a more holistic approach to

the cleanliness of the District and an action plan needed to be developed to address the cleanliness of the District.

Members commented on the issues in the report stating that clear criteria needed to be in place as to where dog litter bins could be located; signage reminding people of fines for allowing a dog to foul; name and shame anyone who was prosecuted for allowing their dog to foul; the Council needed to be more pro-active in handing out fines including consideration being given to the need for additional enforcement officers; dog fouling bins needed to be strategically located in areas where there was the greatest need and they should be emptied regularly; a legal opinion could be sought to determine if a member of the public could take a photo of a dog owner allowing their dog to foul and this to be sent to Enforcement officers and if dog owners could be asked by Enforcement Officers to show evidence that they have dog fouling bags when walking their dogs.

AGREED: **On the proposal of Councillor Clarke, seconded by Councillor Andrews it was agreed to note the Report and agree to recommend the development of an action plan that would address the key issues, including a public campaign to tackle the issue of dog fouling and litter.**

It was noted there would also be an opportunity to discuss the issues of dog fouling and littering at the Neighbourhood Services Workshop to be held on Monday 25 June 2018.

FOR NOTING

RTS/101/2018: ARC 21 JOINT COMMITTEE MEETING MINUTES THURSDAY 26 APRIL 2018

Read: Arc 21 Joint Committee Meeting Minutes dated Thursday 26 April 2018. *(Circulated)*

AGREED: **It was agreed to note the Arc 21 Joint Committee Meeting Minutes held on Thursday 26 April 2018.**

RTS/102/2018: ARC 21 JOINT COMMITTEE MEMBERS MONTHLY BULLETIN 31 MAY 2018

Read: Arc 21 Joint Committee Members Monthly Bulletin 31 May 2018. *(Circulated)*

AGREED: **It was agreed to note the Arc 21 Joint Committee Members Bulletin dated 31 May 2018.**

RTS/103/2018: HISTORIC ACTION SHEET

Read: Historic Action Sheet. *(Circulated)*

AGREED: **It was unanimously agreed to note the historic Action Sheet.**

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

The Chairperson advised that item Nos. 14 and 15 were exempt items under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) 2014 – information relating to the

financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

On the proposal of Councillor Craig, seconded by Councillor Harvey, it was agreed to exclude the public and press from the meeting during discussion on these items.

When the Committee came out of closed session on the proposal of Councillor Stokes, seconded by Councillor Craig, the Chairman reported the following had been agreed in relation to the two items which had been discussed in closed session:-

RTS/104/2018: PROVISION OF BURIAL SERVICES ACROSS THE COUNCIL AREA

Read: Report from Kevin Scullion, Assistant Director Facilities Management and Maintenance dated 20 June 2018 regarding a review of the Council's provision of burial services across the Council area.
(Circulated)

AGREED: **On the proposal of Councillor Stokes, seconded by Councillor Clarke, it was agreed to recommend approval of a review of the Council's provision of burial services being carried out which should consider structural arrangements for the service provision, costs of service provision, environmental considerations and the means by which the Council communicated with individuals who have burial rights within the municipal cemeteries.**

RTS/105/2018: PROPOSED VARIATION TO ARC21 MRF CONTRACT WITH BRYSON RECYCLING

Read: Report from Joe Parkes, Assistant Director Waste Management, dated 20 June 2018 regarding proposed variation to Arc21 MRF contract with Bryson Recycling. *(Circulated)*

AGREED: **On the proposal of Councillor Craig, seconded by Councillor Clarke, it was agreed to recommend that as a participating Council, to approve the recommendations of the Arc21 Report, which had been endorsed by the Arc21 Joint Committee, in respect of the proposed variation to the terms of the arc21 MRF Contract with Bryson Recycling.**

There being no further business the meeting ended at 7.00 pm.

For adoption at the Council Meeting to be held on Monday 2 July 2018.

**Signed: Councillor Charlie Casey
 Chairperson of Regulatory & Technical Services Committee**

**Signed: Mr R Moore
 Acting Director of Neighbourhood Services**