

## NEWRY, MOURNE & DOWN DISTRICT COUNCIL

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### **Minutes of the Enterprise, Regeneration & Tourism Committee Meeting held on Monday 11 March 2019 at 3.00pm in the Boardroom, District Council Offices, Monaghan Row, Newry**

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**Chairperson:** Councillor Ruane

**In Attendance:** **(Committee Members)**  
Councillor P Byrne  
Councillor R Burgess  
Councillor M Carr  
Councillor W Clarke  
Councillor D Curran  
Councillor G Hanna  
Councillor H Harvey  
Councillor R Mulgrew  
Councillor D McAteer  
Councillor O McMahan  
Councillor B Quinn  
Councillor G Stokes  
Councillor J Tinnelly

**Officials  
in Attendance:** Ms D Carville Director Corporate Services  
Mr A Patterson Assistant Director Tourism Culture &  
Events  
Mr M Robinson Assistant Director Enterprise  
Employment & Regeneration  
Ms A Smyth Head of Regeneration & Business  
Development  
Ms L Dillon Democratic Services Officer

**ERT/040/2019: APOLOGIES / CHAIRPERSON'S REMARKS**

Apologies were received for:

Councillor C Casey  
Mr L Hannaway Chief Executive  
Ms M Ward Director Enterprise Regeneration & Tourism

**ERT/041/2019: DECLARATIONS OF INTEREST**

**Noted:** Councillor Clarke declared an interest in the item relating to Service Level Agreements 2019/20, as he is a member of the Mourne

Heritage Trust. (See Minute Number: ERT/048/2019)

**Noted:** Councillor Hanna declared an interest in the item relating to Service Level Agreements 2019/20, as he is a member of the Mourne Heritage Trust.  
(See Minute Number: ERT/048/2019)

**Noted:** Councillor P Byrne declared an interest the item relating to repairs to Slieve Gullion Forest Park Plateau Path, as he is a board member for Slieve Gullion Forest Park.  
(See Minute Number: ERT/061/2019)

**ERT/042/2019: ACTION SHEET  
MINUTES OF ENTERPRISE, REGENERATION AN  
TOURISM MEETING OF MONDAY 11 FEBRUARY 2019**

**Read:** Action Sheet arising out of the Minutes of the Enterprise, Regeneration & Tourism Committee Meeting held on Monday 14 January 2019. **(Copy circulated)**

**Agreed:** It was unanimously agreed to note the Action Sheet arising out of the Minutes of the Enterprise, Regeneration and Tourism Committee Meeting held on Monday 11 February 2019.

**ENTERPRISE, EMPLOYMENT AND REGENERATION ITEMS**

**ERT/043/2019: NEWRY CANAL – PROJECT UPDATE  
LOCK NO.5 AND LOCK NO.6**

**Read:** Report dated 11 February 2019 from Ms M Ward Director Enterprise, Employment and Regeneration regarding upgrade works to Newry Canal Lock No.5 and Lock No.6.  
**(Copy circulated)**

**Agreed:** On the proposal of Councillor Mulgrew seconded by Councillor Stokes it was agreed as follows:

- (a) Council transfer any underspend from the Lock No.5 Restoration to Lock No.6 Restoration Project.**
- (b) Subject to budget transfer, Council carry out the required survey/design studies and actual contractual works for restoration now required to Lock No.6.**

**ERT/044/2019: SERVICE LEVEL AGREEMENTS  
ARTISAN MARKETS  
(DOWNPATRICK AND NEWCASTLE)**

Read: Report dated 11 March 2019 from Ms M Ward Director Enterprise, Employment and Regeneration regarding Service Level Agreements with Down Community Collective and Unit T (Mourne Markets) to deliver Artisan Markets in Downpatrick & Newcastle respectively. 10 successful markets have been held in each location. **(Copy circulated)**

Several Councillors expressed their support for the continuation of the Artisan Markets, however Councillor Hanna said he did not see the benefit of the Newcastle market in terms of the costs involved, and felt it should perhaps be held on a more reduced basis ie, Easter, June or July, Halloween and Christmas.

Councillor McAteer asked if Warrenpoint Market was provided on the same basis with Down Community Collective.

Councillor Burgess queried if the market in Saintfield and other markets in the District, could be supported.

Councillor Quinn concurred with Councillor Hanna regarding the Newcastle Market and suggested a more suitable site be identified and queried if the stalls were making a financial turnover.

