

### **Notice Of Meeting**

You are invited to attend the Enterprise Regeneration & Tourism Committee meeting to be held on **Monday, 12th April 2021** at **6:00 pm** in **Microsoft Teams (Hybrid)**.

#### **Committee Membership:-**

Councillor A McMurray (Chairperson)

Councillor M Ruane (Deputy Chairperson)

Councillor R Burgess

Councillor W Clarke

Councillor D Curran

Councillor G Hanna

Councillor V Harte

Councillor R Howell

Councillor M Larkin

Councillor D McAteer

Councillor R Mulgrew

Councillor H Reilly

Councillor M Savage

Councillor G Stokes

Councillor J Tinnelly

# Agenda

## 1.0 Apologies and Chairperson's remarks.

Cllr K Owen

## 2.0 Declarations of Interest.

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### *Presentations*

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## 3.0 Presentation by Colin Neill CEO Hospitality Ulster re NMDDC - Hospitality Sector Collaboration.

NB: Members of the Covid Recovery Working Group are invited to be in attendance for discussion on this item.

Stephen Magorrian Horatio Group, will also be in attendance.

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### *Exempt Information Items*

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## 4.0 Presentation on Economic Assessment of Water Based Activities

This item is deemed to be restricted by virtue of Paragraph 3 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

📄 *EXEMPT ERT Report - Economic Assessment of Water Based Activities Presentation.pdf* **Not included**

📄 *Exempt Appendix 1 - Executive Summary - Maritime leisure and tourism at Albert Basin vf.pdf* **Not included**

## 5.0 Tollymore Forest Park – Play Structure

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

📄 *ERT Report - Iconic Play Structure at Tollymore Forest Park.pdf* **Not included**

## 6.0 St Patrick's Visitor Centre

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

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**For Agreement**

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**7.0 Action Sheet: Enterprise Regeneration & Tourism Committee Meeting - Monday 08 March 2021. (Attached)**

ERT Report - Action Sheet - ERT March 2021.pdf

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**Enterprise, Employment and Regeneration Items**

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**8.0 All Ireland Smart Cities Forum Update**

ERT Report - All Ireland Smart Cities Forum.pdf

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Appx All Ireland Smart Cities Forum Option 1.pdf

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Appx All Ireland Smart Cities Forum Option 2.pdf

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**9.0 Castlewellan Forest Park**

ERT Report - Castlewellan Forest Park.pdf

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Appx. Castlewellan Forest Park.pdf

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**10.0 Freeports**

ERT Report - Freeports.pdf

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**11.0 Shared History Fund**

ERT Report - Shared History Fund.pdf

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**Building Control and Licensing**

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**12.0 Residents Survey – Renaming New Phase Forest Hills Dev**

ERT Report - Residents Survey - Renaming New Phase Forest Hills.pdf

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Appx. A - Residents Survey - Forest Hills Site Location Map.pdf

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Appx. B - Residents Survey - 2019 Postal Layout 23A to 23Q Forest Hills.pdf

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**13.0 On Street Carparking**

ERT Report - On Street Car Parking Newry.pdf

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***For Noting***

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**14.0 BID Revote**

📄 *ERT Report - Newry BID Revote.pdf*

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📄 *Appx. Newry BID Declaration of Result.pdf*

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**15.0 Brexit Forum Mtg Action Sheet 23.03.2021**

📄 *Brexit Forum Action Sheet -23 March 2021.pdf*

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**16.0 Covid 19 Revitalisation Programme Update**

📄 *ERT Report - Covid 19 Recovery Revitalisation Plan.pdf*

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**17.0 Warrenpoint Municipal Park**

📄 *ERT Report - Warrenpoint Park.pdf*

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📄 *Appx. Warrenpoint Park Steering Group Reports.pdf*

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**18.0 Licensing 6 x Monthly Report**

📄 *ERT Report - Licensing 6 x Monthly Report.pdf*

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**19.0 Building Control 6 x Monthly Report**

📄 *ERT Report - Building Control 6 x Monthly Report.pdf*

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**20.0 SEAFLAG Report**

📄 *ERT Report - SEA FLAG.pdf*

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**21.0 Scheme of Delegation 31 March 2020 – 1 April 2021**

📄 *ERT Scheme of Delegation 2020-21.pdf*

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**22.0 Historic Action Tracker Sheet**

📄 *ERT Historic Action Tracker Sheet - for April Mtg 2021.pdf*

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**23.0 Planning Performance Figures for March 2021 (Attached)**

📄 *Planning Committee Performance Report March 2021.pdf*

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# Invitees

- Cllr Terry Andrews
- Mr Alan Beggs
- Cllr Patrick Brown
- Cllr Robert Burgess
- Cllr Pete Byrne
- Mr Gerard Byrne
- Cllr Charlie Casey
- Cllr William Clarke
- Mrs Linda Cummins
- Cllr Dermot Curran
- Cllr Laura Devlin
- Ms Louise Dillon
- Cllr Sean Doran
- Cllr Cadogan Enright
- Cllr Aoife Finnegan
- Cllr Hugh Gallagher
- Cllr Mark Gibbons
- Cllr Oonagh Hanlon
- Cllr Glyn Hanna
- Cllr Valerie Harte
- Cllr Roisin Howell
- Ms Catherine Hughes
- Mr Colum Jackson
- Mrs Josephine Kelly
- Mrs Sheila Kieran
- Cllr Mickey Larkin
- Miss Mary Lennon
- Cllr Alan Lewis
- Mr Michael Lipsett
- Mrs Sandra Magee
- Cllr Oonagh Magennis
- Mr Conor Mallon
- Cllr Gavin Malone
- Cllr Cathy Mason
- Mr Johnny Mc Bride
- Colette McAteer
- Cllr Declan McAteer
- Cllr Leeanne McEvoy
- Jonathan McGilly
- Cllr Harold McKee
- Patricia McKeever
- Cllr Karen McKevitt

Cllr Andrew McMurray  
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Maureen/Joanne Morgan/Johnston  
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Margaret Morrow  
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Cllr Roisin Mulgrew  
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Cllr Declan Murphy  
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Cllr Barra Ó Muiri  
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Cllr Gerry O'Hare  
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Cllr Kathryn Owen  
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Mr Andy Patterson  
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Cllr Henry Reilly  
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Cllr Michael Ruane  
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Cllr Michael Savage  
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Cllr Gareth Sharvin  
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Donna Starkey  
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Cllr Gary Stokes  
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Sarah Taggart  
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Cllr David Taylor  
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Cllr Jarlath Tinnelly  
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Cllr John Trainor  
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Central Support Unit  
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Cllr William Walker  
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Mrs Marie Ward  
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ACTION SHEETENTERPRISE REGENERATION & TOURISM COMMITTEE MEETINGMONDAY 08 MARCH 2021

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
<b>ERT/047/2021</b>	PRESENTATION DOWN BUSINESS CENTRE	<p>Officers from Enterprise Regeneration &amp; Tourism and the Planning Departments meet with representatives from Down Business Park regarding progress on expansion plans for the Down Business Centre site.</p> <p>Down Business Centre forward any supplementary information regarding their work on addressing the mental health impact of Covid, for circulation to Councillors.</p>	J McGilly	Work in progress	y
<b>ERT/049/2021</b>	BREXIT FORUM	<ol style="list-style-type: none"> <li>To approve the Notice of Motion proposed by Councillor Savage and seconded by Councillor Byrne relating to Shared Prosperity Fund as detailed in Report of Brexit Forum Meeting held on 01 March 2021.</li> <li>To not approve the Notice of Motion proposed by Councillor Taylor and seconded by Councillor McKee relating</li> </ol>	J McGilly	Actioned	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>to Trade Border in Irish Sea as detailed in Report of Brexit Forum Meeting held on 01 March 2021.</p> <p>3. To arrange a site visit to BCP Warrenpoint when Covid restrictions allow.</p> <p>4. To note update from Council Officers as per Report dated 08 March 2021 from Mr C Mallon Director Enterprise Regeneration &amp; Tourism regarding a Brexit Forum.</p> <p>5. To convene a further meeting of the Brexit Forum in 6 weeks.</p> <p>It was also agreed Officers arrange to convene a meeting of the Brexit Committee earlier than the 6 weeks agreed at the Brexit Forum Meeting, as a result of recent changes by Government to the deadlines.</p>			
<b>ERT/050/2021</b>	MASTERPLANS	<p>To approve the updated content and actions as outlined in the Priority Action Plans for each of the 4 No. Masterplans for the following areas:</p> <ul style="list-style-type: none"> <li>• Newry City</li> <li>• Ballynahinch</li> </ul>	J McGilly	Work in progress	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<ul style="list-style-type: none"> <li>• Downpatrick</li> <li>• South East Coast</li> </ul> <p>It was also agreed to include the following points within the Masterplans, as requested by Members:</p> <ul style="list-style-type: none"> <li>• Section G1 – to read “15 acre park at Albert Basin”.</li> <li>• Section C4 – retain Abbey Park within the Masterplan, and refer back to the Newry DEA for further discussion.</li> <li>• Kilkeel/Annalong - development of coastal walks etc.</li> <li>• Section 6 – Castle Park and Island Park be treated separate as they will not progress at the same rate.</li> <li>• Newcastle - restoration of the old town at Newcastle Harbour and the Rock Pool.</li> <li>• Warrenpoint - development of Narrow Water Keep and tourism walks/trails.</li> <li>• Ballynahinch - both the expansion of leisure facilities, and the development of facilities at Lough Park.</li> </ul>			
<b>ERT/051/2021</b>	WARRENPOINT BATHS	1. Council continue to ensure that ongoing measures are taken to monitor and address Health and Safety concerns as they arise at the existing Baths Structure.	J McGilly	Work in progress	N

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>2. Council officials to continue discussions with potential funders given the development of new funding programmes - Peace Plus; Shared Prosperity Fund; NLHF, Tourism NI, etc, based on the development of the facility as per the planning approval that is currently in place on the site.</p> <p>3. Council officials proceed with appointment of a consultancy team to prepare a business case / economic appraisal on the existing Council approved scheme based on the Planning approval in place for the Warrenpoint Baths site.</p>			
<b>ERT/052/2021</b>	(EXEMPT) LICENCE AGREEMENT – DONARD FOREST	To accept the Licence Agreement between DAERA and NMDDC for 5 year period which permits Council to carry out improvements and maintenance works to DAERA lands and scoping works at Donard Forest , subject to all matters being clarified by Forest Service to the satisfaction of Council.	A Patterson	Actioned	Y
<b>ERT/053/2021</b>	(EXEMPT) SERVICE LEVEL AGREEMENTS	To approve the list of Service Level Agreements for 2021 – 2022, as contained	A Patterson	Actioned	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
	2021-2022	in Point 2.1 of Report dated 08 March 2021 from Mr C Mallon Director Enterprise Regeneration & Tourism			
<b>ERT/054/2021</b>	(EXEMPT) TOURISM EVENTS PROGRAMME	To approve the recommendations regarding proposed Tourism Events Programme for 2021/2022.	A Patterson	Actioned	Y
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<b>Report to:</b>	Enterprise Regeneration and Tourism Committee
<b>Date of Meeting:</b>	12 <sup>th</sup> April 2021
<b>Subject:</b>	All Ireland Smart Cities Forum Update
<b>Reporting Officer (Including Job Title):</b>	Jonathan McGilly Assistant Director of Enterprise, Employment and Regeneration
<b>Contact Officer (Including Job Title):</b>	Patricia McPolin Business Intelligence Officer

Confirm how this Report should be treated by placing an x in either:-

<b>For decision</b>	<input checked="" type="checkbox"/>	<b>For noting only</b>	<input type="checkbox"/>
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<b>1.0</b>	<b>Purpose and Background</b>
	<p><u>Purpose</u> To approve the annual membership cost and provide an update on All Ireland Smart Cities Forum (AISCF)</p> <p><u>Background</u> Newry, Mourne and Down District Council is a member of the All Ireland Smart Cities Forum (<a href="http://www.smartcitiesireland.org">www.smartcitiesireland.org</a>). The All Ireland Smart Cities Forum is focused on the advancement of cities in both the Republic of Ireland and Northern Ireland through the deployment of, and value creation generated by, smart city programmes and best practise.</p> <p>The Forum is made up of city officials who have a wealth of knowledge and experience of the evolving smart city agenda, and the opportunities this provides for future growth and investment. The primary objective is that this will be a cooperative Forum for the advancement of smart city agendas across all partner cities.</p> <p>Current members of the Forum include: Dublin, Cork, Limerick, Waterford, Galway, Belfast, Derry and Newry. Representatives from each City meet every 2 months and the key aim is to discuss the advancement of Cities through the deployment of technology, to share knowledge, cultivate best practice, foster innovation and to identify potential sources of funding for Smart City schemes.</p> <p>The AISCF is a valuable tool for Newry, Mourne and Down particularly in relation to the Belfast Regional City Deal (BRCD) through collaboration with partner cities in topics such as Health, Travel, Energy, Safety, Smart buildings, ethics, procurement, etc.</p>
<b>2.0</b>	<b>Key Issues</b>



2.1	<p>Discussions at the most recent AISC meeting were based on 2 options for the future of the forum and the subsequent strategy to 2025. The 2 options presented were:</p> <p><b>Option 1</b> – Forum continues to share experience and knowledge; much like the status quo, but with coherent structures in place and jointly bid for suitable funding; whilst influencing at a national level. See Appendix 1.</p> <p>Priorities:</p> <ul style="list-style-type: none"> <li>• Adopt ToR and elect a Chair</li> <li>• Recognition of role of SMART City co-ordinators and opportunities for SMART based projects collaboratively</li> <li>• Shared learning and experience</li> <li>• Larger authorities to partner with smaller authorities in SMART projects</li> <li>• Reporting on deliver of projects</li> <li>• Identify local authority and wider stakeholders</li> </ul> <p><b>Option 2</b> – Forum becomes a network of change and transition with a fully resourced support framework; by 2025, the Forum is replaced by a Local Govt Shared Service as a key influencer. See Appendix 2.</p> <p>Priorities:</p> <ul style="list-style-type: none"> <li>• Local and national infrastructure of Local Government Shared Service platform</li> <li>• Provide intelligence/research on public sector digitalisation and trends in social, economic, cultural and environmental change</li> <li>• Influence all areas of local authority and support economic and corporate priorities</li> <li>• Influence Programme for Government supported by regional officers coordinating local council efforts</li> </ul> <p>As per attached option 2 document: Tasks &amp; Actions for Completion in 2021/2022</p> <ol style="list-style-type: none"> <li>1. Preparation of Terms of Reference for a steering group to be chaired as proposed above and to include nominees from the existing Forum.</li> <li>2. Establishment of a working group based upon the existing Forum members, to initiate a one-year work programme to deliver on the above objectives.</li> <li>3. In addition to Points 1 and 2 above, reconfiguration of Forum meetings to allow for exchange of experience/project delivery/intelligence.</li> <li>4. Organisation jointly with LGMA/SOLACE NI of a national conference.</li> <li>5. Prepare an awareness raising toolkit to inform local staffs on SMART city initiatives.</li> <li>6. Preparation and publication of an annual series of storyboards on joint projects completed under the umbrella of the Forum.</li> <li>7. Agree annual set of priorities for the Forum with CCMA/SOLACE NI until such time as the shared service platform is in place at which point the Forum is abolished and replaced by the Steering Group, acknowledged above, and such working group(s) as agreed by the Steering Group and CCMA/SOLACE NI to implement annual work priorities.</li> </ol>
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	<p>The general consensus from Forum members was for the more ambitious option 2; therefore, a draft document will follow outlining the steps to option 2.</p> <p>No additional cost implications for either option have been stipulated at this stage, however when developed, Committee will be advised of associated costs.</p>
<b>3.0</b>	<b>Recommendations</b>
3.1	<ul style="list-style-type: none"> <li>To recommend the cost of renewal of membership of €4,809 per annum. This cost includes facilitation support of Maynooth University Business School, the bi-monthly meetings and the Annual All-Ireland Smart Cities Conference.</li> <li>To note that Newry, Mourne and Down District Council continue to avail of the expertise from the All Ireland Smart Cities Forum. An ERT officer and representative from East Border Region will continue to attend the meetings and disseminate the information to relevant stakeholders.</li> </ul>
<b>4.0</b>	<b>Resource implications</b>
4.1	<ul style="list-style-type: none"> <li>Membership costs of €4,809 per annum for facilitation, bi-monthly meetings and Annual All-Ireland Smart Cities Conference.</li> <li>Officer time and resources to attend bi-monthly meetings and feed into forum activities/objectives (along with a representative from EBR)</li> </ul>
<b>5.0</b>	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>
5.1	<p><b><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></b></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><b><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></b></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>

5.3	<p><b>Proposal initiating consultation</b></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	<p><b>Due regard to Rural Needs (please tick all that apply)</b></p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p> <p>If no, please complete the following:</p> <p>The policy / strategy / plan / public service is not influenced by rural needs <input checked="" type="checkbox"/></p>
7.0	<p><b>Appendices</b></p>
	<p>1 – Option 1 2 – Option 2</p>
8.0	<p><b>Background Documents</b></p>
	<p>N/A</p>

## Option 1: Remain as a network for sharing experience and knowledge.

### Proposed Strategy Framework

#### Introduction and Role of the Forum

- Short history of the Forum.
- Overview of current role of Forum.
- Overview of operational environment.
- Membership.
- Examples of current projects.

#### Vision

Vision should be limited to the current role of the Forum, that being a group that occasionally shares information and experience on projects being undertaken by the members such projects being focussed on internal council innovation, council led innovation in the social, cultural, economic and environment spheres at local level.

#### Forum Priorities

- Adopt terms of reference for the Forum which will include provision for the annual election of a Chair nominated by the CCMA/SOLACE NI.
- Building recognition of the role of the SMART City Co-Ordinator/team within the relevant directorate of the parent local authority.
- Building recognition of the role of the SMART City Co-Ordinator/team across the local community and, most particularly, key stakeholder opportunities for SMART based projects relevant to the specific local authority and sharing this intelligence at Forum level to identify possible opportunities for collaboration with other Forum members.
- Provision of the space within the Forum to share the learning and experience from such projects.
- For the larger authorities to provide opportunities to support smaller authorities to partner in SMART projects.
- Put in place reporting on delivery of the above at Forum level.
- Continuing identification of local authority and wider possible stakeholder collaborators.

