

Summer Scheme 2019 Registration Form

Please note a separate form must be completed for each child and information should be printed clearly.

Child

Surname	Other Name(s)	
<input type="text"/>	<input type="text"/>	
Age	Date of Birth	Gender
<input type="text"/>	<input type="text"/>	<input type="text"/>
Address		
<input type="text"/>		
		Postcode
<input type="text"/>		<input type="text"/>

Parent/Guardian Contact Details

Name	Relationship to Child	
<input type="text"/>	<input type="text"/>	
Home Telephone	Work Telephone	Mobile Telephone
<input type="text"/>	<input type="text"/>	<input type="text"/>
Email Address		
<input type="text"/>		

Centre Attending

- Ballynahinch Centre
- Bridge Community Centre, Killyleagh
- Down Leisure Centre
- Newcastle Centre
- Newry Leisure Centre

Booking Options

- Full Week
- Full Week (2 or more siblings from same family)
- Daily
- Morning Session (per week)
(Newcastle Centre and Bridge Community Centre, Killyleagh only)
- Afternoon Session (per week)
(Newcastle Centre and Bridge Community Centre, Killyleagh only)

Weeks Required

- Week 1 (8 July) (Newcastle only)
- Week 2 (15 July)
- Week 3 (22 July)
- Week 4 (29 July)
- Week 5 (5 August)
- Week 6 (12 August)
- Week 7 (19 August)



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Parent/Guardian Consent

Known Medical Needs/Medication: Please detail if your child has any medical condition, disability, behavioural/learning difficulty or is taking any medication we should know about.**

Medical Emergency Permission: In the event of a medical emergency, I consent to my child being treated by medical emergency services. If no, then please state alternative arrangements.

<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
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Additional emergency contact names, numbers and relationship to child:

1
2

Name(s) of who will be collecting your child. If this changes, staff need to be informed immediately:

Declaration

<input checked="" type="checkbox"/> I consent to my child going swimming if applicable.	<input checked="" type="checkbox"/> I will inform the summer scheme play leader of any changes to contact details.	Parent/Guardian Signature Print Name Date
<input checked="" type="checkbox"/> I consent to my child going on the trips which may involve travelling on a bus or walking.	<input checked="" type="checkbox"/> I will inform the summer scheme play leader of any changes to my child's health, medication or needs that could affect their participation.	
<input checked="" type="checkbox"/> I consent to my child being photographed.	<input checked="" type="checkbox"/> I have read and agree to the Summer Scheme terms and conditions.	
<input checked="" type="checkbox"/> I consent to my child walking to and from the scheme (must be 10 years old or over).		

Terms and Conditions

** Medication/Travel Sickness

Medication will only be administered with parental/guardian consent and all medication or instructions should be given to the leader. If your child requires travel sickness tablets, please ensure that you supply your child with them.

Privacy Notice

Purpose:

Newry, Mourne and Down District Council is collecting the information on this form for the purpose of the administration and management of the Council's Summer Scheme Programme.

Legal basis for processing:

Under the General Data Protection Regulation the lawful basis we are relying on to process you and your child's personal data is Article 6(1)(e), processing your personal data is necessary for the performance of a task carried out in the public interest and Article 9(2)(a) as you have consented to the processing of your personal data by Council. You may withdraw your consent at any time. Withdrawal of your consent means your child can no longer participate in the Summer Scheme.

What we do with it:

We process the information internally for the above stated purpose. Where sports coaching forms part of the Summer Scheme Programme the information collected on this form will be shared with the relevant Sports Coaches, Sport Northern Ireland and Playboard NI. Any specific requests from a third party for us to share your personal data with them will be dealt with in accordance with the provisions of the data protection laws.

How long we keep it:

We will retain and dispose of your personal data in line with our Retention and Disposal schedule.

What are your rights:

- You have the right to request access to the personal data that we hold about you.
- You have the right to ask for your personal data to be rectified or erased, or to restrict the way in which we process it in certain circumstances.
- You have the right to object to the processing of your personal data. There are legitimate reasons why we may refuse your objection, which depend on why we are processing it.
- You have the right to ask that we transfer the

information you gave us from one organisation to another, or give it to you. The right only applies if we are processing information based on your consent or in talks about entering into a contract and the processing is automated.

- You have the right to complain to the Information Commissioners Officer if you are unhappy with the way in which we have processed your personal data.

If you wish to make a Subject Access Request or if you have queries about access to your personal data please contact the Data Protection Officer for Newry, Mourne and Down District Council via info@nmddc.org or 0300 013 2233.

Do we use any data processor:

We do not use any data processor to process your personal data.

To view Council's full Privacy Notice please visit Council's website at: www.newrymournedown.org/media/uploads/privacy_notice.pdf

Summer Scheme 2019 is supported by Newry, Mourne and Down District Council Community Relations and Development Section.