Council officials explained the content contained within the Service Level Agreement with Down Community Collective and assured the agreements were reviewed on an ongoing basis to ensure the Council were getting value for money.

Councillors were advised that the location for the Newcastle market would be continually monitored and that there was currently a waiting list of stall holders who wanted to participate in the market.

**Agreed: On the proposal of Councillor Curran seconded by Councillor Clarke the following was agreed:**

**(a) To approve the renewal of the Service Level Agreements with Down Community Collective and Unit T to deliver 10 Artisan markets in each location in the 2019/20 financial year.**

**(b) Council Officials to update Councillor McAteer regarding a date for Warrenpoint Market as part of the ongoing Revitalisation Project for Warrenpoint.**

**(c) Council Officials to investigate the option of supporting an Artisan market in Saintfield.**

**ERT/045/2019: FINANCIAL SUPPORT  
MADE IN MOURNE  
TRADE VISIT TO WASHINGTON / NEW YORK  
MARCH 2019**

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**Read:** Report dated 11 February 2019 from Ms M Ward Director Enterprise, Employment and Regeneration regarding a request from the Made in Mourne network for financial support from the Council towards an international trade visit to Washington and New York during March 2019. Made in Mourne have secured assistance from Invest NI and Collins Aerospace to support the 3 day visit. **(Copy circulated)**

**Agreed:** **On the proposal of Councillor Harvey seconded by Councillor McAteer it was agreed to note that Council have provided support in the sum of £1,250 for 2 No. representatives from Made in Mourne to undertake an international Trade Visit to America in March 2019 in order to develop international trading opportunities for the 70+ creative business within the Made in Mourne network.**

**ERT/046/2019: NMDDC  
STRANGFORD LOUGH & LECALÉ PARTNERSHIP  
COASTAL COMMUNITIES FUNDING**

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**Read:** Report dated 11 March 2019 from Ms Marie Ward, Director Enterprise, Regeneration and Tourism regarding an application for funding through the Coastal Communities Fund for a project to deliver Actions 3.4 and 3.5 of the Strangford & Lecale AONB Action Plan 2017-22, costing approximately £100,000. **(Copy circulated)**

**Agreed:** **It was agreed to note that a funding application has been submitted to the Coastal Communities Fund for the delivery of actions 3.4 and 3.5 of the Strangford & Lecale AONB Action Plan 2017-22, and if successful Council proceed to implement the project as per a Letter of Offer.**

**A further report to be tabled notifying the Council of the outcome of the application and if successful, the outputs of the final programme of activity.**

**ERT/047/2019: BELFAST REGION CITY DEAL**

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**Read:** Report dated 11 March 2019 from Mr L Hannaway Chief Executive regarding an update on the Belfast Region City Deal. **(Copy enclosed)**

**Agreed:** **On the proposal of Councillor Stokes seconded by Councillor Clarke it was agreed to approve and sign the Belfast Region**

**City Deal Heads of Terms Agreement with the BRCD partners, UK Government and the NI Government which confirms the collective commitment to work in partnership and ensure delivery of the Belfast Region City Deal programme.**

**It was also agreed to convey back to the Partners, sentiments expressed by Councillor P Byrne regarding the need to clarify wording contained in Page 9 of the Agreement on the UK Government's commitment to match the figure of £350 million as it currently stated "up to £350 million" whereas the other partners state "investing £350 million".**

## **TOURISM, CULTURE AND EVENTS ITEMS**

### **ERT/048/2019: SERVICE LEVEL AGREEMENTS 2019/20**

**Noted:** Councillor W Clarke declared an interest in this item as he is a member of the Mourne Heritage Trust.

**Noted:** Councillor Hanna declared an interest in this item as he is a member of the Mourne Heritage Trust.

**Read:** Report dated 11 March 2019 from Mr A Patterson Assistant Director Tourism Culture & Events regarding Service Level Agreements to be implemented in the next financial year which will assist in the delivery of key projects and services across the District. **(Copy circulated)**

**Agreed:** **On the proposal of Councillor Burgess seconded by Councillor Curran it was agreed to approve the list of Service Level Agreements as contained in Report dated 11 March 2019 from Mr A Patterson Assistant Director Tourism Culture & Events (Point 2.1) regarding Service Level Agreements 2019/20.**

**It was also agreed arrangements be made in order that Councillors can view the contents of Service Level Agreements.**

### **ERT/049/2019: TYRELLA MASTERPLAN**

**Read:** Report dated 11 March 2019 from Mr Andy Patterson, Assistant Director Tourism, Culture and Events regarding improvement works at Tyrella Beach. **(Copy circulated)**

**Agreed:** **On the proposal of Councillor Harvey seconded by Councillor Clarke it was agreed:**

**(a) To appoint a design and build contract from the Council Framework to upgrade the car park at Tyrella beach, improve**

visitor servicing thus improving the visitor experience on the basis of budget provision of £275,000 which will complement £40,000 commitment previously agreed by Council to undertake minor aesthetic improvements around the site as per the business case.