## Our principles and values

- To be open and trusting with each other.
- Sharing of ideas, knowledge and learning to advance transformation of our local authorities and local government generally.
- Co-operation, communication and collaboration for each other and each others' local authority.
- Shared support and commitment for each other and to the forum.
- Innovation to be at the heart of joint projects under the umbrella of the forum.
- Equality of opportunity open to all members.
- Sensitive to each other capacity to contribute.
- Supportive of SMART applications across all aspects of local service delivery but set within the priority of the relevant local authority.

## Objectives/Goals by 2025.

- To have in place agreement among the Forum local authorities and Maynooth University to contribute, as and when requested, to policy development including research, of the key representative local government bodies in both jurisdictions.
- To have in place, agreement on a presentation of a island wide work programme with the CCMA/SOLACE NI
- To have in place agreement among the Forum members to contribute, as and when requested, to policy development by national and regional agencies in both jurisdictions, most particularly the CCMA, SOLACE NI, AILG and NILGA.
- To have a pipeline of Forum wide projects delivering SMART based innovation throughout the local authority systems in both jurisdictions.
- To engage as individual members and, where relevant, full Forum membership in international SMART led networks.
- To have an annual conference on SMART initiatives relevant to the corporate objectives of the CCMA and SOLACE.
- To have in place network-based animation and training for all Forum members.
- To have in place a scenario/over the horizon support platform to be based either in a single local authority on behalf of both local government jurisdictions, or in partnership with a relevant forward planning agency/body.
- To have in place a programme of publication and communication of SMART projects across the Forum membership.

### **Tasks & Actions for Completion in 2021/2022**

1. Preparation of Terms of Reference based upon this strategy framework.
2. Preparation of an annual work programme for the Forum to be agreed with CCMA/SOLACE NI
3. Nomination of a Chairman.
4. Reconfiguration of Forum meetings to allow for exchange of experience/project delivery/intelligence.
5. Organisation jointly with LGMA/SOLACE NI of a national conference.
6. Prepare an awareness raising toolkit to inform local staffs on SMART city initiatives.
7. Preparation and publication of an annual series of storyboards on joint projects completed under the umbrella of the Forum.
8. Agree annual set of priorities for the Forum with CCMA/SOLACE NI.

### **Monitoring and Evaluation**

1. Complete an annual review of Forum actions following presentation of an annual report by the Chairman.
2. Annual presentation of work programmes based upon the published storyboards to CCMA/SOLACE NI.
3. Present report on agreed priorities to the CCMA/SOLACE NI.



## **Option 2: Preliminary Strategy for development a Network of change and transition based upon SMART technologies**

The premise for this option is to advance implementation of option 1 over 2021 and 2022 but with the overall strategic objective of putting in place a fully resourced supporting framework not unlike that which has been put in place in recent local government led initiatives in climate change, age friendly and other unified service initiatives, including cross-border initiatives involving chief executives in local government in both jurisdictions. For example, the Age Friendly Shared Service<sup>1</sup>, is now based in Meath County Council on behalf of the local government sector. The initial Age Friendly Platform was not unlike that currently applicable to the organisation of SMART City Platforms across the local government systems in both jurisdictions. The original AF platform, called the Ageing Well Network, was abolished as a final austerity initiative in the late 2000s..The ageing well network was independent of the local government system but largely funded by the local authorities. It included contract-based staff in about 20 of the local authorities to undertake local initiatives. These were coordinated by the Ageing Well Network which had a small number of contract staff with the technical support of the Centre for Universal Design.

Following discussions with key representatives of the County and City Managers Association (CCMA), the Department of the Environment, Community and Local Government and Dublin City Council (DCC), DCC agreed, on behalf of the Local Government Sector, to initially host a new national programme until such time as a new national platform for age friendly could be put in place. This new permanent platform was established on January 1, 2014, and its' the key purpose was to develop a business plan, funded by the local authorities, to put Age Friendly on a more permanent footing at local and national level. Subsequently, following agreement by the CCMA and the relevant national bodies/departments, a local government-based competition resulted in Meath County Council becoming the lead authority through which the AFI Shared Service Platform was put in place.

The AFI Shared Service Platform annual budget is covered in the annual budget of the Council on behalf of all 31 local authorities in the Republic. It is both cross departmental and sectoral with contributions by each local authority, relevant state bodies such as the HSE and the Garda and parent

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<sup>1</sup> a broadly similar approach has been taken in regard to climate change, housing benefit, waste prevention, among other initiatives having both a local and national policy effect in the Republic.

government departments. The shared service office employs 4 core staff, two principal advisors, six Regional Age Friendly Programme Managers and supports a team-based framework of 31 Age Friendly Programme Managers (generally at Grade 7 level) and 31 Age Friendly Technical Advisors across the local government sector in the Republic. Further recruitment of a research team, to complement the team available to AFI in the Centre for Universal Design, is now in train.

Governance of the National Age Friendly Ireland Shared Services is anchored in a National Advisory Group comprising senior representatives from Government Departments and agencies, the local authority and business sectors and is chaired by Meath County Council Chief Executive Jackie Maguire. 2021 spending on the Shared Service is in the order of 1 million Euro, not including local spending and aligned spending by the relevant national bodies. So, for example, as part of the AFI Plan in Meath County Council some 2 million additional euro is allocated to local initiatives and this scale of spending is replicated across all local authorities.

AFI is worth consideration as a model for the SMART Cities given the central role now played by the SSO Team in both national and local policy development. For example, design of infrastructure is now required to follow the guidelines prepared by the Centre for Universal Design and a new set of planning guidelines on development consent is shortly to issue requiring age friendly design in all future residential planning applications.

The SSO has also been asked by several of the local authorities in Northern Ireland to support their initiatives and, of course, the Republic of Ireland is now recognised by the WHO as the leading proponent for AF led initiatives in Europe and the SSO is consequently the go to body by both the WHO and more recently the European Commission as they develop their AF policies.

Therefore, as noted in the consultants' discussion paper, advancing towards a fully resourced platform SMART Platform, based upon the A|FI Model will require:

1. An engagement with senior management of each SMART Coordinators own authority to agree on a strategic direction for the role of SMART City Co-ordinators and supporting staff within the relevant Forum local authorities. This may already be in place with the adoption of a digital strategy.
2. Identification of key 'Supporters' outside of the network but placed sufficiently well to become influential in setting a direction for the national representative bodies, most notably the LGMA/CCMA and SOLACE NI that would drive the SMART embedding that is now clearly required across both local government systems.



3. Agreement with the Chief Executives that it would be appropriate for the Forum to prioritise preparation of a business plan providing the case for a shared service as has already happened with the establishment of other shared services in the local government system.
4. A business case steering group should be established drawing upon members of the Forum and jointly chaired by a Chief Executive from the Republic of Ireland and a Chief Executive from Northern Ireland.
5. The steering group should delineate the parameters for a business case, on the basis of the objectives that will be set out in the Framework Strategy that is additional to this document. In addition, the steering group will need to have regard to any forthcoming policy development in both jurisdictions and any public service reconfiguration, at international level, that might be relevant to service reform in Ireland and Northern Ireland.
6. Such a business plan would necessarily need to acknowledge extending the role of the Forum to include rural authorities so that the Forum would be an all-of-island platform for public service transformation. It is conceivable, consequently, that the Forum could, in effect, become an umbrella type structure having an overall strategic focus on the betterment of towns, cities, districts and counties across the island which would be supported by either a thematic or territorial framework. The potential to align related service initiatives such as the Broadband Officers Network in the Republic could also be considered.
7. Such an organisational framework should target actions based upon specific themes and/or spatial environments which would recognise the differing scales of the individual local authorities covering the full extent of the island. It would also require a new brand for the Forum, given its wider representation, along with a supporting communications plan.
8. The proposed working group, drawn from the Forum Membership including Maynooth University, should oversee preparation of the business plan which would set the work programme, including the need for on-going technical/research supports on areas such as human factors and digitalisation of public services, of the shared service platform and any additional supporting arrangements required beyond the existing membership.
9. The business plan should also ensure that regard is to be had for developments from the all of island unit at the Department of An Taoiseach, possible additional complementary arrangements in Northern Ireland (including through the North South Ministerial Council) and the forthcoming Scotland-Ireland Work Programme which is being put in place, as a consequence of the recent agreement between the Governments of Ireland and Scotland.
10. A review of the recent research work for the CAROs by Maynooth University, on the EU Green Policy Framework and related national/local policy development in the Republic should be

used and expanded to include Northern Ireland to identify the funding opportunities becoming available under the new Covid 19 policy renewal framework and other possible opportunities.

In the event of the above being put in place over 2021/2022 the proposed business plan will, following public code in both jurisdictions require a strategy largely based upon the following framework:

## **Proposed Strategy Framework**

### **Introduction and Role of the Forum**

- Short history of the Forum.
- Overview of current role of Forum.
- Overview of operational environment.
- Membership.
- Examples of current projects.

### **Vision**

The Forum will no longer exist by 2025 and will be replaced by a local government shared service (LGSS) which will be the leading change platform for SMART local public service transformation and spatial reconfiguration. The LGSS will include CE and other members nominated from both jurisdictions and other external members as agreed by CCMA/SOLACE NI. Technical, Research and Scenario Planning supports will necessarily be required and could be provided by Maynooth University given that these assets are largely under-utilised within the existing role of the Forum.

### **Forum Priorities**

- To put in place the local to national infrastructure in both jurisdictions of a shared service platform to support the delivery of the above priorities. Such cross-border support could be provided through, for example, an existing cross border platform, or a specific platform established within the local government systems across the island.
- To become the principal platform for providing 'over the horizon' intelligence/research on public service digitalisation and forward trends in social, economic, cultural and environmental change.
- Within the local authority the SMART Co-Ordinator/Team to build out their influence into all thematic areas of the local authority and to support the economic and corporate priorities of

the local authority in its local leadership role. This is likely, over time, to require the support of regional officers coordinating local council efforts, if experience from existing initiatives is to be followed.

- Across the local government system, the Forum to build out its' influence into all thematic areas of the public service and to support economic and corporate priorities of the relevant Programme for Government in both jurisdictions. Again, this is likely to require the support of regional officers coordinating local council efforts if experience from existing initiatives is to be followed.

### **Principles and values**

- To have a clear focus on future developments in bettering/improving public services at local level.
- To be proactive in future scanning developments and trends in citizen centred technologies and digital initiatives.
- To be open and trusting with each other and with collaborative partners at regional and national level.
- To be open to delivery of disruptive thinking and the identification of appropriate disruptive technologies to enhance corporate direction at local to national level.
- Sharing of ideas, knowledge and learning to advance transformation of local to national authorities and public services generally.
- Commitment to work within the umbrella of the shared services platform and a transparent commitment to each other, the local authority system and such platforms that may be established at the initiative of the shared service.
- Innovation to be at the heart of joint projects under the umbrella of the shared service.
- Equality of opportunity open to all members.
- Sensitive to each other's capacity to contribute.
- Supportive of SMART applications across all aspects of local service delivery but set within the priorities of the shared service and any associated supervising steering group.

### **Objectives/Goals by end 2022**

- To have in place a steering group under the Chairmanship of a Chief Executive nominated by CCMA/SOLACE NI.

- To have agreed Terms of Reference for the steering group alongside the preparation of a business plan (by a working group consisting of members of the existing forum) to underpin the establishment of a shared service.
- To have completed an 'over the horizon' Briefing Paper that would set out current and expected national and international policies on public service digitalisation, citizen centred service trends and supporting funding platforms along with a comprehensive oversight of human factors research.
- To have completed a digital leaders stakeholder map from which non-local government contributors could be networked into the steering group and shared service.
- To have an annual conference on SMART initiatives relevant to the corporate objectives of the CCMA and SOLACE NI.
- To have in place network-based animation and training for local government and its strategic collaborators.
- To have in place a programme of publication and communication of SMART projects in Ireland and relevant SMART projects internationally.
- To put in place the criteria for international partnership and collaboration based upon the agreed priorities of CCMA/SOLACE NI.
- To have in place any other relevant supporting platforms to facilitate the work programme of the shared service (i.e., Maynooth University, other university sector platforms, other state bodies across the two jurisdictions and the relevant senior political leadership in both jurisdictions).

### **Tasks & Actions for Completion in 2021/2022**

1. Preparation of Terms of Reference for a steering group to be chaired as proposed above and to include nominees from the existing Forum.
2. Establishment of a working group based upon the existing Forum members, to initiate a one year work programme to deliver on the above objectives.
3. In addition to Points 1 and 2 above, reconfiguration of Forum meetings to allow for exchange of experience/project delivery/intelligence.
4. Organisation jointly with LGMA/SOLACE NI of a national conference.
5. Prepare an awareness raising toolkit to inform local staffs on SMART city initiatives.
6. Preparation and publication of an annual series of storyboards on joint projects completed under the umbrella of the Forum.
7. Agree annual set of priorities for the Forum with CCMA/SOLACE NI until such time as the shared service platform is in place at which point the Forum is abolished and replaced by the

Steering Group, acknowledged above, and such working group(s) as agreed by the Steering Group and CCMA/SOLACE NI to implement annual work priorities.

### **Monitoring and Evaluation**

1. Annual presentation of work programmes, by the Steering Group, for onward presentation to CCMA/SOLACE NI.
2. Publication of quarterly intelligence reports to be presented at the relevant innovation sub-committees of the CCMA/SOLACE NI.
3. Report on agreed funding parameters of the shared service platform in line with the monitoring and evaluation criteria agreed within the proposed business plan adopted by the CCMA/SOLACE NI.

<b>Report to:</b>	Enterprise, Regeneration and Tourism Committee
<b>Date of Meeting:</b>	12 <sup>th</sup> April 2021
<b>Subject:</b>	Castlewellan Forest Park
<b>Reporting Officer (Including Job Title):</b>	Jonathan McGilly – Assistant Director Enterprise, Employment & Regeneration
<b>Contact Officer (Including Job Title):</b>	Aveen McVeigh - Project Development Officer

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p><u>Background</u> Council has been progressing the vision to create a heritage led destination at Castlewellan Forest Park by connecting people with the natural and built heritage of the historic Demesne with several stakeholders.</p> <p><u>DAERA</u> Council is in receipt of a LoO from DAERA for £500,000 for the construction and restoration of several historic structures at the Bothy Yard and to improve access. A licence agreement has been agreed with Forest Service and a contractor is onsite.</p> <p><u>NLHF (National Lottery Heritage Fund)</u> Council is in receipt of an award for partnership funding of £2,695,700. The project will create a heritage-led destination at Castlewellan Historic Demesne, to connect people with their built and natural heritage, celebrate and protect biodiversity, develop the Grange into a visitor hub and restore the walled garden as a living arboretum.</p>
<b>2.0</b>	<b>Key issues</b>
2.1	<p><u>DAERA</u> An extension to the Letter of Offer was granted by DAERA to 31 August 2021 from 31 January 2021. A contractor is on site at The Bothy under the supervision of an archaeologist and ecologist due to the historic setting and presence of wildlife. Several original architectural features have been found in the buildings and will be restored. It is envisaged that work will be complete by July 2021 and the project closed by August 2021.</p> <p><u>NLHF</u> Council presented Re-rooting our past in the future: Castlewellan Historic Demesne to NLHF in March 2021. NLHF awarded Council £2,695,700.00 to create a heritage-</p>

	<p>led destination at Castlewellan Historic Demesne. This funding award represents 49% of total project costs. Total project cost is £ 5,513,452. A Special Condition of Grant is Development and preparation of a Landscape and Woodland Management Plan in association with Forest Service.</p> <p>Council must complete a "Permission to Start" document for NLHF to enable works to commence.</p> <p>The Integrated Design Team has been progressing the project "at risk" since December 2021. This included conducting a virtual planning consultation. The Planning Application Notice period closed on 15 March 2021. A planning application will be submitted after Easter to progress the project. The Integrated Design Team (project manager, engineers and architect) will continue to manage the project from RIBA Stage 3-6.</p> <p>Council will continue to work with internal and external stakeholders to implement the project. Integrated departmental team meetings are continuing to ensure transition from Forest Service to Enterprise, Regeneration and Tourism and Neighbourhood Services Directorates is seamless.</p> <p><u>Lease</u> A draft lease has been agreed in principle and negotiations between Council and DAERA Forest Service are continuing. A lease must be in place prior to "Permission to Start" being approved. When agreed, Council will enter a lease for Castlewellan Forest Park from 1 January 2022 to 31 December 2045.</p> <p><u>Board meetings</u> Task and Finish Board meetings are continuing bi-monthly.</p>
<b>3.0</b>	<b>Recommendations</b>
3.1	<ul style="list-style-type: none"> <li>• To note the extension to DAERA LoO to 31 August 2021.</li> <li>• To accept the award from NLHF and proceed with the implementation of "Re-rooting our past in the future: Castlewellan Historic Demesne" project as per award offer via Task and Finish Board.</li> <li>• To note the continuation of Integrated Design Team.</li> <li>• To note the submission of the planning application for Castlewellan Forest Park.</li> <li>• To note the action report from the Task and Finish Board meetings held on 12 March 2021.</li> </ul>
<b>4.0</b>	<b>Resource implications</b>
4.1	£500,000 funding secured from DEARA through the Rural Development tourism measure.



	NLHF awarded Council £2,695,700.00. Council has provision in the capital plan to provide match funding to NLHF project over a 4-year period. Match funding will also be secured through the provision of volunteer and staff time.
<b>5.0</b>	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>
5.1	<p><b><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></b></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input type="checkbox"/></p>
5.2	<p><b><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></b></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><b><i>Proposal initiating consultation</i></b></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
<b>6.0</b>	<b>Due regard to Rural Needs (please tick all that apply)</b>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>



	<p>If no, please complete the following:</p> <p>The policy / strategy / plan / public service is not influenced by rural needs <input checked="" type="checkbox"/></p>
<b>7.0</b>	<b>Appendices</b>
	Appendix 1 - Report of Castlewellan Forest Park Task and Finish Project Board meeting held on Friday 12 March 2021.
<b>8.0</b>	<b>Background Documents</b>
	N/A

## Report of Castlewellan Forest Park Task and Finish Project Board meeting held on Friday 12<sup>th</sup> March 2021 hosted virtually via MS Teams.

### Attendees:

**Chair:** Dr S Montgomery

**Councillors:** Cllr L Devlin, Cllr H Gallagher, Cllr R Howell, Cllr A Lewis and Cllr A McMurray

### In Attendance:

**Others:** J J Cassidy and I Irwin (Forest Service)  
M Carey (MHT)

**Council Officials:** A Magee, A Mallon, J McGilly, A McVeigh, A Patterson & C Quinn

**Apologies:** Cllr W Clarke, J Ellis & K Scullion

<b>Item 1. Welcome and Apologies</b>
Apologies were noted as above.

