



February 11th, 2016

Notice Of Meeting

You are invited to attend the Regulatory and Technical Services Committee Meeting to be held on **Wednesday, 17th February 2016 at 6:00 pm** in **the Boardroom, Monaghan Row, Newry.**

The Committee Members are:

Chair: Councillor T Andrews

Vice: Councillor S Ennis

Members:

Councillor P Brown	Councillor C Casey
Councillor S Doran	Councillor G Fitzpatrick
Councillor G Hanna	Councillor V Harte
Councillor M Murnin	Councillor H McKee
Councillor P O'Gribin	Councillor P Byrne
Councillor G Stokes	Councillor H Reilly
Councillor D Taylor	

Agenda

1. **Apologies and Chairperson's Remarks.**
2. **Declarations of Conflicts of Interest.**

Committee Business

3. **Action Sheet of the Regulatory and Technical Services Committee Meeting held on Wednesday 20 January 2016. (Attached).**

[Action Sheet RTS Meeting 20 January 2016.pdf](#)

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For Consideration and/or Decision

4. **Letter from Epilepsy NI re: turning local buildings purple for 24 hours (Friday evening 25 March - Saturday 26 March 2016. (Attached).**

Rec: Town Hall, Newry and St. Patrick's Centre, Downpatrick

[Letter Epilepsy Action NI 13 Jan 2016.pdf](#)

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Building Control

5. **Report on tender for Council's Street Nameplate Service. (Attached).**

[Report on Tender for Street Nameplates.pdf](#)

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6. **Report on tender for Council's Dog Kennelling Service. (Attached).**

[Report Re. Council's Dog Kennelling Service.pdf](#)

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Planning

7. **Planning Department Performance Indicators - January 2016. (Attached).**

Planning Department Performance Indicators - Jan 2016.pdf

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8. **Record of Meetings between Planning Officers and Public Representatives - January 2016 - as requested. (Attached).**

Record of Meetings - Planning Officers & Public Representatives.pdf

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Waste Management

9. **Report re: Review of bin charges with options on prices. (Attached).**

Report Re. Review of bin charges.pdf

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10. **Report re: Strategic Waste Issues Working Group Proposal. (Attached).**

Report Re. Strategic Waste Issues Working Group Proposal.pdf

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11. **Update on delays caused to bin collections due to breakdown of vehicles. Instances of non collections of bins by Operatives despite residents' claims of them left out for collection. (At the request of Councillor Andrews).**

12. **Progress on integration of Ballyward bin collections into Newry, Mourne and Down schedule. (At the request of Councillor Andrews).**

For Noting

13. **Report re: Street Trading at The Square, Warrenpoint. (Attached).**

14. **Report re: Planning Review Taskforce Meeting held on Wednesday 20 January 2016. (Attached).**

Planning Review Task Force Mtg 20 January 2016.pdf

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15. **Consultation on NIEA Regulatory Charging Policy Proposals 2016-2021. (Attached).**

Consultation on NIEA Regulatory Charging Policy Proposals 2016-21.pdf

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16. **Letter from Transport NI re: Bus Shelter Contract. (Attached).**

Letter Transport NI Re. Bus Shelter Contract 15 Dec 2015.pdf

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17. **Arc21 Members' Monthly Bulletin - 28 January 2016. (Attached).**

arc21 JC Members Monthly Bulletin 28 Jan 2016.pdf

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18. **Arc21 Steering Group Meeting - Minutes of the Meeting held on Tuesday 23 November 2015. (Attached).**

arc21 Steering Group Meeting 23 Nov 2015.pdf

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19. **Arc21 Joint Committee Meeting - Minutes of the Meeting held on Thursday 3 December 2015. (Attached).**

arc21 JC Meeting 3 Dec 2015.pdf

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Items to be considered with press and public excluded

20. **Aughnagun Cell 5 Steep Wall Lining Final Account. (Attached).**

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

21. **Report re: Agree Mixed Dry Recyclables Processing Contract for Newry, Mourne and Down District Council. (Attached).**

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Proposed MRD contract for NMD.pdf

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Invitees

Cllr. Terry Andrews	terry.andrews@downdc.gov.uk
Cllr. Naomi Bailie	naomi.bailie@nmandd.org
Cllr. Patrick Brown	patrick.brown@nmandd.org
Cllr. Robert Burgess	robert.burgess@downdc.gov.uk
Cllr. Stephen Burns	stephen.burns@downdc.gov.uk
Cllr. Pete Byrne	pete.byrne@nmandd.org
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Cllr. charlie casey	charlie.casey@newryandmourne.gov.uk
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Cllr. Clarke William	william.clarke@downdc.gov.uk

ACTION SHEET- REGULATORY AND TECHNICAL SERVICES COMMITTEE MEETING – WEDNESDAY 20 JANUARY 2016

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
RTS/3/2016	Action Sheet of RTS 9.12.2015	Noted.	
RTS/4/2016	Planning Department Performance Indicators	Noted.	
RTS/5/2016	Briefing Note – Initial Planning Taskforce Review Meeting 3.1.2016	Noted.	
RTS/6/2016	Charges for a new black and blue bin	<p>It was agreed on the proposal of Councillor Casey, seconded by Councillor Stokes:</p> <ul style="list-style-type: none"> • That the policy regarding bin sales at the current prices would be re-examined. • That a report would be brought back to the February meeting of Regulatory and Technical Services detailing a review of present charges, options available and the impact on the budget. 	On Agenda for February R&TS Committee.
RTS/7/2016	Contact from Public Representative (1 October – 31 December 2015)	<p>It was agreed on the proposal of Councillor Murnin, seconded by Councillor Fitzpatrick that the planning reference numbers on the Contact from Public Representatives document would be omitted.</p>	Review by full Council. Legal advice being sought.

AGENDA ITEM	SUBJECT	DECISION	FOR COMPLETION BY DIRECTOR – including actions taken/date completed or progress to date if not yet completed
RTS/8/2016	Report on Authorisation of Officers	Noted.	
RTS/9/2016	Licensing of Pavements Cafés Act (NI) 2014	Noted.	
RTS/10/2016	Court Case taken for Cruelty to Animals	Noted.	
RTS/11/2016	Correspondence dated 12 December 2015 – Association of Port Health Authorities	Noted.	
RTS/12/2016	Drumnakelly Landfill Closure	<p>It was agreed on the proposal of Councillor Murnin, seconded by Councillor Brown, that the recommendations relating to the Drumnakelly Landfill closure be accepted as follows:</p> <ul style="list-style-type: none"> • Grant permission to implement Lot 1b of the Regen Waste Ltd Contract for the Treatment of Residual Waste relating to waste from the former Down DC area. • Grant permission to Tender for: The reception, storage and bulk transport of residual waste collected by Newry, Mourne and Down District Council within the former Down District Council area. 	<p>Progressing.</p> <p>Progressing.</p>

epilepsy action

Northern
Ireland

Chair of Newry, Mourne and Down District Council
Councillor Michael Ruane
Newry, Mourne and Down District Council
Monaghan Row
Newry
BT35 8DJ

13 January 2016

Dear Councillor Ruane

I'm writing to you as Northern Ireland Manager of Epilepsy Action Northern Ireland to ask you to support Purple Day – the international day of epilepsy awareness. This year, Purple Day falls on Saturday 26 March. It would be wonderful if you could show your support for people living with epilepsy by turning key buildings within the District Council purple for 24 hours.

I have experience of dealing with people with epilepsy which is why I feel it's so important to raise awareness and understanding about the condition. Epilepsy affects around one in every 90 people in Northern Ireland and there are approximately 20,000 people living with epilepsy in Northern Ireland. Despite this, it is still an often misunderstood condition. Purple Day is a great opportunity to raise awareness. I hope that turning buildings like Warrenpoint Town Hall and St Patrick's Centre, Downpatrick purple will get local people talking about epilepsy on 26 March.

Last year venues all across the UK, including London King's Cross mainline station, The Blackpool Tower, Leeds' First Direct arena and Belfast City Hall all turned purple for the day to raise awareness of epilepsy. This year, we are hoping to have a number of venues across Northern Ireland turning purple to raise awareness.

We would very much appreciate your support in raising awareness of epilepsy in Northern Ireland for Purple Day 2016, All you would need to do is light up the Warrenpoint Town Hall and St Patrick's Centre purple from the evening of Friday 25 March, through to the end of Purple Day (Saturday 26 March).

BRITISH EPILEPSY ASSOCIATION

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Patron: HRH The Duchess of Kent • President: Baroness Ford of Cunninghame • Chief Executive: Philip Lee
A company limited by guarantee (registered in England No. 797997) Registered charity in England (No. 234343) Registered office as above (Leeds)

I realise that this year, Purple Day on Saturday 26 March coincides with the Easter weekend. If it is not possible to have the buildings illuminated on the actual date of 26 March, we would still appreciate it if they could be illuminated as close to that date as possible.

I really hope that you can get involved and support this important awareness-raising day and I look forward to hearing from you. You can contact me at the address shown, by email at cwatson@epilepsy.org.uk or on 028 9063 4942. Please don't hesitate to contact me if you would like any further information.

Thank you for your support.



Clare Watson

Manager Northern Ireland

Agenda Item:	<i>Item 5 - RTS Agenda of 17.2.16</i>
Report to:	<i>Regulatory and technical Services</i>
Subject:	<i>Tender for Council's Street Nameplate Service</i>
Date:	<i>17 February 2016</i>
Reporting Officer:	<i>Mr Colum Jackson, Assistant Director of Regulatory and Technical Services</i>
Contact Officer:	<i>Mr Colum Jackson</i>

Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- ***To seek authorisation from Council to go out to tender for the provision of Street Nameplates for the period 1st April 2016 – 31st March 2019, with the option to extend by a further period of up to one year. The cost of the contract is likely to be in the region of £9,000 per annum.***

1.0 Purpose & Background

- 1.1 At present there are two separate contractors in place for the two legacy Councils which are due to expire on 31st March 2016. It is therefore necessary to seek to put in place a new contract for supplying nameplates for the new Council.

The specification is to be used for all new signs erected in the district without out deviation to ensure consistency on the street scene and familiarity when travelling throughout the district.

As the contract is likely be in the region of £9,000 per annum for a period of three years, with the option to extend for up to one further year. I am seeking Council's approval to publicly invite tenders for the provisions of street nameplates.

2.0 Officers Recommendation:

That the Council authorise the commencement of the tendering process with the view to putting in place a new contract for the provisions of new street nameplates effective from 1st April 2016 until 31st March 2019.

Signed: Colum Jackson, Assistant Director of Regulatory and Technical Services

Agenda Item:	<i>Item 6 – RTS Agenda of 17.2.16</i>
Report to:	<i>Regulatory and Technical Services Committee Meeting</i>
Subject:	<i>Tender for Council's Dog Kennelling Service</i>
Date:	<i>17 February 2016</i>
Reporting Officer:	<i>Mr Colum Jackson, Assistant Director of Regulatory and Technical Services</i>
Contact Officer:	<i>Mr Colum Jackson</i>

Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- ***To Seek authorisation from Council to go out to tender for the provision of a Kennelling Contract for stray and unwanted dogs for the period 1st April 2016 – 31st March 2019, with the option to extend by a further period of up to one year. The cost of the contract is likely to be in the region of £40,000 per annum.***
- ***In addition to seek authorisation to go out to tender to extend the provision of a holding centre within 20 miles of one of the main Council offices after the Kennelling contract has been awarded.***

1.0 Purpose & Background

- 1.1 Both of the legacy councils have existing Dog Kennelling contracts and the N&MD council has a contract for a holding centre. The current Dog Kennelling Contracts, which have been in place since 2008, are due to end on 31st March 2016. It is therefore necessary to seek to put in place a new contract for the kennelling of Stray and Unwanted Dogs by way of public tender, by this date.

As both contracts are likely to be in the region of £62,000 per annum (for the Kennelling and Holding Centre) for a period of three years, with the option to extend for up to one further year. I am seeking Council's approval to publicly invite tenders for the provision of a Kennelling and Associated Service for Stray and Unwanted Dogs.

2.0 Officers Recommendation:

That Council authorise the commencement of the tendering process with the view to putting in place a new Dog Kennelling Contract for stray and unwanted dogs for effective from 1st April 2016 until 31st March 2019. The cost of the contract is likely to be in the region of £40,000 per annum.

In addition to seek authorisation to go out to tender to extend the provision of a holding centre within 20 miles of one of the main Council offices after the Kennelling contract has been awarded.

Signed

Colum Jackson, Assistant Director of Regulatory and Technical Services

Newry, Mourne & Down District Council – January 2016

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1. Live Applications

NEW APPLICATIONS	LIVE APPLICATIONS YTD	LIVE APPLICATIONS OVER 12 MONTHS
112	1,596	387

2. Live Applications by length of time in system

Under 6 months	Between 6 and 12 months	Between 12 and 18 months	Between 18 and 24 months	Over 24 months	Total
656	553	182	64	141	1,596

3. Live applications per Case Officer

Average number of Applications per Case Officer in January 2016
84

4. Decisions issued per month

Decisions Issued

Number of Decisions Issued	Number of Decisions Issued under delegated authority	Average processing Time
89	86	20.73 weeks

5. Decisions Issued YTD

Number of Decisions Issued	Average processing Time	Breakdown of Decisions	
		Approvals	91%
827	41.37 weeks	Refusals	9%

Newry, Mourne & Down District Council – January 2016

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6. Enforcement

Live cases

Month	<=1yr	1-2 yrs	2-3 yrs	3-4 yrs	4-5 yrs	5+yrs	Total
January 2016	187	117	93	40	24	74	535

7. Planning Committee

Month	Number of Applications presented to Committee	Number of Applications Determined by Committee	Number of Applications Deferred for future meeting
15 April 2015	5	5	0
13 May 2015	5	4	1
10 June 2015	6	4	2
8 July 2015	5	5	0
5 August 2015	4	3	1
2 September 2015	2	2	0
30 September 2015	4	4	0
28 October 2015	2	2	0
25 November 2015	6	4	2
16 December 2015	2	2	0
Totals	41	35	6

8. Performance against PSA targets

	Major applications (target of 30 weeks)		Local applications (target of 15 weeks)		Cases concluded (target of 39 weeks)	
	Number decided/ withdrawn ¹	Average processing time ²	Number decided/ withdrawn ¹	Average processing time ²	Number brought to conclusion ³	"70%" conclusion time ³
April	0	-	20	24.8	36	64.1
May	3	53.4	67	30.6	5	115.8
June	5	61.2	59	25.6	21	30.6
July	1	102.0	79	32.8	13	79.3
August	0	-	74	33.6	17	65.9
September	4	35.9	116	35.4	12	177.2
October	4	56.1	124	32.1	18	29.6
November	2	40.7	90	36.2	26	73.9
December	0	-	0	-	0	-
January	0	-	0	-	0	-
February	0	-	0	-	0	-
March	0	-	0	-	0	-
Year to date	19	53.2	629	32.6	148	61.5

Newry, Mourne & Down District Council – January 2016

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Notes:

- 1. CLUDS, TPOS, NMCS and PADS/PANs have been excluded from all applications figures*
- 2. The time taken to process a decision/withdrawal is calculated from the date on which an application is deemed valid to the date on which the decision is issued or the application is withdrawn. The median is used for the average processing time as any extreme values have the potential to inflate the mean, leading to a result that may not be considered as "typical".*
- 3. The time taken to conclude an enforcement case is calculated from the date on which the complaint is received to the earliest date of the following: a notice is issued; proceedings commence; a planning application is received; or a case is closed. The value at 70% is determined by sorting data from its lowest to highest values and then taking the data point at the 70th percentile of the sequence.*

Record of meetings between Planning Officers and Public Representatives

DATE OF MEETING	PLANNING OFFICER'S NAME/S	PUBLIC REPRESENTATIVE'S NAME
8/01/2016	A McKay, P Rooney, D Watson	Seán Rogers MLA, Cllr Willie Clarke, Cllr Mark Murnin
12/01/2016	P Rooney, M Keane	Cllr Stephen Burns
14/01/16	A McKay	Margaret Ritchie MLA
20/01/2016	P Rooney	Cllr Cadogan Enright
25/01/2016	D Watson	Margaret Ritchie MLA
27/01/16	M Keane	Seán Rogers MLA

Agenda Item:	<i>Charges for new bins</i>
Report to:	<i>Regulatory and Technical Services Committee</i>
Subject:	<i>Review of bin charges with options on prices</i>
Date:	<i>17 February 2016</i>
Reporting Officer:	<i>Canice O'Rourke</i>
Contact Officer:	<i>Joe Parkes</i>

Decisions Required

Members are asked to note the contents of the report, and consider and agree to:

- ***Proposed bin charges for financial year 16/17***

1.0 Purpose & Background

- 1.1 *At the Regulatory and Technical Services Committee it was agreed the policy regarding bin sales at the current prices be re-examined, with options available including the impact on budgets, if changes were made to the pricing structure.*

The present policy and charging for bins was assessed and agreed by comparing prices and bin policies from the former legacy councils. It had been decided to charge the higher charge rate of each council, which resulted in the present charges. See appendix 1.

The policy in relation to the purchasing and replacement of bins is highlighted in appendix 2, which has been taken from the policy document 'Issue/Collection of Wheeled Bins'.

