

NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

Minutes of Neighbourhood Services Committee Meeting held on Wednesday 19 February 2020 at 6.00pm in the Boardroom, District Council Offices, Monaghan Row, Newry

Chair: Councillor K Owen

Members:

Councillor T Andrews	Councillor D Curran
Councillor W Clarke	Councillor V Harte
Councillor T Hearty	Councillor O Magennis
Councillor G Malone	Councillor H McKee
Councillor K McKeivitt	Councillor G Stokes
Councillor D Taylor	Councillor J Tinnelly

Officials in Attendance: Mr R Moore, Director of Neighbourhood Services
Mr K Scullion, Assistant Director Facilities Management and Maintenance
Mr J McBride, Assistant Director, Waste Management (Acting)
Ms C McAteer, Democratic Services Officer

NS/116/2020: APOLOGIES AND CHAIRPERSON'S REMARKS

Apologies were received from Councillors Mason and Murphy.

Councillor Owen advised that Johnny McBride had been appointed as Assistant Director, Waste Management on a temporary basis for a number of months due to the absence of the substantive post holder. She welcomed Johnny and wished him well in his new role.

AGREED: At the request of Councillor Andrews it was agreed to send a letter of best wishes to Mr J Parkes on behalf of the Committee.

NS/117/2020: DECLARATIONS OF "CONFLICTS OF INTEREST"

No declarations of Conflicts of Interest were made.

NS/118/2020: ACTION SHEET OF THE NEIGHBOURHOOD SERVICES COMMITTEE MEETING HELD ON WEDNESDAY 22 JANUARY 2020

Read: Action Sheet of the Neighbourhood Services Committee Meeting held on Wednesday 22 January 2020. (*Circulated*).

AGREED: On the proposal of Councillor Andrews, seconded by Councillor Hearty, it was agreed the Action Sheet of the Neighbourhood Services Committee Meeting held on Wednesday 22 January 2020 be noted and actions removed as marked.

FOR CONSIDERATION AND/OR DECISION

NS/119/2020: SCHEME OF DELEGATION REPORT FROM 1 APRIL TO 31 DECEMBER 2019

Read: Scheme of Delegation Report 19 February 2020 from Mr R Moore,
Director of NS. *(Circulated)*.

AGREED: **On the proposal of Councillor Curran, seconded by Councillor
Andrews, it was agreed to note the Scheme of Delegation
Report.**

FACILITIES MANAGEMENT AND MAINTENANCE

NS/120/2020: SPONSORSHIP AND RENOVATION OF PLANTED COUNCIL MAINTENED ROUNDABOUTS

Read: Report dated 19 February 2020 from Mr K Scullion re: sponsorship and
renovation of planted Council maintained roundabouts. *(Circulated)*.

AGREED: **On the proposal of Councillor Andrews, seconded by Councillor
Clarke, it was agreed to recommend approval of the following:-**

- **Note the content of the report.**
- **Agree to proceeding to offer a sponsorship scheme as detailed
within Section 2 of the report.**
- **Council to retain the maintenance of the locations in-house to
enable a similar standard of landscape presentation with unified
impact which can be improved upon.**
- **Approve the Roundabout Sponsorship Policy (circulated at
Appendix 3), subject to final legal approval, and proposed
Sponsorship fees (circulated at Appendix 1).**
- **Agree that sponsorship income to offset existing direct annual
maintenance costs to Council.**
- **Approve the progression of the scheme and for Officers to
commence process to seek and recruit Sponsors for the 8
identified roundabouts.**

**It was also agreed Mr Scullion find out if the roundabout on the
Ardglass Road, Downpatrick, coming out of the hospital, was in
Council or Dfi ownership and that he would advise Councillor
Curran**

Noted: In response to comments from Members regarding the planting of
wildflowers at roundabouts, Mr Scullion confirmed this would be
considered as part and parcel of the scheme going forward.

NS/121/2020: DRAFT PUBLIC CONVENIENCE STRATEGY

Read: Report dated 19 February 2020 from Mr K Scullion re: the Council's Public
Convenience Strategy. *(Circulated)*.