<b>Item 2. Report from Previous Meeting on 15<sup>th</sup> January 2021</b>	<b>Action</b>
The report was agreed as true and accurate record on the proposal of Cllr Howell seconded by Cllr McMurray.	

<b>Item 3. Matters arising and Actions</b>	<b>Action</b>
A Magee to arrange for photographic images to be emailed to members.	Complete
C Quinn to convene an internal forum to review development phase processes.	Item 8 on agenda
A McVeigh to liaise with T&F Project Board Members if an assessment visit is requested by NLHF.	Complete
CCTV survey to be commissioned by Council and findings shared with FS and T&F. Discussions to continue with FS. Update: C Quinn has requested a contractor to undertake a technical review of a culvert (along the show field) and make recommendations for Council to consider.	Ongoing - NMDDC legal department to request information on previous repairs to the culvert and associated maps from FS
Algal bloom in the Lake: FS to share NIEA findings with Council Update: Discussion surrounded mitigating factors. No update	Ongoing FS to pursue NIEA and share NIEA findings with Council

<p>from NIEA regarding any obvious water pollution issues that might be causing the problem.</p> <p>A Magee to send I Irwin a copy of Building Control approval for the DEARA works.</p> <p>Assistant Directors will present a structure of accountability at the next meeting this will include liaison with FS. Interdepartmental meetings to continue.</p> <p>A McVeigh and S Montgomery to meet to finalise the detail of the virtual consultations.</p> <p>NMDDC to arrange a meeting onsite regarding locating a weather station in the Bothy. Update: A meeting was convened with the contractor however due to limited 4G coverage in The Bothy, the weather stations are now located in Silent Valley, Slieve Donard and Slieve Gullion.</p>	<p>and discuss any possible mitigation</p> <p>Complete</p> <p>Item 9 on agenda</p> <p>Item 7 on agenda</p> <p>Complete</p>
<p><b>Item 4. DAERA project update</b></p>	<p><b>Action</b></p>
<p>A Magee provided an update on progress at The Bothy including Propagation House, Gardener's Shed, Glass house, Cold Frames and Platform lift and shared a progress report and images. Work is progressing well.</p> <p>Health and Safety concerns post construction were raised in relation to the drop from the Upper Garden to the Bothy Yard.</p>	<p>Images of construction progress to be circulated</p> <p>Council Officers to investigate a solution with Contractor and FS</p>
<p><b>Item 5. NLHF - Next steps</b></p>	<p><b>Action</b></p>
<p>A virtual presentation was hosted by NLHF on 3 March 2021. The purpose of the presentation was to showcase Castlewellan Historic Demesne project to NLHF and to answer any outstanding queries that NLHF may have had. In attendance was Chair of Council, Cllr Laura Devlin, Chair of Task and Finish, Dr Sally Montgomery, Ian Irwin and John Joe Cassidy from Forest Service and Council Officers from Neighbourhood Services and Enterprise, Regeneration and Tourism. A presentation was delivered to a Sheila McClelland trustee of NLHF and Angela Lavin, Senior Investment Manager.</p> <p>Council's Chair, Cllr Laura Devlin expressed thanks to Dr Sally Montgomery, Ian Irwin, John Joe Cassidy and Council Officers for the professional presentation that was delivered to NLHF.</p> <p>The project was presented to the NLHF Committee on 9 March 2021 for a final funding decision. The Council is waiting to hear the outcome of the decision.</p>	<p>Notification to T&amp;F, and press release to be issued in conjunction with NLHF if funding is awarded</p>

<p>Members of Task and Finish to be informed of NLHF's decision. If successful, officers will work with the NLHF and Council's Communications department on a communication strategy.</p>	
<p><b>Item 6. Draft lease update</b></p>	<p><b>Action</b></p>
<p>Officers from Council met with representatives from NLHF legal department and Forest Service to discuss the draft lease between Forest Service and NMDDC for Castlewellan Forest Park. NLHF raised several issues relating to the draft lease, Council and FS agreed to address the issues.</p>	<p>Council's legal department to issue correspondence to Forest Service regarding NLHF's comments and Council's requirements</p>
<p><b>Item 7. Planning – Online Public Consultation update</b></p>	
<p>Virtual consultations took place week beginning 25 January 2021 as part of the Planning Advice Notice (PAN) process. Dr Sally Montgomery hosted the virtual sessions with Aveen McVeigh. The responses were all positive.</p> <p>A report has been compiled and issued to TetraTech for review and action regarding suggestions that were raised at the virtual consultations. Suggestions included provision of family toilets, pedestrian link to the caravan and camping site from the Woodland walkway and the car park exit location.</p> <p>The PAN closes on 15 March 2021 and a planning application will be submitted subject to funding award from NLHF after Easter.</p>	<p>To submit a planning application (dependant on NLHF award)</p>
<p><b>Item 8. Review of Round 1 – Key findings</b></p>	
<p>C Quinn issued a Project Delivery Review document to the Task and Finish Board and Council Officers for completion in mid-January 2021.</p> <p>A limited number of returns were received. The Chair urged members to complete the document as the findings will assist with the next stage of the project, as well identifying lessons learnt which can be shared with other project teams, particularly those projects receiving external funding.</p>	<p>Task and Finish Board members and Officers to complete the Project Delivery Review and forward to C Quinn</p> <p>Item to be kept on the agenda for the next meeting</p>
<p><b>Item 9. Management structure update</b></p>	<p><b>Action</b></p>
<p>The management structure for Castlewellan Forest Park was presented to members which outlined the roles and responsibilities of reporting, and the recruitment timeframe if funding is received from NLHF.</p> <p>The importance of a transition period from FS to Council was discussed and the requirement of a transition plan.</p>	<p>Work with FS on a transition plan</p>

<p>Council has produced an action plan regarding transition from Council's perspective. If funding is awarded the action plan will move to implementation stage.</p> <p>It was also noted that the model is a starting point and the model will be reviewed if demand requires.</p>	<p>Interdepartmental meetings to continue</p>
<p><b>Item 10. Approvals or Recommendations</b></p>	<p><b>Action</b></p>
<p>In the absence of notification from NLHF no approvals were recorded.</p>	
<p><b>Item 11. Any Other Business</b></p>	<p><b>Action</b></p>
<p>None reported</p>	
<p><b>Item 12. Date of Next Meeting</b></p>	<p><b>Action</b></p>
<p>23 April 2021 at 2.00 p.m. MS Teams</p>	<p>Invite to be issued via MS Teams and placed in Council diary for elected members.</p>

<b>Report to:</b>	Enterprise Regeneration and Tourism Committee
<b>Date of Meeting:</b>	12 <sup>th</sup> April 2021
<b>Subject:</b>	Freeports
<b>Reporting Officer (Including Job Title):</b>	Conor Mallon – Director, Enterprise Regeneration and Tourism
<b>Contact Officer (Including Job Title):</b>	Jonathan McGilly – Assistant Director Enterprise, Employment and Regeneration

Confirm how this Report should be treated by placing an x in either:-

For decision  x For noting only

<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p><u>Purpose</u> To approve recommendations at section 3 of this report</p> <p><u>Background</u> The UK Government, through the 2020 spending review, committed to establishing 10 Freeports across the UK, with the aspiration of having the first one established in England before the end of 2021. The UK Government opened a 12-week bidding process within England in November 2020, and is working with the devolved administrations to develop appropriate Freeport allocation processes, and aim to announce this 'as soon as possible'.</p> <p>Invest Northern Ireland (INI) have been leading a NI working group looking at the potential for a NI Freeport. This work is primarily being led by Belfast Harbour Commissioners, Foyle Port, Larne Port, Warrenpoint Harbour, George Best Belfast City Airport (GBBCA), City of Derry Airport, Belfast International Airport (BIA) and their respective Councils. The key NI Executive Departments including Department of Finance, Department for the Economy and Department for Infrastructure also sit on the working group, and senior officers from across the other NI Councils recently joined the group.</p>
<b>2.0</b>	<b>Key issues</b>
2.1	<p>The aim of a Freeport is to attract investment from around the world which ignites private sector growth, helping to level up the country and reduce pressure on public finances. Creating a pro-competitive environment, as described above, is essential for attracting significant inward investment into NI. But to truly succeed the working group believes the NI freeport will need to go further, including to:</p> <ul style="list-style-type: none"> <li>• Drive NI's relative competitive advantage in key sectors.</li> </ul>

	<ul style="list-style-type: none"> <li>• Support critical sectors to address global techno-economic challenges such as net zero carbon adoption.</li> <li>• Stimulate new high value sectors - wrap around provisions for new SMEs and foreign direct investment (FDI).</li> </ul> <p>The key sectors where it is believed NI does/could stand out include:</p> <ul style="list-style-type: none"> <li>• Advanced Manufacturing,</li> <li>• Materials and Engineering,</li> <li>• FinTech and Digital,</li> <li>• Life and Health Sciences and</li> <li>• Clean Green.</li> </ul> <p>The NI Freeport Working Group is proposing to undertake a Strategic Appraisal. This will go some way to providing the evidence, rationale and strategic direction to a potential NI Freeport proposal. As outlined, Terms of Reference for this work include:</p> <ol style="list-style-type: none"> <li>a) An assessment of emerging proposals from the English Freeport bidding process with insights into how lessons and opportunities from this process might be incorporated into NI’s Freeport proposal.</li> <li>b) An assessment of the opportunities arising from the NI Protocol and how these might be/are relevant in the NI Freeport proposal.</li> <li>c) A critique of the initial analysis summarised in sections 3.0 and 4.0 of the Draft Strawman, with proposals and rationale on how this might be refined or improved.</li> <li>d) A critique of the long list of incentives in Section 4.0 of the Draft Strawman, with proposals, backed up with analysis, on which would be the most effective in driving NI’s ambition in innovation</li> <li>e) A critique of alignment with draft Program for Government and commentary on potential implications with respect to NI competitiveness indicators.</li> <li>f) A final document setting out the Strategic Appraisal with recommendations on the structure and content of a potential final NI Freeport Proposal document.</li> </ol> <p>It would be important that the sectors chosen would reflect the main sectors in the NMD local economy which are Agri food, Professional Services, and ICT and digital emerging technologies on top of those listed above</p>
<p><b>3.0</b></p>	<p><b>Recommendations</b></p>
<p>3.1</p>	<p>It is recommended that</p> <ol style="list-style-type: none"> <li>1. Council remain involved in the Invest NI lead working group and participate in the research work as per the term of reference summarised above.</li> <li>2. Council provide information on the top sectors within the District that would need to be included in any proposal going forward.</li> </ol>



	3. Council seek clarity on the proposed governance and decision-making structures in relation to a Freeport in NI and what, within this, would be the role and expectations of Councils, including any resources required.
<b>4.0</b>	<b>Resource implications</b>
4.1	NA – research to be funded by Invest NI
<b>5.0</b>	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>
5.1	<p><b><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></b></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><b><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></b></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><b><i>Proposal initiating consultation</i></b></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
<b>6.0</b>	<b>Due regard to Rural Needs (please tick all that apply)</b>



6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
7.0	<b>Appendices</b>
	N/A
8.0	<b>Background Documents</b>
	N/A

<b>Report to:</b>	Enterprise, Regeneration and Tourism Committee
<b>Date of Meeting:</b>	12 April 2021
<b>Subject:</b>	AONB and Geopark – Service Level Agreements for delivery of Shared History Fund
<b>Reporting Officer (Including Job Title):</b>	Jonathan McGilly Assistant Director, Enterprise, Employment and Regeneration
<b>Contact Officer (Including Job Title):</b>	Darren Rice AONB and Geopark Manager

Confirm how this Report should be treated by placing an x in either:-

For decision	<input checked="" type="checkbox"/>	For noting only	<input type="checkbox"/>
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p><u>Purpose</u></p> <p>1. To note the following:</p> <ul style="list-style-type: none"> <li>• NMDDC received letter of offer for My townland memories - 1921 to 2021 project from the National Lottery's Shared History Fund 12<sup>th</sup> March 2021.</li> </ul> <p>Two service level agreements are needed to deliver the project. Both Una Walsh and Queens University Belfast contributed to the development of the application, and or named in its delivery.</p> <p>2. To enter into SLA:</p> <ul style="list-style-type: none"> <li>• With Una Walsh for the period April 2021 – Mar 2022 for the total £15,000</li> <li>• With QUB for the period April 2021 – Mar 2022 for the total £7,500</li> </ul> <p><u>Background</u></p> <p>This report summaries the fund, project and both the SLA required for delivery.</p>
<b>2.0</b>	<b>Key issues</b>
2.1	<p><u>The Fund</u></p> <p>The National Lottery Heritage Fund is distributing a total of £1million through the Shared History Fund to organisations in the UK marking the centenary of Northern Ireland.</p> <p>The fund was created as part of the UK Government's commitment to facilitate local and national awareness of the centenary of Northern Ireland, which also paved the way for the formation of the UK as we know it today.</p>

The fund also reflects the commitment to mark the centenary of Northern Ireland in line with the Principles for Remembering, as set out in the New Decade New Approach agreement in January 2020.

Paul Mullan, Director of Northern Ireland, The National Lottery Heritage Fund, said: "We recognise that dealing with contested heritage can be challenging, but it's also important that this significant period is marked and the many communities and individuals it has impacted are acknowledged.

The Shared History Fund uses funds provided by the UK Government and is being distributed by The National Lottery Heritage Fund using criteria set by the Northern Ireland Office.

### **The Project**

**Project name:** My townland memories - 1921 to 2021

**Organisation:** Newry, Mourne and Down District Council

**Grant awarded:** £53,800

'My townland memories - 1921 to 2021' is a project which will help communities to explore the heritage of their townland area, and the stories and histories of those who lived and worked there from 1921 to the present day.

The project, located in the three AONB in Newry, Mourne and Down will be based on an intergenerational oral social history, capturing and presenting it; facilitated by schools, Museums, senior's groups, and local families.

People will have the opportunity to engage with their oral history through a series of community workshops and events from local village groups, to artists and crafts people, luncheon clubs, and seniors groups as well as the "harder to reach" communities such as Irish Travellers.

The programme will include:

- Gathering of oral histories through community outreach workshops and oral history evenings
- Compilation of oral histories into videos, recordings and written histories
- Online and in-person lectures
- Development and production of hard copy townland maps brochure
- Final celebration event

The project has been developed as a partnership including Una Walsh (lead facilitator), Down County, Newry and North Down Museums and the Area of Outstanding Natural Beauty and Geopark within NMDC. Expert inputs from Queen's University Belfast School of Natural & Built Environment, and additional specialist support from Happy Days Seniors Group and Mullaghbane Primary School.

### **Service Level Agreements**

**Facilitation** - Una Walsh will be appointed as lead facilitator to run the project and coordinate all of the projects social history and cultural activities, and outreach with

	<p>the community - she will be supported by a team of local facilitators in each of the AONB. Una instigated the project by approaching NMDDC with the idea, and has been involved in its development since inception. Una is the areas foremost expert on townlands; and has been working with NMDDC on townland projects for at least a decade. NMDDC is a partner in this project, but as described in the application and the letter of offer, Una will be the lead facilitator.</p> <p><b>Training</b> - QUB will deliver workshops focused on contextualising the project (history of the century, intro to townlands, the importance of oral histories), oral history recording in the field (asking the right questions, recording equipment, recording conversations, finding geographic locations), oral history recording at the desk (how to transcribe oral histories, entering the data correctly), oral history recording form (used to submit written oral histories once correctly transcribed). QUB were instrumental at developing this small part of the delivery of the project – and wrote this section of the application form. QUB are named as delivery partner in the application and letter of offer.</p>
<b>3.0</b>	<b>Recommendations</b>
3.1	<ol style="list-style-type: none"> <li>1. Sign SLA with Una Walsh</li> <li>2. Sign SLA with QUB</li> </ol>
<b>4.0</b>	<b>Resource implications</b>
4.1	This is 100% funded, however it will require about 20% of the managers time for April-June, and then 5% thereafter until project completion in march 2022.
<b>5.0</b>	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>
5.1	<p><b><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></b></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><b><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></b></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>

<p>5.3</p>	<p><b>Proposal initiating consultation</b></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i> NA</p>
<p>6.0</p>	<p><b>Due regard to Rural Needs (please tick all that apply)</b></p>
<p>6.1</p>	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
<p>7.0</p>	<p><b>Appendices</b></p>
	<p>N/A</p>
<p>8.0</p>	<p><b>Background Documents</b></p>
	<p>N/A</p>

<b>Report to:</b>	Enterprise Regeneration & Tourism Committee
<b>Date of Meeting:</b>	12 <sup>th</sup> April 2021
<b>Subject:</b>	Extension to the Housing Development at Forest Hills Newry
<b>Reporting Officer (Including Job Title):</b>	Colum Jackson Assistant Director of ERT Building Control
<b>Contact Officer (Including Job Title):</b>	Fintan Quinn Head of Service for Licensing & Enforcement

Confirm how this Report should be treated by placing an x in either:-

For decision	X	For noting only	
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p><u>Purpose</u> To approve the recommendation at 3.1 of this report.</p> <p><u>Background</u> An application was received for the extension to the Housing Development at Forest Hills, Newry to the Building Control Department. The extension was between existing Nos.23 &amp; 25 Forest Hills. The developer requested the name Forest Hills be maintained for the development and Postal numbers were assigned as part of the Forest Hills numbering system. The Postal numbers 23A to 23Q were assigned to the new properties.</p>
<b>2.0</b>	<b>Key issues</b>
2.1	<ul style="list-style-type: none"> <li>• The resident at No.23 has requested a review of the numbering system due to the impact on their existing address.</li> <li>• To undertake a review the Council must authorise the Licensing Section to conduct a resident's survey with a view to renaming and numbering this phase of the development.</li> <li>• A suitable alternative name for this phase is <b>Forest Hills Mews</b>.</li> </ul>
<b>3.0</b>	<b>Recommendations</b>
3.1	The Council authorise the Licensing Section to undertake a survey of the resident's between Nos.23a and 23Q Forest Hills, Newry with a proposal to name and renumber this phase as <b>Forest Hills Mews</b> .
<b>4.0</b>	<b>Resource implications</b>



4.1	Administration of the resident's survey and development naming process.
5.0	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>
5.1	<p><b><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></b></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><b><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></b></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><b><i>Proposal initiating consultation</i></b></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale: N/A</i></p>
6.0	<b>Due regard to Rural Needs (please tick all that apply)</b>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>