2.0 Key Issues & Options

- 2.1 *It is considered the prices charged by Newry, Mourne and Down Council are higher than most other councils. Appendix 3 gives a comparison in charges.*
- 2.2 *At present, as part of the rates estimates, the bin prices have not been increased and can be seen as an option in keeping prices the same as 15/16.*
- 2.3 *It had been suggested to reduce the price of the standard 240L wheeled bin by £10 (25%), however this option would mean a lost income of approximately £8,180. The recent setting of the rates would mean that this loss of income would need to be made up elsewhere, which is difficult under the present constraints. Please note: Most bins sold are black bins.*

2.4 *A recent observation has been residents who initially went to buy all three types of bins (Black/Blue/Brown) have in some cases only purchased the black bin when they calculate the total cost. It is therefore likely these residents are not recycling their waste, which does not help the Council reach its recycling targets. A drop in the price of recycling bins (Blue/Brown) may encourage people to buy this type of bin and saving could be made on disposal, as recycling disposal costs are cheaper than residual waste costs. This option could be justified with a proposed reduction of £10 on blue and brown bins.*

2.5 *The providing of free bins is an expense option and in most cases is only considered as part of an initial issue of a new type of collection service. Providing free bins above the initial issue does not promote ownership of the bins by residents and could lead to more bins being lost and damaged.*

3.0 **Resource Implications**

3.1 *Keeping the bin prices the same will cover the financial requirements of bin provision, compared to most of the other options, but will not address the concern of high bin prices. The only option that will help address bin costs, while promoting recycling is the option 2.4 by reducing the blue and brown bins by £10, while covering this reduction in general disposal costs.*

4.0 **Appendices**

- **Appendix 1** – Present bin charges.
- **Appendix 2** – Policy on purchasing and replacement of bins.
- **Appendix 3** – Comparison of bin charges between councils.

Ag freastal ar an Dún
agus Ard Mhacha Theas
Serving Down
and South Armagh



Comhairle Ceantair

an Iúir, Mhúrn agus an Dúin

Newry, Mourne and Down

District Council

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Appendix 1 Present bin charges

Bin Prices:

140 litre bin collected from depot	£38.00
240 litre bin collected from depot	£40.00
360 litre bin collected from depot	£84.00
660 litre bin collected from depot	£278.00
1100 litre bin collected from depot	£314.00
Axle and wheels collected from depot	£12.00
Second hand bin collected from depot	£15.00
140 litre bin delivered	£43.00
240 litre bin delivered	£45.00
360 litre bin delivered	£94.00
660 litre bin delivered	£308.00
1100 litre bin delivered	£344.00
Axle and wheels fitted	£16.00
Lid delivery and fitting	£13.00 (only available at Greenbank)
Second hand bin delivered	£20.00
Bulky household refuse collection	£10.00 (5 items only)

Prices V.A.T. exempt

Appendix 2 Policy on purchase and replacement of bins

4.0 Policy Issues

Item	Aspect	Interim Policy
<u>4.1</u>	<u>Purchase of Bins</u>	
4.1.1	Purchase of Black Bin	<p>Householders required to purchase new bin. Applies to all new households, effective from April 2015.</p> <p>Households are offered the opportunity to replace their 240 litre black bin with a 140 litre black bin to encourage recycling. If they accept this offer then the 140 litre black bin be offered free of charge in <u>exchange</u> for the Council taking their old 240 litre black bin away.</p>
4.1.2	Purchase of Blue Bin	All households to purchase blue bin effective from 1 st April 2015.
4.1.3	Purchase of Brown Bin	<p>Council to provide 1st brown bin free of charge to all households.</p> <p>This 1st free brown bin only applies where it is the initial issue of a brown bin to a property located within a brown bin route.</p>
<u>4.2</u>	<u>Number of bins to be collected</u>	Standard policy to collect 1 No. colour coded bin per household. Exceptions apply as below:-
4.2.1	Special requirements for old/infirm householders	<p>Head of Service may authorise collection of a second black wheeled bin, purchased by the householder, where special circumstances apply at any household, necessitating the collection of such bin for such time as the service may be required.</p> <p>In all circumstances relevant paperwork is required, together with forms to be completed before a second bin can be issued.</p>
<u>4.3</u>	<u>Policy with respect to larger families</u>	Council recognises that larger families may require collection of a larger bin. Householders with 6 or more occupants may have 1 No. 240 litre black bin and 1 No. 360 litre blue bin (or equivalent bin capacity) . Bin to be purchased by householders, collected as part of normal

		<p>service.</p> <p>360 litre black bins damaged by the lorry are to be replaced with 1 No. 240 litre black bin and 1 No. 360 litre blue bin, with the 240 litre blue bin to be removed by the Council.</p> <p>Households with 2 No. 240 litre black bins, where one of the black bins have been damaged, is to be replaced with 1 No. 360 litre blue bin (or equivalent bin capacity), with the 240 litre blue bin to be removed by the Council, if 360L blue is provided.</p>
4.4	<u>Policy with respect to damaged bins</u>	
4.4.1	Bins damaged by Council staff	Driver to provide details as to damaged bin. Bin to be replaced (FOC) with equivalent bin by the next scheduled collection day.
4.4.2	Bin reported as damaged due to fair wear and tear and/or damage not caused by refuse staff.	Damaged bin to be identified by Council staff and letter sent to the householder to advise to replace the bin at a cost to the householder. Refer to 4.3 above for replacement of 360 litre black bins or replacement of second black bin to household.
4.5	<u>Bins reported lost/stolen</u>	
4.5.1	Bin reported as lost/stolen.	Council will not accept responsibility for lost/stolen bins, and will not replace any bin free of charge. Exception will only be given if the bin is lost/stolen due to bin not being collected on scheduled collection day, in which case the Council will replace the bin free of charge with an equivalent bin, and also with stipulation that a PSNI Crime reference is provided. Refer to 4.3 above for replacement of 360 litre black bins or replacement of second black bin to household.
4.5.2	Bin lost/stolen that belongs to Vulnerable member of the public	<p>Council will replace the stolen bin with equivalent 2nd hand bin, free of charge, provided a crime reference number is given.</p> <p>If no equivalent bin is available, 50% of the cost will go to the householder to purchase an equivalent new bin.</p>

		<p>Policy to apply first case only and replacement thereafter is at cost to the householder.</p> <p>Free 140 litre black previously exchanged as per 4.1.1 above does not apply as this is not an exchange.</p>
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Appendix 3 Comparison of bin charges between councils
New Sales

Tel No.	140 l Bins		240 l Bins		360 l Bins		660 l bins		1100 l Bins		2nd hand bins			180 l Bins	Comment
	Black	Blue	Black	Brown	Black	Blue	Black	Blue	Black	Blue	Black	Blue	Brown		
Belfast Council															
90 320262	£12.00	Free	NONE	Free	NONE	NONE	Unable to give price	Unable to give price	Unable to give price	None	None	None	None	£15.00	Decision was made by council to reduce the size of domestic waste bin.
North Down and Ards District	£27.00	Free	None	Free	None	None	None	None	None	£14.50	Free	Free	Free		
91270371	None	Free	None	Free	None	None	None	None	None	£15.00	Free	Free	Free		
94463113	£30.00	Free	None	Free	None	None	None	None	None	£15.00	Free	Free	Free		
Antrim and Newtownabbey District															
92509250															
Lisburn City and Castlereagh District															
30313233	£38.00	£40.00	£40.00	£40.00	£84.00	£84.00	£278.00	£278.00	£314.00	£15.00	£15.00	£15.00	£15.00		
Newry Mourne and Down District Council															
37529623	£20.00	None	£22.00	Free	£38.00	None	None	None	£329.00	None	None	None	Free		
Armagh City, Banbridge and Craigavon District Council															
3001245000	None	None	£35.00	Free	£48.00	None	None	None	£200.00	£17.50	None	None	Free		
Mid and East Antrim District															
Online	£30.00	None	£35.00	None	None	None	£185.00	£185.00	£250.00	£17.50	None	None	None		
Causeway Coast and Glens District															
3000132132	None	£25.00	£25.00	£25.00	£72.00	None	£180.00	£180.00	£244.80	£12.50	£12.50	£12.50	£12.50		
Mid-Ulster District															
71382204	None	£27.00	£27.00	Free	£84.00	None	£230.00	£230.00	£360.00	£13.50	£13.50	£13.50	Free		
Derry City and Strabane District															
3003031777	£26.00	£28.00	£28.00	£28.00	£53.00	£53.00	£252.00	£252.00	£300.00	£14.00	£14.00	£14.00	£14.00		
Fermanagh and Omagh District															

The Council do not supply wheeltie Bins for Sale. Households purchase the bins from an alternative source. Council only replace the bins if damaged by vehicles.

Agenda Item:	Proposed “Strategic Waste Issues” Working Group
Report to:	Regulatory & Technical Committee
Subject:	Setting up a cross party working group to examine and advise on upcoming strategic issues in relation to waste management
Date:	17th February 2016
Reporting Officer:	Mr Canice O’Rourke
Contact Officer:	Joe Parkes

Decisions Required

Members are asked to consider setting up a cross party working group to actively consider and advise upon a series of strategic issues in relation to waste management.

1.0 Purpose & Background

1.1 Over the coming twelve months and beyond, council will have to make decisions on a number of waste management issues, each of which is likely to have very significant financial implications for council budgets. It is therefore proposed that the financial and reputational impacts of such decisions may be better managed if they are given the focused consideration of a specifically identified cross party working group.

While clearly setting its own agenda, the working group could be asked to consider the implications of various legislative changes that inevitably result in new operational procedures that have the potential to significantly increase the costs associated with waste management. Examples of such issues would include:

- **Recycling Targets**

Councils will be required to recycle at least 50% of their collected waste by 2020. We are presently recycling less than 40% and reaching the 50% target is likely to require significant investment in new procedures and or technology

- **Food Waste Collection - Commercial**

In April of this year, commercial business who produce more than 5Kg of food waste will be obliged to present this in a separate bin for collection (i.e. no co-mingled in their residual waste bin) and council will, if asked to, be required to collect such waste. This could have a significant impact on our commercial collection schedules and pricing and has the potential to impact on our budgets

- **Food Waste Collection – Domestic**

From April 2107 council will be obliged to make a separate (non-comingled) food waste collection from EVERY household in the district. Once again, this has the potential to very significantly increase the costs of food waste collection and processing

- **Mixed Dry Recyclables – standardisation**

At present we have three different scenarios for the content of the blue recycling bin. In the legacy Newry area, the co-mingled blue bin allows glass, while in the legacy Down area, the co-mingled blue bin does not allow glass and in the Ballyward area, glass is collected in the blue bin, but in a special pod that keeps it separate from the other items. Standardising on one or other system will bring long term benefits to the council, but picking one over the other is fraught with political and financial implications

- **Residual Waste Treatment**

While we have a contract for treatment of our residual waste, this is a relatively short term contract, and it is likely that either through arc21 or some alternative process, we are likely to have to make a decision in the not too distant future, regarding a long solution for the processing of our residual waste.

These are just some of the key issues that the Strategic Waste Issues Working Group could consider and no doubt there will be more.

It is envisaged that the Working Group could meet at regular intervals and report back to the Regulatory and Technical Services Committee, providing advice and support to officer reports that are submitted to the committee, and well as actively supporting committee recommendations at full council.

It is proposed that if the committee agrees to set up such a Working Group, that the Party Group Leaders be requested to nominate members from across all parties, to sit on the group. It is further proposed that a number of relevant officers would provide support to the group, with the Assistant Director for Waste Management being the senior officer working for the group.

2.0 Key Issues

- 2.1 There are a number of strategically important waste management related decisions that need to be made in the next twelve months and beyond. It is therefore proposed that the committee agree to set up a cross party working group to consider and advise on these strategic issues.

3.0 Resource Implications

- 3.1 There are no resource implications associated with this proposal

4.0 Summary

- 4.1 Members are asked to recommend to council, the setting up of a cross party working group, to consider and advise on a series of strategically important Waste Management issues.

Agenda Item:	<i>Item13 - RTS Agenda of 17.2.16</i>
Report to:	<i>Regulatory and Technical Services Committee Meeting</i>
Subject:	<i>Street Trading at The Square, Warrenpoint</i>
Date:	<i>17 February 2016</i>
Reporting Officer:	<i>Mr Colum Jackson, Assistant Director of Regulatory and Technical Services</i>
Contact Officer:	<i>Mr Colum Jackson</i>

Decisions Required

Members are asked to note the contents of the report.

1.0 **Purpose & Background**

- 1.1 The Council has issued Street Trading licences to two traders along the Dock wall within The Square, Warrenpoint, these traders shall be displaced during the construction phase of the Public Realm Scheme in Warrenpoint, which shall commence in June 2016.

The Council has an obligation to issue a variation to the existing licence and as such provide a suitable alternative trading stand for the two licensees.

As there shall be restricted car parking spaces available to the public within the Square for the duration of this scheme. It was the intention of the Licensing Section of the Council to look for a suitable alternative beyond the curtilage of the Square.

As such it is necessary for the Council to designate alternative street trading pitches elsewhere in the town. As part of the designation process the Council is required to consult the public via the local press and the Council website. In addition we must also consult with the PSNI and DRD Road Service where applicable and to take their views/comments into consideration prior to making a decision.

It would be our intention to relocate the trading pitches back into the Square after the duration of the Public Realm Scheme.

2.0 **Key Issues**

- 2.1 The existing street traders must be relocated for the duration of the Public Realm Scheme.

3.0 **Resource Implications**

- 3.1 The Licensing staff will have to prepare the public adverts for the local press and consult with all the relevant stakeholders including the licence holders. In addition the Council shall cover the cost of advertising.

- 3.2 **Officers Recommendation:**
For Noting

Signed

Colum Jackson, Assistant Director of Regulatory and Technical Services

NEWRY, MOURNE AND DOWN DISTRICT COUNCIL
PLANNING REVIEW – TASK FORCE MEETING

**BRIEFING NOTE – from Planning Taskforce Meeting held on Wednesday 20
January 2016**

In Attendance:

Cllr P Brown	Cllr R Burgess
Cllr C Casey	Cllr P Clarke
Cllr W Clarke	Cllr G Crag
Cllr G Donnelly	Cllr S Ennis
Cllr C Enright	Cllr G Fitzpatrick
Cllr G Hanna	Cllr V Harte
Cllr H Harvey	Cllr T Hearty
Cllr D Hyland	Cllr M Larkin
Cllr K Loughran	Cllr D McAteer
Cllr H McKee	Cllr M Murnin
Cllr B Quinn	Cllr H Reilly
Cllr M Ruane	Cllr J Tinnelly
Cllr B Walker	

Officials in Attendance:

Mr L Hannaway, Chief Executive
 Mr C O'Rourke, Director of R &TS
 Mr A McKay, Head of Planning
 Mr E Curtis, Director of SPR
 Mr J McBride, Change Manager
 Mr P Green, Legal Advisor
 Ms L Dillon, Democratic Services Officer
 Ms C McAteer, Democratic Services Officer

Also in Attendance: Mr Jim MacKinnon, Independent Planning Expert

Apologies: Councillor Stokes
 Councillor Curran

Mr MacKinnon introduced himself to the Members and gave a brief outline of his experience in working in a planning environment.

Mr O'Rourke gave a presentation on the background and aims and purpose of the Planning Review Task Force.

Mr MacKinnon said he had been working with Planning Staff and had attended the Planning Committee Meeting of the Council. He had put together some provisional thoughts but added that he would be producing a report with recommendations which he would submit to the Chief Executive for consideration. However some of his initial thoughts were:-

- There were a lot of issues around the transfer of the planning function from the DoE to the Council including staff transfers; accommodation; IT problems; managing expectations and staff working in a new environment.

- There is a considerable backlog of planning applications in the system – 1500 “live” applications with over 400 in the system for over a year and with new applications still coming in. This will have to be dealt with – processes to be put in place to deal with minor applications and get them through the system and perhaps a “hit squad” being brought in to deal with the more complex legacy applications.
- Reconfigure a lot of the planning processes – validation; managing consultations (attach conditions which are meaningful); reports to Committee are too long (a presentation was given on the format of the reports which are brought to the Committee Members of Belfast City Council); too many informatives.
- The workload of staff in Newry, Mourne and Down as compared with other authorities seems to be greater.
- There is an issue in the balance of workload between Planning staff based in Downpatrick and those based in Newry.
- A culture change is needed in behaviours and practices between Planners and Councillors.
- Local Government has a much stronger focus on getting things done – DoE has a pre-occupation on process.
- Agents – some of their behaviour is very unhelpful.
- Too much paper work at the Planning Committee Meeting – different people writing the reports and different formats – no need from drawing numbers and site history – a need for reports to be succinct – slides could be used which would really focus the discussion of the Members. **(Example of slides attached)**.
- Planners need proper cameras and IT resources.
- Planning Policy is a consideration – decisions are made in accordance with the Development Plan which is the first port of call but on the other hand the Plan expired in 2015 – it is not the Council's Plan – not binding.
- A need to promote the policy for houses in the countryside especially on issues such as siting and design and consultations with the Department of Agriculture – if an application is submitted which does not meet the criteria of the policy it should be put through the system quickly.
- He does see a case for speaking rights at the Planning Committee Meeting (limit of 3-5 minutes per speaker) but this is entirely a matter for the Council to consider.
- Not sure that the Briefing Panel is a good use of resources.
- The Head of Planning should not have to sign off on all decision notices – HPTO level should be able to sign off on these.
- The Chair and Vice Chair of Planning acted very well in their role at the Committee Meeting – consideration that they should continue in this role until the process settles (Mr Hannaway advised that under legislation these positions had to be rotated under D'hondt).

Members raised the following issues:-

- The need for up to date Policies/Plan which reflects the aspirations of the Council.

- Some Members supported the introduction of speaking rights while others had issues of concern about this.
- Solutions needed to be found which would speed up the process – Councillors on the ground know the people and yet always seem to come up against policy.
- Too much paper work for consideration at the Planning Committee Meeting.
- The Briefing Panel has become almost like a mini Planning Committee Meeting.
- Capacity building for Councillors on the Planning Committee.
- Difficulties for Members of the Planning Committee to rebut a recommendation of the Planners at a Committee Meeting as they are not trained in Planning.
- A lot of information comes to the Members of the Planning Committee very late in the process.
- An expectation from agents that they can continually tweak planning applications once they have been submitted.
- Don't think the Members Briefing Panel should be done away with completely but applications should only be referred if they have a valid planning reason.
- Nominate specific Planning Staff to applications of a similar nature so that they can become "experts" in processing such applications e.g. wind turbines; farm dwellings in the countryside – make better use of in house experience – Architect/Planner in Downpatrick.
- The issue of adequate resources for the Planning Department needs to be addressed.
- The standard of some planning applications submitted by agents is poor to middling.
- A quick review of legacy applications which have been deferred by MPs/MLAs needs to be undertaken and if there are no changes they should quickly be determined.
- The need to develop a more friendly working relationship between Planning staff and Councillors.
- Urgent action must be taken to address the delays in processing planning applications as there is a perception that it is quicker to let an application go to a refusal and then refer it to the PAC.
- The need for timely submission of information/replies from consultees.