**(b) Council Officials arrange for potholes to be addressed at the Car Park at Tyrella Beach before the summer season.**

**ERT/050/2019: CRANFIELD BEACH**

**Read:** Report dated 11 March 2019 from Mr A Patterson Assistant Director Enterprise Regeneration and Tourism regarding improvement works to Cranfield Beach to address improved access for inclusive beach equipment users, repair breakwater and drainage, improve access for residents and provision of safer pedestrian/disability access and signage at the facility. **(Copy circulated)**

**Agreed:** On the proposal of Councillor Hanna seconded by Councillor Quinn it was agreed:

**(a) To appoint a contractor to undertake remedial works to improve Breakwater, disabled and pedestrian access, minor improvements to Ameracam Lane and drainage and repair damage to manholes on beach as per the Business Case.**

**(b) To undertake a structural assessment of the breakwater to identify work required to ensure it is structurally sound.**

**(c) Council Officials to examine a suggestion from Councillor R Burgess for Greencastle Castle to be opened to the public.**

**FOR NOTING**

**ERT/051/2019: REPORT LOUTH/NMDDC JOINT COMMITTEE MEETING - TUESDAY 20 NOVEMBER 2018**

**Read:** Report of Louth/NMDDC Joint Committee Meeting held on Tuesday 20 November 2018. **(Copy circulated)**

Councillor Byrne expressed thanks to Officers and welcomed the report on the Anti Dumping Project. He paid tribute to the work of the Joint Committee and stressed the importance that cross border collaboration continued. He also thanked Councillor McAteer for his role as joint chairperson.

**Noted:** It was agreed to note the Report of the Louth/NMDDC Joint Committee Meeting held on Tuesday 20 November 2018.

**ERT/052/2019: PUBLIC REALM SCHEME  
PHASE III - NEWRY HILL STREET  
TASK & FINISH STEERING COMMITTEE**

**Read:** Report dated 11 March 2019 from Ms M Ward Director Enterprise Regeneration and Tourism regarding the Newry Hill Street Public Realm Scheme Phase III.  
**(Copy circulated)**

**Noted:** It was agreed to note the following with regard to the Public Realm Scheme Hill Street Newry Phase III –

- 1) Council officers to follow-up with both Planners and DFC to ensure progress is made in regards obtaining both Planning Permission and DFC funding for the scheme.
- 2.) Council Officers work closely with the Equality Officer to ensure that the proper Screening Process is carried out and to follow up with the Access Groups to let them know the outcome of the consultation process.
- 3.) Council officers to ask all Utilities inclusive of NIE and BT to work closely with both DFI and Traders regarding their proposed programmes for Advance Contracts works.
- 4.) Council Officers to meet with Newry BID to put in place a Trader Liaison Grouping in advance of the various Utility Contracts and ensure PR is feed out to the wider community.
- 5.) Council Officers to contact the Newry DEA co-ordinator about setting up a site meeting between St Colman's Park Residents Rep's and DFI on Traffic issues effecting the street.
- 6.) Subject to Planning Permission and DFC LOO approval later in 2019, re-engage AECOM to complete RIBA Stages 4-7 and undertake Contractor Appointment subject to Procurement, Assessment and Award if within the Capital Works budget.

**ERT/053/2019: DERRYMORE ESTATE REGENERATION  
PARTNERSHIP COMMITTEE MEETING**

**Read:** Report dated 11 March 2019 from Ms M Ward Director Enterprise Regeneration and Tourism regarding the Report of the Derrymore Partnership Meeting held on 5 March 2019 at which the following 2 No. funding applications were discussed:

- Co-operation project between Mourne Gullion & Lecale Rural Development Partnership and Co Mayo Local Action Group with NMDDC the lead partner.
- Application to Sport NI.