	If yes, please complete the following: Rural Needs Impact Assessment completed <input type="checkbox"/>
<b>7.0</b>	<b>Appendices</b>
	A- Site location Map, B- Postal numbering layout,
<b>8.0</b>	<b>Background Documents</b>
	N/A

# Windsor Developments Ltd

Proposed development for  
Lands at Forest Hills, Newry

3120-050-04-001 Dec 2017 RS SCALE 1:1250 @ A3

## Site Location Plan



Comhairle Contairín an  
Dúir, Múirín agus an Dúir  
Dúir District Council  
07 AUG 2019  
2019/1772  
Building Control  
Office Copy

Key:  
Subject Lands

Alan Patterson Design LLP

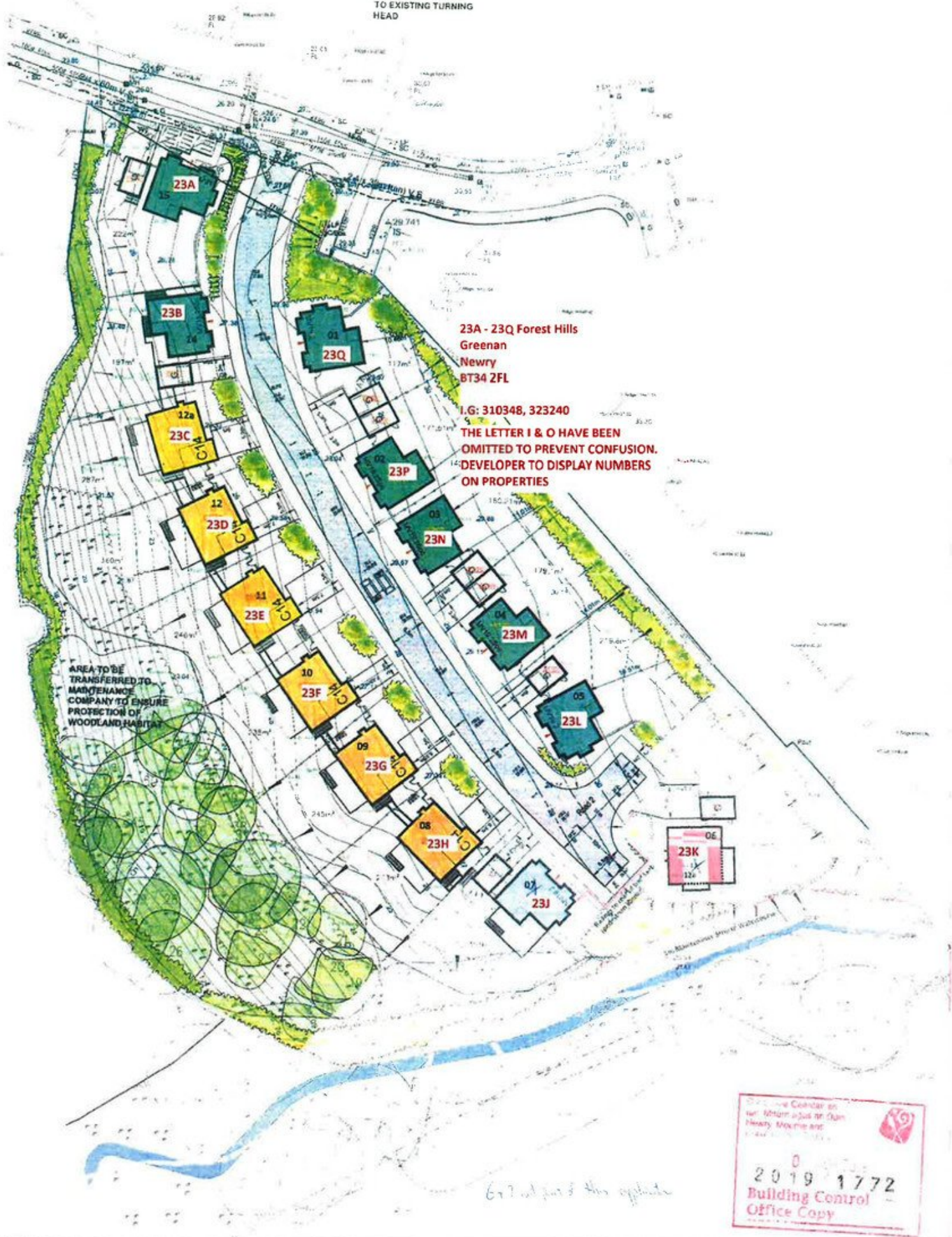
Derragh House  
112 Craigavon Road  
Newry, Co. Down  
Tel: 028 9185 2582  
Fax: 028 9185 3448  
email: info@alpanpattersondesign.com  
website: www.alpanpattersondesign.com  
County Down BT19 1UB  
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RANGE TO  
HABITAT,  
CESS  
CONTROL OF  
ICE  
ONLY.

1.1M HIGH  
ANTIDAZZLE FENCING  
AND VEHICLE  
RESTRAINT SYSTEM  
TO EXISTING TURNING  
HEAD



23A - 23Q Forest Hills  
Greenan  
Newry  
BT34 2FL

I.G: 310348, 323240  
THE LETTER I & O HAVE BEEN  
OMITTED TO PREVENT CONFUSION.  
DEVELOPER TO DISPLAY NUMBERS  
ON PROPERTIES

AREA TO BE  
TRANSFERRED TO  
MAINTENANCE  
COMPANY TO ENSURE  
PROTECTION OF  
WOODLAND HABITAT

2019 1772  
 Building Control  
 Office Copy

*672 not part of this application*

<b>Report to:</b>	Enterprise, Regeneration and Tourism Committee
<b>Date of Meeting:</b>	12 <sup>th</sup> April 2021
<b>Subject:</b>	On Street car parking review - Newry
<b>Reporting Officer (Including Job Title):</b>	Colum Jackson Assistant Director, Building Control & Licensing
<b>Contact Officer (Including Job Title):</b>	Colum Jackson Assistant Director, Building Control & Licensing

Confirm how this Report should be treated by placing an x in either:-

For decision  x For noting only

<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p><u>Purpose</u> To approve the recommendation at section 3.1 of this report.</p> <p><u>Background</u> Lisburn City Council have already written to the Minister for Infrastructure Ms Nicola Mallon seeking a review of the legislation associated with On Street car parking in their city centre and we recognise that there are similarities within Newry City Centre. It is their belief that the parking charges have a negative impact upon footfall and suggest that a different regime to control parking duration and traffic management is urgently required.</p> <p>It is accepted that our High Streets are facing challenging times and all options should be considered in an attempt to reverse the demise.</p>
<b>2.0</b>	<b>Key issues</b>
2.1	<ul style="list-style-type: none"> <li>• Any review of the existing legislation should be undertaken in tandem with our strategic priorities of encouraging short stay parking within our city centre and discourage the long stay parkers.</li> <li>• Long stay parking should be facilitated on the outskirts of the city.</li> <li>• A review should be considered in the context of what is best for Newry.</li> <li>• Previous surveys indicate that it is not the cost of short stay parking that deters the public, it is the availability of spaces close to where they wish to visit.</li> <li>• A review of the current legislation is welcome and all available options to control parking duration and traffic management should be considered.</li> </ul>
<b>3.0</b>	<b>Recommendations</b>



3.1	Council write to the Minister for Infrastructure seeking a review of the legislation associated with On Street Car Parking in Newry City Centre and to include the Council, Newry Chamber of Commerce and Trade and Newry BID as key stakeholders in the design of any alternatives.
4.0	<b>Resource implications</b>
4.1	Resource to contribute to any review and take part in the stakeholder consultation process and implementation of any future design alternatives.
5.0	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>
5.1	<p><b><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></b></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><b><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></b></p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>NA, the review and consultation process shall be conducted by the DfI and the Council shall play a part as a key stakeholder. The Equality screening shall be complete by the DfI.</p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input checked="" type="checkbox"/></p>
5.3	<p><b><i>Proposal initiating consultation</i></b></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input checked="" type="checkbox"/></p> <p>The Consultation process shall be undertaken by the DfI with responsibility for the review. <input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p> <p>Consultation period will be 12 weeks</p> <p>Consultation period will be less than 12 weeks (rationale to be provided)</p>

	<i>Rationale:</i>
<b>6.0</b>	<b>Due regard to Rural Needs (please tick all that apply)</b>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>The Rural Needs Impact shall be undertaken by the DfI with responsibility for the review.</p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
<b>7.0</b>	<b>Appendices</b>
	Appendix 1 – copy of the letter from Lisburn City Council to the Minister for Infrastructure.
<b>8.0</b>	<b>Background Documents</b>
	N/A





Our Ref: DB/DR/vo/CE204

30 March 2021

**BY EMAIL ONLY**

Ms Nichola Mallon  
Minister for Infrastructure  
Department for Infrastructure  
Clarence Court  
10-18 Adelaide Street  
Belfast BT2 8GB

Dear Minister Mallon

**ON STREET CAR PARKING**

We had previously written to your Department seeking a review of the legislation associated with on street car parking, This issue has been raised again at our full Council meeting where Members resolved that we write to yourself to seek a review of the legislation for on street car parking as applied to Lisburn City Centre.

You will appreciate the challenging environment that our high streets are currently facing and I know the Executive have set the task force involving the key stakeholders including Councils to arrest the demise of the high street, and potentially reinvigorate and reinvent their purpose and offering. It is evident to us all that the retail offering that once was the mainstay of the high street has undergone significant and lasting change. In the place of many of the multi nationals and traditional retail offering, what is emerging is service sector niche food and beverage retailers and a range of small independent entrepreneurial units. Feedback from these independents in our town centre suggests that on street car parking is a deterrent and adversely affects the footfall, especially for that casual non destination shopper. It is our belief, that from the initial consultation and implantation of on street car parking charges, that the landscape has significantly changed and a different regime to control duration and traffic management is urgently required.



We would consequently ask that your Department undertake a review of the regulations and involve both the Council and Lisburn Chamber of Commerce as key stakeholders in the co-design of any alternatives.

Yours sincerely

A handwritten signature in black ink, appearing to read 'David Burns'.

**David Burns**  
**CHIEF EXECUTIVE**

<b>Report to:</b>	Enterprise Regeneration and Tourism Committee
<b>Date of Meeting:</b>	12 <sup>th</sup> April 2021
<b>Subject:</b>	Newry BID revote
<b>Reporting Officer (Including Job Title):</b>	Jonathan McGilly – Assistant Director Enterprise, Employment and Regeneration
<b>Contact Officer (Including Job Title):</b>	Jonathan McGilly – Assistant Director Enterprise, Employment and Regeneration

Confirm how this Report should be treated by placing an x in either:-

For decision    
 For noting only    
 X

<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p><u>Purpose</u> To note the content of the report.</p> <p><u>Background</u> As part of the designation of a Business Improvement District (BID) a ballot has to be held every 5 years. Newry was first designated a BID in 2016 and renewal vote took place in March 2021. As part of the process the BID company had to report on outputs against its work plan and present to all business premises in the BID area a new proposal and strategy for the coming 5 years.</p>
<b>2.0</b>	<b>Key issues</b>
2.1	<p>Following the ballot which closed on 25 March it has been reported that the BID ballot was successful and the Business Plan has been accepted for the next 5 years.</p> <p>As a result of this, all premises within the defined area will pay an additional 1.5% levy on rates to support additional activity in City centre aligned to the objectives detailed in the Business Plan.</p>
<b>3.0</b>	<b>Recommendations</b>
3.1	To note that the Newry BID ballot was passed and activity will continue for next 5 years as per the agreed strategy and action plan.
<b>4.0</b>	<b>Resource implications</b>
4.1	Additional BID levy on Council property in the BID area which is estimated at c.£21k per annum .

5.0	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>
5.1	<p><b><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></b></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><b><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></b></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><b><i>Proposal initiating consultation</i></b></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	<b>Due regard to Rural Needs (please tick all that apply)</b>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>

<b>7.0</b>	<b>Appendices</b>
	BID ballot outcome notification from CES
<b>8.0</b>	<b>Background Documents</b>
	n/a



**LOCAL GOVERNMENT ACT 2003  
BUSINESS IMPROVEMENT DISTRICTS (ENGLAND) REGULATIONS 2004**

**BUSINESS IMPROVEMENT DISTRICT FOR NEWRY**

**DECLARATION OF RESULT – 26/03/2021**

As an agent of the ballot holder for the Newry Business Improvement District ballot I certify as follows:

Total number of votes cast in the ballot, excluding any given on ballot papers rejected	<b>302</b>
Aggregate rateable value of each hereditament in respect of which a person voted in the ballot	<b>£12,465,220</b>
Total number of votes cast in favour of the proposed Business Improvement District for Newry	<b>267</b>
Aggregate rateable value of each hereditament in respect of which a person voting in the ballot has voted in favour of the proposed Business Improvement District for Newry	<b>£10,686,840</b>

I hereby declare that the proposal to establish a Business Improvement District for Newry is approved. A majority of the Business ratepayers in the proposed BID area who voted, voted in favour of the proposal, both by aggregate rateable value and numbers voting. Furthermore, at least 25% of the eligible ratepayers entitled to vote have done so, with a total of at least 25% of eligible rateable value.

David England  
Project Manager

**Notes:**

The total number of ballot papers rejected was as follows:

6 Unsigned, unmarked or void for uncertainty

**Total: 6**

**ACTION SHEET  
BREXIT FORUM MEETING  
23 March 2021 at 12:00 Noon**

Attending:-  
Councillor D Taylor  
Councillor H Reilly  
Councillor G Stokes

Apologies:-  
Councillor M Larkin  
Councillor G Hanna  
Councillor M Savage  
Councillor C Mason

Jonathan McGilly  
Eoin Devlin  
Sinead Murphy  
Sandra Magee

<b>SUBJECT</b>	<b>ACTIONS</b>
Action Sheet from Meeting Monday 1 March 2021	It was agreed that under 3A. <u>Notice of Motion – Brexit Shared Prosperity Fund</u> , Councillor Taylor’s comment be amended to read as follows: “Councillor Taylor alluded to projects that had been neglected such as Kilkeel Harbour Development, etc and he believed there were opportunities to be exploited, as a result of Brexit, which needed to be the focus moving forward. However, he was not opposed to seeking clarity around the shared prosperity fund.”
Matters Arising	None Raised
Officers Update	<p>Eoin Devlin stated that due to extension of grace period from 31 March 2021, Environmental Health Officers, would continue doing what we have been doing, conversely if grace period came to an end, it would have a significant impact on the number of certificates being issued.</p> <p>Sinead Murphy advised with the extension of the grace period, staff continue to deal with pre-notifications, but workload would be increased, if grace period ended, due to trade loads coming through. In terms of H&amp;S issues that arose, parking spaces have been provided within the Port, which has given staff security coming into and out of the Port in the early hours.</p> <p>We are inputting into the Defra Movement Assurance Scheme which is to support businesses and traders within Northern Ireland with costs associated with moving agri-food products from GB to NI, e.g. certification costs. Sinead has included a link to more information:</p>



<https://www.gov.uk/guidance/movement-assistance-scheme-get-help-with-moving-agrifood-goods-to-northern-ireland>

The other scheme is the Digital Assurance Scheme which is looking at technology and how it can be used to streamline systems. A further future impact on our work is when HMRC switches on the Customs Declaration System which puts goods on hold depending on whether their commodity codes flag them as requiring checks. This is to be introduced on a phased basis, with live animals being the first group of commodity codes being flagged.

Sinead shared a video she had taken showing the facility at Warrenpoint Port which detailed - office accommodation, kitchen, cleaners sluice room, locker room, changing room, 2 no. shower changing rooms, plenty of space, awaiting on some shelving for storage but finished to a high standard. The video included footage of temperature-controlled inspection room and 3 storage facilities (ambient chill storage, chilled storage and frozen storage), roller door and pedestrian access. She advised there is microwave, dishwasher & sampling equipment. The video concluded on the exterior area of the facility and Sinead pointed out the outside generator and illustrated where a trailer could be parked, as the side, if a trailer needed to be held. In answer to a query, she stated that the build started September and was handed over New Year's Eve. Sinead advised that the facility was purpose built, in comparison to Larne which was the renovation of an existing shed, which had proven problematic and Belfast where existing Belfast City Council Port Health facilities had been extended.

Sinead mentioned that 2 Saturday Nights ago, an EU Official had been brief, interrogating staff on duty at the time – in order to ascertain what was happening, she stated that it may have been a language barrier and she had fed this information back into the Group. Councillor Taylor stated that he was not sure how severe it was however, he was not willing for our staff to take any abuse, or to let EU Officials come wand think they were calling the shots. Sinead advised that she believed it was a one-of incident which had been addressed because last Saturday night staff had provided the necessary information and there were no issues. Councillor Stokes stated It was sad to have reached this point, isn't good for trade.