Mr Hannaway said Mr MacKinnon would be submitting a report to him by Monday 25 January and he hoped to be in a position to brief the Party Representatives at their Meeting on that afternoon.

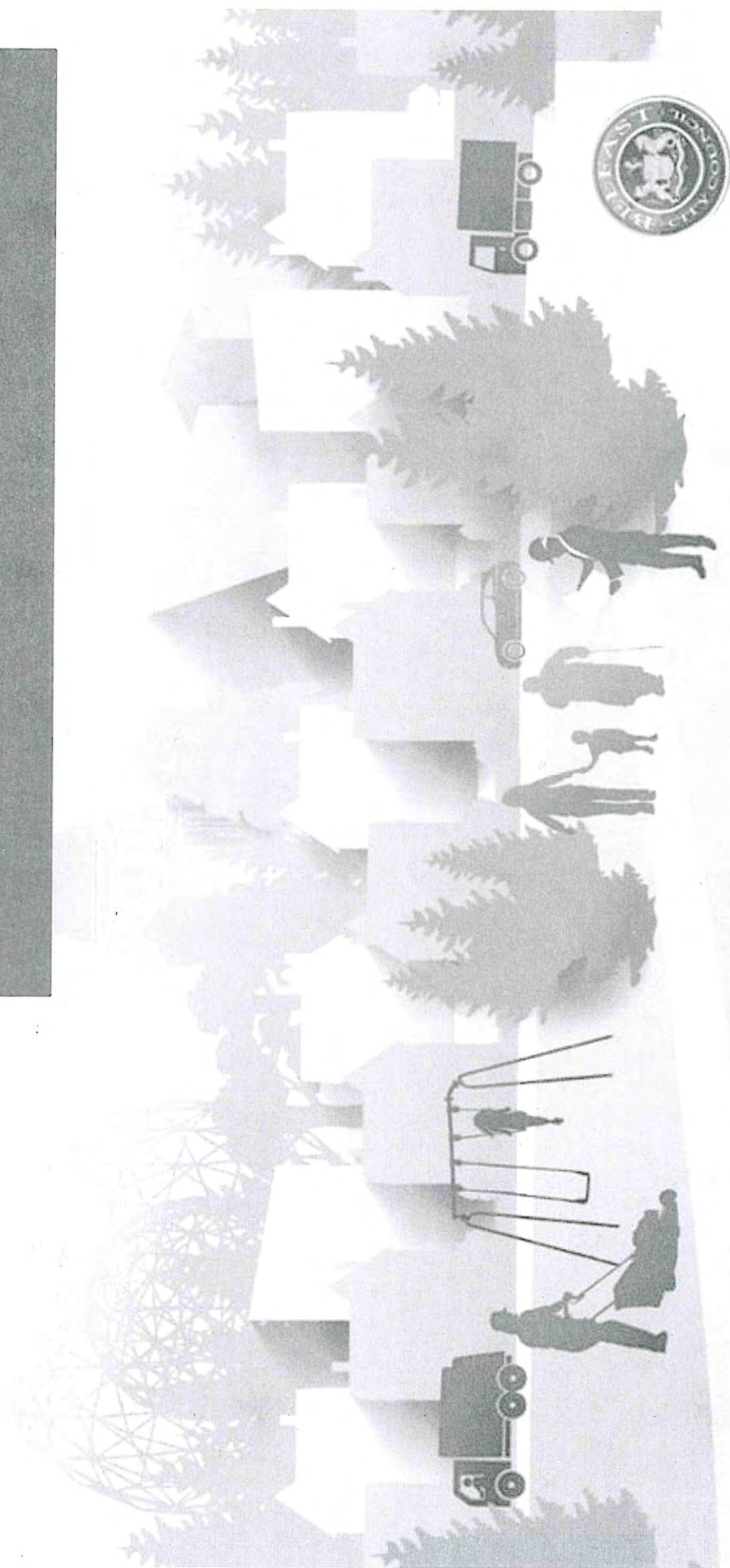
Following this an urgent Special Meeting of the Council would be held to agree the way forward in relation to the review of the development management function of the Planning Department.

The meeting concluded at 4.25 pm

Signed: Canice O'Rourke
Director of Regulatory and Technical Services



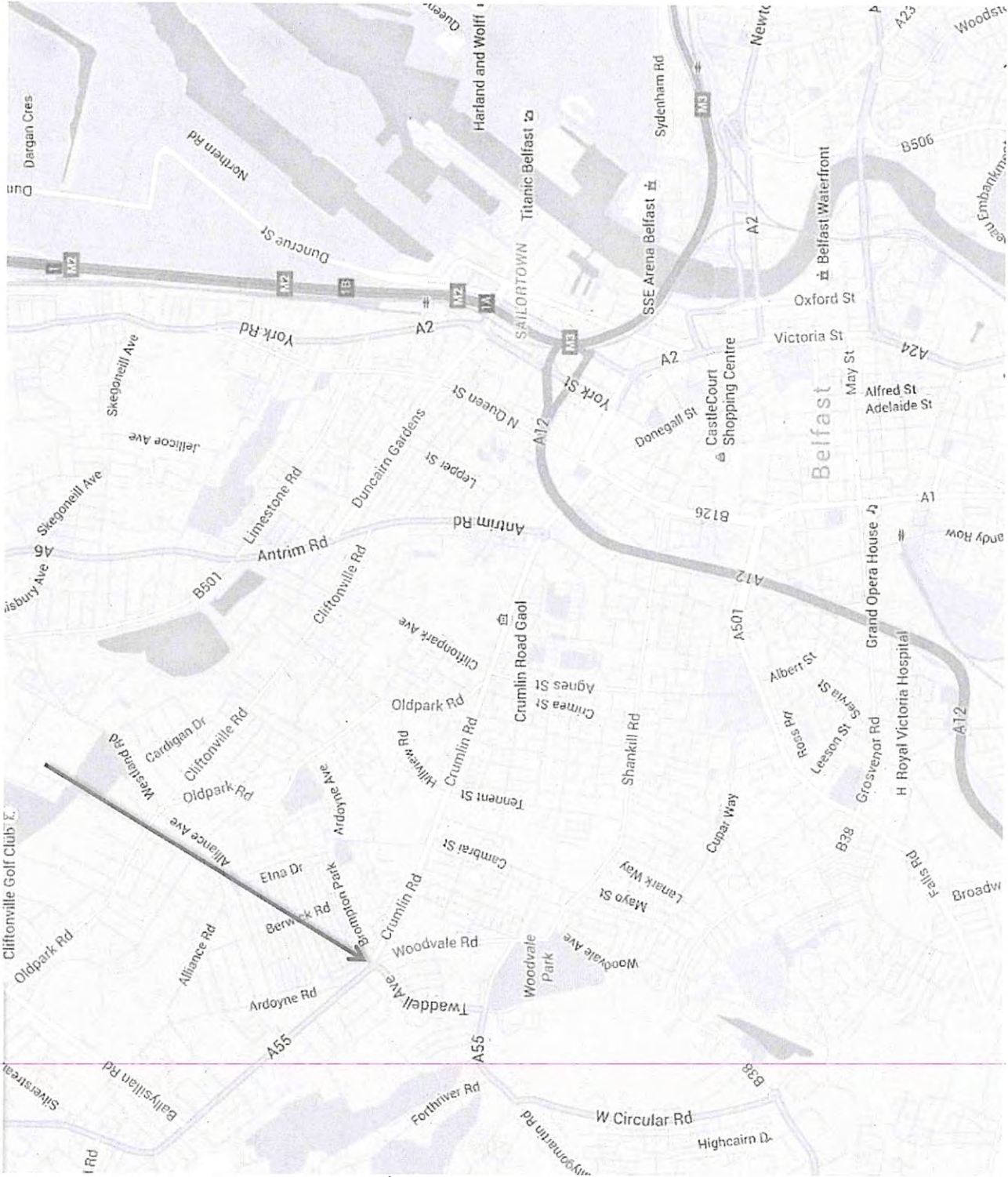
Planning Committee
Tuesday 19 January 2016



Z/2013/1069/F

469-487 Crumlin Road

Demolition of existing building
and construction of public bar,
betting office, ATM and 16 no
apartments.



Ref: Z/2013/1069/F

Location: 469-487 Crumlin Road

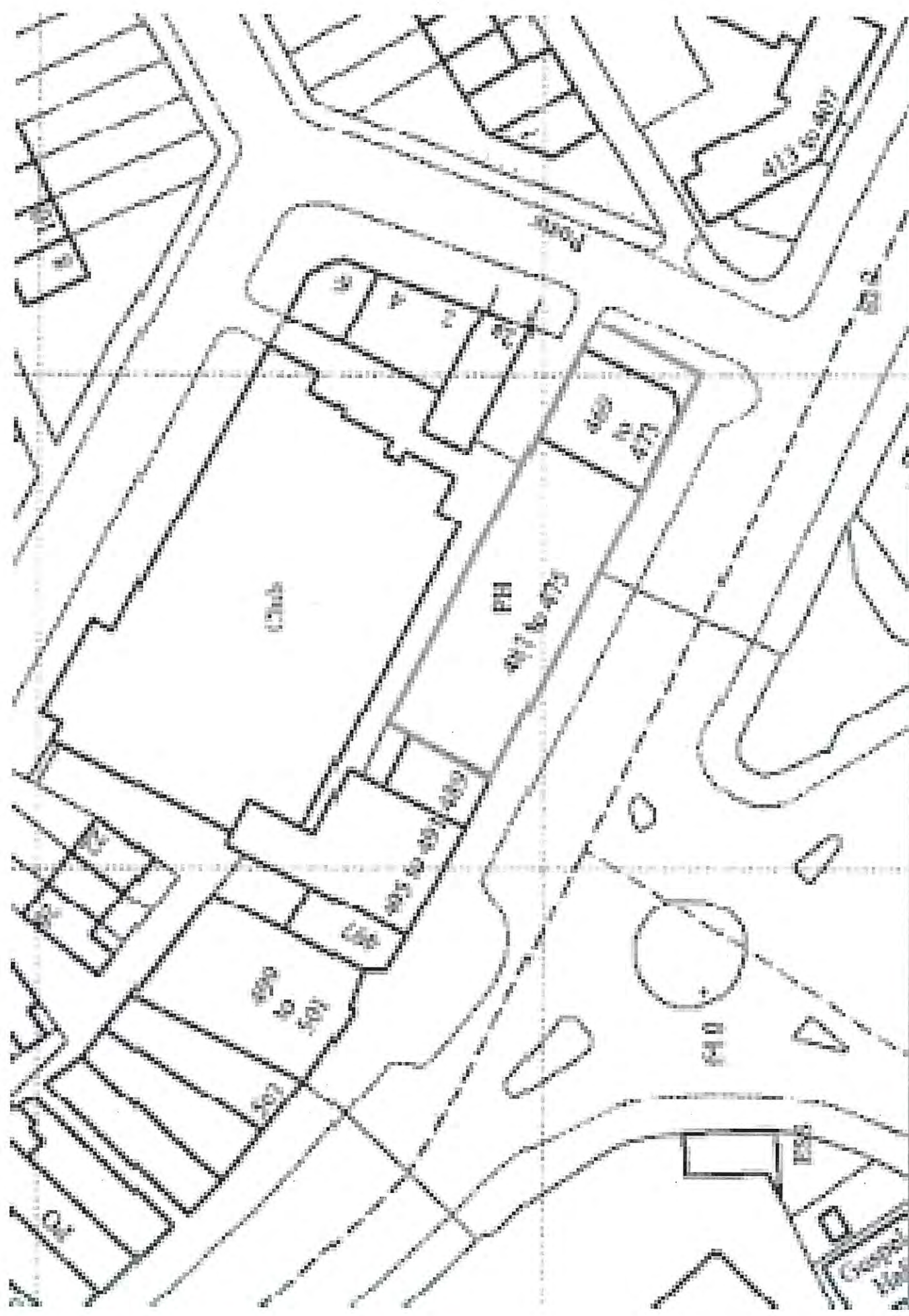
Image: site location map



Ref: Z/2015/1069/F

Location: 469-487 Crumlin Road

Image: aerial photograph



Ref: Z/2013/1069/F

Location: 469-487 Crumlin Road

Image: site location map

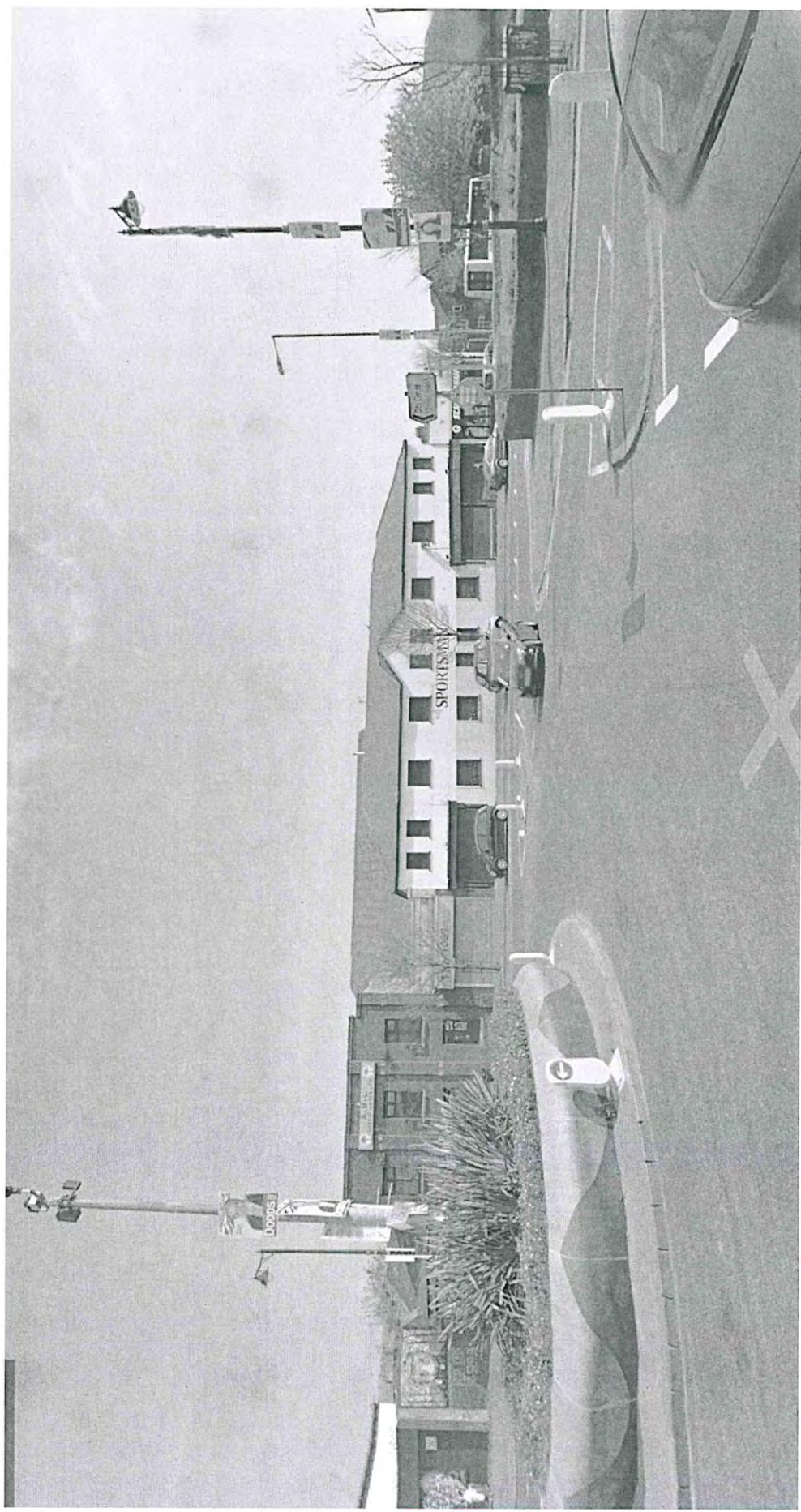
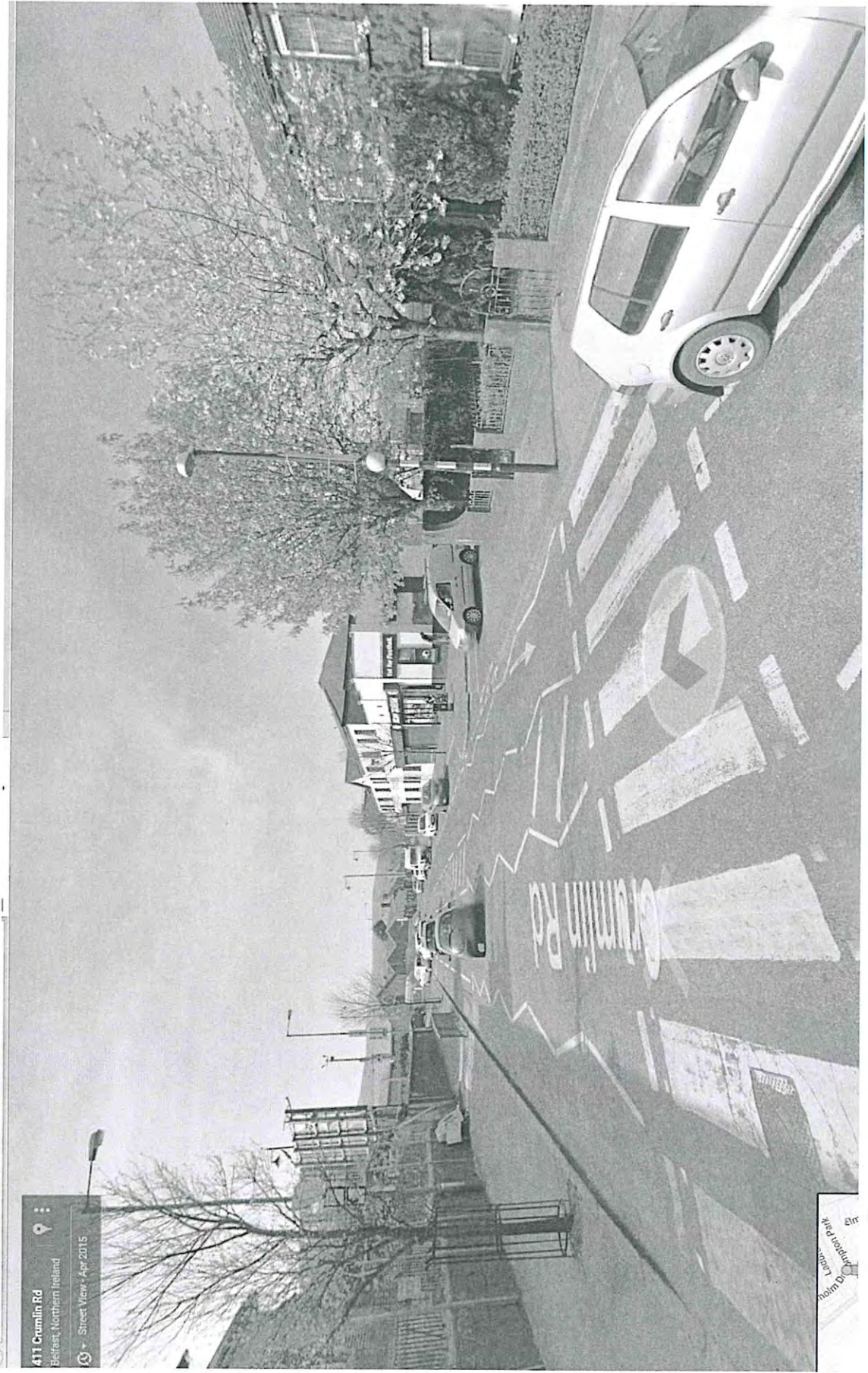