**(Copy circulated)**

**Noted:** It was agreed to note the following regarding Derrymore Estate Regeneration:

- 1) Further Meetings with HED, Planners, Council Playpark section and Signage consultants to be held in early March 2019
- 2) Subject to final approval by the Derrymore Partnership in mid-March 2019, the outline design and interpretation as presented by consultants will be submitted to Planning.
- 3) It was agreed to hold a Community Information Evening on the proposals in Bessbrook Community Centre at the end of March 2019.
- 4) Council officers and AECOM consultants to follow-up with Planners post submission of the applications to ensure that there is no hold up in the stream lining process.
- 5) Council Officers work closely with the Equality Officer to ensure that the proper Screening Process is carried out.
- 6) It was agreed to arrange a Co.Mayo visit by the Derrymore Partnership to Moorehall for their programme launch in late March 2019.
- 7) Council now proceed to Contractor Tender for the Derrymore and Moorehall Schemes in advance of the RDP funding application process in July 2019. Contractor appointment will be subject to grant aid from the RDP being given in late summer 2019.

**ERT/054/2019:     KILBRONEY TRAILS PROJECT**

**Read:**                 Report dated 11 March 2019 from Mr A Patterson Assistant Director Enterprise Regeneration and Tourism regarding the provision of a range of trails at Kilbroney Park Rostrevor.  
**(Copy circulated)**

**Noted:**                It was agreed to note the delivery of a trails network at Kilbroney Park with a budget of £480,000 from the Council's Capital programme and £170,000 from DAERA (18/19 financial period).

**Agreed:**             It was unanimously agreed Council Officials provide an update to Members on how the consultation was carried out with regard to the Geopark

**Noted:**                Council Officials ensure that when trails are completed appropriate arrangements are in place for maintenance, additional parking and signage.

**ERT/055/2019:     SCHEME OF DELEGATION**

**Read:**                 Scheme of Delegation.   **(Copy circulated)**

**Noted:**                It was agreed to note the Scheme of Delegation.

**ERT/056/2019:     ERT HISTORIC ACTION TRACKER UPDATE**

Read:                     ERT Historic Action Tracker Update. **(Copy circulated)**

**Noted:             It was agreed to note the ERT Historic Action Tracker Update.**

The following issue was raised arising out of the ERT Historic Action Tracker:

**ERT/118/2017 – Lease – Tennis Pavilion Rostrevor Tennis Club**

**Agreed:             It was agreed to refer a request from Councillor J Tinnelly for the Lease at Rostrevor Tennis Club Pavilion not to be finalised until such times as discussions regarding the Football Club changing rooms are completed, to the Regulatory & Technical Services Department for consideration.**

**EXEMPT INFORMATION**

**Agreed:             On the proposal of Councillor Hanna seconded by Councillor Burgess, it was agreed to exclude the public and press from the meeting during discussion on the following matters which related to exempt information by virtue of Paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 – information relating to the financial or business affairs of any particular person (including the Council holding that information).**

**ERT/057/2019:     TOURISM EVENTS FUND**

Read:                     Report dated 11 2019 from Mr Andy Patterson, Assistant Director Tourism, Culture and Events regarding Financial Assistance Programmes – Tourism Events Fund.  
**(Copy circulated)**

**ERT/058/2019:     LICENCE – HERON'S NEST  
DELAMONT PARK**

Read:                     Report dated 11 March 2019 from Mr Andy Patterson, Assistant Director Tourism, Culture and Events regarding a request from the Education Authority's Outdoor Learning Service for the use of the Herron`s Nest building in Delamont Park, for a period of approximately 26 weeks with possible extension, as a temporary canteen while their own canteen is being refurbished. **(Copy circulated)**

**ERT/059/2019: UPDATE**  
**RE: FULL FIBRE NORTHERN IRELAND (FFNI)**

Read: Report dated 11 March 2019 from Mr Andy Patterson, Assistant Director Tourism, Culture and Events giving an update on the outcome of the Full Fibre Northern Ireland consortium bid to the Local Full Fibre Networks Programme and seek Council approval for the next stages.  
**(Copy circulated)**

**ERT/060/2019: CASTLEWELLAN FOREST PARK**  
**APPLICATION - HERITAGE LOTTERY FUND**

Read: Report dated 11 March 2019 from Ms M Ward Director Tourism, Culture and Events regarding an application to the Heritage Lottery Fund in respect of Castlewellan Forest Park.  
**(Copy circulated)**