	<p>Eoin Devlin pointed out that staff are new to the role and the experience is not there yet but also the process is new. Councillor Taylor advised that last thing needed would be a bad news story coming out. He said Officials have demonstrated how they are managing these scenarios responsibly. He added it would be useful in future, to have a tour of the facility.</p> <p>Councillor Reilly said he thought when news came out - there would be more developments arising from it. He added that he is disappointed to hear that someone with that level of responsibility from the EU should treat Council staff in that matter. Eoin Devlin said that Sinead and himself were highlighting it but wouldn't want to overstate the situation. Councillor Reilly advised that Port Staff need to be trained and shown how to address these issues, should they arise again. Sinead confirmed we would be meeting with Port Staff this Thursday and she will be reviewing areas where they need support, she will also ensure that meetings with EU Auditors are more structured.</p> <p>Eoin Devlin advised that Council have applied for funding for this work for 2021/22 from The Food Standard's Agency. He said that the possible introduction of charging hasn't progressed yet but we hope to continue with current staffing, if staff want to continue, as the working hours are not ideal. Councillor Reilly inquired as to anticipated costs for the year? Eoin advised between £300,000 - £320,000 roughly.</p> <p>Councillor Taylor concluded the meeting and expressed his thanks to staff, for the work they are doing at Warrenpoint Port.</p>
Date of Next Brexit Forum Meeting	<p>Councillor Taylor stated he felt it would be useful, as a Councillor in the area, to get an update from Representatives within Warrenpoint Harbour Authority regarding the impact on Warrenpoint Port, ie. any increase/decrease on business within the Port.</p> <p>Eoin Devlin stated that officials from Warrenpoint Harbour Authority could be invited to a future Brexit Forum Meeting. It was agreed to reconvene in approximately 4 weeks' time and issue an invitation to Officials from Warrenpoint Harbour Authority to attend the Meeting to give an update regarding the impact of Brexit on Warrenpoint Port.</p>

**Date of next meeting of the Brexit Forum: Wednesday 21 April 2021 at 11:00am via Microsoft Teams**

<b>Report to:</b>	Enterprise Regeneration & Tourism Committee
<b>Date of Meeting:</b>	12 <sup>th</sup> April 2021
<b>Subject:</b>	DFC / DAERA / DFI Covid-19 Recovery Revitalisation Programme'
<b>Reporting Officer (Including Job Title):</b>	Jonathan McGilly, Assistant Director of Enterprise Employment & Regeneration
<b>Contact Officer (Including Job Title):</b>	Amanda Smyth, Head of Regeneration and Business Development  Seamus Crossey, Project Manager

Confirm how this Report should be treated by placing an x in either:-

For decision  For noting only

<b>1.0</b>	<b>Purpose and Background</b>															
1.1	<p><u>Purpose</u> To note the update report provided on progress of delivering the Covid 19 Recovery Revitalisation funding.</p> <p><u>Background</u> Since the last update officers have continued to implement the agreed programme of support that targets a range of Business Revitalisation and Regeneration measures across the 6 main urban centres within the district utilising DFC grant aid, and across the rural settlements, utilising DAERA grant aid. The level of funding is as follows:</p> <table border="1"> <thead> <tr> <th>Funding Allocations Received</th> <th>DFC</th> <th>DAERA</th> <th>DFI</th> <th>Revenue (DfC)</th> </tr> </thead> <tbody> <tr> <td></td> <td>£966k</td> <td>£361k</td> <td>£527k</td> <td>£52k</td> </tr> <tr> <td><b>Total Funding</b></td> <td colspan="4"><b>£1,906,000</b></td> </tr> </tbody> </table>	Funding Allocations Received	DFC	DAERA	DFI	Revenue (DfC)		£966k	£361k	£527k	£52k	<b>Total Funding</b>	<b>£1,906,000</b>			
Funding Allocations Received	DFC	DAERA	DFI	Revenue (DfC)												
	£966k	£361k	£527k	£52k												
<b>Total Funding</b>	<b>£1,906,000</b>															
<b>2.0</b>	<b>Key issues</b>															

2.1

Business: Covid-19 Compliance Grant –

Two grant programmes have now been implemented:

- Phase 1 – Sanitisers, screens and Covid-19 signage
- Phase 2 - Business Front Enhancement Scheme (minor works) + purchase of digital equipment

Phase 1: Eligible businesses were offered grants of up to £1,000 towards defined eligible items relating to Covid-19 compliance: sanitising stations / equipment, sanitiser, social distancing screens/counters, social distancing signage.

Phase 2: In January 2021 Covid-19 Grant Application Phase 2 was launched. By the closing date of 10 February 2021 511 applications were received for grants of up to a maximum of £2000 per business. Assessments are still being carried out. Eligible items were as follows

- Exterior minor works: Painting, Signage, Door / window / shutter replacement
- Purchase of Awnings / gazebos for social distancing
- Purchase of Equipment for remote working and/or digitisation of the business to facilitate covid-19 compliance customer contact (IT Hardware and software)

Across both Phases outputs as are follows:

Total	Phase 1	Phase 2
671 Letters of Offer issued	294	377
£932,742.58 grant aid awarded to date	£241,424.97	£691,317.61
212 Claims for payment of grant aid processed - £164,165.91		

Enhancement of Artisan Markets for covid-19 Compliance

- Procurement completed for the purchase of capital items to enhance the safe operations of artisan markets across the District

District wide marketing Campaign

- Delivery Agent appointed and engagement underway for the development of appropriate images and messaging that can be used in a marketing campaign to stimulate footfall and support reopening of businesses

Enhancement of Outdoor Space for Covid-19 Compliance

- Procurement under way regarding addressing Dereliction Scheme / Working with Council Framework Contractor in regards installation of seating across the 6 urban centres and 5 eligible rural settlements.

Active Travel Strategy and Educational Programme



	<ul style="list-style-type: none"> <li>Council working closely with Sustrans to complete a district wide Strategy for future development of Active Travel, while also working with schools across the Council to roll out an active travel educational promotion.</li> </ul> <p><u>Working with DFI on Active Travel</u></p> <ul style="list-style-type: none"> <li>Improvements carried out to Murlough Car-Park Road Crossing / Commitment to develop Murlough to Dundrum Walkway-Cycleway / Construction of Dunleath Park Trail / Roll out of Bike Stands-Shelters across the district.</li> </ul>
<b>3.0</b>	<b>Recommendations</b>
3.1	To note the update report provided on progress of delivering the Covid 19 Recovery Revitalisation funding.
<b>4.0</b>	<b>Resource implications</b>
4.1	100% Grant Aid secured for the implementation of the scheme.  No financial cost to Council other than staff resource
<b>5.0</b>	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>
5.1	<p><b><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></b></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><b><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></b></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>

<p>5.3</p>	<p><b>Proposal initiating consultation</b></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
<p>6.0</p>	<p><b>Due regard to Rural Needs (please tick all that apply)</b></p>
<p>6.1</p>	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
<p>7.0</p>	<p><b>Appendices</b></p>
	<p>N/A</p>
<p>8.0</p>	<p><b>Background Documents</b></p>
	<p>N/A</p>

<b>Report to:</b>	Enterprise, Regeneration and Tourism Committee
<b>Date of Meeting:</b>	12 April 2021
<b>Subject:</b>	Warrenpoint Municipal Park – National Lottery Heritage Fund
<b>Reporting Officer (Including Job Title):</b>	Jonathan McGilly Assistant Director Enterprise, Employment & Regeneration
<b>Contact Officer (Including Job Title):</b>	Aveen McVeigh, Project Development Officer

Confirm how this Report should be treated by placing an x in either:-

	For decision	For noting only	x
<b>1.0</b>	<b>Purpose and Background</b>		
1.1	<p><u>Purpose</u> To note and approve recommendations in 3.1 of this report.</p> <p><u>Background</u> Council received funding from National Lottery Heritage Fund (NLHF) in 2016 to restore built heritage of Warrenpoint Municipal Park. To date the Park has hosted a wide range of activities and events in the Park, schools and online.</p>		
<b>2.0</b>	<b>Key issues</b>		
2.1	<ul style="list-style-type: none"> <li>Approved purposes of the Letter of Offer: <ul style="list-style-type: none"> <li><i>“Friends” Group</i> One of the approved purposes of the project is to establish a “Friends” group. The Friends of Group will launch in September 2021 to coincide with European Heritage Open Days.</li> <li><i>Training placements/opportunities</i> A horticulture student post has been advertised. It is envisaged that they will be in post for 5 months.</li> <li><i>Online training</i> Active Citizenship training continues online to citizens that are interested in volunteering in the Park in the future. A tour guiding course will be offered late Spring/early Summer, if restrictions are lifted it can be delivered in the Pavilion.</li> <li><i>Reinstate authentic planting and landscaping</i> Council Officers (Grounds Maintenance and ERT) are working with a landscape consultant to reinstate authentic planting and landscaping to the</li> </ul> </li> </ul>		



	<p>Seaview entrance of the Park. Plans were presented to the Steering Group on 25 February for review and approval. There is a circle centre piece at the Seaview entrance, this area will not form part of this procurement as it will be developed through an art competition with a facilitator. A procurement package for the soft and hard landscaping is being finalised and it is anticipated that this work will be undertaken in the Spring.</p> <p><i>Activities</i></p> <p>Activities in the Park have been interrupted due to Covid-19. Activities have moved online. Wildlife Habitat workshops have been organised for families to participate online in April/May 2021.</p> <p>A series of online videos will be released via social media and through C2K platform in Primary Schools. The videos focus on the heritage of the Park and biodiversity. Additional videos will be produced that will cover World War II and Tourism.</p> <p>A local author has been commissioned to produce a story aimed at Key Stage 1 and 2 Primary school children. The story centres around the Bandstand in Warrenpoint Park. The story will be made into an e-book and made available to schools and online platforms.</p> <p>NLHF project has partnered with the Education Authority to support a six week online creative partnership with Warrenpoint Youth Forum. The aim of the partnership is to encourage 14-18-year olds to engage in heritage through creativity.</p> <p>Warrenpoint Men's Shed built a weather proof mobile library in conjunction with LittleFreeLibrary.org. The mobile library is based the Pavilion.</p>
<b>3.0</b>	<b>Recommendations</b>
3.1	<ul style="list-style-type: none"> <li>To note the Action report from Steering Group meetings held on 17 December 2020 and 25 February 2021.</li> </ul>
<b>4.0</b>	<b>Resource implications</b>
4.1	Funding is secured from NLHF 57% and NMDDC 43%.
<b>5.0</b>	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>
5.1	<p><b><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></b></p> <p>It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>

5.2	<p><b><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></b></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><b><i>Proposal initiating consultation</i></b></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p>
6.0	<p><b>Due regard to Rural Needs (please tick all that apply)</b></p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p> <p>If no, please complete the following:</p> <p>The policy / strategy / plan / public service is not influenced by rural needs <input type="checkbox"/></p>
7.0	<p><b>Appendices</b></p>
	<p>17 December 2020 Steering Group action report 25 February 2021 Steering Group action report</p>
8.0	<p><b>Background Documents</b></p>
	<p>n/a</p>



**Action Report of the Steering Group of Warrenpoint Municipal Park  
National Lottery Heritage Fund Regeneration Project held on  
Thursday 17 December 2020 at 10.45 a.m. MS Teams**

**In attendance:**

Councillors in Attendance: Cllr Mark Gibbons

Council Employees: Mrs Aveen McVeigh  
Mr Rodney McBride

Others: Group	Mr J Boylan	Warrenpoint Heritage & Dev
	Mr B McCalmont Mr B Reilly	Old Warrenpoint Forum Warrenpoint Heritage & Dev Group
	Item 4 Presentation only Mark Sailsbury Hannah Brown	Paul Hogarth Paul Hogarth

Apologies: Cllr D McAteer & Cllr M Ruane

	<b>Action</b>
<p><b>1. Welcome and Apologies</b> Apologies noted as above.</p> <p><b>2. Report of previous meeting held on 8 October 2020</b> The report of the previous meeting was approved as a true and accurate record.</p> <p><b>3. Matters Arising</b> The Event Management agreement was presented to the November 2020 ERT Committee for consideration. It was agreed that the Park could be free to use for charities (bond still applicable). All other actions from the meeting on 8 October 2020 were dealt with throughout the agenda.</p> <p><b>4. Project Update</b></p> <ul style="list-style-type: none"> <li><b>Interim evaluation – key findings</b> The interim evaluation identified achievements to date and highlighted targets that require addressing. One target is volunteer hours. The target is extremely high, and it is recognised that it will not be achieved due to the impact of COVID-19.</li> </ul>	<p>Officers to review and address feedback.</p>

<ul style="list-style-type: none"> <li>• <b>Survey monkey – Key findings</b> The survey received 129 responses. Comments ranged from requesting family activities in the Park to requesting that flowers are reintroduced into the Park.</li> <li>• <b>Green Flag Heritage Award</b> The Park was awarded the Green Flag Heritage Award on 12 October 2020. This is an excellent achievement as the Park only received its first green flag in 2019.</li> <li>• <b>Stakeholder engagement – Landscape Architect Presentation</b> A presentation was given by representatives from the Paul Hogarth Company outlining plans for a landscape treatment and planting scheme at the Sea View entrance of the Park. Members welcomed the plans. There was discussion surrounding landscaping and the Edwardian theme. There was a suggestion of a time capsule being incorporated into the scheme. Cllr M Gibbons requested if a water fountain station could be incorporated into the scheme.</li> <li>• <b>Friends of Group</b> An output of the NLHF project is for a Friends of Group to be formed. To progress this a meeting has been organised with a representative of the County Down Rural Community Network to discuss the formation of a Friends of Group.</li> <li>• <b>Overview of Horticultural workshops</b> Clanrye Group delivered 3 family horticulture workshops via Zoom in late November/December to 23 families. Families received materials to be able to take part in the sessions. An evaluation will be issued in the new year to gauge the success of the workshops and establish what interest there is for similar workshops.</li> <li>• <b>Potential projects 2021</b> Tai Chi, Civic leadership training, Competitions, Speaker's Corner, continuation of Collective Memories, engagement with schools.</li> </ul> <p><b>5. Any other business</b> Discussion surrounded Friends of group could lead on developing a welcoming presence to Warrenpoint and in the town centre through floral displays. A Volunteer base was discussed. A McVeigh and R McBride met with Cabbage Patchers early in 2020 to discuss projects. The link may be re- established in 2021.</p> <p><b>6. Date of Next Meeting</b> Date for next meeting to be confirmed.</p>	<p>Plans to be shared with steering group members. Officers to discuss the potential of incorporating a time capsule into the scheme. Officer to investigate water fountain drinking station for the scheme.</p> <p>Meeting scheduled with CDCRN – Thursday 14 January 2021 at 3.00 p.m.</p> <p>Evaluation to be issued to participants and findings to inform developing activities for Spring 2021 Re-establish a connection with Education Authority to generate youth involvement in Park activity.</p>
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**Report by: Aveen McVeigh, Project Development Officer**





**Action Report of the Steering Group of Warrenpoint Municipal Park  
National Lottery Heritage Fund Regeneration Project held on  
Thursday 25 February 2021 at 3.30 p.m. MS Teams**

**In attendance:**

Council Employees:	Mrs Aveen McVeigh Mr Rodney McBride	
Others:	Mr J Boylan	Warrenpoint Heritage & Dev
Group	Mr B McCalmont Mr B Reilly	Old Warrenpoint Forum Warrenpoint Heritage & Dev Group
	Item 6 only Carie Crawford Claire Mooney	EA EA
Apologies:	Cllr Mark Gibbons	

	<b>Action</b>
<p><b>4. Welcome and Apologies</b> Noted as above. No elected members were in attendance, members of the group agreed to proceed with the meeting as external stakeholders were attending virtually.</p> <p><b>5. Report of previous meeting</b> The report of the previous meeting was approved as a true and accurate record.</p> <p><b>6. Matters Arising/Action review</b> Warrenpoint Municipal Park has been selected as a site for water fountain. There is the potential to include a time capsule in the circle at the sea view entrance of the Park.</p> <p><b>7. Update on "Friends of" Group</b> The group met with County Down Rural Community Network in December and January. A constitution has been agreed. The group will move forward with a bank account and insurance. Council and NLHF agreed to pay the first year of insurance for the group.</p> <p><b>8. NLHF Project Update</b></p> <ul style="list-style-type: none"> <li><b>Extension – 31 December 2021</b></li> </ul>	<p>A McVeigh to establish the process for the insurance to be paid/claimed.</p> <p>Steering Committee members to promote the</p>

The project has been granted an extension to 31 December 2021. The focus of activities going forward will be online.

- **Active Citizenship/Community Development training**

A six-week training programme focusing on Active Citizenship will commence on 31 March 2021. There are 12 spaces available, the course is free and will provide a qualification. It is anticipated that participants will be willing to become volunteers of the Park or join the "Friends of" group.

- **Tour guiding training**

Tour guide training will be offered in May to volunteers that would be willing to provide tours of Warrenpoint Municipal Park.

- **Spring horticulture talk**

Officers are working with a local horticulturist to potentially deliver a horticulture talk in the Spring.

- **AmmA Videos and Story**

To date 4 videos are complete and are being edited. There has been a delay due to "Work from home" guidance on behalf of the supplier. The story is near completion and Officers are working with the author on additional engagement activities for school children regarding creative writing and art.

- **Competitions**

There is a budget for competitions for Warrenpoint Municipal Park, Officers are working on proposals.

- **Landscape and authentic planting**

Paul Hogarth Group was appointed to undertake a landscape and authentic planting project at the sea view entrance of Warrenpoint Municipal Park, plans were circulated to the Steering Group prior to the meeting for review and comment. Steering Group members were content with the plans. Neighbourhood Services reviewed the scheme and approved design, planting and materials. Project will now progress to procurement and delivery.

### **9. Education Authority**

Carie Crawford and Claire Mooney from the Education Authority joined the meeting to discuss a potential partnership focusing on art and heritage with a youth group in Warrenpoint. The Steering Group welcomed the Partnership and agreed to assist with course content (heritage) and art supplies. Further social action projects were discussed with the potential to develop the links between the Education Authority and NLHF Project to benefit the residents, area and promote the Park.

### **10. Any other business**

Warrenpoint Men's Shed built a mobile library for the Little Library Organisation. Several volunteers stock the library and ensure Public Health Guidelines are adhered to. The project supports using open space to exchange book increasing access to books for readers of all ages. The Little Library is currently located near the Bothy in the Park.

Student placement position will be advertised in March 2021.

### **11. Date of Next Meeting**

course on social media platforms.

Officers to develop a terms of reference.

To launch four videos in the coming weeks and reschedule the remainder videos in accordance with Public Health Guidelines.

This item will be kept on the agenda for the next meeting.

Officer to instruct Paul Hogarth Group to finalise plans and a request for quote will be issued.

Steering Group email addresses to be shared with Education Authority representatives. Marketing/ Recruitment strategy to be agreed and rolled out.