Image: existing streetscape

Location: 469-487 Crumlin Road

Ref: Z/2013/1069/F



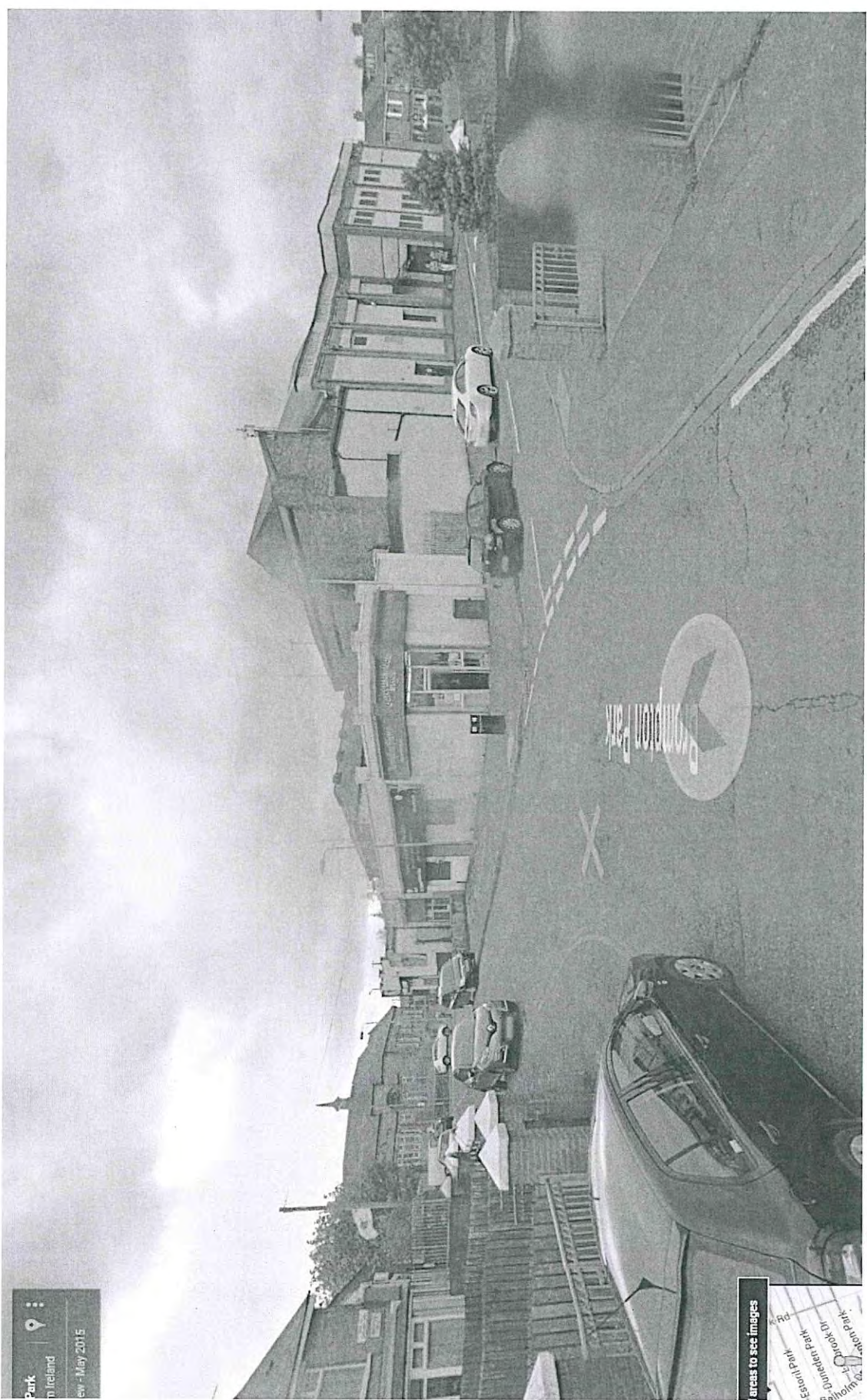
411 Crumlin Rd
Belfast, Northern Ireland
Street View - Apr 2015

Map data ©
Landscape
Imagery ©

Image: existing streetscape

Location: 469-487 Crumlin Road

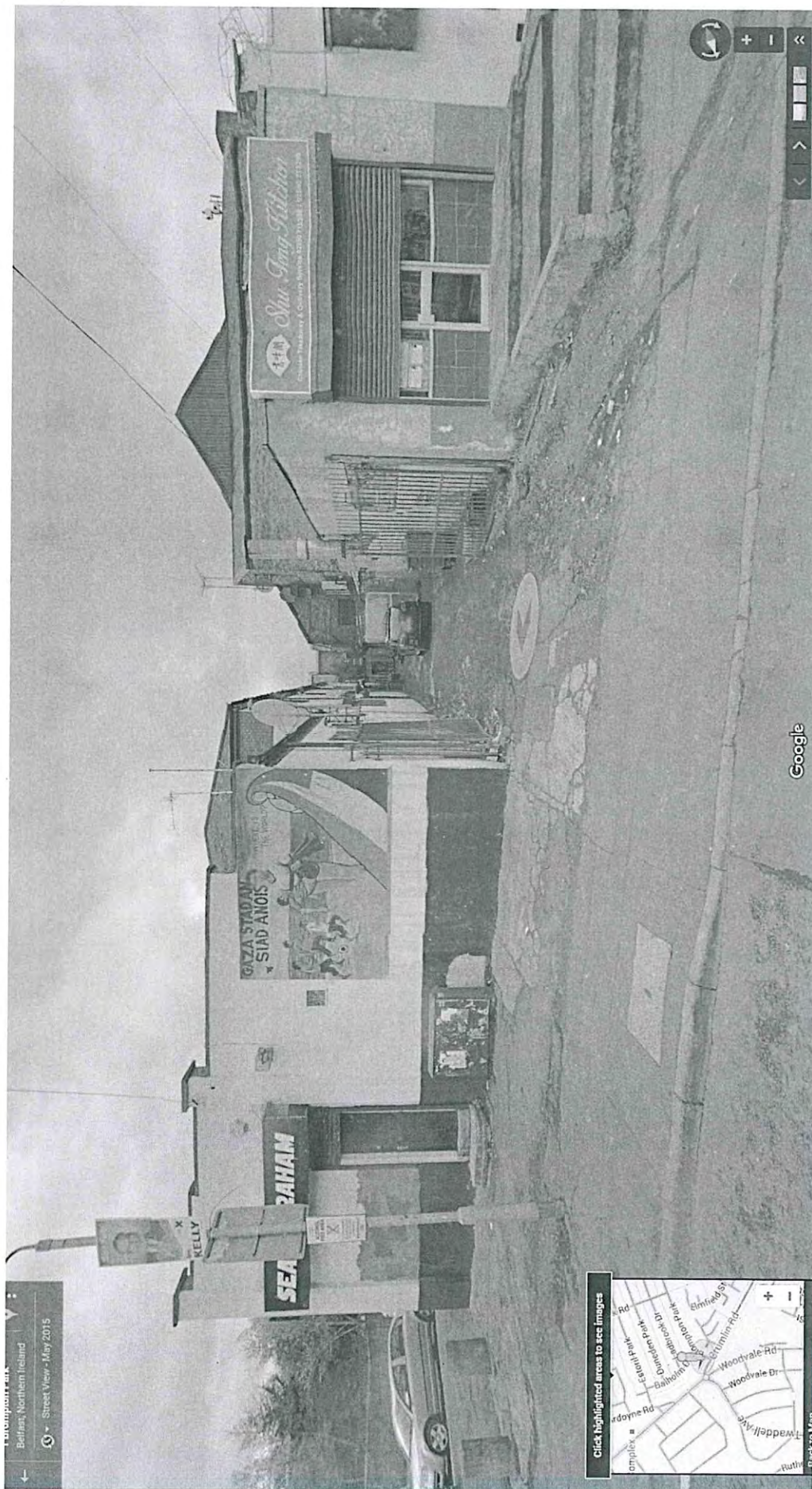
Ref: Z/2013/1069/F



Ref: Z/2013/1069/F

Location: 469-487 Crumlin Road

Image: existing streetscape



Ref: Z/2013/1069/F

Location: 469-487 Crumlin Road

Image: existing streetscape

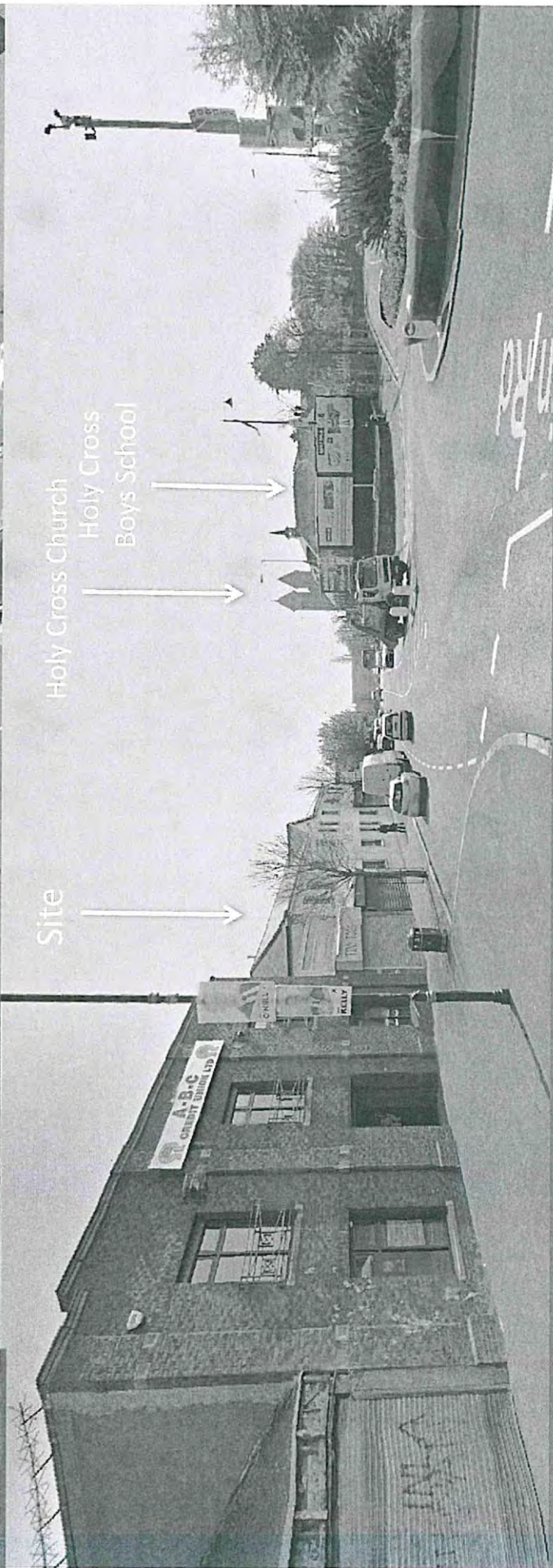
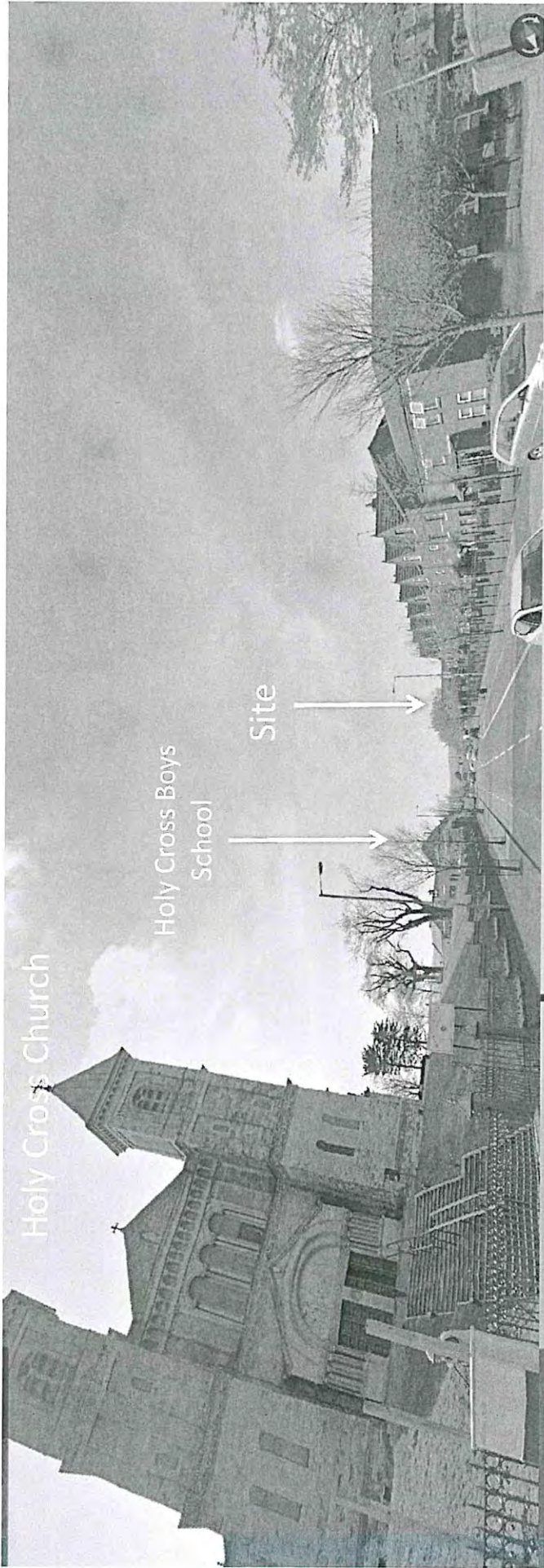
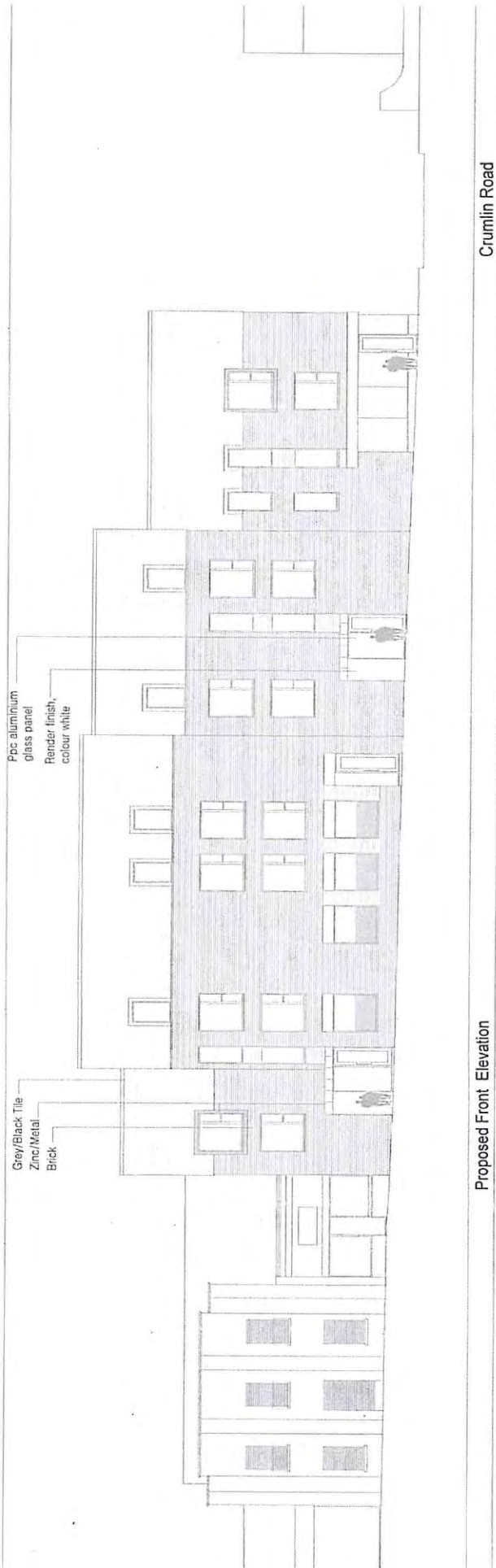