A detailed discussion followed during which Members raised the following issues:-

- Are there any other strands of funding which the Council could access to help with this programme?
- Concerns expressed re: any proposal to amalgamate the public conveniences at Island Park, Central Promenade and Castle Park, Newcastle – this would cause difficulties.
- Currently no public convenience provision in Saintfield due to the toilets being vandalised – could they be re-opened once more and review if the vandalism continued.
- Concern about the continued closure of the toilets in Rostrevor and the need for a short term solution.
- Concern about locating public toilets in the Community Centre in Bessbrook – the Centre was not a central venue unlike Bessbrook Town Hall.
- The public toilets at Loughross Amenity Area were the only facilities in the entire area and needed to be kept and maintained.

Mr Scullion advised that if the Draft Strategy was approved by Committee and at the full Council Meeting in March 2020, a 12-week consultation period would then commence to allow comments from the public to be considered prior to a more structured proposal coming back to Committee. He said all proposed recommendations would have to go through a significant business case process.

AGREED: **On the proposal of Councillor Andrews, seconded by Councillor Curran, it was agreed to note the content of the above report and recommend approval for the draft Public Toilet Strategy as presented and approve the commencement of a 12-week public consultation on the recommendations from the draft Strategy.**

It was also agreed a Rowallane DEA Councillors site visit be organised with relevant Council Officials to discuss public convenience provision in Saintfield and that a report be brought back to the Neighbourhood Services Committee for consideration.

NS/122/2020: **CEMETARY/BURIAL CHARGES 2020/2021**

Read: Report dated 19 February 2020 from Mr K Scullion re: Cemetery/Burial Charges 2020/2021. ***(Circulated)***.

AGREED: **On the proposal of Councillor Andrews, seconded by Councillor Clarke, it was agreed to note the content of the report dated 19 February 2020 and to recommend approval to adopt the Cemetery/Burial Scale of Charges 2020/2021 as set out in the Appendix 1 (circulated), to be effective from 1 April 2020.**

NS/123/2020: **COUNCIL INVITE TO PARTICIPATE IN GARDEN SHOW IRELAND 2020**

Read: Report dated 19 February 2020 from Mr K Scullion re: Council invite to participate in Garden Show Ireland 2020. ***(Circulated)***.

AGREED: On the proposal of Councillor Stokes, seconded by Councillor Clarke, it was agreed to note the contents of the above report and that Council write to Antrim & Newtownabbey Borough Council thanking them for their invitation, wishing them success with their event, but to regretfully decline their invitation to participate on this occasion due to restrictions on resources available within the Grounds Maintenance Section in what is one of the Section's busiest time of year.

WASTE MANAGMENT

NS/124/2020: WASTE MANAGEMENT SCALE OF CHARGES 2020/21

Read: Report dated 19 February 2020 from Mr J McBride re: Waste Management Scale of Charges 2020/2021. *(Circulated)*.

AGREED: On the proposal of Councillor Clarke, seconded by Councillor Stokes, it was agreed to recommend the adoption of the proposed Waste Service Scale of Charges 2020/21 as set out in Section 2.1 – Appendix 1.

NS/125/2020: DAERA CAPITAL GRANT PROGRAMME

Read: Report dated 19 January 2020 from Mr J McBride re: DAERA Capital Grant Programme. *(Circulated)*.

AGREED: On the proposal of Councillor Taylor, seconded by Councillor Magennis, it was agreed to recommend:-

- The proposed projects to be submitted to the DAERA capital grant programme (as set-out in Appendix I); and
- Authorise Officials to develop additional projects for inclusion in any future capital grant programme from DAERA. A future report to be tabled at Committee, once detailed scoping has been completed.

It was also agreed Mr McBride advise Committee Members of the three existing Household Recycling Centres which were listed for refurbishment under the Project.

NS/126/2020: DAERA WASTE PREVENTION PROGRAMME 2019 – "STOPPING WASTE IN ITS TRACKS"

Read: DAERA Waste Prevention Programme 2019 – "Stopping Waste in its Tracks" – consultation responses to be submitted by 18 March 2020. *(Circulated)*.