**ERT/061/2019: SLIEVE GULLION FOREST PARK**  
**REPAIRS TO PLATEAU PATH**

**Noted: Councillor P Byrne declared an interest this item as he was a board member for Slieve Gullion Forest Park.**

Read: Report dated 11 March 2019 from Ms M Ward Director Tourism, Culture and Events regarding a Ring of Gullion Landscape Partnership Scheme (ROGLPS) to repair erosion caused by footfall and weather on the Slieve Gullion Plateau Path. **(Copy circulated)**

**Agreed: On the proposal of Councillor Burgess seconded by Councillor Clarke it was agreed the Committee come out of closed session.**

When the Committee came out of closed session the Chairperson reported the following decisions had been agreed:

**ERT/057/2019 Tourism Events Fund**

**Agreed: Council Officials to provide information on the criteria for applications for financial assistance under the Tourism Events Fund.**

**ERT/058/2019 - Licence – Herons Nest Delamont Country Park**

**Agreed: It was agreed on the proposal of Councillor Burgess seconded by Councillor Harvey to approve a Licence Agreement with the Education Authority for a period of approximately 26 weeks, for**

the use of the Heron's Nest building at Delamont Country Park, subject to obtaining a valuation from Land and Property Services (LPS)

It was also agreed to ensure the Council are indemnified during lease period.

**ERT/059/2019 - Update re:Full Fibre Northern Ireland (FFNI)**

**Agreed:** It was agreed on the proposal of Councillor Byrne seconded by Councillor McMahon to proceed as follows regarding Full Fibre NI (FFNI):

- (a) To enter into the Consortium Agreement with NMDDC as the lead Council.**
- (b) To proceed to work with Consortium members to meet the specified conditions set out in the checkpoints by DCMS to meet the assurance process**
- (c) To approve the appointment of an external consultant to assist the FFNI team with the design of technical procurements and calls off**
- (d) To proceed to develop procurement calls for fibre and launch procurements for all sites in phase 1 and authorise the award of contracts.**
- (e) To accept the Letter of Offer in line with all Governance requirements and compliance being met.**
- (f) To note this cost is funded by DCMS through the LFFN funding.**

**Agreed:** It was also agreed to take on board the points raised by Councillors regarding the lack of broadband in rural areas for households and business premises.

**ERT/060/2019 - Castlewellan Forest Park  
Application Heritage Lottery Fund**

**Agreed:** It was agreed on the proposal of Councillor Burgess seconded by Councillor Clarke it was agreed as follows regarding an application to the Heritage Lottery Fund for Castlewellan Forest Park:

- (a) To approve the Business Case for Integrated Consultancy Team for Grange and Traffic as part of NLHF Round One Development works in Castlewellan Forest Park.**
- (b) To approve the Business Case for Horticultural Consultant for Grange and Traffic as part of NLHF Round One Development works in Castlewellan Forest Park.**
- (c) Proceed with issuing ITT for Integrated Consultancy Team for Grange and Traffic as part of NLHF Round One Development works in Castlewellan Forest Park.**

**(d) Proceed with issuing ITT for Horticultural Consultant as part of NLH Round One development works Castlewellan Forest Park.**

**(e) Proceed with issuing RFQ for Biodiversity/ Ecological Surveys as part of NLHF Round One Development Works Castlewellan Forest Park.**

**(f) Proceed with recruitment of NLHF Project Officer for Castlewellan Forest Park.**

**(g) Set up Inter-Departmental Team for Castlewellan Forest Park across Council Directorates: Team to contribute to development of application as required by NLHF.**

**(h) NMDDC to provide letter to NLHF that they will cover the shortfall of £16,000 in case of an unsuccessful DAERA application.**

**ERT/061/2019 - Slieve Gullion Forest Park – Repairs to Plateau Path**

**Agreed: It was agreed on the proposal of Councillor Mulgrew seconded by Councillor McAteer to approve the Business Case for capital works at Slieve Gullion Forest Park for repairs to the Plateau Path.**

There being no further business the meeting concluded at 4.10pm.

For adoption at the Council Meeting to be held on Monday 1 April 2019.

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**Signed: Councillor M Ruane**

**Chairperson of Enterprise Regeneration & Tourism Committee**

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**Signed: Ms M Ward**

**Director of Enterprise Regeneration & Tourism Committee**