Image: Views with listed buildings

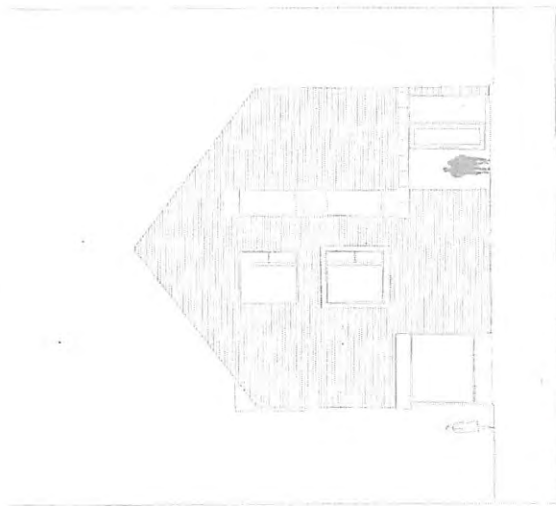
Location: 469-487 Crumlin Road

Ref: Z/2013/1069/F

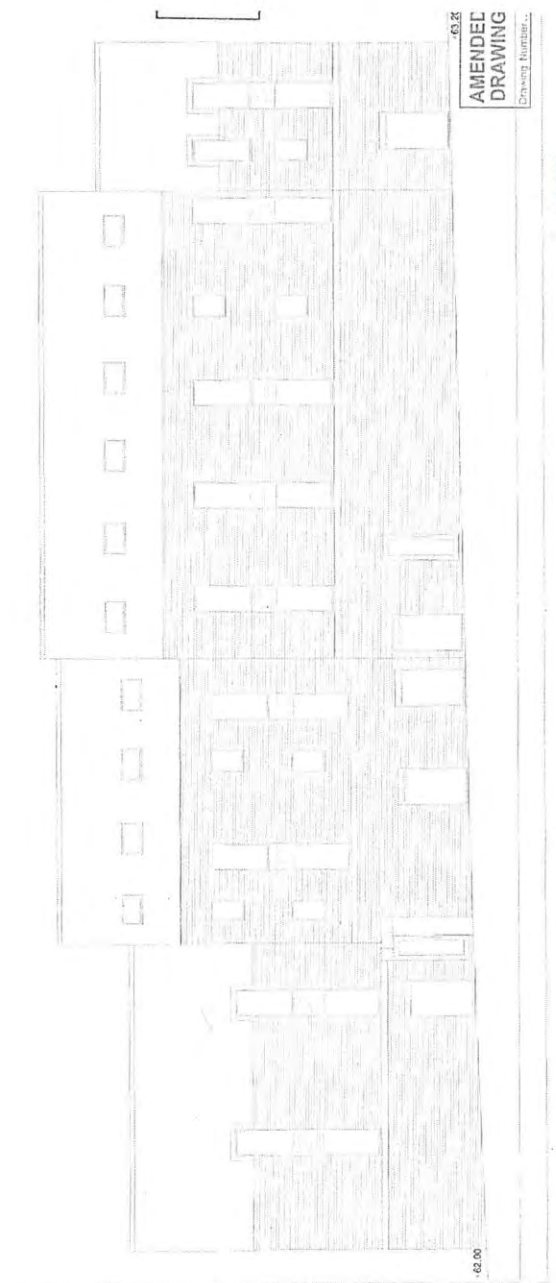


Proposed Front Elevation

Crumlin Road



Proposed Side Elevation



Proposed Rear Elevation

46.24
AMENDEL
DRAWING
Drawing Number...



Image: Proposed Elevations

Location: 469-487 Crumlin Road

Ref: Z/2015/1069/F

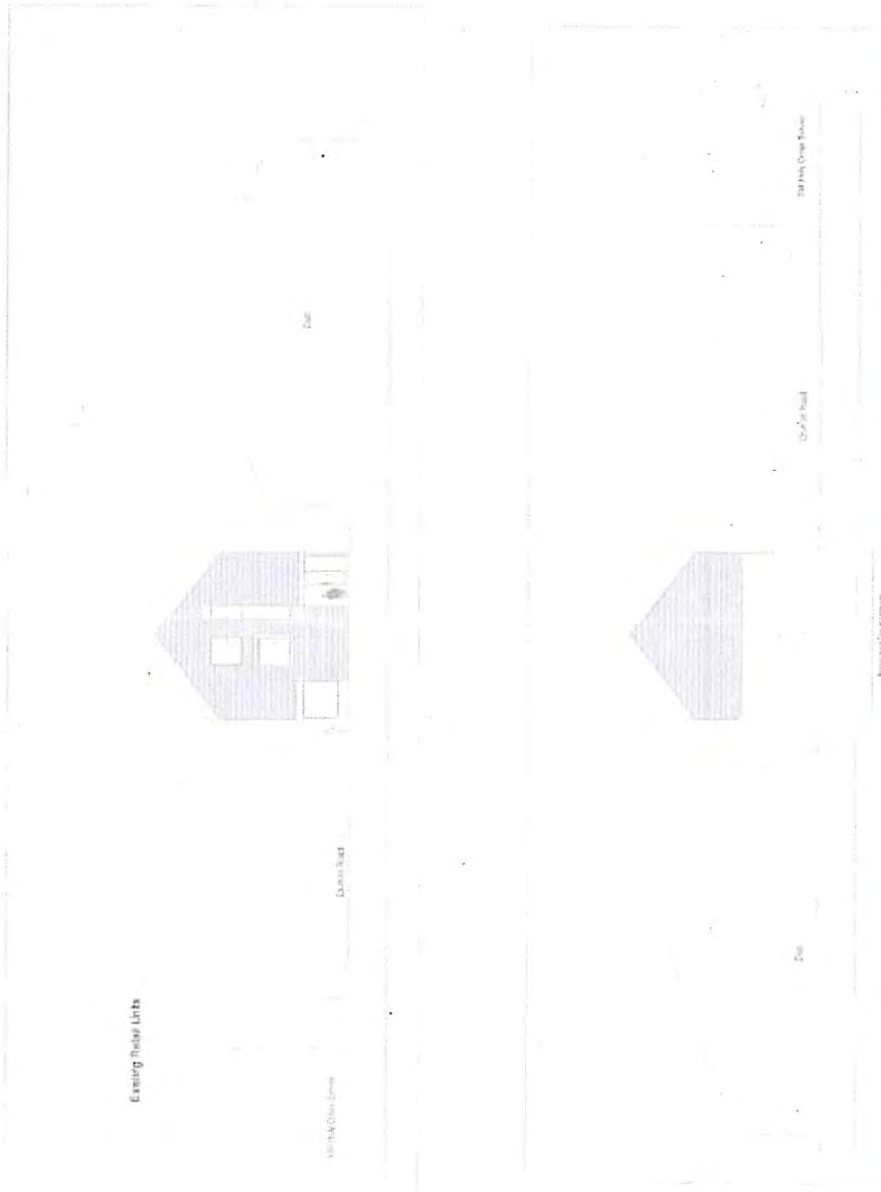
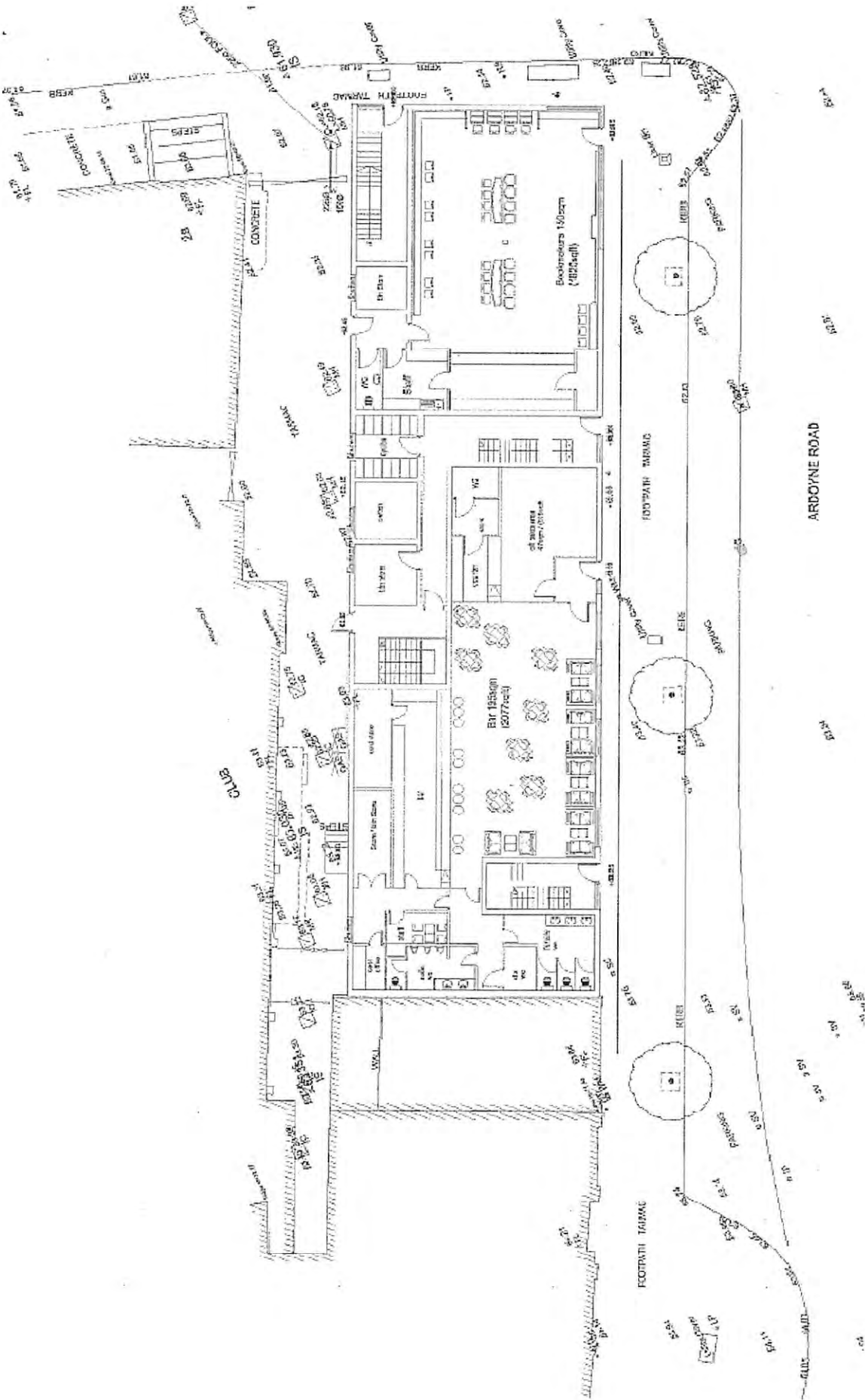


Image: Proposed Elevations

Location: 469-487 Crumlin Road

Ref: Z/2015/1069/F



Ref: Z/2015/1069/F

Location: 469-487 Crumlin Road

Image: Proposed site plan

Summary

Location: 469-487 Crumlin Road
Reference: Z/2013/1069/F

Proposal

- Demolition of existing building, construction public bar, betting office ATM and 16 no apartments

Recommendation

- Approve with conditions

Reasons

- The proposal will replace an established public house (now closed) and bookmakers in a commercial node off an arterial route from city centre.
- Complies with BMAP and relevant policies.
- NIEA have offered no objections in terms of impact on nearby listed buildings.
- Transport NI and Environmental Health have offered no objections subject to conditions

LA04/2015/0676/F

Land bounded by Library Street Stephen Street and Kent Street

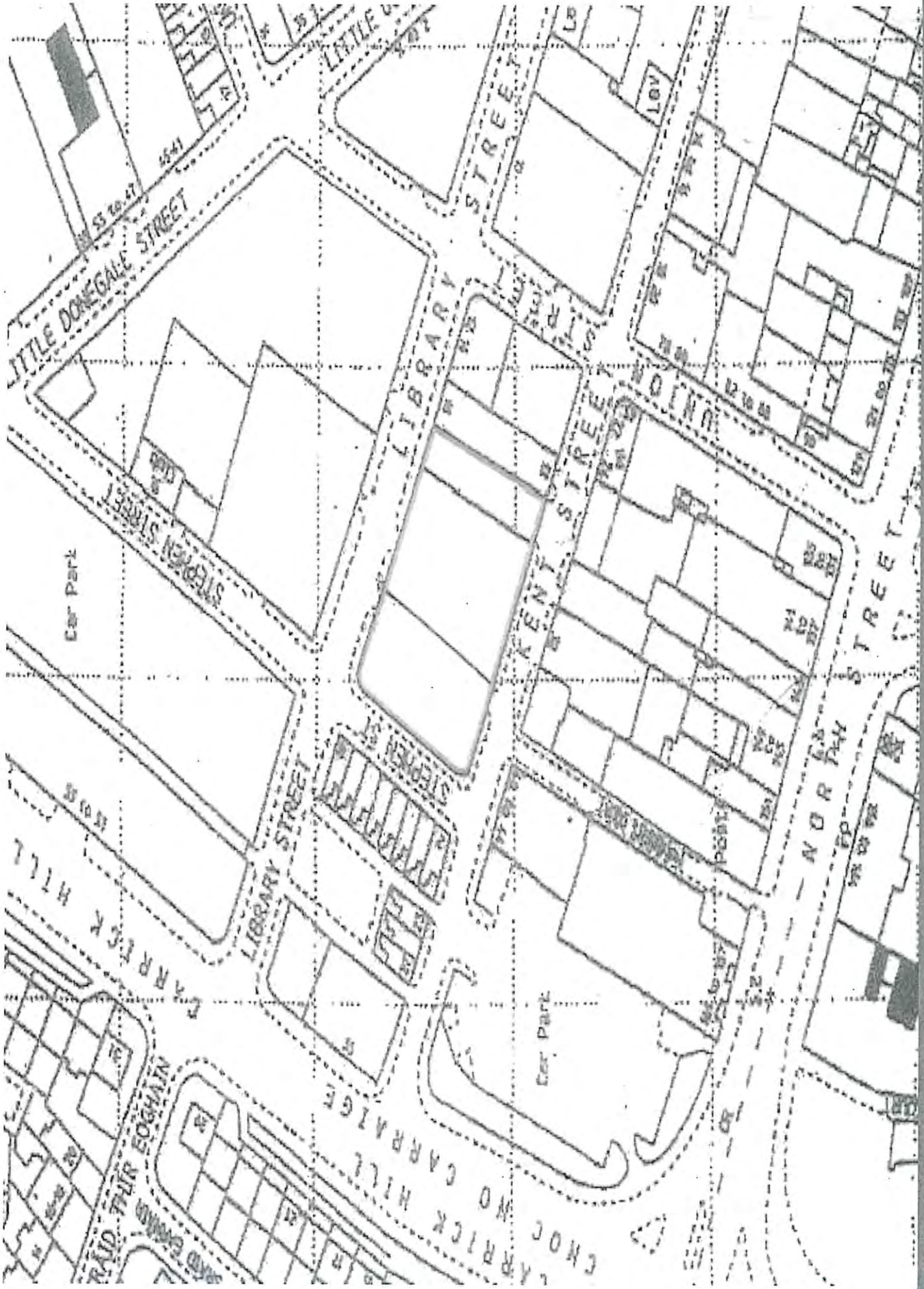
Demolition of existing warehouse and construction of PBMSA comprising: 78 Apartments containing 408 en-suite Bedrooms with shared living rooms and kitchens and 10 Studio Apartments containing 36 self contained Studios on ground and 10 upper storeys and a basement level containing 22 car parking spaces, 104 cycle spaces and a gymnasium