To be confirmed.	
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**Report by: Aveen McVeigh, Project Development Officer**

## Licensing Report: Matters for Noting

### 1 September 2020 – 28 February 2021

<b>1.0</b>	<b>Application Information</b>	
<b>1.1</b>	Number of Licensing Applications Received and Validated (Entertainment, Cinema, Petroleum, Amusement, Marriage, Street Trading, Lotteries, Pavement Café, Road Closures and Dogs)	<b>5670</b>
<b>1.2</b>	Number of Licences Granted (Entertainment, Cinema, Petroleum, Amusement, Marriage, Street Trading, Lotteries, Pavement Café, Road Closures and Dogs)	<b>5614</b>
<b>1.3</b>	Number of Annual Inspections Carried out (Amusement, Cinema, Entertainment, Marriage, Petroleum and also During Performance Inspections)	<b>64</b>

## 2.0 List of Entertainment Licences Issued (27)

Name of Premises (Entertainment)	Address
Ardglass Golf Club	4 Castle Place Ardglass
Ballymartin Inn Ltd	17 Ballymartin Village Ballymartin
Ballynahinch Rugby Football Club	Ballymacarn Park, 6 Mountview Road Ballynahinch
Canal Court Hotel	29-32 Merchants Quay Ballinlare Newry
Castleward - Lawn, Deer park, Courtyard & Stableyard	Castleward Estate, Park Road Strangford
Castleward - Mansion House, Tea Room & Theatre	National Trust Castleward Estate Park Rd Strangford
Corner House Bar	1 Bridge Street Rostrevor
Cosy Bar	42 Dundalk Street Tullyvallen Newtownhamilton
Drumaness Mills Football Club	156A Drumaness Road Drumaness
Gormans Bar	2 Bavan Road Mayobridge
International Bar	7-9 Cross Street Killyleagh
Joyland Amusement Centre	1-7 Central Promenade Newcastle
Kilkeel Bowling Pavilion	Mourne Esplanade Kilkeel
Kilkeel Golf Club	Mourne Park Ballyardle Kilkeel
Loughinisland GAC	7 Teconnaught Road Loughinisland
Millbrook Lodge Hotel	5 Drumaness Road Ballynahinch
Newry and Mourne Museum	Bagnels Castle Castle Street Newry
Newry Omniplex Cinema	The Quay's Shopping Centre Albert Basin Newry
Newry Street Community Centre	57 Hillside Drive Kilkeel
Newry Town Hall	Bank Parade Newry
Number 7	7 Duke Street Warrenpoint
Savages Bar	15-19 Main Street Castlewellan
Slieve Donard Hotel	Downs Road Newcastle

<b>Name of Premises (Entertainment)</b>	<b>Address</b>
Spa Golf Club	20 Grove Road Ballynahinch
The Road Houses Bar & Lounge	67 Ballyhornan Road Downpatrick
The Saint Patrick Centre	53A Lower Market Street Downpatrick
Ye Old Ship Inn	12-14 The Square Warrenpoint

### 3.0 List of Petroleum Licences Issued <sup>(25)</sup>

<b>Name of Premises (Petroleum)</b>	<b>Address</b>
Annacloy Filling Station	41 Annacloy Road Downpatrick
Bells Supervalu	1a Downpatrick Road Crossgar
Casey's Filling Station	60 Concession Road Crossmaglen
Casey's Supermarket Ltd	8 Newry Road Crossmaglen
Central Garages	21 Killyleagh Street Crossgar
Clarnew Limited	30A Newry Road Crossmaglen
Clonalig Fuels	200A Concession Road Crossmaglen
College Filling Station	112 Market Street Downpatrick
Donnelly's Service Station	236 Dublin Road Newry Armagh L
Downpatrick Service Station	New Bridge Street Downpatrick
Fiveways Shop and Service Station	99-101 Armagh Road Newry
Gaboto Limited	124 Concession Road Crossmaglen
GO Ballynahinch	26 Belfast Road Ballynahinch
Greenbank Service Station	7 Warrenpoint Road Newry
Henderson Retail - Spar	74 -78 Newcastle Road Kilkeel
Kellys Point Hire Limited	Milltown Industrial Estate Warrenpoint
Newry, Mourne & Down District Council	Unit 19 Greenbank Industrial Estate Newry
Rafferty's Garage	42 Newry Road, Kilkeel
S McConnell & Sons Ltd	184 Carrigenagh Road, Kilkeel
Safe Ltd	8 Newry Road Camlough
Saintfield Service Station	11 Crossgar Road Saintfield
Satellite Filling Station	46 Rathfriland Road, Hilltown
Spar Crossgar Service Station	7 Saintfield Road Crossgar
T Duffy & Sons Ltd	25-27 Castle Street Killough
T M Martin & Son	6-8 Cross Street Killyleagh

### 4.0 List of Amusement Permits Issued

Kent Amusements	79 Central Promenade Newcastle
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## 5.0 Breakdown of Animal Welfare calls in Newry, Mourne and Down

<b>5.1</b>	<b>Animal Welfare Calls</b>	
	Total number of calls for Northern Ireland	2617
	Total number of calls received to date by Southern Region Area	582
	Number of calls for Newry, Mourne and Down District area	244
	Completed calls for Newry, Mourne and Down District area	221
<b>5.2</b>	<b>Animal Welfare Cases</b>	
	Number of animal welfare cases in Northern Ireland	2214
	Number of animal welfare cases in Southern Region group	482
	Number of animal welfare cases in Newry, Mourne and Down DC	185
	Number of calls that are not animal welfare cases	59
<b>5.3</b>	<b>Breakdown of Animal Welfare Cases</b>	
	Total number of animal welfare cases in Northern Ireland	2214
	Number of animal welfare cases closed in Northern Ireland	1917
	Number of animal welfare cases open in Southern Region group	43
<b>5.4</b>	<b>Breakdown of Visits and Actions (Newry)</b>	
	Number of visits carried out	266
	Improvement Notices	14
	Number of cases of animals seized	0

## 6.0 Street Nameplates

Nameplates Requests Received	97
Nameplates Ordered	82
Nameplates confirmed as being erected	37

## 7.0 List of Single Language Nameplates erected from 1 September 2020 - 28 February 2021

<b>Street Name</b>	
Morgans Lane, Edenappa	
Fairview Park, Shean, Forkhill	
Carrive Drive, Carrivemaclone, Newry	
7, 8, 9, 10, 11, 12 Patrician Park Leading To Carrive Drive	
Rathfriland Road (Opposite junction with Drumnascamph Road) Lisnamulligan	
Hilltown Road (Opposite junction with Drumnascamph Road) Lisnamulligan	
Dunmore Avenue, Annalong	

Hall Road, Lislea at Sturgan Brae	
Milltown Road, Lislea	
28, 30, 32 Hall Road Leading To Redmonds Close & Calmor View	
Hall Road, Lislea at junction with Crossmaglen Road	
Crossmaglen Road, Lislea	
Longfield Road, Lislea	
Crooked Road, Lislea	
23, 25, 25a, 27, 35 Old Road, Carrickcloghan	
19, 19a, 20,21,22,24 Old Road, Carrickcloghan	
Carrickcloghan Hill, Carrickcloghan	
Old Road, Camlough end	
Old Road, at Mounain House	
2, 3, 10 Old Road, Carrickcloghan	
Newtown Road Leading To 2, 3, 10 Old Road	
Newtown Road, Camlough end	
Newtown Road at Mounain House end	
Lower Keadybeg Road Leading To 1 Upper Keadybeg Road, Keady More	
Keadybeg Road Leading To Lower Keadybeg Road & 1 Upper Keadybeg Road	
Forestbrook Park, Rostrevor	
47, 49, 51, 53 Mullaghduff Road, Cullyhanna	
Margaret Street, Newry	
Marshallstown Road, Downpatrick	(Replacement)

## 8.0 Requests for Dual Language Nameplates

### 8.1 Racecourse Hill, Downpatrick

It was approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **16** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

### 8.2 Saul Meadows, Downpatrick

It was approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **27** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

### 8.3 Slievemartin Mews, Rostrevor

It was approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **7** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

### 8.4 Ballynagross Road, Downpatrick

It was approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **20** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).



**8.5 Cloughley Road, Loughinisland**

It was approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **11** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

**8.6 Malone Crescent, Downpatrick**

It was approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **5** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

**8.7 Saul Brae, Downpatrick**

It was approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **8** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

**8.8 Clarmont Place, Castlewellan**

It was approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **6** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

**8.9 Drumboy Road, Dromara**

It was approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **13** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

**8.10 Ardmore Drive, Hilltown**

It was approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **30** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

**8.11 Ardmore Park, Hilltown**

It was approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **30** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

**8.12 Aughrim Road, Kilkeel**

It was approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **32** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).



**8.13 Foughillotra Road, Jonesborough**

It was approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **37** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

**8.14 Glenmor, Mayobridge**

It was approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **6** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

**8.15 Michael McCreesh Park, Forkhill**


It was approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **20** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

**8.16 Mourne View, Hilltown**


It was approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **16** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

**8.17 Whitefort Road, Castlewellan (Rejected)**


It was not approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **33** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

**8.18 Rocks Chapel Road, Crossgar (Rejected)**

It was not approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **57** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).

**8.19 Moneycarragh Road, Clough (Rejected)**

It was not approved to erect a dual-language street nameplate at this road following a request from an occupant. A postal survey was initiated by the Licensing Section to each occupier with **20** questionnaires posted (figure stated to be amount of houses in given area according to Pointer and Royal Mail).



## 9.0 Postal Numbering

9.1	Allocation of New Postal Address	199
9.2	Postal queries received	281

*Postal queries are address queries from Pointer, Land and Property Services and queries from members of the public.*

## 10.0 Requests for Development Naming (Approved)

### 10.1 "Cairn View" Newtownhamilton

*By Developer: Racar Developments Ltd*

The proposed development name meets with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

There is a megalithic cairn on the hill (known locally as Mullyash Mountain) opposite the development.

### 10.2 "Hilltown Lodge" Hilltown

*By Developer: McGreevy Construction Ltd*

The proposed development name meets with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

The site being the location of the historical Lodge which is also represented on the historical maps of the area.

### 10.3 "Downe Avenue and Downe Close" Downpatrick

*By Developer: EHA Group*

The proposal of "Downe Avenue" and "Downe Close" meets with the Street Naming Criteria under criterion 2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

The new development is situated on the site of the old Downe Hospital.

### 10.4 "Edengrove Park North" Ballynahinch

*By Developer: Beechview Developments Ltd*

The proposal of "Edengrove Park North" meets with the Street Naming Criteria under criterion 2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

Additional roads in the area are Edengrove Park East and West.



**10.5 "River Court" Kilkeel**

*By Developer: Bannerville Developments, Kilkeel*

The proposed development name meets with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

The property is located directly on the banks of Kilkeel River. The proximity to the river is a unique feature of the development. The layout of the scheme is more fitting with Court rather than Heights or Mews.

**10.6 "Granite Mews" Annalong**

*By Developer: Granite Developments, Annalong*

The proposed development name meets with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

Site was previously used as a granite yard where Mourne granite was brought to and processed by stone masons.

**10.7 "Carquillan Meadows" Hilltown**

*By Developer: L Jay Properties, Portadown*

The proposed development name meets with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

And, No. 4 - "The prefix of the name can only be the same as an existing street or road name prefix in the locality if it is accessed from that street or road".

This is an extension to existing development, Carquillan, in Hilltown.

**10.8 "Cathals Close" Attical**

*By Developer: PC Plant, Warrenpoint*

The proposed development name meets with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'. And, No. 3 - Does not incorporate a person's name (unless it is in keeping with the above).

There is a historical relevance to the location. Attical is derived from the Irish language – Áit Tí Chathail – with the literal translation being 'the Place of Cathal's House'.

**10.9 "Glenlough Heights" Crossmaglen**

*By Developer: John McEntee*

The proposed development name meets with the Street Naming Criteria under criterion No.2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

Glenlough House has been an historical feature of the area dating back to the early 1900s which is recorded on the historical OSNI maps. It is also listed on the Place Names of Ulster as a point of historical reference. Glenlough Heights is a suitable name as it is preserving the history of the area and 'Heights' would be sufficient given the topography of the area.

**10.10 "St John Mews" and "Downe Heights" Downpatrick**

*By Developer: JNP Architects*

The proposal of "St John Mews" and "Downe Heights" **meets** with the Street Naming Criteria under criterion 2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

The site was also the grounds of a nursing home called St Johns House which was destroyed by fire in 2012. The new Clanmill Development is situated opposite the old Downe Hospital.

**10.11 "Willow Lane" Ballynahinch**

*By Developer: Patrick McVarnock Architectural Design Consultant*

The proposal of "Willow Lane" **meets** with the Street Naming Criteria under criterion 2 - 'Reflect the local townland name, or a local geographical/topographical feature, or social or historical feature'.

The area is surrounded by Willow Trees. There is also a "Willowbank" further down the road.

**Recommendation:****For Noting:**

**Signed: -** \_\_\_\_\_

**Colum Jackson**

**Assistant Director of Enterprise, Regeneration and Tourism  
(Building Control)**

## 6 Monthly Report for ERT Committee Meeting

### 1.0 Building Regulations Report – Matters for Noting

#### 1.1 Number of Building Regulation Applications Received

<b>1 Sept 2020 – 28 Feb 2021</b>	<b>1 Sept 2019 – 29 Feb 2020</b>
1536	1496

#### 1.2 Fees Received

<b>1 Sept 2020 – 28 Feb 2021</b>		<b>1 Sept 2019 – 29 Feb 2020</b>	
Plan Fee	£130,533.41	Plan Fee	£106,055.26
Inspection Fee	£266,703.39	Inspection Fee	£289,779.18
Other Fee	<u>£2,275.00</u>	Other Fee	<u>£2,390.90</u>
<b>Total</b>	<b>£399,511.80</b>	<b>Total</b>	<b>£398,225.34</b>

**(Figures are obtained from our Tascomi Records)**

#### 1.3 Site Inspections carried out

<b>1 Sept 2020 – 28 Feb 2021</b>	<b>1 Sept 2019 – 29 Feb 2020</b>
5715	6279

#### 1.4 Performance

Current performance indicators are being met:-

Domestic Plan Assessments assessed within 21 days	(Target 75%) 80%
Non Domestic Plan Assessments assessed within 35 days	(Target 75%) 80%
BR3 Returns assessed within 14 days	(Target 80%) 94%

## 2.0 Enforcement

Number of premises visited to assess extent of unauthorised works between September 2020 and February 2021 = 18

35 Rann Road, Downpatrick	Extension and Alteration to Dwelling	Resolved
73 Central Promenade, Newcastle	Steel frame fixed to front facade to support roof covering	Resolved
111 Loughinisland, Downpatrick	Erection of workshop	Resolved
1 Abbey Terrace, Bessbrook	Alterations to dwelling	Resolved
7 Aghmakane Road, Camlough	Detached store	Resolved
40 Sheepland Road, Ardglass	Renovations and alterations to dwelling	Resolved
52 Bellfield, Castlewellan	Roofspace conversion	Resolved
18 Mourne Gardens, Castlewellan	Extension to Dwelling	Resolved
39 Upper Burren Road, Warrenpoint	Construction of detached garage / store	Resolved
8 Sturgan Road, Camlough	New Dwelling and Alteration to Dwelling	Acknowledged – UW letter sent out on 09.03.2021
137-139 Main Street, Newcastle	Form opening in structural wall between shop and café	Resolved
7 Helens Terrace, Newry	Chimney re-build	Ongoing as there is a query over the owner
17 Moygannon Road, Warrenpoint	Dormer windows to detached garage	Resolved



8 Kildare Street, Ardglass	Upgrading of fire alarm and emergency exit signs	Resolved
35 Summer Hill, Warrenpoint	Extension to dwelling	Owner has not been identified to date
Castlewellan Road, Newcastle	Pre-fab timber frame dwelling	Resolved
132 Belfast Road, Newry	Extension to Dwelling and structural alterations to shed	Resolved
37 Craigmore Road, Bessbrook	Shed	Acknowledged

### 3.0 Dangerous Structures

Number of premises identified as dangerous structures between September 2020 and February 2021 = 5

6 Home Avenue, Newry	Loose rubble from chimney stack	Resolved
101 Main Street, Dundrum	Roof collapse	Resolved
16 Ashley Heights, Warrenpoint	Defective wall	Resolved
17 New Road, Silverbridge	Retaining wall to rear of premises	Resolved
Longstone Hill, Rathfriland	Condition of boundary wall	Resolved

### 4.0 Property Certificates

Property certificates responded to date.

**1 Sept 2020 – 28 Feb 2021**  
1497

**1 Sept 2019 – 29 Feb 2020**  
1250

## 5.0 Fire Risk Assessments

Our Building Control Surveyors have carried out 37 Fire Risk Assessments during the past 6 months.