AGREED: On the proposal of Councillor Clarke, seconded by Councillor Taylor, it was agreed arc21 would be responding on behalf of the 6 Councils who are members and also that if Councillors had

any additional comments they should advise Mr Moore/Mr McBride.

NS/127/2020: STUDY VISIT TO DULEEK EFW PLANT

Read: Report dated 19 February 2020 from Mr J McBride re: visit to the Indaver Facility, Duleek, County Meath. *(Circulated)*.

AGREED: On the proposal of Councillor Curran, seconded by Councillor McKevitt, it was agreed to visit the Indaver Facility, Duleek, County Meath on Thursday 2 April 2020 and to also agree the proposed programme.

FOR NOTING

NS/128/2020: Arc21 MEMBERS MONTHLY BULLETIN JANUARY 2020

Read: Arc21 Members' Monthly Bulletin January 2020. *(Circulated)*.

AGREED: On the proposal of Councillor McKee, seconded by Councillor Taylor, it was agreed to note the above bulletin.

NS/129/2020: HISTORIC ACTIONS TRACKING SHEET

Read: Historic Actions Tracking Sheet *(Copy circulated)*

AGREED: On the proposal of Councillor Tinnelly, seconded by Councillor Clarke, it was agreed the Historic Actions Tracking Sheet of the Neighbourhood Services Committee be noted and actions removed as marked.

Proposed Memory Gardens

In response to a query from Councillor Tinnelly re: progress in relation to the proposed memory gardens, Councillor Clarke advised this had been discussed at the Good Relations and Equality Committee Meeting and members were content to proceed with the proposal and to have a Memory Garden in each Health Trust area.

AGREED: It was agreed an update report would be brought back to the Neighbourhood Services Committee.

(Councillor McKee left the meeting – 7.00 pm).

EXEMPT INFORMATION ITEMS

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

Items 15 and 16 are deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or

business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

On the proposal of Councillor Stokes, seconded by Councillor Taylor, it was agreed to exclude the public and press from the meeting during discussion on these items.

NS/130/2020: FLEET REPLACEMENT (CAPITAL) – APPROVAL OF BUSINESS CASES TO REPLACE CHASSIS CAB VEHICLES

Read: Report dated 19 February 2020 from Mr J McBride, re: fleet replacement (capital) – approval of business cases to replace chassis cab vehicles. *(Circulated)*.

NS/131/2020: REMOVAL OF LEACHATE FROM DRUMANAKELLY LANDFILL SITE FOR PROCESSING AT NI WATER FACILITY IN BELFAST

Read: Business case for the removal of leachate from Drumanakelly Landfill site for processing at NI Water Facility in Belfast. *(Circulated)*.

Councillor proposed and Councillor Hearty, seconded by Councillor Stokes, to come out of closed session.

When the Committee was out of closed session the Chairperson reported the following had been agreed:-

Item 15 – Report on Fleet Replacement (Capital) – approval of business cases to replace chassis cab vehicles

On the proposal of Councillor Andrews, seconded by Councillor Clarke, it was agreed to note the content of the report dated 19 February 2020 and that Council approves the recommendation that those vehicles, as listed in Appendix 1, be prioritised for replacement and also that the Council approves the individual business cases relating to vehicles listed in Appendix 2 with an amendment that Officers bring a report back to the March Neighbourhood Services Committee Meeting detailing alternative options and costs.

Item 16 – Removal of leachate from Drumanakelly Landfill Site for processing at NI Water Facility in Belfast

On the proposal of Councillor Andrews, seconded by Councillor Taylor, it was agreed to approve the business case for the removal & transport of leachate from the Drumanakelly landfill site.

NS/132/2020: DOG FOULING – LISSMORE PARK CROSSMAGLEN

AGREED: At the request of Councillor Hearty it was agreed to ask the Enforcement Officer to visit Lissmore Park Crossmaglen regarding problems with dog fouling and also to discuss getting signage and dog fouling bins provided in the area.

There being no further business the meeting ended at 7.20 pm.

For adoption at the Council Meeting to be held on Monday 2 March 2020.

Signed: Councillor Owen
Chairperson of Neighbourhood Services Committee

Signed: Mr R Moore
Director of Neighbourhood Services