Ref: LA04/2015/0676/F

Location: Land bounded by Library Street Stephen Street and Kent Street

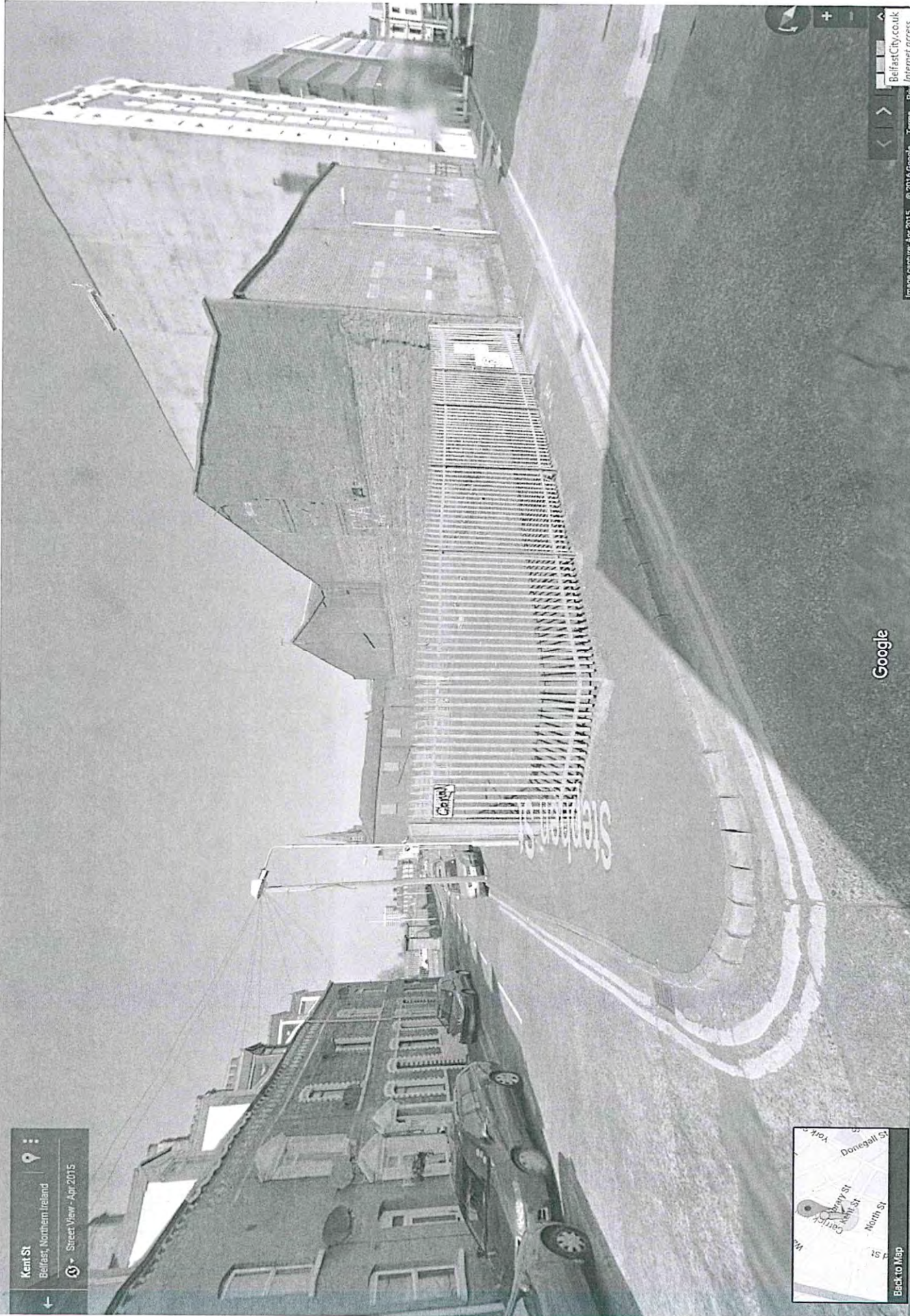
Image: Aerial photograph



Location: Land bounded by Library Street Stephen Street and Kent Street

Ref: LA04/2015/0676/F

Image: Site location Map



Kent St
 Belfast, Northern Ireland
 Street View - Apr 2015

BelfastCity.co.uk
 Internet access
 Terms
 Privacy

Google

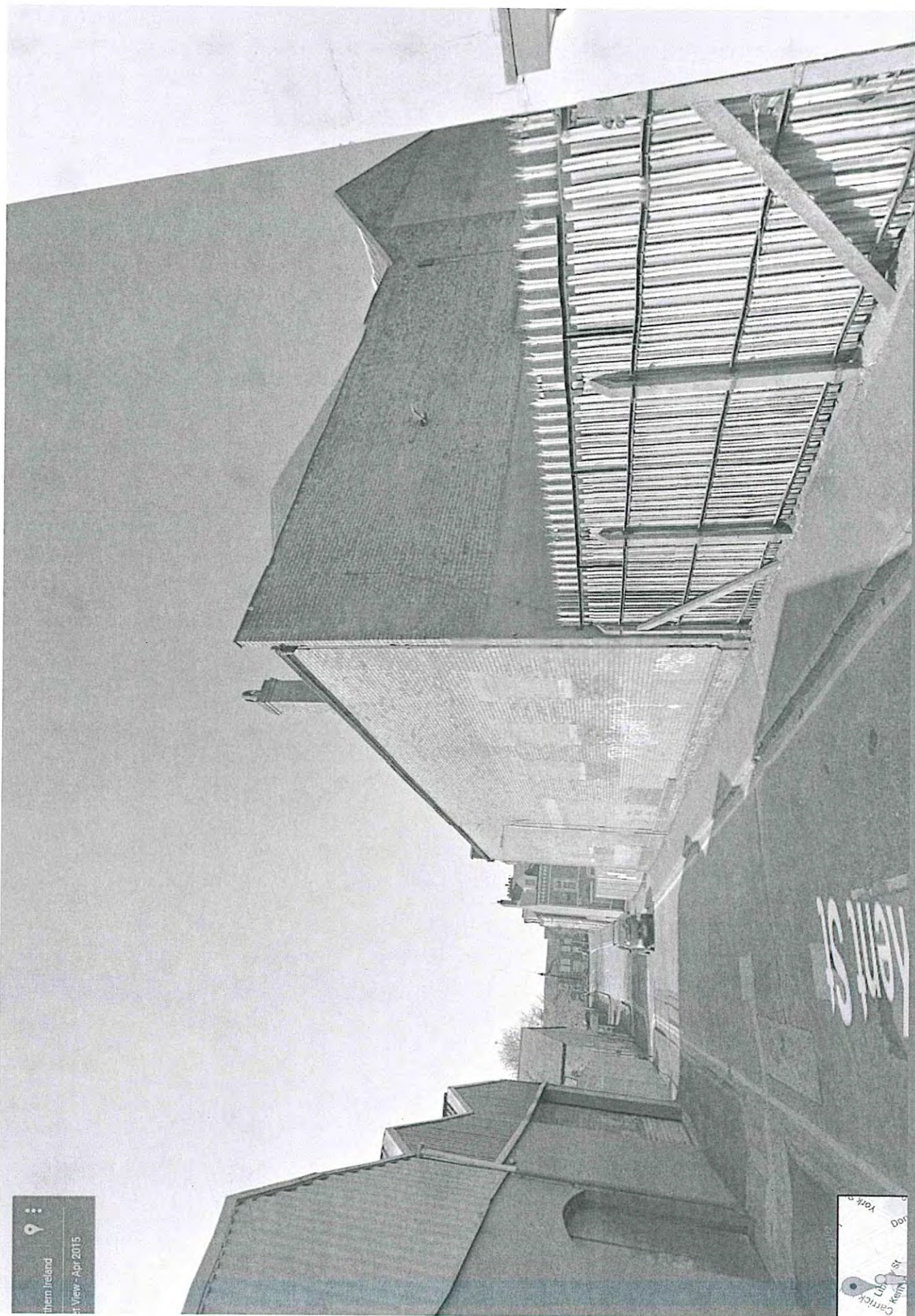


Back to Map

Location: Land bounded by Library Street Stephen Street and Kent Street

Image: Stephen Street

Ref: LA04/2015/0676/F





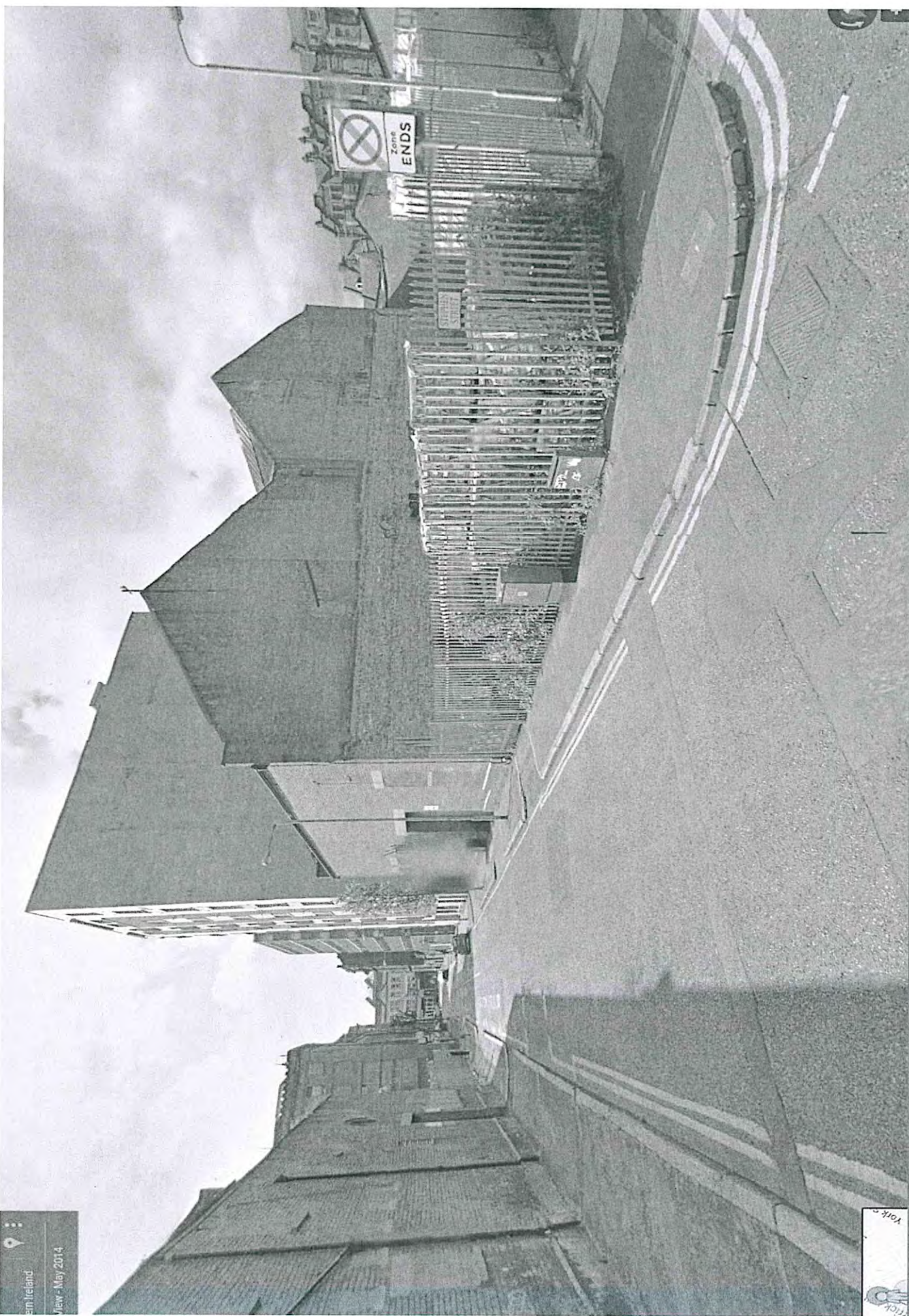
 Ireland

 View - Apr 2015



Location: Land bounded by Library
 Street Stephen Street and Kent Street
 Ref: LA04/2015/0676/F

Image: Kent Street S



em Ireland
View - May 2014

YORK
TICK

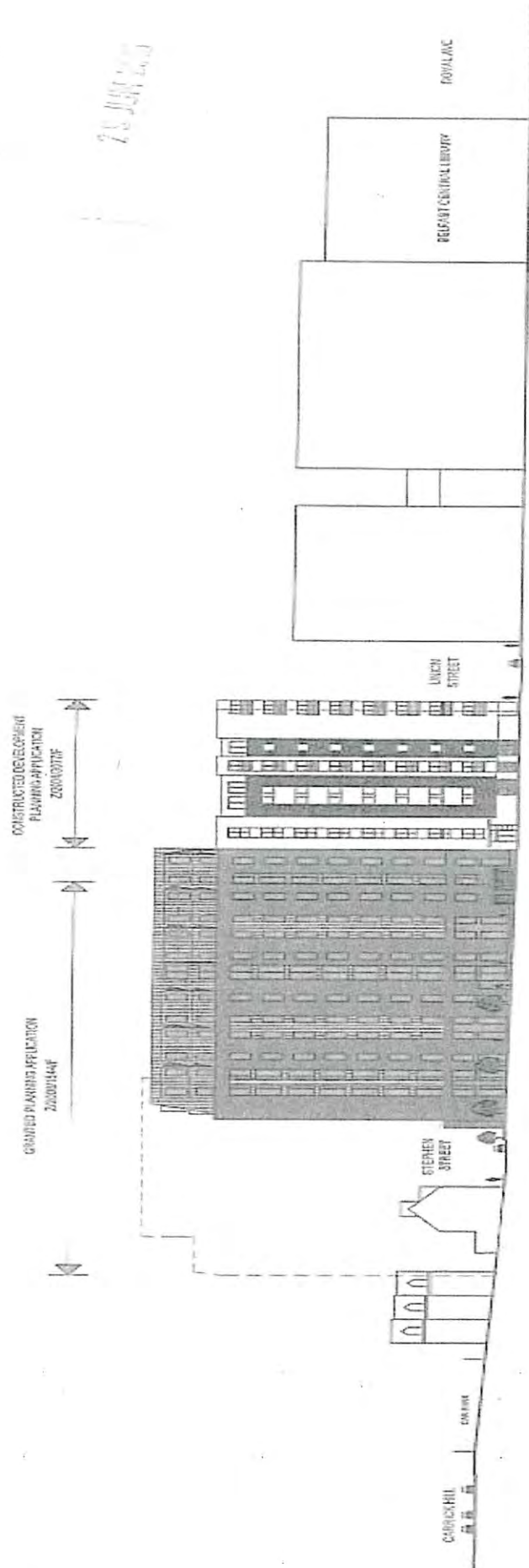
Ref: LA04/2015/0656/F

Location: Land bounded by Library Street Stephen Street and Kent Street

Image: Library Street



Image: Block Plan
Location: Land bounded by Library Street Stephen Street and Kent Street
Ref: LA04/2015/0676/F



KENT STREET ELEVATION

Image: Contextual Elevations

Location: Land bounded by Library Street Stephen Street and Kent Street

Ref: LA04/2015/0676/F

Summary

Location: Land bounded by Library Street
Stephen Street and Kent Street
Reference: LA04/2015/0676/F

Proposal

- PBMSA- 78 Apartments containing 408 en-suite Bedrooms with shared living rooms and kitchens containing 36 self contained Studios (in 10 Studios) (Total 444 beds) on ground and 10 upper storeys and a basement level containing 22 car parking spaces, 104 cycle spaces and a gymnasium.

Recommendation

- Refuse

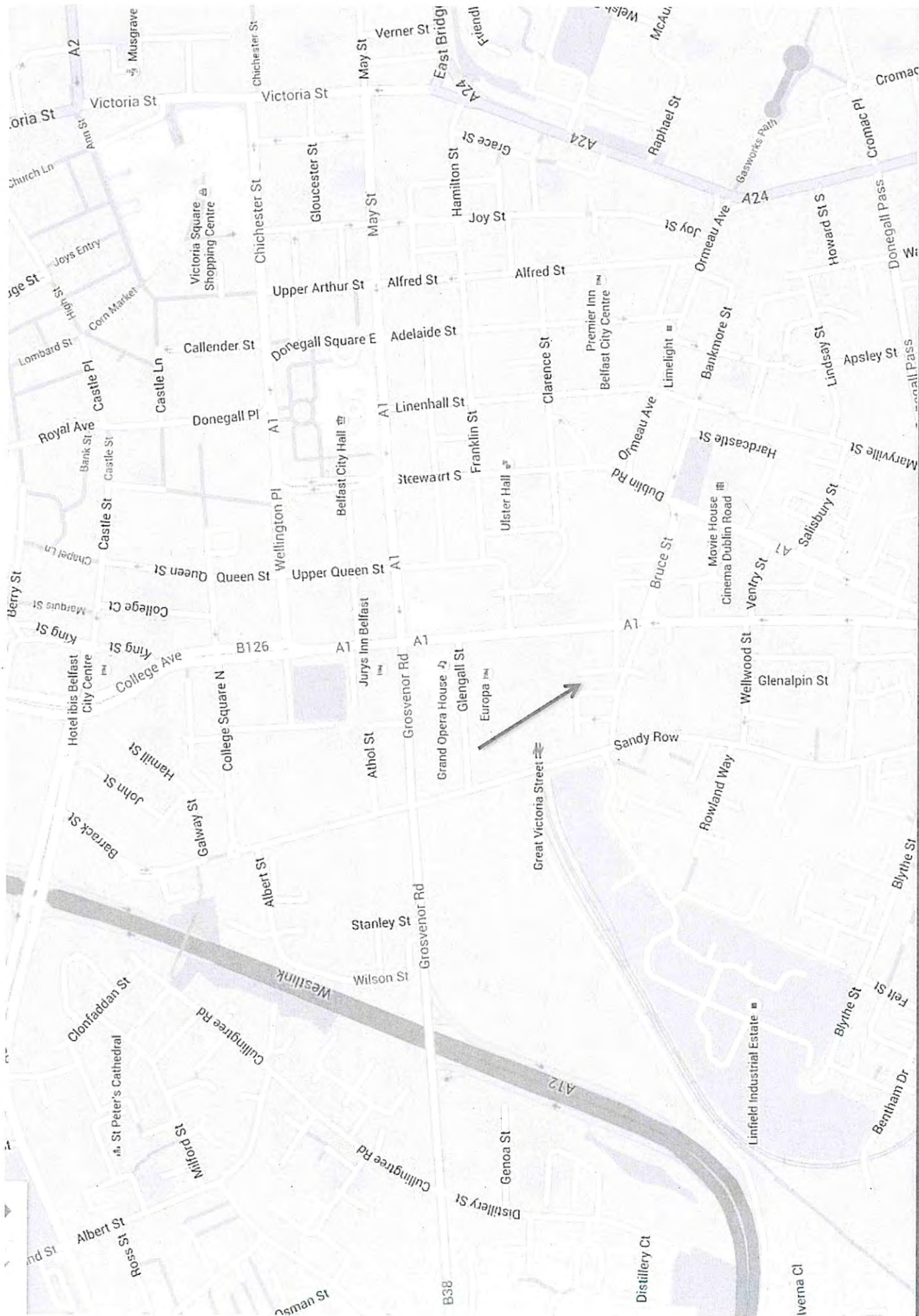
Reasons

- Would result in unacceptable damage to character of the area through inappropriate height, scale and massing; and also
- Results in unacceptable dominance, loss of light and overshadowing to existing residents in 2-16 Stephen Street.

Z/2014/1627/F

7-13 Hope Street

Hotel development, to include 179 No.
bedrooms, with support
accommodation to include
administration, restaurant and staff
facilities and associated plant.