- Monaghan Row Offices
- Greenbank Depot
- Bagenals Castle
- Cabra Community Centre
- Forkhill Community Centre
- Cullyhanna Community Centre
- Bessbrook Community Centre
- Crossmaglen Community Centre
- Annalong Community Centre
- Barnmeen Community Centre
- Lisnacree Community Centre
- Meigh Community Centre
- Dorsey Community Centre
- Mullaghbawn Community Centre
- Derrybeg Community Centre
- Drumalane Community Centre
- Kittys Road Community Centre
- Warrenpoint Boat Club House Building
- Newcastle Centre & Tropicana
- Ballynahinch Community Centre
- Dan Rice Hall
- The Market House
- Castlewellan Community Centre
- Castlewellan Community Centre Playgroup
- Down Arts Centre
- Down Leisure Centre
- Killyleagh Bridge Centre
- DSO Works Depot
- Saintfield Community Centre
- Ballykinler Community Centre
- Newcastle Bowling Pavilion
- Bann Road Civic Amenity Centre
- Newry Town Hall
- Ballymote Sports and Wellbeing Centre
- Newtownhamilton Community Centre
- Cloughreagh Community Centre
- Loanda Community Centre

## **6.0 Energy Performance of Buildings (EPB) Checks and LPS Vacant Rating 1<sup>st</sup> September 2020 -28<sup>th</sup> February 2021**

### **ESTATE AGENTS**

- ❖ Total no of agents checked (on site/ website) - 45
- ❖ Total number of properties not compliant – 13
- ❖ Number of first warning letters issued – 5
- ❖ Number of successful first warning letters – 5

### **PENALTY CHARGE NOTICES**

- ❖ Penalty Charge Notices issued this period– 0
- ❖ Penalty Charge Notices paid this period – 0
- ❖ Penalty Charge Notices paid this period that were issued in previous period - 0
- ❖ Penalty Charge Notices issued in previous period now with Small Claims Court for failure to pay – 0

### **DISPLAY ENERGY CERTIFICATES (DEC's)**

- ❖ Number of buildings checked on Landmark - 216
- ❖ Number of buildings compliant on Landmark - 182
- ❖ Number of first warning letters issued - 34
- ❖ Number of successful first warning letters - 0

### **AIR CONDITIONING**

- ❖ Number of air con buildings checked on landmark - 110
- ❖ Number of air con buildings compliant – 81
- ❖ Number of first warning letters issued - 30
- ❖ Number of successful first warning letters – 1

### **EPCs RECEIVED (ON CONSTRUCTION)**

- ❖ Number of new dwelling EPC's checked on Landmark – 256
- ❖ Number of new dwellings complaint – 240
- ❖ Number of dwellings now compliant after Letter 1 - 244

### **LPS VACANT RATING**

- ❖ No vacant rating carried out between September and February due to Covid 19 restrictions

### **Recommendation:**

For Noting

**Colum Jackson**

**Assistant Director of Enterprise, Regeneration and Tourism**

<b>Report to:</b>	Enterprise, Regeneration and Tourism Committee
<b>Date of Meeting:</b>	12 <sup>th</sup> April 2021
<b>Subject:</b>	SEA FLAG 2
<b>Reporting Officer (Including Job Title):</b>	Jonathan McGilly, Assistant Director Enterprise, Employment & Regeneration
<b>Contact Officer (Including Job Title):</b>	Fiona Rooney, SEA FLAG Development Manager

Confirm how this Report should be treated by placing an x in either:-

	For decision	For noting only	X
<b>1.0</b>	<b>Purpose and Background</b>		
<b>1.1</b>	<p><u>Purpose</u> To provide an update on the delivery of Union Priority 4 of the European Maritime and Fisheries Fund.</p> <p><u>Background</u> As previously reported, the Council has been appointed by the Department of Agriculture Environment and Rural Affairs (DAERA) to lead on Union Priority 4 (SEA FLAG) of the European Maritime and Fisheries Fund (EMFF).</p> <p>South East Area Fisheries Local Action Group (SEA FLAG) is responsible for administering a funding package of just over £2.3M to allocate to projects and administration costs across the fishing dependant villages of Ardglass, Kilkeel, Portavogie and surrounding areas.</p> <p>Applications to SEA FLAG must demonstrate that they are focused on; fisheries, aquaculture, and or maritime sectors; or social well-being and cultural heritage with a fisheries/maritime etc element, or to strengthen the role of the local fisheries and aquaculture communities in the development of these areas.</p> <p>SEA FLAG has five programme objectives, to include;</p> <p>A: Adding Value</p> <ul style="list-style-type: none"> <li>• Adding value, creating jobs, attracting young people and promoting innovation at all stages of the supply chain of fishery and aquaculture products.</li> </ul> <p>B: Diversification</p> <ul style="list-style-type: none"> <li>• Supporting diversification within commercial fisheries, lifelong learning and job creation in fisheries and aquaculture areas.</li> </ul>		

	<p>C: Environmental</p> <ul style="list-style-type: none"> <li>Enhancing and capitalising on the environmental assets of the fisheries and aquaculture areas, including operations to mitigate climate change.</li> </ul> <p>D: Social and Cultural</p> <ul style="list-style-type: none"> <li>Promoting social well-being and cultural heritage in fisheries and aquaculture areas, including fisheries, aquaculture and maritime cultural heritage</li> </ul> <p>E: Building Capacity</p> <ul style="list-style-type: none"> <li>Strengthening the role of fisheries communities in local development and the governance of local fisheries resources and maritime activities.</li> </ul>
2.0	<b>Key issues</b>
2.1	<p>Due to the unique and extremely challenging circumstances the COVID19 pandemic led to, it has been agreed to allow administrations to make commitments through EMFF into 2021, in order to maximise the benefits from the funding.</p> <p>DAERA have therefore revised plans to allow commitment of EMFF applications until 30 June 2021, with spend by 31 December 2022.</p> <p><u>Further Call for Applications</u></p> <p>As a result of this extension SEAFLAG have publicised a further open call from 1 January 2021 – 31 March 2021 to attract further applications. Applications will then be processed and assessed by the new commitment date of 30 June 2021.</p> <p>To date, this call initiated late December 2020 has resulted in the submission of a further 10 Expressions of Interest valued at just under £300,000 grant request.</p> <p><u>Project Approvals / Assessment</u></p> <p>SEA FLAG to date has approved a range of business and community projects valued at just under £1m. These projects have created two new businesses and seven new jobs (FTE) as well as providing vital support for the fishing fleet, boat building manufacturers, marine engineers, welders and new harbour facilities.</p> <p>A further ten applications, equating to around £509,719.09 grant assistance will be assessed over the coming weeks.</p> <p><u>Grant Claims</u></p> <p>All project grant claims continue to be processed promptly. SEA FLAG has worked closely with any applicants that have required a project extension and changes to applications.</p> <p><u>Going Forward</u></p> <p>SEA FLAG continues to work with new and existing eligible projects, who are working towards submitting a full application under the current call.</p>

	<p>There are a number of prerequisites when applying for funding to the programme which must be submitted before or along with a full application. SEA FLAG has taken bookings for one-to-one telephone and virtual workshops to provide applicants with programme information and support, to include procurement / tender preparation and application form guidance.</p> <p><u>Revision to SEA FLAG Strategy</u> SEA FLAG undertook a review of the Development Strategy and agreed the following amendments which have been implemented from 1 January 2021:</p> <ul style="list-style-type: none"> <li>• An increase in the maximum grant contribution for non-commercial, public realm projects of collective interest and community-wide benefits from £125,000 to £250,000.</li> <li>• SEAFLAG having flexibility in revising the remaining budget allocations across the 5 strategic themes to maximise the potential for achieving the targets within the approved strategy.</li> <li>• The policy of new applications under the current call being assessed on a “first come, first served” basis to achieve full commitment of funds as soon as possible.</li> </ul> <p><u>SEA FLAG administration letter of offer</u> The current administration Letter of Offer runs until 31 December 2021. It was always anticipated that an extension to the current administrative arrangement would be required to successfully conclude all projects supported by SEA FLAG and to close and evaluate the scheme as required by the EMFF Regulations. The need for the extension has also been exacerbated by the unprecedented times associated with the global pandemic of Covid-19.</p> <p>The FLAG is now working towards full commitment of funds by June 2021 which will mean that some later supported projects will not be completed until December 2022. Therefore, an extension to the SEA FLAG administration letter of offer has been requested as appropriate administrative and management arrangements are required to facilitate delivery and evaluation of the programme. This extension to the current administrative arrangement will help ensure there is continuity and successful delivery of the FLAG strategy across all years and consistent evaluation of individual projects across the funding period.</p>
<b>3.0</b>	<b>Recommendations</b>
3.1	There are no recommendations presented.
<b>4.0</b>	<b>Resource implications</b>
4.1	N/A
<b>5.0</b>	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>
5.1	<b><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></b>



	It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/>
5.2	<p><b><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></b></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><b><i>Proposal initiating consultation</i></b></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p> <p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/></p> <p><i>Rationale:</i></p> <p>N/A</p>
6.0	<p><b>Due regard to Rural Needs (please tick all that apply)</b></p>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p> <p>If no, please complete the following:</p> <p>The policy / strategy / plan / public service is not influenced by rural needs <input type="checkbox"/></p>
7.0	<p><b>Appendices</b></p>

	N/A
<b>8.0</b>	<b>Background Documents</b>
	N/A

**ERT SCHEME OF DELEGATION****1<sup>st</sup> Apr 2020 – 31<sup>st</sup> March 2021**

Decisions approved under Category 6 - Any other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of.

<b>Request</b>	<b>Date of agreement/approval</b>	<b>Contact name</b>	<b>Decision made by Director</b>	<b>Costs/requirements</b>
Request for Licence Agreement Extension to avail of access on Council controlled ream at Irish Street Car Park, Downpatrick to facilitate works at Kingdom Hall. Works delayed due to Covid	01.04.2020	Jehovah's Witness  G McCurry NMD	Approved – extension granted up to Jan 2021.	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan, Traffic Management Plan
Wayleave Agreement for installation of underground cable adjacent to Market Street Carpark Downpatrick	14.05.2020	David Miller NIE  G McCurry NMD	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan, Traffic Management Plan.
Use of Carpark at Windmill Street, Ballynahinch for Open Air Sunday Church Services during Covid 19.	22.05.2020-14.09.2020  Christmas Service 20.12.2020	Pastor Tim McIlwrath, New Testament Pentecostal Church  G McCurry NMD	Approved in line with current NI Executive Covid Guidelines (Application to be reviewed fortnightly)	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan, Traffic Management Plan.
Use of Carpark at Mount Crescent, Downpatrick for Youth Sports Programme 13 <sup>th</sup> July 2020 9am – 6pm	10.07.2020	Bridge Street & Mount Crescent Community Assoc.  K Hynds & G McCurry NMD	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan.
Use of Market Street South Car Park, Downpatrick as storage area for construction materials to facilitate ongoing cable laying	5th Aug – Sept 2020	Morrow Contracts obo NIE  G McCurry NMD	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan
a)Use of Market Street South Car Park Downpatrick as storage area for	17.08.2020 – 25.09.2020	Whitemountain obo NI Water  G McCurry	Approved in line with current NI Executive	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan

construction materials to facilitate ongoing pipe laying.  b)Wayleave Agreement to lay new underground water/sewer pipe		NMD	Covid Guidelines  Approved	
Request to use Bridge Street Carpark Newry for H&S Clearance to facilitate demolition of boundary buildings.	14.09.2020 – 09.10.2020	John Tinnelly & Sons Ltd  G McCurry NMD	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan, Traffic Management Plan
Wayleave Agreement – Permission to erect Electric Line across lands at Delamont Country Park	18.09.2020	NI Electricity	Approved in line with current NI Executive Covid Guidelines	Subject to Wayleave Agreement
Request to film at Tyrella Beach & carpark.	17.09.2020	Draugr Productions  J Loughran NMD	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan
Request to film at Kilbroney Park	18.09.2020	Nemeton TV  J Loughran NMD	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan
Request to use 6 x carpark spaces at Spelga Dam for film crew parking.	27.09.2020	Dragonfly Film & TV Ltd  B Fleming NMD	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan
Request to film at the Walking Trails, Delmont Country Park	05.10.2020	NPE Media Ltd  B Fleming NMD	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan
Request to use carpark at Monaghan Street, Newry	w/c 12.10.2020 (approx. 10 days)	NI Water  G McCurry NMD	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan
Request to instruct Legal Services to prosecute under the Welfare of Animals NI Act 2011	15.10.2020	SR/2020/3298	Approved	Prosecution:  Section 4 & 9 of the Welfare of Animals NI Act 2011

Licence Agreement – permission to carry out works at Killough Harbour Seabed	15.10.2020	Queens University	Approved in line with current NI Executive Covid Guidelines	Subject to terms and conditions within signed Licence Agreement
Request to film at Ballyhornan Beach and access to carpark	19 <sup>th</sup> – 21 <sup>st</sup> Oct 2020	Awakening Production Ltd J Loughran NMD	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan
Request to film at Newcastle Beach and Promenade	30.10.2020	Tyrone Productions B Fleming NMD	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan
Request to use land at the Cenotaph in front of Newcastle Centre for Remembrance Service	08.11.2020	Royal British Legion B Fleming NMD	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan
Request to use 5 parking spaces directly in front of No.16 The Square, Rostrevor to accommodate building works to Council Building.	20.11.2020 – 01.04.2021	McGrady Contracts G McCurry NMD	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan
Request to film at Newcastle Beach	26.11.2020	UTV Up Close B Fleming NMD	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan
Request to film at Minerstown Beach	05.12.2020	Doineann Ltd B Fleming NMD	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan
Request to use carparking spaces at Phennick Marina for film crew unit parking.	5 <sup>th</sup> – 7 <sup>th</sup> Dec 2020	Doineann Ltd G McCurry NMD	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan
Request to instruct Legal Services to prosecute under the	27.01.2021	SR/2020/2655	Approved	Prosecution:  Section 4 & 9 of the Welfare of Animals NI Act 2011

Welfare of Animals NI Act 2011				
Request to film at Kilbroney Park (Cloughmore Stone)	28.01.2021	Waddell Media Ltd J Loughran NMD	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan
Licence Agreement for use of land at Mill Street Carpark, Newry for pedestrian access to premises Oct 2020-Oct 2021	05.02.2021	St Vincent de Paul	Approved	Subject to conditions agreed in Licence Agreement.
Request to use land for mobile accessible toilet facilities: Carpark @ Delamont 16.02.21 Carpark @ Cranfield Beach 19.02.21 Area directly in front of Newcastle VIC 18.02.21	11.02.2021	AccessoLoo	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan
Request to install underground fibre optic cable through River Street Carpark, Newry on 27 <sup>th</sup> Feb	18.02.2021	EJC Contracts for Virgin Media	Approved in line with current NI Executive Covid Guidelines	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan
Request to carry out aerial photography and videography of Albert Basin and surrounding areas 22 <sup>nd</sup> -26 <sup>th</sup> March	24.03.2021	Streetmonkey on behalf of Invest NI	Approved	Subject to Risk Assessment, Events Plan, PL Insurance, H&S Plan.
Request to temporarily close two sections of carpark at Bridge Street carpark to allow access to demolish & rebuild	23.03.2021	Duggan contracts on behalf of Lidl NI	Approved	Subject to PL Insurance, Site Map, Risk Assessments, H&S Plan



wall. 12 <sup>th</sup> March to 9 <sup>th</sup> Apr 2021				
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**HISTORIC****ACTION TRACKER SHEET****ENTERPRISE REGENERATION AND TOURISM COMMITTEE****(For Noting at ERT April 2021)**

90

<b>ITEM</b>	<b>SUBJECT</b>	<b>DECISION</b>	<b>REFERRED TO</b>	<b>ACTION TAKEN</b>	<b>REMOVE FROM ACTION SHEET Y/N</b>
		<b>SEPTEMBER 2019</b>			
<b>ERT/119/2019</b>	PUBLIC REALM SCHEME PHASE III HILL STREET NEWRY	The Council accept the Letter of Offer from the Department for Communities (DFC) totalling £1.6 million and proceed to deliver the next stages of the Lower Hill Street Public Realm Scheme	J McGilly	Implementation ongoing – due to complete spring 2021	N
		<b>October 2019</b>			
<b>ERT/138/2019</b>	CARLINGFORD LOUGH GREENWAY	(a) The Council proceed to commence the PQQ contractor procurement stage for the Northern section of the Carlingford Lough Greenway.  (b) Council Officers to update Councillor McMurray regarding plans for Greenways at Comber/Downpatrick.	J McGilly	Negotiations ongoing with landowners and funder. Revised submission submitted to funders May 2020. Planning submitted and awaiting	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
				decision. SEUPB considering additional funding bid	
		<b>DECEMBER 2019</b>			
<b>ERT/194/2019</b>	MASTERPLANS: PRIORITY ACTION PLANS	To approve the updated content and actions outlined in Priority Action Plans for each of the following 4 No. Master Plans: - Newry City Master Plan - Ballynahinch Master Plan - Downpatrick Master Plan - South East Coast Master Plan	J McGilly	Ongoing implementation – updates provided through DEA  Priority actions to be reviewed by respective DEA and report tabled at March ERT	N
		<b>(MARCH 2020)</b>			
<b>ERT/043/2020</b>	MEETING: INTERNATIONAL RELATIONS FORUM – 25 FEBRUARY 2020	To approve the following recommendations arising from the Report of the International Relations Forum Meeting held on Tuesday 25 February 2020:  <u>China</u> (a) To note update provided to the	J MC GILLY	<b>Southern Pines and Russia:</b> Engagement has been ongoing; new proposals for further international relations activity to be received by both	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>International Relations Forum on recent activity with China.</p> <p>(b) To continue to progress opportunities to strengthen the relationship between Newry, Mourne &amp; Down and China and facilitation of international exchanges for purposes of economic and trade growth, investment, education/skills development and growth of tourism industry.</p> <p>(c) To approve the participation in an NI Innovation Mission China, in partnership with Invest NI, NI Bureau, other NI Councils, Colleges and Universities</p> <p>(d) To approve the delivery at a local level a series of Spot Light in China Business workshops, promoting trade opportunities with China and building capacity among local businesses to engage in these opportunities.</p> <p>(e) To discuss further with NI Bureau in China, and write to Changchun FAO regarding the potential of upgrading the Council to Changchun City partnership from a Friendship Agreement to a full Sister Cities agreement</p>		<p>partners and assess against adopted policy for International Relations Activity</p> <p><b>China:</b> Proposals for Spotlight in China workshops and an Innovation Mission to China were postponed as a result of Covid-19. Engagement on-going with NI Bureau in China, with a view to delivery of workshops in 2021, seeking alternative methods of delivery of an Innovation Mission, and revisiting the upgrading of the Council to Changchun City</p>	

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>(f) To renew for a further 12 months the MOU between Council and the Confucius Institute at Ulster University for support in China – NMDDC relations (translation services, interpretation services, support in cultural activities etc.</p> <p>Russia, Southern Pines, Pinehurst and <u>Aberdeen</u></p> <p>(g) Following discussion, it was proposed by Councillor McKevitt and seconded by Councillor Tinnelly that Officials would share Council's International Relations Strategy with representatives of Kirovsk and Southern Pines, Pinehurst and Aberdeen. Any proposal to then to be assessed against the International Relations Strategy.</p> <p>(h) As the International Relationship with both Russia and Southern Pines, Pinehurst and Aberdeen have expired, the relationship will not be renewed until a further proposal is submitted and assessed.</p> <p><u>Lamorlaye, France</u></p>		<p>partnership from a Friendship Agreement to a full Sister Cities Agreement.</p> <p><b>North East America:</b> Proposal for attendance as a platinum sponsor the New York-New Belfast Conference in New York in June 2020 was postponed as a result of Covid-19. Officers will continue to explore through alternative channels the opportunity to establish an international relationship with an appropriate region in North East America</p>	



ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>(i) To establish a new International Relations Agreement with Municipalité de Lamorlaye, North of France, on the basis that this proposal meets the essential criteria and at least 2 primary criteria as detailed in the strategy.</p> <p>(j) Council to explore the opportunity to establish an international relationship with an appropriate region in North East America that would complement our international strategy. The Council engages in the opportunity to attend as a platinum sponsor the New York-New Belfast Conference in New York on 11-12 June 2020 at a cost of £5,000 (+ flights / accommodation) as the first step in exploring this potential.</p> <p>To appoint 1 No. Officer only, to attend the New York – Belfast Conference to be held in New York on 11-12 June 2020 at a cost of £5,000, plus flights and accommodation.</p>			
		<b>(JUNE 2020)</b>			
<b>ERT/064/2020</b>	(Exempt) WARRENPOINT BATHS	(a) Council formally concludes the current EOI process.	J MC GILLY	EOI process concluded.	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		(b) Officer review the above options and forward recommendations on the options outlined in the Report.		Following September Council meeting considering options to progress project in line with planning approval.	
		<b>(AUGUST 2020)</b>			
<b>ERT/083/2020</b>	NOTICE OF MOTION RE: ENVIRONMENTAL WARDENS	To adopt the Notice of Motion regarding Environmental Wardens, and that Officials prepare a report outlining options towards the establishment of Environmental Wardens, including delivery model, resource implications and partnership opportunities with existing organisations, to be tabled at a future meeting of the Enterprise Regeneration & Tourism Committee.	A Patterson	Recommendation being progressed via Mournes Multi-Agency Stakeholder Group	Y
<b>ERT/089/2020</b>	CARLINGFORD LOUGH GREENWAY	It was agreed as follows regarding the Carlingford Lough Greenway:  (a) Council to note submission of the	J McGilly	Work in progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>Formal Planning Application for the Carlingford Lough Greenway (Northern Section) and Council Officials to follow-up with Planners to ensure progress and a decision by early 2021.</p> <p>(b) Council to note the submission of an amended Business Case to the Interreg funder seeking the required additional funding to deliver the project.</p> <p>(c) Council to enter into the required legal tenure agreements with Land Owners along the Northern Section of the route.</p> <p>(d) Subject to SMC approval, phase 1 repairs to be agreed with Council and its consultant, with the existing Contractor to proceed with completion of the works.</p>			
ERT/090/2020	PUBLIC REALM ENHANCEMENT SCHEME	It was agreed as follows regarding the Public Realm Enhancement Scheme:	J McGilly	Work in progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>(a) Subject to final approval of the funding application and confirmation from the funder, Council proceed to accept the relevant Letter Of Offer once received from DFC for £500,000 for the 'Public Realm Enhancement Scheme'.</p> <p>(b) Council approve relevant Business Cases in association with the carrying out the required procurement/appointment of consultants/contractors/suppliers for the 'Public Realm Enhancement Scheme'.</p> <p>(c) Council proceed to carry out the required procurement exercises for the 'Public Realm Enhancement Scheme' and following assessment and award, appoint relevant suppliers, if within available sectional programme budgets.</p>			
ERT/093/2020	WARRENPOINT BATHS	(a) Council to note the ongoing progress on looking at options for the Warrenpoint Baths site	J McGilly	Work in progress	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>and identification of learning from other similar projects.</p> <p>(b) Council consider including £10,000 funding for the 21/22 financial year to progress options and carry out consultations within the local community.</p>			
ERT/094/2020	CAR PARK MARKET STREET DOWNPATRICK	To approve the business case for the projected spend of approximately £45,000 to carry out the resurfacing project for the Market Street access roadway.	C Jackson	Work complete	Y
ERT/095/2020	CAR PARK BANN ROAD CASTLEWELLAN	To progress the proposed redevelopment of the Bann Road parking area in collaboration with DFI and approve the submission of a planning application for a change of use for the area concerned.	C Jackson	Planning Application submitted, Sept 2020, awaiting approval.	N
		<b>SEPTEMBER 2020</b>			
ERT/111/2020	Notice of Motion: SHOP LOCAL CAMPAIGN	To adopt the Notice of Motion regarding the Shop Local Campaign, and the Motion also to include that the Council proceed with the development of a Shop Local App.	J McGilly	On going New campaign to follow post lockdown in 2021	y



ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
ERT/129/2020	(Historic Action) NEWCASTLE HARBOUR	A paper be brought to a meeting of the Enterprise Regeneration & Tourism Committee Meeting outlining proposals to move forward with the regeneration of Newcastle Harbour.	J McGilly	Work in progress	N
		<b>(OCTOBER 2020)</b>			
ERT/143/2020	(Exempt) CASTLEWELLAN FOREST PARK	<p>It was agreed as follows with regard to the development of Castlewellan Historic Demense:</p> <ul style="list-style-type: none"> <li>▪ To note the action reports from the Task and Finish Board meetings held on 15 May 2020 ,19 June 2020 and 14 August 2020.</li> <li>• To progress a licence agreement with Forest Service to facilitate the DAERA funded works.</li> <li>• Agree a draft lease for Castlewellan Forest Park with Forest Service to facilitate the NHLF works and activities.</li> <li>• To appoint an archaeologist and ecologist to fulfil conditions in planning permission for the DAERA project.</li> <li>• To appoint the most economically advantageous tenderer to undertake</li> </ul>	J McGilly	In progress DAERA funded works ongoing – NLHF decision pending March 2021	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>the construction and refurbishment of the Bothy Yard.</p> <ul style="list-style-type: none"> <li>• For the Integrated Design Team, Council officers and Task and Finish board members to continue with the value engineering exercise on the NLHF project while ensuring delivery against the key objectives of the project i.e. Heritage, people and community.</li> <li>• For the NLHF project to progress design development from 24 November 2020 to 9 March 2021 to ensure that if Council receives funding from NLHF that the project is “shovel ready”.</li> <li>• Officers arrange to have details of the model used circulated to Members for information.</li> </ul>			
		<b>(NOVEMBER 2020)</b>			
<b>ERT/166/2020</b>	LICENCE AGREEMENTS: ADVERTISEMENT BOARDS CANAL BANK 1 CAR PARK NEWRY (JC DECAUX)	To renew both Licence Agreements with JCDecaux for a single and a double advertising hoarding at Canal Bank 1 car park, Dublin Bridge, Newry for a term of 5 years.	C Jackson	Complete	Y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<b>(DECEMBER 2020)</b>			
<b>ERT/174/2020</b>	MESSAGE OF CONGRATULATIONS	To send a letter of congratulations from the Council to Dr Gerard O Hare on his appointment as Chair of Warrenpoint Harbour Authority.	C Mallon	Actioned	Y
<b>ERT/180/2020</b>	COVID 19 RECOVERY WORKING GROUP	<p>To approve the establishment of a NMDDC Covid 19 Recovery Working Group as per the Terms of Reference contained in Report dated 14 December 2020 from Mr C Mallon Director Enterprise Regeneration &amp; Tourism.</p> <p>Note: Terms of Reference would be amended to reflect the recommended membership of the Working Group</p>	J McGilly	First meeting to be convened early 2021	N
<b>ERT/194/2020</b>	(EXEMPT) NEWRY BUSINESS IMPROVEMENT (BID)	Based on the detail presented to date in the Draft Business Plan, to approve the Strategy subject to submission of the final draft ahead of Council Meeting on 04 January 2021.	J McGilly	Work in progress	N
		<b>(JANUARY 2021)</b>			
<b>ERT/004/2021</b>	NOTICE OF MOTION RE: HOUSING SYSTEM	To adopt the Notice of Motion formally proposed by Councillor Murphy and seconded by Councillor Harte regarding	A McKay	Actioned	Y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		<p>the Housing System.</p> <p>Mr Mallon Director ERT to contact Councillor Savage regarding a potential Social Housing Needs Symposium in 2021.</p>	C Mallon	Actioned	
ERT/008/2021	FORKHILL FORMER BARRACK SITE	<ol style="list-style-type: none"> <li>1. Council to note the Report of the meeting on the 17/11/2020 and acknowledge the work of the sub-group set-up to agree the community consultation questionnaire on the future of the Former Forkhill Barracks site. Subject to full partnership group sign off in January 2021, support the Public Consultation process in early 2021.</li> <li>2. Council agree to the putting in place/extension of the License Agreement between it and the Department for Communities for those pathway and play elements of the Forkhill Greenspace Site that it is currently responsible for.</li> <li>3. Council agree to the finalisation/extension of the License Agreement between it and Forkhill Parish to enable the Church Car Park</li> </ol>	J McGilly	Work in progress Survey to be completed leb with steering group to meet March to review outcome and next steps	N

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		Access point to the site to be maintained.			
ERT/010/2021	WARRENPOINT FRONTSHORE PR SCHEME	<ol style="list-style-type: none"> <li>1. Members area asked to accept the broad Concept Design proposals as presented by AECOM, with suggested adjustments and proceed to a Consultation Process in early 2021.</li> <li>2. Officers report on feedback from the consultation process to the Task and Finish Group, before proceeding to finalise the design for submission to planning.</li> <li>3. Officers complete and submit the Economic Appraisal to Council and the Department For Communities for consideration of the funding package for the scheme.</li> <li>4. Members approve the Business Case to carry out a Site Investigation Survey and other smaller surveys costs as required to prepare for the planning submission.</li> <li>5. Once completed officers will present the DFI One Way system proposal for Warrenpoint at a future meeting of</li> </ol>	J McGilly	Work in progress	N



ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		Crotlieve Cllrs in early 2021.			
ERT/015/2021	(EXEMPT) CAR PARKS – FUTURE SERVICE PROVISION	Council officially inform the Department for Infrastructure of the Council's intention to test the market and seek options outside of the current Agency Agreement for the service delivery of the Off-Street Parking enforcement contract post October 2022.	C Jackson	In progress & referred to SOLACE to seek a consistent approach across all Councils.	N
ERT/017/2021	UPDATE RE: PROJECT STRATUM	Officials to invite representatives from Fibrus to attend a future meeting of the Enterprise Regeneration & Tourism Committee to give a presentation to Members on work they are carrying out in the District.	J McGilly	Work in progress, date to be agreed for workshop in April 2021	N
		<b>(FEBRUARY 2021)</b>			
ERT/034/2021	(EXEMPT) RENT RELIEF	To offer rent relief for the period 23 March 2020 – 16 June 2020 for tenants at Café in Delamont Country Park and Kilbroney Park Rostrevor.	A Patterson	In progress. Financial Year-end review to be completed.	N
ERT/036/2021	(EXEMPT) TOURISM TRADING PITCHES	To approve the Business Case and recommendations set out in Report dated 08 February 2021 from Mr A Patterson Assistant Director Tourism Culture & Events, for a tender process to appoint Trading Pitches vendors at key tourism facilities to meet customer demand.	A Patterson	Actioned	Y

ITEM	SUBJECT	DECISION	REFERRED TO	ACTION TAKEN	REMOVE FROM ACTION SHEET Y/N
		(MARCH 2021 TO FOLLOW)			

## Newry, Mourne & Down District Council – March 2021

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### 1. Live Applications

MONTH 2020/21	NEW APPLICATIONS	LIVE APPLICATIONS	LIVE APPLICATIONS OVER 12 MONTHS
March, April & May	338	989	242
June	164	965	232
July	175	1,002	241
August	165	1,038	231
September	192	1,046	233
October	179	1,082	234
November	192	1,068	218
December	177	1,044	209
January	186	1,080	218
February	168	1,066	221
March	231	1,243	305

## Newry, Mourne & Down District Council – March 2021

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### 2. Live Applications by length of time in system

Month 2020/21	Under 6 months	Between 6 and 12 months	Between 12 and 18 months	Between 18 and 24 months	Over 24 months	Total
May	540	207	103	43	96	<b>989</b>
June	562	171	101	40	91	<b>965</b>
July	587	174	105	44	92	<b>1,002</b>
August	598	209	93	51	87	<b>1,038</b>
September	613	200	89	49	95	<b>1,046</b>
October	655	193	89	44	101	<b>1,082</b>
November	662	188	81	49	88	<b>1,068</b>
December	654	181	70	50	89	<b>1,044</b>
January	677	185	80	51	87	<b>1,080</b>
February	676	169	89	47	85	<b>1,066</b>
March	752	186	89	48	168	<b>1,243</b>

### 3. Live applications per Case Officer

Month 2020/21	Average number of Applications per Case Officer
May	53
June	66
July	68
August	71
September	71
October	74
November	82
December	81
January	79
February	75
March	81

## Newry, Mourne & Down District Council – March 2021

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### 4. Decisions issued per month

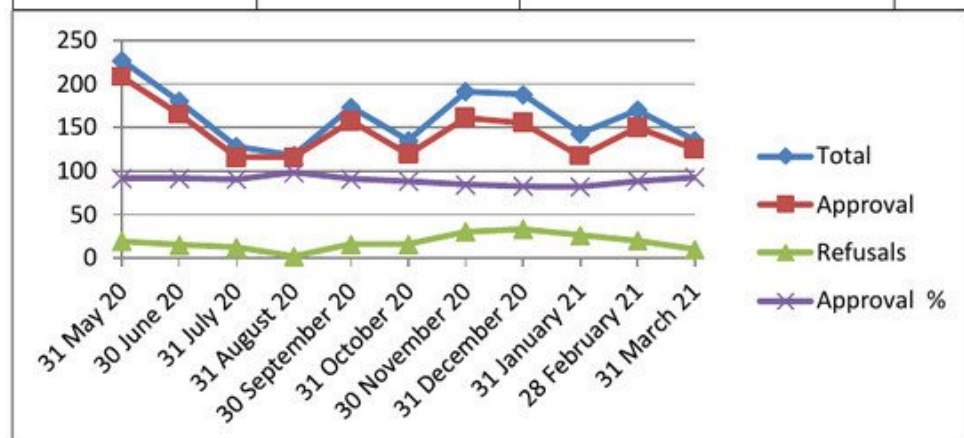
Month 2020/21	Number of Decisions Issued	Number of Decisions Issued under delegated authority
March, April & May	227	216
June	180	166
July	128	122
August	118	110
September	173	163
October	135	129
November	191	179
December	188	182
January	143	138
February	170	165
March	135	133



# Newry, Mourne & Down District Council – March 2021

## 5. Decisions Issued YTD

Month 2020/21	Number of Decisions Issued	Breakdown of Decisions	
March, April & May	227	Approvals (208)	92%
		Refusals (19)	8%
June	407	Approvals (373)	92%
		Refusals (34)	8%
July	535	Approvals (489)	91%
		Refusals (46)	9%
August	653	Approvals (605)	93%
		Refusals (48)	7%
September	826	Approvals (762)	92%
		Refusals (64)	8%
October	961	Approvals (881)	92%
		Refusals (80)	8%
November	1,152	Approvals (1,042)	90%
		Refusals (110)	10%
December	1,340	Approvals (1,197)	89%
		Refusals (143)	11%
January	1,483	Approvals (1,314)	89%
		Refusals (169)	11%
February	1,653	Approvals (1,464)	89%
		Refusals (189)	11%
March	1788	Approvals (1,589)	89%
		Refusals (199)	11%



## Newry, Mourne & Down District Council – March 2021

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### 6. Enforcement Live cases

Month 2020/21	<=1yr	1-2 yrs	2-3 yrs	3-4 yrs	4-5 yrs	5+yrs	Total
March, April & May	180	177	174	89	35	91	746
June	229	168	175	95	35	89	791
July	236	158	187	97	35	92	805
August	238	158	179	107	40	93	815
September	246	147	190	110	44	93	830
October	226	148	175	106	53	93	801
November	229	139	171	99	59	94	791
December	230	130	177	96	57	95	785
January	226	135	166	94	58	95	774
February	236	152	154	99	59	97	797
March	247	136	141	105	64	99	792

### 7. Planning Committee

Month	Number of Applications presented to Committee	Number of Applications Determined by Committee	Number of Applications Withdrawn/ Deferred for future meeting	Number of Officer recommendation overturned
3 June 2020	15	15	0	6
1 July 2020	5	4	1	1
29 July 2020	6	2	4	0
26 August 2020	16	8	8	4
23 September 2020	9	7	2	2
21 October 2020	9	5	4	2
18 November 2020	13	13	0	6
16 December 2020	14	10	4	2
13 January 2021	2	2	0	0
10 February 2021	15	11	4	5
10 March 2021	13	8	5	3
<b>Totals</b>	<b>117</b>	<b>85</b>	<b>32</b>	<b>31</b>

## Newry, Mourne & Down District Council – March 2021

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### 8. Appeals

Planning Appeal Commission Decisions issued during period 1 November 2020 to 31 March 2021

Area	Number of current appeals	Number of decisions issued	Number of decisions Allowed	Number of decisions Dismissed	Withdrawn
Newry & Mourne		2	1*	0	1 not valid
Down		2	1	1	-
<b>TOTAL</b>		<b>4</b>	<b>2</b>	<b>1</b>	<b>1</b>

\*Allowed in part

## Newry, Mourne &amp; Down District Council – March 2021

## Statutory targets monthly update – February 2021 (unvalidated management information)

## Newry, Mourne and Down

	Major applications (target of 30 weeks)				Local applications (target of 15 weeks)				Cases concluded (target of 39 weeks)			
	Number received	Number decided/withdrawn <sup>1</sup>	Average processing time <sup>2</sup>	% of cases processed within 30 weeks	Number received	Number decided/withdrawn <sup>1</sup>	Average processing time <sup>2</sup>	% of cases processed within 15 weeks	Number opened	Number brought to conclusion <sup>3</sup>	"70%" conclusion time <sup>3</sup>	% of cases concluded within 39 weeks
April	1	-	0.0	0.0%	63	3	18.2	33.3%	17	18	146.8	33.3%
May	1	-	0.0	0.0%	96	93	24.2	17.2%	9	68	229.3	14.7%
June	1	3	87.0	0.0%	122	161	26.4	18.6%	49	31	111.8	41.9%
July	2	1	31.8	0.0%	137	113	20.0	25.7%	41	19	91.8	31.6%
August	1	-	0.0	0.0%	138	115	21.2	32.2%	29	23	35.4	73.9%
September	0	1	64.6	0.0%	147	148	19.4	33.8%	26	22	36.5	72.7%
October	1	-	0.0	0.0%	147	115	17.0	34.8%	28	58	100.3	53.4%
November	1	-	0.0	0.0%	159	160	16.9	43.1%	36	37	109.8	35.1%
December	0	-	0.0	0.0%	159	161	15.0	50.9%	21	24	187.5	25.0%
January	1	2	160.8	50.0%	123	122	18.0	41.0%	30	33	166.4	42.4%
February	2	-	0.0	0.0%	149	160	18.3	35.6%	35	30	81.7	43.3%
March	0	-	0.0	0.0%	0	-	0.0	0.0%	0	-	0.0	0.0%
<b>Year to date</b>	<b>11</b>	<b>7</b>	<b>64.6</b>	<b>14.3%</b>	<b>1,440</b>	<b>1,351</b>	<b>19.2</b>	<b>34.1%</b>	<b>321</b>	<b>363</b>	<b>124.6</b>	<b>39.9%</b>

Source: NI Planning Portal

**Notes:**

1. CLUDS, TPOS, NMCS and PADS/PANs have been excluded from all applications figures

2. The time taken to process a decision/withdrawal is calculated from the date on which an application is deemed valid to the date on which the decision is issued or the application is withdrawn. The medians have the potential to inflate the mean, leading to a result that may not be considered as "typical".

## Newry, Mourne & Down District Council – March 2021

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*3. The time taken to conclude an enforcement case is calculated from the date on which the complaint is received to the earliest date of the following: a notice is issued; proceedings commence; a planning determined by sorting data from its lowest to highest values and then taking the data point at the 70th percentile of the sequence.*