Ref: Z/2014/1627/F

Location: 7-13 Hope Street, Belfast BT12 5EE

Image: Location map

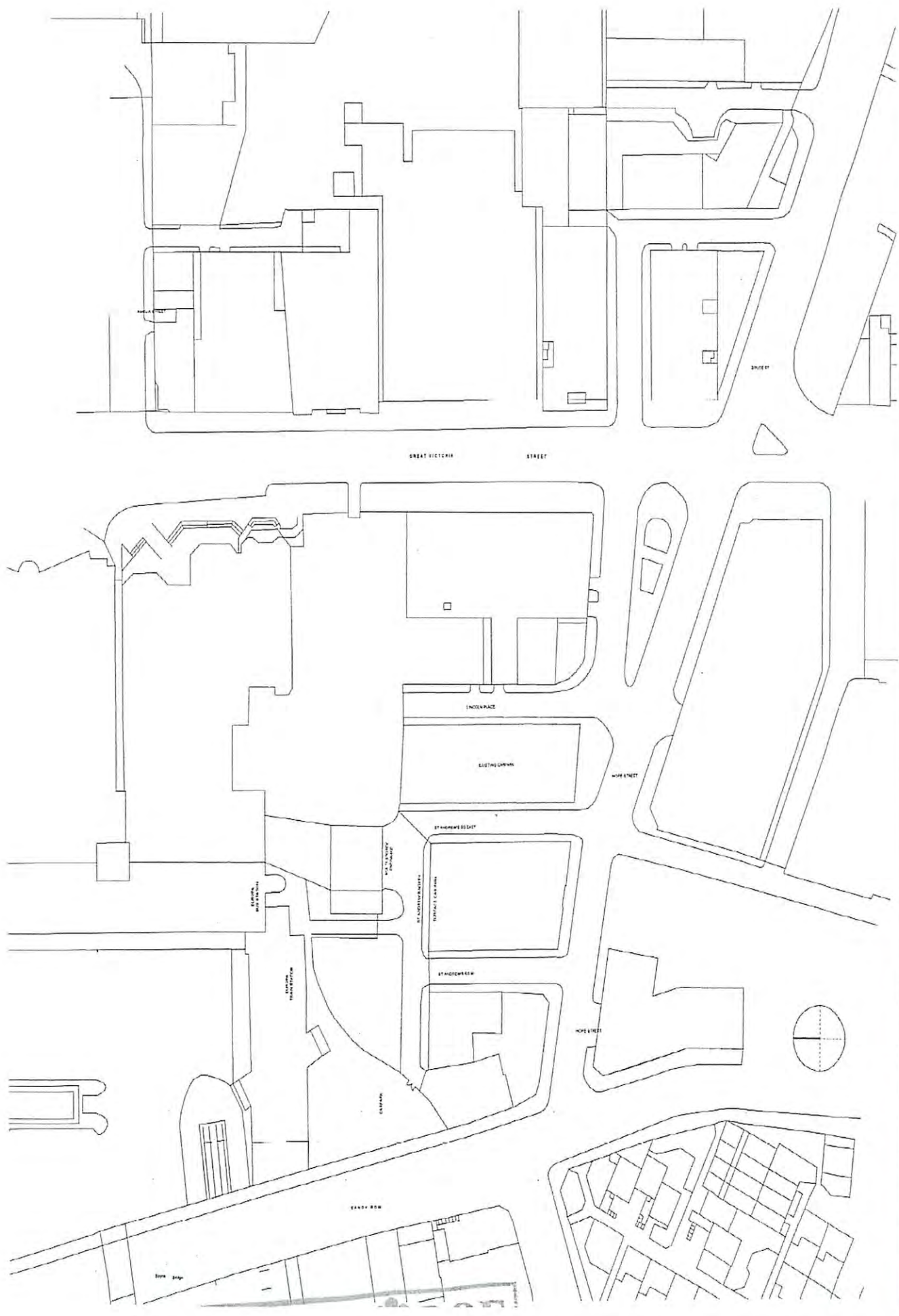


Image: Site location plan Location: 7-13 Hope Street, Belfast BT12 5EE Ref: Z/2014/1627/F



Ref: Z/2014/1627/F

Location: 7-13 Hope Street, Belfast BT12 5EE

Image: Aerial photograph

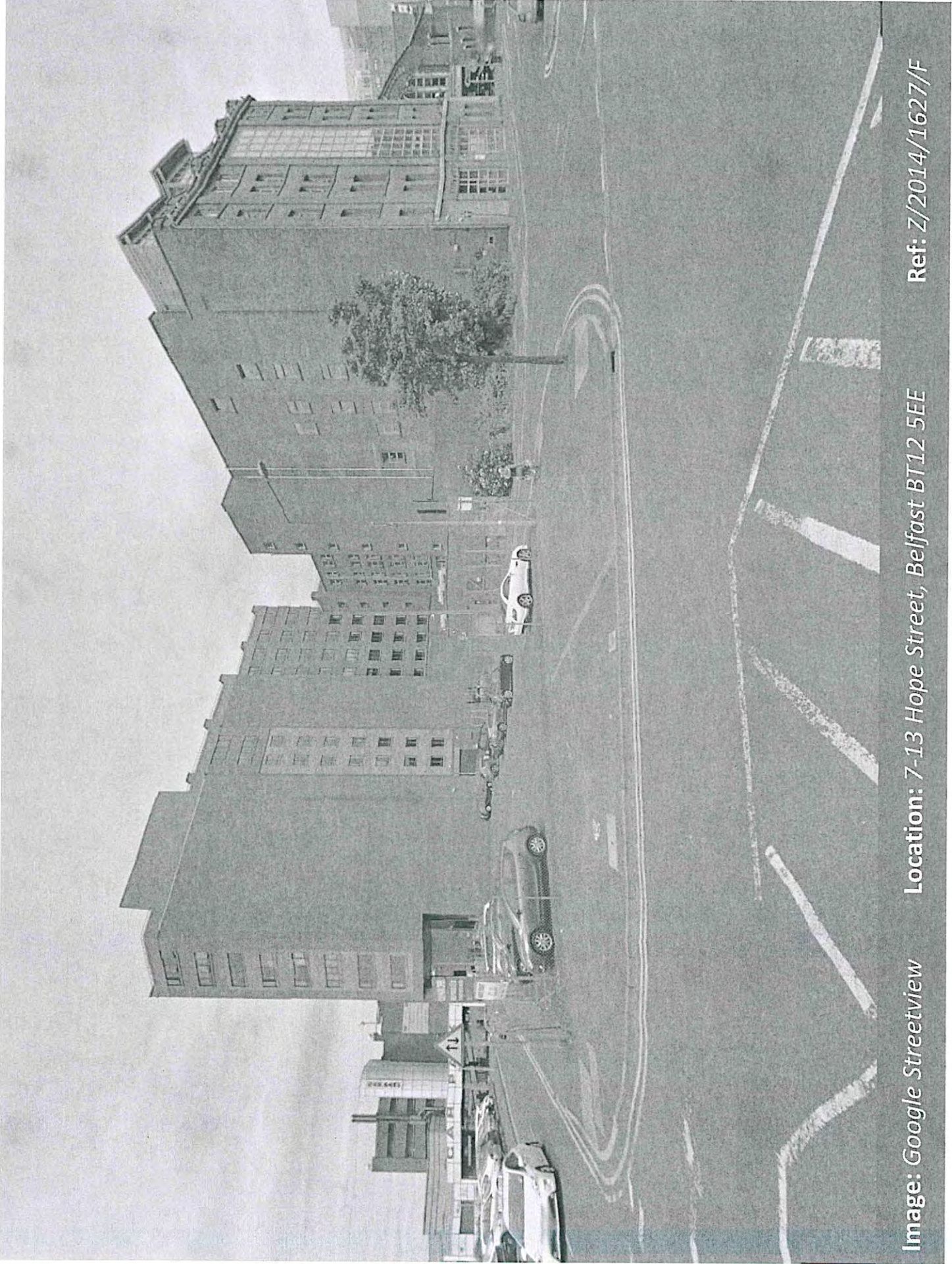


Image: Google Streetview

Location: 7-13 Hope Street, Belfast BT12 5EE

Ref: Z/2014/1627/F

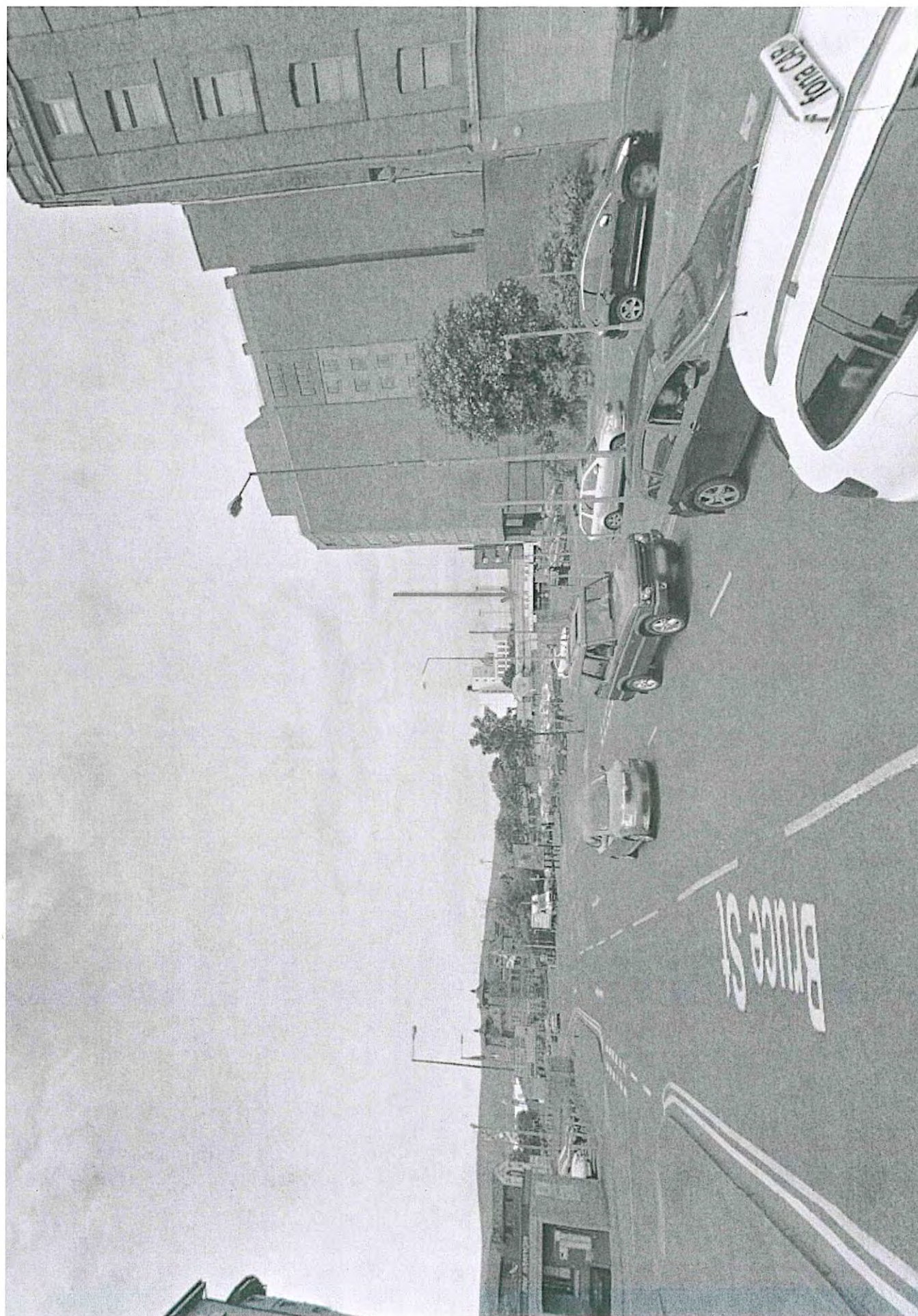


Image: Google Streetview

Location: 7-13 Hope Street, Belfast BT12 5EE

Ref: Z/2014/1627/F



Ref: Z/2014/1627/F

Location: 7-13 Hope Street, Belfast BT12 5EE

Image: Block Plan

----- Forwarded by Gerry McBride/Down District Council on 01/02/2016 08:34 -----

From: WMU Premises Lisburn <WMU.Premises.Lisburn@doeni.gov.uk>
To: WMU Premises Lisburn <WMU.Premises.Lisburn@doeni.gov.uk>,
Date: 01/02/2016 08:33
Subject: CONSULTATION ON NIEA REGULATORY CHARGING POLICY PROPOSALS 2016-21

Dear Sir/Madam

consultation on NIEA REGULATORY CHARGING POLICY PROPOSALS 2016-21

I am writing to inform you of a consultation on the Northern Ireland Environment Agency's (NIEA) Regulatory Charging Policy proposals for 2016-21. The consultation is aimed at businesses, organisations, groups, and people who are subject to a range of environmental regulations relating to waste, water and pollution control, or others who have an interest in this area.

Information on the proposed Regulatory Charging Policy for the period 2016-21 is provided in the consultation paper which is available on the Department of the Environment's website: <https://www.doeni.gov.uk/consultations/niea-regulatory-charging-policy-proposal-period-2016-21>. Instructions on how to make a response to this consultation are contained in the document and should be done by Thursday 24 March 2016.

JENNIFER LONG

Department of the Environment
Northern Ireland Environment Agency
Resource Efficiency Division | Water Management Unit
17 Antrim Road | Tonagh | LISBURN | BT28 3AL

m/20

57

transportni

Mr Liam Hannaway
Chief Executive
Newry, Mourne and Down Council
District Council Offices
O'Hagan House
Monaghan Row
Newry
BT35 8DJ

Director of Network Services

2nd Floor
Clarence Court
10-18 Adelaide Street
BELFAST BT2 8GB

Telephone: 028 90 540540

www.transportni.gov.uk

Our Ref: ND/TT1/B21

15 December 2015

Dear Mr Hannaway

BUS SHELTER CONTRACT

I am writing to advise you of the forthcoming changes to the way in which the provision and maintenance of bus shelters across Northern Ireland is to be taken forward.

Since 1 January 2001 the Department has had a contract with Adshel (now Clear Channel) for the supply, erection and maintenance of bus shelters across Northern Ireland. This contract, which has successfully delivered and maintained over 1,330 high quality bus shelters, is due to expire on 31 December 2015.

Councils have over the last 15 years helped to achieve this success, by formally agreeing to give Adshel advertising rights on bus shelters. This agreement has been instrumental in helping the advertising revenue to self fund the entire contract.

Under the terms of the existing contract, on 1 January 2016, the ownership of the entire stock of bus shelters, provided under the current contract, will transfer from Adshel to the Department.

Going forward, the Department has reached an agreement with Translink that they will take on the role of "Asset Partner" and manage the future supply, erection and maintenance of new bus shelters and also the maintenance of the existing stock of shelters.

Previously requests for new shelters were received by TransportNI and we subsequently consulted with Translink regarding usage at the particular stop, to ensure best value from the shelter stock. In future, any requests will go directly to

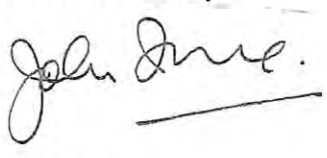
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Translink, who will assess these against operational demands and associated performance criteria.

Translink will write to you directly in due course to explain the new procedures which they propose to put in place to take this forward.

I would like to thank the Council for its assistance over the past 15 years in helping the Department deliver what has become a valuable and much appreciated asset to many public transport users.

Yours sincerely



J IRVINE
Director of Network Services



JOINT COMMITTEE
28 January 2016

MEMBERS' MONTHLY BULLETIN

The purpose of this Bulletin is to provide Members with an executive summary of the various agenda items which will be considered by the Joint Committee at its forthcoming meeting. The titles highlighted in blue relate to the various agenda items.

Item 3 - Minutes of Joint Committee meeting 008 held on 3 December 2015

For approval

The Joint Committee's approval is sought for the minutes of the meeting held on 3 December 2015.

'IN COMMITTEE' ITEMS - COMMERCIALY CONFIDENTIAL

Item 5 - Minutes of Joint Committee meeting 008 held 'in committee' on 3 December 2015

For approval

The Joint Committee's approval is sought for the minutes of the meeting held 'in committee' on 3 December 2015.

Item 6 - Residual Waste Treatment Project - report to follow

Item 7 - Dry Material Recovery Facility Contract

Recommendation for consideration and endorsement

The Joint Committee is presented with recommendations following a recent tender exercise for a Dry Material Recovery Facility Contract. It is recommended that the contracts be awarded as follows:

Lot 1

Lot 1 comprises of mixed dry recyclable material, including the addition of mixed rigid plastic packaging with separately collected mixed glass in respect of applicable areas of Antrim and Newtownabbey Borough Council, Ards and North Down Council, Belfast City Council, Lisburn & Castlereagh City Council, Mid and East Antrim Borough Council and Newry, Mourne and Down District Council.

Contractor: Bryson Recycling



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Lot 2

Lot 2 comprises of the mixed dry recyclable material inclusive of glass in respect of applicable areas of Newry, Mourne and Down District Council.

Contractor: Regen Waste Ltd

The Joint Committee is asked to endorse the report and the recommendations for the prior approval of the participating councils.

RETURN TO MAIN AGENDA**Item 8 - Contracts and Performance Update****For noting**

No major operational difficulties were experienced during the festive period. Contractors indicated significant increase in tonnages when compared with same period last year.

The monthly level of contamination at the MRF has increased.

Construction work started at Antrim Transfer Station for organic waste.

Agreement on service credit for 8 batches of caddy liners supplied to 3 council areas which strictly did not meet parts of technical specification.

Partnership Bid for WEEE/BIS local project fund successful to increase capability relating to reuse of white goods.

The position with respect to meeting this year's NILAS target at an arc21 level remains positive.

The Joint Committee is asked to note the report.

Item 9 – Audit Committee – Approved Minutes**For noting**

The minutes of the Audit Committee, once approved, are presented to the Joint Committee as part of the governance arrangements of the organisation. The last meeting of the Audit Committee took place on 20 January 2016 and at that meeting the Audit Committee approved the minutes of the meeting held on 16 October 2015. The Joint Committee is asked to note the minutes.



JOINT COMMITTEE
28 January 2016

Item 10 - Discussion Document - Proposals for taking forward NI Climate Change

Recommendation for consideration and endorsement

The stated purpose of the consultation is to seek views associated with the development of Climate Change legislation in Northern Ireland.

It is recommended that the Joint Committee endorse the draft response presented for submission to the DOE.

Next Meeting: Thursday 25 February 2016 at 10.30am, hosted by Ards and North Down Borough Council.

ITEM 2
Minutes
arc21 Steering Group Meeting No 006
Tuesday 23 November 2015 at 10.30am
Belfast Castle

Present:

Antrim & Newtownabbey Borough Council	Lisa Mayne Michael Laverty
Ards & North Down Borough Council	Nigel Martin
Belfast City Council	Siobhan Toland Tim Walker (<i>Chair</i>) Cormac Quinn (<i>Secretary</i>)
Lisburn & Castlereagh City Council	Albert Reynolds Tim Smith
Mid & East Antrim Borough Council	Stephen Holgate
Newry, Mourne & Down District Council	Joe Parkes
arc21	John Quinn George Craig Ricky Burnett Karen Boal John Green

1. Apologies

Apologies were received from Mr Philip Thompson, Mr David Lynsey, Ms Heather Moore, Mr Canice O'Rourke, Ms Geraldine Girvan.

2. Minutes of Steering Group Meeting 005

Minutes of Steering Group Meeting 005 held on 27 October 2015 were proposed by Mr Joe Parkes and seconded by Mr Tim Smith.

Mr Walker requested that Item 8 in the minutes should refer to a "Political Party Brief" and not any specific political party.

Action: Agreed

3. Matters Arising

The Chair called for any matters arising from these minutes and the following issues were raised.

BCC Recycling Centre Charging - Mr Walker raised the report from the IESE Review and advised that he was continuing to seek internal legal advice on the content to advise any possible challenge of the ombudsman's decisions.

Action: Mr Walker

Organics Contract - Mr Craig updated the meeting by informing Officers that the due diligence review of the NWP proposal was nearing completion and that he would provide an update at the next meeting.

Action: Mr Craig

4. Conflicts of Interest Statement

The Chair called for any conflicts of interest in relation to the matters to be discussed at the meeting. There were none.

Action: Noted

5. Confidential Matters

Matters of a confidential nature were discussed and recorded separately.

Action: Noted

6. Contracts and Performance Update

Mr Burnett presented a report to advise the Steering Group on progress with the core contracts relating to processing and disposal infrastructure i.e. MRF, Landfill, Bring Sites, and Organic Treatment, followed by the monthly update in regards to the performance indicators.

He reported that no major operational difficulties had been experienced with any of the contracts with all non compliance issues suitably addressed and no need for further action.

MRF Contract – Process ongoing with the closing date for submission is 27th November. It is hoped that a tender report with recommendation will be provided for the next Steering Group.

Bring Contract - The paper collection contractor has notified arc21 that they are finding an increasing amount of cardboard in paper banks / skips and have requested that adequate signage is provided at recycling points by the Councils to enable members of the public to identify the correct banks to place waste in. It is important that all Councils are aware of this and that as an action all councils were possible at manned bring sites to be aware of this.

Action: All

Compositional study - Mr Burnett noted that this is likely to proceed; Mr Walker noted that Belfast would like to participate in this as well as to ensure consistency of comparability across the region. Mr Burnett again asked that those councils that have still provide the information requested to send that to him as soon as possible to enable arrangements to be made.

Organics site development - Ms Boal noted that, a recent meeting with Belfast City Council, the changes to phasing plan and the odour control limits are being enforced by NIEA. Mr Walker queried what timelines. Ms Boal noted that it is likely that this will be developed in time for the next Steering Group meeting.

Street Sweepings Contract -The current contract expires on 29th February 2016; however, there is an option to further extend the contracts up to a further 18 months. A business case has been developed which considers if it would be in the best interests of arc21 to continue with the services and thereafter either extend the current contracts or procure new contracts.

The business case considered the following associated elements:

1. Bench Marking;
2. Financial Considerations; and
3. Customer Satisfaction.

Having duly considered these matters, it is recommended that the most appropriate course of action is to exercise the option to extend for a further 18 months.

Following discussion the Steering Group agreed to endorse the recommendation for submission to the Joint Committee at its next meeting.

Action: Agreed

Haulage Contract - Mr Burnett reported that the current contract expires on 31st March 2016; however, there is an option to further extend the contracts up to a further 12 months.

A business case has been developed which considers if it would be in the best interests of arc21 to continue with the services and thereafter either extend the current contracts or procure new contracts.

The business case considered the following associated elements:

1. Bench Marking;
2. Financial Considerations; and
3. Customer Satisfaction.

Having duly considered these matters, it is recommended that the most appropriate course of action is to exercise the option to procure a new contract.

Mr Burnett distributed an updated figure 4 noting that the distributed packs contained an error.

Mr Craig noted that within the current quarter the MRF net costs will continue at £27/t and that this is affected by news and pamphlets. Mr Craig requested that all Councils invoice as soon as possible in regards revenue share.

Following discussion the Steering Group noted the report. and adopted the recommendation to procure a new service for haulage.

Action: Noted

7. Waste Coordination Group Meeting 10 November 2015

Mr Burnett presented a report to inform Officers on the subject matters under discussion by the Waste Coordinating Group. This is regarding the governance framework associated with the Waste Programme Board, Waste Coordination Group and the proposed Operational Working Group.

At the meeting of the Waste Coordinating Group there was also a brief debate around the discussion paper to be prepared by the Department for submission to the Waste Programme Board in relation to the Circular Economy.

This meeting also included the development of a discussion paper on a study to advance improvement in council recycling performance and was the subject of consideration. Mr Burnett noted that the Minister was keen to move this forward. It should be noted that the funding for this study had yet to be secured.

Following the meeting Mr Burnett provided the following link in regards to the WRAP information for inclusion within the minutes:

<http://www.wrap.org.uk/content/factors-influencing-recycling-performance>

Following discussion the Steering Group noted the report.

Action: Noted

8. Schedule of Meetings 2016

Mr Craig presented a report noting that the Steering Group has traditionally been meeting on the second last Tuesday of each month at 10.30am, apart from the meetings in November and December which are combined into one meeting and held on the last Tuesday of November.

arc21 has been hosting the meetings at Belfast Castle and Officers agreed to continue with this approach.

The Schedule of Meetings for the calendar year 2016 was presented within the report.

Following discussion the Steering Group noted the report.

Action: Noted

9. Council Update (Open Forum)

Antrim & Newtownabbey Borough Council - Mr Lavery noted that a review of collections was still ongoing; a head of service has been appointed. Ms Mayne noted that the new HRC has opened.

Newry Mourne and Down District Council - Mr Parkes noted that Director, Assistant Director and Heads of Service have been agreed.

Lisburn and Castlereagh City Council - Mr Reynolds noted that Heads of Service have been appointed and Mr Smith noted that Carryduff CAC is likely to reopen following surface works in February.

Belfast City Council - Ms Toland noted that Nigel Grimshaw has been appointed as the new Strategic Director to the City and Neighbourhoods Department.

Ards & North Down Borough Council - Mr Martin noted that the unit managers – below heads of service have been appointed. Mr Martin advised of the introduction of an initiative on food waste being banned from Residual Waste with the sanction of non removal of residual waste for persistent offenders. Further to this a 65% recycling target has been agreed by Council for 2020.

Mr Martin noted that a recent Rethink Waste Funding application was turned down due to the comingling of food and organic waste collection.

Mid & East Antrim Borough Council - Mr Holgate noted that Rethink Waste application had been successful for a separate Food Waste Collection.

10. AOB

Mr Burnett also requested that all Councils should note that the quarterly Waste Data Flow submissions are due and should be completed in sufficient time to enable arc21 to duly authorise returns to the NIEA.

Action All

Next Meeting: Monday 19 January 2016 at 10.30am hosted by arc21 at Belfast Castle.

ITEM 3
ARC21 JOINT COMMITTEE
Meeting No 008
Hosted by Newry, Mourne and Down District Council
MINUTES
Thursday 3 December 2015

Members Present:

Councillor J Bingham
 Alderman R Gibson
 Alderman A Carson
 Alderman A Graham
 Councillor G Carroll
 Councillor R Brown
 Councillor O Gawith
 Alderman J Tinsley
 Councillor L Poots
 Councillor R Wilson
 Councillor G Craig (*Chair*)
 Councillor D Curran

Antrim and Newtownabbey Borough Council
 Ards and North Down Borough Council
 Ards and North Down Borough Council
 Ards and North Down Borough Council
 Belfast City Council
 Belfast City Council
 Lisburn & Castlereagh City Council
 Lisburn & Castlereagh City Council
 Lisburn & Castlereagh City Council
 Mid and East Antrim Borough Council
 Newry, Mourne and Down District Council
 Newry, Mourne and Down District Council

Members' Apologies:

Councillor N Kells
 Councillor M Rea
 Councillor J Bunting
 Councillor B Adger
 Councillor D O'Loan
 Councillor S Burns

Antrim and Newtownabbey Borough Council
 Antrim and Newtownabbey Borough Council
 Belfast City Council
 Mid and East Antrim Borough Council
 Mid and East Antrim Borough Council
 Newry, Mourne and Down District Council

Officers Present:

J Quinn
 R Burnett
 G Craig (*Secretary*)
 H Campbell
 J Green
 K Boal
 L Mayne
 D Lindsay
 T Walker
 A Reynolds
 E Smith
 C O'Rourke
 J Parkes

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 Antrim and Newtownabbey Borough Council
 Ards and North Down Borough Council
 Belfast City Council
 Lisburn & Castlereagh City Council
 Mid and East Antrim Borough Council
 Newry, Mourne and Down District Council
 Newry, Mourne and Down District Council

Officers' Apologies:

G Girvan
 S Toland
 Heather Moore
 P Thompson

Antrim and Newtownabbey Borough Council
 Belfast City Council
 Lisburn & Castlereagh City Council
 Mid and East Antrim Borough Council

Apologies

Apologies were noted.

Action: Noted

Draft Conflicts of Interest Statement

The Chair read out the Conflicts of Interest Statement. No Conflicts of Interest were noted.

Action: Noted

Minutes

The minutes of the Joint Committee meeting 007 held on 5 November 2015 were agreed.

Action: Agreed

Matters Arising from the Minutes

There were no matters arising.

Action: Noted

The Chair advised Members that the meeting would now be formally dealt with 'in committee' and reminded them that the reports were commercially sensitive and confidential.

In Committee

Matters of a confidential and commercially sensitive nature were discussed under this agenda item and recorded accordingly.

Following discussion on the commercially sensitive matters, the Chair advised Members that the meeting would now return to the main agenda but whilst 'in committee' there were three matters discussed as follows:

- | | | |
|----|--|-----------------------|
| 1. | In Committee Minutes of Joint Committee Meeting No. 007 held on 5 November 2015. | Action: Agreed |
| 2. | Residual Waste Treatment Project report. | Action: Noted |
| 3. | Provision of a Haulage Service. | Action: Agreed |

The Chair advised Members that the meeting would now return to the main agenda.

Contracts and Performance Update

Mr Burnett presented a report to advise the Joint Committee on the prevailing monthly situation pertinent to the operational performance of the service and supply contracts.

In summary:

- No major operational difficulties were experienced with any of the service contracts with all non compliance issues suitably addressed and no need for further action.
- The monthly level of contamination at the MRF had slightly increased.
- The position with respect to meeting this year's NILAS target remains encouraging.

Street Sweepings

Mr Burnett reported that the current contract is due to expire on 29 February 2016; however there is an option to further extend the contracts up to a further 18 months.

He reported that a business case has been developed to consider whether to continue with the service and thereafter either extend the current contracts or procure new contracts and having duly considered these matters it is recommended that the most appropriate course of action is to exercise the option to extend for a further 18 months.

Following discussion the Joint Committee agreed to approve the recommendation in relation to the Street Sweepings contract and note the rest of the report.

Action: Agreed

Waste Programme Board Meeting

Mr Burnett presented a report to advise the Joint Committee on the last meeting of the Waste Programme Board, held on the 14 October 2015.

This included the minutes of the previous meeting (24 June 2015), an update on the Implementation of the Waste Management Strategy, and an update from the Waste Coordinating Group.

Following on from the WCG meeting, it was agreed that a discussion paper on a proposal for a study to advance improvement in council recycling performance should be developed. Mr Burnett advised that the Department would be progressing this.

Following discussion the Joint Committee agreed to note the report.

Action: Noted

Audit Committee - Approved Minutes

Mr Craig reported that as part of the ongoing governance arrangements of the Joint Committee the minutes of the Audit Committee, when approved, are presented to the Joint Committee for their information. Accordingly, the approved minutes of the Audit Committee meeting held on 19 June 2015 were presented to Members.

Councillor Graham thanked all the Members on the Audit Committee for their support and contributions throughout the year.

Following discussion the Joint Committee agreed to note the Minutes.

Action: Noted

Schedule of Regular Meetings 2016

Mr Craig presented the Joint Committee with the proposed schedule of regular meetings for 2016 as follows.

Meeting Number		To Be Hosted By
JC009*	Thursday 28 January	Antrim and Newtownabbey Borough Council
JC010	Thursday 25 February	Ards and North Down Borough Council
JC011*	Thursday 7 April	Belfast City Council
JC012	Thursday 28 April	Lisburn & Castlereagh City Council
JC013*	Thursday 26 May	Mid and East Antrim Borough Council
JC014	Thursday 30 June	Newry, Mourne and Down District Council
JC015	Thursday 28 July	Antrim and Newtownabbey Borough Council
JC016	Thursday 25 August	Ards and North Down Borough Council
JC017	Thursday 29 September	Belfast City Council
JC018	Thursday 27 October	Lisburn & Castlereagh City Council
JC019	Thursday 1 December	Mid and East Antrim Borough Council

* Meeting to be followed by a site visit

Mr Burnett informed Members that it was proposed to arrange a site visit to the sorting facility operated by Cookstown Textile Recyclers in Randalstown following the meeting scheduled for 28 January 2016.

One of the Members raised the issue again of frequency of meetings and suggested the meetings could be held every two months. Mr Craig advised that this had been considered at a previous meeting but it had been agreed to continue with monthly meetings for the foreseeable future in light of the current issues in relation to the Residual Waste Treatment Project.

It was recommended that the Joint Committee approve the schedule of regular meetings for 2016, including the site visit planned for 28 January 2016.

Following discussion the Joint Committee agreed to approve the recommendation.

Action: Agreed

AOB

There were three written and two verbal reports discussed under AOB as follows.

Annual Audit Letter - Mr Craig presented the Joint Committee with a copy of the Annual Audit Letter which had just been published by the Local Government Auditor in respect of the Accounts for the year to March 2015.

He reported that the Local Government Auditor had once again been able to certify the annual accounts of the Joint Committee without qualification.

Members congratulated the arc21 team on this achievement.

Following discussion the Joint Committee agreed to note the report and the Annual Audit Letter which would subsequently be published on the arc21 website, as required under the regulations.

Action: Mr Craig

Consultation on Changes to the Plastic Packaging Recycling Business Targets for 2016-17 and New Targets for Plastic and Glass for 2018-20 - Mr Burnett presented a report to advise the Joint Committee on the consultation paper issued by DEFRA in conjunction with the Scottish Government, Welsh Government and the Department of the Environment.

He reported that the purpose of the consultation was to seek views on changes to the Plastic Packaging Recycling Business Targets for 2016-17 and New Targets for Plastic and Glass for 2018-20.

The options are:

- a) Option P1 - Do not amend plastic targets then keep at 57% to 2020
- b) Option P2 - Amend existing plastic target to 48% in 2016 then increase by 1% each year to 2020
- c) Option P3 - Amend existing plastic target to 49% in 2016 then increase by 2% each year to 2020
- d) Option G1 - Do not amend existing glass target then keep at 77% to 2020
- e) Option G2 - Do not amend existing glass target then increase by 1% to 2020

He reported that Option 3 is the UK Government's preferred option for plastic with no preference expressed for the two options in respect of glass.

A copy of the proposed arc21 response was presented and it was recommended that the Joint Committee endorse the draft response, subject to any further amendment to take account of further contributions or developments prior to closing date, for submission to the DEFRA and the DOE.

Following discussion the Joint Committee agreed to approve the recommendation.

Action: Agreed

Scrap Metal Dealers Bill - Mr Burnett presented a report to advise the Joint Committee on the consultation paper recently issued by the NI Assembly. He reported that the purpose of the consultation is to seek views on a proposed Bill to licence Scrap Metal Dealers.

The principal objective of the Bill is to combat the trade of illegally obtained metal in Northern Ireland, particularly of high value metals such as copper and aluminium. The outworking of this is supported by two further objectives of reducing the impact on victims of scrap metal crime and safeguarding expensive resources for individuals and organisations.

The Bill seeks to do this by licensing the carrying on of a scrap metal dealing business and certain aspects of the sale and purchase of metal in Northern Ireland. The proposed legislation will bring Northern Ireland into line with England, Scotland and Wales, while ensuring that a local view is taken in order to address the particular concerns of Northern Ireland.

A copy of the proposed arc21 response was presented and it was recommended that the Joint Committee endorse the draft response, subject to any further amendment to take account of further contributions or developments prior to closing date, for submission to the NI Assembly.

Following discussion the Joint Committee agreed to approve the recommendation.

Action: Agreed

Environmental Governance in Northern Ireland - Mr Burnett reported that the Department was seeking views from key stakeholders on the issue of environmental governance. The last time this was done was in August 2011. At that time a significant majority of respondents expressed a preference for an independent agency in one form or other. However, at the time there was not sufficient political support to achieve that outcome.

Instead, recognising there were fundamental issues to be addressed, a root and branch review of the NIEA was undertaken, resulting in a programme of initiatives and reforms with a view to improving the performance of NIEA as an organisation and achieving better environmental outcomes.

He reported that Minister Durkan has made it clear that he supports an independent environment agency and recognises that there is still a strong desire in many quarters for the creation of such a body.

The discussion document aims to reopen the debate and allow stakeholders to express their views on all aspects of environmental governance and/or suggest new ideas.

Mr Burnett reported that he was very keen to encourage Members to send in any views or comments which would help to inform a response for submission to the Department in early 2016.

Action: ALL

Circular Economy Package - Mr Quinn reported that the revised Circular Economy Package was due out this week and that he would keep Members informed of any key changes at the next meeting.

Action: Mr Quinn

Next Meeting

The Chair advised that the next scheduled meeting would be held on Thursday 28 January 2016 and hosted by Antrim and Newtownabbey Borough Council at 10.30am.

He further advised that there may be a requirement for a Special Joint Committee meeting to be held in relation to the Residual Waste Treatment Project in early January but Members would be informed accordingly.

Action: Noted

Chairman

AGENDA